

**CITY OF EAGLE LAKE
JUNE 4, 2018
CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Clete Frederick, Ryan Short, and Mayor Tim Auringer.
- Staff present: City Administrator Jennifer Bromeland, Public Works Director Brian Goettl, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- None

APPROVAL OF THE AGENDA

- Council Member Ries moved, seconded by Council Member Short, to approve the amended agenda. Motion carried with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Short moved, seconded by Council Member Terrell, to approve the May 7 and 22, 2018 City Council minutes. The motion carried with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Frederick moved, seconded by Council Member Short, to approve the consent agenda. The motion carried with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.

PRESENTATION

1. MS4 Annual Public Meeting for 2017-2018 Activities-Travis Fristed with ISG

- Mr. Fristed presented the six minimum control measures the city needs to comply with under the MS4 guidelines which are: public education and outreach, public participation and involvement, illicit discharge detection and elimination, construction site stormwater runoff control, post-construction stormwater management, and pollution prevention and good housekeeping for municipal operations.
- Needed ordinances were presented.

2. Review Bids Received for Turnout Gear – Fire Department

- Brady Schloesser and Steve Sandey presented the cost for the turnout gear bid they received from Emergency Response Solutions.
- Council discussion included the need to ensure bidding process was fair to all prospective bidders.
- Administrator Bromeland indicated there is \$68,153 in funds allocated for this purchase.
- Council Member Ries moved, seconded by Council Member Frederick, to approve the purchase of turnout gear contingent upon the city attorney's approval. Motion carried with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.

PUBLIC HEARINGS

- None.

OLD BUSINESS

- None

NEW BUSINESS

1. Review and Consider Approval of Lowest and Most Responsible Turnout Gear Bid for Fire Department.
 - Approval was handled under presentations.
2. Review and Consider Approval of Bid from Deml Ford for a 1-Ton 2019 Ford F-350 4x4 Dual Real Wheel Cab Truck Chassis and Bid from Crysteel Truck Equipment for Dump Box, Hoist, Tool Box, Snow Plow, etc.
 - Public Works Director Goettl stated three bids have been received and requested Council approval of the lowest bid of \$29,584 from Deml Ford for the chassis. One bid received for truck equipment from Crysteel in the amount of \$22,482.55 for a total cost of \$52,065.55.
 - Administrator Bromeland indicated that \$50,000 has been allocated for this purchase.
 - Council discussion included that Mankato Ford's bid is only \$1 higher and location is much closer.
 - Council Member Terrell moved, Council Member Short seconded, to approve the bids from Mankato Ford and Crysteel. Motion carried with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.
3. Review and Discuss Correspondence Sent to Developer of Eagle Ridge, Phase II.
 - Administrator Bromeland stated KJ Walk is not in compliance with the Developer's Agreement and that they received a letter from the City's attorney. A conference call with the developer, Owen Todd, and Administrator Bromeland is scheduled for June 7, 2018.
4. Review and Consider Scheduling Public Hearing to Amend Chapter 12, Subdivision 6 of City Code
 - The proposed ordinance change is to allow department heads to spend \$2,500 and the City Administrator to spend \$5,000 without City Council approval. All items would need to be budgeted items. A public hearing is scheduled for July 2, 2018.
 - Council Member Frederick moved, seconded by Council Member Ries, to hold a public hearing on July 2, 2018 regarding changing Chapter 12, Subdivision 6 of City Code. Motion carried with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.
5. Review and Consider Approval of Investment Policy
 - Administrator Bromeland stated the presented policy was taken from the League of MN Cities' draft policies.
 - Council Member Ries moved, seconded by Council Member Short, to approve the Investment Policy as presented. Motion carried with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.
6. Review and Consider Approval of Planning Commission Recommendation for Zoning Amendment
 - The Planning Commission held a public hearing on May 21, 2018 to consider amending city code to increase the maximum driveway width allowed at curb from 24' to 30' and to allow up to 35% of the required front yard from the front property line to the garage to be hard-surfaced or used for driveways and/or unenclosed motor vehicle parking for the purpose of providing more flexibility for hard surfaced parking areas allowed as the current maximum width allowed for this purpose is 40'.
 - Council Member Ries moved, seconded by Council Member Frederick to approve Planning Commission's recommendation.
 - Council discussion included that setting a 35% front yard coverage may not be reasonable for all parcel sizes.
 - Council Member Ries withdrew his motion.
 - Council Member Terrell asked for this item to be tabled.
7. Review and Consider Approval of EDA Recommendation Regarding SCDP Loan Forgiveness Request.
 - Linda Roth attended the EDA meeting May 24, 2018 to request the city forgive all but \$4,189.20 of the Kapfer's deferred Small City Development Program loan. The proceeds of the sale of their property will be \$19,499.94.
 - Discussion included any funds received by the Kapfer's that the city does not request in the loan repayment will be used for other purposes.
 - Council stated the need to set a policy to determine criteria for loans to be forgiven.
 - Administrator Bromeland reminded Council that any repayment funds received can be used on upcoming city projects.

- Council Member Ries moved, seconded by Council Member Frederick, to forgive all but \$4,189.20 of the Kapfer's loan due to the demonstrated medical and financial hardship. Motion carried with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.
8. Review and Consider Approval of EDA Recommendation for Hammond Daycare Forgivable Loan Request
- Hammond Home Daycare has submitted an application for the forgivable loan in the amount of \$13,745.
 - The EDA is recommending approval of \$10,000 stating they do not want to hold up their loan request to see if others may be interested.
 - Council Member Ries moved, seconded by Council Member Short, to approve 50% of the cost of the fence up to \$6,873 to be paid upon submission of invoices. Motion carried with Council Members Ries, Terrel, Frederick, Short, and Mayor Auringer voting in favor.
9. Request for Proposal for Demolition
- Administrator Bromeland stated the city is now in possession of 301 Parkway Avenue and asked Council for authorization to request proposals to demolish that building and the one at 305 Parkway Avenue.
 - Council discussion included what all needs to be removed in the demolition process and that asbestos abatement will be needed at 305 Parkway Avenue.
 - Council Member Frederick indicated we should specify that if foundation is removed that compaction materials should be used that will make the site ready to be built on.
 - Mayor Auringer stated there are right-of-way parcels along Parkway Avenue that he would like to see brought onto the tax roll.

ADMINISTRATOR'S UPDATE

1. Notice of Public Hearing from Blue Earth County Environmental Services Department – to be held June 6, 2018 at 7:00 p.m.
2. Notice from Blue Earth County Environmental Services Regarding Land Use Plan Update
3. Press Release about Foxes – community update will be sent out this week.
4. Free Movie Event – will be held in Lake Eagle Park June 22, 2018.
5. Right of Way Permit Review- permit language will be cleaned up.
6. Payroll Outsourcing – a special meeting will be held later this month to discuss.
7. Zoning Inquiries – staff will respond to zoning requests within 48 hours to allow staff time to properly research inquiries. Council asked that this notice be placed on the city's website.

COUCNIL MEMBER'S UPDATE

- Tator Days float discussion occurred with no plans made at this time.

ADJOURNMENT

- Council Member Ries moved, seconded by Council Member Short, to adjourn the meeting at 8:15 p.m. Motion carried with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk