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## MEMORANDUM

**Date:** February 3, 2020  
**To:** Jennifer Bromeland, City of Eagle Lake Administrator  
**From:** Matt Lassonde, Transportation Planner, Bolton & Menk, Inc.  
**Cc:** Brian Sarff, City Engineer  
**Subject:** Mankato Motorsports Park – Environmental Review Status Update  
City of Eagle Lake, MN  
M15.118258

### Introduction

This purpose of this memorandum is to provide a status update and communicate a timeline for the environmental assessment worksheet (EAW) review process for the Mankato Motorsports Park development.

### EAW Timeline

At this time, all supporting studies and research have been completed and incorporated into the draft EAW for the Mankato Motorsports Park development. This includes a wetland delineation, phase I archaeological survey, traffic impact study, noise analysis, and other research topics as dictated through the EAW template provided by the MN Environmental Quality Board (EQB). Next steps for the EAW include:

1. February 3, 2020 through February 10, 2020 - *Submit to the City for Third-Party Review:* the EAW has been submitted to the City of Eagle Lake who is the Responsible Government Unit (RGU) for third-party review. At this time, a consultant has been retained to perform the third-party review on behalf of the RGU.
2. February 10, 2020 through February 14, 2020 – *Bolton & Menk to address comments from third-party review:* Bolton & Menk will receive guidance from the third-party reviewer to revise the EAW and address any missing data or questions for clarification. (**Note:** this and future dates may need to be adjusted depending on the amount of comments to address resulting from third-party review).
3. February 14, 2020 – *The RGU signs the EAW:* The City of Eagle Lake receives the revised EAW and approves by signature.
4. February 17, 2020 – *The EAW Submitted to EQB for 30-Day Public Review:* Once signed by the City (RGU), the EAW will be submitted to the EQB for publishing to the EQB Monitor (weekly publication) to be available for 30-day public review. Upon submitting to the EQB Monitor, the developer will also submit notification to the local newspaper (the Mankato Free Press) and the document will also be disbursed to the agencies listed on the EQB Distribution List.
5. February 24, 2020 through March 25, 2020 – *30-Day Public Review Period:* The public review period ends on March 25. The RGU will review comments received from the public comment period and review the developer's responses to comments.

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6. March 25, 2020 through end of April 2020 – The RGU makes the determination on an Environmental Impact Statement (EIS) based on whether the EAW, comments, and responses to comments indicate the proposed project has the potential for significant environmental effects. The decision is documented in the Record of Decision Process (ROD). The ROD will consist of the findings of fact, responses to all substantive comments, and EIS notice of decision. Upon completion, the ROD will be resubmitted/published to the RGU and MN Agencies as the final document.

## **Conclusion**

The developer will work with the RGU to ensure third-party review of the EAW document is completed to confirm it has been prepared appropriately. Bolton & Menk will address requested revisions from that review and submit to the EQB for 30-Day public review. If the RGU determines the proposed project has the potential for significant environmental effects, the process moves into the EIS process. If the RGU determines the proposed project will not have significant environmental effects, a ROD and FONSI are prepared to document the decision and is resubmitted to the EQB and appropriate parties as final. We are anticipating the completion of the EAW process in late April.

Please feel free to contact Matt Lassonde at 507-625-4171 ext. 3136 or [matthew.lassonde@bolton-menk.com](mailto:matthew.lassonde@bolton-menk.com) with any questions or concerns you may have.

**Attachment 1: Mankato Motorsports Track Club Traffic Impact Study**

**Attachment 2: EAW Timeline**