

**CITY OF EAGLE LAKE
MAY 7, 2018
CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, and Mayor Tim Auringer.
- Council Members absent: Clete Frederick
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- None

APPROVAL OF THE AGENDA

- Administrator Bromeland asked to add the purchase of a new mower and an EDA item to the agenda.
- Council Member Ries moved, seconded by Council Member Short, to approve the amended agenda. Motion carried with Council Members Ries, Terrell, Short, and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Short moved, seconded by Council Member Terrell, to approve the April 2, 9, and 16, 2018 City Council minutes. The motion carried with Council Members Ries, Terrell, Short, and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Ries moved, seconded by Council Member Short, to approve the consent agenda. The motion carried with Council Members Ries, Terrell, Short, and Mayor Auringer voting in favor.

PRESENTATION

1. Mayor's Youth Commendation Award
 - Mayor Auringer presented Zachary Landgren and Jordan Olson with plaques to recognize their efforts to clean up Lake Eagle Park and thanked them for their efforts.
2. EDA Loan Forgiveness Request
 - Allen and Dorothy Kapfer have requested forgiveness of their Small Cities Development Loan. This is a ten (10) year forgivable loan which would be satisfied in October of 2019.
 - Linda Roth was present on behalf of the Kapfer's and explained their medical/living situation and their need to sell this property and that this property is scheduled to close in May.
 - City Council requested that Ms. Roth obtain a preliminary settlement statement to help the Council with deciding on this request.
3. Fire Department Purchase and Pumper Truck and Turnout Gear
 - Fire Chief Ruschmeyer presented the service history on the 1995 Spartan and the 1998 Pierce Saber vehicles. He also stated the Pierce Saber is broke down at this time and are waiting to hear back on diagnostic.
 - There is \$655,000 in funds set aside for the purchase of a truck and turnout gear.
 - The fire department is asking for authorization to obtain specifications for a new pumper truck which will to assist in determining cost.

- Council discussion included what the next step is if the ladder truck is permanently out of service, guidelines for vehicles to be serviced, and determining what criteria will be used to determine when vehicles should be replaced.
- Council Member Ries moved, seconded by Council Member Short, to authorize receiving of specification for a new pumper truck. Motion carried with Council Members Ries, Terrell, Short, and Mayor Auringer voting in favor.
- Fire Chief Ruschmeyer stated the current turnout gear is ten (10) years old and the helmets and boots are 13 years old. OSHA requires replacement every ten years.
- The department will replace equipment for the 23 current members and additional gear would be purchased as new members come on the department.
- Estimated cost for replacement is \$70,000.
- Fire Department members Brady Schoessler, and Steve Sandey presented turnout gear options they have researched.
- Council Member Ries moved, seconded by Council Member Terrell, to authorize the ordering of specifications for turnout gear, helmets, and boots. Motion carried with Council Members Ries, Terrell, Short, and Mayor Auringer voting in favor.

PUBLIC HEARINGS

- None.

OLD BUSINESS

- None

NEW BUSINESS

1. Review and Consider Approval of Certification of Special Assessment for Parcel R12.10.18.103.015
 - Administrator Bromeland spoke with Ben and Kim Daschner regarding the amount owed to them for the curb cut.
 - Bob VanDeusen with Cornerstone State Bank indicated there was a verbal agreement to specially assess the \$4,130.
 - Council Member Ries moved, seconded by Council Member Short, to approve the assessment at a 4% interest rate. Motion carried with Council Members Ries, Terrell, Short, and Mayor Auringer voting in favor.
2. Review and Consider Approval of 2018 Wage Adjustments for Eligible Employees
 - Council Member Short moved, seconded by Council Member Ries, to approve 2018 wage adjustments for eligible employees as presented. Motion carried with Council Members Ries, Terrell, Short, and Mayor Auringer voting in favor.
3. Review and Discuss Possibility of Branch Pick Up for Residents
 - Administrator Bromeland shared the 2017 cost of branch pick up which was \$3,700 and asked if this is something we want to offer in 2018.
 - Council discussion included that this was not a 2018 budgeted item but will reconsider if there is a storm event.
4. Review and Discuss Rate of Pay for Part-Time Snow Plow Operator for April 14-15 Snow Event
 - Administrator Bromeland stated former Public Works Director, Rick Reinbold, assisted with plowing snow for the April 14-15 snow event due to being short staffed. He was paid his last rate of pay of \$31.47 per hour. Mr. Reinbold returned the payment stating he feels he should be paid at overtime rate of \$47.21 per hour.
 - Council discussion included the rate of pay was not pre-determined, that the original payment amount is a fair rate, that he was not working in a Director's capacity, and the desire to not burn bridges with this former employee.
 - Council Member Ries moved, seconded by Council Member Terrell, to authorized paying the rate of \$47.21 to Mr. Reinbold, classifying it as emergency pay for the hours worked during the snow event. Motion carried with Council Members Ries, Terrell, Short, and Mayor Auringer voting in favor.
5. Review and Consider Approval of Proposal for Window and Door Repair at City Hall
 - Administrator Bromeland stated the windows in the front entry and the council chamber leak and presented bid of \$2,173 to repair.

- Council Members Ries moved, seconded by Council Member Short, authorizing repairs to windows. Motion carried with Council Member Ries, Terrell, Short, and Mayor Auringer voting in favor.
6. Review and Consider Updating Spending Limits for City Administer and Department Heads
 - Administrator Bromeland stated she would like to draft a purchasing policy which would allow department heads the to spend \$1,000 to \$2,500 and the City Administrator to spend \$5,000 on budgeted items. Department heads would be required to run purchase past the City Administrator.
 7. Seasonal Mower
 - Administrator Bromeland requested authorization to hire a seasonal mower at the rate of \$11.03 per hour.
 - Council Member Ries moved, seconded by Council Member Short, to authorize the hiring of a seasonal mower at the rate of \$11.03. Motion carried with Council Members Ries, Terrell, Short, and Mayor Auringer voting in favor.
 8. Consideration to Purchase Lawn Mower
 - \$14,000 have been allocated for the purchase of a lawn mower and the bid received is in the amount of \$8,359.24 from Bauer Specialty.
 - Public Works Director Brian Goettl stated the old mower is in good shape and will be kept.
 - Council Member Short moved, seconded by Council Member Ries, to authorize the purchase of the lawn mower from Bauer Specialty as quoted. Motion carried with Council Members Ries, Terrell, Short, and Mayor Auringer voting in favor.

ADMINISTRATOR'S UPDATE

1. There is an tabletop exercise on June 20, 2018 for Operation Bad Water. Council was invited to attend.
2. Community Free Movie Night is June 22, 2018.
3. Recap of the MCMA Conference was presented.
4. Newsletter draft was presented to Council. Council asked that newsletter sign up be promoted.
5. An update of the hiring process for the Public Works Worker position was presented.

COUCNIL MEMBER'S UPDATE

- None

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Ries, to adjourn the meeting at 7:35 p.m. Motion carried with Council Members Ries, Terrell, Short, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk