

**CITY OF EAGLE LAKE
NOVEMBER 5, 2018
CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Clete Frederick, Ryan Short, and Mayor Tim Auringer.
- Staff present: City Administrator Jennifer Bromeland, Public Works Director Brian Goettl, Police Chief John Kopp, Fire Chief Dan Ruschmeyer, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

1. None

APPROVAL OF THE AGENDA

- Items added to the agenda include Fire Chief's report, additional payables, and township fire contracts.
- Council Member Ries moved, seconded by Council Member Short, to approve the agenda. Motion carried with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Short moved, seconded by Council Member Frederick, to approve the October 1, 2018 City Council minutes. The motion carried with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Ries moved, seconded by Council Member Frederick, to approve the consent agenda. The motion carried with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.

PRESENTATION

1. Review of Insurance Policy, Mike Kennedy
 - Mr. Kennedy stated the city's insurance premium remained relatively flat and the ISO rating of four. If the city chooses to lower the automotive deductible from \$2,500 to \$500 the premium would increase \$600. He is still waiting to hear what the property and casualty premium would be if this deductible is lowered. The worker's compensation mod rating is .79, which is good.
 - Council Member Terrell moved, seconded by Council Member Ries, to lower the vehicle deductible to \$500. Motion carried with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.
2. Epiphany Luther Church, Utility Bill Request, Tom Wellner
 - Tom Wellner asked Council to consider reducing the sewer charge on the October bill explaining that he left the outside water running and the church has only one meter.
 - Council discussion included the fact that this water did not go into the sanitary sewer systems. Council also stated they like requests like this to come before council for consideration.
 - Council Member Terrell moved, seconded by Council Member Ries, to reduce sewer fee using an historic average. Motion carried with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.
3. Fire Department Truck Committee
 - a. New Truck Recommendation

- Trent Talle and Dan Ruschmeyer with the fire department presented information on the truck the department unanimously recommends to council to purchase for \$519,190. The department will sell unit 4311 and use the equipment off this old vehicle.
 - If approved payment for the chassis will be in about four month and the balance due upon taking possession of the vehicle which would most likely be in the third quarter of 2019.
 - Council Member Short moved, seconded by Council Member Terrell, to approve the purchase of a new truck at the price of \$519,190. Motion carried with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.
- b. LED Light Upgrades to Existing Truck
- The fire department presented desired lighting upgrades for vehicles 4301 and 4312 to increase safety. The cost of presented upgrades is \$14,607.73
 - Council Member Terrell moved, seconded by Council Member Frederick, to approve the \$14,607.73 LED lighting upgrades to vehicles. Motion carried with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.

PUBLIC HEARINGS

1. Ordinance 2018-04: An Ordinance Regulating Non-Essential Water Usage Upon Critical Water Deficiency Authorized by Minn. Stat. §103G.291, Subd. 1 and 2
 - This ordinance is required to be compliant with MN statute section 103G.291, which states that cities are required to adopt and enforce water conservation restrictions when the governor declares a critical water deficiency.
 - Ordinance will go into effect upon publication.
 - The public hearing was opened and closed with no comments being offered.
 - Council Member Frederick moved, seconded by Council Member Ries, to approve ordinance 2018-04 as presented. A roll call vote was taken with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.
2. Ordinance 2018-06: An Ordinance Repealing Sections 4.160 and 4.170 of Chapter 4 and Establishing Management of Motorized Golf Carts, All-Terrain Vehicles, Utility Task Vehicles, and Mini Trucks in the Public ROW on Roads within the Jurisdiction of Blue Earth County.
 - Administrator Bromeland has spoken with Bob Meyer with Blue Earth County and the City can adopt the county's ordinance verbatim and add a provision stating that any ATV/UTV/Golf Cart registered with Blue Earth County will be allowed to operate on city streets as well.
 - The city does need to repeal the current ordinance and enact a new one according to the city's attorney Chris Kennedy.
 - The public hearing was opened and closed with no comments being offered.
 - Council Member Frederick moved, seconded by Council Member Ries, to repeal Ordinance 4.4.160 and 4.170 and to enact Ordinance 2018-06. A roll call vote was taken with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.

OLD BUSINESS

- None

NEW BUSINESS

1. Ordinance 2018-04 Non-Essential Water Usage
 - Addressed under public hearings.
2. Ordinance 2018-06 Repealing Sections 4.160 and 4.190
 - Addressed under public hearings.
3. Review Snow Emergency Procedures
 - Public Works department will call snow emergencies according to policy which states a snow emergency will be call with three (3) or more inches of snow. Local radio and tv will be contacted and snow emergency will go into effect one (1) hour later.
 - Also discussed is the need to make sure that snow emergency declarations are in effect for a certain length of time and that no parking on roadways will be allowed during that timeframe.
 - The ordinance will be revised and presented to Council with a public hearing held in December.

4. Review and Consider Auditing Services
 - Results from RFP were presented and discussed.
 - Council directed staff to interview companies to determine best fit.
 - Council Member Ries moved, seconded by Council Member Auringer, to table item until the December meeting. Motion carried with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.
5. Review and Approve Proposal for Topographical Work for Proposed Water Main Looping Project
 - Cost for topographical work is \$5,000 for the water main looping from Casey's to LeSueur Avenue and \$3,000 for piece north of mobile home park from Maple Lane to Agency. These studies are good for three years.
 - Council discussion included the lack of easement access for the Maple Lane to Agency project and for staff to determine correct contact person for the Foley property.
 - Council Member Short moved, seconded by Council Member Frederick to authorize the topographical work along 598th from Casey's to LeSueur Avenue at the cost of \$5,000. Motion carried with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.
6. Review and Consider Adoption of Resolution Consenting to Assignment of Franchise
 - This resolution is to change the name of the franchise agreement from Charter to Spectrum MidAmerica LLC.
 - Council Member Ries moved, seconded by Council Member Frederick, to approve Resolution 2018-29 to Consent to Assignment of Franchise. Motion carried with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.
7. Review and Consider Approval of Forgivable Childcare Loan Program Request from Epiphany Lutheran Pre-School and Daycare
 - Greg Brandt with Epiphany Lutheran Church appeared before the EDA requesting a forgivable loan for the pre-school and daycare in the amount of \$5,600 to install a security door. The EDA has recommended approval. If approved by Council, the request will go to Blue Earth County for approval.
 - Administrator Bromeland indicated that Little Sprouts Daycare is also in the process of a loan request.
 - Council Member Terrell moved, seconded by Council Member Short, to approve the daycare forgivable loan request from Epiphany Pre-school and Daycare in the amount of \$5,600. Motion carried with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.
8. Review and Consideration of Granting December 24, 2018 as a Paid Day off for Full-Time Employees
 - If Council grants December 24, 2018 as a paid day off, this would be for 2018 only and future requests would need to be approved annually.
 - Council Member Ries moved, seconded by Council Member Terrell, to grant December 24, 2018 as a paid day off for full-time employees. Motion carried with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.
9. 2018 Capital Outlay
 - 2017 reserves in the amount of \$175,451 will be redistributed to department capital outlay reserves accordingly if approved. Fire department \$97,101, Police Department \$26,000, Streets \$52,350.
 - Council Member Ries moved, seconded by Council Member Frederick, to approve the redistribution of reserve general funds to the capital outlay funds as presented. Motion carried with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.
 - Council Member Frederick indicated the fire contracts were established with a three-year rate. Staff will investigate this.

ADMINISTRATOR'S UPDATE

1. Sewer Interconnection Project Update – project should begin this week with completion anticipated to be by December 1, 2019.
2. Solicitation of Bids for Demolition of 301 and 305 Parkway Avenue Update – bids are due by November 14, 2018.

3. Holiday Open House – Kim Daschner has organized this event. City Hall will host an open house on November 30, 2018 from 7:00 – 9:00 a.m.
4. DEED Conference – Administrator Bromeland update Council about the conference she attended last week.

COUCNIL MEMBER’S UPDATE

- Council Member Frederick asked if the city should consider hiring Braun to do testing of soils for contamination in conjunction with the demolition project.
- Council Member Short asked for an update on the dredging of the creek along 598th/Falcon Run area. Public Works Director Goettl stated that Dirt Merchants will be contacted once the frost sets in and that Dirt Merchants would look into any necessary permits that may be required. Council Member Terrell asked if the mobile home that was moved into the park about a year ago has been resided as per the agreement.
- Canvassing Board will meet Thursday, November 15, 2018 at noon to canvass the election results.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Short, to adjourn the meeting at 8:00 p.m. Motion carried with Council Members Ries, Terrell, Frederick, Short, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk