

**CITY OF EAGLE LAKE
CITY COUNCIL MEETING
MAY 2, 2022**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

ROLL CALL

- Council Members present: Garrett Steinberg, Beth Rohrich, Anthony White, and Mayor Tim Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, Fire Chief Vern Simpson, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

1. Jim Enz, 208 Diane Drive, approached Council with concerns of a cracked sidewalk along Diane Drive from LeSueur Avenue to Blace Avenue. He stated trip hazard concerns for walkers and asked who would be liable if a walker was injured. He also expressed frustration with snow removal in the winter stating that many of the residents along this section of sidewalk are elderly and cannot afford to hire someone to remove snow.

APPROVAL OF THE AGENDA

- Administrator Bromeland asked that Eagle Avenue Storm Sewer be added to New Business and stated there is an email from Mike Guetzel for public comments relating to the Mankato Motorsports Park.
- Council Member Steinberg moved, seconded by Council Member White, to approve the agenda as amended. The motion carried with Council Members Steinberg, Rohrich, White, and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Corrected minutes were presented to City Council for approval.
- Council Member White moved, seconded by Council Member Rohrich, to approve the April 4, 2022 City Council meeting minutes. The motion carried with Council Members Steinberg, Rohrich, White, and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Rohrich moved, seconded by Council Member Steinberg, to approve the consent agenda.

Monthly Bills	Treasurer's Report	Police Report
Fire Report	Public Works Report	Building & Zoning Permits
Gambling Report		
Resolution 2022-22 Accept Donation from Scheels		
- The motion carried with Council Members Steinberg, Rohrich, White, and Mayor Auringer voting in favor.

PRESENTATIONS

1. Brad Bass, Mankato Motorsports Park
 - Brad Bass stated he is still on track to pursue this project and that the EAW was a process. He explained that the Bernie Kopacheck parcel was purchased by Tony Steffensmeier who is looking to put up commercial buildings. Mr. Bass stated that Mr. Steffensmeier will work with him to sell land for the

motorsports park in the future when needed. At this point Mr. Bass stated he is waiting for the 3rd party review to take place.

- City Attorney Chris Kennedy stated there is no purchase agreement at this time and that this fall the land will revert back to LeRay Township.
- Mr. Bass responded by stating that the Dauks have been good to work with and that they should have closed on the property last October, but due to delays in process that did not happen. With no purchase agreement in place, this allows the Dauks to have control of the property and allow them to continue to farm the land.
- Mr. Bass stated he is waiting for the City to make a decision as to if this project will move forward and if it does, he will continue working with the Dauks.
- Council discussion included what the layout of the project, including the Steffensmeier project will look like, if there is a current site plan, if this changes the EAW and if there are changes would those changes set the project back to the starting over point. Mr. Bass explained that nothing in the layout has changed and that the buildings Mr. Steffensmeier is proposing would act as a better noise buffer than the berm in the original design. He will work with his draftsman and can show this on his plans.
- Chris Kennedy stated these changes would not set the project back to square one, but the Council does need to see the plans and that updates should include traffic and noise levels.
- Mr. Bass stated he will contact the sound engineer and have them submit information before the 3rd party review. He also stated that Mr. Steffensmeier's plans for commercial buildings would just be on a different corner of the parcel from the original plans.
- Mr. Kennedy asked if Mr. Bass could have additional information for the City Council's June meeting.
- Mayor Auringer mentioned Mike Guenzel's questions with Mr. Bass responding that Mr. Guenzel can contact him directly with his questions. Mayor Auringer also stated that this is not a public hearing and that Council has Mr. Guenzel's email to review.

PUBLIC HEARING

- None

NEW BUSINESS

1. Review Conditions and Set Public Hearing for Amended CUP (R12.09.12.476.005)

- Administrator Bromeland stated she has received an email from Rick DeMartini with Bella's House of Doodles stating a code analysis has been completed on the storage building. The code analysis was forwarded to the City's building inspector, Dan Murphy, and deemed acceptable by Mr. Murphy.
- For background purposes, Administrator Bromeland stated the City's building inspector Dan Murphy previously requested that a code analysis be completed for a change of occupancy. A public hearing should be scheduled, and discussion should ensue about conditions to attach to the revised CUP. Council has before them a draft of the revised CUP from legal counsel. Notice that will need to be mailed out and posted in advance of the public hearing.
- Mr. DeMartini stated he is not clear on the second building, that it is still going to be used for storage, not equipment, but for dogs. He also stated that the air-to-air system is installed and that Mr. Murphy needs to inspect this and to make sure the building is a handicapped building.
- Administrator Bromeland stated that a new building permit application needs to be completed for the occupancy change and that the application has been picked up, it needs to be completed and returned to the City.
- City Attorney Chris Kennedy stated that animals are not considered storage and this is why the CUP needs to be modified.

