



CITY OF EAGLE LAKE

WHERE OPPORTUNITY SOARS

City of Eagle Lake

**MINIMUM
24 HOUR NOTICE ON
ALL INSPECTIONS
CALL TOLL FREE:
1-877-333-5620**

Re-roofing For Single Family Residential Structures Requirements for Building Permit Application

The following are items you should be aware of regarding your re-roofing project and the Building Code:

1. **Inspection:** The inspection will be performed at your request.
 - **NOTE:** The inspector needs to see the ice and water barrier. The best time is during the half-way point of the roofing job. It is your responsibility to call the Building Inspector's office to schedule an inspection.
2. **Code Requirement:** Not more than one overlay of asphalt shingles shall be applied over an existing asphalt or wood shingle roof. If there are more layers existing, those layers will have to be removed before installing new roofing.
3. **Code Requirement:** All valleys, saddles, and side wall connections must have flashings.
 - **Refer to 2000 International Residential Code – Chapter 9 section R907.5**
i.e. Section R907.5. Existing vent flashing, metal edgings, drain outlets, collars and metal counter-flashings shall not be reinstalled where rusted, damaged or deteriorated
4. **Code Requirement:** One layer of self-adhering polymer modified bitumen sheet (Ice and Water barrier) or equivalent shall be applied from the eaves to a line 24 inches inside the exterior wall line. **This code requirement does not separate nor give exceptions to unheated space vs. heated spaces therefore, this requirement pertains to all roofs: See R905.2.7.1*
5. **Code Requirement:** This roofing permit is only for removing and applying roofing material. If roofing boards or sheathing or other material is to be replaced, a building permit is required, and application for such should be acquired at City Hall.
6. **Code Requirement:** Attic Ventilation (roof vents).
 - 1/300 of roof area.
 - 50% - 80% to be near the roof ridge
 - The balance to be provided by eave or cornice vents.
 - Or... 1/150 of roof area if no openings provided in eaves or cornices.

Required Inspections

1. Final—the best time for the inspection is during the halfway point of the re-roofing project.
 - *The State of Minnesota requires that all residential building contractors, remodelers and roofers obtain a state license unless they qualify for a specific exemption from the licensing requirements. Any person claiming an exemption must provide a copy of a Certificate of Exemption from the Department of Commerce to the City before a permit can be issued.*
 - *To determine whether a particular contractor is required to be licensed or to check on the licensing status of individual contractors, please call the Minnesota Department of Commerce at 651-296-2594 or toll free at 1-800-657-3602.*

If you should have any questions, please call the Building Official.

For inspections call the Building Official at 507-333-5620 or toll free at 1-877-333-5620 between 7:00 a.m. and 4:30 p.m. Monday through Friday.

Building Permit Applicant: Property Owner

I understand that the State of Minnesota requires that all residential building contractors, remodelers and roofers obtain a state license unless they qualify for a specific exemption from the licensing requirements. By signing this document, I attest to the fact that I am building or improving this house myself. I hereby claim to be exempt from the state licensing requirements because I am not in the business of building on speculation or for resale and that the house for which I am applying for this permit, located at _____, is the first residential structure I have built or improved in the past 24 months. I also acknowledge that because I do not have a state license, I forfeit any mechanic's lien rights to which I may otherwise have been entitled under Minn. Statute 514.01.

Furthermore, I acknowledge that I may be hiring independent contractors to perform certain aspects of the construction or improvements of this house and I understand that some of these contractors may be required to be licensed by the State of Minnesota. I understand that unlicensed residential contracting, remodeling, and/or roofing activity is a misdemeanor under Minnesota law, and that I would forfeit my rights to reimbursement from the Contractor's Recovery Fund in the event that any contractors I hire are unlicensed.

Signature of Property Owner

Date

To determine whether a particular contractor is required to be licensed, or to check on the licensing status of individual contractors, please call the Minnesota Department of Commerce, Enforcement Division, at 612-296-2594 or toll free at 1-800-657-3602.

