

CITY OF EAGLE LAKE
FEBRUARY 5, 2024
CITY COUNCIL MEETING AGENDA
705 Parkway Avenue
6:00 P.M.

Regularly scheduled City Council meetings are held the first Monday of every month at 6 p.m. All meetings are open to the public. If you wish to address the City Council in person, please contact City Hall at 507-257-3218 or email krausch@eaglelakemn.com or jbromeland@eaglelakemn.com. Written comments or questions for the City Council can be submitted via USPS, email, or dropped off at City Hall. City Council meetings are now live streamed to the City of Eagle Lake’s official YouTube Channel. To view meetings, please visit the City of Eagle Lake website at <https://www.eaglelakemn.com> and click on the “City of Eagle Lake MN City Council Meetings” icon on the home page of the website.

The City Council is provided with background information for agenda items in advance by staff, committees, and boards. Many decisions regarding agenda items are based upon this information, as well as: city policy and practices, input from constituents and a Council Members personal judgment. If you have any comments, questions or information that has not yet been presented or discussed regarding an agenda item, please ask to be recognized by the mayor during the “Open Public Comments” section on the agenda. Please state your name and address for the record. All comments are appreciated.

CALL TO ORDER

ROLL CALL

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the council for **three minutes** on a topic not on the agenda. Persons commenting on consent agenda may use this opportunity to speak. There will be no discussion or action taken at that time. This is merely to inform the City Council of your issue(s) or concern(s) and for City staff to do further research.

APPROVAL OF THE AGENDA

APPROVAL OF MEETING MINUTES

- City Council Meeting Minutes of January 8, 2024 Pg. 3

CONSENT AGENDA

1. Monthly Bills	Pg. 10	2. Treasurer’s Report	Pg.
3. Public Works Report	Pg. 49	4. Fire Report	Pg. 50
5. BECSO Report	Pg. 52	6. Gambling Report	Pg. 54
7. Building and Zoning Permits	Pg. 56	8. 2024 Pay Equity Report	Pg. 57
9. Pomp’s Tire Service Credit App	Pg. 63	10. Res. 2024-09 Donations Winter Park Event	Pg. 67
11.	Pg.	12.	Pg.

PUBLIC HEARING

1. Revisions to the City's Floodplain Ordinance Pg. 68

SCHEDULED GUESTS/PRESENTATIONS

1. Recap of GIS Study Findings and Recommendation for Pre-Design Services for Possible New Fire Hall Pg. 93

OLD BUSINESS

NEW BUSINESS

1. Revisions to City Floodplain Ordinance Pg.114
2. Fire Department Recommendation for Pre-Design Services Pg.115
3. Pets in the Workplace Policy Pg.116
4. Audit Engagement Letter Pg.117
5. Congressional City Conference Pg.126
6. Resolution Accepting LMC Grant Navigator Award Pg.130

OTHER

1. Save the Date: Emergency Management Public Officials Leadership Training on September 25 from 6-8:30 p.m. at South Central College Pg.138
2. Music on Parkway/in the Park Planning Committee for 2024

CITY ADMINISTRATOR REPORT

Pg.139

1. YTD Revenues and Expenditures
2. Modified Spring Curbside Cleanup Information from LJP Waste Solutions
3. Request for Congressionally Directed Spending Submitted for Water Treatment Project
4. Update on Capital Improvements Planning for Years 2025-2029
5. Recognize 2023 Fire Department Notables

COUNCIL MEMBER REPORTS

ANNOUNCEMENTS

- Upcoming Regular **City Council** Meeting – March 4, 2024 at 6:00 PM, City Hall – Council Chambers, 705 Parkway Avenue
- Next Regular **EDA** Meeting – February 22, 2024 at 6:45 AM, City Hall-Council Chambers, 705 Parkway Ave
- Next Regular **Park Board** Meeting – February 8, 2024 at 6:45 AM, City Hall-Council Chambers, 705 Parkway Ave
- Next Regular **Planning Commission** Meeting – February 26, 2024 at 6:00 PM, City Hall-Council Chambers, 705 Parkway Ave

ADJOURN INTO CLOSED SESSION. The meeting will be closed as permitted by section 13D.05, subdivision 3 (a), to complete the annual performance evaluation of the city administrator, Jennifer J. Bromeland.

ADJOURNMENT

If you have any questions, please feel free to contact City Hall at 507.257.3218 or email at jbromeland@eaglelakemn.com.

**CITY OF EAGLE LAKE
CITY COUNCIL MEETING
JANUARY 8, 2024**

CALL TO ORDER

- Mayor Norton called the meeting to order at 6:00 p.m.

ROLL CALL

- Council Members present: Garrett Steinberg, Beth Rohrich, Anthony White, John Whittington, and Mayor Lisa Norton.
- Staff present: City Administrator Jennifer Bromeland, Community Development Coordinator Olivia Adomabea, Public Works Director Andrew Hartman, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- Jodi McDonough, 116 N. Second Street, stated there is a person living in a fish house behind her house and would like to see it removed.

APPROVAL OF THE AGENDA

- Council Member White moved, seconded by Council Member Rohrich, to approve the agenda. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
- After the presentation portion of the agenda Mayor Norton asked if the Council would consider amending the agenda to add item 12 to approve the amendments to Chapter 6 of city code. Council Member Whittington moved, seconded by Council Member Steinberg, to add item 12 under New Business. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member White moved, seconded by Council Member Rohrich, to approve the December 4, and December 7, 2023 City Council minutes. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

CONSENT AGENDA

- Mayor Norton brought to the Council's attention the resolution accepting donations for the park pavilion and thanked donors for their generosity.
- Council Member Rohrich moved, seconded by Council Member Whittington, to approve the consent agenda.

Monthly Bills

Fire Report

Gambling Report

Res. 2024-04 Designate Bank Signatories & Delegating Authorizing Electronic Fund Transfers

Res. 2024-05 Accept Donations

Res. 2024-06 Wages 2024

Treasurer's Report

Public Works Report

Res. 2024-02 Official Newspaper

Police Report

Building & Zoning Permits

Res. 2024-03 Fee Schedule

- The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

PUBLIC HEARING

1. Amendments to Chapter 6 of City Code Related to Planning & Zoning Regulations

- Council Member White moved, seconded by Council Member Steinberg, to move into a public hearing.
- Community Development Coordinator Olivia Adomabea presented the following recommended amendments to Chapter 6 of City Code.
- General Arrangement of Code: The code will be organized into Articles allowing for ease in finding needed information by topics/categories.
- Scope Definition and Establishment of Districts: Updating scope and definitions to clarify meaning and create definitions where needed. Staff in consultation with the city attorney found it necessary to add this to promote orderly growth and development of the city to help avoid haphazard development. Upon recommendation of the city attorney the historical and architectural portion of code relating to bed and breakfast establishments will be removed due to being difficult to explain and defend. The section of code relating to bedrooms would be modified as well. One definition to be added would be for hard surfaces as asked for by the Planning Commission. Also added would be the word “required” yard. This would create for example a side yard and a required side yard.
- Administration & Enforcement: Currently City code states the Zoning Administrator will be the City Administrator. The proposed change would allow for another member of city staff to serve as Zoning Administrator as well. This would allow for more than one person to serve in this position and would provide backup to this role.
- Zoning Districts: A section titled classification of districts would be created. Each district would be rewritten to eliminate redundancy and simplify for ease of understanding. Information in the current code lists the same information in each zoning district. The proposed change would create a new section such as accessory structures so that all information is located in one place.
- Special Districts: Districts which do not fall under zoning districts because they do not follow zoning districts’ regulations, such as PUDs, Parkway Avenue District, manufactured homes, etc. will be included in a stand alone section titled Special Districts sections. These districts follow specific regulations and usually go through a different process. Staff has consulted the city attorney regarding the existing chapter of the city code which addresses manufactured homes and details are still under discussion as to if this separate code should remain or move into Chapter 6. If changes are needed in the future, the recommendations will be brought before the City Council.
- Adult Uses: The city attorney feels there are terms that would be difficult to defend in this section those terms would be eliminated.
- Signs: The existing code does not address signs. There are many different types of signs which need to be established and defined and a sign permit application purpose will be established to set forth procedures. Suggested changes would also define which signs do and do not need a permit and where signs are allowed. The enforcement process of this section of code would also be included as well as legal actions.
- Mayor Norton asked if adult use would include cannabis and alcohol establishments. Administrator Bromeland responded that this question will be forwarded on to the City’s attorney.
- No comments were offered by the public.
- Council Member Steinberg moved, seconded by Council Member White, to close the public hearing. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

SCHEDULED GUEST/PRESENTATIONS

1. MSU Graduate Student Studio Project Final Presentation for Land Use Plan Update

- Mankato State University-Mankato's graduate students Aaron, Brandon, Maryse and Michael, as part of a Capstone Project, worked on the City of Eagle Lake's Land Use Plan and presented their Studio Final Presentation.
- It was explained that the Land Use Plan is a part of a City's Comprehensive Plan providing guidance for the City. The last time the Comprehensive Plan was updated was 1991. The Land Use Plan was last updated in 2017. The plan presented tonight is a result of the student's observations and it can be modified.
- The following demographic information was presented. A population pyramid which included the number of males and females by age group was presented and it was explained that this data provides much input and insight and can change over time. Household income was also presented, which is a good indication of economy and well-being. Through a demographic analysis, Eagle Lake's population has increased from 1,787 people to 3,064 people for a total increase of 1,277 residents between 2000 and 2020. The number of households increased from 651 to 1,229, which is an increase of 578 households during this same 20-year time period. If this growth trend continues it is estimated that by 2040 the population will be 6,926 and the number of required homes will be 2,547. The reason for Eagle Lake's growth is quality of life, the housing market, and its location.
- The purpose of land use planning is to provide efficiency and effectiveness as well as to protect, mitigate, manage, and minimize environmental conservation. Other key purposes of land use planning are to prepare for infrastructure and service needs such as roads and utilities and to allow for economic development for residential, commercial and industrial area. The city's established land use classifications were reviewed as well as the goal and objective of each classification. It was explained that land use classifications are important when considering future growth needs. A survey completed by Region 9 Development Commission in 2022 was included in the presentation and it was explained how those results can be used with land use planning. The results of the survey completed in 2023 as part of this Land Use Plan project indicated the desire for a balance between population/small town feel and the desire for more businesses. Participants indicated the desire for more public spaces and would like to see more single-family homes instead of multi-family housing.
- Maps for land use planning were presented and it was explained that economy, health and safety, convenience, harmony, aesthetics, functionality, and preservation all need to be considered. The following three scenarios for zoning districts were presented along with the strengths and weaknesses of each. Scenario 1 would keep the zoning districts as they are currently, scenario 2 would include northward development, scenario 3 would allow for southward development. Also presented were area transportation system and transit routes. Anticipated land use changes were also presented for the year 2023 and 2040.
- The following recommendations were presented. The creation of a water management plan and watershed map in accordance with MN Statute 473.859 subd. 2 and section 103B.235. Zoning annexed areas and/or rezoning existing areas to provide adequate housing needs to coincide with MN Statute 473.859 subd. 2, bring water treatment facilities up to date, economic development, improve transit through the community, establish more public spaces (green spaces and community center), and lake rehabilitation.

NEW BUSINESS

1. Contractor's Pay Request No. 2 for Water Tower Rehab Project

- Administrator Bromeland stated a pay request for the water tower rehab project has been received in the amount of \$158,835. Bolton and Menk Engineer John Graupman recommends payment of the contractor's pay request.
- Council Member Whittington moved, seconded by Council Member White, to approve the pay request. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

2. Sale of Surplus ELPD Ammunition to BECSO

- Administrator Bromeland explained that the surplus Eagle Lake Police Department ammunition was inventoried and appraised based on recent invoices for ammunition. The Blue Earth County Sheriff's Office (BEC SO) has submitted an offer of \$3,500. Per an inquiry to legal counsel, it is acceptable to sell the surplus ammunition to BEC SO.
 - Council Member Steinberg moved, seconded by Council Member White, to authorize the sale of police department surplus ammunition to BEC SO in the amount of \$3,500. Motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
3. ASCAP License Agreement
- Administrator Bromeland stated that before Council is the paperwork for a license agreement with the American Society of Composers, Authors, and Publishers (ASCAP) to play copyrighted music on premises owned by the City of Eagle Lake. Any music played in a public space could potentially open the city up to liability without a license. The fee for the one-year license is \$434.
 - Council Member White moved, seconded by Council Member Steinberg, to approve the licensing agreement with ASCAP. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
4. VOTER Funds Agreement
- Administrator Bromeland explained that according to Michael Stalberger with Blue Earth County Property and Environmental Resources, the Legislature enacted the first-of-its-kind ongoing state appropriation to support the cost of administering elections at the city, town, and county levels. The intent of the annual funding is to share the burden of certain election costs with the state, rather than it being solely a local taxpayer responsibility. Blue Earth County will retain Eagle Lake's share and use the funds for qualifying election expenses. This will reduce the City's cost for its election equipment contribution, ballot mailing costs, etc. that are typically billed back to Eagle Lake. By signing the VOTER funds agreement, the City of Eagle Lake is allowing Blue Earth County to retain all funds so that the City will not have any reporting or recordkeeping responsibilities for the VOTERS Funds. Eagle Lake's portion of these funds are \$170.73.
 - Council Member Whittington moved, seconded by Council Member Rohrich, to approve the VOTERS Fund Agreement. The motion carried with Council Members Steinberg, Rohrich, White, Whittington and Mayor Norton voting in favor.
5. Intent to Cost Participate Agreement with Blue Earth County for Eagle Lake Pedestrian Connectivity Project
- Administrator Bromeland explained that before Council is an Intent to Cost Participate Agreement between Blue Earth County and the City of Eagle Lake. The purpose of this agreement is to define terms, responsibilities, and formalize County and City intent to participate in cost sharing for the Eagle Lake Pedestrian Connectivity Project development and design of pedestrian facilities including a shared-use trail along CSAH 27 (Agency Street) from Thomas Drive to 211th Street, a sidewalk along CSAH 27 (Agency Street) from Thomas Drive to Blace Avenue, and a sidewalk along 211th Street from Agency Street to Maple Lane.
 - Administrator Bromeland provided background information stating the City was awarded a transportation Alternative Grant totaling \$475,982 in April 2023 to apply towards the construction cost of the Eagle Lake Pedestrian Connectivity Project in fiscal year 2026. To help offset the local share, the DNR grant application will be submitted. Under this agreement, if that application is unsuccessful, the City and County agree to pay their respective proportionate shares of the remaining project construction cost.
 - Administrator Bromeland directed Council Members to Exhibit A in the packet which details the terms of the agreement as well as the responsibilities of the City and County. Blue Earth County approved and signed the agreement at its January 2, 2024 meeting.
 - Mayor Norton asked for clarification if these sidewalks would be ADA compliant, which they would.

- Council Member Whittington moved, seconded by Council Member Steinberg, to approve entering into a Cost Participate Agreement with Blue Earth County for a Pedestrian Connectivity Project. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
6. Resolution 2024-07 Adopting ADA Transition Plan and Inventory for Public Right-of-Way
- Administrator Bromeland stated that the Americans with Disability Act (ADA) transition plan update is complete, the Mankato/North Mankato Area Planning Organization (MAPO) is asking that each governing body adopt the plan update. Before the Council is a resolution adopting Part I and Part II of the MAPO ADA Transition Plan and Inventory for Public Right-of-Way. The inventory has been updated. The previous plan was adopted in 2017.
 - Council Member White moved, seconded by Council Member Rohrich, to approve Resolution 2024-07 Part I and Part II of the MAPO ADA Transition Plan and Inventory for Public Right-of-Way. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
7. League of Minnesota Cities Grant Navigator Application
- Administrator Bromeland stated before Council is a resolution authorizing an application for grant navigation support for the City of Eagle Lake. The League of Minnesota Cities (LMC) has created a pilot Grants Navigation Program in which the LMC will provide grants up to \$5,000 per city to use with industry partners to ease the process of identifying matching funds to city projects and aid in the grant application process. City staff is seeking LMC Grant Navigator Funding to retain Bolton and Menk to assist with a 2024 grant application for the DNR Local Trail Connections Program. The DNR Local Trails Connection grant is a prime funding source that can fill the large gap left over from the Transportation Alternatives local match requirement. The cost of Bolton and Menk's help is \$4,200.
 - Council Member Steinberg moved, seconded by Council Member White, to approve resolution 2024-08 Authorizing Application for Grant Navigation Support for the City of Eagle Lake. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
8. Conditional State Approval of Floodplain Ordinance & Required Next Steps
- Administrator Bromeland directed Council to a letter of conditional approval of Eagle Lak's draft floodplain management ordinance. The ordinance is being amended to incorporate the updated Flood Insurance Rate Map panels and accompanying Flood Insurance Study for Blue Earth County, with an effective date of February 22, 2024, and maintain participation in the National Flood Insurance Program. The next step would be to schedule a public hearing for the February 5, 2024 City Council meeting.
 - Administrator Bromeland explained that the City's attorney has reviewed the draft ordinance and has suggested that Section 5 be deleted and added to Chapter 6 under the non-conformities section.
 - Council Member Rohrich moved, seconded by Council Member Steinberg, to schedule a public hearing for the February 5, 2024 City Council meeting. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
9. Proposal for State Lobbying Services for Water Treatment Plan Project
- Administrator Bromeland stated that before Council is a proposal for State Lobbying Services for the proposed Water Treatment Plant Project for which the City is seeking state capital investment funding. The Jacobson Law Group proposes to help the City secure 50% of the projected project cost in capital investment funding for a new water treatment facility, work with relevant legislative staff and counsel to draft legislation, if necessary, help facilitate and schedule meetings with lawmakers and other stakeholders, monitor the legislature on issues related to the City, attend hearings and report back to the City, and provide regular updates and recommendations for action.
 - Administrator Bromeland also explained that a Capital Budget Request was submitted in June 2023 totaling \$7,077,000 (50% of the estimated \$14,153,000 total project cost) for the construction of a new water treatment facility. During the 2023 legislative session, a bill was introduced relating to appropriating money for Eagle Lake's water project, but no funding was ultimately appropriated. A request for placement on the

Drinking Water Revolving Loan Fund (DWRLF) 2024 Intended Use Plan for water treatment improvements was submitted to the Minnesota Department of Health (MDH) DWRLF Program and Minnesota Public Facilities Authority in June 2023. Eagle Lake's Water Treatment Project is currently ranked 125th on the MDH 2024 PPL and assigned 2024 PPL points.

- Jacobson Law Group proposes a flat-fee retainer of \$15,000 for state and local government lobbying. City staff submitted a request for proposal to the Coalition of Grater MN Cities for lobbying services but has not yet received a response.
 - Discussion included Mayor Norton stating she feels this would be a good fit and that Jacobson Law has former legislative people on staff and that they have community outreach ideas.
 - Council Member Whittington asked why they would pursue only 50% of the needed funding. Administrator Bromeland explained that capital budget requests require a local share. This local share can be offset by low interest loans. City staff is looking into federal funding sources as well.
 - Administrator Bromeland stated she has contacted larger cities who indicated they felt lobbying efforts were worthwhile when they contracted for these services.
 - Council Member Rohrich moved, seconded by Council Member White, to approve the proposal from Jacobson Law Group for State Lobbying Services in the amount of \$15,000. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
10. Professional Credit Analysts of MN Retainer Agreement
- Administrator Bromeland explained that before Council is a retainer agreement form Professional Credit Analysts (PCA) of Minnesota to collect past due miscellaneous accounts receivables, such as accident and fire calls. City staff currently sends out past due notices each quarter. Currently, there are approximately \$5,000 in unpaid accident and fire calls.
 - PCA charges a one-time set up fee of \$50.00 and the will collect a 40% contingency fee on all monies paid to PCA or to the City after referral to PCA. City staff will utilize the free contract review service by the League of Minnesota Cities for the PCA of MN agreement upon Council's approval.
 - Council Member Steinberg moved, seconded by Council Member White, to approve entering into an agreement with Professional Credit Analysts of MN upon legal review by the League of MN Cities. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
11. Approve Selling Surplus ELPD Cellphones to Verizon
- Administrator Bromeland stated approval is being sought to sell five (5) Eagle Lake Police Department surplus cell phones back to Verizon at \$80 per phone, totaling \$400.00. City staff worked with IT to preserve data and ensure the phones were wiped.
 - Council discussion included that the going rate for these phones may be higher on the open market, but also that staff time to research this needs to be considered.
 - Council Member Steinberg moved, seconded by Council Member White, to do a quick online search for the going rate for these cell phones and utilize the best pricing to sell the phones. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
12. Approval of Chapter 6 Amendments
- Council Member Rohrich moved, seconded by Council Member White, to approve amendments to Chapter 6 of the Zoning Code as presented and to allow for a summary publication. A roll call vote was taken with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting gin favor. The motion carried.

OTHER

- None

CITY ADMINISTRATOR REPORT

1. Alliance Pipeline Fueling Futures grant Award for Park Pavilion Project

- A grant award letter was received advising that the City's application has been approved in the amount of \$5,000 from Alliance Pipeline Fueling Futures Grant Program to apply towards the Park Pavilion Project. Paul Kleist with Alliance Pipeline will notify staff when he is available for a photo opportunity so that the City can recognize Mr. Kleist and Alliance Pipeline for their generous contribution to the Lake Eagle Park pavilion.

2. Expenditure and Revenue Report

- The unaudited year-end revenue and expenditures are included in the Council packet. A quick overview was presented stating that revenues came in higher than budgeted and expenditures lower than budgeted.

3. Recap of Recent Congressman Finstad Visit

- Council Member White, Mayor Norton, Administrator Bromeland and staff met with Congressman Finstad at City Hall regarding the need to secure funding for a water treatment plant, ongoing safety concerns with Highway 14, and the need to secure funding for a new fire hall. City officials will stay in communication with Congressman Finstad's office on these issues.
- An invitation was extended to Congressman Finstad for Eagle Lake to host a town hall meeting.

4. Employee Paid Leave Balances

- Discussion took place at the December meeting concerning paid leave and the desire to study paid leave in 2024 to ensure competitiveness with other cities. City staff is currently working with MVCOCG to conduct a review of the City's leave program and will report findings in early 2024. In the meantime, before Council is a current listing of leave banks for employees to provide Council with a better idea of the current leave accruals.

COUNCIL REPORTS

1. Council Member Steinberg stated that planning for Music on Parkway will begin soon and the location(s) for these events will be determined.
2. Mayor Norton stated that the meeting with Congressman Finstad was excellent and that he pledged his commitment to work towards securing \$5 million in funding for Eagle Lake
3. Mayor Norton stated she is very proud of the response of the Fire Department, Sheriff's department, and the residents of Eagle Lake for the turnout for Sargeant Cade Wolfe's fallen hero procession.

ADJOURNMENT

- Council Member Steinberg moved, seconded by Council Member White, to adjourn the meeting at 8:12 p.m. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Norton voting in favor.

Lisa Norton, Mayor

Kerry Rausch, Deputy Clerk

CITY OF EAGLE LAKE

01/31/24 10:56 AM

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*Check Summary Register©

January 2024

Name	Check Date	Check Amt	
10100 Cash			
1755e PERA	1/2/2024	\$2,193.13	BW 01-05-24
1756e MN DEPT OF REVENUE	1/2/2024	\$3,666.00	December Sales Tax
1757e MN DEPT OF LABOR & INDUSTR	1/3/2024	\$648.00	Bldg Prmt Surcharge Fee 4th Qtr
1758e PSN	1/4/2024	\$635.99	December Fees
1759e METRONET	1/8/2024	\$21.65	Pmt over Phone - Acct 1959304
1760e PERA	1/16/2024	\$2,483.37	BW 01-18-24
1761e WEX HEALTH INC.	1/16/2024	\$284.66	BW 01-18-24
1762e WEX HEALTH INC.	1/19/2024	\$24.75	December Fee
1763e METRONET	1/19/2024	\$420.93	Acct 1959325
1764e PERA	1/22/2024	\$40.00	MO 01-25-24
1766e AFLAC	1/31/2024	\$73.62	January Premium
1767e PITNEY BOWES GLOBAL FINAN	1/31/2024	\$165.00	1st Qtr Lease Pmt
45884 METRONET	12/11/2023	(\$630.35)	Acct 1959251
45945 ARAMARK	1/5/2024	\$61.79	
45946 ASCAP	1/5/2024	\$434.00	License for Music on Parkway
45947 BADGER METER	1/5/2024	\$112.42	Hosting Service
45948 BOLTON & MENK INC	1/5/2024	\$4,304.50	Water Tower Rehab Project
45949 BOUND TREE MEDICAL LLC	1/5/2024	\$355.14	Medical Supplies
45950 C & S SUPPLY CO INC	1/5/2024	\$339.98	High Visibility Jackets (2)
45951 CENTER POINT ENERGY	1/5/2024	\$597.94	Acct 800014147-5
45952 CHRISTOPHER KENNEDY	1/5/2024	\$648.00	December Fees
45953 COALITION OF GREATER MN CI	1/5/2024	\$6,259.00	2024 General Membership
45954 COMPUTER TECHNOLOGY SOL	1/5/2024	\$2,665.23	VIP Agreement
45955 CONSOLIDATED COMMUNICATI	1/5/2024	\$244.10	Acct 507-150-0101/0
45956 CORNERSTONE STATE BANK-L	1/5/2024	\$167,588.00	GO Refunding Bond, Series 2021B
45957 DVS RENEWAL	1/5/2024	\$81.00	2021 FRHT M2 - Acct 00-040887298
45958 EAGLE EXPRESS	1/5/2024	\$369.21	December Fuel
45959 FIRST INDEPENDENT BANK	1/5/2024	\$47,662.50	GO Water Revenue Note, Series 2023A
45960 FRESH START CLEANING AND	1/5/2024	\$100.00	December Service
45961 GOPHER STATE ONE CALL	1/5/2024	\$17.55	December Tickets
45962 HARTMAN, ANDREW	1/5/2024	\$200.00	Work Boots
45963 HOMERUN LEADERSHIP LLC	1/5/2024	\$200.00	Bromeland
45964 LINDE GAS & EQUIPMENT INC	1/5/2024	\$59.20	
45965 MACQUEEN EMERGENCY	1/5/2024	\$10,847.75	
45966 MATHESON TRI GAS INC	1/5/2024	\$218.98	
45967 MENARDS	1/5/2024	\$237.48	Step Ladder
45968 METRONET	1/5/2024	\$519.80	Acct 1959304
45969 MN DEPT OF LABOR & INDUSTR	1/5/2024	\$180.47	Building Surcharge Fee - balance due
45970 MN RURAL WATER ASSOCIATIO	1/5/2024	\$550.00	Beckmann Registration
45971 MN STATE FIRE CHIEF ASSN.	1/5/2024	\$520.00	2024 Membership
45972 MN STATE FIRE DEPT ASSOC.	1/5/2024	\$225.00	2024 Membership
45973 MN VALLEY REGIONAL FIREFIG	1/5/2024	\$100.00	2024 Dues
45974 NORTHLAND TRUST SERVICES	1/5/2024	\$64,560.00	GO Crossover Refunding Bond Series 2027A
45975 PRINCIPAL LIFE INSURANCE CO	1/5/2024	\$125.64	January/February Premium
45976 STAPLES BUSINESS ADVANTA	1/5/2024	\$315.82	
45977 U.S. BANK	1/5/2024	\$86,960.00	GO Refunding Bond Series 2021B
45978 UC LABORATORY	1/5/2024	\$599.46	
45979 VOLUNTEER FIREFIGHTERS BE	1/5/2024	\$180.00	Annual Renewal
45980 ADP, LLC	1/8/2024	\$393.00	
45981 ARAMARK	1/8/2024	\$121.69	
45982 MADDEN GALANTER HANSEN	1/8/2024	\$107.50	December 2023 Fees
45983 Verizon Wireless	1/8/2024	\$2,758.74	iPad orders and monthly charges
45984 CITY OF LAKE CRYSTAL	1/8/2024	\$30.00	Mayor Clerk Mtg - Bromeland and Norton
45985 LEAGUE OF MN CITIES	1/8/2024	\$125.00	City Day on the Hill - Bromeland

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CITY OF EAGLE LAKE

***Check Summary Register©**

January 2024

Name	Check Date	Check Amt	
45986	MAGUIRE IRON	1/9/2024	\$158,835.00 Pay Request #2 - Water Tower Rehab
45987	TSB JANESVILLE LLC	1/9/2024	\$35,904.00 Autumn Winds Tax Abatement
45988	BCBS OF MN	1/17/2024	\$13,721.24 February Premium
45989	CASEYS BUSINESS MASTERCA	1/17/2024	\$264.42
45990	DELTA DENTAL OF MN	1/17/2024	\$807.26 February Premium
45991	WELLS FARGO FINANCIAL SRV	1/17/2024	\$357.84 Bobcat Turf Mower
45993	ADOMABEA, OLIVIA	1/30/2024	\$153.54 EDA Conference Reimbursement
45994	ARAMARK	1/30/2024	\$375.74
45995	BAYNON DATA SYSTEMS INC	1/30/2024	\$2,565.00 Annual Software Support
45996	BENCO ELECTRIC	1/30/2024	\$526.30 STREET LIGHTING
45997	BHE COMMUNITY SOLAR LLC	1/30/2024	\$1,645.10 SOLAR GARDEN
45998	BLUE EARTH COUNTY	1/30/2024	\$805.50 4th Qtr Fees
45999	CANON FINANCIAL SERVICES IN	1/30/2024	\$217.00 Lease Pmt
46000	CENTER POINT ENERGY	1/30/2024	\$964.28
46001	CONSOLIDATED COMMUNICATI	1/30/2024	\$244.14 Acct 507-257-3542/0
46002	CORNERSTONE STATE BANK	1/30/2024	\$35.00 Safe Deposit Box Rental 7348
46003	ELAN FINANCIAL SERVICES	1/30/2024	\$56.71
46004	FEDEX	1/30/2024	\$11.18
46005	FREE PRESS	1/30/2024	\$92.83 Floodplain Public Hearing
46006	HAWKINS	1/30/2024	\$6,729.53
46007	JR MURILLA CONSTRUCTION IC	1/30/2024	\$80,000.00 Park Pavilion Construction
46008	LEAGUE OF MN CITIES	1/30/2024	\$20.00 Safety Loss Workshop - Rausch
46009	LJP ENTERPRISES	1/30/2024	\$12,834.18 Sm=959 Lrg=124
46010	MENARDS	1/30/2024	\$799.69 Nylon Flag
46011	MN PUBLIC FACILITIES AUTHOR	1/30/2024	\$1,708.72 Interest Pmt
46012	MINNESOTA WASTE PROCESSI	1/30/2024	\$7,371.13 December Charges
46013	NFPA	1/30/2024	\$175.00 Membership Renewal
46014	NORTHLAND SECURITIES	1/30/2024	\$550.00 Dissemination Agent Fee 2023 reporting year
46015	RENT-N-SAVE	1/30/2024	\$370.00 December Service - Rink Location
46016	RESCUE TECH 1	1/30/2024	\$1,704.30 Plastic Stretcher
46017	SCSU WELCOME CENTER	1/30/2024	\$435.00 MCFOA Conference Registration - Rausch
46018	STAPLES BUSINESS ADVANTA	1/30/2024	\$61.98 Office Supplies
46019	STRYKER SALES LLC	1/30/2024	\$5,758.76
46020	TOPPERS & TRAILERS PLUS IN	1/30/2024	\$350.00 AV Equipment
46021	VSI	1/30/2024	\$160.00 AV equipment repair
46022	XCEL	1/30/2024	\$6,285.61
Total Checks			\$754,898.62

CITY OF EAGLE LAKE

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*Check Summary Register©

January 2024

Name	Check Date	Check Amt	
10120 Fire Equipment-Assig			
45992 US ENGRAVERS	1/31/2024	\$170.80	Name Badges
	Total Checks	\$170.80	

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CITY OF EAGLE LAKE

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***Check Summary Register©**

January 2024

Name	Check Date	Check Amt	
10101 EDA Cash			
485	GREATER MANKATO GROWTH-I	1/5/2024	\$8,051.58 2024 Regional EDA Agreement
	Total Checks	\$8,051.58	

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CITY OF EAGLE LAKE

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***Check Summary Register©**

January 2024

Name	Check Date	Check Amt	
10102 Loan Acct Cash			
397 LITTLE SPROUTS DAYCARE	1/31/2024	\$10,000.00	Draw #4
	Total Checks	\$10,000.00	

Pay Dates 01/04/2024, 01/18/2024, 01/25/2024

Payroll Name	Pay Date	Net Pay
Adomabea, Olivia	01/04/2024	1,398.13
Adomabea, Olivia	01/18/2024	1,589.36
Anderson, Jim	01/04/2024	288.66
Anderson, Jim	01/18/2024	170.99
Auringer, Mandy L	01/04/2024	822.42
Auringer, Mandy L	01/18/2024	905.96
Beckmann, Jacob Donald	01/04/2024	1,248.31
Beckmann, Jacob Donald	01/18/2024	1,455.84
Bromeland, Jennifer J	01/04/2024	2,878.56
Bromeland, Jennifer J	01/18/2024	3,020.63
Hartman, Andrew R	01/04/2024	1,119.89
Hartman, Andrew R	01/18/2024	1,332.11
Konz, Noah J	01/25/2024	36.94
Nicklay, Michael L	01/04/2024	1,142.90
Nicklay, Michael L	01/18/2024	1,559.89
Norton, Elizabeth Jean	01/25/2024	349.40
Rausch, Kerry L	01/04/2024	1,262.82
Rausch, Kerry L	01/18/2024	1,430.28
Rohrich, Elizabeth K	01/25/2024	277.05
Ruel, Nathan W	01/04/2024	1,305.59
Ruel, Nathan W	01/18/2024	1,367.30
Simpson, Vern L	01/25/2024	199.40
Steinberg, Garrett R	01/25/2024	277.05
White, Anthony D	01/25/2024	277.05
Whittington, Johnnie L	01/25/2024	277.05

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Wire Transfers Made in 2024

<u>Date</u>	<u>Description</u>	<u>Initiated by</u>
1/31/2024	Wire \$290,000 from ICS to NOW Acct	Kerry



Andrew Hartman
Public Works Director
90 LeRay Avenue
Eagle Lake, MN, 56024
(507)257-3218
ahartman@eaglelakemn.com

Feb. 2024

To: Mayor Norton, City Council and City Administrator Jennifer Bromeland

From: Andrew Hartman Public Works Director

Water: We have been working with the contractors to get the SCADA system installed and set up. Hopefully by the end of the month it will be put into service.

Sewer: The SCADA system has been installed and is currently online. They also installed pump number 3. We will be working with the contractors to be able to get it online and making phone call alarms. Currently we don't have any call alarms, so we will just be using the light on the outside of the building.

Streets: We have been getting winter equipment ready. We have been out sanding a couple times this year already.

Parks: Pavilion work has been started. We are still working on prices for auto lock doors.

Storm Sewer: We have been conducting MS4 inspections.

If you have any questions or concerns, please feel free to contact me at ahartman@eaglelakemn.com

Andrew Hartman

ELFD FIRE CHIEF'S LETTER

Welcome to 2024

I, for one, am very happy to see 2023 behind me! The year was full of ups and downs, twists and turns, even a few near misses and I'm ok with that. If everything was perfect all the time, eventually, even that would get old. We need the bumps in the roads in order to appreciate the smooth sections.

There is good in everything that happens. The trick is being able to recognize it. For example, I happened across a horrible car crash as a child. I remember standing there wishing I could have done something to better the situation and swore that someday I would. Even though helping all the people we do these days doesn't change what happened that day, a lot of lives are better because something significant happened to nearly each and every one of us that gave us the drive to care for people we've never met. Thus the good in the bad. Use those emotions and keep the drive alive.

CHIEF'S REPORT

Eagle Lake Fire Department responded to a total of 185 calls in 2023; 96 were medicals, 15 were crashes and 6 fires. We are currently at 17 in January. Which puts us on pace for over 200 for the year. Be safe out there in everything you do. Especially with the record setting highs we are about to have. The ice will be very unsafe. A small truck fell through on Madison today. It's just not worth it to me. I rarely buy fish from the store but this is probably a good time to do so!

Don't become a statistic!

THANK YOU!

EAGLE LAKE FIRE DEPARTMENT 2024 CALL REPORT

TYPE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	% OF TOTAL
Assist Law Enforcement	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Assist Law Enforcement (cancelled)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Explosion (No Fire)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Commercial)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Residential)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Standby)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Vehicle)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Wildland)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire Alarm	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire Assist	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire CO	1	-	-	-	-	-	-	-	-	-	-	-	1	5.6%
Fire False Alarm	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire Mutual Aid	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Gas Leak	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Hazardous (No Fire)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Medical (Cancelled)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Medical (Response)	13	-	-	-	-	-	-	-	-	-	-	-	13	72.2%
Medical Lift Assist	3	-	-	-	-	-	-	-	-	-	-	-	3	16.7%
Missing Person Search	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Motor Vehicle Accident w/Injury	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Motor Vehicle Accident w/o Injury	1	-	-	-	-	-	-	-	-	-	-	-	1	5.6%
Motor Vehicle Accident (Fatality)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Motor Vehicle Accident (Cancelled)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Odor Investigation	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Power Lines	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Rescue (Entrapment/Machinery)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Rescue (Grain Bin)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Rescue (Water)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Smoke Investigation	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Smoke/CO Alarm Malfunction	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Special Incident	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Weather	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Total	18	-	-	-	-	-	-	-	-	-	-	-	18	100%
RESPONSE AREA														
Eagle Lake	15	-	-	-	-	-	-	-	-	-	-	-	15	83.3%
St. Clair	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Good Thunder	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Janesville	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Kasota (Lime Twp)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Le Ray TWP	3	-	-	-	-	-	-	-	-	-	-	-	3	16.7%
Madison Lake (Le Ray Twp)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Mapleton	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Mankato	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Mankato Twp	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Total	18	-	-	-	-	-	-	-	-	-	-	-	18	100%

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City of Eagle Lake Activity Report – January 2024

A notice of appreciation to the Sheriff's Office for spending time in the City of Eagle Lake, as they continue to fulfill contract hours when I am not on duty. Although we had a critical incident on January 1st, which the Sheriff's Office spent a lot of time on, we were over contract time by approximately 100 hours. The time spent in Eagle Lake doesn't go unnoticed, as residents have stated that they can feel the presence of law enforcement on a consistent basis. Due to a continued presence, certain calls for service, such as burglaries, thefts, criminal damage to property, and suspicious activity reports have been trending down.

I continue to stop at local businesses, talk with people of the community, and stop at the Eagle Lake Elementary School to develop relationships. I have received a lot of positive feedback from school staff, parents, residents, and local business owners for taking a community policing and relations approach. I have been advised by numerous people that the Sheriff's Office staff have been taking that same approach while they are in the City of Eagle Lake and developing positive relationships. However, there have been times when more of an enforcement presence has been needed for accountability in some incidents.

The majority of the calls for service have stayed consistent from December through January, as it appears some individuals are dealt with on a more consistent basis. Some resources that Blue Earth County provides has been offered to some of those individuals in an attempt to provide them with better situations and resources that best fits their criteria and needs.

The Sheriff's Office continues to focus on reported traffic related problem areas that are brought to our attention by city residents and by our own observations. We advise residents to contact our dispatch by calling 911 to report any activity to the Sheriff's Office. Whether it is an emergency or not, you can use 911. It allows our dispatch staff to collect the information the quickest and most efficient. It will get assigned to a deputy and they can respond to the location or make a phone call to the reporting party.

The hiring process for future Sheriff's Office staff to be assigned to the City of Eagle Lake is almost complete. Without providing too many details of that process until it's completed, I'm confident that the newly selected deputies will integrate into their roles as professionals and be an asset to the Sheriff's Office and provide a quality service to the residents of the City of Eagle Lake.

<u>Call Type</u>	<u>October 2023</u>	<u>Nov-23</u>	<u>23-Dec</u>	<u>total</u>	<u>24-Jan</u>
Animal Complaints	1	0	6	7	7
Assist Other Agency	2	5	2	9	5
Burglary	1	0	0	1	0
Civil	5	2	3	10	2
Disturbance	4	4	4	12	4
Driving Under the Influence	1	1	0	2	0
Driving Violations	1	1	0	2	0
Fire Assist	1	4	2	7	2
Fraud	2	0	0	2	0
Juvenile Nuisance Comp	1	0	1	2	1
Medical Assists	6	9	9	24	12
Mentally Disturbed Person	2	3	1	6	1
Motor Vehicle Accident (no injury)	6	0	1	7	0
Parking Complaints	1	0	1	2	0
Property Lost/Found	1	0	1	2	0
Runaway		1	0	1	0
Suicidal Person	1	0	1	2	2
Suspicious Activity	7	6	0	13	5
Theft	2	2	1	5	0
Threats Complaint	1	0	0	1	0
Traffic Stops	19	18	16	53	20
Welfare Check	2	1	5	8	3
Weapons Comp			1	1	1
Total Calls for service				284	
Patrol Hours	280 plus 32	225 minus 15	280 plus 32		623 plus 103

Eagle Lake Fire Relief
Gambling Fund Report December 2023

Balance	12/1/23	\$62,504.01
Income:		
Paper Pull Tabs		\$6,898.00
Electronic		\$23,643.00
Interest Income		\$26.22
Total Income		<u>\$30,567.22</u>
Total Funds Available		\$93,071.23
Less Total Disbursements		<u>(\$73,849.53)</u>
Balance	12/31/23	\$19,221.70

2023 Profit / Community Donations

Net Profit:		
	1/23	(\$10,954.21)
	2/23	\$2,927.69
	3/23	\$4,442.89
	4/23	(\$1,493.30)
	5/23	\$4,480.55
	6/23	(\$6,604.78)
	7/23	\$11,464.14
	8/23	\$9,235.13
	9/23	\$7,576.00
	10/23	\$14,464.77
	11/23	\$4,636.45
	12/23	\$10,174.99
Total Profit To Date:		\$50,350.32
Community Donations To Date:		\$10,530.00

Eagle Lake Fire Relief
January 9 2024
Items To Be Approved

<u>To</u>	<u>For</u>	<u>Amount</u>
Eagles Nest	Rent	\$5,237.20
Randy Hoffmann	Accounting	\$700.00
Chad Witte	Wages	\$277.05
Triple Crown Gaming	Pull Tabs	\$1,380.12
	Invoice #9246934 #9247192	
	Due 2/01/24	
Pilot Games	E-Bingo Prizes & Fees	\$694.41
Triple Crown Gaming	E-Tabs (No Check)	\$8,422.07
MN Revenue	State Tax (No Check)	\$8,413.00
United States Treasury	Withholding Tax	\$550.80
Total		\$25,674.65

2024 Building Permits Issued

<u>HOUSE #</u>	<u>STREET</u>	<u>VALUE</u>	<u>Project Description</u>
114	Plainview St	\$ 15,930.00	Reroof
101	Linda Ct	\$ 14,980.00	Reroof
324	Blace Ave	\$ 11,750.00	Reroof
240	Creekside Dr	\$ 15,000.00	Reroof
414	Owl Ln	\$ 20,700.00	Reroof
236	Creekside Dr	\$ 16,226.00	Reroof
325	Blace Ave	\$ 15,410.00	Reroof
213	James Ct	\$ 13,500.00	Reroof
508	Thoams Dr	\$ 19,397.00	Reside
106	Foxborough	\$ 8,500.00	Bathroom remodel
111	LeRay Ave	\$ 50,000.00	Demo & alterations

2024 Zoning Permits Issued

<u>Zoning #</u>	<u>Address</u>	<u>Type</u>
24-1	111 LeRay Ave	Sign

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February 5, 2024


To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: 2024 Pay Equity Report

The Local Government Pay Equity Act, M.S. 471.991-471.999 and Minnesota Rules, Chapter 3920 require local government jurisdictions to submit a pay equity report to the State of Minnesota every three years. Eagle Lake's report was due January 31, 2024. This report shows the data that was in place as of December 31, 2023.

Once Minnesota Management and Budget reviews Eagle Lake's report, we will receive notification informing whether our jurisdiction is "in compliance" or "out of compliance". The previous report that was submitted in 2021 was deemed "in compliance".

Attached is a copy of the 2024 Pay Equity Report and related supporting documents.

A motion is needed to retroactively approve the report that was submitted.


Jennifer J. Bromeland
City Administrator

Posting date: January 31, 2024

Jurisdiction Name: City of Eagle Lake

NOTICE: 2024 Pay Equity Report

This jurisdiction is submitting a pay equity implementation report to Minnesota Management & Budget as required by the **Local Government Pay Equity Act, Minnesota Statutes 471.991 to 471.999**. The report must be submitted to the department by January 31, 2024.

The report is public data under the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13. That means that the report is available to anyone requesting this information.

This notice is being sent to all union representatives (if any) in this jurisdiction. In addition, this notice must remain posted in a prominent location for at least 90 days from the date the report was submitted.

For more information about this jurisdiction's pay equity program, or to request a copy of the implementation report, please contact:

Jennifer J. Bromeland

City Administrator

705 Parkway Ave, Eagle Lake, MN
(Local contact person's name, address, telephone)

56024

507-257-3218

For more information about the state pay equity law, you may contact the Pay Equity Office at:

pay.equity@state.mn.us

Pay Equity Office
Minnesota Management & Budget
400 Centennial Office Building
658 Cedar Street
St. Paul, MN 55155

POST UNTIL
April 30, 2024
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Pay Equity Implementation Report

Part A: Jurisdiction Identification

Jurisdiction: Eagle Lake
PO Box 159
705 Parkway Ave
Eagle Lake, MN 56024

Jurisdiction Type: City

Contact: Jennifer Bromeland

Phone: (507) 257-3218

E-Mail: jrbromeland@eaglelake
mn.com

Contact: Kerry Rausch

Phone: (507) 257-3218

E-Mail: krausch@eaglelakemn.
com

Part B: Official Verification

1. The job evaluation system used measured skill, effort responsibility and working conditions and the same system was used for all classes of employees.

The system was used: State Job Match

Description:

2. Health Insurance benefits for male and female classes of comparable value have been evaluated and:

There is no difference and female classes are not at a disadvantage.

3. An official notice has been posted at:

Eagle Lake City Hall

(prominent location)

informing employees that the Pay Equity Implementation Report has been filed and is available to employees upon request. A copy of the notice has been sent to each exclusive representative, if any, and also to the public library.

The report was approved by:

Eagle Lake City Council

(governing body)

Lisa Norton

(chief elected official)

Mayor

(title)

Part C: Total Payroll

\$661412.68

is the annual payroll for the calendar year just ended December 31.

- [X] Checking this box indicates the following:
- signature of chief elected official
 - approval by governing body
 - all information is complete and accurate, and
 - all employees over which the jurisdiction has final budgetary authority are included
- Date Submitted: 1/31/2024



Job Class Data Entry Verification List

Case: 2024 Data

Eagle Lake

LGID: 831

Job Nbr	Class Title	Nbr Males	Nbr Females	Non-Binary	Class Type	Jobs Points	Min Mo Salary	Max Mo Salary	Yrs to Max Salary	Yrs of Service	Exceptional Service Pay
1	Administrative Clerk	0	1	0	F	117	3002.00	3587.00	10.00	3.00	
2	Public Works Worker	2	0	0	M	121	3473.00	4150.00	10.00	2.00	
11	Public Works Maintenance	1	0	0	M	160	2428.00	2901.00	10.00	2.00	
12	Community Development Coordina	0	1	0	F	187	3858.00	4610.00	10.00	0.00	
3	Public Works Supervisor	1	0	0	M	187	3858.00	4610.00	10.00	0.00	
4	Deputy Clerk	0	1	0	F	228	3974.00	4748.00	10.00	18.00	
5	Police Officers - Part Time	2	0	0	M	244	3473.00	4151.00	10.00	1.00	
6	Police Officer - Full Time	2	0	0	M	254	4034.00	4821.00	10.00	2.00	
7	Police Chief	1	0	0	M	353	5743.00	6863.00	10.00	12.00	
8	Public Works Director	1	0	0	M	353	5312.00	6348.00	10.00	5.00	
9	City Administrator	0	1	0	F	483	6410.00	8731.00	10.00	5.00	

Job Number Count: 11

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Compliance Report

Jurisdiction: Eagle Lake
 PO Box 159
 705 Parkway Ave
 Eagle Lake, MN 56024

Report Year: 2024
 Case: 2 - 2024 Data (Submitted)

Contact: Jennifer Bromeland

Phone: (507) 257-3218

E-Mail: jbromeland@eaglelake.mn.com

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the Guide to Pay Equity Compliance and Computer Reports.

I. GENERAL JOB CLASS INFORMATION

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	7	4	0	11
# Employees	10	4	0	14
Avg. Max Monthly Pay per employee	4696.60	5419.00		4903.00

II. STATISTICAL ANALYSIS TEST

A. Underpayment Ratio = 85.71429 *

	Male Classes	Female Classes
a. # At or above Predicted Pay	4	2
b. # Below Predicted Pay	3	2
c. TOTAL	7	4
d. % Below Predicted Pay (b divided by c = d)	42.86	50.00

*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

B. T-test Results

Degrees of Freedom (DF) = 12	Value of T = 0.101
------------------------------	--------------------

a. Avg. diff. in pay from predicted pay for male jobs = -33

b. Avg. diff. in pay from predicted pay for female jobs = -62

III. SALARY RANGE TEST = 100.00 (Result is A divided by B)

A. Avg. # of years to max salary for male jobs = 10.00

B. Avg. # of years to max salary for female jobs = 10.00

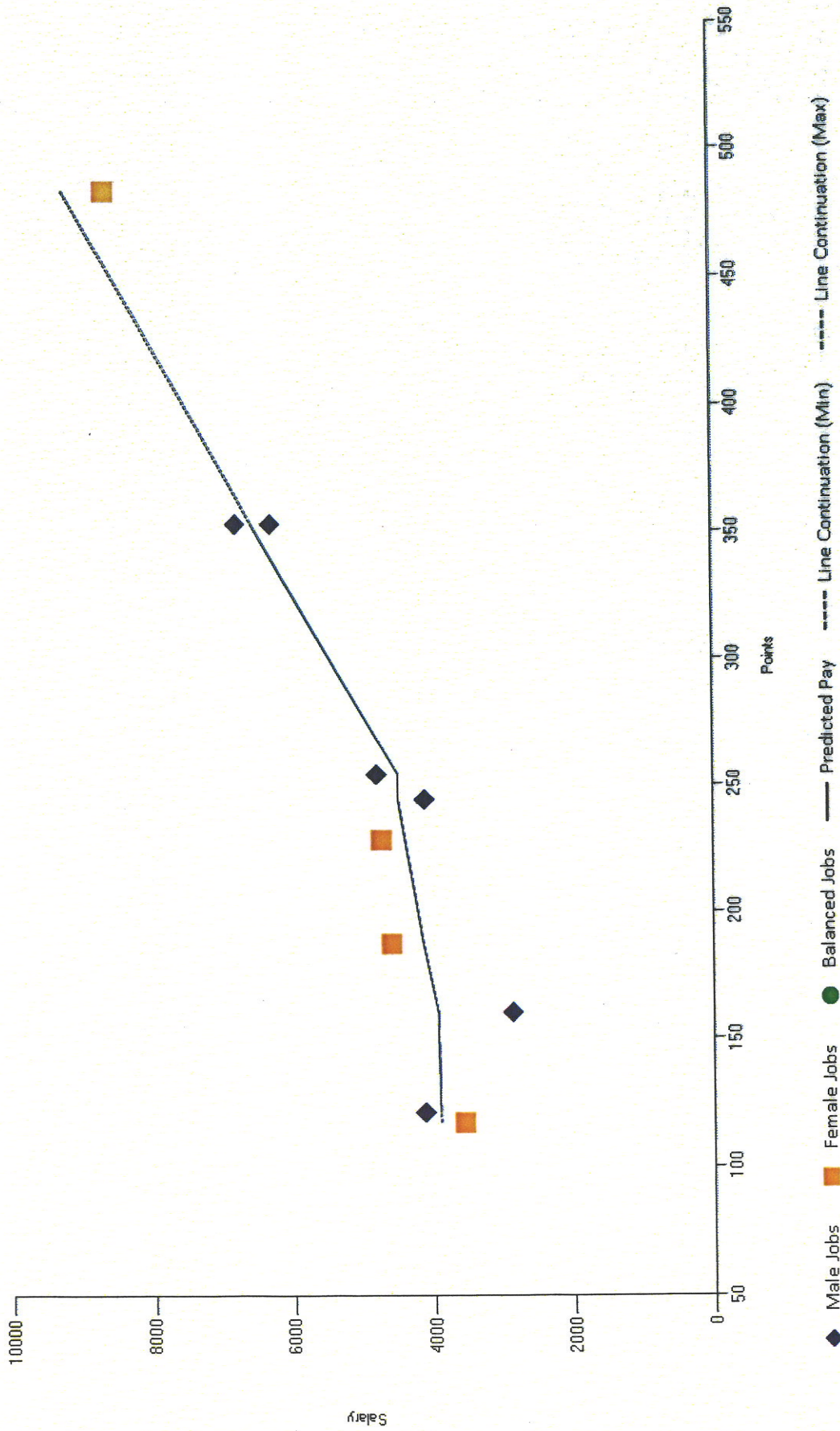
IV. EXCEPTIONAL SERVICE PAY TEST = 0.00 (Result is B divided by A)

A. % of male classes receiving ESP = 0.00 *

B. % of female classes receiving ESP = 0.00

*(If 20% or less, test result will be 0.00)

Predicted Pay Report for: Eagle Lake
Case: 2024 Data



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February 5, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Pomp's Tire Service, Inc. Commercial Credit Application

Attached is a commercial credit application from Pomp's Tire Service, Inc. The Public Works Department purchases tires for mowers and snowblowers from Pomp's Tire Service, Inc. Previously, the Public Works Department had an in-store account but now the corporate office is requiring that a commercial credit application be completed.

Following approval this evening, City staff will send the commercial credit application to an attorney with the League of Minnesota Cities for a free legal review.

A motion is needed to authorize City staff to complete the commercial credit application with Pomp's Tire Service, Inc.


Jennifer J. Bromeland
City Administrator

account # 1981436



Pomp's Tire Service, Inc. Commercial Credit Application

P.O. Box 1630 · Green Bay, WI 54305 · accountsreceivable@pompstire.com
Phone: 920-435-8301 or 800-536-2940

Application is hereby made for the extension of credit: Store #: _____ Salesperson #: _____

Business Legal Name ("Applicant"): _____ Trade Name: _____

Billing Address: _____ City: _____ State: _____ Zip: _____

Service Address (if different): _____ City: _____ State: _____ Zip: _____

Business Phone: (____) _____ Fax: (____) _____ County: _____

Email Address to Send Invoices To: _____

Form of Business: Corporation Limited Liability Company Proprietorship/Sole Owner Partnership Other

How Long in Business: _____ Date of Incorporation: _____ State: _____ Federal ID#: _____

Accounts Payable Name: _____ Phone: _____ Email: _____

Are you a former customer? Yes No If yes, previous account name and date _____

Requested credit limit: \$ _____ Are you sales tax exempt? Yes No If yes, please attach exemption certificate

If you are a Corporation, please complete the following:

President: _____ Address: _____ City: _____ State: _____ Zip: _____

Vice President: _____ Address: _____ City: _____ State: _____ Zip: _____

Secretary: _____ Address: _____ City: _____ State: _____ Zip: _____

Treasurer: _____ Address: _____ City: _____ State: _____ Zip: _____

If you are an Individual or Partnership: (If you are a Partnership, list all general partners)

Individual/Partner: _____ SSN: _____ DOB: _____

Address: _____ City: _____ State: _____ Zip: _____

Individual/Partner: _____ SSN: _____ DOB: _____

Address: _____ City: _____ State: _____ Zip: _____

Individual/Partner: _____ SSN: _____ DOB: _____

Address: _____ City: _____ State: _____ Zip: _____

Financial Information:

Bank: _____ Address: _____ City: _____ State: _____ Zip: _____

Name of Banker: _____ Phone: (____) _____ Account No.: _____

Type of Account: Checking Savings Loan

Person(s) Authorized to Sign Checks: _____

Have you or any of the other principals in your organization participated in either a corporate or personal bankruptcy in the past (5) years? Yes No If yes, please explain: _____

Trade References: (Please list at least three trade references)

Name: _____ Phone: (____) _____ Fax/Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Name: _____ Phone: (____) _____ Fax/Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Name: _____ Phone: (____) _____ Fax/Email: _____

Address: _____ City: _____ State: _____ Zip: _____

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TERMS AND CONDITIONS

The terms and conditions of this Commercial Credit Application ("Application") shall, upon extension of credit to Applicant by POMP'S TIRE SERVICE, INC. and/or its affiliates, subsidiaries, divisions (including, but not limited to, Cross-Midwest Tire Co.), successors and assigns (hereinafter "Seller"), constitute a credit agreement between Applicant and Seller and shall take precedence over and supersede any and all conditions set forth by Applicant's purchase order or other document of purchase, whether the purchase order is written or verbal. Should credit be granted by Seller to Applicant, all credit shall be extended at the sole discretion of Seller. Seller may increase, decrease or terminate any credit availability at any time within its sole discretion.

Applicant agrees to pay to Seller: (1) all invoices by the tenth (10th) day of the month following the date of the invoice unless otherwise specified on the invoice, if not paid on or before said date, such invoices as are then delinquent; (2) interest on any invoices delinquent is calculated at the rate of eighteen percent (18%) per annum or the maximum rate of default interest allowed under the law, whichever is less; and (3) all costs of collecting delinquent invoices and interest, including court costs, reasonable attorney fees and collection agency fees, to the maximum extent allowed by the law.

Any provision of this Application which is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions hereof or affecting the validity or enforceability of such provision in any other jurisdiction. No failure by Seller to exercise, and no delay in exercising, any right, power or remedy under this Application shall operate as a waiver thereof, nor shall any single or partial exercise of any right, power or remedy hereunder preclude any other or further exercise thereof or the exercise of any other right, power or remedy. This Application shall be construed under the laws of the State of Wisconsin and any lawsuits resulting from this Application must be commenced in the Circuit Court for Brown County, Wisconsin. Applicant waives any and all objections to such location, including objections based on jurisdiction or venue.

This Application shall be binding upon and inure to the benefit of the parties and their respective successors and assigns, except that Applicant may not assign or otherwise transfer all or any part of its rights or obligations hereunder without the prior written consent of Seller, and any such assignment or transfer purported to be made without such consent shall be ineffective. Seller may at any time assign or otherwise transfer all or any part of its interest hereunder or any credit extended hereunder, and to the extent of such assignment, the assignee shall have the same rights and benefits against Applicant as if such assignee were Seller.

Applicant represents and warrants that the information furnished under this Application and any other documents furnished in connection therewith, is true and correct. Applicant represents and warrants to Seller that Applicant will use the credit requested hereunder for business and commercial purposes only and not for personal, family or household purposes. Applicant understands that Seller is relying on the foregoing representations and would not otherwise extend credit to Applicant.

APPLICANT AUTHORIZES AND CONSENTS TO ANY CONTACT WITH OR INQUIRY OF ANY PERSON, INDIVIDUAL OR ENTITY OF ANY KIND REGARDING THE CREDIT HISTORY OR OTHER FINANCIAL INFORMATION OR REFERENCES OF APPLICANT AND EACH OWNER, PARTNER, OFFICER AND MEMBER OF APPLICANT, INCLUDING BANK AND TRADE/CREDIT REFERENCES AND INFORMATION FURNISHED BY CREDIT REPORTING AGENCIES. APPLICANT CONSENTS TO SELLER'S USE OF SUCH INFORMATION IN CONNECTION WITH ANY DECISION TO EXTEND OR TERMINATE CREDIT TO APPLICANT. APPLICANT AGREES TO RELEASE AND HOLD HARMLESS SELLER FROM, AND INDEMNIFY FOR, ANY CLAIMS OR LIABILITIES IN CONNECTION WITH SUCH INQUIRY.

IF APPLICANT IS A CORPORATION, LIMITED LIABILITY COMPANY, PARTNERSHIP OR OTHER LEGAL ENTITY, THEN SELLER MAY REQUIRE THAT ALL OWNERS, MEMBERS AND PARTNERS OF SUCH ENTITY EXECUTE A PERSONAL GUARANTY IN SUCH FORM AS REQUIRED BY SELLER.

This signed Commercial Credit Application and the Personal Guaranty, if required by Seller, must be returned to Seller at the address set forth on the top of Page 1 of this Application. This Application may be executed in counterparts, all of which shall constitute the same agreement. Signatures of the parties transmitted by facsimile transmission or electronic .pdf format (via email) shall be deemed to be original signatures for all purposes.

If you have any questions concerning this Commercial Credit Application or the Personal Guaranty, if one is required by Seller, please contact the Credit Department at (800) 536-2940.

Signature(s) of Applicant(s):

Owner/Officer: _____ Title: _____ Date: _____

Owner/Officer: _____ Title: _____ Date: _____

Owner/Officer: _____ Title: _____ Date: _____

***** FOR CREDIT DEPARTMENT ONLY *****

____ Approved Credit Line: _____
____ Refused Reason: _____
____ Rating By: _____ Date: _____

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Pomp's Tire Service, Inc. Commercial Credit Application

P.O. Box 1630 • Green Bay, WI 54305 • accountsreceivable@pompstire.com
Phone: 920-435-8301 or 800-536-2940 • Fax: 920-431-7666

The undersigned guarantor(s), jointly and severally (if more than one undersigned), for and in consideration of POMP'S TIRE SERVICE, INC. and/or its affiliates, subsidiaries, divisions (including, but not limited to, Cross-Midwest Tire Co.), successors and assigns (the "Seller") extending credit at my request to _____ (the "Applicant") pursuant to a Commercial Credit Application, hereby personally guarantees to Seller the payment of any obligation of Applicant under the Commercial Credit Application of Applicant and hereby agrees to pay, on demand, any sum which may become due to Seller by the Applicant whenever the Applicant shall fail to pay same when due. It is understood that this guaranty shall be a continuing unconditional irrevocable guaranty and indemnity for such indebtedness of the Applicant. The undersigned guarantor(s) hereby waive(s) notice of default, non-payment and notice thereof and consents to any modification or renewal of the Application hereby guaranteed. Seller shall not be required to exercise or exhaust any of its remedies against Applicant prior to exercising its rights and remedies against the undersigned. Signature(s) of the guarantor(s) transmitted by facsimile or electronic .pdf format (via email) shall be deemed to be original signatures for all purposes.

Signature: _____ Date: _____

Print Name: _____

Address: _____

Witness: _____

Signature: _____ Date: _____

Print Name: _____

Address: _____

Witness: _____

Each guarantor signing above who is married represents that, for marital or community property purposes, this obligation is incurred in the interest of his/her marriage or family.

Signature(s): _____

**CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2024-09**

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS the City of Eagle Lake is generally authorized to accept donations pursuant to Minnesota Statutes for the benefit of its public recreational services.

WHEREAS the following donation(s) has offered to contribute the cash amounts or items set forth below:

<u>Name of Donor</u>	<u>Items/Amount</u>
Cub Foods East	Cookies
Hy-Vee Hilltop	Hot Chocolate/Cups/Napkins
Jeremy Horkey-Homes for Heroes/BorgsHomes Realty	\$100
Joe Bromeland Law	\$50
Play It Again Sports	\$50 in gift cards prizes
Scheels	\$50 in gift card prizes
Kwik Trip	Coupons for prizes
SPX	Signage and prizes

WHEREAS, the terms or conditions of the donations, if any, are as follows:

To be applied towards the Eagle Lake Winter Park Event.

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Eagle Lake, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

Passed by the City Council of Eagle Lake, Minnesota this 5th day of February 2024.

Lisa Norton
Mayor

Attested:

Jennifer J. Bromeland
Administrator



February 5, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Public Hearing to Revise Floodplain Ordinance

New Federal Emergency Management Agency (FEMA) maps will be effective 2/22/24. This means that Eagle Lake will need to amend its floodplain management ordinance. For purposes of providing background, the City of Eagle Lake only recently enrolled in the National Flood Insurance Plan (NFIP) in 2017. It is recommended that Eagle Lake adopt the updated version of the Floodplain Ordinance. Attached is an amended ordinance. A public hearing has been scheduled for this purpose this evening. Adoption of the updated ordinance is required to maintain participation in NFIP. There are no impacted structures in Eagle Lake currently.

Also attached are various supporting informational items.

Following the public hearing, a motion is needed to approve the ordinance revision and summary publication.

A handwritten signature in blue ink that reads "Jennifer J. Bromeland".

Jennifer J. Bromeland
City Administrator

Handwritten initials "JS" in blue ink.

December 26, 2023

The Honorable Lisa Norton
Mayor, City of Eagle Lake
P.O. Box 159
Eagle Lake, MN 56024

Dear Mayor Norton,

RE: CONDITIONAL STATE APPROVAL OF FLOODPLAIN ORDINANCE & REQUIRED NEXT STEPS

On behalf of the Department of Natural Resources (DNR), I am writing to conditionally approve the City of Eagle Lake's draft floodplain management ordinance.

We received the most recent draft of the City's floodplain management ordinance via email on December 12, 2023, from City Administrator, Jennifer Bromeland. The ordinance is being amended to incorporate the updated Flood Insurance Rate Map panels and accompanying Flood Insurance Study for Blue Earth County, with an effective date of February 22, 2024, and maintain participation in the National Flood Insurance Program.

In accordance with Minnesota Statutes, Section 103F.121, we find that the City's draft floodplain management ordinance substantially complies with the state floodplain management rules (Minnesota Rules, parts 6120.5000 to 6120.6200) and, to the best of our knowledge, with the floodplain management standards of the Federal Emergency Management Agency, and hereby conditionally approve it.

We will provide final approval of the City's draft ordinance once the DNR has received a copy of the following, **no later than February 20, 2024:**

- ***the adopted ordinance (signed and stamped with the community seal),***
- ***the affidavit of publication, and***
- ***the completed "Ordinance Processing Checklist" (enclosed).***

Please forward these documents via email to the DNR Floodplain Program email at floodplain.dnr@state.mn.us, and copy the DNR's State NFIP Coordinator, Ceil Strauss at ceil.strauss@state.mn.us. Upon receipt and verification, we will send a final approval letter. Ms. Strauss will then transmit the ordinance and final approval letter to our contacts at FEMA's Chicago Regional Office. Be advised that any future amendments to this ordinance or change in the designation of flood prone areas require prior DNR approval. In addition, you are required to send copies of hearing notices and final decisions pertaining to floodplain variances, conditional uses, and ordinance amendments to this agency. Please email these notices to Ceil Strauss. Should you have any questions on this ordinance or related matters, please contact Ms. Strauss via email or at (651) 259-5713.

Though FEMA must receive a signed, certified, and effective ordinance no later than February 22, 2024, we request that you submit the materials noted above to the DNR **no later than February 20, 2024,** to

accommodate for processing. ***If FEMA has not received the documentation by the map effective date, FEMA will suspend the City from the National Flood Insurance Program.***

While our office in St. Paul will continue to be the main contact for the ordinance update, your DNR Area Hydrologist will continue to be your main contact for day-to-day assistance with administering your floodplain management ordinance and questions about other DNR water-related programs and permits. Your Area Hydrologist is Erynn Jenzen, who can be contacted at (507) 389-8809 or erynn.jenzen@state.mn.us.

The DNR greatly appreciates your community's cooperation and initiative in providing for the reduction of flood damages through the adoption and administration of this ordinance.

Sincerely,

Emily Javens Digitally signed by Emily Javens
Date: 2023.12.26 15:44:50 -06'00'

Emily Javens
Land Use Unit Supervisor

Enclosures: Ordinance Processing Checklist

ec: Jennifer Bromeland, City Administrator – City of Eagle Lake
Korey Woodley, DNR EWR Regional Manager
Todd Kolander, DNR EWR District Manager
Erynn Jenzen, DNR Area Hydrologist
Ceil Strauss, DNR State Floodplain Manager/NFIP Coordinator

ORDINANCE PROCESSING CHECKLIST

Please return the checklist and all required documents to the DNR Floodplain Program when completed. Transmittal by email of all documents in PDF format is preferred.

1. 1/21/24 Date(s) of published hearing notice(s).

2. 2/5/24 Date(s) of public hearing

3. 2/5/24 (Anticipated date) Date of ordinance adoption. Include a copy of the adopted ordinance in its entirety with signature of the chief elected official.

4. 2/9/24 Date of newspaper publication of adopted ordinance. Publication of an ordinance summary is consistent with statute. Include a copy of the affidavit of publication.

5. NA Date of official filing of adopted ordinance with County Recorder. If filing of an adopted ordinance with the county auditor is not a standard practice, please indicate "N/A." Ordinance is valid and enforceable whether recorded or not.

Eagle Lake

Name of Community

Jennifer J. Bromeland

Prepared by

The Free Press **THE LAND**

MEDIA

418 S Second Street, Mankato, MN 56001
www.mankatofreepress.com phone: (507) 344-6314

Ad Proof

This is the proof of your ad scheduled to run on the dates indicated below. Please proofread carefully and if changes are needed, contact us prior to deadline at or email at mthomas@mankatofreepress.com.

DATE 01/17/24

Client:

CITY OF EAGLE LAKE
PO BOX 159
EAGLE LAKE, MN 56024-0000
(507) 257-3218

ACCOUNT NUMBER: 110586
ACCOUNT REP: DANNY CREEL
ACCOUNT REP PHONE: (507) 344-6351
ACCOUNT REP EMAIL:
DCREEL@MANKATOFREEPRESS.COM

Ad ID: 767915

Start: 01/21/24

Stop: 01/21/24

Total Cost: \$44.66

of Lines: 38

Columns Wide: 1

of Inserts: 2

Ad Class: Legals

Phone #

Email: mthomas@mankatofreepress.com

Publications:

The Free Press
MankatoFreePress.com

Public Notice

January 21, 2024

NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Council of the City of Eagle Lake will hold a Public Hearing on February 5th at 6:00 p.m. in the Council Chambers at City Hall to consider revisions to the city's floodplain ordinance.

This floodplain ordinance would amend the city's floodplain regulations, which guides development in a manner that complies with state laws and the standards of the National Flood Insurance Program (NFIP) and will reference the effective Flood Insurance Rate Maps (FIRM) and Flood Insurance Study (FIS).

All persons desiring to be heard shall be given an opportunity at the above stated time and place. Persons who wish to submit written comments prior to the hearing may address them to the City Administrator at Eagle Lake City Hall, PO Box 159, 705 Parkway Avenue, Eagle Lake, MN 56024.

If you have any questions regarding the above public hearing, or need special accommodations to attend this hearing, please contact 507-257-3218 or jbromeland@eaglelakemn.com.

Jennifer J. Bromeland
City Administrator
City of Eagle Lake

Flood Insurance Policy Numbers

As of 12/2/23 (as of 6/2/21 – before rate changes)

33	(47, 11 Zone A)	Blue Earth County
0	(3, 0 Zone A)	Eagle Lake
3	(5, 4 Zone A)	Lake Crystal
17	(30, 1 Zone A)	Mankato
3	(5, 0 Zone A)	St. Clair
13		Unknown

Flood Insurance Implications

- Flood insurance is mandatory if:
 - ✓ STRUCTURE is in the **Special** Flood Hazard Area (SFHA) – A or AE Zone,
AND
 - ✓ They have federally backed loan
- Most lenders send letters mandating coverage soon after new maps are effective
- Many lenders send letters even if the floodplain is just on small, low part of lot

(Amendment - New)

**City of Eagle Lake, Minnesota
Ordinance 2024-01: Floodplain Ordinance**

SECTION 1.0 STATUTORY AUTHORIZATION AND PURPOSE	2
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SECTION 1.0 STATUTORY AUTHORIZATION AND PURPOSE

- 1.1 **Statutory Authorization.** This floodplain ordinance is adopted pursuant to the authorization and policies contained in Minnesota Statutes, Chapter 103F; Minnesota Rules, parts 6120.5000 – 6120.6200; the rules and regulations of the National Flood Insurance Program (NFIP) in 44 CFR § 59 to 80; and the planning and zoning enabling legislation in Minnesota Statutes, Chapter 462.
- 1.2 **Purpose**
- 1.21 This ordinance regulates development in the flood hazard areas of the City of Eagle Lake. These flood hazard areas are subject to periodic inundation, which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base. It is the purpose of this ordinance to promote public health, safety, and general welfare by minimizing these losses and disruptions.
- 1.22 This ordinance is adopted in the public interest to promote sound land use practices, and floodplains are a land resource to be developed in a manner which will result in minimum loss of life and threat to health, and reduction of private and public economic loss caused by flooding.
- 1.23 This ordinance is adopted to maintain eligibility in the National Flood Insurance Program.
- 1.24 This ordinance is also intended to preserve the natural characteristics and functions of watercourses and floodplains to moderate flood and stormwater impacts, improve water quality, reduce soil erosion, protect aquatic and riparian habitat, provide recreational opportunities, provide aesthetic benefits and enhance community and economic development.
- 1.3 **Abrogation and Greater Restrictions.** It is not intended by this ordinance to repeal, abrogate, or impair any existing easements, covenants, or private agreements. The standards in this ordinance take precedence over any less restrictive, conflicting local laws, ordinances, or codes. All other ordinances inconsistent with this ordinance are hereby repealed to the extent of the inconsistency only.
- 1.4 **Warning and Disclaimer of Liability.** This ordinance does not imply that areas outside the floodplain districts or land uses permitted within such districts will be free from flooding or flood damages. Not all flood risk is mapped. Larger floods do occur and the flood height may be increased by man-made or natural causes, such as ice jams or bridge openings restricted by debris. This ordinance does not create liability on the part of the City of Eagle Lake or its officers or employees for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made hereunder.
- 1.5 **Severability.** If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of law, the remainder of this ordinance shall not be affected and shall remain in full force.

SECTION 2.0 DEFINITIONS

- 2.1 **Definitions.** Unless specifically defined, words or phrases used in this ordinance must be interpreted according to common usage and to give this ordinance its most reasonable application.
- 2.111 Base Flood. The flood having a one-percent chance of being equaled or exceeded in any given year. "Base flood" is synonymous with the term "regional flood" used in Minnesota Rules, part 6120.5000.
- 2.112 Base Flood Elevation (BFE). The elevation of the base flood, regional flood, or one-percent annual chance flood. The term "base flood elevation" is used in the flood insurance study.
- 2.113 Development. Any man-made change to improved or unimproved real estate including, but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of materials or equipment.
- 2.114 Farm Fence. An open type of fence of posts and horizontally run wire, further specified in Minnesota Statutes, section 344.02 Subd. 1(a - d).
- 2.115 Flood Fringe. The portion of the one-percent annual chance floodplain located outside of the floodway. This district also includes any additional area encompassed by the horizontal extension of the RFPE, as described in Section 3.13.

- 2.116 Flood Insurance Rate Map (FIRM). An official map of a community, on which the Federal Insurance Administrator has delineated both the special hazard areas and the risk premium zones applicable to the community. A FIRM that has been made available digitally is called a Digital Flood Insurance Rate Map (DFIRM).
- 2.117 Floodplain. The beds, channel and the areas adjoining a wetland, lake or watercourse, or other source which have been or hereafter may be inundated by the base flood.
- 2.118 Floodway. The bed of a wetland or lake and the channel of a watercourse and those portions of the adjoining floodplain which must be reserved to carry or store the base flood discharge without cumulatively increasing the water surface elevation more than one-half foot.
- 2.119 Manufactured Home. A structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include the term "recreational vehicle."
- 2.120 Recreational Vehicle. A vehicle that is built on a single chassis, is 400 square feet or less when measured at the largest horizontal projection, is designed to be self-propelled or permanently towable by a light duty truck, and is designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use. Those vehicles not meeting this definition shall be considered a structure for the purposes of this ordinance. For the purposes of this ordinance, the term recreational vehicle is synonymous with the term "travel trailer/travel vehicle."
- 2.121 Regulatory Flood Protection Elevation (RFPE). An elevation no lower than one foot above the elevation of the base flood plus any increases in water surface elevation caused by encroachments on the floodplain that result from designation of a floodway. These increases in water surface elevations are typically identified in the Floodway Data Tables, found in the Flood Insurance Study.
- 2.122 Structure. A roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home. Recreational vehicles not considered travel ready, as detailed in Section 4.40, shall also be considered a nonconforming structure for the purposes of this ordinance.

SECTION 3.0 JURISDICTION AND DISTRICTS

3.1 **Lands to Which Ordinance Applies.** This ordinance applies to all lands under the jurisdiction of the City of Eagle Lake within the Floodplain, shown as Zone A on the Flood Insurance Rate Map panels referenced in Section 3.2.

- 3.11 The standards imposed in this overlay district are in addition to any other requirements. In case of a conflict, the more restrictive standards will apply.
- 3.12 Where a conflict exists between the floodplain limits illustrated on the official floodplain maps and actual field conditions (as illustrated in Figure 1), the Base Flood Elevation (BFE) shall be the governing factor in locating the outer boundaries of the one-percent annual chance floodplain.

Figure 1: The mapped floodplain may not always align with on-the-ground contour elevations



3.13 Persons contesting the location of the district boundaries will be given a reasonable opportunity to present their case to the city and to submit technical evidence.

3.2 **Incorporation of Maps by Reference.** The following maps together with all attached material are hereby adopted by reference and declared to be a part of the official zoning map and this ordinance. The attached material includes the Flood Insurance Study for Blue Earth County, Minnesota, and Incorporated Areas, and the Flood Insurance Rate map panels enumerated below, all dated February 22, 2024, and prepared by the Federal Emergency Management Agency.

27013C0116F
27013C0117F
27013C0119F
27013C0140F

These materials are on file at Eagle Lake City Hall.

3.3 **Annexations:** The Flood Insurance Rate Map panels referenced in Section 3.2 may include floodplain areas that lie outside of the corporate boundaries of the City of Eagle Lake at the time of adoption of this ordinance. If any of these floodplain land areas are annexed into the City of Eagle Lake after the date of adoption of this ordinance, the newly annexed floodplain lands will be subject to the provisions of this ordinance immediately upon the date of annexation. Annexations into panels not referenced in Section 3.2 require ordinance amendment in accordance with Section 8.0.

SECTION 4.0 PERMITTED ACTIVITIES AND STANDARDS IN THE FLOODPLAIN DISTRICT

4.1 **Permitted Activities.** A permit must be obtained from the Zoning Administrator to verify compliance with all applicable standards outlined in this ordinance prior to the following uses or activities:

4.11 Any addition, modification, rehabilitation, repair, or alteration to a nonconforming structure as specified in Section 5.0 of this ordinance. Normal maintenance and repair also require a permit if such work, separately or in conjunction with other planned work, constitutes a substantial improvement as defined in Section 2.0 of this ordinance.

4.12 Any use that requires fill, excavation, storage of materials, or placement of anything that may cause a potential obstruction, as well as any other form of development as defined in Section 2.0 of this ordinance.

4.2 **Activities Not Requiring a Permit.** Certain uses or activities may be exempt from obtaining a permit, such as planting a garden, farming, or other obviously insignificant activities such as putting up a mailbox or flagpole. Farm fences, as defined in Section 2.0 of this ordinance, are not considered to be an obstruction, and as such, do not require a permit. A local permit is not required if a public waters work permit has been obtained from the Department of Natural Resources unless a significant area above the ordinary high water level is also to be disturbed. The continuation of existing uses, when the associated activities do not encroach further on the regulatory floodplain or trigger associated standards in this ordinance, do not require a permit.

4.3 **Minimum Development Standards.**

4.31 **All development must:**

- A. Be designed (or modified) and adequately anchored to prevent flotation, collapse, or lateral movement resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;
- B. Be constructed with materials and equipment resistant to flood damage;
- C. Be constructed by methods and practices that minimize flood damage;
- D. Be reasonably safe from flooding and consistent with the need to minimize flood damage;
- E. Be assured to provide adequate drainage to reduce exposure to flood hazards;
- F. Not be detrimental to uses in adjoining areas; and
- G. Not adversely affect the efficiency or restrict the flood carrying capacity of the channel and adjoining floodplain of any tributary watercourse or drainage system.

4.32 **Buildings and Structures.** No new structures, such as buildings or accessory structures may be permitted in the regulatory floodplain.

- 4.33 **Subdivisions.** All new lots must be able to accommodate for a building site with a natural grade outside of the floodplain. All subdivisions must have vehicular access both to the subdivision and to the individual building sites no lower than two feet below the Regulatory Flood Protection Elevation (RFPE).
- 4.34 **Encroachment Analysis.** Development in the following areas requires hydrologic and hydraulic analysis performed by a professional engineer, or using other standard engineering practices (e.g. projects that restore the site to the previous cross-sectional area).
- A. In a floodway, development may not result in any of the following during the one-percent annual chance flood: cause a stage increase of 0.00 feet or greater, obstruct flood flows, or increase velocities.
 - B. In areas where a floodway has not been delineated, development may not allow stage increases more than one-half (0.5) foot at any point during the one-percent chance flood. This evaluation must include the cumulative effects of previous encroachments. A lesser water surface elevation increase than one-half (0.5) foot is required if, due to the water surface level increase, increased flood damages would potentially result.
- 4.35 **Fences** not meeting the definition of farm fences are not permitted.
- 4.36 **Transportation Facilities.** Railroad tracks, roads, and bridges must be elevated to the Regulatory Flood Protection Elevation (RFPE) where such facilities are essential to the orderly functioning of the area, or where failure or interruption would result in danger to public health or safety. Minor or auxiliary roads or railroads may be constructed at a lower elevation where failure or interruption of transportation services would not endanger the public health or safety. All public transportation facilities should be designed to minimize increases in flood elevations.
- 4.37 **Public Utilities.** All utilities such as gas, electrical, sewer, and water supply systems to be located in the floodplain must be elevated and/or floodproofed to the Regulatory Flood Protection Elevation (RFPE), be located and constructed to minimize or eliminate flood damage, and be designed to eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters. All public utilities should be designed to minimize increases in flood elevations. New solid waste management facilities, as defined in Minnesota Rules, part 7035.0300, are prohibited. Water supply systems are subject to the provisions in Minnesota Rules, part 4725.4350.
- 4.38 **Potential Pollutants.** Materials that, in time of flooding, are buoyant, flammable, explosive, or could be injurious to human, animal, or plant life, as well as those likely to cause pollution of the waters, such as sewage; sand; rock; wrecked and discarded equipment; dredged spoil; municipal, agricultural or industrial waste; and other wastes as further defined in Minnesota Statutes, Section 115.01, are prohibited.
- 4.39 **Land Alterations.** In areas within 25 feet of the ordinary high water level, land alterations shall be restricted to:
- A. the minimum required to accommodate beach and access areas, not to exceed a volume greater than 10 cubic yards; and
 - B. the minimum required to accommodate for public utilities, roads, railroad tracks, bridges, and shoreline stabilization projects to correct an identified erosion problem, as verified by a qualified resource agency or the zoning administrator.
- 4.40 **Recreational vehicles** must be travel ready, meeting the following criteria:
- A. The vehicle must be fully licensed.
 - B. The vehicle must be ready for highway use, meaning on wheels or the internal jacking system, attached to the site only by quick disconnect type utilities.
 - C. No permanent structural type additions may be attached to the vehicle.
- 4.41 **Private On-site Water Supply, Individual Sewage Treatment Systems, and other Service Facilities** shall be subject to applicable provisions detailed in Section 4.37. Replacement of on-site sewage treatment systems are to be constructed to avoid impairment to them or contamination from them during times of flooding, shall not be located in a designated floodway, and are subject to the provisions in Minnesota Rules, parts 7080.2270. No new private service facilities may be permitted in the regulatory floodplain.

SECTION 5.0 RESERVED FOR NONCONFORMITIES

SECTION 6.0 ADMINISTRATION

6.1 **Duties.** A Zoning Administrator or other official must administer and enforce this ordinance.

6.11 **Permit Application Requirements.** Permit applications must be submitted to the Zoning Administrator or his or her designee. The permit application must include the following, as applicable:

- A. A site plan showing all existing or proposed buildings, structures, service facilities, potential obstructions, and pertinent design features having an influence on the permit.
- B. Location and detail of grading, fill, or storage of materials.
- C. Copies of any required local, state or federal permits or approvals.
- D. Other relevant information requested by the Zoning Administrator as necessary to properly evaluate the permit application.

6.12 **Recordkeeping.** The Zoning Administrator or his or her designee must maintain applicable records in perpetuity documenting:

- A. Encroachment analysis, as detailed in Section 4.34.
- B. Final elevations, as applicable, detailing the elevation to which structures and improvements to structures are constructed or floodproofed. Elevations shall be determined by an engineer, architect, surveyor, or other qualified individual, as approved by the Zoning Administrator.
- D. All variance actions, including justification for their issuance, and must report such variances as requested by the Federal Emergency Management Agency.

6.2 **Variances**

6.21 An application for a variance to the provisions of this ordinance will be processed and reviewed in accordance with Minnesota Statutes, section 462.357, Subd. 6(2) and this ordinance.

6.22 Variances must not be issued within any designated regulatory floodway if any increase in flood levels during the base flood discharge would result.

6.23 Variances from the provisions in this ordinance may only be issued by a community upon:

- A. A showing of good and sufficient cause,
- B. A determination that failure to grant the variance would result in exceptional hardship to the applicant, and
- C. A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.

6.24 Variances from the provisions in this ordinance may only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.

6.25 Variances must be consistent with the general purpose of these standards and the intent of applicable provisions in state and federal law.

6.26 Though variances may be used to modify permissible methods of flood protection, no variance shall permit a lesser degree of flood protection than the Regulatory Flood Protection Elevation (RFPE).

6.27 The Zoning Administrator or his or her designee must notify the applicant for a variance that:

- A. The issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and
- B. Such construction below the base or regional flood level increases risks to life and property. Such notification must be maintained with a record of all variance actions.

6.3 **Notifications for Watercourse Alterations:** Before authorizing any alteration or relocation of a river or stream, the Zoning Administrator or his or her designee must notify adjacent communities. If the applicant has applied for a permit to work in public waters pursuant to Minnesota Statute, Section 103G.245, this will suffice as adequate notice. A copy of the notification must also be submitted to FEMA.

6.4 **Notification to FEMA When Physical Changes Increase or Decrease Base Flood Elevations:** Where physical changes affecting flooding conditions may increase or decrease the water surface elevation of the base flood, the City of Eagle

Lake must notify FEMA of the changes in order to obtain a Letter of Map Revision (LOMR), by submitting a copy of the relevant technical or scientific data as soon as practicable, but no later than six months after the date such supporting information becomes available. Within areas where the floodway has not been delineated, a map revision is only required if development results in stage increases greater than 0.5 feet.

6.5 Notifications to the Department of Natural Resources.

- 6.51 All notices of public hearings to consider variances or conditional uses under this ordinance must be sent via electronic mail to the Department of Natural Resources respective area hydrologist at least ten (10) days before the hearings. Notices of hearings to consider subdivisions/plats must include copies of the subdivision/plat.
- 6.52 A copy of all decisions granting variances and conditional uses under this ordinance must be sent via electronic mail to the Department of Natural Resources respective area hydrologist within ten (10) days of final action.

