

**CITY OF EAGLE LAKE
MAY 6, 2019
CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg, and Mayor Tim Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- None

APPROVAL OF THE AGENDA

- Council Member Ries moved, seconded by Council Member Short, to approve the agenda as amended, adding zoning issue under New Business. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Short moved, seconded by Council Member Terrell, to approve the April 1, 2019 City Council minutes. The motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Ries moved, seconded by Council Member Steinberg, to approve the consent agenda.
Monthly Bills Police Report Fire Report
Public Works Report Building/Zoning Permits Gambling Report
Step Increase for Brian Goettl
Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PRESENTATION

1. LeRay Township One Time Orderly Annexation Agreement for 3 Specific Parcels
 - Administrator Bromeland stated there is no orderly annexation agreement. Paul Baer and two other LeRay Township representatives were present to discuss possible one-time orderly annexation agreement of three parcels relating to the motorsports complex.
 - Paul Baer, Township Chair, stated they are present to collect information to take back to their township board.
 - Discussion included the need to look into an orderly annexation agreement and also a one-time annexation agreement for the three parcels. Administrator Bromeland will work with the city's attorney on these items and forward to LeRay Township to begin discussion.
 - Mike Guentzel and Cindy Guentzel, residents of LeRay Township, were present to present their concerns for the motorsports complex which included there are other such projects in the region, traffic, noise, aesthetic concerns, and the taking of prime farmland.
 - In informal polling of Council Members showed that Council Members Ries, Terrell, Short, and Mayor Auringer are in favor of the motorsports project. Council Member Steinberg is opposed at this time.
2. Local Government Until (LGU) Services – Dan Donayre with Bolton and Menk

- Dan Donayre, Natural Resource Specialist with Bolton and Menk, presented the option of the city becoming its own local government unit and the services and the services Bolton and Menk could provide in this area to help ensure compliance under the Wetland Conservation Act (WCA). Blue Earth County is currently the default LGU.
 - The proposed motor sports project triggered Bolton and Menk to reach out to the city to offer this service to alleviate working with Blue Earth County as the LGU.
 - Bolton and Menk's annual fee for this service is \$200. Any actual work will be billed at an established hourly rate and could most likely be billed back to the developer of the motorsports park.
 - Council discussion included the concern for conflict of interest with Bolton and Menk working for the city as LGU and for the Motorsports Complex.
 - Council indicated they would like to have staff determine if there is sufficient need for these services.
3. Purchase of LUCAS Device and Update on Preliminary Fire Hall Designed
- Terry Olson and Dan Ruschmeyer with the fire department presented their request to purchase the LUCAS device, used in CPR for chest compressions, from gambling funds. The estimated cost of this device is \$15,000.
 - Council Member Ries moved, seconded by Council Member Short, to authorize the purchase of the LUCAS Device utilizing gambling funds. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
 - Dan Ruschmeyer, Kyle Rueter, and Spencer Kolles presented update on fire hall designs. Bruton Architects drew up a concept showing that a new fire hall would fit on the parcels located at 301 and 305 Parkway Avenue.
 - Discussion included the cost of refitting the current building and building new.
 - Council indicated they would still like to determine the best location if a new building is constructed.
 - Dan Ruschmeyer updated Council on the new fire truck stating the chassis work is behind schedule and the new vehicle most likely will not arrive until 2020.
 - There are 9 air cylinders that will need to be retired and will hopefully be replaced with used ones.

PUBLIC HEARINGS

- None

OLD BUSINESS

1. 118 Country Manor
- No inspections have been requested and the owner is not responding.
 - Council asked that city attorney prepare a letter giving May 21st as a deadline to present plans for repairs. If no plan is provided with city will then utilize legal process.
 - Also discussed if there is are guidelines for the removal of unsafe manufactured homes.

NEW BUSINESS

1. Designation of Bolton and Menk as LGU
- This item was discussed under presentations.
2. 2019 Street Overlay and Repair Work Pricing
- Public Works Director Goettl stated four bids were received with WW Blacktopping coming in with the lowest bid. A second bid was received for additional street repairs on Plainview and the alley by the post office in the amount of \$15,061.65.
 - Council Member Short moved, seconded by Council Member Steinberg, to approve the initial bid from WW Blacktopping in the amount of \$54,451.48 along with the additional bid of \$15,061.65. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
3. Prairie Run Subdivision Proposal in Response to Utility Easement Request
- Administrator Bromeland shared that Mike Heselton with Prairie Run Subdivision was contacted about granting a utility easement needed as part of the Watermain Looping Project for the City Hall Watermain Connection. In response, Mr. Heselton proposed that the City take over three parcels (R12.09.13.228.001, R12.09.13.227.025, and R.12.09.13.226.02), thereby eliminating the need for a utility easement. Public Works Director Brian Goettl noted that there would be little to no maintenance

required. Administrator Bromeland reported that a title search was run on the parcels and the only items recorded were covenants for the subdivision.

- Discussion ensued.
 - Council Member Ries moved, seconded by Council Member Terrell, to accept three parcels from Heseleton Development. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
4. Proposal for Geotechnical Services for Eagle Lake Railroad Utility Crossing
- Administrator Bromeland explained that according to Brian Sarff with Bolton and Menk has indicated that Canadian pacific Railroad now required railroad utility crossing permittees to perform geotechnical exploration and settlement monitoring of the ground surface in the area of the proposed area to be disturbed with the installation of utilities.
 - The proposed watermain looping project would trigger requirement.
 - American Engineering Testing (AET) has completed several permits with Canadian pacific in the past couple of years and is familiar with requirements.
 - Approve of AET's proposal in the amount of \$6,230 would keep the permit process moving along.
 - Council Member Ries moved, seconded by Council Member Short, to approve American Engineering Testing's proposal. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
5. Final Designation for Watermain Looping Projects
- Owen Todd submitted a written request in the amount of \$60,000 of work to continue with the watermain looping process. This work would include preparation of final design, permit applications, final preparation of easement descriptions, wetland delineations and reports to TEP, preparation of specifications and bidding documents, advertising and administration of bids, review of bids and recommendation to council.
 - Cost for the actual project is estimated to be \$910,000.
 - Council Member Short moved, seconded by Council Member Ries, to authorize work from Bolton and Menk, not to exceed \$60,000. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
6. Amendment to Personnel Policy Expanding Definition of Family for Sick Leave Use
- Administrator Bromeland stated she has received a request for the definition of family for the purpose of sick leave use be expanded to include sister-, brother-, and parent-in-laws. The current policy includes step-parents.
 - Council Member Short moved, seconded by Council Member Ries, to include sister-, brother, and parent-in-laws in the definition of family for purposes of sick leave use. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
7. Social Media Policy
- A proposed social media policy was presented. Council was asked to review and can be discussed at the June City Council meeting.
 - Mayor Auringer stated is would like to push for awareness with all staff, council, board members, etc.
8. City Shirts with Logos
- Administrator Bromeland asked for consideration for office staff to purchase one long sleeve and one short sleeve shirt with the cost not to exceed \$75 per employee.
 - Council Member Ries moved, seconded by Council Member Terrell, to approve office staff and council members purchasing two shirts with city logos, not to exceed \$75 per employee. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

OTHER

1. Mankato Motorsports Park Update – Matt Lassonde with Bolton and Menk
- Matt Lassonde stated that Council will be receiving monthly updates on the Motorsports Park development and answered questions relating to noise of the park and county regulations on zoning. The EAW will look at shoreland issues and conduct traffic studies. Wetland delineations are expected to start in May but will take a couple of months to complete. The project's operational plan is being modified and updated.
2. Preliminary Finds for 2019 Drainage Improvements

- Council reviewed a handout provided in advance by Brian Sarff with Bolton and Menk included cost estimates for the different areas.
 - Council Member Ries asked the Administrator Bromeland contact Brian Sarff asking if it would be possible and less costly to run a connection behind the properties along Linda Court and Linda Circle thus avoiding curb and driveway repairs. The sump pumps in these areas run out to the back yards.
 - An easement is needed due to trees and fences in the area of 303 Diane Drive.
 - Public Works Director Goettl stated he could have the storm sewer lines on Blace and Linda Drive televised to determine if there is a blockage.
3. Current Code Language and Nuisance Complaints Received about Vehicles and Recreational
- Administrator Bromeland reported that a couple complaints have been received recently regarding boats, campers, and trailers parked on grass in side yards. It was noted that code prohibits parking on any front yard surface unless hard surfaced, but there is nothing in code preventing someone from parking a vehicle or recreational vehicle on the grass in a side yard.
 - Administrator Bromeland asked the City Council if they would like to establish parking parameters to maintain an orderly and attractive appearance in the community. Discussion ensued.
 - Council consensus was that this issue has been discussed in the past and that no changes need to be made to code – parking in side yards on grass is allowable.

ADMINISTRATOR'S UPDATE

1. Sanitary Sewer Customer Community Semi-Annual Meeting - Wednesday May 8, 2019 from 5:00 – 6:30 p.m. at the Water Resource Recovery Facility in Mankato.
2. Blue Earth County Decision Notice for information purposes was included in council packet.
3. Southern MN Initiative Foundation Communities Addressing Child Care Shortage Program Update – a meeting for May 24th will hopefully be scheduled.
4. Long Range District Panning Committee – Summary of 2019 Consultations Presented to MAPS school board.
5. City Clean Up – scheduled for May 11, 2019
6. Hands Free Minnesota – police officers are exempt from this law. Other vehicles may need to be outfitted for hands-free devices.
7. Mosquito Control – the first application is scheduled for May 20, 2019, weather permitting.
8. Eagle Heights Escrow Account – the city attorney has indicated these funds can not be used to establish a park in this area. Staff will continue to research how these funds can be used.
9. City Administrator Education Request - Administrator Bromeland shared that a training request was reviewed with the Personnel Committee prior to the City Council meeting during her annual review. The training request involves out of state travel and was approved by the Personnel Committee.

COUNCIL MEMBER REPORTS

1. Council Member Terrell asked that staff look into having Allied Overhead Doors and the storage facility along Parkway Avenue clean up debris and paint buildings where needed in an effort to improve appearance of Parkway Avenue. Also discussed was the debris in the ditch on 598th in front of Casey's General Store. Officer Kopp mentioned that in past Allied Overhead Doors has encroached on the railroad's property.
2. Council Member Terrell asked if the alley between 121 and 129 N. Agency Street has been vacated. If not, this alleyway has been encroached upon.

ADJOURNMENT

- Council Member Short moved, seconded by Council Member Terrell, to adjourn the meeting at 8:30 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk