

**CITY OF EAGLE LAKE
JANUARY 6, 2020
CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Pro Tem Ries called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short and Garrett Steinberg.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, Fire Chief Dan Ruschmeyer and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- Erin Guentzel, 60374 224th Lane, Madison Lake, stated she started a petition on Facebook regarding the proposed Motorsports Park and mentioned her concerns that the proposed project is different than what was presented. She also stated that she does not feel the traffic study was in depth enough and that she does not trust the developer and is seeing red flags.
- Mike Guentzel, 60374 224th Lane, Madison Lake asked about an invoice that indicates the city is paying for engineering costs of this project when it was previously stated the city would not be paying for the project. Administrator Bromeland explained that she inquired about the invoice and that the notation on the bill was misleading and that this was an error on the bill and that she has email documentation from the engineering firm stating such.

APPROVAL OF THE AGENDA

- Council Member Short moved, seconded by Council Member Terrell, to approve the agenda. Motion carried with Council Members Terrell, Short, Steinberg and Mayor Pro Tem Ries voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Steinberg moved, seconded by Council Member Short, to approve the December 2, 2019 meeting minutes. Motion carried with Council Members Terrell, Short, Steinberg and Mayor Pro Tem Ries voting in favor.

CONSENT AGENDA

- Council Member Terrell moved, seconded by Council Member Steinberg, to approve the consent agenda.
 - Monthly Bills
 - Fire Report
 - Gambling Report
 - Resolution 2020-02 Designating Official Newspaper
 - Resolution 2020-04 Accepting Resignation of Zach Birr
 - Appoint John Ries as Mayor Pro Tem
 - Resolution 2020-05 Appointing Election Judges
 - Resolution 2020-06 Accepting Resignation of Teila Baynes
 - Contractor's Pay Request No. 3 for Water main Looping and Utilities Improvements Project
 - Treasurer's Report
 - Public Works Report
 - Resolution 2020-01 Designating Official Depositories
 - Police Report
 - Building & Zoning Permits
- Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Pro Tem Ries voting in favor.

ADJOURN TO CLOSED MEETING

- Due to attorney-client privilege to discuss pending litigation involving the City's rental license ordinance the meeting has been requested to be closed.

- Council Member Short moved, seconded by Council Member Terrell, to close the meeting. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Pro Tem Ries voting in favor.
- Council Member Terrell moved, seconded by Council Member Short, to reopen the meeting. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Pro Tem Ries voting in favor.

PRESENTATIONS

1. Spencer Kolles, Eagle Lake Fire Department: Fire Department Response Time
 - Spencer Kolles presented the proposed amendment addressing fire department members response time. The current policy requires members to have a primary residents within five (5) minutes of the Eagle Lake Fire Station or work full time within three (3) minutes of the Eagle Lake Fire Station (Department standards indicate full time employment as not less than thirty-two (32) hours per week. The proposed amendment would change the response time to seven (7) minutes from their resident or full-time employment.
 - Council Member Terrell moved, seconded by Council Member Steinberg, to change the fire department's response time to seven (7) minutes from residence or full-time employment. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Pro Tem Ries voting in favor.

PUBLIC HEARING

- None

OLD BUSINESS

- None

NEW BUSINESS

1. Extension of Temporary Rental License for 304 LeRay Avenue
 - Mariah Chapman has requested the first extension of her temporary rental license for her property located at 304 LeRay Avenue. The requirements of a temporary rental license are being met.
 - Council Member Short moved, seconded by Mayor Pro Tem Ries, to issue the first six-month extension of the temporary rental license. Motion carried with Council Members Terrell, Short, Steinberg and Mayor Pro Tem Ries voting in favor.
2. Fire Department Response Time
 - Addressed under Presentations
3. Request from Resident for City to Consider Accepting Donation of a Church Pew
 - Don Schroeder, Eagle Lake resident, has a church pew that he is currently in the process of offering for sale. Mr. Schroeder has offered to donate the pew to the city if he is unable to sell it. The pew measures 11'9".
 - Council indicated their appreciation for this offer but feel that this is not a donation they can accept.
4. Overview of Hiring Process and Timeline for New Full-Time Police Officer
 - The City will utilize the services of MN Valley Council of Governments to assist with the hiring process. An internal posting will be released on January 7, 2020 and close on January 17, 2020. Interviews will likely take place the following week, with the possibility of a recommendation to hire at the February 3, 2020 City Council Meeting.
 - Concurrently, three applications have been received to date for part-time police officer positions. A review of applications and interviews will take place shortly, again with the possibility of a recommendation to hire at the February 3, 2020 meeting.
5. Proposal to Resurface Tennis Courts and Stripe for Pickleball
 - Surface Pro has submitted a proposal to resurface the tennis courts and paint pickleball stripes at a cost of \$16,500. The resurfacing work should take approximately one-week, weather permitting. The Park Board has recommended the resurfacing project and has funds set aside for this purpose.
 - Council Member Steinberg moved, seconded by Council Member Short, to authorize the resurfacing of the tennis courts and accept the proposal from Surface Pro. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Pro Tem voting in favor.

6. Purchase of Zero Turn Mower for parks Department

- A bid has been received from Bauer's Specialty Sales in the amount of \$10,349.69 for a 72 inch zero turn Country Clipper mower. This mower would be used in the parks and would hold the hill well. The two John Deer mowers would still be utilized for mowing and sweeping.
- Council discussion included the possibility of hiring two seasonal employees for summer mowing if needed.
- Council Member Terrell moved, seconded by Council Member Steinberg, to approve the purchase of a 72-inch Country Clipper mower from Bauer's Specialty Sales. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Pro Tem Ries voting in favor.

7. Purchase of Bobcat 5600 Toolcat and Attachments for Parks, Street, Storm Sewer Departments

- Bobcat has provided a quote for a Bobcat 5600 Toolcat in the amount of \$51,740.60 and a quote for a 68" angle broom, 60" sweeper, and 66" root grapple attachments in the amount of \$9,337.80 for a total of \$61,079.40.
- The attachments would be able to be utilized on both the Toolcat and the John Deer.
- If approved the street, park, and storm departments would share the cost which would come out of capital outlay.
- Discussion included if this equipment would allow staff to clean sidewalks as needed, which it would. Council directed staff to see if they could get both types of tires.
- Council Member Terrell moved, seconded by Council Member Steinberg, to approve the purchase of the Bobcat 5600 Toolcat and the attachments presented. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Pro Tem voting in favor.

8. Resolution 2020-03 Adopting Proposed Fee Schedule

- The proposed 2020 fee schedule was presented. Discussion included establishing new charges for peddler's licenses. Council indicated the fee for peddler's licenses should be \$100 for an annual license with a \$50 investigation fee. These licenses would not be prorated.
- Chief Kopp asked that Civil Stand By fees be re-established. Council directed staff to set the fee for civil standbys at the last established rate.
- Council Member Short moved, seconded by Council Member Steinberg, to approve the 2020 Fee Schedule as presented with the above-mentioned changes. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Pro Tem Ries voting in favor.

9. Planning Commission Recommendation Approving Variance Request for 520 S Agency Street

- The Planning Commission held a public hearing on the variance request for a detached accessory structure located 520 S. Agency Street and is recommending Council approval.
- Council Member Short moved, seconded by Council Member Terrell, to approve the variance request made by Jeremy Horkey of 520 S. Agency Street. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Pro Tem Ries voting in favor.

CITY ADMINISTRATOR UPDATE

1. Letter from Blue Earth County Sheriff's Office Notifying of New Annual Flat Fee for Acting as the Eagle Lake Police Department's Records Division Since 2008

- A letter from the Blue Earth County Sheriff's Office has been received notifying the city they will be changing to an annual flat fee for records services.

2. Recap of Recent Televising Work of Abandoned Sewer Line

- The report has been received and Administrator Bromeland will send copies of it to Bolton and Menk and Blue Earth County

3. Music on Parkway

- Administrator Bromeland, Council Member Steinberg, Mayor Auringer met with members of the Eagle Lake Community Development Foundation to plan at least three Music on Parkway Events this summer. The events will be located on the city property located at 301 and 305 Parkway Avenue. More information will be coming as plans are made.

COUNCIL UPDATE

- Council Member Short inquired about the dredging of the creek along 598th Avenue. This past year saw no flooding issues. There is an area along the Wangen Path development that needs clearing to improve water flow.
- Mayor Pro Tem Ries acknowledged the Eagle Lake Elementary School's thank you for sponsoring open gym.
- Mayor Pro Tem Ries inquired about the use of trail cameras in the park. Such cameras do not work well for security purposes.
- Administrator Bromeland will set up a meeting with the motorsports developer and the city's attorney regarding placement of utilities.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Short, to adjourn the meeting at 7:34 p.m. Motion carried with Council Members Terrell, Short, Ries and Mayor Pro Tem Ries voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
FEBRUARY 3, 2020
CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, Police Officer Logan Peterka, Fire Chief Dan Ruschmeyer and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- Joel Radel, 240 Creekside Drive thanked the police department for their work on a hit incident and the public works department on their snow removal efforts this winter.

APPROVAL OF THE AGENDA

- Council Member Short moved, seconded by Council Member Terrell, to approve the agenda. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Ries moved, seconded by Council Member Short, to approve the January 6, 2020 meeting minutes. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Ries moved, seconded by Council Member Steinberg, to approve the consent agenda.
Monthly Bills Police Report Fire Report
Public Works Report Building & Zoning Permits Gambling Report
Resolution 2020-07 Resignation of Rick Rosenbauer from PT Police Department Roster
Resolution 2020-08 Setting Election Judge Wages
Resolution 2020-09 Promoting Logan Peterka to Full-Time Police Officer
Resolution 2020-10 Per Year Payout for Service for Fire Relief Association
Resolution 2020-11 Resignation of Darryl Metzler from Fire Department
Resolution 2020-12 Appoint Steven Heitner to Fire Department Active Roster
Contractor's Pay Request No. 4 for Water main Looping and Utilities Improvements Project
Annual Step Increases for Eligible City Staff
- Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PRESENTATIONS

- None

PUBLIC HEARING

- None

OLD BUSINESS

- None

NEW BUSINESS

1. Schedule Public Hearing to Amend Section 13.120 of Chapter 13 of City Code Relative to Tobacco Sales Raising the Age to Purchase from 18 to 21
 - Administrator Bromeland stated she received a letter from the city's attorney, Chris Kennedy, who is recommending the city consider amending code to include the 21-age limit for sales of tobacco products so that the city's code is enforceable.
 - Council indicated they would like a copy of the city code as it is now and with the suggested changes for review.
 - Council Member Terrell moved, seconded by Council Member Ries, to schedule a public hearing for the March 2, 2020 city council meeting.
2. Schedule Public Hearing to Amend Section 4.115 of Chapter 4 of City Code Relative to Recreational Vehicle and Trailer Parking
 - Chief Kopp explained the inconsistencies between code requirements for the parking of vehicles and the parking of recreational vehicles and trailers and would like council to consider amending code to eliminate the providing a warning for recreational vehicles and trailers.
 - Council Member Ries moved, seconded by Council Member Short, to schedule a public hearing for the March 2, 2020 city council meeting.
3. Appraisal of City Owned Lots for Sale
 - Administrator Bromeland stated the Economic Development Authority (EDA) discussed obtaining appraisals for the city owned parcels located along Parkway Avenue. The lowest bid received was from Appraisal Services in the amount of \$1,100.
 - Council inquired to the purpose of the appraisal, if it was to establish a sale price or to establish a baseline of value. A baseline value is what is being sought.
 - Council Member Ries moved, seconded by Council Member Steinberg, to accept the bid from Appraisal Services in the amount of \$1,100. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
4. Impound Agreement
 - Administrator Bromeland explained that the city needs to obtain a contract with All Pets for the impounding of animals and is not able to contract with Blue Earth County for this service.
 - The only options available are taking animals to Mapleton or Waseca.
 - Council Member Short moved, seconded by Council Member Ries, to approve the contract from All Pets in Mapleton. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer.
5. Agreement with Unpaid Intern, Conner Jakes
 - Administrator Bromeland stated she was approached by Conner Jakes, a MNSU senior, who is interested in doing an unpaid internship with the City of Eagle Lake.
 - Council Member Terrell moved, seconded by Council Member Steinberg, authorizing Administrator Bromeland to enter into an unpaid internship agreement with Mr. Jakes. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

CITY ADMINISTRATOR UPDATE

1. Motorsports Park Project and EAW Update
 - The draft environmental assessment worksheet (EAW) has been received and is undergoing the third-party review. Once the third-party review has been completed, the EAW will be sent to the Environmental Quality Board (EQB) at which time the 30-day public comment period begins and have an opportunity to review the EAW document. This process is outlined in greater detail in Minnesota Rules Chapter 4410.
 - Mike Guentzel, 60374 224th Lane, Madison Lake, asked if the city has been paid back on an engineering invoice. It was explained that the city has not paid for engineering fees and the notation on the invoice in question was an error. Mr. Guentzel stated the developer's website indicates changes to the original plans presented. Council stated concerns with hours of operation and events allowed will be addressed in the developer's agreement. Future public hearings relating to the motorsports park will be emailed to residents, published in the Mankato Free Press and posted on the city's website. Any person interested in being included on the city's email list can sign up online.
2. Winter Event – February 8, 2020
 - This event will be held, snow or no snow, and organized activities have been arranged. Over 30 prizes to be given away have been obtained.
3. Letter from Southern MN Initiative Foundation (SMIF)

- A thank you letter has been received for the city's annual contribution to SMIF.

COUNCIL UPDATE

1. Community Education & Recreation (CER)

- Council Member Ries reported the next meeting will be March 18, 2020 at 5:00 p.m. in which Mayor Auringer said he would attend.

2. All Seasons Arena

- Council Member Steinberg council members may be receiving emails from the joint powers board relating to the Mankato Area Hockey Association's (MAHA). All Season's Arena is opposed to the MAHA proposal. The net result would be in the gaining of one sheet of ice. The next meeting will be held Friday, February 14, 2020.

CLOSED MEETING

1. Closed Meeting for Annual Review of City Administrator

- Council Member Ries moved, seconded by Council Member Short, to close the meeting for the annual performance review of the City Administrator. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
- Council Member Short moved, seconded by Council Member Ries, to reopen the public meeting. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Ries, to adjourn the meeting at 7:13 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
FEBRUARY 7, 2020
SPECIAL CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 12:40 p.m.

ROLL CALL

- Council Members present: John Ries, Garrett Steinberg and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- None

AGENDA

1. Resignation of Administrative Clerk

- Brittany Grassman has submitted her resignation effective February 21, 2020. Administrator Bromeland has spoken with the MN Valley Council of Government who will assist with the hiring process. AW Companies have also been contacted to provide a temporary worker to fill in as needed until this position is filled.
- Council Member Ries moved, seconded by Council Member Steinberg, to accept the resignation of Brittany Grassman as Administrative Clerk. Motion carried with Council Members Ries, Steinberg and Mayor Auringer voting in favor.

2. Commence Hiring Process for New Administrative Clerk

- Council Member Ries moved, seconded by Council Member Steinberg, to authorize the implementation of the hiring process for the Administrative Clerk position and to work with AW Company for temporary staffing needs.
- Motion carried with Council Members Ries, Steinberg and Mayor Auringer voting in favor.
- Discussion included that if need be this position could be divided into two part-time position.

ADJOURNMENT

- Council Member Ries moved, seconded by Council Member Steinberg, to adjourn the meeting at 12:47 p.m. Motion carried with Council Members Ries, Steinberg and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
MARCH 2, 2020
CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- Administrator Bromeland reviewed the Environmental Assessment Worksheet (EAW) process and stated the EAW is a source of information for decision makers, it is not a source for approval or denial of the project. Once the public comment period ends the Responsible Government Unit (RGU) will determine if an Environmental Impact Statement (EIS) is needed. All comments on the EAW need to be submitted in writing to the City Administrator.
- All comments below are relating to the Mankato Motorsports project.
- Erin Guentzel, 60374 224th Lane, Madison Lake MN, stated she has concerns that there may be conflict of interest with council members.
- Darren Cowl, 65 Teton Lane, Mankato stated the motorsports project would have a positive economic impact and that this will be a gentleman's track and is a great project for this area.
- Brad Johnson, 202 St Street, Mankato stated this track would be great to offer kids a driving school for advanced drivers training opportunities and for the training programs for persons 55 years of age and older for insurance discounts. He also stated that he has been involved with open tracks and that most cars will be driving to the track and will not be loud.
- Lexi Guentzel, 60374 324th Lane, Madison Lake stated she has concerns about the cemetery's location, wildlife and noise levels and that there will be a lot of pollution from cars.
- Mike Guentzel, 60374 324th Lane, Madison Lake stated he has concerns with conflict of interest and asked who did the third-party review of the EAW, which was Houston Engineering. He also asked who would be responsible for street construction and repairs and concerns that berms will cause snow to accumulate more on the county road.
- John Bense, 22220 604 Ave, Eagle Lake, expressed concerns relating to traffic safety.
- Dee Pendergast, 51982 Edgewater Rd, Lake Crystal, stated the 55+ class is for teaching people as they age. The last few years the Saint Cloud track has been working with youth on a similar facility as is being proposed for Eagle Lake.
- Leon Wacholz, 232 Ann Drive, Eagle Lake, stated this project will be a good, clean commercial project for the community.
- Nicole Davros, 101 Valley Lane, Eagle Lake, stated wise development is needed and that this project needs a better location and that she has concerns relating to wildlife and traffic. She also stated that youth do not need extra training and that she does not see this would be a source of economic gain. She also stated an article she recently read called the Dunning-Kruger Effect-Why Idiots Think They Are Experts. She indicated that Council needs to consider wise development and make informed decisions.
- Elizabeth Bass, 205 Woodhill, Mankato, stated she has utilized driving courses to have a safe place to see what her car can do.
- Ryan Bultman, 409 S Agency St, Eagle Lake, stated he holds a CDL and feels advanced training beyond the basics would be valuable.
- Dan Schoneck, Minnesota Lake, stated he is a car enthusiast and wants the City Council to know that if they want a track, there will be noise.

- John Anton, 61199 Frederick Drive, Madison Lake, stated he is connected to this project and that the decibels of this with wind direction and that trees will help with noise. He encouraged City Council to explore decibel blocking options. He also stated he has hunted the land in question and that the deer migration would not be blocked and that there would not be a great impact on wildlife.
- Brandon Olson, 213 LeRay Ave, Eagle Lake, stated that people need to know the facts and look at the big picture and that any construction affects wildlife. He stated that the public may not know all the facts but that the City Council will have all the facts
- Mike Kennedy, Madison Lake, stated that he visited the track in Nevada and that this is a great pastime. He asked what this area offers older people and that this is a good option.
- Lyle Groskreutz, 22298 604th Ave, Eagle Lake, stated that the developer should pay to make the road safe and that fences and berms are needed. He spoke of wildlife concerns as well.
- Chad Ragan, 804 Parkway Ave, Eagle Lake, stated he has been around racing for 42 years and travels from state to state with nothing in Minnesota. Elk Hart Lake WI has a similar beautiful facility with wildlife on the track. He recommended anyone looking for information to look at Elk Hart Lake WI.
- Joshua Byrnes, Mankato, stated he is a member of MN State University-Mankato's Car Club and that automotive engineering students compete in car building competitions and this type of track is something they may be able to utilize.
- Richard Kent Purrier, 307 Concetta Trail, stated this project is special and wonders if it is a good fit for the setting, this project deserves special attention.
- Lisa Witt, 120 Hawk Ave, Eagle Lake, stated she has two sons that are motorheads, one is a trainer in Brainerd who works with people of all ages on how to handle their cars better. This is about people coming together to have fun and sharing experiences. No matter where this track is located it will impact people and wildlife.
- Jacob Witt, Pemberton, stated he is part of a racing organization which enjoys driving and instructing others and that there is no outlet like this in the area and it would be nice to have a facility locally. An online petition started on Friday evening in support of this project has over 7,000 signatures.
- Mayor Auringer invited all to review the EAW which is online and at City Hall. The next phase is to accept input and determine if further reviews are necessary. Written comments need to be submitted and can be emailed to the City Administrator, Jennifer Bromeland.

APPROVAL OF THE AGENDA

- Council Member Ries moved, seconded by Council Member Short, to approve the agenda. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Ries moved, seconded by Council Member Short, to approve the February 3, 2020 and February 7, 2020 City Council meeting minutes. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Ries moved, seconded by Council Member Terrell, to approve the consent agenda.

Monthly Bills	Treasurer's Report	Police Report
Fire Report	Building & Zoning Permits	
Resolution 2020-13 Accepting the Disposal of Records		
Resolution 2020-14 Appointing Benjamin Romig to Part-Time Police Officer		
Use of Fire Department Gambling Funds for Fire Equipment Purchase		
- Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PRESENTATIONS

1. Brian Sarff with Bolton and Menk: Eagle Lake Project Updates
 - A. 2020 Agency Street Watermain/Sidewalk Improvements
 - Bolton and Menk has identified unplatted parcels along S. Agency Street on the west side of roadway and utilities and trees that would be impacted if sidewalks are installed on the east side. If council chooses to focus only on the watermain the project could be bid in early April.
 - If sidewalks are to be installed in conjunction with the watermain project the project would be delayed. Blue Earth County's funds for 2020 have been allocated but 2021 may be a better timeframe. Estimated

soft costs are \$800,000 for watermain looping and \$100,000 additional if sidewalks are included. Council discussion included the desire to pursue the sidewalk option as well.

B. County Road 17 Force Main

- The entire line was not able to be televised. What was televised is in stable condition. The abandoned line has a liner and a lot of buildup. There is no evidence of dire pipe condition, except at the end of the line where the force main enters the gravity feed. This section is not under the roadway and there is little risk of the line collapsing.
- Televising results will be presented to Blue Earth County with the recommendation the pipe be left as is.

C. 2019 Water Main Looping Project and Storm Drainage Update

- The watermain looping project is complete except for grass restoration. The storm water drainage project is complete except for grass restoration as well. All sump pumps the city was to connect are complete.

D. Smelly Water

- Mayor Auringer reported receiving complaints about smelly water in the Linda Path Townhomes. Staff will investigate.

PUBLIC HEARING

1. Amendment to Recreational Vehicle and Trailer Parking Ordinance (Chapter 4, Section 4.115)

- Administrator Bromeland explained that Police Chief Kopp has previously pointed out inconsistencies in the ordinance, notice of the public hearing was published in the Free Press.
- The public hearing was opened and closed with no comments being offered.
- Council Member Ries moved, seconded by Council Member Short, to amend Chapter 4, Section 4.115 of city code. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

2. Amendment to Tobacco Ordinance (Chapter 13, Section 13.120)

- Administrator Bromeland stated the City's attorney, Chris Kennedy, has recommended the ordinance be changed to be compliant with federal law which changes the age to purchase tobacco from 18 to 21 years of age. Minnesota statute remains at 18 years of age. Notice of the public hearing was published in the Free Press.
- Council discussion included that both gas stations are aware of the law change.
- The public hearing was opened and closed with no comments being offered.
- Council Member Ries moved, seconded by Council Member Steinberg, to amend Chapter 13, Section 13.120 of city code. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

OLD BUSINESS

- None

NEW BUSINESS

1. Recreation Vehicle and Trailer Parking Ordinance Amendment

- See public hearings.

2. Tobacco Ordinance Amendment

- See public hearings

3. ASCAP License Agreement

- A license is required to play music, the cost of an annual license is \$363. Grant monies have been received to cover costs.
- Music on Parkway dates have been set for the 3rd Thursdays of May, June, July, and August.
- Council Member Short moved, seconded by Council Member Ries, to authorize payment of the ASCAP License. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

4. Acceptance of \$3,000 Grant for Fire Department from Carl and Verna Schmidt Foundation

- Council Member Terrell moved, seconded by Council Member Ries, to accept the Carl and Verna Schmidt Foundation grant on behalf of the fire department. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

5. Amendment to Personnel Policy

- Administrator Bromeland presented the request for City Council to consider changing the city's contribution to employees health savings accounts from twice a year to quarterly stating a bi-annual

contribution is problematic when an employee terminates employment in mid-January or mid-July after the contribution to their H.S.A. has already been made.

- Council discussion included that they would like to see the contributions made the end of each quarter, beginning in 2021.
- Council Member Steinberg moved, seconded by Council Member Short, to amend the personnel policy to state the city's contributions to employee's health savings accounts occur quarterly at the end of March, June, September, and December. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

6. Proposal for Police Department Cell Phones

- Chief Kopp explained that through training it has been recommended that cities consider issuing police officers city issued cell phones. City issued cell phones would be used for taking police photos. If an officer uses a personal cell phone their entire phone is subject to review. If approved these phones would be for business use only.
- The monthly cost of cell phones with the government plan would be \$39.99 per line. The cost of the phones will be free, and the city will receive a \$50 credit per line within the first two billing cycles.
- Council Member Ries moved, seconded by Council Member Steinberg, to authorize the police department to purchase city issued cell phones for officers. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

7. Alternative Landscape Grant Agreement with MPCA

- The City of Eagle Lake's Public Works Department was recently awarded an alternative landscaping equipment matching grant from the Minnesota Pollution Control Agency in the amount of \$825. The award is for the replacement of the city's 2-cycle gasoline-powered equipment with electric-powered equipment.
- Council Member Short moved, seconded by Council Member Ries, to accept the landscape Grant from MN PCA. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

CITY ADMINISTRATOR UPDATE

1. Blue Earth County Community Service Work Program

- County Attorney Patrick McDermott sent the City a letter providing information on this program. Administrator Bromeland will explore this more.

2. Sanitary Survey Report for Eagle Lake Public Water System (PWS)

- The sanitary sewer report was included in the council packet.

3. Snowplow Update

- The new snowplow is in for repairs at Crysteel with an anticipated repair cost of \$7,300. Staff is working with company it was purchased from.

4. Overview of EAW Process and Public Comment Period for Mankato Motorsports Park Project.

5. Upcoming Blue Earth County Clerks and Mayors Meeting in Eagle Lake

- Eagle Lake will be hosting the March 12, 2020 Mayor Clerks meeting which will be held at the Legion starting at 6:30 p.m. Eagle Lake resident Abdi Sabrie will be the speaker.

6. MS4 Update

- Travis Fristed with Braun Intertech, formerly with IS Group, has submitted a bid to provide services for MS4.
- Council discussion included they would like to remain working with IS Group due to the pricing being less than this new bid.

7. Assessment Notice and Open Book Meeting for City of Eagle Lake Properties

- These meetings will be held April 13-17, 2020 at Blue Earth County's Property and Environmental Resources Office.

8. Status of Administrative Clerk Hiring Process and Temp

- Administrator Bromeland will meet with the MN Council of Government representative to review applications. Jada Raymond, temporary employee, started today.

9. Beth Rohrich, GMG Volunteer of the Year

- Eagle Lake resident Beth Rohrich, will be recognized at the Greater Mankato Growth Annual Meeting as one of the Volunteers of the Year.

COUNCIL MEMBER'S REPORT

1. Council Member Steinberg attended the All Seasons Arena Joint Powers Board meeting and reported that North Mankato will be leaving the board. A third sheet of ice will be added in the next year or two.
2. Council Members Steinberg and Mayor Auringer attended the Music on Parkway planning session.
3. Mayor Auringer and Council Member Steinberg will be attending Friday's meeting along with the city's attorney relating to the Mankato Motorsports Park's Developers Agreement. There will be no action until the EAW public comment period closes.

ADJOURN INTO CLOSED SESSION: The meeting will be closed as per Minn. Stat. 13D.05, Subdivision 3, to review appraisal data and determine the asking price of City owned lots with the following parcel ID #'s: R.12.10.318.132.001, R.12.10.18.132.010, and R.12.10.18.130.018

- Council Member Terrell moved, seconded by Council Member Steinberg, to close the public meeting.
- Council Member Short moved, seconded by Council Member Steinberg, to reopen the public meeting.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Ries, to adjourn the meeting at 8:50 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
MARCH 18, 2020
EMERGENCY CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 12:00 p.m. telephone meeting via Microsoft Teams

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Workers Andrew Hartman and Alan Kleist, and Deputy Clerk Kerry Rausch.

APPROVAL OF THE AGENDA

- Council Member Terrell moved, seconded by Council Member Short, to approve the agenda. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

NEW BUSINESS

1. Emergency Planning in Response to Coronavirus (COVID-19) Pandemic
 - a. City Council and Committee Meetings
 - City Council meetings and committee meetings can be held via phone and other electronic means as allowed by law.
 - b. City Hall/Administration
 - Administrator Bromeland stated that an emergency declaration can be declared at any time. Eagle Lake is covered under the state and federal declaration. Blue Earth County Emergency Management has advised tracking expenses incurred to purchase supplies needed for COVID-19 preparedness, costs for overtime as a result of employees working additional hours to cover employees that are out of work due to being ill or exposed to COVID-19. It was noted that there is no funding stream at this time, but that the City should be prepared in the event that reimbursement funding becomes available. Staff will assist all departments in setting up a spreadsheet to track expenses. It was noted that one benefit of declaring an emergency would be if the City needed to make an emergency expenditure that triggered the competitive bidding threshold, the City could expedite that process which would under normal circumstances require a more lengthy process. The City will monitor and declare an emergency if necessary.
 - Administrator Bromeland stated that information is being compiled from agencies about disaster relief programs available for businesses. This information will be distributed shortly to the community.
 - Administrator Bromeland stated that City Hall closed to public access beginning on March 17th. City staff are working at City Hall during normal working hours of 7:30 a.m.-4:30 p.m. Employees are asked to stay home if they are ill or have been exposed to COVID-19. City Hall staff will continue working on-site, but if necessary, staff is set up to work remotely and would have the capability to answer phones and respond to emails. It was noted that customers can make utility bill payments online, over the phone, via the US Postal Service, or by placing payments in the secure drop box on the east side of City Hall. No water shutoffs will be occurring at this time. City staff has or is still contacting all those on the shutoff list in an effort to make payment plan arrangements. All customers have the ability to contact City Hall and request a payment plan, regardless of whether they are on the disconnect list or not.

Administrator Bromeland stated that building and zoning permits can be accessed online and submitted via email, US Postal Service, or by placing in the drop box. Approved permits will be returned electronically or via US Postal Service. The building inspector has indicated that he will continue scheduling building inspections for new construction only during this time. Dog licenses can be processed, but it was noted that residents are asked to contact City Hall for instructions. T-ball registration forms can be accessed online and returned via the drop box at City Hall or via US Postal Service. Per an email from the president of LJP, there are no scheduled changes to garbage and recycling collection at this time. An abbreviated newsletter will be mailed on Friday to all residents with the 56024 postal code with the information discussed today as well as developing information. Communication is a priority, and we recognize that not all residents have access to internet or feel comfortable using it.

c. EMS/Fire Department

- Administrator Bromeland stated the fire department has actively established protocol for safety and is in frequent contact with South Central EMS. A copy of the department's protocol is on file with Administrator Bromeland.

d. Police

- Chief Kopp stated the police department has implemented the same protocol as the sheriff's department and that necessary personal protective equipment and supplies have been obtained and that a couple of items will be arriving soon. Officers are disinfecting the interior of squad cars at the end of each shift. If a medical call involves a potential exposure the police will remain outside unless the situations calls for immediate response.

e. Public Works

- Andrew Hartman stated water meters for new construction projects will be delivered to the outside of the residents. He expressed concerns that residents may begin flushing items such as flushable wipes and paper towels which will clog lines and damage lift station pumps.

f. Other Community Needs

- Administrator Bromeland has spoken with Mankato Area Public Schools Superintendent, Paul Peterson, who indicated that breakfast and lunches will be available in Eagle Lake students as a drive through service. More information will be provided to the public once it becomes available.
- No concerns have been received from residents and staff will work to keep lines of communication open to residents. Any concerns received will be routed to the city council and the appropriate departments.
- How to conduct future city council meeting was discussed while social distancing is needed. Staff will investigate ways to improve electronic meetings to limit audible echoing. If video meetings are held, there must be one member of the Council on site at the council chambers.
- The need to provide positive and accurate information is essential so that residents know there is no need for panic and that residents should be encouraged to help others in the community who are in need.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Short, to adjourn the meeting at 12:28 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

CITY OF EAGLE LAKE
MARCH 27, 2020
SPECIAL CITY COUNCIL MEETING

CALL TO ORDER

- Mayor Auringer called the meeting to order at 11:00 a.m. via electronic ToGo Meeting.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, Fire Chief Dan Ruschmeyer and Deputy Clerk Kerry Rausch.

APPROVAL OF THE AGENDA

- Council Member Ries moved, seconded by Council Member Short, to approve the agenda. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

PUBLIC COMMENTS

- None

AGENDA

1. Resolution 2020-16: A Resolution Declaring a Local Emergency and Enacting Temporary Measures to Address a Peace Time Emergency Due to the COVID-19 Health Pandemic
 - Administrator Bromeland explained that the League of MN Cities is strongly encouraging cities to declare a local emergency which will help cover temporary workers, rental equipment and emergency purchases.
 - Mayor Auringer stated there are not pending or anticipated spending but that this give the city options.
 - Council Member Terrell moved, seconded by Council Member Steinberg, to adopt Resolution 2020-16. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
2. Resolution 2020-17: A Resolution Appointing Acting Mayor and Order of Succession
 - Administrator Bromeland stated this resolution is the recommendation of the city's attorney. The city appoints a Mayor Pro Tem on an annual basis, but this resolution will cover further down the line.
 - If approved the order of succession will be based upon order of seniority based on length of continuous service.
 - Council Member Short moved, seconded by Council Member Terrell, to adopt Resolution 2020-17. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
3. Utility Bills – Waiving of Late Fees and Shutoffs During the COVID-19 Health Pandemic
 - Council was asked to consider waiving late fees and to suspend water shut offs during the pandemic. Staff would work with residents to set up a payment plan if approved.
 - Council Member Ries moved, seconded by Council Member Terrell, to waive late fees and to suspend water shut offs during the pandemic. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
4. Deferral of Laon Payments – EDA Revolving Loan Fund
 - Two of the three revolving loans recipients have contacted the city asking if payments could be deferred due to business hardships during the pandemic. If approved loan payment agreements would need to be reviewed.
 - Council Member Ries recommended contacting a bank to get a copy of a loan deferment form.
 - The effect of the pandemic on daycares is unknown, but there are some resources available to daycares that are struggling.
 - Council directed staff to work with affected businesses and to gather more information and move forward.

5. Emergency Executive Order Directing Minnesotans to Stay at Home and Impact on City Operations

- Administrator Bromeland stated that all employees are essential and have been asked to continue reporting to work. Employees have been asked to drive in separate vehicles to follow social distancing recommendations.
- Police Chief Kopp stated they have received guidelines on how to enforce the executive order from the Department of Public Safety which includes educating residents on the executive order first and if non-compliant after initial contact they could be cited. If a third contact is required parties could be arrested. The police department will have a department meeting to discuss procedures.
- Public Work's Director Brian Goettl stated he has no concerns and that the department will continue with road maintenance which is an essential service.
- Fire Chief Dan Ruschmeyer stated the fire department is following state protocols for responding to calls. The department has cancelled meetings and drills.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Ries, to adjourn the meeting at 11:35 a.m. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

CITY OF EAGLE LAKE
APRIL 6, 2020
CITY COUNCIL MEETING – GoTo Meeting

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, and Deputy Clerk Kerry Rausch.

DANGEROUS DOG DECLARATION HEARING

- Police Chief Kopp presented evidence of two unprovoked minor dog bites by German Shephard, Loki, owned by Jason Weimer and stated that Mr. Weimer has been cooperative with this process.
- Requirements to maintain a dangerous dog were presented, which include an enclosure, insurance, signage, tag on collar, etc.
- Mr. Weimer presented circumstances of each incident and requested consideration if initial incident should be classified as unprovoked.
- Council discussion included if a dangerous dog declaration could ever be revoked. Police Chief Kopp will research this.
- Council consensus was that they do not feel the dog should be destroyed.
- Council Member Ries moved, seconded by Council Member Steinberg, to declare Loki as a dangerous dog. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PUBLIC COMMENTS

- Christopher Elwood, 213 Lakeview Dr, inquired about the construction between Mankato and Eagle Lake by Prairie Winds School and the elimination of wetlands in that area. It was explained that this area is out of Eagle Lake's jurisdiction. Blue Earth County's Public Work's Director, Ryan Thilges, was present and explained Board of Soil and Water Resources is the agency that handles this. He also explained that for every acre of wetlands removed, two acres need to be restored.

APPROVAL OF THE AGENDA

- Council Member Ries moved, seconded by Council Member Terrell, to approve the agenda. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Short moved, seconded by Council Member Ries, to approve the March 2, March 18, and March 27, 2020 City Council meeting minutes. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Ries moved, seconded by Council Member Short, to approve the consent agenda.

Monthly Bills	Treasurer's Report	Police Report
Fire Report	Public Works Report	Building & Zoning Permits

Resolution 2020-19 Re-Hiring of Ted Erlandson as Seasonal Public Works Employee

- A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PRESENTATIONS

1. Brian Sarff, Bolton and Menk, Timeline for South Agency Street Watermain Work

- Mr. Sarff reported that Blue Earth County's Public Works Director, Ryan Thilges, has indicated they are evaluating the road condition of Agency Street and that North Agency is in worse condition than South Agency and that Mr. Thilges has indicated the County is willing to participate in a cooperative agreement in which the county would contribute 90% to roadway improvements and 50% of ADA improvements. Additional meetings with the county will take place. If council decides to proceed with sidewalk improvement, the project will need right-of-way acquisitions.
- Council discussion included sidewalk options and the possibility of narrowing the roadway. Ryan Thilges explained that state aid standards does not allow for the loss of 6 feet of roadway.
- The option of a safety study, instead of a speed study, was presented by Council Member Terrell.
- The cost estimate without sidewalks from last October did include two inches of pavement but a new cost estimate needs to be obtained.
- Next step is to put together design documents and work with Blue Earth County. Mr. Thilges indicated that there is a possibility the county could do this project in 2020 but that is not guaranteed.
- Council Member Ries moved, seconded by Mayor Auringer, to authorize Bolton and Menk to complete construction documents. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

2. Beth Rohrich, Park Board Member: Playground Equipment Proposal

- Beth Rohrich presented recommended equipment for a new park in Eagle Heights as well as park improvements for Lake Eagle and Frazee Park.
- Approximate cost of equipment is \$100,000 which does not include base material which will be needed. The Park Board will explore grant funding to help offset costs.
- Water drainage issues in Frazee Park and the dog park were discussed and will be corrected.
- Council authorized the Park Board to move forward as presented and to back to City Council in a couple of months with information on grants applied for.

PUBLIC HEARING

- None

OLD BUSINESS

- None

NEW BUSINESS

1. Resolution 2020-15: Adoption of the Blue Earth County Multi-Hazard Mitigation Plan

- Administrator Bromeland explained the Blue Earth County Multi-Hazard Mitigation Plan is a requirement by the State of Minnesota Department of Homeland Security & Emergency Management as well as the Federal Emergency Management Agency every five years. This is mandatory in order to access FEMA mitigation funds.
- Council Member Ries moved, seconded by Council Member Short, to adopt Resolution 2020-15. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

CITY ADMINISTRATOR UPDATE

1. COVID-19 Update – staff is practicing social distancing and disinfecting. Personal Protective Equipment (PPE) has been secured. City Hall continues to be closed to the public. The only COVID-19 related concerns received from residents relate to the postponement of the Spring Clean Up. Local businesses and daycares have been contacted and potential resources are being shared with them.
2. 2019 Drinking Water Report – This report has been posted on the city's website and information will be mailed to residents within the next couple of weeks.
3. EAW for Mankato Motorsports Park Project and Next Step in Process- the public comment period ended April 1, 2020 and comments have been sent on to the developer and then will go onto the third-party reviewer. From there it will go to the LGU who will receive recommendations relating to environmental impact from the third-party reviewer.

4. Birthday Party Request Protocol – a protocol has been established to handle requests for the fire and police department to drive by homes of children unable to celebrate their birthdays due to COVID-19. This will only take place during the Stay at Home Order due to the pandemic.

COUNCIL MEMBER'S REPORT

- None

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Ries, to adjourn the meeting at 7:58 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
APRIL 30, 2020
SPECIAL CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m. via electronic ToGo Meeting.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, and Deputy Clerk Kerry Rausch.

APPROVAL OF THE AGENDA

- Council Member Terrell moved, seconded by Council Member Short, to approve the agenda. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

PUBLIC COMMENTS

- Mike Guentzel, 60374 224th Lane, Madison Lake stated he believes the Environmental Impact Statement is needed.

AGENDA

1. Environmental Impact Statement (EIS) Need Decision and Record of Decision Related to Environmental Assessment Worksheet (EAW) for Mankato Motorsports Park
 - Administrator Bromeland explained the public comment period for the Environmental Assessment Worksheet (EAW) for the Mankato Motorsports Park project ended on April 1, 202. Letters with comments on the EAW were received from the Minnesota Department of Natural Resources, the Minnesota Pollution Control Agency, the Minnesota Department of Transportation, and Blue Earth County (Environmental Services and Public Works Department). A total of 13 members of the general public submitted comments.
 - The City of Eagle Lake as the Responsible Governmental Unit (RGU) must make an Environmental Impact Statement (EIS) need decision within 30 days of the end of the comment period. If the RGU determines that information necessary to make a reasoned decision about the potential for, or significance of, one or more possible environmental impacts is lacking, but could be reasonably obtained, the RGU shall either: make a positive declaration and include within the scope of the EIS appropriate studies to obtain the lacking information; or postpone the decision on the need for an EIS, for not more than 30 days or such other period of time as agreed upon by the RGU and proposer, in order to obtain the lacking information. If the RGU postpones the decision, it shall provide written notice of its action, including a brief description of the lacking information, within five days to the project proposer, the EQB staff, and any person who submitted substantive comments on the EAW.
 - After consulting with the third-party reviewer, Houston Engineering, Inc., City staff recommends that an extension be granted under Minnesota Rules Section 4410.1700, Subpart 2a, until May 28, 2020. This extension is requested by the City of Eagle Lake. The decision is being postponed in order to provide sufficient time to develop additional information to adequately answer substantive comments raised during the EAW review period. Items requiring additional information include, but are not limited to, project description, noise mitigation, land use, stormwater management, and fish and wildlife. The Special City Council meeting on May 28, 2020 will be held at 6:00 p.m. and as with all public meetings, members of the public are invited to participate and will be directed to contact City Hall for meeting participation instructions if meeting is held via GoTo Meetings due to COVID-19 guidelines.
 - Matthew Daly, financial consultant for Brad Bass provided a project update and stated jobs will be created with this project which may include, but not limited to, food and beverage service, security and automotive technicians, in addition to millions of dollars in construction contracts. Work has continued with track and condo design, club house design and menu design. The developer would like to form a Sound Committee which would be comprised of experts, city staff, members of the track, and members at large. This committee would report to the city.

- Council Member Terrell moved, seconded by Council Member Short, to postpone the decision on the need for an EIS. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor. Motion carries.

2. Parks

- Quotation from Bruender Construction for grading dog park is \$3,360 and west of ballfield is \$7,026. Discussion included the cost to re-establish the turf and the desire to get the dog park open to the public as quickly as possible. Staff will obtain pricing for sod for the dog park. The fencing/gate maintenance needs were also discussed.
- Quotation from The Pond Guy for a LED fountain light kit for the pond is \$1,395. Council Member Short moved, authorizing the purchase of a LED fountain light kit from The Pond Guys. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
- Use of athletic fields, basketball courts, and playgrounds during COVID-19 was discussed. Consensus was to allow use of playground equipment with current signs in place. Park use will be monitored. Discussion also included the possibility of spray sanitizing equipment once a day. Staff will look into this option further. Council stated that if equipment is sanitized in the future, they don't want present a false sense of cleanliness of equipment.
- There will be an opportunity to revisit the potential for parkland purchase by the city at the May 4, 2020 City Council Meeting.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Ries, to adjourn the meeting at 6:56 p.m. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

CITY OF EAGLE LAKE
MAY 4, 2020
CITY COUNCIL MEETING – GoTo Meeting

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:04 p.m.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- Erin Guentzel, 60374 224th Lane, Madison Lake, stated the noise study was not done for the required one hour and that she does not want the sound committee to monitor their own noise. She does not feel property owners adjacent to this product will like the ten-foot wall on top of the berm and is concerned that the developer does not know statue requirements.
- Nicole Davros, 101 Valley Lane, does not want to see sound committee monitor own noise levels, she also stated the current noise levels from Highway 14 is at the state’s maximum noise level and that the motorsports park would put the noise level over the limit. She stated that the berm with the wall was not part of the EAW and asked if this would constitute a significant change to trigger going back to the EAW review process. The Third-Party Reviewer, Houston Engineering, will make the decision if another EAW review period should be required.

APPROVAL OF THE AGENDA

- Council Member Ries moved, seconded by Council Member Terrell, to approve the agenda. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Ries moved, seconded by Council Member Short, to approve the April 6, 2020 and April 30, 2020 City Council meeting minutes. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Terrell moved, seconded by Council Member Steinberg, to approve the consent agenda.

Monthly Bills	Treasurer’s Report	Police Report
Fire Report	Public Works Report	Building & Zoning Permits
Gambling Report		
- A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PRESENTATIONS

1. Scott Borgmeier – LP Tank Request
 - Administrator Bromeland stated that Scott Borgmeier, owner of the new commercial property being constructed at 105 598th Avenue, is requesting permission to install a small LP tank on the west side of his property. According to Mr. Borgmeier, Greater MN Gas will not extend a gas line to his property at this time, while Center Point Energy suggested it could cost approximately \$20,000 to extend gas to the property with a potential lead time of 7 months due to the need to obtain a permit from the railroad to cross the tracks. Staff has not been able to find anything in City Code or franchise agreements that explicitly states that allowing the installation of an above ground LP tank within city limits is prohibited. Eagle Lake has adopted the State Fire Code and the tank in question would fall under Section 10.040 of the Fire Prevention Section of City Code. As per the City Attorney, the State Fire Code will require review and

approval by the local fire official. The City Attorney further advised that the State Fire Code appears to prevent the outside storage of LP in residential settings but may allow it in commercial zones. The specific plans will need to be reviewed to determine if they meet the provisions of City Code and the State Fire Code.

- Council discussion included that the MPCA may require permitting of tanks of 500 gallons or more.
- Mr. Borgmeier stated he would be willing to install a smaller tank.
- Council Member Terrell moved, seconded by Council Member Short, authorizing city staff to prepare an agreement with Scott Borgmeier to install an LP tank, with the condition that when a gas line is available that Mr. Borgmeier will connect to it and remove the LP tank.
- A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PUBLIC HEARING

- None

OLD BUSINESS

- None

NEW BUSINESS

1. Hiring of New Administrative Clerk to Fill Vacancy

- Administrator Bromeland stated that approximately 50 applications were received and reviewed. The hiring committee recommends that Mandy Auringer be hired to fill the vacant Administrative Clerk position. Due to COVID-19 and uncertainty about when it will be safe for City Hall to re-open to public access, the hiring committee further recommends that Mandy begin working part-time beginning the week of May 11th for training purposes and begin full-time June 1, 2020. Starting wage will be Grade 5, Step 1 with a performance review at 6 months.
- Council Member Steinberg moved, seconded by Council Member Ries, to approve the hiring of Mandy Auringer to fill the Administrative Clerk position. A roll call vote was taken with Council Members Ries, Terrell, Short and Steinberg voting in favor. Mayor Auringer abstained from voting. Motion carried.

2. Pricing for Grading and Restoration Work at Lake Eagle Park

- Bruender Construction has submitted pricing for grading of the dog park in the amount of \$3,360 and grading west of the ballfield in the amount of \$7,026 in Lake Eagle Park. If approved work would be paid for utilizing park board funds.
- Larson Sod pricing for sod to cover 75-foot by 100-foot area is \$3,687.50 for large rolls of sod. City would be responsible for water of sod.
- Council discussion included that the grading by the ballfield would be seeded. The tile by the ballfield will connect into existing tile which ties into the pond. Council indicated they would like to run a water line to the dog park which could be used for watering of the sod and for watering of dogs. Public Works Director Goettl will obtain pricing.
- Council Member Ries moved, seconded by Council Member Short, to approve pricing from Bruender Construction for grading and Larson Sod for sod for the dog park and authorized Administrator Bromeland and Public Works Director to proceed with the running of the water line if pricing falls within their predetermined spending limits. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

3. Emergency Low Interest EDA Loan Program

- Administrator Bromeland stated the EDA discussed establishing an emergency loan program for businesses due to the COVID-19 pandemic. A survey of businesses was conducted and of the 16 which responded 15 stated they have been impacted and 9 stated an emergency loan would be helpful. The EDA fund has a balance of \$39,000 and if a loan program is established a maximum of \$5,000 was suggested at a low interest rate.
- Council discussion included that the city should be prepared for a 30% default rate on loan repayment. Interest on the loan should cover administrative costs to administer the program. May be better to let struggling businesses know that they should come to the EDA if they need assistance.
- Council consensus was to hold off on this at this time.

CITY ADMINISTRATOR REPORT

1. COVID-19 Related Updates

- Al Kiefer with MAYDA has indicated that MAYBA will continue maintenance of the ballfield and asked that the City continues to mow the field. MAYBA will paint dug outs and replace the score board with a used one from Bethany College.
- Property Tax Relief with Blue Earth County – the county is looking at an extension of 60 days. The city would receive the July payment and then get an additional payment for payments which are extended the 60 days.
- High School and College Seniors – discussion on how the City could recognize high school and college seniors included a graduating class car parade.

2. Eagle Ridge, Phase II Update

- Administrator Bromeland met with developer KJ Walk and they are working on infrastructure.

3. Upcoming Special Meeting on May 28, 2020 at 6:00 p.m.

- A special meeting for the Motorsports Park EAW review process will be held May 28, 2020 at 6:00 p.m.

COUNCIL MEMBER'S REPORT

- Council Members discussed a memorial for Leon Depuydt, a contractor the city used frequently.

ADJOURN TO CLOSED SESSION

- Council Member Short moved, seconded by Council Member Terrell, to close the meeting as permitted by section 13D.05, subdivision 3c, to consider an offer related to the City's possible purchase of a parcel of land (R43.09.12.300.013), to be used as a public access area for recreation purposes. A separate GoTo Meeting will be held for the closed session. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
- Council Member Ries moved, seconded by Council Member Steinberg, to end the closed meeting. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.
- Council Member Short moved, seconded by Council Member Steinberg, to re-open the public meeting. A roll call vote was taken with Council Members Ries, Terrell, Sort, Steinberg and Mayor Auringer voting in favor.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Short, to adjourn the meeting at 7:49 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

CITY OF EAGLE LAKE
MAY 26, 2020 GoTo Meeting
SPECIAL CITY COUNCIL MEETING

CALL TO ORDER

- Mayor Auringer called the meeting to order at 12:00 p.m. via electronic ToGo Meeting.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp and Deputy Clerk Kerry Rausch.

APPROVAL OF THE AGENDA

- Council Member Terrell moved, seconded by Council Member Short, to approve the agenda. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

PUBLIC COMMENTS

- None

AGENDA

1. Temporary Outdoor Service Approvals for Bais and Restaurants Related to COVID-19 and Governor's Recent Order
 - Administrator Bromeland explained the Governor Waltz has asked cities to be creative to allow bars and restaurants to open with outdoor seating during the COVID-19 pandemic. A simple application with a check list of requirements was presented for Council review. Information was taken from the League of MN Cities and DEED when creating the application. Noise control plan and outdoor lighting would be required.
 - If approved the outdoor seating option will expire at the end of the peacetime emergency.
 - Discussion included the ability to utilize indoor restrooms.
 - The city's interest is in zoning and liquor licensing requirements. Parking requirements can be handled by utilizing parking on Parkway Avenue.
 - Council Member Terrell moved, seconded by Council Member Short, to approve Resolution 2020-20 A Resolution Temporarily Expanding Outdoor Service at Bars and Restaurants During Stay Safe MN Phase II -COVID-19. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
 - Council wished the businesses well and encouraged the support of local businesses.
 - Music on Parkway has been postponed until 2021 and it was asked if the city could use the 2020 budgeted funds to help promote the re-opening of businesses. Discussion included that it may be best, if allowable use of public funds, that a set amount be given to businesses if requested.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Ries, to adjourn the meeting at 12:35 p.m. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

CITY OF EAGLE LAKE
MAY 28, 2020 GoTo Meeting
SPECIAL CITY COUNCIL MEETING

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:02 p.m. via electronic GoTo Meeting.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, and Deputy Clerk Kerry Rausch.

AGENDA

1. Determination of Whether and Environmental Impact Statement (EIS) is Necessary

- Matt Lassonde with Bolton and Menk presented an overview of the EAW process and stated the EAW was prepared within the guidelines. The proposed Motorsports Park is a three-mile driving track on 230 acres of land that will include 11 condos. This land has been sited for industrial use by the city. A traffic study has been completed with no significant concerns. The wetlands in this area are highly degraded. Wetland credits will be purchased at a 2:1 ratio. Noise mitigation strategies have been identified and plans have been created which include the establishing of a Sound Review Committee which will be comprised of three residents, one city council or staff member, and one member of the track. This committee will investigate noise complaints and make recommendations to the city council. The berm and wall will eliminate noise emissions. Houston Engineering did a Third Party Review and copies were made available to the public and governmental agencies. Seventeen individuals submitted 350 comments and the reviewer found no significant environmental impacts.
- Alex Wolenski, Track Management Consultant with Gyver Consulting, stated he has worked with multiple developers and tracks and that Bradford Development has been proactive by addressing concerns prior to the track being built. Mr. Wolenski stated he likes to see layers of mitigation and the Motorsports Park has three layers which include internal monitoring, sound wall mitigation, and sound review committee.
- Decibel meters will be set up within the facility to help determine when sound outside of track will be an issue. They will be able to identify individual vehicles which are creating too much noise. A no tolerance policy for car noise emissions will be in place.
- The sound wall will allow cars to have some level of noise but will keep the noise within the facility.
- The Sound Review Committee will be utilized if the first two layers are breached. This is where changes to the track and standards can be addressed.
- Erin Guentzel, 60375 224th Lane, Madison Lake, stated she is disappointed that she had only 24 hours to review this document and feels many questions remain unanswered. She feels due to the changes made this review should go on to an environmental impact statement (EIS).
- Mike Guentzel, 60375 224th Lane, Madison Lake, stated he feels a project of this size needs to be decided by more agencies than just the five city council members. There have been many changes to the project since the public viewing and the EAW needs to be redone. He has concerns with the quality of the noise study, the finding of facts does not address the amount of snow which will be dropped on County Road 27. He stated he spoke with a County Commissioner who feels it should go to an EIS. He asked how this would be better for wildlife and the lake. He also stated that Expo/Crossbow is not a legal vehicle in the United States. He stated he understands the wall changes but has concerns that the hotel was removed and seasonal living condos were added back in.
- Nicole Davros, 101 Valley Lane, stated she feels there is enough missing information from the EAW and the city should take its time. The project is wrong and has the potential of significant environmental impact and feels the EIS is warranted. She voiced concerns that archaeological site may be disturbed. She stated she has it on good authority that the DNR will not make improvements to the lake if this project goes through.
- Matt Lassonde explained that the changes to the document occurred because it was clear that additional measures were being requested by the comments made, especially noise on the lake. The team reached out

to a noise specialist to see how it should be handled. The noise level on the track is projected to be MPCA compliant for the lake. The adding of the noise wall is in response to comments received for noise to the lake and as an aesthetic screen. It will stop flightless animals from jumping onto the track. The city would oversee the Noise Review Committee but would not financially fund it. Gary Curtis, with Brainerd International Raceway, offered to monitor sound activities from activities proposed on site. Snow concerns could be explored more by the developer. Storm water management BMP's have been developed to mitigate the increased run off. Retention swells and dry ponds will be developed and will direct flow. The MPCA will be responsible for storm water management plan approval.

- Jeff Lutz, with Houston Engineering, explained that they provided the review of the EAW on behalf of the City, they reviewed comments and responses and concluded that an EIS is not needed. In the event an EIS is recommended, the EAW information would hone in on specific items.
- The lake elevation is lower than the track and this will not impact noise.
- Ryan Thilges, 60721 Millie Lane, stated Blue Earth County would have snow related concern with a 20-foot barrier. As a resident he feels it is a dramatic change to the landscape and feels an EIS should be completed.
- Matt Daly, a CPA with Crow River Financial, stated the changes made may be perceived as dramatic but are a net gain from an environmental standpoint. From an impervious surface and traffic standpoint there would be less impact. The hotel was removed but the EAW takes into consideration the hotel and entertainment center. COVID-19 has drastically reduced the occupancy levels of hotels and due to this it is not an appropriate time to develop a hotel. The condos will not be seasonal living units, they will be zoned as non-residential.
- Gary Borchardt, 21402 598th Ave, Eagle Lake, requested that citizens have 30 days to review the finding of facts and asked about storage facilities on site for fuel and asked if the fire department has the capabilities to handle fuel issues on the track. He stated that he noticed a resolution was created in advance and feels this is inappropriate. He also stated that noise monitoring stations should be within city limits and not on site at the track and that if noise within the city is too high, the track should be shut down. He volunteered to serve on the Noise Review Committee. It was explained that resolutions are drafted in advance to allow council members to review them prior to the meeting, but this does not mean the decision is finalized prior to the meeting. Also explained was that the City is the Responsible Government Unit to review the documents. Administrator Bromeland stated legal council was not present for the meeting but if Council feels more time is needed, they can request an extension. Minnesota rules do not require a public review period. Upon approval the city has 1-5 days to submit to EQB.
- City Council comments included that they have had the original finding of facts for 30 days and have had the changes to the documents since Tuesday. Council Member Terrell stated he feels questions have been clarified over the last 30 days and that if noise levels meet state levels inside the track it will meet levels outside the track. He feels the city has done their due diligence. Council Member Ries stated the fire department can handle fuel situations on the track. They have the equipment and have been well trained. He also stated there is a misconception that this track will increase cost to the city. Instead it will diversify the tax base which will be beneficial to the city and its residents.
- Administrator Bromeland explained that a negative declaration from the council would mean that no EIS would be needed.
- Council Member Ries moved, seconded by Council Member Short to approve Resolution 2020-21 based on the findings of fact. The City Council has determined that the Mankato Motorsports Park Project does not have the potential for significant environmental effects and that preparation of an environmental impact statement is not mandated in this instance and that the Eagle Lake City Council hereby approves the distribution of the Record of Decision, Findings of Fact and Conclusions documenting this decision.
- Council discussion included Mayor Auringer stating he has a couple of environmental concerns and would like to pursue these further. He also stated he does not know what an EIS would look like but that he wants to do make sure due diligence is done. Council Member Steinberg stated the lake's designated status should be investigated more. Council Member Ries stated he feels the DNR has reviewed the EAW and found no issues with it and asked what another study would accomplish and that he feels this is a delay tactic. Council Member Terrell stated the sound committee can handle noise concerns and this could be included in the developer's agreement. Council Member Short stated that in seconding this motion, it in no means indicates that he is not concerned with environmental impacts, but that he puts weight into the Third Party Reviewer's findings in that it does not rise to the level of an EIS.
- Jeff Lutz explained there is no specific template for an EIS and that it would focus in on study areas and that it is hard to predict what those studies would look like. It would be a more detailed document on mitigation processes.

- A roll call vote was taken with Council Members Ries, Terrell, Short, and Steinberg voting in favor. Mayor Auringer was opposed. Motion carried.
- The next steps include the EQB will publish the record of decision within 1-5 days and the developer will move forward with permitting and the developer's agreement.

ADJOURNMENT

- Council Member Short moved, seconded by Council Member Terrell, to adjourn the meeting at 7:42 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

CITY OF EAGLE LAKE
JUNE 1, 2020
CITY COUNCIL MEETING – GoTo Meeting

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:02 p.m.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- None

APPROVAL OF THE AGENDA

- Council Member Short moved, seconded by Council Member Terrell, to approve the agenda. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Ries moved, seconded by Council Member Steinberg, to approve the May 4, May 26, and May 28, 2020 City Council meeting minutes. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Terrell moved, seconded by Council Member Steinberg, to approve the consent agenda.

Monthly Bills	Treasurer’s Report	Police Report
Fire Report	Public Works Report	Building & Zoning Permits
Gambling Report		
- Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PRESENTATIONS

1. Kyle Renneke with ISG: Annual MS4 Meeting Presentation
 - Kyle Renneke presented the annual update for the MS4 requirements covering the six minimum control requirements. The 2019 reporting is being completed.
 - Discussion included that all ponds need to be inspected every five years and that the last inspections occurred in 2017. ISG would be able to assist with inspections if the city so chooses. Public education on ponds would be beneficial. The Lake Eagle Park pond was dredged 10 plus years ago and other ponds have not been dredged.
 - Council Member Ries asked if it would be beneficial to have an ordinance in place to control how close people can mow to ponds to allow for wetland buffering. Administrator Bromeland will research language for such ordinance.
2. Park Board Chair Bridget Larson and Park Board Member Beth Rohrich: Parks Project and Next Steps
 - Beth Rohrich with the Park Board presented a flier to release to the public about the park projects and funding needs and asked for City Council approval to go public with the flier.
 - Project discussion included options for base materials which are needed, options include rubber chips, poured rubber, and pea rocks. Pea rocks are no longer ADA compliant and the League of MN Cities recommends pea rocks be removed. Due to the cost rubber chips a recommendation was made to install plastic timbers to hold the chips in. Wood chips hold moisture and act as a breeding ground for mosquitos.

- Council Member Terrell moved, seconded by Council Member Short, to proceed with 2020 Park Project as presented. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
3. Brian Sarff with Bolton and Menk: Update on S. Agency St. Watermain Project
 - Brian Sarff stated the televising of the sewer line a few years ago showed tree root intrusions, cracks, inflow and infiltration of the clay pipe which was constructed in 1983. He would like to speak with Ryan Thilges of Blue Earth County about incorporating the water and sewer line in one project. If the county agrees, this project may not be able to be scheduled until 2021 in a best-case scenario. City may want to consider the 429-assessment process.
 - Council discussion included the desire to replace both lines at the same time.
 - Water main flushing will be handled differential in this area to reduce risk of water main breaks.

PUBLIC HEARING

- None

OLD BUSINESS

- None

NEW BUSINESS

1. Resolution 2020-22: Abandoned Sewer Line
 - Administrator Bromeland has spoke with Brian Sarff and Ryan Thilges regarding the proposed resolution to abandon the sewer line. Mr. Thilges has indicated he would like changes made to the resolution. The city acknowledges risk but has concern that some areas of the pope are not feasible to fill.
 - Mr. Sarff stated it is his understanding that the western most 1,000 feet is completely degraded and would be addressed but feels the remainder of the line is low risk. The 1,000 foot section is in the ditch and not under the roadway. He also stated that the county is not in favor of potholing the new road.
 - Council indicated the resolution reflects the city's thoughts and asked that the city and county continue discussion.
2. COVID-19 and Utility Billing Late Fees and Water Shut Offs
 - Council asked to be kept informed on trends of number past due accounts.
3. Temporary Liquor License Fees for Special Events During COVID-19
 - Administrator Bromeland explained that special event liquor licenses have a \$100 fee and asked for Council direction for 2020 due to COVID-19 impact on local businesses.
 - Council Member Terrell moved, seconded by Council Member Steinberg, to waive temporary liquor license fees for special events for 2020. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
4. Schedule Public Hearing for Adoption of Shoreland Ordinance
 - Administrator Bromeland explained with the motorsports project a shoreland ordinance is needed. The Planning Commission suggested a couple of changes to the proposed ordinance and asked the City Council to hold a public hearing at their July 6, 2020 meeting. The DNR has given preliminary approval of draft ordinance. Administrator Bromeland will continue working on ordinance language and send to Bolton and Menk for review.
 - Council discussion included that come cities are looking at city code language for vacation rentals by owners (VRBO).
 - Council Member Short moved, seconded by Council Member Ries, to schedule a public hearing for the Shoreland Ordinance for 6:00 p.m. on July 6, 2020. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

CITY ADMINISTRATOR REPORT

1. City Signs – Signs have been installed with landscaping still to be completed. Location of signs was determined by land the city has access to. City could contact Gary Johnson and the property owner by the Parkway Avenue round about to see if he has land available for the city to install a sign.
2. Status of Lake Eagle park Pond Aerator – The aerator should be installed next week.
3. Status of Tennis Court Resurfacing Work – This work has been completed.
4. Request from Resident to Purchase City-Owned Land – A property owner has contacted to city requesting to purchase city owned land behind his property to put a shed on. Due to city code's wetland ordinance this is not feasible. Council was not interested in selling of park land.

5. Rec on the Go - Cancelled for Summer 2020 Due to COVID-19
6. Movie in the Park – still scheduled for September 2020 at this time.
7. KJ Walk Request – 219 Falcon Run
 - Brian Sarff with Bolton and Menk explained that KJ Walk hired a contractor who corrected issues in Eagle Ridge Phase II relating to leaking water services and stub outs with the sanitary sewer service. A new storm sewer line has been constructed. The sanitary sewer and water mains have been tested for leaks and have passed, as has the bacteria test. Still to be completed is a section of the storm sewer line which has some cracking and the construction of the larger storm water pond. No information has been provided as to when these will be completed.
 - Administrator Bromeland explained that KJ Walk has submitted a new home permit for 219 Falcon Run which is located in Eagle Ridge Phase I. In 2019 City Council decided to hold off on issuing building permits to KJ Walk due to deficiencies in Eagle Ridge Phase II. Administrator Bromeland asked for Council direction to if a building permit can be issued for this Phase I building permit.
 - Council discussion included that Bolton and Menk did a person on site on a part-time basis to oversee the work. Bolton and Menk did witness all testing and much of the repairs. It was mentioned that the striping on 598th Avenue still needs to be completed. Staff will determine if this would be the responsibility of the city or the developer.
8. 300 Blace Avenue – Retaining Wall
 - The property owner of 300 Blace Avenue has contacted the city to determine who is responsible for repairing the retaining wall located on their property.
 - Council discussion included the need for staff to determine who initially installed the retaining wall. That party would be responsible for the repairs.

COUNCIL MEMBER’S REPORT

- Fireworks - Council Member Terrell stated that over the past weekend loud fireworks were being set off. Council directed the police department to take a zero-tolerance approach on this issue. Police Chief Kopp stated he would communicate with officers the zero-tolerance stance towards fireworks. He also stated that a police officer needs to see firsthand the setting off of fireworks or needs an eyewitness who is willing to go on record.
- 3rd Annual Sunflower Contest – Council Member Short stated that seeds have been handed out to all who have expressed interest.
- Dog Park - Council Member Ries stated the grass is high in the dog park. Public Works Director Goettl, stated this is scheduled to be mowed on Tuesday. Grading of the low areas in the dog park remains to be completed.
- Music on Parkway – This series of events has been postponed until 2021 due to COVID-19. If possible, a September event may be planned.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Ries, to adjourn the meeting at 8:37 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

CITY OF EAGLE LAKE
JUNE 22, 2020
SPECIAL CITY COUNCIL MEETING – GoTo Meeting

CALL TO ORDER

- Mayor Auringer called the meeting to order at 12:01 p.m.

ROLL CALL

- Council Members present: John Ries, Ryan Short, Garrett Steinberg and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- None

AGENDA

1. Covid-19 Preparedness Plan for the City of Eagle Lake
 - Administrator Bromeland explained that the Governor’s Executive Order 20-74 requires that local governments adopt a COVID-19 Preparedness Plan by June 29, 2020.
 - The proposed plan was explained covering the areas of sick employees, social distancing, work hygiene and source controls, workplace building and ventilation protocol, communications and training practices and protocols, and additional protections and protocols.
 - A plexiglass barrier has been installed at the front window at City Hall, employees are required to stagger breaks if 6 foot social distancing is not possible, masks have been provided employees and which employees are required to wear when 6 foot social distancing is not possible, handwashing hygiene is encouraged and handwashing kits have been provided to police and fire departments for use in the field. Public meetings will continue to be held via GoTo Meeting until deemed safe for in person meetings.
 - A copy of the plan will be available at each work sight, all employees have been notified of plan and will be asked to sign off on receiving the plan.
 - Discussion included only renting the Council Chambers for after business hour events and to limit to social distancing guidelines of six feet. This would limit the occupancy to 20 people. The use of ballfields was also discussed.
 - Council Member Steinberg moved, seconded by Council Member Short, to approve the COVID-19 Preparedness Plan as amended by Administrator Bromeland to include the ballfields. A roll call vote was taken with Council Members Ries, Short, Steinberg, and Mayor Auringer voting in favor.
2. Baseball Field Request from Eagle Lake Expos
 - Nate Gibson with the Eagle Lake Expos has contacted the city asking for approval to use the baseball field.
 - Administrator Bromeland contacted the city’s insurance agent who contacted the League of MN Cities. The League does not recommend allowing use of ballfields but stated they would still defend the city if a claim arose due to COVID-19. It was recommended that the ball team should have liability coverage and that the city be named as an additional insured party.
 - Discussion included if it would be appropriate to have the Eagle Lake Expos sign a waiver releasing the city from liability, that the insurance recommendation is not appropriate, and since the park is open the ballfields should be open as well. Discussion also mentioned the thought that the Governor has opened ballfields for use.
 - Council Member Ries moved, seconded by Council Member Short, to authorize the City Administrator to provide the Eagle Lake Expos with a letter allowing them the use of the baseball field. A roll call vote was taken with Council Members Ries, Short, Steinberg, and Mayor Auringer voting in favor.
3. “Section 13.130 Peddler” of City Code – Review for Possible Amendments and/or Exceptions
 - Administrator Bromeland stated that subdivision 3 of city code states that the license fee shall be effective for one week. The city charges an annual fee for a permit and therefore it was recommended that a simple amendment to the ordinance reflecting the annual fee and license versus a weekly fee and weekly license be

drafted. If the City Council agrees with this change, then a motion is necessary to schedule a public hearing for the August 3, 2020 meeting to amend the ordinance accordingly.

- Administrator Bromeland explained that subdivision 6 of City Code states that it is unlawful for any peddler, solicitor, or transient merchant to call attention to business or merchandise by crying out, blowing a horn, sounding a bell, or by any loud or amplified sound or noise.
 - City staff does not recommend amending code to allow music by any peddler due the intent of code being to protect the public from noise that can become a nuisance. It was asked if an exception could be made for ice cream trucks.
 - The ice cream truck applicant informed staff that she will not come to the city if she is not allowed to play music and call attention to business. The applicant was offered the opportunity to submit a written appeal.
 - Discussion included ice cream trucks are part of summer and that if the music could be turned off while stationary that would be acceptable. Mayor Auringer stated he researched if an ice cream truck should be included as a peddler or if it should be considered a food truck. Other cities do classify food trucks as a peddler. Council indicated they are comfortable making an exception for ice cream trucks and directed the city administrator to use discretion when issuing the solicitor license. It was stated that no complaint was received, but rather a question was received as to if it was allowed by city code to play music.
 - Council Member Short moved, seconded by Council Member Ries, to approve the Ice Queen's appeal and allow her to play music. A roll call vote was taken with Council Members Ries, Short, Steinberg, and Mayor Auringer voting in favor.
4. Staff Follow-Up Related to Recent Social Media Posts about City Water Quality and Entrance Signs
- Administrator Bromeland stated a police officer was given a water sample on a Sunday by a resident who posted on the community Facebook page about their water quality. Monday staff attempted to contact the resident and options were offered. Customer did not provide the needed new sample and staff were not allowed into the house to help troubleshoot the issue. Staff has exhausted options. This has been an ongoing issue for several years.
 - City entrance signs were approved by City Council in 2017 and delivered in 2019. Public Works has installed the signs and will be working to complete the landscaping around the signs. Mayor Auringer apologized if he has not risen to the responsibility to respond to social media posts and stated it is his opinion it is not appropriate for him to do so. If there are complains/concerns that residents should contact city staff to make an official complaint to go to the city council. Sue Nasinec, 220 Blace, apologized that her post on the city signs took on a negative tone and that this was not her intent. She also offered to help with positive campaign.
5. Spotlight Good Things Happening in Community with Some Fun Activities for Kids
- Administrator Bromeland stated city staff have been talking about ways to uplift and prompt positivity in the community during this difficult time with the pandemic. An idea is to invite residents to share good things happening in the community that staff can then post on the City's Facebook page over the course of 13 weeks to showcase kindness and positivity. In addition, the park board previously discussed the possibility of coordinating a scavenger hunt or medallion hunt for youth this summer to encourage physical activity outdoors since Rec on the Go was canceled due to the pandemic. Council consensus was to proceed with this campaign. Administrator Bromeland will promote and office staff will manage this campaign.

ADJOURNMENT

- Council Member Ries moved, seconded by Council Member Short, to adjourn the meeting at 12:57 p.m. Motion carried with Council Members Ries, Short, Steinberg and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
JULY 6, 2020
CITY COUNCIL MEETING – GoTo Meeting**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:02 p.m.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- Mike Guentzel, 60374 224th Lane, Madison Lake, stated he is disappointed in the Council's actions relating to the Motorsports Park and that he has sought legal counsel to appeal the EAW opinion and that he wants this to go to an EIS. He also asked residents to finance his legal fees through a go-fund me account he has set up. He stated there is a petition to stop the motorsports park development.
- Erin Guentzel, 60374 224th Lane, Madison Lake, stated she wants an honest opinion of why the shoreland ordinance is being addressed. She also stated that she has been told repeatedly there has been transparency in the motorsports project, but with over 60 emails being sent to residents only three have contained information relating to the motorsport's development. She asked who sees this area as being industrial and stated that the area between County Roads 27 and 86 host the Sakatah Trail and that there is wildlife and vegetation and a lake and that this area should not be developed for recreational use.

APPROVAL OF THE AGENDA

- Council Member Short moved, seconded by Council Member Terrell, to approve the agenda. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Ries moved, seconded by Council Member Short, to approve the June 1 and June 22, 2020 City Council meeting minutes. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Steinberg moved, seconded by Council Member Ries, to approve the consent agenda.
 - Monthly Bills
 - Treasurer's Report
 - Police Report
 - Fire Report
 - Public Works Report
 - Building & Zoning Permits
 - Gambling Report
 - Resolution 2020-23 Appointing Election Judge
 - Resolution 2020-24 New Voting System
- Resolution 2020-23 was pulled for further discussion with Deputy Clerk Rausch explaining that this resolution is to appoint Susan Nasenic as an election judge and that other election judges were appointed by resolution earlier in the year.
- A roll call vote was taken, and motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PRESENTATIONS

1. Drinking Water Discussion-John Graupman with Bolton and Menk
 - Administrator Bromeland explained that a resident has contacted the city about rusty water and that Bolton and Menk has a history with city water clarity issues.
 - Mr. Graupman explained that water clarity issues have been an ongoing issue for the city and that the city has a couple of wells in the Prairie du Chein aquifer which is a very good aquifer. There are no primary water concerns. Secondary standards for iron and manganese levels are at high levels with iron measuring

at 1 mg/liter with 0.3 mg/liter the standard. Manganese levels are 0.17-0.2 mg/liter and the standard is 0.5 mg/liter. These levels could cause black and brown staining.

- Possible solutions include constructing a filtration facility, utilizing a regional/joint water treatment system, and adding sequestering agents to the water system. The cost of a filtration system would cost approximately \$2-\$5 million and would be a 30-40-year investment. The cost of a regionalized system is unknown. Another option is to do nothing.
 - Discussion included why these issues seem to be localized and not city-wide. It may be due to the length of time the water is in the system.
 - Council asked staff to look into the cost of sequestering agents and a filtration system.
2. South Agency Street Project-Brian Sarff with Bolton and Menk
- Mr. Sarff stated he has been communicating with Blue Earth County staff and the rough total construction cost of Agency Street from Thomas Drive to LeRay Avenue is approximately \$2.4-\$2.5 million for a full reconstruction and that a trenchless (pipe bursting) option would cost approximately \$1.6-\$1.7 million. With the trenchless option the curb and gutter would remain intact and would result in several potholes.
 - Blue Earth County is looking at their options. A work session with Blue Earth County was recommended to determine next steps and to determine if the county would contribute to the project.
 - The lifespan of the utilities is similar with both options. Pipe bursting for the sanitary sewer line will limit the depth of the line to the current depth. The unknown is the services to houses.
 - The lifespan of the road with a full reconstruction is 25 years. The last time there has been a full reconstruction of this road was 1983 but it has been milled and overlaid since then. Most utilities are older than 35 years.

PUBLIC HEARING

1. Shoreland Ordinance

- Administrator Bromeland stated that the public notice was published in the Free Press and posted on the city's website. Local governments are required to adopt a shoreland ordinance and with the annexation of land in 2019 the city is required to have a shoreland ordinance.
- The proposed ordinance is based on the DNR's model ordinance and includes land use regulations and is a guide for land development. The DNR has given conditional approval of the city's draft ordinance. Upon Council approval the DNR will need to give final approval.
- The Public Hearing was opened with the following comments being taken.
 - Erin Guentzel, 60374 244th Lane, Madison Lake, asked what the intent of the ordinance is and that on page 12 of the ordinance she had questions relating to the permitted, conditional, and not permitted uses. Administrator Bromeland stated two classifications were incorrect due to an error with reformatting the table but are noted and will be corrected.
 - Mike Guentzel, 60374 244th Lane Madison Lake, asked if anything is intended to be built in the shoreland area, which was stated that there is not and that this ordinance would establish what, if anything, could be built in this area.
 - Nicole Davros, 101 Valley Lane, stated it is disappointing that it took so long for the city to reach out to the DNR about the designation but is glad the city did. She also stated that the wildlife designation of Lake Eagle is a rare designation.
 - Gary Borchardt, 21402 598th Ave, stated he did not see in the ordinance how far back the proposed fuel tanks will be required to be. Jan Kansier with Bolton and Menk stated she considers fuel tanks to be structures and would be required to be 150 feet from the ordinary high-water level. Dan Girolamo with the DNR stated this is not covered well in any shoreland ordinance and stated it would depend on what the city includes as a definition of structures. He also stated that fuel tanks are regulated by other agencies. Mr. Borchardt also asked how this parcel will be zoned. It was explained that the rezoning process has not taken place and that most likely this will be addressed as a Planned Unit Development (PUD).
- Administrator Bromeland addressed questions relating to guest cottages and vacation rentals by owners (VRBO) and stated that the shoreland ordinance is intended to protect surface water quality and aesthetics and asked if the language for guest cottages and VRBO should be removed. Jane Kansier stated these could be addressed within the regular section of city code which would include the entire city and not just the shoreland section of the city.
- Council discussion included that section 6.25, Lake Minimum Lot Area and Width Standards could be deleted as well as references to rivers and streams. Dan Girolamo explained that the lake is the city's only

designated public waterway. The need to modify section 4.23's classification of permitted, conditional and not permitted uses.

- Casey's General Store is most likely within the shoreland ordinance area, but this type of business is highly regulated by MN Pollution Control Agency.

OLD BUSINESS

- None

NEW BUSINESS

1. Adoption of Shoreland Ordinance

- Council Member Terrell moved, seconded by Council Member Short, to adopt the Shoreland Ordinance as presented with changes made to sections 4.23 and 6.25 and to include language that fuel tanks shall follow MN Pollution Control Agency guidelines. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

2. Resolution 2020-22 Resolution in the Matter of an Abandoned Sewer Line by the City of Eagle Lake

- Administrator Bromeland explained that Blue Earth County firm that the county's engineer's concurrence is required of any segments being abandoned without fill due to the reasoning that the line is only in existence in its present location by permit.
- Council discussion included they are not in favor of this language because the county could insist that the entire line be filled and that it is not possible to push sand that far and holes would need to be drilled in the roadway. This item will be added to the work session with the county.
- Also discussed was the manhole that is buckling due to hear wave, and the county's engineer has indicated this repair would be done by the county but at the city's expense. The city has the casting needed for this repair work.

3. Planning Commission Recommendation Regarding Variance for 716 Maple Lane

- The applicants are seeking a variance from code regulation prohibiting unenclosed porches, landings, or steps exceeding 64 feet into the required side yard. The property owners are seeking a variance to construct a deck in the side yard totaling 132 feet.
- A public hearing was held on June 15, 2020 at the Planning Commission meeting with notice sent to all property owners within 350 feet of subject property. No written or oral comments were received in opposition and one written comment was received in support of the variance application.
- Administrator Bromeland explained that "Practical Difficulties" is a three-factor test including reasonableness, uniqueness, and essential character. The Planning Commission determined that the variance would result in the property being used in a reasonable manner, that the landowner's problem is due to circumstances unique to the property and not caused by the landowner, and finally that if the variance were granted that it would not alter the essential character of the locality. The Planning Commission recommends approval of the variance request.
- Council discussion included that the entire deck is within the side yard setback of the garage.
- Council Member Ries moved, seconded by Council Member Steinberg, to approve the variance request for 716 Maple Lake. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

4. Coronavirus Relief Fund Certification Form

- The City of Eagle Lake has received notification from the MN Dept of Revenue that it is eligible to be reimbursed up to \$236,342 in qualifying COVID-19 expenses. The certification form needs to be submitted by September 15, 2020 which the city certifies they will submit only eligible expenses. Once this certification form is submitted the city will submit eligible expenses incurred to date with the first disbursement being received in July. All eligible expenses must be submitted by December 1, 2020.
- Unused funds will go back to Blue Earth County.
- Council Member Short moved, seconded by Council Member Ries, authorizing Administrator Bromeland to fill out and submit certification form to the state through the MN Cares Act. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

OTHER

1. Review of Swimming Pool Regulations-Section 6.210, Subdivision 7

- Administrator Bromeland stated with COVID-19 there has been an increase in pools being installed and complaints from residents with concerns about safety. Current code requires pools containing 3,000 gallons or a depth of 3.5 feet are required to install a security fence and the fence should be screened. A request has

been received from a property owner to install a fence on top of the pool. The property owner is present at the meeting. The Planning Commission recommended that this request go before City Council.

- Jamie Johnson, 100 Linda Drive, explained the fence attaches to the outside of the pool and includes one section with a ladder system. The ladder system would have safety locks and be completely covered so no stairs are exposed when pool is not being used. He asked what the intent of city code is, to make it safe or to hide the pool.
- Council discussion included if there are code differences for above and below ground pools. If a fence on top of the pool would be a hinderance if there is a medical emergency. Other concerns include the proximity to house and potential damage to the home's foundation. Council Member Ries stated he is not in favor of altering city code for one individual and if there are other pools in town this section of code pertains to.
- Administrator Bromeland stated there are several pools in city limits and there is no way to know how many people this may affect. The city does not have staff to actively look for violations and operates on a complaint basis. Two complaints were received on this pool.
- Mr. Johnson stated the pool is up to the deck but there is a slab 10 feet from the house and the pool is beyond the concrete. The pool is semi-permanent and designed to have water mostly drained for the winter and would not have any lighting. The pool is right on the property line and he has the neighboring property owner's permission.
- Council directed Mr. Johnson to take a step back and submit a zoning permit application with a site plan for review to allow for a more educated decision to be made.

CITY ADMINISTRATOR REPORT

1. Status of Stormwater Pond Inspections and Possible Solutions to Address Resident Concerns about Algae Cover and Order

- Administrator Bromeland and Brian Goettl met with ISG to inspect ponds and review pond complaints relating to odor and algae. Inspections verified that ponds are functioning correctly. Staff is working with ISG to possible solutions to the algae growth, but the city is limited in what can be done as an MS4 city. Many of the ponds required 10-foot buffer that has not been maintained by property owners which can help slow down nutrients entering the ponds. The city's engineer encouraged the city to educate residents about the need to leave a 10-foot buffer.
- Council discussion included asking ISG to look at pond depths and dredging options. Many of the ponds have limited to no access to dredge because of landscaping. Public Works will measure pond depths this winter.

2. Parks Project and Fundraising Tools

- The city's auditor has advised against the city setting up a Go Fund Me account to raise funds for a park project. If a private person or organization set one up and would like to make a contribution to the city, that is allowable.

3. Eagle Path Development and Street Extension Request

- The developer's agreement states that once 75% of the development is completed the city would extend the street 250 feet to the west. The developer changed the access point to the development and would need 450-foot extension to the road. The developer is concerned with water run off onto his property.
- Discussion included if the developer has buffers or sleeves in place, which it does not. There is no erosion control in place. The developer built lower than the existing road and has changed plans from what was presented. Discussion took place verifying existence of proper permits.
- Council asked the developer to put the street extension request in writing. Currently there are two completed units and two being constructed out of a total of 16 units planned.
- Developer, Craig Theuninck, stated that storm water runoff drains onto his property. Council discussion included that Eagle Avenue was installed prior to the development and that this should be looked at by the engineer. He also stated that he has changed the design layout of the development and would like to see the road extended prior to reaching 75% of project being developed and would like the road to be extended 450 feet instead of the 250 feet as indicated in the developer's agreement.
- Administrator Bromeland stated she would set up a meeting with Mr. Theuninck.

4. Possibility of City Sign in CSAH 56 ROW

- Administrator Bromeland has spoken with Blue Earth County and they indicated they would work with the city and discuss locations for a sign. It would need to be determined if electricity could be brought to the location and if there is a possibility of solar lighting.
- This could be included in the work session with the county.

- Mayor Auringer asked if there is a sculpture winner in the Mankato Sculpture Walk that would be appropriate for Eagle Lake that the City should contact Greater Mankato Growth to see if it could be donated and installed in Eagle Lake.
5. Mountain Biking Proposal and Request from Resident
 - Resident Brett Walker met with the Park Board about the possibility of installing a mountain bike track on the property owned by KJ Walk at the south end of 598th Avenue. KJ Walk is open to it but has liability concerns. Administrator Bromeland would like to receive input from the League of MN Cities and legal counsel if City Council approves. Council authorized staff to seek input from the League of MN Cities and legal counsel.
 6. 2019 Audit Recap
 - The audit went smoothly, and the financial report has been submitted to the state. The auditor will be at the August meeting to present audit report.
 7. Storm Water Concern
 - Council Member Terrell stated that storm water is pooling in the Eagle Heights subdivision. Public Works Director Goettl stated he was not sure if the catch basin could be lowered the way it was designed and felt this was a developer/engineer issue.
 - Administrator Bromeland stated she would reach out to the city engineer to see if the catch basin could be lowered.

COUNCIL MEMBER'S REPORT

- Discussion included the current regulations for public meeting during the COVID-19 pandemic; if it is acceptable for council to hold meetings in the council chambers with other attendees attending virtually and could meetings be live streamed.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Ries, to adjourn the meeting at 9:12 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
AUGUST 3, 2020
CITY COUNCIL MEETING – GoTo Meeting**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Public Works Director Brian Goettl, Fire Chief Dan Ruschmeyer and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- Mike Guentzel, 60374 224th Lane, Madison Lake, the thing he would like to address the Council on is the misrepresentation of him in the public comments last month. The things in there, most of it's accurate-ish but if you are going to take a public comment and put it into official record he would think you would put it as a direct quote, rather than paraphrasing. It says he asked the residents to finance his legal fees. He did not ask the residents to finance his legal fees on the lawsuit brought towards the city on the thought that the motorsports project should go to an EIS. He said that if someone would like to contribute, go ahead, it is something that affects our whole community and there are other situations, in the past year, after dealing with it and looking at the city council meeting minutes that are taken out of context. He hopes that in the future a better job will be done to make sure that we are being true and accurate to what was being said. He didn't ask anyone to finance his legal fees, they are not his legal fees, for one thing, it's a group of people. And the other thing is he just said, if you want to contribute, he did not say hey these are mine against you guys. So, in the future please be more accurate with the note taking, maybe record it and check yourself against the recording before you put it into a binding record.

APPROVAL OF THE AGENDA

- Council Member Short moved, seconded by Council Member Ries, to approve the agenda. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Terrell moved, seconded by Council Member Steinberg, to approve the July 6, 2020 City Council meeting minutes. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Ries moved, seconded by Council Member Short, to approve the consent agenda.
 - Monthly Bills Treasurer's Report Police Report
 - Fire Report Public Works Report Building & Zoning Permits
 - Gambling Report
- Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PRESENTATIONS

1. Xac Dinsmore with CTS: Server Options and Notebooks for Mayor and City Council
 - The City contacted CTS regarding video meetings due to COVID-19 pandemic. Also discussed was options for employee remote access during the pandemic and notebooks for Council Members use for meetings.
 - Recommended options to allow for employee remote access included upgrading the current server for a cost of \$5,879 and purchasing a new server to server 2019 for \$10,321 which would have a warranty. Lead time for server installation is 4-6 weeks. Could be installed with no down time. The lower cost would be obsolete within two years and 60% of the replacement cost would be needed for remote access.

- Council consensus was to purchase new server to allow for remote access.
 - Mayor Auringer stated that he asked to explore cost of equipment for Council use for meeting due to pandemic.
 - Mr. Dinsmore presented four options and recommended the recertified HP Probook 430 with a one-year warranty at a cost of \$3,650 for five Probooks. Lead time would be 2-3 weeks upon approval.
 - Mayor Auringer moved, seconded by Council Member Terrell, to direct staff to purchase five HP Probooks.
 - Mayor Auringer amended motion to authorize staff to purchase five HP Probooks if it is determined this purchase would qualify for Cares Act Funding. Council Member Terrell seconded the amended motion.
 - A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
2. Bradley Van Deinse with Eide Bailly: 2019 Audit Presentation
- Mr. Van Deinse presented the audit finds through the executive summary report and stated the three audit findings are similar to those of other small cities and is due to limited staffing. The general fund has a balance of approximately \$3,000,000 which is a slight increase over prior year.
 - Debt service balances decreased from 2018.
 - Both water and sewer funds generated positive operating income. The water funds decrease in cash balance is due to the watermain looping project.
 - Administrator Bromeland asked if EideBailly would be able to provide risk analysis for Cares Acts expenditures. Mr. Van Deinse will check with the firm to determine if this is a service they offer.
3. Paul Baer with Madison Lake Watershed and Lake Association: Leaf Vac Request
- Administrator Bromeland explained that Mr. Baer with the Madison Lake Watershed and Lake Association recently contacted the Eagle Lake Public Works staff to inquire about the possibility of contracting with the City of Eagle Lake for leaf vac services a couple of times this fall. Mr. Baer is requesting a rental fee rate to determine if this is feasible. Eagle Lake does not currently have a specified rental price listed on its fee schedule which would include manpower and factor in wear and tear for the specific piece of equipment to be used, the leaf vac.
 - It was explained that due to the age of the city's leaf vac and challenges keeping up with collecting leaves in Eagle Lake, that it might not be possible to assist the Madison Lake Watershed and Lake Association with this service. City Hall staff is typically overwhelmed with calls and emails from residents during leaf collection each fall asking when their leaves will be picked up due to it being a time-consuming process.
 - Mr. Baer explained that his organization's goal is to improve water quality for the lake and that when leaves go into the storm sewer, they end up in the lake which is not good for lake water quality. He stated he has spoken with the cities of Mankato and North Mankato as well. He is looking at what the cost would be to rent the equipment and pay the overtime rate of one of Eagle Lake's staff if rented for one weekend in October.
 - Public Works Director Goettl stated Eagle Lake does not use this equipment on the weekends, only Monday through Thursday, with Friday staff performing necessary maintenance. The clutch and propeller have been replaced in the last few years. Andrew Hartman is willing to work the weekend assisting Madison Lake. Preliminary cost estimate to rental the equipment was \$580 plus overtime wages for staff.
 - Council discussion included if Madison Lake would be interested in a joint venture to purchase new leaf vac equipment. New equipment would not be available to purchase until 2021.
 - Council directed staff to determine an hourly rental rate and for Administrator Bromeland to contact the insurance company to determine liability if there is a volunteer operator of equipment and to speak to Madison Lake's administrator on this issue.
 - Council Member Short moved, seconded by Council Member Ries, authorizing staff to establish a rental rate and to draft rental proposal. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
4. Brian Sarff with Bolton and Menk: Eagle Ridge, Phase II – Cracked Pipe Recommendation
- Administrator Bromeland explained there has been inspections and corrections and that testing passed, but there is an issue with a cracked pipe and is asking Council to determine if corrective action, either repair or replacement, is required. The replacement of the line could slow development but save the city a large expense later.
 - Brian Sarff stated the pipe is the last outstanding warranty item remaining on the punch list. The cracked storm sewer line is a 24-inch reinforced concrete pipe and is the last section of line before it outlets to the pond. It is located between two lots where houses will be developed. Once houses are constructed repairs would be more difficult and costly. It is estimated that 60% of the pipe's sections have hairline cracking with a few cracks being wider and staining.

- Composition of soil is unknown but is usually required to have a sand bedding to the halfway point of the pipe and then back fill with native material. The section of pipe is 210 feet.
 - All other items on the punch list have been completed, this outstanding item will be difficult to resolve with the developer, KJ Walk.
 - Council discussion included if the existing pipe is the correct class. Mr. Sarff stated this pipe should be a class 2 pipe.
 - Council consensus is to not accept the pipe as is and insist that all corrective items be addressed by KJ Walk.
5. John Graupman with Bolton and Menk: Proposal for Water treatment System Study
- Administrator Bromeland explained she and Public Works Director Goettl have met with Mr. Graupman to discuss water quality complaints received and possible improvements to Eagle Lake's water system. Mr. Graupman has submitted a cost estimate of \$17,000 to complete a study. It is estimated it will take 150 hours and three months to complete the study.
 - Mr. Graupman stated the Public Works Department is controlling the iron content via chemical feed. Items the proposed study would include are water treatment alternatives, future well and storage needs. Possible treatment options include regionalization, new well supply, filters, and maintaining the status quo with the current system. Population projection will be used to determine future needs and funding options for improvements will be explored.
 - Mr. Graupman answered a Council question by explaining that ultraviolet and ozone treatments are used for disinfecting water. UV treatment is expenses while ozone treatments are decreasing in cost.
 - Discussion included that a water study was completed previously but a new study would assist in funding options.
 - Council Member Short moved, seconded by Council Member Ries, to authorize a water study. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
 - Council directed staff to locate and provide previous water study to Bolton and Menk.
6. Dan Ruschmeyer, Eagle Lake Fire Chief: Plans to Retire Former Pumper Truck
- Fire Chief Ruschmeyer explained the new truck was put into service on August 1, 2020 and that the old pumper is ready to be sold. He would like authorization to use Brinley Mountain to assist in the advertisement and sale of the pumper truck.
 - Council discussion included other options available to list vehicle and directed the Fire Chief to find the fee charged by Brinley Mountain for this service and to get information from at least one other company, such as Second Alarm.

OLD BUSINESS

- None

NEW BUSINESS

1. Water Treatment System Study Proposal
 - This item was addressed under Presentations.
2. Planning and Zoning Services Proposal
 - Administrator Bromeland presented the proposal obtained from South Central Service Cooperative (SCSC) for planning and zoning services related to the Mankato Motorsports Park project. Due to time constraints on staff and the limited staff size she reached out to SCSC for a proposal.
 - Mike Humpal, with the SCSC, has worked in many facets of local government and would keep staff and attorney in the loop.
 - Mr. Humpal stated he would take the lead on this project, explaining he would provide Administrator Bromeland with assistance and give her his professional opinion on state statutes and city code. He would act more as staff than consultant.
 - Council Member Terrell moved, seconded by Council Member Ries, to authorize contracting with SCSC to provide planning and zoning services, not to exceed \$6,500. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
3. Street Patching Proposal
 - Public Works Director Goettl explained that Barga Incorporated does infrared street patching which heats asphalt to smooth it out. Their bid came in at \$12,910 and there are funds in the budget.
 - Discussion included the Lake Eagle parking lot pothole needing repair which Public Works will do.

- Council Member Short moved, seconded by Council Member Steinberg, to approve the bid from Borgen Incorporated for street patching. A roll call vote was taken with Council Members Reis, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
4. Tree Removal Proposal
- Public Works Director Goettl stated the bid from Melchior Tree Service, in the amount of \$3,600, is for twelve ash trees in the playground area of Lake Eagle Park to be trimmed and one to be removed. A second tree needing to be removed has since been identified and Mr. Goettl requested Council consider increase the project cost to \$4,800 to allow for the second tree to be removed.
 - Council discussion included the desire to remove all broken tree limbs which could impose danger.
 - Council Member Ries moved, seconded by Council Member Terrell, to authorize a cost not to exceed \$6,000 for tree trimming and removed of trees in Lake Eagle Park. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

CITY ADMINISTRATOR REPORT

1. Live Streaming Public Meetings
- Administrator Bromeland will be meeting with Video Services on August 5, 2020 to look at the Council Chamber set up and what will be needed for equipment to live stream city council and committee/commission meetings. City staff requests authorization to make necessary expenditures so long as under the amount allowed for the City Administrator to spend utilizing CARES Act dollars since there is a direct correlation to COVID-19.
2. Stormwater Ponds
- Staff met on site with a consulting engineer at all ponds to which complaints have been received about algae cover and brush overgrowth. Staff is working with ISG which is looking into chemical treatment possibilities.
3. Upcoming Presentation by MnDOT
- Council Member Terrell has contacted MnDOT considering the fatality that occurred at Highway 14 and CSAH 56. MnDOT's traffic engineer, Scott Thompson, will participate in the September 14, 2020 City Council Meeting.
4. Upcoming August 4th, 2020 Work Session with Blue Earth County Engineer and Commissioner
- A GoTo Meeting work session will be held at noon on August 4, 2020.
5. Recap of Parks and Rec Medallion Hunt, Upcoming Scavenger hunt on August 10th, Movie in the Park
- Movie in the Park will be held at the Eagle Lake School with social distancing measures in place.
6. Developer's Agreement and Sound Committee Resolution and Next Steps
- A meeting was held with the developer to continue working on the developer's agreement and sound committee details. The City Attorney has reviewed the draft developer's agreement and sound committee resolution and drafted a letter with his comments.
7. 2021 Budget Timeline
- The deadline for cities to adopt the preliminary tax levy and certify it to the county auditor is September 30, 2020. The City Administrator will be meeting with departments to complete and review departmental budget worksheets.
8. Updated Preparedness Plan
- In response to the recent executive order related to the statewide mask mandate, the City of Eagle Lake's Preparedness Plan was updated.

COUNCIL MEMBER'S REPORT

1. Mountain Bike Track
- Council Member Short asked for an update on the mountain bike track request. Administrator Bromeland explained that the insurance carrier stated the posting of signs would not relieve the city or KJ Walk of liability and that the city cannot be a conduit to provide safety net. She received an email from Brett Walker stating he is working with the MAMB Association on this.

CLOSED SESSION

1. Closed Session to Discuss Pending Litigation: Citizens Against Motorsports Park (CAMP), Michael and Erin Guentzel, vs. the City of Eagle Lake and Bradford Development, Minnesota Court of Appeals File No. A20-0952
- Meeting was closed to discuss litigation.

- Council Member Short moved, seconded by Council Member Ries, to re-open the public meeting. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

ADJOURNMENT

- Council Member Ries moved, seconded by Council Member Terrell, to adjourn the meeting. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

CITY OF EAGLE LAKE
AUGUST 4, 2020
CITY COUNCIL WORK SESSION – GoTo Meeting

CALL TO ORDER

- Mayor Auringer called the work session to order at 12:00 p.m.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Public Works Director Brian Goettl, and Deputy Clerk Kerry Rausch.

AGENDA

1. Resolution for Abandonment of Sanitary Sewer Line

- Administrator Bromeland stated she and Blue Earth County Public Works Director Ryan Thilges have been corresponding on the resolution for the city's abandonment of the sanitary sewer line. Specifically, the language in item three stating, "The County Engineer's concurrence is required of any segments being abandoned without fill due to the reasoning that the line is only in existence in its present location by permit." Eagle Lake's city attorney has advised against such language.
- Mr. Thilges stated Blue Earth County's initial request was to have the line removed and that the county's job is to ensure the county road is in good repair. Settlement could cause road damage. He stated televising showed the far west end of pipe is in fragile state and needs to be sand filled. The city of Eagle Lake would accept future liability for the empty pipe and road damage. The County is asking for concurrence on the city's plan.
- Brian Sarff with Bolton and Menk asked for clarification that only the westerly 1,000 section of pipe which is the problem would be sand filled. Mr. Thilges stated he believes the intent is to fill these 1,000 feet and that the rest of the pipe could be monitored.
- Council discussion included the desire to have a graphic attached to the resolution showing the section of the pipe that will be filled and that which will be abandoned without fill.
- Also discussed was the buckling of County Road 17 on the southern side of the west bound lane. The city will provide the needed casting for the repair work and Blue Earth County will perform the work.

2. South Agency Street Project

- Brian Sarff with Bolton and Menk explained the city has had watermain breaks and in looking at replacing the line research showed the sanitary sewer line is clay and in need of repair on South and North Agency. The scope of the project needs to be determined. Cost estimates for three options were previously presented to Council.
- Ryan Thilges, Blue Earth County Public Works Director, explained the typical county/city cost share is 90%/10% of state aid eligible items for road reconstruction projects. However due to the fact the South Agency Street is only at 37 years of a 60-year life expectancy this formula would need to be prorated. He also stated he would like to treat North and South Agency as two separate segments. The city would assume 100% of cost for utilities. Road options include mill and overlay, full depth reclamation for South Agency stabilized (\$580,000) or unstabilized (\$460,000). County would be comfortable partnering with the city and pay prorated cost of construction and engineering.
- Project options along with pros and cons were discussed. While trenchless option is cheaper there is a higher likelihood of settling and repairs being needed. A full reconstruct would result in a better end result.
- Also discussed is the need for a trail/sidewalk along South Agency to the mobile home park. If this is added to the project the city would be responsible for the engineering costs of the sidewalk.
- Council directed Administrator Bromeland to proceed with project.
- Brian Sarff mentioned that if the city would like to utilize the special assessment projects that will need to be started as well.

3. Appropriate Placement of “Welcome to Eagle Lake” Sign in CSAH 56 Right of Way
 - Mr. Thilges stated the county does not permit signs in right of ways and that they need to be outside of the recovery area. Signs are not allowed in the roundabouts due to safety issues.
4. Trail Ending at CSAH 56 – Discuss Safety Concerns and Whether Future Trail Connection along CSAH 56 is Feasible
 - Discussion of the need to have a trail by Casey’s included Mr. Thilges stating that options could be looked into but that the ditch in that area is deep.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Ries, to adjourn the meeting at 1:04 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

CITY OF EAGLE LAKE
AUGUST 31, 2020
CITY COUNCIL WORK SESSION AND SPECIAL MEETING – GoTo Meeting

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, Fire Chief Dan Ruschmeyer and Deputy Clerk Kerry Rausch.

AGENDA

1. Budget Work Session

- Administrator Bromeland presented a brief overview of the preliminary budget and tax levy. The preliminary tax levy must be certified with Blue Earth County by September 30th. Once it is certified it can be reduced, but not increased. Last year's final levy was set at 7.5% or an increase of \$52,681. With the large expenditure of the fire pumper truck, the budget was balanced but for the expenditure of the capital outlay item. Property values should have remained relatively stable for properties given the next tax capacity and tax rate unless the valuation of a property increased.
- With budget requests for 2021 the preliminary levy would be set at 20% to present a balanced general fund budget. If you council wishes to adopt a budgets that has more expenditures compared to revenues because of capital outlay expenditures for money already set aside, that is an option.
- The presented tax levy amounts are \$703,323 for the general fund, \$51,000 for the EDA, and \$151,792 for debt service.
- Local Government Aid is set at \$677,307 for 2021. The payroll COLA rate is 0.7% plus a 2% step increase for eligible employees. Health insurance rates will be known in October but are estimated to be an increase of 2%-8% and there are no increases to PERA, Medicare, Social Security. Worker's compensation and property insurance premiums are estimated to increase between 5%-10% and liability and auto insurance 1%-5%.
- Department heads for police, public works and the fire department presented proposed changes to their 2021 budgets.
- Council discussion included the desire to see updated capital outlay planning for the police and public works departments.

2. Business Assistance Program

- City Administrator Bromeland explained that Eagle Lake has received funds from the CARES Act which is designed to provide economic help to entities struggling because of the COVID-19 pandemic. Any unused funds must be turned over to Blue Earth County.
- As per guidance from the Department of Treasury and the League of MN Cities, cities and EDAs have some options to assist businesses that were ordered closed or are struggling financially because of the COVID-19 public health emergency.
- The EDA recently reviewed the Blue Earth County Business Assistance Grant Program and recommends that the City of Eagle Lake move forward with a similar program that can be offered to Eagle Lake businesses. If approved the application period would be from 7:30 a.m. September 14, 2020 to 4:30 p.m. September 24, 2020.
- It is proposed to allot up to \$100,000 in economic support with a \$10,000 maximum per applicant.
- The City Administrator, a member of the EDA and a City Council person would screen the applications and Council would approve applications to be funded.
- Council discussion included how application information will be verified. Businesses would need to prove how funds are being used.
- Council Member Ries volunteered to help with screening of applications.

- Council Member Short moved, seconded by Council Member Terrell, to approve the Business Assistance Program and to promote program. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
3. Accept Resignation of Public Works Worker Alan “Bubba” Kleist and Commence the Hiring Process
- Council Member Ries moved, seconded by Council Member Terrell, to accept the resignation of Alan Kleist effective August 31, 2020 and to begin the hiring process. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
 - Administrator Bromeland stated staff is exploring options for staffing this year’s leaf vacuuming process.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Ries, to adjourn the meeting at 8:46 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
SEPTEMBER 14, 2020
CITY COUNCIL MEETING – GoTo Meeting**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

ROLL CALL

- Council Members present: John Ries (arrived after roll call was taken), Dennis Terrell, Ryan Short, Garrett Steinberg and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Public Works Director Brian Goettl, Fire Chief Dan Ruschmeyer and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- None

APPROVAL OF THE AGENDA

- Council Member Short moved, seconded by Council Member Terrell, to approve the agenda. Motion carried by a roll call vote with Council Members Terrell, Short, Steinberg and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Terrell moved, seconded by Council Member Steinberg, to approve the August 3, 4, and 31, 2020 City Council meeting and work session minutes. Motion carried by a roll call vote with Council Members Terrell, Short, Steinberg and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Terrell moved, seconded by Council Member Short, to approve the consent agenda.
 - Monthly Bills
 - Fire Report
 - Gambling Report
 - Resolution 2020-29 CenterPoint Grant Acceptance
 - Resolution 2020-22 Sewer Forcemain Abandonment
 - Treasurer’s Report
 - Public Works Report
 - Resolution 20-26 Bit Waive Tort Liability Limits
 - Police Report
 - Building & Zoning Permits
- Motion carried by a roll call vote with Council Members Terrell, Short, Steinberg and Mayor Auringer voting in favor.

PRESENTATIONS

1. Shane Zahrt, Lobbyist with Flaherty & Hood, PA: Coalition of Greater MN Cities Annual Presentation
 - Mr. Zahrt announced City Administrator Bromeland will be joining the Coalition of Greater MN Cities Board.
 - Mr. Zahrt presented the lobbying efforts of the Coalition of Greater MN Cities and how COVID-19 has affected legislative work and issues. Items presented included CARES Act funding, the bonding bill, forever chemicals and how they relate to treating drinking water, childcare, local government aid, and projected state budget deficit.
 - Council indicated that the city’s largest concern is the security of local government aid and that unallotment of these funds has a great impact on the city.
2. Scott Thompson, Traffic Engineer with MnDOT District 7: Address Safety Concerns Posed by City about CSAH 17 and 56 along US 14
 - Administrator Bromeland explained that Council Member Terrell had contacted MnDOT in July following the tragic fatal accident that occurred at US 14 and CSAH 56 to talk about safety concerns with this intersection and the one at US 14 and CSAH 17.
 - Mr. Thompson presented the following relating to all three US 14/Eagle Lake intersections in the 3 ½ years since road improvements were made:

- Intersection CSAH 56/US 14: there has been one fatality and two serious accidents. The statistical crash rate is at 1.12 which is significantly higher than the goal of 0.5. The issue is that the north bound traffic is in conflict with the east bound traffic. Changes to this intersection are needed.
 - CSAH 55/US 14: there are no issues with this intersection and only two minor crashes have occurred.
 - CSAH 17/US 14: there have been no fatal or serious injuries. This intersection has seen above average crash rate but is lower than the critical rate. This intersection will continue to be observed. Signage in median could be an issue and is easily corrected within the next couple of weeks.
 - Immediate adjustments to CSAH 56/US 14 can be made upon approval of City Council. Recommended adjustments includes revising the stop location by painting a stop bar closer to Highway 14 to allow for better sight line for northbound traffic.
 - Three long term correction options to CSAH 56/US 14 were presented: Converting intersection to a right in/right out intersection in which the median would be closed; this would provide the greatest safety. Convert intersection to a ¾ intersection, which is the current design at CSAH 55/US 14. This would include the removal of the west bound acceleration lane and would prohibit north bound traffic from turning left. The third option is to design this intersection as an R-Cut and construct an area for a U-turn and remove the westbound acceleration lane.
 - Mr. Thompson stated he would review available data to see if it can be determined if CSAH 56 has more traffic since the changes at CSAH 17 were constructed.
 - Ryan Thilges, Blue Earth County Public Works Director, state he appreciated MnDOT’s communication and that the county has concerns about safety as well. He stated his design preference is the R-Cut.
 - Council authorized MnDOT to stripe stop bar and double yellow lines on CSAH 56.
 - Mike Guenzel, 60374 224th Lane, Madison Lake, stated he feels there is not enough signs and that many people make u-turns at CSAH 17 instead of going to the R-cut. No U-turn signs are needed.
3. Tom Pearson, Special Operations with Video Services Inc: Review Council Chambers Technology Proposal to Live Stream City Council Meeting
- Administrator Bromeland explained the goal of live streaming city meetings is to engage the public that may not be able to attend in person meetings for health and safety reasons due to COVID-19.
 - Tom Pearson presented proposals for video at a cost of \$38,400 and audio equipment at a cost of \$4,750 to live stream public meetings for the city. Training on equipment is included in cost as is one year of telephone support. A dedicated operator of the equipment would be needed. The public could view the live stream through YouTube.
 - Council Member Short moved, seconded by Council Member Steinberg, to approve the purchase of audio and video equipment. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
4. Brian Sarff with Bolton and Menk: 2020 CSAH 17 Forcemain Abandonment Quotation
- Brian Sarff presented a quote to fill the abandoned sanitary sewer line. Seven contractors were asked to submit proposals with GM Contracting the only one submitting a quote. The quote was broken out into two sections; Section A runs from Nissan Motors to the driveway at 2050 County Rd 17 at a cost of \$33,480 and Section B, which would run further east, at a cost of \$41,850 for a total of \$75,330.
 - A permit from Blue Earth County has been received and the county asked that the city consider filling the line east of the mentioned driveway.
 - If City Council awards the project, the work would be completed by the end of November 2020.
 - Administrator Bromeland stated there are sufficient funds in the sanitary sewer reserves to cover the cost of this project.
 - Council Member Ries moved, seconded by Council Member Terrell to proceed with sections A and B of the forcemain abandonment project. A roll call vote was taken with Council members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
 - Ryan Thilges asked that Blue Earth County be kept informed as to when the work will begin, and that the city may be requested to file for a right-of-way permit.
5. Christopher Vasquez Eagle Lake Youth: Eagle Scout Project at Lake Eagle Park
- Administrator Bromeland explained that Christopher Vasquez is working towards his Eagle Scout rank and that this project has gone to the Park Board.
 - Christopher Vasquez explained that this project will involve making the nature path in and around the Adventure Park area at Lake Eagle Park trail worthy by adding mulch, trimming weeds and tall grass and adding interactive signs with QR codes containing educational information about plants and animals found in Eagle Lake. He has been in contact with the Public Works department and will coordinate with both he

the Park Board and Public Works throughout this project. His goal is to have this project completed before winter. Christopher will arrange for the volunteer help.

- Public Works Director, Brian Goettl, stated the city has mulch available for this project as well as materials needed for the signs.
6. Trent Talle with Eagle Lake Fire Department: Update to Fire Relief Association By-Laws
 - Trent Talle explained the Relief Association would like to update their bylaws to include missing information relating to the Day Time Rescue, stating they are not eligible for membership. The goal of this update is to put current practice into writing. The fire department voted unanimously at the August meeting to approve this change.
 - Council Member Ries moved, seconded by Council Member Short, to adopt amended and updated fire relief bylaws as presented. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
 7. Beth Rohrich, Parks and Recreation Board Member: 2020 Parks Project and Next Steps.
 - Beth Rohrich explained that in order to receive the \$25,000 sale discount the park equipment would need to be ordered by September 31, 2020. The equipment will take approximately six weeks to be delivered so it will need to be stored over the winter and installed in the spring.
 - She thanked the community for coming together and showing their support by donating \$10,850 in the last three days for a total of \$30,930. She also stated that donations will still be needed to help cover costs of rubber chips for the base material at all three parks within Eagle Lake.
 - Council discussion included the desire to hold off on the purchase of the rubber chips until they are needed so they will not have to be stored over the winter.
 - Council Members thanked Beth Rohrich and Bridget Larson for all their work on this project.
 - Council Member Terrell moved, seconded by Council Member Ries, to authorize the purchase of the playground equipment. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PUBLIC HEARINGS

- None

OLD BUSINESS

- None

NEW BUSINESS

1. Technology Proposal to Live Stream City Council Meetings
 - See item three under presentations.
2. Quote for 2020 CSAH 17 Forcemain Abandonment
 - See item four under presentations.
3. Update to Fire Relief Association By-Laws
 - See item six under presentations.
4. Authorization to Purchase 2020 Parks Project Equipment
 - See item seven under presentations.
5. Estimate from JR Bruender Construction, Inc for Grading at New Eagle Heights City park at 241 Oak Drive
 - This was included in the approval of the Parks Project motion.
6. Estimate from Nielson Blacktopping for Street Repairs
 - Public Works Director Brian Goettl stated three companies were contacted and the only estimate received was from Nielson Blacktopping in the amount of \$73,036.25 and that the work would be completed this fall.
 - Council discussion included the desire ask WW Blacktopping to submit a bid since they have provided work for the city in the past. Administrator Bromeland stated she would need to contact legal counsel on this process since Nielson's bid is now public information.
 - Council Member Ries moved, seconded by Council Member Short, to accept Nielson Blacktopping's bid or the bid from WW Blacktopping, if it is lower, pending approval from legal counsel. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer in favor.
7. Resolution 2020-27: Resolution Accepting Donations for Parks Project
 - Council Member Short moved, seconded by Council Member Terrell, to approve Resolution 2020-27 Accepting Donations for Parks Project. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

8. Resolution 2020-28: Resolution for TIF Assignment
 - Administrator Bromeland explained the owners of the Cedar Point Townhomes are refinancing and since there is Tax Increment Financing (TIF) involved she contacted Shannon Sweeney with David Drown and Associates and attorney Mary Ipple who drafted the resolution. The terms of the TIF agreement proved for a reimbursement of 95% of the tax increments generated by the project, not-to-exceed \$983,022. To date, \$910,345.94 has been paid.
 - Discussion included that in 2021 TIF maximum reimbursement amount will be met.
 - Council Member Ries moved, seconded by Council Member Short, to approve Resolution 2020-28 A Resolution for TIF Assignment. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
9. Restrict Sale of Squad Car Proceeds for Future Capital Improvement Purchase for Police Department
 - Administrator Bromeland stated the city received \$7,026.50 for the sale of the squad car and is asking Council to consider restricting these funds specifically for futures capital outlay expenditures for the police department.
 - Council Member Terrell moved, seconded by Council Member Ries, to restrict the funds from the sale of the squad car for future capital outlay purchase for the police department. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
10. Fire Contract with LeRay Township
 - Administrator Bromeland attended the LeRay Township meeting and the township has asked for consistency. They would like the contracted fee to be the same amount for the length of the contract. The proposed contracted annual amount is \$32,341.28 for years 2021-2023. The past contracts have been for three years, but the township has asked for a four-year contract. The proposed contract is an 8.7% increase which is approximately a two percent annual increase. If approved the contract will go to legal counsel for review prior to sending to the township.
 - Council Member Short moved, seconded by Council Member Terrell, to approve the LeRay Fire Contract as presented.
 - Council Member Short amended original motion to include the annual fee of \$32,341.25. Council Member Terrell seconded the amended motion. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
11. Community Forestry Corps Agreement and Program Opportunity
 - Administrator Bromeland explained that the city has been awarded a Community Forestry Corps position for the 2020-2021 year. There is no cost to the City, but the City would need to agree to serve as the service site for the AmeriCorps Community Forestry member. As the service site, the City would need to provide a workspace for the member and supervision. The Community Forestry member would be issued a notebook computer through the AmeriCorps program. No City vehicles would be driven by the member as the member would be able to drive their personal vehicle. The person in this position would work 20 hours a week.
 - This position would serve the following essential functions: tree inventorying, planning and implementing tree planting events with volunteers and/or host site staff, Emerald Ash Borer management plan development and implantation, provide outreach and education about the importance of trees in our community.
 - Council Member Terrell moved, seconded by Mayor Auringer, to enter into an agreement to be the host side provider for the AmeriCorps Community Forestry Agreement. A roll call vote was taken with Council Members Ries, Short, Steinberg, and Mayor Auringer voting in favor. Council Member Terrell voted in opposition.
12. Phase 2 of Parks Project: Timeline for Demolition and Replacement of Pavilion
 - Administrator Bromeland explained the City has fielded several concerns from residents about the structural integrity of the pavilion at Lake Eagle Park. It was noted during the most recent inspection of the pavilion by the City's building inspector, Dan Murphy, that the structure is deemed unsafe and should be fenced off and demolished. It is unclear if the structure was damaged recently during storms involving strong, damaging winds, but the leaning of the structure appears to have worsened recently. Staff will submit a claim to the City's insurance company for further investigation. The Park Board will look at the scope and design of a new pavilion as well as fundraising efforts.
 - Council Member Ries moved, seconded by Council Member Short, to authorize the demolition of the pavilion in Lake Eagle Park. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

- Administrator Bromeland stated she had been contacted about the Little Library attached to the pavilion at the park. This was their son's Boy Scout Eagle Project and they would like it preserved. Staff will remove it for it to be installed in a new location.
13. Proposed Preliminary 2021 Tax Levy and Budget and Next Steps
- Administrator Bromeland explained the preliminary levy must be adopted by September 30, 2020. The preliminary levy can be lowered but not increased once adopted. Last year's levy was set at 7.5% or an increase of \$52,681. Property values should have remained relatively stable for properties given the net tax capacity and tax rate.
 - The proposed tax levy is an increase of 7.5% or \$56,632 over last year's total tax levy. The budget would be balanced except for planned capital outlay expenditures totaling \$185,667. The planned capital outlay expenditures will be paid for using funds already set aside in the general fund reserves specifically earmarked for capital outlay expenditures.
 - Proposed tax levy amounts for 2021 are \$608,936 for the General Fund, \$51,000 for EDA, and \$157,092 for Debt Service for a total of \$811,728.
 - Enterprise funds budgets are still being worked on.
 - The Truth in Taxation meeting will take place on December 7, 2020 and if a continuation meeting is needed, it will be held December 14, 2020.
 - Council Member Ries moved, seconded by Council Member Short, to approve Resolution 2020-30 A Resolution Setting the Fiscal Year 2021 Preliminary City Budget and Preliminary Property Tax Levy. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer.

OTHER

1. Discuss Safety Resuming In-Person City Council and Board Meetings

- Administrator Bromeland explained that she has emailed the League of MN Cities regarding ways to resume in person city meetings. Discussion included a hybrid approach in which smaller board and commission meetings could be in person and if a meeting is unable to accommodate number of people attending, it would then go to remote meeting.
- If in person meetings are held the city does not have options to accommodate individuals not comfortable with attending in person meetings.
- Large venue locations for meeting would be an alternate option.

CITY ADMINISTRATOR REPORT

1. Lead/Copper Tap Water Monitoring Report, PWSID 1070002

- Report is in the meeting packet for Council to review.

2. Water Study Update and Recent Social Media Posts about Water Quality Concerns

- Administrator Bromeland explained there are ongoing issues with rusty water and that at the time of the writing of the memo for the Council packet Bolton and Menk had not received a response from the property owner. The water issue is being looked into. The full study will take about three months to complete and a report will be provided to the City. Bolton and Menk will also draft of frequently asked questions document.
- Davin and Joan Quiram were invited to provide input on their rusty water issues. They stated the problems began 10 years ago after the street reconstruction project and that the issues are not constant, but rather periodic. They stated their water heater and lines have been replaced. They also stated that the issue is only with their hot water and that they use hot water for heat.
- Residents were asked to contact the city directly with water discoloration issues.

3. Business Assistance Grant Program

- Grant applications are being accepted from September 14-September 25, 2020. The review committee will consist of the city administrator, EDA and City Council Member John Ries. Recommendations will be made to the City Council at the October 5, 2020 meeting.

4. Status of Vacant Public Works Worker Position and Timeline to Fill Position

- As of the meeting nine applications have been received. Initial screening of applications will occur on October 2, 2020.

5. Eagle Lake Rec on the GO Program

- Four sessions of Rec on the GO will be held during September and October from 4:00 – 6:00 p.m.

6. Plans to Serve as a Co-Chair for the 2020-2021 CGMG Economic Development Committee

- Most meetings will be held remotely due to COVID-19.

7. Member of 2020 Mankato MYALP Cohort
 - Administrator Bromeland reported she has been selected as a member of the 2020 Greater Mankato Growth cohort for the MN Young American Leaders Program.
8. Report No. 1 Submitted for CARES Act Funding
 - The first report has been submitted and any additional expenses will be submitted monthly.
9. Update Regarding Leaf Vac Rental Request by Madison Lake City and Lake Association
 - Conversations with Madison Lake's city administrator have taken place. There appears to be interest in renting the leaf vac and an operator at the rate set by the City of Eagle Lake. A rental agreement will be drafted by the City's attorney prior to any services provided.

COUNCIL MEMBER'S REPORT

- None

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Short, to adjourn the meeting at 9:58 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

CITY OF EAGLE LAKE
SEPTEMBER 30, 2020
CITY COUNCIL WORK SESSION – GoTo Meeting

CALL TO ORDER

- Mayor Auringer called the work session to order at 12:00 p.m.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short (arrived at 12:20 p.m.), Garrett Steinberg and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp and Deputy Clerk Kerry Rausch.

AGENDA

1. Review of Draft Developer’s Agreement with Bradford Development for Proposed Motorsports Park Project in Eagle Lake
 - The purpose for this meeting is to provide an initial review of the draft developer’s agreement language. No action will be taken at this time other than suggesting language changes to the agreement.
 - Mike Guentzel, 60374 224th Lane, Madison Lake, stated that by adding residences, sanctioned events, spot for spectators is drastically different than what the EAW was based on and is not what the public was presented.
 - Erin Guentzel, 60374 224th Lane, Madison Lake, questioned sanctioned or ticketed events and expressed concerns about the intersection.
 - Nicole Alcala stated that no sanctioned language leaves it open down the road.
 - City Council reviewed the developer’s agreement section by section with the following comments.
 - Section 1 - Project – Area for public viewing will be made available: it was explained that this would be used by members and their families only unless track is open to the public. The track may be available for public events such as Tator Days. Special events held at the track would need to be approved by the City Council. Grandstands will not be installed. The need to define sanctioned races/events and included allowed or not allowed events was suggested. Brad Bass stated the track is designed for cars, but he has been contacted by motorcycle groups to ride the track. He stated he has not made promises to them. If other groups use the track, they will need to abide by the established track decibel level requirement. Due to the cost of residencies, limited track housing units are not desirable in first phase of project, unaffordable on the front end. Commercial acreage for future use/development by others with similar complementary use will be maintained.
 - Section 3 - Plat Approval – The city zoning ordinance can address residential use and length of stay. This would be a planning commission discussion to clarify. Gary Borchardt asked if there would be a campground included, which there is not at this time. Garage condos will be available for sale with some being available to rent. Residential condos in the future may be considered. The city attorney, Chris Kennedy, stated that a city ordinance would oversee short term rental rules and regulations and that it should cover an entire zoning district and not be spot zoned. Mary Jane Peterson voiced concern with the wording “may have limited trackside residential”, stating her concern is how much city control will there be with other phases and would the city control commercial sites. Nicole Alcala stated the EAW mentioned hotel, golf facility, but no mention of strip mall and that the language needs to be very tight. Brad Bass explained a strip mall is more cost effective having all businesses under one roof and that any business would need to go through the city’s processes and that land use would need to go in front of the Planning Commission for approval and that the city has the authority in future commercial area. He also stated these items were included in the EAW’s future development plans. Attorney Chris Kennedy stated this has been addressed and that the EAW included expanded future items and that the city does not have to agree to future developments. Erin Guentzel asked why with the appeal filed are these changes being included and that the project has not been given a proper look. Brad Bass stated the original plan was much larger and that it has been reduced. The project has been down sized and that it is common for concepts to change. The EAW addressed future needs. The residential housing changed to just garages. Council Member Steinberg clarified that the strip mall would be buildings inside the condo area and

would be amenities for park members which would be run by privately owned companies and was part of the original discussion.

- Section 6 - Land Use Controls – Clarification was asked as to why this section referenced a two-year time of no modifications to the city’s land use plan and in section 24 there is no two-year limit. Attorney Kennedy explained this is standard language, but that section 24 should include the same time limit as section six.
- Sections 8 & 9 – Improvements - Brad Bass stated the project engineers have streamlined the sanitary sewer system and that the city should make sure the connections are there for future expansion relating to piping size. Council stated it has been past practice for the city to cover cost of oversizing of the line, but that the city would not pay for the cost of the actual size line which is needed to the project, that they have paid the difference of in the cost of the line size needed and that of the oversized line.
- Section 11 – Time of Performance – Public improvements to the street were mentioned.
- Section 12 – Right of Entry – The city have access onto the site.
- Section 13 – Clean Up – The city will require roadways to be clean of debris.
- Section 14 – Sound Review Committee – This is still being worked on and there will be recorded sound monitoring on site and that data will be available to monitor/review. Nicole Alcala stated the sound should be monitored outside of the facility as well.
- Section 15 – Ownership of Improvements – This will be handled by the association with expectations of this document being carried to the owners of the condos. There will be an entity the city can go to with expectations.
- Section 17 – Security – A letter of credit of 125% of estimated project cost will be required. This cost was established by city engineers.
- Section 20 – Sanitary Sewer and Water Hook Up – The developer is subject to city established fees for this development.
- Section 21 – Traffic Control – The developer will pay for necessary streetlight controls.
- Additional discussion items included this would be a seasonal track with limited operations in winter months. Snowmobiles would not be allowed on the track, but winter driving courses would be a possibility as well as corporate events. Events held at the track will need city approval. Changes in the project have been a result of complaints/concerns received from the public. The track’s normal use would be during day hours with a maximum of 20 cars on the track and that the developer would not hold or promote sanctioned races not approved by the City.
- People attending the meeting were encouraged to email the city administrator with comments or concerns.
- The developer stated the cemetery board and the developer will need to meet to address how funerals will be handled so that the track will be notified when ceremonies will take place.
- Section 33 – Notices – The developer’s address needs to be changed from W. Riverfront to N. Riverfront.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Ries, to adjourn the meeting at 1:28 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
OCTOBER 5, 2020
CITY COUNCIL MEETING – GoTo Meeting**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Public Works Director Brian Goettl, Police Chief John Kopp, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- None

APPROVAL OF THE AGENDA

- Administrator Bromeland asked to add Flag Protocol to the Other section of the agenda.
- Council Member Short moved, seconded by Council Member Terrell, to approve the agenda as amended. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Ries moved, seconded by Council Member Short, to approve the September 14 and 30, 2020 City Council meeting and work session minutes. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Short moved, seconded by Council Member Terrell, to approve the consent agenda.

Monthly Bills	Treasurer’s Report	Police Report
Fire Report	Public Works Report	Building & Zoning Permits
Gambling Report		
- A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

PRESENTATIONS

1. Xac Dinsmore with CTS: Pricing for a New Phone System

- Administrator Bromeland explained she met with CTS to review IT needs and part of this discussion included a phone system which would allow for answering phones while working remotely. This purchase would be eligible for Cares Act dollars.
- Xac Dinsmore with CTS stated the current phone system does not provide remote capabilities. If approved the fire department and public works building would be tied into the new system. The pricing presented in the amount of \$9,905 would include nine (9) office phones and one (1) cordless phone, one expansion side car module, and blue tooth capability. The base license would be good indefinitely and the license for each phone would be good for five years and would include support and updates. System includes voicemail to email capabilities and a mobile app which would allow employees to make work calls from their cell phone with the city phone number being displayed.
- It is anticipated the city may save approximately \$100 in monthly fees over the current system.
- To improve the phone system the city should consider looking at options to improve internet speed for Voice Over IP. Metro Net was recommended as a possible provider.
- Turnaround time is 3-4 weeks, but this could be affected if the internet provider is changed.
- Council Member Ries moved, seconded by Council Member Short, to authorize the purchase of a new phone system as presented with the addition of a second side car module for an additional cost of \$205 and to authorize Administrator Bromeland to make changes as necessary that fall within her spending limits.

- A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
2. Brian Sarff with Bolton and Menk: Agency Street Reconstruction Project
 - Administrator Bromeland explained that the proposed Intent to Cost Participate Agreement between Blue Earth County and the City of Eagle Lake is for the project development and design of Blue Earth County State Aid Highway 27 (Agency Street) from Thomas Drive to CSAH 55 (LeRay Avenue). The City Attorney has reviewed the agreement. Blue Earth County is able to move forward with this project sooner than originally anticipated.
 - Brian Sarff with Bolton and Menk stated this is a standard agreement and that the county and city's cost sharing responsibilities are laid out. The County will bill the City on a quarterly basis for reimbursement. The city should begin considering the 429 process for assessment of this project.
 - Discussion included if sidewalks would be included in this project. Brian Sarff indicated that a pedestrian facility along this roadway would be a win. Location of sidewalk needs to be looked into further and public input would be sought.
 - The 429-assessment process will remain similar to past use. Not a good idea to reduce assessments too much and would need to utilize legal counsel. Timeline requirements for the city would need to be coordinated with the county. City attorney has reviewed the agreement.
 - Council Member Ries moved, seconded by Council Member Steinberg, to enter into an Intent to Cost Participate Agreement with Blue Earth County. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PUBLIC HEARINGS

- None

OLD BUSINESS

- None

NEW BUSINESS

1. New Phone System
 - See item 1 under presentations.
2. Intent to Cost Participate Agreement
 - See item 2 under presentations.
3. Resolution Ordering Preliminary Feasibility Report
 - Ordering a preliminary feasibility report would initiate the 429 process. It will get the engineering report of proposed scope and cost and will be used in the assessment hearing process. It was estimated the project would be out for bid in April or May of 2021.
 - Discussion included if this project would include a sidewalk down to the mobile home park. This would not be included within the scope of this project. Mr. Sarff indicated that if right-of-way can be obtained that the addition of the sidewalk to the mobile home park could be added to the project but that the resolution would need to be amended. The section from Thomas Drive to 211th Street is a needed missing sidewalk link.
 - This resolution could be tabled to allow for discussion with Blue Earth County and legal counsel for language.
 - Council Member Short moved, seconded by Council Member Ries, to table the resolution to order a feasibility study. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
 - Further discussion included if the Council would like to contract with an appraiser to determine value of improvements to properties. Administrator Bromeland stated she would gather information on pricing and scheduling and bring to the November city council meeting.
4. Demolition of Pavilion
 - Public Works Director Brian Goettl stated he has received bids from Bruender Construction and Murilla Construction for the demolition of the pavilion in Lake Eagle Park. Bruender Construction was the lower bid at \$3,240. Both bids included leaving the concrete pad and the electrical in place, which would be turned off.
 - Council Member Short moved, seconded by Council Member Steinberg, to accept the bid from Bruender Construction. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

5. Set Date to Canvas Local Election Results
 - City Council set Thursday, November 12, 2020 at 10:00 a.m. to canvas local election results.
6. Business Assistance Grants
 - Seven applications were received and reviewed by a committee comprised of EDA and City Council members as well the City Administrator. City Council was asked to approve grant amounts which are amounts that were demonstrated and justified in the application.
 - Council Member Terrell moved, seconded by Council Member Steinberg, to approve grant amounts as presented.
7. Fire Contract with Mankato Township
 - Mankato Township has approved and signed a four-year fire contract agreeing to pay \$40,426 per year.
 - Council Member Short moved, seconded by Council Member Ries, to approve the fire contract with Mankato Township. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

OTHER

1. Update from Public Works on City Signs and Future Plans for Landscaping, Leaf Vac Schedule, and Schedule for Street Maintenance Repairs
 - Brian Goettl stated that next spring he would like to work on the landscaping of the city signs. Council directed Mr. Goettl to contact landscapers asking them to provide design ideas and cost for this project.
 - Leaf vacuuming will begin October 12th and public works staff will cover the town several times. Equipment may be tested later this week.
 - Council was asked if they would consider carrying over any unused funds from the general street repair and maintenance account into 2021 so that additional street repair work could be done next year. Mayor Auringer moved, seconded by Council Member Terrell, to authorize the carryover of unused funds from the street general maintenance and repair fund into 2021. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
2. Recap of Fall Cleanup
 - Administrator Bromeland spoke with LJP regarding the community dissent about the long lines during the fall clean up. LJP explained there was a good turnout with lots of items to be disposed of. LJP will re-evaluate process for the spring.
 - Council stated that city staff did nothing wrong and that with no spring clean-up people had more items to dispose of.
3. Renting Out Community Room During COIVD-19
 - A request has been received asking to rent council chambers. Since COVID the only group to rent the chambers has been SC EMS for training purposes in which all in attendance have worn masks. Staff concern is the inability to monitor the number of people gathered, mask wearing and following of CDC guidelines, extra cleaning and sanitation needs and the potential risk to police officers working nights and weekends.
 - Council Member Terrell moved, seconded by Council Member Ries, to not rent the council chambers to the public during the pandemic. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
4. Flag Protocol
 - In response to a social media post on the community Facebook page commenting on the City's slow response to lowering the flag recently, City staff requests that discussion take place regarding establishing proper flag etiquette/protocol.
 - The United States flag and the Minnesota flag are flown in front of City Hall. It is staff's understanding that the Flag Code is advisory and not mandatory for cities as cities are not required to fly a U.S. or MN flag.
 - Proposed protocol: City Hall staff, police, and public works staff will be signed up to receive notifications when the flag is ordered to be lowered by the President and Governor. The responsibility to raise and lower the flags will be placed on public works and police department staff, depending on staff availability and whether the order applies to a weekday or weekend. If the notification occurs over the weekend, staff working the weekend will be required to lower the flags. Staff will be expected to

communicate with other staff when a flag is to be raised or lowered. There may be times when a notification occurs over the weekend. City staff will do its best to comply with orders.

CITY ADMINISTRATOR REPORT

1. Community Forestry Position Update – Vien Nguyen will be serving one term of service in a part-time capacity beginning September 28, 2020 and ending on August 28, 2021. Vien will be predominantly conducting tree inventoring, developing an Emerald Ash Borer management and implementation plan, providing outreach and education about the importance of trees in our community, and assisting staff with developing a maintenance plan for trees at City parks. Vien will be working on site Wednesday's and Thursday's and half a day remotely on Friday's each week. An intro to Vien was included in the fall newsletter, a City email and Facebook post.
2. Public Works Worker Hiring Update – To date, 15 applications have been received. We are working with Minnesota Valley Council of Government (MVCOG) staff to review and score applications. Interviews will be scheduled shortly.
3. Linda Drive Drainage Project-Restoration Work Update – The contractor completed re-seeding this weekend for areas disturbed as part of the project that did not take initially.
4. Sewer Forcemain Abandonment Project Update – A preconstruction meeting was held last week.
5. Upcoming Annual Sanitary Sewer Customer Community Meeting (to be held via Zoom) – The Mayor and Council Members were asked to let the Administrator know if they can attend the meeting. Mayor Auringer will check his calendar to see if he is available to attend.

COUNCIL MEMBER'S REPORT

1. Motorsports Developer's Agreement Update Requested -The City Attorney, City Administrator and Brad Bass continue working on updating the language. Exhibits are still needed. Suggested updates need to be submitted to Administrator Bromeland to be included in the final draft. Council asked if a larger venue for the next review of the developer's agreement to allow for in person meeting.
2. Motorsports Park Appeal Update Requested – Administrator Bromeland will email Council Members the timeline of the appeal since the information was not handy during the meeting.
3. Motorsports Park Thoughts – Council Member Terrell stated his opinion that the viewing area should not be restricted and that special events should not be restricted as long as the decibel limits are not exceeded.

ADJOURNMENT

- Council Member Short moved, seconded by Council Member Terrell, to adjourn the meeting at 7:54 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

CITY OF EAGLE LAKE
NOVEMBER 2, 2020
CITY COUNCIL MEETING – GoTo Meeting

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Public Works Director Brian Goettl, Police Chief John Kopp, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- None

APPROVAL OF THE AGENDA

- Council Member Ries moved, seconded by Council Member Short, to approve the agenda. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Steinberg moved, seconded by Council Member Terrell, to approve the October 5, 2020 City Council meeting. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

CONSENT AGENDA

- The following were pulled for further discussion.
- The resignation of Trevor Kruse was pulled for further discussion. Chief Kopp stated that Officer Kruse resigned due to other full-time employment, and work-life balance.
- December 24th was pulled for further discussion with Council Members stating their desire to make this an official holiday. Administrator Bromeland will draft changes to the personnel policy to bring to the December City Council meeting.
- Special assessments are for utility bills for properties which are three periods or more past due and a couple of miscellaneous accounts receivable. Staff will continue with collection efforts on these accounts.
- Council Member Terrell moved, seconded by Council Member Short, to approve the consent agenda.
 - Monthly Bills
 - Fire Report
 - Gambling Report
 - Resolution 2020-31 Accepting Donations
 - Resolution 2020-33 Resignation of Trevor Kruse
 - Resolution 2020-34 Designating 2021 Polling Place
 - December 24th
 - Contractor's Pay Request #3 for Linda Drive Drainage Improvement Project
 - Certification of Special Assessments
- A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

PRESENTATIONS

1. Scott Thompson with MnDOT: Review Highway 14/Blue Earth County Rd 56 Intersection Options for Safety Improvements
 - Mr. Thompson stated that the stop bar has been painted at the intersection of CSAH 56 and Highway 14 to allow for better visibility; however, it was painted 12 feet south of where it was to be painted. Next spring

this will be repainted in the correct location. Drivers making right turns onto Highway 14 need to stay in the common lane and not move over to the right, onto the shoulder, to make right turns.

- Citizen input from the public engagement effort was reviewed. Options included a right in/right out intersection, a ¾ intersection, and an R-cut design.
- Next steps in the process are for partners, City of Eagle Lake and Blue Earth County, to select design preference in November, in November-December construction design will begin. Construction will take place in the summer of 2022.
- Council discussion included asking about several other options for this intersection, which MnDot explained how those options would not be appropriate for this intersection.
- Due to COVID, Ted grants are not available in 2020-2021 to help with community funding of construction projects. In most cases if there are grade separations in communities, the community is asked to contribute a large portion of the cost.
- Acceleration lanes are not warranted with traffic volume on Highway 14.
- Council consensus is the preference towards option 3, the R-cut design.

PUBLIC HEARINGS

- None

OLD BUSINESS

1. General Election Canvassing Board-Consider Changing date to Friday, November 13, 2020

- Blue Earth County has strongly recommended that local municipalities hold the local canvassing board on Friday, November 13, 2020.
- Council members set the canvassing date of November 13, 2020 at noon, via GoTo Meeting.

NEW BUSINESS

1. Planning Commission Recommendation Regarding Variance for 202 Cranberry Court

- Administrator Bromeland stated the applicants are seeking a variance from code to encroach into the required eight-foot side yard setback to install a concrete patio for the purpose of creating additional parking space. The variance is to allow the applicant to encroach into the required yard setback with the concrete patio and to allow parking in a portion of the required side yard setback. The proposed use complies with the not more than 35% of their side yard being hard-surfaced or used for unenclosed motor vehicle parking code regulation.
- A public hearing was held at the October 19, 2020 Planning Commission meeting with notice sent to all property owners within 350 feet of the subject property. No written or oral comments were received in opposition to the variance.
- The Planning Commission applied the legal standard of practical difficulties to the facts presented by the applicant. This is a three-factor test including reasonableness, uniqueness, and essential character. The Planning Commission determined that the variance would result in the property being used in a reasonable manner, that the landowner's problem is due to circumstances unique to the property and not caused by the landowner, and finally that if the variance were granted that it would not alter the essential character of the locality.
- Council Member Terrell moved, seconded by Council Member Ries, to accept the Planning Commission's recommendation and to approve the variance request. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

2. Promotion of Full-Time Public Works Worker to Public Works Supervisor

- Administrator Bromeland explained the Public Works Director Brian Goettl and Public Works Worker Andrew Hartman have requested consideration to bring back the position of Public Works Supervisor and that Andrew Hartman fill this position. If filled, this position would establish a hierarchy and chain of command when the director is absent to supervise staff.
- If approved Andrew Hartman's pay would move to Grade 8, Step 1.
- Council Member Ries clarified that if approved, this would not be creating an additional position within the Public Works Department, which it would not.
- Council Member Short moved, seconded by Council Member, Terrell, to promote Andrew Hartman to Public Works Supervisor. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

3. Hiring Full-Time Public Works Worker

- Administrator Bromeland stated 17 applications were received for the full-time Public Works Worker and that 6 people have been interviewed for the position. A conditional offer has been made to Michael Nicklay with a starting wage of Grade 6, Step 1, with the ability to advance one step at the completion of 6 months and then another step at the completion of one year of service. The job offer is contingent upon Council approval and successful completion of a pre-employment physical. A tentative start date of November 30, 2020 has been set.
- Council Member Ries moved, seconded by Council Member Terrell, to approve the hiring of Michael Nicklay to fill the full-time Public Works Worker position. A roll call vote was taken with Council members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

OTHER

1. Schedule Work Session to Continue Discussion Terms of Developer's Agreement for Proposed Motorsports Park

- Council asked to receive more information from the developer before scheduling a work session.

CITY ADMINISTRATOR REPORT

1. Cares Act – Report No. 2 and Final Reporting Timeline – the second report has been submitted for CARES Act funding. The third report is due by November 10, 2020.
2. LED Conversion on Xcel Energy Traditional Style Street Lights – Xcel will be replacing 77 streetlights to LED lighting at no cost to the city.
3. Upcoming Newly Elected Officials Training – Money has been allocated in the budget for elected official training opportunities. This training would be appropriate for recently elected official who have not been able to attend in the past, as well as newly election officials.
4. Letter of Intent Submitted for Transportation Alternative Solicitation Related to Connectivity and the DW Portion of Eagle Lake and Crossing CSAH 27 – A letter of intent was submitted for planning funds to identify the best route for walkability/connectivity to the SE portion of Eagle Lake (where there is a large concentration of residential housing and youth) when crossing County Road 27. Currently, there is a safety concern with pedestrians crossing CSAH 27 in the area between Thomas Drive and 211th Street. City staff will be participating in a LOI review meeting this week and will follow-up with next steps if this project is eligible to continue moving through the process.
5. Canadian Pacific Railroad Crossing #193-416W – The City continues to receive complaints about the rough condition at crossing #193-416W. City staff has reached out to Canadian Pacific many times about this crossing, going back to 2018. Discussion included if complaints should go to Blue Earth County since the tracks are crossing county roads.
6. Seasonal Snowplow Operator Position – An announcement was posted for the position of seasonal snowplow operator. No official applications have been received by inquiries have been received about pay for the position. Administrator Bromeland presented a rate of \$20 per hour which Council approved. A special meeting may need to be scheduled to approve the hiring.
7. Status of Pricing for Special Benefit Analysis Related to CSAH 27 Project – City staff reached out to two appraisers to obtain pricing. One replied that their workload is such that they cannot provide a quote, but they did recommend the other appraiser. The other appraiser has been out but indicated that a fee quote should be generated soon. Pricing will be presented at the December City Council Meeting.

COUNCIL MEMBER'S REPORT

1. Council Member Terrell asked if the fire truck was still parked outside at the fire hall. Council directed staff to make sure this is parking inside. It was explained there is no space to house it within city buildings. Council Member Ries stated it needs to be stored inside, somewhere. Council directed staff to make sure this vehicle gets listed for sale with pictures.

CLOSED SESSION

1. Recess Regular Meeting and Adjourn into Closed Session as Permitted by Minnesota Statutes 13D.05, Subdivision 3 (c) to consider an offer received on a City-owned lot for sale identified as R.12.10.18.130.018.
 - Council Member Terrell moved, seconded by Council Member Short, to close the public meeting. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

- Council Member Terrell moved, seconded by Council Member Short, to re-open the public meeting.
- Council Member Ries moved, seconded by Council Member Short, to approve the sale of parcel R12.10.18.130.018 to Brian Fasnacht and Anna Fasnacht in the amount of \$30,000. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Short, to adjourn the meeting at 8:35 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

CITY OF EAGLE LAKE
NOVEMBER 13, 2020
CITY COUNCIL MEETING – GoTo Meeting

CALL TO ORDER

- Mayor Auringer called the meeting to order at 13:01 p.m.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland and Deputy Clerk Kerry Rausch.

APPROVAL OF THE AGENDA

- Request to add emergency hiring of Snow Removal Help due to the possibility of COVID related absences. Discussion included that this would be allowed under Resolution 2020-16 which declared a local emergency due to COVID-19 health pandemic.
- Council Member Ries moved, seconded by Council Member Short, to approve the agenda as amended. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

AGENDA

1. Canvassing of General Municipal Election Results

- Council Members reviewed the election abstract which showed 1761 person voted and that Tim Auringer received 1476 votes for Mayor, and that Beth Rohrich received 1243 votes and Anthony White received 971 votes for City Council Member.
- Council Member Ries moved, seconded by Council Member Steinberg, to approve the results of the General Election. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

2. Hiring of Snow Removal Help

- The hiring of temporary help to assist with snow plowing was discussed considering the COVID-19 pandemic and current staffing levels.
- Administrator Bromeland stated that with one public works department member being out on leave for an extended period of time and because the new public works worker was just recently hired and in the process of obtaining a Class B license that the City is down to one snow removal operator with a Class B license necessary to operate the large snow plow trucks. With COVID and the possibility of injury, it was stated that Eagle Lake is in an emergency situation and needs to take action to ensure that Eagle Lake is properly staffed to be able to clear streets in a timely and efficient manner with the large snow plow trucks. Mike Nicklay, the City's new public works worker, was previously scheduled to begin working on November 30th but has since been contacted and is agreeable to start working on November 16th to try and expedite the process involved with obtaining a Class B license. Administrator Bromeland recommended that the following individuals be hired to assist with snow removal as seasonal staff on an as needed or emergency basis: Lucas Ohme and Matt Lee as seasonal snow removal operators at an hourly rate of \$20 and Dan Ruschmeyer and Spencer Kolles as seasonal snow removal staff utilizing light equipment at an hourly rate of \$12.
- Council Member Ries moved, seconded by Council Member Short, to hire Lucas Ohme, Matthew Lee, Dan Ruschmeyer, and Spencer Kolles to assist with snow removal on an emergency temporary basis. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

ADJOURNMENT

- Council Member Short moved, seconded by Council Member Ries, to adjourn the meeting at 12:26 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

CITY OF EAGLE LAKE
NOVEMBER 30, 2020
CITY COUNCIL MEETING – GoTo Meeting

CALL TO ORDER

- Mayor Auringer called the meeting to order at 12:00 p.m.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Public Works Director Brian Goettl, Public Works Supervisor Andrew Hartman, and Deputy Clerk Kerry Rausch.

AGENDA

1. Work Session for CSAH 27 (Agency Street) Project

- The purpose of this meeting is to review options and select design plan to allow for construction to begin in the spring of 2021.
- Brian Sarff with Bolton and Menk presented four design options.
 - Option 1 included a 44-foot-wide street with a sidewalk on the west side of South Agency St and a sidewalk on both sides of North Agency Street.
 - Option 2 included a 40-foot-wide street with a sidewalk on the west side of South Agency St and a sidewalk on both sides of North Agency Street.
 - Option 3 included a 36-foot-wide street with a sidewalk on the west side of South Agency St and a sidewalk on both sides of North Agency Street.
 - Option 4 included a 36-foot-wide street with a parking lane on the east side of the roadway on South Agency and a sidewalk on the west side of the street and a 40-foot-wide street on North Agency and a sidewalk on the west side of the street.
- Ryan Thilges, Blue Earth County’s Public Works Director, stated the county is not interested in the 36-foot-wide option, which would eliminate options 3 and 4. He stated that a 40-foot-wide street is consistent with other county state aid roadways.
- A 44-foot-wide roadway would require more right-of-way be made available.
- The next steps for this project will be to refine design project plans, meet with high impact landowners in December, and hold a virtual open house in January.
- Discussion included that sidewalk location would be 5 feet from the curb, which is the minimum allowed by Blue Earth County for snow storage. The sidewalk on both sides of North Agency were discussed with Council indicating they would like to keep the sidewalk on both sides of the road. Having a sidewalk on only the west side of South Agency would be a deviation from City policy. The sidewalk on the west side of South Agency would extend to Thomas Drive.
- Ryan Thilges stated that disturbed vegetation may be eligible for compensation.
- A potential sidewalk from Thomas Drive to 211th Street would need to be a separate project.
- The speed of traffic on South Agency Street coming into town can be reviewed. Mr. Thilges explained that if a formal speed study is conducted, the speed determined by that study would be enforceable and many times the enforceable speed limit increases.
- Council consensus was to proceed with Option 2S on the south side and 2N on the north side.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Short, to adjourn the meeting at 12:46 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

CITY OF EAGLE LAKE
December 7, 2020
CITY COUNCIL MEETING – GoTo Meeting

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Public Works Director Brian Goettl, Police Chief John Kopp, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- None

APPROVAL OF THE AGENDA

- Council Member Short moved, seconded by Council Member Ries, to approve the agenda. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Terrell moved, seconded by Council Member Ries, to approve the November 2, November 13, and November 30, 2020 City Council meeting minutes. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Ries moved, seconded by Council Member Short, to approve the consent agenda.

Monthly Bills	Treasurer’s Report	Police Report
Fire Report	Public Works Report	Building & Zoning Permits
Gambling Report	Audit Engagement Letter	
- A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg and Mayor Auringer voting in favor.

PRESENTATIONS

1. Brian Sarff with Bolton and Menk: CSAH 27 (Agency Street) Reconstruction Project and Watermain Work Added to Project.
 - Mr. Sarff explained that the water main located on North Agency Street between the railroad tracks and Parkway Avenue was not originally included in the reconstruction plan but with further research it has been discovered that this section of water main was determined to be in poor condition in 2013.
 - Blue Earth County would be interested in including this section of the road in the reconstruction project and is willing to work with the city regarding the time frame of the project.
 - There is a process which would need to be followed to obtain the railroad company’s approval. The next step would be to get a proposal from a geotechnical engineers as required by the railroad company.
 - Council consensus was to include this segment of roadway to replace the water main.
 - Mr. Sarff stated it would be possible to go out for bids on this project prior to obtaining the railroad company’s approval.
 - Project team meetings have begun, and members have started reviewing and refining project layout. Adjacent property owners who will be impacted are being identified as well as right of ways needed and impact to vegetation. Individual meeting will be held with property owners who will be impacted. A tentative date of January 19, 2020 has been set for an informational meeting with residents. It is anticipated that the project will go out for bid in early March.

PUBLIC HEARINGS

1. Truth-In-Taxation Hearing for Final Property Tax Levy Collectible in 2021

- Administrator Bromeland presented the following proposed final property tax levy: General Fund-\$608,936, EDA-\$51,000, and Debt Service-\$151,792 for a total of \$811,728. This is a 7.5% increase from 2020.
- The 2021 budget is balanced except for the planned deficit spending which will utilize funds previously set aside.
- Property taxes should remain relatively stable for properties given the net tax capacity and tax rate unless the valuations of properties increase.
- Local government aid comprises 42% of revenue and property taxes 38%. The remaining 20% comes from miscellaneous sources.
- Police, fire and streets comprise 60% of budgeted expenses with administration, professional services, parks and rec and other miscellaneous sources comprising the remaining 40% of expenditures.
- The public hearing was opened with no public comments offered.

OLD BUSINESS

- None

NEW BUSINESS

1. Resolution Adopting Final Tax Levy and Budget

- Council Member Terrell moved, seconded by Council Member Short, to approve Resolution 2020-36 A Resolution Setting the Fiscal Year 2021 Final Property Tax Levy in the amount of \$608,936 for the General Fund, \$51,000 for the EDA, and \$151,792 for debt service for a total of \$811,728.
- A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

2. Resolution Ordering Preparation of Report on CSAH 27 (Agency Street) Reconstruction

- Mayor Auringer stated this project would include the reconstruction of a 40-foot roadway on both North and South Agency Street, sidewalks on both sides of North Agency Street and a sidewalk on South Agency Street from Parkway Avenue to Thomas Drive.
- Council Member Ries moved, seconded by Council Member Short, to approve Resolution 2020-32 A Resolution Ordering Preparation of Report on Improvement. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

3. Proposal for Special Benefit Analysis for CSAH 27 (Agency Street) Reconstruction

- A bid from Sherri Brumm with Patchin Messner Valuation Counselors has been received. As part of the special benefit analysis the firm would investigate and analyze probable special benefit to single-family, multi-family, and commercial/industrial properties resulting from the proposed CSAH 27 (Agency Street) Reconstruction Project. An anticipated range of special benefit for properties in the proposed area would be provided to help determine the feasibility of improving the affected sections of roadway by estimating special benefit to affected properties.
- The estimated cost for the consultation report is approximately \$10,000-\$12,000 and will not exceed \$12,000. The analysis would be completed in 10-12 weeks.
- Council discussion included if this analysis could be used if a property owner would appeal the assessment amount and what the real value of such an assessment is to the city. Council directed staff to gather answers to these questions before a decision is made.

4. Amendments to Personnel Policy

- Proposed amendments to the personnel policy are to add December 24 as an official paid holiday for full-time staff and to prohibit employees from carrying guns at work, except for sworn employees of the police department, while acting in the course and scope of employment for the city. This policy would apply to all employees, including volunteer fire department members. Elected officials are not considered employees and therefore this policy does not apply to them.
- Council Member Ries moved, seconded by Council Member Short, to approve changes to the personnel policy as presented. A roll call vote was taken with Council Members Ries, Short, Steinberg, and Mayor Auringer voting in favor. Council Member Terrell voted in opposition.

5. Damages at Lake Eagle Park and Next Steps for Corrective Action

- Administrator Bromeland directed Council to the pictures in the council packet which show the damage to the grass at Lake Eagle Park near the ice-skating rink. Police Chief Kopp identified a property adjacent to Lake Eagle Park that allowed a guest to tear up the grass by driving an ATV on city property when there

was a light snow cover. In lieu of charging the property owner criminally, Chief Kopp recommends that the City enter into an agreement with the property owner to pay for the cost to restore the grass to its normal condition.

- Two cost estimates have been obtained for this purpose with the lowest coming in at \$1,531. An alternative would be for city staff to perform the restoration work. City staff recommended this work be contracted out. Legal counsel has stated that since the damages occurred on public property, the City has the right to determine which manner the repairs are made.
 - Mr. Ray Lotton, said property owner, stated his property line is located twenty-five feet past the evergreen trees and that this has been a bare spot. He also stated he allowed his grandchildren to ride there. He also stated the ruts by his shed have been there for years.
 - Administrator Bromeland stated the damage is not so visible from the road, but when walking it is noticeable.
 - The legal age limit for driving an ATV on public property was discussed with it being determined that the persons driving the ATV were under that age requirement.
 - Council discussion included the desire to have city staff provide the repairs and to charge the property owner a reasonable fee for this service.
 - Council Member Ries stated he believes a \$500 charge for the repairs would be reasonable. Mr. Lotton agreed to the \$500 charge.
 - Administrator Bromeland stated Chief Kopp does not target anyone and treats people fairly and acts on complaints received.
6. 2021 Water Rate Increase
- Administrator Bromeland explained that Shannon Sweeney with DDA completed a water and sanitary sewer rate analysis in 2018 and at that time indicated that water rates would need to be increased incrementally in years 2020, 2021, and 2022.
 - The proposed rate increase for 2021 are a base fee of \$5.83 and \$4.63 per 1,000 gallons for the first 6,999 gallons used, \$6.16 per 1,000 gallons for the gallons 7,000 to 9,999 gallons used, and \$7.69 per 1,000 gallons used for gallons exceeding 9,999 gallons.
 - The average household uses approximately 4,300 gallons of water a month which would result in an increase of approximately \$1.86 per month.
 - Council discussion included them seeing an incremental rate increase annually.
 - Council Member Ries moved, seconded by Council Member Short. A roll call vote was taken with Council Members Ries, Short, Steinberg, and Mayor Auringer voting in favor. Council Member Terrell was not available for the vote.

OTHER

1. League of Minnesota Cities 2021 Elected Leaders Institute: Foundational Program for Newly Elected Officials and Advanced Program for Experienced Elected Officials
 - Online training is available for newly elected city officials. Newly elected officials and those who have not had the opportunity to attend this training previously were encouraged to consider attending to let the office know if they would like to be registered.
 - Online Advanced training for elected officials is also available and council members interested in this were asked to contact the office to be registered.
2. Work Session to Discuss City Goals
 - Mayor Auringer asked to schedule a work session for council and staff to discuss and set goals for the city. Dates for a work session will be determined.
3. Thank You to John Ries and Ryan Short for Service as Elected Officials
 - Mayor Auringer thanked Council Members Ries and Short for their service as elected officials.
4. Update Related to Citizens Against Motorsports Park, et al. vs. City of Eagle Lake Matter
 - Oral arguments in this case will be heard January 28, 2021 and then the court has 90 days to issue a decision.

CITY ADMINISTRATOR REPORT

1. Signage for Pond at Lake Eagle Park about No Skating
 - Children have been seen on the pond and there is concern about thin ice. Signage will be placed indicating that the ice is never safe. Information will be put in the city's newsletter as well stating the city does not maintain the ice.

2. Access Request Received Off 598th Avenue
 - Patty Schuch has submitted a request to obtain access north of the railroad tracks for farming equipment. Legal counsel has indicated that the city could enter into an agreement and that a fee could be charged and that they would be responsible for damages. Discussion included the possibility that this could be the railroad company's right-of-way and that Blue Earth County could have concerns with a curb cut or access point.
3. Condition of Gravel on 598th near Burgess Cemetery and Complaint Received
 - A request was received from a property owner who lives outside of Eagle Lake but travels on 598th near Burgess Cemetery to put down more gravel on the road and grade it so that it is not a muddy mess this winter and spring. The public works department has assessed the road and did fill in some ruts with gravel but expressed concern that grading the road at this time of year would loosen gravel which would cause the gravel to be plowed into the ditch when doing snow plowing.
 - Public Works Director Brian Goetl stated that Mankato Township puts gravel on this road and grades it for the city and that the city does not own a road grader.
 - Council Member Steinberg stated he drives this road and does not feel it is bad.
4. Recap of Holiday Winter Guide/Events and Upcoming Winter Newsletter
 - The police and fire departments will be holding an EMS parade on December 20th at 3:00 p.m. following by Santa, the police and fire departments handing out goody bags at the school starting at 5:00 p.m. the same day.
5. Grant Options to Consider for Proposed Sidewalk Connectivity Project along CSAH 27 South of Thomas Drive and Next Steps
 - A DNR grant for the purpose of short trail connections between where people live and desirable locations may be available. Staff will be meeting with both city and county engineers to determine appropriateness to Eagle Lake's trail connectivity needs in the southeast portion of town and the needed next steps.
6. Water System Study Process and Timeline
 - It is anticipated this report will be ready to bring to Council in January.
7. Controlled Burn Request for Native Plant Management by Resident at City Pond
 - A request was received by a resident for the fire department to conduct a controlled burn of a dry pond behind Plainview Street. Due to the proximity of the pond to residential structures and concerns about smoke, the fire department has declined to do a controlled burn in this area. The public works department attempted to mow the pond last week but due to weather was unable to. They will continue to monitor and make another attempt to mow.

COUNCIL MEMBER'S REPORT

1. Mayor Auringer requested that Blue Earth County be contacted to put in writing that the forcemain has been filled and is accepting of the work done.
2. Mayor Auringer indicated he would like to see the utility bill late payment fees be re-instated. Council consensus was to reinstate utility bill late fees in January of 2021.

ADJOURNMENT

- Council Member Ries moved, seconded by Council Member Short, to adjourn the meeting at 8:04 p.m. Motion carried with Council Members Ries, Short, Steinberg and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk