

CITY OF EAGLE LAKE
November 16, 2020
PLANNING COMMISSION MEETING – GO TO MEETING

Call to Order

- Meeting was called to order at 6:00 p.m. by Chairman Talle.
Present: Chairman Talle, Commissioners Scheurer, Beckel, Norton, McCarty, Miller, and Hughes.
Absent: Commissioner Rose.
Staff Present: City Administrator Bromeland and Administrative Clerk Mandy Auringer

Approval of Agenda

- Commissioner Hughes moved and seconded by Commissioner Beckel to approve the agenda. Motion carried.

Approval of Minutes

- Commissioner Beckel moved, seconded by Commissioner Scheurer, to review and approve the Planning Commission meeting minutes from October 19, 2020.

New Business

1. Schedule Public Hearing for Variance: 325 LeRay Avenue

- Administrator Bromeland presented a variance application from 325 LeRay Avenue from setback requirements on one side of a shed/greenhouse. City code requires a 5-foot setback from each property line. Since the applicant installed the shed prior to obtaining a zoning permit, no inspections were completed until it was brought to the City's attention. Upon inspection, the applicant was made aware that they were encroaching into the setback by 1 ½ feet in the southwest corner. The applicant stated difficulty moving the shed/greenhouse due to the amount of glass windows.
- The applicant stated he was misinformed, not by city staff, that they were not in need of a permit. Once they learned they needed one, they applied and paid for the required zoning permit.
- Commissioner McCarty noticed a telephone box and brought up concerns about possibly encroaching on a utility easement.
- Chairman Talle stated he was in favor of moving forward with scheduling the public hearing, but also looking into the possibility of encroaching on a utility easement.
- A motion was made by Commissioner Miller, seconded by Commissioner Scheurer, to schedule a public hearing for 325 LeRay Avenue. A roll call was taken with Chairman Talle, Commissioners Beckel, Miller, McCarty, Norton, Scheurer, and Hughes voting in favor. Motion carried.

2. Schedule Public Hearing for Needed Zoning Amendments

- Administrator Bromeland presented the need for amending the current zoning code. The City's building official recently notified the City of state building code changes that impact zoning permit requirements. In addition, the City needs to amend code to reflect the required legal standard of "practical difficulties" which prior to 2011 were called "undue hardships" and which is still reflected in Eagle Lake city code. City staff is requesting that a public hearing be scheduled

for the proposed changes.

- Commissioner Hughes moved, seconded by Commissioner Miller to schedule a public hearing for zoning code amendments. A roll call was taken with Chairman Talle, Commissioners, Beckel, Hughes, Scheurer, Norton, McCarty, and Miller voting in favor. Motion carried.

3. Monthly Building and Zoning Permit Activity

- Permit activity for October-November was presented.

4. Updates

- Administrator Bromeland gave an update with KJ Walk, they are back in town working to replace the cracked pipe and addressing other corrective action items.

Adjournment

- Commissioner Beckel moved to adjourn, seconded by Commissioner Norton. A roll call vote was taken with Chairman Talle and Commissioners Beckel, Scheurer, Norton, McCarty, Miller, and Hughes voting in favor. Meeting adjourned at 6:25 p.m.

Trent Talle, Chairman

Mandy Auringer, Administrative Clerk