

**City of Eagle Lake Economic Development Authority Meeting
January 4, 2018 at 7:00 a.m.
At the Council Chambers, 705 Parkway Ave, Eagle Lake MN 56024**

Call to Order

Meeting was called to order by John Whittington at 7:05 a.m.

Members Present: Christine Black-Hugh, Jim Beal, John Whittington, Brooke Wach, John Ries, Dennis Terrell, Richard Almich, and Kerry Rausch

Members Absent: Brian Hughes

Treasurer's Report

- Rick Almich introduced the idea that the annual budgeted amount for the EDA be automatically transferred into the EDA each year. Commissioners recommended this approach be presented to the City Council.
- Denny Terrell moved, seconded by John Ries, to accept the treasurer's report as presented. Motion carried.

Business

1. Consideration of Sale of Parkway Avenue Parcel to Ben and Kim Daschner

- **Mr. Almich explained the following recommended conditions relating to the sale of parcel which included the purchase price, future out of pocket expenses relating to the sale of parcel, undate to city council, timeframe for construction to begin, closing date expectations, and final approval of sale of parcel.**
- **Ben and Kim Daschner indicated they will present construction blueprints to city council at the January 8, 2018 meeting and that they plan to begin construction in 2019.**
- **Commissioner discussion included the need to include a provision addressing failure to comply with conditions.**
- **John Ries moved, seconded by Brooke Wach, to proceed with the sale of the property, which includes bring forward to the City Council. Motion carried.**

2. EDA Commissioner Handbook

- The Commission indicated they would like to see the EDA Handbook updated and provided to all Commissioners.
- Also discussed was the need to orientate all board and commission members when they are appointed.

ADJOURNMENT

Jim Beal moved, seconded by John Ries to adjourn the meeting at 7:54 a.m. Motion carried.