

CITY OF EAGLE LAKE
APRIL 7, 2025
CITY COUNCIL MEETING AGENDA
705 Parkway Avenue
6:00 P.M.

Regularly scheduled City Council meetings are held on the first Monday of every month at 6 p.m. All meetings are open to the public. If you wish to address the City Council in person, please contact City Hall at 507-257-3218 or email krausch@eaglelakemn.com or jbromeland@eaglelakemn.com. Written comments or questions for the City Council can be submitted via USPS, email or dropped off at City Hall. City Council meetings are now live-streamed to the City of Eagle Lake’s official YouTube Channel. To view meetings, please visit the City of Eagle Lake website at <https://www.eaglelakemn.com> and click on the “City of Eagle Lake MN City Council Meetings” icon on the home page of the website.

The City Council is provided with background information for agenda items in advance by staff, committees, and boards. Many decisions regarding agenda items are based upon this information, as well as city policy and practices, input from constituents, and a Council Member's personal judgment. If you have any comments, questions or information that has not yet been presented or discussed regarding an agenda item, please ask to be recognized by the mayor during the “Open Public Comments” section on the agenda. Please state your name and address for the record. All comments are appreciated.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

OPEN PUBLIC COMMENTS

People may take one opportunity to address the council for **three minutes** on a topic not on the agenda. People commenting on the consent agenda may use this opportunity to speak. There will be no discussion or action taken at that time. This is merely to inform the City Council of your issue(s) or concern(s) and for City staff to do further research.

APPROVAL OF THE AGENDA

APPROVAL OF MEETING MINUTES

- City Council Meeting Minutes of March 3, 2025

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CONSENT AGENDA

1.	Monthly Bills	Pg.	8	2.	Treasurer’s Report	Pg.	
3.	Public Works Report	Pg.	63	4.	Fire Report	Pg.	
5.	Gambling Report	Pg.	64	6.	Building and Zoning Permits	Pg.	66
7.	BECSO Report	Pg.		8.	Minutes from Boards and Commissions	Pg.	67
9.	Res. 2025-17 Accept Active Adults Donations	Pg.	70	10.	Res. 2025-18 Accept T-Ball Donation	Pg.	71
11.	Res. 2025-19 Accept Summer Sounds Donation	Pg.	72	12.		Pg.	

If you have any questions, please feel free to contact City Hall at 507.257.3218 or email at jbromeland@eaglelakemn.com.

PRESENTATIONS

1. Brian Sarff with Bolton and Menk: 2025-2026 Street and Utility Reconstruction Project Pg. 73
2. Julie Blackburn with ISG: MS4 Proposal for 2025-2026 Pg. 76
3. Ben Groebner, Eagle Lake Resident/Teacher: City Hall Rental Agreement for Summer Tutoring Pg. 84
4. Kara Swenson, Eagle Lake Resident/Herbalist & Integrative Nutritionist with Thistle Patch Wellness - Community Plant Walk Idea Pg. 85
5. Luke Drummer, Eagle Lake Community Forestry Member: Earth Week 2025 Activities Pg. 89
6. Gregory Marx, Parcel ID R430910400007: Contested Fire Call Charge Pg. 91
7. Les Nelson, 702 Linda Drive: Contested Accident Call Charge Pg. 94

NEW BUSINESS

1. Resolution No. 2025-20: Approving Plans and Specs and Ordering Advertisement for Bids for the 2025-2026 Street and Utility Reconstruction Project Pg. 97
2. MS4 Program Administration and Implementation Proposal from ISG Pg. 99
3. Authorize Use of Softball Field Space at Lake Eagle Park for Circus on August 1, 2025 Pg.107
4. Purchase of Two Thermal Imaging Cameras for the Fire Department Pg.114
5. Street Sweeping Estimate from Loken's Asphalt and Maintenance, Inc. Pg.116
6. Harbor Freight Card Request for Public Works Pg.119
7. American Legion Temporary Liquor License and Fee Waiver Request Pg.123
8. Application for 3.2% Liquor License Contingent Upon Successful Completion of Background Check Pg.129

OTHER

1. Leaf Vac Request from Madison Lake Pg.131
2. Volunteer T-Ball Coordinator Needed

Pg.132

CITY ADMINISTRATOR REPORT

Pg.134

1. YTD Expenditure and Revenue Report
2. Leave Balance Report
3. Personnel Policy Update after Meeting with Personnel Committee and MVCOG
4. CRP EV Grant Update and Next Steps
5. Climate Impact Coordinator Award for 2025-2026
6. 2025 Rec on the Go Schedule
7. Roof Report and Solar on Public Buildings Project
8. Invitation from MAPS for EDA to Tour Eagle Lake Elementary Space available for Child Care

COUNCIL MEMBER REPORTS

ANNOUNCEMENTS

- Upcoming Regular **City Council** Meeting – May 5, 2025 at 6:00 PM, City Hall – Council Chambers, 705 Parkway Avenue
- Next Regular **EDA** Meeting – April 24, 2025 at 6:45 AM, City Hall-Council Chambers, 705 Parkway Ave
- Next Regular **Park Board** Meeting – April 10, 2025 at 6:45 AM, City Hall-Council Chambers, 705 Parkway Ave
- Next Regular **Planning Commission** Meeting – April 21, 2025 at 6:00 PM, City Hall-Council Chambers, 705 Parkway Ave

ADJOURNMENT

**CITY OF EAGLE LAKE
CITY COUNCIL MEETING
MARCH 3, 2025**

CALL TO ORDER

Mayor John Whittington called the meeting to order at 6:00 p.m. The Pledge of Allegiance was said.

ROLL CALL

Council Members present: Garrett Steinberg, Beth Rohrich, Anthony White, Nick Lewis, and Mayor John Whittington.

Staff Present: City Administrator Jennifer Bromeland, Deputy Clerk Kerry Rausch, Public Works Director Andrew Hartman and Blue Earth County Sheriff's Office Lieutenant Mitch Gahler.

PUBLIC COMMENTS

- None.

APPROVAL OF AGENDA

- **Council Member White moved, seconded by Council Member Rohrich, to approve the agenda. The motion carried with Council Members Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

APPROVAL OF MEETING MINUTES

- **Council Member White moved, seconded by Council Member Steinberg, to approve the February 3, 2025 City Council minutes as presented. The motion carried with Council Members Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

CONSENT AGENDA

Monthly Bills	Treasurer's Report
Public Works Report	Fire Report
Gambling Report	Building and Zoning Permit
BECISO Report	Res. 2025-14 Active Adults Donation
Res. 2025-15 Fire Dept. Recommendation-Johnson	Utility Bill Reimbursement 102 Sparrowhawk
Utility Bill Reimbursement 205 Perry	

- **Council Member White moved, seconded by Council Member Lewis, to approve the consent agenda as presented. The motion was carried with Council Members Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

PUBLIC HEARING

- None.

PRESENTATION

1. Mitch Kleist with Eagle Lake Expos: Recap of 2024 Season and 2025 Schedule
 - In 2024 a sprinkler system was installed on the baseball field, regraded and placed sod in the infield, painted the foul poles, upgraded the PA system, and installed 18 banners of which 16 were from local businesses.
 - Proposed upgrades for 2025 include installing bleachers, installing fence caps and fill in and grade low spots in the outfield.
 - Community support for the team has increased this past season and the organization enjoyed participating in Tator Days, Summer Sounds, and National Night Out.
 - The Expos have been referring to the baseball field as “The People’s Stadium” on their social media website and permission was requested to add signage reflecting that name.
 - Permission was requested to put a small chest freezer in the control room of the new pavilion to store concession stand items for the summer season.
 - A long-term goal would be to install lighting for the field.
 - Council Member Rohrich asked if Mr. Kleist’s requests could be brought to the next Park Board meeting for their input and then back to the Council for approval.
 - Council Member White stated he would be in favor of the Park Board saving some funds each year to help contribute to light costs which is estimated to be \$20,000-\$25,000 for used lighting.

2. Vern Simpson, Eagle Lake Fire Chief: Discuss Sale of 4324 Pumper and Equipment
 - Spencer Kolles, Fire Department Captain, stated that the fire department would like to sell the older pumper truck on MinnBid with a minimum bid of \$10,000. This vehicle is not being used much but it still needs to be serviced annually.

NEW BUSINESS

1. Advertise for Sale the Fire Department Pumper #4324 and SCBA Equipment
 - **Council Member Rohrich moved, seconded by Council Member White, authorizing the sale of the old pumper truck #4324 on MinnBid with a minimum bid price of \$10,000.**

2. CSAH 27 Pedestrian Connectivity Improvements Topographic Survey
 - Administrator Bromeland stated that before Council is a letter from Bolton and Menk for the CSAH 27 Pedestrian Connectivity project for which the City of Eagle Lake was awarded Federal Transportation Alternative funding for Funding Year 2026. The project must be competitively bid and authorized before the end of June 2026. The critical next step is completing a topographic survey so that we can meet the federal timeline and complete preliminary and final design to identify environmental impacts and right of way needs.
 - The cost to complete the topographic survey is approximately \$20,000.
 - **Council Member Steinberg moved, seconded by Council Member Lewis, to approve the scope and fee for a topographic survey by Bolton and Menk. The motion carried with Council Members Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

3. Purchase Request from Public Works for Grapple Attachment for Payloader
 - Public Works Director Hartman stated he would like to purchase a grapple attachment for the bucket of the payloader. This would make tree removal more efficient so that they can haul out

branches with the dump trucks. The cost of this equipment would come out of the same line items as the new Tool Cat that is being proposed.

- **Council Member White moved, seconded by Council Member Lewis, to authorize the purchase of a grapple attachment at a cost of \$10,000. The motion carried with Council Members Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

4. Purchase Request from Public Works for Bobcat Tool Cat

- Public Works Director Hartman stated he would like to trade in the existing Tool Cat and purchase a new one.
- The trade in amount for the existing Tool Cat is \$37,000 which would bring the cost of the new Tool Cat to \$36,727.20. This replacement was scheduled for 2025 in the capital outlay budget.
- **Council Member Rohrich moved, seconded by Council Member White, authorizing the trade in of the existing Tool Cat for the purchase of a new one with the total cost with the trade in being \$36,727.20. The motion carried with Council Members Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

5. Mn Public Facilities Authority Clean Water and Drinking Water State Revolving Fund Programs- Application Form

- Administrator Bromeland explained that the MN Public Facilities Authority drinking water revolving loan application needs to be updated and that includes the passage of the resolution before the Council. This resolution authorizes the City Administrator and Mayor to sign the required application. This does not commit the City to the project.
- **Council Member Rohrich moved, seconded by Council Member Lewis, to adopt the resolution to authorize the loan application. The motion carried with Council Members Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

CITY ADMINISTRATOR REPORT

1. YTD Revenue and Expenditures Report for February 2025

- The February revenue and expenditure report is in the packet for Council review.

2. Highway 14 Corridor Study Update and Next Steps for Public Input

- The Highway 14 Eagle Lake Corridor Study Project Technical Advisory Committee (PTAC) met for the fifth meeting on February 24th. They completed an alternatives analysis and evaluation of 9 proposed options. The corridor includes CR 86, CSAH 56, LeRay Ave (CSAH 55), CSAH 17, 610th Avenue, and MN 60. Phase 2 engagement includes an update to the City Council sometime in April. There will be an open house scheduled in April as well as a pop-up event planned for Tatcho Night on March 28th at the American Legion to hopefully gather feedback from community members.

3. 345kV Transmission Line Project and Opportunity for Public Input

- The City recently received notice from the Minnesota Department of Commerce informing the City that the Mankato-Mississippi River 345kV Transmission Project that has been proposed by Xcel Energy could potentially encroach on Eagle Lake city limits. Xcel applied to the Public Utilities Commission for a certificate of need and a route permit to construct and operate the project. As part of the certificate of need and route permitting process for the project, the Commission must

complete and Environmental Impact Statement (EIS) to identify potential impacts of the proposed project and any alternatives that are brought forward for consideration. Segments 1 and 2 of the routes originally proposed by Xcel Energy travel west to east, close to Highway 60, and north of Eagle Lake. During a public information and scoping meeting, an alternative route was proposed for the project to follow the U.S. Highway 14 corridor, rather than the originally proposed routes by Xcel Energy. The U.S. Highway 14 alternative was one of several alternatives carried forward for further consideration and has been included in the EIS Scoping Decision for the proposed project. This means that Eagle Lake could potentially be impacted. The draft EIS is scheduled to be completed and released on May 5, 2025, and will be available for public review. There will be public hearings scheduled in May and a public comment period open. City staff will work to draft a comment to document concerns about any route potentially encroaching into City limits or along Highway 14 that could restrict future medications to make the roadway abutting Eagle Lake safer. City staff has requested a meeting with a representative from the Minnesota Department of Commerce to better understand potential impacts and opportunities for input and comments to be submitted on record.

4. Recap of Coalition of Greater Minnesota Cities Day at the Capitol and Meetings with Legislators

- Mayor Whittington and Administrator Bromeland attended the Coalition of Greater Minnesota Cities (CGMC) Day at the Capital. They heard from Governor Walz, a legislative panel, and CGMC staff on legislative priorities this session. They also had the opportunity to meet with the City's lobbyist and hold individual meetings with three legislators to talk about Eagle Lake's Water Treatment Improvements Project.

5. Recap of Greater Mankato Growth Day at the Capitol

- Mayor Whittington, Council Member Rohrich, and Administrator Bromeland attended the Greater Mankato Growth (GMC) Day at the Capitol. They heard from Governor Walz, various legislators, and key administration official on issues that are important to the Mankato region.

6. Open Book Notice

- The Assessment Notice from Blue Earth County has been received informing us of the upcoming Open Book meeting for Eagle Lake the 21st-25th of April 2025. The purpose of the meeting is to determine whether property in the jurisdiction has been properly valued and classified by the assessor. If residents believe their value or classification of their property is incorrect, they can contact the assessor's office to discuss their concerns. If they are still not satisfied with the valuation or classification after discussing it with the assessor, they can appear before the County Board of Appeal and Equalization. The board will review the valuation, classification, or both if necessary, and shall correct it as needed.

7. Solar on Public Buildings Project and Next Steps

- Eagle Lake's application has been selected to submit a full application for the Minnesota Solar on Public Buildings Program. Part of this application process will require a RFP be drafted to include with the application. The completion of the full application does not commit the City to anything.

8. Pedestrian Connectivity Federal Grant Award and Next Steps
 - The topographic survey will take place, and the City of Eagle Lake will need to work with Blue Earth County on paperwork and also to work on obtaining local grant funding.
9. Electric Vehicle Grant Award and Next Steps
 - This grant has been awarded but access to funding is still in process.
10. Stormwater and Community Resilience Open House: March 4 from 4:30 – 6:30 at City Hall
 - This open house is part of the stormwater and community resilience project funded via a planning grant from MPCA.
11. Update on Personnel Policy Updates and Next Steps
 - City staff are currently working with Minnesota Valley Council of Governments (MVCOG) staff on a review of the Personnel Policy. City staff are hoping to bring this before the Personnel Committee later in March and the City Council after that.
12. Full-Time Employee Lee Accrual and Use Summar Report
 - This report will be included monthly for Council review.

COUNCIL REPORTS

ADJOURNMENT

Council Member White moved, seconded by Council Member Rohrich, to adjourn the meeting. The motion carried with Council Members Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.

John Whittington, Mayor

Kerry Rausch, Deputy City Clerk

CITY OF EAGLE LAKE

*Check Summary Register©

March 2025

Name	Check Date	Check Amt	
10100 Cash			
1907e MN DEPT OF REVENUE	3/4/2025	\$1,974.00	Feb Sales Tax
1908e PSN	3/4/2025	\$723.08	February Fees
1909e PERA	3/13/2025	\$2,686.59	BW 03-13-25
1910e WEX HEALTH INC.	3/13/2025	\$159.61	BW 03-13-25
1911e WEX HEALTH INC.	3/10/2025	\$16.50	February Fees
1913e METRONET	3/21/2025	\$129.95	Acct 1959251-Water Tower
1914e CASEYS BUSINESS MASTERCA	3/21/2025	\$179.76	
1916e SOUTH CENTRAL SERVICE COO	3/21/2025	\$9,771.40	March Insurance Premium
1917e PERA	3/24/2025	\$30.00	MO 03-25
1918e PERA	3/24/2025	\$2,525.67	BW 03-27-25
1919e WEX HEALTH INC.	3/24/2025	\$6,009.61	BW 03-27-25
1920e PITNEY BOWES GLOBAL FINAN	3/25/2025	\$165.00	Equipment Lease
1921e PITNEY BOWES PURCHASE PO	3/27/2025	\$806.75	Postage Machine Refill
47028 BADGER METER	3/3/2025	\$118.30	Hosting Service
47029 BHE COMMUNITY SOLAR LLC	3/3/2025	\$2,617.59	February Billing
47030 BLUE EARTH COUNTY EDA	3/3/2025	\$1,903.20	Refund Utility Bill Over Pmt 205 Perry St, Eagl
47031 BOLTON & MENK INC	3/3/2025	\$100,615.00	Verizon C-Band 2024 - Jan 18-Feb 14, 2025
47032 CENTER POINT ENERGY	3/3/2025	\$1,993.29	February Billing
47033 CHRISTOPHER KENNEDY	3/3/2025	\$99.00	February Fees
47034 CONSOLIDATED COMMUNICATI	3/3/2025	\$254.60	Acct 507-257-3542/0
47035 LINDE GAS & EQUIPMENT INC	3/3/2025	\$62.52	
47036 MACQUEEN EMERGENCY	3/3/2025	\$2,012.00	SCBA flow test, face piece flow test, shop sup
47037 MENARDS	3/3/2025	\$351.79	Auto hose reel, dollies,bow rake
47038 MN DEPT OF HEALTH	3/3/2025	\$23.00	Water Supply System Operator Renewal-Nickl
47039 MN DEPT OF LABOR & INDUSTR	3/3/2025	\$10.00	Pressue Vessel
47040 OLSON AND OLSON LLC	3/3/2025	\$513.57	Refund-213 LeRay Dr, Eagle Lake Water Over
47041 PATCHIN MESSNER VALUATION	3/3/2025	\$10,175.00	2025 Street Utiltiy Improvements-Special Bene
47042 PLOOG ELECTRIC	3/3/2025	\$380.00	City Hall switch and well house wiring
47043 PRINCIPAL FINANCIAL GROUP	3/3/2025	\$140.02	March/April Premium
47044 ROSEVOLD, PETE	3/3/2025	\$407.35	Refund Water Billing Over Pmt
47045 TSB JANESVILLE LLC	3/3/2025	\$36,727.33	Tax Abatement
47046 UC LABORATORY	3/3/2025	\$642.12	Chemicals
47047 BECKMANN, JACOB	3/13/2025	\$76.97	Training Reimbursement
47048 CENTER POINT ENERGY	3/13/2025	\$5.45	Acct # 13755279-0
47049 DELTA DENTAL OF MN	3/13/2025	\$676.29	April Premium
47050 EAGLE EXPRESS	3/13/2025	\$0.00	February Fuel
47051 METRONET	3/13/2025	\$703.73	Acct 1959304
47052 PITNEY BOWES GLOBAL FINAN	3/13/2025	\$165.00	Apr-July Equipment Lease
47053 RUEL, NATHAN	3/13/2025	\$86.88	Training Reimbursement
47054 Verizon Wireless	3/13/2025	\$240.06	iPads
47056 401 PARKWAY LLC	3/20/2025	\$379.02	Fuel
47058 AH HERMEL	3/31/2025	\$190.96	Paper supplies
47059 ALEX AIR APPARATUS 2, LLC	3/31/2025	\$323.75	Pro Bar 36"
47060 BADGER METER	3/31/2025	\$118.30	Host Service
47061 BENCO ELECTRIC	3/31/2025	\$526.68	
47062 BLUE EARTH COUNTY CHIEF AS	3/31/2025	\$120.00	2025 Dues and Regional Air Truck Maintenanc
47063 BLUE EARTH COUNTY	3/31/2025	\$75.00	PFA application copies
47064 BLUE EARTH COUNTY HIGHWA	3/31/2025	\$1,080.00	Sand and Salt
47065 B. E. COUNTY SHERIFFS DEPT	3/31/2025	\$43,309.77	April Services
47066 BOLTON & MENK INC	3/31/2025	\$41,282.50	Corridor Study - Flacon Court Drainage
47067 CALIBRATIONS & CONTROLS IN	3/31/2025	\$595.00	Calibration Service-Regency
47068 CANON FINANCIAL SERVICES IN	3/31/2025	\$217.00	Contract Charge
47069 CARRIAGE AUTO REPAIR	3/31/2025	\$611.96	PJ Trailer Inspection
47070 CARRIAGE REPAIR INC	3/31/2025	\$645.00	2019 Ford F-350

CITY OF EAGLE LAKE

***Check Summary Register©**

March 2025

Name	Check Date	Check Amt	
47071	CENTER POINT ENERGY	3/31/2025	\$1,640.33
47072	CITY BUILDING INSPECTION SR	3/31/2025	\$4,109.01 Inspection Services
47073	COMPUTER TECHNOLOGY SOL	3/31/2025	\$11,593.74 VIP Agreement
47074	CONSOLIDATED COMMUNICATI	3/31/2025	\$6.88 Acct 507-257-32220
47075	FREE PRESS	3/31/2025	\$48.17 2024 BEC Property Assessment
47076	FRESH START CLEANING AND	3/31/2025	\$100.00 February Service
47077	GOPHER SIGN COMPANY	3/31/2025	\$2,211.84 Speed Limt Signs
47078	GOPHER STATE ONE CALL	3/31/2025	\$4.05 February Tickets
47079	GOVERNMENT FORMS & SUPPL	3/31/2025	\$286.96 Post Cards
47080	GREATER MANKATO GROWTH-I	3/31/2025	\$150.00 Greater Mankato at Capital-Rohrich
47081	HAWKINS	3/31/2025	\$1,672.44 Water Treatment Supplies
47082	HEIMAN FIRE EQUIPMENT	3/31/2025	\$989.89 Akron Provenger Nozzle
47083	INDUSTRIAL CHEM LABS & SER	3/31/2025	\$284.72 Degreaser
47084	LJP ENTERPRISES	3/31/2025	\$14,138.03 1155 Households
47085	LOFFLER COMPANIES INC	3/31/2025	\$176.00 Contracted Rate
47086	MANKATO CLINIC	3/31/2025	\$215.59 Physical-Rahe
47087	MATHESON TRI GAS INC	3/31/2025	\$393.33
47088	MENARDS	3/31/2025	\$1,868.64 Tools
47089	MN DEPT OF HEALTH	3/31/2025	\$2,828.00 Water Connection Fee - 1st Qtr
47090	MN PAVING MATERIALS	3/31/2025	\$223.50 Class 5 Gravel
47091	MN POLLUTION CONTROL AGEN	3/31/2025	\$45.00 Class SC Certificate Fee - Nicklay
47092	MN PUMP WORKS	3/31/2025	\$706.95 Pulled Pump 2
47093	MN RURAL WATER ASSOCIATIO	3/31/2025	\$425.00 Associate Membership
47094	MN VALLEY COUNCIL GOVERN	3/31/2025	\$2,840.04 Membership Fee - half
47095	MINNESOTA WASTE PROCESSI	3/31/2025	\$7,003.98 February Fees
47096	OVERLINE & SON INC	3/31/2025	\$2,683.75 Lift Station services
47097	PETTY CASH-CITY OF EAGLE LA	3/31/2025	\$64.59 Replenish Petty Cash
47098	SANCO EQUIPMENT LLC	3/31/2025	\$44,131.56 Toolcat Purchase
47099	SCHWICKERTS	3/31/2025	\$5,379.00 Pump Went Out
47100	STAPLES BUSINESS ADVANTA	3/31/2025	\$32.99 Office Supplies
47101	UC LABORATORY	3/31/2025	\$321.06
47102	VEITH, RISHAUN	3/31/2025	\$20.39 Refund Utility Bill Overpayment
47103	VESTIS	3/31/2025	\$299.24 Clothing
47104	VIKING FIRE & SAFETY LLC	3/31/2025	\$495.91 Fire Extinguisher Checks
47105	XCEL	3/31/2025	\$5,618.52 March Strmt
47106	ADP, LLC	3/31/2025	\$458.50
Total Checks			\$389,120.52

CITY OF EAGLE LAKE

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***Check Summary Register©**

March 2025

	Name	Check Date	Check Amt
10101 EDA Cash			
494	PETTY CASH-CITY OF EAGLE LA	3/31/2025	\$14.56 Open House
		Total Checks	\$14.56

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CITY OF EAGLE LAKE

04/01/25 10:21 AM

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*Check Summary Register©

March 2025

Name	Check Date	Check Amt	
10110 Park- Assigned			
47107	PETTY CASH-CITY OF EAGLE LA	3/31/2025	<u>\$38.63</u> Park Board work session
	Total Checks		\$38.63

1)

Pay Dates 03/13/2025, 03/27/2025

Payroll Name	Pay Date	Net Pay
Anderson, Jim	03/13/2025	0.00
Anderson, Jim	03/27/2025	0.00
Barta, Jodie L	03/13/2025	1,347.06
Barta, Jodie L	03/27/2025	1,347.05
Beckmann, Jacob Donald	03/13/2025	1,367.93
Beckmann, Jacob Donald	03/27/2025	1,374.01
Bromeland, Jennifer J	03/13/2025	3,213.15
Bromeland, Jennifer J	03/27/2025	3,213.15
Hartman, Andrew R	03/13/2025	1,631.19
Hartman, Andrew R	03/27/2025	1,535.07
Lewis, Nicholas W	03/27/2025	262.05
Nicklay, Michael L	03/13/2025	1,958.15
Nicklay, Michael L	03/27/2025	1,550.49
Rausch, Kerry L	03/13/2025	1,679.32
Rausch, Kerry L	03/27/2025	1,602.59
Rohrich, Elizabeth K	03/27/2025	277.05
Ruel, Nathan W	03/13/2025	1,429.48
Ruel, Nathan W	03/27/2025	1,485.15
Simpson, Vern L	03/27/2025	291.75
Steinberg, Garrett R	03/27/2025	277.05
White, Anthony D	03/27/2025	277.05
Whittington, Johnnie L	03/27/2025	369.40

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Wire Transfers Made in 2025

Date	<u>Description</u>	<u>Initiated by</u>
3/13/2025	Transfer \$250,000 from ICS to Now Acct	Kerry



Andrew Hartman
Public Works Director
90 LeRay Avenue
Eagle Lake, MN, 56024
(507)257-3218
ahartman@eaglelakemn.com

April, 2025

To: Mayor, City Council and City Administrator Jennifer Bromeland

From: Andrew Hartman Public Works Director

Water:

We have had two watermain breaks that we contracted DMI to repair. Both watermain breaks were on the same block of Blace ave. I have been in contact with Brian Sarff to ensure he is aware of these breaks and the condition of the watermain.

Sewer:

We had to call out MN Pump to unclog a pump at the lift station by the shop. With that we had Overline and Sons come and suck out and clean the bottom of the lift station. They have found some debris that were most likely the cause of the pump clog.

Streets:

We have been filling in some pothole and assessing the streets for blacktop repairs. We are starting to clean up and get the winter equipment ready to get put away for the summer. We have hauled some gravel that will be used to shoulder 598th where needed.

Parks:

With spring around the corner, we will be getting the mowers back to the shop and getting them ready for the mowing season. We will be conducting our annual playground inspections. There are a few repairs that we know of already that we are in the process of repairing.

Storm Sewer: With the construction season around the corner, we are gearing up for our MS4 inspections. We will also be attending some training on MS4 as available.

If you have any questions or concerns, please feel free to contact me at ahartman@eaglelakemn.com

Andrew Hartman

Eagle Lake Fire Relief
Gambling Fund Report February 2025

Balance	2/1/25	\$27,971.85
Income:		
Paper Pull Tabs		\$5,779.00
Electronic		\$12,004.00
Interest Income		\$10.94
Total Income		<u>\$17,793.94</u>
Total Funds Available		\$45,765.79
Less Total Disbursements		<u>(\$23,745.36)</u>
Balance	2/28/25	\$22,020.43

2025 Profit / Community Donations

Net Profit:		
	1/25	\$14,275.57
	2/25	(\$8,062.62)

Total Profit To Date: \$6,212.95

Community Donations To Date: \$0.00

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Eagle Lake Fire Relief
March 11 2025
Items To Be Approved

<u>To</u>	<u>For</u>	<u>Amount</u>
Eagles Nest	Rent	\$2,244.39
Randy Hoffmann	Accounting	\$700.00
Chad Witte	Wages	\$277.05
Triple Crown Gaming	Pull Tabs	\$1,839.52
	Invoice #9340132 #9344025 #9344028	
	Due 3/21/25	
Pilot Games	E-Bingo Prizes & Fees	\$718.97
Triple Crown Gaming	E-Tabs (No Check)	\$1,895.08
MN Revenue	State Tax (No Check)	\$4,584.00
Total		\$12,259.01

LF

<u>HOUSE #</u>	<u>STREET</u>	<u>VALUE</u>	<u>Project Description</u>
420	Pebble Ct	\$ 5,050.00	Furnace
225	Anne Dr	\$ 15,686.00	Foundation repair/stabilization
321	LeSueur Ave	\$ 14,500.00	Dan voided - no permit necessary
332	Falcon Run	\$ 25,000.00	screened in porch
112	Peregrine Ave	\$ 9,500.00	deck
525	Linda Dr	\$ 6,114.48	waterproofing, drain tile, sump pump
116	Creekside	\$ 3,097.51	window & sliding patio door

<u>Zoning #</u>	<u>Address</u>	<u>Type</u>
25-1	115 Plainview St	Fence
25-2	503 Thomas Dr	Fence

ECONOMIC DEVELOPMENT AUTHORITY MEETING AGENDA

Thursday, March 27, 2025

Call to Order

The meeting was called to order by Chair Hughes.

Members Present: Brian Hughes, Jim Beal, Brooke Wach, Anthony Dickmeyer, Anthony White, and John Whittington

Staff Present: Administrator Bromeland and Deputy Clerk Rausch

Approval of Agenda

- John Whittington moved, seconded by Tony Dickmeyer, to approve the agenda.

Treasurer's Report

- Administrator Bromeland presented the treasurer's report and explained that money was moved from the checking account to the investment fund to obtain a higher yield.
- The Loan funds can be used as loans to businesses, the Small City Development Program funds must be for rehab purposes, and the EDA funds can be used to acquire land or anything statutorily allowed to promote economic development.

New Business

1. Recap of Recent Business Visit - Harvey and Carpenter Law Firm
 - Anthony White and Jennifer Bromeland met with Harvey and Carpenter Law Firm representatives for a business visit and expressed their appreciation in deciding to locate Eagle Lake. They learned about their business and their wishes for the community. Their focus is working with disability and worker's compensation.
 - They expressed interest in providing a promotional item for the Welcome to Eagle Lake bags.
 - Other businesses to consider visiting include the Chris Willaert Agency, Allied Overhead Door, and SRP Heating

2. Update on Legislative Issues and Water Treatment Funding Requests

- Administrator Bromeland and Mayor Whittington provided an update stating they have met with state and federal legislators, and all have expressed support but also expressed concerns about the political environment. Eagle Lake was slated for funding in the State's 2024 bonding bill, but the bonding bill was not passed. Eagle Lake is asking for \$14 million between state and federal funding and several other cities are requesting similar funding as well. It is unsure if there will be a state bonding bill this year.
- The Congressional funding request for 2026 has been submitted.
- Mayor Whittington stated that as a city we have done everything we can to be shovel ready if we get funding. It is to the City's favor to have land acquisition in progress and the fact that the city would contribute to the cost of this project is a benefit when applying for funding.

3. Re-Stocking Welcome Bags

- The welcome bags have been well received, and donations are needed to continue this offer to new residents. City Hall staff will work with businesses to obtain more promotional items.
- Discussion included that the EDA could provide promotional items to include as well.
- Brooke Wach moved, seconded by Anthony White, authorizing staff to spend up to \$500 procuring promotional items for the welcome bags on behalf of the EDA. The motion carried.
- The City will include a business listing in the bags.

4. Other

- Highway 14 Study Open House will be held April 8th from 5:00 p.m.-7:00 p.m. at City Hall. Bolton and Menk will be doing the presentation and will lead discussions about the proposed alternatives from the study. This is an opportunity for the community to provide community feedback.
- Pop Up Food and Coffee Events were discussed with concern whether the minimum required sales amount would be met.
- Administrator Bromeland stated that the City was approached about hosting a circus in Eagle Lake this summer. The Lion's Club has taken this on and will need the City Council to approve the use of public property for this event. The Lion's Club has scheduled this event for Friday, August 1st. This would be a one-day event with two shows.
- Tony Dickmeyer suggested considering the idea of a small amphitheater which would be create an opportunity for bringing people to Eagle Lake and to enhance the quality of life in the community.

- Discussion ensued about commercial buildings around Parkway Avenue and potential rehabilitation.
- A member asked about the availability for the old fitness center to be rented or sold.

Adjournment

Respectfully submitted,

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2025-17**

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS the City of Eagle Lake is generally authorized to accept donations pursuant to Minnesota Statutes for the benefit of its public recreational services.

WHEREAS the following donation(s) has offered to contribute the cash amounts or items set forth below:

<u>Name of Donor</u>	<u>Items/Amount</u>
Unknown	\$18

WHEREAS, the terms or conditions of the donations, if any, are as follows:

To be applied towards refreshments for Active Adults.

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Eagle Lake, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

Passed by the City Council of Eagle Lake, Minnesota this 7th day of April 2025.

John Whittington
Mayor

Attested:

Jennifer J. Bromeland
Administrator

**CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2025-18**

A RESOLUTION ACCEPTING DONATION FOR THE CITY

WHEREAS the City of Eagle Lake is generally authorized to accept donations pursuant to Minnesota Statutes for the benefit of its public recreational services.

WHEREAS the following donation(s) has offered to contribute the cash amounts or items set forth below:

<u>Name of Donor</u>	<u>Items/Amount</u>
Jeremy Horkey-Former T-ball Coordinator	\$305.79

WHEREAS, the terms or conditions of the donations, if any, are as follows:

To be applied towards T-Ball.

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donation offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Eagle Lake, MINNESOTA AS FOLLOWS:

1. The donation described above are accepted and shall be used to establish and/or operate T-ball services either alone or in cooperation with others, as allowed by law.

Passed by the City Council of Eagle Lake, Minnesota this 7th day of April 2025.

John Whittington
Mayor

Attested:

Jennifer J. Bromeland
Administrator

**CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2025-19**

A RESOLUTION ACCEPTING DONATION FOR THE CITY

WHEREAS the City of Eagle Lake is generally authorized to accept donations pursuant to Minnesota Statutes for the benefit of its public recreational services.

WHEREAS the following donation(s) has offered to contribute the cash amounts or items set forth below:

<u>Name of Donor</u>	<u>Items/Amount</u>
G-Clean	\$500.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

To be applied towards Summer Sounds.

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donation offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Eagle Lake, MINNESOTA AS FOLLOWS:

1. The donation described above are accepted and shall be used to establish and/or operate Summer Sounds services either alone or in cooperation with others, as allowed by law.

Passed by the City Council of Eagle Lake, Minnesota this 7th day of April 2025.

John Whittington
Mayor

Attested:

Jennifer J. Bromeland
Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

April 7, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: 2025-2026 Street and Utility Reconstruction Project – Update and Next Steps

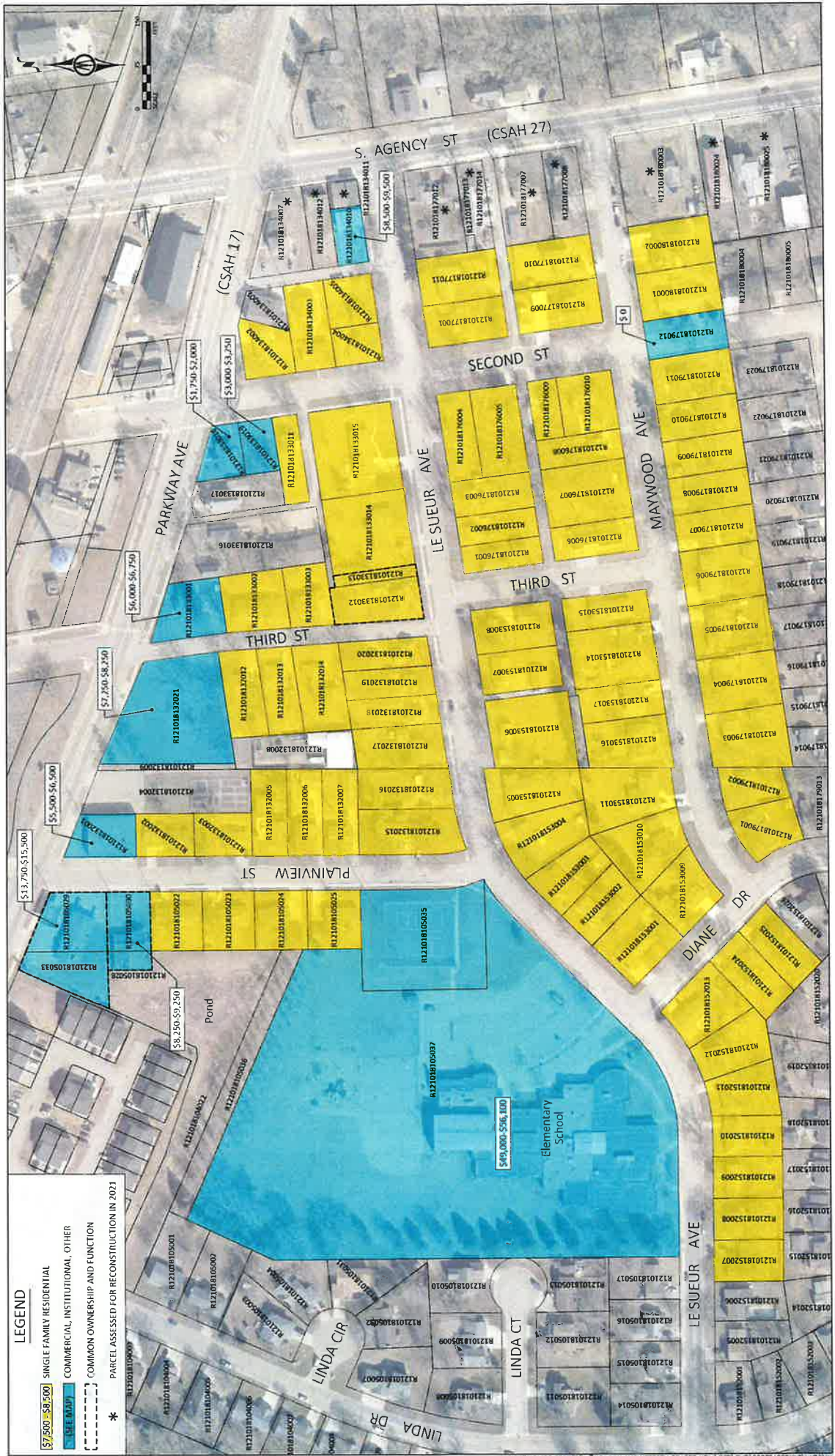
Brian Sarff from Bolton and Menk will be present this evening to lead a discussion on the findings of the special benefit analysis. Attached is a map summarizing the findings for your review.

Under New Business on the agenda, there is a resolution for approving plans and specifications and ordering the advertisement for bids. The bid opening is scheduled for May 2 at 11:00 a.m. at City Hall. Bids will be tabulated that day and reviewed at the May 5th meeting.

A recent open house saw a strong turnout, with insightful questions from community members. A key focus was how assessments would be calculated, particularly for corner lots.

Additionally, communication has been ongoing with representatives from Eagle Lake Elementary to ensure construction activities align with the school's needs and minimize disruptions. Coordination is also underway with the Tator Days planning committee to prevent conflicts with the 5K run and parade.


Jennifer J. Bromeland
City Administrator



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CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2025-20

A Resolution Approving Plans and Specifications and Ordering Advertisement for Bids

WHEREAS, pursuant to a resolution passed by the council November 4, 2024, Bolton & Menk, Inc. has prepared plans and specifications for the proposed street and utility improvements, the improvement of Le Sueur Ave. between Linda Dr. and Agency St., Maywood Avenue between Diane Dr. and Agency St., Diane Dr. between Maywood Ave. and Le Sueur Ave., Plainview St. between Le Sueur Ave. and Parkway Ave., Third St. between Maywood Ave. and Parkway Ave. and Second St. between Maywood Ave. and Parkway Ave. and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAGLE LAKE, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The city clerk shall prepare and cause to be inserted in the official paper and on Quest Construction Data Network an advertisement for bids upon the making of such improvement under such approved plans and specifications.ⁱ The advertisement shall be published for 3 weeks, shall specify the work to be done, shall state that bids will be received by the clerk until 11:00 a.m. on May 2, 2025 at which time they will be publicly opened in the council chambers of the city hall by the city clerk and engineer, will then be tabulated, and will be considered by the council at 6:30 p.m. on May 5, 2025, in the council chambers of the city hall.ⁱⁱ Any bidder whose responsibility is questioned during the consideration of the bid will be allowed to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the clerk for 5 percent of the amount of such bid.

Adopted by the council this 7th day of April 2025.

John Whittington
Mayor

Jennifer J. Bromeland
City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

April 7, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: MS4 Proposal


Attached you will find a proposal for professional services related to the administration and implementation of the Municipal Separate Storm Sewer System (MS4) General Permit. The purpose of the proposal is to assist the city in applying for coverage under the 2025 MS4 permit, as well as implementing and meeting the MS4 program requirements.

The proposal includes programming and specific tasks for each Minimum Control Measure (MCM). Services for 2025 and 2026 are outlined, with a total cost of \$30,000 for both years. The cost for 2025 is higher than 2026 due to the additional work involved with the MS4 Permit reauthorization.

For reference, the cost for 2023 and 2024 was \$15,120 per year.

Julie Blackburn, CFM and Water Business Unit Leader with ISG, will be present at the meeting to answer any questions regarding the proposal.

A motion is needed to approve the MS4 proposal as outlined, with the cost to be paid from budget line 201-00000-300.


Jennifer J. Bromeland
City Administrator

MARCH 25, 2025

Jennifer Bromeland
City Administrator
City of Eagle Lake
705 Parkway Avenue
Eagle Lake, MN 56024
jbromeland@eaglelakemn.com



PE PROPOSAL TO PROVIDE PROFESSIONAL SERVICES FOR SWPPP PROGRAM ADMINISTRATION AND IMPLEMENTATION

Jennifer,

Thank you for the opportunity to provide you with a proposal for professional services related to the administration and implementation of the Municipal Separate Storm Sewer System (MS4) General Permit for the City of Eagle Lake. This proposal's purpose is to support the City in applying for coverage under the 2025 MS4 permit, implementing and meeting the MS4 program requirements. This proposal includes program and specific tasks for each minimum control measure (MCM). **Services for years 2025 and 2026 are included.**

Backed by 500+ in-house, multi-disciplinary professionals, vast industry experience, and a sound project understanding, ISG proposes to provide the following scope of services to meet your project needs.

TASK 1: MS4 PERMIT REAUTHORIZATION

The two work elements below are necessary to complete the Part II Application for Reauthorization of the MS4 permit, which is anticipated to be reissued in late 2025.

Program Assessment + MS4 Part II Application for Reauthorization

This task consists of meeting with and interviewing applicable City staff to gather information on existing programs, roles, and responsibilities as they relate to the MS4 program and permit requirements. ISG will conduct a review of past MS4 records, annual reports, storm sewer maps, and relevant reporting data. ISG will also review of all existing written procedures, ordinances, standard operating procedures, and Total Maximum Daily Load (TMDL) requirements. A gaps analysis will be performed to delineate the differences between the 2020 MS4 Permit and the new 2025 MS4 Permit, identifying additional management activities that need to be taken to meet the updated permit requirements.

The results of the assessment and gaps analysis will be summarized and provided to the City in a memorandum, along with recommendations to be developed during Phase 2. The information gathered will be used to complete the Application for Reauthorization that ISG will prepare for submittal to the MPCA prior to the deadline, which has not yet been set but is anticipated to be reissued by late 2025.

TMDL ASSESSMENT

A new MS4 permit requirement is that each MS4 assigned a Waste Load Allocation (WLA) under an approved TMDL must provide a compliance schedule for applicable WLAs, as well as identify performance-based activities to meet required reductions for bacteria TMDLs. The City of Eagle Lake has applicable WLAs for the Lower Minnesota River Dissolved Oxygen and the South Metro Mississippi TSS TMDLs, as well as the Blue Earth, Le Sueur, and Watonwan Fecal Coliform TMDL.



With the assistance of City staff, ISG will inventory all activities that have been accomplished to meet the required reductions and identify Best Management Practices (BMPs) planned to continue making progress on reduction goals. A summary of existing and planned activities, as well as management strategies that will be considered to address TMDL requirements, will be provided to the City. The results will be used to develop program recommendations considered in Task 2.

TASK 2: SWPPP ADMINISTRATION

The work elements associated with Task 2 are designed to ensure that the City meets all the MS4 program requirements related to the tracking, training, reporting, and evaluation of six minimum control measures (MCM) annually. The specific BMPs and requirements listed in Task 2 and in the following Task 3 refer to current (2020) MS4 permit requirements and will be adjusted to identify 2025 permit requirements once the permit is available.

Program management

In order to support the City in implementing BMPs outlined in the Stormwater Pollution Prevention Plan (SWPPP), ISG will meet with City Staff on a quarterly basis to review progress, review documentation required to satisfy permit compliance, and provide additional guidance and suggestions to meet requirements.

Record Keeping & Tracking

ISG will work with City staff to follow mechanisms to successfully track and report MS4 related activities throughout the year. This will include integrating the use of any existing recording procedures and programs to maintain organized and easy access records of SWPPP activities to comply with permit requirements, aide in annual report writing, and assist with possible future MPCA audits.

Annual Reporting

Due to MPCA reporting system upgrades, there is a delayed timeline for 2022 through 2024 MS4 annual report submission. The City's MS4 activities during this timeframe will need to be reported according to a timeline and process yet to be communicated by the MPCA. This contract also includes reporting for 2025 and tracking 2026 efforts. ISG will develop reports for the City's own program management and outreach purposes. These reports can be uploaded on the website and communicated to interested stakeholders at the Annual Meeting. ISG will also prepare the reports for on-line submission to the MPCA when the new electronic system is available.

Assessment of MS4 program

Conduct an evaluation of how the MS4 program is performing for each minimum control measure that is required under the 2020 and 2025, as applicable, MS4 Permit. While preparing annual reports, ISG staff and the City will evaluate program performance, set new metrics (if desired), and update SWPPP. Good housekeeping measures identified in MCM 6 will also be assessed at this time (*MCM 6-2 and 6-13*) This intentional review time ensures *BMPs 1-7, 2-5, 3-9, 4-8, 5-7, and 6-12* are being completed.

Staff Training & Tracking

ISG will work with City staff to ensure staff training for relevant minimum control measures are up to date. This will include keeping a calendar of required staff training, alerting staff to training opportunities that would fulfill requirements, and reporting on annual training. Specifically, this relates to *BMPs 3-3, 4-5, and 6-5*. ISG can develop and deliver training sessions for an additional fee.

TASK 3: MINIMUM CONTROL MEASURE IMPLEMENTATION

Task 3 is related to the implementation of actions required for each minimum control level.

Minimum Control Measure 1: Public Education Outreach

ISG will assist in developing educational materials on the topics outlined below in order to meet the minimum requirements of the MS4 permit:

- Materials and outreach related to two (2) high priority issues over the permit term life (*BMP 1-1*)
- One (1) illicit discharge message (annual) (*BMP 1-2*)
- One (1) deicing salt, reducing deicing salt use, and proper storage of deicing salt (annual) (*BMP 1-3*)
- One (1) pet waste (annual) (*BMP 1-4*)

Additionally, ISG is available to assist the City in refreshing the current MS4 Education and Outreach Plan as an optional service. The current plan meets minimum requirements, delivering written stormwater education materials to all residents via the City newsletter. Additional work could be done to tailor educational materials to specific target audiences.

Minimum Control Measure 2: Public Participation/Involvement

The city is required to hold (1) opportunity for the public to provide input on the adequacy of the SWPPP. In conjunction with the city holding an annual public meeting (*BMP 2-1*), ISG will assist the City Administrator with the following:

- Preparation of the annual SWPPP assessment (*BMP 2-2*)
- Preparation of the public meeting/event presentation
- Writing the meeting notice (*BMP 2-1*)
- Facilitating the public meeting (*BMP 2-4*)
- Preparation of the annual report
- Responding to public comments that may be received (*BMP 2-3*)

Additionally, the city is required to hold one (1) pollution prevention public involvement activity (*BMP 2-4*) on an annual basis. Activities could include storm drain stenciling, clean-up events, rain barrel distribution, etc. While planning and participating in this activity is not included in this fee proposal, ISG is available to assist the City as an optional service. We will also share our ideas for potential events at our regular meeting.

Minimum Control Measure 3: Illicit Discharge Detection and Elimination

As part of the Illicit Discharge Detection and Elimination (IDDE) program, the MS4 permit requires that field staff receive annual training in recognizing and reporting illicit discharges. Additionally, a refresher training on IDDE investigation, location, elimination, and enforcement is required for field staff every three (3) calendar years. ISG will assist in developing and delivering recognition and reporting training materials to meet permit requirements, including holding one (1) in person training event (*BMP 3-3*). The City is responsible for tracking individual staff member training and ensuring permit requirements are met, however ISG will assist in these efforts as part of Task 2.



Minimum Control Measure 4: Construction Site Stormwater Runoff

The City is fully responsible for construction site inspections. ISG staff are available on call to assist in those activities as an optional service.

Minimum Control Measure 5: Post-Construction Stormwater Management

Existing regulatory mechanisms for Post-Construction Stormwater Management will be reviewed and updated to ensure the City assumes ownership of structural stormwater treatment BMPs installed after developments are completed (*BMP 5-1, Ordinance 18.020*).

Currently, there are some privately owned stormwater ponds that within the City that have either not been conveyed to the City yet or have no requirements to be conveyed to the City. Technically, this is allowed because the BMPs were installed prior to the City becoming an MS4. However, the City still assumes responsibility for water quality within its jurisdiction and there is an unknown amount of risk associated with private BMPs. ISG will perform a preliminary risk assessment and provide recommendations for management of privately owned structural BMPs and stormwater ponds.

Minimum Control Measure 6: Pollution Prevention/Good Housekeeping for Municipal Operations

The City is responsible for maintaining a written or mapped inventory of all their owned and operated facilities that could contribute pollutants to stormwater discharges. This includes inspecting all facilities that contribute pollution to stormwater discharge. The City currently has a written inventory and an outdated facilities inspection report. ISG will develop a map of this inventory to correspond with the written language and will annually re-inspect the city's facilities (*BMPs 6-1 and 6-14*).

The MS4 Permit requires all ponds and outfalls to be inspected once within the five-year permit window. To best support the City's public works department, ISG will coordinate the inspection and training of the public works staff on two city owned stormwater ponds. The City staff can then apply the training to inspect the remaining ponds and outfalls, including those that are not City owned (*BMP 6-8*).

The MS4 permit also requires that all City-owned structural stormwater BMPs are inspected annually for structural integrity, proper function, and maintenance needs. However, at this time and to the best of ISG's knowledge, the City does not own any structural BMPs.

Additionally, the two stormwater ponds that ISG inspects with the public works department, will also include an evaluation of these stormwater ponds for total suspended solids and total phosphorous treatment effectiveness. This is outlined in the established procedure, which requires at least 2 ponds to be initially inspected for treatment effectiveness every year. ISG will provide maintenance reports to the City (*BMPs 6-6 and 6-8*).

ADDITIONAL SERVICES

Storm Sewer & Pond Inspection Services

All stormwater ponds and outfalls must be inspected to determine structural integrity, functionality, and maintenance needs at least once prior to the end of the 5-year permit cycle (2025). If the City wishes, ISG can inspect all the stormwater ponds and outfalls within the City's storm sewer system (excluding culverts). Inspections will be documented in accordance with procedures established in Task 2. GPS locations of the storm sewer structures will be used to perform a qualitative assessment of each pond's functionality. The associated cost of this task will depend on the number of pond inspections the City would like ISG to complete.





ISG's HyDrone Boat can be used to map baseline stormwater pond bathymetry efficiently and accurately and track sediment accumulation over time. The mapped output can be useful in planning future investments needed in stormwater pond maintenance activities.

Stormwater Pond Maintenance

ISG can develop a reporting component for pond sediment removal projects, as required by the MS4 permit. Reporting procedures will be used by City staff to document sediment removal projects from City owned and operated stormwater ponds during the remainder of the 5-year MS4 permit cycle.

COMPENSATION

ISG's proposed compensation for the scope of services in this Proposal is as follows:

SERVICE	COMPENSATION
Task 1: MS4 Reauthorization	\$15,000
Task 2: SWPPP Administration (\$4,000/year)	\$8,000
Task 3: Minimum Control Measure Implementation (\$3,500/year)	\$7,000
TOTAL	\$30,000

Reimbursable Expenses

Anticipated reimbursable expenses such as travel, mileage, and printing are included within the compensation listed above.

SCHEDULE

Coordinating schedules with staff to begin annual program implementation can be initiated immediately after contract execution. ISG recommends that the annual public meeting be held earlier in the year to increase participation and provide additional time to address concerns prior to warm weather construction and earth moving season.

2025
 \$15,000
 \$4,000
 \$3,500
 \$22,500



APPLICABLE CONTRACT

ISG values our collaborative working relationship with the City of Eagle Lake's staff and council. We look forward to continuing to provide on-going services that allow the City to meet MPCA permit requirements in a thoughtful and community minded perspective. Please contact me at 507.387.6651 or via email at Julie.Blackburn@ISGinc.com with any questions regarding our services or this proposal.

Sincerely,

Julie Blackburn, CFM
Water Business Unit Leader

The General Terms and Conditions applicable to this Proposal are available at the link below and are hereby accepted and incorporated herein by reference. Upon acceptance of this Proposal, the parties can proceed with the project based on this signed Proposal, per its General Terms and Conditions, or for more complex projects, ISG, at its discretion, will prepare and require the use of an AIA or EJDC Contract that will govern the project. ISG's compensation does not include sales or use taxes. Additional information can be found in our General Terms and Conditions.

bit.ly/termsconditions_isg

Acknowledgment of Acceptance

This proposal is valid for 30 days

Accepted this _____ day of _____, 2025.

Company _____
Print

Name: _____
Print

Title: _____
Print

Signature _____



ADDITIONAL SERVICES

Storm Sewer & Pond Inspection Services

All stormwater ponds and outfalls must be inspected to determine structural integrity, functionality, and maintenance needs at least once prior to the end of the 5-year permit cycle (2025). If the City wishes, ISG can inspect all the stormwater ponds and outfalls within the City's storm sewer system (excluding culverts). Inspections will be documented in accordance with procedures established in Task 2. GPS locations of the storm sewer structures will be used to perform a qualitative assessment of each pond's functionality. The associated cost of this task will depend on the number of pond inspections the City would like ISG to complete.



ISG's HyDrone Boat can be used to map baseline stormwater pond bathymetry efficiently and accurately and track sediment accumulation over time. The mapped output can be useful in planning future investments needed in stormwater pond maintenance activities.

Stormwater Pond Maintenance

ISG can develop a reporting component for pond sediment removal projects, as required by the MS4 permit. Reporting procedures will be used by City staff to document sediment removal projects from City owned and operated stormwater ponds during the remainder of the 5-year MS4 permit cycle.

For Reference 2023-2024

COMPENSATION

ISG's proposed compensation for the scope of services in this Proposal is as follows:

SERVICE	COMPENSATION
Task 1: SWPPP Administration (\$7,680/year)	\$15,360
Task 2: Minimum Control Measure Implementation (\$7,440/year)	\$14,880
TOTAL	\$30,240 (\$15,120/year)

Reimbursable Expenses

Anticipated reimbursable expenses such as travel, mileage, and printing are included within the compensation listed above.

SCHEDULE

Coordinating schedules with staff to begin annual program implementation can be initiated immediately after contract execution. ISG recommends that the annual public meeting be held earlier in the year to increase participation and provide additional time to address concerns prior to warm weather construction and earth moving season.

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705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

April 7, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Rental Agreement for Tutoring at City Hall

Eagle Lake resident Ben Groebner contacted City Hall to inquire about renting the Council Chambers for tutoring local youth during the upcoming summer months. His initial plan is to hold sessions on Tuesdays and Thursdays during normal business hours, with the possibility of expanding based on demand.

Due to the uncertainty about the City's summer meeting schedule and the need to keep space available for impromptu staff meetings with residents or consultants, City staff suggested an alternative arrangement—allowing Mr. Groebner to set up a table in the south hallway of City Hall. He found this option acceptable.

Since there is no rental fee currently established for this type of use, staff recommended that Mr. Groebner attend this evening's meeting to discuss the matter further. The current rental charge for the Council Chambers is \$25 per day for meetings. City staff proposed a rate of \$25 per week for his tutoring sessions since the room itself would not be used.

This item is open for discussion, and input from the Council is welcomed.

Jennifer J. Bromeland
City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

April 7, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Community Plant Walk Idea

Eagle Lake resident Kara Swenson, an herbalist and integrative nutritionist with Thistle Patch Wellness, will be attending this evening's meeting to discuss the concept of holding a community plant walk. She would like to gauge interest in offering plant walks at local parks, with a small per-person fee.

Ms. Swenson is currently scheduled to lead a spring edible and medicinal plant walk at Rasmussen Woods in Mankato, where interested participants register through Mankato Community Education and pay a session fee. Given this existing structure, the City Council may wish to direct Ms. Swenson to contact Community Education to explore the possibility of advertising a similar walk at one of Eagle Lake's parks. This could provide a simple way to assess interest and determine whether such an event would be appropriate to conduct for a fee at a public park.

Attached is a printout of the registration for the walk at Rasmussen Woods and the email inquiry from Ms. Swenson for reference.


Jennifer J. Bromeland
City Administrator

Jennifer Bromeland

From: Kara - Thistle Patch Wellness <thistlepatchwellness@gmail.com>
Sent: Friday, March 14, 2025 2:28 PM
To: Jennifer Bromeland
Subject: Community Plant Walk Idea

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Jennifer,

My name is Kara Swenson and I am a practicing herbalist located here in Eagle Lake (recently relocated to the area early 2024). Although a big part of what I do is work with clients one-on-one, another facet of my work is teaching various workshops and leading local plant walks.

I am curious if community plant walks would be something that may be of interest to have as an offering in the community? I lead plant walks at various local parks (small fee per person) around the area but wanted to reach out to see if this would be something the city would like to be a part of!

I am happy to answer any questions as well as hear your thoughts on this via email, phone or in person, whichever works best for you.

Have a lovely weekend,

Kara Swenson - [Thistle Patch Wellness](#)
Herbalist & Integrative Nutritionist
507-251-1437


Edible & Medicinal Plant Walks

Kara Swenson
Thistle Patch Wellness
Practicing Herbalist & Integrative Nutritionist



1

Plant Walks



Plant Walks are an interactive exploration of the plants that grow all around us - many of which are viewed as "weeds".

- Medicinal qualities and/or edibility
- Proper identification
- Sustainable & ethical harvesting practices

They are leisurely walks that are typically ½ mile or less. Usually 60-90 minutes in duration.

Creeping Charlie vs. Garlic Mustard

2



Local Parks for Plant Walks

- Lake Eagle Park
- Wildwood County Park

Cost

- \$20/ person (90 minute walk)
- 12 years and younger, free with adult

3

Plant Walks...

Are for **ANYONE!**

Can be found through:

www.ThistlePatchWellness.com

- Bi-weekly newsletter
- Community Flyers
- Community Education
- Social Media (FB/IG)




Image from the front page of Markato Free Press May 2024

4



Thank you for your time and consideration!

5

[Skip to content](#)

example



Mankato Community Education

Spring Edible & Medicinal Plant Walk

👉 All Ages - 📅 Winter/Spring 2025

Join us for a beautiful experience at Rasmussen Woods!

Plant walks are a great opportunity to become more connected with the plants all around you!

These walks are interactive as we explore the plants to get to know them better through sight, touch, smell and taste. You will leave knowing ID as well as how to work with the plant and its benefits!

These plant walks are designed for the beginner and the knowledgeable alike!

Rasmussen Woods. Hike will begin at 5pm at (555 Stoltzman Rd, Mankato, MN 56001)

Walk is led by Herbalist and Integrative Nutritionist, Kara Swenson of Thistle Patch Wellness.

Kara Swenson, owner of Thistle Patch Wellness, is an herbalist and integrative nutritionist.

May 2025

Su M Tu W Th F Sa

1 2 3

\$35

to enroll
in Plant Walk



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

April 7, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Earth Week Activities

Earth Week will take place from April 19 to April 26, with Earth Day on April 22. Luke Drummer, the City's Community Forestry Member, will be leading the Earth Week activities.

Luke will be at the meeting to provide more details about the activities planned and how the community can participate. Attached is a flyer with information on the educational and fun events that will take place during Earth Week. This will be the second year Eagle Lake has organized Earth Week activities, and we hope to see greater community involvement this year.

Please review the attached flyer for more details.

Jennifer J. Bromeland
City Administrator



Eagle Lake's Earth Week celebration

Led by Eagle Lake's community
forestry member, Luke Drummer

WHEN

APRIL 21-23, 2025
2-4 PM

WHERE

Lake Eagle Park

Eagle Lake, MN

ALL AGES EVENTS

ACTIVITIES

Monday 2-4 PM

- **Tree scavenger hunt:** correctly identify trees for small prizes!

Tuesday 2-4 PM

- **Tree planting dedication and demonstration:** help plant a tree in Lake Eagle Park

Wednesday 2-4 PM

- **Buckthorn removal demonstration and activity:** Learn how to get rid of buckthorn for good!

All week

- **Trash clean up:** Supplies to pick up trash can be picked up from City Hall during working hours, M-F

Participation in this event is at your own risk. The organizers are not responsible for any injuries, lost or stolen items, or other incidents that may occur. By attending, you acknowledge and accept full responsibility for your own safety and well-being.



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

April 7, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Contested Fire Call Charge – Parcel 43.09.10.400.007

This memo addresses the fire call charge billed to Gregory Marx, owner of Parcel 43.09.10.400.007, for the fire incident that occurred on January 12, 2025. The charge in question is \$600, which Mr. Marx is contesting. A discussion and determination are needed regarding whether the fire call charge should be waived.

On January 12, 2025, a fire call was placed after a Sheriff's Deputy expressed concern about the potential for sparks from an open burn entering a nearby wetland. Mr. Marx had obtained a valid open burn permit from Blue Earth County for the burn. It is believed that the landowner had previously cleared a grove of trees and burned the pile of debris on January 11, 2025. However, due to windy conditions on January 12, the pile continued to burn unattended, prompting the fire call.

The fire department responded promptly and applied 750 gallons of water to extinguish the embers. Due to the field conditions, the fire department made efforts to stay within the same tracks used during tree cutting to safely access the fire.

The determination of whether the charge should be waived depends on balancing the fire department's need to ensure public safety and the circumstances surrounding the landowner's permitted burn.

Discussion should ensue.


Jennifer J. Bromeland
City Administrator

PERMIT FOR OPEN BURNING

THIS PERMIT IS LIMITED TO THE FOLLOWING CONDITIONS:

1. The prevailing wind at the time of the burning shall be away from nearby residence.
2. The burning shall be conducted as far away as practical from any highway or public road and controlled so that a traffic hazard is not created.
3. Oils, rubber and other similar smoke producing materials shall not be burned or used as starting materials.
4. The recipient of the permit or an authorized representative shall be present for the duration of any fire authorized by the permit.
5. Prior notice shall be given to the local government authority of the time and location of any fire authorized by the permit. **CALL (507) 387-5601**
6. Any fire allowed by this permit shall be extinguished within four (4) hours of a public announcement by the Sheriff's Department or DNR that a Burning Ban, Air pollution alert warning, or emergency exists. Such burning **SHALL CEASE** until a similar announcement terminating the alert, warning or emergency.
7. This permit is subject to revocation at the discretion of the Sheriff's Department, a DNR Forest Officer or the local fire authority.
 - a. A reasonable practical method of disposal of the material is found;
 - b. A fire hazard exists or develops during the course of the burning; or
 - c. Any of the conditions of the permit are violated during the course of the burning.
8. Limited to items generated on site.

THE FOLLOWING ARE PROHIBITED MATERIALS (I.E. CANNOT BE BURNED)

This list is not all inclusive.

1. Tires, rubber or rubber products
2. Chemically treated lumber
3. Railroad ties, telephone poles
4. Plastic pesticide or herbicide containers
5. Plastic liners in seed/feed or pesticide bags
6. Plastic containers such as: milk, motor oil, household or other plastic containers
7. Tax paper, shingles or other asphalt materials
8. Insulation
9. Composition board or sheet rock
10. Wiring insulation on wiring or cable
11. Hazardous waste (including household hazardous waste)
12. Commercial or institutional structures
13. Paint or paint filters
14. Used motor oil or other petroleum-based liquids
15. Vehicle motors or parts of vehicles
16. Commercial and industrial waste
17. Waste generated offsite

NOTICE

You may not burn prohibited materials and this permit should not be construed as permission to do so. It is your responsibility to know what materials are prohibited **before** you start to burn.

The prohibited materials list on this permit is not a conclusive list, but is a good starting point for information.

Please contact Blue Earth County Property and Environmental Resources (507) 304-4251 or the DNR (507) 359-6000 and ask for the Forester during regular business hours with questions about specific materials.

Please be aware that neither construction nor demolition debris may be burned, according to Minnesota State Statute.

Completed Modules <input type="checkbox"/> 2 - Fire <input type="checkbox"/> 3 - Structure Fire <input type="checkbox"/> 4 - Civilian Fire Cas. <input type="checkbox"/> 5 - Fire Service Cas. <input type="checkbox"/> 6 - EMS <input type="checkbox"/> 7 - HazMat <input type="checkbox"/> 8 - Wildland Fire <input type="checkbox"/> 9 - Apparatus <input type="checkbox"/> 10 - Personnel <input type="checkbox"/> 11 - Arson	H1 Casualties <input checked="" type="checkbox"/> None Deaths Injuries Fire <input type="text" value="0"/> <input type="text" value="0"/> Service Civilian <input type="text" value="0"/> <input type="text" value="0"/>	H3 Hazardous Materials Release <input type="checkbox"/> 1 - Natural Gas <input type="checkbox"/> 2 - Propane Gas <input type="checkbox"/> 3 - Gasoline <input type="checkbox"/> 4 - Kerosene <input type="checkbox"/> 5 - Diesel Fuel / Fuel Oil <input type="checkbox"/> 6 - Household Solvents <input type="checkbox"/> 7 - Motor Oil <input type="checkbox"/> 8 - Paint <input type="checkbox"/> 0 - Other <input checked="" type="checkbox"/> None	I Mixed Use Property <input type="checkbox"/> Not Mixed <input type="checkbox"/> 10 - Assembly Use <input type="checkbox"/> 20 - Education Use <input type="checkbox"/> 33 - Medical Use <input type="checkbox"/> 40 - Residential Use <input type="checkbox"/> 51 - Row Of Stores <input type="checkbox"/> 53 - Enclosed Mall <input type="checkbox"/> 58 - Business and Residential <input type="checkbox"/> 59 - Office Use <input type="checkbox"/> 60 - Industrial Use <input type="checkbox"/> 63 - Military Use <input type="checkbox"/> 65 - Farm Use <input type="checkbox"/> 00 - Other Mixed Use
	H2 Detector Required for Confined Fires <input type="checkbox"/> 1 - Detector Alerted Occupants <input type="checkbox"/> 2 - Detector Did Not Alert Them <input type="checkbox"/> 3 - Unknown		

J Property Use <input type="checkbox"/> None Structures <input type="checkbox"/> 131 Church, Place of Worship <input type="checkbox"/> 161 Restaurant or Cafeteria <input type="checkbox"/> 162 Bar/Tavern or Nightclub <input type="checkbox"/> 213 Elementary School, Kindegarten <input type="checkbox"/> 215 High School, Junior High <input type="checkbox"/> 241 College, Adult Education <input type="checkbox"/> 311 Nursing Home <input type="checkbox"/> 331 Hospital	<input type="checkbox"/> 341 Clinic, Clinic-Type Infirmary <input type="checkbox"/> 342 Doctor/Dentist Office <input type="checkbox"/> 361 Prison or Jail, Not Juvenile <input type="checkbox"/> 419 1- or 2-Family Dwelling <input type="checkbox"/> 429 MultiFamily Dwelling <input type="checkbox"/> 439 Rooming/Boarding House <input type="checkbox"/> 449 Commerical Hotel or Motel <input type="checkbox"/> 459 Residential, Board and Care <input type="checkbox"/> 464 Dormitory/Barracks <input type="checkbox"/> 519 Food and Beverage Sales	<input type="checkbox"/> 539 Household Goods, Sales, Repairs <input type="checkbox"/> 571 Gas or Service Station <input type="checkbox"/> 579 Motor Vehicle/Boat Sales/Repairs <input type="checkbox"/> 599 Business Office <input type="checkbox"/> 615 Electric-Generating Plant <input type="checkbox"/> 629 Laboratory/Science Laboratory <input type="checkbox"/> 700 Manufacturing Plant <input type="checkbox"/> 819 Livestock/Poultry Storage (Barn) <input type="checkbox"/> 882 Non-Residential Parking Garage <input type="checkbox"/> 891 Warehouse
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Outside <input type="checkbox"/> 124 Playground or Park <input type="checkbox"/> 655 Crops or Orchard <input type="checkbox"/> 669 Forest (Timberland) <input type="checkbox"/> 807 Outdoor Storage Area <input type="checkbox"/> 919 Dump or Sanitary Landfill <input checked="" type="checkbox"/> 931 Open Land or Field <input type="checkbox"/> 936 Vacant Lot	<input type="checkbox"/> 938 Graded/Cared for Plot of Land <input type="checkbox"/> 946 Lake, River, Stream <input type="checkbox"/> 951 Railroad Right-of-Way <input type="checkbox"/> 960 Other Street <input type="checkbox"/> 961 Highway/Divided Highway <input type="checkbox"/> 962 Residential Street/Driveway <input type="checkbox"/> 981 Construction Site <input type="checkbox"/> 984 Industrial Plant Yard	Property Use: <input type="text"/> Description Look up and enter a Property Use code and description only if you have NOT checked a Property Use box.
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K2 Owner Local Option Person/Entity Type Business Name (if applicable) Phone Number <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Mr., Ms., Mrs. First Name MI Last Name Suffix <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Number Prefix Street or Highway Street Type Suffix <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Post Office Box Apt./Suite/Room City <input type="text"/> <input type="text"/> <input type="text"/> State Zip Code <input type="text"/> <input type="text"/>
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L Remarks: owner burning off brush on 1-10-25, left pile of embers, stirred up by wind. Did not spread. Used 750 Gallons water
--

M Authorization Officer In Charge ID Signature Position or Rank Assignment Date <input type="text" value="13"/> <input type="text" value="Talle, Trent"/> <input type="text"/> <input type="text" value="Eagle Lake"/> <input type="text" value="01/12/2025"/> Member Making Report ID Signature Position or Rank Assignment Date <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

April 7, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Contested Accident Call Charge – 702 Linda Drive

Les Nelson, the property owner at 702 Linda Drive, has requested that the accident call charge related to an incident on July 22, 2024, be waived. The incident involved two vehicles, both of which were invoiced \$300 each for the call. The Eagle Lake Fire and Rescue team responded to the scene, prompted by a service request for the accident.

Currently, both invoices remain outstanding – one for Les Nelson and one for the other party involved. If these charges remain unpaid, they will eventually be sent to collections. A copy of the past due notice is attached for your reference.

Mr. Nelson is contesting the charges, but it is important to note that the City does not determine fault in such accidents. Both parties involved in an accident are billed for the call, and any party with insurance is encouraged to submit the charges to their respective insurance companies for coverage.

Additionally, it is the City's standard practice to send the bill to all parties involved in an accident. City staff will consult with legal counsel and report findings at the meeting regarding the current practice.

Discussion should ensue.


Jennifer J. Bromeland
City Administrator

CITY OF EAGLE LAKE
 705 PARKWAY AVENUE
 PO BOX 159
 EAGLE LAKE MN 56024
 999-999-9999

Invoice

No. 00001522
 Date 11/20/2024

PAST DUE

To: NELSON, TYLER
 702 LINDA DR
 EAGLE LAKE MN 56024

Ship To: NELSON, TYLER

Shipped	Ship Via	Terms	Contract	Contact	Customer PO#
Qty	Unit	Description		Unit Price	Amount
1	EA	ACCIDENT CALL		\$300.00	\$300.00

Special Instructions	SubTotal	Amount
Accident Call		\$300.00
Call Area: 702 Linda Drive, Eagle Lake MN	Tax	\$0.00
Date of Call: July 22, 2024	Shipping	\$0.00
Time of Alarm: 0738		
Time Call was Completed: 0755	TOTAL	\$300.00
Number of Trucks Responding: 2		
I.C.R. Number: 105		

PAID \$0.00

Make checks payable to:
 City of Eagle Lake
 Attn: Deputy Clerk
 PO Box 159
 Eagle Lake MN 56024

EIN: 41-6005110
 Payment Due within 30 days.
 Past Due balances may be assessed to property.



Thank You !



705 Parkway Ave,
PO Box 159
Eagle Lake MN 56024
507.257.3218 phone 507.257.3220 fax
www.eaglelakemn.com

March 7, 2025

Tyler Nelson
702 Linda Drive
Eagle Lake MN 56024

Subject: Past Due Accident Call Invoice – Invoice Number 1522

Dear Tyler Nelson,

This letter serves as a reminder that our records indicate your account for an accident call service, invoice number 1522, is past due. The original invoice amount of \$300 was due on December 20, 2024. This invoice covers our response to the accident at 702 Linda Drive, Eagle Lake MN on July 22, 2024.

We understand that you may have insurance coverage for these services, and it is your responsibility to submit the invoice to your insurance company. Regardless of your insurance coverage, the responsibility for payment ultimately rests with you if your insurance company does not cover the full amount.

To avoid further action, please remit payment for the outstanding balance of \$300 within 14 days from the date of the letter. You can pay by cash, check, or money order.

Please note that if we do not receive payment by March 21, 2025, we will be forced to turn this matter over to a collection agency for further action. This may include, but is not limited to, legal action to recover the outstanding balance, as well as collection fees and interest.

We appreciate your prompt attention to this matter. If you have any questions or would like to discuss payment options, please contact me at 507-257-3218 or krausch@eaglelakemn.com.

Sincerely,

Kerry Rausch
Deputy Clerk



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

April 7, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: 2025-2026 Street and Utility Reconstruction Project – Update and Next Steps

Brian Sarff from Bolton and Menk will be present this evening to lead a discussion on the findings of the special benefit analysis. Attached is a map summarizing the findings for your review.

Under New Business on the agenda, there is a resolution for approving plans and specifications and ordering the advertisement for bids. The bid opening is scheduled for May 2 at 11:00 a.m. at City Hall. Bids will be tabulated that day and reviewed at the May 5th meeting.

A recent open house saw a strong turnout, with insightful questions from community members. A key focus was how assessments would be calculated, particularly for corner lots.

Additionally, communication has been ongoing with representatives from Eagle Lake Elementary to ensure construction activities align with the school's needs and minimize disruptions. Coordination is also underway with the Tator Days planning committee to prevent conflicts with the 5K run and parade.


Jennifer J. Bromeland
City Administrator

CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2025-21

A Resolution Approving Plans and Specifications and Ordering Advertisement for Bids

WHEREAS, pursuant to a resolution passed by the council November 4, 2024, Bolton & Menk, Inc. has prepared plans and specifications for the proposed street and utility improvements, the improvement of Le Sueur Ave. between Linda Dr. and Agency St., Maywood Avenue between Diane Dr. and Agency St., Diane Dr. between Maywood Ave. and Le Sueur Ave., Plainview St. between Le Sueur Ave. and Parkway Ave., Third St. between Maywood Ave. and Parkway Ave. and Second St. between Maywood Ave. and Parkway Ave. and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAGLE LAKE, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The city clerk shall prepare and cause to be inserted in the official paper and on Quest Construction Data Network an advertisement for bids upon the making of such improvement under such approved plans and specifications.ⁱ The advertisement shall be published for 3 weeks, shall specify the work to be done, shall state that bids will be received by the clerk until 11:00 a.m. on May 2, 2025 at which time they will be publicly opened in the council chambers of the city hall by the city clerk and engineer, will then be tabulated, and will be considered by the council at 6:30 p.m. on May 5, 2025, in the council chambers of the city hall.ⁱⁱ Any bidder whose responsibility is questioned during the consideration of the bid will be allowed to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the clerk for 5 percent of the amount of such bid.

Adopted by the council this 7th day of April 2025.

John Whittington
Mayor

Jennifer J. Bromeland
City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

April 7, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: MS4 Proposal

Attached you will find a proposal for professional services related to the administration and implementation of the Municipal Separate Storm Sewer System (MS4) General Permit. The purpose of the proposal is to assist the city in applying for coverage under the 2025 MS4 permit, as well as implementing and meeting the MS4 program requirements.

The proposal includes programming and specific tasks for each Minimum Control Measure (MCM). Services for 2025 and 2026 are outlined, with a total cost of \$30,000 for both years. The cost for 2025 is higher than 2026 due to the additional work involved with the MS4 Permit reauthorization.

For reference, the cost for 2023 and 2024 was \$15,120 per year.

Julie Blackburn, CFM and Water Business Unit Leader with ISG, will be present at the meeting to answer any questions regarding the proposal.

A motion is needed to approve the MS4 proposal as outlined, with the cost to be paid from budget line 201-00000-300.


Jennifer J. Bromeland
City Administrator

MARCH 28, 2025

Jennifer Bromeland
City Administrator
City of Eagle Lake
705 Parkway Avenue
Eagle Lake, MN 56024
jbromeland@eaglelakemn.com



RE: PROPOSAL TO PROVIDE PROFESSIONAL SERVICES FOR SWPPP PROGRAM ADMINISTRATION AND IMPLEMENTATION

Jennifer,

Thank you for the opportunity to provide you with a proposal for professional services related to the administration and implementation of the Municipal Separate Storm Sewer System (MS4) General Permit for the City of Eagle Lake. This proposal's purpose is to support the City in applying for coverage under the 2025 MS4 permit, implementing and meeting the MS4 program requirements. This proposal includes program and specific tasks for each minimum control measure (MCM). **Services for years 2025 and 2026 are included.**

Backed by 500+ in-house, multi-disciplinary professionals, vast industry experience, and a sound project understanding, ISG proposes to provide the following scope of services to meet your project needs.

TASK 1: MS4 PERMIT REAUTHORIZATION

The two work elements below are necessary to complete the Part II Application for Reauthorization of the MS4 permit, which is anticipated to be reissued in late 2025.

Program Assessment + MS4 Part II Application for Reauthorization

This task consists of meeting with and interviewing applicable City staff to gather information on existing programs, roles, and responsibilities as they relate to the MS4 program and permit requirements. ISG will conduct a review of past MS4 records, annual reports, storm sewer maps, and relevant reporting data. ISG will also review of all existing written procedures, ordinances, standard operating procedures, and Total Maximum Daily Load (TMDL) requirements. A gaps analysis will be performed to delineate the differences between the 2020 MS4 Permit and the new 2025 MS4 Permit, identifying additional management activities that need to be taken to meet the updated permit requirements.

The results of the assessment and gaps analysis will be summarized and provided to the City in a memorandum, along with recommendations to be developed during Phase 2. The information gathered will be used to complete the Application for Reauthorization that ISG will prepare for submittal to the MPCA prior to the deadline, which has not yet been set but is anticipated to be reissued by late 2025.

TMDL ASSESSMENT

A new MS4 permit requirement is that each MS4 assigned a Waste Load Allocation (WLA) under an approved TMDL must provide a compliance schedule for applicable WLAs, as well as identify performance-based activities to meet required reductions for bacteria TMDLs. The City of Eagle Lake has applicable WLAs for the Lower Minnesota River Dissolved Oxygen and the South Metro Mississippi TSS TMDLs, as well as the Blue Earth, Le Sueur, and Watonwan Fecal Coliform TMDL.

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With the assistance of City staff, ISG will inventory all activities that have been accomplished to meet the required reductions and identify Best Management Practices (BMPs) planned to continue making progress on reduction goals. A summary of existing and planned activities, as well as management strategies that will be considered to address TMDL requirements, will be provided to the City. The results will be used to develop program recommendations considered in Task 2.

TASK 2: SWPPP ADMINISTRATION

The work elements associated with Task 2 are designed to ensure that the City meets all the MS4 program requirements related to the tracking, training, reporting, and evaluation of six minimum control measures (MCM) annually. The specific BMPs and requirements listed in Task 2 and in the following Task 3 refer to current (2020) MS4 permit requirements and will be adjusted to identify 2025 permit requirements once the permit is available.

Program management

In order to support the City in implementing BMPs outlined in the Stormwater Pollution Prevention Plan (SWPPP), ISG will meet with City Staff on a quarterly basis to review progress, review documentation required to satisfy permit compliance, and provide additional guidance and suggestions to meet requirements.

Record Keeping & Tracking

ISG will work with City staff to follow mechanisms to successfully track and report MS4 related activities throughout the year. This will include integrating the use of any existing recording procedures and programs to maintain organized and easy access records of SWPPP activities to comply with permit requirements, aide in annual report writing, and assist with possible future MPCA audits.

Annual Reporting

Due to MPCA reporting system upgrades, there is a delayed timeline for 2022 through 2024 MS4 annual report submission. The City's MS4 activities during this timeframe will need to be reported according to a timeline and process yet to be communicated by the MPCA. This contract also includes reporting for 2025 and tracking 2026 efforts. ISG will develop reports for the City's own program management and outreach purposes. These reports can be uploaded on the website and communicated to interested stakeholders at the Annual Meeting. ISG will also prepare the reports for on-line submission to the MPCA when the new electronic system is available.

Assessment of MS4 program

Conduct an evaluation of how the MS4 program is performing for each minimum control measure that is required under the 2020 and 2025, as applicable, MS4 Permit. While preparing annual reports, ISG staff and the City will evaluate program performance, set new metrics (if desired), and update SWPPP. Good housekeeping measures identified in MCM 6 will also be assessed at this time (*MCM 6-2 and 6-13*) This intentional review time ensures *BMPs 1-7, 2-5, 3-9, 4-8, 5-7, and 6-12* are being completed.

Staff Training & Tracking

ISG will work with City staff to ensure staff training for relevant minimum control measures are up to date. This will include keeping a calendar of required staff training, alerting staff to training opportunities that would fulfill requirements, and reporting on annual training. Specifically, this relates to *BMPs 3-3, 4-5, and 6-5*. ISG can develop and deliver training sessions for an additional fee.

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TASK 3: MINIMUM CONTROL MEASURE IMPLEMENTATION

Task 3 is related to the implementation of actions required for each minimum control level.

Minimum Control Measure 1: Public Education Outreach

ISG will assist in developing educational materials on the topics outlined below in order to meet the minimum requirements of the MS4 permit:

- Materials and outreach related to two (2) high priority issues over the permit term life (*BMP 1-1*)
- One (1) illicit discharge message (annual) (*BMP 1-2*)
- One (1) deicing salt, reducing deicing salt use, and proper storage of deicing salt (annual) (*BMP 1-3*)
- One (1) pet waste (annual) (*BMP 1-4*)

Additionally, ISG is available to assist the City in refreshing the current MS4 Education and Outreach Plan as an optional service. The current plan meets minimum requirements, delivering written stormwater education materials to all residents via the City newsletter. Additional work could be done to tailor educational materials to specific target audiences.

Minimum Control Measure 2: Public Participation/Involvement

The city is required to hold (1) opportunity for the public to provide input on the adequacy of the SWPPP. In conjunction with the city holding an annual public meeting (*BMP 2-1*), ISG will assist the City Administrator with the following:

- Preparation of the annual SWPPP assessment (*BMP 2-2*)
- Preparation of the public meeting/event presentation
- Writing the meeting notice (*BMP 2-1*)
- Facilitating the public meeting (*BMP 2-4*)
- Preparation of the annual report
- Responding to public comments that may be received (*BMP 2-3*)

Additionally, the city is required to hold one (1) pollution prevention public involvement activity (*BMP 2-4*) on an annual basis. Activities could include storm drain stenciling, clean-up events, rain barrel distribution, etc. While planning and participating in this activity is not included in this fee proposal, ISG is available to assist the City as an optional service. We will also share our ideas for potential events at our regular meeting.

Minimum Control Measure 3: Illicit Discharge Detection and Elimination

As part of the Illicit Discharge Detection and Elimination (IDDE) program, the MS4 permit requires that field staff receive annual training in recognizing and reporting illicit discharges. Additionally, a refresher training on IDDE investigation, location, elimination, and enforcement is required for field staff every three (3) calendar years. ISG will assist in developing and delivering recognition and reporting training materials to meet permit requirements, including holding one (1) in person training event (*BMP 3-3*). The City is responsible for tracking individual staff member training and ensuring permit requirements are met, however ISG will assist in these efforts as part of Task 2.

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Minimum Control Measure 4: Construction Site Stormwater Runoff

The City is fully responsible for construction site inspections. ISG staff are available on call to assist in those activities as an optional service.

Minimum Control Measure 5: Post-Construction Stormwater Management

Existing regulatory mechanisms for Post-Construction Stormwater Management will be reviewed and updated to ensure the City assumes ownership of structural stormwater treatment BMPs installed after developments are completed (*BMP 5-1, Ordinance 18.020*).

Currently, there are some privately owned stormwater ponds that within the City that have either not been conveyed to the City yet or have no requirements to be conveyed to the City. Technically, this is allowed because the BMPs were installed prior to the City becoming an MS4. However, the City still assumes responsibility for water quality within its jurisdiction and there is an unknown amount of risk associated with private BMPs. ISG will perform a preliminary risk assessment and provide recommendations for management of privately owned structural BMPs and stormwater ponds.

Minimum Control Measure 6: Pollution Prevention/Good Housekeeping for Municipal Operations

The City is responsible for maintaining a written or mapped inventory of all their owned and operated facilities that could contribute pollutants to stormwater discharges. This includes inspecting all facilities that contribute pollution to stormwater discharge. The City currently has a written inventory and an outdated facilities inspection report. ISG will develop a map of this inventory to correspond with the written language and will annually re-inspect the city's facilities (*BMPs 6-1 and 6-14*).

The MS4 Permit requires all ponds and outfalls to be inspected once within the five-year permit window. To best support the City's public works department, ISG will coordinate the inspection and training of the public works staff on two city owned stormwater ponds. The City staff can then apply the training to inspect the remaining ponds and outfalls, including those that are not City owned (*BMP 6-8*).

The MS4 permit also requires that all City-owned structural stormwater BMPs are inspected annually for structural integrity, proper function, and maintenance needs. However, at this time and to the best of ISG's knowledge, the City does not own any structural BMPs.

Additionally, the two stormwater ponds that ISG inspects with the public works department, will also include an evaluation of these stormwater ponds for total suspended solids and total phosphorous treatment effectiveness. This is outlined in the established procedure, which requires at least 2 ponds to be initially inspected for treatment effectiveness every year. ISG will provide maintenance reports to the City (*BMPs 6-6 and 6-8*).

ADDITIONAL SERVICES

Storm Sewer & Pond Inspection Services

All stormwater ponds and outfalls must be inspected to determine structural integrity, functionality, and maintenance needs at least once prior to the end of the 5-year permit cycle (2025). If the City wishes, ISG can inspect all the stormwater ponds and outfalls within the City's storm sewer system (excluding culverts). Inspections will be documented in accordance with procedures established in Task 2. GPS locations of the storm sewer structures will be used to perform a qualitative assessment of each pond's functionality. The associated cost of this task will depend on the number of pond inspections the City would like ISG to complete.





ISG's HyDrone Boat can be used to map baseline stormwater pond bathymetry efficiently and accurately and track sediment accumulation over time. The mapped output can be useful in planning future investments needed in stormwater pond maintenance activities.

Stormwater Pond Maintenance

ISG can develop a reporting component for pond sediment removal projects, as required by the MS4 permit. Reporting procedures will be used by City staff to document sediment removal projects from City owned and operated stormwater ponds during the remainder of the 5-year MS4 permit cycle.

COMPENSATION

ISG's proposed compensation for the scope of services in this Proposal is as follows:

SERVICE	COMPENSATION
Task 1: MS4 Reauthorization	\$15,000
Task 2: SWPPP Administration (\$4,000/year)	\$8,000
Task 3: Minimum Control Measure Implementation (\$3,500/year)	\$7,000
TOTAL	\$30,000

Reimbursable Expenses

Anticipated reimbursable expenses such as travel, mileage, and printing are included within the compensation listed above.

SCHEDULE

Coordinating schedules with staff to begin annual program implementation can be initiated immediately after contract execution. ISG recommends that the annual public meeting be held earlier in the year to increase participation and provide additional time to address concerns prior to warm weather construction and earth moving season.

2025
 \$15,000
 \$4,000
 \$3,500
 \$22,500



APPLICABLE CONTRACT

ISG values our collaborative working relationship with the City of Eagle Lake’s staff and council. We look forward to continuing to provide on-going services that allow the City to meet MPCA permit requirements in a thoughtful and community minded perspective. Please contact me at 507.387.6651 or via email at Julie.Blackburn@ISGInc.com with any questions regarding our services or this proposal.

Sincerely,

Julie Blackburn, CFM
Water Business Unit Leader

The General Terms and Conditions applicable to this Proposal are available at the link below and are hereby accepted and incorporated herein by reference. Upon acceptance of this Proposal, the parties can proceed with the project based on this signed Proposal, per its General Terms and Conditions, or for more complex projects, ISG, at its discretion, will prepare and require the use of an AIA or EJCDC Contract that will govern the project. ISG’s compensation does not include sales or use taxes. Additional information can be found in our General Terms and Conditions.
bit.ly/termsconditions_isg

Acknowledgment of Acceptance
This proposal is valid for 30 days.

Accepted this _____ day of _____, 2025.

Company: _____
Print

Name: _____
Print

Title: _____
Print

Signature: _____

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ADDITIONAL SERVICES

Storm Sewer & Pond Inspection Services

All stormwater ponds and outfalls must be inspected to determine structural integrity, functionality, and maintenance needs at least once prior to the end of the 5-year permit cycle (2025). If the City wishes, ISG can inspect all the stormwater ponds and outfalls within the City's storm sewer system (excluding culverts). Inspections will be documented in accordance with procedures established in Task 2. GPS locations of the storm sewer structures will be used to perform a qualitative assessment of each pond's functionality. The associated cost of this task will depend on the number of pond inspections the City would like ISG to complete.



ISG's HyDrone Boat can be used to map baseline stormwater pond bathymetry efficiently and accurately and track sediment accumulation over time. The mapped output can be useful in planning future investments needed in stormwater pond maintenance activities.

Stormwater Pond Maintenance

ISG can develop a reporting component for pond sediment removal projects, as required by the MS4 permit. Reporting procedures will be used by City staff to document sediment removal projects from City owned and operated stormwater ponds during the remainder of the 5-year MS4 permit cycle.

For Reference 20B-2024

COMPENSATION

ISG's proposed compensation for the scope of services in this Proposal is as follows:

SERVICE	COMPENSATION
Task 1: SWPPP Administration (\$7,680/year)	\$15,360
Task 2: Minimum Control Measure Implementation (\$7,440/year)	\$14,880
TOTAL	\$30,240 (\$15,120/year)

Reimbursable Expenses

Anticipated reimbursable expenses such as travel, mileage, and printing are included within the compensation listed above.

SCHEDULE

Coordinating schedules with staff to begin annual program implementation can be initiated immediately after contract execution. ISG recommends that the annual public meeting be held earlier in the year to increase participation and provide additional time to address concerns prior to warm weather construction and earth moving season.

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705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

April 7, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Use of City Park for Circus

The Eagle Lake Area Lions Club is seeking approval from the City Council to utilize the softball field space at Lake Eagle Park to host the Culpepper & Merriweather Circus on Friday, August 1st. This event will offer two performances at 5:00 p.m. and 7:30 p.m., with a maximum capacity of 600 people per show. The Lions Club believes this event will be a great opportunity for the community to come together for a fun, family-oriented experience and serve as a fundraising activity that directly benefits local causes.

Details of the Event:

- **Event:** Culpepper & Merriweather Circus
- **Date:** Friday, August 1st, 2025
- **Show Times:** 5:00 p.m. and 7:30 p.m.
- **Capacity:** 600 people per show
- **Venue:** Softball field at Lake Eagle Park
- **Ticket Sales:** Managed by the Lions Club
- **Fundraiser Purpose:** Proceeds from ticket sales will be directed toward local community projects.

Some Considerations:

1. **Insurance Requirements:**
After consulting with the City's insurance agent, both the City of Eagle Lake and the Eagle Lake Area Lions Club should be named as additional insureds for the event. This will ensure appropriate coverage for both parties.
2. **Parking and Accessibility:**
Parking for the event will be limited, but the Lions Club is exploring options for alleviating this issue. The idea of renting golf carts to transport guests from side street parking to the event site is being discussed. Additionally, temporary handicapped parking spaces may be set up near the parking lot adjacent to the rink and warming house to accommodate attendees with mobility challenges.
3. **Public Works and Law Enforcement Coordination:**
Public Works and local law enforcement have been consulted to address any potential safety, traffic, or logistical concerns. Plans should be discussed in coordination with

Culpepper & Merriweather Circus to help ensure the smooth operation of the event, including any crowd control and traffic management needed.

4. **Contractual Agreement:**

The Lions Club will sign the contract with Culpepper & Merriweather Circus directly, not the City of Eagle Lake. This ensures that the City is not directly responsible for the event's organization or financial aspects.

The Eagle Lake Area Lions Club respectfully requests the City Council's approval to host the Culpepper & Merriweather Circus at Lake Eagle Park on Friday, August 1st. The Lions Club's goal is to provide a fun, safe, and accessible event for the community while raising funds for local projects that benefit Eagle Lake residents.

Angela Putnam, Vice President of the Eagle Lake Area Lions Club, will be present at the meeting to answer any questions or concerns.



Jennifer J. Bromeland
City Administrator



Culpepper & Merriweather Circus Sponsorship Agreement

The Circus Provides...

- Two 90 minute traditional Circus performances under a beautiful Big Top tent -- the way the Circus is meant to be seen! We also invite the public to watch the tent raising each morning!
- Electricity, equipment and personnel necessary to erect the tent and put on the shows
- \$2 million in liability Insurance indemnifying the owner of the show grounds and your organization at no charge.
- 100 posters, 500 adult and 500 child/senior advance tickets sent to your organization for no charge.
- A home office staff to assist you in making Circus Day a success
- Our promise to leave the show grounds as clean as we found them.

What we ask of your organization...

- Suitable show grounds at least 300' x 300' in size. The lot has to be accessible for large vehicles.
- One potable running water source. A fire hydrant or regular garden hose faucet will work.
- Provide containers for trash and manure. The Circus produces about 4 cubic yards each day. We will bag the trash and load the manure into the containers for you.
- Any permits or licenses required by local ordinance.
- Two ticket takers for each show. Your neighbors will want to thank you for bringing the Circus to town! Your group needs to be there to get the credit!
- Contract signing fee of \$290. This fee is refundable based on the number of advance adult tickets you sell. See next page for details...

Division of Proceeds

50% of Advance Adult Tickets after the first 100*

**25% of Advance Child/Senior tickets or 40% if you
sell 200 or more**

10% of Box Office sales by the Circus on Show Day

*If you do not sell over 100 Advance Adult tickets, your organization still keeps it's percentage from the Child/Senior Tickets. If you sell over 200 Advance Adult Tickets, the Circus will refund the full \$290 signing fee.

Ticket Prices

In Advance:

Adult: \$13

Child/Senior: \$8

Circus Day:

Adult: \$16

Child/Senior: \$9

For booking information, please
contact us at:

email: cmcircus@gmail.com

Phone: 580-326-8833

Mail: CM Circus

P.O Box 813

Hugo, OK 74743

Visit us online on FaceBook or at
cmcircus.com



Our Story

Culpepper & Merriweather Circus was founded in 1985 by three men who, quite frankly, did not realize what they could not do. Far from the glitz and glamour associated with show business, these three intrepid circus veterans alternated announcing, performing and working in the concession stand. Not relying on ticket sales, our heroes passed the hat after each performance at campgrounds, festivals or any group of people that would stick around to watch. By our second season, C&M Circus was able to hit the road with a tent, pony and a crew of six. In the 37 years since then, we have added equipment, animals, six company owned vehicles and around 40 employees. Our season lasts about 8 months each year covering 18 states with performances in a different town every day!

WHY WE NEED YOU

Gone are the days of passing the hat to whatever crowd shows up. Our annual operating budget requires we bring in at least \$5,000 per day we're on the road just to break even. To make Circus Day a success for us and a memorable event in the towns we visit, we work in partnership with local community and service organizations. By sponsoring our circus, local groups can bring a time honored American tradition their town and raise money to use for other projects. Our home office staff provides materials and assistance to each group so that everyone wins. With every ticket sold, there is more money to split between us. The more tickets your organization sells in advance, the more money your group gets to keep. The details are explained inside the brochure.

OUR PROMISE TO YOU

We will do everything we can to represent your organization in a professional manner.

We know how important it is for you to be proud of events with which your organizations is associated.

We will work with you to make Circus Day a success for everyone. If you make money, we make money.

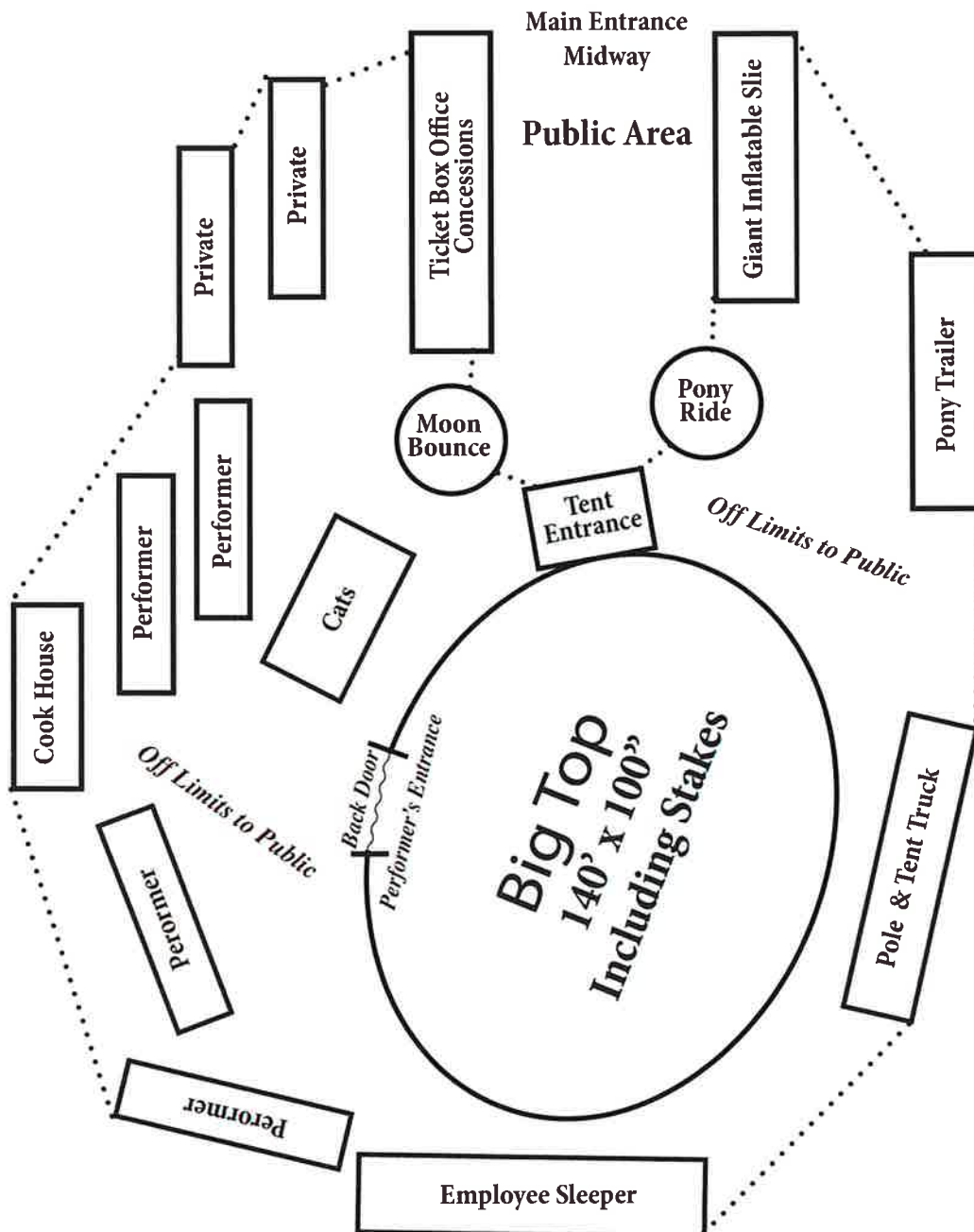
We will bring a great American tradition to your community. Grandparents, parents and children of all ages will create memories of Circus Day for years to come.

Culpepper & Merriweather Circus Lot Diagram

This diagram labels the vehicles owned by Culpepper & Merriweather Circus and the tents that are set up on our lot each day. We need an area that is about 300' x 300' (not including parking for the public) to allow for both a 30' fire lane around our tent and around the perimeter of the lot. This layout also allows our electrical and water departments to reach all of the vehicles and tents on the lot.

We are often asked by sponsors to save space by "parking vehicles we don't need" away from the lot after we unload them. Please do not ask us to do this. NO truck is ever fully unloaded and each requires easy access for our staff during the day. Also, if there was a truck "we don't need" it would be at home and not on the road with us.

Note: Actual layout will depend on the shape and size of each individual lot.





705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

April 7, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Thermal Imaging Cameras

Attached you will find a quote from MES for \$2,467.98 for the purchase of two (2) thermal imaging cameras that can be attached to the turnout gear.

The cost for the thermal imaging cameras will be covered using capital outlay funds in line item 101-42300-510.

A motion is needed to approve the purchase as outlined above.


Jennifer J. Bromeland
City Administrator



(877) 637-3473

Quote

Quote # QT1899125
Date 01/29/2025
Expires 02/13/2025
Sales Rep Mehl, Shelley E
PO # SEEK FIREPRO 300
Shipping Method FedEx Ground
Customer EAGLE LAKE FIRE DEPARTMENT (MN)
Customer # C256782

Bill To
 CITY OF EAGLE LAKE
 PO BOX 159
 EAGLE LAKE MN 56024
 United States

Ship To
 EAGLE LAKE FIRE DEPARTMENT
 705 PARKWAY AVE
 EAGLE LAKE MN 56024
 United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
FQ-AAAX			Seek FirePRO 300 Thermal Imager	2	\$1,199.00	\$2,398.00
RT4-4505			Fire Pro 300 - Aluminum Carabiner Mount	2	\$34.99	\$69.98

Subtotal \$2,467.98

Shipping Cost \$0.00

Tax Total \$0.00

Total \$2,467.98

Freight calculated once shipped.

MES appreciates your business!

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1899125

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705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

April 7, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Street Sweeping

Public Works Director Andrew Hartman requested pricing from Loken’s Asphalt Maintenance, Inc. for street sweeping services. Attached is an estimate in the amount of \$4,600. Pending approval this evening, street sweeping will take place in early May.

For background, below is a summary of street sweeping charges incurred, going back to 2021:

Year	Contractor	Cost
2021	Loken’s	\$2,775.00
2022	Loken’s	\$3,622.50
2023	Loken’s	\$4,042.50
2024	Loken’s	\$4,042.50

The cost for street sweeping is paid for out of line item 201-00000-220.

Public Works Director Hartman recommends approval of the estimate from Loken’s Asphalt Maintenance, Inc. for \$4,600.

A motion is needed to approve the estimate and schedule the street sweeping.


Jennifer J. Bromeland
City Administrator



Loken's Asphalt Maintenance, Inc
17427 568th Ave.
Good Thunder, MN 56037

Estimate

Date	Estimate #
3/31/2025	057001-J

City of Eagle Lake
705 Parkway Ave.
Eagle Lake, MN 56024

Description	Qty	Rate	Total
Street Sweeping - Spring Clean Up Approximately 35-40 hours @ \$115.00 Final hours and total price will be reflected on your invoice upon completion	40	115.00	4,600.00

Phone
507-382-7463

E-mail
Lokenspait_sweep@outlook.com

Total	\$4,600.00
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**City of Eagle Lake
Departmental Expenditure Request Form**

Project/Equipment Description: Street sweeping
Department Name: Public Works
Requested Amount of Funds: \$4,600.00
Source of Funds: Streets
Budgeted Amount:
Balance in Budget:
Capital Outlay Expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Replacement Equipment? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Were Multiple Bids Obtained? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
Brief Project/Equipment Justification: Attached is a street sweeping quote from Lokens Asphalt Maintenance. Once approved we will get them scheduled for hopefully the beginning of May.

Submitted By: Andrew Hartman

Date: 4/1/2025



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

April 7, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Harbor Freight Commercial Card for Public Works

Public Works Director Andrew Hartman has requested permission to apply for a Harbor Freight Commercial Card to purchase essential tools and equipment. Currently, the City holds a credit card with a \$2,500 limit, which is primarily used for educational and training purposes, including hotel room bookings for employees attending training events.

The proposed Harbor Freight Commercial Card will be used specifically for purchasing tools and equipment at Harbor Freight stores. Please note that this card cannot be used for online purchases.

According to Harbor Freight's website, they are a part of The Interlocal Purchasing System (TIPS), a national purchasing cooperative that offers access to competitively procured purchasing contracts. This provides an additional layer of assurance regarding the competitive pricing of any tools and equipment purchased through this card.

Attached you will find further information for your review.

A motion is needed to authorize the Public Works Director to apply for the Harbor Freight Commercial Card for the purposes outlined above.


Jennifer J. Bromeland
City Administrator

[Home](#) [Credit Center](#) [Commercial Card](#) [TIPS-USA Partnership](#)

TIPS-USA PARTNERS

Whatever You Do, Do It For Less at Harbor Freight

Harbor Freight has partnered with TIPS-USA for your Maintenance, Repair, and Operations (MRO) purchasing needs.

Strengthen your purchasing power, reduce your procurement costs, and rest assured that your agency meets the requirements for competitive solicitation.

How It Works

Apply

Apply for and open a [Harbor Freight Commercial Account](#)

Register

[Register with TIPS-USA](#) for free

Already a TIPS Member?

Register your Commercial Account with [TIPS-USA Harbor Freight Enrollment](#)

Registering your organization and Harbor Freight Commercial Account with TIPS-USA allows you to:

- Meet requirements for competitive solicitation
- Eliminate the need for RFPs, making it easier than ever to purchase the tools for your MRO needs from more than 1500 Harbor Freight stores nationwide

Where to Find your Harbor Freight Customer Number



Settings

Company Info

Company Info

Primary Contact

Users

Customer number
012445501000480219491

1
2

In your Harbor Freight Commercial Account portal under **Settings > Company Info**

The **1st 8 digits** of your Customer Number can be used when registering with TIPS.

About TIPS-USA

The Interlocal Purchasing System (TIPS) is a national purchasing cooperative that offers access to competitively procured purchasing contracts to its membership. TIPS is housed at and managed by the Region 8 Education Service Center located in Pittsburg, Texas and currently serves entities such as state and local governments and non-profit organizations, including but not limited to:

- ✓ K-12 school districts
- ✓ Charter Schools
- ✓ Colleges and Universities (State and Private)
- ✓ Cities/Municipalities
- ✓ Counties/Parishes
- ✓ State Agencies
- ✓ Emergency Services Districts
- ✓ Non-profit organization as defined by the Internal Revenue Service
- ✓ Other entities with legislated purchasing/bidding requirements



[Learn More](#)

Commercial Account Membership Benefits

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Detailed Invoice
& Expense Tracking



Pay by
Purchase Order



30 Day
Payment Terms



Manage Authorized
Users & Credit
Lines

Not a Member?

Apply Now

Disclosure

The Harbor Freight Commercial Account card is issued and managed by TreviPay and is subject to accountholder terms and conditions. Membership and registration with TIPS-USA and use of the Harbor Freight Commercial Account card required for purchases to qualify under the TIPS-USA Harbor Freight Tools contract. Organization is responsible for ensuring that its purchases from Harbor Freight comply with any applicable federal, state, or local procurement laws, rules, or regulations.



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

April 7, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Temporary License to Sell Liquor in a Contiguous Area to a Licensed Premises

The Eagle Lake American Legion Post 617 has applied for a temporary license to sell liquor in a contiguous area to their licensed premises. This temporary license is requested for an event on Saturday, June 21, from 8:00 a.m. to 12:30 a.m. The event, titled Mission 22 Vehicle Poker Run, is being hosted by both the American Legion Post 617 and Souls Unchained, as detailed in the attached application.

The Mission 22 run will feature breakfast at the Legion, along with other activities in the works, including a possible kiddie parade, an impromptu car show, kids-only bingo, and more.

Additionally, the American Legion Post 617 has requested that the \$100 fee for the temporary license be waived, as the proceeds raised from Mission 22 will directly benefit veterans and their families within Minnesota.

Two requests require your consideration this evening:

1. Approve the temporary liquor license permit for the event.
2. Approve the waiver of the \$100 fee for the temporary license.


Jennifer J. Bromeland
City Administrator

**Temporary License to Sell Liquor in a Contiguous Area
to a Licensed Premises**

Applicant's Name <p style="text-align: center; font-size: 1.2em;">Tamie Guentzel</p>	
Applicant's Address <p style="text-align: center; font-size: 1.2em;">PO Box</p>	
Home Phone /	Business Phone <p style="text-align: center; font-size: 1.2em;">(507)-257-3130</p>
Name of Licensed Establishment <p style="text-align: center; font-size: 1.2em;">Eagle Lake American Legion Post 617</p>	
Address of Licensed Establishment <p style="text-align: center; font-size: 1.2em;">100 N. 3rd Street Eagle Lake, MN 56024</p>	
Describe the dates and hours that the non-enclosed premises will be in operation <p style="text-align: center; font-size: 1.2em;">Mission 22 vehicle "Poker" Run 8am - 12:30am Saturday June 21st, 2025</p>	
<small>(Note: Temporary Non-enclosed Premises Licenses may not exceed one three day period)</small>	
Briefly describe what barriers will be used to delineate the non-enclosed areas and what methods will be used to prevent removal of beverages outside licensed area. <p style="font-size: 1.2em;">① Fencing will be placed around outside of back parking lot. Entrances can be closed/opened as needed.</p> <p style="font-size: 1.2em;">② Plastic will be used</p> <p style="font-size: 1.2em;">③ Staff will ID, monitor entrances/exits of all areas inside & outside building</p> <p style="font-size: 1.2em;">(similar to Tator Days)</p>	

**Temporary License to Sell Liquor in a Contiguous Area
to a Licensed Premises**

Briefly address each of the following concerns:

Type of chairs and/or tables used and their anchoring:

Picnic placed outside, tall "pub" tables located in

Location and number of sanitary facilities provided: back parking lot

1-Set of restrooms located in pavilion

Type of beverage container used: Three sets within building
Plastic

Number of personnel required to supervise non-enclosed area:

Minimum 6 staff members

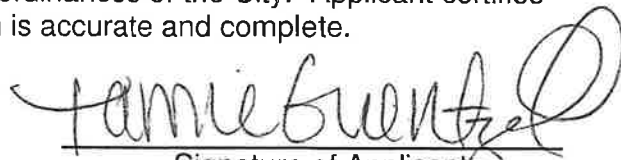
Maximum number of persons who may be present at any one time:

100 - 200 people

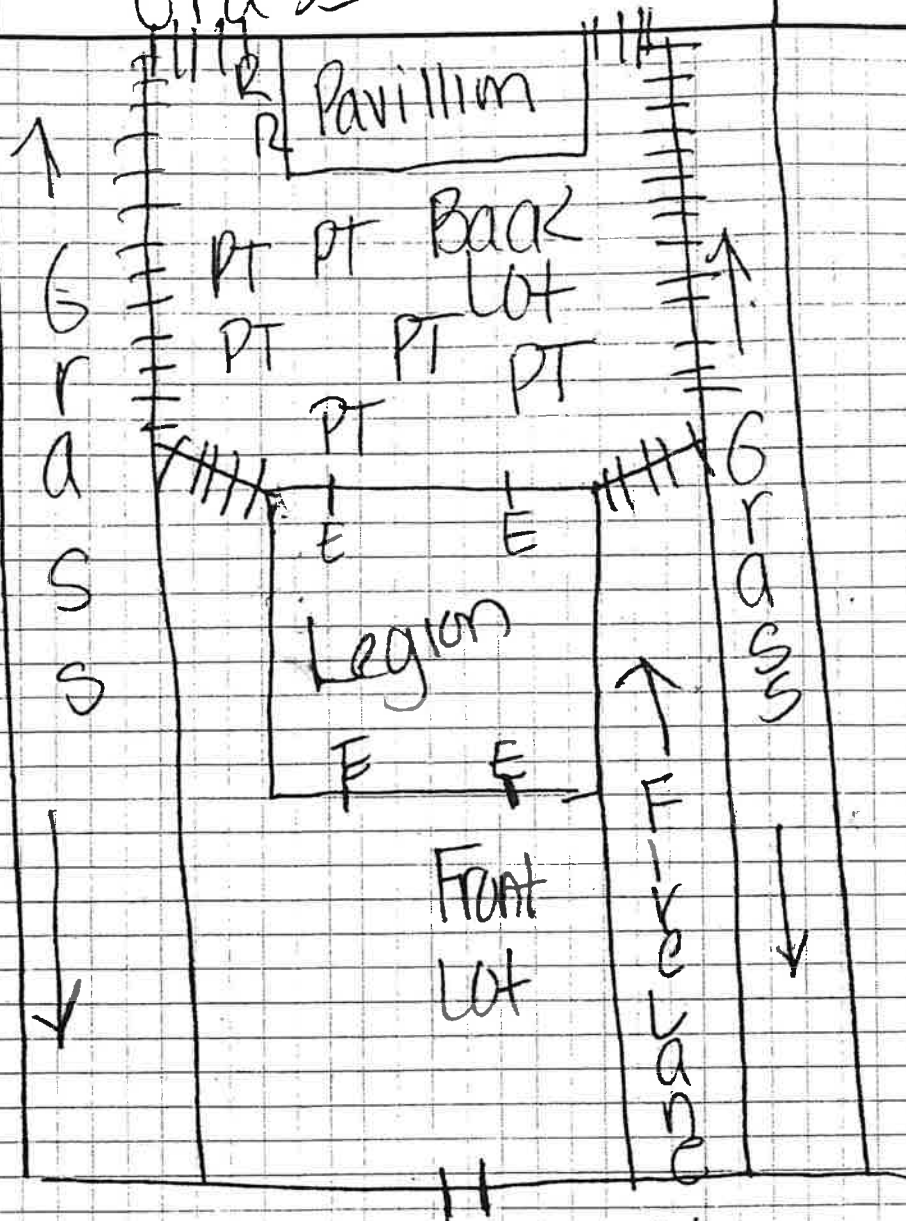
Please attach a scaled drawing showing the following elements:

- Barriers
- Seating
- Ingress and Egress Arrangements
- Sanitary Arrangements
- Any other Pertinent Equipment

Applicant and any and all officers and partners of the licensee will strictly comply with all the laws of the State of Minnesota and all ordinances of the City. Applicant certifies that all information given in this application is accurate and complete.


Signature of Applicant

4/2/2025
Date



≡ = fencing enclosure

PT = Picnic tables

E = entrances

main entrance

From: Eagle Lake American Legion Post 617

Sent: Wednesday, April 2, 2025 1:23 PM

To: Kerry Rausch

Subject: Permit to serve outside

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good Evening,

The Eagle Lake American Legion Post 617, along with Souls Unchained are hosting this year's Mission 22 run. The Mission 22 run will take place at the Eagle Lake American Legion Post 617 on Saturday June 21st, 2025 the following events will take place on day of :

Breakfast provided by the Legion starting at 8:30 am - 10:00 am Cost to tbd

Registration for begins at 9:00 am and ends at noon

****The Legion is tentatively scheduling a kiddie parade prior to departure of run****
Potentially starting at 11:30-Noon through the parking lot of the Legion and in between motorcycle/vehicles as way to wish them** This will take place through the parking lot with the intention of the community gathering along the sidewalks to see the run off. (This year's run is in honor SGT. Cade Wolf, his family will lead the run, leaving the Legion parking lot)

The Legion is also working on an impromptu car show, kids only bingo (Five games with prizes) and food themed carnival type food.

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Hot dogs, chips , root beer floats, popcorn and cheese nachos for a small fee.

These activities will run from roughly 1:00 pm- 3:30 pm.

The riders potentially will return between 4:30-5:30 with food available to all who participated in the run, along with the Legion offering a bar menu as well.

Live music will be provided inside the Legion with this being a 21 and older event.

The Legion is asking for a permit to serve outside for the day and we also ask that you consider waiving the fee for the cost of the permit.

The Mission 22 event is open to the public, along with the activities in the afternoon day of. The proceeds raised from Mission 22 provide assistance to Veterans and their families within Minnesota.

United in the War Against Veteran Suicide and also supports Minnesota's' Military Appreciation Fund (www.thankmntroops.org) .

Thank you for your consideration,

Tamie Guentzel

Legion Manager

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705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

April 7, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: 3.2% Liquor License Application from 401 Parkway LLC/Eagle Express

Attached is an application from 401 Parkway LLC located at 401 Parkway Avenue for a 3.2% off-sale non-intoxicating malt liquor license. This request is for the sale of non-intoxicating malt beverages for off-site consumption.

As outlined by City regulations, the following fees apply:

- Off-sale liquor fee: \$25 per year
- Investigation fee for off-sale, non-intoxicating malt liquor: \$500

Approval of this application is being requested this evening, contingent upon the successful completion of a background investigation.

Jennifer J. Bromeland
City Administrator

340A.403 3.2 PERCENT MALT LIQUOR LICENSES.

Subdivision 1. **Issuance by county or city.** The governing body of a city or county may issue off-sale or on-sale licenses for the sale of 3.2 percent malt liquor within their respective jurisdictions.

Subd. 2. **Temporary licenses.** (a) A club or charitable, religious, or nonprofit organization may be issued a temporary on-sale license for the sale of 3.2 percent malt liquor.

(b) The temporary license may authorize the sale of 3.2 percent malt liquor in any school or school buildings.

(c) Temporary licenses are subject to the terms set by the issuing county or city.

Subd. 3. **Exemption.** (a) Any person licensed to sell intoxicating liquor at on-sale shall not be required to obtain an on-sale license under this section, and may sell nonintoxicating malt beverages at on-sale without further license.

(b) Any person licensed to sell intoxicating liquor at off-sale shall not be required to obtain an off-sale license under this section, and may sell nonintoxicating malt beverages at off-sale without further license.

Subd. 4. **Notice to commissioner.** Within ten days of the issuance of a license under this section, a municipality shall inform the commissioner, on a form the commissioner prescribes, of the licensee's name and address and trade name, the effective date and expiration date of the license, and any other information on the license the commissioner requires.

History: 1985 c 117 s 1,2; 1985 c 305 art 6 s 3; 1Sp1985 c 16 art 2 s 3 subd 1; 1987 c 152 art 1 s 1; 1991 c 249 s 31; 1Sp2003 c 19 art 2 s 57,79



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

April 7, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Inquiry Regarding Leaf Collection Service for Madison Lake

The City of Madison Lake has recently inquired about the possibility of Eagle Lake providing leaf collection services within their city. After a staff-level discussion, it was determined that this matter should be presented to the City Council to gauge interest before dedicating further resources.

While sharing equipment with neighboring cities offers benefits such as cost savings and improved efficiency, it also presents potential logistical challenges. A clear agreement would be necessary to ensure smooth operations and avoid conflicts. Should this move forward, Eagle Lake staff would be responsible for operating the leaf vac, and scheduling the service after regular hours could be a solution, allowing staff to earn overtime, which would be reimbursed through the service fee.

At this time, no immediate approval is required. We recommend the City Council provide direction to staff on whether further research into this proposal is warranted. If the City Council wishes to proceed, a subcommittee could be formed to assist with the details. The earliest potential start date for this service would be 2026, to allow for proper resource allocation and fee planning.


Jennifer J. Bromeland
City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

April 7, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Volunteer T-Ball Coordinator Needed

Former Eagle Lake resident and long-time Park Board member, Jeremy Horkey, has coordinated the T-Ball program for many years. Currently, there is no replacement for this role on the Park Board.

To ensure the program runs smoothly this year, City staff will oversee registration, t-shirt orders, and team formation, using Mr. Horkey's notes as a guide. We've received several inquiries about registration, and sign-up forms will be available soon.

T-Ball is open to boys and girls ages 4-7, and we will strive to provide a well-organized and enjoyable season for all participants.

Jennifer J. Bromeland
City Administrator

EAGLE LAKE T-BALL REGISTRATION

PLEASE MAIL OR DROP OFF COMPLETED FORMS AND FEES TO:

Drop Off: Eagle Lake City Office-705 Parkway Ave, Eagle Lake

Mail: City of Eagle Lake- C/O Eagle Lake T-BALL, PO Box 159, Eagle Lake, MN 56024

**Make checks payable to: City of Eagle Lake
REGISTRATIONS DUE BY 4/28/2025**

PLAYER'S NAME _____	AGE: _____	BIRTH DATE _____
CURRENT GRADE: ___PRE K ___1 ST GRADE ___2 ND GRADE (check one)		
ADDRESS: _____		CITY: _____
PARENT/GUARDIAN _____	HOME PHONE _____	CELL # _____
EMAIL _____		
PARENT/GUARDIAN _____	HOME PHONE _____	CELL# _____

AGE REQUIREMENTS AND FEES:
T-BALL – BOYS/GIRLS WHO ARE AGES 4, 5, 6, OR 7

\$25 INCLUDES: T-SHIRT Please Select Youth Size Shirt: ___ S ___ M ___ L

Season will run May 17th thru July 12th
GAMES are held Saturday mornings –(optional weekday practices – by coach) - May through July
Eagle Lake School Diamond or at City Park
– NO T-BALL SCHEDULED MAY 24th or July 5th Due to HOLIDAY Weekends -

We as parents/guardians understand this program is a youth baseball program and as such involves certain risks of injury to the participants. Having in mind the risk of injury, we as parents/guardians do hereby agree to assume responsibility for any illness, injury or injuries sustained to _____ (player's name) while practicing, playing, being transported or involved in activities under the jurisdiction of the City of Eagle Lake . WE ALSO AGREE TO INDEMNIFY AND HOLD HARMLESS THE CITY OF EAGLE LAKE FROM ANY AND ALL DAMAGES WHILE PARTICIPATING IN YOUTH BASEBALL.

ANY MEDICAL CONDITION WE SHOULD BE AWARE OF: _____

PARENT/GUARDIAN SIGNATURE: _____ DATE: _____

EMERGENCY CONTACT NAME: _____ PHONE: _____

EAGLE LAKE T-BALL IS RUN BY VOLUNTEERS - TO MAKE THIS SEASON SUCCESSFUL WE NEED YOUR HELP WITH COACHING AND ORGANIZING TEAM ACTIVITIES!

IF INTERESTED IN COACHING _____ PHONE: _____

IF INTERESTED IN ORGANIZING TEAM ACTIVITIES _____ PHONE: _____

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April 7, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: City Administrator Report - April 2025

1. YTD Revenue and Expenditures Report (March 2025)

Attached is the Year-To-Date (YTD) revenue and expenditure report for 2025. Please review and let me know if you require more detailed information on any specific line items.

2. Leave Balance Report

A summary report by pay period for employee leave balances is attached for your reference.

3. Personnel Policy Update

The City's Personnel Committee recently met with MVCOG to review necessary updates and changes to the Personnel Policy. This review followed an extensive evaluation of current practices. Additional work will continue in the coming weeks, with the final policy to be presented to the full City Council for review and approval at the May 5th meeting. After approval, department meetings will be scheduled to review the changes and collect acknowledgment forms from all staff.

4. Carbon Reduction Program Grant Update and Next Steps

While the City is not yet authorized to proceed with the purchase of an electric utility vehicle due to the steps involved in securing federal grant funding, we are in the process of completing the necessary requirements. Attached are the latest documents for your review. We will discuss this in further detail at the meeting.

5. Climate Impact Coordinator Award for 2025-2026

Eagle Lake has been awarded the Climate Impact Coordinator position for the 2025-2026 year. Please note that this award is subject to change based on funding availability and organizational priorities.

6. Rec on the Go Schedule

Attached is the schedule for this summer's "Rec on the Go" program. We will begin pushing out to community members soon and have added to the website and community calendar.

7. Roof Report and Solar on Public Buildings Project

We will review a recent roof repair report and discuss the feasibility of installing solar panels on public buildings. This will include an assessment of current roof conditions to determine whether the solar program is a suitable fit for Eagle Lake.

8. Invitation from MAPS for EDA to Tour Eagle Lake Elementary Space Available for Child Care

Please see the attached communication from MAPS inviting the Eagle Lake EDA to tour available space at Eagle Lake Elementary. This opportunity may help address the childcare needs in Eagle Lake by repurposing existing space for this purpose. While the specific role of the City is still to be determined, we believe in the value of collaboration and working toward the common goal of increasing childcare opportunities in Eagle Lake. Further discussions will be held at the upcoming meeting to explore next steps and how we can best support this initiative.


Jennifer J. Bromeland
City Administrator

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CITY OF EAGLE LAKE 2025 Revenue Budget Worksheet

Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	YTD Balance	2025 % of Budget	Budget	UnderLine
101 GENERAL							
R 101-31000 Property Taxes	\$940,037.99	\$1,130,646.00	\$10,418.93	\$1,120,227.07	0.92%	\$0.00	
R 101-32100 Business Licenses	\$7,725.00	\$3,500.00	\$100.00	\$3,400.00	2.86%	\$0.00	
R 101-32210 Building Permits	\$74,713.40	\$75,000.00	\$8,877.26	\$66,122.74	11.84%	\$0.00	
R 101-32211 Surcharge - Flat Fee	\$130.00	\$100.00	\$34.00	\$66.00	34.00%	\$0.00	
R 101-32212 Surcharge - Value	\$2,910.50	\$1,500.00	\$209.50	\$1,290.50	13.97%	\$0.00	
R 101-32213 Surcharge - Plumbing	\$11.00	\$75.00	\$1.00	\$74.00	1.33%	\$0.00	
R 101-32214 Surcharge - Mechanical	\$12.00	\$75.00	\$1.00	\$74.00	1.33%	\$0.00	
R 101-32215 Surcharge - Other	\$3.00	\$10.00	\$0.00	\$10.00	0.00%	\$0.00	
R 101-32220 Zoning Permit	\$1,640.00	\$1,200.00	\$0.00	\$1,200.00	0.00%	\$0.00	
R 101-32221 Rental Inspection	\$1,950.02	\$1,500.00	\$300.00	\$1,200.00	20.00%	\$0.00	
R 101-32240 Animal Permits & Licenses	\$1,589.00	\$1,500.00	\$460.00	\$1,040.00	30.67%	\$0.00	
R 101-32260 Refunds and Reimbursements	\$44,505.64	\$35,000.00	\$22,372.01	\$12,627.99	63.92%	\$0.00	
R 101-33000 Intergovernmental Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-33100 Federal Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-33400 State Grants and Aids	\$8,038.07	\$25,000.00	\$0.00	\$25,000.00	0.00%	\$0.00	
R 101-33401 Local Government Aid	\$788,509.00	\$750,114.00	\$70,525.72	\$679,588.28	9.40%	\$0.00	
R 101-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-33418 MN Police Relief Payment	\$21,019.72	\$28,353.00	\$0.00	\$28,353.00	0.00%	\$0.00	
R 101-33419 MN Fire Relief Payment	\$68,619.95	\$33,075.00	\$0.00	\$33,075.00	0.00%	\$0.00	
R 101-33428 Payment in Leau of Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-34107 Administrative Service Fee	\$4,280.25	\$4,000.00	\$669.25	\$3,330.75	16.73%	\$0.00	
R 101-34110 Planning & Zoning Fees	\$614.00	\$1,000.00	\$438.00	\$562.00	43.80%	\$0.00	
R 101-34403 Refuse Collection Charges	\$105.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-34404 Recycling Collection Charge	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-35000 Fines and Fees	\$1,865.88	\$3,500.00	\$1,216.52	\$2,283.48	34.76%	\$0.00	
R 101-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-36101 Indust. Park - N. Lift Station	\$0.00	\$1,926.00	\$0.00	\$1,926.00	0.00%	\$0.00	
R 101-36102 Greenfield Assessment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-36103 Joan Lane Special Assessment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-36104 Lakeview Watermain 13 Sp. A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-36106 Sparrowhawk Sp. Assmnt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-36200 Miscellaneous Revenues	\$1,660.00	\$500.00	\$5.00	\$495.00	1.00%	\$0.00	
R 101-36210 Interest Earnings	\$223,595.03	\$125,000.00	\$57,490.95	\$67,509.05	45.99%	\$0.00	
R 101-36230 Contributions - General	\$4,390.25	\$7,500.00	\$500.00	\$7,000.00	6.67%	\$0.00	
R 101-36231 Contributions - Park	\$23,643.44	\$15,000.00	\$412.79	\$14,587.21	2.75%	\$0.00	
R 101-36232 Contributions - Fire Departme	\$51,000.00	\$30,000.00	\$0.00	\$30,000.00	0.00%	\$0.00	
R 101-36233 Police - Seizure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

Pd June / Dec

Pd June / Dec

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Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	YTD Balance	2025 % of Budget	2025 Budget	UnderLine
R 101-36240 Fire Call Revenue	\$4,130.00	\$2,000.00	\$2,000.00	\$0.00	100.00%	\$0.00	
R 101-36241 Fire Contract Payment	\$62,661.24	\$67,662.00	\$0.00	\$67,662.00	0.00%	\$0.00	
R 101-38020 Rental Revenue	\$905.00	\$500.00	\$425.00	\$75.00	85.00%	\$0.00	
R 101-38021 Wireless Internet Rental Fee	\$21,808.72	\$19,000.00	\$3,380.68	\$15,619.32	17.79%	\$0.00	
R 101-38022 Contract For Deed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38050 Cable TV Franchise Fee	\$16,123.83	\$12,000.00	\$251.61	\$11,748.39	2.10%	\$0.00	
R 101-38051 Electric Franchise Fee	\$8,310.65	\$9,500.00	\$5,567.77	\$3,932.23	58.61%	\$0.00	
R 101-38052 Gas Franchise Fee	\$7,765.10	\$9,300.00	\$2,064.83	\$7,235.17	22.20%	\$0.00	
R 101-38053 Solar Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38054 Small Cities Street Money	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38200 Park Dedication	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38201 Eagle Heights Trail Dedication	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38400 Internal Service Fund Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-39101 Sale of Equipment-Material	\$6,522.50	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-39102 Issuance of Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-39203 Transfer from Other Fund	\$44,569.96	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-39400 Escrow Funds Received	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
101 GENERAL	\$2,445,365.14	\$2,395,036.00	\$187,721.82	\$2,207,314.18		\$0.00	
201 STORM WATER DRAINAGE							
R 201-32219 SWPPP Review	\$1,200.00	\$1,000.00	\$200.00	\$800.00	20.00%	\$0.00	
R 201-32260 Refunds and Reimbursements	\$0.00	\$48,680.00	\$0.00	\$48,680.00	0.00%	\$0.00	
R 201-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 201-37100 Sales for Services	\$78,288.14	\$64,803.00	\$20,526.52	\$44,276.48	31.68%	\$0.00	
R 201-39101 Sale of Equipment-Material	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 201-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
201 STORM WATER DRAINAGE	\$79,488.14	\$114,483.00	\$20,726.52	\$93,756.48		\$0.00	
202 RECYCLING UTILITY							
R 202-34404 Recycling Collection Charge	\$66,230.91	\$63,000.00	\$17,490.36	\$45,509.64	27.76%	\$0.00	
202 RECYCLING UTILITY	\$66,230.91	\$63,000.00	\$17,490.36	\$45,509.64		\$0.00	
203 REFUSE UTILITY							
R 203-34403 Refuse Collection Charges	\$217,539.61	\$181,000.00	\$57,414.18	\$123,585.82	31.72%	\$0.00	
203 REFUSE UTILITY	\$217,539.61	\$181,000.00	\$57,414.18	\$123,585.82		\$0.00	
206 ECONOMIC DEVELOPMENT AUTHORITY							
R 206-31000 Property Taxes	\$54,831.17	\$15,000.00	\$546.20	\$14,453.80	3.64%	\$0.00	
R 206-36200 Miscellaneous Revenues	\$200.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 206-36210 Interest Earnings	\$11,635.92	\$5,000.00	\$2,087.54	\$2,912.46	41.75%	\$0.00	
R 206-39101 Sale of Equipment-Material	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 206-39201 Transfer from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

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Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	2025 % of Budget	2026 Budget	UnderLine
R 206-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
206 ECONOMIC DEVELOPMENT AUTHORITY	\$66,667.09	\$20,000.00	\$2,633.74	\$17,366.26		\$0.00	
207 EDA REVOLVING LOAN FUND							
R 207-34900 Fromm EDA Loan 2013 Princip	\$1,785.77	\$1,028.00	\$463.40	\$564.60	45.08%	\$0.00	
R 207-34901 Fromm EDA Loan 2013 Intere	\$1,716.97	\$981.00	\$116.59	\$864.41	11.88%	\$0.00	
R 207-34902 Loan Repayment-Miller	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 207-34920 Blue Earth County Loan to City	\$0.00	\$586.00	\$0.00	\$586.00	0.00%	\$0.00	
R 207-36210 Interest Earnings	\$1,007.27	\$0.00	\$253.13	-\$253.13	0.00%	\$0.00	
R 207-36211 EDA Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 207-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
207 EDA REVOLVING LOAN FUND	\$4,510.01	\$2,595.00	\$833.12	\$1,761.88		\$0.00	
208 ACCOUNT TO CLOSE FOR PARKWAY							
R 208-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
208 ACCOUNT TO CLOSE FOR PARKWAY	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
210 SMALL CITIES GRANT FUND							
R 210-32260 Refunds and Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 210-36210 Interest Earnings	\$92.40	\$50.00	\$22.79	\$27.21	45.58%	\$0.00	
210 SMALL CITIES GRANT FUND	\$92.40	\$50.00	\$22.79	\$27.21		\$0.00	
221 TAX INCREMENT DIST. 1-2 CEDAR							
R 221-31050 Tax Increments	\$112,533.45	\$95,427.00	\$0.00	\$95,427.00	0.00%	\$0.00	
221 TAX INCREMENT DIST. 1-2 CEDAR	\$112,533.45	\$95,427.00	\$0.00	\$95,427.00		\$0.00	
222 TAX ABATEMENT-AUTUMN WIND							
R 222-31051 Property Tax - Tax Abatement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
222 TAX ABATEMENT-AUTUMN WIND	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
223 TIF 3-1 704-708 PARKWAY AVE							
R 223-31050 Tax Increments	\$12,730.38	\$11,787.00	\$0.00	\$11,787.00	0.00%	\$0.00	
R 223-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 223-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
223 TIF 3-1 704-708 PARKWAY AVE	\$12,730.38	\$11,787.00	\$0.00	\$11,787.00		\$0.00	
224 TIF 3-2 FOX MEADOWS							
R 224-31050 Tax Increments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
224 TIF 3-2 FOX MEADOWS	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
250 AMERICA RESCUE PLAN							
R 250-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

JA

Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	YTD Balance	2025 % of Budget	2026 Budget	UnderLine
250 AMERICA RESCUE PLAN	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
255 PUBLIC SAETY AID							
R 255-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
255 PUBLIC SAETY AID	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
310 RETIRED-CATE STREET							
R 310-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 310-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
310 RETIRED-CATE STREET	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
311 RETIRED-CITY FACILITIES							
R 311-31000 Property Taxes	\$47,997.62	\$0.00	\$1,070.91	-\$1,070.91	0.00%	\$0.00	
R 311-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
311 RETIRED-CITY FACILITIES	\$47,997.62	\$0.00	\$1,070.91	-\$1,070.91		\$0.00	
326 PFA							
R 326-31000 Property Taxes	\$537.33	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 326-36100 Special Assessments	\$12,884.56	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 326-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 326-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
326 PFA	\$13,421.89	\$0.00	\$0.00	\$0.00		\$0.00	
328 RETIRED STORM SEWER IMPROV2010							
R 328-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
328 RETIRED STORM SEWER IMPROV2010	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
329 RETIRED-JOAN LANE REFUND 2021B							
R 329-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
329 RETIRED-JOAN LANE REFUND 2021B	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
330 2ND, LINDA, STORM 2017A CROSSO							
R 330-31000 Property Taxes	\$57,249.29	\$50,599.00	\$0.00	\$50,599.00	0.00%	\$0.00	
R 330-36100 Special Assessments	\$3,336.84	\$17,531.00	\$0.00	\$17,531.00	0.00%	\$0.00	
R 330-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 330-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
330 2ND, LINDA, STORM 2017A CROSSO	\$60,586.13	\$68,130.00	\$0.00	\$68,130.00		\$0.00	
331 CSAH 27/AGENCY ST 2021A							
R 331-31000 Property Taxes	\$10,503.08	\$9,283.00	\$0.00	\$9,283.00	0.00%	\$0.00	
R 331-36100 Special Assessments	\$74,260.46	\$39,706.00	\$0.00	\$39,706.00	0.00%	\$0.00	
R 331-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 331-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

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Account Descr	2024 Amt	2025 Budget	YTD Amt	YTD Balance	2025 % of Budget	2026 Budget	UnderLine
331 CSAH 27/AGENCY ST 2021A	\$84,763.54	\$48,989.00	\$0.00	\$48,989.00		\$0.00	
332 FACILITIES 2021B							
R 332-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 332-36100 Special Assessments	\$16,023.38	\$0.00	\$353.55	-\$353.55	0.00%	\$0.00	
R 332-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 332-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
332 FACILITIES 2021B	\$16,023.38	\$0.00	\$353.55	-\$353.55		\$0.00	
335 WATER TOWER REHAB 2023							
R 335-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
335 WATER TOWER REHAB 2023	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
431 AGENCY RECONSTRUCTION-CSAH 27							
R 431-39201 Transfer from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 431-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 431-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
431 AGENCY RECONSTRUCTION-CSAH 27	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
435 WATER TOWER REHAB							
R 435-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 435-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
435 WATER TOWER REHAB	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
601 WATER FUND							
R 601-31300 State Sales and Use Tax	\$968.63	\$550.00	\$84.27	-\$465.73	15.32%	\$0.00	
R 601-31301 County Sales and Use Tax	\$70.43	\$40.00	\$5.88	\$34.12	14.70%	\$0.00	
R 601-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 601-34407 Area Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 601-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 601-36200 Miscellaneous Revenues	\$913.20	\$500.00	\$200.00	\$300.00	40.00%	\$0.00	
R 601-37100 Sales for Services	\$459,875.87	\$491,360.00	\$118,174.16	\$373,185.84	24.05%	\$0.00	
R 601-37110 Water Meter Sales	\$13,354.50	\$10,000.00	\$1,176.00	\$8,824.00	11.76%	\$0.00	
R 601-37170 Hook Up Fee	\$8,000.00	\$7,079.00	\$500.00	\$6,579.00	7.06%	\$0.00	
R 601-39101 Sale of Equipment-Material	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 601-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 601-39310 Bond Proceeds	\$1,237,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
601 WATER FUND	\$1,720,182.63	\$509,529.00	\$120,140.31	\$389,388.69		\$0.00	
602 SEWER FUND							
R 602-32260 Refunds and Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

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Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	2025 % of Budget	2026 Budget	UnderLine
R 602-34407 Area Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-37100 Sales for Services	\$527,748.86	\$557,024.00	\$138,217.03	\$418,806.97	24.81%	\$0.00	
R 602-37170 Hook Up Fee	\$6,400.00	\$5,408.00	\$400.00	\$5,008.00	7.40%	\$0.00	
R 602-37255 I & I Penalty	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-37260 Late Fees	\$10,405.48	\$8,653.00	\$3,327.78	\$5,325.22	38.46%	\$0.00	
R 602-39101 Sale of Equipment-Material	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
602 SEWER FUND	\$544,554.34	\$571,085.00	\$141,944.81	\$429,140.19		\$0.00	
	\$5,492,686.66	\$4,081,111.00	\$550,352.11	\$3,530,758.89		\$0.00	

CITY OF EAGLE LAKE 2025 Expenditure Budget Worksheet

Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
101 GENERAL							
41000 General Government (GENERAL)							
E 101-41000-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-131 Employer Paid Health	\$64,998.02	\$75,060.00	\$19,836.83	\$55,223.17	26.43%	\$0.00	
E 101-41000-132 Employer Paid Health Saving	\$26,243.75	\$35,150.00	\$5,850.00	\$29,300.00	16.64%	\$0.00	
E 101-41000-133 Employer Paid Dental	\$3,869.52	\$7,124.00	\$1,403.61	\$5,720.39	19.70%	\$0.00	
E 101-41000-151 Work Comp Premium	\$16,069.00	\$27,893.00	\$0.00	\$27,893.00	0.00%	\$0.00	
E 101-41000-300 Professional Svcs (GENERAL)	\$209.00	\$2,500.00	\$49.50	\$2,450.50	1.98%	\$0.00	
E 101-41000-362 Property & Liability Ins	\$18,235.00	\$28,000.00	\$0.00	\$28,000.00	0.00%	\$0.00	
E 101-41000-400 CD purchase	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-430 Miscellaneous (GENERAL)	\$4,687.59	\$20,000.00	\$10.97	\$19,989.03	0.05%	\$0.00	
E 101-41000-433 Dues and Subscriptions	\$12,264.08	\$17,000.00	\$9,267.04	\$7,732.96	54.51%	\$0.00	
E 101-41000-438 Meeting & Education	\$125.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-445 Summer Sounds	\$12,464.53	\$15,000.00	\$445.00	\$14,555.00	2.97%	\$0.00	
E 101-41000-510 Capital Outlay-Actual Expns	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-550 Capital Outlay - Set Aside	\$0.00	\$2,500.00	\$0.00	\$2,500.00	0.00%	\$0.00	
E 101-41000-721 Transfer Out	\$9.96	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-740 ESCROW FUNDS RETURNED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
41000 General Government (GENERAL)	\$159,175.45	\$230,227.00	\$36,862.95	\$193,364.05		\$0.00	
41100 City Council							
E 101-41100-100 Wages and Salaries (GENER	\$14,350.00	\$16,400.00	\$4,500.00	\$11,900.00	27.44%	\$0.00	
E 101-41100-108 Video Intern Wages	\$80.00	\$500.00	\$0.00	\$500.00	0.00%	\$0.00	
E 101-41100-121 PERA	\$0.00	\$1,230.00	\$30.00	\$1,200.00	2.44%	\$0.00	
E 101-41100-122 FICA	\$894.66	\$1,020.00	\$279.00	\$741.00	27.35%	\$0.00	
E 101-41100-123 Medicare	\$209.24	\$240.00	\$65.25	\$174.75	27.19%	\$0.00	
E 101-41100-438 Meeting & Education	\$836.75	\$5,000.00	\$400.00	\$4,600.00	8.00%	\$0.00	
41100 City Council	\$16,370.65	\$24,390.00	\$5,274.25	\$19,115.75		\$0.00	
41200 Mayor							
E 101-41200-100 Wages and Salaries (GENER	\$3,750.00	\$5,300.00	\$1,600.00	\$3,700.00	30.19%	\$0.00	
E 101-41200-121 PERA	\$0.00	\$400.00	-\$30.00	\$430.00	-7.50%	\$0.00	
E 101-41200-122 FICA	\$232.50	\$330.00	\$99.20	\$230.80	30.06%	\$0.00	
E 101-41200-123 Medicare	\$54.39	\$77.00	\$23.20	\$53.80	30.13%	\$0.00	
E 101-41200-438 Meeting & Education	\$2,389.24	\$5,000.00	\$2,074.09	\$2,925.91	41.48%	\$0.00	
41200 Mayor	\$6,426.13	\$11,107.00	\$3,766.49	\$7,340.51		\$0.00	
41400 Elections							
E 101-41400-100 Wages and Salaries (GENER	\$1,923.17	\$600.00	\$0.00	\$600.00	0.00%	\$0.00	

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Account Descr	2024 Amt	2025 Budget	YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
E 101-41400-122 FICA	\$119.23	\$38.00	\$0.00	\$38.00	0.00%	\$0.00	
E 101-41400-123 Medicare	\$27.89	\$8.00	\$0.00	\$8.00	0.00%	\$0.00	
E 101-41400-430 Miscellaneous (GENERAL)	\$972.94	\$2,000.00	\$0.00	\$2,000.00	0.00%	\$0.00	
E 101-41400-510 Capital Outlay-Actual Expns	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
41400 Elections	\$3,043.23	\$2,646.00	\$0.00	\$2,646.00		\$0.00	
41500 Administration							
E 101-41500-100 Wages and Salaries (GENER	\$93,600.05	\$104,117.00	\$23,459.48	\$80,657.52	22.53%	\$0.00	
E 101-41500-121 PERA	\$6,995.82	\$7,808.00	\$1,759.47	\$6,048.53	22.53%	\$0.00	
E 101-41500-122 FICA	\$4,957.02	\$6,456.00	\$1,326.70	\$5,129.30	20.55%	\$0.00	
E 101-41500-123 Medicare	\$1,159.29	\$1,510.00	\$310.28	\$1,199.72	20.55%	\$0.00	
E 101-41500-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-210 Operating Supplies (GENERAL)	\$9,168.79	\$9,500.00	\$2,874.66	\$6,625.34	30.26%	\$0.00	
E 101-41500-320 Communications (GENERAL)	\$5,541.89	\$6,000.00	\$1,173.55	\$4,826.45	19.56%	\$0.00	
E 101-41500-351 Legal Notices-Public Hearing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-352 Publications	\$453.89	\$1,000.00	\$94.00	\$906.00	9.40%	\$0.00	
E 101-41500-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-390 Operating Agreement-ASA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-430 Miscellaneous (GENERAL)	\$511.01	\$0.00	\$29.92	-\$29.92	0.00%	\$0.00	
E 101-41500-433 Dues and Subscriptions	\$50.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-438 Meeting & Education	\$6,062.57	\$8,000.00	\$2,757.93	\$5,242.07	34.47%	\$0.00	
E 101-41500-510 Capital Outlay-Actual Expns	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-550 Capital Outlay - Set Aside	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-602 Capital Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-605 Capital Lease Issued	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-612 Capital Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
41500 Administration	\$128,500.33	\$144,391.00	\$33,785.99	\$110,605.01		\$0.00	
41600 Professional							
E 101-41600-300 Professional Svcs (GENERAL)	\$28,112.30	\$30,000.00	\$12,691.10	\$17,308.90	42.30%	\$0.00	
E 101-41600-301 Auditing and Acct g Services	\$31,724.00	\$35,000.00	\$0.00	\$35,000.00	0.00%	\$0.00	
E 101-41600-303 Engineering Fees	\$45,900.58	\$7,500.00	\$107,038.50	-\$99,538.50	1427.18%	\$0.00	
E 101-41600-304 Legal Fees	\$9,913.50	\$25,000.00	\$1,876.50	\$23,123.50	7.51%	\$0.00	
E 101-41600-310 Computer Technical Support	\$38,375.25	\$45,000.00	\$21,162.24	\$23,837.76	47.03%	\$0.00	
E 101-41600-311 Building Inspector Fees	\$72,081.16	\$40,000.00	\$7,151.04	\$32,848.96	17.88%	\$0.00	
E 101-41600-313 State Surcharge Fee	\$3,024.36	\$1,750.00	\$1,013.27	\$736.73	57.90%	\$0.00	
E 101-41600-314 Service Agreements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41600-315 City History	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41600-316 Payroll Processing	\$5,146.51	\$6,500.00	\$1,577.68	\$4,922.32	24.27%	\$0.00	

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Account Descr	2024 Amt	2025 Budget	YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
E 101-41600-433 Dues and Subscriptions	\$2,423.00	\$1,500.00	\$4,269.00	-\$2,769.00	284.60%	\$0.00	
41600 Professional	\$236,700.66	\$192,250.00	\$156,779.33	\$35,470.67		\$0.00	
41800 Planning & Zoning Comm. Devel.							
E 101-41800-100 Wages and Salaries (GENERAL)	\$33,289.63	\$57,262.00	\$0.00	\$57,262.00	0.00%	\$0.00	
E 101-41800-102 Overtime	\$0.00	\$500.00	\$0.00	\$500.00	0.00%	\$0.00	
E 101-41800-121 PERA	\$0.00	\$4,326.00	\$0.00	\$4,326.00	0.00%	\$0.00	
E 101-41800-122 FICA	\$2,008.68	\$3,576.00	\$0.00	\$3,576.00	0.00%	\$0.00	
E 101-41800-123 Medicare	\$469.77	\$836.00	\$0.00	\$836.00	0.00%	\$0.00	
E 101-41800-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41800-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41800-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41800-210 Operating Supplies (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41800-351 Legal Notices-Public Hearing	\$144.51	\$500.00	\$0.00	\$500.00	0.00%	\$0.00	
E 101-41800-430 Miscellaneous (GENERAL)	\$194.59	\$500.00	\$0.00	\$500.00	0.00%	\$0.00	
E 101-41800-438 Meeting & Education	\$921.79	\$2,500.00	\$0.00	\$2,500.00	0.00%	\$0.00	
E 101-41800-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
41800 Planning & Zoning Comm. Devel.	\$37,028.97	\$70,000.00	\$0.00	\$70,000.00		\$0.00	
41900 City Hall							
E 101-41900-210 Operating Supplies (GENERAL)	\$671.48	\$1,500.00	\$136.80	\$1,363.20	9.12%	\$0.00	
E 101-41900-220 Repair/Maint (GENERAL)	\$4,988.33	\$6,500.00	\$6,292.30	\$207.70	96.80%	\$0.00	
E 101-41900-381 Electric Utilities	\$10,261.91	\$12,500.00	\$3,102.75	\$9,397.25	24.82%	\$0.00	
E 101-41900-383 Gas Utility	\$0.00	\$0.00	\$46.48	-\$46.48	0.00%	\$0.00	
E 101-41900-510 Capital Outlay-Actual Expens	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41900-550 Capital Outlay - Set Aside	\$0.00	\$5,000.00	\$0.00	\$5,000.00	0.00%	\$0.00	
41900 City Hall	\$15,921.72	\$25,500.00	\$9,578.33	\$15,921.67		\$0.00	
42100 Streets							
E 101-42100-100 Wages and Salaries (GENERAL)	\$42,025.99	\$47,730.00	\$10,259.37	\$37,470.63	21.49%	\$0.00	
E 101-42100-121 PERA	\$3,152.05	\$3,580.00	\$920.18	\$2,659.82	25.70%	\$0.00	
E 101-42100-122 FICA	\$2,482.80	\$2,959.00	\$588.71	\$2,370.29	19.90%	\$0.00	
E 101-42100-123 Medicare	\$580.65	\$822.00	\$137.69	\$684.31	16.75%	\$0.00	
E 101-42100-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-210 Operating Supplies (GENERAL)	\$6,657.28	\$6,500.00	\$818.81	\$5,681.19	12.60%	\$0.00	
E 101-42100-212 Fuel	\$5,585.63	\$11,000.00	\$1,864.02	\$9,135.98	16.95%	\$0.00	
E 101-42100-220 Repair/Maint (GENERAL)	\$18,905.23	\$8,500.00	\$1,740.65	\$6,759.35	20.48%	\$0.00	
E 101-42100-224 Street Repair-General Mainte	\$79,947.03	\$120,000.00	\$6,127.74	\$113,872.26	5.11%	\$0.00	
E 101-42100-300 Professional Svcs (GENERAL)	\$1,927.50	\$10,000.00	\$0.00	\$10,000.00	0.00%	\$0.00	

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Account Descr	2024 Amt	2025 Budget	YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
E 101-42100-320 Communications (GENERAL)	\$808.11	\$1,500.00	\$185.62	\$1,314.38	12.37%	\$0.00	
E 101-42100-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-381 Electric Utilities	\$3,688.29	\$1,800.00	\$408.84	\$1,391.16	22.71%	\$0.00	
E 101-42100-383 Gas Utility	\$1,071.42	\$1,300.00	\$795.66	\$504.34	61.20%	\$0.00	
E 101-42100-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$338.92	-\$338.92	0.00%	\$0.00	
E 101-42100-437 Clothing Allowance	\$850.77	\$800.00	\$104.57	\$695.43	13.07%	\$0.00	
E 101-42100-438 Meeting & Education	\$0.00	\$2,500.00	\$0.00	\$2,500.00	0.00%	\$0.00	
E 101-42100-510 Capital Outlay-Actual Expns	\$175,711.60	\$66,829.00	\$44,131.56	\$22,697.44	66.04%	\$0.00	
E 101-42100-550 Capital Outlay - Set Aside	\$0.00	\$112,366.00	\$0.00	\$112,366.00	0.00%	\$0.00	
E 101-42100-560 Capital Outlay - Sidewalks	\$0.00	\$30,000.00	\$0.00	\$30,000.00	0.00%	\$0.00	
42100 Streets	\$343,394.35	\$428,186.00	\$68,422.34	\$359,763.66		\$0.00	
42110 Street Lighting							
E 101-42110-381 Electric Utilities	\$31,604.02	\$54,000.00	\$20,538.01	\$33,461.99	38.03%	\$0.00	
42110 Street Lighting	\$31,604.02	\$54,000.00	\$20,538.01	\$33,461.99		\$0.00	
42120 Refuse & Recycling							
E 101-42120-384 Refuse Collection Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42120-386 Recycling Collection Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42120-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42120-721 Transfer Out	\$0.01	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
42120 Refuse & Recycling	\$0.01	\$0.00	\$0.00	\$0.00		\$0.00	
42200 Police Department							
E 101-42200-100 Wages and Salaries (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-102 Overtime	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-103 Part-Time Police Wages	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-106 T7D Wages	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-107 On Call Police Wages	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-109 Blue Earth County	\$511,187.51	\$519,718.00	\$173,239.08	\$346,478.92	33.33%	\$0.00	
E 101-42200-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-210 Operating Supplies (GENERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-212 Fuel	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-220 Repair/Maint (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-312 New Officer Hiring/Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
E 101-42200-320 Communications (GENERAL)	-\$64.98	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-433 Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-437 Clothing Allowance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-438 Meeting & Education	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-510 Capital Outlay-Actual Expens	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-540 Capital Outlay - Seizure	\$1,035.99	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-550 Capital Outlay - Set Aside	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
42200 Police Department	\$512,158.52	\$519,718.00	\$173,239.08	\$346,478.92		\$0.00	
42300 Fire Department							
E 101-42300-100 Wages and Salaries (GENER	\$39,176.26	\$10,000.00	\$2,000.00	\$8,000.00	20.00%	\$0.00	
E 101-42300-104 Calls & Training Wages	\$0.00	\$30,000.00	\$0.00	\$30,000.00	0.00%	\$0.00	
E 101-42300-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-122 FICA	\$2,391.65	\$2,480.00	\$124.00	\$2,356.00	5.00%	\$0.00	
E 101-42300-123 Medicare	\$559.34	\$580.00	\$29.00	\$551.00	5.00%	\$0.00	
E 101-42300-124 Fire Relief Payment	\$70,850.95	\$60,000.00	\$0.00	\$60,000.00	0.00%	\$0.00	
E 101-42300-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-210 Operating Supplies (GENERA	\$15,477.58	\$25,000.00	\$3,916.32	\$21,083.68	15.67%	\$0.00	
E 101-42300-212 Fuel	\$2,692.29	\$3,500.00	\$528.24	\$2,971.76	15.09%	\$0.00	
E 101-42300-220 Repair/Maint (GENERAL)	\$57,046.86	\$33,750.00	\$1,695.44	\$32,054.56	5.02%	\$0.00	
E 101-42300-222 Building Maintenance	\$0.00	\$5,000.00	\$668.47	\$4,331.53	13.37%	\$0.00	
E 101-42300-300 Professional Svcs (GENERAL)	\$6,172.60	\$7,200.00	\$4,353.77	\$2,846.23	60.47%	\$0.00	
E 101-42300-306 Physicals	\$6,557.36	\$6,500.00	\$4,645.59	\$1,854.41	71.47%	\$0.00	
E 101-42300-320 Communications (GENERAL)	\$5,847.95	\$7,200.00	\$3,543.64	\$3,656.36	49.22%	\$0.00	
E 101-42300-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-381 Electric Utilities	\$2,154.17	\$2,750.00	\$330.01	\$2,419.99	12.00%	\$0.00	
E 101-42300-383 Gas Utility	\$2,043.11	\$4,400.00	\$1,771.90	\$2,628.10	40.27%	\$0.00	
E 101-42300-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-433 Dues and Subscriptions	\$1,880.00	\$2,400.00	\$1,605.00	\$795.00	66.88%	\$0.00	
E 101-42300-437 Clothing Allowance	\$0.00	\$5,000.00	\$0.00	\$5,000.00	0.00%	\$0.00	
E 101-42300-438 Meeting & Education	\$19,893.11	\$18,000.00	\$427.64	\$17,572.36	2.38%	\$0.00	
E 101-42300-510 Capital Outlay-Actual Expens	\$14,072.28	\$146,723.00	\$92,927.27	\$53,795.73	63.34%	\$0.00	
E 101-42300-520 Fire Dept Equipment-Gambli	\$8,725.29	\$30,000.00	\$3,924.16	\$26,075.84	13.08%	\$0.00	
E 101-42300-530 Capital Outlay - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-535 Capital Outlay-Facilities	\$1,250.00	\$25,000.00	\$27,500.00	-\$2,500.00	110.00%	\$0.00	
E 101-42300-550 Capital Outlay - Set Aside	\$13,686.75	\$145,841.00	\$0.00	\$145,841.00	0.00%	\$0.00	
42300 Fire Department	\$270,477.55	\$571,324.00	\$149,990.45	\$421,333.55		\$0.00	
42400 School Patrol							

Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
E 101-42400-100 Wages and Salaries (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42400-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42400-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42400-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
42400 School Patrol	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
42410 Animal Patrol							
E 101-42410-210 Operating Supplies (GENERA	\$32.44	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42410-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
42410 Animal Patrol	\$32.44	\$0.00	\$0.00	\$0.00		\$0.00	
42430 Civil Patrol							
E 101-42430-220 Repair/Maint (GENERAL)	\$0.00	\$2,000.00	\$0.00	\$2,000.00	0.00%	\$0.00	
E 101-42430-381 Electric Utilities	\$601.60	\$1,000.00	\$148.81	\$851.19	14.88%	\$0.00	
E 101-42430-510 Capital Outlay-Actual Expens	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
42430 Civil Patrol	\$601.60	\$3,000.00	\$148.81	\$2,851.19		\$0.00	
42500 Park & Recreation							
E 101-42500-100 Wages and Salaries (GENER	\$44,367.21	\$50,381.00	\$10,828.61	\$39,552.39	21.49%	\$0.00	
E 101-42500-121 PERA	\$3,327.60	\$3,778.00	\$812.16	\$2,965.84	21.50%	\$0.00	
E 101-42500-122 FICA	\$2,621.17	\$3,123.00	\$621.36	\$2,501.64	19.90%	\$0.00	
E 101-42500-123 Medicare	\$613.00	\$730.00	\$145.31	\$584.69	19.91%	\$0.00	
E 101-42500-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-210 Operating Supplies (GENERA	\$11,722.71	\$15,000.00	\$1,585.81	\$13,414.19	10.57%	\$0.00	
E 101-42500-212 Fuel	\$4,363.87	\$6,000.00	\$133.50	\$5,866.50	2.23%	\$0.00	
E 101-42500-220 Repair/Maint (GENERAL)	\$9,557.71	\$15,000.00	\$2,800.06	\$12,199.94	18.67%	\$0.00	
E 101-42500-300 Professional Svcs (GENERAL)	\$28,742.03	\$65,000.00	\$564.00	\$64,436.00	0.87%	\$0.00	
E 101-42500-320 Communications (GENERAL)	\$1,199.78	\$1,500.00	\$359.12	\$1,140.88	23.94%	\$0.00	
E 101-42500-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-381 Electric Utilities	\$6,719.63	\$6,000.00	\$656.46	\$5,343.54	10.94%	\$0.00	
E 101-42500-383 Gas Utility	\$1,071.41	\$1,500.00	\$795.66	\$704.34	53.04%	\$0.00	
E 101-42500-390 Operating Agreement-ASA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-430 Miscellaneous (GENERAL)	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0.00%	\$0.00	
E 101-42500-437 Clothing Allowance	\$850.79	\$0.00	\$104.58	-\$104.58	0.00%	\$0.00	
E 101-42500-438 Meeting & Education	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-510 Capital Outlay-Actual Expens	\$17,720.01	\$0.00	\$715.68	-\$715.68	0.00%	\$0.00	
E 101-42500-550 Capital Outlay - Set Aside	\$0.00	\$14,441.00	\$0.00	\$14,441.00	0.00%	\$0.00	
E 101-42500-570 Capital Outlay - Park Board	\$190,531.82	\$50,000.00	\$139.63	\$49,860.37	0.28%	\$0.00	
E 101-42500-572 Active Community	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

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Account Descr	2024 Amt	2025 Budget	YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
42500 Park & Recreation	\$2,084,844.37	\$2,510,692.00	\$678,647.97	\$1,832,044.03		\$0.00	
101 GENERAL	\$2,084,844.37	\$2,510,692.00	\$678,647.97	\$1,832,044.03		\$0.00	
201 STORM WATER DRAINAGE							
00000 No Department							
E 201-00000-100 Wages and Salaries (GENERAL)	\$22,087.68	\$24,827.00	\$5,457.81	\$19,369.19	21.98%	\$0.00	
E 201-00000-121 PERA	\$1,653.94	\$1,864.00	\$409.35	\$1,454.65	21.96%	\$0.00	
E 201-00000-122 FICA	\$1,241.24	\$1,539.00	\$311.03	\$1,227.97	20.21%	\$0.00	
E 201-00000-123 Medicare	\$290.29	\$360.00	\$72.73	\$287.27	20.20%	\$0.00	
E 201-00000-131 Employer Paid Health	\$0.00	\$6,460.00	\$0.00	\$6,460.00	0.00%	\$0.00	
E 201-00000-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 201-00000-133 Employer Paid Dental	\$0.00	\$438.00	\$0.00	\$438.00	0.00%	\$0.00	
E 201-00000-210 Operating Supplies (GENERAL)	\$971.82	\$2,000.00	\$446.06	\$1,553.94	22.30%	\$0.00	
E 201-00000-212 Fuel	\$1,832.51	\$2,500.00	\$0.00	\$2,500.00	0.00%	\$0.00	
E 201-00000-220 Repair/Maint (GENERAL)	\$7,268.68	\$10,000.00	\$1,217.38	\$8,782.62	12.17%	\$0.00	
E 201-00000-300 Professional Svcs (GENERAL)	\$51,200.02	\$68,680.00	\$5,010.00	\$63,670.00	7.29%	\$0.00	
E 201-00000-320 Communications (GENERAL)	\$994.56	\$800.00	\$491.44	\$308.56	61.43%	\$0.00	
E 201-00000-430 Miscellaneous (GENERAL)	\$0.00	\$500.00	\$0.00	\$500.00	0.00%	\$0.00	
E 201-00000-437 Clothing Allowance	\$850.81	\$800.00	\$104.57	\$695.43	13.07%	\$0.00	
E 201-00000-438 Meeting & Education	\$20.00	\$2,500.00	\$20.00	\$2,480.00	0.80%	\$0.00	
E 201-00000-510 Capital Outlay-Actual Expns	\$153.00	\$11,000.00	\$0.00	\$11,000.00	0.00%	\$0.00	
E 201-00000-550 Capital Outlay - Set Aside	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%	\$0.00	
E 201-00000-721 Transfer Out	\$0.00	\$9,336.00	\$0.00	\$9,336.00	0.00%	\$0.00	
00000 No Department	\$88,564.55	\$153,604.00	\$13,540.37	\$140,063.63		\$0.00	
201 STORM WATER DRAINAGE	\$88,564.55	\$153,604.00	\$13,540.37	\$140,063.63		\$0.00	
202 RECYCLING UTILITY							
00000 No Department							
E 202-00000-386 Recycling Collection Expense	\$67,076.00	\$60,503.00	\$17,786.38	\$42,716.62	29.40%	\$0.00	
E 202-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$67,076.00	\$60,503.00	\$17,786.38	\$42,716.62		\$0.00	
202 RECYCLING UTILITY	\$67,076.00	\$60,503.00	\$17,786.38	\$42,716.62		\$0.00	
203 REFUSE UTILITY							
00000 No Department							
E 203-00000-105 Board & Commission Wages	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 203-00000-384 Refuse Collection Expense	\$217,667.26	\$167,310.00	\$37,083.21	\$130,226.79	22.16%	\$0.00	
E 203-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$217,667.26	\$167,310.00	\$37,083.21	\$130,226.79		\$0.00	

Account Descr	2024 Amt	2025 Budget	YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
203 REFUSE UTILITY	\$217,667.26	\$167,310.00	\$37,083.21	\$130,226.79		\$0.00	
206 ECONOMIC DEVELOPMENT AUTHORITY							
00000 No Department							
E 206-00000-300 Professional Svcs (GENERAL)	\$0.00	\$15,000.00	\$7,997.46	\$7,002.54	53.32%	\$0.00	
E 206-00000-430 Miscellaneous (GENERAL)	\$380.29	\$500.00	\$80.49	\$419.51	16.10%	\$0.00	
E 206-00000-433 Dues and Subscriptions	\$8,051.58	\$9,127.00	\$0.00	\$9,127.00	0.00%	\$0.00	
E 206-00000-438 Meeting & Education	\$188.06	\$250.00	\$0.00	\$250.00	0.00%	\$0.00	
E 206-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$8,619.93	\$24,877.00	\$8,077.95	\$16,799.05		\$0.00	
206 ECONOMIC DEVELOPMENT AUTHORITY	\$8,619.93	\$24,877.00	\$8,077.95	\$16,799.05		\$0.00	
207 EDA REVOLVING LOAN FUND							
00000 No Department							
E 207-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 207-00000-450 Loan Forgiveness	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 207-00000-497 EDA Loan Issuance	\$10,294.69	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 207-00000-498 Loan Payment to Blue Earth	\$1,182.78	\$1,206.00	\$0.00	\$1,206.00	0.00%	\$0.00	
E 207-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$11,477.47	\$1,206.00	\$0.00	\$1,206.00		\$0.00	
207 EDA REVOLVING LOAN FUND	\$11,477.47	\$1,206.00	\$0.00	\$1,206.00		\$0.00	
208 ACCOUNT TO CLOSE FOR PARKWAY							
00000 No Department							
E 208-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
208 ACCOUNT TO CLOSE FOR PARKWAY	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
221 TAX INCREMENT DIST. 1-2 CEDAR							
00000 No Department							
E 221-00000-300 Professional Svcs (GENERAL)	\$868.81	\$1,054.00	\$0.00	\$1,054.00	0.00%	\$0.00	
E 221-00000-352 Publications	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 221-00000-442 Tax Increment Payment	\$106,906.77	\$94,592.00	\$0.00	\$94,592.00	0.00%	\$0.00	
E 221-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$107,775.58	\$95,646.00	\$0.00	\$95,646.00		\$0.00	
221 TAX INCREMENT DIST. 1-2 CEDAR	\$107,775.58	\$95,646.00	\$0.00	\$95,646.00		\$0.00	
222 TAX ABATEMENT-AUTUMN WIND							
00000 No Department							
E 222-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

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Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
E 222-00000-443 Tax Abatement Payment	\$35,904.00	\$0.00	\$36,727.33	-\$36,727.33	0.00%	\$0.00	
00000 No Department	\$35,904.00	\$0.00	\$36,727.33	-\$36,727.33		\$0.00	
222 TAX ABATEMENT-AUTUMN WIND	\$35,904.00	\$0.00	\$36,727.33	-\$36,727.33		\$0.00	
223 TIF 3-1 704-708 PARKWAY AVE							
00000 No Department							
E 223-00000-430 Miscellaneous (GENERAL)	\$868.81	\$1,054.00	\$0.00	\$1,054.00	0.00%	\$0.00	
E 223-00000-721 Transfer Out	\$44,560.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$45,428.81	\$1,054.00	\$0.00	\$1,054.00		\$0.00	
223 TIF 3-1 704-708 PARKWAY AVE	\$45,428.81	\$1,054.00	\$0.00	\$1,054.00		\$0.00	
224 TIF 3-2 FOX MEADOWS							
00000 No Department							
E 224-00000-300 Professional Svcs (GENERAL)	\$868.81	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 224-00000-442 Tax Increment Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$868.81	\$0.00	\$0.00	\$0.00		\$0.00	
224 TIF 3-2 FOX MEADOWS	\$868.81	\$0.00	\$0.00	\$0.00		\$0.00	
250 AMERICA RESCUE PLAN							
00000 No Department							
E 250-00000-210 Operating Supplies (GENERA	\$82,854.33	\$0.00	\$4,071.38	-\$4,071.38	0.00%	\$0.00	
E 250-00000-510 Capital Outlay-Actual Expens	\$1,496.96	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 250-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$84,351.29	\$0.00	\$4,071.38	-\$4,071.38		\$0.00	
250 AMERICA RESCUE PLAN	\$84,351.29	\$0.00	\$4,071.38	-\$4,071.38		\$0.00	
255 PUBLIC SAETY AID							
00000 No Department							
E 255-00000-210 Operating Supplies (GENERA	\$118,381.58	\$0.00	\$8,090.54	-\$8,090.54	0.00%	\$0.00	
00000 No Department	\$118,381.58	\$0.00	\$8,090.54	-\$8,090.54		\$0.00	
255 PUBLIC SAETY AID	\$118,381.58	\$0.00	\$8,090.54	-\$8,090.54		\$0.00	
326 PFA							
00000 No Department							
E 326-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 326-00000-601 Debt Srv Bond Principal	\$28,000.00	\$28,000.00	\$0.00	\$28,000.00	0.00%	\$0.00	
E 326-00000-611 Bond Interest	\$3,417.44	\$3,418.00	\$1,478.70	\$1,939.30	43.26%	\$0.00	
E 326-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$31,417.44	\$31,418.00	\$1,478.70	\$29,939.30		\$0.00	

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Account Descr	2024 Amt	2025 Budget	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
326 PFA	\$31,417.44	\$31,418.00	\$1,478.70		\$0.00	
330 2ND, LINDA, STORM 2017A CROSSO						
00000 No Department						
E 330-00000-300 Professional Svcs (GENERAL)	\$1,045.00	\$435.00	\$550.00	126.44%	\$0.00	
E 330-00000-430 Miscellaneous (GENERAL)	\$300.00	\$495.00	\$495.00	100.00%	\$0.00	
E 330-00000-601 Debt Srv Bond Principal	\$60,000.00	\$60,000.00	\$60,000.00	100.00%	\$0.00	
E 330-00000-611 Bond Interest	\$7,485.00	\$8,130.00	\$3,420.00	42.07%	\$0.00	
E 330-00000-730 Cost of Issuance	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$68,830.00	\$69,060.00	\$64,465.00		\$0.00	
330 2ND, LINDA, STORM 2017A CROSSO	\$68,830.00	\$69,060.00	\$64,465.00		\$0.00	
331 CSAH 27/AGENCY ST 2021A						
00000 No Department						
E 331-00000-300 Professional Svcs (GENERAL)	\$500.00	\$750.00	\$0.00	0.00%	\$0.00	
E 331-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 331-00000-601 Debt Srv Bond Principal	\$80,000.00	\$80,000.00	\$80,000.00	100.00%	\$0.00	
E 331-00000-611 Bond Interest	\$13,760.00	\$18,390.00	\$6,800.00	36.98%	\$0.00	
00000 No Department	\$94,260.00	\$99,140.00	\$86,800.00		\$0.00	
331 CSAH 27/AGENCY ST 2021A	\$94,260.00	\$99,140.00	\$86,800.00		\$0.00	
332 FACILITIES 2021B						
00000 No Department						
E 332-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 332-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 332-00000-601 Debt Srv Bond Principal	\$162,000.00	\$162,000.00	\$165,000.00	101.85%	\$0.00	
E 332-00000-611 Bond Interest	\$10,285.00	\$10,285.00	\$4,697.00	45.67%	\$0.00	
00000 No Department	\$172,285.00	\$172,285.00	\$169,697.00		\$0.00	
332 FACILITIES 2021B	\$172,285.00	\$172,285.00	\$169,697.00		\$0.00	
335 WATER TOWER REHAB 2023						
00000 No Department						
E 335-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 335-00000-601 Debt Srv Bond Principal	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 335-00000-611 Bond Interest	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$0.00	\$0.00	\$0.00		\$0.00	
335 WATER TOWER REHAB 2023	\$0.00	\$0.00	\$0.00		\$0.00	
431 AGENCY RECONSTRUCTION-CSAH 27						
00000 No Department						

Account Descr	2024 Amt	2025 Budget	YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
E 431-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 431-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 431-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 431-00000-730 Cost of Issuance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
431 AGENCY RECONSTRUCTION-CSAH 27	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
435 WATER TOWER REHAB							
00000 No Department							
E 435-00000-300 Professional Svcs (GENERAL)	\$168,742.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 435-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$168,742.00	\$0.00	\$0.00	\$0.00		\$0.00	
435 WATER TOWER REHAB	\$168,742.00	\$0.00	\$0.00	\$0.00		\$0.00	
601 WATER FUND * Includes WTP engineering & design costs (up to \$1,050,000) *							
00000 No Department							
E 601-00000-100 Wages and Salaries (GENER	\$119,679.48	\$134,381.00	\$29,554.72	\$104,826.28	21.99%	\$0.00	
E 601-00000-121 PERA	\$8,962.55	\$10,105.00	\$2,216.63	\$7,888.37	21.94%	\$0.00	
E 601-00000-122 FICA	\$6,752.28	\$8,354.00	\$1,685.10	\$6,668.90	20.17%	\$0.00	
E 601-00000-123 Medicare	\$1,579.14	\$1,953.00	\$394.10	\$1,558.90	20.18%	\$0.00	
E 601-00000-131 Employer Paid Health	\$16,208.14	\$25,843.00	\$4,948.68	\$20,894.32	19.15%	\$0.00	
E 601-00000-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-133 Employer Paid Dental	\$967.42	\$1,755.00	\$350.91	\$1,404.09	19.99%	\$0.00	
E 601-00000-142 Unemployment Benefit Paym	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-151 Work Comp Premium	\$8,034.50	\$13,703.00	\$0.00	\$13,703.00	0.00%	\$0.00	
E 601-00000-190 Pension Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-210 Operating Supplies (GENERA	\$40,837.58	\$57,000.00	\$10,859.96	\$46,140.04	19.05%	\$0.00	
E 601-00000-212 Fuel	\$407.32	\$1,000.00	\$211.32	\$788.68	21.13%	\$0.00	
E 601-00000-220 Repair/Maint (GENERAL)	\$22,892.77	\$22,000.00	\$8,670.63	\$13,329.37	39.41%	\$0.00	
E 601-00000-300 Professional Svcs (GENERAL)	\$341,250.09	\$32,000.00	\$329,261.83	-\$297,261.83	1028.94%	\$0.00	
E 601-00000-320 Communications (GENERAL)	\$10,646.78	\$7,500.00	\$2,208.46	\$5,291.54	29.45%	\$0.00	
E 601-00000-362 Property & Liability Ins	\$9,117.50	\$13,860.00	\$0.00	\$13,860.00	0.00%	\$0.00	
E 601-00000-381 Electric Utilities	\$18,680.77	\$25,300.00	\$4,464.11	\$20,835.89	17.64%	\$0.00	
E 601-00000-383 Gas Utility	\$1,553.71	\$2,750.00	\$1,238.17	\$1,511.83	45.02%	\$0.00	
E 601-00000-420 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-430 Miscellaneous (GENERAL)	\$110.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-433 Dues and Subscriptions	\$420.00	\$500.00	\$425.00	\$75.00	85.00%	\$0.00	
E 601-00000-437 Clothing Allowance	\$850.83	\$800.00	\$104.58	\$695.42	13.07%	\$0.00	
E 601-00000-438 Meeting & Education	\$1,437.96	\$2,500.00	\$1,630.19	\$869.81	65.21%	\$0.00	
E 601-00000-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
E 601-00000-441 State Sales Tax	\$2,791.00	\$2,500.00	\$138.00	\$2,362.00	5.52%	\$0.00	
E 601-00000-444 County Sales Tax	\$296.00	\$500.00	\$36.00	\$464.00	7.20%	\$0.00	
E 601-00000-499 Amortization Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-510 Capital Outlay-Actual Expens	\$23,174.95	\$11,000.00	\$942.34	\$10,057.66	8.57%	\$0.00	
E 601-00000-550 Capital Outlay - Set Aside	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%	\$0.00	
E 601-00000-601 Debt Srv Bond Principal	\$39,000.00	\$0.00	\$40,000.00	-\$40,000.00	0.00%	\$0.00	
E 601-00000-611 Bond Interest	\$16,593.75	\$0.00	\$7,931.25	-\$7,931.25	0.00%	\$0.00	
E 601-00000-721 Transfer Out	-\$0.01	\$178,293.00	\$0.00	\$178,293.00	0.00%	\$0.00	
00000 No Department	\$692,244.51	\$563,597.00	\$447,271.98	\$116,325.02		\$0.00	
601 WATER FUND	\$692,244.51	\$563,597.00	\$447,271.98	\$116,325.02		\$0.00	
602 SEWER FUND							
00000 No Department							
E 602-00000-100 Wages and Salaries (GENER	\$119,672.55	\$134,381.00	\$29,553.51	\$104,827.49	21.99%	\$0.00	
E 602-00000-121 PERA	\$8,961.85	\$10,105.00	\$2,216.56	\$7,888.44	21.94%	\$0.00	
E 602-00000-122 FICA	\$6,751.95	\$8,354.00	\$1,685.01	\$6,668.99	20.17%	\$0.00	
E 602-00000-123 Medicare	\$1,579.08	\$1,953.00	\$394.09	\$1,558.91	20.18%	\$0.00	
E 602-00000-131 Employer Paid Health	\$16,208.09	\$25,843.00	\$4,948.75	\$20,894.25	19.15%	\$0.00	
E 602-00000-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-133 Employer Paid Dental	\$967.31	\$1,755.00	\$350.91	\$1,404.09	19.99%	\$0.00	
E 602-00000-151 Work Comp Premium	\$8,034.50	\$13,703.00	\$0.00	\$13,703.00	0.00%	\$0.00	
E 602-00000-190 Pension Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-210 Operating Supplies (GENERA	\$6,238.51	\$7,500.00	\$2,737.99	\$4,762.01	36.51%	\$0.00	
E 602-00000-212 Fuel	\$105.94	\$1,000.00	\$437.09	\$562.91	43.71%	\$0.00	
E 602-00000-220 Repair/Maint (GENERAL)	\$4,905.34	\$18,000.00	\$2,694.24	\$15,305.76	14.97%	\$0.00	
E 602-00000-300 Professional Svcs (GENERAL)	\$30,984.31	\$39,000.00	\$4,478.75	\$34,521.25	11.48%	\$0.00	
E 602-00000-320 Communications (GENERAL)	\$4,072.21	\$4,000.00	\$942.83	\$3,057.17	23.57%	\$0.00	
E 602-00000-362 Property & Liability Ins	\$9,117.50	\$13,860.00	\$0.00	\$13,860.00	0.00%	\$0.00	
E 602-00000-381 Electric Utilities	\$10,319.96	\$13,200.00	\$1,714.40	\$11,485.60	12.99%	\$0.00	
E 602-00000-383 Gas Utility	\$1,071.46	\$2,200.00	\$795.68	\$1,404.32	36.17%	\$0.00	
E 602-00000-385 Mankato User Charge Fee	\$247,081.37	\$218,324.00	\$0.00	\$218,324.00	0.00%	\$0.00	
E 602-00000-420 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-433 Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-437 Clothing Allowance	\$850.83	\$800.00	\$104.58	\$695.42	13.07%	\$0.00	
E 602-00000-438 Meeting & Education	\$0.00	\$2,500.00	\$1,830.73	\$669.27	73.23%	\$0.00	
E 602-00000-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-510 Capital Outlay-Actual Expens	\$31,581.73	\$11,000.00	\$0.00	\$11,000.00	0.00%	\$0.00	
E 602-00000-550 Capital Outlay - Set Aside	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%	\$0.00	
E 602-00000-721 Transfer Out	\$0.11	\$50,000.00	\$0.00	\$50,000.00	0.00%	\$0.00	

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Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
00000 No Department	\$508,504.60	\$587,478.00	\$54,885.12	\$532,592.88		\$0.00	
602 SEWER FUND	\$508,504.60	\$587,478.00	\$54,885.12	\$532,592.88		\$0.00	
	\$4,607,243.20	\$4,537,870.00	\$1,628,622.93	\$2,909,247.07		\$0.00	

#2

Start Date 01/01/2025
End Date 03/23/2025
Employment Profile - Effective Date Effective as of 03/24/2025
Time Off Transaction Summary - Effective Date Effective as of 03/24/2025
Time Off Transaction Details - Effective Date Effective as of 03/24/2025

Payroll Name	Position ID	COMP TIME_Earned	COMP TIME_Taken	Comp Time Balance	SICK Earned	SICK Taken	Sick Balance	VACATION_Earned	VACATION_Taken	Vacation Balance	ESST Earned	ESST Taken	ESST Balance	Total Time Off
Anderson, Jim	JGFP00205	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Barta, Jodie L	JGFP00213	0.00	0.00	0.00	18.45	(22.25)	16.19	15.39	0.00	35.35	14.29	(12.75)	10.11	(22.25)
Beckmann, Jacob Donald	JGFP00204	0.00	0.00	20.88	18.45	(4.50)	103.82	15.39	0.00	27.97	14.29	(4.50)	15.88	(23.25)
Bromeland, Jennifer J	JGFP00144	0.00	0.00	0.00	18.45	(24.00)	642.58	33.54	(32.50)	285.73	15.84	(16.00)	31.34	(56.50)
Hartman, Andrew R	JGFP00148	0.00	0.00	16.14	18.45	(26.75)	12.20	23.08	(29.25)	32.12	13.10	(8.25)	2.51	(78.75)
Nickley, Michael L	JGFP00170	0.00	0.00	31.05	18.45	(22.00)	75.41	15.39	0.00	67.74	15.48	(13.00)	8.13	(30.00)
Rausch, Kerry L	JGFP00105	0.00	0.00	0.00	18.45	(3.25)	772.12	43.08	(70.50)	179.64	12.77	(3.25)	27.52	(73.75)
Ruel, Nathan W	JGFP00203	0.00	0.00	38.95	18.45	(32.00)	87.90	15.39	(8.00)	56.96	14.55	(11.25)	2.80	(40.00)
Total		0.00	(49.50)	107.02	129.15	(134.75)	1,710.22	161.23	(140.25)	685.51	100.32	(69.00)	98.29	

#4

Jennifer Bromeland

From: Nobach, Chris (DOT) <christopher.nobach@state.mn.us>
Sent: Thursday, April 3, 2025 2:24 PM
To: Jennifer Bromeland; Mark Manderfeld; Ryan Thilges
Cc: Yates, Debra (DOT); Rabenberg, Willy (DOT); Byron, Haley (DNR); Joel@rndc.org
Subject: 007-596-001 and 007-596-002 PM Approved
Attachments: 007-596-001PMApr.pdf; 007-596-002PMApr.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi, Mark, Jennifer, and Ryan – Please see the attached approved PMs for 007-596-001 and 007-596-002.

I will get on the next steps here for authorization and will reach out then. Please do not do anything contractual, solicitation related, or purchasing regarding this job until authorization occurs!

Thanks,

Chris Nobach, P.E.

Federal Aid Agreement & Special Programs Engineer

State Aid for Local Transportation

651-366-3824 (OFFICE) | 612-541-1326 (CELL) | christopher.nobach@state.mn.us





SP(s)007-596-001 **MN Proj. No(s)**.: CRP 0725(292)

Project Location: NA – Purchase of Electric Utility Vehicle

Project Purpose and Need: The purpose of the program is to reduce carbon dioxide emissions in park and around town by replacing a gasoline powered pickup to empty doggie pots stationed along 6 miles of trails twice weekly all year round with an electric utility vehicle.

Project Type: check all that apply¹

- Pavement Markings²
- Rumble Stripes
- Rumble Strips
- Signing Installation²
- Guardrail Installation
- Shoulder paving (No widening)

Project Manager

- Lighting
- No Construction (i.e. corridor study, preliminary engineering, signal timing contract, other professional technical service). Specify the non-construction activity type: CRP-EV Utility Vehicle
- SRTS Education/Enforcement

Name: Ryan Thilges

Title: Blue Earth County Engineer/Public Works Director

Address: 35 Map Drive, PO Box 3083

Address2: Mankato, MN 56001

Phone: 507-304-4031

Email: ryan.thilges@blueearthcountymn.com

¹ Any other type of work will require a short form or long form project memo

² Project will be designed in accordance with the MMUTCD

Highest Roadway Classification on the project: _ _ _

Estimated project costs

Federal amount	\$ <u>28,424</u>
Federal amount other	\$_____ (Enter Funding Type Here)
Other funds	\$ <u>7,106</u> (Local)
Total Project cost	\$ <u>35,530</u>

Project is listed in the STIP Years 2025-2028 State Transportation Improvement Program in Year 2025 as Sequence number 1192
Desired Month/Year to begin work April 2025.

Method of Execution of work.

- County/City will let work for competitive bids.
- County/City will purchase materials under a competitive process and install with their own forces (**NO** federal reimbursement for installation costs).
- County/City will hire a consultant to perform a non-construction activity.
- County/City will use its own forces to perform a non-construction activity.

Will you be procuring or completing work by non-competitive means and need a PIF and/or Force Account Agreement (guidance can be found [here](#))? Yes No



Environmental Impacts: Check appropriate boxes

Section 106 (Cultural Resources)

- No Historic Properties are affected (see attached letter) (*No Adverse Effect or Adverse Effect will require a short form or long form project memo*)
- Non-Construction Activity (No letter required if there is no ground disturbance. Any preliminary engineering work which includes ground disturbing activities, such as soil borings, utility potholing, geotechnical investigations, etc., does require a letter.)

Threatened & Endangered Species (determination letter required for all projects)

- Project will have no impact on federal threatened or endangered species (see attached letter)
- Project may affect, not likely to adversely affect federal threatened or endangered species (see attached letter)

List any project environmental commitments in the table below. Write NA if none exist.

Local Authority Environmental Commitments:
1. NA
2. NA
3. NA

Federal Action Determination Statement

Based on the environmental study in accordance with 23 CFR 771.117, it is determined that the proposed improvement is a Class II Action (categorical exclusion) anticipated to have no foreseeable change on the quality of the human environment.

Recommended

Ryan Thilges

Digitally signed by Ryan Thilges
Date: 2025.04.01 11:32:07
-05'00'

County/City Engineer

Date

Reviewed and Recommended

Digitally signed by Willy Rabenberg
Date: 2025.04.02 09:18:07 -05'00'

District State Aid Engineer

Date

Approved



Christopher Nobach

Digitally signed by Christopher Nobach
Date: 2025.04.03 13:23:51 -05'00'

Director, State Aid for Local Transportation

Date

March 27, 2025

Jennifer Bromeland
City Administrator
705 Parkway Avenue
P.O. Box 159
Eagle Lake, MN 56024

S.P. 007-596-001, Eagle Lake Electric Utility Vehicle

Project Code: 2025-0072858
Eagle Lake, Blue Earth County, Minnesota

- No Effect Determination – Northern Long-eared Bat (*Myotis septentrionalis*)
- No Effect Determination – Rusty-patched Bumble Bee (*Bombus affinis*)
- No Jeopardy Determination – Tricolored bat (*Perimyotis subflavus*)
- No Jeopardy Determination – Monarch butterfly (*Danaus plexippus*)
- No Jeopardy Determination – Western Regal Fritillary (*Argynnis idalia occidentalis*)
- No Jeopardy Determination – Salamander mussel (*Simpsonia ambigua*)
- No Jeopardy Determination -- Whooping Crane (*Grus americana*)

Project Description:

The purpose of this project is to purchase an electric utility vehicle for trail maintenance and other public works projects in Eagle Lake (Blue Earth County), Minnesota. No construction or ground-disturbing activities are proposed.



Action Area identified for the proposed project (blue line is boundary).

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Species List for the Project Action Area

A list of federally threatened, endangered, proposed and candidate species, and designated and proposed critical habitat that overlaps with the action area, was requested via the Information for Planning and Consultation (IPaC) web application maintained by the U.S. Fish and Wildlife Service (requested March 2025). Based on this list, the project is within the range of the following:

Species	Status	Habitat
Northern Long-eared Bat <i>Myotis septentrionalis</i>	Endangered	Hibernates in caves and mines - swarming in surrounding wooded areas in autumn. Roosts and forages in upland and floodplain forests during spring and summer.
Tricolored Bat <i>Perimyotis subflavus</i>	Proposed -- Endangered	Hibernates in caves, mines, and tunnels. Roosts in live or dead leaf clusters in live or recently dead trees, buildings, and bridges. Forages along forested edges and over waterways.
Salamander Mussel <i>Simpsonia ambigua</i>	Proposed – Endangered	Rocky, swift-flowing rivers and streams where its host species, the mudpuppy salamander is found. Very specific habitat in that it lives only under flat rocks or under ledges of rock walls. Historically found in the Minnesota, Mississippi, and St. Croix rivers.
Rusty-patched Bumble Bee <i>Bombus affinis</i>	Endangered	Grasslands with flowering plants from April through October, underground and abandoned rodent cavities or clumps of grasses above ground as nesting sites, and undisturbed soil for hibernating queens to overwinter.
Monarch Butterfly <i>Danaus plexippus</i>	Proposed -- Threatened	Open grassland, fields, roadsides, wetlands, and other habitats where milkweed and flowers are present.
Western Regal Fritillary <i>Argynnis idalia occidentalis</i>	Proposed -- Threatened	Native prairies and other open grassland habitats where violets, flowers, and native warm-season bunch grasses are present.
Whooping Crane <i>Grus americana</i>	Non-essential Experimental Population	Utilizes a variety of habitats, including coastal marshes and estuaries, inland marshes, lakes, open ponds, shallow bays, salt marsh and sand or tidal flats, upland swales, wet meadows and rivers, pastures, and agricultural fields.

MnDOT consults the Minnesota Department of Natural Resources Natural Heritage Information System (Copyright March 2025 State of Minnesota, Department of Natural Resources), and other resources as available, to determine if proposed projects may affect listed species.

Migratory Bird Treaty Act and Bald and Golden Eagle Protection Act

The Migratory Bird Treaty Act of 1918 (MBTA) is a federal law regulating the taking, killing, and possession of migratory birds and is administered by the U. S. Fish and Wildlife Service (Service). Under the MBTA, it is unlawful for any person to take, kill, or possess regulated species of birds. Take that occurs incidental to otherwise lawful activities -- “incidental take” -- is also prohibited. Frequently encountered birds on transportation projects subject to regulation under the MBTA include, but are not limited to, cliff swallows, bank swallows, eastern phoebes, American robins, red-winged blackbirds, mourning doves, and killdeer.

The Bald and Golden Eagle Protection Act of 1940 (BGEPA) is a federal law regulating impacts to bald and golden eagles. The BGEPA is administered by the Service. Under the BGEPA, the term “take” means to pursue, shoot, shoot at, poison, wound, kill, capture, trap, collect, molest, or disturb. Unlike protections under MBTA, both occupied and unoccupied eagle nests are protected. Construction projects, including tree clearing, occurring adjacent to eagle nests and/or important roosting areas may require seasonal avoidance and/or permitting.

This project was reviewed for potential impacts to birds protected under the MBTA and eagles protected under the BGEPA. **The Service will not be reviewing or commenting on impacts to migratory birds or eagles unless MnDOT OES determines additional coordination with the Service is required.** Findings and avoidance measures, if required, are identified in Attachment 1.

Endangered Species Act – Section 7 Consultation

Section 7 of Endangered Species Act of 1973, as amended (Act), requires each Federal agency to review any action that it funds, authorizes or carries out to determine whether it may affect threatened, endangered, proposed species or listed critical habitat. Federal agencies (or their designated representatives) must consult with the U.S. Fish and Wildlife Service (Service) if any such effects may occur because of their actions. Consultation with the Service is not necessary if the proposed action will not directly or indirectly affect listed species or critical habitat. If a federal agency finds that an action will have no effect on listed species or critical habitat, it should maintain a written record of that finding that includes the supporting rationale.

No Effect and No Jeopardy Determinations

*No Effect Determination – Northern Long-eared Bat (*Myotis septentrionalis*)*

Vehicle purchase only. **Therefore, MnDOT on behalf of the FHWA, does not anticipate the proposed action will jeopardize the continued existence of this species.**

*No Effect Determination – Rusty-patched Bumble Bee (*Bombus affinis*)*

This project review relies on the USFWS-issued Minnesota-Wisconsin Federal Endangered Species Determination Key within the Information for Planning and Consultation (IPaC) system to satisfy requirements under Section 7(a)(2). The Service developed this system in accordance with the Endangered Species Act of 1973 (ESA) (87 Stat. 884, as amended; 16 U.S.C 1531 et seq.). The U.S. Fish and Wildlife Service's consistency verification letter is attached (Attachment 2).

*No Jeopardy Determination – Tricolored Bat (*Perimyotis subflavus*)*

The proposed project is anticipated to have *no effect* on tricolored bats and/or suitable tricolored bat habitat. Stressors for the tricolored bat include tree clearing, noise (including percussives), lighting, and/or bridge work in areas of documented or presumed tricolored bat habitat. Based on the proposed scope of work, project activities are not expected to appreciably diminish the quality or extent of available suitable habitat within the project's Action Area. **Therefore, MnDOT on behalf of the FHWA, does not anticipate the proposed action will jeopardize the continued existence of this species.**

*No Jeopardy Determination – Salamander Mussel (*Simpsonaias ambigua*)*

The proposed project is anticipated to have *no effect* on salamander mussels and/or suitable salamander mussel habitat. Stressors to salamander mussels may include in-water work (e.g., bridge or culvert work); shoreline stabilization or modifications; the placement, removal, or modification of rock and riprap within streams and rivers; and runoff associated with construction projects. Based on the proposed scope of work, project activities are not expected to impact the salamander mussel or suitable habitat directly or indirectly within the project's Action Area. Adverse modifications or destruction of proposed Critical Habitat is not anticipated. **Therefore, MnDOT on behalf of the FHWA, does not anticipate the proposed action will jeopardize the continued existence of this species.**

*No Jeopardy Determination – Monarch Butterfly (*Danaus plexippus*)*

The proposed project *may affect* monarch butterflies and/or suitable monarch habitat. Ground and vegetation disturbing activities are not expected to appreciably diminish the quality or extent of available suitable habitat within the project's

Action Area. **Therefore, MnDOT on behalf of the FHWA, does not anticipate the proposed action will jeopardize the continued existence of this species.**

No Jeopardy Determination – Western Regal Fritillary (*Argynnis idalia occidentalis*)

The proposed project may affect regal fritillary butterflies and/or suitable habitat. Ground and vegetation disturbing activities are not expected to appreciably diminish the quality or extent of available suitable habitat within the project's Action Area. In addition, violets (*Viola* spp.) – the host plant for regal fritillary butterflies – are typically absent or sparse in typical roadside habitats. **Therefore, MnDOT on behalf of the FHWA, does not anticipate the proposed action will jeopardize the continued existence of this species.**

No Jeopardy Determination -- Whooping Crane (*Grus americana*)

The proposed project area is within the range of a known non-essential experimental population for Whooping crane. No documented occurrences or critical habitat for this species exist within the Action Area. All project activities are proposed to be completed on lands outside of a National Wildlife Refuge or National Park. Based on the proposed scope of work, project activities are not expected to appreciably diminish the quality or extent of available suitable habitat within the project's Action Area. **Therefore, MnDOT on behalf of the FHWA, does not anticipate the proposed action will jeopardize the continued existence of this species.**

Please contact me if there are questions or concerns.

Thank you,


Digitally signed
by Andrew
Krinke
Date:
2025.03.27
09:01:28 -05'00'

Andrew Krinke
Natural Resource Program Specialist

MnDOT Office of Environmental Stewardship
395 John Ireland Blvd., MS620
St. Paul, MN 55155
Cell: (612)-590-6362
Andrew.krinke@state.mn.us

Attachment 1

Migratory Bird Treaty Act

Based on the proposed scope of work proposed and/or the timing of proposed work, impacts to birds protected under the Migratory Bird Treaty Act (16 U.S.C. 703-712) are not anticipated. No further action is required, however, if the proposed scope of work or proposed timing of work changes, please contact the MnDOT protected species team at:

protectedspecies.dot@state.mn.us

Learn more about the Migratory Bird Treaty Act at: <https://www.fws.gov/law/migratory-bird-treaty-act-1918>

Bald and Golden Eagle Protection Act

Based on the best available information, the proposed action is not anticipated to disturb, harm, or destroy a bald eagle or a bald eagle nest protected under the Bald and Golden Eagle Protection Act (16 U.S.C. 668-668d). If a nest is found ahead of or during construction, **stop all work** within 660' of the nest and contact the MnDOT protected species team right away. E-mail: protectedspecies.dot@state.mn.us or Phone: 612-741-7678

Learn more about the Bald and Golden Eagle Protection Act at: <https://www.fws.gov/law/bald-and-golden-eagle-protection-act>

Attachment 2



United States Department of the Interior



FISH AND WILDLIFE SERVICE
Minnesota-Wisconsin Ecological Services Field Office
3815 American Blvd East
Bloomington, MN 55425-1659
Phone: (952) 858-0793

In Reply Refer To:

03/24/2025 14:19:04 UTC

Project code: 2025-0072858

Project Name: S.P. 007-596-001, Eagle Lake Electric Utility Vehicle

Subject: Technical Assistance letter for 'S.P. 007-596-001, Eagle Lake Electric Utility Vehicle' for specified threatened and endangered species that may occur in your proposed project location consistent with the Minnesota-Wisconsin Endangered Species Determination Key (Minnesota-Wisconsin DKey).

Dear Jessie Schmidt:

The U.S. Fish and Wildlife Service (Service) received on **March 24, 2025** your effect determination(s) for the 'S.P. 007-596-001, Eagle Lake Electric Utility Vehicle' (Action) using the Minnesota-Wisconsin DKey within the Information for Planning and Consultation (IPaC) system. You have submitted this key to satisfy requirements under Section 7(a)(2). The Service developed this system in accordance of with the Endangered Species Act of 1973 (ESA) (87 Stat. 884, as amended; 16 U.S.C 1531 et seq.).

Based on your answers and the assistance of the Service's Minnesota-Wisconsin DKey, you made the following effect determination(s) for the proposed Action:

Species	Listing Status	Determination
Monarch Butterfly (<i>Danaus plexippus</i>)	Proposed Threatened	No effect
Rusty Patched Bumble Bee (<i>Bombus affinis</i>)	Endangered	No effect
Salamander Mussel (<i>Simpsonaias ambigua</i>)	Proposed Endangered	No effect
Whooping Crane (<i>Grus americana</i>)	Experimental Population, Non-Essential	No effect

Determination Information

Thank you for informing the Service of your "No Effect" determination(s). Your agency has met consultation requirements and no further consultation is required for the species you determined will not be affected by the Action.

Additional Information

Sufficient project details: Please provide sufficient project details on your project homepage in IPaC (Define Project, Project Description) to support your conclusions. Failure to disclose important aspects of your project that would influence the outcome of your effects determinations may negate your determinations and invalidate this letter. If you have site-specific information that leads you to believe a different determination is more appropriate for your project than what the Dkey concludes, you can and should proceed based on the best available information.

Future project changes: The Service recommends that you contact the Minnesota-Wisconsin Ecological Services Field Office or re-evaluate the project in IPaC if: 1) the scope or location of the proposed Action is changed; 2) new information reveals that the action may affect listed species or designated critical habitat in a manner or to an extent not previously considered; 3) the Action is modified in a manner that causes effects to listed species or designated critical habitat; or 4) a new species is listed or critical habitat designated. If any of the above conditions occurs, additional consultation with the Service should take place before project changes are final or resources committed.

Species-specific information

Bald and Golden Eagles: Bald eagles, golden eagles, and their nests are protected under the Bald and Golden Eagle Protection Act (54 Stat. 250, as amended, 16 U.S.C. 668a-d) (Eagle Act). The Eagle Act prohibits, except when authorized by an Eagle Act permit, the “taking” of bald and golden eagles and defines “take” as “pursue, shoot, shoot at, poison, wound, kill, capture, trap, collect, molest or disturb.” The Eagle Act’s implementing regulations define disturb as “... to agitate or bother a bald or golden eagle to a degree that causes, or is likely to cause, based on the best scientific information available, (1) injury to an eagle, (2) a decrease in its productivity, by substantially interfering with normal breeding, feeding, or sheltering behavior, or (3) nest abandonment, by substantially interfering with normal breeding, feeding, or sheltering behavior.”

The following species and/or critical habitats may also occur in your project area and **are not** covered by this conclusion:

- Northern Long-eared Bat *Myotis septentrionalis* Endangered
- Tricolored Bat *Perimyotis subflavus* Proposed Endangered
- Western Regal Fritillary *Argynnis idalia occidentalis* Proposed Threatened

Coordination with the Service is not complete if additional coordination is advised above for any species.

Action Description

You provided to IPaC the following name and description for the subject Action.

1. Name

S.P. 007-596-001, Eagle Lake Electric Utility Vehicle

2. Description

The following description was provided for the project 'S.P. 007-596-001, Eagle Lake Electric Utility Vehicle':

The purpose of this project is to purchase an electric utility vehicle for trail maintenance and other public works projects in Eagle Lake (Blue Earth County), Minnesota. No construction or ground-disturbing activities are proposed.

The approximate location of the project can be viewed in Google Maps: <https://www.google.com/maps/@44.0561305,-94.06856496171541,14z>



QUALIFICATION INTERVIEW

1. This determination key is intended to assist the user in evaluating the effects of their actions on Federally listed species in Minnesota and Wisconsin. It does not cover other prohibited activities under the Endangered Species Act (e.g., for wildlife: import/export, Interstate or foreign commerce, possession of illegally taken wildlife, etc.; for plants: import/export, reduce to possession, malicious destruction on Federal lands, commercial sale, etc.) or other statutes. Additionally, this key DOES NOT cover wind development, purposeful take (e.g., for research or surveys), communication towers that have guy wires or are over 450 feet in height, aerial or other large-scale application of any chemical (such as insecticide or herbicide), and approval of long-term permits or plans (e.g., FERC licenses, HCP's).

Click **YES** to acknowledge that you must consider other prohibitions of the ESA or other statutes outside of this determination key.

Yes

2. Is the action being funded, authorized, or carried out by a Federal agency?

Yes

3. Are you the Federal agency or designated non-federal representative?

Yes

4. Does the action involve the installation or operation of wind turbines?

No

5. Does the action involve purposeful take of a listed animal?

No

6. Does the action involve a new communications tower?

No

7. Does the activity involve aerial or other large-scale application of ANY chemical, including pesticides (insecticide, herbicide, fungicide, rodenticide, etc.)?

No

8. Will your action permanently affect local hydrology?

No

9. Will your action temporarily affect local hydrology?

No

10. Will your project have any direct impacts to a stream or river (e.g., Horizontal Directional Drilling (HDD), hydrostatic testing, stream/road crossings, new stormwater outfall discharge, dams, other in-stream work, etc.)?

No

11. Does your project have the potential to impact the riparian zone or indirectly impact a stream/river (e.g., cut and fill; horizontal directional drilling; construction; vegetation removal; pesticide or fertilizer application; discharge; runoff of sediment or pollutants; increase in erosion, etc.)?

Note: Consider all potential effects of the action, including those that may happen later in time and outside and downstream of the immediate area involved in the action.

Endangered Species Act regulation defines "effects of the action" to include all consequences to listed species or critical habitat that are caused by the proposed action, including the consequences of other activities that are caused by the proposed action. A consequence is caused by the proposed action if it would not occur but for the proposed action and it is reasonably certain to occur. Effects of the action may occur later in time and may include consequences occurring outside the immediate area involved in the action. (50 CFR 402.02).

No

12. Will your action disturb the ground or existing vegetation?

Note: This includes any off-road vehicle access, soil compaction (enough to collapse a rodent burrow), digging, seismic survey, directional drilling, heavy equipment, grading, trenching, placement of fill, pesticide application (herbicide, fungicide), vegetation management (including removal or maintenance using equipment or prescribed fire), cultivation, development, etc.

No

13. Will your action include spraying insecticides?

No

14. Does your action area occur entirely within an already developed area?

Note: Already developed areas are already paved, covered by existing structures, manicured lawns, industrial sites, or cultivated cropland, AND do not contain trees that could be roosting habitat. Be aware that listed species may occur in areas with natural, or semi-natural, vegetation immediately adjacent to existing utilities (e.g. roadways, railways) or within utility rights-of-way such as overhead transmission line corridors, and can utilize suitable trees, bridges, or culverts for roosting even in urban dominated landscapes (so these are not considered "already developed areas" for the purposes of this question). If unsure, select NO..

No

15. [Semantic] Does the project intersect the Salamander mussel AOI?

Automatically answered

Yes

16. Does the action include – or is it reasonably certain to result in – construction of one or more new roads or rail lines; the addition of travel lanes that are likely to increase vehicle traffic on one or more existing roads; or other structures or activities that will increase vehicle traffic?

No

17. Does the action include – or is it reasonably certain to cause – the use of commercial/ managed bees (e.g., the use of honeybees or managed bumble bees to pollinate crops).

No

18. Is there habitat for nesting, foraging, and/or overwintering for the rusty patched bumble bee in the action area?

Note: Please refer to the ESA Section 7(a)(2) Voluntary Implementation Guidance for Rusty Patched Bumble Bee at: <https://www.fws.gov/media/esa-section-7a2-voluntary-implementation-guidance-rusty-patched-bumble-bee>.

Yes

19. Have survey(s) for rusty patched bumble bees been conducted according to Service-approved protocols?

Note: Please refer to survey guidelines at: <https://www.fws.gov/media/survey-protocols-rusty-patched-bumble-bee>

No

20. Does the action include collection of seed from native species?

No

21. Does the action include, or will it cause the application of insecticides or fungicides; activities to control native rodent species; or planting or seeding of non-native plant species that are likely to degrade the quality of existing rusty patched bumble bee foraging habitat by decreasing the abundance or diversity of native rusty patched bumble bee forage species?

No

22. Will the action include or cause herbicide use?

No

23. Have you determined that the action will have no effect on individuals within the whooping crane nonessential experimental population (NEP)?

Yes

24. [Hidden Semantic] Does the action area intersect the monarch butterfly species list area?

Automatically answered

Yes

25. Under the ESA, monarchs remain warranted but precluded by listing actions of higher priority. The monarch is a candidate for listing at this time. The Endangered Species Act does not establish protections or consultation requirements for candidate species. Some Federal and State agencies may have policy requirements to consider candidate species in planning. We encourage implementing measures that will remove or reduce threats to these species and possibly make listing unnecessary.

If your project will have no effect on monarch butterflies (for example, if your project won't affect their habitat or individuals), then you can make a "no effect" determination for this project.

Are you making a "no effect" determination for monarch?

Yes

IPAC USER CONTACT INFORMATION

Agency: Minnesota Department of Transportation

Name: Jessie Schmidt

Address: 395 John Ireland Blvd

City: St. Paul

State: MN

Zip: 55155

Email jessie.schmidt@state.mn.us

Phone: 6127417678

LEAD AGENCY CONTACT INFORMATION

Lead Agency: Federal Highway Administration

March 27, 2025

VIA E-MAIL

Jennifer Bromeland, City of Eagle Lake
jbromeland@eaglelakemn.com

Re: S.P. 007-596-001, City of Eagle Lake EV Purchase, Blue Earth County

Dear City of Eagle Lake:

Minnesota Department of Transportation Cultural Resources Unit (MnDOT CRU) staff meeting the Secretary of the Interior's Professional Qualifications Standards (48 FR 44738-44739) in archaeology, history, and architectural history have reviewed the above-referenced project pursuant to our Federal Highway Administration (FHWA)-delegated responsibilities for compliance with Section 106 of the National Historic Preservation Act (54 USC 300108) and its implementing regulations, 36 CFR 800, and under the terms of the *Programmatic Agreement Among the Federal Highway Administration, the Minnesota State Historic Preservation Office, the Advisory Council on Historic Preservation; the Department of the Army, Corps of Engineers, St. Paul District; and the Minnesota Department of Transportation; Regarding Implementation of the Federal-Aid Highway Program in Minnesota* (Statewide PA). The project will receive funding from the FHWA.

We also reviewed the above-referenced project to determine whether MnDOT has responsibilities under Minnesota Statute regarding cultural resources. Compliance with Minnesota Statute is the responsibility of the entity doing, funding, or licensing the work under the Minnesota Historic Sites Act (Minn. Stat. 2024 138.661-138.669); or the agency controlling any public lands that may be affected by proposed work (e.g., right-of-way or through temporary or permanent easements) for the Minnesota Field Archaeology Act (Minn. Stat. 2024 138.31-138.42) and the Private Cemeteries Act (Minn. Stat. 2024 307.08). The MnDOT CRU has determined no review is required under the Minnesota Historic Sites Act, the Field Archaeology Act or the Private Cemeteries Act, since there is no potential to affect properties subject to those acts.

PROJECT DESCRIPTION

As described in the Cultural, Natural, and Threatened & Endangered Review Request form dated March 20, 2025, the City of Eagle Lake will use Carbon Reduction Program (CRP) funds to purchase an electric utility vehicle (EV). No additional activities are associated with this project.

Based on the information provided by the project proposer and pursuant to 36 CFR 800.3 and Stipulation 3.C of the Statewide PA, MnDOT CRU has determined the undertaking does not have the potential to cause effects to historic properties, assuming such historic properties were present. This decision is based on the fact that the proposed activities are solely administrative in nature. As per 36 CFR 800.3(a)(1), MnDOT CRU has determined that the Section 106 review is complete for this undertaking, and FHWA has no further obligations under the act.

Please do not hesitate to contact me if you have any questions.

Sincerely,



Jammi Ladwig, Archaeologist
MnDOT Cultural Resources Unit
Telephone: 612-427-8063
Email: jammi.ladwig@state.mn.us

CC: Ryan Thilges, Blue Earth County (ryan.thilges@blueearthcountymn.gov)
State Aid For Local Transportation (SaltEnvironmental.dot@state.mn.us)
MnDOT Cultural Resources Information System (CRIS)

submitted
in 2024

Mankato/North Mankato Area Planning Organization
Carbon Reduction Program (CRP)
Project Application

General Information

Contact Information

Contact Person: Jennifer J. Bromeland

Mailing Address: PO Box 159

City: Eagle Lake State: Minnesota

Zip: 56024

Phone: 507-257-3218 Fax: _____

Email: jbromeland@eaglelakemn.com

Sponsoring agency (if different than applicant): _____

Contact person (from sponsoring agency, if different than applicant):
Jennifer J. Bromeland, City Administrator

Project information

Name of Project: Electric Utility Vehicle for Trail Maintenance

Location of Project (Include maps): Eagle Lake

Description of project (what will be constructed or planned):

The Eagle Lake Public Works Department currently uses a gasoline powered pickup to empty doggie pots stationed along six (6) miles of trails twice weekly all year round. If grant funding was awarded, the Public Works Department could reduce emissions by utilizing a Bobcat or Polaris electric utility vehicle instead of a gasoline powered

Approximate carbon reduction the project will have ([CMAQ Emissions Calculator Tool](#)):
Replacing a gasoline powered vehicle with an electric vehicle would reduce emissions.

Project Budget

Total Project Cost: \$36,000

Total CRP Funds Requested (Max 80% of project total): \$28,800

Total amount and source of local funds committed to the project:
\$7,200- capital outlay funds

Total amount and source of additional federal funds obligated to the project (if applicable):

Project Timeline

Identify the timeline for project to be let: Summer/Fall 2024

Identify project anticipated completion date: Summer/Fall 2024

Preferred project year: 2024

Project Impact

Identify How the project meets regional priorities related to carbon reduction ([Long Range Transportation Plan](#)):

This project meets a regional priority to reduce carbon emissions by replacing a gasoline powered vehicle with an electric utility vehicle.

Identify if and to what degree the project impacts disadvantaged communities per Justice40 ([Climate and Economic Justice Screening Tool](#)):

Trails are used by community members of all backgrounds.

Identify how the project meets Minnesota Carbon Reduction Priorities([2022 Statewide Multimodal Transportation Plan \(SMTP\)](#); [Minnesota Climate Action Framework](#); [Pathways to Decarbonizing Transportation report](#)):

Reducing automobile trips reduces carbon emissions. The proposed project would eliminate the use of a gasoline powered vehicle to perform twice weekly trail maintenance.

Resource Links

[Carbon Reduction Program fact sheet](#)

[MnDOT Carbon Reduction Program webpage](#)

Return completed applications to:

Chris Talamantez

507-387-8389

Hard copies: Attn Chris Talamantez 10 Civic Center Plaza, Mankato, MN 56001

Digital copies: CTalamantez@mankatomn.gov

#5

Jennifer Bromeland

From: sites <sites@ampact.us>
Sent: Saturday, March 29, 2025 2:02 AM
To: Jennifer Bromeland
Cc: Jennifer Bromeland
Subject: 2025-2026 Climate Impact Corps Site Award

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.



Your Support Team

Program Manager

Recruiter

[Michelle Armstrong-Spielberg](#)

[Corrina Olson](#)

We're Excited to Partner with You!

Dear Jennifer Bromeland,

We are pleased to inform you that City of Eagle Lake has been awarded the position listed below for the 2025-2026 year. Please note that this award may be subject to change based on funding availability and organizational priorities.

Site Name	Position	Number Awarded
City of Eagle Lake	Climate Impact Project Coordinator	1

In the coming weeks, your support team will contact you to provide the necessary information, resources, and guidance to prepare for the 2025-2026 program year and to begin recruiting exceptional AmeriCorps members from your networks. We kindly ask that you review the [Guides to Partnering](#) for the program you have been awarded, accessible via the provided link.

Your organization will receive a site agreement for review and signature at the district/agency level. This agreement must be signed before AmeriCorps members begin at your site. Your support team may reach out if there is any additional information needed for the site agreement.

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We appreciate your partnership as we work together to make a meaningful impact in our communities. [Ampact](#) remains committed to supporting our partners, members, and mission. Should you have any questions, please do not hesitate to contact us.

Yours in Service,

The Climate Impact Corps Team



Ampact is a national organization that demonstrates the power of national service to solve complex social problems. We create innovative programs that focus on education, environmental stewardship, and healthy futures for communities. These programs include Reading Corps, Math Corps, Early Learning Corps, Climate Impact Corps, Recovery Corps, Heading Home Corps, Public Health Corps, and Opportunity Corps.

REC ON THE GO!



Rec on the GO! is a free mobile recreation program bringing fun to parks near you! It offers a variety of activities like group games, arts & crafts, STEAM projects, water days, sports, and so much more— all at no cost to the community!

9:30-11:30 AM

MONDAY

Washington Park -
Mankato

TUESDAY

Alexander Park -
Mankato

WEDNESDAY

Forest Heights
Park - North
Mankato

THURSDAY

West Mankato
Park - Mankato

1-3 PM

Lion's Park -
Mankato

Peacepipe Park -
Mankato

Wheeler Park -
North Mankato

Tourtellotte Park -
Mankato

THEMED PARK WEEKS

Week 1: June 16-19; Trees & Leaves

Week 2: June 23-26; Insects

NO ROTG June 30-July 3

Week 3: July 7-10; Birds

Week 4: July 14-17; Plants & Flowers

Week 5: July 21-24; Mammals

Week 6: July 28-31; Reptiles and Amphibians

Week 7: August 4-7; Lakes, Rivers & Fish



Eagle Lake Parks

- Tator Days: Sat, Jul 19; 2-4 pm
- Frazee Park: Fri, Jul 25; 9:30-11:30 am
- Lake Eagle Park: Fri, Aug 1; 9:30-11:30 am
- Eagle Heights Park: Fri, Aug 8; 9:30-11:30 am

Pleasant View Park-North Mankato

- Wed, Jun 18; 10-11:30 am
- Wed, Jul 23; 10-11:30 am
- Wed, Aug 13; 10-11:30 am



<https://mankato.ce.eleyo.com>



507.387.5501



#8



Subject: Invitation to Tour Proposed Family Child Care Expansion Site

Dear Eagle Lake EDA Members,

Eagle Lake's growing workforce depends on access to reliable child care, yet the shortage of available options continues to challenge families and employers alike. To help address this need, Mankato Area Public Schools is exploring a plan to support the expansion of Family Child Care Homes (In-Home Family Child Care) by making space available for licensed providers.

We invite you to tour the proposed site at Eagle Lake Elementary, 500 Le Sueur Ave, to see how this initiative can support local families and economic growth. During the visit, members of the Mankato Area Public Schools leadership team and First Children's Finance will provide a detailed tour and answer any questions regarding potential occupants, business support, risk management, fire code considerations, and contract for use management.

Please join us on April 29th 3pm to 4pm Eagle Lake Elementary, 500 Le Sueur Ave for this important conversation.

Let us know if you're able to attend by emailing aboyer1@isd77.org

We look forward to your insights and collaboration.

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