

**CITY OF EAGLE LAKE  
JANUARY 7, 2019  
CITY COUNCIL MEETING**

**CALL TO ORDER**

- Mayor Auringer called the meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

- The Pledge of Allegiance was said.

**ROLL CALL**

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg, and Mayor Tim Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, and Deputy Clerk Kerry Rausch.

**PUBLIC COMMENTS**

- Joel Radel, 240 Creekside Drive, asked if snow plows have underbody plows and asked if the city could consider purchasing it not already on the snow plows.

**APPROVAL OF THE AGENDA**

- Squad Car repairs will be added under New Business.
- Council Member Terrell moved, seconded by Council Member Short, to approve the agenda as amended. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

**APPROVAL OF MEETING MINUTES**

- Council Member Short moved, seconded by Council Member Terrell, to approve the Canvassing Board minutes and the December 3 and 17, 2018 City Council minutes. The motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

**CONSENT AGENDA**

- Council Member Short moved, seconded by Council Member Steinberg, to approve the consent agenda
  - Monthly Bills
  - Police Report
  - Fire Report
  - Public Works Report
  - Building/Zoning Permits
  - Gambling Report
  - Fire Hall Agreement
  - Resignation of Andrew Hagen
  - Official Depositories
  - Official Newspaper
  - Appoint John Ries Mayor ProTem
  - Audit Engagement
  - Appoint Colin Johnson Fire Reserves
- Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

**PRESENTATION**

- None

**PUBLIC HEARINGS**

- None

**OLD BUSINESS**

- None

**NEW BUSINESS**

1. Personnel Policies Handbook Update – Tobacco Free Buildings and Vehicles
  - Administrator Bromeland explained the update is to change language from smoke free to tobacco free city buildings and vehicles. This would include “vaping”.
  - Employees will receive the update along with an acknowledgement they need to sign and return.

- Council Member Terrell moved, seconded by Council Member Steinberg, to approve update to personnel policies handbook as presented.
  - Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
2. Police Department Clothing Allowance Policy and Purchase of Handguns
    - Administrator Bromeland indicated a police officer has requested to use clothing allowance to purchase a handgun.
    - Council discussion included if city funds are used to purchase a handgun, who owns the weapon.
    - Chief Kopp explained there are programs in which service weapons can be traded in periodically.
    - Council consensus is that the city should be purchasing handguns for officers to use. These guns would be assigned to an officer using the serial number.
  3. New Water Treatment Plant on MN Drinking Water RLF PPL
    - The MN Department of Health's Drinking Water Revolving Loan Fund Project has a new water treatment plant for the city listed on their priority list.
    - The city's engineer, Owen Todd, has recommended through email correspondence to remove this project from the list if the city has no plans for the project at this time.
    - Council Member Short moved, seconded by Council Member Steinberg, to remove the new water treatment plant from the MN Department of Health's priority project revolving loan fund list.
    - Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
  4. Review Status of 118 Country Manor
    - Administrator Bromeland has been in contact with the city's attorney who has recommended that the owner be sent a certified letter giving notice of the right to appear before the city council to explain status of corrections needed.
    - Council Member Short moved, seconded by Council Member Terrell, to contact property owner by certified mail giving the opportunity to appear before the City Council at the February 4, 2019 council meeting.
    - Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
  5. Review Property Insurance and Bond Coverage Options
    - Administrator Bromeland explained that according to insurance agent Mike Kennedy, the city's deductible of \$2,500 is low and recommends leaving at that amount.
    - The city's bond coverage is for employees and the fire department association.
    - Mr. Kennedy indicated to Administrator Bromeland that the city may wish to consider an optional faithful performance bond totaling \$300,000 in coverage for an annual premium of \$509 with a \$500 deductible.
    - Council Member Short moved seconded by Council Member Terrell, to authorize staff to purchase \$300,000 of a faithful performance bond.
    - Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
  6. 2019 Fee Schedule
    - Council Members were presented with a proposed 2019 fee schedule to review for the February 2019 meeting. Items to consider is if there should be a right-of-way permit fee and incremental water rate increases.
  7. Squad Car Repairs Update
    - Police Chief Kopp presented status on repairs to squad car, stating that issue has not been resolved and asked council how they would like to proceed.
    - Council indicated the police department should have the sensor reset and try using higher octane fuel to determine if that would make a difference.
  8. Closed Meeting to determine sale price of 301 and 305 Parkway Avenue
    - Council Member Terrell moved, seconded by Council Member Short, to close the public meeting to discuss possible sale price for 301 and 305 Parkway Avenue.
    - Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
    - Council Member Terrell moved, seconded by Council Member Steinberg, to reopen public hearing.

- Council Member Short moved, seconded by Council Member Steinberg, to instruct staff to indicate to potential buyers that all offers will be reviewed by the City council and that a concept plan is required.
9. Signage to Advertise City Properties “For Sale”
- Two bids were received with the lower bid from Pro Graphix in the amount of \$500.
  - Council directed the City Administrator to purchase two signs, one for 301/305 Parkway Avenue and the other for the east end of Parkway Avenue.

#### **ADMINISTRATOR’S UPDATE**

1. Staff is working with the Council of Governments to fill the part-time public works position.
2. Administrator Bromeland will be attending the Realtor Association of Southern MN rental summit on January 10, 2019.
3. Ipads: staff has looked into updating ipads. Council Member Steinberg mentioned that CTS may provide rental services for this need.

#### **COUCNIL MEMBER’S UPDATE**

1. Mayor Auringer reported that the Mankato Community Recreation Department would like to have a council member on their advisory committee. Administrator Bromeland will learn more about the process.

#### **ADJOURNMENT**

- Council Member Terrell moved, seconded by Council Member Short, to adjourn the meeting at 8:00 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

---

Tim Auringer, Mayor

---

Kerry Rausch, Deputy Clerk