

**CITY OF EAGLE LAKE**  
**JANUARY 5, 2026**  
**CITY COUNCIL MEETING AGENDA**  
**705 Parkway Avenue**  
**6:00 P.M.**

Regularly scheduled City Council meetings are held the first Monday of every month at 6 p.m. All meetings are open to the public. If you wish to address the City Council in person, please contact City Hall at 507-257-3218 or email [krausch@eaglelakemn.com](mailto:krausch@eaglelakemn.com) or [jbromeland@eaglelakemn.com](mailto:jbromeland@eaglelakemn.com). Written comments or questions for the City Council can be submitted via USPS, email, or dropped off at City Hall. City Council meetings are now live streamed to the City of Eagle Lake's official YouTube Channel. To view meetings, please visit the City of Eagle Lake website at <https://www.eaglelakemn.com> and click on the "City of Eagle Lake MN City Council Meetings" icon on the home page of the website.

The City Council is provided with background information for agenda items in advance by staff, committees, and boards. Many decisions regarding agenda items are based upon this information, as well as: city policy and practices, input from constituents and a Council Members personal judgment. If you have any comments, questions or information that has not yet been presented or discussed regarding an agenda item, please ask to be recognized by the mayor during the "Open Public Comments" section on the agenda. Please state your name and address for the record. All comments are appreciated.

**CALL TO ORDER**

**OATH OF OFFICE**

**ROLL CALL**

**OPEN PUBLIC COMMENTS**

Persons may take one opportunity to address the council for **three minutes** on a topic not on the agenda. Persons commenting on consent agenda may use this opportunity to speak. There will be no discussion or action taken at that time. This is merely to inform the City Council of your issue(s) or concern(s) and for City staff to do further research.

**APPROVAL OF THE AGENDA**

**APPROVAL OF MEETING MINUTES**

- City Council Meeting Minutes of December 1, 2025

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**CONSENT AGENDA**

1.	Monthly Bills	Pg.	11		2.	Treasurer's Report	Pg.	
3.	Public Works Report	Pg.	67		4.	Fire Report	Pg.	68
5.	Gambling Report	Pg.			6.	Building and Zoning Permits	Pg.	70
7.	Res. 2026-01 Official Depositories	Pg.	71		8.	Res. 2026-02 Official Newspaper	Pg.	72
9.	Res. 2026-03 Fee Schedule	Pg.	73		10.	Res. 2026-04 Designate Bank Signatories/Delegating Authorizing Electronic Fund Transfers	Pg.	78

If you have any questions, please feel free to contact City Hall at 507.257.3218 or email at [jbromeland@eaglelakemn.com](mailto:jbromeland@eaglelakemn.com).

11.	Minutes from Boards and Commissions	Pg.		12.	Res. 2026-05 Accept Donations for Active Adults	Pg.	79
13.	Res. 2026-06 Employee 2026 Wages	Pg.	80	14.	Resolution 2026-07 Resignation of Brudvig from Fire Dept. Reserves	Pg.	81
15.	Public Summary of Closed Session - City Administrator Performance Evaluation	Pg.	82	16.	ASCAP License Agreement	Pg.	83
17.	Resolution 2026-08 Resignation of Wendland from Park Board	Pg.	86	18.	Resolution 2026-09 Appointing Spencer Kolles as Fire Chief	Pg.	87

## PRESENTATIONS/SCHEDULED GUESTS

1. Roger and Nathan Beckel, 308 and 312 Agency Street South: Snow Removal on CSAH Sidewalks Pg. 88
2. Sally Comfort and Keith Steinke with Computer Technology Solutions: Server Quote Pg. 90
3. Ryan Vesey with Greater Mankato Growth: Transforming Tomorrow Regional Plan 2040 Pg. 94

## NEW BUSINESS

1. Pricing for New Server Pg. 95
2. Letter from MPCA Terminating Eagle Lake's Coverage under NPDES/SDS General Permit for Municipal Separate Storm Sewer Systems for the City of Eagle Lake Pg. 99
3. Pricing for HVAC Compressor Replacement at City Hall Pg. 106
4. Pricing for Plow Wing Repair Pg. 111

## CITY ADMINISTRATOR REPORT

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1. YTD Revenue and Expenditure Report for December 2025
2. Employee Leave Balances
3. Draft Orderly Annexation Agreement
4. Bank Reconciliation Project Update

## COUNCIL MEMBER REPORTS

## ANNOUNCEMENTS

- Upcoming Regular **City Council** Meeting – February 2, 2026 at 6:00 PM, City Hall – Council Chambers, 705 Parkway Avenue
- Next Regular **EDA** Meeting – January 22, 2026 at 6:45 AM, City Hall-Council Chambers, 705 Parkway Ave
- Next Regular **Park Board** Meeting – January 12, 2026 at 6:45 AM, City Hall-Council Chambers, 705 Parkway Ave
- Next Regular **Planning Commission** Meeting – January 26, 2026 at 6:00 PM, City Hall-Council Chambers, 705 Parkway Ave

## ADJOURNMENT

**CITY OF EAGLE LAKE  
CITY COUNCIL MEETING  
DECEMBER 1, 2025**

**CALL TO ORDER**

- Mayor John Whitington called the meeting to order at 6:00 p.m. The Pledge of Allegiance was said.

**ROLL CALL**

- Council Members present: Garrett Steinberg, Beth Rohrich, Anthony White, Nick Lewis, and Mayor John Whitington.
- Staff Present: City Administrator Jennifer Bromeland, Deputy Clerk Kerry Rausch, Public Works Director Andrew Hartman, Fire Chief Vern Simpson, and Blue Earth County Sheriff's Office Lieutenant Mitch Gahler.

**PUBLIC COMMENTS**

- Fire Chief Simpson, 164 Creekside Court, thanked the Council for their support of the fire department and informed the Council that he has chosen not to run for Fire Chief in 2026.

**APPROVAL OF AGENDA**

- **Councilmember Rohrich moved, seconded by Councilmember White, to approve the agenda. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whitington voting in favor.**

**APPROVAL OF MEETING MINUTES**

- **Councilmember Lewis moved, seconded by Councilmember Steinberg, to approve November 3 and November 17, 2025 City Council minutes as presented. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whitington voting in favor.**

**CONSENT AGENDA**

Monthly Bills	Treasurer's Report
Public Works Report	Fire Report
Gambling Report	Building and Zoning Permit
BECSO Report	Minutes from Boards and Commissions

- **Councilmember White moved, seconded by Councilmember Rohrich, to approve the consent agenda as presented. The motion was carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whitington voting in favor.**

## PUBLIC HEARING

### 1. Truth In Taxation Hearing for Final Property Tax Levy Collectible in 2026

- Administrator Bromeland explained that the purpose of the Truth-In-Taxation hearing is to provide an overview of the proposed final budget and tax levy collectible in 2026. Before a final determination is made, public input is allowed. Market values shown on resident's truth-in-taxation notices were established at the County Board of Equalization held earlier this year and questions on market value should be addressed to the Blue Earth County Property and Environmental Resources Department.
- The final levy must be certified on or before December 29<sup>th</sup> and a certificate of compliance must be filed with the Department of Revenue by this same date.
- The property tax statements property owners receive include all levy authorities, not just the city. Other levy authorities include the county, school district, special taxing districts and the state of Minnesota. The proposed property taxes include taxable market value for taxes payable in 2025 and 2026. Included is what was actually paid for taxes in 2025 and an estimate for 2026 based on the preliminary levy certified.
- Eagle Lake's preliminary tax levy is set at 7.75% over what was collected in 2025. This increase equates to an increase of approximately \$99,746. The proposed final general fund revenues are \$2,546,574 and the proposed final general fund expenses are \$3,340,083. The budget would be balanced but for planned deficit spending using capital outlay reserves. These are reserves that were previously set aside for capital outlay expenditures.
- The final proposed property tax levy for the General Fund is \$1,231,171, the EDA is \$20,000, and Debt Services is \$135,617, for a total of \$1,386,788.
- Administrator Bromeland also explained that the local property tax rate is a function of the levy and total tax base. Taxable tax capacity is used to determine the local tax rate and a property's share of the City levy is based on taxable value of the property relative to the full value of all other property in the City's taxing district. Valuations can appreciate or depreciate.
- Local Government Aid (LGA) comprises approximately 29% of general fund revenues, while property taxes comprise about 48%. Fire and streets comprise about 67% of the general fund expenditures.
- The City's bond rating is AA-, Standard & Poor's. The City has a policy to maintain a minimum unassigned general fund balance of 50% of the annual general fund budget. The unassigned general fund balance for 2024 was \$1,840,780. The general fund expenditures for 2025 total \$3,340,083. This positive fund balance offers a cushion for unexpected expenditures or revenue shortfalls.
- No comments were presented during the public hearing.

## SCHEDULED GUEST/PRESENTATIONS

### 1. Habitat for Humanity South Central Minnesota: Upcoming Veterans Build in Eagle Lake

- Holly Schoettler and Sondra Herman presented the following information about Habitat for Humanity.

- Habitat was founded on the conviction that every man, woman, and child should have a decent, safe, and affordable place to live. Seeking to put God's love into action, Habitat brings people together to build homes, communities, and hope. Currently there are more than 1,500 Habitat organizations in 50 states and 70 countries.
- Barriers to homeownership include supply of affordable housing, access to adequate credit, lack of capital for down payment, and lack of knowledge regarding homebuying. More than 1 in 3 families who rent spend more than 30% of their income toward housing costs putting them at risk of being unable to afford basic needs. Only 17% of homeowners spend more than 30% of their income on housing costs.
- Affordable decent housing is in alarmingly short supply. A decent place to call home creates stability, launching families onto a positive trajectory of generational change that includes hope, improved health, financial wellness, and a better quality of life.
- Habitat provides a hand-up, not a handout, creating empowerment and not dependency. Habitat homeowners help build their own homes alongside volunteers and pay an affordable, low interest mortgage. The Habitat homeownership process is designed to empower families, leveraging their experience with Habitat toward ongoing opportunity.
- For the past 36 years, Habitat of South Central Minnesota has been a catalyst for moving lower-income families out of poverty toward more prosperous, stable futures through affordable homeownership. Program criteria include establishing a need of living in substandard conditions, the ability to pay by meeting income guidelines earning 50-80% of area median income, and the willingness to partner by completing sweat equity and complete homeownership education courses.
- Habitat is a volunteer-dependent organization and most of these opportunities occur on the build sites and in the ReStore. They also offer Aging in Place which is a partnership that provides products and services that foster safe and livable homes and communities that help people of all ages achieve the strength, stability, and self-reliance they need to stay in their homes.
- Habitat is looking to provide a build for a veteran in Eagle Lake, with volunteer veterans helping with the build.

2. Ryan Vesey with Greater Mankato Growth: Transforming Tomorrow Together 2040 Regional Plan
  - This presentation will be scheduled for the January City Council meeting.
3. Troy Schrom with Fox Meadows Homeowners Association: Late Fee Waiver Request
  - Administrator Bromeland explained that Troy Schrom has requested a waiver of late fees totaling \$515.99 for the Fox Meadows Homeowners Association, located at 202-A Connie Lane East. The late fees were incurred on a utility bill for outside water usage related to an irrigation system installed under a permit issued on August 7, 2024. It appears that some unusual circumstances contributed to the late fees. A final inspection for the irrigation system was not recorded, and combined with address changes and missing installation information, this resulted in a delay in

processing and billing the water usage. The City did not become aware that the system was in use until the HOA requested a bill in July 2025, and the first bill was generated in August 2025. The HOA has since paid the full charge.

- **Councilmember Steinberg moved, seconded by Councilmember White, to waive the late fees in the amount of \$515.99 for the Fox Meadows HOA. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whitington voting in favor.**

## NEW BUSINESS

1. Resolution 2025-46 for Final Property Tax Levy Collectible in 2026
  - Administrator Bromeland explained that before the Council is the proposed tax levy and the general fund budget. The enterprise funds can be approved later. She also reviewed 2025 budgetary items of interest.
  - **Councilmember White moved, seconded by Councilmember Lewis, to approve Resolution 2025-46 setting the 2026 general fund budget and approving the tax levy collectable in 2026. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whitington voting in favor.**
2. Resolution 2025-47 In Support of Transforming Tomorrow Together 2040 Regional Plan
  - Item moved to January 2026 meeting.
3. Resolution 2025-48 Adopting the 2025 Blue Earth County Hazard Mitigation Plan
  - Administrator Bromeland explained that Eric Weller, Emergency Management Director with Blue Earth County, sent an email informing that FEMA has officially approved the 2025 Blue Earth County Hazard Mitigation Plan (HMP). This is the result of a collaborative effort with numerous stakeholders who participated in meetings and provided valuable information through the planning process.
  - Adoption of the local mitigation plan by the City is an important step, as it is a required condition for applying for and receiving FEMA mitigation grants through programs including Hazard Mitigation Grant Program (HMGP), HMGP Post-Fire, Building Resilient Infrastructure and Communities (BRIC), Flood Mitigation Assistance (FMA), and Safeguarding Tomorrow Revolving Loan Fund.
  - **Councilmember Steinberg moved, seconded by Councilmember White, to adopt Resolution 2025-48 Adopting the 2025 Blue Earth County Hazard Mitigation Plan. The motion carried with Councilmembers Steinberg, Rohrich, White, and Mayor Whitington voting in favor.**
4. Fox Meadows Housing Development – Phase Two, Cash Escrow Draw Request No. 2
  - Administrator Bromeland explained that the City has received a request from Fox Meadows Housing Development Phase Two for the release of \$20,000 in contingency funds. No work has been completed for this request. The developer has indicated that they feel this request is reasonable because no contingency funds were included in Draw #1.
  - Staff contacted the City's engineer and his comment was that there is no justification with no additional work being completed.

- **Councilmember Lewis moved, seconded by Councilmember Rohrich, to release the \$20,000 in contingency funds, contingent upon more information and staff consulting with engineer and legal counsel. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whiting voting in favor.**

5. Amendments to Personnel Policy for Paid Family Leave and Increasing Safety Boot Allowance

- Administrator Bromeland explained that before Council are updates to the City's personnel policies to ensure clarity, compliance with current laws, and consistency in employee benefits.
- It was been determined that the language for the Life Insurance policy does not need updating.
- The Safety Equipment policy update would allow for new safety footwear to be purchased and reimbursed annually up to \$200 a year. Employees would need to purchase footwear and provide a receipt when submitting for reimbursement.
- The Minnesota Paid Leave (MNPL) policy will go into effect January 1, 2026 as required by a new state law. Employees may receive up to 12 weeks of medical leave and 12 weeks of family leave per benefit year, not to exceed 20 weeks in total. This is a state-run program, and premiums will be split evenly between the City and the employee, with the employee contribution deducted through payroll. Employees must provide reasonable notice to the City Administrator when taking leave, including a proposed schedule and, if intermittent leave is requested, a certification from a healthcare provider. Employees may supplement MNPL with accrued paid leave, without exceeding their individual average weekly wage. The City will maintain group health insurance coverage during MNPL, provided employee premiums are paid. Employees are reinstated to their previous or equivalent positions after MNPL Leave, and the City will not retaliate against employees exercising MNPL rights. PNPS wages are generally not PERA-eligible unless supplemented under specific conditions. Vacation and sick leave do not accrue during MNPL, but accrual resumes upon return.
- **Councilmember Rohrich moved, seconded by Councilmember White, approving the updates to the safety gear policy and the addition of the MN Paid Leave policy. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whiting voting in favor.**

6. Annexation Request Received for Parcel R43.09.12.300.001 and Next Steps

- Administrator Bromeland explained that an annexation application has been received for parcel R43.09.12.300.001, also known as 21843 594<sup>th</sup> Ave, located in Mankato Township. The parcel is adjacent to the Highway 14 storage units. The owner is proposing to demolish the fire damaged structure and replace it with a commercial business. Because the parcel is located in Mankato Township, redevelopment would require annexation into City limits.
- Currently, there are no City utilities available at this location and if annexed, the property would need to rely on a well and septic system until City utilities are

extended across Highway 14 at a future date. The annexation application has been received, and upon receipt of the required application payment, the annexation process will commence. This process includes notification to Mankato Township and property owners within 350 feet, followed by scheduling of a public hearing to consider the annexation request.

7. Taylor Family Farms Foundation Grant Award Agreement for Childcare Revolving Loan Fund

- Administrator Bromeland explained that a grant application submitted to the Taylor Family Farms Foundation (TFFF) in the amount of \$10,000 was recently approved. The purpose of the grant is to establish a childcare revolving loan fund to provide forgivable loans for childcare providers.
- The City's Rural Child Care Innovation Program (RCCIP) was tasked with identifying a project to support, and the creation of a childcare forgivable loan fund was selected as a priority. The grant award requires a \$10,000 match from the City's Economic Development Authority (EDA).
- The mission of TFFF is to positively impact people's lives and enhance life in rural communities in southern Minnesota and northwest Iowa. Once the grant agreement is received from TFFF, the City will receive a check for the grant award.
- **Councilmember Lewis moved, seconded by Councilmember Steinberg, to accept the \$10,000 matching grant from Taylor Family Farms Foundation. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whitington voting in favor.**

8. IWorQ Service Agreement to Replace Existing City Force Building Permit Software

- Administrator Bromeland explained that before Council is an IWorQ Service Agreement to replace the City's existing building permit software, currently provided by Impact/City Force. The City has been using this software for several years to support the work of the contracted building official, the administrator clerk and the deputy city clerk. IWorQ recently purchased Impact/CityForce and has announced plans to discontinue support for the software in early 2026, possibly as early as March.
- Deputy Clerk Kerry Rausch and Administrative Clerk Jodie Barta who work with the software researched options, attended an online presentation with IWorQ to review the software, and are recommending IWorQ, which offers additional features that could support other licensing needs, such as dog licensing and rental licenses, through add-ons at an additional cost. Ben Byron, one of Eagle Lake's inspectors, is already familiar with this software with his work with Waseca County.
- The building permitting software is critical to the City's operations, It allows both City staff and the building inspector to manage building permits and inspections, upload permit and plan files, review documents, calculate fees, and ensure proper billing to permit applicants.
- If the City migrates to IWorQ, the company will assist with importing existing records from Impact/City Force and provide initial staff training. The anticipated transition

and training period is approximately 60 days. The annual cost for the software will increase from the current \$1,200 per year to \$2,000 per year with IWorQ.

- **Councilmember White moved, seconded by Councilmember Steinberg, to authorize the City Administrator to sign the service agreement with IWorQ. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whitington voting in favor.**
- 9. Consider Delegating a Subcommittee to Review and Update Banking Processes, including Positive Pay and Other Best Practices, to Ensure Efficiency and Alignment with Current Financial Standards
  - Administrator Bromeland explained that city staff recommend establishing a subcommittee consisting of members of the City Council, the Deputy City Clerk, and the City Administrator to review and update the City's banking processes. This review would include practices such as positive pay and other best financial practices to ensure efficiency and alignment with current standards.
  - Given the current climate of unreliable and delayed delivery of payments to vendors, as well as the potential for unauthorized interception of payments, City staff is transitioning as many payments as possible to vendors via ACH. While some cities have a dedicated finance committee, Eagle Lake does not. A subcommittee of the City Council would work directly with staff to review current banking and payment processes, evaluate options to enhance internal controls and safeguards, and develop and recommend updated policies to the City Council. The goal is for the subcommittee to bring back a recommended policy to the City Council in early 2026 to help ensure the City's financial processes remain efficient, secure, and aligned with best practices.
  - Councilmembers Rohrich and Lewis volunteers to serve this subcommittee.

## **CITY ADMINISTRATOR REPORT**

1. YTD Revenue and Expenditures Report
  - The most recent year-to-date revenue and expenditure report has been included in the packet for Council review.
2. Employee Leave Balances
  - Current employee leave balances are included in the packet for Council review.
3. Upcoming Holiday Open House
  - The EDA will be hosting a Holiday Open House on December 19 from 9-11 a.m. at City Hall.
4. Kids Holiday Craft Fair on December 19 from 6-8 p.m. at City Hall
  - To date 19 kids have signed up to sell items at the Kids Holiday Craft Fair.
5. Recap of Recent InterCity Leadership Visit to Wichita
  - A recap of this trip will be coming soon.
6. Mandatory Annual MDH Lead Service Line Notification
  - Lead service line notifications were sent to residents. This is an annual requirement from the MN Department of Health. Some residents have expressed confusion

stating they already have done this, but the state requires this notification since there is a portion of the line which is unknown.

#### **COUNCIL REPORTS**

- Councilmember Rohrich urged residents to sign up for the Holiday Lights Contest.
- Councilmember Steinberg thanked Fire Chief Simpson for his service on the department and as Fire Chief. He thanked Lieutenant Gahler for his presence during the snow storm and the Public Works Department for plowing the roads.
- Mayor Whitington stated that he would like the City to review the snow plowing event of the past weekend to review what went well and what could be improved. Discussion included when is the best time to call a snow emergency-during or after the snow event and should the city have a snow emergency in effect when the County has pulled their plows. No cars should be parked on the roads during a snow emergency, even if the road has been plowed.

#### **ADJOURN INTO CLOSED SESSION**

- Councilmember Rohrich moved, seconded by Councilmember White, to move into a closed session as permitted by section 13D.05, subdivision 3(a), to complete the annual performance evaluation of the city administrator, Jennifer Bromeland. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whitington voting in favor.
- Councilmember Steinberg moved, seconded by Councilmember White, to end the closed session and re-open the meeting. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whitington voting in favor.

#### **ADJOURNMENT**

**Councilmember Steinberg moved, seconded by Councilmember White, to adjourn the meeting at 8:20 p.m. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whitington voting in favor.**

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John Whitington, Mayor

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Kerry Rausch, Deputy City Clerk

## CITY OF EAGLE LAKE

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## \*Check Summary Register©

December 2025

	Name	Check Date	Check Amt
<b>10100 Cash</b>			
2079e	ADP, LLC	12/01/25	\$18,347.18 Employer Medicare Tax <i>Payroll</i>
2080e	PERA	12/01/25	\$2,711.66 BW 12-04-25
2082e	WEX HEALTH INC.	12/01/25	\$159.61 BW 12-04-25
2083e	ELAN FINANCIAL SERVICES	12/04/25	\$245.02 November Stmt
2084e	METRONET	12/04/25	\$724.50 Acct 1959304
2085e	SOUTH CENTRAL SERVICE COOPERATIVE	12/04/25	\$9,771.40 December Premium
2086e	PRINCIPAL FINANCIAL GROUP	12/04/25	\$140.02 Dec/Jan Premium
2087e	XCEL ENERGY	12/04/25	\$2,245.23
2088e	PSN	12/04/25	\$886.86 November Fees
2089e	MN DEPT OF REVENUE	12/04/25	\$2,107.00 November Sales Tax
2090e	METRONET	12/04/25	\$53.98 Acct 2222518
2091e	XCEL ENERGY	12/04/25	\$697.73
2095e	METRONET	12/10/25	\$169.74 Acct 1959251
2096e	LINDE GAS & EQUIPMENT INC	12/10/25	\$71.47
2097e	Verizon Wireless	12/10/25	\$240.06 iPads
2098e	WEX HEALTH INC.	12/10/25	\$16.50 November Fees
2099e	ADP, LLC	12/15/25	\$63,046.42 Employer Medicare Tax <i>Payroll = Fire Dept</i>
2100e	PERA	12/15/25	\$2,704.62 BW 12-18-25
2101e	WEX HEALTH INC.	12/15/25	\$6,009.61 BW 12-18-25
2102e	ADP, LLC	12/15/25	\$2,275.65 Employer Medicare Tax
2112e	CASEYS BUSINESS MASTERCARD	12/18/25	\$1,390.63 Fuel 11-14-25 thru 12-13-25
2113e	CENTER POINT ENERGY	12/18/25	\$31.26 City Hall Generator
2114e	LOFFLER COMPANIES INC	12/18/25	\$176.00 Contract Base Rate
2115e	PERA	12/18/25	\$30.00 MO 12-25
2118e	ADP, LLC	12/23/25	\$403.60
2119e	CANON FINANCIAL SERVICES INC	12/23/25	\$217.00 December Charges
2120e	BENCO ELECTRIC	12/26/25	\$552.21 Utility Bill
2121e	XCEL ENERGY	12/26/25	\$6,398.49
2122e	ADP, LLC	12/29/25	\$19,389.57 Employer Medicare Tax <i>Payroll</i>
2123e	PERA	12/29/25	\$2,674.09 BW 12-31-25
2124e	ELAN FINANCIAL SERVICES	12/29/25	\$130.50 Bldg Supplies and Staff Mtg
2125e	Kato Manufacturing LLC	12/30/25	\$124.08 Cylinder Seals
47715	A TO Z RENTAL	12/01/25	\$210.00 Scissor Lift Rental
47716	BHE COMMUNITY SOLAR LLC	12/01/25	\$2,717.73 November Bill
47717	BOLTON & MENK INC	12/01/25	\$1,127.50 Verizon C-Band 2024
47718	BROMELAND, JENNIFER	12/01/25	\$370.20 Reimbursement
47719	VIKING FIRE & SAFETY LLC	12/01/25	\$32.89 Fire Extinguisher Recharge
47720	CEDAR POINT TOWNHOMES	12/11/25	\$53,453.59 TIF Pmt
47721	CENTER POINT ENERGY	12/11/25	\$137.29
47722	CHRISTOPHER KENNEDY	12/11/25	\$216.00 November Fees
47723	Crystal Valley Cooperative	12/11/25	\$1,712.00 Diesel Fuel - Account 222041
47724	Fox Meadows Townhomes LLC	12/11/25	\$0.00 TIF Pmt
47725	SANCO EQUIPMENT LLC	12/11/25	\$34,000.00 12 Blade 4 Ft Wing
47726	WELLS FARGO FINANCIAL SRVC	12/11/25	\$357.84 Bobcat Lease
47727	Fox Meadows Townhomes LLC	12/11/25	\$21,533.80 Tiff Payment
47728	KATO ROOFING INC	12/18/25	\$9,242.55 City Hall Roof Repair
47729	A & M PLUMBING AND HEATING LLC	12/31/25	\$612.20 EeMax water heater repair
47730	Abdo LLP	12/31/25	\$3,591.45 Recon. Work
47731	BADGER METER	12/31/25	\$240.10 Hosting Service
47732	BARTA, JODIE	12/31/25	\$80.92 Mileage Reimbursement
47733	BATTERIES PLUS	12/31/25	\$58.36 1.5V ind AA Alk
47734	BHE COMMUNITY SOLAR LLC	12/31/25	\$1,950.36 December Statement
47735	BLUE EARTH COUNTY HIGHWAY DEPT	12/31/25	\$768.00 Salt
47736	BOLTON & MENK INC	12/31/25	\$11,800.00 Pedestrian Connectivity Study

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## CITY OF EAGLE LAKE

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## \*Check Summary Register©

December 2025

Name	Check Date	Check Amt	
47737 BOUND TREE MEDICAL LLC	12/31/25	\$1,308.08	Medical Supplies
47738 C & S SUPPLY CO INC	12/31/25	\$399.79	Split Guard Conduit
47739 CARRIAGE AUTO REPAIR	12/31/25	\$145.56	General maintenance
47740 CENTER POINT ENERGY	12/31/25	\$826.95	
47741 CITY BUILDING INSPECTION SRVCS	12/31/25	\$645.62	Inspection Services
47742 COMPUTER TECHNOLOGY SOLUTIONS	12/31/25	\$3,106.74	VIP Agreement
47743 CORE & MAIN	12/31/25	\$108.32	CKR Valve Box Mud Plug
47744 CRYSTEEL TRUCK EQUIPMENT	12/31/25	\$3,709.76	Cylinder Z-Seal
47745 DIRT MERCHANT INC	12/31/25	\$5,964.38	Watermain Repair-Ann Drive
47746 FRESH START CLEANING AND	12/31/25	\$200.00	November Service
47747 GALLS LLC	12/31/25	\$458.08	Eagle and Circular Panel Badges
47748 Goldstar Products Inc	12/31/25	\$579.45	Top Shlef - Case
47749 GOPHER STATE ONE CALL	12/31/25	\$129.60	November Tickets
47750 GREAT PLAINS FIRE	12/31/25	\$4,007.16	InnoTex Tech Rescue
47751 H & L MESABI	12/31/25	\$5,643.80	Plow Blades, Curb Bumpers, etc
47752 HAWKINS	12/31/25	\$908.40	Chlorine Cylinder
47753 HEIMAN FIRE EQUIPMENT	12/31/25	\$147.44	Leather Glove
47754 LJP ENTERPRISES	12/31/25	\$14,430.97	
47755 MACQUEEN EMERGENCY	12/31/25	\$7,079.65	Battery PVC 18"
47756 CITY OF MANKATO	12/31/25	\$39,315.37	2025 Sanitary Sewer Charge
47757 MATHESON TRI GAS INC	12/31/25	\$373.10	
47758 MELCHIOR TREE SERVICE CORP	12/31/25	\$9,500.00	Tree Removal
47759 MENARDS	12/31/25	\$394.14	Water
47760 MN DEPT OF HEALTH	12/31/25	\$2,877.00	4th Qtr State Connection Fee
47761 MN PUMP WORKS	12/31/25	\$30,187.34	Control Panel
47762 MINNESOTA WASTE PROCESSING CO	12/31/25	\$9,173.59	November Fees
47763 NORTHLAND FARM SYSTEMS INC	12/31/25	\$76.00	Spring replacement tool
47764 OLSON, TERRY	12/31/25	\$29.98	Reimburse Blood Glucose Meter and test strips
47765 PLUNKETTS PEST CONTROL	12/31/25	\$56.36	December Service
47766 POLLARDWATER	12/31/25	\$997.67	Valve Key
47767 RAMBOW	12/31/25	\$1,171.77	T-Shirts
47768 KERRY RAUSCH	12/31/25	\$178.85	Mileage and Clothing Reimbursement
47769 RENT-N-SAVE	12/31/25	\$185.00	Lake Eagle Park-Ice Rink
47770 Restva LLC	12/31/25	\$16.65	Refund- Utility Bill Over Payment
47771 RIVERLAND COMMUNITY COLLEGE	12/31/25	\$1,850.00	Live Burn Trailer
47772 SCHWICKERTS	12/31/25	\$1,035.00	Clear Drain Line
47773 SMITHS MILL IMPLEMENT INC	12/31/25	\$440.78	Fitting
47774 SOUTH CENTRAL COLLEGE	12/31/25	\$1,122.25	EMR Refresher - Heitner, Mackrill, Schloesser, Talle
47775 STAPLES BUSINESS ADVANTAGE	12/31/25	\$204.77	Supplies
47776 Swearingen, Riley	12/31/25	\$39.82	Refund-Utility Bill Over Payment
47777 TEAM LAB	12/31/25	\$726.00	Ice Melt Crystals
47778 TOPPERS & TRAILERS PLUS INC	12/31/25	\$632.00	Strobe Light
47779 UC LABORATORY	12/31/25	\$642.12	Water Services
47780 UNITED STATES POSTAL SERVICE	12/31/25	\$1,435.33	First Class Postage
47781 US ENGRAVERS	12/31/25	\$246.42	Ccountability tags
47782 VESTIS	12/31/25	\$345.26	Clothing
	Total Checks	\$441,406.79	
10101 4-EDA Cash			
22e ELAN FINANCIAL SERVICES	12/29/25	\$565.83	RCCIP mtg, Holiday Mailer, and Holiday Open House
502 VAN ASTEN, JESSIE	12/11/25	\$137.50	Holiday Newsletter Design Work
	Total Checks	\$703.33	
10105 Community Bank			
331e CORNERSTONE STATE BANK	12/22/25	\$21,953.71	DECEMBER UB ACH pull funds into CSSB
	Total Checks	\$21,953.71	

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## CITY OF EAGLE LAKE

12/31/25 12:50 PM

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## \*Check Summary Register©

December 2025

Name	Check Date	Check Amt
<b>10110 Park- Assigned</b>		
15e ELAN FINANCIAL SERVICES	12/04/25	\$14.00 Active Adults
16e ELAN FINANCIAL SERVICES	12/29/25	\$187.98 Active Adults
	<b>Total Checks</b>	<b>\$201.98</b>
<b>10100 Cash</b>		
101 GENERAL		\$213,473.02
201 STORM WATER DRAINAGE		\$3,144.09
202 RECYCLING UTILITY		\$6,060.07
203 REFUSE UTILITY		\$17,544.49
221 TAX INCREMENT DIST. 1-2 CEDAR		\$53,453.59
224 TIF 3-2 FOX MEADOWS		\$21,533.80
410 2026 STREET RECONSTRUCTION		\$3,230.00
601 WATER FUND		\$33,442.92
602 SEWER FUND		\$89,524.81
		<b>\$441,406.79</b>
<b>10101 4-EDA Cash</b>		
206 ECONOMIC DEVELOPMENT AUTHORITY		\$703.33
		<b>\$703.33</b>
<b>10105 Community Bank</b>		
101 GENERAL		\$325.62
201 STORM WATER DRAINAGE		\$1,211.11
202 RECYCLING UTILITY		\$989.23
203 REFUSE UTILITY		\$3,243.24
601 WATER FUND		\$7,426.79
602 SEWER FUND		\$8,757.72
		<b>\$21,953.71</b>
<b>10110 Park- Assigned</b>		
101 GENERAL		\$201.98
		<b>\$201.98</b>

**Pay Dates** 11/06/2025, 12/04/2025, 12/18/2025, 12/24/2025, 12/31/2025

Payroll Name	Pay Date	Net Pay
Anderson, Jim	11/06/2025	0.00
Anderson, Jim	12/04/2025	0.00
Anderson, Jim	12/18/2025	359.19
Anderson, Jim	12/31/2025	0.00
Barta, Jodie L	11/06/2025	1,383.11
Barta, Jodie L	12/04/2025	1,383.10
Barta, Jodie L	12/18/2025	1,383.11
Barta, Jodie L	12/31/2025	1,387.72
Beckmann, Jacob Donald	11/06/2025	1,389.90
Beckmann, Jacob Donald	12/04/2025	1,922.11
Beckmann, Jacob Donald	12/18/2025	1,416.48
Beckmann, Jacob Donald	12/31/2025	1,663.59
Bleess, Hunter J	12/18/2025	1,594.18
Bomstad, Jesse S	12/18/2025	1,401.68
Bracken, Tony R	12/18/2025	592.96
Bromeland, Jennifer J	11/06/2025	3,213.15
Bromeland, Jennifer J	12/04/2025	3,213.14
Bromeland, Jennifer J	12/18/2025	3,213.15
Bromeland, Jennifer J	12/31/2025	3,473.10
Duitsman, Nathan T	12/18/2025	221.64
Hardel, Dylan P	12/18/2025	939.78
Hartman, Andrew R	11/06/2025	1,454.97
Hartman, Andrew R	12/04/2025	1,679.25
Hartman, Andrew R	12/18/2025	1,758.03
Hartman, Andrew R	12/31/2025	1,844.02
Heitner, Steven M	12/18/2025	1,001.16
Kolles, Spencer D	12/18/2025	2,234.60
Lewis, Nicholas W	12/24/2025	262.05
MacKrell, Terry D.	12/18/2025	880.58
McCarty, Michael	12/18/2025	350.66
McDonough, Jodi L	12/18/2025	1,642.45
Metcalfe, Ben	12/18/2025	1,656.61
Nicklay, Michael L	11/06/2025	1,604.12
Nicklay, Michael L	12/04/2025	1,801.85
Nicklay, Michael L	12/18/2025	1,801.84
Nicklay, Michael L	12/31/2025	1,784.46
Niemeier, Nona L	12/18/2025	2,021.10
Olson, Kelsey M	12/18/2025	1,278.62
Olson, Terry L	12/18/2025	1,972.23
Rahe, Chase M	12/18/2025	360.16
Rausch, Kerry L	11/06/2025	1,679.31
Rausch, Kerry L	12/04/2025	1,602.59

Payroll Name	Pay Date	Net Pay
Rausch, Kerry L	12/18/2025	1,662.48
Rausch, Kerry L	12/31/2025	1,907.16
Richards, Taylor W	11/06/2025	665.35
Richards, Taylor W	12/04/2025	227.23
Richards, Taylor W	12/18/2025	0.00
Richards, Taylor W	12/31/2025	0.00
Rock, Zachary A	12/18/2025	1,627.09
Rohrich, Elizabeth K	12/24/2025	277.05
Ruel, Nathan W	11/06/2025	1,360.32
Ruel, Nathan W	12/04/2025	1,398.53
Ruel, Nathan W	12/18/2025	1,566.69
Ruel, Nathan W	12/31/2025	1,822.80
Rueter, Kyle J.	12/18/2025	470.98
Sandey, Steven S.	12/18/2025	2,503.79
Schloesser, Brady Timothy	12/18/2025	2,106.97
Simpson, Vern L	12/18/2025	938.11
Simpson, Vern L	12/24/2025	291.75
Steinberg, Garrett R	12/24/2025	277.05
Stenzel, Timothy L	12/18/2025	903.69
Sward, Roger Simon Irvin	12/18/2025	286.28
Talle, Trent D.	12/18/2025	3,504.42
White, Anthony D	12/24/2025	277.05
Whitington, Johnnie L	12/24/2025	369.40
Willette, Christopher B	12/18/2025	2,192.80
Witte, Chad J.	12/18/2025	903.69

### Wire Transfers Made in 2025

<u>Date</u>	<u>Description</u>	<u>Initiated by</u>
12/2/2025	Transfer \$700,000 from NOW to ICS	Kerry
12/18/2025	Transfer \$150,000 from ICS to NOW	Kerry
12/30/2025	Transfer \$300,000 from Now to ICS	Kerry



Andrew Hartman  
Public Works Director  
90 LeRay Avenue  
Eagle Lake, MN, 56024  
(507)257-3218  
ahartman@eaglelakemn.com

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January 2026

**To:** Mayor, City Council and City Administrator Jennifer Bromeland

**From:** Andrew Hartman Public Works Director

**Water:**

I have been working with Bolton and Menk and Verizon to get the Verizon antenna project moving. It has fallen behind and they hope to begin in January. We had one water main break in December that was fixed by DMI.

**Sewer:**

We have been monitoring our main lift station and the flow rate into it. We have been doing some maintenance on our lift stations as needed.

**Streets:**

Winter equipment is ready to go, we have had a fairly active winter already this year. We have been doing our best to keep the roads in good shape and as free of ice and snow pack as we can make them.

**Parks:**

The trails are being snow blown after every snowfall. Anthony and his crew have been doing an amazing job on the ice rink this year!

**Storm Sewer:**

We have been cleaning snow out of catch basins when we have the warm weather to allow the water to flow to them. We will also be working on the leaf vac this winter and cleaning it up.

If you have any questions or concerns, please feel free to contact me at [ahartman@eaglelakemn.com](mailto:ahartman@eaglelakemn.com)

Andrew Hartman

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# ELFD CHIEF'S LETTER

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## DECEMBER CALLS FOR SERVICE

Fire (Residential)-1

Medical-4

Lift Assist-6

MVA-1

## DRILL

November- Our monthly drill was conducted by Riverland College. They provided a burn trailer and instructors to train on interior attack.

December-Drill consisted of communication, networking & fellowship.

As some of you may already know, I have chosen not to seek reelection for the position of Fire Chief. It has been my honor and privilege to serve this great community. There is no possible way to measure how humbled I have been by all your love, respect and support through the years. May the new year bring you all peace and tranquility.

Merry Christmas & Happy New Year!!

Stay safe,

Thanks,

Fire Chief Vern

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## EAGLE LAKE FIRE DEPARTMENT 2025 CALL REPORT

TYPE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	% OF TOTAL	
														3	
Assist Law Enforcement	0	0	0	1	1	0	0	1	0	0	0	0	0	0	2%
Assist Law Enforcement (Cancelled)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Community Event	0	0	0	0	0	0	0	0	0	2	0	0	0	2	1%
Explosion (No fire)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Fire (Commercial)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Fire (Inspection)	0	1	0	0	0	0	0	0	0	0	0	0	1	1	1%
Fire (Investigation)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Fire (Residential)	0	0	0	0	0	0	0	0	0	0	1	2	1	4	2%
Fire (Standby)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Fire (Vehicle)	0	1	0	0	0	0	0	1	0	0	0	0	0	2	1%
Fire (Wildland)	1	0	0	0	0	2	0	0	0	0	0	0	0	3	2%
Fire Alarm	0	0	0	0	0	0	0	0	0	0	1	0	0	1	1%
Fire Assist	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Fire CO	1	1	0	0	0	0	1	2	4	0	0	0	9	5	5%
Fire False Alarm	0	0	0	0	0	0	1	1	0	0	0	0	3	2	2%
Fire Mutual Aid	1	2	0	0	0	1	0	0	0	0	1	0	5	3	3%
Gas Leak	0	0	1	0	0	0	0	0	0	0	0	0	2	1	1%
Hazardous (No fire)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Medical (Cancelled)	1	0	0	0	0	0	0	0	0	0	1	0	0	2	1%
Medical (Response)	13	12	9	12	11	7	4	9	9	12	4	4	106	61%	
Medical Lift Assist	0	2	1	0	1	1	0	0	0	0	1	1	6	13	8%
Missing Person Search	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Motor Vehicle Accident w/Injury	0	0	1	2	0	0	0	0	0	0	0	0	1	4	2%
MVA W/Injury (Cancelled)	0	1	0	0	0	1	0	0	0	0	0	0	0	2	1%
Motor Vehicle Accident w/o Injury	1	1	0	0	0	1	0	0	0	0	0	0	0	3	2%
Motor Vehicle Accident (Fatality)	0	0	0	0	0	0	0	0	0	0	1	0	1	1	1%
MVA W/O Injury (Cancelled)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Odor Investigation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Power Lines	0	0	0	0	0	1	0	0	0	0	0	0	1	1	1%
Rescue (Entrapment/Machinery)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Rescue (Grain Bin)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Rescue (Water)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Smoke Investigation	1	0	0	0	0	0	0	0	0	0	0	1	1	1	1%
Smoke/CO Alarm Malfunction	1	1	0	0	0	0	0	0	0	0	0	0	2	1	1%
Special Incident	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Weather	0	0	0	1	0	2	0	0	0	0	0	0	3	2	2%
<b>Total</b>	<b>20</b>	<b>22</b>	<b>12</b>	<b>17</b>	<b>16</b>	<b>7</b>	<b>14</b>	<b>14</b>	<b>7</b>	<b>14</b>	<b>18</b>	<b>7</b>	<b>12</b>	<b>173</b>	<b>100%</b>
<b>RESPONSE AREA</b>															
Eagle Lake	14	13	10	12	10	11	4	11	11	14	4	12	126	73%	
St. Clair	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Good Thunder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Jamesville	0	0	0	0	0	0	0	0	0	0	1	0	1	1	1%
Kasota (Lime Twp)	0	1	0	0	0	0	0	0	0	0	0	0	0	1	1%
Le Ray Twp	3	6	1	4	2	1	2	3	2	2	3	2	30	17%	
Madison Lake (Jamestown Twp)	1	1	0	0	0	0	0	0	0	0	0	0	0	2	1%
Madison Lake (LeRay Twp)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Mapleton	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Mankato	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Mankato Twp	2	1	1	1	1	1	2	1	1	0	1	1	12	7%	
Southbend Twp	0	0	0	0	0	1	0	0	0	0	0	0	1	1	1%
<b>Total</b>	<b>20</b>	<b>22</b>	<b>12</b>	<b>17</b>	<b>16</b>	<b>7</b>	<b>14</b>	<b>14</b>	<b>7</b>	<b>12</b>	<b>173</b>	<b>12</b>	<b>173</b>	<b>100%</b>	

2025 Building Permits Issued

<u>HOUSE #</u>	<u>STREET</u>	<u>VALUE</u>	Project Description
420	Pebble Ct	\$ 14,585.00	6 windows
305	Perry St	\$ 20,000.00	patio door and bathroom remodel

**CITY OF EAGLE LAKE, MINNESOTA  
CITY COUNCIL RESOLUTION 2026-01**

**Resolution Establishing the Following as the Official Depositories for the City of Eagle Lake,  
Minnesota**

**WHEREAS**, Minnesota Statutes require the nomination of a bank depository for Minnesota municipalities; and

**WHEREAS**, the City of Eagle Lake is a Minnesota municipality; and

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAGLE LAKE,  
MINNESOTA:**

The following banks shall be named as official depositories:

Bank of New York Clearing Services  
Bremer Bank of Mankato, Minnesota  
Citizens Community Federal Bank of Mankato, Minnesota  
Community Bank of Eagle Lake, Minnesota  
Cornerstone State Bank, Eagle Lake, Minnesota  
First National Bank Minnesota of Mankato, Minnesota  
Frandsen Bank and Trust of Mankato, Minnesota  
Huntington Bank of Mankato, Minnesota  
MBIA – 4M Fund and 4M Plus Fund  
Minnesota Valley Federal Credit Union of Mankato, Minnesota  
MinnStar Bank of Mankato, Minnesota  
Odin State Bank, Odin State Bank  
Old National Bank of Mankato, Minnesota  
Pioneer Bank of Mankato, Minnesota  
Progrowth Bank of Mankato, Minnesota  
The Bank of Elk River  
United Prairie Bank of Mankato, Minnesota  
US Bank of Mankato, Minnesota  
Wells Fargo Bank NA of Mankato, Minnesota

Adopted by the City Council of Eagle Lake, Minnesota this 5th day of January 2026.

---

John Whitington, Mayor

ATTEST:

---

Jennifer Bromeland, City Administrator

(S E A L)

**CITY OF EAGLE LAKE, MINNESOTA  
CITY COUNCIL RESOLUTION 2025-02**

**Resolution to Designate the City Official Newspaper**

**WHEREAS**, Minnesota Statutes require the City to designate an official newspaper at the first meeting of the year; and

**WHEREAS**, the City of Eagle Lake City Council has declared the *Mankato Free Press* as the official newspaper in past years; and

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Eagle Lake, Minnesota that the *Mankato Free Press* is declared as the City's official newspaper.

Adopted by the City Council of Eagle Lake, Minnesota this 5th day of January 2025.

---

John Whitington, Mayor

ATTEST:

---

Jennifer Bromeland, City Administrator

(S E A L)

**CITY OF EAGLE LAKE, MINNESOTA  
CITY COUNCIL RESOLUTION 2026-03**

**A Resolution to Adopt the 2026 Fee Schedule  
for the City of Eagle Lake, Minnesota**

**WHEREAS**, the City Code allows the City Council to adjust fees for licenses, services, permits, and violations; and

**WHEREAS**, the City Code establishes the procedures for the issuance of violations, licenses and permits, including the requirement that a fee be paid to the City of Eagle Lake; and

**WHEREAS**, developing a “City Fee Schedule” allows the city to approve multiple fees for services, licenses, violations and permits more efficiently and effectively.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Eagle Lake, Minnesota, that by adopting the 2025 City Fee Schedule the amounts shall be in effect immediately and shall remain in effect until modified by resolution of the City Council.

Adopted by the City Council of Eagle Lake, Minnesota this 5th day of January 2026.

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John Whitington, Mayor

ATTEST:

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Jennifer J. Bromeland,  
City Administrator

(S E A L)

## 2026 Fee Schedule - City of Eagle Lake

ITEMS	2026 Rates	NOTES/COMMENTS
<b>BUSINESS LICENSES</b>		
On-Sale Liquor License	\$ 1,500.00	
Off-Sale Liquor License	\$ 100.00	
On-Sale Sunday Liquor License	\$ 200.00	
On-Sale Club Liquor License	\$ 250.00	
On-Sale Non-Intoxicating Malt Liquor License	\$ 50.00	
Off-Sale Non-Intoxicating Malt Liquor License	\$ 25.00	
Duplicate of any Liquor License	\$ 10.00	
Contiguous Areas - On-Sale of Liquor	\$ 100.00	
Temporary On-Sale Liquor License	\$ 100.00	
Investigation Fee for a New On-Sale Liquor License	\$ 500.00	
Investigation Fee for a New Off-Sale Liquor License	\$ 500.00	
Investigation Fee for a New On-Sale Non-Intoxicating Malt Liquor License	\$ 100.00	
Investigation Fee for a New Off-Sale Non-Intoxicating Malt Liquor License	\$ 500.00	
Investigation Fee for a New Temporary Non-Intoxicating Malt Liquor License	\$ 25.00	
Public Dance Permit (Annual)	\$ 150.00	
Public Dance Permit (Single Event)	\$ 15.00	
Liquor Establishment Dance Permit	\$ 150.00	
Annual Patio Liquor Fee	\$ 200.00	
Peddler's License - Annual license (will not be prorated)	\$ 100 fee with \$50 investigative fee	
Investigation Fee for a New Adult Use Business License	\$ 500.00	
Adult Use Business License	\$ 250.00	
Cannabis Initial Retail Registration	\$500 or up to half the amount of the State's license fee, whichever is less	
<b>BUILDING PERMIT CHARGES</b>		
Water Connection Fee: Single Family	\$ 500.00	
Water Connection Fee: Apartment/Townhome Unit	\$ 250.00 per unit	
Water Connection Fee: Commercial/Industrial	\$ 500.00 Case by case basis	
Sewer Connection Fee: Single Family	\$ 400.00	
Sewer Connection Fee: Apartment/Townhome Unit	\$ 200.00 per unit	
Sewer Connection Fee: Commercial/Industrial	\$ 400.00 Case by case basis	
Water Meter	Cost plus 10% plus sales tax	
Administrative Fee	\$ 15.00	
Penalty Fee - for when work commences without obtaining the required permit	Fine will be double the permit fee	
<b>PLANNING AND ZONING FEES</b>		
Plat - Preliminary	\$ 100.00 plus \$10 per lot, \$2 per notice	
Plat - Final	\$ 100.00 plus \$10 per lot, \$2 per notice	
Minor Subdivision	\$ 200.00 plus \$10 per lot, \$2 per notice	
Simple Lot Split	\$ 100.00 plus \$2 per notice	
Conditional Use Permit	\$ 100.00 plus \$2 per notice	
Variance	\$ 100.00 plus \$2 per notice	
Rezoning	\$ 200.00 plus \$2 per notice	
Street or Utility Vacation	\$ 200.00 plus \$2 per notice	
Planned Unit Development		
Zoning Permit	\$ 40.00	

## 2026 Fee Schedule - City of Eagle Lake

ITEMS	2026 Rates	NOTES/COMMENTS
Annexation Fee	\$ 500.00	
Right-of-Way Permit Fee		
Escrow Account	\$ 10,000.00	2,000.00 per acre
TIF & Tax Abatement Escrow	\$ 500.00	per acre
Water Area Charge		
Sanitary Sewer Charge		
MS4 - Storm Water Fees		
ESC Permit (Erosion & Sediment Control Permit)	\$ 150.00	
Single Family Residence	\$ 150.00	
5,000 square feet to 0.5 acres	\$ 250.00	
More than 0.5 acres to 1 acre	\$ 350.00	
More than 1 acre	\$ 50.00	
Less than 1 acre	\$ 100.00	
More than 1 acre	\$ 100.00	
<b>PUBLIC WORKS FEES</b>		
Contract Mowing - outside vendor	\$125/\$150/\$200	20% mark up Based on 1st/2nd/3rd & + time per season
Sidewalk (Snow Removal)	\$125/\$150/\$200	Based on 1st/2nd/3rd & + time per season
Riding Lawn Mower	\$125/\$150/\$200	Based on 1st/2nd/3rd & + time per season
Weed Control		
Skid Loader	\$ 150.00	per hour/minimum one hour
One-Ton Truck	\$ 150.00	per hour/minimum one hour
Man Hours	\$ 75.00	per hour/minimum one hour
<b>RENTAL LICENSES</b>		
Residential Rental License (3 year license)		
One-Family or Townhouse Unit	\$ 140.00	3 year cycle-The city is charged \$65 for the first 3 units
One-Family or Townhouse Unit	\$ 110.00	2 years of 3 year cycle
One-Family or Townhouse Unit	\$ 75.00	1 year of 3 year cycle
Apartment Complex - one or two units		
3+ units	\$ 40.00	per additional unit-City is charged \$35 for each additional unit
Re-Inspection	\$ 40.00	City is charged \$35
No Show	\$ 40.00	City is charged \$35
Violations		
Temporary Rental License Permit		
First Six (6) Months	\$ 80.00	
Second Six (6) Months	\$ 50.00	
Third Six (6) Months	\$ 50.00	
Transfer of Rental License		One half the the license fee

## 2026 Fee Schedule - City of Eagle Lake

ITEMS	2026 Rates	NOTES/COMMENTS
Rental License Investigative/Background Check	\$50 investigative fee	City starting charging for backgrounds for solicitor licenses in 2021.
<b>UTILITY BILL FEES</b>		
Residential Water Rates		Water Fees - Pending recommendation from Shannon Sweeney.
Base Fee	\$ 7.01	
0 - 6,999 gallons	\$ 5.57	per 1,000 gallons
7,000 - 9,999 gallons	\$ 7.40	per 1,000 gallons
10,000 - + Gallons	\$ 9.24	per 1,000 gallons
Commercial/Industrial Water Rates	\$ 5.57	per 1,000 gallons
Secondary Meter rate	\$ 9.24	per 1,000 gallons
Bulk Water Rates	\$ 25.00	per 1,000 gallons
Utility Late Fee	\$ 5.00 or 5% greater of 2	
State Water Connection Fee	\$ 51.27	The State of MN increased this fee.
Failure to Notify of Bank Change Fee	\$ 5.00	
Water Reconnect Fee - (April 1 - Nov. 30)	\$ 100.00	
Winter Reconnect Fee (Dec 1 - Mar 31)	\$ 200.00	
After Hour Reconnect Fee	\$ 150.00	
Dishonored Check Fee	\$ 30.00	
Sewer Rates	\$ 7.85	per 1,000 gallons - Not sure what % we want to increase these by
Base Fee	\$ 7.57	Sewer Fees - Pending recommendation from Shannon Sweeney.
Storm Water Drainage Fee	\$ 4.94	Storm Water Fees - Pending recommendation from Shannon Sweeney.
Refuse Rates	\$ 17.57	Increase based on increase in cost to City
Extra 64 Gallon Container	\$ 5.45	Increase based on increase in cost to City
Recycling Rates	\$ 5.45	Increase based on increase in cost to City
<b>RENTAL FACILITY CHARGES</b>		
Ice Rink Rental	\$80 plus tax	State-\$5.50 and County-\$0.40
Ball field Rental	\$35 plus state and county tax	per hour/\$80 deposit
Council Chamber Rental Fee		
Private Meeting	\$25 - resident; \$50 - non resident	per day
Private Party	\$100 - resident; \$150 - non resident	per day
Council Chamber Deposit	\$ 250.00	per rental agreement signed
Lake Eagle Pavilion Rental	\$ 25.00	Only one rental per day
Residents of Eagle Lake	\$ 100	
Non-Residents	\$50	
Pavillion Deposit - Refundable		
<b>MISC OFFICE CHARGES</b>		
Assessment Searches	\$ 20.00	
Fax	\$2.00 Min. + \$.25 per pg	fee includes sales tax
Copies	\$0.25 black & \$0.50 color	fee includes sales tax
<b>ANIMAL LICENSES</b>		
Dog License	\$10/1 yr; \$15/2 yr; \$20/3 yr	
Kennel License	\$ 50.00	
<b>FIRE DEPT CHARGES</b>		

## 2026 Fee Schedule - City of Eagle Lake

ITEMS	2026 Rates	NOTES/COMMENTS
Fire Call	\$ 500.00	for the 1st hour, \$100.00 per hour up to 10 hrs
10 hrs or more	\$ 500.00	per hour
False Alarms	\$ 500.00	3 or more in a 12 month period
Motor Vehicle Accident	\$ 300.00	per vehicle
<b>ADMINISTRATIVE PENALTIES</b>		
Burn Site Mis-Use		
Curfew violations		
Dog Nuisances/Barking		
Dog or Cat Running at Large		
Dogs and Cats, License Required		
Dogs or Cat Waste		
Dogs, Maximum Number-3		
Exhibition Driving		
Inoperable Motor Vehicles		
Junk/Abandoned Motor Vehicles Storing & Parking		
Peddlers License Required		
Public Nuisance		
Public Nuisance Affecting Health		
Public Nuisance Affecting Peace & Safety (Noise)		
ATVs, and Rec. Vehicles		
Sidewalks, Snow, Ice, Dirt and Rubbish		
Snow Emergency Parking Violations		
Snowmobiles		
Travel Trailer, Recreational Vehicle and Trailer Parking		
Weed Elimination/Weeds and tall grass		
Junk Properties		
<b>WORK RELATED EVENTS</b>		
Meal Reimbursement Limits		<a href="http://www.esa.gov/travel/plain-book/per-diem/rates">www.esa.gov/travel/plain-book/per-diem/rates</a>

\* = Maximum allowed per day is \$42.00, subject to approval by the City Administrator

**CITY OF EAGLE LAKE, MINNESOTA  
CITY COUNCIL RESOLUTION 2026-04**

**A Resolution Designation of Bank Signatories and Delegating Authority to Make  
Electronic Funds Transfers**

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Eagle Lake that the following persons are designated official signatories for the City of Eagle Lake for 2025:

John Whitington, Mayor  
Garrett Steinberg, Mayor Pro Tem  
Jennifer Bromeland, City Administrator  
Kerry Rausch, Deputy Clerk

BE IT FURTHER RESOLVED, by the City Council of the City of Eagle Lake DOES HEREBY DELEGATE AUTHORITY TO MAKE ELECTRONIC FUNDS TRANFERS TO THE Deputy Clerk for the fiscal year 2026.

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John Whitington, Mayor

ATTEST:

---

Jennifer J. Bromeland, City Administrator  
( S E A L )

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**CITY OF EAGLE LAKE, MINNESOTA**  
**CITY COUNCIL RESOLUTION 2026-5**

**A RESOLUTION ACCEPTING A DONATION TO THE CITY**

**WHEREAS** the City of Eagle Lake is generally authorized to accept donations pursuant to Minnesota Statutes for the benefit of its public recreational services.

**WHEREAS** the following donation(s) has offered to contribute the cash amounts or items set forth below:

<u>Name of Donor</u>	<u>Items/Amount</u>
Unknown	\$17

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

To be applied towards refreshments for Active Adults.

**WHEREAS**, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

**WHEREAS**, the City Council finds that it is appropriate to accept the donations offered.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Eagle Lake, MINNESOTA AS FOLLOWS:**

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

Passed by the City Council of Eagle Lake, Minnesota this 5th day of January 2026.

---

John Whitington  
Mayor

Attested:

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Jennifer J. Bromeland  
Administrator

**CITY OF EAGLE LAKE, MINNESOTA**  
**CITY COUNCIL RESOLUTION 2026-06**

**A Resolution Accepting 2026 Pay Rates for Employees**

**WHEREAS**, the City consulted with MVCOG on wages for 2026; and

**WHEREAS**, the City Council has reviewed the wage scale and approved a step increase for all employees who are satisfactorily meeting performance expectations and a cost-of-living adjustment for all employees, and

**WHEREAS**, the grade and steps listed below are for 2026:

<b>Employee</b>	<b>Grade</b>	<b>Step</b>
Jacob Beckmann	6	3
Nathan Ruel	6	3
Jim Anderson	3	3
Mike Nicklay	8	3
Andrew Hartman	11	3
Jodie Barta	5	5
Kerry Rausch	8	7/8
Jennifer Bromeland	16	9

**NOW THEREFORE BE IT RESOLVED**, that the City Council agrees to place employees on the pay scale as presented.

Adopted by the City Council of Eagle Lake, Minnesota this 5th day of January 2026.

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John Whitington, Mayor

ATTEST:

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Jennifer Bromeland, City Administrator

(S E A L)

80

**CITY OF EAGLE LAKE, MINNESOTA**  
**CITY COUNCIL RESOLUTION 2024-07**  
**A Resolution Accepting Andrew Brudvig Resignation from the Reservist for**  
**the City of Eagle Lake Fire Department**

**WHEREAS**, the Eagle Lake Fire Department would like to accept the resignation of Andrew Brudvig from the Fire Department Reserves; and

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Eagle Lake, Minnesota that the recommendation to accept the resignation of Andrew Brudvig from the Eagle Lake Fire Reserves is hereby accepted.

Adopted by the City Council of Eagle Lake, Minnesota this 5th day of January 2026.

---

John Whitington, Mayor

ATTEST:

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Jennifer Bromeland, City Administrator

(S E A L)

**Public Summary of Closed Session – City Administrator Performance Evaluation**

As required by Minnesota Statutes section 13D.05, subdivision 3(a), the City Council is providing the following summary of the closed session held for the annual performance evaluation of City Administrator Jennifer J. Bromeland.

The City Council met in closed session to evaluate the performance of City Administrator Bromeland. The Council reviewed her work over the past year, including administrative leadership, policy and legislative work, community and economic development efforts, capital and infrastructure projects, community engagement, intergovernmental collaboration, and progress on organizational goals.

Based on the evaluation criteria, the City Council concluded that Administrator Bromeland **exceeds expectations in all performance categories** reviewed, including work quantity, work quality, work habits, personal relations, and adaptability.

The Council provided comments encouraging continued delegation where appropriate, maintaining work-life balance, ongoing efforts to secure project financing, and continuing to improve organizational efficiency and support responsible community growth.

Following the evaluation, the Council approved a step increase and cost-of-living adjustment for Administrator Bromeland, effective January 1, 2026.

Administrator Bromeland thanked the City Council for its support, teamwork, and guidance and expressed her appreciation for the opportunity to work alongside dedicated staff, elected officials, and community members.

Approved by the City Council this 5<sup>th</sup> day of January, 2026.

---

John Whitington  
Mayor



January 5, 2026

To: Honorable Mayor Whitington and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: ASCAP

Attached for your review is paperwork for a license agreement with the American Society of Composers, Authors, and Publishers (ASCAP). This license authorizes the performance of copyrighted music on premises owned by the City of Eagle Lake.

Any music played in a public space—such as City Hall, parks, or other City-owned facilities—may expose the City to liability for copyright infringement if performed without an appropriate license. Entering into an agreement with ASCAP ensures the City remains compliant with federal copyright laws.

The cost of the one-year ASCAP license for 2026 is \$458.

Approval is requested to authorize execution of the ASCAP license agreement for calendar year 2026.

A handwritten signature in blue ink that reads "Jennifer J. Bromeland".

Jennifer J. Bromeland  
City Administrator



**LOCAL GOVERNMENT ENTITIES**  
**2026 Rate Schedule and Report Form**

Account No.: 500862233

Premise Name: City of Eagle Lake, MN; Eagle Lake, MN

Report Due: 12/30/2026



**SCHEDULE A: Base License Fee** (Due upon execution of Agreement and within 30 days of the Agreement's Renewal Date.)

Population Size: 3,340  
 (Per current U.S. Census Data)

Base License Fee: \$ 458.00  
 (Please refer to attached Rate Schedule)

**SCHEDULE B: Special Events\*** (Report and Payment due 90 days after the conclusion of each Special Event)

Event Date (mm/dd/yyyy) If More than 1 Event Per Day, Please Report As Separate Entries)	Performer(s) or Group(s) Appearing	Gross Revenue of Event (Must Exceed \$25,000)	% Applies to Gross Revenue	Event Fee	Is a Program of Musical Works Attached? (Yes/No)	If the Event is Co-Sponsored (Please Identify The Co-sponsor's Name, Address, Phone Number and ASCAP Account Number)
			x .01	\$		Name: _____ Address: _____  Phone No: _____ Account No: _____
			x .01	\$		Name: _____ Address: _____  Phone No: _____ Account No: _____
			x .01	\$		Name: _____ Address: _____  Phone No: _____ Account No: _____
			x .01	\$		Name: _____ Address: _____  Phone No: _____ Account No: _____

\*\*"Special Events" means musical events, concerts, shows, pageants, sporting events, festivals, competitions, and other events of limited duration presented by LICENSEE for which the "Gross Revenue" of such Special Event exceeds \$25,000.

\*\*\*"Gross Revenue" means all monies received by LICENSEE or on LICENSEE'S behalf from the sale of tickets for each Special Event. If there are no monies from the sale of tickets, "Gross Revenue" shall mean contributions from sponsors or other payments received by LICENSEE for each Special Event.

GLCS@ascap.com 1-800-505-4052 1-615-691-7795 (FAX)  
 Epayment Websites: <http://www.ascap.com/mylicense> or <http://www.ascap.com>

Report Form Continued On Reverse Side

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**LOCAL GOVERNMENT ENTITIES (continued):** (Please complete form in its entirety.)**SCHEDULE C: State Municipal and/or County Leagues or State Associations of Attorneys**Report Year: 2014

Annual License Fee: \$500.00 (Due within 30 days of Renewal Date.)

Total Fees Reported From Any or All of Schedules A, B or C: \$ 458.00

Base Licensee Fees accompanied by a completed Report Form are due and payable within 30 days of the License Agreement's renewal date.  
 The Report along with payment may be mailed to the ASCAP address below.

Contact Person: Jennifer Blomeland  
 (Please print Contact's Name.)City Administrator  
 (Please print Contact's Title.)Phone No.: 507-257-3217 Fax No.: ( ) \_\_\_\_\_Email: jblomeland@eagletkenn.com Website: eagletkenn.com

I certify that the above information is true and correct.

Signature: Jennifer Blomeland  
 (Please print Name and Title of Signature name above.)Date: 12/30/12

GLCS@ascap.com 1-800-505-4052 1-615-691-7795 (FAX)  
 Epayment Websites: <http://www.ascap.com/mylicense> or <http://www.ascap.com>

12/20/2010 F0166\_0126



Account No.: 500862233

City of Eagle Lake, MN  
 705 Parkway Avenue PO Box 159  
 Eagle Lake, MN 56024

ASCAP  
 Account Services  
 P. O. Box 331608-7515,  
 Nashville, TN 37203-9998

IMLA

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**CITY OF EAGLE LAKE, MINNESOTA**  
**CITY COUNCIL RESOLUTION 2026-08**

**A Resolution Accepting the Resignation of Park Board Member Shane Wendland from the City  
of Eagle Lake, Minnesota**

**WHEREAS**, Park Board Member Shane Wendland has resigned from the City of Eagle Lake's Park Board; and

**WHEREAS**, the City Council recognizes and appreciates the service from Shane Wendland in the role of a Park Board Chair.

**NOW THEREFORE, BE IT RESOLVED**, the City accepts the resignation of Shane Wendland from the City of Eagle Lake's Park Board effective December 11, 2025.

Adopted by the City Council of Eagle Lake, Minnesota this 5th day of January 2026.

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John Whitington, Mayor

ATTEST:

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Jennifer Bromeland, City Administrator

(S E A L)



**CITY OF EAGLE LAKE, MINNESOTA  
CITY COUNCIL RESOLUTION 2026-09**

**Resolution Appointing Spencer Kolles as Fire Chief for the City of Eagle Lake, Minnesota**

**WHEREAS**, the Eagle Lake Fire Department has recommended to the City Council their desire to have Spencer Kolles appointed as Fire Chief; and

**WHEREAS**, the City feels it is in the best interest of the community to have Spencer Kolles serve as Fire Chief; and

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Eagle Lake, Minnesota that the recommendation of Spencer Kolles as Fire Chief is hereby accepted.

Adopted by the City Council of Eagle Lake, Minnesota this 5th day of January, 2026.

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John Whitington, Mayor

ATTEST:

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Jennifer Bromeland, City Administrator

(S E A L)



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

January 5, 2026

To: Honorable Mayor Whitington and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: 308 and 312 Agency Street South – Sidewalk Snow Removal Complaints

Roger Bechel, owner of 308 Agency Street S, and Nathan Bechel, owner of 312 Agency Street S, will be in attendance at the upcoming council meeting.

Mr. Roger Bechel and Mr. Nathan Bechel wish to express continued concerns regarding the difficulty of clearing the sidewalk adjacent to their properties along Agency Street. Agency Street is a County State Aid Highway and snow plowing operations are performed by Blue Earth County. According to the property owners, county plowing activities result in snow being deposited in a manner that makes timely and effective sidewalk clearing challenging.

Attached for Council review is an email from Nathan Bechel that provides additional background information, outlines their concerns, and describes the action they are requesting from the City.

No action is required by the City Council this evening. If the Council wishes for staff to research any issues raised by the property owners, it would be appropriate to direct staff accordingly and follow up on the matter at the February Council meeting.

/s/ Jennifer J. Bromeland

Jennifer J. Bromeland  
City Administrator

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## Kerry Rausch

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**From:** Jennifer Bromeland  
**Sent:** Friday, January 2, 2026 12:39 PM  
**To:** Kerry Rausch  
**Subject:** Fwd: Next City Council Meeting  
**Attachments:** image.png; CSAH Designation\_Eagle Lake, MN.docx; CSAH Designation\_Eagle Lake, MN.pdf

Sent from my iPhone

Begin forwarded message:

**From:** Nathan Bechel <nathan.bechel@gmail.com>  
**Date:** January 2, 2026 at 12:36:19 PM CST  
**To:** Jennifer Bromeland <jbromeland@eaglelakemn.com>  
**Cc:** Roger Bechel <roger.bechel@gmail.com>, Elizabeth Bechel <lizbechel@yahoo.com>, Liz Meyers <lizmeyers@rocketmail.com>, Ruth Bechel <pianobronk@yahoo.com>  
**Subject: Re: Next City Council Meeting**

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

*Thank you Jennifer,*

*Please see the attached files that I would like added to the agenda as documentation and presentation materials for Monday's upcoming meeting.*

*Nathan Bechel*

*507-676-4272*

## PROJECT RECOLLECTION

County State-Aid Highway (CSAH) 27 Agency Reconstruction included a full-length sidewalk. Some of the directly affected property owners opposed the project as designed and the City Administration continued as planned.

Sidewalk was extended and widened, roadway was narrowed, boulevard was narrowed.

## RESULT

Submitted  
by  
Nathan  
Bechel

## PROJECT RECOLLECTION

County State-Aid Highway (CSAH) 27 Agency Reconstruction included a full-length sidewalk.

Some of the directly affected property owners opposed the project as designed and the City Administration continued as planned.

Sidewalk was extended and widened, roadway was narrowed, boulevard was narrowed.

## RESULT

Continual issues with snow removal due to County and City snow moving practices.

Challenges are exacerbated because of roadway/corridor structure design.

i.e. narrowing and widening of various structures stated above.

## WHY COMPLETE STREETS ARE IMPORTANT

Complete Streets are streets for everyone. It's designing and operating the entire right of way to provide safe and convenient access for everyone who is using the road. This may mean adding a sidewalk or median to help people walking cross safely, converting vehicle travel lanes to other uses, narrowing vehicle lanes, or changing parking configurations(1, DOT 2026).

## CSAH MAP WITH ROADWAY FEATURES



(2, DOT BE MAP 2024)

88B

Submitted by  
Nathan  
Bechel

## ROADWAY FEATURE INFORMATION

Usage (Annual Average Daily Traffic [AADT] Volumes and Vehicle Miles of Travel [VMT]): Arterials serve a high share of longer distance trips and daily vehicle miles of travel. In rural areas, Arterials typically account for approximately half of the daily vehicle miles of travel; in urban areas, this percentage is often higher. Collectors account for the next largest percentage of travel. Urban Area Collectors account for somewhat less (5 to 15 percent), while the percentage for Rural Area Collectors is typically in the 20 to 30 percent range(3, FHWA 2023).

**Major Corridor/Collector for City, Highway 14, and North/South travel with respect to Highway 14 likely accounts for 30% or more of area traffic for long distance trips and vehicle miles of travel.**

## COUNTY STATE-AID HIGHWAY SYSTEM

Program Administration The Minnesota Department of Transportation (MnDOT) administers assistance to counties. Aid distribution is on a calendar-year basis, with county apportionments released each January using a combination of tax receipts and future estimates. MnDOT also adopts administrative rules that govern the program (covering topics such as design standards). Road project prioritization, selection, and construction management are under the purview of each county. Among the aid requirements, counties must typically expend 60 percent on construction projects and 40 percent on maintenance. Minn. Rules, part 8820.1400. Counties must also expend a share of aid on stretches of state-aid highways located within "small cities" having a population under 5,000, generally in amounts proportional to the share of construction needs for county state-aid highway segments located in the small cities. Minn. Stat. § 162.08, subd. 1(4, MN House 2025).

## MINN STAT § 162.08, SUBD 4

**Purposes; other uses of municipal account allocation.**

(a) Money so apportioned and allocated to each county shall be used for aid in the establishment, location, construction, reconstruction, improvement, and maintenance of the county state-aid highway system within each county, including the expense of sidewalks, commissioner-approved signals and safety devices on county state-aid highways, and systems that permit an emergency vehicle operator to activate a green traffic signal for the emergency vehicle; provided, that in the event of hardship, or in the event that the county state-aid highway system of any county is improved to the standards set forth in the commissioner's rules, a portion of the money apportioned other than the money allocated for expenditures within cities having a population of less than 5,000, may be used on other roads within the county with the consent and in accordance with the commissioner's rules (4, 162.08 2025).

JJC

submitted by  
Nathan  
Becknel

## REFERENCES

### 1. DOT 2026

<https://www.dot.state.mn.us/complete-streets/important.html#:~:text=Complete%20Streets%20are%20streets%20for,lanes%2C%20or%20changing%20parking%20configurations.>

### 2. DOT BE MAP 2024

[https://www.dot.state.mn.us/maps/gdma/data/maps/functional\\_class/county/blueearth.pdf](https://www.dot.state.mn.us/maps/gdma/data/maps/functional_class/county/blueearth.pdf)

### 3. FHWA 2023

<https://www.fhwa.dot.gov/planning/processes/statewide/related/hwy-functional-classification-2023.pdf>

### 4. MN House 2025

<https://www.house.mn.gov/hrd/pubs/ss/sscsah.pdf>

### 5. 162.08 2025

<https://www.revisor.mn.gov/statutes/cite/162.08>

88D

## Jennifer Bromeland

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**From:** Nathan Bechel <nathan.bechel@gmail.com>  
**Sent:** Wednesday, December 17, 2025 10:44 AM  
**To:** Jennifer Bromeland  
**Cc:** Roger Bechel; Elizabeth Bechel; Liz Meyers; Ruth Bechel  
**Subject:** Next City Council Meeting

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good morning Jennifer,

Could you possibly add the Bechel's to the agenda of the next City Council meeting please? We want to discuss the specific topic and our request for the City of Eagle Lake to assume responsibility of clearing connectivity/pedestrian paths along County State Aide Highways within city limits.

There has been reluctance from at least two mayors that I remember for the reason of clearing some sidewalks in turn calling for the need to clear all Eagle Lake sidewalks. I don't believe this specific response and topic has been documented in detail and it should be.

Based on my recollection, this response first came from Mayor Auringer and later from Mayor Whittington. I want to repeat my stance that the City taking responsibility to clear sidewalks along CSAHs within city limits is prudent and has a basis based on the classification requirements of a CSAH.

There is increased traffic calling for more maintenance and funding for these heavily traveled County roads. The same can be said of the paths that run along them.

The City is already clearing paths along Parkway and traffic is only increasing through the main arteries, Agency also being one of said arteries.

Since sidewalks are not being required/included with all new/reconstruction City projects, there is less of a possible burden on the City to clear all sidewalks. The Agency reconstruction discussions yielded this "requirement" that does not seem to be the stance of the current City administration. This makes the all or nothing concern regarding servicing pedestrian paths in Eagle Lake even less relevant.

Please let me know if/when the City Council can give this topic the attention it deserves. We have difficulties every Winter and we cannot clear anymore than what is required. Agency sidewalk will become dangerous during Winter in the near future and we want a solid answer on this. I believe I've seen enough heavier City equipment driving down roads in City limits that could easily keep paths clear when compared to equipment residents have available to them. We cannot afford to purchase a skid loader with attachments.

Thank you for your time and consideration.

Nathan Bechel  
507-676-4272



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

January 5, 2026

To: Honorable Mayor Whitington and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: CTS -New Server Quote

Sally Comfort and Keith Steinke of Computer Technology Solutions will be in attendance at the council meeting.

Ms. Comfort and Mr. Steinke will be present to discuss a quote for a new server that is needed to replace the City's existing server infrastructure. They will provide an overview of the proposed equipment, associated costs, and the reasons the replacement is being recommended at this time.

This item is intended to allow Council to hear directly from the City's technology provider and ask any questions regarding the proposed server replacement.

/s/ Jennifer J. Bromeland

Jennifer J. Bromeland  
City Administrator



**COMPUTER  
TECHNOLOGY  
SOLUTIONS**

Phone: (507)388-3880

Email: info@yourcts.com

Web: [www.yourcts.com](http://www.yourcts.com)

**Prepared For:** Jennifer Bromeland  
**Company:** City of Eagle Lake  
**Address:** 705 Parkway Avenue  
PO Box 159  
Eagle Lake, MN 56024  
United States

**Email:** jbromeland@eaglelakemn.com  
**Phone:** (507) 257-3218

## QUOTE

Date	Quote #
12/02/25	AAQ55251

Terms	Representative	P.O. Number
Net 30 Days	Sally Comfort	

Ln #	Qty	Description	Term	Unit Price	Ext. Price
1		<b>HCI Cluster Hardware</b> <b>36 CPU Cores - 122.4Ghz Total</b> <b>384GB RAM</b> <b>11.52TB Usable SSD</b> <b>72TB Usable HDD</b>			
2	3	Scale Computing HE250 Node - Intel Core i9-13900H - 64 GB RAM - 3 X 4TB SSD - 2 x SFP+ NIC - 2 x 2.5Gb NIC		\$3,666.00	\$10,998.00
3	1	5YR Hardware Warranty		\$571.90	\$571.90
4		<b>HCI Cluster Software</b>			
5	1	SC//HyperCore - 1 Site License, 6-15 Workloads, 60 Month Software Subscription	60 Months	\$125.00	\$125.00
6	1	SC//Fleet Manager - 1 Cluster License, 60 Month Software Subscription	60 Months	\$5.00	\$5.00
7		<b>HCI Networking Backplane</b>			
8	2	Sophos 200 CS210-24FP Ethernet Switch - 24 Ports - Manageable - Gigabit Ethernet, 2.5 Gigabit Ethernet, 10 Gigabit Ethernet - 10/100/1000Base-T, 2.5GBase-T, 1000Base-X, 10GBase-X - 2 Layer Supported - 410 W PoE Budget - Twisted Pair, Optical Fiber - PoE Ports - 1U - Rack-mountable - Lifetime Limited Warranty		\$2,089.33	\$4,178.66
9	7	10G SFP+ Passive Direct Attach Copper Twinax Cable		\$22.00	\$154.00
10		<b>New Rackmount UPS</b>			
11	1	CyberPower Smart App Online UPS Systems - 1500VA/1350W, 100 - 125 VAC, NEMA 5-15P, 2U, Rack / Tower, Sine Wave, 8 Outlets, LCD, PowerPanel® Business, \$400000 CEG, 3YR Warranty		\$1,651.00	\$1,651.00
12	1	CyberPower Extended Battery Modules - 36 VDC / 60 A - 12 V / 9 Ah Sealed Lead-Acid Battery, 3YR Warranty		\$1,062.00	\$1,062.00
13		<b>Network Device Support (Monthly)</b>			
14	2	Sophos Central CS210-24FP - 24-Port PoE Switch		\$20.00	\$40.00

Ln #	Qty	Description	Term	Unit Price	Ext. Price								
		Support subscription required for Sophos Central management, firmware updates, advance replacement RMA, and support.											
15		<b>Professional Services</b>											
16	1	Fixed Fee Project Labor - Technical Team		\$10,340.00	\$10,340.00								
<b>**ORDER IS SUBJECT TO CITY COUNCIL APPROVAL**</b>													
<b>Purpose:</b> The existing server infrastructure at City of Eagle Lake has reached end of life. Additional networking and battery backup infrastructure to support a new hyperconverged infrastructure will be needed to ensure sufficient runtime and graceful shutdown in the event of an extended power outage.													
<b>Prep:</b> Register a new Scale Cluster in Fleet Manager and import all nodes. Set backplane and LAN IP addresses. Bring the cluster online and update firmware to the latest available version. Register the new Sophos switches in Sophos Central and prep according to CTS standards. Configure necessary LAN and backplane VLANs.													
<b>Scope:</b> Physically install the new server nodes, switches, and UPS devices on-site. Establish full mesh network connectivity for the nodes and bring the cluster online. Migrate existing virtual machines using the SC//Move and/or backups. Deploy the SC//Platform System Shutdown solution to gracefully shut down virtual machines in the event of an extended power outage. Ensure backups are configured to communicate with new cluster and update as needed. Label all equipment. Test functionality and accessibility of all services. Thoroughly update documentation.													
A downpayment invoice of 75% will be initiated when products are ordered or labor scheduled, whichever comes first. The remaining 25%, including applicable change orders, will invoice upon project completion.													
17	1	20% Astral Gemini Discount		-\$2,068.00	-\$2,068.00								
<b>Recurring Amounts:</b> \$170.00													
<table> <tr> <td>SubTotal</td> <td>\$27,057.56</td> </tr> <tr> <td>Sales Tax</td> <td>\$0.00</td> </tr> <tr> <td>Shipping</td> <td>\$0.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>\$27,057.56</b></td> </tr> </table>						SubTotal	\$27,057.56	Sales Tax	\$0.00	Shipping	\$0.00	<b>Total</b>	<b>\$27,057.56</b>
SubTotal	\$27,057.56												
Sales Tax	\$0.00												
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<b>Total</b>	<b>\$27,057.56</b>												
Select your preferred payment option / purchase terms*													

\* If this quote contains lease payment options, the lease options are provided as an estimate only. Final lease payment amount is subject to credit verification and applicable taxes as required by law.

This Order together with the Master Services Agreement and Service Attachments and other terms and conditions identified on Exhibit A, all of which are incorporated herein by reference (collectively, the "Agreement") is between Computer Technology Solutions (sometimes referred to as "we," "us," "our," or "Provider"), and the customer found on the signature block at the end of this Order (sometimes referred to as "you," "your," or "Client"). This Agreement is effective as of the date both parties have signed below (the "Effective Date"). Both Provider and Client are sometimes referred to individually as a "Party", or together as the "Parties". Any capitalized terms in this Order not directly defined are referred to in the applicable documents identified on Exhibit A of this Order. If there is a conflict between this Order, the Master Services Agreement, any Service Attachment, or Exhibit, this Order will control.

By signing or accepting this Order, Client acknowledges, represents, and warrants that it has read and agrees to the terms and conditions identified on Exhibit A to this Order which are incorporated as if fully set forth herein.

The parties hereby agree that electronic signatures to this Order shall be relied upon and will bind them to the obligations stated herein. Each party hereby warrants and represents that it has the express authority to execute this Agreement(s). This Order supersedes all prior negotiations, proposals, orders, agreements and communications between the parties regarding Provider's Services.

Provider may make changes to the Agreement at any time. If there are changes, Provider will revise the date at the top of the document. Provider may or may not provide Client with additional notice regarding such changes. Client should review the terms and conditions regularly. Unless otherwise noted, the amended terms and conditions will be effective immediately, and your continued use of the Services thereafter constitute your acceptance of the changes. If you do not agree to the amended terms and conditions, you must stop using the Services immediately. Please note, you may incur a termination fee or other third-party fees, if applicable.

This quote is valid for 7 days and is subject to change based on product availability, manufacturer promotions, errors and omissions, or other variables beyond the control of CTS.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### Exhibit A

##### Master Services Agreement

<https://mspterms.live/CTS/MSA>

##### Services Attachment for Managed Services

<https://mspterms.live/CTS/IT-Services>

##### Data Processing Agreement

<https://mspterms.live/CTS/DPA>

##### Service Level Objectives

<https://mspterms.live/CTS/Service-Objectives>

##### Schedule of Services

<https://mspterms.live/CTS/Schedule-of-Services>

##### Schedule of Third-Party Services

<https://mspterms.live/CTS/Third-Party-Services>

##### Service Attachment for Managed Compliance

<https://mspterms.live/CTS/Compliance>

##### Service Attachment for Access Control

<https://mspterms.live/CTS/Access-Control>

##### Service Attachment for Video Surveillance

<https://mspterms.live/CTS/Video-Surveillance>



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

January 5, 2026

To: Honorable Mayor Whitington and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Transforming Tomorrow Together Greater Mankato 2040

Ryan Vesey of Greater Mankato Growth will be attending tonight's City Council meeting to provide an overview of the *Transforming Tomorrow Together – Greater Mankato 2040* initiative. This regional planning and visioning project is focused on developing a shared future direction for communities within roughly 60–70 miles of Mankato, building a collaborative regional framework to guide growth and development through the year 2040. The initiative uses a future-oriented, data-driven, and people-focused planning model, incorporating strategic foresight to understand emerging trends and identify how the Greater Mankato region can thrive in a rapidly changing world. A key outcome of the process will be a shared regional plan that includes an implementation roadmap through 2030, establishing actionable steps toward the long-term vision.

Public and stakeholder engagement is central to the initiative, with opportunities for residents, businesses, organizations, and municipal partners to participate through surveys, focus groups, and community workshops. The project is designed to connect existing planning efforts across the region and ensure that diverse perspectives are represented. As part of this effort, Greater Mankato Growth is encouraging municipalities to demonstrate support through the adoption of a formal Resolution of Support. Such a resolution would recognize the goals of Transforming Tomorrow Together, signal the City's commitment to regional collaboration, and position the City as an active partner in shaping the future of the region. Passing a resolution also provides clear alignment with the project's objectives and reinforces the City's role in advancing a unified regional vision.

Following Mr. Vesey's presentation, the Council may wish to consider adopting a resolution of support. This action offers an opportunity for the City to publicly affirm its commitment to long-term regional planning and to be recognized as a partner in the effort to build a thriving and resilient future for Greater Mankato.

/s/ Jennifer J. Bromeland

Jennifer J. Bromeland  
City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

January 5, 2026

To: Honorable Mayor Whitington and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: CTS -New Server Quote

Sally Comfort and Keith Steinke of Computer Technology Solutions will be in attendance at the council meeting.

Ms. Comfort and Mr. Steinke will be present to discuss a quote for a new server that is needed to replace the City's existing server infrastructure. They will provide an overview of the proposed equipment, associated costs, and the reasons the replacement is being recommended at this time.

This item is intended to allow Council to hear directly from the City's technology provider and ask any questions regarding the proposed server replacement.

/s/ Jennifer J. Bromeland

Jennifer J. Bromeland  
City Administrator



**COMPUTER  
TECHNOLOGY  
SOLUTIONS**

Phone: (507)388-3880

Email: info@yourcts.com

Web: [www.yourcts.com](http://www.yourcts.com)

**Prepared For:** Jennifer Bromeland  
**Company:** City of Eagle Lake  
**Address:** 705 Parkway Avenue  
PO Box 159  
Eagle Lake, MN 56024  
United States  
  
**Email:** jbromeland@eaglelakemn.com  
**Phone:** (507) 257-3218

## QUOTE

Date	Quote #
12/02/25	AAAQ55251

Terms	Representative	P.O. Number
Net 30 Days	Sally Comfort	

Ln #	Qty	Description	Term	Unit Price	Ext. Price
1		<b>HCI Cluster Hardware</b> <b>36 CPU Cores - 122.4Ghz Total</b> <b>384GB RAM</b> <b>11.52TB Usable SSD</b> <b>72TB Usable HDD</b>			
2	3	Scale Computing HE250 Node - Intel Core i9-13900H - 64 GB RAM - 3 X 4TB SSD - 2 x SFP+ NIC - 2 x 2.5Gb NIC		\$3,666.00	\$10,998.00
3	1	5YR Hardware Warranty		\$571.90	\$571.90
4		<b>HCI Cluster Software</b>			
5	1	SC//HyperCore - 1 Site License, 6-15 Workloads, 60 Month Software Subscription	60 Months	\$125.00	\$125.00
6	1	SC//Fleet Manager - 1 Cluster License, 60 Month Software Subscription	60 Months	\$5.00	\$5.00
7		<b>HCI Networking Backplane</b>			
8	2	Sophos 200 CS210-24FP Ethernet Switch - 24 Ports - Manageable - Gigabit Ethernet, 2.5 Gigabit Ethernet, 10 Gigabit Ethernet - 10/100/1000Base-T, 2.5GBase-T, 1000Base-X, 10GBase-X - 2 Layer Supported - 410 W PoE Budget - Twisted Pair, Optical Fiber - PoE Ports - 1U - Rack-mountable - Lifetime Limited Warranty		\$2,089.33	\$4,178.66
9	7	10G SFP+ Passive Direct Attach Copper Twinax Cable		\$22.00	\$154.00
10		<b>New Rackmount UPS</b>			
11	1	CyberPower Smart App Online UPS Systems - 1500VA/1350W, 100 - 125 VAC, NEMA 5-15P, 2U, Rack / Tower, Sine Wave, 8 Outlets, LCD, PowerPanel® Business, \$400000 CEG, 3YR Warranty		\$1,651.00	\$1,651.00
12	1	CyberPower Extended Battery Modules - 36 VDC / 60 A - 12 V / 9 Ah Sealed Lead-Acid Battery, 3YR Warranty		\$1,062.00	\$1,062.00
13		<b>Network Device Support (Monthly)</b>			
14	2	Sophos Central CS210-24FP - 24-Port PoE Switch		\$20.00	\$40.00

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\* If this quote contains lease payment options, the lease options are provided as an estimate only. Final lease payment amount is subject to credit verification and applicable taxes as required by law.

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By signing or accepting this Order, Client acknowledges, represents, and warrants that it has read and agrees to the terms and conditions identified on Exhibit A to this Order which are incorporated as if fully set forth herein.

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This quote is valid for 7 days and is subject to change based on product availability, manufacturer promotions, errors and omissions, or other variables beyond the control of CTS.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### Exhibit A

##### Master Services Agreement

<https://msptermstslive/CTS/MSA>

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##### Data Processing Agreement

<https://msptermstslive/CTS/DPA>

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705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

January 5, 2026

To: Honorable Mayor Whitington and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Letter from MPCA about MS4 Designation

The City received notification from the Minnesota Pollution Control Agency (MPCA) in October 2025 informing the City of its right to submit a petition to the Commissioner requesting a re-evaluation of the City's designation as a Small Municipal Separate Storm Sewer System (MS4).

At that time, MPCA indicated that upon receipt of a signed petition, the Commissioner would evaluate the petition and determine whether the City continued to meet the criteria for designation as a Small MS4. If the criteria were no longer met, the City could be released from the MS4 regulatory program.

Attached for Council review is a copy of the petition that was submitted to MPCA. Also attached is a letter from MPCA stating that the City of Eagle Lake's coverage under the General Stormwater Permit for Small MS4s has been terminated.

Significant staff and consultant time was dedicated to establishing and implementing an MS4 program in Eagle Lake. While the City is no longer designated as a Small MS4, City staff recommends that the stormwater program currently in place continue as-is to ensure responsible stormwater management.

/s/ Jennifer J. Bromeland

Jennifer J. Bromeland  
City Administrator

December 18, 2025

Jennifer Bromeland  
City of Eagle Lake  
PO Box 150  
Eagle Lake, MN 56024

RE: Termination of Coverage under the NPDES/SDS General Permit MNR040000 for  
Municipal Separate Storm Sewer Systems for the **City of Eagle Lake**

Dear Jennifer Bromeland:

In accordance with Minn. R. 7090.1010, subp. 1(A), the city of Eagle Lake was designated as a regulated Small Municipal Separate Storm Sewer System (MS4) and issued coverage under the General Stormwater Permit for Small MS4s on June 15, 2017.

In accordance with Minn. R. 7090.1010, subp. 4(B), the city of Eagle Lake submitted a petition to the Commissioner of the Minnesota Pollution Control Agency (MPCA) on December 02, 2025, requesting the reevaluation of the designation the city of Saint Bonifacius as a regulated Small MS4.

On December 02, 2025, Jennifer Bromeland, City Administrator for the city of Eagle Lake, submitted information asserting that the MS4 is not located in an Urbanized Area as determined by the latest Decennial Census by the Bureau of the Census.

The MPCA performed an analysis of the data submitted against Minn. R. 7090.1010, subp. 1(A) and concluded the MS4 is not located in an Urbanized Area as determined by the latest (2020) Decennial Census by the Bureau of the Census. Based on these findings, the Commissioner has determined that the city of Eagle Lake no longer meets the designation criteria established in Minnesota Rule 7090.1010, Subp. 1(A) and is no longer required to be regulated under the General Stormwater Permit for Small MS4s. **Effective on the date of this letter; the city Eagle Lake's coverage under the General Stormwater Permit for Small MS4s is terminated.**

If the city of Eagle Lake has submitted Part 1 of the application, including the \$400.00 application fee, for the MS4 general permit currently being reissued, the MPCA will refund the application fee within 30 days after the date of this letter.

Please be advised that the following scenarios may change the circumstances for the city of Eagle Lake in the future requiring the MPCA to redesignate the city of Eagle Lake as a regulated Small MS4.

- Results of a future Decennial Census may include Urbanized Area within the jurisdiction of the city,
- Results of a future Decennial Census may include a population density exceeding thresholds specified in Minn. R. 7090.1010, Subp. 1.B.(2) or (3),
- Any person may petition the MPCA Commissioner in accordance with Minn. R. 7090.1010, Subp. 4.A, based on the designation criteria established in Minn. R. 7090.1010, Subp.2, for a determination that designation is appropriate.

# MS4 petition for reevaluation form

## Municipal Separate Storm Sewer Systems (MS4) Program

Doc Type: Petition

**Instructions:** Complete this form if you want your municipality to be reevaluated as a regulated MS4, as described under Minn. R. 7090.1010, subp. 4, item B.

**Submit the completed form to:**

Attn: MS4 Program Supervisor  
Minnesota Pollution Control Agency  
520 Lafayette Road North  
St. Paul, MN 55155-4194

Or

Email a signed, scanned PDF copy to [ms4permitprogram.pca@state.mn.us](mailto:ms4permitprogram.pca@state.mn.us)

**Questions:** Please contact the Minnesota Pollution Control Agency (MPCA) staff person assigned to your MS4, using the MPCA website at [https://stormwater.pca.state.mn.us/index.php?title=List\\_of\\_MS4\\_permittee\\_staff\\_assignments](https://stormwater.pca.state.mn.us/index.php?title=List_of_MS4_permittee_staff_assignments).

## Section I. MS4 information

### A. MS4 owner

(City, county, community, municipality, government agency, or other party/entity) with ownership or operational responsibility, or control of the MS4).

MS4 name: City of Eagle Lake County: Blue Earth County  
Mailing address: PO Box 159  
City: Eagle Lake State: Mn Zip code: 56024

### B. MS4 general contact

(Director, department head, MS4 coordinator, consultant or other person with Stormwater Pollution Prevention Program [SWPPP] implementation responsibility for all general correspondence about MS4 General Stormwater Permit compliance issues between the MPCA and your organization/entity).

Contact name: Jennifer Bromeland Title: City Administrator  
Mailing address: PO Box 159  
City: Eagle Lake State: MN Zip code: 56024  
Phone: 507-257-3218 Email: [jbromeland@eagelakemn.com](mailto:jbromeland@eagelakemn.com)

## Section II. Basis for petition

In accordance with Minn. R. 7090.1010, subp. 4, item B, you are requesting that the Commissioner of the MPCA reevaluate the designation of your MS4 to determine if your MS4 continues to meet the criteria established in Minn. R. 7090.1010, subp. 1 and 2 and is still required to be regulated for stormwater discharges.

### A. Please select your appropriate MS4 type and complete the corresponding sections.

- City – Complete Section II.C, Section II.D (if applicable), and Section III.
- Township - Complete Section II.C, Section II.D (if applicable), and Section III.
- Hospital – Complete Section II.B, Section II.D (if applicable), and Section III.
- College/University – Complete Section II.B, Section II.D (if applicable), and Section III.
- Correctional Facility – Complete Section II.B, Section II.D (if applicable), and Section III.
- County - Complete Section II.B.1 and 2, Section II.D (if applicable), and Section III.
- Watershed District - Complete Section II.B.1 and 2, Section II.D (if applicable), and Section III.
- State highway department - Complete Section II.B.1 and 2, Section II.D (if applicable), and Section III.

Note: The MS4 mapping tool (<https://pca-gis02.pca.state.mn.us/ms4/index.html>) is available for your use. The MS4 mapping tool can depict applicable features referenced in this form, including Urbanized Area (UA), Outstanding Resource Value Waters (ORVWs), trout streams, and impaired waters.

**B. Hospitals, colleges, universities, and correctional facilities must answer questions 1 through 5, below. Counties, Watershed Districts, and State Hwy Departments must only answer questions 1 and 2, below. [Minn. R. 7090.1010, subp. 1.A.].**

1. Is your publicly owned entity located within the UA in whole or in part, as determined by the most recent Decennial Census?  
 Yes Answer next question.  No Skip to Section II.D.
2. Do you own/operate stormwater conveyances/infrastructure (e.g., curb and gutter, pipes, ditches, swales, stormwater ponds, rain gardens, etc.) within the UA?  
 Yes Answer next question.  No Skip to Section II.D.
3. Does your publicly-owned entity have a resident capacity of 1,000 or more?  
 Yes Enter number of residents below.  No Answer next question.  
Number of residents: \_\_\_\_\_
4. Does your publicly-owned entity have a bed-count occupancy of 1,000 or more?  
 Yes Enter bed count below.  No Answer next question.  
Bed count: \_\_\_\_\_
5. Does your publicly-owned entity have an average-daily user population of 1,000 or more?  
 Yes Estimated average-daily user population below.  No  
Estimated average-daily user population: \_\_\_\_\_

**C. Cities and townships must answer questions 1 through 6 below.**

1. Does your city or township own/operate stormwater conveyances/infrastructure (e.g., curb and gutter, pipes, ditches, swales, stormwater ponds, rain gardens, etc.) within the UA as determined by the most recent Decennial Census? [Minn. R. 7090.1010, subp. 1.B.(1)]  
 Yes Answer next question.  No Answer next question.
2. Does your municipality have a population of 10,000 or more based on the most recent Decennial Census or approved municipal boundary adjustment under the provisions of Minn. Stat. ch. 414? [Minn. R. 7090.1010, subp. 1.B.(2)]  
 Yes Answer next question.  No Answer next question.
3. Does your municipality have a population of 5,000 or more based on the most recent Decennial Census or approved municipal boundary adjustment under the provisions of Minn. Stat. ch. 414? [Minn. R. 7090.1010, subp. 1.B.(3)]  
 Yes Answer next question.  No Skip to Section II.D.
4. Does your municipality discharge stormwater into an ORVW as identified in Minn. R. 7050.0335? [Minn. R. 7090.1010, subp. 1.B.(3)(a)]  
 Yes Answer next question.  No Answer next question.
5. Does your municipality discharge stormwater into a trout lake or trout stream as identified in Minn. R. 6264.0050, subp. 2 and 4? [Minn. R. 7090.1010, subp. 1.B.(3)(b)]  
 Yes Answer next question.  No Answer next question.
6. Does your municipality discharge stormwater into a water listed as impaired under section 303(d) of the Clean Water Act, United States Code, title 33, section 1313, except those waters listed as impaired solely for mercury (Hg) or polychlorinated biphenyls (PCB's)? [Minn. R. 7090.1010, subp. 1.B.(3)(c)]  
 Yes  No

**D. Please include any other relevant information to support your petition in the space below or attach as a separate file.**  
For example, include maps of most recent jurisdictional boundaries, completed orderly annexation agreements, photographs, maps of your MS4 conveyance systems as they relate to Urbanized Area as determined by the most recent Decennial Census, etc.). Once you have completed Section II.D. (if applicable), complete the certification in Section III and submit the petition.  
Note: MPCA staff may contact you to confirm or seek clarification related to information submitted on this form.

To the best of my knowledge and understanding, the City of Eagle Lake is no longer located in an urban area with a population of 50,000 or more people as determined by the latest Decennial Census (2020) by the Bureau of the Census. There is no portion of our city that is within such an urban area. We have determined that our city does not meet any of the other MS4 designation criteria in 40 CFR 122.32(a)(2) or Minn. R. 7090.1010. Subp. 1. We have relied on mapping that is publicly available at the Bureau of Census Web site. We have found the boundaries therein to accurately reflect the current jurisdictional boundaries of our city. We do not own or operate any MS4 conveyance system components outside of our jurisdictional boundaries. For these reasons, the city of Eagle Lake requests that the MPCA reevaluate the designation of our city for a determination that we do not meet the criteria in Minn. R. 7090.1010. Subp. 1, and do not need an MS4 permit. We

request that the MPCA grant this petition and release our city from the MS4 regulatory program.

### Section III. Certification

---

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons, who manage the system or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief, true, accurate, and complete.

#### Authorized representative

Print name: Jennifer Bromeland Title: City Administrator

Signature: Jennifer Bromeland Date (mm/dd/yyyy): 12/2/2025

*Note: This form will not be processed without a completed certification*

## Jennifer Bromeland

---

**From:** Duncanson, Duane (MPCA) <duane.duncanson@state.mn.us>  
**Sent:** Friday, October 10, 2025 12:07 PM  
**To:** Jennifer Bromeland  
**Cc:** Strauss, Kevin (MPCA); Nistler, Nicholas (MPCA)  
**Subject:** MS4 Permitting Status (City of Eagle Lake)  
**Attachments:** MS4 Petition Form.doc

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good afternoon Ms. Bromeland,

Thank you for the phone discussion pertaining to the MS4 permitting status of the city of Eagle Lake.

The city of Eagle Lake is currently regulated for discharges of municipal stormwater in accordance with Minn. R. 7090.1010, Subp. 1.A, which ultimately refers to the Code of Federal Regulations, title 40, section 122.32, that reads in part;

***§ 122.32 As an operator of a small MS4, am I regulated under the NPDES storm water program?***

*(a) Unless you qualify for a waiver under paragraph (c) of this section, you are regulated if you operate a small MS4, including but not limited to systems operated by federal, State, Tribal, and local governments, including State departments of transportation; and:*

*(1) Your small MS4 is located in an urban area with a population of 50,000 or more people as determined by the latest Decennial Census by the Bureau of the Census. (If your small MS4 is not located entirely within an urban area with a population of 50,000 or more people, only the portion that is within this urban area is regulated); or  
(2) You are designated by the NPDES permitting authority, including where the designation is pursuant to §§ 123.35(b)(3) and (b)(4) of this chapter, or is based upon a petition under § 122.26(f).*

The MPCA asserts that the city of Eagle Lake does operate a small MS4 as described in 40 CFR 122.32(a). However, based on an analysis of the 2020 Decennial Census data the city of Eagle Lake is no longer “located in an urban area with a population of 50,000 or more people as determined by the latest Decennial Census by the Bureau of the Census,” as described in 40 CFR 122.32(a)(1). Moreover, at this time the MPCA has not determined that the city of Eagle Lake meets any other designation criteria described in 40 CFR 122.32(a)(2).

As a matter of transparency, and in accordance with Minn. R. 7090.1010, Subp. 4.B., the MPCA wants to ensure the city of Eagle Lake is aware of the right to submit a petition (attached) to the Commissioner to reevaluate the designation of the city of Eagle Lake for a determination that the city does not meet the criteria in Minn. R. 7090.1010, Subp. 1, and does not need an MS4 permit. Upon receiving a signed written petition, the Commissioner will evaluate the petition and determine if the MS4 no longer meets the requirements for a permit. Based on the analysis described above, the MPCA will most likely grant the petition and release the city of Eagle Lake from the MS4 regulatory program.

Please be aware, however, that Minn. R. 7090.1010, Subp. 4.A, allows any person to petition the Commissioner for the designation of an MS4 under the criteria outlined in Minn. R. 7090.1010, Subp. 2, which includes criteria not previously considered and applied by the MPCA as it relates specifically to the city of Eagle Lake. If the MPCA were to receive a signed written petition for designation, the Commissioner must evaluate the petition and determine if designation is appropriate. If the Commissioner ultimately determines that the designation should be granted, the

MPCA must engage in the process for designation in accordance with Minn. R. 7090.1010, Subp. 3., which involves a public notice process and an 18 month time period for submittal of an application.

If the city of Eagle Lake submits a petition and is successfully released from the MS4 regulatory program, two(2) pathways do exist for the redesignation of the city of Eagle Lake.

- 1) As described above, if a separate petitioner makes a compelling case that the city of Eagle Lake should be regulated under the MS4 permit based on any of the criteria established in Minn. R. 7090.1010, Subp. 2., and/or
- 2) Future Decennial Census (e.g., 2030, 2040, etc) data may require the city of Eagle Lake to once again obtain the MS4 permit. Possible scenarios include the expansion of Urbanized Area into the city (Minn. R. 7090.1010, Subp. 1.A) or if the city's population grows to 5,000 or more (Minn. R. 7090.1010, Subp. 1.B.(3))).

If you have any questions regarding this matter, please reach out to me.

Thank you

**Duane Duncanson** | Supervisor  
Minnesota Pollution Control Agency (MPCA)  
Municipal Stormwater Unit  
520 Lafayette Road | St. Paul, MN | 55155  
Office | 651-757-2323  
E-mail | [duane.duncanson@state.mn.us](mailto:duane.duncanson@state.mn.us)



*Our mission is to protect and improve the environment and human health.*

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705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

January 5, 2026

To: Honorable Mayor Whitington and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Heat Pump #2

The purpose of this memo is to provide the City Council with background and pricing information related to a needed compressor replacement at City Hall.

The City has maintained a service agreement with Schwickert's since 2015 for heating and cooling equipment at City Hall. This agreement includes maintenance and service for five geothermal heat pump units, an energy recovery ventilator, and two circulation pumps. Scheduled maintenance and inspection visits occur twice annually, once in the fall and again in the spring.

Recently, the heating system serving the kitchenette area at City Hall stopped functioning. Schwickert's investigated the issue and determined that the compressor failed internally and is no longer pumping. The existing compressor has been deemed obsolete and is no longer available for replacement.

Schwickert's provided a quote for installation of a new compressor, including a new mounting system and necessary piping connections. Due to the dollar amount of the quote, the matter is being brought before the City Council for review.

In addition, staff was advised that it may be prudent to obtain a second quote to ensure pricing is reasonable. Attached for Council review is a quote received from Skogen Mechanical.

If the City wishes to pursue a different vendor for this work, notice would need to be provided in accordance with the existing service agreement with Schwickert's. The pricing information was received over the holiday period, and at the time this memo was prepared, City staff had not yet had the opportunity to obtain pricing from Skogen Mechanical for an ongoing service agreement.

This matter will be reviewed and discussed in more detail at the Council meeting.

/s/ Jennifer J. Bromeland

Jennifer J. Bromeland  
City Administrator

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**Skogen Mechanical, LLC**  
1408 N. Riverfront Dr. Mankato, MN 56001  
Phone: 507.388.6450 skogenmechanical.com

Date: 12/29/2025

TO: City of Eagle Lake  
\_\_\_\_\_  
\_\_\_\_\_

**PROJECT: Compressor Replacement.**

**PROJECT DESCRIPTION:**

Skogen Mechanical will provide labor and materials to replace compressor in unit serving front entryway/breakroom.

Scope includes compressor, new drier, new freon and start components.

**EXCLUSIONS:**

Fire protection.  
Bonds.  
Electrical.  
Premium time.  
Hazardous material exposure

**WE PROPOSE** hereby to furnish material & labor - complete in accordance with above specifications, for the sum of:

Three thousand dollars.	\$	3,000.00
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Payments are to be made as follows: NET 30 days

**NOTICE:** Under Minnesota law, any person or company supplying labor or materials for improvement to your property may file a lien against your property if that person or company has not been paid for the contributions.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

**NOTE:** This proposal may be withdrawn by us if not accepted within 30 days.

Date: Monday, December 29, 2025

**ACCEPTANCE OF PROPOSAL:** \_\_\_\_\_

**ACCEPTANCE DATE:** \_\_\_\_\_

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# SCHWICKERT'S



330 Poplar Street  
Mankato, Mn 56001  
Phone (507) 387-3101 Fax (507) 387-5327

# Quotation

DATE 12/10/2025

Quotation # 56114

Customer # 009927/0001

**Quotation For:**

City of Eagle Lake  
ATTN: Kerry Rausch  
705 Parkway Ave.  
Eagle Lake, MN 56024  
PH#: 507-257-3218

Quotation valid until: 1/9/2026

Prepared by: Jeremiah Deleon

Equipment #: Heat pump #2

Make: Climate Master

Model #: GSV018CSD10CRTS

Serial #: M11026969

All Inclusive flat rate quotation to replace the compressor with a crossover compressor, filter drier, compressor contactor, run capacitor and start assist capacitor with some misc. pipe for Climate Master heat pump #2 that serves the break room. This recommendation was made during a recent service call and can be referred to in ST05239332.\*\*\*The compressor has failed internally and is no longer pumping. This compressor is obsolete and is no longer available. The compressor on this quote is the closest match per the manufacturer. It has a different foot mount with different piping connections. The filter drier, contactor, run capacitor, start assist capacitor are needed for the repair. We will cut out the failed compressor and re-do the foot mount, re-pipe the compressor suction and hot gas lines, braze in the new one, evacuate the system and re-charge the unit with refrigerant.\*\*\*Please note a 7-10 day lead time once the order is placed.\*\*\* If you have any questions please let me know. Thank you, Jeremiah.

QUANTITY	DESCRIPTION	UNIT PRICE		AMOUNT
1	Replace compressor	5,925.00		5,925.00
1	Filter drier	-		
1	Compressor contactor	-		
1	Run capacitor	-		
1	Start assist capacitor	-		
1	Brazing gases	-		
3	Refrigerant	-		
<b>Replacement is recommended over repairs</b>				
1	Freight	250.00		250.00
			SUBTOTAL	\$ 6,175.00
			TOTAL	\$ 6,175.00

If you have any questions concerning the quote, please call Jeremiah Deleon @ 612-439-5180.

Approved By:

PO#:

THANK YOU FOR YOUR BUSINESS!

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*Schwickert's HVAC Service*



Date: **July 9<sup>th</sup> 2015**

Proposal/Contract No: **NB-2347**

To: **City of Eagle Lake**  
**Attn: Brad Potter / Kerry Rausch**  
PO Box 159  
Eagle Lake, MN 56024

Telephone: **(507) 257-3218**

**SCHWICKERT'S TECTA AMERICA**, hereinafter referred to as "Contractor" (a.k.a. "Company" or "Seller"), proposes to furnish and apply all labor and materials with the necessary tools and equipment to complete the following project according to specifications for the **City of Eagle Lake**, hereinafter referred to as "Owner" (a.k.a. "Buyer" or "Purchaser").

#### Scope of Work

**Service the heating and cooling equipment listed below per the attached scope and schedule.**

- **5 Geothermal Heat Pump Units**
- **1 Energy Recovery Ventilator**
- **2 Circulation Pumps**

**\*\*Any repairs, non-scheduled, or emergency calls would be done at the Planned Service flat rate, which will include your 15% overall service discount, and no overtime charges will be applied.**

**\*Air Filters are not included but can be changed during the service if needed and available onsite.**

This Proposal/Contract was prepared and submitted by **Neil Bannerman**.

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*Schwickert's HVAC Service*



**CONTRACT PRICE:** The net sum payable for the project as described in the above referenced scope of work and specification is: **(\$1,568.00) One Thousand Five Hundred Sixty-Eight Dollars and 00/100 per year.**

<u>Month</u>	<u>Service</u>	<u>Amount</u>
September / October	Preseason A-Call Heating	(\$784.00)
March / April	Preseason C-Call Cooling	(\$784.00)

**\*\*All Safety Guidelines will be followed at all times / OSHA guidelines.**

**TERMS:** Owner agrees that all payments required under this Contract shall be due and payable within 20 days of date of invoice, whether billing is for job preparation, material stored, work completed each month or final payment. Owner further agrees that Contractor may charge interest at the annual rate of eighteen percent (18%), unless a lesser percentage is required by law, on any sum due under this Contract which is not paid within 30 days of invoice date. If payments are not made when due, interest, costs incidental to collection and attorneys' fees (if an attorney is retained for collection) shall be added to the unpaid balance. Contractor reserves the right, without penalty from Owner, to stop work on the project if Owner does not make payments to Contractor when due. Owner hereby releases Contractor of notice requirements for lien rights in the event payments are not made when due as outlined in this paragraph. This Proposal/Contract may be withdrawn by Contractor if not accepted within 30 days. Included herewith in addition to this Proposal/Contract are Schwickert's Tecta America's Terms and Conditions. These Terms and Conditions to the Proposal/Contract are incorporated into and are an integral part of this Proposal/Contract. This agreement shall continue for a term of two years and thereafter from year to year. Either party may terminate this Agreement effective as of any annual anniversary of the date of execution hereof upon notification in writing to the other party thirty days prior to such anniversary date. Prices will not be raised for the following renewal periods without notifying Owner. A new agreement will then be made unless renewed upon such terms and conditions as the parties may agree.

**SUBMITTED BY:**  
**SCHWICKERT'S TECTA AMERICA**

X *Neil Bannerman*

Neil Bannerman  
(Print)

Title: HVAC Service Manager

Date: 7-9-15

**ACCEPTED BY OWNER:**

X *Bridget Pitter*

Bridget Pitter  
(Print)

Title: Facility Administrator

Date: 7-27-15

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**City of Eagle Lake  
Departmental Expenditure Request Form**

**Project/Equipment Description:** Plow Wing Repair

**Department Name:**  
Public Works

**Requested Amount of Funds:**  
\$9,410.00

**Source of Funds:**  
Equipment Capital Outlay

**Budgeted Amount:**

**Balance in Budget:**

**Capital Outlay Expenditure?**  Yes  No

**Replacement Equipment?**  Yes  No

**Were Multiple Bids Obtained?**  Yes  No  NA

**Brief Project/Equipment Justification:**

We are requesting approval to get the wing on our plow truck fixed. It needs a new paraglide which allows the wing to move up and down. This is a big piece of our snow removal equipment that has been down for about a month.

Submitted By: Andrew Hartman

Date: 12/31/2025

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1130 73rd Avenue NE  
Fridley, MN 55432  
(763) 571-1902  
1-800-795-1902

Highway 60 East  
Lake Crystal, MN 56055  
(507) 726-6041  
1-800-722-0588

[www.crysteeltruck.com](http://www.crysteeltruck.com)

AN EQUAL OPPORTUNITY EMPLOYER

Date: 12/30/2025

Company: City of Eagle Lake

Contact: Andrew Hartman

Phone# 507-779-9584

Email: [ahartman@eaglelakemn.com](mailto:ahartman@eaglelakemn.com)

Reference: REV 2

Address: 705 Parkway Ave

City: Eagle Lake

State: MN 56024

		Chassis Estimated Delivery:	
Dealer		Front Frame Extension	Yes/NO
Truck Make	International	Front Mount Hyd or PTO	
Model Year	2019	Air Tank Location	
Truck Model		Air Dryer Location	
CA or CT		Battery Box Location	
Transmission		Exhaust clearance	
Cab Color		Def/Fuel Tank clearance	

QTY		Price Each	Extended
<b><u>Wing Repair</u></b>			
1	Remove Wing from Truck	\$1,144.00	\$1,144.00
1	Installation of Double Function Wing Plow	\$2,663.00	\$2,663.00
1	New Wing Mounting Block	\$533.00	\$533.00
1	New Paraglide Wing Post	\$5,070.00	\$5,070.00

**Total Package Price**

**\$9,410.00**

\*\*\*PRICES SHOWN DO NOT INCLUDE ANY APPLICABLE TAXES OR FEES\*\*\*

\*A WRITTEN PURCHASE ORDER MUST BE RETURNED SPECIFYING PURCHASE OF THIS EQUIPMENT

\*NO EXHAUST WORK INCLUDED FOR TRUCKS WITH NEW EMISSION CONTROL EXHAUST SYSTEMS. EXHAUST SYSTEMS CANNOT BE MODIFIED.

\*ALL LABOR COSTS ARE BASED ON INSTALLING EQUIPMENT ON A TRUCK CHASSIS WITH ALL TRUCK ITEMS OUT OF THE WAY FOR EQUIPMENT INSTALLATION. IF CRYSTEEL HAS TO MOVE FUEL TANKS, AIR TANKS, AIR DRYER, ETC. EXTRA CHARGES MAY APPLY

Vendor Name:	Crysteel Truck Equipment-Lake Crystal
Contact Person:	Josh Miller
Street Address:	52248 Ember Rd
City, State, Zip:	Lake Crystal, MN 56055
Phone #:	(507) 726-6041
Toll Free #:	(800) 722-0588
Email Address:	<a href="mailto:jmiller@crysteeltruck.com">jmiller@crysteeltruck.com</a>

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