

CITY OF EAGLE LAKE
MARCH 4, 2024
CITY COUNCIL MEETING AGENDA
705 Parkway Avenue
6:00 P.M.

Regularly scheduled City Council meetings are held the first Monday of every month at 6 p.m. All meetings are open to the public. If you wish to address the City Council in person, please contact City Hall at 507-257-3218 or email krausch@eaglelakemn.com or jbromeland@eaglelakemn.com. Written comments or questions for the City Council can be submitted via USPS, email, or dropped off at City Hall. City Council meetings are now live streamed to the City of Eagle Lake's official YouTube Channel. To view meetings, please visit the City of Eagle Lake website at <https://www.eaglelakemn.com> and click on the "City of Eagle Lake MN City Council Meetings" icon on the home page of the website.

The City Council is provided with background information for agenda items in advance by staff, committees, and boards. Many decisions regarding agenda items are based upon this information, as well as: city policy and practices, input from constituents and a Council Members personal judgment. If you have any comments, questions or information that has not yet been presented or discussed regarding an agenda item, please ask to be recognized by the mayor during the "Open Public Comments" section on the agenda. Please state your name and address for the record. All comments are appreciated.

CALL TO ORDER

ROLL CALL

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the council for **three minutes** on a topic not on the agenda. Persons commenting on consent agenda may use this opportunity to speak. There will be no discussion or action taken at that time. This is merely to inform the City Council of your issue(s) or concern(s) and for City staff to do further research.

APPROVAL OF THE AGENDA

APPROVAL OF MEETING MINUTES

- City Council Meeting Minutes of February 5, 2024 and February 26, 2024 Pg.

CONSENT AGENDA

- | | | | |
|--|--------|--|--------|
| 1. Monthly Bills | Pg. 10 | 2. Treasurer's Report | Pg. |
| 3. Public Works Report | Pg. 55 | 4. Fire Report | Pg. 56 |
| 5. BECSO Report | Pg. | 6. Gambling Report | Pg. 58 |
| 7. Building and Zoning Permits | Pg. 60 | 8. Res. 2024-13 Donations for Park | Pg. 61 |
| 9. Res. 2024-14 Resignation Ben Ehlert from Fire Department | Pg. 62 | 10. Res. 2024-15 Disposal of City Records | Pg. 63 |
| 11. Res. 2024-16 Resignation Tom Paulson from Planning Comm. | Pg. 67 | 12. Res. 2024-17 Appoint Metcalfe to Active Fire Dept Roster | Pg. 68 |

OLD BUSINESS

1. Fire Department Recommendation for Pre-Design Service Pg. 69

NEW BUSINESS

1. Pricing for Automatic Locks at Lake Eagle Park Bathrooms and Warming House Pg. 70
2. Pricing for Video Surveillance at Lake Eagle Park Pg. 78
3. Pets at Work Policy Pg. 102
4. Resolution Supporting Grant Application for Regional Trail Program Pg. 106
5. Memorandum of Agreement with First Children's Finance for the Rural Child Care Innovation Program Pg. 109

OTHER

1. Rural Service District Concept Pg. 116
2. Notice of Impound Agreement Cancellation Pg. 120

CITY ADMINISTRATOR REPORT

Pg. 122

1. Spring Curbside Cleanup Information
2. YTD Revenue and Expenditure Report
3. Notice of Stormwater, Wastewater, and Community Resilience Planning Grant Award and Next Steps
4. Status of Empower Small Communities Program Proposal Submitted and Next Steps
5. Upcoming Meeting with Eagle Lake Child Care Providers
6. Upcoming Work Session to Discuss Capital Outlay Planning
7. Summer Rec Planning Update
8. Upcoming LMC Day on the Hill and Update on Water Treatment Project Lobbying Efforts

COUNCIL MEMBER REPORTS

ANNOUNCEMENTS

- Upcoming Regular **City Council** Meeting – April 1, 2024 at 6:00 PM, City Hall – Council Chambers, 705 Parkway Avenue
- Next Regular **EDA** Meeting – March 28, 2024 at 6:45 AM, City Hall-Council Chambers, 705 Parkway Ave
- Next Regular **Park Board** Meeting – March 14, 2024 at 6:45 AM, City Hall-Council Chambers, 705 Parkway Ave
- Next Regular **Planning Commission** Meeting – March 18, 2024 at 6:00 PM, City Hall-Council Chambers, 705 Parkway Ave

ADJOURN INTO CLOSED SESSION. The meeting will be closed as permitted by section 13D.05, subdivision 3 (a), to complete the annual performance evaluation of the city administrator, Jennifer J. Bromeland.

ADJOURNMENT

**CITY OF EAGLE LAKE
CITY COUNCIL MEETING
FEBRUARY 5, 2024**

CALL TO ORDER

- Mayor Norton called the meeting to order at 6:01 p.m.

ROLL CALL

- Council Members present: Garrett Steinberg, Beth Rohrich, Anthony White, John Whittington, and Mayor Lisa Norton.
- Staff present: City Administrator Jennifer Bromeland, Public Works Director Andrew Hartman, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- None

APPROVAL OF THE AGENDA

- Council Member Steinberg moved, seconded by Council Member White, to approve the agenda. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member White moved, seconded by Council Member Steinberg, to approve the January 8, 2024 City Council minutes. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

CONSENT AGENDA

- Mayor Norton pointed out and thanked the people and business who donated to the Winter Park Event.
- Council Member Rohrich moved, seconded by Council Member Whittington, to approve the consent agenda.

Monthly Bills	Treasurer's Report	Public Works Report
Fire Report	BECSO Report	Gambling Report
Building & Zoning Permits	2024 Pay Equity Report	
Pomp's Tire Service Credit Application		
Resolution 2024-09 Donations	Winter Park Event	

- The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

PUBLIC HEARING

1. Revisions to the City's Floodplain Ordinance

- Council Member Steinberg moved, seconded by Council Member White, to open the public hearing. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
- Administrator Bromeland explained that new Federal Emergency Management Agency (FEMA) maps will be effective February 22, 2024. This means Eagle Lake needs to amend its floodplain management ordinance. The City of Eagle Lake only recently enrolled in the National Flood Insurance Plan (NFIP) in

2017. It was recommended that Eagle Lake adopt the updated version of the Floodplain Ordinance since it is required to maintain participation in NFIP. There are no impacted structures in Eagle Lake currently.

- Mayor Norton closed the public hearing with no comments being offered.

SCHEDULED GUEST/PRESENTATIONS

1. Recap of GIS Study Findings and Recommendation for Pre-Design Services for Possible New Fire Hall

- Fire Chief Vern Simpson explained that the fire department contracted with Five Bugles to conduct a GIS study to determine practical locations for a possible new fire station. Five Bugles identified 4 potential sites which are 100 Linda, City Hall, the corner of 598th and Parkway Ave and current location, which has been deemed to small.
- Chief Simpson stated the next step is to contract with a firm to have them see how a structure would fit on each parcel. The fire department has received bids from four companies, they reviewed the first three companies and chose Brunton Architects due to their experience. The fourth company's bid came in after they reviewed the first three.
- When asked Chief Simpson stated that all four locations are practical, but all will need quite a bit of work.
- Chief Simpson stated the bid from Brunton Architects is a not to exceed bid of \$27,500.
- Council Members asked about APX's bid of \$5,000 for the pre-design services and why the difference and also the Brunton's scope would include three (3) locations and the cost for the fourth location.
- Michael McCarty with the Fire Department explained that Brunton would look at only three locations and would use a step-by-step process and consider land constraints. He also stated the next step would be to recruit a design service firm to make final design looking at future site.
- Council Member Whittington expressed concern of spending \$27,500 just to determine if a structure would fit on a parcel.
- Council Member White asked if any consideration was given to sites that could be purchased, possibly on the west side of the city. Mr. McCarty stated that two of the four sites being considered are not currently owned by the City.
- Chief Simpson stated that the parcel to the west of the city being considered for the water treatment plant does not have infrastructure to it and that the response to calls for the rest of the community makes that site not feasible. There was another location identified north of 598th at LeSueur which was deemed not feasible. He also stated it is the desire of the fire department to have the truck bays at ground level and offices above.
- Council Member Rohrich stated consideration needs to be given to the proposed locations being considered and if/how that will affect the neighborhoods.
- The Council discussed at length the fact that APX's bid was so much lower and if there was a bid deadline date, which there was not. Jamie Jacobs, an Eagle Lake resident and APX Vice President was present, and Council asked her to input as to price difference. She stated the APX employees live in Eagle Lake and the company has a genuine interest in the community and for that reason are offering a partial in-kind service of \$5,000.

NEW BUSINESS

1. Revisions to City Floodplain Ordinance

- Administrator Bromeland that stated before the Council is the revised Floodplain Ordinance and if Council would want to authorize a summary publication, a four-fifths vote would be needed.
- Council Member Rohrich moved, seconded by Council Member Whittington, to adopt the revised floodplain ordinance and to authorize a summary publication.

- A roll call vote was taken with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor. The motion carried.
2. Fire Department Recommendation for Pre-Design Services
- Mayor Norton asked if it is possible for the City to accept a service which contains an in kind donation. Administrator Bromeland stated that there are times when it is appropriate to accept an in kind donation. Her question is the difference in cost between Brunton and APX.
 - The Council asked if due diligence had been done. Chief Simpson explained that they met with three firms, two of which were online meetings.
 - The Council stated that at this time no more bids will be accepted and asked that the fire department meet with APX to ensure that they would be able to provide all the services that Brunton could provide. Michael McCarty stated that they used a scoring matrix with the other three firms.
 - Council Member Whittington moved, seconded by Council Member Steinberg, to table appointing a company for pre-design services until the March meeting. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
3. Pets in the Workplace Policy
- Administrator Bromeland explained that an employee recently brought a puppy to work. Per an inquiry to legal counsel, there is not a law that states an employer cannot allow pets in the workplace but if it does allow them, then it is advised that a policy be put in place. If an employee is allowed to bring a pet to work without a policy, precedent is being set that any employee can bring their pet to work, and that might not be manageable.
 - She went on to state that while there are benefits of allowing pets in the workplace, there are reasons why an employer may choose to not allow pets in the workplace. These might include employees having allergies or a fear of animals, too much of a distraction, there could be increased liability if someone gets bit or hurt by a pet, damage to property and other reasons.
 - Any decision made by the Council will need to be in compliance with state and federal anti-discrimination laws, including Americans with Disabilities Act, a service animal would always be exempt from a pet policy.
 - Council Member Steinberg moved, seconded by Council Member White, to direct staff to draft a pets in the workplace policy and bring back to an upcoming meeting for review and consideration. Motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
4. Audit Engagement Letter
- Administrator Bromeland directed the City Council to the engagement letter from Eide Bailly which represents their understanding of the audit services to be provide to the City of Eagle Lake for the year ending 2023. The fee for the audit is estimated to be \$26,500. Included in the 2024 budget for auditing services is \$32,000. The audit is scheduled for March.
 - New this year is the governance planning letter. This is standard across the board.
 - Council Member Whittington moved, seconded by Council Member Rohrich, to authorize Mayor Norton to sign the engagement letter with Eide Bailly. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
5. Congressional City Conference
- Mayor Norton stated she has spoken with other mayors and they recommend this conference. Its primary focus is lobbying for the water treatment plant project and to learn important skills that can be carried over to lobbying efforts at the local level for issues important to Eagle Lake. The City needs to advocate at the federal level in addition to the state level.

- Administrator Bromeland and Mayor Norton would be able to meet with Eagle Lake’s US Senators and Representative at the conference.
 - Administrator Bromeland stated that when the budget was set, the City Council set aside \$20,000 in professional services for lobbying expenses for the water project. \$15,000 has been allocated for state lobbying and \$5,000 remains for federal lobbying. Per inquiry to the auditor, the City Council should designate the remaining funds to be used for the Congressional City Conference expenses if that is what it prefers.
 - Council Member Rohrich asked if the cost is more than what’s available in professional services if there are other line items to use. Administrator Bromeland stated that there are funds available in education and training if costs exceed what is anticipated and that they are working to try and keep costs as conservative as possible and within the funds allocated in professional services line item for federal lobbying efforts.
 - Council Member Rohrich moved, seconded by Council Member Whittington, to authorize Mayor Norton and Administrator Bromeland to attend the Congressional City Conference in Washington D.C. March 9-14, 2024 and using funds allocated in professional services to do so. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
6. Resolution Accepting LMC Grant Navigator Award
- Administrator Bromeland explained that the League of Minnesota Cities (LMC) has created a pilot Grants Navigator program in which the LMC provides grants up to \$5,000 per city to use with industry partners to ease the process of identifying matching funds to city projects and aid in the grant application process.
 - Also explained was that an application was submitted for the grant, to retain Bolton and Menk in the amount of \$4,2000 to assist in applying for DNR Local Trail Connections grant funding to help offset the City’s local share of the Pedestrian Connectivity Project. The City recently received notification that the LMC Grant Navigator Review Committee has completed the review of the current round of Grant Navigator applications and approved Eagle Lake’s application for \$4,200 in funds for grant services.
 - Council Member Steinberg moved, seconded by Council Member White, to approve Resolution 2024-11 accepting Grant Navigator funding. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

OTHER

1. Save the Date: Emergency Management Public Officials Leadership Training
 - Administrator Bromeland asked the Council to mark their calendars to attend the Emergency Management Leadership Training for Public Officials on September 25, 2024.
2. Music on Parkway/in the Park Planning Committee for 2024
 - Administrator Bromeland and Council Member Steinberg will sit on the Music on Parkway committee along with others from the community. Council Member White volunteered to serve on this committee as well.

CITY ADMINISTRATOR REPORT

1. YTD Revenue and Expenditures
 - This report is in a new format and is intended for the Council to review.
2. Modified Spring Curbside Cleanup Information from LJP Waste Solutions
 - A modified curbside Spring Cleanup has been confirmed with LJP, residents will need to bag and box items. A list of accepted items will be coming. LJP will not be picking up large furniture items such as couches and recliners.
 - The Fall Cleanup will be and always has been a drop off event.

3. Request for Congressionally Directed Spending Submitted for Water Treatment Plant
 - A \$5 million request for congressionally directed spending has been submitted to Representative Finstad's office. A similar request will be submitted to Senator Klobuchar once that opportunity opens. Requests have been submitted in the past to Senators Klobuchar and Senator Smith's office but have not resulted in funding.
4. Update on Capital Improvements Planning for Years 2025-2029
5. Administrator Bromeland and Public Works Director Hartman will meet with Bolton and Menk and Shannon Sweeney with David Drown and Associates to review the updated CIP and discuss next steps to keep up with necessary capital improvement projects.
6. Recognize 2023 Fire Department Notables
 - The Fire Department recently held their annual banquet and recognized a few members for notable service. Nona Niemeier was recognized for making 129 out of 285 calls in 2023, Chris Willette achieved Firefighter 1 & 2 and EMT certification in one year, Steve Sandy had perfect meeting and drill attendance, Tim Stenzel and Brady Schloesser has perfect meeting attendance, Terry Olson was recognized as the most senior member of the Fire Department with 26.5 years of service, followed closely behind by Chad Witte who has 26.25 years of service, and Galen Mastin retired after 19 years of service. Administrator Bromeland thanked the fire department for the important work they provide.
7. Pavilion Update
 - Contractor Joe Murilla has stated he expects the pavilion to be completed by mid-March. They will be pouring concrete in the next week or so.
 - Public Works Director Andrew Hartman is still working on the auto-locks for doors in Lake Eagle Park.

COUNCIL REPORTS

1. Council Member Rohrich asked about the trees and signs damaged along Parkway Avenue and how to move forward. Chief Deputy Brennan stated the City should ask for an accident report.
2. Council Member Rohrich thanked the public and Park Board members for attending and working the Winter Park Event and thanked the sponsors for their generous donations.
3. Council Member Rohrich stated the Park Board will be meeting Thursday to brainstorm ideas for their next project and will bring that information to the City Council.
4. Council Member Rohrich stated she attended the Community Education and Recreation meeting where she expressed her concerns relating to the ACES program. She also questioned her role on this board.
5. Mayor Norton stated she is now a member of the Park Board and expressed her frustration as to how this board operates.
6. Mayor Norton stated she attended the Region 9 annual meeting where climate change was discussed, and great networking opportunities were provided.
7. Mayor Norton thanked the Public Works department for ensuring that snowplows were ready for this winter.
8. Mayor Norton stated she attended the MAPO meeting in which TAC approved the Highway 14 study. Bolton and Menk were selected for this study. Mayor Norton stated that Bolton and Menk know Eagle Lake and that she feels they will be a good fit for this study.
9. February 20th Mayor Norton, Council Member Whittington, and Administrator Bromeland will be going to the state capital to talk about the water treatment funding plan.

ADJOURNMENT

- Council Member White moved, seconded by Council Member Steinberg, to adjourn the meeting at 7:25 p.m. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Norton voting in favor.

Lisa Norton, Mayor

Kerry Rausch, Deputy Clerk

CITY OF EAGLE LAKE
SPECIAL CITY COUNCIL MEETING
FEBRUARY 26, 2024

CALL TO ORDER

Mayor Norton called the meeting to order at 7:00 p.m. The Pledge of Allegiance was said.

ROLL CALL

Council Members present: Garrett Steinberg, Beth Rohrich, Anthony White, John Whittington, and Mayor Lisa Norton. Staff Present: City Administrator Jennifer Bromeland.

NEW BUSINESS

1. Resolution Appointing Election Judges. Administrator Bromeland explained that a resolution must be adopted appointing election judges for the Presidential Nominating Primary. **Council Member Steinberg moved, seconded by Council Member White, to approve Resolution No. 2024-12, a resolution approving election judges for the 2024 Presidential Nominating Primary. The motion was carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

OTHER

1. Clean Drinking Water Advocacy Night at City Hall. Mayor Norton explained that an advocacy night is being held to bring awareness to the City's request for funding to construct a new water treatment facility to address water quality issues, including high levels of manganese. It was explained that residents in attendance could sign a petition, fill out a postcard, and take information with them about the project. Mayor Norton thanked those residents in attendance and encouraged any viewers at home to stop by City Hall.

ADJOURNMENT

Council member Steinberg moved, seconded by Council Member White, to adjourn the meeting. The motion was carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

Lisa Norton, Mayor

Jennifer J. Bromeland, City Administrator

CITY OF EAGLE LAKE

*Check Summary Register©

February 2024

Name	Check Date	Check Amt	
10100 Cash			
1765e PERA	1/30/2024	\$2,389.30	BW 02-01-24
1769e PSN	2/5/2024	\$649.50	January Fees
1770e MN DEPT OF REVENUE	2/5/2024	\$1,659.00	January Sales Tax
1771e WEX HEALTH INC.	2/5/2024	\$142.31	BW 02-01-2024
1772e PERA	2/13/2024	\$2,380.90	BW 02-15-24
1773e WEX HEALTH INC.	2/13/2024	\$142.31	BW 02-15-24
1774e WEX HEALTH INC.	2/13/2024	\$16.50	January Fee
1775e MN PUBLIC FACILITIES AUTHOR	2/16/2024	\$1,708.72	Interest Payment
1776e PERA	2/21/2024	\$40.00	MO 02-24
1778e PERA	2/26/2024	\$2,383.10	BW 02-29-24
1779e WEX HEALTH INC.	2/26/2024	\$142.31	BW 02-29-24
1780e AFLAC	2/27/2024	\$49.08	February Billing
45912 EQUIPMENT MANAGEMENT CO	12/29/2023	(\$601.26)	Service Agreement
46011 MN PUBLIC FACILITIES AUTHOR	1/30/2024	(\$1,708.72)	Interest Pmt
46024 ADP, LLC	2/5/2024	\$390.35	
46025 BADGER METER	2/5/2024	\$112.77	Hosting Service
46026 B. E. COUNTY SHERIFFS DEPT	2/5/2024	\$83,690.38	Janauary Contracted Service
46027 BOLTON & MENK INC	2/5/2024	\$3,243.00	Water Tower Rehab
46028 BOUND TREE MEDICAL LLC	2/5/2024	\$509.39	Medical Supplies
46029 BROMELAND, JENNIFER	2/5/2024	\$277.39	Reimbursement
46030 C & S SUPPLY CO INC	2/5/2024	\$146.75	
46031 COMPUTER TECHNOLOGY SOL	2/5/2024	\$2,730.48	VIP Service
46032 EAGLE EXPRESS	2/5/2024	\$413.53	January Fuel
46033 LINDE GAS & EQUIPMENT INC	2/5/2024	\$60.51	
46034 MATHESON TRI GAS INC	2/5/2024	\$218.98	
46035 MELCHIOR TREE SERVICE COR	2/5/2024	\$100.00	Tree Limb Removal - 101 Creekside Drive
46036 MN DEPT OF HEALTH	2/5/2024	\$64.00	Ruel - Exam Fee
46037 UC LABORATORY	2/5/2024	\$308.70	
46038 WESELY, DON	2/5/2024	\$10.77	Winter Park Event Supplies
46039 WEX HEALTH INC.	2/5/2024	\$0.00	BW 02-01-24
46040 LOFFLER COMPANIES INC	2/5/2024	\$176.00	Contract Charge
46041 WENDEL	2/5/2024	\$1,250.00	GIS Service
46042 CHRISTOPHER KENNEDY	2/6/2024	\$621.00	January Fees
46043 JACOBSON, MAGNUSON, ANDE	2/6/2024	\$7,500.00	State Lobbying for Water Treatment Project
46044 METRONET	2/6/2024	\$98.52	Acct 1959304
46045 PRINCIPAL LIFE INSURANCE CO	2/6/2024	\$125.64	February/March Premium
46046 Verizon Wireless	2/6/2024	\$240.06	Police and Fire iPads
46047 NLC CONGRESSIONAL CITY CO	2/6/2024	\$1,560.00	Jennifer Bromeland - NLC Congressional City
46049 BCBS OF MN	2/7/2024	\$9,548.84	March Premium
46050 MN DNR-OMB	2/7/2024	\$347.14	Water Permit 1979-4363
46051 WELLS FARGO FINANCIAL SRV	2/7/2024	\$357.84	Lease Pmt
46052 DELTA DENTAL OF MN	2/14/2024	\$807.26	March Premium
46053 METRONET	2/14/2024	\$132.20	Watertower - Account 1959251
46054 STATE OF MINNESOTA	2/14/2024	\$200.00	Wellhouse #1
46055 EQUIPMENT MANAGEMENT CO	2/15/2024	\$601.26	Service Agreement
46058 CANON FINANCIAL SERVICES IN	2/26/2024	\$217.00	Contract Charge - Copier
46059 ELAN FINANCIAL SERVICES	2/26/2024	\$2,005.01	Frebruary Statement
46061 A-1 KEY CITY LOCKSMITH INC	2/29/2024	\$43.00	Keys
46062 ALEX AIR APPARATUS 2, LLC	2/29/2024	\$6,406.74	Hoses and Couplers
46063 ARAMARK	2/29/2024	\$375.74	Mats
46064 BADGER METER	2/29/2024	\$112.77	Hosting Service Fee
46065 BENCO ELECTRIC	2/29/2024	\$513.17	STREET LIGHTING
46066 BHE COMMUNITY SOLAR LLC	2/29/2024	\$1,508.12	Solar Garden
46067 BLUE EARTH COUNTY CHIEF AS	2/29/2024	\$120.00	Regional Air Truck Maintenance Dues and BEC

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CITY OF EAGLE LAKE

***Check Summary Register©**

February 2024

Name	Check Date	Check Amt	
46068	BLUE EARTH COUNTY HIGHWA	2/29/2024	\$1,608.00 Sand/Salt Mix
46069	BOLTON & MENK INC	2/29/2024	\$1,063.50 General Engineering
46070	CARRIAGE REPAIR INC	2/29/2024	\$146.87 Hydraulic Hose
46071	CITY BUILDING INSPECTION SR	2/29/2024	\$3,497.71
46072	CONSOLIDATED COMMUNICATI	2/29/2024	\$244.14 Acct 507-257-3542
46073	DAGGETT DIST. INC	2/29/2024	\$305.00 Cordless 6 1/2 Circul
46074	EAGLE ONE LLC	2/29/2024	\$12.40 Over payment of final utility bill for 111 LeRay
46075	FREE PRESS	2/29/2024	\$38.83 Flood Plain Ordiance Adopted
46076	FRESH START CLEANING AND	2/29/2024	\$100.00 January Service
46077	GOVERNMENT FORMS & SUPPL	2/29/2024	\$50.00 Business Cards-Nicklay
46078	HAWKINS	2/29/2024	\$30.00
46079	A.H. Hermel Wholesale	2/29/2024	\$127.36
46080	LJP ENTERPRISES	2/29/2024	\$12,974.92 Small=968 Lrg=124
46081	LOFFLER COMPANIES INC	2/29/2024	\$176.00 Contract Pmt
46082	M & H ENGRAVING	2/29/2024	\$8.00 Name Badge-Bromeland
46083	MATHESON TRI GAS INC	2/29/2024	\$209.37
46084	MED COMPASS	2/29/2024	\$3,045.00 Fire Department Physicals
46085	MENARDS	2/29/2024	\$1,646.99 Weeding hoe, arm peg and hook, pen light
46086	METERING & TECHNOLOGY SOL	2/29/2024	\$3,724.50 water meters
46087	MN PUMP WORKS	2/29/2024	\$1,035.69 ABS suizer pump for main lift station pump 3
46088	MINNESOTA WASTE PROCESSI	2/29/2024	\$6,217.27 January Service
46089	PLUNKETTS PEST CONTROL	2/29/2024	\$52.11 February Service
46090	RENT-N-SAVE	2/29/2024	\$185.00 Lake Eagle Park Location
46091	SIMPSON, VERN	2/29/2024	\$12.92 Battery Back for door lock
46092	SOUTH CENTRAL COLLEGE	2/29/2024	\$2,225.30 EMT Training-Bomstad, Simpson, Stenzel, Wit
46093	TEAM LAB	2/29/2024	\$216.50 Dominator and bathroom cleaner
46094	WEBICINE	2/29/2024	\$213.75 Set up petition on website
	Total Checks		\$175,704.49

CITY OF EAGLE LAKE

02/29/24 1:50 PM

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***Check Summary Register©**

Batch: PAY 02-16-24

	Name	Check Date	Check Amt	
10100	Cash			
46056	ADP, LLC	2/16/2024	\$343.36	
46057	LEAGUE OF MN CITIES INS. TRU	2/16/2024	\$4,061.00	Work Comp Insurance 2022-2023 Balance
		Total Checks	\$4,404.36	

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CITY OF EAGLE LAKE

02/29/24 1:43 PM

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***Check Summary Register©**

Batch: GAMB 02-29-24

Name	Check Date	Check Amt	
10120 Fire Equipment-Assig			
46060 US ENGRAVERS	2/29/2024	\$628.58	Locker Tags with names and numbers
	Total Checks	\$628.58	

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CITY OF EAGLE LAKE

02/28/24 10:38 AM

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February 2024

Name	Check Date	Check Amt	
10101 EDA Cash			
486 ELAN FINANCIAL SERVICES	2/26/2024	\$42.98	February Statement
	Total Checks	\$42.98	

CITY OF EAGLE LAKE

02/28/24 10:39 AM

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*Check Summary Register©

February 2024

Name	Check Date	Check Amt	
10120 Fire Equipment-Assig			
46023 GALLS LLC	2/5/2024	\$735.50	Badges
	Total Checks	\$735.50	

Pay Dates 02/01/2024, 02/15/2024, 02/29/2024

Payroll Name	Pay Date	Net Pay
Adomabea, Olivia	02/01/2024	1,625.15
Adomabea, Olivia	02/15/2024	1,589.36
Adomabea, Olivia	02/29/2024	1,589.36
Anderson, Jim	02/01/2024	167.61
Anderson, Jim	02/15/2024	0.00
Anderson, Jim	02/29/2024	83.81
Auringer, Mandy L	02/01/2024	905.97
Auringer, Mandy L	02/15/2024	905.95
Auringer, Mandy L	02/29/2024	905.98
Beckmann, Jacob Donald	02/01/2024	1,444.40
Beckmann, Jacob Donald	02/15/2024	1,352.91
Beckmann, Jacob Donald	02/29/2024	1,410.10
Bromeland, Jennifer J	02/01/2024	2,938.63
Bromeland, Jennifer J	02/15/2024	3,130.97
Bromeland, Jennifer J	02/29/2024	3,034.80
Hartman, Andrew R	02/01/2024	1,256.59
Hartman, Andrew R	02/15/2024	1,354.74
Hartman, Andrew R	02/29/2024	1,256.61
Nicklay, Michael L	02/01/2024	1,533.17
Nicklay, Michael L	02/15/2024	1,286.25
Nicklay, Michael L	02/29/2024	1,354.49
Norton, Elizabeth Jean	02/29/2024	349.40
Rausch, Kerry L	02/01/2024	1,457.32
Rausch, Kerry L	02/15/2024	1,586.44
Rausch, Kerry L	02/29/2024	1,457.33
Rohrich, Elizabeth K	02/29/2024	277.05
Ruel, Nathan W	02/01/2024	1,286.69
Ruel, Nathan W	02/15/2024	1,286.68
Ruel, Nathan W	02/29/2024	1,345.04
Simpson, Vern L	02/29/2024	199.40
Steinberg, Garrett R	02/29/2024	277.05
White, Anthony D	02/29/2024	277.05
Whittington, Johnnie L	02/29/2024	277.05

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Wire Transfers Made in 2024

Date	<u>Description</u>	<u>Initiated by</u>
2/16/2024	Wire \$1,708.72 to MN PFA (check not received)	Kerry
2/26/2024	Wire \$900 to VIA Actualrial Solutions (check not received)	Kerry



Andrew Hartman
Public Works Director
90 LeRay Avenue
Eagle Lake, MN, 56024
(507)257-3218
ahartman@eaglelakemn.com

March, 2024

To: Mayor Norton, City Council and City Administrator Jennifer Bromeland

From: Andrew Hartman Public Works Director

Water: We have been working with the contractors to get the SCADA system installed and set up. Hopefully by the end of the month it will be put into service.

Sewer: The SCADA system has been installed and is currently online. They also installed pump number 3. We will be working with the contractors to be able to get it online and making phone call alarms. Currently we don't have any call alarms, so we will just be using the light on the outside of the building.

Streets: We have been cleaning equipment and looking at possible repairs.

Parks: We have been working on Frazee park, and picnic tables for the pavilion.

Storm Sewer: We have been conducting MS4 inspections.

If you have any questions or concerns, please feel free to contact me at ahartman@eaglelakemn.com

Andrew Hartman

ELFD FIRE CHIEF'S LETTER

The winter is really keeping us guessing as the weather continues to be unseasonably warm. It's tempting to start the spring clean up but let's pump the brakes a little. The insects that we rely on for pollination are still hibernating in those hollow twigs and in the leaf piles.

This warm weather also brings out the urge to have a nice little bonfire. Please do not throw your leaves on the fire. As the leaves burn, they exit the fire red hot little embers floating at the mercy of the wind. The grasses, sloughs and woods are very dry right now could light up quite easily. Make sure you have a charged water hose near your burn pile and never leave them unattended.

THANK YOU!

EAGLE LAKE FIRE DEPARTMENT 2024 CALL REPORT

TYPE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	% OF TOTAL
Assist Law Enforcement	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Assist Law Enforcement (cancelled)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Explosion (No Fire)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Commercial)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Residential)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Standby)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Vehicle)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Wildland)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire Alarm	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire Assist	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire CO	1	-	-	-	-	-	-	-	-	-	-	-	1	3.3%
Fire False Alarm	-	1	-	-	-	-	-	-	-	-	-	-	1	3.3%
Fire Mutual Aid	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Gas Leak	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Hazardous (No Fire)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Medical (Cancelled)	-	1	-	-	-	-	-	-	-	-	-	-	1	3.3%
Medical (Response)	13	8	-	-	-	-	-	-	-	-	-	-	21	70.0%
Medical Lift Assist	3	1	-	-	-	-	-	-	-	-	-	-	4	13.3%
Missing Person Search	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Motor Vehicle Accident w/Injury	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Motor Vehicle Accident w/o Injury	1	-	-	-	-	-	-	-	-	-	-	-	1	3.3%
Motor Vehicle Accident (Fatality)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Motor Vehicle Accident (Cancelled)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Odor Investigation	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Power Lines	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Rescue (Entrapment/Machinery)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Rescue (Grain Bin)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Rescue (Water)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Smoke Investigation	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Smoke/CO Alarm Malfunction	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Special Incident	-	1	-	-	-	-	-	-	-	-	-	-	1	3.3%
Weather	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Total	18	12	-	-	-	-	-	-	-	-	-	-	30	100%
RESPONSE AREA														
Eagle Lake	15	11	-	-	-	-	-	-	-	-	-	-	26	86.7%
St. Clair	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Good Thunder	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Janesville	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Kasota (Lime Twp)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Le Ray TWP	3	1	-	-	-	-	-	-	-	-	-	-	4	13.3%
Madison Lake (Le Ray Twp)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Mapleton	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Mankato	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Mankato Twp	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Total	18	12	-	-	-	-	-	-	-	-	-	-	30	100%

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Eagle Lake Fire Relief
Gambling Fund Report January 2024

Balance	1/1/24		\$19,221.70
Income:			
Paper Pull Tabs		\$6,065.00	
Electronic		\$20,107.00	
Interest Income		\$9.99	
Total Income			<u>\$26,181.99</u>
Total Funds Available			\$45,403.69
Less Total Disbursements			<u>(\$25,674.65)</u>
Balance	1/31/24		\$19,729.04

2023 Profit / Community Donations

Net Profit:			
	1/24	\$692.41	

Total Profit To Date: \$692.41

Community Donations To Date: \$0.00

Eagle Lake Fire Relief
February 13 2024
Items To Be Approved

<u>To</u>	<u>For</u>	<u>Amount</u>
Eagles Nest	Rent	\$4,137.99
Randy Hoffmann	Accounting	\$700.00
Chad Witte	Wages	\$277.05
Triple Crown Gaming	Pull Tabs	\$961.14
	Invoice #9253885	
	Due 3/02/24	
Pilot Games	E-Bingo Prizes & Fees	\$400.82
Triple Crown Gaming	E-Tabs (No Check)	\$6,516.34
MN Revenue	State Tax (No Check)	\$8,811.00
Total		\$21,804.34

2024 Building Permits Issued

<u>HOUSE #</u>	<u>STREET</u>	<u>VALUE</u>	<u>Project Description</u>
106	Foxborough	\$ 8,500.00	Bathroom remodel
91	Valley Ln	\$ 15,364.00	Solar panels
508	Thomas Dr	\$ 10,000.00	Funance and AC
105	Lakeview Dr	\$ 11,900.00	Reside
502	Thomas Dr	\$ 7,500.00	Reroof
101	Sparrowhawk Cir	\$ 19,657.00	Reside
109	Plainview St	\$ 13,227.00	Reroof
96	Valley Ln	\$ 20,000.00	Reroof
503	Thomas Dr	\$ 12,457.88	Reside
104	Sparrowhawk Cir	\$ 21,108.00	Reroof

LD

**CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2024-13**

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS the City of Eagle Lake is generally authorized to accept donations pursuant to Minnesota Statutes for the benefit of its public recreational services.

WHEREAS the following donation(s) has offered to contribute the cash amounts set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>
Alliance Pipeline	\$5,000.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

To be applied towards the Eagle Lake Park pavilion costs.

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Eagle Lake, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

Passed by the City Council of Eagle Lake, Minnesota this 4th day of March 2024.

Lisa Norton
Mayor

Attested:

Jennifer J. Bromeland
Administrator

**CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2024-14**

**A Resolution Accepting the Resignation of Volunteer Firefighter Benhamin Ehlert from the City
of Eagle Lake, Minnesota**

WHEREAS, Volunteer Firefighter Employee Benhamin Ehlert has resigned from the City of Eagle Lake's Fire Department; and

WHEREAS, the City Council recognizes and appreciates the service from Benhamin Ehlert in the role of a Volunteer Firefighter for the Eagle Lake Fire Department.

NOW THEREFORE, BE IT RESOLVED, the City accepts the resignation of Benhamin Ehlert from the City of Eagle Lake Fire Department effective February 6, 2024.

Adopted by the City Council of Eagle Lake, Minnesota this 4th day of March 2024.

Lisa Norton, Mayor

ATTEST:

Jennifer Bromeland, City Administrator

(S E A L)

**CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2024-15**

A Resolution Accepting the Disposal of City Records

WHEREAS, Eagle Lake City Council has adopted the State of Minnesota Record Retention Standards; and

WHEREAS, current records were reviewed and records that may be disposed of are listed in Attachment A; and

WHEREAS, the City believes it is appropriate for the disposal of these records.

NOW THEREFORE BE IT RESOLVED, that the City Council accepts the disposal of these records

Adopted by the City Council of Eagle Lake, MN this 4th day of March 2024.

Lisa Norton, Mayor

ATTEST:

Jennifer Bromeland, City Administrator

(SEAL)

RECORD RETENTION - 2024 DISPOSAL LOG

Attachment A - Number of Boxes: 4

<u>Year</u>	<u>DESCRIPTION</u>
1994	941 form - 3rd Quarter Federal Tax return
1994	941 Quarterly Federal Tax Returns
2017	Accounts Payable Invoices
2017	Affidavits & Articles
2021	Application for FT Public Works Worker
2020	Applications for FT Public Works Worker
2006-2009	Applications for Police Reservists
2018	Autumn Wind Adjustments-UB
2017	Bank Statements
2018	Bill register summary after penalty calcs
2009-2019	Bill Registers-Summary, Complete, Condensed
2006-2007	Building Inspector Contracts
2017	Building Surcharge
2012-2017	Certificates of Liability Insurance
2022	Chamber Rentals
2013	Community Foundation SMIF Agreement
1999	Complaint Against Officer Hermanson
2008	Complaints
2007	Data Practices Request
2017	Direct Deposits
2022	Dog license
2022	Dog Licenses
2007, 2011-2012	Duplicate Checks
2018	Eagles Edge billing
Superseded	Emergency Procedures
2007-2014	Employee Apps
2019	Employee Medical
2007	Employee Performance review
2004-2011	FD Audits
1997-2022	FD Contract Payments

1996-1997	FD Gambling Audits
2006,2008, 2014	FD Gambling License
2002	FD Gambling Report
2004-2007	FD Incident reports
2005-2006	FD Investments
2005-2012	FD Invoices
2011-2014	FD Personnel Files-not active
2005,2008-2011	FD Policies
2005, 2006, 2011- 2015	FD State Aid
2014	Final delinquent bills
2005-2015	Fire Department Grants
1987-2008	Fire Equipment Certifications
1992, 2009-2013	Gambling Reports
2017	General correspondence
2017	Health Care Certificates
2017	Health Insurance Policy
2003	Hire recommendation letter
1999	Internal Investigation of Police Officer Hermanson
2006-2007, 2012, 2015	Invoices
2014	Letter of Recommendation
2008, 2017	Meeting notices
2007	Meter read penalties
2022	Move In/Out Forms
2017-2018	Parage Permits
2013	Payroll-Federal & State Reports
2021	Payment Plans
2006, 2008	PD State Aid
2003	PD Survey
2021	Penalty Calcs
1988-2013	Pension Plan Schedules
2006-2013	Personnel Files for Former Police Reservists
2018	Personnel Files of Former Employees
2006	Police complaints
2003-2008	Police Logs

2020	Police Officer Complaint
2021	Police Officer Employment applications - not hired
2006, 2007	Police Reserve Officers Training
2001	Police Reserve Reprimand
1999-2007	Police Trainings
2007-2008	Property & Casualty and Work Comp
2015-2016	Property & Casualty and Work Comp
2016-2017	Property & Casualty and Work Comp
2013	Property Damage Claim
2017	Property Searches
2022	PT Police Officer Application - Not Hired
2007	Regency bill adjustments
2005, 2010-2015	Rejected FD apps.
2008	Rental Licenses
2007-2013	Rental Licenses
2017	Residential Building Permits
2011-2012	ROW Permits
2006	Safe & Sober Recognition
2001-2005	Safety Data Sheets (superseded)
2017	Sales and Use Tax
2013	Shut off list-UB
2003	Snowplow policy
2022	Solicitor's License
2019 & 2021-2022	UB Delinquent Acct. Shut off list
2016-2017	UB Receipt Book
1993	Unemployment Claim
2014-2017	W-2s employer copies, W-3s, 1099s and 1096s
Sept 2015 through August 2016	Work Comp Notice of Premium Options for Standard Premiums
Sept 2016 through August 2017	Work Comp Notice of Premium Options for Standard Premiums

**CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2024-16**

**A Resolution Accepting the Resignation of Planning Commission Member Tom Paulson from
the City of Eagle Lake, Minnesota**

WHEREAS, Planning Commission Member Tom Paulson has resigned from the City of Eagle Lake's Planning Commission; and

WHEREAS, the City Council recognizes and appreciates the service from Tom Paulson in the role of a Planning Commission Member.

NOW THEREFORE, BE IT RESOLVED, the City accepts the resignation of Tom Paulson from the City of Eagle Lake's Planning Commission effective January 27, 2024.

Adopted by the City Council of Eagle Lake, Minnesota this 4th day of March 2024.

Lisa Norton, Mayor

ATTEST:

Jennifer Bromeland, City Administrator

(S E A L)

**CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2024-17**

**A Resolution Appointing Benjamin Metcalfe to the Eagle Lake Fire Department
Active Roster**

WHEREAS, the Eagle Lake Fire Department would like to recommend Benjamin Metcalfe to the Eagle Lake Fire Department Active Roster; and

WHEREAS, Benjamin Metcalfe has completed the recommended six month waiting period without missing any drills and has completed in house training to qualify for active status; and

WHEREAS, the City feels it is in the best interest of the community to have Benjamin Metcalfe on the Eagle Lake Volunteer Fire Department.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Eagle Lake, Minnesota that the recommendation of Benjamin Metcalfe by the Fire Department to the Eagle Lake Volunteer Fire Department to be put on the Fire Department Active Roster is hereby accepted.

Adopted by the City Council of Eagle Lake, Minnesota this 4th day of March 2024.

Lisa Norton, Mayor

ATTEST:

Jennifer J. Bromeland, City Administrator

(S E A L)

March 1, 2024

To: Mayor Norton, City Administrator Bromeland and Council Members.

From: Vern Simpson II, Eagle Lake Fire Chief

Following careful evaluation and comparison of all the bid proposals received, the committee that is spearheading the planning of the new fire station has unanimously voted to utilize the services of Brunton Architects & Engineers to perform the next phase in the project, which is the Feasibility Study. We feel that although other companies may have coordinated projects of great magnitude with success, Brunton offers the most experience in this area of expertise within the fire service industry. Brunton was able to provide examples of completed projects that included details that were not mentioned by the other companies and only gained by years of experience working in and designing modern fire stations. Their knowledge of state and federal codes was expressed as a guideline for what is or is not permissible, all while remaining NFPA compliant in their renditions. We are quite aware that unfortunately Brunton did not provide the lowest bid. While we do need to work at saving taxpayer's dollars, that should not come at the risk of the safety of future generations of firefighters. It is our intent to ensure our community is getting the best value out of their money.



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

March 4, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Automatic Locks for Bathrooms and Warming House at Lake Eagle Park

Attached you will find pricing for automatic locks for the bathrooms and warming house at Lake Eagle Park. Previously, the Eagle Lake Police Department was responsible for locking the bathrooms and warming house while the Public Works Department unlocks them daily. With the installation of automatic locks, City staff would have the ability to schedule times when the doors are locked or unlocked. This is advantageous since the facilities have a set schedule of when they are open to the public and it would promote more consistent operations and efficient use of staff time. City staff would have remote access to adjust the times as needed. If someone is using one of the facilities when the door is set to lock, they would still be able to exit the facility from the inside.

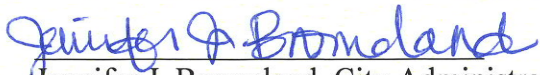
Vendor	Price
Freedom Security	\$9,735.85 (\$8,537.63 for access control system + \$1,198.22 for wireless broadband link)
Master Electric	\$23,594.12

Per an inquiry to the City's legal counsel, one time public safety funds cannot be used to pay for automatic locks for the bathrooms and warming house at the park since the primary purpose is to protect the facilities from vandalism. However, it is advised that budgeted public safety funds could be used for this purpose. This means that funds budgeted for contracting with the Blue Earth County Sheriff's Office could be used to pay for the automatic locks with the one-time public safety funds being used to pay for police protection. For reference purposes, attached you will find a legal opinion from legal counsel advising on the matter.

Public Works Director Andrew Hartman and I met to review pricing obtained. Meetings were held with both vendors to discuss the City's need for automatic locks at the park prior to obtaining pricing.

City staff recommends that the pricing from Freedom Security be approved for automatic locks and that the cost of the automatic lock system be paid for using budgeted funds for public safety services in line item 101-42200-109.

Discussion should ensue.


Jennifer J. Bromeland, City Administrator



Lake Eagle Park Access Control - installations

Paxton10 Cloud Based Access Control System for the Bathrooms and Ice Rink, Includes:

- Paxton10 Server
- Paxton10 Door Controllers
- Paxton10 Bluetooth Mullion Readers
- Power Supplies and Enclosures
- Door Holders to hold Bathroom doors open
- New Cylindrical Locksets to replace the old Dead-bolts on Bathroom Doors
- Conduit
- Cabling
- Labor

Paxton 10 Access Control Software: <https://youtu.be/LQyGlcTMbWc>

Pavilion Doors:

This System will Include a Card Reader at the new Pavilion to unlock the Bathroom Doors outside of the schedule. Once Unlocked the Doors will be held open with a Magnetic Door Holder. At say 10PM everyday the system will drop the Magnetic Door Holders so the door will close and lock.

Ice Rink Warming House:

This door will function will be: Card Read for after hours access, and unlocked via schedule for warming hours
Note this Door needs to be replaced with new for proper operation of the Card Access

Note:

- Internet will be Required at the Pavilion for Access into the Camera and Access Control Systems
- 120 Volt Power is required

Part #	Item	Quantity
003-375-US	PAXTON 10 SERVER	1.00
010-170-US	PAXTON10 KEYFOBS - PK OF 10	1.00
010-296-US	PAXTON10 SLIMLINE READER	2.00
010-387-US	PAXTON10 DESKTOP READER	1.00
010-522-US	PAXTON 10 DOOR CONTROLLER 12/24V 2A PSU	2.00
PPS2450	24VAC 50VA POW SPLY GROUND LED PTC FUSE UL	2.00
Bat 127-BW	12V 7AH SLA BATTERY F2	2.00
VF5750-00	Door Holder 24/120V Semi-Flush Chrome Finish	3.00
TP404	4 Square Box, Steel, Welded, 1-1/2 in. D	5.00
1/2-EMT	1/2-STEEL THINWALL CONDUIT	40.00
130	1/2 1H STL EMT STRAP	15.00
2002	1/2 Inch Raco Steel EMT Set-Screw Connector	6.00
Access Drop - Standard-100	Access Control Drop 22/8, 18/2 Plenum-100	3.00
ALX80P RHO 626	Grade 2 Storeroom Cylindrical Lock with Field Selectable Vandlgard	2.00
7440-630	ULTRA LINE PREMIUM ELECTRIC STRIKE F/STL/WD JAMBS	4.00
	Standard Labor	40
Sub-Total ex Tax		\$8,537.63



FREEDOM SECURITY
AND SURVEILLANCE

Freedom Security and Surveillance
North Mankato
Tel. 507-345-5352
www.freedomsecuritysys.com

CUSTOMER QUOTATION NO. 550

Lake Eagle Park Access Control - installations

Part #	Item	Quantity
		Tax \$0.00
		Total inc Tax \$8,537.63
		Section Sub-Total ex Tax \$8,537.63
		Tax \$0.00
		Section Total inc Tax \$8,537.63

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FREEDOM SECURITY
AND SURVEILLANCE

Freedom Security and Surveillance
North Mankato
Tel. 507-345-5352
www.freedomsecuritysys.com

CUSTOMER QUOTATION NO. 550

Lake Eagle Park-Wireless Network Link between Pavilion & Ice Rink - Installations

This Cost is **REQUIRED** for either the Video Surveillance or the Card Access. If both are chosen this cost is only applied once

Wireless Broadband Link to connect Ice Rink to the new Pavilion, Includes:

- Radios
- Mounts
- Cabling
- Power Supplies
- Labor

Part #	Item	Quantity
LOCO5AC-US	AIRMAX NANOSTATION 5AC LOCO	2
INS-3AF-I-G	Instant PoE Converter, Indoor	2.00
QMP	QMP - Wireless Radio Mount	2.00
CAT6 Plenum-1D	CAT6 DataCom Drop-1D WAP/CAM	2.00
	Standard Labor	5
Sub-Total ex Tax		\$1,198.22
Tax		\$0.00
Total inc Tax		\$1,198.22
Section Sub-Total ex Tax		\$1,198.22
Tax		\$0.00
Section Total inc Tax		\$1,198.22

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For Those Who Choose Quality

Tuesday, February 27, 2024

ATTN: **Andrew Hartman**

City of Eagle Lake
Phone: 507-779-9584
E-Mail: Ahartman@eaglelakemn.com



Quote# **2.27.24-1**

Scope of Work

- Install Card Access on warming house and bathroom doors at city park.

Headend Equipment

Equipment	\$2,185.74
Labor	\$1,320.00
Total	\$3,505.74

Warming House

Equipment	\$4,061.90
Labor	\$3,300.00
Total	\$7,361.90

Bathrooms

Equipment	\$5,731.70
Labor	\$4,400.00
Total	\$10,131.70

Trenching from Pump house to Bathrooms

Equipment	\$834.00
Labor	\$1,760.00
Total	\$2594.78

Total Budget price for above:

\$23,594.12

Exclusions:

Premium Time, cold weather trenching, Additional charges from CTS for network support to set up VLANs to remote locations

Labor quote is an estimate only. Actual time will be billed upon project completion.

Thanks for the opportunity to bid this project,

Bob Strand

Project Foreman | Master Electric Mankato | C: 507-327-3044| bob.strand@masterelectric.com

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February 15, 2024

Jennifer J Bromeland
City Administrator
City of Eagle Lake
705 Parkway
Post Office Box 159
Eagle Lake MN 56024

Re: **Public Safety Funds**

Dear City Administrator Bromeland:

This is in response to the request for a legal opinion on whether installing automatic locks at the bathroom and warming house at the park would be an eligible use of the one time public safety funds. In addition, the council is requesting an opinion as to whether the installation of surveillance cameras at the park would be an appropriate use of the funds.

The language in the law that provides the cities with one-time public safety funds provides for a number of categories of expenses that would be an allowable use such as community violence prevention; community interventions programs; community engagement; personal and equipment costs and equipment related to fire, rescue and emergency services. The language also provides that certain expenses are not allowed, including purchasing an armored vehicle or the costs of constructing or expanding a police department. The law was intentionally written in a broad manner.

The reason that the City Council is installing the locks in the park's bathrooms and warming house will be the ultimate deciding factors. If the locks are to provide for the safety of staff or the users of the facilities this would be an appropriate use of the funds. If the locks are just meant to protect the facilities from vandalism that would be a step too far. The law allows for the protection of individuals, but it does not extend to the protection of property. It is my legal opinion the funds cannot be used for automatic locks at the warming house and bathrooms.

A surveillance system that is set up to monitor the activities at the parks and skating rink would serve a public safety purpose and would be an effort to reduce violence in the community. It is my legal opinion that using the public safety funds for this purpose is permissible.

It has been determined that the funds can be used to pay another agency to provide police or fire services, even if those costs were otherwise budgeted for. It would be possible to use the public

safety funds to pay for the costs of the Sheriff's Department providing police services, and then use the funds that were dedicated for that purpose for another public purpose.

Sincerely,

KENNEDY & KENNEDY


Christopher M. Kennedy
Attorney for the City of Eagle Lake

Estimated Public Safety Aid for Cities and Eligible Towns
(per SF1811, DE amendment)

Bjorn Arneson, SCRFA
bjorn.arneson@senate.mn

City/Town	Total 2021 population	Share of total aid-eligible pop	Aid amount
DANUBE	455	0.01%	19,910
DANVERS	104	0.00%	4,551
DARFUR	83	0.00%	3,632
DARWIN	347	0.01%	15,184
DASSEL	1,485	0.03%	64,982
DAWSON	1,466	0.03%	64,151
DAYTON	8,021	0.17%	350,992
DEEPHAVEN	3,885	0.08%	170,004
DEER CREEK	329	0.01%	14,397
DEER RIVER	901	0.02%	39,427
DEERWOOD	536	0.01%	23,455
DEGRAFF	112	0.00%	4,901
DELANO	6,654	0.14%	291,173
DELAVAN	170	0.00%	7,439
DELHI	46	0.00%	2,013
DELLWOOD	1,173	0.02%	51,329
DENHAM	37	0.00%	1,619
DENNISON	222	0.00%	9,715
DENT	171	0.00%	7,483
DETROIT LAKES	9,990	0.21%	437,154
DEXTER	329	0.01%	14,397
DILWORTH	4,639	0.10%	202,999
DODGE CENTER	2,847	0.06%	124,582
DONALDSON	20	0.00%	1,500
DONNELLY	216	0.00%	9,452
DORAN	35	0.00%	1,532
DOVER	792	0.02%	34,657
DOVRAY	57	0.00%	2,494
DULUTH	85,667	1.79%	3,748,712
DUMONT	74	0.00%	3,238
DUNDAS	1,784	0.04%	78,066
DUNDEE	72	0.00%	3,151
DUNNELL	132	0.00%	5,776
EAGAN	69,086	1.44%	3,023,142
EAGLE BEND	541	0.01%	23,674
* EAGLE LAKE	3,282	0.07%	143,617
EAST BETHEL	11,791	0.25%	515,964
EAST GRAND FORKS	9,105	0.19%	398,427
EAST GULL LAKE	1,039	0.02%	45,466
EASTON	175	0.00%	7,658
ECHO	237	0.00%	10,371
EDEN PRAIRIE	64,142	1.34%	2,806,797
EDEN VALLEY	1,026	0.02%	44,897
EDGERTON	1,247	0.03%	54,568
EDINA	53,572	1.12%	2,344,263
EFFIE	108	0.00%	4,726

Potential uses:
Security cameras, generator

*



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

March 4, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Surveillance Cameras

Attached you will find pricing for cameras at Lake Eagle Park and City Hall.

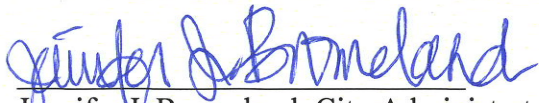
Vendor	Price
Freedom Security	\$20,725
Master Electric	\$10,490.21

Per an inquiry to the City’s legal counsel, one time public safety funds can be used to monitor activities at the park and skating rink due to there being a public safety purpose to reduce violence in the community. Legal counsel further advises that installing cameras at City Hall would be a permissible use of the public safety funds since the main purpose is the safety of employees. However, legal counsel does not advise using the public safety funds to install a camera at the Public Works Building if the intent is to deter theft.

Meetings were held with both vendors to discuss the City’s need for surveillance cameras. There is a sizable cost difference which appears to be attributed to the amount of megapixels per camera. The more pixels, the better the resolution.

Discussion should ensue.

If the City Council wishes to move ahead with installing surveillance cameras at Lake Eagle Park and City Hall, then a motion is needed to approve using one-time public safety funds out of line item 255-00000-210 for this purpose.


Jennifer J. Bromeland, City Administrator

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FREEDOM SECURITY
AND SURVEILLANCE

Jennifer Bromeland
City of Eagle Lake
705 Parkway Ave
Eagle Lake MN 56024

Freedom Security and Surveillance
North Mankato
Tel. 507-345-5352
www.freedomsecuritysys.com

CUSTOMER QUOTATION NO. 550

Quote No: 550
Site: City Hall
Site Contact:
Salesperson: Mike Bales
Created Date: 11/30/2023
Date: 03/01/2024

Description

The sole purpose of a Video Surveillance System is to provide clear images of the areas to be covered and the best way to measure value and compare Video Surveillance Quotes is based on Pixel's and Dollars. This analysis compares total number of pixels divided by the total system cost which will give you an apples to apples comparison on the Value of Each Quote.

Step 1 - Take the number of cameras times the resolution of each camera in Mega-pixels to give a total number of Mega-Pixels

Step 2 - Divide the total system cost by the total MP(Mega-Pixels) to get a Price per MP

1 - Mega-Pixel = 1,000,000,000 pixels

MP is short for Mega-Pixel when looking at quotes

So 4, 4MP Surveillance Cameras is 16MP total

Take the Entire Cost of the System divided by the total Mega-Pixels and you get a Price per Mega-pixel

Sample 4 Camera Bid, with each Camera at 4 MP - \$10,000 bid/16MP total = \$625/Mega-Pixel

Do that math for each bid and it will clearly illustrate the value per Mega-Pixel

Other Factors in Cost Comparisons Include:

- Recorder Type, Hardware based NVR vs PC Based NVR(Hardware based NVR's are cheaper)
- Camera Series within each Manufacture
- whether or not the Cameras have Advanced Analytics
- whether or not an Enclosed Security Rack is Included to house critical components
- whether or not an a UPS Back-up Battery System is Included



Lake Eagle Park Video Surveillance - Installations

Video Surveillance System Utilizing Milestone for the VMS and Hanwha Techwin Cameras, Includes:

- Server Customized to your Specific Installation criteria
- Milestone Xprotect Express+ Software
- Network Cameras
- Power over Ethernet Switches
- 12 Space Enclosed locked Network Cabinet for Pavilion, **With Heater for offseason**
- 3 Space Enclosed Locked Slim Wall Rack for Ice Rink
- Cabling
- Labor
- System Training

This System will be Located in the Back Room of the new Pavilion, and there will be a Wireless Link to connect the Ice Rink to the Pavilion Network together so both the Access Control and Video Surveillance will using this Connection

Camera Specifications:

12 Mega-Pixel Dual Imager - Pavilion: <https://hanwhavisionamerica.com/product/pnm-c12083rvd/>

5 Mega-Pixel Outdoor Dome-Pavilion: <https://hanwhavisionamerica.com/product/qnv-c8083r/>

32 Mega-Pixel Quad Imager-Ice Rink: <https://hanwhavisionamerica.com/product/pnm-c32083rvq/>

Link to Website Gallery - <https://freedomsecuritysys.com/video-surveillance>

Facebook - <https://www.facebook.com/freedom5352>

References upon request

Note: Internet will be Required at the Pavilion for Access into the Camera and Access Control Systems

Part #	Item	Quantity
FSS-NVR	FSS CUBE Server	1.00
XPEXPLUSBL	XPROTECT EXPRESS+ BASE LICENSE	1.00
XPEXPLUSDL	XPROTECT EXPRESS+ DEVICE LICENSE	4.00
YXPEXPLUSDL	ONE YEAR CARE PLUS FOR XPROTECT EXP	4.00
SR-VERTICAL-3U	Strong? Vertical Wall Mount Rack 3U	1.00
AN-210-SW-R-8-POE	Araknis Networks? 210 Series Websmart Gigabit Switch with Partial PoE+ 8 + 2 Rear Ports	2.00
SR-SHELF-2U	Strong? Rack Shelf 2U	1.00
WB-OVRC-UPS-350-6	WattBox Standby UPS & Battery Pack (Compact) 6 Outlets, 350VA	1.00
CAT6 Plenum-1D	CAT6 DataCom Drop-1D-NETKEY	4.00
PNM-C12083RVD	2x6MP Outdoor Vandal-Rated Network Camera, with AI and IR	2.00
SBP-215HMW	Dual Sensor Cap	2.00
SBP-300WMW1	WALL MNT ACCSSRY (WHT) COMP W/WHT HNGNG CAPS	2.00
SBP-300KMW1	CORNER MOUNT ADAPTER ACC USE WITH SBP-300WMW1	2.00
PNM-C32083R	32MP 4K x 4, AI, IR Multi-directional outdoor camera	1.00



FREEDOM SECURITY
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Freedom Security and Surveillance
North Mankato
Tel. 507-345-5352
www.freedomsecuritysys.com

CUSTOMER QUOTATION NO. 550

Lake Eagle Park Video Surveillance - Installations

Part #	Item	Quantity
VQ		
SBP-276HMMW	CAP ADAPTOR FOR THE PNM-9084QZ	1.00
SBP-300KMW1	CORNER MOUNT ADAPTER ACC USE WITH SBP-300WMW1	1.00
SBP-390WMW 2	WALL MOUNT ACCESSORY 2X KNOCK OUT BUILT-IN	1.00
DAH1001A	ELECTRIC HEATER 100 WATT 115V 50 60HZ	1.00
SR-WMS-12U	Strong? Wall Mount Rack System 12U	1.00
	Standard Labor	30
Sub-Total ex Tax		\$12,459.37
Tax		\$44.04
Total inc Tax		\$12,503.41
Section Sub-Total ex Tax		\$12,459.37
Tax		\$44.04
Section Total inc Tax		\$12,503.41

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FREEDOM SECURITY
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CUSTOMER QUOTATION NO. 550

Public Works Camera and Radio Link - Installations

Public Works Video Surveillance & Wireless Point to Point Network from City Call to the Water Tower and Public Works, includes:

- 2 Access Points to be Mounted on the Water Tower
- 2 Client Radios for City Hall and Public Works
- Hardened Ethernet Switch
- Surge Suppressors
- Power Supplies
- Shielded Cabling
- Labor

This Link from City Hall to the Public Works building should be at or above Gigabit Speeds and could provide a cost savings as it relates to Internet Services sharing between City Hall and Public Works. This Installation will provide the base Infrastructure for Future Sites being added to the same Wireless Network if desired.

Part #	Item	Quantity
Wave-AP	Wave AP	2.00
Wave-Nano	Wave Nano	2.00
Mast-2	2" Custom Offset Camera/Radio Mast	1.00
	Radio Tower Base Station	1.00
TC-CON	TOUGH CABLE CONNEXTRS X 2400	4.00
UISP-Cable-Carrier	UISP CABLE CARRIER OUTDOOR	400.00
DTK-MRJETHS	SHIELDED GIGABIT ETHERNET SURGE PROTECTION	2.00
CAT6 Plenum-1D	CAT6 DataCom Drop-1D WAP/CAM	3.00
PNM-C32083RVQ	32MP 4K x 4, AI, IR Multi-directional outdoor camera	1.00
SBP-276HMW	CAP ADAPTOR FOR THE PNM-9084QZ	1.00
SBP-300KMW1	CORNER MOUNT ADAPTER ACC USE WITH SBP-300WMW1	1.00
SBP-390WMW 2	WALL MOUNT ACCESSORY 2X KNOCK OUT BUILT-IN	1.00
XPEXPLUSDL	Xprotect Express+ Device License	1.00
19 Foot Scissor Lift	19 Foot Scissor Lift per week	1.00
	Standard Labor	60
Sub-Total ex Tax		\$14,228.25
Tax		\$0.00
Total inc Tax		\$14,228.25
Section Sub-Total ex Tax		\$14,228.25
Tax		\$0.00
Section Total inc Tax		\$14,228.25

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FREEDOM SECURITY
AND SURVEILLANCE

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North Mankato
Tel. 507-345-5352
www.freedomsecuritysys.com

CUSTOMER QUOTATION NO. 550

City Hall Video Surveillance - Installations

Video Surveillance System Utilizing Milestone for the VMS and Hanwha Techwin Cameras, Includes:

- Server Customized to your Specific Installation criteria
- Milestone Xprotect Express+ Software
- Network Cameras
- Power over Ethernet Switches
- Cabling
- Labor
- System Training

Part #	Item	Quantity
FSS-NVR	FSS CUBE Server	1.00
XPEXPLUSBL	XPROTECT EXPRESS+ BASE LICENSE	1.00
XPEXPLUSDL	XPROTECT EXPRESS+ DEVICE LICENSE	1.00
YXPEXPLUSDL	ONE YEAR CARE PLUS FOR XPROTECT EXP	1.00
SR-WMS-12U	Strong? Wall Mount Rack System 12U	1.00
AN-210-SW-R-16-POE	Araknis Networks? 210 Series Websmart Gigabit Switch with Partial PoE+ 16 + 2 Rear Ports	1.00
SR-SHELF-2U	Strong? Rack Shelf 2U	1.00
WB-OVRC-UPS-350-6	WattBox Standby UPS & Battery Pack (Compact) 6 Outlets, 350VA	1.00
CAT6 Plenum-1D	CAT6 DataCom Drop-1D-NETKEY	1.00
PNM-C32083RVQ	32MP 4K x 4, AI, IR Multi-directional outdoor camera	1.00
SBP-276HMW	CAP ADAPTOR FOR THE PNM-9084QZ	1.00
SBP-300KMW1	CORNER MOUNT ADAPTER ACC USE WITH SBP-300WMW1	1.00
SBP-390WMW2	WALL MOUNT ACCESSORY 2X KNOCK OUT BUILT-IN	1.00
	Standard Labor	16
Sub-Total ex Tax		\$8,222.04
Tax		\$0.00
Total inc Tax		\$8,222.04

Section Sub-Total ex Tax	\$8,222.04
Tax	\$0.00
Section Total inc Tax	\$8,222.04

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FREEDOM SECURITY
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North Mankato
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www.freedomsecuritysys.com

CUSTOMER QUOTATION NO. 550

City Hall Access Control - Installations

Expansion of Paxton10 Access Control System for City Hall, Includes:

- Paxton10 Door Controllers
- Electric Latch Retraction Kits for the 2 Main Doors
- Electric Strike City Offices Door
- Paxton10 Bluetooth Mullion Readers
- Power Supplies and Enclosures
- Cabling
- Labor

Part #	Item	Quantity
010-403-US	Paxton10 Door Controller – PCB only	1.00
FPO75-D8E4P	75W 8 AUX OUT PAXTON 4 DOOR	1.00
010-296-US	Paxton10 Slimline Reader	3.00
Bat 127-BW	12V 7AH SLA BATTERY F2	2.00
1500C-630	COMPLETE ELECTRIC STRIKE KIT 630 FINISH	1.00
040063-00	3 CONVERSION KIT	2.00
PT-5	CONCEALED POWER TRANS HINDGE	2.00
Access Drop - CD/DS/DC-100	Access Control Drop 22/8, 18/2, 22/4 Plenum-100	3.00
G1X2WH6	TYPE G SLOT DUCT WHT 6FTP/FT	6.00
C1WH6	1-IN WHT CVR P/FT	6.00
	Standard Labor	30
Sub-Total ex Tax		\$8,371.60
Tax		\$0.00
Total inc Tax		\$8,371.60

Section Sub-Total ex Tax	\$8,371.60
Tax	\$0.00
Section Total inc Tax	\$8,371.60

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FREEDOM SECURITY AND SURVEILLANCE

Freedom Security and Surveillance
North Mankato
Tel. 507-345-5352
www.freedomsecuritysys.com

CUSTOMER QUOTATION NO. 550

City Hall Panic Alarm System - Installations

Security Panic Alarm System by Alula, Includes:

- Connect+ Control Panel with Cellular Connections
- 7" Touch Screen
- Includes Mobile App with Remote Access
- Panic Buttons
- Power Supplies
- Labor
- System Training

Monitoring is \$32/month billed quarterly

Part #	Item	Quantity
CP-Takeover	Connect+ Panel, Cellular, ZWave/Translator, TP Kit	1.00
RE603P	CONNECT+ PANIC	3.00
	Standard Labor	6
Sub-Total ex Tax		\$1,379.40
Tax		\$0.00
Total inc Tax		\$1,379.40

Section Sub-Total ex Tax	\$1,379.40
Tax	\$0.00
Section Total inc Tax	\$1,379.40

Thank you.

Sub-Total ex Tax	\$54,396.51
Tax	\$44.04
Total inc Tax	\$54,440.55

Payment Terms:
30% Down
Balance Upon Completion

How To Pay



Mail

Detach this section and mail check to:

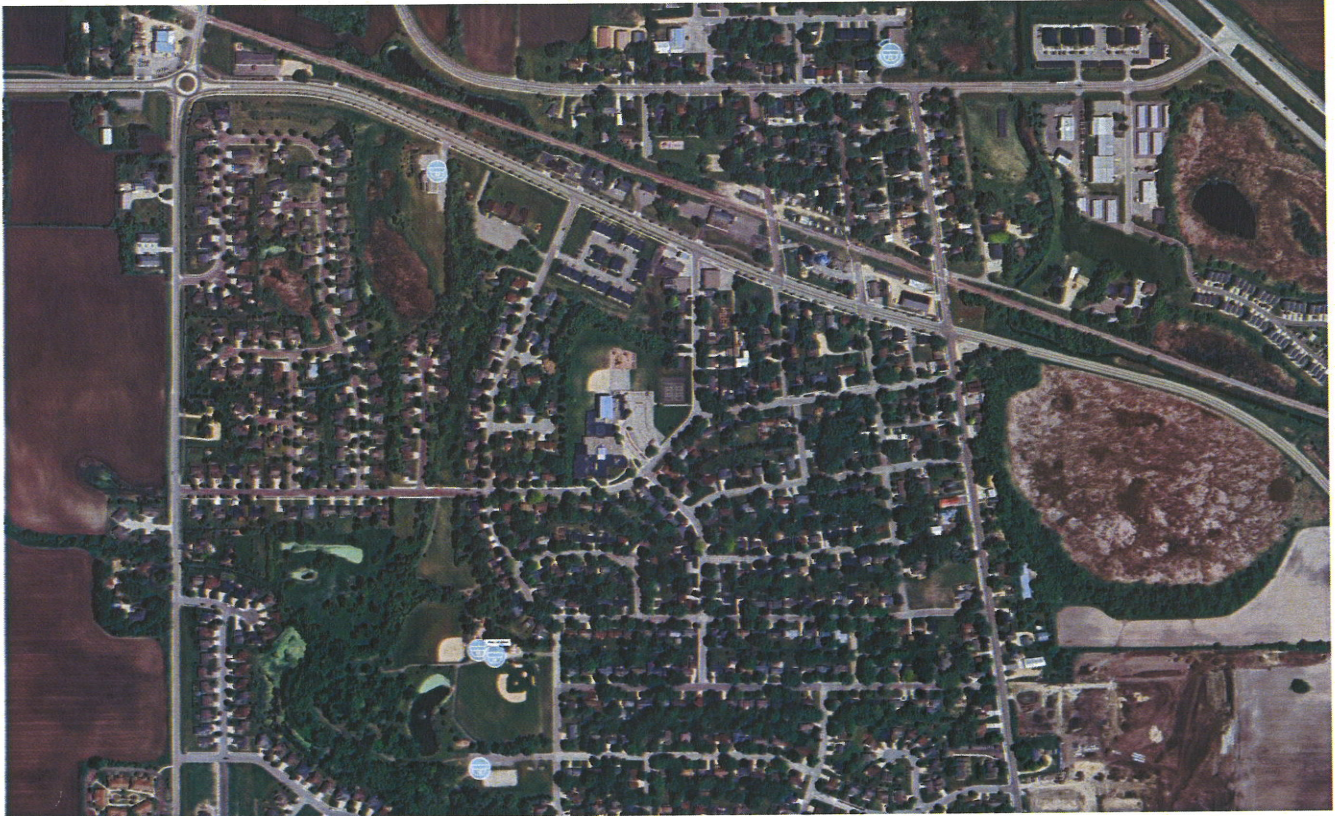
Freedom Security and Surveillance
149 Mary Circle
56003

QUOTATION NO. 550

Customer Reference:	140	Customer Name:	City of Eagle Lake
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Overview



City Hall: Imager 1



Model: Hanwha PNM-C32083RVQ (Single imager) Resolution: 4K
 HxV: 56° Distance: 46ft Width: 44.8ft PPF: 48.2
 Imager: 1/2.8" Focal Length: 3.3 - 5.7mm Camera Height: 10.00ft Tilt: -49.83° Scene Height: 10.00ft



Day - Ideal

Dark With IR



48.2 ppf
46 ft
Away

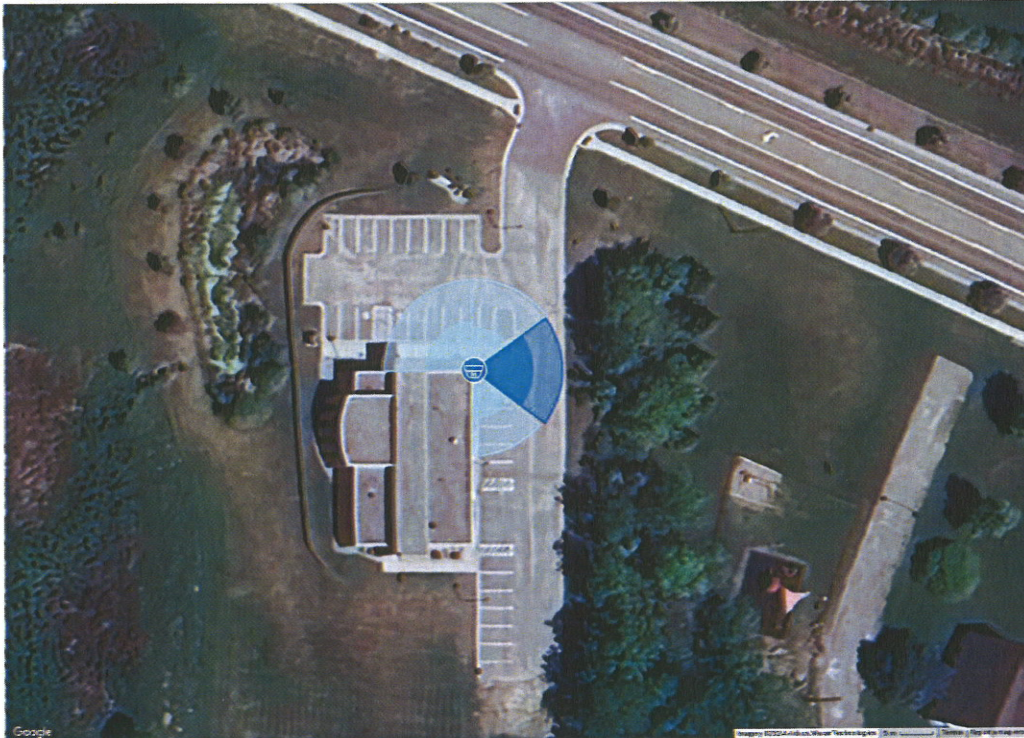


Warning: this may not be a copy of the original image.


Handwritten signature or initials.

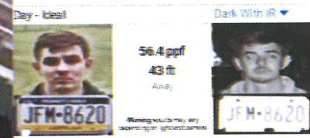
City Hall: Imager 2


 Model: Hanwha PNM-C32083RVQ (Single Imager) Resolution: 4K
 HAOV: 72° Distance: 45ft Width: 56.6ft PPF: 67.9
 Imager: 1/2.8" Focal Length: 3.3 - 5.7mm Camera Height: 10.00ft Tilt: -20.33° Scene Height: 10.00ft



City Hall: Imager 3


 Model: Hanwha PNM-C32083RVQ (Single Imager) Resolution: 4K
 HAOV: 51° Distance: 43ft Width: 38.3ft PPF: 56.4
 Imager: 1/2.8" Focal Length: 3.3 - 5.7mm Camera Height: 10.00ft Tilt: -45.19° Scene Height: 10.00ft



City Hall: Imager 4

Model: Hanwha PNM-C32083RVQ (Single Imager) Resolution: 4K
 HAOV: 86° Distance: 46ft Width: 70.3ft PPF: 54.7
 Imager: 1/2.8" Focal Length: 3.3 - 5.7mm Camera Height: 10.00ft Tilt: -24.67° Scene Height: 10.00ft



Ice Rink: Imager 1

Model: Hanwha PNM-C32083RVQ (Single Imager) Resolution: 4K
 HAOV: 62° Distance: 50ft Width: 53.9ft PPF: 71.2
 Imager: 1/2.8" Focal Length: 3.3 - 5.7mm Camera Height: 10.00ft Tilt: -17.98° Scene Height: 10.00ft

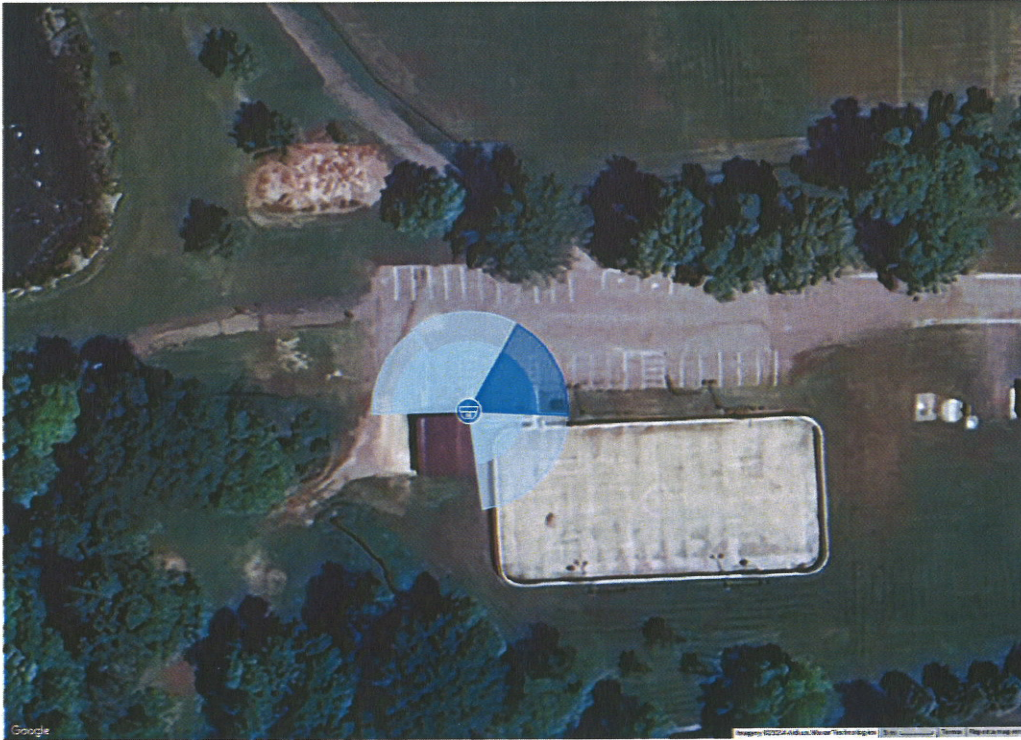


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Ice Rink: Imager 2



Model: Hanwha PNM-C32083RVQ (Single Imager) Resolution: 4K
 HxV: 63° Distance: 50ft Width: 55.1ft PPF: 69.6
 Imager: 1/2.8" Focal Length: 3.3 - 5.7mm Camera Height: 10.00ft Tilt: -17.77° Scene Height: 10.00ft



Ice Rink: Imager 3

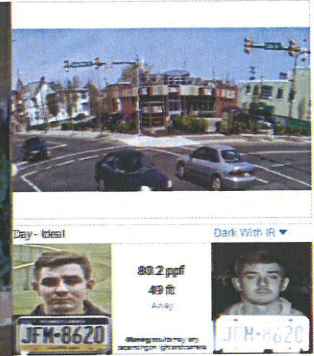


Model: Hanwha PNM-C32083RVQ (Single Imager) Resolution: 4K
 HxV: 80° Distance: 50ft Width: 69.8ft PPF: 55.0
 Imager: 1/2.8" Focal Length: 3.3 - 5.7mm Camera Height: 10.00ft Tilt: -22.50° Scene Height: 10.00ft



Ice Rink: Imager 4

Model: Hanwha PNM-C32083RVQ (Single Imager) Resolution: 4K
 HAOV: 56° Distance: 49ft Width: 47.9ft PPF: 80.2
 Imager: 1/2.8" Focal Length: 3.8 - 5.7mm Camera Height: 10.00ft Tilt: -15.75° Scene Height: 10.00ft



Playground: Imager 1

Model: Hanwha PNM-C12083RVD (Single Imager) Resolution: 3328x1872
 HAOV: 83° Distance: 40ft Width: 57.6ft PPF: 57.7
 Imager: 1/2.8" Focal Length: 3.5 - 6.5mm Camera Height: 10.00ft Tilt: -23.22° Scene Height: 10.00ft



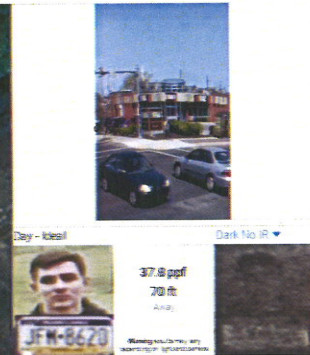
Playground: Imager 2

Model: Hanwha PNM-C12083RVD (Single Imager) Resolution: 3328x1872
 HAOV: 86° Distance: 40ft Width: 59.8ft PPF: 55.6
 Imager: 1/2.8" Focal Length: 3.5 - 6.6mm Camera Height: 10.00ft Tilt: -24.10° Scene Height: 10.00ft




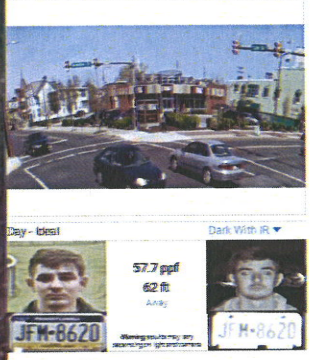
Public Works: Imager 1

Model: Hanwha PNM-C32083RVQ (Single Imager) Resolution: 4K
 HAOV: 47° Distance: 70ft Width: 57.2ft PPF: 37.8
 Imager: 1/2.8" Focal Length: 3.3 - 5.7mm Camera Height: 10.00ft Tilt: -41.45° Scene Height: 10.00ft




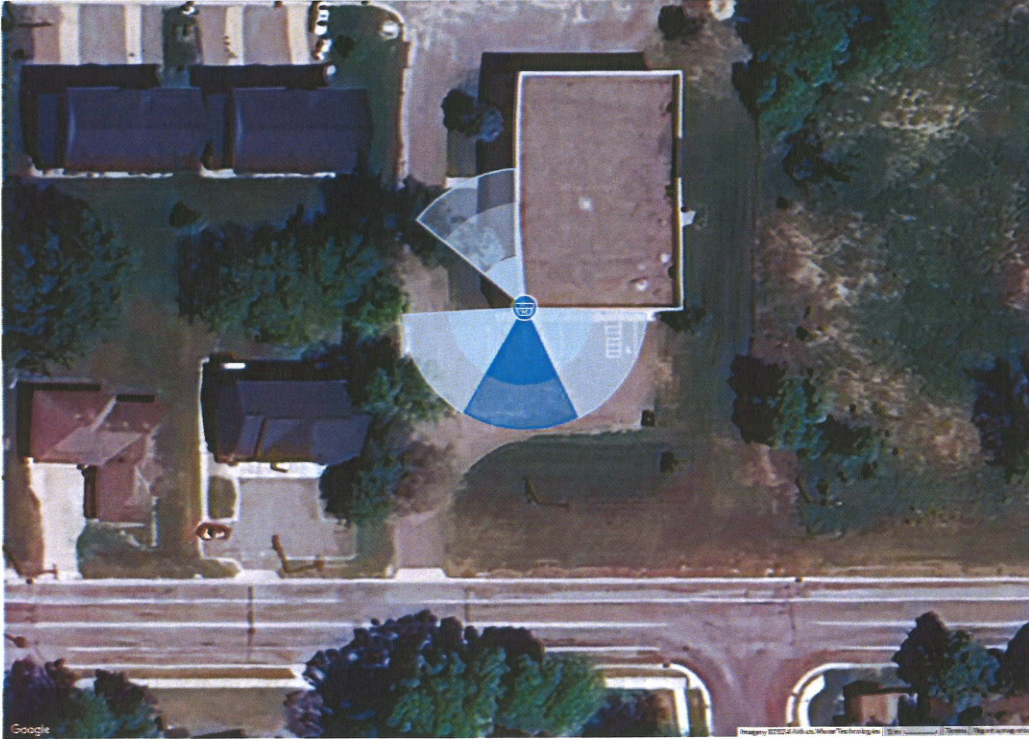
Public Works: Imager 2


Model: Hanwha PNM-C32083RVQ (Single Imager) **Resolution:** 4K
HAoV: 61° **Distance:** 62ft **Width:** 66.6ft **PPF:** 57.7
Imager: 1/2.8" **Focal Length:** 3.3 - 5.7mm **Camera Height:** 10.00ft **Tilt:** -17.23° **Scene Height:** 10.00ft



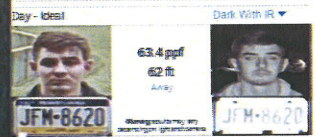
Public Works: Imager 3


Model: Hanwha PNM-C32083RVQ (Single Imager) **Resolution:** 4K
HAoV: 56° **Distance:** 61ft **Width:** 60.0ft **PPF:** 64.0
Imager: 1/2.8" **Focal Length:** 3.3 - 5.7mm **Camera Height:** 10.00ft **Tilt:** -15.75° **Scene Height:** 10.00ft



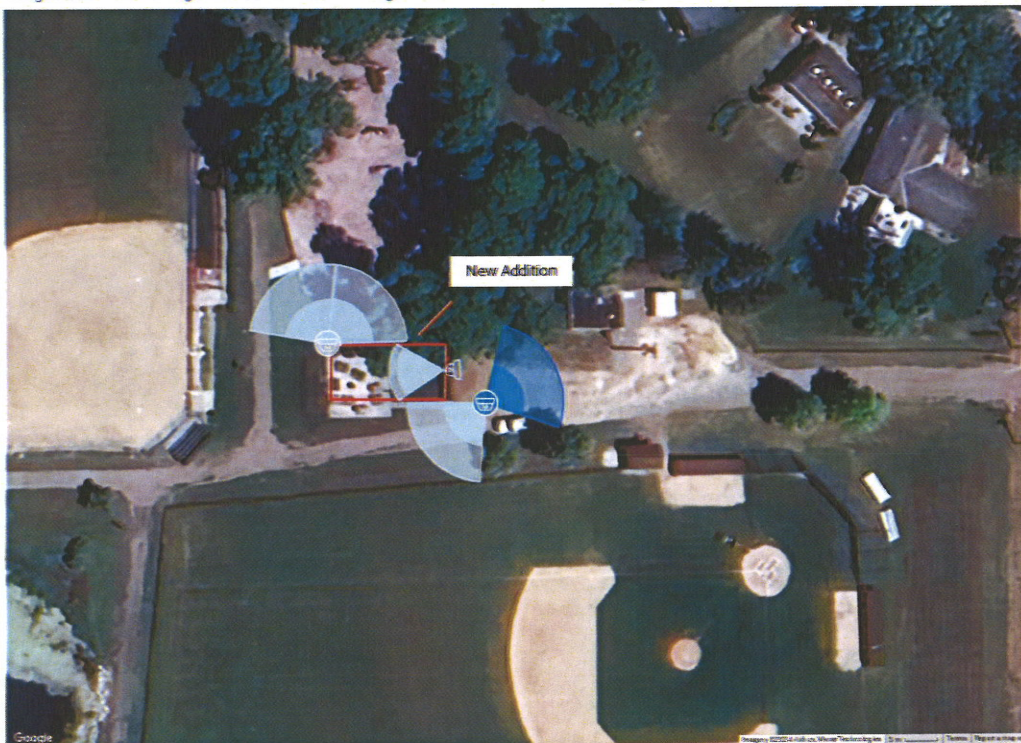
Public Works: Imager 4

Model: Hanwha PNM-C32083RVQ (Single Imager) Resolution: 4K
 HAOV: 56° Distance: 62ft Width: 60.6ft PPF: 63.4
 Imager: 1/2.8" Focal Length: 3.3 - 5.7mm Camera Height: 10.00ft Tilt: -15.75° Scene Height: 10.00ft



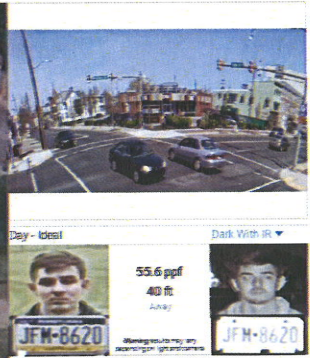
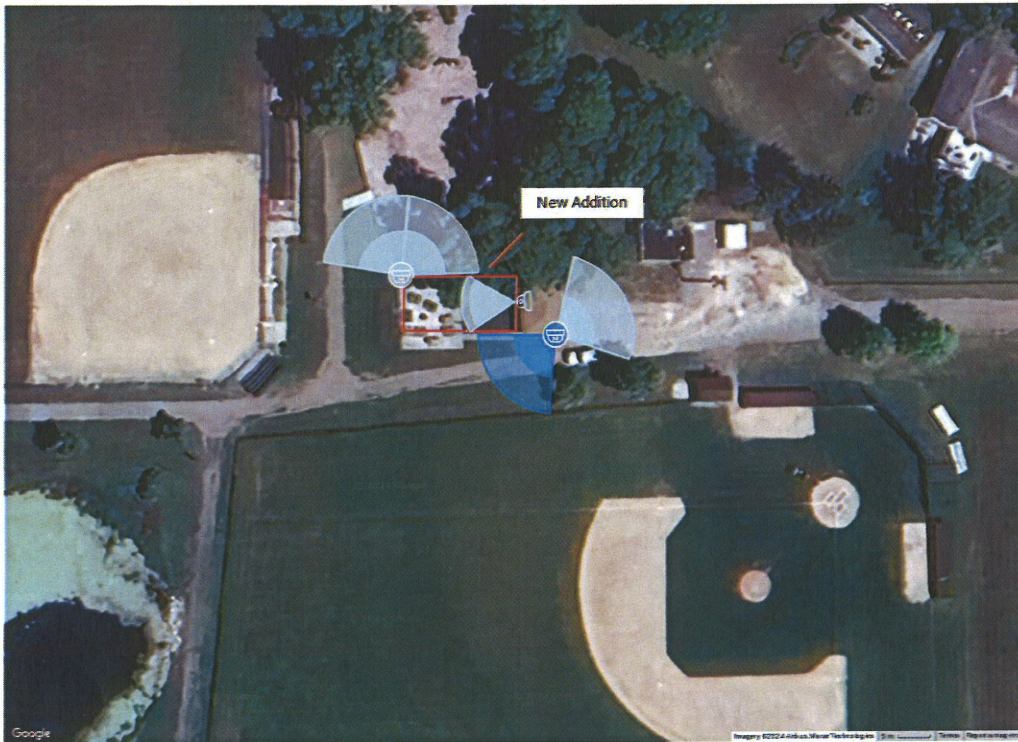
South West: Imager 1

Model: Hanwha PNM-C12083RVQ (Single Imager) Resolution: 3328x1872
 HAOV: 95° Distance: 40ft Width: 66.3ft PPF: 50.2
 Imager: 1/2.8" Focal Length: 3.5 - 6.5mm Camera Height: 10.00ft Tilt: +26.72° Scene Height: 10.00ft



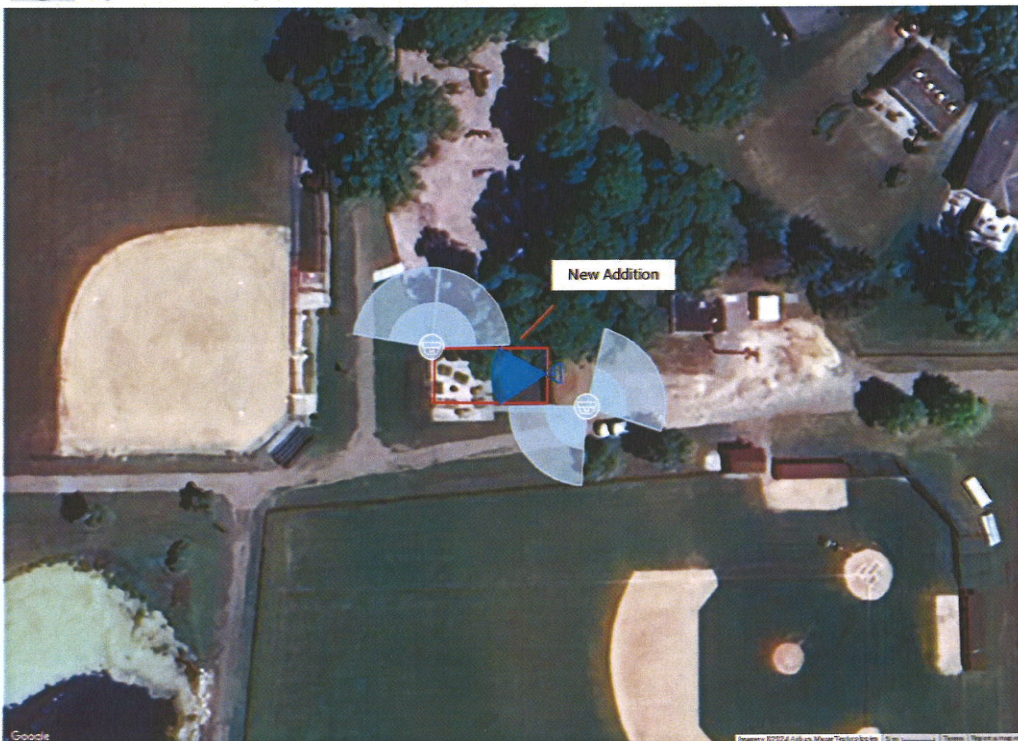
South West: Imager 2

Model: Hanwha PNM-C12083RVD (Single Imager) Resolution: 3328x1872
 HAOV: 86° Distance: 40ft Width: 59.8ft PPF: 55.6
 Imager: 1/2.8" Focal Length: 3.5 - 6.6mm Camera Height: 10.00ft Tilt: -24.10° Scene Height: 10.00ft



Under Shelter

Model: Hanwha QNV-C8083R Resolution: 5MP
 HAOV: 62° Distance: 28ft Width: 30.0ft PPF: 86.4
 Imager: 1/2.8" Focal Length: 3.2 - 10.2mm Camera Height: 10.00ft Tilt: -23.09° Scene Height: 10.00ft





For Those Who Choose Quality

Tuesday, February 27, 2024

ATTN: Andrew Hartman

City of Eagle Lake
Phone: 507-779-9584
E-Mail: Ahartman@eaglelakemn.com



Quote# 2.27.24-2

Scope of Work

- Install Cameras at the City Park, City Hall, and the City Garage

Headend Equipment	
Equipment	\$2,858.36
Labor	\$1,320.00
Total	\$4,178.36
Park	
Equipment	\$1,234.00
Labor	\$2,200.00
Total	\$3,434.00
City Hall	
Equipment	\$1,777.85
Labor	\$1,100.00
Total	\$2,877.85
City Garage	
Equipment	\$346.00
Labor	\$660.00
Total	\$1,006.00

Note: Per conversation with the vendor, if we only move forward with cameras, there will be other costs that were budget \$11,496.21 onto the auto locks. ~~As~~ 3/1/24

Total Budget price for above:

Exclusions:

Premium Time, Additional charges from CTS for network support to set up VLANs to remote locations
Labor quote is an estimate only. Actual time will be billed upon project completion.

Thanks for the opportunity to bid this project,

Bob Strand

Project Foreman | Master Electric Mankato | C: 507-327-3044 | bob.strand@masterelectric.com

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City of Eagle Lake Door Access

1 ea	Infinias Essentials Software	S-BASE-KIT-S	
1 ea	HP	8N1M8UT	Elite Mini PC
1 ea	TRENDnet	TI-PG50	5 port switch
1 ea	TRENDnet	TI-S12048	Power Supply
20 ea	HID		Key Fob
12 hrs	Labor		

Warming House

2 ea	Ubiquiti	AF60-US	
1 ea	Infinias	S-EIDC32	Controller
2 ea	Hes	5200C-LBM	Latch
2 ea	HID	RP40	Card Reder
1 ea	TRENDnet	TI-PG80	8 port switch
1 ea	TRENDnet	TI-S24048	Power Supply
200 ft	Supior Essex	77-246-E1	Cat6 CMR/CMX
200 ft	West Penn Wire	25244BGY1000	18/4
200 ft	Geneses	22065501	22/6
1 ea	Installation Materials		
30 hrs	Labor		

Bathrooms

3 ea	Infinias	S-EIDC32	Contrroller
3 ea	Hes	5200C-LBM	Latch
3 ea	HID	RP40	Card Reder
1 ea	TRENDnet	TI-PG80	8 port switch
1 ea	TRENDnet	TI-S24048	Power Supply
300 ft	Supior Essex	77-246-E1	Cat6 CMR/CMX
300 ft	West Penn Wire	25244BGY1000	18/4
300 ft	Geneses	22065501	22/6
1 ea	Installation Materials		
40 hrs	Labor		

Trenching from well house to Bathrooms

1 ea	Trencher		
------	----------	--	--

12 ea 1" x 10' PVC Schedule 80
1 ea Installation Materials
16 hrs Labor

Cameras

Recorder

1 ea Hanwha	WRN-1610S-4T	Camera NVR
1 ea Hanwha	Wave-Pro_04	Camera License

12 hrs Labor

Park Cameras

4 ea Hanwha	ANV-L7012R	4mp Dome Camera
400 ft Supior Essex	77-246-E1	Cat6 CMR/CMX

1 ea Installation Materials
20 hrs Labor

City Hall Cameras

1 ea Hanwha	ANV-L7012R	4mp Dome Camera
1 ea Hanwha	PNM-8082VT	2MPx3 Dome Camera
200 ft GenSpeed	G6000	Cat6 CMP

1 ea Installation Materials
10 hrs Labor

City Garage

1 ea Hanwha	ANV-L7012R	4mp Dome Camera
100 ft Supior Essex	77-246-E1	Cat6 CMR/CMX

1 ea Installation Materials
6 hrs Labor

Estimated Public Safety Aid for Cities and Eligible Towns
(per SF1811, DE amendment)

Bjorn Arneson, SCRFA
bjorn.arneson@senate.mn

City/Town	Total 2021 population	Share of total aid-eligible pop	Aid amount
DANUBE	455	0.01%	19,910
DANVERS	104	0.00%	4,551
DARFUR	83	0.00%	3,632
DARWIN	347	0.01%	15,184
DASSEL	1,485	0.03%	64,982
DAWSON	1,466	0.03%	64,151
DAYTON	8,021	0.17%	350,992
DEEPHAVEN	3,885	0.08%	170,004
DEER CREEK	329	0.01%	14,397
DEER RIVER	901	0.02%	39,427
DEERWOOD	536	0.01%	23,455
DEGRAFF	112	0.00%	4,901
DELANO	6,654	0.14%	291,173
DELAVAN	170	0.00%	7,439
DELHI	46	0.00%	2,013
DELLWOOD	1,173	0.02%	51,329
DENHAM	37	0.00%	1,619
DENNISON	222	0.00%	9,715
DENT	171	0.00%	7,483
DETROIT LAKES	9,990	0.21%	437,154
DEXTER	329	0.01%	14,397
DILWORTH	4,639	0.10%	202,999
DODGE CENTER	2,847	0.06%	124,582
DONALDSON	20	0.00%	1,500
DONNELLY	216	0.00%	9,452
DORAN	35	0.00%	1,532
DOVER	792	0.02%	34,657
DOVRAY	57	0.00%	2,494
DULUTH	85,667	1.79%	3,748,712
DUMONT	74	0.00%	3,238
DUNDAS	1,784	0.04%	78,066
DUNDEE	72	0.00%	3,151
DUNNELL	132	0.00%	5,776
EAGAN	69,086	1.44%	3,023,142
EAGLE BEND	541	0.01%	23,674
* EAGLE LAKE	3,282	0.07%	143,617
EAST BETHEL	11,791	0.25%	515,964
EAST GRAND FORKS	9,105	0.19%	398,427
EAST GULL LAKE	1,039	0.02%	45,466
EASTON	175	0.00%	7,658
ECHO	237	0.00%	10,371
EDEN PRAIRIE	64,142	1.34%	2,806,797
EDEN VALLEY	1,026	0.02%	44,897
EDGERTON	1,247	0.03%	54,568
EDINA	53,572	1.12%	2,344,263
EFFIE	108	0.00%	4,726

Potential uses:
Security cameras, generator

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February 15, 2024

Jennifer J Bromeland
City Administrator
City of Eagle Lake
705 Parkway
Post Office Box 159
Eagle Lake MN 56024

Re: Public Safety Funds

Dear City Administrator Bromeland:

This is in response to the request for a legal opinion on whether installing automatic locks at the bathroom and warming house at the park would be an eligible use of the one time public safety funds. In addition, the council is requesting an opinion as to whether the installation of surveillance cameras at the park would be an appropriate use of the funds.

The language in the law that provides the cities with one-time public safety funds provides for a number of categories of expenses that would be an allowable use such as community violence prevention; community interventions programs; community engagement; personal and equipment costs and equipment related to fire, rescue and emergency services. The language also provides that certain expenses are not allowed, including purchasing an armored vehicle or the costs of constructing or expanding a police department. The law was intentionally written in a broad manner.

The reason that the City Council is installing the locks in the park's bathrooms and warming house will be the ultimate deciding factors. If the locks are to provide for the safety of staff or the users of the facilities this would be an appropriate use of the funds. If the locks are just meant to protect the facilities from vandalism that would be a step too far. The law allows for the protection of individuals, but it does not extend to the protection of property. It is my legal opinion the funds cannot be used for automatic locks at the warming house and bathrooms.

A surveillance system that is set up to monitor the activities at the parks and skating rink would serve a public safety purpose and would be an effort to reduce violence in the community. It is my legal opinion that using the public safety funds for this purpose is permissible.

It has been determined that the funds can be used to pay another agency to provide police or fire services, even if those costs were otherwise budgeted for. It would be possible to use the public

safety funds to pay for the costs of the Sheriff's Department providing police services, and then use the funds that were dedicated for that purpose for another public purpose.

Sincerely,

KENNEDY & KENNEDY


Christopher M. Kennedy
Attorney for the City of Eagle Lake

Jennifer Bromeland

From: knklaw@hickorytech.net
Sent: Friday, March 1, 2024 10:02 AM
To: Jennifer Bromeland
Subject: RE: One-Time Public Safety Funding

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Jennifer,

My reading of the law is that the funds can be used to promote the safety of employees, so the cameras at city hall would be permissible as the main purpose would be the safety of employees. The public works would seem to be to deter theft and that would not be permissible.

Chris

From: Jennifer Bromeland <jbromeland@eaglelakemn.com>
Sent: Friday, March 1, 2024 9:01 AM
To: knklaw@hickorytech.net
Subject: RE: One-Time Public Safety Funding

Good Morning,

In addition to obtaining pricing for cameras at the park, we also obtained pricing for cameras at City Hall and the Public Works building on the outside. The purpose of installing cameras at City Hall on the outside of the building and outside the building at Public Works is to both deter theft and to promote safety. Would the cameras at City Hall and Public Works be an eligible use of the one-time public safety funds?

Thank you.

Jennifer J. Bromeland
City Administrator
City of Eagle Lake
705 Parkway Avenue
PO Box 159
Eagle Lake, MN 56024
P: (507) 257-3218

From: knklaw@hickorytech.net <knklaw@hickorytech.net>
Sent: Thursday, February 15, 2024 10:53 AM
To: Jennifer Bromeland <jbromeland@eaglelakemn.com>
Subject: RE: One-Time Public Safety Funding



March 4, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Pets in the Workplace

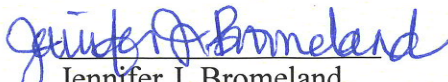
Discussion took place at the February 5, 2024 City Council meeting about whether pets should be allowed in the workplace. It was explained at that time that an employee recently brought a puppy to work and that there is not a policy in place addressing pets in the workplace. Per an inquiry to legal counsel, there is not a law that states that an employer cannot allow pets in the workplace but if it does allow them, then it is advised that a policy be put in place. If an employee is allowed to bring a pet to work without a policy, precedent is being set that any employee can bring their pet to work, and that might not be manageable. City staff was directed at the February meeting to work with legal counsel and draft a policy to bring back to the March meeting for review and consideration.

While there are benefits of allowing pets in the workplace, there are reasons why an employer may choose to not allow pets in the workplace. These might include employees having allergies or a fear of animals, too much of a distraction, there could be increased liability if someone gets bit or hurt by a pet, damage to property, and other reasons.

Attached for your review and consideration are two policies. The first policy does not permit pets in the workplace, while the second policy does permit pets in the workplace with conditions attached.

Discussion should ensue.

A motion is necessary to adopt one of the above-described policies related to pets in the workplace.


Jennifer J. Bromeland
City Administrator

EAGLE LAKE
PETS AT WORK POLICY

The City of Eagle Lake is responsible for assuring the health and safety of all employees and the public. The City is further responsible to the public to ensure that its resources are used in a manner that best serves the community. Eagle Lake does not permit employees to bring their household pets to work. Animals may pose a threat of infection and may cause allergic reactions in other employees or members of the public. Some employees or members of the public may feel threatened or be distracted by the presence of animals. The presence of the animals may also cause distraction to employees. The City of Eagle Lake also wishes to prevent pets from fouling the property of the City of Eagle Lake or damaging company property.

EAGLE LAKE
PETS AT WORK POLICY

The City of Eagle Lake is responsible for assuring the health and safety of all employees and the public. In keeping with this objective, the City of Eagle Lake has formulated a policy balancing these concerns with the desire to promote a positive employment experience by allowing employees to bring appropriate pets with them to work.

A pet may be allowed at an employee's work site if the pet is healthy and its behavior is acceptable in a work setting and the presence of the pet will not adversely affect city operations.

A pet owner wishing to bring a pet to work, must first obtain written permission from their immediate supervisor and the City Administrator. The decision to allow the pet to be brought to work will be made the employee's immediate supervisor after consultation with the City Administrator. The decision will be final, except in the case of service animals, which should be referred directly to the City Administrator.

An employee who requires the use of a service animal will be permitted to bring the animal to work, provided that the animal's presence does not create a danger to others and does not create undue hardship for the City of Eagle Lake.

The privilege of bringing a pet to work is subordinate to the health, safety, and comfort of any employee or member of the public that may come into contact with the animal.

An animal may be excluded from coming to the job by the employee's supervisor or the City Administrator if the animal:

1. Causes any person to experience an allergic reaction, fear or any other physical or psychological discomfort;
2. Distracts any employee from their duties;
3. Reduces the employee's productivity or quality of work.

Any person with a grievance regarding an animal should bring the matter to the attention of the City Administrator.

The following animals may not be brought into the workplace:

1. Any animal that is under three (3) months or age,
2. Any animal that is sick,
3. Any animal that is not up to date on vaccinations,
4. Any animal with parasites, such as fleas or ticks,
5. Any animal that is not house-trained,
6. Any animal that has been declared a dangerous or potentially dangerous animal,
7. Any animal that is not obedient,

8. Any animal that excessively barks,
9. Any animal that acts in an aggressive manner.

Animals that have not been spayed or neutered will not be permitted to come into the office in season.

All animals must be leashed at all times. All animals must be within the full control of their owners. All animals must be in the physical presence of their owners. Owners are expected to clean up, completely and immediately after their animals.

An employee that brings an animal to the office is completely and solely liable for any injuries or any damage to personal property, other animals or individuals caused by the animal. Any cost to repair/clean/maintain that are incurred by the animal will be the responsibility of the owner.

The owner of the animal shall provide proof of a liability insurance policy in place covering any damage or injuries caused by the animal while at work. The City may specify the minimum amount of coverage under such policy. The costs of such a policy will be the sole responsibility of the animal owner.

THE CITY OF EAGLE LAKE SHALL NOT BE LIABLE FOR THE LOSS OF, OR INJURY TO, ANY ANIMAL BROUGHT TO WORK.



March 4, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Resolution Supporting Grant Application

Attached is a resolution supporting a grant application made to the Minnesota Department of Natural Resources (DNR) for the Regional Trail Program. The application is to construct approximately 5,000 feet of paved trail for the Eagle Lake sidewalk and trail network.

For purposes of providing background, the City was awarded \$475,982 in federal Transportation Alternatives (TA) funds for this project. To help offset the local share portion, additional grant funding is being sought. Approved at the February 5th meeting was a grant in the amount of \$4,200 from the League of Minnesota Cities Grant Navigator Program to hire Bolton and Menk to assist with the DNR Regional Trail Program grant application.

A motion is needed to approve Resolution No. 2024-18: A Resolution Supporting a Grant Application.

A handwritten signature in blue ink that reads "Jennifer J. Bromeland".

Jennifer J. Bromeland
City Administrator

RESOLUTION 2024-18

RESOLUTION SUPPORTING GRANT APPLICATION

WHEREAS the City of Eagle Lake supports the grant application made to the Minnesota Department of Natural Resources for the Regional Trail Program. The application is to construct approximately five-thousand (5,000) feet of paved trail for the Eagle Lake sidewalk and trail network. The sidewalk and trail network are located within the corporate limits of Eagle Lake, and

WHEREAS the City of Eagle Lake recognizes that it has secured \$475,982 in federal Transportation Alternatives (TA) funds for this project.

NOW, THEREFORE, BE IT RESOLVED, if the City of Eagle Lake is awarded a grant by the Minnesota Department of Natural resources, the City of Eagle Lake agrees to accept the grant award and may enter into an agreement with the State of Minnesota for the above referenced project. The City of Eagle Lake will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED that the applicant has read the Conflict of Interest Policy contained in the Regional Trail Grant Manual and certifies it will report any actual, potential, perceived, or organizational conflicts of interest upon discovery to the state related to the application or grant award.

BE IT FURTHER RESOLVED, the City Council of the City of Eagle Lake names the fiscal agent for the City of Eagle Lake for this project as:

Jennifer J. Bromeland
City Administrator
City of Eagle Lake
705 Parkway Avenue, PO Box 159
Eagle Lake, MN 56024
jbromeland@eaglelakemn.com
507-257-3218

BE IT FURTHER RESOLVED, the City of Eagle Lake hereby assures the proposed trail connection will be maintained for a period of no less than 20 years.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF EAGLE LAKE THIS
4TH DAY OF MARCH 2024.

Lisa Norton, Mayor

ATTEST:

Jennifer J. Bromeland, City Administrator

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April 3, 2023

Jennifer J Bromeland
City Administrator
PO Box 159
Eagle Lake, MN 56024

RE: Eagle Lake Trail & Sidewalk

Dear Ms. Bromeland,

I am pleased to inform you that your Transportation Alternatives project was selected for funding through the Minnesota Department of Transportation District 7 Area Transportation Partnership 2027 solicitation.

The Transportation Alternatives (TA) program has set aside \$475,982 in federal funds towards the construction cost of your infrastructure project (SP 007-090-006) in FY 26. Since all of the funds currently available in the TA program are being allocated, consider this amount as the maximum federal TA funding allowed for this project.

Below is an initial breakdown of the funding on your project.

Federal Funds (80% maximum):	\$ 475,982
<u>Local Funds (20% minimum):</u>	<u>\$ 441,996</u>
Estimated Total Construction Cost:	\$ 917,978

Your project will be programmed into the 2024-2027 State Transportation Improvement Program (STIP) which includes the state's next four-years of planned transportation projects.

The next steps for your agency will be to complete the project environmental documentation and get Federal Highway Authorization on the project by following the procedures outlined in the Delegated Contract Process (DCP) for Local Agency Federal Aid Projects.

The MnDOT State Aid Office will help provide your agency with guidance on the environmental documentation and DCP process for project authorization, construction and reimbursement. Feel free to contact Lisa Bigham (507-381-2563) or Debra Yates (507-327-0204) for assistance.

Sincerely,

Lisa Bigham Digitally signed by Lisa Bigham
Date: 2023.04.03 14:24:57
-05'00'

Lisa Bigham
Assistant District Engineer – State Aid

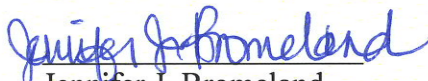


March 4, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Memorandum of Agreement

Attached is a letter and Memorandum of Agreement from First Children's Finance awarding the City of Eagle Lake the opportunity to participate in the Rural Child Care Innovation Program (RCCIP). The RCCIP process will take place over an 18 to 24 month period. The process will begin in late spring or early summer 2024. Also attached is a printout with more information about the RCCIP process. It is geared as an innovative community engagement process designed to address the challenges of child care in rural America.

A motion is needed to authorize City staff to sign a Memorandum of Agreement with First Children's Finance for consulting services at no cost to the City of Eagle Lake.


Jennifer J. Bromeland
City Administrator



First Children's Finance

212 Third Avenue N, Suite 310, Minneapolis, MN 55401

Office: 612-338-3023 | Fax: 612-338-4596
firstchildrensfinance.org

2/21/2024

Dear Olivia,

Thank you for applying to the Rural Child Care Innovation Program (RCCIP). I am happy to share the City of Eagle Lake has been awarded this process by First Children's Finance.

The Rural Child Care Innovation Program is based on the fundamental idea that rural communities are greater than their size in numbers and greater than their current challenges. By mobilizing and empowering rural communities, the landscape of early care and education is changing in rural America.

The RCCIP process will take place over an 18 to 24-month period. We would like to begin working with your community in late Spring or early Summer 2024. Attached you will find a copy of the MOA (zero cost) which outlines the terms of our agreement. Please sign and return the MOA at your earliest convenience. After I receive the signed agreement, I will reach out to coordinate a 1.5-hour meeting with you to begin planning for the RCCIP process. Ideally this meeting could take place in March.

You provided us with a great list of community members who would like to join your core team, however, we would like to offer some additional recommendations in which to further expand and diversify that team. Below are some suggestions for your consideration:

- [Families First of Minnesota](#), Child Care Aware Wayfinder for Region 9
 - Tori Breiter, torib@familiesfirstmn.org
- Blue Earth County [Family Child Care Licensor](#)
 - Michelle Lechner, michelle.lechner@blueearthcountymn.gov
- Eagle Lake Employer (Owner or HR Director)

Thank you for your interest in the RCCIP process. We are eager to begin working with the City of Eagle Lake. If you have questions or concerns, please contact me at CandaceC@firstchildrensfinance.org.

Sincerely,

Candace Cegla
Business Development Manager



First Children's Finance

MEMORANDUM OF AGREEMENT

This AGREEMENT is made and entered into by and between First Children's Finance, a national nonprofit corporation; and the **City of Eagle Lake**.

All parties wish to enter into an independent contractor relationship for their mutual benefit and to set forth the terms of that relationship in writing.

First Children's Finance agrees to provide consulting services as outlined below.

SERVICES TO BE PERFORMED

- Rural Child Care Innovation Program

First Children's Finance will provide selected consulting services at no cost to the **City of Eagle Lake**. First Children's Finance's funding partners including Initiative Foundation and MN Department of Human Services have provided financial support to deliver the consulting services outlined in this agreement.

COMMUNITY RESPONSIBILITIES

The **City of Eagle Lake** agrees to participate fully in the activities outlined in this agreement. **Olivia Adomabea**, Eagle Lake's Community Development Coordinator, will serve as the Core Team Lead on this project and represent the **City of Eagle Lake** throughout the process.

In order to provide the products and services outlined above, we will need to request relevant community information from you. The **City of Eagle Lake** agrees to collect and send requested information within 5 business days of the request.

In the event you need to reschedule a meeting please try to let First Children's Finance staff know at least 24 hours in advance. The **City of Eagle Lake** and First Children's Finance staff agree to make every effort to be prepared and on time to all scheduled appointments.



DATA AND EVALUATION

First Children's Finance's funding partners have provided financial support that allows First Children's Finance to provide the consulting services outlined in this agreement at no cost to the **City of Eagle Lake**. Since the community consulting services that First Children's Finance is providing are at no monetary cost to the **City of Eagle Lake**, we acknowledge that data is a form of currency or exchange.

CONFIDENTIALITY

First Children's Finance understands the work is of a confidential nature and any information First Children's Finance has access to as a result of this Agreement may contain confidential information. First Children's Finance agrees to hold that information in confidence, discussing it only with the appropriate First Children's Finance staff; funders and the **City of Eagle Lake RCCIP Core Team**. Your information will be shared on a community level or aggregated with other communities for benchmarking, information, and as a performance measurement tool.

LIMITED RIGHT TO USE

First Children's Finance owns the title, copyright, and other intellectual properties in any reports or tools provided. First Children's Finance grants the community perpetual, nonexclusive, nontransferable permission to use the reports or tools provided. All parties agree to retain First Children's Finance's copyright, trademark, and other proprietary rights notices on any copies of the reports or tools provided, including partial copies.

AGREEMENT TERM AND TERMINATION

This agreement shall be effective as of 2/23/2024 and shall continue through 2/23/2026. This Agreement may be extended beyond the term end date by the mutual agreement of all parties, which may incur additional fees. This Agreement may be terminated by any party providing ten (10) days written notice to the others.

INDEPENDENT CONTRACTOR

First Children's Finance will furnish business & community consulting services as an independent contractor and not as an employee of the Funder(s) or the **City of Eagle Lake**.



HOLD HARMLESS

The **City of Eagle Lake** and First Children's Finance agree to hold the other harmless from and against all responsibility and liability for any and all damage or injury of any kind or nature to all persons, whether employees or otherwise, and to all property, relating to or resulting from this Agreement.

CONTACTS

Questions or concerns regarding this agreement and/or the work of First Children's Finance described in this agreement may be directed to: **Candace Cegla, Business Development Specialist, phone: 320-288-2698, email: candacec@firstchildrenfinance.org.**

Questions or concerns regarding the **City of Eagle Lake** in this project may be directed to:

name: **Olivia Adomabea**
email: oadomabea@eaglelakemn.com
phone: **507-257-3218**

This instrument constitutes the entire agreement between First Children's Finance and the **City of Eagle Lake**. This agreement may be modified in writing by mutual consent of the contracted parties.

Please sign below that you have read this agreement and represent the **City of Eagle Lake's** commitment to this agreement.

Signature: _____
Date: _____
Printed Name: _____
Title: _____
Business: _____

Signature: Candace Cegla _____
Date: 2/23/2024
Printed Name: Candace Cegla
Title: Business Development Manager
First Children's Finance

citystc@hickorytech.net; City of Vernon Center <vcclerk18@gmail.com>; City of MN Lake <mnlake@bevcomm.net>; City of Courtland <ctlclerk@comcast.net>; Sandy Burger <lafcacityclerk@gmail.com>; City Clerk/Treasurer <citynic@hickorytech.net>

Subject: FW: Application Announcement - First Children's Finance

Hi All,

I wanted to pass along this opportunity. Our MSA is the only one in Minnesota that is allowed to take advantage of this program. They do use the interesting terminology of saying that preference is given to “truly rural” communities, but we meet the eligibility requirements. If any community(ies) is(are) interested in submitting an application, let me know so I can help. There is an application deadline of February 2 so that is coming up somewhat quickly.



Ryan Vesey | Business Development Director

Greater Mankato Growth

D: 507-385-6644

O: 507-385-6640

C: 507-822-6145

Greater Mankato Growth, Inc. | greatermankato.com

3 Civic Center Plaza, Suite 100, Mankato, MN 56001

[Greater Mankato Growth](#) | [Visit Mankato](#) | [City Center Partnership](#) | [GreenSeam](#)

EXTERNAL

FYI

Lisa Hughes | Regional Business Development Manager/Cleantech Industry Specialist

Minnesota Department of Employment and Economic Development

Mobile: 507-380-3220

[Web](#) | [Twitter](#) | [Facebook](#)



From: Crystal Ballard <CrystalB@firstchildrensfinance.org>
Sent: Monday, January 8, 2024 2:23 PM
Cc: Candace Cegla <CandaceC@firstchildrensfinance.org>; Jessica Beyer <Jessica@firstchildrensfinance.org>; Trisha Lien <TrishaL@firstchildrensfinance.org>
Subject: Application Announcement - First Children's Finance

Hello MN Community Contacts,

Applications are now OPEN for the Rural Child Care Innovation Program.

Through generous funding from the MN Department of Human Services, First Children's Finance is pleased to offer the Rural Child Care Innovation Program. The RCCIP is an **innovative community engagement process** designed to address the challenges of child care in rural America. We know that child care is an economic driver for rural communities across the United States and many communities are facing shortages of high-quality child care. While many communities have child care shortages, only some are ready to roll up their sleeves and embark on the journey to address this critical community issue.

Applicants can include a single city, a cluster of small towns, a school district, or a single county. The Twin Cities metro area, Fargo-Moorhead metro area, Duluth, Rochester, and St. Cloud metro area are excluded as applicants. Preference is given to truly rural communities.

Round 2: RCCIP Applications are due February 2, 2024, by 5:00 PM CST.

For more information and to apply go to:

<https://www.ruralchildcare.org/get-involved>

To learn more about the RCCIP process attend our webinar:

January 22, 2024, from 2:30 PM – 3:00 PM

[Click here to Register](#) or go

to <https://us06web.zoom.us/meeting/register/tZUrce6oqTsuH9Yy1a9EvfEo4PzU6HH8zt7c>

Contact us at infomn@firstchildrensfinance.org for additional questions.

Crystal Ballard

Program Specialist - Communities

(she/her/hers)

651-309-4188

crystalb@firstchildrensfinance.org

 **First Children's Finance**

212 Third Avenue North, Suite 310

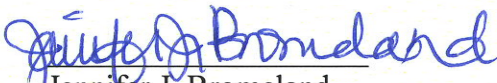


March 4, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Rural Service Taxing District

A meeting was recently held with property owners of land (approximately 150 acres) that was annexed into City limits but has not yet been developed. The land owners inquired about the possibility of establishing a rural taxing district with the effect of lowering taxes until which time the property is developed and becomes urban in nature. According to a letter from legal counsel, a copy of which is attached, to create a rural service district, the City would need to pass an ordinance creating a rural service district.

Discussion should ensue. If there is interest in creating a rural service district, then a motion should be made directing staff to research the matter further and bring back a draft ordinance for consideration at an upcoming meeting.


Jennifer J. Bromeland
City Administrator

116

January 18, 2024

Jennifer Bromeland
City Administrator
City of Eagle Lake
705 Parkway Avenue
Post Office Box 159
Eagle Lake MN 56024

Re: Dauk Property/Rural Service District

Dear City Administrator Bromeland:

This letter is to follow up on the meeting that we had regarding Dauk property. The purchase of surrounding land will not involve the city at this time. If the property owners were to improve the property or they wished to create lots for further development, then the city would need to be involved.

I have also reviewed the possibility of creating a rural service district. Minnesota Statute 272.67 would allow the city of Eagle Lake to create an urban and a rural taxing district. This would have the effect of lowering taxes to the rural district until that time where the property becomes urban in nature.

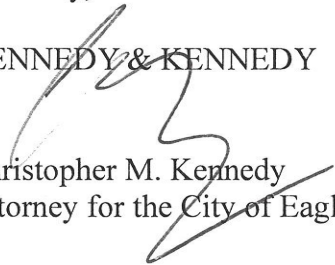
The city would be required to pass an ordinance creating these district. I am enclosing a copy of such an ordinance from the City of Dawson, just so the city has an example.

The next step at this point would be to determine if the Council wants staff to spend time either reviewing this matter or if the council has no desire to create such a taxing district.

Let me know if you have any questions, comments or concerns.

Sincerely,

KENNEDY & KENNEDY


Christopher M. Kennedy
Attorney for the City of Eagle Lake

11-1-0: URBAN AND RURAL SERVICE DISTRICTS:

A. Establishment Of Tax Districts: Pursuant to Minnesota statute 272.67, the city of Dawson hereby divides the area within its corporate limits into an urban service district and a rural service district. Said districts shall be constituted as separate taxing districts for the purpose of all municipal property taxes, except those levied for the payment of bonds, and judgments and interest thereon.

B. Criteria/Definitions:

1. The urban service district shall include all properties located within the corporate limits of the city of Dawson, except those properties which are included in a rural service district.

2. The rural service district shall include only unplatted lands, which need not be contiguous to one another, and which, in the judgment of the city council at the time of the adoption of the ordinance, are rural in character, and are not developed for commercial, industrial, or urban residential purposes, and, for these reasons, are not benefited to the same degree as other lands located within the limits of the city of Dawson and financed by general taxation.

The lands described on exhibit A attached to the ordinance codified herein are hereby included in the rural service district.

C. Zoning District Designation: The Dawson city zoning ordinance is hereby amended by changing the district map and adding to the zoning ordinance a new zoning district known as RS, rural service district.

In rural service districts, the following regulations shall apply, unless otherwise provided herein:

1. The property must be rural in character.
2. The property must not be developed, or used, for commercial, industrial, or residential purposes. (Ord. 266, 4-3-2007)
3. (Rep. by Ord. 297, 1-17-2012)
4. The property must be unused and seeded, or used for agricultural purposes only.

For purposes of this district, "agricultural purposes" shall include only the following uses:

Agricultural uses, including farm crops, and farm and agricultural related buildings and structures (but not residential dwellings), subject to Minnesota pollution control standards, but not including feedlots, manure spreading, livestock, or other commercial or industrial operations.

5. Farm and agriculture related buildings and structures existing (but no residential dwellings) at the time a property is first included in the rural service district may continue to be utilized for agricultural purposes. Existing buildings and structures may be repaired or replaced, if destroyed by wind or fire, but may not be expanded. No permit shall be granted to construct any new or additional buildings or structures.

6. The following uses may be permitted by conditional use permit:

Landscape nurseries or forestlands.

Privately owned recreational uses, such as golf courses, golf driving ranges, and similar outdoor recreational activities which require relatively large amounts of land.

D. Change In Use Of Property In RS District: Whenever application is made for a permit for construction of a commercial, industrial, or residential building, or improvement, or whenever such improvement or building is commenced without a permit, the Dawson city council shall make and enter an order for resolution transferring such parcel, or part thereof, from the rural service district to the urban service district.

Any application for platting of the property shall also permit the governing body of the city of Dawson to make and enter an order by resolution transferring such parcel from the rural service district to the urban service district.

E. Tax Ratio: In the judgment of the Dawson city council, the ratio which exists between the benefits resulting from tax supported municipal service to parcels in the rural service district to parcels in the urban service district is equal to property taxes levied within Riverside township, plus any municipal property taxes levied for payment of bonds, and judgments, and interest thereon.

The property tax rate levied upon property in a rural service district shall be equal to the levy rate imposed for properties in Riverside township, except those levied for the payment of bonds, judgments and interest thereon.

F. Annexed Land: Any property which is annexed to the city of Dawson after the adoption hereof, and which is included in the rural service district as part of the annexation order, shall be reviewed by the city council if the property is not developed for a period of five (5) years after annexation to determine whether inclusion in the rural service district is still appropriate. The Dawson city council may review the use of the property at any sooner time. By amendment of this section, such parcel shall be included in the urban service district if any area adjacent thereto is determined by the city council to be substantially developed as urban property.

G. Required City Services:

1. The city of Dawson shall not provide any city water, storm sewer, sanitary sewer, or other utility service to any property located in the rural service district.

2. No other city service beyond that normally provided by Riverside township will be provided by the city in a rural service district. (Ord. 266, 4-3-2007)



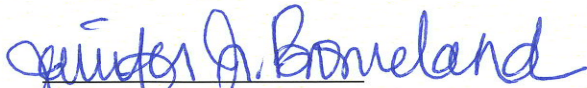
March 4, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Notice of Impound Agreement Cancellation

Attached is a notice from All Pets informing us that they are providing notice as required by the current impound agreement with the City of Eagle Lake that they will no longer accept animals for impound as of March 31, 2024. The Blue Earth County Sheriff's Office is aware of the situation and assisting Eagle Lake with identifying an alternative option for impounding animals.

Per a phone call to BENCHS, they are not interested in providing impound services to Eagle Lake and indicated that they currently provide impounding services to the cities of Mankato and North Mankato in very limited situations. It was conveyed that a challenge with offering impound services is that an on-site vet is required.

At this time, City staff does not have an alternative option but will continue to work with the Sheriff's Office to identify a solution.


Jennifer J. Bromeland
City Administrator



January 26th, 2024

City of Eagle Lake
C/O Kerry Rausch
PO Box 159
705 Parkway Ave.
Eagle Lake, MN 56024

RE: Notice of Impound Agreement Cancellation

Attention: Kerry Rausch

All Pets MSRC has been proud to serve the community over the years by providing a dry, environmentally controlled environment and food/water for animals that are found in the cold or heat. In recent years, we have been noticing an increase in scrutiny by animal rights advocates by phone and social media outlets, who twist our community service efforts into an inhumane act, speaking negatively about our staff and business. This service has become increasingly labor intensive and emotionally taxing on the staff in trying to find these animals a home or rescue to go to, or face euthanasia. At this time, we are electing to stop providing impound services.

Per the current agreement, this letter serves as 60 days' notice of cancellation of the current impound agreement between All Pets Medicine, Surgery and Rehabilitation Clinic and the City of Eagle Lake. All Pets MSRC will no longer accept animals for impound as of March 31st, 2024.

If you have any questions or concerns, please do not hesitate to contact me directly during our normal hours of operation at 507-524-3748.

Sincerely,

A handwritten signature in black ink, appearing to read "Billy Damon", is written over a horizontal line.

Billy Damon,
Hospital Manager




March 4, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: City Administrator Report

1. Spring Curbside Cleanup Information. Attached please find information about the spring curbside cleanup which has been scheduled for Saturday, May 11th. Included is a listing of acceptable waste items. Please note that some items that were previously accepted are no longer acceptable due to modifications made by LJP Waste Solutions to ensure the health and safety of their workers and prevent damage to trucks.
2. YTD Revenue and Expenditure Report. Please refer to the YTD expenditures and revenues included in your packet. This is included for informational purposes only. Let me know if you have any questions or if you would like more detail for any of the line items.
3. Notice of Stormwater, Wastewater, and Community Resilience (SWC) Planning Grant Award and Next Steps. Notice was recently received informing that Eagle Lake has been selected for an SWC Planning Grant totaling \$48,680. It is anticipated that a grant award agreement will be included on the April 1st agenda for approval.
4. Status of Empower Small Communities Program Proposal Submitted and Next Steps. A proposal was submitted for the Empowering Small Minnesota Communities (ESMC) Program application. The ESMC program is funded by the MN Legislature and run by U of M partners. The program aims to support small MN communities in conceptualizing, designing, and finding paths to fund resilient, comprehensive infrastructure interventions. Eagle Lake's application is moving on to the next phase of the intake process which consists of a 45 minute interview. The purpose of the interview is to learn more about Eagle Lake's needs and determine if a good fit for the program.
5. Upcoming Meeting with Eagle Lake Child Care Providers. City staff has been in conversations with Mankato Area Public Schools staff about child care challenges in Eagle Lake and ways that MAPS might be able to help fill gaps. A meeting will be held in April with child care providers and MAPS reps to allow MAPS an opportunity to talk about their plans to use space at Eagle Lake Elementary to fill child care gaps and address any misinformation in the community about their intentions along with

serving as a listening session for staff to learn more about challenges unique to Eagle Lake.

6. Upcoming Work Session to Discuss Capital Outlay Planning. City staff has been working with the City's engineer and finance advisor to talk about upcoming capital outlay needs and financing. A work session should be scheduled in April to review information compiled.
7. Summer Rec Planning Update. City staff recently met with Community Education partners to brainstorm summer rec programming for Eagle Lake. In recent years, Community Ed has assisted with an outdoor movie night and Rec on the Go. Discussion took place about adding new programming so that there is an offering for all age groups in the community in lieu of just offering Rec on the Go. Ideas include sand volleyball tournament, cards and puzzles at City Hall, limited Rec on the Go offerings, event at the park with music and foam, corn on the cob feed at the park, and more.
8. Upcoming LMC Day on the Hill and Update on Water Treatment Project Lobbying Efforts. Council Member Beth Rohrich and I will be attending the League of Minnesota Cities Day on the Hill in St. Paul on March 7th. An online petition was recently added to the website that has been receiving a good response from community members. A meeting was held last week with a representative from Senator Amy Klobuchar's office to talk about Eagle Lake's project. City staff will submit a request for congressionally directed spending to Senator Klobuchar's office and Senator Tina Smith's office when the application period opens. Please note that a funding request has already been submitted to Congressman Brad Finstad's office.


Jennifer J. Bromeland
City Administrator

CITY OF EAGLE LAKE CURBSIDE CLEANUP

Saturday, May 11

All small, loose items must be bagged or boxed and set out at the curb no later than 7:00 A.M., Saturday, May 11



If small items are not bagged or boxed, they will NOT BE PICKED UP

Exceptions include items such as a curtain rod, lamp, or any item larger than a garbage bag or box.

No bag or box should weigh more than **50 POUNDS**

WHAT NOT TO DO



If you place loose items at the curb like this, **THEY WILL NOT BE PICKED UP**

UNACCEPTABLE WASTE

Cleaning Fluids
Liquid Waste

Paints
Solvents
Aerosol Cans
Acids or Caustics
Poisons
Pesticides

Mattress or Box Spring

Furniture

Including Couch, Love Seat, Sectional, Recliner

Large Metal Items

Such as Grills, Futon, Basketball Hoop, Exercise Bike, Trampoline, Metal Bed Frames

Street Sweepings

Transformers

Batteries

Crankcase Oils

Trees

Ashes

Incinerator Residue

Large Rolls of Carpet

Building Materials

Such as Rock, Foundry Sand, Concrete Rubble, Demolition, Gravel or Construction Debris

Fluorescent Bulbs

Bath or Hot Tubs

Wood Pallets

Railroad Ties

Mining Waste

Hazardous Waste

Explosives

Radioactive Materials

Pathological or Biological Waste

Sanitary Sewage

Human or Animal Waste

Human or Animal Remains

Sludge

Including Sewage Sludge, Septic and Cesspool Pump Outs



ACCEPTABLE WASTE

General Garbage

Vacuum

Kitchen Table & Chairs

Dressers

Office Desk Chairs

End Tables & Coffee Tables

Head or Foot Board for a Bed

Book Shelf

Plastic Kid Toys

ELECTRONICS COLLECTION

Electronics can be recycled at

CITY HALL

May 11th from 8:00 a.m. - noon

For a listing of fees, contact

City Hall or visit eaglelakemn.com.

APPLIANCE COLLECTION

CURBSIDE PICK-UP

\$35

Per Appliance

Tags must be purchased at City Hall no later than **3 pm on Friday, May 10th.**

CASH OR CHECK ONLY

CITY HALL DROP-OFF

\$15

Per Appliance

City Hall Drop-off Time

Saturday, May 11th from

8:00 a.m. - noon

#2

CITY OF EAGLE LAKE *Expenditure Guideline

03/01/24 5:39 PM

Page 1

Current Period: February 2024

Account Descr	2024 YTD Budget	February 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
FUND 101 GENERAL						
E 101-41000-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41000-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41000-131 Employer Paid Heal	\$69,500.00	\$4,862.37	\$11,810.94	\$0.00	\$57,689.06	16.99%
E 101-41000-132 Employer Paid Heal	\$36,171.00	\$0.00	\$0.00	\$0.00	\$36,171.00	0.00%
E 101-41000-133 Employer Paid Den	\$6,596.00	\$403.63	\$807.26	\$0.00	\$5,788.74	12.24%
E 101-41000-151 Work Comp Premiu	\$23,000.00	\$2,030.50	\$2,030.50	\$0.00	\$20,969.50	8.83%
E 101-41000-300 Professional Srvs (\$2,500.00	\$16.50	\$41.25	\$0.00	\$2,458.75	1.65%
E 101-41000-362 Property & Liability	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
E 101-41000-400 CD purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41000-430 Miscellaneous (GE	\$20,000.00	\$0.00	\$56.71	\$0.00	\$19,943.29	0.28%
E 101-41000-433 Dues and Subscript	\$14,000.00	\$0.00	\$6,259.00	\$0.00	\$7,741.00	44.71%
E 101-41000-438 Meeting & Educatio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41000-445 Music on Parkway	\$10,000.00	\$0.00	\$434.00	\$0.00	\$9,566.00	4.34%
E 101-41000-510 Capital Outlay-Actu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41000-550 Capital Outlay - Set	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 101-41000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41000-740 ESCROW FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41100-100 Wages and Salarie	\$14,400.00	\$1,200.00	\$2,400.00	\$0.00	\$12,000.00	16.67%
E 101-41100-108 Video Intern Wages	\$640.00	\$0.00	\$40.00	\$0.00	\$600.00	6.25%
E 101-41100-121 PERA	\$1,080.00	\$0.00	\$0.00	\$0.00	\$1,080.00	0.00%
E 101-41100-122 FICA	\$892.00	\$74.40	\$151.28	\$0.00	\$740.72	16.96%
E 101-41100-123 Medicare	\$209.00	\$17.40	\$35.38	\$0.00	\$173.62	16.93%
E 101-41100-438 Meeting & Educatio	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-41200-100 Wages and Salarie	\$4,800.00	\$400.00	\$800.00	\$0.00	\$4,000.00	16.67%
E 101-41200-121 PERA	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00	0.00%
E 101-41200-122 FICA	\$298.00	\$24.80	\$49.60	\$0.00	\$248.40	16.64%
E 101-41200-123 Medicare	\$70.00	\$5.80	\$11.60	\$0.00	\$58.40	16.57%
E 101-41200-438 Meeting & Educatio	\$2,500.00	\$0.00	\$15.00	\$0.00	\$2,485.00	0.60%
E 101-41400-100 Wages and Salarie	\$2,811.00	\$0.00	\$0.00	\$0.00	\$2,811.00	0.00%
E 101-41400-122 FICA	\$175.00	\$0.00	\$0.00	\$0.00	\$175.00	0.00%
E 101-41400-123 Medicare	\$41.00	\$0.00	\$0.00	\$0.00	\$41.00	0.00%
E 101-41400-430 Miscellaneous (GE	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-41400-510 Capital Outlay-Actu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-100 Wages and Salarie	\$98,169.00	\$11,253.25	\$18,520.66	\$0.00	\$79,648.34	18.87%
E 101-41500-121 PERA	\$7,363.00	\$844.01	\$1,389.08	\$0.00	\$5,973.92	18.87%
E 101-41500-122 FICA	\$6,087.00	\$589.28	\$960.45	\$0.00	\$5,126.55	15.78%
E 101-41500-123 Medicare	\$1,424.00	\$137.82	\$224.62	\$0.00	\$1,199.38	15.77%
E 101-41500-131 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-133 Employer Paid Den	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-151 Work Comp Premiu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-210 Operating Supplies	\$9,500.00	\$686.45	\$1,391.25	\$0.00	\$8,108.75	14.64%
E 101-41500-320 Communications (\$6,000.00	\$237.44	\$587.44	\$0.00	\$5,412.56	9.79%
E 101-41500-351 Legal Notices-Publi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-352 Publications	\$1,500.00	\$38.83	\$131.66	\$0.00	\$1,368.34	8.78%
E 101-41500-362 Property & Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-390 Operating Agreeeme	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-433 Dues and Subscript	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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CITY OF EAGLE LAKE
***Expenditure Guideline**

03/01/24 5:39 PM

Page 2

Current Period: February 2024

Account Descr	2024 YTD Budget	February 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
E 101-41500-438 Meeting & Educatio	\$5,500.00	\$277.39	\$1,072.39	\$0.00	\$4,427.61	19.50%
E 101-41500-510 Capital Outlay-Actu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-550 Capital Outlay - Set	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-602 Capital Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-605 Capital Lease Issue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-612 Capital Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41600-300 Professional Srvs (\$27,465.00	\$10,617.89	\$11,063.87	\$0.00	\$16,401.13	40.28%
E 101-41600-301 Auditing and Acct g	\$32,000.00	-\$900.00	-\$900.00	\$0.00	\$32,900.00	-2.81%
E 101-41600-303 Engineering Fees	\$7,500.00	\$1,063.50	\$1,063.50	\$0.00	\$6,436.50	14.18%
E 101-41600-304 Legal Fees	\$30,000.00	\$621.00	\$2,182.00	\$0.00	\$27,818.00	7.27%
E 101-41600-310 Computer Technica	\$40,000.00	\$2,944.23	\$8,174.46	\$0.00	\$31,825.54	20.44%
E 101-41600-311 Buidling Inspector	\$35,000.00	\$3,497.71	\$3,497.71	\$0.00	\$31,502.29	9.99%
E 101-41600-313 State Surcharge Fe	\$1,500.00	\$0.00	\$828.47	\$0.00	\$671.53	55.23%
E 101-41600-314 Service Agreement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41600-315 City History	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41600-316 Payroll Processing	\$6,500.00	\$733.71	\$1,126.71	\$0.00	\$5,373.29	17.33%
E 101-41600-433 Dues and Subscript	\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00	0.00%
E 101-41800-100 Wages and Salarie	\$54,000.00	\$6,276.66	\$10,168.66	\$0.00	\$43,831.34	18.83%
E 101-41800-102 Overtime	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41800-121 PERA	\$4,088.00	\$0.00	\$0.00	\$0.00	\$4,088.00	0.00%
E 101-41800-122 FICA	\$3,379.00	\$378.23	\$612.25	\$0.00	\$2,766.75	18.12%
E 101-41800-123 Medicare	\$791.00	\$88.46	\$143.19	\$0.00	\$647.81	18.10%
E 101-41800-131 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41800-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41800-133 Employer Paid Den	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41800-210 Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41800-351 Legal Notices-Publi	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41800-430 Miscellaneous (GE	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41800-438 Meeting & Educatio	\$2,000.00	\$143.25	\$296.79	\$0.00	\$1,703.21	14.84%
E 101-41800-439 Refund & Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41900-210 Operating Supplies	\$1,000.00	\$0.00	\$32.60	\$0.00	\$967.40	3.26%
E 101-41900-220 Repair/Maint Suppl	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0.00%
E 101-41900-381 Electric Utilities	\$12,500.00	\$429.69	\$1,507.08	\$0.00	\$10,992.92	12.06%
E 101-41900-510 Capital Outlay-Actu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41900-550 Capital Outlay - Set	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 101-42100-100 Wages and Salarie	\$45,180.00	\$4,696.93	\$7,803.13	\$0.00	\$37,376.87	17.27%
E 101-42100-121 PERA	\$3,389.00	\$352.29	\$585.25	\$0.00	\$2,803.75	17.27%
E 101-42100-122 FICA	\$2,802.00	\$272.46	\$452.54	\$0.00	\$2,349.46	16.15%
E 101-42100-123 Medicare	\$656.00	\$63.71	\$105.83	\$0.00	\$550.17	16.13%
E 101-42100-131 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-133 Employer Paid Den	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-151 Work Comp Premiu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-210 Operating Supplies	\$5,500.00	\$221.47	\$487.58	\$0.00	\$5,012.42	8.87%
E 101-42100-212 Fuel	\$11,000.00	\$370.53	\$759.63	\$0.00	\$10,240.37	6.91%
E 101-42100-220 Repair/Maint Suppl	\$8,000.00	\$379.72	\$741.70	\$0.00	\$7,258.30	9.27%
E 101-42100-224 Street Repair-Gene	\$110,000.00	\$1,608.00	\$1,608.00	\$0.00	\$108,392.00	1.46%
E 101-42100-300 Professional Srvs (\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
E 101-42100-320 Communications (\$1,500.00	\$49.83	\$179.03	\$0.00	\$1,320.97	11.94%
E 101-42100-362 Property & Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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CITY OF EAGLE LAKE
***Expenditure Guideline**

Current Period: February 2024

Account Descr	2024 YTD Budget	February 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
E 101-42100-381 Electric Utilities	\$1,700.00	\$22.44	\$142.05	\$0.00	\$1,557.95	8.36%
E 101-42100-383 Gas Utility	\$1,157.00	\$0.00	\$268.65	\$0.00	\$888.35	23.22%
E 101-42100-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-437 Clothing Allowance	\$750.00	\$73.82	\$256.45	\$0.00	\$493.55	34.19%
E 101-42100-438 Meeting & Educatio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-510 Capital Outlay-Actu	\$124,000.00	\$0.00	\$0.00	\$0.00	\$124,000.00	0.00%
E 101-42100-550 Capital Outlay - Set	\$154,616.00	\$0.00	\$0.00	\$0.00	\$154,616.00	0.00%
E 101-42100-560 Capital Outlay - Sid	\$45,000.00	\$0.00	\$0.00	\$0.00	\$45,000.00	0.00%
E 101-42110-381 Electric Utilities	\$45,000.00	\$381.05	\$4,233.70	\$0.00	\$40,766.30	9.41%
E 101-42120-384 Refuse Collection E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42120-386 Recycling Collectio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42120-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42120-721 Transfer Out	\$0.00	\$0.01	\$0.01	\$0.00	-\$0.01	0.00%
E 101-42200-100 Wages and Salarie	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-102 Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-103 Part-Time Police W	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-106 TZD Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-107 On Call Police Wag	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-109 Blue Earth County	\$502,150.00	\$83,690.38	\$83,690.38	\$0.00	\$418,459.62	16.67%
E 101-42200-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-131 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-133 Employer Paid Den	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-151 Work Comp Premiu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-210 Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-212 Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-220 Repair/Maint Suppl	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-300 Professional Srvs (\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-306 Physicals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-312 New Officer Hiring/	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-320 Communications (\$0.00	\$0.00	-\$64.98	\$0.00	\$64.98	0.00%
E 101-42200-362 Property & Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-433 Dues and Subscript	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-437 Clothing Allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-438 Meeting & Educatio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-439 Refund & Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-510 Capital Outlay-Actu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-540 Capital Outlay - Sei	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-550 Capital Outlay - Set	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-100 Wages and Salarie	\$10,000.00	\$1,001.26	\$1,401.26	\$0.00	\$8,598.74	14.01%
E 101-42300-104 Calls & Training W	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0.00%
E 101-42300-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-122 FICA	\$2,480.00	\$24.80	\$49.60	\$0.00	\$2,430.40	2.00%
E 101-42300-123 Medicare	\$580.00	\$5.80	\$11.60	\$0.00	\$568.40	2.00%
E 101-42300-124 Fire Relief Payment	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0.00%
E 101-42300-151 Work Comp Premiu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-210 Operating Supplies	\$15,000.00	\$1,097.22	\$7,565.64	\$0.00	\$7,434.36	50.44%

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CITY OF EAGLE LAKE
***Expenditure Guideline**

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Current Period: February 2024

Account Descr	2024 YTD Budget	February 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
E 101-42300-212 Fuel	\$3,300.00	\$43.00	\$127.48	\$0.00	\$3,172.52	3.86%
E 101-42300-220 Repair/Maint Suppl	\$30,800.00	\$12.92	\$12.92	\$0.00	\$30,787.08	0.04%
E 101-42300-300 Professional Srvs (\$6,600.00	\$1,445.50	\$1,445.50	\$0.00	\$5,154.50	21.90%
E 101-42300-306 Physicals	\$4,400.00	\$3,045.00	\$3,045.00	\$0.00	\$1,355.00	69.20%
E 101-42300-320 Communications (\$6,600.00	\$209.74	\$2,365.82	\$0.00	\$4,234.18	35.85%
E 101-42300-362 Property & Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-381 Electric Utilities	\$2,750.00	\$79.42	\$224.15	\$0.00	\$2,525.85	8.15%
E 101-42300-383 Gas Utility	\$4,400.00	\$0.00	\$401.85	\$0.00	\$3,998.15	9.13%
E 101-42300-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-433 Dues and Subscript	\$2,200.00	\$120.00	\$1,320.00	\$0.00	\$880.00	60.00%
E 101-42300-438 Meeting & Educatio	\$16,500.00	\$2,225.30	\$2,225.30	\$0.00	\$14,274.70	13.49%
E 101-42300-510 Capital Outlay-Actu	\$25,000.00	\$5,609.98	\$7,314.28	\$0.00	\$17,685.72	29.26%
E 101-42300-520 Fire Dept Equipme	\$10,000.00	\$1,364.08	\$1,534.88	\$0.00	\$8,465.12	15.35%
E 101-42300-530 Capital Outlay - Eq	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-535 Capital Outlay-Facil	\$27,500.00	\$0.00	\$0.00	\$0.00	\$27,500.00	0.00%
E 101-42300-550 Capital Outlay - Set	\$136,370.00	\$0.00	\$10,847.75	\$0.00	\$125,522.25	7.95%
E 101-42400-100 Wages and Salarie	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42400-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42400-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42400-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42410-210 Operating Supplies	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
E 101-42410-300 Professional Srvs (\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-42430-220 Repair/Maint Suppl	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42430-381 Electric Utilities	\$1,000.00	\$49.80	\$100.57	\$0.00	\$899.43	10.06%
E 101-42430-510 Capital Outlay-Actu	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-42500-100 Wages and Salarie	\$47,690.00	\$4,958.13	\$8,237.77	\$0.00	\$39,452.23	17.27%
E 101-42500-121 PERA	\$3,577.00	\$371.84	\$617.83	\$0.00	\$2,959.17	17.27%
E 101-42500-122 FICA	\$2,957.00	\$287.62	\$477.77	\$0.00	\$2,479.23	16.16%
E 101-42500-123 Medicare	\$692.00	\$67.27	\$111.74	\$0.00	\$580.26	16.15%
E 101-42500-131 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-133 Employer Paid Den	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-151 Work Comp Premiu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-210 Operating Supplies	\$12,000.00	\$242.97	\$370.60	\$0.00	\$11,629.40	3.09%
E 101-42500-212 Fuel	\$5,900.00	\$0.00	\$126.78	\$0.00	\$5,773.22	2.15%
E 101-42500-220 Repair/Maint Suppl	\$11,000.00	\$1,244.98	\$1,256.96	\$0.00	\$9,743.04	11.43%
E 101-42500-300 Professional Srvs (\$42,500.00	\$285.00	\$655.00	\$0.00	\$41,845.00	1.54%
E 101-42500-320 Communications (\$1,500.00	\$51.50	\$203.38	\$0.00	\$1,296.62	13.56%
E 101-42500-362 Property & Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-381 Electric Utilities	\$6,000.00	\$140.55	\$489.33	\$0.00	\$5,510.67	8.16%
E 101-42500-383 Gas Utility	\$1,500.00	\$0.00	\$268.65	\$0.00	\$1,231.35	17.91%
E 101-42500-390 Operating Agreeme	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-430 Miscellaneous (GE	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 101-42500-437 Clothing Allowance	\$0.00	\$73.82	\$256.46	\$0.00	-\$256.46	0.00%
E 101-42500-438 Meeting & Educatio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-510 Capital Outlay-Actu	\$13,260.00	\$357.84	\$715.68	\$0.00	\$12,544.32	5.40%
E 101-42500-550 Capital Outlay - Set	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
E 101-42500-570 Capital Outlay - Par	\$50,000.00	\$10.77	\$80,010.77	\$0.00	-\$30,010.77	160.02%
E 101-42500-572 Active Community	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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CITY OF EAGLE LAKE
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Current Period: February 2024

Account Descr	2024 YTD Budget	February 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
FUND 101 GENERAL	\$2,324,965.00	\$165,602.95	\$324,058.63	\$0.00	\$2,000,906.37	13.94%
FUND 201 STORM WATER DRAINAGE						
E 201-00000-100 Wages and Salarie	\$23,458.00	\$2,556.70	\$4,228.04	\$0.00	\$19,229.96	18.02%
E 201-00000-121 PERA	\$1,762.00	\$191.78	\$317.14	\$0.00	\$1,444.86	18.00%
E 201-00000-122 FICA	\$1,455.00	\$141.25	\$232.57	\$0.00	\$1,222.43	15.98%
E 201-00000-123 Medicare	\$340.00	\$33.04	\$54.40	\$0.00	\$285.60	16.00%
E 201-00000-131 Employer Paid Heal	\$7,595.00	\$0.00	\$0.00	\$0.00	\$7,595.00	0.00%
E 201-00000-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 201-00000-133 Employer Paid Den	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
E 201-00000-210 Operating Supplies	\$1,500.00	\$113.23	\$240.87	\$0.00	\$1,259.13	16.06%
E 201-00000-212 Fuel	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 201-00000-220 Repair/Maint Suppl	\$9,250.00	\$61.00	\$72.98	\$0.00	\$9,177.02	0.79%
E 201-00000-300 Professional Srvs (\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
E 201-00000-320 Communications (\$800.00	\$30.29	\$168.04	\$0.00	\$631.96	21.01%
E 201-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 201-00000-437 Clothing Allowance	\$750.00	\$73.83	\$256.48	\$0.00	\$493.52	34.20%
E 201-00000-438 Meeting & Educatio	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 201-00000-510 Capital Outlay-Actu	\$11,000.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
E 201-00000-550 Capital Outlay - Set	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
E 201-00000-721 Transfer Out	\$8,892.00	\$0.00	\$0.00	\$0.00	\$8,892.00	0.00%
FUND 201 STORM WATER DRAINAGE	\$101,402.00	\$3,201.12	\$5,570.52	\$0.00	\$95,831.48	5.49%
FUND 202 RECYCLING UTILITY						
E 202-00000-386 Recycling Collectio	\$60,503.00	\$5,423.48	\$10,802.68	\$0.00	\$49,700.32	17.85%
E 202-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 202 RECYCLING UTILITY	\$60,503.00	\$5,423.48	\$10,802.68	\$0.00	\$49,700.32	17.85%
FUND 203 REFUSE UTILITY						
E 203-00000-105 Board & Commissi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 203-00000-384 Refuse Collection E	\$167,310.00	\$13,768.71	\$28,594.82	\$0.00	\$138,715.18	17.09%
E 203-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 203 REFUSE UTILITY	\$167,310.00	\$13,768.71	\$28,594.82	\$0.00	\$138,715.18	17.09%
FUND 206 ECONOMIC DEVELOPMENT AUTHORITY						
E 206-00000-300 Professional Srvs (\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 206-00000-430 Miscellaneous (GE	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 206-00000-433 Dues and Subscript	\$8,084.00	\$0.00	\$8,051.58	\$0.00	\$32.42	99.60%
E 206-00000-438 Meeting & Educatio	\$100.00	\$42.98	\$42.98	\$0.00	\$57.02	42.98%
E 206-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 206 ECONOMIC DEVELOPMENT A	\$8,684.00	\$42.98	\$8,094.56	\$0.00	\$589.44	93.21%
FUND 207 EDA REVOLVING LOAN FUND						
E 207-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 207-00000-450 Loan Forgiveness	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 207-00000-497 EDA Loan Issuanc	\$0.00	\$0.00	\$10,000.00	\$0.00	-\$10,000.00	0.00%
E 207-00000-498 Loan Payment to BI	\$1,206.00	\$0.00	\$0.00	\$0.00	\$1,206.00	0.00%
E 207-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Account Descr	2024 YTD Budget	February 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
FUND 207 EDA REVOLVING LOAN FUND	\$1,206.00	\$0.00	\$10,000.00	\$0.00	-\$8,794.00	829.19%
FUND 208 ACCOUNT TO CLOSE FOR PARKWAY						
E 208-00000-430 Miscellaneous (GE)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 208 ACCOUNT TO CLOSE FOR PA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 221 TAX INCREMENT DIST. 1-2 CEDAR						
E 221-00000-300 Professional Srvs (\$1,054.00	\$0.00	\$0.00	\$0.00	\$1,054.00	0.00%
E 221-00000-352 Publications	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 221-00000-442 Tax Increment Pay	\$94,592.00	\$0.00	\$0.00	\$0.00	\$94,592.00	0.00%
E 221-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 221 TAX INCREMENT DIST. 1-2 CE	\$95,646.00	\$0.00	\$0.00	\$0.00	\$95,646.00	0.00%
FUND 222 TAX ABATEMENT-AUTUMN WIND						
E 222-00000-300 Professional Srvs (\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 222-00000-443 Tax Abatement Pay	\$35,904.00	\$0.00	\$35,904.00	\$0.00	\$0.00	100.00%
FUND 222 TAX ABATEMENT-AUTUMN WI	\$35,904.00	\$0.00	\$35,904.00	\$0.00	\$0.00	100.00%
FUND 223 TIF #3 704-708 PARKWAY AVE						
E 223-00000-430 Miscellaneous (GE)	\$1,054.00	\$0.00	\$0.00	\$0.00	\$1,054.00	0.00%
E 223-00000-721 Transfer Out	\$0.00	\$0.00	\$44,560.00	\$0.00	-\$44,560.00	0.00%
FUND 223 TIF #3 704-708 PARKWAY AVE	\$1,054.00	\$0.00	\$44,560.00	\$0.00	-\$43,506.00	4227.70%
FUND 250 AMERICA RESCUE PLAN						
E 250-00000-210 Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 250-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 250 AMERICA RESCUE PLAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 255 PUBLIC SAETY AID						
E 255-00000-210 Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 255 PUBLIC SAETY AID	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 326 PFA						
E 326-00000-300 Professional Srvs (\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 326-00000-601 Debt Srv Bond Prin	\$28,000.00	\$0.00	\$0.00	\$0.00	\$28,000.00	0.00%
E 326-00000-611 Bond Interest	\$3,418.00	\$0.00	\$1,708.72	\$0.00	\$1,709.28	49.99%
E 326-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 326 PFA	\$31,418.00	\$0.00	\$1,708.72	\$0.00	\$29,709.28	5.44%
FUND 330 2ND, LINDA, STORM 2017A CROSSO						
E 330-00000-300 Professional Srvs (\$435.00	\$0.00	\$1,045.00	\$0.00	-\$610.00	240.23%
E 330-00000-430 Miscellaneous (GE)	\$495.00	\$0.00	\$0.00	\$0.00	\$495.00	0.00%
E 330-00000-601 Debt Srv Bond Prin	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00	100.00%
E 330-00000-611 Bond Interest	\$8,130.00	\$0.00	\$4,065.00	\$0.00	\$4,065.00	50.00%
E 330-00000-730 Cost of Issuance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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CITY OF EAGLE LAKE
***Expenditure Guideline**

Current Period: February 2024

Account Descr	2024 YTD Budget	February 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
FUND 330 2ND, LINDA, STORM 2017A CR	\$69,060.00	\$0.00	\$65,110.00	\$0.00	\$3,950.00	94.28%
FUND 331 CSAH 27/AGENCY ST 2021A						
E 331-00000-300 Professional Srvs (\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
E 331-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 331-00000-601 Debt Srv Bond Prin	\$80,000.00	\$0.00	\$80,000.00	\$0.00	\$0.00	100.00%
E 331-00000-611 Bond Interest	\$18,390.00	\$0.00	\$6,960.00	\$0.00	\$11,430.00	37.85%
FUND 331 CSAH 27/AGENCY ST 2021A	\$99,140.00	\$0.00	\$86,960.00	\$0.00	\$12,180.00	87.71%
FUND 332 FACILITIES 2021B						
E 332-00000-300 Professional Srvs (\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 332-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 332-00000-601 Debt Srv Bond Prin	\$162,000.00	\$0.00	\$162,000.00	\$0.00	\$0.00	100.00%
E 332-00000-611 Bond Interest	\$10,285.00	\$0.00	\$5,588.00	\$0.00	\$4,697.00	54.33%
FUND 332 FACILITIES 2021B	\$172,285.00	\$0.00	\$167,588.00	\$0.00	\$4,697.00	97.27%
FUND 335 WATER TOWER REHAB 2023						
E 335-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 335-00000-601 Debt Srv Bond Prin	\$0.00	\$0.00	\$39,000.00	\$0.00	-\$39,000.00	0.00%
E 335-00000-611 Bond Interest	\$0.00	\$0.00	\$8,662.50	\$0.00	-\$8,662.50	0.00%
FUND 335 WATER TOWER REHAB 2023	\$0.00	\$0.00	\$47,662.50	\$0.00	-\$47,662.50	0.00%
FUND 431 AGENCY RECONSTRUCTION-CSAH 27						
E 431-00000-300 Professional Srvs (\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 431-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 431-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 431-00000-730 Cost of Issuance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 431 AGENCY RECONSTRUCTION-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 435 WATER TOWER REHAB						
E 435-00000-300 Professional Srvs (\$0.00	\$2,782.50	\$161,617.50	\$0.00	-\$161,617.50	0.00%
E 435-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 435 WATER TOWER REHAB	\$0.00	\$2,782.50	\$161,617.50	\$0.00	-\$161,617.50	0.00%
FUND 601 WATER FUND						
E 601-00000-100 Wages and Salarie	\$127,328.00	\$13,815.23	\$22,855.06	\$0.00	\$104,472.94	17.95%
E 601-00000-121 PERA	\$9,550.00	\$1,036.16	\$1,714.17	\$0.00	\$7,835.83	17.95%
E 601-00000-122 FICA	\$7,894.00	\$766.12	\$1,262.35	\$0.00	\$6,631.65	15.99%
E 601-00000-123 Medicare	\$1,846.00	\$179.17	\$295.22	\$0.00	\$1,550.78	15.99%
E 601-00000-131 Employer Paid Heal	\$30,377.00	\$1,212.45	\$2,946.46	\$0.00	\$27,430.54	9.70%
E 601-00000-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-133 Employer Paid Den	\$2,399.00	\$100.91	\$201.82	\$0.00	\$2,197.18	8.41%
E 601-00000-142 Unemployment Ben	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-151 Work Comp Premiu	\$11,299.00	\$1,015.25	\$1,015.25	\$0.00	\$10,283.75	8.99%
E 601-00000-190 Pension Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-210 Operating Supplies	\$55,000.00	\$836.64	\$8,023.01	\$0.00	\$46,976.99	14.59%
E 601-00000-212 Fuel	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%

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**CITY OF EAGLE LAKE
*Expenditure Guideline**

Current Period: February 2024

Account Descr	2024 YTD Budget	February 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
E 601-00000-220 Repair/Maint Suppl	\$22,000.00	\$61.00	\$282.22	\$0.00	\$21,717.78	1.28%
E 601-00000-300 Professional Svcs (\$30,000.00	\$1,194.74	\$6,228.67	\$0.00	\$23,771.33	20.76%
E 601-00000-320 Communications (\$4,000.00	\$477.74	\$1,305.37	\$0.00	\$2,694.63	32.63%
E 601-00000-362 Property & Liability	\$12,452.00	\$0.00	\$0.00	\$0.00	\$12,452.00	0.00%
E 601-00000-381 Electric Utilities	\$23,000.00	\$511.21	\$2,444.70	\$0.00	\$20,555.30	10.63%
E 601-00000-383 Gas Utility	\$2,500.00	\$0.00	\$354.41	\$0.00	\$2,145.59	14.18%
E 601-00000-420 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-433 Dues and Subscript	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 601-00000-437 Clothing Allowance	\$750.00	\$73.83	\$256.48	\$0.00	\$493.52	34.20%
E 601-00000-438 Meeting & Educatio	\$2,500.00	\$64.00	\$614.00	\$0.00	\$1,886.00	24.56%
E 601-00000-439 Refund & Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-441 State Sales Tax	\$0.00	\$0.00	\$1,872.00	\$0.00	-\$1,872.00	0.00%
E 601-00000-444 County Sales Tax	\$150.00	\$5.00	\$146.00	\$0.00	\$4.00	97.33%
E 601-00000-499 Amortization Expen	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-510 Capital Outlay-Actu	\$11,000.00	\$3,724.50	\$3,724.50	\$0.00	\$7,275.50	33.86%
E 601-00000-550 Capital Outlay - Set	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
E 601-00000-601 Debt Srv Bond Prin	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-721 Transfer Out	\$176,849.00	\$0.00	-\$0.01	\$0.00	\$176,849.01	0.00%
FUND 601 WATER FUND	\$542,394.00	\$25,073.95	\$55,541.68	\$0.00	\$486,852.32	10.24%
FUND 602 SEWER FUND						
E 602-00000-100 Wages and Salarie	\$127,328.00	\$13,814.15	\$22,853.77	\$0.00	\$104,474.23	17.95%
E 602-00000-121 PERA	\$9,550.00	\$1,036.04	\$1,714.00	\$0.00	\$7,836.00	17.95%
E 602-00000-122 FICA	\$7,894.00	\$766.08	\$1,262.30	\$0.00	\$6,631.70	15.99%
E 602-00000-123 Medicare	\$1,846.00	\$179.16	\$295.21	\$0.00	\$1,550.79	15.99%
E 602-00000-131 Employer Paid Heal	\$30,377.00	\$1,212.45	\$2,946.44	\$0.00	\$27,430.56	9.70%
E 602-00000-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-00000-133 Employer Paid Den	\$2,399.00	\$100.90	\$201.80	\$0.00	\$2,197.20	8.41%
E 602-00000-151 Work Comp Premiu	\$11,299.00	\$1,015.25	\$1,015.25	\$0.00	\$10,283.75	8.99%
E 602-00000-190 Pension Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-00000-210 Operating Supplies	\$7,000.00	\$438.00	\$863.39	\$0.00	\$6,136.61	12.33%
E 602-00000-212 Fuel	\$1,000.00	\$0.00	\$16.91	\$0.00	\$983.09	1.69%
E 602-00000-220 Repair/Maint Suppl	\$18,000.00	\$61.00	\$72.99	\$0.00	\$17,927.01	0.41%
E 602-00000-300 Professional Svcs (\$35,000.00	\$1,035.69	\$1,035.69	\$0.00	\$33,964.31	2.96%
E 602-00000-320 Communications (\$4,000.00	\$199.39	\$424.34	\$0.00	\$3,575.66	10.61%
E 602-00000-362 Property & Liability	\$12,452.00	\$0.00	\$0.00	\$0.00	\$12,452.00	0.00%
E 602-00000-381 Electric Utilities	\$12,000.00	\$407.13	\$1,336.72	\$0.00	\$10,663.28	11.14%
E 602-00000-383 Gas Utility	\$2,000.00	\$0.00	\$268.66	\$0.00	\$1,731.34	13.43%
E 602-00000-385 Mankato User Char	\$218,324.00	\$0.00	\$0.00	\$0.00	\$218,324.00	0.00%
E 602-00000-420 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-00000-433 Dues and Subscript	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-00000-437 Clothing Allowance	\$750.00	\$73.84	\$256.49	\$0.00	\$493.51	34.20%
E 602-00000-438 Meeting & Educatio	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 602-00000-439 Refund & Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-00000-510 Capital Outlay-Actu	\$11,000.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
E 602-00000-550 Capital Outlay - Set	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%

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CITY OF EAGLE LAKE
***Expenditure Guideline**

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Current Period: February 2024

Account Descr	2024 YTD Budget	February 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
E 602-00000-721 Transfer Out	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
FUND 602 SEWER FUND	\$574,719.00	\$20,339.08	\$34,563.96	\$0.00	\$540,155.04	6.01%
	\$4,285,690.00	\$236,234.77	\$1,088,337.57	\$0.00	\$3,197,352.43	25.39%

FILTER: None

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CITY OF EAGLE LAKE

*Revenue Guideline

Current Period: February 2024

Account Descr	2024 YTD Budget	February 2024 Amt	2024 YTD Amt	YTD Balance	% of YTD Budget
FUND 101 GENERAL					
R 101-31000 Property Taxes	\$945,045.00	\$0.00	\$3,710.76	\$941,334.24	0.39%
R 101-32100 Business Licenses	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
R 101-32210 Building Permits	\$75,000.00	\$1,038.62	\$1,623.62	\$73,376.38	2.16%
R 101-32211 Surcharge - Flat Fee	\$100.00	\$5.00	\$14.00	\$86.00	14.00%
R 101-32212 Surcharge - Value	\$1,500.00	\$12.50	\$12.50	\$1,487.50	0.83%
R 101-32213 Surcharge - Plumbing	\$75.00	\$0.00	\$0.00	\$75.00	0.00%
R 101-32214 Surcharge - Mechanical	\$75.00	\$0.00	\$0.00	\$75.00	0.00%
R 101-32215 Surcharge - Other	\$10.00	\$0.00	\$0.00	\$10.00	0.00%
R 101-32220 Zoning Permit	\$1,150.00	\$0.00	\$40.00	\$1,110.00	3.48%
R 101-32221 Rental Inspection	\$1,000.00	\$183.33	\$276.66	\$723.34	27.67%
R 101-32240 Animal Permits & Licen	\$1,500.00	\$160.00	\$210.00	\$1,290.00	14.00%
R 101-32260 Refunds and Reimburs	\$35,000.00	\$3,712.58	\$5,299.05	\$29,700.95	15.14%
R 101-33000 Intergovernmental Reve	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-33100 Federal Grants and Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-33400 State Grants and Aids	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
R 101-33401 Local Government Aid	\$749,370.00	\$0.00	\$0.00	\$749,370.00	0.00%
R 101-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-33418 MN Police Relief Paym	\$28,353.00	\$0.00	\$0.00	\$28,353.00	0.00%
R 101-33419 MN Fire Relief Payment	\$23,582.00	\$0.00	\$0.00	\$23,582.00	0.00%
R 101-33428 Payment in Leau of Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-34107 Adminstrative Service F	\$4,000.00	\$145.50	\$315.75	\$3,684.25	7.89%
R 101-34110 Planning & Zoning Fees	\$1,000.00	\$366.00	\$366.00	\$634.00	36.60%
R 101-34403 Refuse Collection Char	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-34404 Recycling Collection Ch	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-35000 Fines and Fees	\$3,500.00	\$56.61	\$66.64	\$3,433.36	1.90%
R 101-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36101 Indust. Park - N. Lift Sta	\$1,926.00	\$0.00	\$0.00	\$1,926.00	0.00%
R 101-36102 Greenfield Assessment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36103 Joan Lane Special Assse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36104 Lakeview Watermain 13	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36106 Sparrowhawk Sp. Assm	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36200 Miscellaneous Revenue	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
R 101-36210 Interest Earnings	\$50,000.00	\$16,693.82	\$35,952.90	\$14,047.10	71.91%
R 101-36230 Contributions - General	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
R 101-36231 Contributions - Park	\$5,000.00	\$5,001.91	\$5,001.91	-\$1.91	100.04%
R 101-36232 Contributions - Fire Dep	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
R 101-36233 Police - Seizure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36240 Fire Call Revenue	\$2,000.00	\$800.00	\$1,400.00	\$600.00	70.00%
R 101-36241 Fire Contract Payment	\$62,662.00	\$0.00	\$0.00	\$62,662.00	0.00%
R 101-38020 Rental Revenue	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
R 101-38021 Wireless Internet Rental	\$19,000.00	\$1,657.20	\$3,314.40	\$15,685.60	17.44%
R 101-38022 Contract For Deed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-38050 Cable TV Franchise Fe	\$17,500.00	\$0.00	\$564.21	\$16,935.79	3.22%
R 101-38051 Electric Franchise Fee	\$9,500.00	\$1,789.15	\$1,905.50	\$7,594.50	20.06%
R 101-38052 Gas Franchise Fee	\$9,300.00	\$1,875.50	\$1,875.50	\$7,424.50	20.17%
R 101-38053 Solar Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-38054 Small Cities Street Mon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-38200 Park Dedication	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-38201 Eagle Heights Trail Dedi	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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CITY OF EAGLE LAKE
***Revenue Guideline**

Current Period: February 2024

Account Descr	2024 YTD Budget	February 2024 Amt	2024 YTD Amt	YTD Balance	% of YTD Budget
R 101-38400 Internal Service Fund R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-39101 Sale of Equipment-Mate	\$0.00	\$0.00	\$3,500.00	-\$3,500.00	0.00%
R 101-39102 Issuance of Capital Lea	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-39203 Transfer from Other Fu	\$44,560.00	\$0.00	\$44,560.00	\$0.00	100.00%
R 101-39400 Escrow Funds Received	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL	\$2,147,808.00	\$33,497.72	\$110,009.40	\$2,037,798.60	5.12%
FUND 201 STORM WATER DRAINAGE					
R 201-32219 SWPPP Review	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
R 201-32260 Refunds and Reimburs	\$1,050.00	\$0.00	\$0.00	\$1,050.00	0.00%
R 201-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 201-37100 Sales for Services	\$64,803.00	\$6,513.35	\$11,292.86	\$53,510.14	17.43%
R 201-39101 Sale of Equipment-Mate	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 201-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 201 STORM WATER DRAINAGE	\$67,853.00	\$6,513.35	\$11,292.86	\$56,560.14	16.64%
FUND 202 RECYCLING UTILITY					
R 202-34404 Recycling Collection Ch	\$63,000.00	\$5,360.85	\$10,388.11	\$52,611.89	16.49%
FUND 202 RECYCLING UTILITY	\$63,000.00	\$5,360.85	\$10,388.11	\$52,611.89	16.49%
FUND 203 REFUSE UTILITY					
R 203-34403 Refuse Collection Char	\$181,000.00	\$17,673.51	\$33,977.96	\$147,022.04	18.77%
FUND 203 REFUSE UTILITY	\$181,000.00	\$17,673.51	\$33,977.96	\$147,022.04	18.77%
FUND 206 ECONOMIC DEVELOPMENT AUTHORITY					
R 206-31000 Property Taxes	\$15,000.00	\$0.00	\$239.32	\$14,760.68	1.60%
R 206-36200 Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 206-36210 Interest Earnings	\$1,000.00	\$932.28	\$1,918.81	-\$918.81	191.88%
R 206-39101 Sale of Equipment-Mate	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 206-39201 Transfer from General F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 206-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 206 ECONOMIC DEVELOPMENT A	\$16,000.00	\$932.28	\$2,158.13	\$13,841.87	13.49%
FUND 207 EDA REVOLVING LOAN FUND					
R 207-34900 Fromm EDA Loan 2013	\$0.00	\$145.49	\$290.26	-\$290.26	0.00%
R 207-34901 Fromm EDA Loan 2013	\$0.00	\$47.84	\$96.40	-\$96.40	0.00%
R 207-34902 Loan Repayment-Miller	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 207-34920 Blue Earth County Loan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 207-36210 Interest Earnings	\$0.00	\$81.17	\$175.37	-\$175.37	0.00%
R 207-36211 EDA Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 207-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 207 EDA REVOLVING LOAN FUND	\$0.00	\$274.50	\$562.03	-\$562.03	0.00%
FUND 208 ACCOUNT TO CLOSE FOR PARKWAY					
R 208-36200 Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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CITY OF EAGLE LAKE
***Revenue Guideline**

Current Period: February 2024

Account Descr	2024 YTD Budget	February 2024 Amt	2024 YTD Amt	YTD Balance	% of YTD Budget
FUND 208 ACCOUNT TO CLOSE FOR PA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 210 SMALL CITIES GRANT FUND					
R 210-32260 Refunds and Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 210-36210 Interest Earnings	\$0.00	\$7.31	\$15.12	-\$15.12	0.00%
FUND 210 SMALL CITIES GRANT FUND	\$0.00	\$7.31	\$15.12	-\$15.12	0.00%
FUND 221 TAX INCREMENT DIST. 1-2 CEDAR					
R 221-31050 Tax Increments	\$96,586.00	\$0.00	\$0.00	\$96,586.00	0.00%
FUND 221 TAX INCREMENT DIST. 1-2 CE	\$96,586.00	\$0.00	\$0.00	\$96,586.00	0.00%
FUND 222 TAX ABATEMENT-AUTUMN WIND					
R 222-31051 Property Tax - Tax Abat	\$35,904.00	\$0.00	\$0.00	\$35,904.00	0.00%
FUND 222 TAX ABATEMENT-AUTUMN WI	\$35,904.00	\$0.00	\$0.00	\$35,904.00	0.00%
FUND 223 TIF #3 704-708 PARKWAY AVE					
R 223-31050 Tax Increments	\$11,787.00	\$0.00	\$0.00	\$11,787.00	0.00%
R 223-36200 Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 223-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 223 TIF #3 704-708 PARKWAY AVE	\$11,787.00	\$0.00	\$0.00	\$11,787.00	0.00%
FUND 250 AMERICA RESCUE PLAN					
R 250-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 250 AMERICA RESCUE PLAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 255 PUBLIC SAETY AID					
R 255-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 255 PUBLIC SAETY AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 310 RETIRED-CATE STREET					
R 310-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 310-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 310 RETIRED-CATE STREET	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 311 RETIRED-CITY FACILITIES					
R 311-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 311-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 311 RETIRED-CITY FACILITIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 326 PFA					
R 326-31000 Property Taxes	\$0.00	\$0.00	\$537.33	-\$537.33	0.00%
R 326-36100 Special Assessments	\$0.00	\$0.00	\$784.55	-\$784.55	0.00%
R 326-36200 Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 326-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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CITY OF EAGLE LAKE
***Revenue Guideline**

Current Period: February 2024

Account Descr	2024 YTD Budget	February 2024 Amt	2024 YTD Amt	YTD Balance	% of YTD Budget
FUND 326 PFA	\$0.00	\$0.00	\$1,321.88	-\$1,321.88	0.00%
FUND 327 RETIRED-LINDA DR EXTENSION					
R 327-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 327 RETIRED-LINDA DR EXTENSI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 328 RETIRED STORM SEWER IMPROV2010					
R 328-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 328 RETIRED STORM SEWER IMP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 329 RETIRED-JOAN LANE REFUND 2021B					
R 329-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 329-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 329 RETIRED-JOAN LANE REFUN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 330 2ND, LINDA, STORM 2017A CROSSO					
R 330-31000 Property Taxes	\$50,599.00	\$0.00	\$0.00	\$50,599.00	0.00%
R 330-36100 Special Assessments	\$17,531.00	\$0.00	\$0.00	\$17,531.00	0.00%
R 330-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 330-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 330 2ND, LINDA, STORM 2017A CR	\$68,130.00	\$0.00	\$0.00	\$68,130.00	0.00%
FUND 331 CSAH 27/AGENCY ST 2021A					
R 331-31000 Property Taxes	\$9,283.00	\$0.00	\$0.00	\$9,283.00	0.00%
R 331-36100 Special Assessments	\$39,706.00	\$0.00	\$0.00	\$39,706.00	0.00%
R 331-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 331-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 331 CSAH 27/AGENCY ST 2021A	\$48,989.00	\$0.00	\$0.00	\$48,989.00	0.00%
FUND 332 FACILITIES 2021B					
R 332-31000 Property Taxes	\$73,176.00	\$0.00	\$0.00	\$73,176.00	0.00%
R 332-36100 Special Assessments	\$0.00	\$0.00	\$177.40	-\$177.40	0.00%
R 332-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 332-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 332 FACILITIES 2021B	\$73,176.00	\$0.00	\$177.40	\$72,998.60	0.24%
FUND 335 WATER TOWER REHAB 2023					
R 335-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 335 WATER TOWER REHAB 2023	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 431 AGENCY RECONSTRUCTION-CSAH 27					
R 431-39201 Transfer from General F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 431-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 431-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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CITY OF EAGLE LAKE
***Revenue Guideline**

Current Period: February 2024

Account Descr	2024 YTD Budget	February 2024 Amt	2024 YTD Amt	YTD Balance	% of YTD Budget
FUND 431 AGENCY RECONSTRUCTION-	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 435 WATER TOWER REHAB					
R 435-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 435-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 435 WATER TOWER REHAB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER FUND					
R 601-31300 State Sales and Use Ta	\$550.00	\$51.42	\$51.42	\$498.58	9.35%
R 601-31301 County Sales and Use	\$40.00	\$3.74	\$3.74	\$36.26	9.35%
R 601-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-34407 Area Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-36200 Miscellaneous Revenue	\$500.00	\$30.00	\$60.00	\$440.00	12.00%
R 601-37100 Sales for Services	\$459,175.00	\$37,970.20	\$69,059.00	\$390,116.00	15.04%
R 601-37110 Water Meter Sales	\$10,000.00	\$748.00	\$748.00	\$9,252.00	7.48%
R 601-37170 Hook Up Fee	\$6,600.00	\$0.00	\$0.00	\$6,600.00	0.00%
R 601-39101 Sale of Equipment-Mate	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER FUND	\$476,865.00	\$38,803.36	\$69,922.16	\$406,942.84	14.66%
FUND 602 SEWER FUND					
R 602-32260 Refunds and Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-34407 Area Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-36200 Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-37100 Sales for Services	\$535,600.00	\$46,863.16	\$85,370.46	\$450,229.54	15.94%
R 602-37170 Hook Up Fee	\$5,200.00	\$0.00	\$0.00	\$5,200.00	0.00%
R 602-37255 I & I Penalty	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-37260 Late Fees	\$8,000.00	\$828.54	\$1,610.92	\$6,389.08	20.14%
R 602-39101 Sale of Equipment-Mate	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 602 SEWER FUND	\$548,800.00	\$47,691.70	\$86,981.38	\$461,818.62	15.85%
	\$3,835,898.00	\$150,754.58	\$326,806.43	\$3,509,091.57	8.52%

FILTER: None

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#3

Jennifer Bromeland

From: LaClair, Julianne (MPCA) <Julianne.LaClair@state.mn.us>
Sent: Tuesday, February 20, 2024 2:15 PM
To: Jennifer Bromeland
Cc: Wiese, Liz (MPCA)
Subject: Planning Grants for SWC Resilience Application - City of Eagle Lake

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Jennifer,

Congratulations! I am pleased to inform you the City of Eagle Lake has been selected for a Planning Grant for Stormwater, Wastewater, and Community Resilience award in the amount of \$48,680.00.

Please provide contact information (email) for the person who will be responsible for signing your agreement on behalf of your entity. All agreements are routed through DocuSign and reviewed/approved electronically.

Remember any costs incurred prior to the MPCA's execution of your Grant Agreement will be ineligible as both project grant costs and as your matching funds. **Do not start work on your project until you have been notified that you may begin.**

Liz Wiese (liz.weise@state.mn.us) will serve as your MPCA Project Manager and will be in contact regarding next steps.

Julianne LaClair, JD | Lead Contract Specialist
Operations Division
520 Lafayette Rd. N. | St. Paul, MN | 55155
651-757-2135
julianne.laclair@state.mn.us | www.pca.state.mn.us



Our mission is to protect and improve the environment and human health.

NOTICE: This email (including attachments) is covered by the Electronic Communications Privacy Act, 18 U.S.C. 2510-2521. This email may be confidential and may be legally privileged. If you are not the intended recipient, you are hereby notified that any retention, dissemination, distribution, or copying of this communication is strictly prohibited. Please reply back to the sender that you have received this message in error, then delete it. Thank you.

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Jennifer Bromeland

From: Wiese, Liz (MPCA) <Liz.Wiese@state.mn.us>
Sent: Wednesday, February 21, 2024 9:03 AM
To: Jennifer Bromeland
Cc: LaClair, Julianne (MPCA)
Subject: SWC Planning Grant Award
Attachments: Revised Workplan Eagle Lake.docx; Revised Budget Eagle Lake.xls

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Jennifer,

Congratulations again on being awarded a SWC Resilience Planning Grant!

Attached is your summarized workplan and budget for your review. I have removed all deadlines and positions responsible (except the deadlines that relate to the end of the grant period on June 30, 2025) so if a task is completed sooner/later than expected then there is no change order or amendment needed. I have summarized your budget by position and included hourly rate and total appropriations per position, so it's no longer task oriented. This will reduce the amount of change orders or amendments needed (if any). I'll give you a head's up now that any invoices related to the project need to have these positions and rates (as is) that are in this approved grant budget – that's the most common reason for sending an invoice back to the awardee.

To move forward with the creation of the grant agreement, I'll need you to answer the following questions:

- Do you agree with the revised workplan and budget? If not, please explain.
- Who will be signing the grant agreement? Please provide their name, position and email address.
- Who will be the project manager? This person will be listed in the grant agreement as a contact for the project.
- Do you need a draft grant agreement? Some LGUs need a draft to send to their board prior to the actual grant agreement, but not all LGUs require this step.
- When would you like your grant agreement by? A specific date is better than "ASAP" or "January"

The grant agreement will be electronically delivered via DocuSign and needs to be signed electronically. We can't accept scanned pdfs of signed grant agreements. We cannot pay for any work done before the grant agreement has been signed.

Please respond with your answers to the questions above and let me know if you have any questions or concerns. I'm looking forward to working with you and the City of Eagle Lake on your resilience project!

Thanks,

Liz Wiese

Grants Coordinator | Climate Unit
Minnesota Pollution Control Agency
651-757-2072 | Liz.Wiese@state.mn.us
Pronouns: she/her



Project title:

Increasing Stormwater and Community Resilience in City of Eagle Lake

Statement of project purpose(s)

This project has three primary purposes: understand and mitigate flood impacts identified through future climate and buildout scenarios, implement a robust community wide climate vulnerability assessment to envision solutions for the community assets most at risk from extreme weather, and evaluate compost site feasibility to increase resiliency for the community and stormwater infrastructure.

Goal statement, project deliverable(s), tasks, and subtasks

Goal statement: The goal of this project is to equip the City of Eagle Lake to address current and future localized flooding by updating the existing stormwater drainage study to include future climate and build out scenarios, creating a safe and healthy living environment for areas at risk for current and future flooding. This project will also identify community assets that are vulnerable to climate change, along with a plan to protect those community assets, improving the quality of life for all residents in the community, with a special focus on assets within the low income portions of the community to provide living standards equal to those in other areas of the community. The final goal of this project is to conduct a feasibility study for the development of a compost site within the community, providing a sustainable option for residents to dispose of yard waste and obtain low cost soil amendments, as well as reduce future investments in stormwater maintenance caused by leaf litter.

Project deliverables: Deliverables for the project include: an updated stormwater drainage study complete with improvement scenarios for specific locations, a climate vulnerability assessment and mitigation plan for community assets, and a feasibility study on the implementation of a compost site. These detailed planning documents will provide the City Staff and City Council with clear steps for implementing critical climate resiliency projects throughout the community, making grant applications and other funding pursuits achievable and workload manageable.

Task 1 of 3: Future Flooding Resilience Plan (updated stormwater drainage study)

The City of Eagle Lake has a history of localized flooding that has caused impacts to local streets and residential areas. To better assess flooding issues and reduce future impacts, the City completed a drainage study in early 2018. The study included XPSWMM modeled scenarios for the 10- and 100-year rain events using Atlas 14 frequency estimates. The results of this study have been useful to guide the development that has occurred since the study was completed, however the study does not include future climate projects, the development that has occurred in the past 5 years, or potential build out scenarios based on current zoning. This task leverages the previous investment in the XPSWMM model and report while developing future precipitation as well as build-out scenarios, converts it to the new ICM software (XPSWMM is no longer supported by the software company), incorporates the most recent data and climate projection models, and provides a road map for the City to follow for implementation of the updated study.

Subtask 1a: Existing model will be updated and prepared for scenarios

Brief description of activities involved: Working with an advisory committee consisting of representatives of the City of Eagle Lake, MPCA, DNR, and consultants, up to 4 future climate scenarios will be developed and modeled. Data sources for scenario development will only include sanctioned tools, such as publications and tools developed by the University of Minnesota, EPA, and project partner agencies.

Subtask 1b: Climate and community build out scenarios modeled

Brief description of activities involved: Working with an advisory committee consisting of representatives of the City of Eagle Lake, MPCA, DNR, and consultants, up to 4 future climate scenarios will be developed and modeled. Data sources for scenario development will only include sanctioned tools, such as publications and tools developed by the University of Minnesota, EPA, and project partner agencies.

Task 2 of 3: Community wide climate vulnerability assessment and compost site feasibility

The City of Eagle Lake is a growing community within the rapidly urbanizing area in and around Mankato, which has grown to a population of over 1.6 million in the past decade. As such the City of Eagle Lake is experiencing rapid residential development and city leadership wishes to provide safe, affordable, and desirable services and amenities for community members now and into the future. Current and future open space will need to meet multiple demands for services and amenities while also limiting risk and maintenance into the future. Community buildings will also be evaluated to determine vulnerability due to age, location, or structure soundness under extreme conditions. This task focuses on engaging the community together to identify key assets that are vulnerable to climate change as revealed through the results of Task 1 as well as an assessment of other climate stressors such as temperature and drought. Once identified, opportunities for mitigating these vulnerabilities will be envisioned through a community engagement process. To obtain comprehensive feedback and community engagement, the engagement plan will feature a variety of opportunities for participation to fit the needs of various community members. Upon receiving community input, a feasibility assessment of alternatives will be completed and presented to community members for final refinement. Solutions may include increasing the range and diversity of tree cover and native vegetation establishment across larger greenspace areas to reduce heat island effect and create refuge for people as well as flora and fauna. One key consideration for this task is the feasibility of a compost facility, which is currently not available within the city limits. City leadership wishes to create awareness of the stormwater and pollution issues related to improper yard waste management, evaluate support for a compost facility, identify potential sites, and create concepts for a compost facility that create a pathway for future development. A compost facility would reduce the potential for undesirable disposal of yard waste such as burning or illegal dumping as well as provide a cost-effective soil amendment that further advances the resilience of the community.

Subtask 2a: Development of a Community Engagement Plan.

Brief description of activities involved: Create an advisory committee of interested stakeholders from various income classes, ages, and races to the extent possible. Develop an engagement plan that will incorporate a variety of community members, and begin outreach and implementation of engagement plan. To maximize the amount of public input, a suite of engagement opportunities will be included within the engagement plan. Some examples include facilitated, in-person, interactive brainstorming and prioritization sessions at key locations in the City, virtual platforms for submitting input remotely, and pop-up events. Pop-up events may occur in venues such as banks, the laundromat, and City parks. Event invitations will be distributed via U.S. mail, included with utility bills, social media platforms, and more.

Subtask 2b: Community asset vulnerability assessment

Brief description of activities involved: Create maps, compile data, present compelling information based on Task 1 outcomes and conduct community engagement aimed at obtaining and prioritizing community concerns. Ensure that engagement efforts are targeted to all areas of the community.

Subtask 2c: Community asset vulnerability and compost site feasibility

Brief description of activities involved: Developing to a 30% design the feasibility for prioritized alternatives.

Task 3 of 3: Final Report and Project Deliverables

Subtask 3a: Submit Grant Final Report

Brief description of activities involved: Will provide a final grant project report using the MPCA template approximately one month prior to the end of the grant agreement on June 30, 2025, or at completion of the project, whichever occurs first. Will respond promptly to any requests by the MPCA authorized representative for additional information and/or corrections to the report.

Timeframe: May-June 2025

Subtask 3b: Submit Project Deliverables

Brief description of activities involved: Will provide electronic files of all project deliverables to the MPCA authorized representative prior to the end of the grant agreement on June 30, 2025, or at the completion of the project, whichever occurs first.

Timeframe: May-June 2025



520 Lafayette Road North
St. Paul, MN 55155-4194

**Planning Grants
for Stormwater, Wastewater,
and Community Resilience
Budget**

Doc Type: Grant Application

City of Eagle Lake

Cost category	Cost (\$/unit) Not to Exceed		I. Grant funds	II. Budgeted cash match	III. Budgeted in-kind match	IV. Total budgeted match (II + III)	V. Total budget (I + IV)
Consultant Project Manager	\$170.00	hour	\$6,800.00	\$0.00	\$0.00	\$0.00	\$6,800.00
Consultant Modeler	\$150.00	hour	\$18,600.00	\$0.00	\$0.00	\$0.00	\$18,600.00
Consultant Outreach/Scientist	\$120.00	hour	\$11,760.00	\$0.00	\$0.00	\$0.00	\$11,760.00
City Project Manager - Administrator	\$75.00	hour	\$600.00	\$0.00	\$3,600.00	\$3,600.00	\$4,200.00
City Public Works Director	\$60.00	hour	\$0.00	\$0.00	\$3,360.00	\$3,360.00	\$3,360.00

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#4

Jennifer Bromeland

From: Makayla Moses <moses134@umn.edu>
Sent: Tuesday, February 13, 2024 4:20 PM
To: Jennifer Bromeland
Cc: Andi Sutton
Subject: Thank You for Your Proposal to ESMC

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Jennifer,

We are excited to inform you that your proposal to the Empowering Small Minnesota Communities program is under review, and we would like to provide some details on what you can expect moving forward.

To facilitate your transition into the next phase of the intake process, we would like to connect you with a member of our Regional Operations team, Andi Sutton. She will be your main point of contact moving forward and will review your proposal against our eligibility criteria.

What to expect next:

1. Our Regional Operations team member will review your proposal against our eligibility criteria
2. If eligible, they will be in contact to schedule a follow-up interview. Information from the interview and proposal will be distributed to review committees composed of community members, who will then select finalists for the program.
3. If ineligible, your team member will follow up with further information and an opportunity to connect and discuss your proposal further.

All applicants can expect communication from a Regional Operations team member notifying them of their eligibility status and possible next steps.

Andi can be reached at sutto364@umn.edu. Please also note that she is copied on this email. We encourage you to reach out to her with any queries or clarifications.

Thank you for your interest once again, and we look forward to supporting you in this exciting effort.

Best regards,

Makayla Moses

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--

Makayla Moses

Research Coordinator | Center for Transportation Studies | cts.umn.edu

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Jennifer Bromeland

From: Google Forms <forms-receipts-noreply@google.com>
Sent: Monday, February 12, 2024 1:46 PM
To: Jennifer Bromeland
Subject: ESMC Intake Form

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.



Thanks for filling out ESMC Intake Form

Here's what was received.

[Edit response](#)

*Possible Projects:
Lack of
parking at
Lake Eagle Park
→ walking trail
around pond behind
Casper's.
Minimum
maintenance
road*

ESMC Intake Form

Please complete this form to begin the review process for an Empowering Small Minnesota Communities (ESMC) Program application.

The ESMC program is funded by the Minnesota Legislature and run by University of Minnesota partners the Center for Transportation Studies, UMN Extension's Regional Sustainable Development Partnerships, the Minnesota Design Center, and the Humphrey School of Public Affairs.

The program aims to support small Minnesota communities in conceptualizing, designing and finding paths to fund resilient, comprehensive infrastructure interventions. The program will connect communities with UMN resources and personnel to undertake work prioritized by residents. The goal of the effort is to provide small communities with the capacity needed to develop resilient and sustainable infrastructure projects that will be competitive for a range of other funding streams.

There are three main pathways for support through the ESMC:

1. Rapid response projects. Efforts of fewer than 10 hours, these projects are intended to help applicant communities address a short term need as an input into a larger project. (E.g. a GIS map, statistical or demographic analysis, creation of a survey, etc.) **Rapid response projects represent about 10% of ESMC work and will be accepted after review and on a first-come, first-served basis until capacity is reached.**

2. Tactical Action support. These medium term (2-9 month) projects are intended for communities with particular needs or projects in mind can gain support from UMN teams to further develop the efforts. (E.g. developing

schematic designs for a park, doing community engagement around a proposed project, calculating economic impacts of an effort). **Tactical action projects represent about 30% of ESMC work. Competitive selection will conclude with the announcement of participating communities in May 2024.**

3. The Community Futures process is an opportunity for communities to address their future in compelling, realistic, practical, and implementable ways. Responding to existing community assets, aspirations, needs, challenges, and previous work, it uses design thinking to create a strategy to move the community forward. The process promotes more value from individual project investments by creating specific, fundable projects that support the resilient community strategy and support each other with existing federal and state funding sources. It creates materials to support project funding efforts. Due to the high level of engagement and investment in community work that Community Futures provides, the effort may last up to 12 months. Some compensation for people's time and funding to cover community meeting expenses will be included in the work budget. **Community Futures projects represent about 60% of ESMC work. Competitive selection will conclude with the announcement of participating communities in May 2024.**

Please visit the [Empowering Small Minnesota Communities program page](#) for more detailed information regarding the program, eligibility requirements, and other FAQs.

If you have questions regarding this form, please contact Kyle Shelton at shelt169@umn.edu.

Email *

jbromeland@eaglelakemn.com

Name of Applicant (Individual)

Jennifer J. Bromeland

Name of Applicant Organization

City of Eagle Lake

Type of Organization *

Unit of local government (County, City, Township, Special District)

Non-profit

Community Based Organization

Tribal nation

Other:

Contact Information

jbromeland@eaglelakemn.com or 507- 257-3218

Applicant location/small community(ies) served

City of Eagle Lake

Population(s) of small community(ies) served. Provide population numbers for all communities that are a part of an application. *

3,331

Rapid Response Projects

One track of ESMC are rapid response projects that can help advance an idea or project. Such projects might be the creation of pertinent GIS maps; a demographic analysis; data collection, surveys; or simple design work.

Are you looking to have the ESMC team complete a time-limited (fewer than 10 hrs) specific task that will help your community or team develop a project application or proposal for resilient infrastructure? (You may say yes to this and continue with the full application)

If you answer yes, a member of the ESMC team will follow up to explore fit with the program and availability of support.

Yes

No

The two remaining tracks of ESMC are efforts that would occur over a longer time frame of 2-10 months depending on scope. The following questions will help the ESMC learn more about your work and where it might best fit.

Do you have a specific project(s) or work in mind that you are looking for help to develop or refine?

If so, briefly describe the work or specific project idea, the work's potential outcomes, and the rationale for the project based on community needs.

No specific project but have a number of community needs that could be developed or refined.

Where are you in the planning process for your idea or broader work? Check all that apply.

I would like help forming an idea(s) or effort

I have an idea

I have gotten partners on board

I have worked on cost estimates

I am planning implementation

Other:

In two or three sentences, describe how your project will impact the environmental, social, economic, or transportation infrastructure of your region.

Seeking to identify a community strategy to build momentum on a potential project that addresses a community goal.

If this project is part of a larger or pre-existing effort, please describe that work.

One community need is to address a lack of parking (regular and ADA compliant) at our main city park and make it more accessible for people of all ages and especially those with limited mobility.

What known community partner(s) are or might be involved in this project? This includes nonprofit organizations, governmental entities, businesses, individuals, and other community groups. For each partner, please indicate if they are committed to the project already, have expressed some interest, or if they are just a potential partner.

Eagle Lake Park Board

Preference is given to projects that are from, led by or include meaningful participation of historically underrepresented communities. This includes, but is not limited to, Native communities, people of color, immigrants, people with low incomes, LGBTQ+, people with disabilities, women and geographically isolated communities. If applicable, please describe how this relates to your project.

Would you be interested in participating in a potentially longer-term, open-ended, asset-focused, community-driven partnership to create a resilient community-development strategy and identify specific projects that support the strategy?

Work in this area might include:

- 1) Asset and challenge identification;
- 2) Community capacity building with a focus on social, economic, and physical assets and resource management;
- 3) Creation of community-based strategies that leverage existing assets and the challenges within the community's local and regional context;
- 4) Design expertise to promote community resilience in localized issues such as landscape resiliency, building reuse, housing needs, natural resource enhancement, human health improvement, transportation improvements;
- 5) Community responses to 21st century demographic and technological changes

Yes

No

Once you submit your request you will receive an email with the information that you submitted. **KEEP this email.** It will have a link to go in and edit your submission if needed. The next step is that someone from the ESMC team will contact you. Thank You!

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