

CITY OF EAGLE LAKE
APRIL 20, 2020
PLANNING COMMISSION MEETING – GO TO MEETING

Call to Order

- Meeting was called to order at 6:00 p.m. by Chairman Talle.
Present: Chairman Talle, Commissioners Rose, Beckel, Hughes, McCarty, Norton, and Scheuer.
Absent: None.
Staff Present: City Administrator Bromeland and Deputy Clerk Rausch.

Approval of Agenda

- Commissioner Rose moved to approve the agenda and Commissioner Hughes seconded. A roll call vote was taken with Chairman Talle and Commissioners Rose, Beckel, Hughes, Norton, McCarty, Scheuer, and Miller voting in favor.

Approval of Minutes

- Commissioner Norton moved, seconded by Commissioner Scheuer, to review and approve the Planning Commission meeting minutes from December 19, 2019. A roll call vote was taken with Chairman Talle and Commissioners Rose, Beckel, Hughes, Norton, McCarty, Scheuer, and Miller voting in favor.

New Business

1. Zoning for Proposed Mankato Motorsports Park

A. EAW – Review of Timeline

- The 30-day comment period for the EAW ended on April 1, 2020. 206 comments were received requiring a response. The project proposer (Bradford Development) and his team are currently drafting responses to the comments. It is anticipated that the City of Eagle Lake as the Responsible Governmental Unit (RGU) will receive responses to the comments by the end of the day on April 22nd. The responses will be sent to the third-party reviewer (Houston Engineering) at that same time. The RGU must determine whether an Environmental Impact Statement (EIS) will be necessary within 30 days. If it is determined that there is sufficient information, the RGU can make the EIS need decision and prepare the record of decision, including findings of fact and responses to all substantive comments. The RGU can delay its EIS decision up to 30 calendar days if it determines that information necessary to make a reasoned decision is lacking. A Special City Council meeting will be held the week of April 27th for the purpose of reviewing responses to comments and making the EIS need determination. Notice will be provided to the public when the special meeting date and time has been set.
- Matt Lassonde with Bolton and Menk stated they are working through the responses to 200 comments and anticipates the Findings of Facts document will be delivered on Wednesday of this week. Bolton and Menk are working on the preliminary plat to be presented to the Planning Commission at the May meeting.
- Matt Daly, with Crow River Financial, stated he is working with the developer on financing and developing the project budget. The developer is fully committed to this project which could be a boost to the local and state economy. Noise and habitat concerns were the largest comments provided by public input. Developer is considering establishing a noise committee which would include members of the public to monitor noise. Project plans include developing condos and 10-foot earthen berm with a wall on top of it to help mitigate noise as well as limiting vehicle noise emissions.

2. Shoreland Ordinance

- Administrator Bromeland explained that a shoreland ordinance is an important land use regulation that helps protect surface water quality, near shore habitat, and shoreland aesthetics of MN's public waters. A letter from DNR informing of conditional approval of Eagle Lake's Shoreland Ordinance has been

received.

3. Patio Regulations

- Administrator Bromeland presented current city code regulations for patios in front yards and stated there has been a request for a larger patio than allowed by code.
- Chairman Talle stated that front yard patio regulations have been discussed previously and resulted in this language in city code.
- Commission consensus is to leave code as written.

4. 2020 Building Permit Activity

- Permit activity for the year was presented. Currently there are two commercial projects underway with a third commercial project being considered for west of Little Sprouts Day Care.

Adjournment

- Commissioner Beckel moved to adjourn, and Commissioner Rose seconded. A roll call vote was taken with Chairman Talle and Commissioners Rose, Beckel, Hughes, Norton, McCarty, Scheuer, and Miller voting in favor. Meeting adjourned at 6:51 p.m.

Trent Talle, Chairman

Kerry Rausch, Deputy Clerk

CITY OF EAGLE LAKE
MAY 18, 2020
PLANNING COMMISSION MEETING – GO TO MEETING

Call to Order

- Meeting was called to order at 6:00 p.m. by Chairman Talle.
Present: Chairman Talle, Commissioners Rose, Beckel, Hughes, McCarty, Miller, and Scheuer.
Absent: Norton
Staff Present: City Administrator Bromeland, Deputy Clerk Rausch, and Administrative Clerk Mandy Auringer

Approval of Agenda

- Administrator Bromeland added Playground Structures to the agenda. Commissioner Rose moved to approve the agenda and Commissioner Beckel seconded. A roll call vote was taken with Chairman Talle and Commissioners Rose, Beckel, Hughes, McCarty, Scheuer, and Miller voting in favor.

Approval of Minutes

- Commissioner McCarty moved, seconded by Commissioner Hughes, to review and approve the Planning Commission meeting minutes from April 20, 2020. A roll call vote was taken with Chairman Talle and Commissioners Rose, Beckel, Hughes, McCarty, Scheuer, and Miller voting in favor.

New Business

1. Application for Variance 716 Maple Lane

- The variance request is for constructing a 132 square foot deck which is larger than city code allows on the side of their home.
- The current size allowed by city code is 64 square feet.
- Discussion included being unable to see the deck from behind the jut out of the garage and whether to go through the variance process or follow code language as it is written.
- Commissioner McCarty moved to schedule a public hearing for June 15, 2020 and recommend a variance application be submitted, seconded by Commissioner Beckel. A roll call was taken with Chairman Talle, Commissioners Beckel, Hughes, Rose, Scheurer, McCarty, and Miller voting in favor.

2. Shoreland Ordinance

- Administrator Bromeland made the recommended changes to the ordinance and if the Commission approves it will be sent to the City Council for public hearing prior to adoption.
- The engineer confirmed there is a 550-foot setback from structures.
- Administrator Bromeland stated that the City Council has extended its time to review the finding of the EAW until May 28, 2020 to allow them time to gather more information needed to determine if an EIS is necessary.
- Chairman Talle confirmed that the City Council will hold the public hearing.
- Addressed in the Shoreland Ordinance was guest cottages and a question arose as to whether it should be in the ordinance since it is not allowed in the current code.
- Other discussion included the width of a stairway down to the water. The current code limits the width for residential stairways but does not limit commercial stairways. It was recommended for commercial properties a minimum width of 6-8 feet and a maximum width of 10 feet to allow for a railing/railings and 2 way traffic. Administrator Bromeland will research and have the council address it at their next meeting. It was discussed whether the Motor Sports will have stairs going down to the water. Administrator Bromeland stated she had not seen anything to suggest that but would look into it.

- If approved this ordinance can be used as a shoreland ordinance on future development in this area.
- Septic systems and grandfathering in of existing properties were discussed.
- Administrator Bromeland stated she would have the council review commercial/residential stair width and septic system language.
- Commissioner Beckel moved to recommend adoption of the Shoreland Ordinance, hold a public hearing, post a publication, and have the council review and consider the variations of commercial and residential stairway widths and septic system conforming uses, seconded by Commissioner Rose. A roll call was taken with Chairman Talle, Commissioners Beckel, Hughes, Rose, Scheurer, McCarty, and Miller voting in favor.

3. Treehouse Structures

- Administrator Bromeland asked if a playhouse currently needs a building permit or just a zoning permit and if it should be considered an accessory structure. The consensus is to treat it as an accessory structure.

4. 2020 Building Permit Activity

- Permit activity for the year was presented. In April there were 10 building permits and several zoning permits for sheds and fences. It is anticipated there will be one commercial project permit pulled soon.

Adjournment

- Commissioner Beckel moved to adjourn, and Commissioner Miller seconded. A roll call vote was taken with Chairman Talle and Commissioners Rose, Beckel, Hughes, McCarty, Scheuer, and Miller voting in favor. Meeting adjourned at 6:42 p.m.

Trent Talle, Chairman

Mandy Auringer, Administrative Clerk

CITY OF EAGLE LAKE
June 15, 2020
PLANNING COMMISSION MEETING – GO TO MEETING

Call to Order

- Meeting was called to order at 6:00 p.m. by Chairman Talle.
Present: Chairman Talle, Commissioners Rose, Beckel, McCarty, Miller, and Scheuer.
Absent: Commissioners Norton and Hughes
Staff Present: City Administrator Bromeland and Administrative Clerk Mandy Auringer

Approval of Agenda

- Administrator Bromeland added Pool Requirements to the agenda. Commissioner Rose moved to approve the agenda and Commissioner Beckel seconded. A roll call vote was taken with Chairman Talle and Commissioners Rose, Beckel, McCarty, Scheuer, and Miller voting in favor.

Approval of Minutes

- Commissioner Beckel moved, seconded by Commissioner Rose, to review and approve the Planning Commission meeting minutes from May 18, 2020.

New Business

1. Public Hearing for Variance 716 Maple Lane

- The variance request is for constructing a 132 square foot deck which is larger than city code allows on the side of their home.
- The current size allowed by city code is 64 square feet.
- There was 1 written comment in support of the deck from 204 Oak Dr.
- Commissioner Hughes also is in support.
- Commissioner Beckel inquired if this was a new home construction and if the deck door came off the side yard.
- Administrator Bromeland stated that the original home plans did not include a deck.
- Commissioner McCarty moved to approve the variance with the findings that the property is being used in a reasonable manner, seconded by Commissioner Scheuer. A roll call was taken with Chairman Talle, Commissioners Beckel, Rose, Scheurer, McCarty, and Miller voting in favor.

2. 2020 Building Permit Activity

- Permit activity for the year was presented. In May there were 18 building permits and several zoning permits for sheds and fences. There 1 new home construction permit pulled for 219 Falcon Run.

4. Pool Requirements

- Administrator Bromeland received a few concerns with easy access and potential drowning hazards with unenclosed pools, specifically at 100 Linda Dr.
- City code states there needs to be a 6-foot security fence that is screened.
- The homeowner would like to put an above ground pool resin fence kit that attaches to the top of the pool structure.
- Commissioner Miller voiced concerns with the safety for the pool inhabitants with that type of fence and whether the ladder would be removed. The homeowner stated the ladder has a locked safety feature on the top rung.
- Other concerns were stated, closeness to the house, detrimental damage to the home foundation, and the

- pool being on the adjacent property line.
- The homeowner will be getting a notarized agreement with the adjacent property owner for the pool being on the property line.
 - The homeowner questioned what the intent of the city code is. Commissioner McCarty stated he believes the intent is to prevent people from having access to the pool and to prevent potential drowning hazards, He believes the screened fence prevents passerby's with seeing into the pool area.
 - Commissioner McCarty made the recommendation to the homeowner to review all other city requirements for pools of that size.
 - Chairman Talle recommended the City Council should handle this by looking into the code or by public notice.
 - Administrator Bromeland stated it will go to the City Council on July 6, 2020.

Adjournment

- Commissioner Rose moved to adjourn, and Commissioner Beckel seconded. A roll call vote was taken with Chairman Talle and Commissioners Rose, Beckel, McCarty, Scheuer, and Miller voting in favor. Meeting adjourned at 6:28 p.m.

Trent Talle, Chairman

Mandy Auringer, Administrative Clerk

CITY OF EAGLE LAKE
September 21, 2020
PLANNING COMMISSION MEETING – GO TO MEETING

Call to Order

- Meeting was called to order at 6:00 p.m. by Chairman Talle.
Present: Chairman Talle, Commissioners Rose, Beckel, McCarty, Miller, Hughes, and Scheuer.
Absent: Commissioner Norton.
Staff Present: City Administrator Bromeland and Administrative Clerk Mandy Auringer

Approval of Agenda

- Commissioner Rose moved to approve the agenda and Commissioner Hughes seconded. A roll call vote was taken with Chairman Talle and Commissioners Rose, Beckel, McCarty, Scheuer, Hughes, and Miller voting in favor.

Approval of Minutes

- Commissioner Beckel moved, seconded by Commissioner Rose, to review and approve the Planning Commission meeting minutes from June 15, 2020.

New Business

1. Public Hearing for Variance 202 Cranberry Court

- Application for a Variance for 202 Cranberry Court. An application was received from 202 Cranberry Court for a variance to be able to park a camper by encroaching into the required side yard setback.
- Administrator Bromeland stated the current code is an 8-foot side yard setback. The current site plan for 202 Cranberry Court would have a 5-foot setback.
- The homeowner stated they currently have a side paver patio which they would be expanding for a parking pad for their camper. He gave an overview of his busy cul-de-sac and how many vehicles currently park in the street. He has talked with all, but one neighbor and they have all given verbal agreement.
- Commissioner Rose asked what materials would be used. The homeowner stated he was possibly using decorative stamped concrete, which could possibly make the setback closer to 6 or 7 feet.
- Commissioner Beckel was concerned with the 35%-yard coverage. Commissioner Hughes wanted to know if paver stone was considered a hard surface. Administrator Bromeland is going to look into coverage amounts for the property and whether or not paver stones are considered a hard surface.
- Chairman Talle asked for a motion with the possibilities of revising the variance due to lot coverage amounts and the consideration of paver stones.
- Commissioner Hughes moved to approve the variance and hold a public hearing for October 19th with Commissioner Miller seconding. A roll call was taken with Chairman Talle, Commissioners Beckel, Rose, Scheurer, McCarty, Hughes, and Miller voting in favor.

3. Shoreland Ordinance

- Administrator Bromeland gave an update to the Shoreland Ordinance. After review by Bolton and Menk and The City Council, the DNR has given final approval.

4. 2020 Building Permit Activity

- Permit activity for June-September were presented.

Adjournment

- Commissioner Rose moved to adjourn, and Commissioner Beckel seconded. A roll call vote was taken with Chairman Talle and Commissioners Rose, Beckel, McCarty, Scheuer, Hughes, and Miller voting in favor. Meeting adjourned at 6:19 p.m.

Trent Talle, Chairman

Mandy Auringer, Administrative Clerk

CITY OF EAGLE LAKE
October 19, 2020
PLANNING COMMISSION MEETING – GO TO MEETING

Call to Order

- Meeting was called to order at 6:02 p.m. by Chairman Talle.
Present: Chairman Talle, Commissioners Rose, Beckel, and Hughes.
Absent: Commissioners Norton, McCarty, Miller, and Scheuer.
Staff Present: City Administrator Bromeland and Administrative Clerk Mandy Auringer

Approval of Agenda

- Chairman Talle asked if anyone had anything to add to the agenda. Administrator Bromeland stated she will be adding some new information and language to the Zoning Code Amendments.

Approval of Minutes

- Commissioner Rose moved, seconded by Commissioner Beckel, to review and approve the Planning Commission meeting minutes from September 21, 2020.

New Business

1. Public Hearing for Variance: 202 Cranberry Court

- Administrator Bromeland restated the discussion from the last meeting for a variance for 202 Cranberry Ct. pertaining to a parking pad that would encroach into the side yard setback. There were no comments back from any of the surrounding property owners.
- Commissioner Rose asked at the last meeting what materials would be used. Administrator Bromeland updated that the homeowners would not be using paver stones.
- Commissioner Beckel was concerned with the 35% side yard coverage. Administrator Bromeland received the dimensions of the yard and parking pad and the homeowners will be well within the 35% coverage.
- Chairman Talle asked everyone to consider the 3 practical difficulties, reasonable, uniqueness, and essential character.
- Commissioner Beckel asked what the closest point is to the neighbor's yard. The closest point is 5 feet, encroaching by 3 feet.
- Chairman Talle opened the Public Hearing. There were no comments or questions.
- Chairman Talle closed the Public Hearing.
- Commissioner Beckel would like discussion on the 3 points of practical difficulties. Commissioner Rose stated that the lots are pie shaped which makes it more difficult to build or add to the property. Chairman Talle stated that since the neighbor in Foxborough already has a existing parking pad it does not affect or deter the essential character. The homeowner stated they bought the home 2 years after it was built and did not plan for adding a parking pad.
- Chairman Talle asked if the homeowners would possibly need a second variance pertaining to parking in the side yard setback.
- A motion was made by Commissioner Beckel, seconded by Commissioner Hughes, to recommend to the City Council that the variance request from 202 Cranberry Court - to encroach into the side yard setback with a parking surface for parking - be approved after applying the legal standard of practical difficulties to the facts presented by the applicant. A roll call was taken with Chairman Talle, Commissioners Beckel, Rose, and Hughes voting in favor. Motion carried.

2. Schedule Public Hearing for Needed Zoning Amendments

- Administrator Bromeland stated we do not always know when codes change until we receive a permit and send it to the Building Inspector. There were a few items in our city code that have been changed with the Building Inspector’s code. Code changes pertaining to zoning or building permit requirements for fence heights, decks under 30 inches above grade at any point and not attached to another structure with frost footing, and amending the zoning code for variance permits.
- The Building Inspector sent an email stating that a building permit is required for fences over 7 feet in height, a new change from 8 feet. Our city code is 6 feet. Decks and platforms not more than 30 inches above grade and not attached to a structure with frost footings and which is not part of an accessible route (a door access into a home).
- Administrator Bromeland also stated the commission should look at adopting MN Variance LMC Model Ordinance.
- Chairman Talle brought up the issues with the siding code that have been brought up in the past as the code wording is too vague.
- Commissioner Beckel stated he would like to see all the code changes in their entirety before setting a public hearing. Administrator Bromeland will have the exact language for variance and code changes and allowable materials for siding and roofing for the November 16 meeting.

4. 2020 Building Permit Activity

- Permit activity for September-October were presented.

5. Updates

- Commissioner Rose inquired about the Falcon Run subdivision. Administrator Bromeland stated the contractor was doing work, but there were issues with a cracked pipe in the road. The City wants the pipe to be replaced before any homes can be built. Currently the project is at a standstill.
- Commissioner Hughes asked for an update on the Motorsports Park. Administrator Bromeland stated the City is still the appeal process. The City met with the developer to go over the Developer’s Agreement.
- Commissioner Beckel brought up the possibility of establishing a compost site in town. Administrator Bromeland stated we would need to find a location for it as the previous location possibly had a rodent problem. Chairman Talle stated the former location was also too close to the creek which was causing a pollution problem due to runoff.

Adjournment

- Commissioner Rose moved to adjourn, seconded by Commissioner Beckel. A roll call vote was taken with Chairman Talle and Commissioners Rose, Beckel, and Hughes voting in favor. Meeting adjourned at 6:33 p.m.

Trent Talle, Chairman

Mandy Auringer, Administrative Clerk

CITY OF EAGLE LAKE
November 16, 2020
PLANNING COMMISSION MEETING – GO TO MEETING

Call to Order

- Meeting was called to order at 6:00 p.m. by Chairman Talle.
Present: Chairman Talle, Commissioners Scheurer, Beckel, Norton, McCarty, Miller, and Hughes.
Absent: Commissioner Rose.
Staff Present: City Administrator Bromeland and Administrative Clerk Mandy Auringer

Approval of Agenda

- Commissioner Hughes moved and seconded by Commissioner Beckel to approve the agenda. Motion carried.

Approval of Minutes

- Commissioner Beckel moved, seconded by Commissioner Scheurer, to review and approve the Planning Commission meeting minutes from October 19, 2020.

New Business

1. Schedule Public Hearing for Variance: 325 LeRay Avenue

- Administrator Bromeland presented a variance application from 325 LeRay Avenue from setback requirements on one side of a shed/greenhouse. City code requires a 5-foot setback from each property line. Since the applicant installed the shed prior to obtaining a zoning permit, no inspections were completed until it was brought to the City's attention. Upon inspection, the applicant was made aware that they were encroaching into the setback by 1 ½ feet in the southwest corner. The applicant stated difficulty moving the shed/greenhouse due to the amount of glass windows.
- The applicant stated he was misinformed, not by city staff, that they were not in need of a permit. Once they learned they needed one, they applied and paid for the required zoning permit.
- Commissioner McCarty noticed a telephone box and brought up concerns about possibly encroaching on a utility easement.
- Chairman Talle stated he was in favor of moving forward with scheduling the public hearing, but also looking into the possibility of encroaching on a utility easement.
- A motion was made by Commissioner Miller, seconded by Commissioner Scheurer, to schedule a public hearing for 325 LeRay Avenue. A roll call was taken with Chairman Talle, Commissioners Beckel, Miller, McCarty, Norton, Scheurer, and Hughes voting in favor. Motion carried.

2. Schedule Public Hearing for Needed Zoning Amendments

- Administrator Bromeland presented the need for amending the current zoning code. The City's building official recently notified the City of state building code changes that impact zoning permit requirements. In addition, the City needs to amend code to reflect the required legal standard of "practical difficulties" which prior to 2011 were called "undue hardships" and which is still reflected in Eagle Lake city code. City staff is requesting that a public hearing be scheduled

for the proposed changes.

- Commissioner Hughes moved, seconded by Commissioner Miller to schedule a public hearing for zoning code amendments. A roll call was taken with Chairman Talle, Commissioners, Beckel, Hughes, Scheurer, Norton, McCarty, and Miller voting in favor. Motion carried.

3. Monthly Building and Zoning Permit Activity

- Permit activity for October-November was presented.

4. Updates

- Administrator Bromeland gave an update with KJ Walk, they are back in town working to replace the cracked pipe and addressing other corrective action items.

Adjournment

- Commissioner Beckel moved to adjourn, seconded by Commissioner Norton. A roll call vote was taken with Chairman Talle and Commissioners Beckel, Scheurer, Norton, McCarty, Miller, and Hughes voting in favor. Meeting adjourned at 6:25 p.m.

Trent Talle, Chairman

Mandy Auringer, Administrative Clerk

CITY OF EAGLE LAKE
December 21, 2020
PLANNING COMMISSION MEETING – GO TO MEETING

Call to Order

- Meeting was called to order at 6:00 p.m. by Chairman Talle.
Present: Chairman Talle, Commissioners Scheurer, Beckel, Rose, McCarty, Miller, and Hughes.
Absent: Commissioner Norton.
Staff Present: City Administrator Bromeland and Administrative Clerk Mandy Auringer.

Approval of Agenda

- Commissioner Rose moved and seconded by Commissioner Hughes, to approve the agenda.
Motion carried.

Approval of Minutes

- Commissioner Beckel moved, seconded by Commissioner Rose, to review and approve the Planning Commission meeting minutes from November 16, 2020.

New Business

1. Public Hearing for Variance: 325 LeRay Avenue

- Administrator Bromeland gave a recap of the variance application for 325 LeRay Avenue from setback requirements on one side of a shed/greenhouse. Eagle Lake City Code requires a 5-foot setback from each property line. Due to a misunderstanding, the applicant installed the shed prior to obtaining the necessary permit so no inspections were completed until it was brought to the City's attention that a shed was installed without a permit. Upon inspection, the applicant was made aware the shed encroached into the 5-foot setback requirement at the southwest corner by 1 ½ feet. Since the applicant is unable to move the shed, the applicant is seeking an approval of the variance from the 5-foot setback requirement at the southwest corner of the shed.
- Public notice was sent out to all property owners within 350 feet. One property owner within the 350 feet called in to say they were in favor of the variance being approved.
- At the last meeting, Commissioner McCarty brought to the attention of the Planning Commission a utility/telephone pedestal and questioned whether the shed was encroaching on a utility easement. Administrator Bromeland stated the City contacted Blue Earth County to determine if there is a utility easement in this location. No utility easements were shown as recorded in this area. Since the property owner is responsible for locating utility easements, the property owner was asked to investigate utility easements on the property. The property owner informed City Hall that there are no known recorded easements in this area.
- Chairman Talle opened the Public Hearing for comments or questions from the public. There were no comments or questions. Chairman Talle closed the Public Hearing.
- A motion was made by Commissioner Miller, seconded by Commissioner Hughes, to approve the variance for 325 LeRay Avenue. A roll call was taken with Chairman Talle, Commissioners Beckel, Miller, McCarty, Rose, Scheurer, and Hughes voting in favor. Motion carried.

2. Public Hearing for Needed Zoning Amendments

- Administrator Bromeland presented the need for amending the current zoning code. The City's building official recently notified the City of state building code changes that impact zoning permit requirements. In addition, the City needs to amend code to reflect the required legal standard of "practical difficulties" which prior to 2011 were called "undue hardships" and which is still reflected in Eagle Lake City Code. City Code language is outdated and need to be updated to reflect current legal standards.
- Administrator Bromeland stated that the Building Inspector could not make it to tonight's meeting, but if the Commission is uncomfortable passing the zoning amendment changes, he would be available for the January 25th meeting.
- Chairman Talle stated that if it is in state building code then it should be added/changed in Eagle Lake City Code.
- Chairman Talle opened the Public hearing for comments or questions from the public. There were no comments or questions. Chairman Talle closed the meeting.
- Commissioner Beckel asked if we are just updating City Code to reflect the state code. Administrator Bromeland stated the need to update code is to reflect what is in state building code per the Building Inspector, Dan Murphy. Chairman Talle stated he is in favor of making the zoning amendments to reflect the same language as state code.
- Commissioner Beckel moved, seconded by Commissioner Hughes, to approve the zoning code amendments as described. A roll call was taken with Chairman Talle, Commissioners Beckel, Hughes, Scheurer, Rose, McCarty, and Miller voting in favor. Motion carried.

3. Monthly Building and Zoning Permit Activity

- Permit activity for November-December was presented.

4. Review of Mobile Home Regulations

- Administrator Bromeland stated the City was recently notified that a mobile home was moved into Eagle Lake. Due to a misunderstanding with the owner, he moved it in without obtaining a permit and being inspected. The mobile home was manufactured in 1986. As per an agreement between the City of Eagle Lake and Regency Mobile Home Park, no mobile home older than 1995 can be moved into the mobile home park. In City Code, Chapter 13, section 31.040, no mobile home built prior to 1972 shall be moved into Eagle Lake. After consulting the City Attorney, it appears the agreement with Regency supersedes City Code. The City cannot issue them a permit since it is not compliant with the agreement with Regency. The owner of the mobile home will be addressing the City Council at the January 4th meeting. Per City staff's conversation with the mobile homeowner, he would like to remove approximately 6 older existing mobile homes and replace them with newer mobile homes built between 2005 and 2011.
- Chairman Talle stated that City Code and the agreement with Regency should match up.
- Commissioner McCarty mentioned, with Commissioner Beckel in agreement, that perhaps we should not set a specific year, but a specific age of a mobile home.

Adjournment

- Commissioner Beckel moved to adjourn, seconded by Commissioner Rose. A roll call vote was taken with Chairman Talle and Commissioners Beckel, Scheurer, Rose, McCarty, Miller, and Hughes voting in favor. Meeting adjourned at 6:29 p.m.

Trent Talle, Chairman

Mandy Auringer, Administrative Clerk

UNOFFICIAL MINUTES