

**CITY OF EAGLE LAKE
JANUARY 6, 2020
CITY COUNCIL MEETING**

CALL TO ORDER

- Mayor Pro Tem Ries called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: John Ries, Dennis Terrell, Ryan Short and Garrett Steinberg.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, Fire Chief Dan Ruschmeyer and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- Erin Guentzel, 60374 224th Lane, Madison Lake, stated she started a petition on Facebook regarding the proposed Motorsports Park and mentioned her concerns that the proposed project is different than what was presented. She also stated that she does not feel the traffic study was not in depth enough and that she does not trust the developer and is seeing red flags.
- Mike Guentzel, 60374 224th Lane, Madison Lake asked about an invoice that indicates the city is paying for engineering costs of this project when it was previously stated the city would not be paying for the project. Administrator Bromeland explained that she inquired about the invoice and that the notation on the bill was misleading and that this was an error on the bill and that she has email documentation from the engineering firm stating such.

APPROVAL OF THE AGENDA

- Council Member Short moved, seconded by Council Member Terrell, to approve the agenda. Motion carried with Council Members Terrell, Short, Steinberg and Mayor Pro Tem Ries voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Steinberg moved, seconded by Council Member Short, to approve the December 2, 2019 meeting minutes. Motion carried with Council Members Terrell, Short, Steinberg and Mayor Pro Tem Ries voting in favor.

CONSENT AGENDA

- Council Member Terrell moved, seconded by Council Member Steinberg, to approve the consent agenda.

Monthly Bills	Treasurer's Report	Police Report
Fire Report	Public Works Report	Building & Zoning Permits
Gambling Report	Resolution 2020-01 Designating Official Depositories	
Resolution 2020-02 Designating Official Newspaper		
Resolution 2020-04 Accepting Resignation of Zach Birr		
Appoint John Ries as Mayor Pro Tem		
Resolution 2020-05 Appointing Election Judges		
Resolution 2020-06 Accepting Resignation of Teila Baynes		
Contractor's Pay Request No. 3 for Water main Looping and Utilities Improvements Project		

- Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Pro Tem Ries voting in favor.

ADJOURN TO CLOSED MEETING

- Due to attorney-client privilege to discuss pending litigation involving the City's rental license ordinance the meeting has been requested to be closed.
- Council Member Short moved, seconded by Council Member Terrell to close the meeting. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Pro Tem Ries voting in favor.

- Council Member Terrell moved, seconded by Council Member Short, to reopen the meeting. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Pro Tem Ries voting in favor.

PRESENTATIONS

1. Spencer Kolles, Eagle Lake Fire Department: Fire Department Response Time
 - Spencer Kolles presented the proposed amendment addressing fire department members response time. The current policy requires members to have a primary residents within five (5) minutes of the Eagle Lake Fire Station or work full time within three (3) minutes of the Eagle Lake Fire Station (Department standards indicate full time employment as not less than thirty-two (32) hours per week. The proposed amendment would change the response time to seven (7) minutes from their resident or full-time employment.
 - Council Member Terrell moved, seconded by Council Member Steinberg to change the fire department's response time to seven (7) minutes from residence or full-time employment. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Pro Tem Ries voting in favor.

PUBLIC HEARING

- None

OLD BUSINESS

- None

NEW BUSINESS

1. Extension of Temporary Rental License for 304 LeRay Avenue
 - Mariah Chapman has requested the first extension of her temporary rental license for her property located at 304 LeRay Avenue. The requirements of a temporary rental license are being met.
 - Council Member Short moved, seconded by Council Member Ries to issue the first six-month extension of the temporary rental license. Motion carried with Council Members Terrell, Short, Steinberg and Mayor Pro Tem Ries voting in favor.
2. Fire Department Response Time
 - Addressed under Presentations
3. Request from Resident for City to Consider Accepting Donation of a Church Pew
 - Don Schroeder, Eagle Lake resident, has a church pew that he is currently in the process of offering for sale. Mr. Schroeder has offered to donate the pew if he is unable to sell it. The pew measures 11'9".
 - Council indicated their appreciation for this offer but feel that this is not a donation they can accept.
4. Overview of Hiring Process and Timeline for New Full-Time Police Officer
 - The City will utilize the services of MN Valley Council of Governments to assist with the hiring process. An internal posting will be released on January 7, 2020 and close on January 17, 2020. Interviews will likely take place the following week, with the possibility of a recommendation to hire at the February 3, 2020 City Council Meeting.
 - Concurrently, three applications have been received to date for part-time police officer positions. A review of applications and interviews will take place shortly, again with the possibility of a recommendation to hire at the February 3, 2020 meeting.
5. Proposal to Resurface Tennis Courts and Stripe for Pickleball
 - Surface Pro has submitted a proposal to resurface the tennis courts and paint pickleball stripes at a cost of \$16,500. The resurfacing work should take approximately one-week, weather permitting. The Park Board has recommended the resurfacing project and has funds set aside for this purpose.
 - Council Member Steinberg moved, seconded by Council Member Short, to authorize the resurfacing of the tennis courts and accept the proposal from Surface Pro. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Pro Tem voting in favor.
6. Purchase of Zero Turn Mower for parks Department
 - A bid has been received from Bauer's Specialty Sales in the amount of \$10,349.69 for a 72 inch zero turn Country Clipper mower. This mower would be used in the parks and would hold the hill well. The two John Deer mowers would still be utilized for mowing and sweeping.

- Council discussion included the possibility of hiring two seasonal employees for summer mowing if needed.
 - Council Member Terrell moved, seconded by Council Member Steinberg, to approve the purchase of a 72-inch Country Clipper mower from Bauer's Specialty Sales. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Pro Tem Ries voting in favor.
7. Purchase of Bobcat 5600 Toolcat and Attachments for Parks, Street, Storm Sewer Departments
- Bobcat has provided a quote for a Bobcat 5600 Toolcat in the amount of \$51,740.60 and a quote for a 68" angle broom, 60" sweeper, and 66" root grapple attachments in the amount of \$9,337.80 for a total of \$61,079.40.
 - The attachments would be able to be utilized on both the Toolcat and the John Deer.
 - If approved the street, park, and storm departments would share the cost which would come out of capital outlay.
 - Discussion included if this equipment would allow staff to clean sidewalks as needed, which it would. Council directed staff to see if they could get both types of tires.
 - Council Member Terrell moved, seconded by Council Member Steinberg, to approve the purchase of the Bobcat 5600 Toolcat and the attachments presented. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Pro Tem voting in favor.
8. Resolution 2020-03 Adopting Proposed Fee Schedule
- The proposed 2020 fee schedule was presented. Discussion included establishing new charges for peddler's licenses. Council indicated the fee for peddler's licenses should be \$100 for an annual license with a \$50 investigation fee. These licenses would not be prorated.
 - Chief Kopp asked the Civil Stand By fees be re-established. Council directed staff to set the fee for civil standbys at the last established rate.
 - Council Member Short moved, seconded by Council Member Steinberg, to approve the 2020 Fee Schedule as presented with the above-mentioned changes. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Pro Tem Ries voting in favor.
9. Planning Commission Recommendation Approving Variance Request for 520 S Agency Street
- The Planning Commission held a public hearing on the variance request for a detached accessory structure located 520 S. Agency Street and is recommending Council approval.
 - Council Member Short moved, seconded by Council Member Terrell, to approve the variance request for made by Jeremy Horkey of 520 S. Agency Street. Motion carried with Council Members Terrell, Short, Steinberg, and Mayor Pro Tem Ries voting in favor.

CITY ADMINISTRATOR UPDATE

1. Letter from Blue Earth County Sheriff's Office Notifying of New Annual Flat Fee for Acting as the Eagle Lake Police Department's Records Division Since 2008
 - A letter from the Blue Earth County Sheriff's Office has been received notifying the city they will be changing to an annual flat fee for records services.
2. Recap of Recent Televising Work of Abandoned Sewer Line
 - The report has been received and Administrator Bromeland will send copies of it to Bolton and Menk and Blue Earth County
3. Music on Parkway
 - Administrator Bromeland, Council Member Steinberg, Mayor Auringer met with members of the Eagle Lake Community Development Foundation to plan at least three Music on Parkway Events this summer. The events will be located on the city property located at 301 and 305 Parkway Avenue. More information will be coming as plans are made.

COUNCIL UPDATE

- Council Member Short inquired about the dredging of the creek along 598th Avenue. This past year saw no flooding issues. There is an area along the Wangen Path development that needs clearing to improve water flow.

- Mayor Pro Tem Ries acknowledged the Eagle Lake Elementary School's thank you for sponsoring open gym.
- Mayor Pro Tem Ries inquired about the use of trail cameras in the park. Such cameras do not work well for security purposes.
- Administrator Bromeland will set up a meeting with the motorsports developer and the city's attorney regarding placement of utilities.

ADJOURNMENT

- Council Member Terrell moved, seconded by Council Member Short, to adjourn the meeting at 7:34 p.m. Motion carried with Council Members Terrell, Short, Ries and Mayor Pro Tem Ries voting in favor.

John Ries, Mayor Pro Tem

Kerry Rausch, Deputy Clerk