



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507)257-3218 Phone (507) 257-3220 Fax
www.eaglelakemn.com

Special City Council Meeting Notice – Work Session

August 17, 2017

To Whom It May Concern:

The City of Eagle Lake will be holding a **Work Session** to discuss the following:

City Administrator Position Discussion Only

2017 City Budget Discussion Only

The Work Session Meeting will be held on Monday, August 21, 2017 at 6:00 pm at 705 Parkway Avenue (Council Chambers), Eagle Lake MN 56024.

By Order of the Mayor and City Council

Brad Potter
City Administrator

**JOB DESCRIPTION
CITY OF EAGLE LAKE**

POSITION: City Administrator

DEPARTMENT: Administration

POSITION SUMMARY

Provides overall direction and coordination for city planning, administration and operations to ensure the effective provision of municipal services to the citizens of Eagle Lake, consistent with the goals, objectives, and policies established by the City Council.

POSITION AUTHORITY

Works under the broad policy guidance of the City Council.

RELATIONSHIPS

IMMEDIATE SUPERVISOR

The City Council

SUPERVISES

Police Chief, Public Works Director, Fire Chief and Administration Staff

EMPLOYEE CONTACTS

All City staff, City Council and Fire Department.

OUTSIDE CONTACTS

The general public, city consultants, other governmental (local, state and federal) officials, community groups and business persons.

RESPONSIBILITIES

- Within broad policy guidelines, coordinate, administer and respond to a wide variety of requests and problems of municipal concern; research and assist in developing and recommending solutions; interpret ordinances, policies and directive to other departments, other agencies and the general public.
- Provide leadership and direction in the development of short and long range plans; gather, interpret and prepare data for studies, reports and recommendations; coordinate department activities with other departments and agencies as needed.
- Provide staff assistance on City boards and commissions as required including ex official voting membership.

- Manage and supervise all departments and offices of the city to achieve goals; plan and organize workloads and staff assignments; review progress and direct changes as needed. Carries out supervisory responsibilities in accordance with the City's policies and applicable laws. Responsibilities include interviewing, training, planning, assigning, and directing work; evaluating performance; rewarding and disciplining; suspending; transferring; adjusting grievances; addressing complaints and resolving problems of employees. Responsibilities also include the ability to effectively recommend: hiring, promoting, demoting, and discharging.
- Serve as budget officer of the City; develop and submit the annual budget and related capital expenditure and enterprise funds; prepare all supporting documentation and presents at Council meetings.
- Act as treasurer for the city and assumes all statutory responsibilities of that position.
- Prepares or oversees preparation of grant and/or loan applications; administers grant and/or loan money that is received, and prepared related reports.
- Direct all activities of the annual audit of the city and public utility records.
- Supervise centralized purchasing activities of the city and see that all orders are properly approved and processed and that payment is made in accordance with city policies and procedures.
- Advise and inform the City Council as to the financial status and needs of City government.
- Coordinate the development of capital improvement projects from a planning, financing and implementation process. Oversee preparation of information for bond ratings, bond issues, bond offering statements, and continuing disclosure statements.
- Identify money available to be invested, track due dates of investments and invest funds in accordance with local, state and federal regulations as advised by the Council.
- Evaluate existing insurance programs and recommends plan changes or modifications.
- Monitor the quality and effectiveness of all city compensation and benefit programs.
- Provide recommendations and assistance to the Eagle Lake Economic Development Board and other community and civic organizations and groups.

- Attends and participates in all Council meetings and other meetings with official bodies as directed by the Council; ensures that all laws and ordinances are enforced; prepares agendas, reviews meeting minutes; prepares resolutions and ordinances for the Council and carries out Council directives.
- Manage the bid process including conducting bid openings, review bids and highlight areas for review by the City Attorney.
- Oversee accounting and utility billing functions; establish and implement internal controls.
- Serve as Economic Development Director and planner; assist with business proposals and grant applications; represent the City with business and industrial clients.
- Serve as the City's public information representative; confer with media; speak to schools, civic groups and other organizations.
- See that complaints are properly handled through appropriate channels.
- Attest the Mayor's signature on official documents wherever required and maintain responsibility for the City Seal.
- Coordinate with other governmental units, including county, state and federal authorities in matters related to future developments which affect the city.
- Provide advice and counsel to the City Council in their policy-making role.
- Provide reports, recommendations and advice as appropriate to ensure that the Council is fully informed.
- Oversee local elections in accordance with State and County requirements.
- Prepare a variety of reports and files with appropriate state, federal or county offices.
- Monitor and recommend utility rate adjustments to the City Council as necessary.
- Serve as Zoning Administrator to administer and enforce the provisions of the Zoning Ordinance. Attends Planning and Zoning Commission meetings; interpret zoning and building codes; reviews and recommends approval of zoning permits, variance requests, conditional use permits, and other matters related to planning and zoning; oversees agenda and minute preparation.
- Prepares and arranges for publication of official and legal notices.

- Prepares necessary easements; coordinates easement releases and Street vacation issues.
 - Oversee building permit process including coordinating the review process and notifying applicants of the results.
 - Supervise the election process in accordance with prescribed laws and regulations.
 - Perform other work as required and as directed by the City Council.
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EMPLOYMENT STANDARDS

EDUCATION AND EXPERIENCE

Minimum: Graduation from an accredited four-year college or university with a degree in public administration, urban and regional studies, business administration or a closely related field and at least two (2) years of experience in municipal government functions, including management or administrative experience.

NECESSARY KNOWLEDGE, SKILLS, AND ABILITIES

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Considerable knowledge and ability to utilize various computer systems including, but not limited to Microsoft Office Word and Excel, Have the ability to develop and manipulate spreadsheets for the purpose of budgeting, investments, etc.
- Considerable knowledge of modern policies, practices and techniques of public administration.
- Considerable working knowledge of municipal finance, human resources, public utilities, public safety, economic and community development.
- Considerable knowledge of the organization and functions of City government including ordinances, regulations and policies controlling its operation.
- Considerable knowledge of business, management principles and practices as they apply to public sector, traditional and innovative development tools, public and private funding sources and financial assistance package requirements and analysis.

- Considerable ability to communicate ideas, explanations and recommendations clearly, both orally and in writing.
- Considerable ability to analyze and research difficult and complex problems and make effective solution-oriented recommendations, which the City Council can use in policy creation.
- Considerable ability to supervise subordinate personnel in a manner conducive to full performance and high morale.
- Considerable ability to read, assemble, organize and present in oral or written form statistical, financial and factual information derived from a variety of original and secondary sources.
- Possess general understanding of interpreting plans and specifications, contracts, ordinances, technical journals, financial reports, and legal documents, contracts, ordinances, resolutions, policies, reports and correspondence.
- Ability to present reports and make recommendations to Council and other Boards and Commissions. Ability to communicate effectively both orally and in writing with elected and appointed officials, staff, other public officials, volunteer departments, and the general public.
- Considerable ability to establish and maintain effective working relationships with employees, city officials and the general public.
- Considerable ability to efficiently and effectively administer a municipal government.
- Considerable working ability to exercise resourcefulness in solving new problems in accordance with established ordinances, regulations and policies.
- General knowledge of internet use, email and central faxing.
- Candidate must have the ability to prepare their own correspondence and perform various office tasks as necessary.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The noise level in the work environment is usually quiet to moderate.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is frequently required to sit, talk or hear. The employee is occasionally required to stand or walk; use hands to finger, handle, or feel objects, controls; and reach with hands and arms.
- The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Adopted : July 11, 2008

2018 DRAFT BUDGET 8-17-17

Acct #		2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	Comments
	GENERAL FUND (101)					
	Revenue					
31000	PROPERTY TAX REVENUE	\$457,677	\$457,677	\$457,677	\$457,677	
32100	BUSINESS LICENSES	\$300	\$300	\$300	\$300	
32210	BUILDING PERMITS	\$30,000	\$25,000	\$25,000	\$25,000	
32211	STATE SURCHARGE-FLAT FEE	\$600	\$600	\$600	\$600	
32212	STATE SURCHARGE-VALUE	\$800	\$800	\$800	\$800	
32213	STATE SURCHARGE-PLUMBING	\$70	\$70	\$70	\$70	
32214	STATE SURCHARGE-MECHANICAL	\$60	\$60	\$60	\$60	
32215	STATE SURCHARGE-OTHER	\$10	\$10	\$10	\$10	
32220	ZONING PERMITS	\$300	\$300	\$300	\$300	
32221	RENTAL INSPECTIONS	\$2,000	\$1,500	\$1,500	\$15,000	
32240	DOG LICENSES	\$1,000	\$500	\$500	\$500	3 year licenses will incur rental
32260	REFUNDS & REIMBURSEMENTS	\$8,000	\$6,000	\$6,000	\$6,000	
33400	STATE GRANTS AND AIDS	\$0				
33401	LOCAL GOVERNMENT AID (LGA)	\$616,216	\$631,403	\$631,403	\$631,403	LGA is certified for 2018
33405	PERA RATE AID	\$0	\$0	\$0	\$0	
33418	MN POLICE RELIEF PAYMENT	\$13,000	\$13,000	\$13,000	\$13,000	
33419	MN FIRE RELIEF PAYMENT	\$16,175	\$15,000	\$15,000	\$15,000	
33428	PAYMENT IN LEAU OF TAXES	\$0	\$0	\$0	\$0	
34107	ADMINISTRATIVE SERVICE FEES	\$2,000	\$2,000	\$2,000	\$2,000	
34110	PLANNING/ZONING FEES	\$200	\$200	\$200	\$200	
35000	FINES AND FEES	\$7,000	\$6,000	\$6,000	\$6,000	
36100	SPECIAL ASSESSMENT REVENUE	\$0	\$0	\$0	\$0	Need to verify this
36101	INDUSTRIAL PARK-N. LIFT STATION	\$2,000	\$0	\$0	\$0	Need to verify this
36102	GREENFIELD ASSESSMENT	\$0	\$0	\$0	\$0	
36104	LAKEVIEW DR. ASSESSMENT REVENUE	\$0	\$0	\$0	\$0	Need to verify this
36200	MISCELLANEOUS REVENUES	\$50	\$50	\$50		
36210	INTEREST REVENUE	\$16,000	\$25,000	\$25,000	\$25,000	\$2,500,000 at 1%, may lower with possible prepay debt, Debt prepay is 2019 gauge market factors
36230	CONTRIBUTIONS-GENERAL	\$0	\$0	\$0	\$0	
36231	CONTRIBUTIONS-PARK	\$200	\$0	\$0	\$0	
36232	CONTRIBUTIONS-FD	\$15,000	\$15,000	\$15,000	\$15,000	
36233	POLICE-SEIZURES	\$0	\$0	\$0	\$0	
36240	FIRE CALL REVENUE	\$0	\$0	\$0	\$0	
36241	FIRE CONTRACT PAYMENTS	\$60,000	\$60,000	\$55,000	\$55,000	Contract Prices may continue to decrease as the City annexes, call loads, etc.
38020	RENTAL REVENUE	\$400	\$400	\$400	\$400	
38021	WIRELESS INTERNET RENTAL FEE	\$16,000	\$17,000	\$18,000	\$18,000	Typical Price Escalators
38050	CABLE TV FRANCHISE FEES	\$21,000	\$21,000	\$21,000	\$21,000	
38051	ELECTRIC FRANCHISE FEES	\$7,000	\$7,000	\$7,000	\$7,000	
38052	GAS FRANCHISE FEES	\$6,000	\$6,000	\$6,000	\$6,000	
38200	PARK LAND DEDICATION	\$0	\$0	\$0	\$0	
39101	SALE OF EQUIPMENT-MATERIALS	\$0	\$0	\$0	\$0	
39203	TRANSFER IN	\$0	\$0	\$0	\$0	
38053	SOLAR CREDIT	\$2,500	\$2,500	\$2,500	\$2,500	
	SMALL CITIES STREET MONEY		\$19,315	\$0	\$0	
	Total General Fund Revenues	\$1,569,898	\$1,587,918	\$1,586,627	\$1,602,785	
	Total General Fund Expenditures	\$1,550,820	\$1,746,411	\$2,562,887	\$1,800,599	
	Loss/Gain	\$19,078	-\$158,493	-\$976,260	-\$197,814	*Note Loss is shown with Large Capital Equipment Expenditures that have been proposed
	Expenditures					
41000	General Government	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
122	FICA CONTRIBUTION	\$0				
123	MEDICARE CONTRIBUTION	\$0				
131	HEALTH	\$64,775	\$74,491	\$85,665	\$98,514	15% annual increase in expenses Future of Health Insurance Rates are not known.

2018 DRAFT BUDGET 8-17-17

Acct #		2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	Comments
132	HEALTH SAVINGS ACCOUNT	\$27,300	\$27,300	\$31,395	\$36,104	15% annual increase in expenses Future of Health Insurance Rates are not known.
133	DENTAL	\$3,500				
151	WORKERS COMP INSURANCE	\$10,000	\$11,000	\$12,100	\$13,310	10% Increase
362	PROPERTY & CAUSALTY INSURANCE	\$15,000	\$16,000	\$17,600	\$19,360	10% Increase
400	CD Purchases	\$0	\$0			
430	MISCELLANEOUS	\$2,000	\$2,000	\$2,000	\$2,000	
438	MEETING & EDUCATION	\$1,500	\$1,500	\$1,500	\$1,500	
510	CAPITAL OUTLAY-actual expense					Sidewalk Funds shifted to Streets What is the future of sidewalks??
550	CAPITAL OUTLAY ASSIGNED-setsaside	\$5,000	\$5,000	\$5,000	\$5,000	For City Hall
721	TRANSFER OUT Possible EDA Projects	\$40,000	\$40,000	\$40,000	\$40,000	EDA Project??
443	SCHROM TOWNSHOMES Tax Abatement	\$30,000	\$32,000	\$34,000	\$36,000	Tax Abatement for Autumn Wind of 10 years starting in 2015 ends in 2025 Tracked as Expense
	Total	\$199,075	\$209,291	\$229,260	\$251,789	
41100	City Council	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
100	WAGES	\$12,500	\$12,500	\$12,500	\$12,500	
121	PERA CONTRIBUTION	\$625	\$625	\$625	\$625	
122	FICA CONTRIBUTION	\$775	\$775	\$775	\$775	
123	MEDICARE CONTRIBUTION	\$181	\$181	\$181	\$181	
438	MEETING & EDUCATION	\$500	\$500	\$500	\$500	
	Total	\$14,581	\$14,581	\$14,581	\$14,581	
41200	Mayor	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
100	WAGES	\$4,500	\$4,500	\$4,500	\$4,500	
121	PERA CONTRIBUTION	\$225	\$225	\$225	\$225	
122	FICA CONTRIBUTION	\$279	\$279	\$279	\$279	
123	MEDICARE CONTRIBUTION	\$65	\$65	\$65	\$65	
438	MEETING & EDUCATION	\$1,000	\$1,000	\$1,000	\$1,000	
	Total	\$6,069	\$6,069	\$6,069	\$6,069	
41400	Elections	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
100	WAGES	\$0	\$1,300	\$0	\$1,500	
122	FICA CONTRIBUTION					
123	MEDICARE CONTRIBUTION					
430	MISCELLANEOUS	\$500	\$1,000	\$500	\$1,000	
	Total	\$500	\$2,300	\$500	\$2,500	
41500	Administrative	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	Expenses were increased 10% for each year
100	WAGES	\$101,926	\$110,025	\$114,426	\$119,003	2018 Initial Pay Adjustment, 2019 and 2020 Possible 4% increase each yr. 2% COLA, 2% Performance
121	PERA CONTRIBUTION	\$7,644	\$8,252	\$8,582	\$8,925	PERA contribution same for 2018 as 2017.
122	FICA CONTRIBUTION	\$6,319	\$6,822	\$7,094	\$7,378	
123	MEDICARE CONTRIBUTION	\$1,478	\$1,595	\$1,659	\$1,726	
210	OPERATING SUPPLIES	\$8,500	\$9,350	\$10,285	\$11,314	
320	COMMUNICATIONS	\$2,070	\$2,277	\$2,505	\$2,755	
321	TELEPHONE	\$3,600	\$3,960	\$4,356	\$4,792	
352	PUBLICATIONS	\$1,000	\$1,100	\$1,210	\$1,331	
430	MISCELLANEOUS	\$200	\$220	\$242	\$266	
433	DUES & SUBSCRIPTIONS	\$5,000	\$5,500	\$6,050	\$6,655	
438	MEETING & EDUCATION	\$2,100	\$2,310	\$2,541	\$2,795	
510	CAPITAL OUTLAY-actual expense		\$7,000	\$0	\$0	Possible Copier Purchase in City Hall
550	CAPITAL OUTLAY ASSIGNED-Setaside	\$1,000	\$1,100	\$1,210	\$1,331	
	Total	\$140,838	\$159,511	\$160,160	\$168,271	
41600	Professional Services	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
300	PROFESSIONAL SERVICES	\$10,000	\$11,000	\$12,000	\$13,000	
301	YEAR END AUDIT	\$19,500	\$22,000	\$24,000	\$26,000	Confirmed with Auditor reduced from \$22 to \$19,500 for 2017
303	ENGINEERING FEES	\$13,000	\$14,000	\$16,000	\$16,000	
304	LEGAL FEES	\$5,000	\$5,000	\$5,000	\$5,000	
310	COMPUTER TECHNICAL SUPPORT	\$12,000	\$14,000	\$15,000	\$16,000	
311	BUILDING INSPECTOR FEES	\$12,000	\$10,000	\$10,000	\$10,000	

2018 DRAFT BUDGET 8-17-17

Acct #		2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	Comments
313	STATE SURCHARGE FEE	\$1,405	\$1,500	\$1,600	\$1,700	
314	CITY HISTORY	\$2,000	\$3,000	\$4,000	\$3,000	Document City History, possibly
433	DUES & SUBSCRIPTIONS	\$5,000	\$5,000	\$5,000	\$5,000	
	Total	\$79,905	\$85,500	\$92,600	\$95,700	
41800	Planning & Zoning	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
351	PUBLIC HEARING FEES	\$200	\$200	\$200	\$200	
430	MISCELLANEOUS	\$100	\$100	\$100	\$100	
	Total	\$300	\$300	\$300	\$300	
41900	City Hall	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
210	OPERATING SUPPLIES	\$1,500	\$2,000	\$2,500	\$2,500	
220	REPAIRS & MAINT.	\$4,000	\$4,000	\$4,000	\$4,000	
381	ELECTRIC UTILITIES	\$11,000	\$12,000	\$12,500	\$13,000	
510	CAPITAL OUTLAY-actual expenses					
	CAPITAL OUTLAY ASSIGNED-setsaside fund	\$5,000	\$5,000	\$5,000	\$5,000	
	Total	\$21,500	\$23,000	\$24,000	\$24,500	
42100	Street Department	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
100	WAGES	\$48,422	\$51,580	\$53,643	\$55,789	2018 Initial Pay Adjustment, 2019 and 2020 Possible 4% increase each yr. 2% COLA, 2% Performance
121	PERA CONTRIBUTION	\$3,632	\$3,869	\$4,023	\$4,184	
122	FICA CONTRIBUTION	\$3,002	\$3,198	\$3,326	\$3,459	
123	MEDICARE CONTRIBUTION	\$702	\$748	\$778	\$809	
131	EMPLOYER PAID HEALTH					
132	Employer Paid Health Savings					
133	EMPLOYER PAID DENTAL					
151	WORK COMP PREMIUM					
210	OPERATING SUPPLIES & MAINTENANCE	\$7,600	\$8,360	\$9,196	\$10,116	10% Increase Per Year
212	FUEL	\$6,600	\$6,930	\$7,277	\$7,640	5% Increase Per Year
220	REPAIRS & MAINT.	\$0	\$0	\$0	\$0	
224	STREET REPAIR-GEN. MAINTENANCE	\$88,000	\$92,400	\$97,020	\$101,871	5% Increase Per Year
320	COMMUNICATIONS	\$600	\$630	\$662	\$695	5% Increase Per Year
321	TELEPHONE	\$0	\$0	\$0	\$0	
381	ELECTRIC UTILITIES	\$2,100	\$2,205	\$2,315	\$2,431	5% Increase Per Year
383	GAS UTILITIES	\$900	\$945	\$992	\$1,042	5% Increase Per Year
430	MISCELLANEOUS	\$0	\$0	\$0	\$0	
437	CLOTHING ALLOWANCE	\$600	\$630	\$662	\$695	5% Increase Per Year
510	CAPITAL OUTLAY-actual expense		\$50,000	\$200,000	\$0	\$175,000 Plowtruck to replace 1986 and \$25,000 to replace Ford Ranger in 2019, One ton in 2018
550	CAPITAL OUTLAY ASSIGNED-setsaside	\$50,750	\$52,350	\$54,444	\$56,622	Planned increases at 4% for Vehicle Replacement
560	CAPITAL OUTLAY - SIDEWALKS	\$50,000	\$50,000	\$50,000	\$50,000	Do we want to do this \$50,000 in Budget what will this be good for \$30 per foot about \$1,600
	Total	\$262,908	\$323,844	\$484,337	\$295,352	
42110	Street Lighting	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
381	UTILITIES	\$40,000	\$41,000	\$42,000	\$43,000	Cost may hold steady with introduction of LED lights
	Total	\$40,000	\$41,000	\$42,000	\$43,000	
42200	Police Department	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
100	WAGES	\$100,131	\$119,131	\$123,896	\$128,852	2018 Initial Pay Adjustment, 2019 and 2020 Possible 4% increase each yr. 2% COLA, 2% Performance
102	OVERTIME WAGES	\$5,600	\$6,878	\$7,119	\$7,368	
103	PART-TIME OFFICER WAGES	\$43,805	\$63,847	\$66,082	\$68,395	2018 Initial Pay Adjustment, 2019 and 2020 Possible 4% increase each yr. 2% COLA, 2% Performance
107	ON-CALL PAY	\$5,903	\$5,703	\$5,903	\$6,109	
121	PERA CONTRIBUTION	\$25,181	\$31,681	\$32,886	\$34,137	
123	MEDICARE CONTRIBUTION	\$2,254	\$2,836	\$2,943	\$3,055	
151	LIABILITY/WORKERS COMP					
210	OPERATING SUPPLIES & MAINTENANCE	\$10,350	\$10,868	\$11,411	\$11,981	5% Increase Per Year, Cost of Ammunition is going up. 2015 squad is out of warranty.
212	FUEL	\$13,000	\$13,650	\$14,333	\$15,049	5% Increase Per Year
220	REPAIRS & MAINT.	\$0	\$0	\$0	\$0	5% Increase Per Year
300	PROFESSIONAL SERVICES	\$4,200	\$4,410	\$4,631	\$4,862	5% Increase Per Year, Evidence, lexipol, Computer fee's for MDT's

2018 DRAFT BUDGET 8-17-17

Acct #		2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	Comments
306	PHYSICALS		\$0	\$0	\$0	5% Increase Per Year
312	NEW OFFICER HIRING	\$850	\$893	\$937	\$984	5% Increase Per Year. Psychological's and Physicals.
320	COMMUNICATIONS	\$3,400	\$3,570	\$3,749	\$3,936	5% Increase Per Year Radio Maintence Agreement, Air Cards Monthly for squad computers
321	TELEPHONE	\$0	\$0	\$0	\$0	5% Increase Per Year
430	MISCELLANEOUS	\$0	\$0	\$0	\$0	5% Increase Per Year
433	DUES & SUBSCRIPTIONS	\$2,100	\$2,205	\$2,315	\$2,431	5% Increase Per Year Renewing Police License, Dues to Chief of Police and MCPA
437	CLOTHING ALLOWANCE	\$4,150	\$4,325	\$4,500	\$4,500	
438	MEETING & EDUCATION	\$4,000	\$4,200	\$4,410	\$4,631	5% Increase Per Year
439	REFUNDS & REIMBURSEMENTS					
510	CAPITAL OUTLAY-actual expense		\$0	\$55,000	\$0	Replacement of Squad in 2019
540	CAPITAL OUTLAY-SEIZURES					
550	CAPITAL OUTLAY ASSIGNED-setaside	\$24,000	\$26,000	\$26,000	\$26,000	
	Total	\$248,924	\$300,195	\$366,113	\$322,290	
42300	Fire Department	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
100	WAGES	\$4,800	\$5,000	\$5,200	\$5,400	
104	DAY TIME RESCUE	\$14,500	\$15,000	\$15,000	\$15,000	\$10,500 calls/\$2,400 monthly drills \$500 FF1 \$10 FR \$200 EMT
122	FICA CONTRIBUTION	\$1,197	\$1,240	\$1,252	\$1,265	
123	MEDICARE CONTRIBUTION	\$280	\$290	\$293	\$296	
124	FIRE RELIEF PAYMENT	\$42,000	\$42,000	\$44,000	\$46,000	
210	OPERATING SUPPLIES & MAINTENANCE	\$18,000	\$20,000	\$21,000	\$22,000	
212	FUEL	\$2,000	\$2,000	\$2,000	\$2,500	
220	REPAIRS & MAINT.	\$0	\$0	\$0		
300	PROFESSIONAL SERVICES	\$5,000	\$5,000	\$5,000	\$6,000	Hose Testing, Ladder Testing, Flowtesting Packs
306	PHYSICALS	\$3,500	\$3,500	\$3,500	\$4,000	
320	COMMUNICATIONS	\$3,000	\$3,000	\$3,000	\$3,500	
321	TELEPHONE	\$0	\$0	\$0		
381	ELECTRIC UTILITIES	\$2,000	\$2,000	\$2,000	\$2,500	
383	GAS UTILITIES	\$3,200	\$3,200	\$3,200	\$3,300	
433	DUES & SUBSCRIPTIONS	\$1,500	\$1,500	\$1,500	\$3,300	
438	TRAINING & EDUCATION	\$10,000	\$11,000	\$12,000	\$13,000	
510	CAPITAL OUTLAY-actual expense					
520	F.D. EQUIPMENT - GAMBLING					
530	CAPITAL OUTLAY ASSIGNED-setaside	\$94,272	\$97,101	\$100,014	\$103,014	
550	CAPITAL OUTLAY-EQUIPMENT			\$587,000	\$0	2019 4311 #1 Truck \$450,000 and 2019 Packs and \$137,000Turnout Gear
	Total	\$205,249	\$211,831	\$805,959	\$231,075	
42400	School Patrol	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
100	WAGES	\$ -	\$ -	\$ -		
122	FICA CONTRIBUTION	\$ -	\$ -	\$ -		
123	MEDICARE CONTRIBUTION	\$ -	\$ -	\$ -		
430	MISCELLANEOUS	\$ -	\$ -	\$ -		
	Total	\$0	\$0	\$0		
42410	Animal Control	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
210	OPERATING SUPPLIES	\$125	\$125	\$125	\$125	
300	PROFESSIONAL SERVICES	\$100	\$100	\$100	\$100	
	Total	\$225	\$225	\$225	\$225	
42430	Civil Defense	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
220	REPAIRS & MAINT.	\$1,200	\$1,300	\$1,400	\$1,500	
381	ELECTRIC UTILITIES	\$500	\$550	\$550	\$600	
510	CAPITAL OUTLAY	\$1,000	\$16,000	\$2,000	\$2,500	Replace siren at Fire Hall in 2018
	Total	\$2,700	\$17,850	\$3,950	\$4,600	
42500	Parks & Recreation	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
100	WAGES	\$43,266	\$44,531	\$46,312	\$48,165	2018 Initial Pay Adjustment, 2019 and 2020 Possible 4% increase each yr. 2% COLA, 2% Performance
121	PERA CONTRIBUTION	\$3,245	\$3,340	\$3,473	\$3,612	

2018 DRAFT BUDGET 8-17-17

Acct #		2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	Comments
122	FICA CONTRIBUTION	\$2,682	\$2,761	\$2,871	\$2,986	
123	MEDICARE CONTRIBUTION	\$627	\$646	\$672	\$698	
131	Employer Paid Health					
132	Employer Paid Health Savings					
133	Employer Paid Dental					
151	Work					5% Increase Per Year
210	OPERATING SUPPLIES & MAINTENANCE	\$13,500	\$14,175	\$14,884	\$15,628	Includes pond treatment-\$3000 and 9 mosquito treatments-\$5805 5% price
212	FUEL	\$4,000	\$4,200	\$4,410	\$4,631	5% Increase Per Year
220	REPAIRS & MAINT.	\$0	\$0	\$0	\$0	5% Increase Per Year
300	PROFESSIONAL SERVICES	\$3,000	\$3,150	\$3,308	\$3,473	5% Increase Per Year
320	COMMUNICATIONS	\$600	\$630	\$662	\$695	5% Increase Per Year
321	TELEPHONE	\$0	\$0	\$0	\$0	5% Increase Per Year
381	ELECTRIC UTILITIES	\$3,000	\$3,150	\$3,308	\$3,473	5% Increase Per Year
383	GAS UTILITIES	\$925	\$971	\$1,020	\$1,071	5% Increase Per Year
430	MISCELLANEOUS	\$0	\$0	\$0	\$0	5% Increase Per Year
437	CLOTHING ALLOWANCE	\$600	\$630	\$662	\$695	5% Increase Per Year
438	MEETING & EDUCATION	\$500	\$525	\$551	\$579	5% Increase Per Year
510	CAPITAL OUTLAY-planned purchae	\$0	\$14,000	\$0	\$0	Possible Mower Purchase
550	CAPITAL OUTLAY ASSIGNED setaside	\$4,000	\$4,200	\$4,410	\$4,631	5% Increase Per Year
570	CAPITAL OUTLAY-PARK BOARD PROJECTS	\$20,000	\$21,000	\$22,050	\$23,153	5% Increase Per Year
	Total	\$99,946	\$104,943	\$108,591	\$113,488	5% Increase Per Year
Storm Drainage Utility (201)						
	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast		
Revenues						
36200	MISCELLANEOUS REVENUE					
37100	STORM WATER DRAINAGE REVENUE	\$50,160	\$50,662	\$51,163	\$51,665	Should the fees stay consistent what will increases be for inflationary increases
	Total	\$50,160	\$50,662	\$51,163	\$51,665	
Expenditures						
100	WAGES	\$11,063	\$11,506	\$11,966	\$12,445	2018 Initial Pay Adjustment, 2019 and 2020 Possible 4% increase each yr. 2% COLA, 2% Performance
121	PERA CONTRIBUTION	\$830	\$863	\$897	\$933	
122	FICA CONTRIBUTION	\$686	\$713	\$742	\$772	
123	MEDICARE CONTRIBUTION	\$160	\$167	\$174	\$180	
131	Employer Paid Health					
132	Employer Paid Health Savings					
133	Employer Paid Dental					
210	OPERATING SUPPLIES & Maintenance	\$8,600	\$9,030	\$9,482	\$9,956	5% Increase Per Year
212	FUEL	\$1,300	\$1,365	\$1,433	\$1,505	5% Increase Per Year
220	REPAIR & MAINTENANCE	\$0	\$0	\$0	\$0	
300	PROFESSIONAL SERVICES	\$10,000	\$12,000	\$14,000	\$15,000	MS4 Requirements
320	COMMUNICATIONS (telephone)	\$180	\$189	\$198	\$208	
430	MISCELLANEOUS REVENUE	\$0	\$0	\$0	\$0	
437	CLOTHING	\$600	\$630	\$662	\$695	
550	CAPITAL OUTLAY ASSIGNED-actual expens	\$12,000	\$25,000		\$0	Check weir for ditch west of community
510	CAPITAL OUTLAY-set aside		\$0	\$0	\$0	
721	Transfer out	\$0	\$0	\$0	\$0	
	Total	\$45,420	\$61,463	\$39,554	\$41,694	
	(201) Net Change	\$4,740	-\$10,802	\$11,609	\$9,971	
Recycling Utility (202)						
	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast		
Revenues						
34404	Recycling Revenue	\$52,800	\$53,328	\$53,856	\$54,384	\$4.40
	Total	\$52,800	\$53,328	\$53,856	\$54,384	

2018 DRAFT BUDGET 8-17-17

Acct #		2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	Comments
Expenditures						
386	Recyle Collection Expense	\$47,957	\$48,436	\$48,916	\$49,396	\$3.79 to \$3.88 increased 3% price increase
721	Transfer Out					
	Total	\$47,957	\$48,436	\$48,916	\$49,396	
	(202) Net Change	\$4,843	\$4,892	\$4,940	\$4,988	
	Refuse Utility (203)	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	Need to look at annual increases in fees of service
Revenues						
34403	Refuse Revenue	\$167,880	\$169,559	\$171,238	\$172,916	\$13.99
	Total	\$167,880	\$169,559	\$171,238	\$172,916	
Expenditures						
384	Refuse Collection Expense	\$134,724	\$136,071	\$136,071	\$136,071	
721	Transfer Out					
	Total	\$134,724	\$136,071	\$136,071	\$136,071	
	(202) Net Change	\$33,156	\$33,488	\$35,166	\$36,845	
	EDA (206)	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
Revenues						
31000	PROPERTY TAX REVENUE	\$15,000	\$15,000	\$15,000	\$15,000	
36210	INTEREST	\$22	\$22	\$22	\$22	
	MISCELLANEOUS					
	TRANSFER IN					
	Total	\$15,022	\$15,022	\$15,022	\$15,022	
Expenses						
300	PROFESSIONAL SERVICES	\$6,500	\$6,500	\$6,500	\$6,500	REDA Agreement
430	MISCELLANEOUS	\$8,500	\$8,500	\$8,500	\$8,500	
	DUES & SUBSCRIPTIONS					
	TRANSFER OUT					
	Total	\$15,000	\$15,000	\$15,000	\$15,000	
	EDA (206) Net Change	\$22	\$22	\$22	\$22	
	TIF (221) # 2-1 Cedar Point Townhomes	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
Revenue						
36200	MISCELLANEOUS REVENUE					
31050	PROPERTY TAX-TAX INCREMENT	\$83,910	\$83,910	\$83,910	\$83,910	
	Total	\$83,910	\$83,910	\$83,910	\$83,910	
Expenditures						
300	PROFESSIONAL SERVICES	\$2,000	\$2,000	\$2,000	\$2,000	
352	PUBLICATIONS					
442	TAX INCREMENT PAYMENT					
	Total	\$2,000	\$2,000	\$2,000	\$2,000	
	Net Change 221	\$81,910	\$81,910	\$81,910	\$81,910	
	SPECIAL REVENUE FUNDS REVENUES	\$98,932	\$98,932	\$98,932	\$98,932	
	SPECIAL REVENUE FUNDS EXPENDITURES	\$17,000	\$17,000	\$17,000	\$17,000	
	SPECIAL REVENUE FUND BALANCE	\$81,932	\$81,932	\$81,932	\$81,932	
Revenues	City Hall/Public Works Facilities					
401.000	MISCELLANEOUS REVENUE					
402.000	PROPERTY TAX REVENUE	\$104,256	\$79,088	\$81,238	\$83,228	
404.000	SPECIAL ASSESSMENT					
	BOND PROCEEDS					
490.000	TRANSFER IN	\$100,000	\$100,000	\$100,000	\$100,000	
	Total	\$204,256	\$179,088	\$181,238	\$183,228	

2018 DRAFT BUDGET 8-17-17

Acct #		2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	Comments
Expenditures						
730.000	PROFESSIONAL SERVICES	\$450	\$450	\$450		
740.000	MISCELLANEOUS EXPENDITURES					
771.010	PRINCIPAL PAYMENT	\$110,000	\$140,000	\$145,000		
771.020	INTEREST PAYMENT	\$84,530	\$39,088	\$36,238		
790.000	TRANSFER OUT					
	Total	\$194,980	\$179,538	\$181,688		
	Net Change 311	\$9,276	-\$450	-\$450		
	326 N. 2nd St., N.3rd St., Parkway Ave Re	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
Revenues						
402.000	PROPERTY TAX REVENUE	\$26,262	\$25,512	\$24,637	\$28,762	
404.000	SPECIAL ASSESSMENT	\$18,123	\$18,123	\$18,123	\$18,123	Special Assessments need to be Confirmed
481.000	INTEREST REVENUE					
490.000	TRANSFER IN					
495.000	REFUNDS & REIMBURSEMENTS					
510.000	BOND PROCEEDS					
	Total	\$44,385	\$43,635	\$42,760	\$46,885	
Expenditures						
730.000	PROFESSIONAL SERVICES	\$150	\$150	\$150	\$150	
771.010	PRINCIPAL PAYMENT	\$25,000	\$25,000	\$25,000	\$25,000	
771.020	INTEREST PAYMENT	\$19,010	\$18,198	\$17,323	\$17,323	
790.000	TRANSFER OUT					
	Total	\$44,160	\$43,348	\$42,473	\$42,473	
	Net Change 311	\$225	\$288	\$288	\$4,413	
	327 Linda Drive Extension 2010	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
Revenues						
402.000	PROPERTY TAX REVENUE	\$7,127	\$8,570	\$8,395	\$8,220	
404.000	SPECIAL ASSESSMENT	\$1,668				Special Assessments need to be Confirmed
481.000	INTEREST REVENUE					
490.000	TRANSFER IN					
	Total	\$8,795	\$8,570	\$8,395	\$8,220	
Expenditures						
730.000	PROFESSIONAL SERVICES	\$150	\$150	\$150	\$150	
771.010	PRINCIPAL PAYMENT	\$5,000	\$5,000	\$5,000	\$5,000	
771.020	INTEREST PAYMENT	\$3,645	\$3,645	\$7,480	\$7,480	
790.000	TRANSFER OUT					
	Total	\$8,795	\$8,795	\$12,630	\$12,630	
	Net Change 311	\$0	-\$225	-\$4,235	-\$4,410	
	328 Stormsewer Improvement Project 20	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
Revenues						
31,000.000	PROPERTY TAX REVENUE	\$17,630	\$17,330	\$16,980	\$16,630	
36,100.000	SPECIAL ASSESSMENT					
481.000	INTEREST REVENUE					
490.000	TRANSFER IN					
	Total	\$17,630	\$17,330	\$16,980	\$16,630	
Expenditures						
730.000	PROFESSIONAL SERVICES	\$150	\$150	\$150	\$150	
771.010	PRINCIPAL PAYMENT	\$10,000	\$10,000	\$10,000	\$10,000	
771.020	INTEREST PAYMENT	\$7,480	\$7,155	\$6,805	\$6,805	
790.000	TRANSFER OUT					
	Total	\$17,630	\$17,305	\$16,955	\$16,955	

2018 DRAFT BUDGET 8-17-17

Acct #		2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	Comments
	Net Change	\$0	\$25	\$25		
	329 - 2012 Joan Lane	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
Revenues						
402.000	PROPERTY TAX REVENUE	\$21,375	\$ 21,192.00	\$ 20,692.00	\$ 20,192.00	
404.000	Special Assessments	\$7,200	\$6,808	\$6,808	\$6,808	
481.000	INTEREST REVENUE					
490.000	TRANSFER IN					
	Total	\$28,575	\$28,000	\$27,500	\$27,000	
Expenditures						
430	Miscellaneous					
771.010	PRINCIPAL PAYMENT	\$25,000	\$25,000	\$25,000	\$25,000	
	INTEREST PAYMENT	\$3,125	\$2,750	\$2,250	\$2,250	
730.000	PROFESSIONAL SERVICES	\$450	\$450	\$450	\$450	
790.000	TRANSFER OUT					
	Total	\$28,575	\$28,200	\$27,700	\$27,700	
	Net Change	\$0	-\$200	-\$200		
	Total Property Taxes	\$176,650	\$151,692	\$151,942	\$157,032	Cate Street has been prepaid
	DEBT SERVICE FUND REVENUES	\$303,641	\$276,623	\$276,873	\$281,963	
	DEBT SERVICE FUND EXPENDITURES	\$294,140	\$277,185	\$281,445	\$99,758	
	DEBT SERVICE FUND BALANCE	9,501.00	(562.00)	(4,572.00)	182,205.50	
	601-Water Fund	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
Revenues						
31300	SALES TAX REVENUE-STATE	\$900	\$925	\$950		
31301	SALES TAX REVENUE-COUNTY	\$30	\$35	\$40		
33405	PERA RATE AID	\$0	\$0	\$0		
34407	AREA CHARGES	\$0	\$0	\$0		
36200	MISCELLANEOUS REVENUE					
37100	SALES OR SERVICE-WATER SALES	\$280,000	\$289,800	\$299,943	\$310,441	Growth is projected at 3.5%
37110	WATER METER SALES	\$10,000	\$10,350	\$10,712	\$11,087	
37170	HOOK UP FEE	\$6,000	\$6,000	\$6,000	\$6,210	
39101	SALE OF EQUIPMENT-MATERIALS	\$8,000	\$8,280	\$8,570	\$8,870	
	INTEREST REVENUE					
	TRANSFER IN					
	REFUNDS & REIMBURSEMENTS					
	INDUSTRIAL PARK-N LIFT STATION					
	Total	\$304,930	\$315,390	\$326,215	\$336,608	
Expenditures		2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
100	WAGES	\$55,195	\$59,521	\$61,902	\$64,378	2018 Initial Pay Adjustment, 2019 and 2020 Possible 4% increase each yr. 2% COLA, 2% Performance
121	PERA CONTRIBUTION	\$4,140	\$4,464	\$4,643	\$4,828	
122	FICA CONTRIBUTION	\$3,422	\$3,690	\$3,838	\$3,991	
123	MEDICARE CONTRIBUTION	\$800	\$863	\$898	\$933	
131	HEALTH	\$22,000	\$24,200	\$26,620	\$29,282	10% Increase in Insurance Each Year
132	HEALTH SAVINGS ACCOUNT		\$0	\$0	\$0	
133	DENTAL INSURANCE	\$1,151	\$1,267	\$1,393	\$1,532	10% Increase in Insurance Each Year
151	WORKERS COMP.	\$4,500	\$4,725	\$4,961	\$5,209	5% Increase
210	OPERATING SUPPLIES & MAINTENANCE	\$35,000	\$36,750	\$38,588	\$40,517	5% Increase
212	FUEL	\$600	\$630	\$662	\$695	5% Increase
220	REPAIRS & MAINTENANCE	\$0	\$0	\$0	\$0	
300	PROFESSIONAL SERVICES	\$25,000	\$26,250	\$27,563	\$28,941	5% Increase
320	COMMUNICATIONS	\$2,500	\$2,625	\$2,756	\$2,894	5% Increase
321	TELEPHONE	\$0	\$0	\$0	\$0	

2018 DRAFT BUDGET 8-17-17

Acct #		2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	Comments
362	PROPERTY & CAUSULTY INSURANCE	\$7,800	\$8,190	\$8,600	\$9,029	5% Increase
381	ELECTRIC UTILITIES	\$15,000	\$15,750	\$16,538	\$17,364	5% Increase
383	GAS UTILITIES	\$2,500	\$2,625	\$2,756	\$2,894	5% Increase
430	MISCELLANEOUS	\$0	\$0	\$0	\$0	
433	DUES & SUBSCRIPTIONS	\$500	\$525	\$551	\$579	5% Increase
437	CLOTHING ALLOWANCE	\$600	\$630	\$662	\$695	5% Increase
438	MEETING & EDUCATION	\$1,300	\$1,365	\$1,433	\$1,505	5% Increase
439	REFUNDS & REIMBURSEMENTS	\$0	\$0	\$0	\$0	
441	STATE SALES TAX	\$1,000	\$1,050	\$1,103	\$1,158	5% Increase
442	COUNTY SALES TAX	\$50	\$53	\$55	\$58	5% Increase
510	CAPITAL OUTLAY-actual expense	\$8,000	\$8,400	\$8,820	\$9,261	5% Increase
550	CAPITAL OUTLAY ASSIGNED-setaside	\$3,000	\$3,150	\$3,308	\$3,473	5% Increase
601	PRINCIPAL PAYMENT	\$0	\$0	\$0	\$0	
611	INTEREST PAYMENT	\$0	\$0	\$0	\$0	
	DEPRECIATION	\$0	\$0	\$0	\$0	No Depreciation projected for future improvements
721	TRANSFER OUT	\$81,490	\$82,079	\$81,652	\$82,225	\$50,000 toward City Hall/Public Works Bldg Debt and \$22,000 for North 2nd/3rd Street
	Total	\$275,549	\$288,801	\$299,299	\$311,442	
	Net Change 601	\$29,381	\$26,589	\$26,917	\$25,166	
	602 Sewer Fund	2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	
	Revenues					
31000	SPECIAL ASSESSMENT REVENUE					
32260	REFUNDS & REIMBURSEMENTS					
34407	AREA CHARGES					
37100	SEWER SALES	\$450,000	\$680,000	\$700,400	\$721,412	Increases in rates have produced \$460,000 over 8 months of 2017
37170	HOOK UP FEE	\$4,800	\$5,000	\$5,000	\$5,000	
37255	I & I PENALTY	\$0				
37260	LATE FEES	\$5,000	\$5,000	\$5,000	\$5,000	
39101	SALE OF EQUIPMENT-MATERIALS	\$0				
	Total	\$459,800	\$690,000	\$710,400	\$731,412	
	Expenditures					
100	WAGES	\$54,942	\$59,340	\$65,274	\$71,801	2018 Initial Pay Adjustment, 2019 and 2020 Possible 4% increase each yr. 2% COLA, 2% Performance
121	PERA CONTRIBUTION	\$4,121	\$4,451	\$4,896	\$5,385	
122	FICA CONTRIBUTION	\$3,406	\$3,679	\$4,047	\$4,452	
123	MEDICARE CONTRIBUTION	\$797	\$860	\$946	\$1,041	
131	HEALTH-DENT. STD LIFE INSURANCE	\$22,000	\$24,200	\$26,620	\$29,282	10% Increase in Insurance Each Year
132	HEALTH SAVINGS ACCOUNT		\$0	\$0		
133	DENTAL INSURANCE	\$1,151	\$1,267	\$1,393	\$1,532	10% Increase in Insurance Each Year
151	WORKERS COMP.	\$4,500	\$4,950	\$5,445	\$5,990	10% Increase in Insurance Each Year
210	OPERATING SUPPLIES & MAINTENANCE	\$1,400				
212	FUEL	\$800				
220	REPAIRS & MAINTENANCE	\$0	\$0	\$0	\$0	
300	PROFESSIONAL SERVICES	\$20,000	\$21,000	\$22,050	\$23,153	5% Increase
320	COMMUNICATIONS	\$2,800	\$2,940	\$3,087	\$3,241	5% Increase
321	TELEPHONE	\$0	\$0	\$0	\$0	5% Increase
362	PROPERTY & CAUSULTY INSURANCE	\$7,800	\$8,190	\$8,600	\$9,029	5% Increase
381	ELECTRIC UTILITIES	\$1,300	\$1,365	\$1,433	\$1,505	5% Increase
383	GAS UTILITIES	\$1,000	\$1,050	\$1,103	\$1,158	5% Increase
385	MANKATO USER CHARGE PAYMENT	\$195,000	\$230,000	\$241,500	\$253,575	5% Increase
433	DUES & SUBSCRIPTIONS	\$100	\$105	\$110	\$116	5% Increase
437	CLOTHING ALLOWANCE	\$600	\$630	\$662	\$695	5% Increase
438	MEETING & EDUCATION	\$900	\$945	\$992	\$1,042	5% Increase
510	CAPITAL OUTLAY-actual expense	\$0	\$0	\$0	\$0	5% Increase
550	CAPITAL OUTLAY ASSIGNED-setaside	\$3,000	\$3,150	\$3,308	\$3,473	5% Increase
721	TRANSFER OUT	\$50,000	\$50,000	\$50,000	\$50,000	

2018 DRAFT BUDGET 8-17-17

Acct #		2017 Adopted	2018 Proposed	2019 Forecast	2020 Forecast	Comments
430	MISCELLANEOUS-	\$0	\$0	\$0	\$0	
	DEPRECIATION					No Depreciation projected for future improvements
	LOSS ON SALE OF ASSET					
	Total	\$375,617	\$418,122	\$441,465	\$466,469	
	Net Change 603	\$84,183	\$271,878	\$268,935	\$264,943	
	ENTERPRISE FUND REVENUES	\$764,730	\$1,005,390	\$1,036,615	\$1,068,020	
	ENTERPRISE FUND EXPENDITURES	\$651,166	\$706,923	\$740,763	\$548,694	
	ENTERPRISE NET CHANGE-FUND BALANCE	\$113,564	\$298,467	\$295,852	\$519,326	

2006 – 2017 Tax Levy History – City of Eagle Lake Minnesota

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
General Fund	\$ 238,472	\$ 277,211.00	\$ 336,430.00	\$ 375,650.00	\$ 308,518.00	\$ 254,511.00	\$ 299,355.00	\$ 318,346.00	\$371,856	\$404,407	\$404,407	\$457,677
Debt	\$ 82,316	\$ 72,375.00	\$ 70,386.00	\$ 73,348.00	\$ 193,846.00	\$ 237,684.00	\$ 233,905.00	\$ 237,576.00	\$182,936	\$178,962	\$178,962	\$169,442
EDA	\$ 12,300	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 6,559.00	\$ 16,728.00	\$ 16,157.00	\$ 15,612.00	\$16,742	\$16,742	\$16,742	\$15,000
	\$ 333,088	\$ 364,586.00	\$ 421,816.00	\$ 463,998.00	\$ 508,923.00	\$ 508,923.00	\$ 549,417.00	\$ 571,534.00	\$ 571,534	\$ 600,111	\$ 600,111	\$642,119

	Pay 2018 Estimate	Pay 2017
Tax Capacity (removed TIF)	\$1,919,900	\$1,670,486
Tax Rate (assume "constant")	38.439%	38.439%
Levy (assume constant tax rate)	\$737,900	\$642,119
Levy Increase Potential estimate	\$95,800	\$42,008
Levy Increase absorbed by New Con.	\$25,800	\$19,465
Levy Increase absorbed by Values	\$70,000	\$22,543

Information from Blue Earth County about 2018 Pay Estimate of Taxes