SECTION 7.0 PENALTIES AND ENFORCEMENT

- 7.1 **Uses in Violation of the Ordinance.** Every structure, fill, deposit, or other use placed or maintained in the floodplain in violation of this ordinance shall be considered a public nuisance.
- 7.2 **Civil Remedies.** The creation of a public nuisance may be enjoined and the maintenance of a public nuisance under this ordinance may be abated by an action brought by the City of Eagle Lake or the Department of Natural Resources.
- 7.3 **Enforcement.** Violations of the provisions of this ordinance constitute a misdemeanor and is punishable as defined by law. The Zoning Administrator may utilize the full array of enforcement actions available to it including but not limited to prosecution and fines, injunctions, after-the-fact permits, orders for corrective measures or a request to the National Flood Insurance Program for denial of flood insurance. The City of Eagle Lake must act in good faith to enforce these official controls and to correct ordinance violations to the extent possible so as not to jeopardize its eligibility in the National Flood Insurance Program.

SECTION 8.0 AMENDMENTS

- 8.1 **Ordinance Amendments.** Any revisions to the floodplain maps by the Federal Emergency Management Agency or annexations of new map panels require an ordinance amendment to update the map references in Section 3.2 of this ordinance.
- 8.2 **Required Approval:** All amendments to this ordinance must be submitted to the Department of Natural Resources (DNR) for review and approval prior to adoption, for compliance with state and federal rules and requirements. The floodplain ordinance shall not be considered valid until approved.

EFFECTIVE DATE: This ordinance shall be in full force and effect from and after its passage and approval.

Adopted by the Eagle Lake City Council

This 5th day of February 2024

Attest: _____
Mayor
Lisa Norton

Attest: _____
Jennifer J. Bromeland
City Administrator



(Current)

**SECTION 6.280 RESTRICTIVE FLOODPLAIN MANAGEMENT
(ADOPTED DECEMBER 5, 2016)**

Subd. 1. Statutory Authorization and Purpose.

A. Statutory Authorization. The legislature of the State of Minnesota has, in Minnesota Statutes Chapter 103F and Chapter 462, delegated the responsibility to local government units to adopt regulations designed to minimize flood losses.

B. Purpose.

1. This ordinance regulates development in the flood hazard areas of the City of Eagle Lake. These flood hazard areas are subject to periodic inundation, which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base. It is the purpose of this ordinance to promote the public health, safety, and general welfare by minimizing these losses and disruptions.
2. National Flood Insurance Program Compliance. This ordinance is adopted to comply with the rules and regulations of the National Flood Insurance Program codified as 44 Code of Federal Regulations Parts 59 -78, as amended, so as to maintain the community's eligibility in the National Flood Insurance Program.
3. This ordinance is also intended to preserve the natural characteristics and functions of watercourses and floodplains in order to moderate flood and stormwater impacts, improve water quality, reduce soil erosion, protect aquatic and riparian habitat, provide recreational opportunities, provide aesthetic benefits and enhance community and economic development.

Subd. 2. General Provisions.

A. Lands to Which Ordinance Applies. This ordinance applies to all lands within the jurisdiction of the City of Eagle Lake shown on the Flood Insurance Rate Maps adopted in Section 2.B as being located within the boundaries of the Floodplain District. Subd. 5 of this ordinance also applies to all riparian lots, as defined, located within the boundaries of the City of Eagle Lake. These are treated as overlay districts that are superimposed on all existing zoning districts. The standards imposed in the overlay districts are in addition to any other requirements in this ordinance. In case of a conflict, the more restrictive standards will apply.

B. Adoption of Flood Insurance Study and Maps. The following maps together with all attached material are hereby adopted by reference and declared to be a part of the Official Zoning Map and this ordinance. The attached material includes the currently effective Flood Insurance Study for Blue Earth County, Minnesota, and Incorporated Areas, dated July 21, 1999; the preliminary Flood Insurance Study for Blue Earth County, Minnesota, and Incorporated Areas, dated April 20, 2011; the currently effective Flood Insurance Rate Map panel enumerated below, dated March 5, 1990; and the preliminary Flood Insurance Rate Map panels enumerated below, dated December 9, 2009, all prepared by the Federal Emergency Management Agency. These materials are on file in the City Clerk's office.

Effective Flood Insurance Rate Map Panels – dated March 5, 1990

- 2752310075D

Preliminary Flood Insurance Rate Map Panels – dated December 9, 2009

- 27013C0119F
- 27013C0140F

In areas where the flood maps and flood insurance studies conflict, the more restrictive standards will apply.

- C. Interpretation. The boundaries of the Floodplain District are determined by scaling distances on the Flood Insurance Rate Map.
1. Where a conflict exists between the floodplain limits illustrated on the official zoning map and actual field conditions, the flood elevations must be the governing factor. The Zoning Administrator must interpret the boundary location based on the ground elevations that existed on the site on the date of the first National Flood Insurance Program map showing the area within the regulatory floodplain, and other available technical data.
 2. Persons contesting the location of the district boundaries will be given a reasonable opportunity to present their case to the Planning Commission and to submit technical evidence.
- D. Abrogation and Greater Restrictions. It is not intended by this ordinance to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance imposes greater restrictions, the provisions of this ordinance prevail. All other ordinances inconsistent with this ordinance are hereby repealed to the extent of the inconsistency only.
- E. Warning and Disclaimer of Liability. This ordinance does not imply that areas outside the floodplain districts or land uses permitted within such districts will be free from flooding or flood damages. This ordinance does not create liability on the part of the City of Eagle Lake or any officer or employee thereof for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made hereunder.
- F. Severability. If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of law, the remainder of this ordinance shall not be affected and shall remain in full force.
- G. Definitions. Unless specifically defined below, words or phrases used in this ordinance must be interpreted so as to give them the same meaning as they have in common usage and so as to give this ordinance its most reasonable application.
1. Base Flood. The flood having a one percent chance of being equaled or exceeded in any given year.
 2. Base Flood Elevation. The elevation of the “regional flood,” as defined. The

term “base flood elevation” is used in the flood insurance survey.

3. **Development.** Any man-made change to improved or unimproved real estate including, but not limited to, buildings, manufactured homes, and other structures, recreational vehicles, mining, dredging, filling, grading, paving, excavation, drilling operations, or storage of materials or equipment.
4. **Farm Fence.** A fence as defined by Minn. Statute §344.02 Subd. 1(a)-(d). An open type fence of posts and wire is not considered to be a structure under this ordinance. Fences that have the potential to obstruct flood flows, such as chain link fences and rigid walls, are not permitted in the Floodplain District.
5. **Flood Fringe.** The portion of the floodplain located outside of the floodway. Flood fringe is synonymous with the term floodway fringe used in the Flood Insurance Study, Blue Earth County, Minnesota and Incorporated Areas.
6. **Flood Insurance Rate Map.** An official map of a community, on which the Federal Insurance Administrator has delineated both the special hazard areas and the risk premium zones applicable to the community. A FIRM that has been made available digitally is called a Digital Flood Insurance Rate Map (DFIRM).
Floodplain. The areas adjoining a watercourse which have been or hereafter may be covered by the regional flood.
7. **Floodway.** The bed of a wetland or lake and the channel of a watercourse and those portions of the adjoining floodplain which are reasonably required to carry or store the regional flood discharge.
8. **Flood proofing.** Any combination of structural provisions, changes, or adjustments to properties and structures subject to flooding, primarily for the reduction or elimination of flood damages.
9. **Manufactured Home.** A structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term manufactured home does not include the term recreational vehicle.
10. **Obstruction.** Any dam, wall, wharf, embankment, levee, dike, pile, abutment, projection, excavation, channel modification, culvert, building, wire, fence (with the exception of farm fences), stockpile, refuse, fill, structure, or matter in, along, across, or projecting into any channel, watercourse, or regulatory floodplain which may impede, retard, or change the direction of the flow of water, either in itself or by catching or collecting debris carried by such water.
11. **Recreational Vehicle.** A vehicle that is built on a single chassis, is 400 square feet or less when measured at the largest horizontal projection, is designed to be self-propelled or permanently towable by a light duty truck, and is designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use. For the purposes of this ordinance, the term recreational vehicle is synonymous with the term travel trailer/travel vehicle.

12. Regional Flood. A flood which is representative of large floods known to have occurred generally in Minnesota and reasonably characteristic of what can be expected to occur on an average frequency in the magnitude of the 1% chance / 100-year recurrence interval. Regional flood is synonymous with the term base flood used in the Flood Insurance Study.
13. Regulatory Flood Protection Elevation. An elevation no lower than one foot above the elevation of the regional flood plus any increases in flood elevation caused by encroachments on the floodplain that result from designation of a floodway.
14. Riparian Lot. For the purposes of this ordinance, riparian lot includes any parcel that abuts the Eagle Lake, Basin Number 07006002.
15. Structure. Anything constructed or erected on the ground or attached to the ground, including, but not limited to, buildings, factories, sheds, detached garages, cabins, manufactured homes, and other similar items.
16. Substantial Damage. Damage of any origin sustained by a structure where the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.
17. Substantial Improvement. Within any consecutive 365-day period, any reconstruction, rehabilitation (including normal maintenance and repair), repair after damage, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the start of construction of the improvement. This term includes structures that have incurred substantial damage, regardless of the actual repair work performed. The term does not, however, include either:
 - a. Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions.
 - b. Any alteration of a historic structure, provided that the alteration will not preclude the structure's continued designation as a historic structure. For the purpose of this ordinance, historic structure is as defined in 44 Code of Federal Regulations, Part 59.1.
- H. Annexations. The Flood Insurance Rate Map panels adopted by reference into Subd. 2.B above may include floodplain areas that lie outside of the corporate boundaries of the City of Eagle Lake at the time of adoption of this ordinance. If any of these floodplain areas are annexed into the City after the date of adoption of this ordinance, the newly annexed floodplain lands will be subject to the provisions of this ordinance immediately upon the date of annexation.

Subd. 3 Establishment of Floodplain District

- A. Areas Included. The Floodplain District for the City of Eagle Lake includes those

areas designated as Zone A on the Flood Insurance Rate Maps adopted in Section 2.B.

- B. The Floodplain District is an overlay district to all existing land use districts. The requirements of this ordinance apply in addition to other legally established regulations of the community. Where this ordinance imposes greater restrictions, the provisions of this ordinance apply.
- C. Compliance. No new structure or land shall hereafter be used and no structure shall be constructed, located, extended, converted, or structurally altered without full compliance with the terms of this ordinance and other applicable regulations. Within the Floodplain District, all uses not listed as permitted uses in Subd. 4.0 are prohibited.

Subd. 4. Permitted Uses and Standards in the Floodplain District.

- A. Permitted Uses. The following uses are permitted within the Floodplain District without a permit provided that they are allowed in any underlying zoning district and not prohibited by any other ordinance; and provided that they do not require structures, fill, obstructions, excavations, drilling operations, storage of materials or equipment or any other form of development as defined in Subd. 2.G.3 of this ordinance. If the use does require fill, obstruction, excavation, storage of materials or any other form of development as defined in Subd. 2.G.3 of this ordinance, a permit and compliance with Subd. 4.B of this ordinance is required. The permit requirement may be waived if there is an application for a public waters work permit from the Department of Natural Resources.
 - 1. Agricultural uses such as general farming, pasture, grazing, forestry, sod farming, and wild crop harvesting. Farm fences that do not obstruct flood flows are permitted.
 - 2. Outdoor plant nurseries and horticulture.
 - 3. Private and public recreational uses such as golf courses, tennis courts, driving ranges, archery ranges, picnic grounds, boat launching ramps, swimming areas, parks, wildlife and nature preserves, game farms, shooting preserves, target ranges, hunting and fishing areas, and single or multiple purpose recreational trails.
 - 4. Lawns, gardens, parking areas, and play areas.
 - 5. Railroads, roads, bridges, utility transmission lines, pipelines and other public utilities, provided that the Department of Natural Resources is notified at least ten (10) days prior to issuance of any permit.
- B. Standards for Permitted Uses.
 - 1. The use must have low flood damage potential.
 - 2. The use must not cause any increase in the stage of the 1% chance or regional

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flood or cause an increase in flood damages in the reach or reaches affected. This provision applies to structures (temporary or permanent), fill (including fill for roads and levees), deposits, obstructions, storage of materials or equipment, and all other uses.

3. Floodplain developments must not adversely affect the hydraulic capacity of the channel and adjoining floodplain of any tributary watercourse or drainage system.
4. Public utilities, roads, railroad tracks and bridges to be located within the floodplain must be designed in accordance with Subd. 4.B.2 and 4.B.3 above, or must obtain a Conditional Letter of Map Revision meeting the requirements of 44 CFR 603(d).
 - a. When failure or interruption of these public facilities would result in danger to the public health or safety or where such facilities are essential to the orderly functioning of the area, such facilities must be elevated to the regulatory flood protection elevation.
 - b. Where failure or interruption of service would not endanger public health or safety, minor or auxiliary roads, railroads or utilities may be constructed at a lower elevation.
5. New or replacement water supply systems and sanitary sewage systems must be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters.

Subd. 5. Design Criteria for Structures on Riparian Lots.

- A. Lowest Floor Elevation. The elevation to which the lowest floor, including basement of any principal structure on a riparian lot is placed or flood proofed shall be determined as follows:
 1. The lowest floor of the structure must be placed at least three (3) feet above the ordinary high-water level of Eagle Lake, which is 989.4 feet (NGVD 1929).
 2. Accessory structures less than five hundred seventy-six (576) square feet may have the lowest floor placed lower than the elevation determined in this section if:
 - a. The structure is only being used for parking and/or storage;
 - b. The structure is constructed of flood-resistant materials to the elevation specified in Subd. 5.A.1;
 - c. Electrical and mechanical equipment is placed above the elevation specified in Subd 5.A.1; and
 - d. The structure is designed to internally flood, and the design plans must stipulate a minimum area of openings in the walls where internal flooding is to be used as a flood proofing technique. There shall be openings on at least two sides of the structure and the bottom of all openings shall be no higher than one-foot above grade. The automatic openings shall have a minimum net area of not less than one square inch for every square foot of enclosed area subject to flooding unless a registered professional engineer or architect

certifies that a smaller net area would suffice. The automatic openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the automatic entry and exit of flood waters without any form of human intervention.

- B. Development Approvals. Any construction, enlargement, alteration, repair, improvement, moving or demolition of any building or structure must comply with the requirements of this ordinance. No mining, dredging, filling, grading, paving, excavation, obstruction, drilling operation or other forms of development as defined in Subd. 2 of this ordinance are allowed, other than the uses permitted in Section 4.1 and the activities allowed under Subd. 6.
- C. Permit Required. A permit must be obtained from the Zoning Administrator prior to conducting the following activities:
 - 1. Expansion, change, enlargement, or alteration of a nonconforming use as specified in Subd. 6 of this ordinance. Normal maintenance and repair also requires a permit if such work, separately or in conjunction with other planned work, constitutes a substantial improvement as defined in Subd. 2.G of this ordinance.
 - 2. Any use that requires fill, obstruction, excavation, storage of materials, or any other form of development as defined in Subd 2.G of this ordinance.

Subd. 6. Administration

- A. Zoning Administrator. A Zoning Administrator or other official designated by the City Council must administer and enforce this ordinance.
- B. Development Approvals. Any construction, enlargement, alteration, repair, improvement, moving or demolition of any building or structure must comply with the requirements of this ordinance. No mining, dredging, filling, grading, paving, excavation, obstruction, drilling operation or other form of development as defined in Subd. 2 of this ordinance are allowed, other than the uses permitted in Subd. 4.A and the activities allowed under Subd. 6.
- C. Permit Required. A permit must be obtained from the Zoning Administrator prior to conducting the following activities:
 - 1. Expansion, change, enlargement, or alteration of a nonconforming use as specified in Subd. 6 of this ordinance. Normal maintenance and repair also requires a permit if such work, separately or in conjunction with other planned work, constitutes a substantial improvement as defined in Subd. 2.G of this ordinance.
 - 2. Any use that requires fill, obstruction, excavation, storage of materials, or any other form of development as defined in Subd. 2.G of this ordinance.
 - a. Permit applications must be submitted to the Zoning Administrator on forms provided for that purpose and shall include the following where applicable: plans drawn to scale, showing the nature, location, dimensions, and

- elevations of the lot; existing or proposed structures, fill, or storage of materials; and the location of the foregoing in relation to the stream channel.
- b. Prior to granting a permit, the Zoning Administrator must verify that the applicant has obtained all necessary state and federal permits.

D. Variances

1. An application for a variance to the provisions of this ordinance will be processed and reviewed in accordance with applicable state statutes and any standards in the Zoning Ordinance.
2. A variance must not allow a use that is not allowed in that district, permit a lower degree of flood protection than the regulatory flood protection elevation for the particular area, or permit standards lower than those required by state law.
3. The following additional variance criteria of the Federal Emergency Management Agency must be met:
 - a. Variances must not be issued by a community within any designated regulatory floodway if any increase in flood levels during the base flood discharge would result.
 - b. Variances may only be issued by a community upon (i) a showing of good and sufficient cause, (ii) a determination that failure to grant the variance would result in exceptional hardship to the applicant, and (iii) a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.
 - c. Variances may only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
4. The City Council must submit hearing notices for proposed variances to the Department of Natural Resources sufficiently in advance to provide at least ten days' notice of the hearing. The notice may be sent by electronic mail or U.S. Mail to the respective DNR area hydrologist.
5. A copy of all decisions granting variances must be forwarded to the Commissioner of the Department of Natural Resources within ten days of such action. The notice may be sent by electronic mail or U.S. Mail to the respective DNR area hydrologist.
6. The Zoning Administrator must notify the applicant for a variance that: 1) The issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and 2) Such construction below the base or regional flood level increases risks to life and property
7. The Zoning Administrator must maintain a record of all variance actions, including justification for their issuance, and must report such variances in an annual or biennial report to the Administrator of the National Flood Insurance Program, when requested by the Federal Emergency Management Agency.

- E. Notifications for Watercourse Alterations. Before authorizing any alteration or relocation of a river or stream, the Zoning Administrator must notify adjacent communities. If the applicant has applied for a permit to work in public waters pursuant to Minnesota Statute, Chapter 103G.245, this will suffice as adequate notice. A copy of the notification must also be submitted to the Chicago Regional Office of the Federal Emergency Management Agency (FEMA).
- F. Notification to FEMA When Physical Changes Increase or Decrease Base Flood Elevations. As soon as is practicable, but not later than six months after the date such supporting information becomes available, the Zoning Administrator must notify the Chicago Regional Office of FEMA of the changes by submitting a copy of the relevant technical or scientific data.

Subd. 7. Nonconformities.

- A. Continuance of Nonconformities. A use, structure, or occupancy of land which was lawful before the passage or amendment of this ordinance but which is not in conformity with the provisions of this ordinance may be continued subject to the following conditions. Historic structures, as defined in Subd.2.G.18.b of this ordinance, are subject to the provisions of Subd.7.A.1 – 7.A.4 of this ordinance.
 - 1. A nonconforming use, structure, or occupancy must not be expanded, changed, enlarged, or altered in a way that increases its nonconformity. There shall be no expansion to the outside dimensions of any portion of a nonconforming structure located within the Floodplain District.
 - 2. The cost of all structural alterations or additions to any nonconforming structure over the life of the structure may not exceed 50 percent of the market value of the structure unless the conditions of this Section are satisfied. The cost of all structural alterations and additions must include all costs such as construction materials and a reasonable cost placed on all manpower or labor. If the cost of all previous and proposed alterations and additions exceeds 50 percent of the market value of the structure, then the structure must meet the standards of Subd.6.B of this ordinance.
 - 3. If any nonconforming use, or any use of a nonconforming structure, is discontinued for more than one year, any future use of the premises must conform to this ordinance. The Assessor must notify the Zoning Administrator in writing of instances of nonconformities that have been discontinued for a period of more than one year.
 - 4. If any nonconformity is substantially damaged, as defined in Subd. 2.G of this ordinance, it may not be reconstructed unless it is located in the flood fringe portion of the floodplain and it is reconstructed in accordance with the standards of Subd.6.B of this ordinance.
 - 5. Any substantial improvement, as defined in Subd.2.G of this ordinance, to a

nonconforming structure, then the existing nonconforming structure must be located in the flood fringe portion of the floodplain and meet the requirements of Subd. 7.A of this ordinance.

- B. Standards for Reconstruction of Nonconforming Structures. The following standards and procedures apply to nonconforming structures in the flood fringe portion of the floodplain, as allowed under Subd. 6.A.
1. All structures, including manufactured homes, must be elevated on fill so that the lowest floor including basement floor is at or above the regulatory flood protection elevation. The finished fill elevation for structures shall be no lower than one foot below the regulatory flood protection elevation and the fill shall extend at such elevation at least 15 feet beyond the outside limits of the structure.
 2. Fill must be properly compacted and the slopes must be properly protected by the use of riprap, vegetative cover or other acceptable method.
 3. Floodplain developments must not adversely affect the hydraulic capacity of the channel and adjoining floodplain of any tributary watercourse or drainage system
 4. All manufactured homes must be securely anchored to an adequately anchored foundation system that resists flotation, collapse and lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state or local anchoring requirements for resisting wind forces.
 5. On-site Sewage Treatment and Water Supply Systems: Where public utilities are not provided: 1) On-site water supply systems must be designed to minimize or eliminate infiltration of flood waters into the systems; and 2) New or replacement on-site sewage treatment systems must be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters and they shall not be subject to impairment or contamination during times of flooding. Any sewage treatment system designed in accordance with the State's current statewide standards for on-site sewage treatment systems shall be determined to be in compliance with this Section.
 6. Certification. The applicant is required to submit certification by a registered professional engineer, registered architect, or registered land surveyor that the finished fill and building elevations were accomplished in compliance with the provisions of this ordinance. Flood proofing measures must be certified by a registered professional engineer or registered architect.
 7. Record of First Floor Elevation. The Zoning Administrator must maintain a record of the elevation of the lowest floor (including basement) of all new structures and alterations to existing structures in the floodplain. The Zoning Administrator must also maintain a record of the elevation to which structures and alterations or additions to structures are flood proofed.

Subd. 8. Penalties and Enforcement

- A. Violation Constitutes a Misdemeanor. Violation of the provisions of this ordinance or failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with grants of variances) constitutes a misdemeanor and is punishable as defined by law.
- B. Other Lawful Action. Nothing in this ordinance restricts the City of Eagle Lake from taking such other lawful action as is necessary to prevent or remedy any violation. If the responsible party does not appropriately respond to the Zoning Administrator within the specified period of time, each additional day that lapses will constitute an additional violation of this ordinance and will be prosecuted accordingly.
- C. Enforcement. In responding to a suspected ordinance violation, the Zoning Administrator and City Council may utilize the full array of enforcement actions available to it including but not limited to prosecution and fines, injunctions, after-the-fact permits, orders for corrective measures or a request to the National Flood Insurance Program for denial of flood insurance availability to the guilty party. The City must act in good faith to enforce these official controls and to correct ordinance violations to the extent possible so as not to jeopardize its eligibility in the National Flood Insurance Program.

Subd. 9. Amendments

- A. Floodplain Designation – Restrictions on Removal. The floodplain designation on the Official Zoning Map shall not be removed from floodplain areas unless it can be shown that the designation is in error or that the area has been filled to or above the elevation of the regulatory flood protection elevation and is contiguous to lands outside the floodplain. Special exceptions to this rule may be permitted by the Commissioner of the Department of Natural Resources if the Commissioner determines that, through other measures, lands are adequately protected for the intended use.
- B. Amendments Require DNR and FEMA Approval. All amendments to this ordinance must be submitted to and approved by the Commissioner of the Department of Natural Resources (DNR) prior to adoption. The Commissioner of the DNR must approve the amendment prior to community approval.

Map Amendments Require Ordinance Amendments. The floodplain district regulations must be amended to incorporate any revisions by the Federal Emergency Management Agency to the floodplain maps adopted in Subd. 2.B of this ordinance. Chapter 6, Section 6.600



February 5, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Fire Department Recommendation

The Eagle Lake Fire Department undertook a GIS study in 2023 to determine practical locations for a possible new fire station. With the study now concluded, the Fire Department is looking to hire a consultant for professional pre-design services for up to three locations. The purpose of the predesign is to perform an initial feasibility study to determine whether a renovation/addition to the existing facility or new facility is the most appropriate path forward.

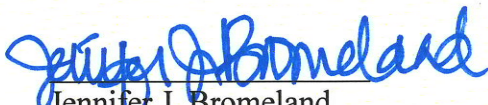
The study will analyze up to three locations to perform site development needs, building size, and programming, as well as a cost estimate for each site. The results of this work will be summarized in a report with a recommendation for next steps for fire station improvements.

The Fire Department obtained four proposals, with the one from Brunton Architects being the proposal selected by the Fire Department as the consultant to complete the professional pre-design services at a not to exceed cost of \$27,500.

Michael McCarty and other representatives from the Fire Department will be at the meeting to review the recommendation with you in more detail and answer any questions.

Discussion should ensue.

A motion may be necessary to approve a resolution authorizing City staff to enter into a professional services agreement with Brunton Architects in an amount not to exceed \$27,500.


Jennifer J. Bromeland
City Administrator



MANKATO
225 BELGRADE AVE
NORTH MANKATO, MN 56003

MINNEAPOLIS
1040 SIXTH ST SOUTH
HOPKINS, MN 55343

November 3, 2023

Mr. Vern Simpson
City of Eagle Lake | Fire Chief
elfdchief@eaglelakemn.com

RE: Professional Pre-Design Services for Eagle Lake Fire Department

Chief:

We appreciate your consideration for our professional design services for your new municipal facility. Our experienced team is ready and excited to provide design services tailored to your specific needs. Our staff is dedicated to working side by side with our clients and guiding them through the entire design process. To serve you and your team, we have aimed at providing you with the most comprehensive information in this proposal regarding our professional design services.

PROJECT DESCRIPTION

It is our understanding that the City of Eagle Lake is looking at a renovation/addition to the existing fire station or build a new station on a separate site. A renovation/addition project would have to be completed in phases in order to minimize disruption to operations. The Eagle Lake Volunteer Fire Department currently has 18 fire fighters serving this growing community, but has limited training space, bays that are too small, and several safety concerns.

An initial feasibility study will help determine whether a renovation/addition or new construction approach is the most appropriate path forward for Eagle Lake. The Feasibility Study will provide the scope of work for your project, as well as confirm that the proposed site(s) will accommodate the department effectively. We will conduct programming exercises, develop site analysis, block diagrams and cost estimates that are custom to your facility needs.

Note: All fees used in the preliminary phase will be applied to the overall architectural contract if you elect to move forward with design documents. In essence, if the project moves forward with our firm, the preliminary efforts will be no charge.

COMPENSATION

Scope of Services (Feasibility Study)

1. Existing Facilities Evaluation
 - a. Tour existing building



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- b. Provide photo documentation of safety, space, function and/or technology deficiencies, as well as necessary repairs
- c. Review existing building plans, if available, for current building code and accessibility compliance
- d. Produce a report of findings and recommendations

2. Programming

- a. Interview department leaders on current space needs as well as future projections; understand department operations
- b. Take inventory of required rooms and spaces for each department and organize into a program list to determine overall square footage demands

3. Site Evaluation, up to 3 locations

- a. Analysis of vehicle flow
- b. Evaluate topography/grade issues and opportunities
- c. Determine potential safety concerns
- d. Determine potential barriers and/or cost concerns based on *known information*
- e. Develop concept site plan including parking, drive aisles, sidewalks, and other site amenities
- f. Note- site survey and geotechnical investigation not included in this scope.

4. Concept block plans

- a. Develop room adjacency diagrams that responds to specific site layout
- b. Arrange blocks on site to verify layout and size adequacy.
- c. Includes two layout options

5. Cost Estimate

- a. Use any and all of the deliverables listed above to develop an opinion of probable construction costs that may be experienced if built in 2025.
- b. One cost estimate included, based on selected site and design concept.

6. Feasibility Study Report

- a. Compiled document summarizing the entirety of the scope of work, Brunton's professional analysis and recommendations

Professional Fee - \$27,500

If the project proceeds past the Preliminary Design phase, our team will work with you to determine a fair fee based on the to be determined scope of work.

Note: Fee includes up to 3 in-person meetings and 3 virtual meetings

PAYMENT

Billing shall be monthly based on the percentage of the work complete on the last day of the month. Payment shall be due no later than 30 days after the statement date.

Late charges shall be added at a rate of 1-1/2 percent of the past due amount beginning on the thirty-first day after the statement date.



MISCELLANEOUS PROVISIONS

The prices quoted herein shall be in effect until thirty days past the date of the proposal and are subject for review and revision for any work not authorized to be completed after that date.

Drawings shall remain the property of Brunton Architects and are to be used for the construction of this project only.

Thank you again for your consideration in our professional design services. Please let me know if you have any questions or would like to refine any of the listed items to better suit your specific needs. If you approve of us moving forward and we will send over an official contract. If there are any questions, please feel free to contact me via e-mail at corey@bruntonarchitects.com or by phone at 507-386-7996.

Sincerely,



Corey Brunton, AIA / Principal / Owner
Brunton Architects & Engineers

Signature of Authorization & Date



9/4

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH BRUNTON ARCHITECTS & ENGINEERS FOR PROFESSIONAL PRE-DESIGN SERVICES FOR EAGLE LAKE FIRE STATION

WHEREAS, the Eagle Lake City Council Procurement Policy specifies that contracts over \$175,000 are awarded by Board; and

WHEREAS, it has been identified that improvements are needed to the Fire Station and the City intends to develop a siting feasibility study and an Architect and Engineering firm (A&E) is needed to provide professional services; and

WHEREAS, professional services, such as those provided by doctors, engineers, lawyers, architects, accountants, and other services requiring technical, scientific, or professional training are exceptions to competitive bidding requirements in accordance with Minnesota State Statutes 471.345, Uniform Municipal Contracting Law; and

WHEREAS, the City of Eagle Lake and Brunton Architects & Engineers have agreed to the terms and conditions by which Brunton Architects & Engineers will undertake pre-design service for the Eagle Lake Fire Station; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAGLE LAKE, MINNESOTA:

1. That the City Administrator is hereby authorized and directed to retain Brunton Architects & Engineers for pre-design services as the A&E firm for the proposed Fire Station improvements and negotiate the contract in an amount not to exceed \$27,500.

This resolution shall become effective upon its adoption.

Passed this 5th day of February 2024

Lisa Norton
Mayor

ATTEST: _____
Jennifer J. Bromeland
City Administrator



APX
CONSTRUCTION GROUP

**EAGLE LAKE FIRE DEPARTMENT
PRE-DESIGN + CM SERVICES**

APXCONSTRUCTIONGROUP.COM | 3 CIVIC CENTER PLAZA · SUITE 400 · MANKATO, MN 56001 | 507-387-6836



January 29, 2024

Vern Simpson
Fire Chief | Hero
City of Eagle Lake
Eagle Lake, MN 56024
elfdchief@eaglelakemn.com

Dear Mr. Simpson, team, and fellow community members :

Myself along, with my team members are proud residents of the Eagle Lake community including Jamie Jacobs (VP) and Orin Johnson (Controller). We were excited to learn about the potential to either renovate and expand the current fire hall, or the desire to explore the option a new build. Our group is currently working with a similar sized community on an initiative with the USDA to acquire grant dollars for a fire hall, along with 2 other USDA owned property initiatives.. We are familiar with their processes and could work alongside your team to achieve the same positive results.

Please forgive me for stepping in. But as local a resident, my intentions are pure and I have your best interest in mind when I send this. My firm partners with Oleson and Hobbie on many of our projects and it also important to point out Tim Auringer and his impressive tenure as mayor for the city of Eagle lake. Tim, Jamie and myself sat down this evening to chat about our investment in this community and how we could act on your behalf as good stewards of Eagle Lake. We would like to ensure that the dollars invested in this project are utilized to their highest potential and we believe we can drive cost savings and efficiencies to guide the city on this journey. **APX + OAH are prepared to offer our pre-design services for a total fee of \$5000.00.**

This would include: Working with your team to assess the current facility, life safety plan, current code review and building out documentation of our observations, opportunities and overall suggestions. APX and OAH are looking to combine our services to coincide conceptual planning, operational flow, and long term needs. We would work with the members of the fire department to determine said needs. Our groups would include working with the city on land procurement to ensure all options have been explored and would offer site plans to showcase potential while highlighting possible limitations of the property through analyzing topography and civil constraints. With this we can bring to life your conceptual plans with high resolution 3d renderings. This would help tell the story to the community. What an exciting time and they should feel a part of it. APX would then generate realistic cost budgets to help determine the best plan and offer value engineering and objective thought process through out. Our comprehensive knowledge enables us to provide you with accurate cost estimates, meaningful schedules and an unsurpassed level of quality. We genuinely would love to be a part of this journey and hope you all will consider.

Please know that I am committed to the success of this project. If you have any questions, please do not hesitate to call me at (507) 525-2511. I will be available to you 24/7 throughout the course of this project. Thank you for the opportunity to collaborate on your future space.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joe Schavey', is written over a light blue horizontal line.

JOE SCHAVEY
PROJECT MANAGER | ESTIMATOR

TEL: 507-387-6836 x221
CEL: 507-525-2511
FAX: 507-387-1169

3 Civic Center Plaza ■ Suite 400, Mankato, MN 56001

APXCONSTRUCTIONGROUP.COM

TEL: 507-387-6836

FAX: 507-387-1169

3 Civic Center Plaza ■ Suite 400, Mankato, MN 56001

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SCOPE OF WORK

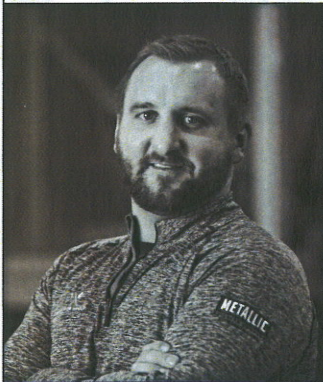
- **EXISTING FACILITIES EVALUATION**
 - Tour current space located at 101 Plainview Street, Eagle Lake
 - Documentation of current facility through photos and 3D mapping (matterport)
 - Provide analysis on current safety, spacial allocation, deferred or necessary maintenance and IT opportunities
 - Provide a thorough report on observations, challenges and opportunities.
- **NEW BUILDING PROGRAMMING**
 - Work with Fire Department staff to understand current logistics and operations in an effort to provide future forward thought process.
 - This process involves understanding the current layout of rooms and how each team member or niche flow through out. Our goal is to understand the organization so we can determine future size and layout requirements to meet the needs of the Eagle Lake Fire Department.
- **SITE EVALUATION - UP TO 3 NEWS LOCATIONS AND REVIEWING CURRENT LOCATION OPTIONS**
 - Identify potential properties and make suggestions to the team
 - Identify topography and grade challenges or opportunities
 - Develop conceptual site plans. This would include vehicle flow, parking, drive aisles, sidewalks, landscaping, etc.
 - Please note that this portion of services does **not include** site survey and geotechnical reports.
 - Provide observations on safety concerns, limitations or potential cost implications based off of known information.
- **CONCEPT PLANS:**
 - Our team would work to provide 3 potential layouts based off of our initial discoveries. This would offer the ELFD options to discuss what would work best. Once a layout has been determined from the initial 3, our team would offer up to 3 revisions to ensure we create and offer the optimal floor plan.
 - Our designs will factor adequate storage for equipment and vehicles. We will consider potential for building expansion, equipment, and vehicles.
- **COST ESTIMATE**
 - Provide cost estimates for up to 3 new locations or the building renovation and addition of the existing fire hall.
 - With our in house estimating team, we will provide accurate construction estimates for each of the locations. This will provide insight for the most cost effective building location if built between 2024-2025.

SCOPE OF WORK

- **FEASIBILITY OR PRELIMINARY ENGINEERING REPORT - WILL A FEASIBILITY REPORT BE PROVIDED AND WHAT WOULD BE THE CONTENTS OF THE REPORT.**
 - Detailed summary of scope of work provided by APX Construction Group and Oleson + Hobbie. Includes overall assessment, cost analysis and overall recommendations.
 - Provide recommendations on construction type, construction methods and associated costs variables.

- **ENGAGEMENT**
 - During the design process, we will plan meet weekly (virtually or in person) to discuss progress and layouts with the necessary committees. We anticipate this can be accomplished in 5-8 meetings.
 - Coordinate and prepare a presentation and open forum for the Eagle Lake Fire Department members, City Council members, and members of the Eagle Lake Community to address concerns.

PROJECT TEAM



MITCH ROHLFING
COO
mitch@apxconstructiongroup.com

B.S. CONSTRUCTION MANAGEMENT
MINNESOTA STATE UNIVERSITY
MANKATO, MN

- PROJECT RESPONSIBILITIES**
- Senior Project Manager
 - Client Experience
 - Ensure schedule + budget are met
 - Pre-Construction
 - Design + Product Consultation
 - Construction phase services

- PROJECT EXPERIENCE**
- Truck Center Companies, Mankato, MN
 - North Central International, Sioux Falls, SD
 - Maud Borup, Le Center, MN
 - Caliber Collision, Mankato, MN
 - The Quarters, Lafayette, IN
 - The Quarters, Laramie, WY

YEARS OF EXPERIENCE: 25+

Cleveland Fire Department - Volunteer Fireman



JOE SCHAVEY
PROJECT MANAGER | ESTIMATOR
joe@apxconstructiongroup.com

B.S. CONSTRUCTION MANAGEMENT
MINNESOTA STATE UNIVERSITY
MANKATO, MN

- PROJECT RESPONSIBILITIES**
- Oversee all phases of project
 - Project estimating and budgets
 - Site visits and constructability
 - Deliver client progress reports
 - Adheres to quality control + safety plan
 - Provides open communication with client

- PROJECT EXPERIENCE**
- Stadium Centre, Mankato, MN
 - Coratel Inn, Mankato, MN
 - Tee Times, Mankato, MN
 - Blethen Berens, Mankato, MN
 - ADM, Mankato, MN
 - Tourtelotte, Mankato, MN

YEARS OF EXPERIENCE: 8+

Resident of Eagle Lake



JAMIE JACOBS
VP SALES + MARKETING
jamie@apxconstructiongroup.com

B.S. INTERIOR DESIGN + CONSTRUCTION MANAGEMENT
MINNESOTA STATE UNIVERSITY
MANKATO, MN

- PROJECT RESPONSIBILITIES**
- Client Experience
 - Pre-Construction
 - Design + Product Consultation
 - Marketing

- PROJECT EXPERIENCE**
- Truck Center Companies, Mankato, MN
 - Picklebarn, Mankato, MN
 - Minnesota Agriculture, Mankato, MN
 - Siesta Hills Lifestyle Community, Mankato, MN
 - 235 Belgrade, North Mankato, MN
 - Capital Lofts, St. Peter, MN
 - Reiersen Fourplex, Gaylord, MN
 - RP Lofts, Lake Crystal, MN

YEARS OF EXPERIENCE: 19+

Resident of Eagle Lake

PROJECT EXECUTIVES



DENNIS HOBBIE, AIA, LEED AP
 PRINCIPAL ARCHITECT
 dennish@oharchitects.com

**BACHELOR OF ARCHITECTURAL
 BACHELOR OF ENVIRONMENTAL DESIGN**

PROJECT RESPONSIBILITIES

- Lead Project Design Team
- Assist in Facility Evaluation
- Programming & Concept Planning
- Site Evaluation Studies
- Feasibility Studies

PROJECT EXPERIENCE

- McNeilus Truck - Manufacturing Office & Training Facility
- McNeilus Truck - R&D Renovation
- McNeilus Truck - Executive Office Renovation
- Sioux Falls Fire Station #1 Renovation
- Windom Truck Garage
- Sleepy Eye Police Department - Addition & Renovation
- City of Sumner, IA Truck Garage - Predesign
- Windom Truck Garage - Predesign
- Windom Power Plant - Predesign
- City of Luverne Power Plant - Renovation

YEARS OF EXPERIENCE: 26+



TIM AURINGER
 PROJECT MANAGER | CONSTRUCTION SPECIFIER
 tima@oharchitects.com

**BACHELOR OF SCIENCE, SOCIAL STUDIES
 (HISTORY EMPHASIS)**

PROJECT RESPONSIBILITIES

- Perform plan reviews
- Prepare cost estimates and reports
- Prepare project manuals and construction specifications
- Oversee the bidding/procurement process
- Review submitted contractor bids
- Prepare agreements between Owner and Contractor
- Administration of contracts

PROJECT EXPERIENCE

- City of Windom Truck Garage
- BENCO Electric Renovations
- City of Mayer Public Works Addition
- Coloplast Office Renovation
- MLC Knight Center
- City of Jackson EMS & Fire Station*
- Hinckley Public Safety Building*

**Performed with a previous firm*

YEARS OF EXPERIENCE: 35+



HEATHER CLARK-ESSER
 INTERIOR DESIGNER
 heather@oharchitects.com

BACHELOR OF SCIENCE, INTERIOR DESIGN

PROJECT RESPONSIBILITIES

- Interior finish selections and specifications
- Interior layout and design
- Pre-design, design and construction administration

PROJECT EXPERIENCE

- McNeilus Truck Main office, R&D and Executive Buildings
- Windom Truck Garage
- Coloplast Office Renovation
- Quarters Club House - Mankato
- MSU Myers Field House
- MSU E-Sports
- Birchwood Cottages
- Orange City Christian School

YEARS OF EXPERIENCE: 16+

01 RELEVANT EXPERIENCE

CALIBER COLLISION Mankato, MN

PROJECT DETAILS

LOCATION

17 Haefner Drive
Mankato, MN

TYPE

Commercial Retail
Pre-Engineered Metal Building

RESPONSIBILITIES

General Contractor

SIZE

18,190 SF

DATE OF COMPLETION

January 2023



105

CALIBER COLLISION Mankato, MN



TRUCK CENTER COMPANIES Mankato, MN



PROJECT DETAILS

LOCATION
2500 Adams Street
Mankato, MN

TYPE
Pre-Engineered Metal Building
Commercial
Truck Sales + Service

RESPONSIBILITIES
General Contractor
Building Supplier + Erector

SIZE
98,000 SF

DATE OF COMPLETION
July 2023

PROJECT PORTFOLIO

TRUCK CENTER COMPANIES Mankato, MN



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PROJECT PORTFOLIO

TRUCK CENTER COMPANIES Mankato, MN



BLUE EARTH COUNTY HIGHWAY SHOP Lake Crystal, MN



PROJECT DETAILS

LOCATION
County Road 9
Lake Crystal, MN

TYPE
New Construction
PEMB
Government + Civil

RESPONSIBILITIES
General Contractor
Demolition of Existing Structure

SIZE
5,800SF

DATE OF COMPLETION
November 2021

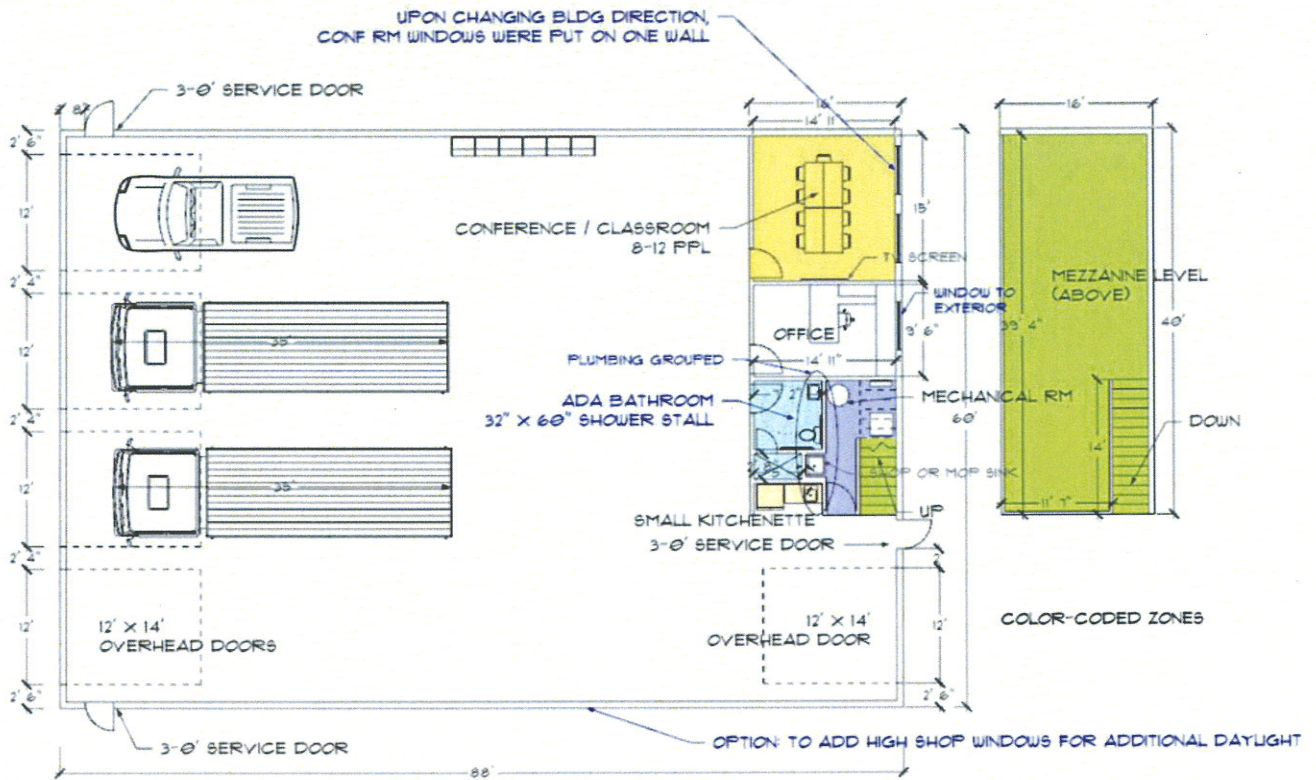


PROJECT PORTFOLIO

BLUE EARTH COUNTY HIGHWAY SHOP Lake Crystal, MN



ELLENDALE FIRE DEPARTMENT Ellendale, MN



PROJECT DETAILS

LOCATION

507 2nd Street South
Ellendale, MN

TYPE

New Construction
PEMB
USDA Grant

RESPONSIBILITIES

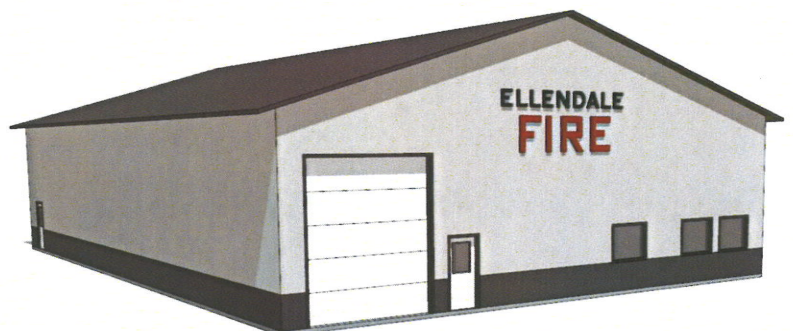
Pre-Design + Feasibility
Grand Submission
General Contractor

SIZE

5,900SF

DATE OF COMPLETION

In Progress



112



CONSTRUCTION GROUP

LET'S GET YOUR PROJECT
STARTED.

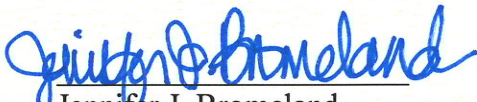


February 5, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Public Hearing to Revise Floodplain Ordinance

New Federal Emergency Management Agency (FEMA) maps will be effective 2/22/24. This means that Eagle Lake will need to amend its floodplain management ordinance. For purposes of providing background, the City of Eagle Lake only recently enrolled in the National Flood Insurance Plan (NFIP) in 2017. It is recommended that Eagle Lake adopt the updated version of the Floodplain Ordinance. A public hearing has been scheduled for this purpose this evening. Adoption of the updated ordinance is required to maintain participation in NFIP. There are no impacted structures in Eagle Lake currently.

Following the public hearing, a motion is needed to approve the ordinance revision and summary publication.


Jennifer J. Bromeland
City Administrator



February 5, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Fire Department Recommendation

The Eagle Lake Fire Department undertook a GIS study in 2023 to determine practical locations for a possible new fire station. With the study now concluded, the Fire Department is looking to hire a consultant for professional pre-design services for up to three locations. The purpose of the pre-design is to perform an initial feasibility study to determine whether a renovation/addition to the existing facility or new facility is the most appropriate path forward.


The study will analyze up to three locations to perform site development needs, building size, and programming, as well as a cost estimate for each site. The results of this work will be summarized in a report with a recommendation for next steps for fire station improvements.

The Fire Department obtained four proposals, with the one from Brunton Architects being the proposal selected by the Fire Department as the consultant to complete the professional pre-design services at a not to exceed cost of \$27,500.

Michael McCarty and other representatives from the Fire Department will be at the meeting to review the recommendation with you in more detail and answer any questions.

Discussion should ensue.

A motion may be necessary to approve a resolution authorizing City staff to enter into a professional services agreement with Brunton Architects in an amount not to exceed \$27,500.


Jennifer J. Bromeland
City Administrator




February 5, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Pets in the Workplace

An employee recently brought a puppy to work. Per an inquiry to legal counsel, there is not a law that states that an employer cannot allow pets in the workplace but if it does allow them, then it is advised that a policy be put in place. If an employee is allowed to bring a pet to work without a policy, precedent is being set that any employee can bring their pet to work, and that might not be manageable.

While there are benefits of allowing pets in the workplace, there are reasons why an employer may choose to not allow pets in the workplace. These might include employees having allergies or a fear of animals, too much of a distraction, there could be increased liability if someone gets bit or hurt by a pet, damage to property, and other reasons.

Discussion should ensue and ultimately direction given to staff to draft a proposed policy if the consensus is to allow pets in the workplace. Pros and cons should be identified and weighed before a decision is made. It should be noted that in compliance with state and federal anti-discrimination laws, including Americans with Disabilities Act, a service animal would always be exempt from a pet policy.


Jennifer J. Bromeland
City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

February 5, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Audit Engagement Letter

Attached is an engagement letter from Eide Baily which represents their understanding of the auditing services to be provided to the City of Eagle Lake for the year ending 2023. The fee for the audit is estimated to be \$26,500.

Included in the 2024 budget for auditing services is \$32,000 (see line item 101-41600-301). The audit is scheduled for March.

New this year is the requirement for the auditors to supply a Governance Planning Letter, a copy of which is attached. According to the auditors, this is a new requirement and requires them to list any areas where potential risk might exist. This does not mean that they've seen any issues in these areas but they are looked at to help guide audit procedures and are consistent across government clients.

A motion is necessary to authorize Mayor Norton to sign the Audit Engagement Letter from Eide Baily.

Jennifer J. Bromeland
City Administrator



January 25, 2024

To the Mayor and City Council
City of Eagle Lake
705 Parkway Ave
Eagle Lake, Minnesota 56024

The following represents our understanding of the services we will provide to the City of Eagle Lake ("the City").

You have requested that we audit the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Eagle Lake ("the City"), as of December 31, 2023, and for the year then ended, and the related notes, which collectively comprise the City of Eagle Lake's basic financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and the Legal Compliance Audit Guide prepared by the Office of the State Auditor pursuant to Minn. Stat. §6.65 will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Accounting principles generally accepted in the United States of America (U.S. GAAP), as promulgated by the Governmental Accounting Standards Board (GASB) require that certain information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS). These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by U.S. GAAP. This RSI will be subjected to certain limited procedures but will not be audited:

1. Schedule of Employer's Share of Net Pension Liability (PERA)
2. Schedule of Employer's Contributions (PERA)

Supplementary information other than RSI will accompany the City's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and additional procedures in accordance with U.S. GAAS. We intend to provide an opinion on the following supplementary information in relation to the basic financial statements as a whole:

1. Combining Balance Sheet - Non major Governmental Funds
2. Combining Schedule of Revenues, Expenditures and Changes in Fund Balances - Non major Governmental Funds

Also, the document we submit to you will include the following other additional information that will not be subjected to the auditing procedures applied in our audit of the basic financial statements:

1. Listing of Officials

Auditor Responsibilities

We will conduct our audit in accordance with GAAS and the Legal Compliance Audit Guide prepared by the Office of the State Auditor pursuant to Minn. Stat. §6.65. As part of an audit in accordance with GAAS and the Legal Compliance Audit Guide prepared by the Office of the State Auditor pursuant to Minn. Stat. §6.65 we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and the Legal Compliance Audit Guide prepared by the Office of the State Auditor pursuant to Minn. Stat. §6.65.

We also will issue a written report on *Minnesota Legal Compliance* upon completion of our audit.

Compliance with Laws and Regulations

As previously discussed, as part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of the City's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Management Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance, acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the basic financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to error fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
- c. To provide us with:
 - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the basic financial statements such as records, documentation, and other matters;
 - ii. Additional information that we may request from management for the purpose of the audit;
 - iii. Unrestricted access to persons within the entity and others from whom we determine it necessary to obtain audit evidence.
- d. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;
- e. For adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current period under audit are immaterial, both individually and in the aggregate, to the basic financial statements as a whole; and
- f. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- g. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets.
- h. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on the financials; and
- i. For the accuracy and completeness of all information provided.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility (a) for the preparation of the supplementary information in accordance with the applicable criteria, (b) to provide us with the appropriate written representations regarding supplementary information, (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information, and (d) to present the supplementary information with the audited basic financial statements, or if the supplementary information will not be presented with the audited basic financial statements, to make the audited basic financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

Nonattest Services

With respect to any nonattest services we perform, we agree to perform the following:

- Prepare or assist with preparing financial statements based on information provided by you.
- Propose certain cash to accrual conversion entries and fund to government wide entries to be reviewed and approved by management.
- Maintain depreciation schedules.
- Prepare and submit the Office of the State Auditor annual financial reporting form

We will not assume management responsibilities on behalf of the City. The City's management understands and agrees that any advice or recommendation we may provide in connection with our audit engagement are solely to assist management in performing its responsibilities.

The City's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the nonattest services are as follows:

- We will perform the services in accordance with applicable professional standards.
- The nonattest services are limited to the services previously outlined above. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities.

Reporting

We will issue a written report upon completion of our audit of the City's basic financial statements. Our report will be addressed to the governing body of the City. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), to our auditor's report, or if necessary, withdraw from the engagement. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Other

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If you intend to publish or otherwise reproduce the basic financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your website or elsewhere, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

Provisions of Engagement Administration, Timing and Fees

During the course of the engagement, we will only provide confidential engagement documentation to you via Eide Bailly's secure portal or other secure methods, and request that you use the same or similar tools in providing information to us. Should you choose not to utilize secure communication applications, you acknowledge that such communication contains a risk of the information being made available to unintended third parties. Similarly, we may communicate with you or your personnel via e-mail or other electronic methods, and you acknowledge that communication in those mediums contains a risk of misdirected or intercepted communications.

Should you provide us with remote access to your information technology environment, including but not limited to your financial reporting system, you agree to (1) assign unique usernames and passwords for use by our personnel in accessing the system and to provide this information in a secure manner; (2) limit access to "read only" to prevent any unintentional deletion or alteration of your data; (3) limit access to the areas of your technology environment necessary to perform the procedures agreed upon; and (4) disable all usernames and passwords provided to us upon the completion of procedures for which access was provided. We agree to only access your technology environment to the extent necessary to perform the identified procedures.

Jamie Fay is the engagement partner for the audit services specified in this letter. The engagement partner's responsibilities include supervising services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses, administrative charges and a technology fee. Invoices are payable upon presentation. We estimate that our fee for the audit will not exceed the following:

Audit of Financial Statements	\$ 26,500
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As noted above actual out-of-pocket expenses will be billed if onsite services are requested, plus the travel time of the professional(s) coming onsite at 50% of their standard hourly rates.

If the City has significant capital projects, new long-term debt issuances, or refunding bond transactions that cause additional audit testing requirements or preparation time, we will bill the added time at the hourly rates of the professionals performing the work. Changes at the City such as software conversions, software updates, and/or staffing transitions that cause additional audit time will also be billed at the hourly rates of the professionals being impacted by the extra work.

If the City's federal expenditures exceed \$750,000 and an audit over those funds is required, the fee will be assuming one major program to be tested. If additional programs are required to be tested, it will be an additional per program.

The above fees do not include the implementation of GASB 96, *Subscription-Based Information Technology Arrangements*, and the additional procedures that will be required during the audit process this year. We will bill the added time at the hourly rates of the professionals performing the work.

Other circumstances may arise under which Eide Bailly must perform additional audit work and may require additional billings for these services. Examples of such circumstances include, but are not limited to:

- Work caused due to the identification of, and management's correction of, inappropriate application of accounting pronouncements
- Erroneous or incomplete accounting records
- New or unusual transaction
- Failure of County staff to prepare and provide information in a timely manner
- Lack of availability of appropriate personnel during the audit fieldwork
- Significant capital projects
- New long-term debt issuances
- Refunding bond transactions
- Changes at the County such as software conversions, software updates, and/or staffing transitions

The ability to perform and complete our engagement consistent with the estimated fee included above depends upon the quality of your underlying accounting records and the timeliness of your personnel in providing information and responding to our requests. To assist with this process, we will provide you with an itemized request list that identifies the information you will need to prepare and provide in preparation for our engagement, as well as the requested delivery date for those items. A lack of preparation, including not providing this information in an accurate and timely manner, unanticipated audit adjustments, and/or untimely assistance by your personnel may result in an increase in our fees and/or a delay in the completion of our engagement.

We may be requested to make certain audit documentation available to outside parties, including regulators, pursuant to authority provided by law or regulation or applicable professional standards. If requested, access to such audit documentation will be provided under the supervision of Eide Bailly LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the outside party, who may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We will be compensated for any time and expenses, including time and expenses of legal counsel, we may incur in making such audit documentation available or in conducting or responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings as a result of our Firm's performance of these services. You and your attorney will receive, if lawful, a copy of every subpoena we are asked to respond to on your behalf and will have the ability to control the extent of the discovery process to control the costs you may incur.

Should our relationship terminate before our audit procedures are completed and a report issued, you will be billed for services to the date of termination. All bills are payable upon receipt. A service charge of 1% per month, which is an annual rate of 12%, will be added to all accounts unpaid 30 days after billing date. If collection action is necessary, expenses and reasonable attorney's fees will be added to the amount due.

We may use third party service providers and/or affiliated entities (including Eide Bailly Shared Services Private Limited) (collectively, "service providers") in order to facilitate delivering our services to you. Our use of service providers may require access to client information by the service provider. We will take reasonable precautions to determine that they have the appropriate procedures in place to prevent the unauthorized release of confidential information to others. We will remain responsible for the confidentiality of client information accessed by such service provider and any work performed by such service provider. You acknowledge that your information may be disclosed to such service providers, including those outside the United States.

Neither of us may use or disclose the other's confidential information for any purpose except as permitted under this engagement letter or as otherwise necessary for Eide Bailly to provide the services. Your confidential information is defined as any information you provide to us that is not available to the public. Eide Bailly's confidential information includes our audit documentation for this engagement. Our audit documentation shall at all times remain the property of Eide Bailly LLP. The confidentiality obligations described in this paragraph shall supersede and replace any and all prior confidentiality and/or nondisclosure agreements (NDAs) between us.

You agree to share all facts that may affect your financial statements, even if you first become aware of those facts after the date of the auditor's report but before the date your financial statements are issued.

We agree to retain our audit documentation or work papers for a period of at least eight years from the date of our report.

At the conclusion of our audit engagement, we will communicate to City Council, and management the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

MEDIATION

Any disagreement, controversy or claim arising out of or related to any aspect of our services or relationship with you (hereafter a "Dispute") shall, as a precondition to litigation in court, first be submitted to mediation. In mediation, the parties attempt to reach an amicable resolution of the Dispute with the aid of an impartial mediator. Mediation shall begin by service of a written demand. The mediator will be selected by mutual agreement. If we cannot agree on a mediator, one shall be designated by the American Arbitration Association ("AAA"). Mediation shall be conducted with the parties in person in Mankato, Minnesota. Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties. Neither party may commence a lawsuit until the mediator declares an impasse.

LIMITED INDEMNITY

Eide Bailly LLP and its partners, affiliates, officers and employees (collectively "Eide Bailly") shall not be responsible for any misstatements in your financial statements that we may fail to detect as a result of misrepresentations or concealment of information by any of your owners, directors, officers or employees. You shall indemnify and hold Eide Bailly harmless from any claims, losses, settlements, judgments, awards, damages and attorneys' fees arising from any such misstatement or concealment of information.

If through no fault of Eide Bailly we are named as a party to a dispute between you and a third party, you shall indemnify and hold Eide Bailly harmless against any losses, damages, settlements, judgments, awards, and the costs of litigation (including attorneys' fees) we incur in connection with the dispute.

Eide Bailly shall not be entitled to indemnification under this agreement unless the services were performed in accordance with professional standards in all material respects.

LIMITATION OF LIABILITY

The exclusive remedy available to you for any alleged loss or damages arising from or related to Eide Bailly's services or relationship with you shall be the right to pursue claims for actual damages that are directly caused by Eide Bailly's breach of this agreement or Eide Bailly's violation of applicable professional standards. In no event shall Eide Bailly's aggregate liability to you exceed two times fees paid under this agreement, nor shall Eide Bailly ever be liable to you for incidental, consequential, punitive or exemplary damages, or attorneys' fees.

TIME LIMITATION

You may not bring any legal proceeding against Eide Bailly unless it is commenced within twenty-four (24) months ("Limitation Period") after the date when we delivered our report, return, or other deliverable under this agreement to you, regardless of whether we do other services for you or that may relate to the audit. The Limitation Period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of a possible Dispute.

GOVERNING LAW AND VENUE

Any Dispute between us, including any Dispute related to the engagement contemplated by this agreement, shall be governed by Minnesota law. Any unresolved Dispute shall be submitted to a federal or state court located in Minneapolis, Minnesota.

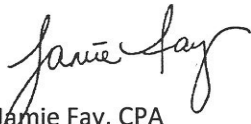
ASSIGNMENTS PROHIBITED

You shall not assign, sell, barter or transfer any legal rights, causes of actions, claims or Disputes you may have against Eide Bailly to any person.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

We appreciate the opportunity to be your certified public accountants and look forward to working with you and your staff.

Respectfully,



Jamie Fay, CPA
Partner

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of City of Eagle Lake by:

Name: _____

Title: _____

Date: _____

February 5, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Congressional City Conference

Mayor Lisa Norton and I are requesting authorization to attend the National League of Cities Congressional City Conference, March 9th-13th in Washington, D.C. with the primary driver being to lobby for federal funding for the Water Treatment Plant Project and to learn important skills that can be carried over to lobbying efforts at the local level for issues important to Eagle Lake. This conference brings together more than 2,000 elected and appointed city leaders to focus on the federal policy issues that are important to local governments. There will be 3 days of intense policy and program workshops and then 1 day dedicated to advocating and meeting members of Congress. March 13th is designated as Congressional City Conference Hill Day. Meetings will be coordinated with our U.S. Representative (Brad Finstad) and U.S. Senators (Amy Klobuchar and Tina Smith).

NLC is a bipartisan organization dedicated to helping city leaders build better communities. Throughout the year, NLC advocates for cities and towns in Washington, D.C. through full-time lobbying and grassroots campaigns.

The conference will include sessions and learning opportunities where we can gather takeaways to bring back home on a variety of topics important to our community, such as infrastructure, public safety, community resilience, and federal regulations that will make us a stronger advocate for Eagle Lake. We look forward to networking and learning more about lobbying efforts to secure funding for important projects such as the Water Treatment Plant.


Here is a breakdown of estimated conference costs by person:

Roundtrip Airfare: \$433|Ground Transportation: \$125|Hotel: \$1,000|Meals: \$150|Conference Fee: \$780

The total projected cost associated with attending this conference per person is about \$2,500. \$20,000 was allocated in the Professional Services line item of the 2024 budget for lobbying expenses. \$15,000 has been approved for state lobbying expenses and the remaining \$5,000 can be used for federal lobbying expenses.

Attached is a tentative conference itinerary and other supporting information.

A motion is necessary to authorize attendance at the Congressional City Conference and use of funds in 101-41600-300.


Jennifer J. Bromeland
City Administrator

2024 NLC Congressional City Conference

The following is a tentative outline of events for the Congressional City Conference and is subject to change.

SATURDAY, MARCH 9

Registration – All Day
NLC University & REAL Sessions – All Day
NLC Board Committee Meetings – Afternoon
NLC Board of Directors Event– Evening

SUNDAY, MARCH 10

Registration – All Day
NLC Board of Directors Meeting – Morning
NLC Board and Advisory Council Luncheon
First Time Attendee Lunch + NLC 101 (Ticket Required)
Federal Advocacy Committee Meetings – Afternoon
Advisory Council Meeting – Afternoon
Member Council Meetings – Afternoon
Constituency Group Membership Meetings - Afternoon
Evening Events - League Receptions and Constituency Group events

MONDAY, MARCH 11

Registration – All Day
Federal Agency Office Hours – All Day
Celebrate Diversity Breakfast (Ticket Required)
Opening General Session – Morning
Press Conference
Conference Workshops – Morning
Networking Lunch
Youth Delegate Welcome and Lunch
Strategic Partner Luncheon
Member Council Meetings – Afternoon
Conference Workshops – Afternoon
Youth Delegate Workshops – Afternoon
Afternoon General Session
Evening Events - League Receptions and Constituency Group events

TUESDAY, MARCH 12

Registration – All Day
Federal Agency Office Hours – All Day
Youth Delegate Workshops – Morning
Conference Workshops – Morning
Delegates General Session Luncheon
Hill Day Training - Afternoon

Youth Closing Session

NLC 100th Anniversary Mid-Year Celebration! – Evening

Late Night Partner Reception – Evening

WEDNESDAY, MARCH 13

Grab and Go Breakfast

NLC Advocacy Day on Capitol Hill – All Day

Use Your Voice – Sign Up for Hill Day at Congressional City Conference

Join city leaders in your state for Congressional City Conference Hill Day on **Wednesday, March 13.**

Hill Day is exclusive to Congressional City Conference attendees who are elected officials, city staff or State Municipal League staff. There is no additional cost! Hill Day registrants will be required to attend a mandatory one-hour issues briefing on Tuesday, March 12 to help prepare for meetings on Wednesday, March 13.

Apply the knowledge you've gained during CCC by advocating for local priorities at the federal level. By signing up for Hill Day, **NLC will partner with your State Municipal League and a scheduling team to help coordinate and schedule meetings with your U.S. Representatives and/or U.S. Senators.**

NLC is partnering with Soapbox Consulting, who will schedule all appointments for participants, including with:

Both of your state's U.S. Senators

The U.S. House district that represents your city, town or village

Your voice is important. This level of direct engagement will empower you to build strong, lasting relationships with your Members of Congress and help NLC advance local priorities at the federal level.

Hill Day is exclusive to Congressional City Conference attendees who are elected officials, city staff or State Municipal League staff. There is no additional cost!

What To Expect

Hill Day participants should set aside the **entire** business day on Tuesday, March 12 to allow for the best possible chance to secure Member-level meetings.

Hill Day registrants will be required to attend a **mandatory, one-hour technical and issues briefing on Tuesday, March 12.** In this training, you will:

Learn how to join your scheduled meetings and what to expect.

Meet other members from your state in your meeting group.

Receive an issues briefing to supplement the advocacy talking points that will be provided with your schedule.

Hill Day participants will be asked to provide some additional information once they have registered. This includes:

Congressional District

Your State Municipal League

Cell phone number (for day-of schedule contact)



February 5, 2024

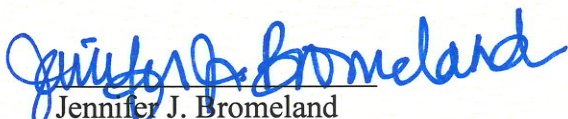
To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Resolution Accepting LMC Grant Navigator Award

The League of Minnesota Cities (LMC) has created a pilots Grants Navigation Program in which LMC provides grants up to \$5,000 per city to use with industry partners to ease the process of identifying matching funds to city projects and aid in the grant application process. Attached is a resolution adopting Grant Navigator funding.

An application was submitted for the grant, a copy of which is attached to the resolution, to retain Bolton and Menk in the amount of \$4,200 to assist in applying for DNR Local Trail Connections grant funding to help offset the City's local share of the Pedestrian Connectivity Project. The City recently received notification that the LMC Grant Navigator Review Committee has completed the review of the current round of Grant Navigator applications and approved Eagle Lake's application for \$4,200 in funds for grant services.

Discussion should ensue.

A motion is needed to approve the resolution accepting LMC Grant Navigator funding and also to hire Bolton and Menk to assist with applying for a DNR Local Trail Connections grant.


Jennifer J. Bromeland
City Administrator

RESOLUTION NO. 2024-
A RESOLUTION ACCEPTING GRANT NAVIGATOR FUNDING

WHEREAS, the League of Minnesota Cities (“LMC”) has created a pilot Grants Navigation Program (“Grant”) in which LMC provides up to \$5,000 per city to use with industry partners to ease the process of identifying matching funds to city projects and aid in the grant application projects.

WHEREAS, the City of Eagle Lake submitted an application for the Grant, a copy of which is attached hereto as Exhibit A (“Application”) for support in finding grant funding for the City’s local share of the Pedestrian Connectivity Project.

WHEREAS, the City has been notified that it has been awarded \$4,200 from the Grant (“Funding”) to find additional grant funding for the Project.

WHEREAS, the City Council has determined that it is in the best interests of the City to accept the Funding and proceed with hiring a contractor to assist in finding additional grant opportunities for the Project as noted in the Application, subject to the terms and conditions of the Grant.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAGLE LAKE, MINNESOTA AS FOLLOWS:

1. The City accepts the Funding in order to seek additional grant opportunities to complete the Project consistent with the findings in the Application.
2. The City shall use the Funding to enter into an agreement with Bolton and Menk (“Contractor”) to find additional grant funding for the Project in a manner consistent with the terms and conditions of the Grant and the Application.
3. Jennifer J. Bromeland, City Administrator, is hereby appointed as the City’s Authorizing Agent related to the Grant and the Project.
4. The Authorizing Agent is granted the authority to commit the City to any terms and conditions required to accept the Grant.
5. The Authorizing Agent is granted the authority and directed liaison with the entity issuing the Grant.
6. The Authorizing Agent shall serve as the City’s official liaison with the entity issuing the Grant.
7. The Authorizing Agent is granted the authority to direct City staff and the Contractor in matters related to accepting the Grant and finding funding for the Project.
8. If a state, federal, foundation, or nonprofit grant match is not found, or is applied to but not awarded, the City will seek feedback on why the project was not eligible and report back to the LMC with these findings consistent with the terms and conditions of the Grant.
9. If a state, federal, Foundation, or nonprofit grant is awarded, a project assessment will be submitted to LMC within six months of the application’s approval and then periodically until after the project completion consistent with the terms and conditions of the Grant.

Passed by the City Council of Eagle Lake, Minnesota, this 5th day of February, 2024.

Mayor

Attested: _____
City Administrator

"Exhibit A"

Name

Jennifer Bromeland

Title

City Administrator

Email Address

jbromeland@eaglelakemn.com

Phone

(507) 257-3218

Office Address

PO Box 159
Eagle Lake, Minnesota 56024
United States
[Map It](#)

Department

Administration

Chief Administrative Officer

Jennifer Bromeland

Briefly describe the project

The Eagle Lake Pedestrian Connectivity Project is designed to address current pedestrian and bicycle connectivity barriers in the southeastern portion of our rapidly growing community. The project will consist of infrastructure improvements necessary to facilitate pedestrian and bicycle access, safety for all users, environmental compatibility, and financial responsibility. Infrastructure improvements include the installation of a pedestrian crosswalk flasher system and the construction of a shared use path and sidewalk. The City has secured some federal funding but there is a local share that we are seeking additional funding. Bolton and Menk has been contacted for a scope and fee proposal to assist the City in developing its 2024 grant application for the DNR Local Trail Connections Program.

What is the project's estimated cost?

The total estimated project cost is \$917,978.

When do you expect to start and complete the project?

Spring/summer of 2025.

At what point in development is the project currently? This includes phases such as concept, feasibility study, preliminary engineering, committed project, etc.

The concept plan and layout has been completed as well as the preparation of cost estimate.

Are there any grants you are currently pursuing or are there grants for which you believe your project may be eligible? If so, what is the anticipated request?

Yes, we will be applying for the 2024 DNR Local Train Connections Grant Program. We will be seeking funding to offset the local share of the project or about \$200,000.

Has the city council approved a resolution of support for the project?

Yes

If you responded Yes, upload a copy of the resolution that was passed by the City Council.

- [Eagle-Lake-Trail-Project-Cost-Estimate-from-Bolton-and-Menk-TA-Grant-Award-Letter-Application-and-Resolutions-of-Support.pdf](#)

Who are the primary city staff involved with the project? Please include names and job titles.

Jennifer Bromeland, City Administrator

Is the city working with consultants on this project? If so, who?

Yes, Brian Sarff with Bolton and Menk.

Have you engaged with an engineer, planning agency, architect, or financial advisor to assess the overall cost of the project, funding options, and the financial impact to the city? If so, who? What stage is the financial planning in?

Yes, we have engaged Bolton and Menk to provide a cost estimate and obtain a proposal to assist the City in pursuing grant funding to offset the local share.

Who are the consultants you expect to pay using the League grant? Only the primary grant consultants are required. This may be the same consultant as listed above. Cities should have a cost estimate from a consultant for the work to be completed to apply for Grant Navigator funding.

Brian Sarff with Bolton and Menk.

If using a consultant, have you received a quote or cost estimate for these grant services, and how much are these services expected to cost? (This information is needed for the Review Committee to assess the total Grant Navigator award.)

Yes, we have received a cost estimate from Bolton and Menk totaling \$4,200. The scope of the services includes compilation of necessary information for the DNR grant application.

Feasibility studies are a formal assessment of the practicality of a proposed plan and are recommended to be conducted prior to committing resources and time. Has a feasibility study been conducted for the project?

Yes

Is there a Capital Investment Plan (CIP) for the project?

Yes

Has a local funding source been identified for the project (e.g., savings, bonds)? If so, please briefly list the source.

Yes, the local funding source will be funds set aside for trails and sidewalks along with grant funding that has been secured.

Are there any other regulatory approvals needed (e.g., county, state agency)?

Yes

If so, from whom?

Blue Earth County. We are cost-sharing the local portion since a part of the project is along a county roadway.

Jennifer Bromeland

From: Danielzuk, Kaytlyn <KDanielzuk@lmc.org>
Sent: Wednesday, January 31, 2024 10:26 AM
To: Jennifer Bromeland
Subject: LMC Grant Navigator Award
Attachments: Grant Navigation Acceptance Resolution (2).pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello!

I am excited to inform you that the League's Grant Navigator Review Committee has completed the review of the current round of Grant Navigator applications and approved Eagle Lake's application for \$4,200 in funds for grant services. Congratulations!

We will be sending a formal letter of approval as well as the grant funds through the mail; you can anticipate receiving it within the next week or so. We will also be asking that your city accept a resolution to certify the reception of these funds. I have attached a sample of this resolution. Please return a signed copy of the resolution to grants@lmc.org.

Thank you,

Kaytlyn Danielzuk | Public Administration Intern
Phone: 651-215-4018 | KDanielzuk@lmc.org

League of Minnesota Cities | 145 University Ave. West | St. Paul, MN 55103
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Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

December 12, 2023

Jennifer Bromeland
City Administrator
City of Eagle Lake
705 Parkway Avenue
Eagle Lake, MN 56024

RE: CSAH 27 Trail Connection – DNR Local Trail Connections Grant Application

Dear Ms. Bromeland,

We are pleased to provide this scope and fee for assisting the City of Eagle Lake in developing its 2024 Grant Application for the DNR Local Trail Connections Program. Bolton & Menk has supported numerous communities to write successful grant applications from this source. Our team of engineers, transportation professionals, and funding experts has helped our clients secure more than \$20 million from programs for active and recreational transportation. We believe the City of Eagle Lake will find exceptional value in our experience and expertise.

Providing safe pedestrian connectivity between residents in the southeast area of Eagle Lake and the heart of the community is of utmost importance to staff, elected officials, and citizens. The City has demonstrated its commitment to developing this connection through its planning efforts and community outreach. In early 2023, the City applied for and received federal Transportation Alternatives (TA) funding for this project for fiscal year 2026. The City is now seeking other state sources for additional project funding: the DNR Local Trail Connections grant is a prime funding source that can fill the large gap left over from TA's local match requirement and ineligible, but necessary, activities.

I. SCOPE OF SERVICES

Bolton & Menk will complete the following services:

- Provide narrative information as required by grant application form.
- Compile and create project maps and other supporting documentation as required by the grant application.
- Provide cost and construction quantity breakdowns as required by the grant application.
- Submit the completed grant application to the DNR on behalf of the City.

The City of Eagle Lake will complete the following services:

- Prepare and obtain official documentation/resolution that demonstrates that the City Council supports the proposed project and subsequent grant application.
- Provide other letters of support from groups that may derive a direct benefit from the proposed project (optional).

II. SCHEDULE AND COMPENSATION

A. Schedule

We propose to begin compiling the necessary information for the grant application immediately upon receipt of an executed agreement. We will provide a complete grant application form and all necessary attachments to city staff for submission to the DNR prior to the application deadline on March 29, 2024.

B. Compensation

We will perform the proposed scope of services at our standard hourly rates for an estimated fee of **\$4,200.00**. This fee includes all expenses for labor and materials to perform the work and provide the necessary deliverables. This fee will not be exceeded without prior authorization from the City of Eagle Lake, subject only to adjustments for a change in scope of services performed.

III. AGREEMENT

If this proposal is acceptable to the City of Eagle Lake, please execute this letter with an authorized signature and return a copy for our records. We appreciate the opportunity to submit this proposal and look forward to continuing working with the City of Eagle Lake on this important project.

Respectfully Submitted,

Bolton & Menk, Inc.



Brian J. Sarff, P.E.
Principal Engineer

City of Eagle Lake, Minnesota

(Authorized Representative)

(Date)

Emergency Management Public Officials Leadership Training

Roles &
Responsibilities

The purpose of this course is to introduce leadership officials (including elected officials) to the important role they play in emergency management.

The responsibility for preparing for, responding to, and recovering from incidents, both natural and manmade, begins at the local level – with individuals and public officials in the county, city or township affected by the incident.

When: Wednesday, September 25, 2024
6:00 PM – 8:30 PM

Where: South Central College – Conference Center

Target Audience: County, City, and Township Officials

Presenter: Kevin Reed, Deputy Director
Minnesota Homeland Security & Emergency Management (HSEM)

Sponsors: Blue Earth County Sheriff's Office Emergency Management
Nicollet County Sheriff's Office Emergency Management

Registration not required.

Questions? Contact Eric Weller (eric.weller@blueearthcountymn.gov) or Justin Block (justin.block@co.nicollet.mn.us).



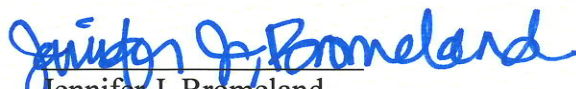
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February 5, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: City Administrator Report

1. Expenditure and Revenue Report. Please refer to the YTD expenditures and revenues included in your packet. This is included for informational purposes only. Let me know if any questions or if you would like more detail.
2. Modified Spring Curbside Cleanup. Confirmation was received from LJP Waste Solutions on February 1st that there will be a modified spring curbside cleanup. We will discuss what exactly modified means at the meeting. Information will be distributed to residents shortly.
4. Request for Congressionally Directed Spending Submitted. A request for Congressionally Directed Spending was submitted to Congressman Brad Finstad's office in the amount of \$5 million for the Water Treatment Improvement Project.
5. Update on CIP for Years 2025-2029. City staff will be meeting with Bolton and Menk and Shannon Sweeney with DDA next week to review the updated CIP and discuss next steps to keep up with necessary capital improvement projects.
6. Recognize 2023 Fire Department Notables. The Fire Department recently held their annual banquet and recognized a few members for notable service. Nona Niemeier was recognized for making 129 out of 285 calls in 2023, Chris Willette achieved Firefighter 1&2 and EMT certification in one year, Steve Sandey had perfect meeting and drill attendance, Tim Stenzel and Brady Schloesser had perfect meeting attendance, Terry Olson was recognized as the most senior member of the Fire Department with 26 ½ years of service followed closely behind by Chad Witte who has 26 ¼ years of service, and Galen Mastin retired after 19 years of service.


Jennifer J. Bromeland
City Administrator

CITY OF EAGLE LAKE
 *Budget YTD Rev-Exp©

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Current Period: January 2024

Planned Deficit Spending
Capital outlay Budget would be balanced but for planned deficit spending

			2024	2024	January	2024	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
GENERAL							
		Revenues	\$2,147,808.00	\$76,501.65	\$76,501.65	\$2,071,306.35	3.56%
		Expenditures	\$2,324,965.00	\$158,405.68	\$158,405.68	\$2,166,559.32	6.81%
		Gain/(Loss)	(\$177,157.00)	(\$81,904.03)	(\$81,904.03)	(\$95,252.97)	46.23%
Animal Permits & Licenses							
Active	R 101-32240	Animal Permits & Lic	\$1,500.00	\$50.00	\$50.00	\$1,450.00	3.33%
		Total Animal Permits & Licenses	\$1,500.00	\$50.00	\$50.00	\$1,450.00	3.33%
Administration							
Active	E 101-41500-100	Wages and Salari	\$98,169.00	\$7,267.41	\$7,267.41	\$90,901.59	7.40%
Active	E 101-41500-121	PERA	\$7,363.00	\$545.07	\$545.07	\$6,817.93	7.40%
Active	E 101-41500-122	FICA	\$6,087.00	\$371.17	\$371.17	\$5,715.83	6.10%
Active	E 101-41500-123	Medicare	\$1,424.00	\$86.80	\$86.80	\$1,337.20	6.10%
Active	E 101-41500-131	Employer Paid H	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-132	Employer Paid H	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-133	Employer Paid D	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-151	Work Comp Pre	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-210	Operating Supplie	\$9,500.00	\$654.80	\$654.80	\$8,845.20	6.89%
Active	E 101-41500-320	Communications	\$6,000.00	\$350.00	\$350.00	\$5,650.00	5.83%
Active	E 101-41500-351	Legal Notices-Pu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-352	Publications	\$1,500.00	\$92.83	\$92.83	\$1,407.17	6.19%
Active	E 101-41500-362	Property & Liabilit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-390	Operating Agree	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-430	Miscellaneous (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-433	Dues and Subscri	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-438	Meeting & Educat	\$5,500.00	\$795.00	\$795.00	\$4,705.00	14.45%
Active	E 101-41500-510	Capital Outlay-Ac	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-550	Capital Outlay - S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-602	Capital Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-605	Capital Lease Iss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-612	Capital Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Total Administration	(\$135,543.00)	(\$10,163.08)	(\$10,163.08)	(\$125,379.92)	7.50%
Administrative Service Fee							
Active	R 101-34107	Administrative Service	\$4,000.00	\$170.25	\$170.25	\$3,829.75	4.26%
		Total Administrative Service Fee	\$4,000.00	\$170.25	\$170.25	\$3,829.75	4.26%
Animal Patrol							
Active	E 101-42410-210	Operating Supplie	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
Active	E 101-42410-300	Professional Srvs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
		Total Animal Patrol	(\$700.00)	\$0.00	\$0.00	(\$700.00)	0.00%
Building Permits							
Active	R 101-32210	Building Permits	\$75,000.00	\$585.00	\$585.00	\$74,415.00	0.78%
		Total Building Permits	\$75,000.00	\$585.00	\$585.00	\$74,415.00	0.78%
Business Licenses							
Active	R 101-32100	Business Licenses	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
		Total Business Licenses	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Cable TV Franchise Fee							
Active	R 101-38050	Cable TV Franchise F	\$17,500.00	\$564.21	\$564.21	\$16,935.79	3.22%
		Total Cable TV Franchise Fee	\$17,500.00	\$564.21	\$564.21	\$16,935.79	3.22%
City Council							
Active	E 101-41100-100	Wages and Salari	\$14,400.00	\$1,200.00	\$1,200.00	\$13,200.00	8.33%
Active	E 101-41100-108	Video Intern Wag	\$640.00	\$40.00	\$40.00	\$600.00	6.25%

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CITY OF EAGLE LAKE
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Current Period: January 2024

			2024	2024	January	2024	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-41100-121	PERA	\$1,080.00	\$0.00	\$0.00	\$1,080.00	0.00%
Active	E 101-41100-122	FICA	\$892.00	\$76.88	\$76.88	\$815.12	8.62%
Active	E 101-41100-123	Medicare	\$209.00	\$17.98	\$17.98	\$191.02	8.60%
Active	E 101-41100-438	Meeting & Educat	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
	Total City Council		(\$19,221.00)	(\$1,334.86)	(\$1,334.86)	(\$17,886.14)	6.94%
City Hall							
Active	E 101-41900-210	Operating Supplie	\$1,000.00	\$32.60	\$32.60	\$967.40	3.26%
Active	E 101-41900-220	Repair/Maint Sup	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
Active	E 101-41900-381	Electric Utilities	\$12,500.00	\$1,077.39	\$1,077.39	\$11,422.61	8.62%
Active	E 101-41900-510	Capital Outlay-Ac	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41900-550	Capital Outlay - S	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
	Total City Hall		(\$22,000.00)	(\$1,109.99)	(\$1,109.99)	(\$20,890.01)	5.05%
Civil Patrol							
Active	E 101-42430-220	Repair/Maint Sup	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42430-381	Electric Utilities	\$1,000.00	\$50.77	\$50.77	\$949.23	5.08%
Active	E 101-42430-510	Capital Outlay-Ac	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
	Total Civil Patrol		(\$2,000.00)	(\$50.77)	(\$50.77)	(\$1,949.23)	2.54%
Contract For Deed							
Active	R 101-38022	Contract For Deed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Contract For Deed		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Contributions - Fire Departmen							
Active	R 101-36232	Contributions - Fire D	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
	Total Contributions - Fire Departmen		\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Contributions - General							
Active	R 101-36230	Contributions - Gener	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
	Total Contributions - General		\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
Contributions - Park							
Active	R 101-36231	Contributions - Park	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
	Total Contributions - Park		\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Eagle Heights Trail Dedication							
Active	R 101-38201	Eagle Heights Trail D	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Eagle Heights Trail Dedication		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Elections							
Active	E 101-41400-100	Wages and Salari	\$2,811.00	\$0.00	\$0.00	\$2,811.00	0.00%
Active	E 101-41400-122	FICA	\$175.00	\$0.00	\$0.00	\$175.00	0.00%
Active	E 101-41400-123	Medicare	\$41.00	\$0.00	\$0.00	\$41.00	0.00%
Active	E 101-41400-430	Miscellaneous (G	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 101-41400-510	Capital Outlay-Ac	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Elections		(\$5,027.00)	\$0.00	\$0.00	(\$5,027.00)	0.00%
Electric Franchise Fee							
Active	R 101-38051	Electric Franchise Fe	\$9,500.00	\$116.35	\$116.35	\$9,383.65	1.22%
	Total Electric Franchise Fee		\$9,500.00	\$116.35	\$116.35	\$9,383.65	1.22%
Escrow Funds Received							
Active	R 101-39400	Escrow Funds Receiv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Escrow Funds Received		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Federal Grants and Aids							
Active	R 101-33100	Federal Grants and Ai	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Federal Grants and Aids		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fines and Fees							
Active	R 101-35000	Fines and Fees	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
	Total Fines and Fees		\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%

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CITY OF EAGLE LAKE
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Current Period: January 2024

			2024	2024	January	2024	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Fire Call Revenue							
Active	R 101-36240	Fire Call Revenue	\$2,000.00	\$600.00	\$600.00	\$1,400.00	30.00%
Total Fire Call Revenue			\$2,000.00	\$600.00	\$600.00	\$1,400.00	30.00%
Fire Contract Payment							
Active	R 101-36241	Fire Contract Paymen	\$62,662.00	\$0.00	\$0.00	\$62,662.00	0.00%
Total Fire Contract Payment			\$62,662.00	\$0.00	\$0.00	\$62,662.00	0.00%
Fire Department							
Active	E 101-42300-100	Wages and Salari	\$10,000.00	\$400.00	\$400.00	\$9,600.00	4.00%
Active	E 101-42300-104	Calls & Training	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
Active	E 101-42300-121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42300-122	FICA	\$2,480.00	\$24.80	\$24.80	\$2,455.20	1.00%
Active	E 101-42300-123	Medicare	\$580.00	\$5.80	\$5.80	\$574.20	1.00%
Active	E 101-42300-124	Fire Relief Payme	\$60,000.00	\$0.00	\$0.00	\$60,000.00	0.00%
Active	E 101-42300-151	Work Comp Pre	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42300-210	Operating Supplie	\$15,000.00	\$6,468.42	\$6,468.42	\$8,531.58	43.12%
Active	E 101-42300-212	Fuel	\$3,300.00	\$84.48	\$84.48	\$3,215.52	2.56%
Active	E 101-42300-220	Repair/Maint Sup	\$30,800.00	\$0.00	\$0.00	\$30,800.00	0.00%
Active	E 101-42300-300	Professional Srvs	\$6,600.00	\$0.00	\$0.00	\$6,600.00	0.00%
Active	E 101-42300-306	Physicals	\$4,400.00	\$0.00	\$0.00	\$4,400.00	0.00%
Active	E 101-42300-320	Communications	\$6,600.00	\$2,156.08	\$2,156.08	\$4,443.92	32.67%
Active	E 101-42300-362	Property & Liabilit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42300-381	Electric Utilities	\$2,750.00	\$144.73	\$144.73	\$2,605.27	5.26%
Active	E 101-42300-383	Gas Utility	\$4,400.00	\$401.85	\$401.85	\$3,998.15	9.13%
Active	E 101-42300-430	Miscellaneous (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42300-433	Dues and Subscri	\$2,200.00	\$1,200.00	\$1,200.00	\$1,000.00	54.55%
Active	E 101-42300-438	Meeting & Educat	\$16,500.00	\$0.00	\$0.00	\$16,500.00	0.00%
Active	E 101-42300-510	Capital Outlay-Ac	\$25,000.00	\$1,704.30	\$1,704.30	\$23,295.70	6.82%
Active	E 101-42300-520	Fire Dept Equipm	\$10,000.00	\$170.80	\$170.80	\$9,829.20	1.71%
Active	E 101-42300-530	Capital Outlay - E	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42300-535	Capital Outlay-Fa	\$27,500.00	\$0.00	\$0.00	\$27,500.00	0.00%
Active	E 101-42300-550	Capital Outlay - S	\$136,370.00	\$10,847.75	\$10,847.75	\$125,522.25	7.95%
Total Fire Department			(\$394,480.00)	(\$23,609.01)	(\$23,609.01)	(\$370,870.99)	5.98%
Gas Franchise Fee							
Active	R 101-38052	Gas Franchise Fee	\$9,300.00	\$0.00	\$0.00	\$9,300.00	0.00%
Total Gas Franchise Fee			\$9,300.00	\$0.00	\$0.00	\$9,300.00	0.00%
General Government (GENERAL)							
Active	E 101-41000-122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41000-123	Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41000-131	Employer Paid H	\$69,500.00	\$6,948.57	\$6,948.57	\$62,551.43	10.00%
Active	E 101-41000-132	Employer Paid H	\$36,171.00	\$0.00	\$0.00	\$36,171.00	0.00%
Active	E 101-41000-133	Employer Paid D	\$6,596.00	\$403.63	\$403.63	\$6,192.37	6.12%
Active	E 101-41000-151	Work Comp Pre	\$23,000.00	\$0.00	\$0.00	\$23,000.00	0.00%
Active	E 101-41000-300	Professional Srvs	\$2,500.00	\$24.75	\$24.75	\$2,475.25	0.99%
Active	E 101-41000-362	Property & Liabilit	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
Active	E 101-41000-400	CD purchase	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41000-430	Miscellaneous (G	\$20,000.00	\$56.71	\$56.71	\$19,943.29	0.28%
Active	E 101-41000-433	Dues and Subscri	\$14,000.00	\$6,259.00	\$6,259.00	\$7,741.00	44.71%
Active	E 101-41000-438	Meeting & Educat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41000-445	Music on Parkwa	\$10,000.00	\$434.00	\$434.00	\$9,566.00	4.34%
Active	E 101-41000-510	Capital Outlay-Ac	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41000-550	Capital Outlay - S	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%

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CITY OF EAGLE LAKE
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Current Period: January 2024

			2024	2024	January	2024	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-41000-721	Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41000-740	ESCROW FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total General Government (GENERAL)			(\$209,267.00)	(\$14,126.66)	(\$14,126.66)	(\$195,140.34)	6.75%
Greenfield Assessment							
Active	R 101-36102	Greenfield Assessment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Greenfield Assessment			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Indust. Park - N. Lift Station							
Active	R 101-36101	Indust. Park - N. Lift S	\$1,926.00	\$0.00	\$0.00	\$1,926.00	0.00%
Total Indust. Park - N. Lift Station			\$1,926.00	\$0.00	\$0.00	\$1,926.00	0.00%
Interest Earnings							
Active	R 101-36210	Interest Earnings	\$50,000.00	\$19,259.08	\$19,259.08	\$30,740.92	38.52%
Total Interest Earnings			\$50,000.00	\$19,259.08	\$19,259.08	\$30,740.92	38.52%
Intergovernmental Revenues							
Active	R 101-33000	Intergovernmental Re	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Intergovernmental Revenues			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Internal Service Fund Revenues							
Active	R 101-38400	Internal Service Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Internal Service Fund Revenues			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Issuance of Capital Lease							
Active	R 101-39102	Issuance of Capital Le	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Issuance of Capital Lease			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Joan Lane Special Assessment							
Active	R 101-36103	Joan Lane Special As	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Joan Lane Special Assessment			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Lakeview Watermain 13 Sp. As							
Active	R 101-36104	Lakeview Watermain	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Lakeview Watermain 13 Sp. As			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Local Government Aid							
Active	R 101-33401	Local Government Aid	\$749,370.00	\$0.00	\$0.00	\$749,370.00	0.00%
Total Local Government Aid			\$749,370.00	\$0.00	\$0.00	\$749,370.00	0.00%
Mayor							
Active	E 101-41200-100	Wages and Salari	\$4,800.00	\$400.00	\$400.00	\$4,400.00	8.33%
Active	E 101-41200-121	PERA	\$360.00	\$0.00	\$0.00	\$360.00	0.00%
Active	E 101-41200-122	FICA	\$298.00	\$24.80	\$24.80	\$273.20	8.32%
Active	E 101-41200-123	Medicare	\$70.00	\$5.80	\$5.80	\$64.20	8.29%
Active	E 101-41200-438	Meeting & Educat	\$2,500.00	\$15.00	\$15.00	\$2,485.00	0.60%
Total Mayor			(\$8,028.00)	(\$445.60)	(\$445.60)	(\$7,582.40)	5.55%
Miscellaneous Revenues							
Active	R 101-36200	Miscellaneous Reven	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Total Miscellaneous Revenues			\$100.00	\$0.00	\$0.00	\$100.00	0.00%
MN Fire Relief Payment							
Active	R 101-33419	MN Fire Relief Payme	\$23,582.00	\$0.00	\$0.00	\$23,582.00	0.00%
Total MN Fire Relief Payment			\$23,582.00	\$0.00	\$0.00	\$23,582.00	0.00%
MN Police Relief Payment							
Active	R 101-33418	MN Police Relief Pay	\$28,353.00	\$0.00	\$0.00	\$28,353.00	0.00%
Total MN Police Relief Payment			\$28,353.00	\$0.00	\$0.00	\$28,353.00	0.00%
Park & Recreation							
Active	E 101-42500-100	Wages and Salari	\$47,690.00	\$3,279.64	\$3,279.64	\$44,410.36	6.88%
Active	E 101-42500-121	PERA	\$3,577.00	\$245.99	\$245.99	\$3,331.01	6.88%
Active	E 101-42500-122	FICA	\$2,957.00	\$190.15	\$190.15	\$2,766.85	6.43%

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			2024	2024	January	2024	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-42500-123	Medicare	\$692.00	\$44.47	\$44.47	\$647.53	6.43%
Active	E 101-42500-131	Employer Paid H	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-132	Employer Paid H	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-133	Employer Paid D	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-151	Work Comp Pre	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-210	Operating Supplie	\$12,000.00	\$127.63	\$127.63	\$11,872.37	1.06%
Active	E 101-42500-212	Fuel	\$5,900.00	\$126.78	\$126.78	\$5,773.22	2.15%
Active	E 101-42500-220	Repair/Maint Sup	\$11,000.00	\$11.98	\$11.98	\$10,988.02	0.11%
Active	E 101-42500-300	Professional Srvs	\$42,500.00	\$370.00	\$370.00	\$42,130.00	0.87%
Active	E 101-42500-320	Communications	\$1,500.00	\$151.88	\$151.88	\$1,348.12	10.13%
Active	E 101-42500-362	Property & Liabilit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-381	Electric Utilities	\$6,000.00	\$348.78	\$348.78	\$5,651.22	5.81%
Active	E 101-42500-383	Gas Utility	\$1,500.00	\$268.65	\$268.65	\$1,231.35	17.91%
Active	E 101-42500-390	Operating Agree	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-430	Miscellaneous (G	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 101-42500-437	Clothing Allowanc	\$0.00	\$182.64	\$182.64	(\$182.64)	0.00%
Active	E 101-42500-438	Meeting & Educat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-510	Capital Outlay-Ac	\$13,260.00	\$357.84	\$357.84	\$12,902.16	2.70%
Active	E 101-42500-550	Capital Outlay - S	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 101-42500-570	Capital Outlay - P	\$50,000.00	\$80,000.00	\$80,000.00	(\$30,000.00)	160.00%
Active	E 101-42500-572	Active Communit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Park & Recreation			(\$210,076.00)	(\$85,706.43)	(\$85,706.43)	(\$124,369.57)	40.80%
Park Dedication							
Active	R 101-38200	Park Dedication	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Park Dedication			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Payment in Leau of Taxes							
Active	R 101-33428	Payment in Leau of T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Payment in Leau of Taxes			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PERA Rate Aid							
Active	R 101-33405	PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total PERA Rate Aid			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Planning & Zoning Comm. Devel.							
Active	E 101-41800-100	Wages and Salari	\$54,000.00	\$3,892.00	\$3,892.00	\$50,108.00	7.21%
Active	E 101-41800-102	Overtime	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41800-121	PERA	\$4,088.00	\$0.00	\$0.00	\$4,088.00	0.00%
Active	E 101-41800-122	FICA	\$3,379.00	\$234.02	\$234.02	\$3,144.98	6.93%
Active	E 101-41800-123	Medicare	\$791.00	\$54.73	\$54.73	\$736.27	6.92%
Active	E 101-41800-131	Employer Paid H	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41800-132	Employer Paid H	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41800-133	Employer Paid D	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41800-210	Operating Supplie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41800-351	Legal Notices-Pu	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41800-430	Miscellaneous (G	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41800-438	Meeting & Educat	\$2,000.00	\$153.54	\$153.54	\$1,846.46	7.68%
Active	E 101-41800-439	Refund & Reimbu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Planning & Zoning Comm. Devel.			(\$65,758.00)	(\$4,334.29)	(\$4,334.29)	(\$61,423.71)	6.59%
Planning & Zoning Fees							
Active	R 101-34110	Planning & Zoning Fe	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Total Planning & Zoning Fees			\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Police - Seizure							
Active	R 101-36233	Police - Seizure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Total Police - Seizure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Police Department							
Active	E 101-42200-100	Wages and Salari	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-102	Overtime	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-103	Part-Time Police	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-106	TZD Wages	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-107	On Call Police W	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-109	Blue Earth Count	\$502,150.00	\$0.00	\$0.00	\$502,150.00	0.00%
Active	E 101-42200-121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-123	Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-131	Employer Paid H	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-132	Employer Paid H	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-133	Employer Paid D	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-151	Work Comp Pre	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-210	Operating Supplie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-212	Fuel	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-220	Repair/Maint Sup	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-300	Professional Srvs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
In-Active	E 101-42200-306	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-312	New Officer Hirin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-320	Communications	\$0.00	(\$64.98)	(\$64.98)	\$64.98	0.00%
Active	E 101-42200-362	Property & Liabilit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-430	Miscellaneous (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-433	Dues and Subscri	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-437	Clothing Allowanc	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-438	Meeting & Educat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-439	Refund & Reimbu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-510	Capital Outlay-Ac	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-540	Capital Outlay - S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-550	Capital Outlay - S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Police Department			(\$502,150.00)	\$64.98	\$64.98	(\$502,214.98)	-0.01%
Professional							
Active	E 101-41600-300	Professional Srvs	\$27,465.00	\$445.98	\$445.98	\$27,019.02	1.62%
Active	E 101-41600-301	Auditing and Acct	\$32,000.00	\$0.00	\$0.00	\$32,000.00	0.00%
Active	E 101-41600-303	Engineering Fees	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
Active	E 101-41600-304	Legal Fees	\$30,000.00	\$1,561.00	\$1,561.00	\$28,439.00	5.20%
Active	E 101-41600-310	Computer Techni	\$40,000.00	\$5,230.23	\$5,230.23	\$34,769.77	13.08%
Active	E 101-41600-311	Buidling Inspector	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	E 101-41600-313	State Surcharge	\$1,500.00	\$828.47	\$828.47	\$671.53	55.23%
Active	E 101-41600-314	Service Agreeeme	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41600-315	City History	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41600-316	Payroll Processin	\$6,500.00	\$393.00	\$393.00	\$6,107.00	6.05%
Active	E 101-41600-433	Dues and Subscri	\$5,500.00	\$0.00	\$0.00	\$5,500.00	0.00%
Total Professional			(\$185,465.00)	(\$8,458.68)	(\$8,458.68)	(\$177,006.32)	4.56%
Property Taxes							
Active	R 101-31000	Property Taxes	\$945,045.00	\$3,710.76	\$3,710.76	\$941,334.24	0.39%
Total Property Taxes			\$945,045.00	\$3,710.76	\$3,710.76	\$941,334.24	0.39%
Recycling Collection Charge							
Active	R 101-34404	Recycling Collection	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Recycling Collection Charge			\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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			2024	2024	January	2024	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Refunds and Reimbursements							
Active	R 101-32260	Refunds and Reimbur	\$35,000.00	\$1,586.47	\$1,586.47	\$33,413.53	4.53%
Total Refunds and Reimbursements			\$35,000.00	\$1,586.47	\$1,586.47	\$33,413.53	4.53%
Refuse & Recycling							
Active	E 101-42120-384	Refuse Collection	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42120-386	Recycling Collecti	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42120-430	Miscellaneous (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42120-721	Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Refuse & Recycling			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Refuse Collection Charges							
Active	R 101-34403	Refuse Collection Ch	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Refuse Collection Charges			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Rental Inspection							
Active	R 101-32221	Rental Inspection	\$1,000.00	\$93.33	\$93.33	\$906.67	9.33%
Total Rental Inspection			\$1,000.00	\$93.33	\$93.33	\$906.67	9.33%
Rental Revenue							
Active	R 101-38020	Rental Revenue	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Total Rental Revenue			\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Sale of Equipment-Material							
Active	R 101-39101	Sale of Equipment-Ma	\$0.00	\$3,500.00	\$3,500.00	(\$3,500.00)	0.00%
Total Sale of Equipment-Material			\$0.00	\$3,500.00	\$3,500.00	(\$3,500.00)	0.00%
School Patrol							
Active	E 101-42400-100	Wages and Salari	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-123	Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-430	Miscellaneous (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total School Patrol			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Small Cities Street Money							
Active	R 101-38054	Small Cities Street Mo	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Small Cities Street Money			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Solar Credit							
Active	R 101-38053	Solar Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Solar Credit			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Sparrowhawk Sp. Assmt							
Active	R 101-36106	Sparrowhawk Sp. Ass	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Sparrowhawk Sp. Assmt			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Special Assessments							
Active	R 101-36100	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Special Assessments			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
State Grants and Aids							
Active	R 101-33400	State Grants and Aids	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
Total State Grants and Aids			\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
Street Lighting							
Active	E 101-42110-381	Electric Utilities	\$45,000.00	\$3,852.65	\$3,852.65	\$41,147.35	8.56%
Total Street Lighting			(\$45,000.00)	(\$3,852.65)	(\$3,852.65)	(\$41,147.35)	8.56%
Streets							
Active	E 101-42100-100	Wages and Salari	\$45,180.00	\$3,106.20	\$3,106.20	\$42,073.80	6.88%
Active	E 101-42100-121	PERA	\$3,389.00	\$232.96	\$232.96	\$3,156.04	6.87%
Active	E 101-42100-122	FICA	\$2,802.00	\$180.08	\$180.08	\$2,621.92	6.43%
Active	E 101-42100-123	Medicare	\$656.00	\$42.12	\$42.12	\$613.88	6.42%

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Active	E 101-42100-131	Employer Paid H	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-132	Employer Paid H	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-133	Employer Paid D	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-151	Work Comp Pre	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-210	Operating Supplie	\$5,500.00	\$266.11	\$266.11	\$5,233.89	4.84%
Active	E 101-42100-212	Fuel	\$11,000.00	\$389.10	\$389.10	\$10,610.90	3.54%
Active	E 101-42100-220	Repair/Maint Sup	\$8,000.00	\$361.98	\$361.98	\$7,638.02	4.52%
Active	E 101-42100-224	Street Repair-Ge	\$110,000.00	\$0.00	\$0.00	\$110,000.00	0.00%
Active	E 101-42100-300	Professional Srvs	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 101-42100-320	Communications	\$1,500.00	\$129.20	\$129.20	\$1,370.80	8.61%
Active	E 101-42100-362	Property & Liabilit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-381	Electric Utilities	\$1,700.00	\$119.61	\$119.61	\$1,580.39	7.04%
Active	E 101-42100-383	Gas Utility	\$1,157.00	\$268.65	\$268.65	\$888.35	23.22%
Active	E 101-42100-430	Miscellaneous (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-437	Clothing Allowanc	\$750.00	\$182.63	\$182.63	\$567.37	24.35%
Active	E 101-42100-438	Meeting & Educat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-510	Capital Outlay-Ac	\$124,000.00	\$0.00	\$0.00	\$124,000.00	0.00%
Active	E 101-42100-550	Capital Outlay - S	\$154,616.00	\$0.00	\$0.00	\$154,616.00	0.00%
Active	E 101-42100-560	Capital Outlay - S	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
Total Streets			(\$520,250.00)	(\$5,278.64)	(\$5,278.64)	(\$514,971.36)	1.01%
Surcharge - Flat Fee							
Active	R 101-32211	Surcharge - Flat Fee	\$100.00	\$9.00	\$9.00	\$91.00	9.00%
Total Surcharge - Flat Fee			\$100.00	\$9.00	\$9.00	\$91.00	9.00%
Surcharge - Mechanical							
Active	R 101-32214	Surcharge - Mechanic	\$75.00	\$0.00	\$0.00	\$75.00	0.00%
Total Surcharge - Mechanical			\$75.00	\$0.00	\$0.00	\$75.00	0.00%
Surcharge - Other							
Active	R 101-32215	Surcharge - Other	\$10.00	\$0.00	\$0.00	\$10.00	0.00%
Total Surcharge - Other			\$10.00	\$0.00	\$0.00	\$10.00	0.00%
Surcharge - Plumbing							
Active	R 101-32213	Surcharge - Plumbing	\$75.00	\$0.00	\$0.00	\$75.00	0.00%
Total Surcharge - Plumbing			\$75.00	\$0.00	\$0.00	\$75.00	0.00%
Surcharge - Value							
Active	R 101-32212	Surcharge - Value	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Total Surcharge - Value			\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Transfer from Other Fund							
Active	R 101-39203	Transfer from Other F	\$44,560.00	\$44,560.00	\$44,560.00	\$0.00	100.00%
Total Transfer from Other Fund			\$44,560.00	\$44,560.00	\$44,560.00	\$0.00	100.00%
Wireless Internet Rental Fee							
Active	R 101-38021	Wireless Internet Ren	\$19,000.00	\$1,657.20	\$1,657.20	\$17,342.80	8.72%
Total Wireless Internet Rental Fee			\$19,000.00	\$1,657.20	\$1,657.20	\$17,342.80	8.72%
Zoning Permit							
Active	R 101-32220	Zoning Permit	\$1,150.00	\$40.00	\$40.00	\$1,110.00	3.48%
Total Zoning Permit			\$1,150.00	\$40.00	\$40.00	\$1,110.00	3.48%
Total GENERAL			(\$177,157.00)	(\$81,904.03)	(\$81,904.03)	(\$95,252.97)	46.23%
STORM WATER DRAINAGE							
Revenues			\$67,853.00	\$4,779.51	\$4,779.51	\$63,073.49	7.04%
Expenditures			\$101,402.00	\$2,369.40	\$2,369.40	\$99,032.60	2.34%
Gain/(Loss)			(\$33,549.00)	\$2,410.11	\$2,410.11	(\$35,959.11)	-7.18%

No Department

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CITY OF EAGLE LAKE
***Budget YTD Rev-Exp©**

Current Period: January 2024

			2024	2024	January	2024	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 201-00000-100	Wages and Salari	\$23,458.00	\$1,671.34	\$1,671.34	\$21,786.66	7.12%
Active	E 201-00000-121	PERA	\$1,762.00	\$125.36	\$125.36	\$1,636.64	7.11%
Active	E 201-00000-122	FICA	\$1,455.00	\$91.32	\$91.32	\$1,363.68	6.28%
Active	E 201-00000-123	Medicare	\$340.00	\$21.36	\$21.36	\$318.64	6.28%
Active	E 201-00000-131	Employer Paid H	\$7,595.00	\$0.00	\$0.00	\$7,595.00	0.00%
Active	E 201-00000-132	Employer Paid H	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-00000-133	Employer Paid D	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
Active	E 201-00000-210	Operating Supplie	\$1,500.00	\$127.64	\$127.64	\$1,372.36	8.51%
Active	E 201-00000-212	Fuel	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 201-00000-220	Repair/Maint Sup	\$9,250.00	\$11.98	\$11.98	\$9,238.02	0.13%
Active	E 201-00000-300	Professional Srvs	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	E 201-00000-320	Communications	\$800.00	\$137.75	\$137.75	\$662.25	17.22%
Active	E 201-00000-430	Miscellaneous (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-00000-437	Clothing Allowanc	\$750.00	\$182.65	\$182.65	\$567.35	24.35%
Active	E 201-00000-438	Meeting & Educat	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 201-00000-510	Capital Outlay-Ac	\$11,000.00	\$0.00	\$0.00	\$11,000.00	0.00%
Active	E 201-00000-550	Capital Outlay - S	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 201-00000-721	Transfer Out	\$8,892.00	\$0.00	\$0.00	\$8,892.00	0.00%
Total No Department			(\$101,402.00)	(\$2,369.40)	(\$2,369.40)	(\$99,032.60)	2.34%
Refunds and Reimbursements							
Active	R 201-32260	Refunds and Reimbur	\$1,050.00	\$0.00	\$0.00	\$1,050.00	0.00%
Total Refunds and Reimbursements			\$1,050.00	\$0.00	\$0.00	\$1,050.00	0.00%
Sale of Equipment-Material							
Active	R 201-39101	Sale of Equipment-Ma	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Sale of Equipment-Material			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Sales for Services							
Active	R 201-37100	Sales for Services	\$64,803.00	\$4,779.51	\$4,779.51	\$60,023.49	7.38%
Total Sales for Services			\$64,803.00	\$4,779.51	\$4,779.51	\$60,023.49	7.38%
Special Assessments							
Active	R 201-36100	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Special Assessments			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SWPPP Review							
Active	R 201-32219	SWPPP Review	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Total SWPPP Review			\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Transfer from Other Fund							
Active	R 201-39203	Transfer from Other F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Transfer from Other Fund			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total STORM WATER DRAINAGE			(\$33,549.00)	\$2,410.11	\$2,410.11	(\$35,959.11)	-7.18%
RECYCLING UTILITY							
Revenues			\$63,000.00	\$5,027.26	\$5,027.26	\$57,972.74	7.98%
Expenditures			\$60,503.00	\$5,379.20	\$5,379.20	\$55,123.80	8.89%
Gain/(Loss)			\$2,497.00	(\$351.94)	(\$351.94)	\$2,848.94	-14.09%
No Department							
Active	E 202-00000-386	Recycling Collecti	\$60,503.00	\$5,379.20	\$5,379.20	\$55,123.80	8.89%
Active	E 202-00000-721	Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total No Department			(\$60,503.00)	(\$5,379.20)	(\$5,379.20)	(\$55,123.80)	8.89%
Recycling Collection Charge							
Active	R 202-34404	Recycling Collection	\$63,000.00	\$5,027.26	\$5,027.26	\$57,972.74	7.98%
Total Recycling Collection Charge			\$63,000.00	\$5,027.26	\$5,027.26	\$57,972.74	7.98%
Total RECYCLING UTILITY			\$2,497.00	(\$351.94)	(\$351.94)	\$2,848.94	-14.09%

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CITY OF EAGLE LAKE
***Budget YTD Rev-Exp©**

Current Period: January 2024

			2024	2024	January	2024	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
REFUSE UTILITY							
		Revenues	\$181,000.00	\$16,304.45	\$16,304.45	\$164,695.55	9.01%
		Expenditures	\$167,310.00	\$14,826.11	\$14,826.11	\$152,483.89	8.86%
		Gain/(Loss)	\$13,690.00	\$1,478.34	\$1,478.34	\$12,211.66	10.80%
No Department							
Active	E 203-00000-105	Board & Commis	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 203-00000-384	Refuse Collection	\$167,310.00	\$14,826.11	\$14,826.11	\$152,483.89	8.86%
Active	E 203-00000-721	Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Total No Department	(\$167,310.00)	(\$14,826.11)	(\$14,826.11)	(\$152,483.89)	8.86%
Refuse Collection Charges							
Active	R 203-34403	Refuse Collection Ch	\$181,000.00	\$16,304.45	\$16,304.45	\$164,695.55	9.01%
		Total Refuse Collection Charges	\$181,000.00	\$16,304.45	\$16,304.45	\$164,695.55	9.01%
		Total REFUSE UTILITY	\$13,690.00	\$1,478.34	\$1,478.34	\$12,211.66	10.80%
ECONOMIC DEVELOPMENT AUTHORITY							
		Revenues	\$16,000.00	\$1,225.85	\$1,225.85	\$14,774.15	7.66%
		Expenditures	\$8,684.00	\$8,051.58	\$8,051.58	\$632.42	92.72%
		Gain/(Loss)	\$7,316.00	(\$6,825.73)	(\$6,825.73)	\$14,141.73	-93.30%
Interest Earnings							
Active	R 206-36210	Interest Earnings	\$1,000.00	\$986.53	\$986.53	\$13.47	98.65%
		Total Interest Earnings	\$1,000.00	\$986.53	\$986.53	\$13.47	98.65%
Miscellaneous Revenues							
Active	R 206-36200	Miscellaneous Reven	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Total Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
No Department							
Active	E 206-00000-300	Professional Srvs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 206-00000-430	Miscellaneous (G	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 206-00000-433	Dues and Subscri	\$8,084.00	\$8,051.58	\$8,051.58	\$32.42	99.60%
Active	E 206-00000-438	Meeting & Educat	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 206-00000-721	Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Total No Department	(\$8,684.00)	(\$8,051.58)	(\$8,051.58)	(\$632.42)	92.72%
Property Taxes							
Active	R 206-31000	Property Taxes	\$15,000.00	\$239.32	\$239.32	\$14,760.68	1.60%
		Total Property Taxes	\$15,000.00	\$239.32	\$239.32	\$14,760.68	1.60%
Sale of Equipment-Material							
Active	R 206-39101	Sale of Equipment-Ma	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Total Sale of Equipment-Material	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Transfer from General Fund							
Active	R 206-39201	Transfer from General	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Total Transfer from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Transfer from Other Fund							
Active	R 206-39203	Transfer from Other F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Total Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Total ECONOMIC DEVELOPMENT AUTHORITY	\$7,316.00	(\$6,825.73)	(\$6,825.73)	\$14,141.73	-93.30%
EDA REVOLVING LOAN FUND							
		Revenues	\$0.00	\$287.53	\$287.53	-\$287.53	0.00%
		Expenditures	\$1,206.00	\$10,000.00	\$10,000.00	-\$8,794.00	829.19%
		Gain/(Loss)	(\$1,206.00)	(\$9,712.47)	(\$9,712.47)	\$8,506.47	805.35%

Blue Earth County Loan to City

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CITY OF EAGLE LAKE
***Budget YTD Rev-Exp©**

Current Period: January 2024

			2024	2024	January	2024	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 207-34920	Blue Earth County Lo	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	Blue Earth County Loan to City	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
EDA Loan Interest							
Active	R 207-36211	EDA Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	EDA Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fromm EDA Loan 2013 Interest							
Active	R 207-34901	Fromm EDA Loan 20	\$0.00	\$48.56	\$48.56	(\$48.56)	0.00%
	Total	Fromm EDA Loan 2013 Interest	\$0.00	\$48.56	\$48.56	(\$48.56)	0.00%
Fromm EDA Loan 2013 Principal							
Active	R 207-34900	Fromm EDA Loan 20	\$0.00	\$144.77	\$144.77	(\$144.77)	0.00%
	Total	Fromm EDA Loan 2013 Principal	\$0.00	\$144.77	\$144.77	(\$144.77)	0.00%
Interest Earnings							
Active	R 207-36210	Interest Earnings	\$0.00	\$94.20	\$94.20	(\$94.20)	0.00%
	Total	Interest Earnings	\$0.00	\$94.20	\$94.20	(\$94.20)	0.00%
Loan Repayment-Miller							
Active	R 207-34902	Loan Repayment-Mill	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	Loan Repayment-Miller	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
No Department							
Active	E 207-00000-430	Miscellaneous (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 207-00000-450	Loan Forgiveness	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 207-00000-497	EDA Loan Issuan	\$0.00	\$10,000.00	\$10,000.00	(\$10,000.00)	0.00%
Active	E 207-00000-498	Loan Payment to	\$1,206.00	\$0.00	\$0.00	\$1,206.00	0.00%
Active	E 207-00000-721	Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	No Department	(\$1,206.00)	(\$10,000.00)	(\$10,000.00)	\$8,794.00	829.19%
Transfer from Other Fund							
Active	R 207-39203	Transfer from Other F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	EDA REVOLVING LOAN FUND	(\$1,206.00)	(\$9,712.47)	(\$9,712.47)	\$8,506.47	805.35%
ACCOUNT TO CLOSE FOR PARKWAY							
		Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Gain/(Loss)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Miscellaneous Revenues							
Active	R 208-36200	Miscellaneous Reven	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
No Department							
Active	E 208-00000-430	Miscellaneous (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	No Department	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	ACCOUNT TO CLOSE FOR PARKWAY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SMALL CITIES GRANT FUND							
		Revenues	\$0.00	\$7.81	\$7.81	-\$7.81	0.00%
		Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Gain/(Loss)	\$0.00	\$7.81	\$7.81	(\$7.81)	0.00%
Interest Earnings							
Active	R 210-36210	Interest Earnings	\$0.00	\$7.81	\$7.81	(\$7.81)	0.00%
	Total	Interest Earnings	\$0.00	\$7.81	\$7.81	(\$7.81)	0.00%
Refunds and Reimbursements							
Active	R 210-32260	Refunds and Reimbur	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	Refunds and Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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CITY OF EAGLE LAKE
***Budget YTD Rev-Exp©**

Current Period: January 2024

			2024	2024	January	2024	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Total SMALL CITIES GRANT FUND			\$0.00	\$7.81	\$7.81	(\$7.81)	0.00%
TAX INCREMENT DIST. 1-2 CEDAR							
	Revenues		\$96,586.00	\$0.00	\$0.00	\$96,586.00	0.00%
	Expenditures		\$95,646.00	\$0.00	\$0.00	\$95,646.00	0.00%
	Gain/(Loss)		\$940.00	\$0.00	\$0.00	\$940.00	0.00%
No Department							
Active	E 221-00000-300	Professional Srvs	\$1,054.00	\$0.00	\$0.00	\$1,054.00	0.00%
Active	E 221-00000-352	Publications	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 221-00000-442	Tax Increment Pa	\$94,592.00	\$0.00	\$0.00	\$94,592.00	0.00%
Active	E 221-00000-721	Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total No Department		(\$95,646.00)	\$0.00	\$0.00	(\$95,646.00)	0.00%
Tax Increments							
Active	R 221-31050	Tax Increments	\$96,586.00	\$0.00	\$0.00	\$96,586.00	0.00%
	Total Tax Increments		\$96,586.00	\$0.00	\$0.00	\$96,586.00	0.00%
	Total TAX INCREMENT DIST. 1-2 CEDAR		\$940.00	\$0.00	\$0.00	\$940.00	0.00%
TAX ABATEMENT-AUTUMN WIND							
	Revenues		\$35,904.00	\$0.00	\$0.00	\$35,904.00	0.00%
	Expenditures		\$35,904.00	\$35,904.00	\$35,904.00	\$0.00	100.00%
	Gain/(Loss)		\$0.00	(\$35,904.00)	(\$35,904.00)	\$35,904.00	0.00%
No Department							
Active	E 222-00000-300	Professional Srvs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 222-00000-443	Tax Abatement P	\$35,904.00	\$35,904.00	\$35,904.00	\$0.00	100.00%
	Total No Department		(\$35,904.00)	(\$35,904.00)	(\$35,904.00)	\$0.00	100.00%
Property Tax - Tax Abatement							
Active	R 222-31051	Property Tax - Tax Ab	\$35,904.00	\$0.00	\$0.00	\$35,904.00	0.00%
	Total Property Tax - Tax Abatement		\$35,904.00	\$0.00	\$0.00	\$35,904.00	0.00%
	Total TAX ABATEMENT-AUTUMN WIND		\$0.00	(\$35,904.00)	(\$35,904.00)	\$35,904.00	0.00%
TIF #3 704-708 PARKWAY AVE							
	Revenues		\$11,787.00	\$0.00	\$0.00	\$11,787.00	0.00%
	Expenditures		\$1,054.00	\$44,560.00	\$44,560.00	-\$43,506.00	4227.70%
	Gain/(Loss)		\$10,733.00	(\$44,560.00)	(\$44,560.00)	\$55,293.00	-415.17%
Miscellaneous Revenues							
Active	R 223-36200	Miscellaneous Reven	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Miscellaneous Revenues		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
No Department							
Active	E 223-00000-430	Miscellaneous (G	\$1,054.00	\$0.00	\$0.00	\$1,054.00	0.00%
Active	E 223-00000-721	Transfer Out	\$0.00	\$44,560.00	\$44,560.00	(\$44,560.00)	0.00%
	Total No Department		(\$1,054.00)	(\$44,560.00)	(\$44,560.00)	\$43,506.00	4227.70%
Tax Increments							
Active	R 223-31050	Tax Increments	\$11,787.00	\$0.00	\$0.00	\$11,787.00	0.00%
	Total Tax Increments		\$11,787.00	\$0.00	\$0.00	\$11,787.00	0.00%
Transfer from Other Fund							
Active	R 223-39203	Transfer from Other F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Transfer from Other Fund		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total TIF #3 704-708 PARKWAY AVE		\$10,733.00	(\$44,560.00)	(\$44,560.00)	\$55,293.00	-415.17%

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CITY OF EAGLE LAKE
***Budget YTD Rev-Exp©**

Current Period: January 2024

		2024	2024	January	2024	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
AMERICA RESCUE PLAN						
	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Gain/(Loss)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
No Department						
Active	E 250-00000-210 Operating Supplie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 250-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total No Department	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
State Grants and Aids						
Active	R 250-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total AMERICA RESCUE PLAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBLIC SAETY AID						
	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Gain/(Loss)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
State Grants and Aids						
Active	R 255-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total PUBLIC SAETY AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RETIRED-CATE STREET						
	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Gain/(Loss)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Property Taxes						
Active	R 310-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Special Assessments						
Active	R 310-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total RETIRED-CATE STREET	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RETIRED-CITY FACILITIES						
	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Gain/(Loss)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Property Taxes						
In-Active	R 311-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Transfer from Other Fund						
Active	R 311-39203 Transfer from Other F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total RETIRED-CITY FACILITIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PFA						
	Revenues	\$0.00	\$1,321.88	\$1,321.88	-\$1,321.88	0.00%
	Expenditures	\$31,418.00	\$1,708.72	\$1,708.72	\$29,709.28	5.44%
	Gain/(Loss)	(\$31,418.00)	(\$386.84)	(\$386.84)	(\$31,031.16)	1.23%

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CITY OF EAGLE LAKE
***Budget YTD Rev-Exp©**

Current Period: January 2024

			2024	2024	January	2024	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Miscellaneous Revenues							
Active	R 326-36200	Miscellaneous Reven	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Miscellaneous Revenues			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
No Department							
Active	E 326-00000-300	Professional Srvs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 326-00000-601	Debt Srv Bond Pr	\$28,000.00	\$0.00	\$0.00	\$28,000.00	0.00%
Active	E 326-00000-611	Bond Interest	\$3,418.00	\$1,708.72	\$1,708.72	\$1,709.28	49.99%
Active	E 326-00000-721	Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total No Department			(\$31,418.00)	(\$1,708.72)	(\$1,708.72)	(\$29,709.28)	5.44%
Property Taxes							
Active	R 326-31000	Property Taxes	\$0.00	\$537.33	\$537.33	(\$537.33)	0.00%
Total Property Taxes			\$0.00	\$537.33	\$537.33	(\$537.33)	0.00%
Special Assessments							
Active	R 326-36100	Special Assessments	\$0.00	\$784.55	\$784.55	(\$784.55)	0.00%
Total Special Assessments			\$0.00	\$784.55	\$784.55	(\$784.55)	0.00%
Transfer from Other Fund							
Active	R 326-39203	Transfer from Other F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Transfer from Other Fund			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total PFA			(\$31,418.00)	(\$386.84)	(\$386.84)	(\$31,031.16)	1.23%
RETIRED-LINDA DR EXTENSION							
Revenues			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditures			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Gain/(Loss)			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Special Assessments							
In-Active	R 327-36100	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Special Assessments			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total RETIRED-LINDA DR EXTENSION			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RETIRED STORM SEWER IMPROV2010							
Revenues			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditures			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Gain/(Loss)			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Property Taxes							
Active	R 328-31000	Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Property Taxes			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total RETIRED STORM SEWER IMPROV2010			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RETIRED-JOAN LANE REFUND 2021B							
Revenues			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditures			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Gain/(Loss)			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Property Taxes							
Active	R 329-31000	Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Property Taxes			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Special Assessments							
In-Active	R 329-36100	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Special Assessments			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total RETIRED-JOAN LANE REFUND 2021B			\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF EAGLE LAKE
***Budget YTD Rev-Exp©**

Current Period: January 2024

			2024	2024	January	2024	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
2ND, LINDA, STORM 2017A CROSSO							
		Revenues	\$68,130.00	\$0.00	\$0.00	\$68,130.00	0.00%
		Expenditures	\$69,060.00	\$65,110.00	\$65,110.00	\$3,950.00	94.28%
		Gain/(Loss)	(\$930.00)	(\$65,110.00)	(\$65,110.00)	\$64,180.00	7001.08%
Bond Proceeds							
Active	R 330-39310	Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Total Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
No Department							
Active	E 330-00000-300	Professional Svcs	\$435.00	\$1,045.00	\$1,045.00	(\$610.00)	240.23%
Active	E 330-00000-430	Miscellaneous (G	\$495.00	\$0.00	\$0.00	\$495.00	0.00%
Active	E 330-00000-601	Debt Srv Bond Pr	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	100.00%
Active	E 330-00000-611	Bond Interest	\$8,130.00	\$4,065.00	\$4,065.00	\$4,065.00	50.00%
Active	E 330-00000-730	Cost of Issuance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Total No Department	(\$69,060.00)	(\$65,110.00)	(\$65,110.00)	(\$3,950.00)	94.28%
Property Taxes							
Active	R 330-31000	Property Taxes	\$50,599.00	\$0.00	\$0.00	\$50,599.00	0.00%
		Total Property Taxes	\$50,599.00	\$0.00	\$0.00	\$50,599.00	0.00%
Special Assessments							
Active	R 330-36100	Special Assessments	\$17,531.00	\$0.00	\$0.00	\$17,531.00	0.00%
		Total Special Assessments	\$17,531.00	\$0.00	\$0.00	\$17,531.00	0.00%
Transfer from Other Fund							
Active	R 330-39203	Transfer from Other F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Total Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Total 2ND, LINDA, STORM 2017A CROSSO	(\$930.00)	(\$65,110.00)	(\$65,110.00)	\$64,180.00	7001.08%
CSAH 27/AGENCY ST 2021A							
		Revenues	\$48,989.00	\$0.00	\$0.00	\$48,989.00	0.00%
		Expenditures	\$99,140.00	\$86,960.00	\$86,960.00	\$12,180.00	87.71%
		Gain/(Loss)	(\$50,151.00)	(\$86,960.00)	(\$86,960.00)	\$36,809.00	173.40%
Bond Proceeds							
Active	R 331-39310	Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Total Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
No Department							
Active	E 331-00000-300	Professional Svcs	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
Active	E 331-00000-430	Miscellaneous (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 331-00000-601	Debt Srv Bond Pr	\$80,000.00	\$80,000.00	\$80,000.00	\$0.00	100.00%
Active	E 331-00000-611	Bond Interest	\$18,390.00	\$6,960.00	\$6,960.00	\$11,430.00	37.85%
		Total No Department	(\$99,140.00)	(\$86,960.00)	(\$86,960.00)	(\$12,180.00)	87.71%
Property Taxes							
Active	R 331-31000	Property Taxes	\$9,283.00	\$0.00	\$0.00	\$9,283.00	0.00%
		Total Property Taxes	\$9,283.00	\$0.00	\$0.00	\$9,283.00	0.00%
Special Assessments							
Active	R 331-36100	Special Assessments	\$39,706.00	\$0.00	\$0.00	\$39,706.00	0.00%
		Total Special Assessments	\$39,706.00	\$0.00	\$0.00	\$39,706.00	0.00%
Transfer from Other Fund							
Active	R 331-39203	Transfer from Other F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Total Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Total CSAH 27/AGENCY ST 2021A	(\$50,151.00)	(\$86,960.00)	(\$86,960.00)	\$36,809.00	173.40%

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Current Period: January 2024

			2024	2024	January	2024	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
FACILITIES 2021B							
		Revenues	\$73,176.00	\$177.40	\$177.40	\$72,998.60	0.24%
		Expenditures	\$172,285.00	\$167,588.00	\$167,588.00	\$4,697.00	97.27%
		Gain/(Loss)	(\$99,109.00)	(\$167,410.60)	(\$167,410.60)	\$68,301.60	168.92%
Bond Proceeds							
Active	R 332-39310	Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Total Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
No Department							
Active	E 332-00000-300	Professional Svcs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 332-00000-430	Miscellaneous (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 332-00000-601	Debt Srv Bond Pr	\$162,000.00	\$162,000.00	\$162,000.00	\$0.00	100.00%
Active	E 332-00000-611	Bond Interest	\$10,285.00	\$5,588.00	\$5,588.00	\$4,697.00	54.33%
		Total No Department	(\$172,285.00)	(\$167,588.00)	(\$167,588.00)	(\$4,697.00)	97.27%
Property Taxes							
Active	R 332-31000	Property Taxes	\$73,176.00	\$0.00	\$0.00	\$73,176.00	0.00%
		Total Property Taxes	\$73,176.00	\$0.00	\$0.00	\$73,176.00	0.00%
Special Assessments							
Active	R 332-36100	Special Assessments	\$0.00	\$177.40	\$177.40	(\$177.40)	0.00%
		Total Special Assessments	\$0.00	\$177.40	\$177.40	(\$177.40)	0.00%
Transfer from Other Fund							
Active	R 332-39203	Transfer from Other F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Total Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Total FACILITIES 2021B	(\$99,109.00)	(\$167,410.60)	(\$167,410.60)	\$68,301.60	168.92%
WATER TOWER REHAB 2023							
		Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Expenditures	\$0.00	\$47,662.50	\$47,662.50	-\$47,662.50	0.00%
		Gain/(Loss)	\$0.00	(\$47,662.50)	(\$47,662.50)	\$47,662.50	0.00%
Bond Proceeds							
Active	R 335-39310	Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Total Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
No Department							
Active	E 335-00000-430	Miscellaneous (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 335-00000-601	Debt Srv Bond Pr	\$0.00	\$39,000.00	\$39,000.00	(\$39,000.00)	0.00%
Active	E 335-00000-611	Bond Interest	\$0.00	\$8,662.50	\$8,662.50	(\$8,662.50)	0.00%
		Total No Department	\$0.00	(\$47,662.50)	(\$47,662.50)	\$47,662.50	0.00%
		Total WATER TOWER REHAB 2023	\$0.00	(\$47,662.50)	(\$47,662.50)	\$47,662.50	0.00%
AGENCY RECONSTRUCTION-CSAH 27							
		Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Gain/(Loss)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Bond Proceeds							
Active	R 431-39310	Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Total Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
No Department							
Active	E 431-00000-300	Professional Svcs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 431-00000-430	Miscellaneous (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 431-00000-721	Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 431-00000-730	Cost of Issuance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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CITY OF EAGLE LAKE
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			2024	2024	January	2024	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Total No Department			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Transfer from General Fund							
Active	R 431-39201	Transfer from General	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Transfer from General Fund			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Transfer from Other Fund							
Active	R 431-39203	Transfer from Other F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Transfer from Other Fund			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total AGENCY RECONSTRUCTION-CSAH 27			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WATER TOWER REHAB							
Revenues			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditures			\$0.00	\$158,835.00	\$158,835.00	-\$158,835.00	0.00%
Gain/(Loss)			\$0.00	(\$158,835.00)	(\$158,835.00)	\$158,835.00	0.00%
Bond Proceeds							
Active	R 435-39310	Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Bond Proceeds			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
No Department							
Active	E 435-00000-300	Professional Svcs	\$0.00	\$158,835.00	\$158,835.00	(\$158,835.00)	0.00%
Active	E 435-00000-430	Miscellaneous (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total No Department			\$0.00	(\$158,835.00)	(\$158,835.00)	\$158,835.00	0.00%
Transfer from Other Fund							
Active	R 435-39203	Transfer from Other F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Transfer from Other Fund			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total WATER TOWER REHAB			\$0.00	(\$158,835.00)	(\$158,835.00)	\$158,835.00	0.00%
WATER FUND							
Revenues			\$476,865.00	\$31,118.80	\$31,118.80	\$445,746.20	6.53%
Expenditures			\$542,394.00	\$30,467.73	\$30,467.73	\$511,926.27	5.62%
Gain/(Loss)			(\$65,529.00)	\$651.07	\$651.07	(\$66,180.07)	-0.99%
Area Charges							
Active	R 601-34407	Area Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Area Charges			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
County Sales and Use Tax							
Active	R 601-31301	County Sales and Us	\$40.00	\$0.00	\$0.00	\$40.00	0.00%
Total County Sales and Use Tax			\$40.00	\$0.00	\$0.00	\$40.00	0.00%
Hook Up Fee							
Active	R 601-37170	Hook Up Fee	\$6,600.00	\$0.00	\$0.00	\$6,600.00	0.00%
Total Hook Up Fee			\$6,600.00	\$0.00	\$0.00	\$6,600.00	0.00%
Miscellaneous Revenues							
Active	R 601-36200	Miscellaneous Reven	\$500.00	\$30.00	\$30.00	\$470.00	6.00%
Total Miscellaneous Revenues			\$500.00	\$30.00	\$30.00	\$470.00	6.00%
No Department							
Active	E 601-00000-100	Wages and Salari	\$127,328.00	\$9,039.83	\$9,039.83	\$118,288.17	7.10%
Active	E 601-00000-121	PERA	\$9,550.00	\$678.01	\$678.01	\$8,871.99	7.10%
Active	E 601-00000-122	FICA	\$7,894.00	\$496.23	\$496.23	\$7,397.77	6.29%
Active	E 601-00000-123	Medicare	\$1,846.00	\$116.05	\$116.05	\$1,729.95	6.29%
Active	E 601-00000-131	Employer Paid H	\$30,377.00	\$1,734.01	\$1,734.01	\$28,642.99	5.71%
Active	E 601-00000-132	Employer Paid H	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-00000-133	Employer Paid D	\$2,399.00	\$100.91	\$100.91	\$2,298.09	4.21%
Active	E 601-00000-142	Unemployment B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-00000-151	Work Comp Pre	\$11,299.00	\$0.00	\$0.00	\$11,299.00	0.00%

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			2024	2024	January	2024	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 601-00000-190	Pension Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-00000-210	Operating Supplie	\$55,000.00	\$7,186.37	\$7,186.37	\$47,813.63	13.07%
Active	E 601-00000-212	Fuel	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-00000-220	Repair/Maint Sup	\$22,000.00	\$221.22	\$221.22	\$21,778.78	1.01%
Active	E 601-00000-300	Professional Srvs	\$30,000.00	\$5,033.93	\$5,033.93	\$24,966.07	16.78%
Active	E 601-00000-320	Communications	\$4,000.00	\$827.63	\$827.63	\$3,172.37	20.69%
Active	E 601-00000-362	Property & Liabilit	\$12,452.00	\$0.00	\$0.00	\$12,452.00	0.00%
Active	E 601-00000-381	Electric Utilities	\$23,000.00	\$1,933.49	\$1,933.49	\$21,066.51	8.41%
Active	E 601-00000-383	Gas Utility	\$2,500.00	\$354.41	\$354.41	\$2,145.59	14.18%
Active	E 601-00000-420	Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-00000-430	Miscellaneous (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-00000-433	Dues and Subscri	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 601-00000-437	Clothing Allowanc	\$750.00	\$182.65	\$182.65	\$567.35	24.35%
Active	E 601-00000-438	Meeting & Educat	\$2,500.00	\$550.00	\$550.00	\$1,950.00	22.00%
Active	E 601-00000-439	Refund & Reimbu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-00000-441	State Sales Tax	\$0.00	\$1,872.00	\$1,872.00	(\$1,872.00)	0.00%
Active	E 601-00000-444	County Sales Tax	\$150.00	\$141.00	\$141.00	\$9.00	94.00%
Active	E 601-00000-499	Amortization Exp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-00000-510	Capital Outlay-Ac	\$11,000.00	\$0.00	\$0.00	\$11,000.00	0.00%
Active	E 601-00000-550	Capital Outlay - S	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 601-00000-601	Debt Srv Bond Pr	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-00000-611	Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-00000-721	Transfer Out	\$176,849.00	(\$0.01)	(\$0.01)	\$176,849.01	0.00%
Total No Department			(\$542,394.00)	(\$30,467.73)	(\$30,467.73)	(\$511,926.27)	5.62%
PERA Rate Aid							
Active	R 601-33405	PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total PERA Rate Aid			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Sale of Equipment-Material							
Active	R 601-39101	Sale of Equipment-Ma	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Sale of Equipment-Material			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Sales for Services							
Active	R 601-37100	Sales for Services	\$459,175.00	\$31,088.80	\$31,088.80	\$428,086.20	6.77%
Total Sales for Services			\$459,175.00	\$31,088.80	\$31,088.80	\$428,086.20	6.77%
Special Assessments							
Active	R 601-36100	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Special Assessments			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
State Sales and Use Tax							
Active	R 601-31300	State Sales and Use	\$550.00	\$0.00	\$0.00	\$550.00	0.00%
Total State Sales and Use Tax			\$550.00	\$0.00	\$0.00	\$550.00	0.00%
Water Meter Sales							
Active	R 601-37110	Water Meter Sales	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Total Water Meter Sales			\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Total WATER FUND			(\$65,529.00)	\$651.07	\$651.07	(\$66,180.07)	-0.99%
SEWER FUND							
Revenues			\$548,800.00	\$39,289.68	\$39,289.68	\$509,510.32	7.16%
Expenditures			\$574,719.00	\$14,224.88	\$14,224.88	\$560,494.12	2.48%
Gain/(Loss)			(\$25,919.00)	\$25,064.80	\$25,064.80	(\$50,983.80)	-96.70%
Area Charges							
Active	R 602-34407	Area Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Area Charges			\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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			2024	2024	January	2024	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Hook Up Fee							
Active	R 602-37170	Hook Up Fee	\$5,200.00	\$0.00	\$0.00	\$5,200.00	0.00%
Total Hook Up Fee			\$5,200.00	\$0.00	\$0.00	\$5,200.00	0.00%
I & I Penalty							
Active	R 602-37255	I & I Penalty	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total I & I Penalty			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Late Fees							
Active	R 602-37260	Late Fees	\$8,000.00	\$782.38	\$782.38	\$7,217.62	9.78%
Total Late Fees			\$8,000.00	\$782.38	\$782.38	\$7,217.62	9.78%
Miscellaneous Revenues							
Active	R 602-36200	Miscellaneous Reven	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Miscellaneous Revenues			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
No Department							
Active	E 602-00000-100	Wages and Salari	\$127,328.00	\$9,039.62	\$9,039.62	\$118,288.38	7.10%
Active	E 602-00000-121	PERA	\$9,550.00	\$677.96	\$677.96	\$8,872.04	7.10%
Active	E 602-00000-122	FICA	\$7,894.00	\$496.22	\$496.22	\$7,397.78	6.29%
Active	E 602-00000-123	Medicare	\$1,846.00	\$116.05	\$116.05	\$1,729.95	6.29%
Active	E 602-00000-131	Employer Paid H	\$30,377.00	\$1,733.99	\$1,733.99	\$28,643.01	5.71%
Active	E 602-00000-132	Employer Paid H	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-00000-133	Employer Paid D	\$2,399.00	\$100.90	\$100.90	\$2,298.10	4.21%
Active	E 602-00000-151	Work Comp Pre	\$11,299.00	\$0.00	\$0.00	\$11,299.00	0.00%
Active	E 602-00000-190	Pension Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-00000-210	Operating Supplie	\$7,000.00	\$425.39	\$425.39	\$6,574.61	6.08%
Active	E 602-00000-212	Fuel	\$1,000.00	\$16.91	\$16.91	\$983.09	1.69%
Active	E 602-00000-220	Repair/Maint Sup	\$18,000.00	\$11.99	\$11.99	\$17,988.01	0.07%
Active	E 602-00000-300	Professional Srvs	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	E 602-00000-320	Communications	\$4,000.00	\$224.95	\$224.95	\$3,775.05	5.62%
Active	E 602-00000-362	Property & Liabilit	\$12,452.00	\$0.00	\$0.00	\$12,452.00	0.00%
Active	E 602-00000-381	Electric Utilities	\$12,000.00	\$929.59	\$929.59	\$11,070.41	7.75%
Active	E 602-00000-383	Gas Utility	\$2,000.00	\$268.66	\$268.66	\$1,731.34	13.43%
Active	E 602-00000-385	Mankato User Ch	\$218,324.00	\$0.00	\$0.00	\$218,324.00	0.00%
Active	E 602-00000-420	Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-00000-430	Miscellaneous (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-00000-433	Dues and Subscri	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-00000-437	Clothing Allowanc	\$750.00	\$182.65	\$182.65	\$567.35	24.35%
Active	E 602-00000-438	Meeting & Educat	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	E 602-00000-439	Refund & Reimbu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-00000-510	Capital Outlay-Ac	\$11,000.00	\$0.00	\$0.00	\$11,000.00	0.00%
Active	E 602-00000-550	Capital Outlay - S	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 602-00000-721	Transfer Out	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
Total No Department			(\$574,719.00)	(\$14,224.88)	(\$14,224.88)	(\$560,494.12)	2.48%
PERA Rate Aid							
Active	R 602-33405	PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total PERA Rate Aid			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Refunds and Reimbursements							
Active	R 602-32260	Refunds and Reimbur	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Refunds and Reimbursements			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Sale of Equipment-Material							
Active	R 602-39101	Sale of Equipment-Ma	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Sale of Equipment-Material			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Sales for Services							

CITY OF EAGLE LAKE
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			2024	2024	January	2024	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 602-37100	Sales for Services	\$535,600.00	\$38,507.30	\$38,507.30	\$497,092.70	7.19%
		Total Sales for Services	\$535,600.00	\$38,507.30	\$38,507.30	\$497,092.70	7.19%
Special Assessments							
Active	R 602-36100	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Total Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Total SEWER FUND	(\$25,919.00)	\$25,064.80	\$25,064.80	(\$50,983.80)	-96.70%
		Report Total	(\$449,792.00)	(\$676,010.98)	(\$676,010.98)	\$226,218.98	150.29%