- Mayor Auringer stated the CUP allows for a business to be operated in a district it would otherwise not be allowed in.
- Council Member Steinberg moved, seconded by Council Member Rohrich, to set a public hearing for June 6, 2022 to review revised CUP and conditions. The motion carried with Council Members Steinberg, Rohrich, White, and Mayor Auringer voting in favor.
- Mr. DeMartini asked if it would be okay to open the dog wash since the parking lot has been paved and stated that the plumbing has been inspected by Mr. Murphy. There is a 10-foot by 10-foot room which would be self-service style.
- Mr. Kennedy stated this may be something staff can address if this is considered grooming.
- Mayor Auringer stated this could also be handled at the time of the CUP discussion.

2. Lutter Avenue Access

- Administrator Bromeland explained that a request was received from the Patti Schuch family in 2021 to access ag land with farm equipment using the City of Eagle Lake's ROW referred to as "Lutter Avenue". The request was presented to the City Council and approval was granted for the City to enter into an Access Agreement with the Schuch family. Since that time, the Schuch family has challenged some of the proposed terms in the agreement and questioned whether the property owner of the parcel to the north of the access has a similar agreement with the City. Per staff's research, the owner of the parcel to the north approached the City back in 2009 asking who owned Luther Avenue. According to an excerpt of the November 7, 2009 City Council minutes, a copy of which was included in the council packet, the property owner was directed to develop the access.
- Per an email in October 2021, the Schuch family indicated that it was more work than it was worth at the time negotiating terms and no further action was taken. The Schuch family reach back out in early April 2022 asking that the matter be revisited.
- City Attorney Chris Kennedy stated it appears that there was a handshake type of agreement with the property owner to the north. He also stated that the Schuch's want language in the agreement to keep others off the property. They would like access due to ease of access and safety.
- Brian Sarff, engineer with Bolton and Menk, stated there is a parcel north of the railroad tracks which has a future city use. He also stated that he is not confident that Blue Earth County will want another driveway access in this area.
- Mr. Kennedy stated the city is not obligated to do anything and that the Schuch's can accept the agreement the City originally offered.
- Staff was directed to contact Mr. Johnson and address access with him.

3. Certificate of Title – Certificate of Forfeiture (R12.09.13.279.028)

- Administrator Bromeland explained that it was noted on a recent property tax statement received from Blue Earth County that the City of Eagle Lake is listed as the alternate taxpayer and not the primary taxpayer for parcel R12.09.13.279.028. Per a phone call to Blue Earth County, this is Torrens property. Staff was advised to obtain a directive from an examiner of title and referred to contact Kim Literovich, attorney and Blue Earth County Examiner of Titles with Blethen Berens Law Firm.
- Administrator Bromeland also explained that a letter was received from Blue Earth County in June of 2021 advising of two parcels forfeited to the State of Minnesota for nonpayment of property taxes. Both parcels were classified as non-conservation lands located in the City of Eagle Lake. Per MN Statute 282.01, Subdivision 1 (g)(h)(i), Blue Earth County asked the City of Eagle Lake to approve the classification of each parcel and approve sale by public auction or auction to adjacent owners. Another option was for the City to request a sale or conveyance to itself.
- Given the parcels function as a stormwater pond, it was discussed in August of 2021 that the City may wish to consider conveyance of the parcels. A resolution was adopted at that time acknowledging that the

forfeited land would enhance the public service facilities of the City of Eagle Lake by providing ownership of the parcels on which the stormwater pond that it maintained lies. Following that action, paperwork was submitted and recorded, and fees paid. No mention was made at that time about the subject parcel being Torrens property and other steps involved.

- Administrator Bromeland participated in a conference call with special legal counsel Kim Literovich with Blethen Berens Law Firm. Ms. Literovich advised that the most cost-efficient option for the City is to wait until November 2030 and request an Examiner's Directive to have a new Certificate of Title issued in the name of the City of Eagle Lake. She also explained that a primary benefit of Torrens property is the assurance that no one may gain adverse possession rights against the title to the property. Adverse possession is where a non-owner occupies or uses another's property for a length of time and thereby acquires ownership rights. The alternative option is to pursue a Proceeding Subsequent which would include attorney's fees, Examiner of Title fees, court fees, and recording fees. The estimate cost for a Proceeding Subsequent is estimated to run approximately \$3,000.
- Administrator Bromeland explained that the year 2030 comes from the requirement that ten years must pass from the time a parcel was forfeited.
- Council Member Rohrich moved, seconded by Council Member Steinberg, to request an Examiner's Directive to have a new Certificate of Title issued to the City of Eagle Lake in 2030.

4. Outlots F & G in Eagle Lake Parkway Corridor Plat

- Administrator Bromeland explained there are two outlots in the Eagle Lake Parkway Corridor referred to as "Outlot F" and "Outlot G" that are owned by the City of Eagle Lake. The City does not pay taxes on these outlots. Outlot F is located by Uncle Albert's apartments and Outlot G is located by the alley by Allied Overhead Doors.
- Administrator Bromeland stated she contacted the League of MN Cities who stated the City does not need to offer these outlots to the public.
- Brian Sarff with Bolton and Menk stated the City may want to look at the location of the watermain in this area to determine if the City would want an easement on Outlot G.
- Discussion included if the City would like to offer these lots to the adjacent property owners.
- Council Member White moved, seconded by Council Member Rohrich, to authorize staff to look into utility easement needs and to work with adjacent property owners and ask them to cover the cost of conveyance. The motion carried with Council Members Steinberg, Rohrich, White, and Mayor Auringer voting in favor.

5. Withdrawal of Annexation Request from R43.09.12.400.006

- Administrator Bromeland explained that an annexation request was received from the property owners of parcel R43.09.12.400.006 and presented at the April 4th City Council Meeting. The consensus at that meeting was to work on drafting a joint resolution for the annexation of this parcel between Mankato Township and the City of Eagle Lake. The property owner has since submitted notice via email indicating that they are no longer interested in annexing into Eagle Lake at this time and that they wish to remove their request for annexation. It was also explained that this annexation request may come before Council again.
- Brian Sarff with Bolton and Menk stated 800 and 804 Parkway Avenue are in city limits and are the extent of the sewer water project. The next step is to start drafting easements which attorney Chris Kennedy is working on.
- Mr. Sarff also explained that the 2000 project brought sewer up to and across the railroad and that the plan showed the sewer extending back behind the properties and since the sewer is not deep enough, making gravity service potentially impossible and therefore a grinder pump will be needed. An alternate option would be to run a line south on 598th to connect to a deeper sanitary sewer line. This would be a much longer distance and more costly.

- With the current plan, there will be a hydrant installed for flushing purposes. Construction is anticipated to begin in 2022, but it was noted that there are supply issues at this time.
 - Administrator Bromeland stated the project will be paid for using reserves and that Shannon Sweeney with David Drown Associates will review the utility rates.
 - Council Member Steinberg moved, seconded by Council Member Rohrich, to formally acknowledge the owners request to withdraw their previous request for annexation of R43.09.12.400.006. The motion carried with Council Members Steinberg, Rohrich, White, and Mayor Auringer voting in favor.
6. Resolution Election Standard Allowance (American Rescue Plan Act)
- Administrator Bromeland stated that a resolution to elect the standard allowance available under the revenue loss provision of the Coronavirus Local Fiscal Recovery Fund established under the American Rescue Plan Act (ARPA) was included in the Council packet. The league of Minnesota Cities (LMC) recommends that cities adopt a resolution to elect the standard allowance of up to \$10 million available under the revenue replace provision of ARPA even if cities have not yet determined how funding will be used. Electing the standard allowance allows for a streamlined reporting process as per a final rule issued by the Department of Treasury on January 6, 2022.
 - Administrator Bromeland stated that City staff have submitted the necessary report to the US Treasury, which was due April 30th and required regardless of the resolution to elect the standard allowance. The specific use of funds does not yet need to be determined. To date, no ARPA funds have been spent. The first half of the ARPA allocation was received in 2021 and the second half will be received in the summer or fall of 2022. The use of water funds for ARPA does qualify for the standard allowance.
 - Council Member Rohrich moved, seconded by Council Member White, to adopt Resolution 2022-23 To Elect the Standard Allowance Available Under the Revenue Loss Provision of the Coronavirus Local Fiscal Recovery Fund. The motion carried with Council Members Steinberg, Rohrich, White, and Mayor Auringer voting in favor.
7. Return Unused Forgivable Child Care Loan Program Funds to Blue Earth County
- Administrator Bromeland explained that in July of 2019, Little Sprouts was approved for a Blue Earth County Childcare Forgivable Loan in the amount of \$19,142.62 for the purchase of play equipment and supplies. To date, there have been three draws totaling \$3,876.89. A request was made by Little Sprouts to utilize the remaining funds for rent and wages. Per an inquiry with Blue Earth County, the loan funds can only be used for items for which the application for funding was submitted and approved. An email was received on April 6th from Little Sprouts advising that they do not plan to use any additional funds. The next step in the process is for the City to return the unused funds to Blue Earth County so that the interest payments can be recalculated for the rest of the term and an new amortization schedule put together.
 - Administrator Bromeland also explained that in 2018 Blue Earth County created the Childcare Forgivable Loan Program to serve as funds to expand or improve the availability of childcare in small cities and townships across Blue Earth County. Three of Eagle Lake’s childcare providers submitted applications for funding. The Eagle Lake Economic Development Authority (EDA) reviewed the original application for forgivable loan funds from Little Sprouts and ultimately recommended approval to the City Council in 2019. The City accepted the EDA’s recommendation and approved the application which next was presented to the Blue Earth County Commissioners and approved in July 2019.
 - Council Member Steinberg moved, seconded by Council Member White, to staff to return unused funds of the Little Sprouts Forgivable Childcare Loan. The motion carried with Council Members Steinberg, Rohrich, White, and Mayor Auringer voting in favor.
8. Pricing Obtained to Remove and Replace 7 Ash Trees at Lake Eagle Park
- Administrator Bromeland stated that Melchior’s Tree Service has provided pricing in the amount of \$7,084.93 to remove and replace seven ash trees. New trees will be purchased from Traverse des Sioux Garden Center in St. Peter. The City of Eagle Lake received a matching grant from the Minnesota

Department of Natural Resources Preparing for Emerald Ash Borer Grant Program to begin removing and replacing ash trees on public property in the amount of \$10,500. The City of Eagle Lake will contribute \$3000 as part of the city's share.

- Eagle Lake's Community Forestry Member, Rachel James, will assist with the planting of the new trees. The new trees will be a variety of St. Croix Elm, Hackberry, Autumn Brilliance Serviceberry, and Espresso Kentucky Coffee Tree.
- Council Member Rohrich moved, seconded by Council Member Steinberg, to authorize the removal and replacement of 7 ash trees in the amount of \$7,080.93. The motion carried with Council Members Steinberg, Rohrich, White, and Mayor Auringer voting in favor.

9. Hiring of Part-Time Seasonal Public Works Worker

- Administrator Bromeland stated that an interview was held with Lawrence Kuster for the position of Seasonal Public Works Worker. The hiring committee consisted of Public Works Director Brian Goettl and herself. Mr. Kuster most recently served as a seasonal public works worker helping this past fall with the leaf collection effort. The hiring committee recommended that Lawrence Kuster be hired as a Seasonal Public Works Worker to help with mowing and weed trimming in public spaces during the months of May – September. The primary duties of this position are to mow and use the weed eater and to fill in as needed. The hourly rate of pay for this position is \$12.22 and will increase to \$12.46, effective July 1st. With the addition of Mr. Kuster, the Public Works Department roster will include the Public Works Director, Public Works Supervisor, Part-Time Public Works Worker and two Seasonal Public Works Workers.
- Council Member White moved, seconded by Council Member Rohrich, to authorize the hiring of Lawrence Kuster as a seasonal public works worker, with a starting pay rate of \$12.22 per hour. The motion carried with Council Members Steinberg, Rohrich, White, and Mayor Auringer voting in favor.

10. Street Sweeping Estimate

- Administrator Bromeland explained that Loken's Asphalt Maintenance, Inc. submitted an estimate in the amount of \$4,095 for street sweeping services. As a comparison, last year's estimate was in the amount of \$3,705 with the actual cost being \$2,775. Street sweeping was completed in house in 2020, and in 2019 Loken was hired at a cost of \$2,945 to perform street sweeping. Public Work's Director Brian Goettl recommends that the estimate be approved and that street sweeping work be scheduled.
- Council Member White moved, seconded by Council Member Steinberg to approve Loken's estimate for street sweeping. The motion carried with Council Members Steinberg, Rohrich, White, and Mayor Auringer voting in favor.

