

**CITY OF EAGLE LAKE
PARK BOARD MEETING
THURSDAY, JANUARY 9, 2020**

Call to Order: The meeting was called to order by Chairperson Bridget Larson at 6:49 a.m.

Members Present: Bridget Larson, Beth Rohrich, Ryan Short and Joan Back.

Staff Present: Jennifer Bromeland, Brian Goettl, and Kerry Rausch

Treasurer's Report

The treasurer's report was presented.

Business

1. Planning for Free February 8th Winter Activities Event at Lake Eagle Park

- Due to the lack of snow discussion included that this event would take place regardless of snow levels and alternate activities were discussed.
- Nicollet Bike and Ski will provide snowshoes and will be included on promotional materials
- Event will be held from 2:00 – 4:00 pm on Saturday, February 8, 2020
- City staff will look into safety concerns along Thomas Drive and will determine how best to during this event and implement necessary road safety measures.
- Administrator Bromeland will contact community education and recreation.
- Four fire pits are available for the event.
- Refreshments will be served in the warming house.
- A promotional flyer will be sent home with elementary school students.

2. Recap of 2nd Annual Holiday Lights Contest

- Jeremy Horkey, Bridget Larson and Jennifer Bromeland judged the lights decorating contest. KEYC picked up the story and interviewed Chairperson Larson and City Administrator Bromeland.
- Review of this year's contest process included enhancements for 2020 which include earlier and more promotion, additional categories, have a community choice award and the possibility of awarding prizes.

3. Tennis Court Resurfacing Scheduled for Spring 2020

- Surface Pro submitted a quote of \$16,500 to resurface and strip the tennis courts, including pickleball stripes. City Council has approved proceeding with these repairs. The work will take about one week, weather permitting.

**CITY OF EAGLE LAKE
PARK BOARD MEETING
THURSDAY, JANUARY 30, 2020**

Call to Order: The meeting was called to order by Chairperson Bridget Larson at 6:45 a.m.

Members Present: Bridget Larson, Beth Rohrich, Ryan Short, Jeremy Horkey, Ryan Wersal, Tim Auringer and Joan Back.

Staff Present: Jennifer Bromeland, Brian Goettl, and Kerry Rausch

Business

1. Winter Park Event – February 8, 2020

- Due to the lack of snow discussion included that this event would take place regardless of snow levels and alternate activities were discussed and park board members were assigned areas of responsibility for that day
- Refreshments will be under the pavilion to allow this to be more centrally located and the warming house will be open for people to use.
- Event Sponsors are Scheels, Frozen Yogurt Creations, Dairy Queen, Bounce Town, SPX Sports, Casey's General Store and WOW Zone

2. Other Discussion

- Park Board members reviewed a park equipment item that has been specifically requested. Board members will review this request when planning for new park equipment this year.
- Also discussed was the need for park equipment for youth ages 5 – 12 years of age, possibly obstacle type equipment
- It was mentioned that the fire department may be a possible donator towards funds to purchase playground equipment.



**CITY OF EAGLE LAKE
PARK BOARD MEETING MINUTES
THURSDAY, FEBRUARY 12, 2020**

Call to Order

Member's Present: Bridget Larson, Beth Rohrich, Jeremy Horkey, Ryan Wersal, Joan Back, Ryan Short, and Tim Auringer

Staff Present: Jennifer Bromeland and Kerry Rausch

Treasurer's Report

The treasurer's report was presented.

Business

1. Recap of February 8th Community Winter Event at Lake Eagle Park
 - Thank You notes sent to sponsors
 - Notes for next year included: Should have a candy treat for all who finish activities. This event could turn into a Frozen Tator Days. Should look into holding a week-long medallion hunt, partner with school for movie on a Friday night. Obtain a large speaker to play music.
 - City staff compile complete list of Park Board members notes of this.
2. Parks - Maintenance and Repair, Equipment Updates Needed, Grants
 - Need to plan for future growth and development for all parks.
 - Grant and donation options included the Mankato Clinic Foundation Walmart, Ford, Home Depot, Scheels, the Eagle Lake Fire Department, and DNR grants.
 - An action plan for moving equipment and recommendation of new equipment to be install will be compiled to be presented at the April 6th city council meeting.
 - Purchase agreement needs to be signed and payment made by May.
 - SPX will donate a printed sign for the rules for Gaga Ball.
 - Discussed moving the Frisbee Park to be included in Lake Eagle Park

Eagle Heights

- Equipment options were presented and discussed for children ages 5-12. Additional equipment needs to be explored for younger children. Installation of equipment is approximately \$1500 with 2 representatives onsite to supervise. The City would need to provide people to do the installation itself.
- The desire for trees for parks in residential areas for shade
- Desire to install a dog station was discussed.
- Mankato will be contacted to determine if we work with them on purchasing ADA rubber base for playground area.
- Park design and layout can be done through the equipment vendor, but they need lot size and contours to do this.
- A potential water drainage issue exists on the parkland lot at the front right and towards the middle of the left lot line. The cost for a topographical survey would be approximately \$3500.

Fraze

- Water drainage issues need to be addressed possibly via trenching.
- The new equipment needs to be re-stained.
- There are two very old swing structures. Can a new piece be put in this area?
- There is not much shade in this park. Discussion included the option of a small pavilion for a couple of picnic tables under it.

Lake Eagle

- There is some equipment damaged list
- The Merry go Round needs to be looked at to determine if it is installed properly or if it needs maintenance work. If it needs to be come out can it be moved to Fraze and then put another piece of equipment in Lake Eagle.
- Soil washed away from the trail this year and tile may need to be installed under the trail running to the pond by the ballfield.
- Pond looks like it is growing closer to the path. May need to install a structure to maintain the ponds water level as is appropriate during specific times of the year. Pond may be silted in so much that there is not so much storage capacity. May need to dredge the pond. Could look at pumping it out and then have someone to dig it out and reshape the pond.

3. Other Items

A. T-Ball Registration Now Open

- Administrator Bromeland reported that registrations are coming in.
- Jeremy Horkey stated he has four (4) confirmed sponsors to date. He is looking to establish a “Play it Forward” event in which families can donate equipment for youth that don’t have appropriate t-ball equipment. Registration forms will be provided to the elementary school and daycare centers with the deadline to register being April 24th. There will be a \$5 late fee for late registrations. Shirts will be ordered immediately following the due date.

B. Outdoor Movie Event at Eagle Lake Elementary Update

- Eagle Lake will host the outdoor movie event again in 2020 with the moving to be Frozen 2. More information will be forthcoming.

C. Rec on the Go! Update

- Eagle Lake will host Rec on the Go!
- Evening events have been requested but staff has not heard back if this is possible. There will be an evening kickoff event which the City will need to plan.

D. Jake Schrom, owner of Hometown Fitness, has donated \$200 to the Park Board. Beth Rohrich moved, seconded by Ryan Short, to authorize the acceptance of said donation. Motion carried unanimously.

E. Tennis Court Resurfacing Scheduled for Spring 2020

**CITY OF EAGLE LAKE
PARK BOARD MEETING – GO TO Meeting
THURSDAY, AUGUST 13, 2020**

Call to Order: The meeting was called to order by Chairperson Bridget Larson at 6:46 a.m.

Members Present: Bridget Larson, Beth Rohrich, Ryan Wersal, Ryan Short, and Joan Back.

Staff Present: Jennifer Bromeland and Kerry Rausch

Treasurer's Report

The treasurer's report was presented.

Introduction

Administrator Bromeland introduced Regan Oian Vust, a student at Loyola School, who is attending the meeting as part of a curriculum to learn about committees and commissions within government.

Business

1. Introduction of MAPS CER Staff – Outdoor Movie Night

- Audra Nissen Boyer, Heather Tentis, and Melanie Schmidt from Community Education were present.
- Audra Nissen Boyer explained the primary goal of the school district is school starting in the fall and that they need to follow public health guidelines relating to the pandemic.
- ISD 77 is not comfortable sponsoring the Movie in the Park which has the potential of being a large group gathering.
- If the city chooses they could host the event on its own.
- Rec on the Go and open gym are able to re-open this fall since they are a controlled environments. Rec on the GO will be held four Fridays beginning on September 18, 2020 and be held from 4:00 p.m. to 6:00 p.m. They will provide cleaning supplies and hand sanitizer. The events will incorporate learning play-based safety, six-foot social distancing and hand washing. Activities will be similar as past years with games and packets for arts and crafts.

2. New Park Equipment

- Jeremy Horkey submitted an email asking about a fundraiser to name the new park or to sell naming rights for the park. Another idea was to see if Mayo would want to purchase an entire structure and have their name on that equipment.
- Discussion to if a sign indicating where park will be located would be appropriate.
- Bruender's grading estimate is needed to calculate complete cost of project.

3. Recap of Tator Days Float and Retired Play Equipment Discussion

- Positive responses to the Ketchup and Mustard float, retired playground equipment, have been received. Board members would like to find a way to bring these pieces of equipment back for future Tator Days parades. A more permanent display structure for Ketchup and Mustard would be needed.
- Also discussed was the interest to have one float for all council, board, and commission members.

4. Eagle Scout Project Update and Next Steps

- Property owners close to the adventure park have been inquiring about the activity in this section of the park. Community education could be beneficial.
- City Council approved this project. The city will need to devise a plan for future path maintenance.
- Unused items should be removed from the adventure park and maintain remaining items as needed.

- The wooden truck needs to be stained and it was asked if it could be put in the main area of the park.

5. Mountain Biking Proposal

- Administrator Bromeland explained that insurance provider and the city' attorney have both stated the city can not absolve a private landowner of responsibility.
- Brett Walker has been informed and he will explore his options.

6. Pond Information

- Ryan Wersal stated that DMI has equipment and expertise to dredge the pond. They would like to know what is in the spoil to get a better understanding what is in the bottom of the pond to determine how to handle the spoil and the cost of the project.
- The city needs to determine their desire for the pond. Should it be stocked with fish or is more of a visual pond, to determine how to proceed.
- If pond is determined to be a fishing pond, it would need to be dredged 8-12 feet. At this time it is unknown how often it would need to be dredged to maintain this depth since there is a lot of flow to the pond.
- Park Board consensus is that this pond is more of a visual pond.

7. Other

- Melchior Tree Service will be trimming trees and removing dead trees from Lake Eagle Park.

**CITY OF EAGLE LAKE
PARK BOARD MEETING – GO TO Meeting
THURSDAY, NOVEMBER 12, 2020**

Call to Order: The meeting was called to order by Administrator Bromeland at 6:46 a.m.

Members Present: Beth Rohrich, Joan Back, Ryan Short, and Tim Auringer (arriving at 7:45 a.m.).

Staff Present: Jennifer Bromeland, Andrew Hartman, and Kerry Rausch

Treasurer's Report

The treasurer's report was presented. Administrator Bromeland will email a recap of donations received for the park project.

Business

1. Phase I of Parks Project and Nest Steps
 - Playground equipment and has been received to be stored over the winter. Grading work for new park in Eagle Heights will take place next spring.
2. Phase II of Parks Project and Nest Steps
 - Bruender Construction has demolished the old pavilion.
 - The goal and use of a new pavilion need to be determined and a design concept needs to be drawn up to help determine cost and fundraising amount needed. The location of the old pavilion can be expanded to allow for a larger structure.
 - Mayor Auringer stated he envisions a retailing wall with an additional seating area outside the pavilion.
3. Maintenance Update from Public Works on Merry Go Round and Wooden Truck from Adventure Park
 - A part was ordered for the Merry Go Round to allow it to rotate better. Unfortunately, it is a series of magnets and which restrict speed for safety purposes. The company should be contacted
 - The wooden truck will be refurbished over the winter and put back into Lake Eagle Park in the spring.
 - The flower box in the circle garden in Lake Eagle Park needs to be leveled.
4. Recap of Eagle Scout Project
 - SPX is working on new signage for the QR Codes.
 - Vien Nguyen, the AmeriCorp forestry person, has identified Buckthorn to be removed.
 - Discussion included the desire to extend the trail to 211th Street and the possibility of including this in Phase II of the park projects. The forestry person could identify trees that should be kept if the trail is extended.
5. 3rd Annual Holiday Lights Contest
 - Information asking residents to sign up for the holiday lights contest has been emailed and is on the city's website under quick links. The deadline to sign up is December 1st with winners being announced December 7th.
6. 2nd Annual Winter Event
 - February 8, 2021 was set for the Annual Winter Event. A "save the date" notice will be included in the holiday mailer with more details to be announced closer to the event.

7. Reg on the Go

- There were four sessions held this year. Consensus was that the time was not good for working parents to bring their kids.

8. Pet Waste Stations and Bin Size

- Instead of purchasing larger pet waste bins the Public Works department will empty bins more often.

9. Open Gym

- This event is yet to be determined if it will be held due to COVID. If it is held, it will be redesigned.