

**CITY OF EAGLE LAKE
JANUARY 7, 2019
CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg, and Mayor Tim Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- Joel Radel, 240 Creekside Drive, asked if snow plows have underbody plows and asked if the city could consider purchasing it not already on the snow plows.

APPROVAL OF THE AGENDA

- Squad Car repairs will be added under New Business.
- Council Member Terrell moved, seconded by Council Member Short, to approve the agenda as amended. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Short moved, seconded by Council Member Terrell, to approve the Canvassing Board minutes and the December 3 and 17, 2018 City Council minutes. The motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Short moved, seconded by Council Member Steinberg, to approve the consent agenda
 - Monthly Bills
 - Police Report
 - Fire Report
 - Public Works Report
 - Building/Zoning Permits
 - Gambling Report
 - Fire Hall Agreement
 - Resignation of Andrew Hagen
 - Official Depositories
 - Official Newspaper
 - Appoint John Ries Mayor ProTem
 - Audit Engagement
 - Appoint Colin Johnson Fire Reserves
- Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PRESENTATION

- None

PUBLIC HEARINGS

- None

OLD BUSINESS

- None

NEW BUSINESS

1. Personnel Policies Handbook Update – Tobacco Free Buildings and Vehicles
 - Administrator Bromeland explained the update is to change language from smoke free to tobacco free city buildings and vehicles. This would include “vaping”.
 - Employees will receive the update along with an acknowledgement they need to sign and return.

- Council Member Terrell moved, seconded by Council Member Steinberg, to approve update to personnel policies handbook as presented.
 - Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
2. Police Department Clothing Allowance Policy and Purchase of Handguns
 - Administrator Bromeland indicated a police officer has requested to use clothing allowance to purchase a handgun.
 - Council discussion included if city funds are used to purchase a handgun, who owns the weapon.
 - Chief Kopp explained there are programs in which service weapons can be traded in periodically.
 - Council consensus is that the city should be purchasing handguns for officers to use. These guns would be assigned to an officer using the serial number.
 3. New Water Treatment Plant on MN Drinking Water RLF PPL
 - The MN Department of Health's Drinking Water Revolving Loan Fund Project has a new water treatment plant for the city listed on their priority list.
 - The city's engineer, Owen Todd, has recommended through email correspondence to remove this project from the list if the city has no plans for the project at this time.
 - Council Member Short moved, seconded by Council Member Steinberg, to remove the new water treatment plant from the MN Department of Health's priority project revolving loan fund list.
 - Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
 4. Review Status of 118 Country Manor
 - Administrator Bromeland has been in contact with the city's attorney who has recommended that the owner be sent a certified letter giving notice of the right to appear before the city council to explain status of corrections needed.
 - Council Member Short moved, seconded by Council Member Terrell, to contact property owner by certified mail giving the opportunity to appear before the City Council at the February 4, 2019 council meeting.
 - Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
 5. Review Property Insurance and Bond Coverage Options
 - Administrator Bromeland explained that according to insurance agent Mike Kennedy, the city's deductible of \$2,500 is low and recommends leaving at that amount.
 - The city's bond coverage is for employees and the fire department association.
 - Mr. Kennedy indicated to Administrator Bromeland that the city may wish to consider an optional faithful performance bond totaling \$300,000 in coverage for an annual premium of \$509 with a \$500 deductible.
 - Council Member Short moved seconded by Council Member Terrell, to authorize staff to purchase \$300,000 of a faithful performance bond.
 - Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
 6. 2019 Fee Schedule
 - Council Members were presented with a proposed 2019 fee schedule to review for the February 2019 meeting. Items to consider is if there should be a right-of-way permit fee and incremental water rate increases.
 7. Squad Car Repairs Update
 - Police Chief Kopp presented status on repairs to squad car, stating that issue has not been resolved and asked council how they would like to proceed.
 - Council indicated the police department should have the sensor reset and try using higher octane fuel to determine if that would make a difference.
 8. Closed Meeting to determine sale price of 301 and 305 Parkway Avenue
 - Council Member Terrell moved, seconded by Council Member Short, to close the public meeting to discuss possible sale price for 301 and 305 Parkway Avenue.
 - Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
 - Council Member Terrell moved, seconded by Council Member Steinberg, to reopen public hearing.

- Council Member Short moved, seconded by Council Member Steinberg, to instruct staff to indicate to potential buyers that all offers will be reviewed by the City council and that a concept plan is required.
9. Signage to Advertise City Properties “For Sale”
- Two bids were received with the lower bid from Pro Graphix in the amount of \$500.
 - Council directed the City Administrator to purchase two signs, one for 301/305 Parkway Avenue and the other for the east end of Parkway Avenue.

ADMINISTRATOR’S UPDATE

1. Staff is working with the Council of Governments to fill the part-time public works position.
2. Administrator Bromeland will be attending the Realtor Association of Southern MN rental summit on January 10, 2019.
3. Ipads: staff has looked into updating ipads. Council Member Steinberg mentioned that CTS may provide rental services for this need.

COUCNIL MEMBER’S UPDATE

1. Mayor Auringer reported that the Mankato Community Recreation Department would like to have a council member on their advisory committee. Administrator Bromeland will learn more about the process.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Short, to adjourn the meeting at 8:00 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
FEBRUARY 4, 2019
CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg, and Mayor Tim Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- Joel Radel, 240 Creekside Drive, voiced concerns about snow and ice build up on roadways with upcoming snow event and plows should have been out during thaw last weekend.

APPROVAL OF THE AGENDA

- Council Member Ries moved, seconded by Council Member Terrell, to approve the amended agenda as presented. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Short moved, seconded by Council Member Terrell, to approve the January 7, 2019 City Council minutes. The motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Short moved, seconded by Council Member Ries, to approve the consent agenda.
Monthly Bills Police Report Fire Report
Public Works Report Building/Zoning Permits Resignation of Andrew Traeger
- Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PRESENTATION

1. Metering Technologies: Handheld Meter Reader – Lee Martin
 - Lee Martin with Metering Technologies presented cost for new handheld meter reader and associated software options, explained that the current handheld is no longer being supported and that the battery is failing. He also mentioned new meters available.
 - Mr. Martin presented cost to purchase and implement new equipment and software which is approximately \$18,120 which includes two days of training.
 - Council discussion included setting up a capital fund for future purchases of this nature.
2. Topographic Work and Next Steps in Watermain Looping-Owen Todd and Brian Sarff
 - Owen Todd, with Bolton and Menk, presented finding of topographical work regarding watermain looping and easements which would need to be obtained.
 - The next step is to obtain necessary easements.
 - Council directed City Administrator to continue moving forward to obtain necessary easements.
3. Overview of Motorsports Park Project – Brad Bass
 - Mr. Bass presented a proposed motorsports park project which has the potential of being located in Eagle Lake, north of Highway 14. The project would include a driving track, automobile garages, and mini-condos. There would be training and driving courses available.

- Council members expressed interest and support for such a project.
4. Eagle Lake Expos Baseball Schedule – Nate Gibson
 - Nate Gibson with the Eagle Lake Expos presented his desires for field/facility improvements and stated he would like to encourage Eagle Lake residents to support the team.
 - Council recommended that the Park Board hear and discuss field improvements.
 5. Future Fire Hall Needs
 - Dan Ruschmeyer, Spencer Kolles, and Kyle Rueter were present and asked that the City Council take into consideration the best location for a future fire hall before selling 301 and 305 Parkway Avenue.
 - Fire department members indicated there are safety concerns with the current location.

PUBLIC HEARINGS

- None

OLD BUSINESS

1. Approval of 2019 Fee Schedule
 - Administrator Bromeland highlighted changes in the proposed fee schedule and ask if Council would like to see a right-of-way permit fee included.
 - Council Member Ries moved, seconded by Council Member Short, to approve the 2019 Fee Schedule as presented. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
2. Police Department Issued Handguns
 - Administrator Bromeland stated the League of MN Cities has indicated the current trend is for cities to issue weapons to their officers. Officer Kopp has obtained pricing from two vendors who would be willing to come onsite to fit officers with weapons.
 - Chief Kopp indicated that the best time to transition to city issued weapons would be in July, prior to qualifications.
 - Council consensus was to purchase in 2019 and only purchase the number of weapons needed to outfit officers.
 - Council Member Ries moved, seconded by Council Member Steinberg, to authorize new weapons, holsters, and mag pouches for all officers. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
3. Police Squad Car Issue and Next Steps
 - Chief Kopp explained the issue is still occurring.
 - Council Member Ries moved, seconded by Council Member Short, to have the injectors replaced at Carriage Repair for a cost of \$2,535. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

NEW BUSINESS

1. Consider Approval of Handheld Meter Reading Device
 - Council Member Ries moved, seconded by Council Member Terrell, to authorize the purchase of new handheld meter reader and associated software. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
2. Resolution 2019-07 in the Matter of Non-Conforming Property at 118 Country Manor
 - If approved resolution 2019-07 would give the property owner 20 days, upon receiving notice, to correct all deficiencies and have a building inspection completed.
 - Council Member Terrell moved, seconded by Council Member Ries, to approve Resolution 2019-07. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
3. Public Sale of Tax-Forfeited Land (Parcel R12.10.18.306.043)
 - Council indicated they are not interested in placing a bid on this parcel.
4. Hiring New Park-Time Public Works Worker
 - Administrator Bromeland explained that four applicants were interviewed, and that Brian Shoemaker was the top pick. Mr. Shoemaker has requested to be placed at step three or four on the step table.

- Council Member Short moved, seconded by Council Member Ries, to hire Mr. Shoemaker at step three on the wage scale and follow up with a six-month review. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
5. Establish parameters for Sale of 2000 Ford F-350 XL Dully
 - Administrator Bromeland presented two options to place said vehicle for bid, that of using an auction site or a sealed bid process. This vehicle has 56,720 miles and includes a v-plow.
 - Council discuss included the desire to utilize a sealed bid process.
 - Council Member Ries moved, seconded by Council Member Steinberg, to authorize the sale of the 2000 Ford F-350 XL Dully through a sealed bid process and that a minimum bid of \$7,500 be set. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
 6. Hiring of Part-Time Police Officer
 - Administrator Bromeland stated that Officer Traeger has excepted a full-time position and requested that Council consider filling this position.
 - Council discussed the option of part-time and full-time and the consensus was that they would prefer to hire a part-time officer.
 - Council Member Steinberg moved, seconded by Council Member Short, to authorize the hiring of a part-time police officer.

OTHER

1. Review of Snow Plowing Policy
 - Council reviewed the snow plowing policy and agreed that public education on road plowing priority list would be appropriate.
 - Council directed Public Works department to ensure that the police and fire departments lots be top priority to ensure emergency access.
 - Public Works Director Goettl stated he would like to look into purchasing dash cameras for each of the vehicles. Administrator Bromeland will check with the League of MN Cities regarding dash cameras.
 - Council directed the Public Works department to take advantage of warm weather days to clear roadways.

ADMINISTRATOR'S UPDATE

1. Movie in the Park, which will be at the school's park, is scheduled for September 6, 2019.
2. Eagle Lake will host the Mayors and Clerk meeting on February 12, 2019 at Uncle Albert's Café.
3. Administrator Bromeland and Public Works Director Goettl will participate in the EAB Webinar with MN Department of Ag.
4. Southern MN Initiative Foundation sent a letter thanking the City for our annual contribution.

COUCNIL MEMBER'S UPDATE

1. Council Member Ries stated he attended the Community Education meeting. Community Ed will be providing Park Recreation on Wheels to all District 77 parks. They could be in Eagle Lake for two hours twice a week.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Ries, to adjourn the meeting at 9:48 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
MARCH 4, 2019
CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg, and Mayor Tim Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- Leon Wacholz, 232 Ann Drive, thanked the city for their work to promote local businesses.

APPROVAL OF THE AGENDA

- Derek Ringhand with Congressman Jim Hagedorn's office will be added to Presentations.
- Council Member Ries moved, seconded by Council Member Terrell, to approve the agenda as amended. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Short moved, seconded by Council Member Ries, to approve the February 4 and February 19, 2019 City Council minutes. The motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Short moved, seconded by Council Member Ries, to approve the consent agenda.
Monthly Bills Police Report Fire Report
Public Works Report Building/Zoning Permits Approve Benjamin Ehlert to Fire
Approve Heidi Bartelt to Fire Department Active Roster Reserves
- Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PRESENTATION

1. Draft ADA Plan: Matt Lassonde with Bolton and Menk

- Mr. Lassonde presented an overview of the process and discussed next steps for the Mankato/North Mankato Area Planning Organization (MAPO) Americans with Disabilities Act (ADA) Transition Plan and inventory for Eagle Lake.
- The city was presented a ten-year plan for implementation and associated costs. This plan can be adjusted to better meet the city's needs.
- Through the evaluation portion of this study Chapter 4 of City Code was identified as an area in which should be addressed, specifically, Section 4.090.
- The public was invited to an open house on this issue on March 18, 2019 from 3:00 – 6:00 p.m. at the North Mankato Police Annex.
- The next step for Eagle Lake is to revise the presented plan as appropriate and then adopt the plan via resolution after MAPO approves the overall plan at their May 1, 2019 meeting.
- This plan only requires that existing sidewalks provide equal access. It does not address the addition of new sidewalks.

2. Derek Ringhand with Congressman Jim Hagedorn's Office

- Mr. Ringhand introduced himself as Constituent Outreach Staff and stated their office is available to help with issues. He provided Council with contact information.

PUBLIC HEARINGS

- None

OLD BUSINESS

1. None

NEW BUSINESS

1. Zoning and Shoreland Ordinance Discussion

- Administrator Bromeland presented the possible need for a shoreland ordinance due to the potential Motorsports project.
- Discussion included the need to look at development potential in the area of Lake Eagle. Such an ordinance would address all types of development.
- Without the city having an ordinance in place, the default ordinance would be that of Blue Earth County.
- Matt Lassonde with Bolton and Menk stated that if the motorsports track goes in with a conditional use permit (CUP) the DNR will be involved. If the city has a shoreland ordinance the city would have complete control. The city could consult with the DNR in the writing of the ordinance.
- If ordinance is passed a new zoning code would need to be created to address the motorsports project.
- Council directed staff to do baseline research on developing shoreland ordinance and to have the Planning Commission review.

2. Non-Conforming Property at 118 Country Manor

- Correspondence was sent to owner and no inspections have been scheduled within the past twenty (20) days.
- City Attorney, Chris Kennedy, stated a judge would look at weather conditions during period of time work was required to be completed. Mr. Kennedy recommended that City Council consider extending the deadline for work to be completed to April.
- City Council directed Administrator Bromeland to draft correspondence to property owner. The City Attorney suggested to avoid giving a deadline, but to instead ask property owner to set a deadline.

3. MOU Between Mankato and North Mankato for Sanitary Sewer Replacement and Debt Service

- Due to the Memorandum of Understanding (MOU) between the cities of Mankato and North Mankato, the City of Mankato is asking for the City of Eagle Lake to review the changes in the Mankato/North Mankato agreement which would be incorporated into the Eagle Lake MOU.
- The debt service charge for 2019 will be based on actual expected debt payments of \$2,067,249. Starting in 2020 through 2023, the debt service charges will be based on the 2109 debt payments escalated by 1.75% annually. Replacement charges will still be based on \$600,000
- Council Member Ries moved, seconded by Council Member Short, to authorize Mayor Auringer to sign the new Memorandum of Understanding. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

4. Pricing to Televiser Abandoned Sewer Force Main

- Administrator Bromeland stated that in a meeting with Blue Earth County's Engineer, Ryan Thilges, it was established that the City will be responsible for any damage to County Road 17 if the abandoned pipe collapses.
- Bids to televiser this line were difficult to obtain. One bid was received from Empire Pipe. Two options were provided with option one's estimated cost of \$13,300 and would access pipe from the west. This option has a minimum charge of \$9,750 if unable to completely access the line. Option two will access the pipe from the east end with an estimated cost of \$6,550. Both ends of this pipe would need to be televiser. Thawing the line would incur additional charges.
- Council discussion included the desire to wait until spring to minimize charges.
- Council Member Short moved, Council Member Terrell seconded, motion to authorize engagement with Empire Pipe to televiser the sewer line with work to commence in the spring. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

5. Memorandum of Agreement with Southern MN Initiative Foundation's Communities Addressing the Child Care Shortage Program
 - Eagle Lake has been selected as one of five communities to participate in Southern MN Initiative Foundation's (SMIF) 6-18-month program addressing the child care shortage.
 - Eagle Lake will be eligible for up to \$10,000 of grant funding to support the implementation of the plan.
 - Council Member Ries moved, seconded by Council Member Steinberg, to authorize the signing of a memorandum of understanding with Southern MN Initiative Foundations Community's Child Care Shortage Program. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
6. 2018 Month End Balancing Update
 - Council consensus was to continuing working with Eide Bailly.
7. Lien Release Request from SCDP Loan Recipient
 - Angela Oachs has requested consideration of a lien release for a deferred small cities development loan which will be satisfied April 14, 2019.
 - Council Member Ries moved, seconded by Council Member Terrell to approve signing a lien release for property 321 LeSueur Avenue. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
 - Judd Schultz with MN Valley Action Council has communicated to Administrator Bromeland that the city would be eligible for another round of Small City Development Project funding in 2020.

OTHER

1. Squad Car Update
 - Dash light came back on. Mankato Ford diagnosed a broken wire and made repair. Light has remained off since repair.
2. Part-Time Police Officer Position Update
 - Five applications have been received and Jen Graves with the Council of Governments will score and coordinate interviews.

ADMINISTRATOR'S UPDATE

1. Open Book Meeting Notice from Blue Earth County
 - Notice was received that this meeting will be held at Blue Earth County Taxpayer Services Office at 9:00 a.m. Monday through Friday the 15th-19th of April 2019.
2. Letter from SMIF
 - A letter from SMIF was received thanking the city for its financial support.

COUCNIL MEMBER'S UPDATE

1. Snow Removal – Council Member Terrell asked that if snow removal in cul-de-sacs has been completed that snow be removed from corners. City Council indicated they would like the public works department to work weekends if needed to clear roads.
2. Part-time Public Works Staffing – Council Member Ries mentioned that it may be appropriate to consider hiring on-call public works employees for winter months to run blower on sidewalks. The Public Work's Director will be asked to compile a list of people available and outside services.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Ries, to adjourn the meeting at 7:48 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
APRIL 1, 2019
CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Ryan Short, Garrett Steinberg, and Mayor Tim Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- Ted Moore on behalf of Gysella Moore of 207 Diane Dr; Kevin Kes of 106 Diane Dr, Ann Stensrud of 221 Linda Dr, David Kelly of 224 Blace Dr all voiced concerns about water drainage issues in the area of Diane, Blace and Linda Dr.
- Leon Wacholz, 232 Ann Dr, stated some of the drainage issues could be related to no place to move snow and that storm drains were blocked.

APPROVAL OF THE AGENDA

- Council Member Ries moved, seconded by Council Member Short, to approve the agenda as amended, adding zoning issue under New Business. Motion carried with Council Members Ries, Short, Steinberg, and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Short moved, seconded by Council Member Ries, to approve the March 4, 2019 City Council minutes. The motion carried with Council Members Ries, Short, Steinberg, and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Ries moved, seconded by Council Member Steinberg, to approve the consent agenda.
Monthly Bills Police Report Fire Report
Public Works Report Building/Zoning Permits Gambling Report
Step Increase for Brittany Grassman and Dustin Jensen, One Year of Service
Motion carried with Council Members Ries, Short, Steinberg, and Mayor Auringer voting in favor.

PRESENTATION

1. Ann Stensrud, 211 Linda Drive: Drainage Concerns
 - Administrator Bromeland stated she and Public Works Director Goettl have met with Owen Todd and Brian Sarff of Bolton and Menk regarding this issue and that if drainage concerns at the intersection of LeSueur Ave and Linda Drive.
 - Brian Sarff stated that the area of Linda Drive, Diane Drive, and Blace Avenue have ground levels that are lower than the curb. Diane Drive has a 21-inch storm sewer six (6) feet below the street.
 - It needs to be determined if the city has an easement in this area.
 - Council asked that drainage solutions for Linda Drive/Blace Avenue and Linda Drive/Ann Drive be developed. Once options are determined a conversation with residents could take place as to how to move forward.
 - Linda Drive/LeSueur Avenue has seen road deterioration due to water drainage issues.
 - Brian Sarff stated one option would be to put in edge drain tile behind curb (underdrain) and that there is a storm sewer it could be connected to.

- Discussion included the possibility of running tile, beginning at Linda Court and on the south side of Linda Circle and down to LeSueur Avenue.
- Council asked that cost be determined for Ann Drive/Linda Drive, Linda Drive/Blace Avenue, and Linda Drive/LeSueur Avenue.
- This project could be bid with the water main looping project.

PUBLIC HEARINGS

- None

OLD BUSINESS

1. 118 Country Manor

- A letter was sent to owner after the March City Council meeting giving until the beginning of April to complete work and staff has not heard back from owner.
- Council indicated they would like to give owner until the end of April to complete work.

NEW BUSINESS

1. Rehiring of 2018 Seasonal Public Works Employee

- Ted Erlandson has agreed to return to the seasonal position at \$11.52 per hour upon Council approval.
- Council Member Ries moved, seconded by Council Member Short, to rehire Ted Erlandson as a seasonal employee at the \$11.52 per hour. Motion carried with Council Members Ries, Short, Steinberg, and Mayor Auringer voting in favor.

2. Hiring of Part-Time Police Officer

- Three candidates were interviewed, and a conditional offer of employment was extended to Logan Perterka at a starting wage of \$15.23 per hour.
- Council Member Steinberg moved, seconded by Council Member Short, to hire Logan Perterka as a part-time police officer starting at \$15.23 per hour. Motion carried with Council Members Ries, Short, Steinberg, and Mayor Auringer voting in favor.

3. Proposed Letter of Support for Hiniker Wetland Bank Project

- Council reviewed a draft letter of support to the Mankato Airport Manage, which if approved by the Airport, would provide significant relief to the city's drainage system.
- Council Member Short moved, seconded by Council Member Ries, to submit letter of support to the Mankato Airport. Motion carried with Council Members Ries, Short, Steinberg, and Mayor Auringer voting in favor.

4. Amendment to Personnel Policy

- A proposed change to the personnel policy which would require employees who leave employment with the city prior to one year of service to repay the city a prorated amount of clothing allowance used to outfit the employee.
- Council Member Ries moved, seconded by Council Member Steinberg, to approve the change to the clothing allowance portion of the personnel policy as presented. Motion carried with Council Members Ries, Short, Steinberg, and Mayor Auringer voting in favor.

5. Letter from Taylor and Ember Menke Contesting Snow Removal Charges

- A letter was received from Taylor and Ember Menke asking Council to consider removing charges for clearing snow from their sidewalk.
- Council discussion included process and a new protocol was established relating to documentation.
- Kevin Kes, 106 Diane Drive, asked what the definition of "cleared" is.
- Council Member Ries moved, seconded by Ryan Short, to waive the fees one time for the snow removal on sidewalk based on lack of documentation. Motion carried with Council Members Ries, Short, Steinberg, and Mayor Auringer voting in favor.
- Council directed staff to look at and attempt to define "clear" in city code.

6. Snow Removal and Sidewalks

- Council Member Ries stated he would like to see the city remove snow from all sidewalks and look at charging all residents a monthly fee for this service.
- Discussion included how often and when the city would perform this service, whether after each snowfall or only if the snowfall reaches a predetermined amount, the potential need to hire additional staff and purchase additional equipment.

- Also discussed is the possibility that the collected fees could also be used for street repairs and maintenance.
7. Street Sweeping
 - Public Works Director Goettl asked if the City is mandated to go out for bid and to use the lowest bid if there are bona fide concerns with accepting the lowest bid.
 - City Council can use their discretion when accepting a bid.
 8. New Leave Vac
 - Public Works Director Goettl presented a new, more productive leave vac model. If purchase is approved, he would like to keep the current unit so that two teams could collect leaves at the same time. The estimated cost is \$81,000.
 - Administrator Bromeland stated staff could explore financing options to be discussed at the May City Council meeting.
 9. New Police Squad Car
 - Chief Kopp presented two options for the new squad car, one being the Ford EcoBoost and the other a Ford Hybrid. The hybrid has a 10-year battery warranty.
 - Council Member Short moved, seconded by Council Member Steinberg, to authorize the purchase of the Ford Hybrid. Motion carried with Council Members Ries, Short, Steinberg, and Mayor Auringer voting in favor.
 10. Zoning Issue
 - Administrator Bromeland stated Hiniker Homes is interested in an odd shaped lot and is asking about the percentage of front, rear, and side yard available for parking.
 - Council stated they give provisional approval and asked that official language be drafted.
 11. Vitals App
 - Police Chief Kopp stated he has been contacted by a resident asking if the city would consider using the Vitals App. This is an app that could be used when police come in contact with persons with special needs. The cost of the app is \$9.95 per month per cell phone it is loaded onto.
 - Council asked Chief Kopp to follow how this technology is working in other cities but does not feel this is appropriate for Eagle Lake at this time.

ADMINISTRATOR'S UPDATE

1. Shoreland Ordinance Update
 - There was not a quorum at the last Planning Commission meeting but the consensus of those present was that the city does not need a shoreland ordinance.
2. Utility Easement Meeting Updates for Watermain Looping Project
 - Meeting with property owners is still occurring.
3. Letter from All Seasons Arena – Need Board Representation from Eagle Lake
 - Unsure if All Seasons Arena is looking for a board representative of financial support.
4. Notice of Public Hearing from Blue Earth County
 - City has received notice from Blue Earth County about their public meeting.
5. Flyer from SMIF – Upcoming Spout Event in Fairmont – May 5, 2019

COUNCIL MEMBER REPORTS

1. Mayor Auringer stated it appears residents are using the wetland in the Pebble Court/Creekside Drive area as garden area and driving 4 wheelers in wetlands. This is regulated by the DNR. Administrator Bromeland stated she will research rules regarding holding ponds.

ADJOURNMENT

- Council Member Short moved, seconded by Council Member Ries, to adjourn the meeting at 8:35 p.m. Motion carried with Council Members Ries, Short, Steinberg, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
MAY 6, 2019
CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg, and Mayor Tim Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- None

APPROVAL OF THE AGENDA

- Council Member Ries moved, seconded by Council Member Short, to approve the agenda. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Short moved, seconded by Council Member Terrell, to approve the April 1, 2019 City Council minutes. The motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Ries moved, seconded by Council Member Steinberg, to approve the consent agenda.
Monthly Bills Police Report Fire Report
Public Works Report Building/Zoning Permits Gambling Report
Step Increase for Brian Goettl
Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PRESENTATION

1. LeRay Township One Time Orderly Annexation Agreement for 3 Specific Parcels
 - Administrator Bromeland stated there is no orderly annexation agreement with LeRay Township. Paul Baer and two other LeRay Township representatives were present to discuss possible one-time orderly annexation agreement of three parcels relating to the motorsports complex.
 - Paul Baer, Township Chair, stated they are present to collect information to take back to their township board.
 - Discussion included the need to look into an orderly annexation agreement and also a one-time annexation agreement for three parcels. Administrator Bromeland will work with the city's attorney on these items and forward to LeRay Township to begin discussion.
 - Mike Guentzel and Cindy Guentzel, residents of LeRay Township, were present to present their concerns for the motorsports complex which included there are other such projects in the region, traffic, noise, aesthetic concerns, and the taking of prime farmland.
 - An informal polling of Council Members showed that Council Members Ries, Terrell, Short, and Mayor Auringer are in favor of the motorsports project. Council Member Steinberg is opposed at this time.

2. Local Government Until (LGU) Services – Dan Donayre with Bolton and Menk

- Dan Donayre, Natural Resource Specialist with Bolton and Menk, presented the option of the city becoming its own local government unit (LGU) and the services Bolton and Menk could provide in this area to help ensure compliance under the Wetland Conservation Act (WCA). Blue Earth County is currently the default LGU.
- The proposed motor sports project triggered Bolton and Menk to reach out to the city to offer this service to alleviate working with Blue Earth County as the LGU.
- Bolton and Menk’s annual fee for this service is \$200. Any actual work will be billed at an established hourly rate and could most likely be billed back to the developer of the motorsports park.
- Council discussion included the concern for conflict of interest with Bolton and Menk working for the city as LGU and for the Motorsports Complex.
- Council indicated they would like to have staff determine if there is sufficient need for these services.

3. Purchase of LUCAS Device and Update on Preliminary Fire Hall Design

- Terry Olson and Dan Ruschmeyer with the fire department presented their request to purchase the LUCAS device, used in CPR for chest compressions, from gambling funds. The estimated cost of this device is \$15,000.
- Council Member Ries moved, seconded by Council Member Short, to authorize the purchase of the LUCAS Device utilizing gambling funds. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
- Dan Ruschmeyer, Kyle Rueter, and Spencer Kolles presented an update on fire hall designs. Bruton Architects drew up a concept plan showing that a new fire hall would fit on the parcels located at 301 and 305 Parkway Avenue.
- Discussion included the cost of refitting the current building versus building new.
- Council indicated they would still like to determine the best location if a new building is constructed.
- Dan Ruschmeyer updated Council on the new fire truck stating the chassis work is behind schedule and the new vehicle most likely will not arrive until 2020.
- There are 9 air cylinders that will need to be retired and will hopefully be replaced with used ones.

PUBLIC HEARINGS

- None

OLD BUSINESS

1. 118 Country Manor

- No inspections have been requested and the owner is not responding.
- Council asked that the city attorney prepare a letter giving May 21st as a deadline to present plans for repairs. If no plan is provided the city will then utilize legal processes.
- Also discussed was if there are guidelines for the removal of unsafe manufactured homes.

NEW BUSINESS

1. Designation of Bolton and Menk as LGU

- This item was discussed under presentations.

2. 2019 Street Overlay and Repair Work Pricing

- Public Works Director Goettl stated four bids were received with WW Blacktopping coming in with the lowest bid. A second bid was received for additional street repairs on Plainview and the alley by the post office in the amount of \$15,061.65.
- Council Member Short moved, seconded by Council Member Steinberg, to approve the initial bid from WW Blacktopping in the amount of \$54,451.48 along with the additional bid of \$15,061.65. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

3. Prairie Run Subdivision Proposal in Response to Utility Easement Request

- Administrator Bromeland shared that Mike Heselton with Prairie Run Subdivision was contacted about granting an utility easement needed as part of the watermain looping project for the City Hall watermain connection. In response, Mr. Heselton proposed that the City take over three parcels (R12.09.13.228.001, R12.09.13.227.025, and R.12.09.13.226.02), thereby eliminating the need for a

utility easement. Public Works Director Brian Goettl noted that there would be little to no maintenance required. Administrator Bromeland reported that a title search was run on the parcels and the only items recorded were covenants for the subdivision.

- Discussion ensued.
 - Council Member Ries moved, seconded by Council Member Terrell, to accept three parcels from Heseleton Development. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
4. Proposal for Geotechnical Services for Eagle Lake Railroad Utility Crossing
- Administrator Bromeland explained that Brian Sarff with Bolton and Menk has indicated that Canadian Pacific Railroad now requires railroad utility crossing permittees to perform geotechnical exploration and settlement monitoring of the ground surface in the area of the proposed area to be disturbed with the installation of utilities.
 - The proposed watermain looping project would trigger this requirement.
 - American Engineering Testing (AET) has completed several permits with Canadian Pacific in the past couple of years and is familiar with requirements.
 - Approval of AET's proposal in the amount of \$6,230 would keep the permit process moving along.
 - Council Member Ries moved, seconded by Council Member Short, to approve American Engineering Testing's proposal. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
5. Final Designation for Watermain Looping Projects
- Owen Todd submitted a written request in the amount of \$60,000 of work to continue with the watermain looping process. This work would include preparation of final design, permit applications, final preparation of easement descriptions, wetland delineations and reports to TEP, preparation of specifications and bidding documents, advertising and administration of bids, review of bids and recommendation to council.
 - Cost for the actual project is estimated to be \$910,000.
 - Council Member Short moved, seconded by Council Member Ries, to authorize work from Bolton and Menk, not to exceed \$60,000. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
6. Amendment to Personnel Policy Expanding Definition of Family for Sick Leave Use
- Administrator Bromeland stated she has received a request for the definition of family for the purpose of sick leave use be expanded to include sister-, brother-, and parent-in-laws. The current policy includes step-parents.
 - Council Member Short moved, seconded by Council Member Ries, to include sister-, brother, and parent-in-laws in the definition of family for purposes of sick leave use. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
7. Social Media Policy
- A proposed social media policy was presented. Council was asked to review and can be discussed at the June City Council meeting.
 - Mayor Auringer stated he would like to push for awareness with all staff, council, board members, etc.
8. City Shirts with Logos
- Administrator Bromeland asked for consideration for office staff to purchase one long sleeve and one short sleeve shirt with the cost not to exceed \$75 per employee.
 - Council Member Ries moved, seconded by Council Member Terrell, to approve office staff and council members purchasing two shirts with city logos, not to exceed \$75 per employee. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

OTHER

1. Mankato Motorsports Park Update – Matt Lassonde with Bolton and Menk
- Matt Lassonde stated that Council will be receiving monthly updates on the Motorsports Park development and answered questions relating to noise of the park and county regulations on zoning. The EAW will look at shoreland issues and conduct traffic studies. Wetland delineations are expected to start in May but will take a couple of months to complete. The project's operational plan is being modified and updated.

2. Preliminary Finds for 2019 Drainage Improvements
 - Council reviewed a handout, provided in advance by Brian Sarff with Bolton and Menk, which included cost estimates for the different areas.
 - Council Member Ries asked Administrator Bromeland to contact Brian Sarff asking if it would be possible and less costly to run a connection behind the properties along Linda Court and Linda Circle thus avoiding curb and driveway repairs. The sump pumps in these areas run out to the back yards.
 - An easement is needed due to trees and fences in the area of 303 Diane Drive.
 - Public Works Director Goettl stated he could have the storm sewer lines on Blace and Linda Drive televised to determine if there is a blockage.
3. Current Code Language and Nuisance Complaints Received about Vehicles and Recreational
 - Administrator Bromeland reported that complaints have been received recently regarding boats, campers, and trailers parked on grass in side yards. It was noted that code prohibits parking on any front yard surface unless hard surfaced, but there is nothing in code preventing someone from parking a vehicle or recreational vehicle on the grass in a side yard.
 - Administrator Bromeland asked the City Council if they would like to establish parking parameters to maintain an orderly and attractive appearance in the community. Discussion ensued.
 - Council consensus was that this issue has been discussed in the past and that no changes need to be made to code – parking in side yards on grass is allowable.

ADMINISTRATOR'S UPDATE

1. Sanitary Sewer Customer Community Semi-Annual Meeting - Wednesday May 8, 2019 from 5:00 – 6:30 p.m. at the Water Resource Recovery Facility in Mankato.
2. Blue Earth County Decision Notice for information purposes was included in council packet.
3. Southern MN Initiative Foundation Communities Addressing Child Care Shortage Program Update – a meeting for May 24th will hopefully be scheduled.
4. Long Range District Planning Committee – Summary of 2019 Consultations Presented to MAPS school board.
5. City Clean Up – scheduled for May 11, 2019
6. Hands Free Minnesota – police officers are exempt from this law. Other vehicles may need to be outfitted for hands-free devices.
7. Mosquito Control – the first application is scheduled for May 20, 2019, weather permitting.
8. Eagle Heights Escrow Account – the city attorney has indicated these funds can not be used to establish a park in this area. Staff will continue to research how these funds can be used.
9. City Administrator Education Request - Administrator Bromeland shared that a training request was reviewed with the Personnel Committee prior to the City Council meeting during her annual review. The training request involves out of state travel and was approved by the Personnel Committee.

COUNCIL MEMBER REPORTS

1. Council Member Terrell asked that staff look into having Allied Overhead Doors and the camper storage facility along Parkway Avenue clean up debris and paint buildings where needed in an effort to improve appearance of Parkway Avenue. Officer Kopp mentioned that in past Allied Overhead Doors has encroached on the railroad's property. Also discussed was the debris in the ditch on 598th in front of Casey's General Store.
2. Council Member Terrell asked if the alley between 121 and 129 N. Agency Street has been vacated. If not, this alleyway has been encroached upon.

ADJOURNMENT

- Council Member Short moved, seconded by Council Member Terrell, to adjourn the meeting at 8:30 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
JUNE 3, 2019
CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg, and Mayor Tim Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- None

APPROVAL OF THE AGENDA

- Council Member Terrell moved, seconded by Council Member Short, to approve the agenda. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Short moved, seconded by Council Member Steinberg, to approve the May 6, 2019 City Council minutes. The motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Short moved, seconded by Council Member Terrell, to approve the consent agenda.
 - Monthly Bills
 - Police Report
 - Fire Report
 - Public Works Report
 - Building/Zoning Permits
 - Gambling Report
 - Contiguous Liquor License
 - Resolution 2019-10 Peterka PERA
 - Resolution 2019-11 Cole Hoines and Michael Moriarty Resignations from Park Board
 - Resolution 2019-12 Appoint Ryan Wersal to Park Board
 - Resolution 2019-13 Resignation of Hunter Koch and Colin Johnson from fire department
 - Resolution 2019-14 to Not Waive Statutory Tort Limits
 - Resolution 2019-15 Appointing Aran Augustine to fire department active rosterMotion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PRESENTATION

1. 2019 Drainage Improvement Findings-Brian Sarff with Bolton and Menk
 - Brian Sarff with Bolton and Menk provided drainage improvement recommendations for three distinct areas.
 - Area 1: Linda Drive north of LeSueur. This area has no subsurface drains and many sump pumps discharge to the street causing roadway deterioration. Recommended solution: install drain tile below the curb which would require driveway and road restoration. Approximate cost is \$73,000.
 - Area 2: 207 Diane Dr. Lots from the north and east drains into 207 Diane Drive and there is no defined drainageway. Installing a storm sewer is not a cost-effective option for this area and it is not a good practice to put surface water into the edge drains. Mr. Sarff stated the northeast corner of the lot where

the garage is located is too low. Grading could be done between garages to create a swale. Approximate cost is \$8,000. If a pipe is installed the approximate cost would be \$32,000.

- Area 3: South side of Linda Drive. Area has a well-defined drainageway which runs from east to west. Recommended solution: connect to existing storm sewer in street. In large rain events the 21” line may surcharge water back into this area. There is an existing easements to the rear of 228 and 232 Blace; however due to trees, a fence and a shed in this area an alternative easement may need to be obtained. Jeff Kaul of 232 Blace Avenue indicated that his trees and fence need to be removed anyway and that he would be willing to relocate the shed. Approximate cost is \$45,000.
 - Total cost for all three areas is \$118,000 to \$168,000 depending which alternative is chosen.
 - Council Member Ries stating he is struggling with this discussion since his property is included in one of the works area and that he is a member of the Council.
 - Council discussion included Mayor Auringer stating this a private property and would typically be assessed and asked what the next step would be. Mr. Sarff indicated the next step would be to initiate the 429 process and that bids may be received in September.
 - Council Member Ries stated the argument could be made that this is a city issue and feels the city should pay for these projects.
 - City Administrator Bromeland shared that she receives inquiries from residents often regarding drainage issues. She said that she tells residents drainage issues are private nuisance matters and does not involve the City. Bromeland suggested that legal counsel be consulted to ensure that taking on this project at City expense won't open the floodgates to future similar requests from property owners with drainage issues.
 - Council expressed the desire to continue moving forward with this project and that later discussion will occur as to how to pay for the projects.
2. MS4 Annual Public Meeting-Travis Fristed with ISG
- Mr. Fristed presented an overview of MS4 explaining that Eagle Lake is a regulated community and that his presentation is a requirement of the permit. The SWPPP report will be available at city hall and will be online.
 - Mr. Fristed reported on the six minimum control measures required by MS4 and explained where the city is at with each of them. New requirements will be added when the current permit expires.
3. Southern Minnesota Initiative Foundation Update (SMIF)-Alissa Oeltjenbruns
- Ms. Oeltjenbruns thanked the city council for their support and presented an overview of SMIF's areas of involvement which are Early Childhood Education, GAP lending, and Community Vitality. She also stated they will have a small-town grant opening in August.
4. All Seasons Arena Joint Powers Board Information – Mark Piepho
- Mr. Piepho explained that each community has a voting member on the board and that each community contributes a proportionate share. Eagle Lake is being asked to be a community member and the city's share would be \$1,763 per year. If approved a council member would need to be appointed to the board which meets at 7:00 a.m.
 - Council Member Ries moved, seconded by Council Member Steinberg, to approve becoming a community member of the All Seasons Arena Joint Powers Board. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
5. Regional Economic Development Alliance (REDA) – Jim Santori
- Mr. Santori presented the substantial changes within REDA and stated all members receive notice of new business opportunities. REDA's advisory committee consists of members outside of Mankato. Marketplace enhancements assist in facilitating strategy development and programming impacting economic development.

- City Administrator Bromeland that Eagle Lake's EDA could use some guidance to establish goals and strategic plans.
6. Minnesota Valley Action Council (MVAC) – Judd Schultz
- Mr. Schultz stated a new round of Small City Development grants will be opening and that preliminary applications must be submitted by November. He also explained that applications can be written for different needs which could include owner occupied homes, rental properties, and commercial properties; all with their specific requirements which would need to be met.
 - This grant program utilizes HUD funds and is administered by DEED.
 - MVAC could write the grant application, at no cost, if the city decides to move forward. The first step would be to survey the community to gauge interest.
 - Mayor Auringer moved, seconded by Council Member Ries, to have MVAC assist in the grant writing process. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
7. City Gravel Road Paving Request – Dale and Elizabeth Stoltman
- Elizabeth Stoltman presented a request for the city to consider improvements to 598th for the section which is currently gravel stating this winter it was impossible for them to access their property just south of where 598 leaves the city limits.
 - The Stoltman's preferred improvement is to have the roadway paved. Other options presented were to trim back trees in area to allow for more sun to reach the road, install a snow fence to limit snow on roadway or have rock added to roadway to lessen softness of road.
 - Public Works Director Goettl stated that the city has an agreement with Mankato Township and the township will gravel the city's portion of this road when they place gravel on their portion of the road.
 - Since the trees belong to a developer the city can not trim back or remove the trees.
 - Council directed staff to coordinate with Mankato Township so that a better base can be obtained.
8. Appeal Rental License Denial – Mariah Chapman, 304 LeRay Avenue
- Currently Ms. Chapman is unable to obtain a rental license since there is a rental license issued within the 250 feet as specified by city code.
 - Mariah Chapman asked for special consideration to allow her to obtain a rental license since she would be utilizing a professional company to manage the rental property.
 - Council discussion included the restrictions are in place to maintain the single-family home characteristics of neighborhoods and the concern that if a property is rezoned to R-2 to allow a rental license it would be spot zoning.
 - Council stated that if the majority of property owners in the neighborhood were in favor of rezoning from an R-1, single family residential district, to an R-2, one- and two-family residential district, they could consider rezoning the neighborhood.
 - Craig Groebner, owner of 401 LeRay Avenue, stated he went before the planning commission to ask for approval of a rental license and was told he would have to demonstrate a hardship.
 - Both Mariah Chapman and Craig Groebner were directed to attend the June 17, 2019 Planning Commission meeting on this matter.

PUBLIC HEARINGS

- None

OLD BUSINESS

1. Social Media Policy

- City Administrator Bromeland highlighted the proposed changes to the draft policy and stated this policy would apply to staff, fire department members, board and commission members and city council members. If approved all persons will be provided with a copy of the policy and be asked to sign off on receiving a copy of the policy which will be put in their personnel file.

- Council Member Short moved, seconded by Council Member Ries, to approve the social media policy as presented. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

NEW BUSINESS

1. All Seasons Arena Operating Service Agreement
 - Addressed under presentations.
2. Regional Economic Development Alliance Joint Service Agreement
 - Addressed under presentations.
3. Resolution 2019-16: A Resolution Adoption Part I and II of the MAOP ADA Transition Plan and Inventory
 - Council Member Ries moved, seconded by Council Member Short, to approve Resolution 2019-16. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
4. SLOW Children at Play Sign Request
 - A request was received by the residents at 701 Linda Drive for a Children at Play sign. The public works department replaced a faded sign and will put a similar sign on opposite side of road.
5. Right of Way Parcels along Parkway Avenue
 - Mayor Auringer stated he would like to look into giving the right of way parcels included in the Parkway Avenue Turnback projects to the adjacent property owners. If given to adjacent property owners, they would be responsible to maintaining.
6. Sidewalk Repair Pricing
 - Two bids were received to repair sidewalks with the lowest bid coming in at \$12,680 from Clint Adams.
 - Council Member Ries moved, seconded by Council Member Steinberg, to approve Clint Adam's bid for sidewalk repairs. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
7. Daschner's Lot Along Parkway Avenue
 - Council Member Terrell inquired to the status of the Daschner's agreement to construct a building on the lot east of Dasch Salon.
 - City Administrator Bromeland indicated the Daschners have until January or February of 2020 to have a building constructed. Administrator Bromeland will check with Daschners as to the status.

OTHER

1. Mankato Motorsports Update
 - There will be an open house regarding this project on June 12, 2019 at City Hall. A promotional flyer will be mailed by the developer.
2. Manufactured Home Park and Nuisances
 - Police Chief Kopp is working with the mobile home park manager and has provided her with a list of properties with tall grass and junk violations. If the issues are not addressed within one week the city will initiate the abatement process. The building inspector does not have authority in this area unless there is a public safety hazard. The possibility of starting a subcommittee to resolve issues was discussed.
 - Other discussion included the need to invite management to a city council meeting and the possibility of charging the park rental license fees for each pad. Administrator Bromeland will contact the City of Mankato to see how they handle issues.
3. Vandalism at Lake Eagle Park
 - Due to recent vandalism Administrator Bromeland will notify residents via email asking for residents to report issues of vandalism.
 - Public Works Director Goettl stated there are data plans available for security cameras.
 - Council discussion included that residents could be asked to notify the city if they have home security systems and if they would allow the city's police officers to view footage if there area of incidents occur.

ADMINISTRATOR'S UPDATE

1. Rec on the GO! – Kick off event will be held June 19, 2016 from 5:30 to 7:00 p.m. at Lake Eagle Park. Council members were invited to help with the event.

2. Decision Notice from Blue Earth County – Notice was provided Council for informational purposes.
3. Abandoned Sewer Line and Televising Work - Empire Pipe will be videoing the line along County Road 17 in late June or July.
4. Status of Property at 308 Agency Street – Since this property has not been issued a certificate of occupancy the person living in this house has been removed and the water has been turned off. The property owner has been given 30 days to complete work. This parcel still needs to be split into two parcels.
5. League of MN Cities Loss Control Meeting Recap – The meeting went well.
6. State Demographers Estimate – The 2018 estimate has Eagle Lake’s population at 3,137 with 1177 households.

COUNCIL MEMBER REPORTS

- None

CLOSED MEETING

- Prior to closing the meeting City Administrator Bromeland stated that the city’s attorney has recommended that Council Member Terrell not attend the closed meeting to void any perceptions of conflict of interest.
- Council Member Terrell briefly explained that he has a purchase agreement for this property and if the council decides to purchase this property, he would have the purchase agreement transferred to the city. He also stated he would receive no financial benefit from this purchase. Council Member Terrell removed himself from the closed meeting.

REOPENING OF PUBLIC MEETING

- Council Member Ries moved, seconded by Council Member Short, to close the public meeting to discuss the possible purchase of 241 Oak Drive for the purpose of adding a park in the Eagle Heights Subdivision. Motion carried with Council Members Ries, Short, Steinberg, and Mayor Auringer voting in favor.
- Council Member Ries moved, seconded by Council Member Steinberg, to reopen the public meeting. Motion carried with Council Members Ries, Short, Steinberg, and Mayor Auringer voting in favor. Council Member Terrell was not present for the remainder of the public meeting.
- Council Member Short moved, seconded by Council Member Steinberg, to purchase 241 Oak Drive by transferring the purchase agreement to the City of Eagle Lake and that this purchase for future development and be purchased using general fund monies. Motion carried with Council Members Ries, Short, Steinberg, and Mayor Auringer voting in favor.

Public Works Follow Up

- Director Goettl informed the Council of a sag in the underdrain line in the area of 300 Blace and asked if this could be repaired if the Council moves ahead with the storm water drainage issue in this area. Council indicated this repair could be done at that time.
- The sidewalk in front of 416 Owl Lane has been damaged, most likely by a contractor. The city directed that this portion of the sidewalk be repaired along with the other sidewalks this summer. If future sidewalk damage occurs due to development, the developer/contractor will be required to make said repairs.

ADJOURNMENT

- Council Member Short moved, seconded by Council Member Ries, to adjourn the meeting at 9:15 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
JULY 1, 2019
CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg, and Mayor Tim Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- Mary Peterson, 60701 Millie Lane-stated the motorsports development is not consistent with the city's website which states Eagle Lake is a safe, quiet community and that she has concerns about the disturbance of wetlands and the noise.
- Nicole Davros, 101 Valley Lane – stated Eagle Lake has a small-town feel, there is a need to balance economics with ecological resources and green space. She also recommended the council read the book *Better, Not Bigger*, and the city should look at developing a strategic plan.
- Christine Black-Hughes, 400 Thomas Drive – would like more information on the motorsports development. She likes the quietness of the community and has concerns about the noise. She asked if this project would be a conflict of interest for any of the council members and if so, those people need to recuse themselves from discussion and voting. She would also like to see less closed city council meetings.
- Scott Berg, 173 Creekside Drive – stated he has concerns if council members have a financial interest in the motorsports project and the noise of this project. He also asked about Plan B for the racetrack area and why the city is annexing LeRay Township property.
- Mike Guentzel, 60374 224th Lane, Madison Lake – lives in the country because he wants to live in the country and has noise concerns, concerns about the area wildlife and concerns about conflict of interest. He also stated he has not received any notices about this project. He also stated the highway does not have an adequate acceleration lane and that the Eagle Lake police will be responsible for addressing noise complaints.
- Erin Guentzel, 60374 224th Lane, Madison Lake – stated she has received inconsistent answers on who approached whom regarding the motorsports project, asked what type of events will be held, about future expansion and thanked Administrator Bromeland for the fact check email.
- Brandon Olson, 213 LeRay Avenue – stated there are a lot of rumor and people need to get correct information. He also stated this is a tremendous opportunity for Eagle Lake.
- Daryl Guentzel, 22083 604 Avenue – stated he believes residents live in Eagle Lake to be set back from the busyness and that up to 1,000 participants would increase the busyness. He also stated concerns with traffic on a roadway that has farm equipment activity.
- Beth Rohrich, 404 Thomas Drive, stated she has reviewed meeting minutes and is getting misinformation and that the city needs to do a better job of communicating. She voiced concerns with the speed that the city purchased a lot at the price of \$44,000.
- Matt Bilek, 177 Creekside Drive – asked if the city has any permits to prevent noise from getting to loud, if this is the best decision, and can the motorsports developer change the use once the park is installed. He would like to see appropriate controls put in place for possible future changes for this development.

APPROVAL OF THE AGENDA

- Council Member Ries moved, seconded by Council Member Terrell, to approve the agenda. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Short moved, seconded by Council Member Steinberg, to approve the June 3, 2019 City Council minutes. The motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

CONSENT AGENDA

- Mayor Auringer pointed out the consent agenda included a resolutions accepting Dillon Brashear's resignation from the police department and Beth Rohrich being appointed to the Park Board.
- Council Member Ries moved, seconded by Council Member Short, to approve the consent agenda.
 - Monthly Bills
 - Fire Report
 - Resolution 2019-17 Appointing Beth Rohrich to the Park Board
 - Resolution 2019-18 Accepting the Resignation of Dillon Brashear from the police department
 - Treasurer's Report
 - Public Works Report
- Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PRESENTATION

1. 2018 Audit Presentation – Jamie Faye with Eide Bailly
 - Ms. Faye presented the audit report and stated it was a clean audit, and that the audit report was submitted to the state on time.
2. JOYRIDE Program – Drew Campbell with Towards Zero Death
 - Mr. Campbell explained the Towards Zero Death (TZD) program's goal is to reduce serious injuries and deaths on roadways through engineering, enforcement, education/awareness, and the EMS system.
 - Blue Earth and Nicollet County Safe Roads Coalition looks at traffic and works towards zero deaths through the JOYRIDE Program (sober cabs) to be available to communities for special community events, the night before Thanksgiving, St. Patrick's Day, and New Year's Eve providing rides within a ten mile radius and asked the City Council to consider making a donation to this project.
 - Council Member Ries moved, seconded by Council Member Short, to contribute \$1,000 in 2019 for the JOYRIDE program.
 - Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PUBLIC HEARINGS

- None

OLD BUSINESS

- None

NEW BUSINESS

1. Planning Commission Recommendation 401 LeRay Avenue-Re-zoning Request
 - A public hearing was held on June 17, 2019 at the Planning Commission meeting for the purpose of considering a re-zoning application from the property owner of 401 LeRay Avenue. Notice of the public hearing was published in the City's official newspaper (Mankato Free Press) and mailed to all property owners within 350 feet of the property at 401 LeRay Avenue. No written comments were received in advance of the hearing, but three property owners spoke at the public hearing in opposition to the re-zoning request.
 - The Planning Commission has recommended to City Council the denial of the rezoning request with the following findings of facts: (1) The request was not consistent with the city's land use plan; (2) Spot zoning would impact surrounding properties, and (3) The request does not meet elements of "practical difficulties."

- Council Member Ries moved, seconded by Council Member Short, to accept the Planning Commission's recommendation to deny the rezoning request. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
2. EDA Recommendation Regarding Little Sprouts Forgivable Loan Application
- Little Sprouts Daycare and Pre-School Center has submitted a Blue Earth County Childcare Forgivable Loan Program Application in the amount of \$16,142.62. The Economic Development Authority (EDA) has reviewed the application and consulted with Bryan Stading with Rural Center for Entrepreneurial Facilitation (RCEF) related to Little Sprouts' financials required as part of the application review process.
 - The EDA recommended the forgivable loan application totaling \$19,142.62 be approved contingent upon Little Sprouts working with RCEF at no charge to ensure processing of quarterly reports to be submitted to RCEF and the City for review.
 - If approved the loan application will go before the Blue Earth County Board of Commissioners for approval.
 - Currently \$12,400 of the issued \$35,000 of forgivable loan funds have been awarded, leaving \$3,457.38 available if Little Sprouts' loan is approved. There are no pending loan requests at this time.
 - Council Member Ries moved, seconded by Council Member Short, to approve Little Sprout's loan applications with the EDA's recommendations. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
3. Letter from LeRay Township and Terms of Orderly Annexation Agreement
- LeRay Township has submitted a response to two sets of draft orderly annexation agreements that they received from the City of Eagle Lake. One draft covers the entire township and the other draft focuses on the three parcels needed for the Motorsports project.
 - LeRay Township has proposed that the City reimburse the township 100% of the taxes currently paid to the township for the three parcels for the first ten years and then at a sliding scale for years 11-20. The proposed taxes for 20 years would be \$53,010.41.
 - The next step would be for the City to provide notice of intent to include the three properties in the orderly annexation area by publishing in the Mankato Free Press.
 - LeRay Township would like the city to take over 216th Street.
 - Mayor Auringer invited Brad Bass to updated information on the Motorsports project who stated there will never be 1,000 cars and that there will only be 12-17 cars on the track at a given time. Bleachers will not be installed, and this will not be a racetrack. Car clubs may rent the track at times, there could be corporate events, there will be a driving school and law enforcement POST Board training, there will not be sirens outside of vehicles for POST Board training. This will not be used as a motorcycle track. The track will be open to the public at specified times.
 - Condos are a big part of the design and will be purchased. They will handle their own security. His request is for annexation of the parcels and for a Conditional Use Permit (CUP). There will be a food bar service offered to members. Tire sales and service will be available only to members as well as a Sports Shop.
 - The first phase is a three-mile road course, a lunch counter and 72 condos, of which approximately 40 have been spoken for. Plans have been modified to include berms on the north and east side of the site. The course would be used 6-7 months a year. Phase two would include 50 more condo units to the north by the county road. They are planning an aesthetically pleasing design.
 - There is a possibility of a town square, but they would need to work with MNDOT to ensure traffic and safety is taken into consideration. The Town Square idea was presented as an effort to incorporate input from residents who attended the open house.
 - Mr. Bass also stated they are not associated with the Dundas facility.
 - Council discussion included the desire to get more information on this project to residents. They also asked Mr. Bass if he would be willing to include in the developer's agreement that they will not be adding bleachers and the limiting of the activities at the site. Mr. Bass stated we would absolutely be willing to incorporate this language into a developer's agreement. He also indicated that if the property is ever sold that they could include similar language to ensure continuity of use.
 - Mayor Auringer called the question.
 - Council Member Short moved, seconded by Council Member Ries, to provide notice of intent to include the three properties in the orderly annexation area and to publish in the Mankato Free Press.

The motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

4. Memorandum of Understanding with Mankato Area Public Schools Community Education and Recreation
 - The city has partnered with Mankato Area Public Schools (MAPS) and Community Education and Recreation (CER) to bring another outdoor movie event to Eagle Lake in September in addition to the Rec on the GO! Program to children ages 4 years old through grade 5. The purpose of the Memo of Understanding is to outline roles and responsibilities for both MADP CER and the City of Eagle Lake. One of the City's roles is to appoint one (1) member from the elected body to serve on the MAPS CER Advisory Council, the next meeting being held in September.
 - Council Member Ries moved, seconded by Council Member Steinberg, authorizing Administrator Bromeland to sign the memo of understanding with MAPS CER. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
5. Mankato/ North Mankato Area Planning Organization (MAPO) 2020 Unified Work Program (UPWP) Project Application
 - Administrator Bromeland was contacted by Landon Bode with Mankato Transit department who is applying for funding for transit services. Currently services are provided to Eagle Lake at no cost and the city attends monthly meetings.
 - Administrator Bromeland met with Mr. Bode and two others today and identified the need for signage and benches for transit locations near Uncle Alberts Café and Regency Mobile Home Park.
 - Mayor Auringer moved, seconded by Council Member Ries, to move forward with MAPO 2020. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
6. Plans for Replacement of Cracked Sidewalk along Creekside Drive
 - City staff received a call from a resident asking if there were plans to replace the sidewalk as part of the sidewalks being replaced in 2019. Due to the 2019 work already completed, the sidewalk could be included in the list of sidewalks to be addressed in 2020.
 - Per the public works department, the sidewalk was damaged in 2016 by the developer, but there does not appear to be any record of the developer being notified of the need to replace the cracked sidewalk panels.
 - This matter was presented to Council to evaluate and determine whether since some time has passed since the damage occurred and because the current owner of the property did not cause the damage, that the City should just add the sidewalk to the scope of work for 2020.
 - Council directed staff to contact the contractor to see when they would be available to replace this section of sidewalk.
7. Next Steps for Watermain Looping Project
 - Brian Sarff with Bolton and Menk provided an update for the watermain looping project.
 - The design plans are substantially complete and is coming before Council to request going out for bids. If approved all bids would come before the Council for approval.
 - Bids would include alternates due to issues obtaining easements and waiting to hear from the railroad company on the permitting process.
 - Council Member Ries moved, seconded by Council Member Short, to authorize going out for bids for the watermain looping project. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

OTHER

1. Mankato Motorsports Park – Environmental Review Status Update and Request for Revisions to Zoning Ordinance to Accommodate Track Use
 - Administrator Bromeland shared an update she received from Matt Lassonde with Bolton and Menk stating that the developer is asking the City of Eagle Lake to consider revisions to the zoning ordinance to incorporate the Mankato Motorsports park development as a conditional use. Revisions to the zoning ordinance now would ensure the property is able to be appropriately zoned upon annexation to accommodate the develop. This would assist with timely construction of the Mankato Motorsports Park keeping in line with the developer's timeline.
 - The developer is asking the city to consider assuming ownership of Township Road 216th Street in preparation for annexation of the proposed Mankato Motorsports Park property. LeRay Township expressed concern regarding this roadway segment suggesting it has not been discussed. The

developer believes access to the development from this road would be ideal. This road may also serve as an avenue for extending city utilities to the development as well.

- The phase one archaeological survey should be complete the first week of July and wetland delineation findings has been submitted.
 - The noise study is anticipated to begin in early July.
 - The traffic Impact study should start in July as well.
2. Review Letter from City Attorney and LMC Information Memo about Official Conflict of Interest in Response to Questions Fielded about Conflict of Interest
- Administrator Bromeland explained that staff has been contacted by multiple residents asking questions about the relationship between the sale of the land for the proposed Motorsports Park and the realtors on the City Council. Staff is asking for council discussion so that staff can respond appropriately when such inquiries are received.
 - A memo on conflict of interest from the League of Minnesota Cities (LMC) was included the in the council packet. City Attorney, Chris Kennedy, submitted a letter stating if an elected official is not receiving direct compensation as a result of a decision(s) made by the City Council relative to the proposed motorsports project, there does not appear to be a conflict.
 - Council Member Ries stated he is not receiving any compensation.
3. Police Department Coverage and Scheduling Challenges
- Administrator Bromeland and Chief Kopp have discussed the scheduling challenges, the amount of overtime that has been incurred in 2019, and safety concerns for officers and are asking for Council input on how to proceed.
 - Options presented were looking at coverage, staffing levels, if there is a need to hire an addition full-time officer.
 - Current struggles include the lack of qualified candidates when hiring for part-time positions, the number of job openings for full-time openings, and it is hard to draw part-time candidates.
 - Current coverage levels were discussed and concern was stated that when officers are on-call they tend not to sleep well knowing they may be called out at any time.
 - Members of the audience provided the following input: the need for coverage as Eagle Lake is a growing community, they would like to see another full-time officer, concerns with recent police events not wanting to lessen the amount of coverage and that they have seen police officers sleeping in the car.
 - Mayor Auringer stated that input from the audience indicates residents do not want to see a reduction in coverage and directed staff to bring options and costs to the upcoming budget planning process.
 - Council indicated they would like more information on how the department could be more efficient with coverage and possible modifications that could be made. If there are officer safety concerns with working too many hours mandatory overtime for all officers could be required.
4. Eagle Scout Project Request
- Administrator Bromeland has received a request from a Boy Scout looking for an Eagle Scout project and asked if there is a possible project in the proposed Eagle Heights park.
 - Council was asked to share any ideas for such projects.
5. Manhole Settling
- Joel Radel, 237 Creekside Drive, brought to the Council's attending the manhole that is settling on Creekside Drive and asked if this could be looked into.

ADMINISTRATOR'S UPDATE

1. Recap of Recent Rec on the GO! Evening in the Park Event
 - The event was a success. Food was planned for 100 people and it was all used.
2. Preview of 2020 Budget Process Timeline
 - Administrator Bromeland will begin working with department heads.
3. Mankato Transit Bus Stop Locations and Signage in Eagle Lake
 - Discussed in item 5 under New Business.
4. Stop Sign for Pedestrian Crossing at the County Rd 17 and 598th Roundabout
 - A request for "stop for pedestrians" signage has been received.
 - Cost of signage would be \$40 per sign.
 - Council authorized staff to purchase necessary signage.

5. Tator Days Parade

- Council was asked to let staff know if they are able to ride in the Tator Days parade which will be July 20 2019.

COUNCIL MEMBER REPORTS

1. Council Member Short asked that staff contact the railroad company requesting repairs be made to the railroad crossing located at the east end of Parkway Avenue and Highway 14, stating this crossing is very rough.
2. Council Member Ries asked that the school district be contacted asking that they share in the cost of tennis court repairs since the school uses the courts.
3. Council Member Steinberg stated he attended the most recent All Seasons Arena (ASA) Joint Powers meeting.

ADJOURNMENT

- Council Member Short moved, seconded by Council Member Ries, to adjourn the meeting at 8:39 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
AUGUST 5, 2019
CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg, and Mayor Tim Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- Mike Guentzel, 60374 224th Lane, Madison Lake, expressed concerns about the motorsports park, feels there is better use for this land and that the Dundas site offers a better location for such a project. He presented pictures of the Hastings, NE driving track and stated he feels the Mankato Motorsports Project developer is intentionally misleading. He asked if this project goes through that the city establish concrete parameters that would stay with the site if the motorsports park is ever sold. Mr. Guentzel also demonstrated what 110 decibels sounds like. He expressed concerns with potential conflict of interest on this project with some city council members.
- Cindy Guentzel, 22083 604th Ave, Eagle Lake, stated she feels the motorsports park would change the quiet, tranquility of Eagle Lake and that many residents do not know about this project and that this should go to a community vote.
- Daryl Guentzel, 22083 604th Avenue, Eagle Lake, commended the one council member who previously expressed concerns for this project. He also asked Council Member Terrell if the developer is a long-time friend of his. Mr. Terrell responded by stating he has known the developer for a year or less. Traffic concerns relating to this development were expressed in comparing it to the Brainerd International raceway. Council Member Terrell stated this project is not similar to the Brainerd Racetrack. Mr. Guentzel stated he has spoken with Eric Schrodder who is associated with the proposed Dundas track who has indicated they have all approvals in place for that project. He feels Dundas is a more suitable site for such a project. Mr. Guentzel asked the the realtors on City Council what they will gain from this project. Mr. Ries stated that he and Mr. Terrell will not gain financially.
- Erin Guentzel, 60374 224th Lane, Madison Lake, stated this development does not appeal to families and that this land should remain agricultural. She feels the motorsports park owners contradict themselves and their Facebook page has misinformation. She stated that all she is seeing is information regarding Phase I of this project. Mayor Auringer stated that a developer's agreement will address issues on how the business operates, what is required, and requirements if the development is sold. City Attorney Chris Kennedy stated that tonight the city is only looking at annexation of the property.
- Lyle Groskeutz, 22298 604th Ave, Eagle Lake, asked if the city has a blueprint for traffic. Council stated the developer, Blue Earth County, and the State of MN are working on a traffic plan. Mr. Kennedy indicated that the City cannot ask for information because it is not in the city limits and that the city has desired to annex these parcels for several years. Mr. Groskeutz stated it is his impression that the developer has opened their check book for this project, that the city does not have the funds to run the infrastructure itself, and that the city is standing with its hands open. He also stated the way this project was presented was unappealing.
- John Bense, 22220 604th Ave, Eagle Lake, stated there has been a solar farm constructed across from his and Mr. Groskeutz's houses and that they would like to stop this development before it is too far along.
- Nicole Davros, 101 Valley Lane, mentioned concerns relating to the club house which will sell liquor, traffic concerns, and the purported economic boom. She stated she fully believes in the right of private land sales and has concerns regarding land and water drainage, water quality and downstream flow. There needs to be

strategic development. She recommended Council read *Tragedy of the Commons* and stated it is Council's responsibility to uphold the collective interest.

- Gary Borchardt, 21402 598th St, Eagle Lake, asked what the city will gain financially from this motorsports project. Council estimated property tax revenue to be approximately \$100,000 to \$150,000 annually. He expressed concerns that if the developer is unable to complete the project that it would fall back to the city's responsibility. Council indicated this is a private venture and that the city would not assume responsibility if the project defaults.
- Jason Winter, 236 Oak Drive, Eagle Lake, asked if there would be any delays in the development if the parcels are not annexed at this time and suggested the city wait until the Bolton and Menk studies have been completed. Council explained the annexation process and the timeline involved and that by annexing the parcels they are not approving the project.
- Mark Fromm, 237 Oak Drive, Eagle Lake, asked about developer agreements and who enforces them. If there are conditions established in the developer's agreement those conditions would go to the future owners. It was also stated by Council that the motorsports project will not cost the city anything to construct, that it is a private development.
- Joel Radel, 240 Creekside Drive, Eagle Lake, stated this is a private land sale, the city is not involved in the sale, and that farmers can do what they want with their land.
- Beth Rohrich, 404 Thomas Ave, Eagle Lake, mentioned she has concerns relating to the noise stemming from this project and asked that if annexed would the parcels still need to be rezoned. Rezoning would still need to occur.
- Brian Fowler, 404 Thomas Drive, Eagle Lake, stated the lack of respect and personal attacks break his heart.
- Heidi Thompson, 21955 604th Ave, Eagle Lake, stated she feels the tax dollars that will be generated from this project is causing excitement and that it is her desire for the City Council to step back and look at long term benefits to the greater good of the people.

APPROVAL OF THE AGENDA

- Council Member Ries moved, seconded by Council Member Short, to approve the amended agenda. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Ries moved, seconded by Council Member Steinberg, to approve the July 1, 2019 City Council minutes. The motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

CONSENT AGENDA

- Mayor Auringer pointed out the consent agenda included a resolutions accepting Greg Brandt's resignation from the Planning Commission and the appointing of Nona Niemeier to Day Time Rescue and of Steven Heitner to Fire Reserves.
- Council Member Short moved, seconded by Council Member Terrell, to approve the consent agenda.
 - Monthly Bills
 - Fire Report
 - Gambling Report
 - Resolution 2019-20 Appointing Nona Niemeier to Day Time Rescue
 - Resolution 2019-21 Appointing Steven Heitner to Fire Reserves
 - Municipal Bond Continuing Disclosure Services
 - Thermal Imaging Camera for Fire Department
 - Resolution 2019-22 Resignation of Greg Brandt from the Planning Commission.
- Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PRESENTATION

- None

PUBLIC HEARINGS

- None

OLD BUSINESS

- None

NEW BUSINESS

1. Joint Resolution for Designation of an Area in Need of Orderly Annexation from LeRay Township to the City of Eagle Lake and for a Designation of an Area for Immediate Annexation Pursuant to MN Statutes 414.0325
 - Administrator Bromeland stated that LeRay Township was sent the draft joint resolution on July 23, 2019. Included in the resolution is a reversion clause meaning that if the annexed property does not become developed and retains its rural character, that after a certain amount of time, the property could revert back to the township by way of detachment process as outlined in MN Statutes. The joint resolution can have a smaller area than was published in the notice but not larger without republishing notice.
 - If approved by the City, the resolution would need to be approved by LeRay Township, and then be forwarded onto the State who would approve the annexation within 30 days.
 - Council asked to clarify that the annexation would not go into effect prior to September 10, 2019, which is correct.
 - Mayor Auringer called the question.
 - Council Member Short moved, seconded by Council Member Ries. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
 - Mayor Auringer invited anyone wishing to receive city news to contact city staff to sign up to be included on the email notices.
2. Planning Commission Recommendation for Preliminary and Final Plat
 - Administrator Bromeland explained that the Planning Commission reviewed at their July 15, 2019 meeting and is recommending approval of the Ringbaum Townhomes preliminary and final plat, located at 21570 598th Avenue, with the contingency of a 50 foot right of way from the centerline being dedicated versus 33 feet as was initially included in the plat documents submitted and a 10 foot drainage and utility easement around the perimeter.
 - The developer may request to split the parcel to avoid the need for a variance. If the plat has not been signed and recorded, the developer may request to go through the process again with a new notice being generated to all property owners within 350 feet as well as notice published in the newspaper.
 - Council Member Ries moved, seconded by Council Member Terrell, to approve the preliminary and final plat for the Ringbaum Townhomes. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
3. Bid Summary for 2019-2020 Watermain Looping and Utility Improvements
 - Brian Sarff with Bolton and Menk stated GM Contracting submitted the only bid for the watermain looping project and that they come in at approximately three percent (3%) below the project estimate.
 - Mr. Sarff recommended City Council consider accepting the base bid in the amount of \$618,203.21 which would include 598th Avenue and behind city hall and to not move forward with alternatives since right of way to work on parcels has not been obtained. He also stated the alternates could be added back in as a change order.
 - Administrator Bromeland state Shannon Sweeney with David Drown and Associates has received the bid amount and is available to assist the city in determining if this project should be paid with reserve funds or be financed.
 - Administrator Bromeland and Brian Sarff will continue discussion with property owners relating to right of way easements.
 - Mr. Sarff stated construction will begin as soon as possible and has a completion date of 2020.
 - Council Member Short moved, seconded by Council Member Steinberg, to accept the base bid from GM Contracting in the amount of \$618,203.21 for the watermain looping project. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
4. Recess for Closed Meetings
 - Mayor Auringer stated that Council was going to proceed into a closed meeting as allowed by Minnesota Statute 414.0325.

- Council Member Steinberg moved, seconded by Council Member Short, to close the meeting. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
- City Attorney Kennedy mentioned that if the Council would like to hold both closed meeting at the same time, it would have to be announced.
- Council Member Ries moved, seconded by Council Member Terrell, to reopen the meeting. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
- Mayor Auringer announced that City Council would move into two closed meetings as allowed by MN statutes.
- Council Member Short moved, seconded by Council Member Terrell, to close the meeting. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
- Council Member Ries moved, seconded by Council Member Short, to reopen the meeting. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
- Council Member Ries, excused himself from the remainder of the meeting.
- Mayor Auringer summarized the closed meeting stating the Council authorized the City Administrator to discuss the purchase of right of way easements with specific property owners and set a maximum purchase price. Council recommended Administrator Bromeland proceed with an internal investigations relating to allegations received against an employee.

OTHER

1. Mankato Motorsports Park – Environmental Review Status Update

- Bolton and Menk provided a written memo communicating a timeline for the environmental assessment worksheet review process. The Phase I archaeological survey identified artifacts which the developer will avoid in the project construction. The city will work with the developer to mitigate concerns.

2. Drainage Project Update – Bolton and Menk

- Brian Sarff with Bolton and Menk stated topographical work has been completed as well as establishing easements. Drain tiles will be run through back yards as requested and sump pump lines will be able to be run underground. It will be the property owner's responsibility to connect to the main connection.
- Other portions of the project remain as originally presented.
- Since the estimated cost is \$100,000 the city can look at receiving quotes, rather than bids, if desired.
- Mayor Auringer moved, seconded by Council Member Short, to receive quotes with the assistance of Bolton and Menk. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

3. Public Works Equipment

- Public Works Director Brian Goettl presented the cost of and benefit to the city of purchasing a used 2013 Freightliner self-contained leaf vacuum which would cost \$65,000 plus maintenance cost of approximately \$5,000. Mr. Goettl stated if approved to purchase he would like to keep the existing leaf vacuum.
- Council directed staff to determine capital improve plan and information on the impeller and bring to next city council meeting.
- Mr. Goettl stated that with the purchase of a new snow plow he would like to keep the 1986 plow truck to be able to open the town more quickly during snow events. Council indicated keeping the 1986 plow makes sense.
- Mr. Goettl asked Council to consider the hiring of a fourth full-time public works employee during the 2020 budget process.

4. New Police Department Squad Car

- Chief Kopp explained the 2015 squad recently had new coils and plugs installed. He also presented an option for replacing squad car computers, and the cost of a new light bar to be installed on the squad car which has been ordered.
- Council requested second quotes for the computers and the light bar.

ADMINISTRATOR'S UPDATE

1. SCDP Grant Application
 - Administrator Bromeland is working with MN Valley Action Council to develop a survey which will be sent to all property owners.
2. Communities Addressing the Child Care Shortage SMIF Grant
 - The core team will be meeting this Thursday.
3. Upcoming Special City Council Meeting for Budget Work Session
 - A budget work session was scheduled for Tuesday, August 27, 2019 at 6:00 p.m.
4. EDA Handbook and Strategic Plan Update
 - MN Valley Council of Governments will be assisting with updating the EDA Handbook and Region 9 will assist with updating the Strategic Plan.
5. Shoreland Ordinance and Next Steps
 - Administrator Bromeland has contacted the DNR and will bring to the Planning Commission and then the City Council developments.

COUNCIL MEMBER REPORTS

1. Ice Cream Truck
 - Council Member Short asked if the ice cream truck that has been coming to town needs any type of permit. Staff will look into and address as appropriate.
2. Mankato Bus Service
 - Mayor Auringer stated he has road the Mankato Bus service that comes to Eagle Lake and that kids ride free. The Eagle Lake pick up locations are the Regency Mobile Home Park and Uncle Alberts. Administrator Bromeland stated that bus stop signs and benches will be installed.
3. Motorsports Park Research
 - Council Member Short and Mayor Auringer stated they travelled to Hastings Nebraska to visit their motorsports park in an attempt to gain a better understanding of the proposed Eagle Lake project, including noise, and traffic concerns.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Short, to adjourn the meeting at 9:08 p.m. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

CITY OF EAGLE LAKE
AUGUST 27, 2019
SPECIAL CITY COUNCIL MEETING AND WORK SESSION

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg, and Mayor Tim Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, Fire Chief Dan Ruschmeyer, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- None

BUSINESS

1. Possible Revises Joint Resolution to be Considered with LeRay Township
 - Paul Baer and Kurt Anderson with LeRay Township were present to discuss possible revision to the Joint Resolution with LeRay Township. Items the Township presented to Council for consideration were the 20-year time frame for repayment of lost property taxes on parcels to be annexed into city limits and road responsibility for the road which serves the cemetery.
 - No action on either item will be taken but will be brought forward to the September 9, 2019 City Council Meeting allowing for the attorney to draft possible language.
 - Discussion for the lost property tax repayment included the desire to make annual payments for three years with the final payment for years 4-20 to be made in the fourth year. If no development takes place and the detachment process is utilized, then lost tax payments that have been made will be non-refundable. Discussion also included the consensus that the use of an escrow account by LeRay Township would not be needed based on the non-refundable language for these payments.
 - Discussion about the road which services the cemetery included that the city would be responsible for snowplowing and other routine maintenance. The city will hold inspect and document the condition of the road at the time of annexation and in the event that the detachment process is utilized, the city will ensure that the road is returned to LeRay Township in the same condition as it was at the time of annexation.
2. Planning Commission Applications
 - City Council directed Administrator Bromeland to bring the applications for filling the vacant seat on the Planning Commission to the Planning Commission for review and interview and direct the Planning Commission to bring a recommendation to the City Council at their October meeting.
3. Rules of Conduct for City Council Meetings
 - Upon recommendation from the League of MN Cities, Administrator Bromeland asked if the Council would be interested in considering a code of conduct policy for city meetings. The intent of the policy is to keep public meetings running smoothly.
 - Council indicated they are open to considering a code of conduct policy.
4. Budget Work Session
 - A. Police Department
 - Police Chief Kopp explained the proposed increases to his budget and stated he would like to add a line item to the budget for Community Outreach. Grants would still be applied for, but these funds would fill in a gap if grants are not available. Council would support a line item for Community Outreach but asked that the proposed budget be reviewed to determine if other line items could be reduced to allow for these funds.

- Council directed Chief Kopp to establish a capital improvement tracking to track and establish when equipment purchases are needed to plan for future spending. The goal is to identify funding levels for the capital outlay line item.
- The addition of a full-time police officer was discussed due to the difficulty in finding and keeping part-time officers. Council asked that this be reviewed more closely to determine how adding an additional full-time officer would affect other areas of the budget.

B. Public Works

- Director Goettl explained the proposed increases to his budgets and equipment he would like to purchase for his departments in the future.
- The hiring of an additional full-time public works worker in the next year or two was presented.
- Council directed Director Goettl to establish a capital improvement tracking to track and establish when equipment purchases are needed to plan for future spending. The goal is to identify funding levels for the capital outlay line item and to prioritize needs.

C. Fire Department

- Chief Ruschmeyer presented proposed budget increases and asked for Council to consider increases the pension contribution from \$1,900 per year of service to \$2,000, stating the last pension increase was in 2017.
- Also discussed was that Joe Anderson is using the fire hall as an office and is therefore able to respond to day calls. The department is also looking to rewrite their policy on response area and response time for members.
- Chief Ruschmeyer stated that an elected official and the City Administrator are to be attending the relief associations meetings.

A special meeting will be scheduled to approve the 2020 preliminary tax levy and budget.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Ries, to adjourn the meeting at 8:51 p.m. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
SEPTEMBER 9, 2019
CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg, and Mayor Tim Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- None

APPROVAL OF THE AGENDA

- Mayor Auringer to have items 8 and 9 under new business struck from the agenda and add Update on Police Squad Equipment.
- Council Member Ries moved, seconded by Council Member Terrell, to approve the amended agenda. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Ries moved, seconded by Council Member Steinberg, to approve the August 5 and August 27, 2019 City Council minutes. The motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Ries moved, seconded by Council Member Short, to approve the consent agenda.

Monthly Bills	Treasurer's Report	Police Report
Fire Report	Public Works Report	Building/Zoning Permits
Gambling Report		

Resolution 2019-219 Approval of Child Care Loan Application
Resolution 2019-24 Appointing Benjamin Ehler to Active Fire Fighter Roster
Wage Increase for Part-Time Public Works Worker, Brian Shoemaker
- Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PRESENTATION

1. New Mankato Area School Superintendent and Eagle Lake Principal Introductions
 - Paul Peterson introduced himself as the new Superintendent of ISD 77.
 - Darren Wacker introduced himself as the ISD 77 School Board Chair.
 - Jason Grovum introduced himself as the new Eagle Lake Elementary School Principal.
2. Scott McMahon, Senior Lobbyist with Flaherty-Hood: Coalition of Greater MN Cities
 - Mr. McMahon provided 2019 legislative updates and accomplishments and challenges the Coalition of Greater MN Cities sees for the upcoming year.
 - Mr. McMahon acknowledged Administrator Bromeland and the award she received at the CGMNC's spring conference for outstanding work with the Coalition of Greater MN Cities.
 - Council Members expressed the need for the state to review and modify childcare regulations.
3. Mariah Chapman, 304 LeRay Ave, Rental License Request

- Ms. Chapman stated she has a temporary rental license and asked for consideration to be issued a full rental license referring section of chapter 15 of city code. She specifically addressed her concern with a neighbor who has held a rental license for several years but is not using his property as a rental. Ms. Chapman asked if this could be considered falsifying his application and be grounds for terminating the rental license.
 - Council directed Administrator Bromeland to have the city attorney review chapter 15 of city code and provide legal guidance on this issue.
4. 2019 Linda Drive Drainage, Brian Sarff with Bolton and Menk
- Brian Sarff with Bolton and Menk stated four bids were received ranging from \$99,702 to \$179,222.54, with the lowest bid coming in from Bromeling Excavating, Inc. The bids include work in all three areas previously identified on Linda Drive. Mr. Sarff clarified that low bid was defined to include base bid plus alternate.
 - Council Member Short moved, seconded by Council Member Steinberg, to accept the low bid from Bromeling Excavating, Inc and to invoke the alternate work if needed. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PUBLIC HEARINGS

- None

OLD BUSINESS

- None

NEW BUSINESS

1. Financing Options for Watermain Looping and Drainage Improvement Projects
 - In a memo from Shannon Sweeney, dated August 19, 2019, Mr. Sweeney indicated the city would be able to pay for the watermain looping and drainage improvement projects with cash reserves.
 - Administrator Bromeland stated that Shannon Sweeney with David Drown and Associates has previously reviewed the city's financial statements and has made the recommendation that the city consider incremental water rate increases beginning in 2020.
 - Council asked staff to determine how a rate increase would impact household's utility bills.
 - Council consensus was to pay for the watermain looping and drainage projects from reserve funds.
2. Revise Joint Resolution for Designation of an Area in Need of Orderly Annexation from LeRay Township to the City of Eagle Lake and for a Designation of an Area for Immediate Annexation Pursuant to MN Statutes 414.0325 (Resolution 2019-25)
 - Administrator Bromeland stated LeRay Township has received a copy of the revised joint resolution and that she has not received any comments from them. If City Council approves the resolution it will then be forwarded to LeRay Township for their consideration at their September 10th meeting.
 - Revision to the resolution included changes to the annual payments and the responsibility for maintenance of the township road.
 - Council Member Ries moved, seconded by Council Member Short, to approve Resolution 2019-25. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
3. Rules of Conduct Policy for City Council Meetings
 - Administrator Bromeland stated if the Rules of Conduct Policy is passed, it will be posted on the city's website. This policy outlines required behaviors of all in attendance at city council meetings.
 - Council Member Ries moved, seconded by Council Member Steinberg, to approve the Rules of Conduct for Eagle Lake Council Meetings. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
4. Ratification of 1977 Tennis Court Agreement with Mankato Area Public Schools
 - Council discussion included how turning over the tennis courts would be handled if ISD 77 needs to expand to the point of needing this land.
 - Council directed Administrator Bromeland to contact Scott Hogen with ISD 77.
5. Bond Issuance Conduit Request of Ecumen
 - Ecumen has asked the city to consider issuing conduit bonds to allow them to construct a new senior independent living and memory care building with tax exempt bonds.
 - The issuing of conduit bonds will not affect the city's bonding capacity past 2019.

- Council directed staff to determine if there would be any long-term effects on issuing conduit bonds.
6. Solicitor's License Fee
 - Council was asked if they would like to consider making changes to the current solicitor's license which is good for 7 consecutive calendar days and the fee is \$50.00. This request is before Council due to feedback received from individuals requesting solicitor's licenses.
 - Council was also asked if they would like to consider amending city code, specifically chapter 13.130, subdivisions 3 and 6.
 - Council directed staff to research how other cities handle solicitor's licenses.
 7. Prairie Run Subdivision Outlots and Unpaid Property Taxes
 - There are delinquent taxes on the Prairie Run Outlots which have been deeded over to the city. The delinquent taxes prohibit the city from being able to record the outlots.
 - To do the watermain looping project behind city hall the city does need to have access to these lots.
 - Council directed staff to pay the delinquent property taxes due to the small amount of the delinquent taxes.
 8. Squad Car Equipment
 - Chief Kopp presented two bids for toughbooks computers with the lowest bid coming in from Baycom in the amount of \$11,888 and two bids for squad car equipment with the lowest bid from Emergency Automotive Technologies Inc in the amount of \$10,214.02.
 - Council Member Ries moved, seconded by Council Member Terrell to accept the bid from Baycom for toughbook computer. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
 - Council Member Steinberg moved, seconded by Council Member Short, to accept the bid from Emergency Automotive Technologies Inc. for squad car equipment. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

ADMINISTRATOR'S UPDATE

1. Sanitary Sewer Televising Schedule
 - This will be done in conjunction with the watermain looping project.
2. Watermain Looping Project Update
 - Project is scheduled to begin September 23, 2019 and be completed by the end of October 2019.
3. Small Town Grant Application
 - Grant funding will be applied for in an effort to bring music in the park events to Eagle Lake.
4. Upcoming Budget Work Session
 - A special budget work sessions was scheduled for Monday, September 16, 2019 at 7:00 p.m. following the Planning Commission meeting.
5. Recap of Outdoor Movie Event
 - Approximately 250 people attended.

COUNCIL MEMBER REPORTS

- None

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Steinberg, to adjourn the meeting at 8:16 p.m. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
SEPTEMBER 16 2019
SPECIAL CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg (arrived late), and Mayor Tim Auringer.
- Staff present: City Administrator Jennifer Bromeland and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- None

AGENDA

1. Budget Work Session

- Administrator Bromeland presented a preliminary general fund levy increase of approximately 10% over last year's final levy which equates to an increase of \$70,242 and asked for Council input. The proposed 10% increase would result in a General Fund amount of \$574,565, an increase of \$65,092 from 2019. The EDA amount would be \$41,000, a zero dollar increase from 2019, and the Debt Service amount of \$157,092, an increase of \$5,150 from 2019.
- Administrator Bromeland explained that with the above proposed increases the property taxes should remain relatively stable for properties given the next tax capacity and tax rate unless the valuation of properties increases.
- The presented budget is balanced but due to the delay in the purchase of the fire truck there is planned deficit spending. The city's auditor was contacted and stated this is acceptable when capital outlay dollars have been set aside in the general fund for this purpose.
- Council discussion included the desire to capture the market value increase and at the same time minimize the tax impact on property owners.
- Once the preliminary budget is approved the levy amount can be reduced, but not increased.

2. Certify Preliminary 2020 Tax Levy and General Fund Budget

- Council Member Short moved, seconded by Council Member Ries, to approve Resolution 2019-26 to set the 2020 Preliminary General Fund Budget and Tax Levy at a 7.5% increase resulting in an increase of \$52,681 over 2019 and a total tax levy of \$755,096. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
- Council directed staff to review budget and identify areas to decrease spending.
- Administrator Bromeland stated the Truth-N-Taxation hearing is scheduled for 6:00 p.m. on Monday, December 2, 2019 at City Hall. If a continuation hearing is necessary, it will be held at 6:00 p.m. on Monday, December 9, 2019.

3. Assigned Fund Balance for General Fund Capital Outlay

- Administrator Bromeland explained that in the past the city used restricted fund balances for capital outlay and then quit separating these dollars by department. At the end of 2018 there were \$2,064,753.07 in funds set aside for capital outlay purchases. Council is being asked to consider re-assigning these dollars by department as presented.
- The city does have a fund balance policy which states the city will maintain 50 percent of the annual budget as a minimum unassigned general fund balance and that the city council has delegated the city administrator the authority to assign fund balances.
- Council discussion included that these funds can be reassigned by the Council as needed and that department heads need to understand that these funds are not guaranteed.

- Council Member Ries moved, seconded by Council Member Short, to assign fund balances as presented. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
4. Review Feedback from LeRay Township Regarding Joint Resolution for Orderly Annexation
- Administrator Bromeland presented orderly annexation agreement language the city's attorney has concerns with, which include eliminating the escrow account and the number of payments and stated his concerns is that the proposed language would set a precedent for future annexation agreements.
 - Items still needed to add to the annexation agreement include the legal descriptions of the parcels to be annexed and the legal description of the township road the city will assume maintenance of, located just north of the cemetery.
 - Council discussion included the need for legal descriptions to be drafted by the responsible parties.
 - Council Member Ries moved, seconded by Council Member Steinberg, to approve the amended joint resolution and to submit to LeRay Township once the exhibits (legal descriptions) are received. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

COUNCIL UPDATE

1. Mayor Auringer shared the plaque the city received from REDA recognizing the city's ten years of membership.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Short, to adjourn the meeting at 8:30 p.m. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
OCTOBER 7, 2019
SPECIAL CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg, and Mayor Tim Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- None

APPROVAL OF THE AGENDA

- Council Member Short moved, seconded by Council Member Steinberg, to approve the agenda. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Ries moved, seconded by Council Member Terrell, to approve the September 9, 2019 and September 16, 2019 meeting minutes. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Ries moved, seconded by Council Member Short, to approve the consent agenda.

Monthly Bills	Treasurer's Report	Police Report
Fire Report	Public Works Report	Building & Zoning Permits
Gambling Report		
Resolution 2019-27 Resignation of John Kluntz from Fire Department		
Resolution 2019-28 Trevor Kruse PERA Eligible		
Resolution 2019-29 Appointing Katherine Scheurer to Planning Commission		
- Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PRESENTATIONS

1. Julie Eddington, Kennedy and Graven: Public Hearing and Resolution Related to the Proposed Issuance of Revenue Obligation by the City of Eagle Lake for the Benefit of Mankato Lutheran Homes, Inc.
 - Julie Eddington stated Eagle Lake has been asked to consider issuing tax exempt conduit bonds to assist in the expansion of the Ecumen facility. Ecumen would take full responsibility of the project's debt. In turn, Ecumen would issue a fee to the City of Eagle Lake in the amount of \$25,000.
 - The issuance of these bonds would not impact the city's tax rating but will impact the city's ability to issue bank qualified bonds in 2019.
 - The city would need to enter into a cooperative agreement with Mankato and Owatonna.
 - If the city votes to issue the conduit bonds, the city's auditor would need to be made aware of the amount issued to include in the audit notes.

PUBLIC HEARING

1. Proposed Issuance of Revenue Obligation Bonds for the Benefit of Mankato Lutheran Homes, Inc.
 - A public hearing was held with no comments being offered.

NEW BUSINESS

1. Resolution 2019-30 Authorizing the Issuance of a Revenue Obligation for the Benefit of Mankato Lutheran Homes, Inc.
 - Council asked for clarification as to when the fee would be issued to the city. This would take place in October 2019.
 - Council Member Ries moved, seconded by Council Member Steinberg, to approve Resolution 2019-30 Authorizing the Issuance of Revenue Obligation Bonds for the Benefit of Mankato Lutheran Home. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
2. Linda Drive Drainage Project – Pricing for Private Sump Pump Connection Work
 - Brian Sarff with Bolton and Menk stated he has met with residents of Linda Drive, Linda Circle, and Linda Court. The residents are interested in utilizing the city's contractor to make their private sump pump connections as part of the project.
 - Property owners have the option to have their private connection included as part of the contract or they can do the work themselves or hire a private contractor.
 - For those who utilize the city's contractor they can pay up front or it can be assessed for collection with property taxes.
 - Jason Sellner, 718 Linda Circle, expressed concerns with the slope of the line, stating the point of hook up is higher than the point of discharge. Engineer Brian Sarff will meet with Mr. Sellner after the meeting.
 - Council discussion included the terms of the assessment for property owners who utilize that option and for residents who utilize the city's contractor to make their private connections, when they would need to pay the city, if that is the route they choose.
 - Council set the date of September 1, 2020 for residents making the connections themselves or hiring the work themselves to have the work completed.
 - Judy Born, 702 Linda Drive, requested a breakdown of the contractors cost to connect the line.
 - Council Member Short moved, seconded by Council Member Terrell, to mandate property owners connect their sump pumps no later than September 1, 2020 and that those who utilize the city's contractor and choose to be assessed will be assessed at a 4% interest rate for collection with the 2021 property taxes. Council Member Ries abstained from the vote. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
3. Access to Norm Krediet Storage Units and Future Plans for Extension of Eagle Avenue
 - Administrator Bromeland stated that Craig Theuninck would like the city to move up the date of extending Eagle Avenue and would deed the land to the city. The developer's agreement states that once 75% of the development is complete the road will be extended.
 - The city's attorney has recommended that the City Council look at the benefits to the city of extending this roadway.
 - When this road is constructed it will be at the city's expense.
 - Council discussion included the desire to request cost estimates and to begin the process of deeding the land to the city.
4. Residential Rental Housing Regulations
 - Administrator Bromeland stated she contacted legal counsel stemming from Mariah Chapman's request for rental code modifications and to determine if a person applies for a rental license with no intention to rent the property if that person has falsified the application.
 - The city's attorney indicated the city council can modify the code and that the current code does not expressly prevent a party from applying for a rental license and not use it. He also indicated that by placing such a limitation would go against the spirit of the ordinance which was written to limit rental properties.
 - There are currently three requests for rental licenses within 250 feet of the rental license on LeRay Avenue.
 - Council Member Terrell stated it is may be difficult for people to purchase a home if they are not able to rent a portion of the home given the price of housing.
 - Council Member Ries stated he sees no reason to change the rental ordinance and that it is typical to have owner occupied homes who have obtained a rental license to limit rentals in their area.
 - Council consensus was to leave the rental ordinance as is.
5. Peddler's License Fee
 - Due to feedback received from solicitors and direction from City Council at the September meeting, area city's solicitor license fees were presented to determine if the current \$50 fee for seven (7) consecutive days is appropriate.

- Discussion included the possibility of issuing six (6) month or annual solicitor licenses and charging an investigation fee.
 - Council indicated this could be addressed while establishing the 2020 fee schedule.
6. Fire Department Grant Writer's Agreement
 - Fire Chief Dan Ruschmeyer stated the department needs new self-contained breathing apparatus (SCBA), air packs and cylinders.
 - There is a FEMA grant the department could apply for to cover a substantial part of the cost.
 - Fire Chief Ruschmeyer stated he is requesting Council's authorization to contract with a grant writer at the cost of \$1,2000 to be paid out of capital outlay funds.
 - Mayor Auringer moved, seconded by Council Member Terrell, to authorize the hiring of a grant writer. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
 7. Fire Department DNR Grant
 - The fire department has received notice that they have been awarded a \$1,000 matching funds grant to purchase a K12 saw and standard chainsaw and is looking for Council approval accepting the grant.
 - Council Member Steinberg moved, seconded by Council Member Ries, to approve accepting the \$1,000 grant from the DNR. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
 8. Fire Department Compeer Financial Grant Agreement
 - The fire department has been awarded a \$1,500 matching grant from Compeer Financial to purchase particulate hoods for the fire fighters and is looking for Council approval accepting the grant.
 - Council Member Terrell moved, seconded by Council Member Reis, to approve accepting the grant from Compeer Financial. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
 9. Planning Commission Recommendation to Amend Ordinance and Add Alternate Member
 - The Planning Commission has asked to have the ordinance amended to allow for an alternate member on the Planning Commission.
 - Council asked that a public hearing be scheduled for an ordinance amendment.
 10. Phasing Out Remaining Windows 7 Systems
 - Computer Technology Systems has notified the city that computers utilizing the Windows 7 system will no longer be supported and provided a quote in the amount of \$4,272.93 to replace said computers.
 - Council directed staff to replace computers operating on the Windows 7 system.
 11. Walkway Between City Hall and Epiphany Lutheran Church
 - Council indicated that at this time there are not interested in creating a walkway between City Hall and Epiphany Lutheran Church stating there is a sidewalk available.
 12. Move to Closed Meeting for Authorized Personnel to Review Internal Affairs Data Classified as Non-Public
 - Council Member Ries moved, seconded by Council Member Steinberg, to close the meeting. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
 - Council Member Short moved, seconded by Council Member Steinberg, to reopen the meeting. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

OTHER

- None

CITY ADMINISTRATOR UPDATE

1. Blue Earth County Clerks and Mayors Meeting
 - Thursday, October 10, 2019 at 6:30 p.m. at Uncle Albert's Café
 - A representative of the DNR will talk about Emerald Ash Bore
2. LRTP Listening Session
 - Thursday, October 24, 2019 from 9:30 a.m. to 10:30 a.m. in Mankato
3. Fall Leaf Collection
 - Begins the week of October 7, 2019
4. Fall Clean Up
 - October 19, 2019 from 8:00 a.m. to noon. Items must be brought to Lake Eagle Park during these hours.
 - This is available to Eagle Lake residents only. No electronic or appliance recycling.
5. Sanitary Sewer Customer Community Semi-Annual Meeting
 - Wednesday, November 13, 2019 from 5:30 p.m. to 7:00 p.m.

COUNCIL UPDATE

- None

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Steinberg, to adjourn the meeting at 8:04 p.m. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
OCTOBER 11, 2019
SPECIAL CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 7:00 a.m.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg, and Mayor Tim Auringer
- Staff present: City Administrator Jennifer Bromeland

BUSINESS

1. Planning Commission Recommendation for 601 Colodoro Ln
 - Administrator Bromeland shared that a public hearing was held at the September 16, 2019 Planning Commission meeting to consider the approval of a 10-foot variance for the construction of a deck at 601 Colodoro Lane. It was explained that the applicants are seeking a 10-foot variance for a deck as their property abuts a wetland. Blue Earth County provides Local Government Unit (LGU) services for Eagle Lake but does not have a wetland ordinance and instead regulates Minnesota Rules and the Wetland Conservation Act. Absent a required structure setback in those rules, Eagle Lake City Code applies and has a provision requiring a 25-foot setback from the property line if the property abuts a wetland. No verbal or written comments were received in advance of the public hearing or following the public hearing. The Planning Commission recommends that a 10-foot variance be approved for the construction of a deck as proposed in the variance application paperwork submitted. Discussion ensued. A motion was made by Council Member Ries, seconded by Council Member Short, to accept the Planning Commission's recommendation to approve a 10-foot variance for the construction of a deck at 601 Colodoro Lane.

ADJOURNMENT

- Council Member Ries moved, seconded by Council Member Short, to adjourn the meeting at 7:15 a.m. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

Tim Auringer
Mayor

Jennifer J. Bromeland
City Administrator

**CITY OF EAGLE LAKE
NOVEMBER 4, 2019
SPECIAL CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg, and Mayor Tim Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- None

APPROVAL OF THE AGENDA

- The presentation from Mike Kennedy was struck from the agenda and replaced with the introduction of Trevor Kruse, the newest member of the police department.
- Council Member Ries moved, seconded by Council Member Short, to approve the agenda as modified. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Ries moved, seconded by Council Member Terrell, to approve the October 7 and October 11, 2019 and September 16, 2019 meeting minutes. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Steinberg moved, seconded by Council Member Ries, to approve the consent agenda.
Monthly Bills Police Report Fire Report
Public Works Report Building & Zoning Permits Gambling Report
Liquor License Renewals Resolution 2019-31 Designating Polling Place
Payment to Farmer for Crop Loss Creating a Windbreak on 598th Ave
Special Assessments
- Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

PRESENTATIONS

1. Mike Maurer, Chief Deputy with Blue Earth County Sheriff's Office
 - Personnel Committee Member, John Ries, stated that in response to the police department's request for a third full-time police officer and resident's request for more coverage the personnel committee is recommending council consideration to contract police chief duties out to Blue Earth County's Sheriff department. Blue Earth County's Deputy Chief, Mike Maurer, would serve as Chief Law Enforcement Officer (CLEO), as he does for the City of Lake Crystal. The City of Eagle Lake would maintain ownership of police equipment and all police officers would remain employees of the City.
 - The cost to hire a new full-time police officer is approximately \$55,000, without insurance, and the estimated cost to contract with Blue Earth County is \$12,000 to \$16,000 annually.
 - It was emphasized multiple times that this is a budgetary decision only and that this is not a performance decision. Chief Kopp would return to a patrol officer position.
 - Mike Maurer was present to answer questions and stated he has served as CLEO for the City of Lake Crystal for the past eight (8) years and that it has worked well for them. He also stated that his roll would be

primarily administrative, handling items such as police budgets, scheduling, policies and personnel items. He also stated this service is not something he or Blue Earth County has pursued, but that the City of Eagle Lake approached the County.

- A special meeting will be scheduled to take formal action on this item allowing all Council Members the opportunity to review the proposal and to allow for public input.
2. Brian Sarff, Engineer with Bolton and Menk: Eagle Ave Extension and South Agency Street
 - A. Eagle Avenue Extension
 - The existing developer's agreement states the city will extend Eagle Avenue 250 feet when the development is 75 percent constructed. To date phase 1 of 6 has been developed with building permits for phase two being issued recently. Norm Krediet, owner of the storage units located at 307 Eagle Avenue, has contacted the City asking for the City to move up its plans to extend Eagle Avenue as he is in the process of selling his storage units and his prospective buyer is concerned about access.
 - Extending Eagle Avenue 250 to the west will extend the road to the middle of the development. To get to the west end of the development, another 215 feet extension is needed.
 - Brian Sarff presented the cost estimates for the Eagle Avenue Extension project. To extend the road 250 feet would cost \$148,000 in construction costs and has a total project cost of \$185,000. To extend the road an additional 215 feet the construction cost would be \$96,000 with a total project cost of \$120,000. The cost of the total 465 feet extension would be construction cost of \$244,000 and total project cost of \$305,000.
 - Council discussion included that the new purchaser could get an easement from Mr. Thueninck for access to the storage units. If the road should be extended to the west property line of the development there is uncertainty if the extended roadway will line up with future development in this area.
 - Council consensus was that the buyers of the storage unit should obtain a temporary access to their property from Craig Thueninck.
 - B. South Agency Street
 - Brian Sarff presented pay estimates for the watermain repair work along Agency Street. Estimated construction cost is \$641,000 with total project cost of \$801,000. This estimate assumes that Blue Earth County will share in the cost. A trenchless option may be available at a similar cost.
 - The existing water main was installed around 1983. The current cost estimate includes upsizing the line to a ten (10) inch line from Thomas Drive to Parkway.
 - Also presented was the cost of sidewalk construction at an estimated construction cost of \$48 per lineal foot and a total project cost of approximately \$60 per lineal foot. This cost includes the replace of curb and gutter, a five (5) foot wide sidewalk, driveway and boulevard restoration, and a reduced cost in bituminous pavement restoration.
 - Council discussion included the desire to keep the sidewalk as far from curb as possible if it is determined to install sidewalks. Ryan Thilges with Blue Earth County would need to approve design plans. The Council expressed the desire to look into bump outs along S Agency Street as well.
 - C. Update on Watermain Looping Project and Storm Water Drain Project
 - The contractor is planning to begin the city hall water main looping connection in the next two to three weeks and will work with affected residents. Connections are being finalized along 598th Ave and road restoration needs to be completed.
 - Landscaping needs to be completed in relation to the storm water drainage project.
 3. Introduction of Trevor Kruse
 - Trevor Kruse introduced himself as the newest addition to the police department and is a part-time officer.
 4. St. Clair Students
 - Several St. Clair students were in attendance for a college political science class they are taking in which they are required to attend a public meeting and write a paper.

PUBLIC HEARING

1. Public Hearing for Planning Commission Composition Amendment
 - The proposed amendment to Chapter 16.020, Subdivisions 1 and 2 pertains to the composition of the Planning Commission and allows for one alternate member and that the alternate member would vote when there are six or fewer regular members present.
 - The public hearing was opened and closed with no comments being offered from the public.
 - Council discussion included that Andrew Miller would be appointed as the alternate member on the Planning Commission if this amendment is approved.

- Council Member Ries moved, seconded by Council member Steinberg, to approve the amendment to Chapter 16.020 of city code. A roll call vote was taken with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

OLD BUSINESS

- None

NEW BUSINESS

1. Amendment of the Planning Commission Composition Ordinance
 - Done under public hearing.
2. Eagle Avenue Extension Cost Estimate and Next Steps
 - Done under presentations.
3. South Agency Street Cost Estimate and Next Steps
 - Done under presentations.
4. Acceptance of a \$5,000 grant from Southern MN Initiative Foundation (SMIF) for a Music in the Park Project
 - The city has been awarded a \$5,000 matching funds grant to establish a Music in the Park project. Council Member Steinberg has agreed to spearhead this project if the grant is accepted.
 - Council Member Ries moved, seconded by Council Member Short, to accept the \$5,000 matching funds grant from SMIF to establish a Music in the Park project. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
5. Pay Estimate #1 – Linda Drive Drainage Improvement Project
 - Council Member Ries moved, seconded by Council Member Steinberg to authorize payment of pay estimate number 1 to Bromeling Excavating in the amount of \$66,062.52. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
6. Pay Estimate #1 – Watermain Looping and Utility Improvements Project
 - Council Member Short moved, seconded by Council Member Terrell to authorize payment of pay estimate number 1 to GM Contracting in the amount of \$234,589.07. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
7. Developer's Agreement with Mankato Motorsports Park Development and Next Steps
 - Administrator Bromeland stated she has been working with the city's attorney drafting a developer's agreement and has a meeting scheduled for Thursday, November 7, 2019 at 11:30 a.m. with the Brad Bass and asked if a member from the Council would be able to attend the meeting. Council Member Steinberg volunteered to attend.
 - Council directed Administrator Bromeland to compile the list of previously voiced concerns from residents to be included in the developer's agreement if they are not already included.
8. Tennis Court Agreement with Mankato Area Public Schools
 - With the upcoming resurfacing work scheduled for the tennis courts next year, the city contacted the school district to find out the City and School District responsibilities for the tennis courts and to learn of the District's intention of expansion and how that may affect the tennis courts.
 - Mr. Hogan with the school district indicated the district does not intend to remove the tennis courts in their future plans for expansion which would occur on the west and north sides of the building and potential green space next to the tennis courts developed into additional parking.
 - Council Member Terrell moved, seconded by Short to approve the execution of the agreement with School District 77. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.
9. Restructuring of Police Department to Create 3rd Full-Time Police Officer Position
 - Administrator Bromeland indicated she would draft communication to send out to residents to inform them of the possible restructuring of the police department and to allow for public input before any action is taken.
 - Council again stated the restructuring in in no way a reflection of the current police chief or the department but rather a business decision to increase coverage and make the department more efficient and effective.
10. Designate/Restrict Use of Administrative Fee Received for Issuance of Revenue Note for Mankato Lutheran Homes, Inc Project.
 - Council Member Ries moved, seconded by Council Member Steinberg, to designate the \$25,000 administrative fee received from Mankato Lutheran Homes, Inc to the park. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

11. Change order for Fire Truck

- A change order in the amount of \$12,762.80 was presented to Council for approval.
- Council discussion included the city had originally agreed to pay \$450,000 from CIP funds for the purchase of the fire truck and that the fire department would utilize their gambling funds for the remainder of the cost.
- Council Member Shortr moved, seconded by Council Member Ries, to accept the change order for the fire truck, stipulating that cost in excess of \$450,000 will need to be paid for through the fire department's gambling funds. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

OTHER

1. Transit Update

- Due to ridership numbers the Mankato Transit Department will no longer be able to offer bus service in Eagle Lake.
- Vine's Dial-A-Ride program is available to Eagle Lake residents as an alternative. Mankato is also exploring a "Flex Route" option that may be able to come to Eagle Lake in the future.

CITY ADMINISTRATOR UPDATE

1. Holiday Open House – The purpose of the open house is to celebrate the community and to support local businesses. The City will host an open house on November 22, 2019 at City Hall from 2:30 to 4:00 p.m.
2. Winter Park Activities – the Park Board will be sponsoring a free event on February 8, 2020 from 2:00 – 4:00 p.m. at Lake Eagle Park.
3. Sanitary Sewer Customer Community Semi-Annual Meeting -November 13, 2019, 5:30 - 7:30 p.m. in Mankato.
4. Status of Grant Application for Strategic Plan Update – Administrator Bromeland is working with SMIF to find a way to be eligible to apply for this grant opportunity.
5. Recap of Recent Child Care Core Team Meeting – The childcare core team is looking at hosting a day care appreciation event in early December funded by SMIF. There is a childcare provider interested in expanding, and the core team has discussed establishing a revolving loan funds for childcare loans.
6. Special meeting – A special meeting was scheduled for Monday, November 18, 2019 at 7:00 p.m. for Council discussion of restructuring the police department.

COUNCIL UPDATE

- None

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Short, to adjourn the meeting at 8:50 p.m. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
NOVEMBER 18, 2019
SPECIAL CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short, Garrett Steinberg, and Mayor Tim Auringer
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, and Deputy Clerk Kerry Rausch

BUSINESS

1. Proposal to Restructure the Police Department Creating a 3rd Full-Time Officer Position

- Administrator Bromeland provided background stating that stemming from a request from both Chief Kopp and members of the public for the addition of a third full-time police officer, the personnel committee recommends that the police chief position be eliminated by contracting with Blue Earth County's Sheriff Department for police department administration and supervision. The Sheriff's department would appoint the chief deputy or a deputy to serve as the Chief Law Enforcement Office (CLEO) for the City of Eagle Lake. Under this plan, the City would remain the employer of all full and part-time officers and could create a third full-time police officer position of which the current police chief would be offered. At this time, under this plan no increase to the budget is projected, but ultimately will be determined by how much time the CLEO is needed in Eagle Lake and how much additional training will be required for the officers. This restructuring plan models the current system in place in the city of Lake Crystal and would allow Eagle Lake to provide more effective and efficient police services by adding a third full-time officer while retaining ownership of its police department and utilizing taxpayer dollars wisely. The salary range for a full-time police officer in Eagle Lake is \$20.78 - \$24.83. The projected cost to hire a third full-time officer without insurance who would start at step 1 would be \$55,928.59. The projected cost to hire a third full-time officer with insurance starting at step 1 is \$75,169.08. This proposal was initiated by the City of Eagle Lake and not Blue Earth County. The anticipated cost of contracting with Blue Earth County is \$16,000 plus training of officers.
- Personnel Committee member, John Ries, stated that the hiring of a fourth full-time officer in Eagle Lake seems over the top for the city's population and that this would be more efficient, and this is strictly a business decision and that this decision was not taken lightly. There would be no changes in officers or service and the hope is for a more efficient and better trained department and that part-time officers are looking for full-time positions. Council Member Ries also stated comparing Eagle Lake's coverage to Mankato is not a valid comparison.
- Council Members and City Administrator comments throughout the meeting included this is not an elimination of the police department, but rather an attempt to have more officer patrolling time. Administrator Bromeland stated the city's population in 2014 was 2,779 and in 2019 is 3,317 and that this proposal would not decrease police coverage. Council Member Terrell asked if a fourth full-time officer could be hired with the 2020 budget already set. If this was done reductions to the budget would need to be found elsewhere.
- The floor was open to the public for input.
- Sonya Lynn, 129 N. Agency Street, asked where this is coming from and that two years ago council was not in favor out contracting out this service and that there are too many unknowns at this time as to budget costs. She also stated that the City Council needs to figure out how to pay for an additional officer and asked how this will save money and that the city is growing and she would like to see another officer added and maintain Chief Kopp in his current position. She will start a petition if needed.

- Leon Wacholz, 232 Ann Drive, stated the city's population is over 3,000 and growing and that the city needs more patrolling and if this is not going to happen then he is against the proposal.
- Brian Shoemaker, 436 Thomas Drive, stated that a staffing analysis should be done to determine if an additional officer is needed. He presented a staffing analysis he did with the city of Mankato, stating that they have 15.7 officers for every 10,000 people and that Eagle Lake falls short of this.
- Jodi McDonough, 116 N 2nd Street, stated the police are the face of the community and not a budget line item and that the council members were voted in by the public. She also stated she was told by a council member that this was a done deal. She would like to see a part-time officer position converted to a full-time position and that the city would benefit by having an additional full-time officer. In response to Ms. McDonough asking what a police officer's wage scale is \$20.78 to \$24.83 per hour for full-time officers. Officer Baynes stated that a large portion of the overtime was the result of part-time officers leaving. Chief Kopp explained that residents had indicated they would like more coverage which has resulted in more overtime as well. If officers are placed on call the response time would be longer in an emergency. Chief Kopp stated when asked that he has been an employee of the city for 20 years.
- Jan Hughes, 110 Plainview St, asked if more patrolling needs to be done could some of the Chief duties be performed by other staff members to allow for more patrol time. Deputy Mauer stated his duties in Lake Crystal include efficient training of officers, scheduling, animal issues, Lexipol, disciplinary actions, and attending council meetings. She also stated that police officers are the face of the city and that they have taken on additional administrative roles. This should not be made personal, instead look at the position. She appreciates when she makes a call that she is talking to someone who knows the community and that it is more expensive to replace employees than to keep current employees.
- Alan Kleist, 212 Diane Drive, asked if any council members have sat with Chief Kopp during the day and if they know what he does.
- Brian Hughes, 110 Plainview St, stated that Lake Crystal has three (3) officers with a population of 2,500. He also stated that Chief Kopp does handle calls while he is performing administrative work and that he is a working Chief. Mr. Hughes asked Chief Kopp how many hours a week he performs administrative work in which Chief Kopp answered approximately five (5) hours a week. He was also asked was if calls have become more serious, which they have not.
- Perry Madden, 103 Connie Lane, stated that POST has made it difficult for part-time police officers and that the city should commit to full-time officers. He also stated that other departments within the city have added more staff and the police department would be more stable with four (4) full-time officers and as the city continues to grow employees who are willing to stay are needed.
- Terry Olson, 125 Creekside Drive, stated Chief Kopp attends fire calls and many times arrives on scene before the fire department and stated the administrative work does not pose a problem. He stated things are working well as they are and would like to see no changes made.
- Nicole Davros, 101 Valley Lane, stated she can see efficiencies by working with Blue Earth County but that the city needs to be careful and make sure they value it's employees and that you cannot budget for job satisfaction and feeling valued as an employee. For only five hours a week this proposal does not make sense and that the city should find a way to pay for hiring an additional officer. She also suggested eliminating a part-time officer position and instead hire another full-time position. She too would like to see a staffing comparison of other police departments and their population.
- Chris Murphy, 428 Owl Lane, clarified that the city currently employs the police chief, two full-time employees, and three part-time employees. He asked what the current issues are in which it was stated that the overtime budget is high, and that the proposal would help eliminate overtime. Mr. Murphy asked that a staffing analysis be performed before a decision is made and that if changes are made, they should be phased in over time.
- Michelle Lechner, 209 Linda Drive, asked about trends in calls and if overtime would decrease with contracting with Blue Earth County. Chief Kopp stated calls have remained steady from 2018. Deputy Mauer stated the city would dictate overtime limits but if there are vacant shifts overtime may be affected. Deputy Mauer stated the County would perform administrative duties only and would not patrol the city.
- Shawna Kopp asked for the saving to the city be further explained stating the contract with the county would be \$16,000 and that Chief Kopp's pay would be reduced by \$12,000 so this would be a budgetary loss of \$4,000 to the city. It was explained that the hiring of an additional full-time officer would result in a \$55,928.59 to \$75,169.08 increase to the budget.
- Adam Johnson, 681 Maple Lane, stated that for only gaining five hours a week how does this make sense and that the city needs to rip the bandage off. There are too many unknowns and that there will always be

overtime. He also stated whether intentional or not this change would be putting hit on Chief Kopp's career.

- David Knutson, 427 Owl Lane, asked the city to be proactive and hire an additional full-time officer and to keep the city contained. He would also like to see more resident input and that the city be proactive and hire an additional officer and asked why this is being discussed now that the 2020 budget is already set and that it should have been done before.
- John Whittington, 507 Thomas Drive, stated Lake Crystal is in a different space and that Lake Crystal is not a good comparison since Lake Crystals population has been declining over the last ten years and Eagle Lake's has been increasing. Eagle Lake, with this growth, will want a Chief of Police down the road. He also stated that his business does outsourcing but it is not done with management. This proposal only provides for 25% more of Chief Kopp's time to be spent on patrol since he already spends at least 75% of his time patrolling. An additional \$50,000 is a small portion of the city's budget to add an additional officer. He stated he appreciates the Council Members fiscal responsibility but stated he is willing to pay for this service.
- Cynthia Nasinec, 114 N Agency Street, stated she is against this proposal. She would like to see the city wait to see if the Motorsports Park is developed and how that may affect the city's police department needs. She also stated that it feels like there is not enough information and that the city is making a wrong decision.
- When asked, Chief Kopp stated that Council has been cordial through this process. He also stated he would be taking a large pay cut and that it would be smart for him to explore other employment opportunities, that he has a family to take care of. He loves this community and has given the community his all. He would be looking at a \$9.00 per hour pay cut. He also stated he has listened to the community's coverage desires.
- Don Wesely, 228 Connie Lane, asked how long full-time patrol officers have been with the city. Officer Baynes 8 years and Officer Jensen 5 years. He stated he feels Chief Kopp has done a great job and would like to see more research conducted and that Chief Kopp maintain is current wage. Council Member Ries stated the personnel committee and Chief Kopp came to a wage agreement but the city's employment attorney said this was not possible because it exceeded the top step for a police officer.
- Mayor Auringer explained the options available to the City Council. 1) – approve the proposed plan, 2)- Conduct a staffing analysis, 3)- Reject the proposal, and 4)- Hire a fourth full-time employee in 2021.
- Council Member Terrell moved, seconded by Council Member Steinberg, to conduct more research and perform a staffing analysis compared to other communities.
- Council discussion included Council Member Short stating that only so much correlation can be given, and some is lost in translation. The police department is essential to the community and that they are just looking at administrative duties. Dollar for dollar the efficiencies makes sense. He also stated that he would not consider a community petition. And that he is not in favor of the option on the table.
- Administrator Bromeland stated there is no pleasure in this recommendation and that the recommendation is in the best interest of the city, making the police department effective and efficient.
- Motion carried with Council Members Terrell, Steinberg and Mayor Auringer voting in favor. Council Members Ries and Short voted in opposition.
- Council Member Terrell thanked the personnel committee for their work and is just looking for a little more information.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Short, to adjourn the meeting at 9:00 p.m. Motion carried with Council Members Ries, Terrell, Short, Steinberg, and Mayor Auringer voting in favor.

Tim Auringer
Mayor

Kerry Rausch
Deputy Clerk

**CITY OF EAGLE LAKE
DECEMBER 2, 2019
SPECIAL CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Garrett Steinberg (arrived at 7:30), and Mayor Tim Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- None

APPROVAL OF THE AGENDA

- Added to the Consent Agenda was pay request #2 for the watermain looping project and Mike Kennedy was added under Presentations.
- Council Member Ries moved, seconded by Council Member Terrell, to approve the agenda as modified. Motion carried with Council Members Ries, Terrell, and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Ries moved, seconded by Council Member Terrell, to approve the November 4, 2019 and November 18, 2019 meeting minutes. Motion carried with Council Members Ries, Terrell, and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Terrell moved, seconded by Council Member Ries, to approve the consent agenda.
Monthly Bills Police Report Fire Report
Public Works Report Building & Zoning Permits Gambling Report
Contractor's pay Request #2 for Linda Drive Drainage Improvements Project
Contractor's Pay Request #2 for Watermain Looping Project
- Motion carried with Council Members Ries, Terrell, and Mayor Auringer voting in favor.

PRESENTATIONS

1. Mike Kennedy, 2019-2020 Insurance Policies

- Mike Kennedy stated that premiums are relatively flat going into the new policy and that the city's experience rating for worker's compensation insurance is good and that the city is receiving a 20 % discount because of this rating.

PUBLIC HEARING

1. Truth-In-Taxation Hearing for 2019 Property Tax Levy Collectible in 2020

- The proposed property tax levy for 2020 is \$755,096 which is a 7.5% increase from 2019. The breakdown of this amount is \$547,004 for general fund, \$51,000 for EDA, and \$157,092 for debt service.
- The 2020 budget is balanced except for the planned deficit spending for the purchase of a fire truck which was ordered for 2019 but was delayed in being delivered, by the manufacturer, until 2020.
- The public hearing was opened with Bob Winkler, 313 S. Agency St, asking why the need for a new fire truck. Administrator Bromeland stated she would compile information on this and provide it to Mr. Winkler.
- The public hearing was closed

- Council Member Ries moved, seconded by Council Member Terrell, to approve Resolution 2019-32 A Resolution Setting the Fiscal Year 2020 Final Property Tax Levy. Motion carried with Council Members Ries, Terrell, and Mayor Auringer voting in favor.

OLD BUSINESS

- None

NEW BUSINESS

1. Resolution 2019-32: A Resolution Setting the Final Tax Levy Collectible in 2020
 - Done under public hearings
2. Revised Police Department Restructuring Proposal and Follow-Up Information Addressing Staffing
 - Administrator Bromeland updated the council stating that Chief Kopp inquired about being classified as a sergeant and the pay grade associated with that position due to the restructuring proposal in which the Chief duties would be outsourced to Blue Earth County who would serve the city as the Chief Law Enforcement Officer (CLOE). Also reiterated was that all employees would remain employees of the city and all equipment would be owned by the city. Council direction on the sergeant position was requested.
 - Staffing levels for area departments were presented in which Eagle Lake is at 1.9 officers per 1,000 population, Lake Crystal 2.7 officers per 1,000 Mankato 1.6 per 1,000 and Mapleton at 4.0 per 1,000.
 - Chief Kopp was asked about his thoughts on the sergeant position in which he replied that he would prefer to remain Police Chief, but if that is not feasible, he would be in favor of the sergeant position.
 - Council discussion included stating the Council's intent to keep the police department intact. That this agreement could be cancelled at any time by either party.
 - Council Member Ries stated the sergeant position would answer his concern that there should be someone within the city that would be the lead officer and that this is a good compromise.
 - Mayor Auringer invited comments from the public.
 - Mike Guentzel, 60374 224th Lane, Madison Lake, voiced concerns with openness of this topic stating he did not receive an email notice of a special meeting. An email was sent, and notice was posted on the city's website.
 - Jan Hughes, 110 Plainview St, clarified that the city would employ a sergeant, but contract out the CLOE services through Blue Earth County and that a fourth officer would not be hired at this time, which is correct.
 - Bob Winkler, 313 S Agency St, asked if there would be a cost savings and stated he is not in favor of contracting with an outside organization and that our police department is doing a good job. The cost savings comes from not hiring an additional full-time officer. He also stated he sees officers patrolling and is willing to write a check to the city for \$2,000 to cover the cost savings.
 - Nicole Davros, 101 Valley Lane, sees pros and cons of both options but feels it comes down to how you treat your employees and could result in bad morale and that the issue is the taking of a pay cut. She also asked that by not adding a body, but only adding a few hours of patrolling, does this really fix the problem.
 - Sonja Lynn, 129 N Agency St, stated the petition she started has collected 100 signatures online and 56 signatures in person and that most people she talked to agree about keeping the chief position.
 - Brian Watchel, 201 Cranberry Court, stated he does not feel the city will get apples for apples with this deal and that things are being handled well now. He also stated this is a big issue and that with two council members not present he would like to see the vote postponed.
 - Beth Rohrich, 116 Oak Court, stated if the county helps with the paperwork let them and that she likes seeing officers on patrol and that she does not feel that she will be less protected.
 - Alan Kleist, 212 Diane Drive, stated that all officers have paperwork and reports to file.
 - Colby Winkler, 205 S Agency St, stated that Council should just hire a fourth officer.
 - Jodi McDonough, 116 N 2nd St, asked if instead of hiring a fourth full-time officer if we could instead more a part-time officer into a full-time position.
 - Jeremy Horkey, 520 S Agency St, stated he would like to see the city keep the chief of police position and asked if training is needed could Blue Earth County be utilized for mentoring. He too asked for wait to vote due to the absent council members. He also stated that by tabling this item it does not do the Chief any favors but providing training opportunities would.
 - Lyle Groskreutz, 22298 604th Ave, stated the city is able to purchase a fire truck with pre-planning and the same should be done for hiring a fourth officer.

- Joel Radel, 240 Creekside Dr, stated Chief Kopp asked for help and it seems he is being punished and feels the city can get by for 13 months. He also asked what stops Council from eliminating other staff positions. Would like to see vote delayed for all council member to be present.
 - Greg Schlenker, 205 James Court, stated by reducing Chief Kopp's pay to that of a sergeant he fears Chief Kopp will leave the city because of this and that a wage and rank reduction does not look good. He stated he would like to see this discussion tabled for one year.
 - Council and Administrator comments included that this is not a performance issue, but rather a business decision. Due to the 2020 budget being set an additional full-time officer can not be hired until 2021. The cost savings of this proposal comes from not hiring an additional full-time officer. If the city enters into a contract with Blue Earth County, this contract can be cancelled at any time. This issue has been thoroughly studied. Administrator Bromeland stated the recommendation was made to make the department for effective and efficient, using taxpayer dollars wisely.
 - Council Member Ries moved, seconded by Council Member Terrell, to withdraw the proposal to restructure the police department.
 - Council Member Ries moved, seconded by Council Member Terrell, to amend the original motion to withdraw the proposal to restructure the police department and to authorize Administrator Bromeland and Chief Kopp to work with Blue Earth County's Sheriff's Department to conduct an analysis of call load, determine scheduling needs and to authorize payment for this analysis. Motion carried with Council Members Ries, Terrell, Steinberg, and Mayor Auringer voting in favor.
3. Water Rate Increase for 2020
- Administrator Bromeland stated the September 3, 2019 City Council meeting regarding a recommendation following the completion of a water and sewer rate study to incrementally increase water rates beginning in 2020, to help pay for necessary water infrastructure improvement projects, such as the water main looping project. The consensus at that meeting was for staff to illustrate how the proposed rate increase would impact the average residential user.
 - The proposed rate increase will be \$5.40 base fee, 0-6,999 gallons - \$4.29 per 1,000 gallons, 7,000-9,999 gallons - \$5.70 per 1,000 gallons, and 10,000+gallons - \$7.12 per 1,000 gallons. The monthly increase for the average user will be approximately \$1.58 for water service or about \$19.00 per year. If approved the rate increase would go into effect with January water usage, which is billed in February 2020.
 - Council Member Terrell moved, seconded by Council Member Steinberg, to approve the proposed rate increase. Motion carried with Council Members Ries, Terrell, Steinberg and Mayor Auringer voting in favor.
4. Hiring of Seasonal Snow Removal Operator to Utilize on As Needed Basis
- A resident, with experience, has expressed interest and applied to work on an as needed basis as a seasonal snow removal operator. This position would allow other staff to be in plow trucks. If approved, it was recommended Jerry Haber would be hired at a starting wage of \$11.83 per hour and would be contingent upon a successful background check.
 - Council Member Ries moved, seconded by Council Member Steinberg, to hire Jerry Haber as a seasonal snow removal operator at \$11.83 per hour, contingent upon a successful background check. Motion carried with Council Members Ries, Terrell, Steinberg and Mayor Auringer voting in favor.
5. Animal Impound Agreement between Blue Earth County and All Pets in Mapleton
- Chief Kopp explained that since Premier Vet closed the city has been utilizing BENCHS for impound services, but that option will no longer be available in 2020. The city averages approximately 5-6 impounds a year and would provide transportation to All Pets in Mapleton. Police Officers make every effort to return stray dogs to their owners.
 - Council Member Ries moved, seconded by Council Member Steinberg, to enter into an agreement with Blue Earth County to utilize All Pets for dog impounds. Motion carried with Council Members Ries, Terrell, Steinberg, and Mayor Auringer voting in favor.

OTHER

1. Transit Update: Discontinuation of Route 20 and Start of Kato Flex Bus Service

- Due to low ridership, the City of Mankato has discontinued Route 20 in Eagle Lake, but the Kato Lex Dial-a-Ride program is available to residents. Interested individuals need to pre-register and information is available at city hall. This service runs from 6:00 a.m. to 6:00 p.m. for a fee and will be door to door service within the service area.

2. Mankato Area Public Schools Community Education and Recreation Advisory
 - The Mankato Area School-CER advisory council is looking for elected officials to serve on their advisory council and attend a substantial number of their 5 meetings.
 - Administrator Bromeland expressed the importance to have local representation on this council to bring more recreational programs to Eagle Lake. Council Members agreed to share in the attending of these meetings which occur in January, March, May, September and November.
3. Correspondence from All Seasons Arena
 - Council Member Steinberg will attend the December 13, 2019 meeting and bring more information regarding the fiscal agent funding request.

CITY ADMINISTRATOR UPDATE

1. Upcoming December 3rd Child Care Provider Appreciation Event
 - The Core Team which includes Mayor Auringer and Administrator Bromeland will be attending this event, with approximately 25 people expected to attend.
2. Annexation Order and Request from Developer for Developer's Agreement for Motorsports Park
 - The land for the motorsports park has been annexed into the city.
 - Bradford development has formally petitioned the City to provide sanitary sewer and water main service to the Mankato Motorsports Park. Administrator Bromeland stated that at the July 2019 city council meeting Bradford development stated they would not ask the city to pay any up-front costs and asked Council for their thoughts on this petition.
 - Council Member Terrell asked about water and sewer area charges for the development. Administrator Bromeland will determine what these fees will be based on acres.
 - Nicole Davros, 101 Valley Lane, mentioned that perceived conflict of interest with council members is conflict of interest. She also stated that she feels the developer can not be trusted since they previously indicated they would not ask the city to pay for any aspect of this project.
 - Robert Winkler, 313 S Agency Street, does not feel this will bring business to Eagle Lake and would like to see the developer pay for the water and sewer lines run to the project.
 - Mike Guentzel, 60374 224th Lane Madison Lake, asked if council has seen the blueprints for this project and feels the city needs to be careful with the developer's actual intends. He asked that the guidelines the developer needs to follow be set in stone.
 - Council Members expressed no desire to provide water and sewer services to the motorsports project. Some interest was expressed in considering the upsizing of the water and sewer lines. The land sale has not yet occurred.
3. 2020 Census
 - Mayor Auringer and Administrator Bromeland met with a census representative. The city was asked to form a complete count committee to help reach people who have not been counted. This is not a census requirement. If anyone within the city is interested in helping with the census, they should contact the City.
4. Review Annual Evaluation Process for Employees
 - Council indicated they would like to see written evaluations and meet with employees. Administrator Bromeland will put together a schedule.
5. Update from Business Owner Regarding Local Business for Sale
 - The EDA is looking at ways to get redevelopment with parcels the city owns and for Uncle Albert's Café which will be closing on December 28, 2019 if no buyer has been found.
6. Recap of Watermain Looping and Drainage Improvements Project
 - The final grading relating to the storm water drainage improvement project will be completed in 2020.
 - The contractor is working behind city hall on the watermain looping project.
7. Sewer Line Televising Update
 - Televising of the abandoned force main will take place this week.
8. December 24, 2019
 - Administrator Bromeland asked Council to consider setting of December 24, 2019 as a paid day off for full-time employees.
 - Mayor Auringer moved, seconded by Council Member Terrell, moved to set December 24, 2019 as a paid day off for full-time employees. Motion carried with Council Members Ries, Terrell, Steinberg, and Mayor Auringer voting in favor.
 - Council Member Ries stated he would like Council to consider if December 24th should be established as permanent paid day off.

COUNCIL UPDATE

- None

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Ries, to adjourn the meeting at 8:30 p.m. Motion carried with Council Members Ries, Terrell, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

Signatures

Name	Location	Date
Sonja Lynn	Eagle Lake, MN	2019-11-19
Brad Halleck	Mankato, MN	2019-11-19
David Knutson	Eagle Lake, MN	2019-11-19
Kyle Galle	Eagle Lake, MN	2019-11-19
Mandy Erickson	Mankato, MN	2019-11-19
Laura Knutson	US	2019-11-19
Kim Lindely	Eagle Lake, MN	2019-11-19
Nancy Reasor	Eagle Lake, MN	2019-11-19
Sherilyn Becker	Eagle Lake, MN	2019-11-19
LeAnn Erickson	Eagle lake, MN	2019-11-19
Samantha Winter	Eagle Lake, MN	2019-11-19
Patrick Tarkey	Eagle lake, MN	2019-11-19
Carrie Gleason	Littleton, CO	2019-11-19
Kevin Wellens	Minneapolis, MN	2019-11-19
JON INWOOD	Brooklyn, NY	2019-11-19
John Kluntz	Cleveland, MN	2019-11-19
Shelby Mastin	Eagle Lake, MN	2019-11-19
Brian Shoemaker	Minneapolis, MN	2019-11-19
Cyenthia Epper-Schultz	Eagle lake, MN	2019-11-19
Jason Lechner	Eagle lake, MN	2019-11-19

Name	Location	Date
Benjamin Ehlert	Eagle Lake, MN	2019-11-19
Anne Jordan	Eagle lake, MN	2019-11-19
Abby Murphy	Eagle Lake, MN	2019-11-19
Chris Murphy	Mankato, MN	2019-11-19
Angela Meyer	Eagle Lake, MN	2019-11-19
Scott Wilson	Mankato, MN	2019-11-19
austin ward	Albany, OR	2019-11-19
Jason Sellner	Mankato, MN	2019-11-19
Amber Zimmerman	Mankato, MN	2019-11-19
Haley Sellner	Mankato, MN	2019-11-19
Greg Schlenker	Mankato, MN	2019-11-19
Tiana Godfrey	eagle lake, MN	2019-11-20
Jamie Johnson	Eagle Lake, MN	2019-11-20
Steven Havemeier	Nicollet, MN	2019-11-20
Greg Van Hauen	Eagle Lake, MN	2019-11-20
Kyle rueter	Eagle Lake, MN	2019-11-20
Kristen Young	Mankato, MN	2019-11-20
Bianka Reinbold	Eagle Lake, MN	2019-11-20
Jenna Ahlberg	Mankato, MN	2019-11-20
Amy Johnson	Mankato, MN	2019-11-20
Kimberly Neilsen	Eagle Lake, MN	2019-11-20
Nick Sorenson	Mankato, MN	2019-11-20

Name	Location	Date
Matthew Quinn	Eagle Lake, MN	2019-11-20
Carrie Zeldenrust	Eagle Lake, MN	2019-11-20
Ryan Zeldenrust	Eagle Lake, MN	2019-11-20
Jan Lange	Mankato, MN	2019-11-20
Heather Slaba	Eagle lake, MN	2019-11-20
Ronda Raimann	Eagle Lake, MN	2019-11-20
Joezette Bruender	Eagle Lake, MN	2019-11-20
Abby Lange	EL, US	2019-11-20
Joshua Hoyle	Eagle lake, MN	2019-11-20
Christopher Erickson	Mankato, MN	2019-11-20
Kristan Becker	Mankato, MN	2019-11-20
Meghan Bach	Mankato, MN	2019-11-20
Erin Eccles	US	2019-11-20
Paula Manthe	Eagle Lake, MN	2019-11-20
Brittany Miller	Eagle Lake, MN	2019-11-20
Ryan Fitzpatrick	Mankato, MN	2019-11-20
Danielle Wakefield	Eagle Lake, MN	2019-11-20
Chad Onken	Eagle Lake, MN	2019-11-20
deb marcotte	Minnesota	2019-11-20
Jeffrey Marx	Madison Lake, MN	2019-11-20
Geri Strong	Cottage Grove, MN	2019-11-20
Jacquelyn Anderson	Mankato, MN	2019-11-21

Name	Location	Date
Sherilyn Malloy	Mankato, MN	2019-11-21
Susan Nasinec	US	2019-11-21
Cindy Miller	Saint Peter, MN	2019-11-21
kayla southard	Mankato, MN	2019-11-21
Randall Lynn	Eagle Lake, MN	2019-11-21
Alexandra Lynn	Eagle lake, MN	2019-11-21
Melissa Winkler	Mankato, MN	2019-11-23
Jodi Gens	Mankato, MN	2019-11-26
Jennifer Odell	Mankato, MN	2019-11-26
Cathleen Smesrud	Eagle Lake, MN	2019-11-26
Matthew Houselog	Mankato, MN	2019-11-26
Rebecca Croft	Mankato, MN	2019-11-26
Joshua Ratcliff	Eagle Lake, MN	2019-11-26
Wendy Johnson	Saint Paul, US	2019-11-26
Sabrina burton	Eagle Lake, MN	2019-11-26
Susan Schoper	Eagle Lake, MN	2019-11-26
Heidi Johnson	Eagle Lake, MN	2019-11-26
Donna Drganc	Eagle Lake, MN	2019-11-27
Becky Ryerson	Mankato, MN	2019-11-27
Monica Hintze	Eagle Lake, MN	2019-11-27
Nicole Bowman	Mankato, MN	2019-11-27
Casey Rezmerski	Eagle Lake, MN	2019-11-27

Name	Location	Date
Jade Rezmerski	Mankato, MN	2019-11-27
Jake Baynes	Eagle lake, MN	2019-11-27
Luke Baynes	Mankato, MN	2019-11-27
LeeAnn Frederick	Mankato, MN	2019-11-27
Julie Dornack	Minneapolis, MN	2019-11-27
Brian Wachtel	Mankato, MN	2019-11-28
Jamie Sheppard	Madison Lake, MN	2019-11-28
Tiana Irvine	Mankato, MN	2019-12-01

change.org

Recipient: Eagle Lake community members

Letter: Greetings,

Keep autonomy for our local Police Department

Comments

Name	Location	Date	Comment
Abby Murphy	Eagle Lake, MN	2019-11-19	"We should have a vote on this!!"
Sonja Lynn	Eagle Lake, MN	2019-11-19	"The value our local chief and officers provide is well worth keeping period and one must ask oneself - why are so few pushing so hard for something the majority does not want?"
Tiana Godfrey	eagle lake, MN	2019-11-20	"Tiana Godfrey."
Erin Eccles	US	2019-11-20	"The value of local authorities cannot be replicated. This is a defining factor of small town benefits. We know them, they know their people."
Geri Strong	Cottage Grove, MN	2019-11-20	"For a friend who lives in the area."
Susan Nasinec	US	2019-11-21	"We need our own police who have been faithful through this crap twice now."

November 19, 2019

To whom it may concern:

We the people of Eagle Lake Minnesota value our local Chief of Police position in our community as well as our local officers. We do not want at this time or any time in the foreseeable future to abdicate local control. We want to maintain the Police Chief position and his administrative role for the City of Eagle Lake. If more protection is needed we are in agreement with adding a fourth officer. With continued growth in Eagle Lake removing local control simply does not make sense for Eagle Lake.

Sincerely,
Sonja Lynn

Citizens of Eagle Lake

Donal Hank
521 LINDA DR

Heidi
100 S second ST Ste B

Ann Wenzel
107 N ST

Ann Andersen
Eagle Express - 401 Parkway

Bill Wachtel
201 Cranberry Ct.

John Ash Eagle Express

Mark Viti
232 COMME LANE

ENGL WKE AL
Casey Kozmenko
237 Ann Drive

Christine Knudsen
706 Linda Drive

Sheila 706 Parkway Ave

Gene
706 Parkway Ave

Corey
704 Parkway Ave

Krystal Miller
708 Parkway Ave.

Alexis Johnson
217 Linda Dr.

HUB ERICKSEN
200 S. AGENCY ST.

15 + 29 / 

November 19, 2019

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Sincerely,

Sonja Lynn - 507-340-2582

Citizens of Eagle Lake

1. Jo Kay Schffman 108 1st 2nd St.
2. Cynthia Eppeschultz 104 LeRay Ave
3. Knis Haugen 300 LeRay Ave
4. Hailey Newbauer 133 N. Agency
5. Miranda Miller 75 Country Manor Ct
6. LORI TOSCH 208 E. THOMPSON ST
7. Kassie Blashko 200 Main St. Madison Lake -
work @ Casey's Eagle Lake
8. Nathan Strain 50 LeRay Ave. Apt. #5

29

November 19, 2019

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Sincerely,
Sonja Lynn 507-340-2582

Citizens of Eagle Lake

- | <u>Name</u> | <u>address</u> |
|---------------------|--------------------------------------|
| 1. JASON LECHNER | 209 Linda Dr |
| 2. Stephen Erickson | 26 Country Manor Court |
| 3. Elaine Spore | 63 Country Manor |
| 4. Amy Puiem | 61325 206th St. Eagle Lake, MN 56024 |
| 5. Laura Knutson | 94 Valley Ln Eagle Lake, MN, 56024 |
| 6. Kyle Knutson | 94 Valley Ln Eagle Lake, MN, 56024 |
| 7. Alan Kleist | 212 Diane Drive E.L. |

21

November 19, 2019

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Sincerely,
Sonja Lynn

Citizens of Eagle Lake

- 1 Juli Smith 116 N. 2nd St. Eagle Lake
- 2 Zach Morgenthill 133 N 2nd St eagle lake
- 3 Mike Seemunt 200 LeRay Ave - 11
- 4 Dawn Munn 220 LeRay Ave
- 5 Mark Zuehlke 109 NORTH 3RD STREET
- 6 Dawn Zuehlke 107 N 3rd St
- 7 Robert Winkler 313 S. Agency St
- 8 Audrey Winkler " "
- 9 Coby White
- 10 Melissa Winkler
- 11 Peggy Lane 137 N. Agency St.
- 12 Brian 91 Valley Lane
- 13 - Matt White 105 N. Agency St.
14. Andy [unclear] 124 N. Agency St 317 LeRay Ave