11. Baseball Field Repair

- Administrator Bromeland explained she recently attended a meeting with reps from Mankato Area Public Schools (MAPS), Mankato Area Youth Baseball Association (MAYBA), and the City of Eagle Lake. The purpose of the meeting was to discuss the outfield at the baseball field and the needed repairs. MAYBA noticed a safety hazard when assessing the ballfield prior to a game on April 11th. The City was notified of the safety hazard, assessed the field, and then installed temporary green fence around the area deemed unsafe for players. It was agreed upon at the meeting with MAPS and MAYBA that the City would reach out to a local contractor and obtain pricing for pulverized black dirt to level the outfield. Grass seed will be planted. The fence will be left up until the grass is established. The consensus of all at the meeting is that the ballfield can be playable as long as black dirt is brought in to level the outfield and the green fence is left up until grass is established.
- J.R. Bruender Construction has submitted an estimate for the pulverized black dirt at a cost of \$640 per load and Public Works Director Brian Goettl estimates that 3-4 loads will be needed. Mr. Goettl also stated that the Public Works department would lay the black dirt on a Friday and that MAYBA would level and rake it on Saturday. He also stated this is a temporary fix and that a large area of the field needs to be redone in

2023 or 2024. It was confirmed by Mr. Goettl that the tile in this area is working correctly and that grass seed will need to be purchased.

- Council Member White moved, seconded by Council Member Rohrich, to authorize the repairs to the ballfield in an amount not to exceed \$3,000. The motion carried with Council Members Steinberg, Rohrich, White, and Mayor Auringer voting in favor.

12. Community Service Opportunity Request from Resident

- Administrator Bromeland explained that Police Chief John Kopp was recently contacted by a resident asking about community service opportunities as the individual has court ordered community service hours to complete. According to Chief Kopp, the individual is willing to pick up garbage in the parks, paint the ice rink, and detail vehicles.
- Chief John Kopp stated there will need to be a staff person for this individual to check in with and that a waiver would need to be signed.
- Council discussion included a desire to work with this individual. Other items brainstormed included pick up ditches and creek beds within city limits.
- Public Works Director Brian Goettl stated he is looking at having the ice rink professionally painted.
- Council directed staff to work with legal counsel on a waiver for the individual to pick up garbage in the parks and on public property.

13. Lights On! Program

- Chief Kopp explained he recently attended the Annual Chief of Police Conference and learned about a program that is designed to turn traffic stops into an opportunity to create positive and restorative interactions. Lights On! is a program that replaces tickets with repair vouchers for things such as headlight or brake lights being out or broken. He stated there is no cost to the City to participate in this program. People stopped under this program would be given a \$250 voucher to a local automobile service station who would then submit for reimbursement to the appropriate party. Any cost above the voucher amount would be that person's responsibility.
- Chief Kopp stated this is an opportunity to bring back community policing and that if approved he would contact a local service station to ask for their participation.
- Council Member Steinberg moved, seconded by Council Member Rohrich, authorizing participation in the Lights On! Program. The motion carried with Council Members Steinberg, Rohrich, White, and Mayor Auringer voting in favor.

14. Hiring of Part-Time Police Officer

- Administrator Bromeland stated an application was received for the position of part-time police officer from Tyler Wallert and an interview was completed. The hiring committee, consisted of Jess Steinke with Minnesota Valley Council of Governments, Police Chief John Kopp and herself. They recommend that Tyler Wallert be hired as a part-time police officer who will be POST eligible this summer. A conditional offer of employment was extended to Tyler Wallert, subject to approval of the City Council and becoming POST licensed, passing the background check, and demonstrating the ability to meet the department's physical and psychological standards. The current starting rate of pay for a part-time officer is \$19.08. On July 1st, the rate of pay will increase to \$19.46 per hour.
- Council Member Rohrich moved, seconded by Council Member White, to hire Tyler Wallert at a part-time police officer. The motion carried with Council Members Steinberg, Rohrich, White, and Mayor Auringer voting in favor.

15. Eagle Avenue Storm Sewer

- Public Works Director Brian Goettl explained that the storm sewer outlet on Eagle Avenue was plugged and that the runoff goes into the wetlands. He spoke with J.R. Bruender Construction who stated this outlet

was not constructed correctly. They would be able to pull out the rip rap and sediment and install the appropriate materials. A quote in the amount of \$3,950 has been received from J.R. Bruender Construction.

- Council Member White moved, seconded by Council Member Rohrich, to accept the quote from J.R. Bruender Construction to repair the storm sewer outlet on Eagle Avenue. The motion carried with Council Members Steinberg, Rohrich, White, and Mayor Auringer voting in favor.

OTHER

1. All Seasons Arena – Recap of Recent Board Meeting

- Administrator Bromeland stated discussion took place at the April 29th All Seasons Board of Directors meeting regarding a review of All Seasons Arena (ASA) facility recommendations as it relates to needed capital improvements for the continued viability of the rink. A condensed summary of needed improvements and background will be forthcoming from the City of Mankato, but for the time being, an excerpt from the April 29th ASA board meeting materials was included in the council packet to illustrate the potential financial impact to member jurisdictions such as Eagle Lake. A deeper analysis will be completed by ASDA staff and consultants and more detailed information will follow.
- For purposes of background, Administrator Bromeland explained that in May of 2019 the City of Eagle Lake was approached about becoming a member of the ASA Joint Powers Board. An agreement was entered in June of 2019 and then in July of 2021, the City of Eagle Lake was asked to renew the agreement due to changes with the agreement. The current expiration of the agreement is December 2023.
- Council Member White stated there is a definite need for a facility upgrade and that it is his understanding that the City was previously told they would not be on the hook for expenses. He also stated that he does not understand what the City's 4.7% entails. He feels the City needs to look more closely at the contract language. He also stated that the City's contract ends in 2023 and construction on the facility upgrades is estimated to begin in 2024.
- Council discussion included the desire to find out if there is a way to continue with ASA for operational support but not the facility upgrades, if there are any benefits for the City to be a member of the ASA Joint Powers Agreement, and that other communities use the rink but don't pay anything and if the City can justify to residents why we spend money on this.
- Council directed staff to contact legal counsel to determine the best way to proceed, if the city can resign or withdraw from the contact now.

CITY ADMINISTRATOR REPORT

1. MS4 Update

- Public Works Director and Administrator Bromeland continue to work with ISG on MS4 program management. Draft ordinance language to meet minimum control measures will be presented at the June 6th City Council meeting for consideration.

2. Fox Meadow Development Update

- City staff recently met with the developer of the proposed Fox Meadow development to review layout of the proposed development and utilities and infrastructure. A developer's agreement is in progress. The developer will be completing wetland delineation and working through the EAW process next. Zoning and platting will follow.

3. Congressionally Directed Spending Requests Submitted for Water Treatment Plant Project

- Two requests were submitted for funding for the proposed water treatment plant project-one to Senator Amy Klobuchar and the other to Senator Tina Smith.

4. Residential Survey Update

- The front office at City Hall has been working diligently to print and fold residential surveys which will go out in the mail shortly. Region 9 is running an ad on Facebook promoting the survey. To date, over 120

survey responses have been submitted using the on-line survey. The survey will be open until the end of May. More than one survey can be completed per household.

5. Fire Department Trucks

- A question came up recently about utilizing public works staff to assist the fire department when delivering or picking up fire trucks that have been sent out of town for service. Sometimes the service can be a couple hours' drive from Eagle Lake each way. The Public Works Department indicated that it's been several years since they've been asked to help with delivering or picking up trucks. The City's insurance (LMCIT) indicated there are no property or casualty or work comp coverage issues so long as it is within the course and scope of employee duties to help deliver to pick up fire vehicles. Departments work together and help each other out when needed. Absent any insurance coverage issues, there does not appear to be any reason why public works staff would not be able to assist the fire department with delivery and pick up of fire trucks sent out for service except for when there is scheduled work and potential disruption to workflow. City staff will communicate to the Fire Chief the need to provide sufficient advance notice to the City Administrator and Public Works Director to avoid unnecessary disruption to planned work activities prior to authorizing Public Works staff to leave city limits for this purpose.

6. Audit Report Presentation Scheduled for June

- The auditors have confirmed that the annual audit report will be presented at the June 6th meeting.

COUNCIL REPORTS

- Council Member Steinberg stated that a Music on Parkway planning meeting will be scheduled soon.

ADJOURNMENT

- Council Member White moved, seconded by Council Member Rohrich, to adjourn the meeting at 8:30 p.m. The motion carried with Council Members Steinberg, Rohrich, White, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk