

CITY OF EAGLE LAKE
MAY 6, 2024
CITY COUNCIL MEETING AGENDA
705 Parkway Avenue
6:00 P.M.

Regularly scheduled City Council meetings are held the first Monday of every month at 6 p.m. All meetings are open to the public. If you wish to address the City Council in person, please contact City Hall at 507-257-3218 or email krausch@eaglelakemn.com or jbromeland@eaglelakemn.com. Written comments or questions for the City Council can be submitted via USPS, email, or dropped off at City Hall. City Council meetings are now live streamed to the City of Eagle Lake's official YouTube Channel. To view meetings, please visit the City of Eagle Lake website at <https://www.eaglelakemn.com> and click on the "City of Eagle Lake MN City Council Meetings" icon on the home page of the website.

The City Council is provided with background information for agenda items in advance by staff, committees, and boards. Many decisions regarding agenda items are based upon this information, as well as: city policy and practices, input from constituents and a Council Members personal judgment. If you have any comments, questions or information that has not yet been presented or discussed regarding an agenda item, please ask to be recognized by the mayor during the "Open Public Comments" section on the agenda. Please state your name and address for the record. All comments are appreciated.

CALL TO ORDER

ROLL CALL

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the council for **three minutes** on a topic not on the agenda. Persons commenting on consent agenda may use this opportunity to speak. There will be no discussion or action taken at that time. This is merely to inform the City Council of your issue(s) or concern(s) and for City staff to do further research.

APPROVAL OF THE AGENDA

APPROVAL OF MEETING MINUTES

- City Council Meeting Minutes of April 1, 2024 Pg. 3

CONSENT AGENDA

- | | | | |
|---|--------|--|--------|
| 1. Monthly Bills | Pg. 8 | 2. Treasurer's Report | |
| 3. Public Works Report | Pg. 54 | 4. Fire Report | Pg. 55 |
| 5. BECSO Report | Pg. 57 | 6. Gambling Report | Pg. 60 |
| 7. Building and Zoning Permits | Pg. 62 | 8. Res. 2024-21 Accept Donations for Summer Sounds | Pg. 63 |
| 9. Res. 2024-22 Accept Donation for Basketball Hoop | Pg. 64 | | |

PUBLIC HEARING

If you have any questions, please feel free to contact City Hall at 507.257.3218 or email at jbromeland@eaglelakemn.com.

PRESENTATIONS

1. Council Chambers Rental Request: Pastor Matt Moldstad with Peace Lutheran Church Pg. 65

OLD BUSINESS

NEW BUSINESS

1. Assign Committed Fund Balance for Capital Outlay Pg. 71
2. Engagement Letter for Actuarial Services for Fire Relief Association Pension Pg. 74
3. Public Works Summer Hours and On-Call Pay Pg. 80
4. Amendment to Increase Vacation Accrual Rate for New Hires Pg. 83
5. Street Sweeping Proposal Pg. 90
6. Pricing for Mosquito Control Pg. 93
7. Pricing for 2024 Bobcat 61" Mower and Attachment Pg. 97
8. Minnesota Cities Stormwater Coalition Membership Pg.101
9. Pricing for Generator for City Hall and Wells Pg.105
10. Pricing for Wildland Gear for Fire Department Pg.112
11. Request from Resident for Stop Sign on Maple Ln Pg.117

OTHER

CITY ADMINISTRATOR REPORT

Pg.118

1. United Way Women with Heart Planning Committee
2. Spring/Summer 2024 Newsletter
3. Climate Impact Project Coordinator Awarded for 2024-2025
4. TIF Phase II Update for Fox Meadows
5. YTD Expenditure and Revenue Report
6. Congressionally Directed Spending Requests Submitted for WTP Project

COUNCIL MEMBER REPORTS

ANNOUNCEMENTS

- Upcoming Regular **City Council** Meeting – June 3, 2024 at 6:00 PM, City Hall – Council Chambers, 705 Parkway Avenue
- Next Regular **EDA** Meeting – May 23, 2024 at 6:45 AM, City Hall-Council Chambers, 705 Parkway Ave
- Next Regular **Park Board** Meeting – May 9, 2024 at 6:45 AM, City Hall-Council Chambers, 705 Parkway Ave
- Next Regular **Planning Commission** Meeting – May 27, 2024 at 6:00 PM, City Hall-Council Chambers, 705 Parkway Ave

ADJOURNMENT

**CITY OF EAGLE LAKE
CITY COUNCIL MEETING
APRIL 1, 2024**

CALL TO ORDER

- Mayor Norton called the meeting to order at 6:00 p.m.

ROLL CALL

- Council Members present: Garrett Steinberg, Beth Rohrich, Anthony White, John Whittington, and Mayor Lisa Norton.
- Staff present: City Administrator Jennifer Bromeland, Community Development Coordinator Olivia Adomabea, Public Works Director Andrew Hartman, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- None

APPROVAL OF THE AGENDA

- **Council Member Steinberg moved, seconded by Council Member White, to approve the agenda. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

APPROVAL OF MEETING MINUTES

- **Council Member White moved, seconded by Council Member Steinberg, to approve the March 4, 2024 City Council minutes. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

CONSENT AGENDA

- **Council Member White moved, seconded by Council Member Rohrich, to approve the consent agenda.**

Monthly Bills	Treasurer's Report	Public Works Report
Fire Report	BECSO Report	Gambling Report
Building and Zoning Permits		
Res. 2024-19 Appoint Brudvig to Fire Dept Reserves		
- **The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

PUBLIC HEARING

1. Preliminary and Final Plat for Bauer Jackson Addition
 - Mayor Norton opened the public hearing with no comments being offered. The public hearing was closed.

NEW BUSINESS

1. Preliminary and Final Plat for Bauer Jackson Addition
 - Community Development Director (CDC) Adomabea explained that there was no quorum at the March Planning Commission meeting so the preliminary and final plats for the Bauer Jackson addition

(R12.10.18.201.019) is before the Council for consideration. The present zoning of this parcel is R-3 Limited Multiple Family Residential District.

- Ms. Adomabea also explained that the city's discretion in approving or denying a preliminary and a final plat is limited to whether or not the proposed plat meets the standards outlined in the subdivision regulations and zoning ordinance. If it meets these standards, the city must approve the preliminary and final plat. The code regulations needing to be considered are Chapter 5, Subdivision and Development Regulations, Shoreland Management, and wetland protection. The developer's agreement will cover other items needed.
- Ms. Adomabea stated this parcel was rezoned to Limited Multiple Family Residential District after the February 27, 2023 Planning Commission meeting. The applicant is seeking to develop the proposed plat of 2.39 acres into four (4) apartment buildings with sixteen (16) bedroom 8-plex for each apartment building. The applicant and their engineer met with city staff to discuss the proposed plans and project and indicated that the concept plan is only exhibiting potential plans and use of the site and is subject to change. The applicant indicated they do not have a final development plan yet and are seeking to have only the plat recorded at this time.
- Ms. Adomabea stated it is believed that the construction of the proposed 8-plexes could result in more use of existing parks. The developer has the option to include parkland within the development or pay a parkland dedication fee.
- Ms. Adomabea explained that all standards of approval have been met and therefore staff are recommending approval of the preliminary and final plats.
- Discussion included the need to ensure there is adequate turn around space for emergency vehicles. Once the plans have been reviewed by the city's engineer, emergency response needs will be reviewed.
- Justin Bauer, developer, stated that he will be looping the water main at the southwest corner of this parcel.
- **Council Member Steinberg moved, seconded by Council Member White, to approve the preliminary and final plats for the Bauer Jackson Addition. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

2. AWAIR Policy

- Administrator Bromeland explained that before Council is a safety policy titled A Workplace Accident and Injury Reduction Program (AWAIR). This model policy has been vetted by MMUA and the League of Minnesota Cities and has been tailored to fit the City of Eagle Lake. Staff will review and update this policy annually.
- **Council Member Steinberg moved, seconded by Council Member Rohrich, to adopt the AWAIR policy as presented. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

3. Employee Right to Know Policy

- Administrator Bromeland stated before the Council is a model Employee Right to Know policy. This model policy has been tailored to fit Eagle Lake.
- **Council Member White moved, seconded by Council Member Rohrich, to adopt the Employee Right to Know Policy as presented. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

4. Pricing for New Warming House Door and Painting of Bathrooms

- Administrator Bromeland explained that Public Works Director Andrew Hartman recently obtained pricing for a new door at the warming house to accommodate the automatic locks to be installed. He also obtained pricing to paint the inside and outside of the bathrooms connected to the new park

pavilion. Since these items were not planned for and part of the 2024 budget, approval is needed this evening.

- Administrator Bromeland explained that a proposal from J.R. Murilla Construction in the amount of \$3,200 for a new warming house door has been received. Two quotes from Bellissimo Paint and Coatings. The first one totals \$2,800 to scrape the men and women's bathroom walls and wooden doors as needed, prime the walls and wooden stall doors as needed, and paint the walls and wooden stall doors. The second one totals \$4,100 to pressure wash the exterior of the park bathroom as needed, caulk, fill in new block areas as needed, prime the block and paint the block. The two metal doors on both sides of the bathroom will also need to be painted.
- Administrator Bromeland presented the current park board balance after these expenditures and the known remaining cost to complete the pavilion. The landscaping costs to complete the pavilion project are not known at this time.
- Public Works Director Hartman explained the reason for the new door for the warming house is due to the need to move from a residential door to a commercial door. He also stated the Public Works Department does not have the necessary equipment to paint the restrooms.
- **Council Member Rohrich moved, seconded by Council Member Steinberg, to accept the bid from Murilla Construction in the amount of \$3,200 and the two bids from Bellissimo Pant and Coatings in the amount of \$2,800 and \$4,100. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

5. SWC Resilience Planning Grant Award Agreement

- Administrator Bromeland stated that the grant award agreement has not yet been received and that it should be ready for the May 6th City Council meeting. The City has received notice that it will be awarded \$48,680.
- **Council Member White moved, seconded by Council Member Steinberg, to table discussion on the SWC Resilience Planning Grant Award Agreement until the May meeting. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

6. Resolution Approving County Project within Municipal Corporate Limits

- Administrator Bromeland explained that an email was received from Stefan Gantert, Assistant County Engineer with Blue Earth County, informing of bituminous overlay projects on two County State Aid Highways in Eagle Lake in 2024. CSAH 55 (LeRay Ave) between CSAH 56 (598th) and Highway 14 and CSAH 56 (598th Ave) between CSAH 17 (Parkway Ave) and Highway 14. In addition to the bituminous overlays, the projects will include upgrades to pedestrian ramps that are non-complaint with ADA. MnDOT State Aid is requesting municipal consent because the projects are within Eagle Lake city limits.
- Administrator Bromeland also stated that according to Mr. Gantert, vehicles will always have access to CSAH 55 and 56 during the bituminous overlay projects.
- **Council Member Whittington moved, seconded by Council Member Steinberg, to approve Resolution 2024-20. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

OTHER

1. Blue Earth County Sheriff's Office Update

- Lieutenant Gahler introduced Deputies Nick Lewis and Dan Grassman who have 13 years and 15 years of service respectively. Once they have completed training, they will be assigned to Eagle Lake.

- Today's open house in Eagle Lake was well attended. Lieutenant Gahler thanks all who attended.
2. Impound Update
 - Lieutenant Gahler stated that he has met with the owner of Bella House of Doodles to learn how they can assist with the impounding of dogs. A contract is being drafted to set details of the agreement.
 3. Recap of Congressional City Conference
 - Administrator Bromeland and Mayor Norton reviewed highlights of the Congressional City Conference with a PowerPoint.
 - Administrator Bromeland expressed the value of attending this conference and stated it would be worthwhile to budget for this annually, especially when the City is wanting to submit congressionally directed spending requests.
 4. Dog License and Registration Discussion
 - Administrator Bromeland reviewed the current process of licensing dogs and stated there are 233 dog licenses with 60 licenses expired. The burden of the current licensing process is the mailing of 75-100 letters each year and the time and cost of the monthly mailings. Blue Earth County has one microchip reader for the County, but Bella's House of Doodles has one the officers can use. Eagle Lake has typically impounded about six (6) dogs a year.
 - Council discussion included the desire to minimize loose dogs, to address the issue of the same dogs repeatedly loose. The council indicated that they would like to discuss this issue more at the May City Council meeting.

CITY ADMINISTRATOR REPORT

1. Highway 14 Eagle Lake Corridor Study Update
 - The Project Management Team (PMT) meeting #1 will take place on April 3rd at 2:00 p.m. City Administrator Bromeland and the Community Development Coordinator Adomabea will attend the meeting on behalf of the City. Following the meeting, an update will be provided related to the schedule and public involvement activities.
2. YTD Revenue and Expenditure Report
 - This report has been included in the Council packet for informational purposes only.
3. Mankato Area Public Schools Community Education Summer 2024 Update
 - Mankato Area Public Schools Community Education has provided a proposal for 2024 summer programs which include three Rec on the Go visits and a kickoff summer event including an outdoor movie, Rec on the Go trailer with games and activities, face painting, and popcorn.
4. Assessment/Open Book Meeting Notice
 - The upcoming Open Book meetings for Eagle Lake will be the week of April 22-26, 2024 at Blue Earth County. The purpose of the meeting is to determine whether property in the jurisdiction has been properly valued and classified by the assessor. If residents believe the value or classification of their property is incorrect, they can contact the assessor's office to discuss their concerns. If they are still not satisfied with the valuation or classification after discussing it with the assessor, they can appear before the County Board of Appeals and Equalization. The board will review the valuation, classification, or both if necessary, and shall correct it as needed.

5. Earth Day Community Activity

- Earth Day 2024 is scheduled for Monday, April 22nd. City staff proposes that the City offer residents garbage bags and gloves to help pick up trash at local parks and around town.

6. Lead Line Service Inventory and Next Steps/Timeline

- The City of Eagle Lake's application for funding to complete a lead service line inventory has been approved. The application was submitted last summer. Bolton and Menk will be assisting with the inventory process. The funding for Eagle Lake will allow for up to \$75,000 in charges from Bolton and Menk to complete the process. All public water systems must complete and submit to the state a lead service line inventory by October 16, 2024.

7. Damaged Trees on Parkway Avenue

- Two boulevard trees along Parkway Avenue were hit within the last couple of months. The City's community forester, Nathan, inspected both trees and reported that one seems to be healing well and is closing its wound. The other tree is having a harder time due to the wounds being spread out more on the trunk. Nathan will be adding soil when the weather permits. Nathan has advised that both trees should be able to survive but he will continue to monitor them over the next several months.

8. Recap of LMC Day on Hill and CGMC Legislative Action Day

- Council Member Rohrich, Community Development Coordinator Adomabea, and Administrator Bromeland attended the LMC Day on the Hill on March 14th. It was a full day of legislative updates, comments from Governor Walz, informal meetings with legislators, sitting in on a house hearing, and a tour of the MN State Capitol.
- Mayor Norton, Council Member Whittington, and Administrator Bromeland attended the CGMC Legislative Action Day. That too was a full day of legislative updates, meetings, with legislators, and a reception/dinner with legislators and other Greater MN Cities.

9. Generator for City Hall and Wells Update

- City staff has been working with vendors to obtain pricing for a generator for City Hall and the wells. Proposals will be included on the May 6th City Council agenda for review and approval. One-time public safety funds will be used for this purpose.

COUNCIL REPORTS

ADJOURNMENT

Council Member Steinberg moved, seconded by Council Member White, to adjourn the meeting. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

Lisa Norton, Mayor

Kerry Rausch, Deputy Clerk

CITY OF EAGLE LAKE

*Check Summary Register©

April 2024

Name	Check Date	Check Amt	
10100 Cash			
1789e MN DEPT OF REVENUE	4/2/2024	\$1,805.00	March Sales Tax
1790e AFLAC	4/2/2024	\$49.08	March Premium
1791e MN DEPT OF LABOR & INDUSTR	4/2/2024	\$104.00	1st Qtr Bldg Prmt Report
1792e PSN	4/4/2024	\$680.03	March Fees
1793e PERA	4/8/2024	\$2,383.21	BW 04-11-24
1794e WEX HEALTH INC.	4/8/2024	\$199.46	BW 04-11-24
1795e WEX HEALTH INC.	4/19/2024	\$19.25	March Service
1796e PERA	4/22/2024	\$2,332.35	BW 04-25-24
1797e WEX HEALTH INC.	4/22/2024	\$199.46	BW 04-25-24
1798e PERA	4/24/2024	\$40.00	MO 04-24
1799e AFLAC	4/25/2024	\$49.08	April Premium
46170 BLUE EARTH COUNTY	4/1/2024	\$50.00	Auditors Confirmation
46171 BLUE EARTH COUNTY PROPER	4/1/2024	\$121.00	Escrow Account Replensihing
46172 BOLTON & MENK INC	4/1/2024	\$63.00	Water Treatment Plan
46173 CENTER POINT ENERGY	4/1/2024	\$1,071.14	
46174 CONSOLIDATED COMMUNICATI	4/1/2024	\$263.47	Acct 507-257-3542
46175 EAGLE EXPRESS	4/1/2024	\$415.07	
46176 ELAN FINANCIAL SERVICES	4/1/2024	\$2,064.09	Feb 21 - March 21, 2024
46177 MATHESON TRI GAS INC	4/1/2024	\$218.98	
46178 UC LABORATORY	4/1/2024	\$308.70	
46179 BHE COMMUNITY SOLAR LLC	4/4/2024	\$2,916.33	Acct # 352914
46180 CHRISTOPHER KENNEDY	4/4/2024	\$513.00	April Fees
46181 EAGLE LAKE FIRE RELIEF ASSO	4/4/2024	\$2,231.00	SC-22 additional payment
46182 METRONET	4/4/2024	\$649.75	Acct 1959304
46183 PRINCIPAL LIFE INSURANCE CO	4/4/2024	\$211.92	April/May Premium
46184 UNITED STATES POSTAL SERVI	4/4/2024	\$1,577.17	First Class Postage
46185 BCBS OF MN	4/5/2024	\$11,850.52	May Premium
46186 METRONET	4/5/2024	\$129.95	Acct 1959251
46187 ADP, LLC	4/8/2024	\$383.85	
46188 CITY OF MADISON LAKE	4/8/2024	\$30.00	Mayor/Clerk Meeting
46189 Verizon Wireless	4/8/2024	\$240.06	
46190 WELLS FARGO FINANCIAL SRV	4/8/2024	\$715.68	Bobcat Lease - April and May
46191 CASEYS BUSINESS MASTERCA	4/18/2024	\$1,297.10	Fuel
46192 DELTA DENTAL OF MN	4/18/2024	\$705.18	May Premium
46193 CANON FINANCIAL SERVICES IN	4/24/2024	\$217.00	Copier Lease
46194 ELAN FINANCIAL SERVICES	4/24/2024	\$478.70	
46195 XCEL	4/24/2024	\$3,928.40	
46198 A TO Z RENTAL	4/30/2024	\$180.00	Wood Chipper Rental
46199 AFFORDABLE JETTING	4/30/2024	\$250.00	Jest mainline at Public Works
46200 ARAMARK	4/30/2024	\$326.68	Clothing
46201 BAUERS SPECIALTY SALES	4/30/2024	\$91.96	14" chains
46202 BENCO ELECTRIC	4/30/2024	\$513.53	STREET LIGHTING
46203 BHE COMMUNITY SOLAR LLC	4/30/2024	\$3,974.19	Acct # 352914
46204 BLUE EARTH COUNTY	4/30/2024	\$905.50	1st Qtr Fees
46205 BLUE EARTH COUNTY HIGHWA	4/30/2024	\$804.00	Sand Salt Mix
46206 BLUE EARTH COUNTY PROPER	4/30/2024	\$2,520.00	P12.99.18.003.012
46207 B. E. COUNTY SHERIFFS DEPT	4/30/2024	\$41,845.19	May Services
46208 BOLTON & MENK INC	4/30/2024	\$4,386.00	Pedestian Connectivity Imp/Navigator Grant
46209 BROMELAND, JENNIFER	4/30/2024	\$62.24	Reimbursements
46210 CALIBRATIONS & CONTROLS IN	4/30/2024	\$575.00	8" ISCO Flow Meter Verification report
46211 CENTER POINT ENERGY	4/30/2024	\$753.03	
46212 CITY BUILDING INSPECTION SR	4/30/2024	\$5,799.41	
46213 COMPUTER TECHNOLOGY SOL	4/30/2024	\$2,735.58	VIP Agreement
46214 CONSOLIDATED COMMUNICATI	4/30/2024	\$262.70	Acct # 507-257-3542/0

CITY OF EAGLE LAKE

*Check Summary Register©

April 2024

Name	Check Date	Check Amt	
46215	CREEKSIDE TOWNHOMES LLC	4/30/2024	\$122.00 Refund CUP fee for Creekside Townhomes
46216	EIDE BAILLY	4/30/2024	\$20,000.00 2023 Audit Services
46217	FEDEX	4/30/2024	\$5.52
46218	FRESH START CLEANING AND	4/30/2024	\$100.00 March Service
46219	GOPHER STATE ONE CALL	4/30/2024	\$89.15
46220	GOVERNMENT FORMS & SUPPL	4/30/2024	\$429.54 Checks
46221	HAWKINS	4/30/2024	\$5,236.58
46222	ISG	4/30/2024	\$1,230.00 SWPPP and MCM
46223	J.R. BRUENDER CONSTRUCTIO	4/30/2024	\$549.50 Vacuum Truck - Pump Pit
46224	LEAGUE OF MN CITIES	4/30/2024	\$20.00 2024 MCSC Annual Meeting-Bromeland
46225	LJP ENTERPRISES	4/30/2024	\$13,040.28 Sm=976 Lrg=125
46226	LOFFLER COMPANIES INC	4/30/2024	\$176.00 Lease
46227	CITY OF MANKATO	4/30/2024	\$15,463.05 Final 2023 Sanitary Sewer Fee
46228	MATHESON TRI GAS INC	4/30/2024	\$151.56
46229	MENARDS	4/30/2024	\$1,098.28
46230	METERING & TECHNOLOGY SOL	4/30/2024	\$560.11 Couplings
46231	PAINTING PLUS OF MINNESOTA	4/30/2024	\$360.00 Painting of Police Service Door and Ballards
46232	KERRY RAUSCH	4/30/2024	\$62.98 Meeting Mileage
46233	RENT-N-SAVE	4/30/2024	\$185.00 Rink location
46234	RUETER, KLYE	4/30/2024	\$36.18 Pipeling Training - Pemberton
46235	SAFETY & SECURITY CONSULA	4/30/2024	\$1,090.00 Aerial Operations, Rope Rescue, Seach/Rescu
46236	SCHWICKERTS	4/30/2024	\$784.00 Maintenance Check
46237	SIMPSON, VERN	4/30/2024	\$36.18 Piepleine Training-Pemberton
46238	SOUTH CENTRAL COLLEGE	4/30/2024	\$525.06 Betcalfe -Initial EMR
46239	TEAM LAB	4/30/2024	\$190.00 Wash/Wax for vehicles
46240	VESTIS	4/30/2024	\$64.30 Black Dirt, Pulverized
46241	WENDEL	4/30/2024	\$500.00 Servcies through March 31, 2024
46242	MINNESOTA WASTE PROCESSI	4/30/2024	\$7,028.99 March Charges
Total Checks			\$175,631.25

CITY OF EAGLE LAKE

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Batch: PAY 05-03-24

	Name	Check Date	Check Amt	
10100	Cash			
46244	BADGER METER	5/3/2024	\$1,013.12	Hosting Service
46245	COMPUTER TECHNOLOGY SOL	5/3/2024	\$2,735.58	VIP Services
46246	EAGLE EXPRESS	5/3/2024	\$679.61	
46247	GOPHER STATE ONE CALL	5/3/2024	\$95.85	April Tickets
46248	IMAGE TREND	5/3/2024	\$900.00	Webinar Training
46249	LEAGUE OF MN CITIES	5/3/2024	\$425.00	Annual LMC Conference - Norton
46250	LINDE GAS & EQUIPMENT INC	5/3/2024	\$60.51	
46251	METRONET	5/3/2024	\$649.75	ACCT 1959304
46252	PRINCIPAL LIFE INSURANCE CO	5/3/2024	\$154.40	May/June Premium
46253	PROFESSIONAL CREDIT ANALY	5/3/2024	\$120.00	Charge Collected - Hodapp
46254	VESTIS	5/3/2024	\$131.19	Mats
		Total Checks	\$6,965.01	

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CITY OF EAGLE LAKE

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***Check Summary Register©**

April 2024

	Name	Check Date	Check Amt	
10110	Park- Assigned			
46196	RUEL, NATHAN	4/30/2024	\$463.86	Seed and Erosion Blankets
46197	TOTAL LANDSCAPE SUPPLY LL	4/30/2024	\$2,925.00	Black Dirt, Pulverized
		Total Checks	\$3,388.86	

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CITY OF EAGLE LAKE

04/30/24 2:56 PM

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April 2024

	Name	Check Date	Check Amt	
10101 EDA Cash				
487	ELAN FINANCIAL SERVICES	4/24/2024	\$15.48	Child Care Event
		Total Checks	\$15.48	

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Pay Dates 04/11/2024, 04/25/2024, 04/29/2024

Payroll Name	Pay Date	Net Pay
Adomabea, Olivia	04/11/2024	1,589.36
Adomabea, Olivia	04/25/2024	1,589.36
Anderson, Jim	04/11/2024	120.68
Anderson, Jim	04/25/2024	0.00
Auringer, Mandy L	04/11/2024	863.11
Auringer, Mandy L	04/25/2024	934.99
Beckmann, Jacob Donald	04/11/2024	1,398.66
Beckmann, Jacob Donald	04/25/2024	1,352.90
Bromeland, Jennifer J	04/11/2024	3,034.80
Bromeland, Jennifer J	04/25/2024	3,034.80
Hartman, Andrew R	04/11/2024	1,397.15
Hartman, Andrew R	04/25/2024	1,351.88
Nicklay, Michael L	04/11/2024	1,405.52
Nicklay, Michael L	04/25/2024	1,405.53
Nicklay, Michael L	04/29/2024	2,402.65
Norton, Elizabeth Jean	04/25/2024	349.40
Rausch, Kerry L	04/11/2024	1,513.80
Rausch, Kerry L	04/25/2024	1,457.32
Rohrich, Elizabeth K	04/25/2024	277.05
Ruel, Nathan W	04/11/2024	1,286.69
Ruel, Nathan W	04/25/2024	1,286.69
Simpson, Vern L	04/25/2024	199.40
Steinberg, Garrett R	04/25/2024	277.05
White, Anthony D	04/25/2024	277.05
Whittington, Johnnie L	04/25/2024	277.05

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Wire Transfers Made in 2024

Date

Description

Initiated by

4/2/2024 Wire from ICS to NOW Account \$176,000

Kerry



Andrew Hartman
Public Works Director
90 LeRay Avenue
Eagle Lake, MN, 56024
(507)257-3218
ahartman@eaglelakemn.com

May 2024

To: Mayor Norton, City Council and City Administrator Jennifer Bromeland

From: Andrew Hartman Public Works Director

Water: We have been working with the contractors to get the SCADA system installed and set up. We will be doing flushing in May. We have been testing the water to ensure safety as we have been getting some complaints, the water has passed all test and samples.

Sewer: The SCADA system has been installed and is currently online. We will be working with the contractors to be able to get it online and making phone call alarms. Currently we don't have any call alarms, so we will just be using the light on the outside of the building. We have been working out some kinks in the new system as they come up.

Streets: Street sweeping will take place May 8th and 10th pending council approval. We will be doing patching this month and marking out for street repairs. We will also be looking at sidewalk repairs as well.

Parks: We placed the picnic tables in the new pavilion. We hauled in dirt, graded, and seeded the area around the pavilion. Jim our part time mower has started mowing the parks. We are working with Javens Mechanical and MAYBA to get the irrigation all set up.

Storm Sewer: We have been conducting MS4 inspections. We have been cleaning catch basins after rain events.

If you have any questions or concerns, please feel free to contact me at ahartman@eaglelakemn.com

Andrew Hartman

5A

ELFD FIRE CHIEF'S LETTER

Spring has sprung and what do April showers bring us? Mud, the answer is mud. The farmers are in the fields and tracking mud onto the roads. This can be particularly hazardous to some of the many motorcycle riders we've seen already this year. Please keep your eyes on the road.

Speaking of roads, they are about to get a lot busier with fishing opener right around the corner. Make sure you keep life jackets on all your littles. It only takes a second for them to fall overboard or maybe even cast themselves right off the dock. Let's start the season off on a good note.

Happy Mother's Day Ladies!

THANK YOU!

EAGLE LAKE FIRE DEPARTMENT 2024 CALL REPORT

TYPE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	% OF TOTAL
Assist Law Enforcement	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Assist Law Enforcement (cancelled)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Explosion (No Fire)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Commercial)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Residential)	-	-	-	1	-	-	-	-	-	-	-	-	1	1.7%
Fire (Standby)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Vehicle)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Wildland)	-	-	2	1	-	-	-	-	-	-	-	-	3	5.2%
Fire Alarm	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire Assist	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire CO	1	-	-	-	-	-	-	-	-	-	-	-	1	1.7%
Fire False Alarm	-	1	-	-	-	-	-	-	-	-	-	-	1	1.7%
Fire Mutual Aid	-	-	2	-	-	-	-	-	-	-	-	-	2	3.4%
Gas Leak	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Hazardous (No Fire)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Medical (Cancelled)	-	1	1	2	-	-	-	-	-	-	-	-	4	6.9%
Medical (Response)	13	8	6	8	-	-	-	-	-	-	-	-	35	60.3%
Medical Lift Assist	3	1	-	-	-	-	-	-	-	-	-	-	4	6.9%
Missing Person Search	-	-	1	1	-	-	-	-	-	-	-	-	2	3.4%
Motor Vehicle Accident w/Injury	-	-	1	-	-	-	-	-	-	-	-	-	1	1.7%
Motor Vehicle Accident w/o Injury	1	-	-	-	-	-	-	-	-	-	-	-	1	1.7%
Motor Vehicle Accident (Fatality)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Motor Vehicle Accident (Cancelled)	-	-	-	1	-	-	-	-	-	-	-	-	-	0.0%
Odor Investigation	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Power Lines	-	-	-	1	-	-	-	-	-	-	-	-	-	0.0%
Rescue (Entrapment/Machinery)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Rescue (Grain Bin)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Rescue (Water)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Smoke Investigation	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Smoke/CO Alarm Malfunction	-	-	-	1	-	-	-	-	-	-	-	-	1	1.7%
Special Incident	-	1	-	1	-	-	-	-	-	-	-	-	2	3.4%
Weather	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Total	18	12	13	17	-	-	-	-	-	-	-	-	58	100%
RESPONSE AREA														
Eagle Lake	15	11	9	13	-	-	-	-	-	-	-	-	48	80.0%
St. Clair	-	-	1	-	-	-	-	-	-	-	-	-	1	1.7%
Good Thunder	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Janesville	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Kasota (Lime Twp)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Le Ray Twp	3	1	1	1	-	-	-	-	-	-	-	-	6	10.0%
Madison Lake (Le Ray Twp)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Mapleton	-	-	1	-	-	-	-	-	-	-	-	-	1	1.7%
Mankato	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Mankato Twp	-	-	1	3	-	-	-	-	-	-	-	-	4	6.7%
Total	18	12	13	17	-	-	-	-	-	-	-	-	60	100%

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City of Eagle Lake Activity Report – April 2024

The Sheriff's Office had 542 hours of documented hours for the month of April, which is 22 hours over our contract time.

We started the month of April with our Open House. Although affected by the weather, there was a great turnout from the community, which was a great opportunity for Sheriff's Office staff to meet residents of Eagle Lake.

Around mid-April, Deputy Grassmann and Deputy Lewis completed their field training with the Sheriff's Office. It's very exciting to be fully staffed and up and running in Eagle Lake.

On April 18th, there were multiple tampering with motor vehicle and theft from motor vehicle reports within the City of Eagle Lake. From our observations and information regarding these incidents, it appeared to be isolated to the one evening. The Sheriff's Office experienced these types of incidents within Blue Earth County in the weeks prior to these reported incidents. Our surrounding counties also experienced such incidents. I know this community is trustworthy of others and we assume we can leave our vehicle/residents/garages unlocked, but we encourage residents to remove all personal belongings, items of value, money, gift cards, credit cards, purses, etc. from their vehicles and lock the vehicle doors. Also, please lock all homes, garages, and sheds whether you are home or not to prevent others from accessing your property. It appeared that whoever was responsible for these events was pulling door handles and rummaging through the vehicles that were unlocked. Not one vehicle or vehicle window was damaged during these incidents, so please lock your vehicles when not in use, parked on the public roadway, or in your driveway. We once again encourage community members to contact the Sheriff's Office by calling 911 to report suspicious activity.

Animal complaint calls for service are slowly decreasing, and it appears that residents are paying closer attention to their animals when they are outside. Although we did assist with a few loose dog complaints, the dog owner was located fairly quickly without a lot of time and resources spent on such incidents. Mandy is doing an exceptional job keeping up to date on current dog registrations, which better assists us locating their owner, as we have a copy of the registration list. We are still in the process of working with Bellas House of Doodles for boarding when a loose dog is reported throughout the city.

The Sheriff's Office continues to focus on reported traffic related problem areas that are brought to our attention by city residents and by our own observations. A few areas of concern are:

- 598th Ave./LeSueur Ave. (Stop Sign Related)
- 598th Ave. (Speed)
- LeSueur Ave./Linda Dr. (Stop Sign Related)
- Thomas Dr./Linda Dr. (Stop Sign Related)
- Thomas Dr./Connie Ln. (Stop Sign Related)
- S. Agency St. (Speed)
- Leray Ave. (Speed)

Trespassing:

- We are starting to receive ATV and trespassing complaints on the south side of the city between 211th St. (The minimum maintenance road) and the southern residences of the city. This is the wooded and farmland area just north of 211th St. that spans from S. Agency St. to 598th Ave. That area is owned by two separate property owners. We urge people that are utilizing this area for recreation, walk, ride ATV's, dirt bikes, or other purposes to contact the property owner for permission before accessing the property, otherwise they are to be considered trespassing. Unidentified ATV's and other recreational vehicles are causing damage to the road of 211th St. and the road right of way creating more maintenance and repair of the damage, especially during the wet/spring season.

Once again, we are excited to provide a quality service to the residents and community of Eagle Lake. We continue to spend time at the Elementary School developing relationships and being a positive role model to our young people both during and outside school hours. In the month of May, we are assisting in a book delivery through the Greater Mankato United Way, as they are providing a Shel Silverstein poetry book to every 4th grader. We are also going to be a part of the upcoming School Carnival on May 23rd where the Sheriff's Office are providing a squad car for kids to tour and learn about the career as a police officer. We are honored to be a part of the events held at the school and will continue to be present at the school to assure their safety.

Call Type	October 2023	Nov-23	23-Dec Total 23	24-Jan	24-Feb	24-Mar	24-Apr
Animal Complaints	1	0	6	7	8	7	3
Assist Other Agency	2	5	2	9	6	2	0
Burglary	1	0	0	1	0	2	0
Civil	5	2	3	10	2	12	6
Disturbance	4	4	4	12	4	10	7
Driving Under the Influence	1	1	0	2	0	0	0
Driving Violations	1	1	0	2	0	2	1
Fire Assist	1	4	2	7	3	1	2
Fraud	2	0	0	2	0	0	0
Juvenile Nuisance Comp	1	0	1	2	1	0	0
Medical Assists	6	9	9	24	12	11	6
Mentally Disturbed Person	2	3	1	6	2	1	0
Motor Vehicle Accident (no injury)	6	0	1	7	1	0	2
Parking Complaints	1	0	1	2	0	2	0
Property Lost/Found	1	0	1	2	0	0	0
Runaway		1	0	1	0	0	0
Suicidal Person	1	0	1	2	2	0	2
Suspicious Activity	7	6	0	13	5	4	9
Theft	2	2	1	5	0	0	4
Threats Complaint	1	0	0	1	0	1	0
Traffic Stops	19	18	16	53	22	15	37
Welfare Check	2	1	5	8	4	6	3
Weapons Comp			1	1	1	0	0
Ordinance Violations							
Total Calls for service			284				

280 plus 32 = 312
 225 minus 15 = 210
 280 plus 32 = 312
 623 plus 103 = 726
 531 plus 11 = 542
 494 minus 26 = 468
 542 plus 22 = 564

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Eagle Lake Fire Relief
Gambling Fund Report March 2024

Balance	3/1/24		\$15,503.51
Income:			
Paper Pull Tabs		\$5,853.00	
Electronic		\$19,381.00	
Interest Income		\$9.99	
Total Income			<u>\$25,243.99</u>
Total Funds Available			\$40,747.50
Less Total Disbursements			<u>(\$16,625.99)</u>
Balance	3/31/24		\$24,121.51

2023 Profit / Community Donations

Net Profit:			
	1/24	\$692.41	
	2/24	(\$5,052.43)	
	3/24	\$10,998.65	

Total Profit To Date: \$6,638.63

Community Donations To Date: \$600.00

Eagle Lake Fire Relief
April 9 2024
Items To Be Approved

<u>To</u>	<u>For</u>	<u>Amount</u>
Eagles Nest	Rent	\$4,322.55
Randy Hoffmann	Accounting	\$700.00
Chad Witte	Wages	\$277.05
Triple Crown Gaming	Pull Tabs	\$1,354.70
	Invoice #9270958	
	Due 5/8/24	
Pilot Games	E-Bingo Prizes & Fees	\$367.47
Triple Crown Gaming	E-Tabs (No Check)	\$6,936.23
MN Revenue	State Tax (No Check)	\$9,218.00
Total		\$23,176.00

2024 Building Permits Issued

<u>HOUSE #</u>	<u>STREET</u>	<u>VALUE</u>	<u>Project Description</u>
30	LeRay Ave	\$ 21,000.00	Reroof-commercial
326	Falcon Run	\$ 15,000.00	Deck
137	Creekside Dr	\$ 16,000.00	Deck
111	LeRay Ave	\$ 1,000.00	Mechanical-Commercial
111	LeRay Ave	\$ 1,000.00	Plumbing-Commercial
204	Cranberry Ct	\$ 22,193.00	Reroof
104	LeRay Ave	\$ 11,500.00	Deck & windows
209	Lakeview Dr	\$ 15,000.00	Reroof
528	LeSueur Ave	\$ 2,000.00	Replacing deck beams & footings
104	Creekside Dr	\$ 53,651.11	Reside/Reroof
309	Maywood Ave	\$ 14,834.00	Reroof
208	Thomas Dr	\$ 4,620.00	Install backflow preventor for irrigation system
213	Parkway Ave	\$ 13,668.00	Reside-commercial (per Dan, normal residential fees apply)
430	Owl Ln	\$ 3,000.00	Water heater
204	S Second St	\$ 1,300.00	Windows
148	Creekside Dr	\$ 15,980.00	Reroof
209	Rockwell Dr	\$ 16,800.00	Reroof
406	Owl Ln	\$ 15,000.00	Deck addition
237	Ann Dr	\$ 1,500.00	Egress windows
220	LeRay Ave	\$ 16,266.00	Reside
309	Maywood Ave	\$ 15,968.00	Reside
20	Country Manor	\$ 20,000.00	Siding, windows, doors
106	Foxborough Ln	\$ 14,418.00	Reside

2024 Zoning Permits Issued

<u>Zoning #</u>	<u>Address</u>	<u>Type</u>
24-5	450 Parkway Ave	Signs
24-6	S Agency St	Sign
24-7	404 Pebble Ct	patio/end of driveway
24-8	104 LeRay Ave	Shed- combined with BP 24-51
24-9	237 Oak Dr	Shed & Patio
24-10	234 Ann Dr	Fence
24-11	194 Creekside Dr	Sidewalk
24-12	515 Thomas Dr	Concrete slab for basketball court
24-13	213 Hunters Ct.	Replacing fence
24-14	506 Thomas Dr	Shed

L02

**CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2024-21**

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS the City of Eagle Lake is generally authorized to accept donations pursuant to Minnesota Statutes for the benefit of its public recreational services.

WHEREAS the following donation(s) has offered to contribute the cash amounts or items set forth below:

<u>Name of Donor</u>	<u>Items/Amount</u>
BorgsHomes LLC	\$500
JBeal Real Estate	\$500

WHEREAS, the terms or conditions of the donations, if any, are as follows:

To be applied towards the Eagle Lake's Summer Sounds Events.

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Eagle Lake, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

Passed by the City Council of Eagle Lake, Minnesota this 6th day of May 2024.

Lisa Norton
Mayor

Attested:

Jennifer J. Bromeland
Administrator

**CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2024-22**

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS the City of Eagle Lake is generally authorized to accept donations pursuant to Minnesota Statutes for the benefit of its public recreational services.

WHEREAS the following donation(s) has offered to contribute the cash amounts or items set forth below:

<u>Name of Donor</u>	<u>Items/Amount</u>
Anonymous	\$2,000

WHEREAS, the terms or conditions of the donations, if any, are as follows:

To be applied towards a basketball hoop for Lake Eagle Park.

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Eagle Lake, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

Passed by the City Council of Eagle Lake, Minnesota this 6th day of May 2024.

Lisa Norton
Mayor

Attested:

Jennifer J. Bromeland
Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

May 6, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Council Chambers Rental Request

Pastor Matt Moldstad with Peace Lutheran Church in North Mankato will be at the meeting to discuss with you his request to rent the Council Chambers every Sunday for an entire year as his church is looking to expand its ministry into Eagle Lake. He is looking to rent a space for worship on Sunday mornings from 8:00 a.m.-12:00 p.m., beginning in the fall 2024.

Per the City's established rental information sheet, a copy of which is attached, the church would not be charged a rental fee since it is classified as a non-profit organization. Currently, the City would require that the church apply each week to reserve the Council Chambers but the room could also be reserved by other parties. In this situation, the request is to reserve for a year in advance and would be best handled through an agreement. There might need to be a fee associated with the rental to offset costs incurred for cleaning and maintenance with the frequent use of the space. The City does not allow intoxicating beverages which would include alcoholic beverages used in a religious ceremony and that would also need to be noted in the agreement if allowed and under what circumstances.

Looking back over the last couple of years, the Council Chambers has only been used a handful of times on a Sunday morning.

Discussion should ensue.


Jennifer J. Bromeland
City Administrator

Jennifer Bromeland

From: Matthew Moldstad <pastormoldstad@gmail.com>
Sent: Thursday, April 18, 2024 2:56 PM
To: Jennifer Bromeland
Subject: Looking to Rent City Hall

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Jennifer,

I stopped by city hall yesterday to inquire if it might be possible to rent your facility. My church is looking to expand its ministry into the Eagle Lake area and would like to rent a space for worship on Sunday mornings. Our hope would be that eventually the congregation would grow to a size where it would be able to build its own church in Eagle Lake. We are looking to rent a space from 8am to 12pm on Sunday mornings every week beginning in the fall. We could be flexible with the times though if need be. We would plan to get the space ready at 8am, have service at 9am, and then have Bible Study and Sunday School at 10am. Around 11am we would pack up our stuff and set everything back in order, making sure that we are out by noon. We could bring our own folding chairs and other items needed for the service. We would like to have use of the entryway lobby, the conference room, and the kitchen. As of right now, we are looking to rent the space every Sunday for an entire year.

Please let me know if you think this would be a possibility and if so, what we'd need to do to reserve the space.

Blessings,

Pastor Matt Moldstad
Peace Lutheran Church
2090 Commerce Dr.
North Mankato, MN 56003
507-382-0045
pastormoldstad@gmail.com



POLICY REGULATING THE USE OF CITY HALL CHAMBERS FOR MEETINGS AND SMALL EVENTS

PURPOSE

The purpose of this policy is to make the City Hall Chamber facility available to organizations for the benefit of residents of Eagle Lake. It is the intention of the City Council to regulate the use of the facility in such a manner as to allow for maximum public benefit, to rent the facility in an equitable manner, and to provide the facility for the public to use at the lowest possible price.

FEES

CLASSIFICATION AND PRIORITY USERS:

- Group 1: The City of Eagle Lake Council, official boards and commissioners.
- Group 2: Area Civic and non-profit organizations.
- Group 3: Private meetings.
- Group 4: Private parties (such as birthday/graduation party; home-based business parties; crafting gatherings; etc.)

RENTAL RATES:

- Group 1: No Charge
- Group 2: No Charge
- Group 3: Residents fee: \$25.00 per day; Non-resident fee: \$50.00 per day
- Group 4: Residents fee: \$100.00 per day; Non-resident fee: \$150.00 per day

All Groups: \$250.00 Damage Deposit Required

AVAILABILITY

- Monday - Friday 5:00 p.m. to 10:00 p.m.
- Saturday 9:00 a.m. to 10:00 p.m.
- Sunday 9:00 a.m. to 5:00 p.m.

PROCEDURE FOR APPLYING

Use of the City Hall facility will be handled so far as possible on a first-come, first-serve basis. Groups reserving the facility must understand it may be necessary for them to relocate their meeting in the event the facilities are needed for municipal government purposes.

RULES AND REGULATIONS

- A. Groups may provide their own non alcoholic beverages and light refreshments provided they dispose of all refuse properly and clean up after usage. Dark colored beverages which are more likely to stain are not allowed, such as red and grape colors.
- B. The use of intoxicating liquor and non-intoxicating malt liquor beverages is prohibited in the City Hall facilities.
- C. Pursuant to the Minnesota Clean Indoor Air Act, smoking is prohibited.
- D. The City assumes no liability for loss, damage, injury or illness incurred by the users of the facility.
- E. The individual representing the organization using City Hall facilities, i.e., person signing the application, shall be responsible for:
 - 1. Proper disposal of all beverages, cups, paper, etc.; rearrangement of furniture.
 - 2. Shutting off all lights.
 - 3. Reporting, repairing, or replacing, any damage or loss of City facilities or equipment within 24 hours of the meeting.
 - 4. Returning the keys City Staff.
- F. Organizations canceling reservations or “no shows” may be given lower priority for future requests.
- G. Failure to conform to these policies and rules may be cause for forfeiture of future use privileges.
- H. The City reserves the right to cancel reservations at any time.
- I. Cancellations: Proper notification (48 hour notice) must be given to the City Hall Staff in order to secure a refund. If a group or individual does not cancel the facility reservation 48 hours in advance refunds will not be issued and the rental fee is forfeited. If a group or individual fails to show up for the reserved/scheduled events refunds will not be issued and the rental fee is forfeited.

CITY OF EAGLE LAKE

APPLICATION & AGREEMENT FOR USE OF CITY HALL FACILITIES

DATE OF APPLICATION: _____

NAME OF APPLICANT: _____

NAME OF ORGANIZATION: _____

CONTACT PERSON (IF DIFFERENT):

ADDRESS:

Street City State Zip Code

PHONE: HOME _____ BUSINESS _____

PURPOSE FOR THE FACILITY WILL BE USED:

DATE(S) FACILITY REQUESTED: _____

HOURS FROM: _____ TO: _____

THE APPLICANT, ITS AGENTS, EMPLOYEES AND MEMBERS:

1. Agrees to indemnify, defend and hold the city harmless from and against any damage, liability or claim of any person or entity for injury to person or property or death arising in any way out of the use of the facility by Applicant, his or its officers, directors, guests, members, employees, agents or assignees.

2. Agrees that the City shall not be liable for damage to the property of any person or entity participating in the activities applied for herein, nor shall it be liable for the death or injury of any such person or entity occurring as a result of the use of the facilities as applied for herein.
3. Agrees to pay for all damages to City property or equipment over and above normal wear and tear.
4. Assumes full responsibility for the conduct of the group during the time this facility is being used.
5. The Applicant agrees that it shall have the primary responsibility to supervise the use of the premises, and the conduct of all those on the premises. The City of Eagle Lake is not responsible for supervision of the premises during the period of Applicant's use. In the event that the City, acting through its agents or employees shall decide that the premises are not being properly supervised the City may, but shall not be required, to take control over the premises and take whatever steps shall be deemed necessary and proper to safeguard any individuals present, as well as any property of such individuals or the City.
6. Agrees not to serve alcoholic beverages on City property.
7. Smoking is not permissible within the Facilities.
8. Agrees to leave the premises in substantially the same condition as they were upon arrival.
9. Understands that the City of Eagle Lake reserves the right to cancel this agreement in the event of emergence or of conflicting use.

I have reviewed the fees, ordinances, rules, regulating and policies, in particular the "Application & Agreement for Use of Eagle Lake City Facilities" which pertain to and govern the use for which this application is made.

Signature of Applicant

Date

Approved by:

City Administrator

FOR OFFICE USE ONLY

FEES:	Room Rental (\$____@#____ days)	\$_____
	Damage Deposit	\$_____
	TOTAL AMOUNT DUE	\$_____

Date of Damage Deposit return: _____

Key Distribution #: _____

Date of Return Key: _____



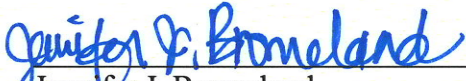
705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

May 6, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Capital Outlay and Committed Fund Balance

Attached is a printout of the ending fund balance for capital outlay as of December 31, 2023. The ending balance is \$1,952,540. Per the recommendation of the City's auditor with Eide Bailly, the City Council is advised to specially approve whatever amount is desired for year-end. This action should be completed each year prior to the completion of the audit. Capital outlay funds are reflected as "committed" funds on the balance sheet of the annual audit.

A motion is needed to designate \$1,952,540 as a "committed" fund balance for capital outlay as of December 31, 2023.


Jennifer J. Bromeland
City Administrator

		2023 Set		2023 Y-E	
		Aside	2023 Expenses	Donations	Balance
101-41000-550	General Government	\$ 2,600.00	\$ (2,550.00)		\$ 102,340.64
101-42100-510	Street (CRP)	\$ 73,553.00	\$ (33,178.00)		\$ 540,550.46
101-41500-510	Administration	\$ -			\$ 2,200.00
101-41900-550	City Hall	\$ 2,500.00			\$ 11,823.00
101-42200-510	Police (CRP)	\$ 60,664.00			\$ 141,022.98
101-42300-530	Fire (CRP)	\$ 129,865.00	\$ (42,840.99)		\$ 733,614.78
101-42300-520	Fire Equipment (Gambling)		\$ (24,179.25)		\$ 31,199.81
101-42300-535	Fire Dept - Facilities	\$ 25,000.00	\$ (13,347.75)		\$ 11,652.25
101-42500-510	Park	\$ 11,633.50	\$ (13,376.04)		\$ (3,729.59)
101-42500-570	Park Board	\$ 55,902.14	\$ (527.15)		\$ 123,308.94
Escrow Acct	Trails	\$ -			\$ 48,129.00
101-42100-560	Sidewalks	\$ 20,000.00	\$ (12,225.00)		\$ 208,427.87
101-42430-510	Civil Defense	\$ -			\$ 2,000.00
		\$ 381,717.64	\$ (142,224.18)	\$ -	\$ 1,952,540.14

City of Eagle Lake
Balance Sheet – Governmental Funds
December 31, 2022

	General Fund	2010 Debt Service	CSAH 27 Street Project	Other Governmental Funds	Total Governmental Funds
Assets					
Cash and cash equivalents	\$ 3,258,379	\$ 12,064	\$ 346,827	\$ 832,613	\$ 4,449,883
Restricted cash	46,058	-	-	295	46,353
Receivables					
Taxes	14,685	138	-	-	14,823
Special assessments	4,481	105,864	371,093	-	481,438
Accounts	38,607	-	-	-	38,607
Notes	-	-	-	10,273	10,273
Due from other funds	106,929	-	-	-	106,929
Prepaid items	21,866	-	-	-	21,866
Total Assets	<u>\$ 3,491,005</u>	<u>\$ 118,066</u>	<u>\$ 717,920</u>	<u>\$ 843,181</u>	<u>\$ 5,170,172</u>
Liabilities					
Accounts payable	\$ 109,526	\$ -	\$ -	\$ -	\$ 109,526
Escrow payable	46,058	-	-	-	46,058
Accrued payroll liabilities	19,325	-	-	-	19,325
Due to other funds	-	-	24,624	82,305	106,929
Due to borrower	-	-	-	295	295
Total liabilities	<u>174,909</u>	<u>-</u>	<u>24,624</u>	<u>82,600</u>	<u>282,133</u>
Deferred inflows of resources					
Unavailable revenue	15,837	105,864	371,093	-	492,794
Fund Balances					
Nonspendable	21,866	-	-	10,273	32,139
Restricted	-	12,202	322,203	832,613	1,167,018
Committed	1,712,997	-	-	-	1,712,997
Unassigned	1,565,396	-	-	(82,305)	1,483,091
Total fund balances	<u>3,300,259</u>	<u>12,202</u>	<u>322,203</u>	<u>760,581</u>	<u>4,395,245</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 3,491,005</u>	<u>\$ 118,066</u>	<u>\$ 717,920</u>	<u>\$ 843,181</u>	<u>\$ 5,170,172</u>

December 31, 2023

Committed - \$1,952,540.



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

May 6, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Engagement Letter for Actuarial Services

According to the City's auditing firm, Eide Bailly, a valuation report is needed to ensure compliance with GASB. According to MN State Statutes, the City is ultimately responsible for any shortfalls in the Fire Relief Association's pension assets. This means that the related pension liability or pension assets need to be recorded on the City's financial statements. To determine the dollar amount, there needs to be an actuarial valuation done so that the auditors can use that report to complete the audit and financial reporting.

Proposals were obtained in 2021 with VIA Actuarial Solutions coming in the lowest. Attached is an engagement letter for the FYE2023-2024 GASB 67/68 actuarial report (\$2,300) and the FYE2024-2025 GASB 67/68 "off year" report (\$900).

The cost for this work will be paid for out of line item 101-41600-300.

A motion is necessary to retroactively approve the engagement letter for pension actuarial services for the Eagle Lake Fire Relief Association.


Jennifer J. Bromeland
City Administrator



April 1, 2024

Jennifer Bromeland
City Administrator
City of Eagle Lake
705 Parkway Avenue
PO Box 159
Eagle Lake, MN 56024

Re: Engagement Letter for Actuarial Services

Dear Jennifer:

Thank you for this opportunity to provide GASB 67/68 pension actuarial services to the City of Eagle Lake and the Eagle Lake Fire Relief Association. This letter and attachments (collectively, the "Agreement") document the Scope of Services ("Services") that Northern Consulting Actuaries, Inc. d/b/a VIA Actuarial Solutions (hereafter, "VIA" or "we" or "our") will provide to the City of Eagle Lake (hereafter "City" or "you" or "yours" or "Client") and the Eagle Lake Fire Relief Association pension plan (hereafter "Plan"). It also describes our fees, expenses, and the Terms and Conditions for those services.

After reviewing the enclosed Scope of Services and Terms and Conditions, please sign and date the Acknowledgement and Consent form. Future actuarial services will be provided under this same engagement letter for a fee agreed to by both parties, or we can provide an updated engagement letter if you prefer.

Please feel free to contact us if you have any questions about the proposed actuarial engagement. We will commence work under this engagement upon receipt of a signed copy of this Agreement.

Thank you again for choosing VIA Actuarial Solutions to be your trusted actuarial consultant.

Sincerely,

A handwritten signature in black ink that reads "Emily M. Knutson".

Emily M. Knutson, FSA, EA, MAAA
Consulting Actuary

L/D/C/R: 3/dmk/emk

Scope of Services

The GASB 67/68 accounting rules require a “full” actuarial valuation every two years, while a simplified roll-forward report is required in the “off years”. Our proposed scope and fees outlined below include both the “full” and roll-forward valuation reports.

GASB 67 & 68 Reporting	Fee
FYE2023-2024 GASB 67/68 actuarial report	\$2,300
FYE2024-2025 GASB 67/68 “off year” report (if no significant changes)	\$900

Each year also includes up to one hour of free consulting to review the reports with you over the phone.

Out-of-scope projects will be billed separately based on the time and expense needed to complete these projects. For calendar year 2024, our hourly rates are \$150 to \$250 for actuarial analysts and managers and \$350 to \$400 for consulting actuaries. We are glad to estimate fees for additional projects as requested. Out-of-scope projects may include time spent on:

- meetings and preparation,
- significant changes in your plan, accounting, or funding arrangements,
- cleanup of inaccurate data or data not provided in the form requested, and
- accounting updates when the City’s financials differ from the figures in our previous reports.

The annual fees and hourly rates stated in this engagement letter are subject to annual inflationary updates beginning in 2026 and each year thereafter. VIA will propose inflationary adjustments to the City before beginning work on the FYE 2026 valuation. The hourly rate schedule is updated automatically each calendar year.

The proposed fees assume no substantial changes to the plan census, assumptions, plan provisions, or funding arrangement. If any of these factors change significantly then we will provide a separate proposed fee.

Out-of-pocket expenses will be passed on to you without markup. Bills are sent as often as monthly, and your payment is due within 30 days of the invoice date. Interest will accrue on the unpaid balance at the rate of ½% per month. If we receive your payment within 30 days, the interest will be waived.

Terms and Conditions

COOPERATION AND WARRANTY REGARDING DOCUMENTS AND INFORMATION.

You understand that in order for us to provide the Services to you we will require your assistance and cooperation. You agree to provide us with all documents and information reasonably requested by us in order for us to perform the Services and you warrant that such documents and information are true and accurate to the best of your knowledge after due inquiry. We will not be liable for any inaccurate results of our Services due to our reliance upon incorrect or incomplete documents or information.

CONFIDENTIALITY. All data, records, and information concerning the Plan and the participants of the Plan provided by you or on your behalf to VIA in connection with this Agreement, other than information that is either in the public domain, obtained from third parties, or which is otherwise developed by VIA shall be considered "Confidential Client Information." VIA agrees to use reasonable efforts to protect all Confidential Client Information and has reasonable safeguards to protect against the disclosure or misuse of Confidential Client Information that is in VIA's care or custody. VIA will protect the Confidential Client Information with the same degree of care that it uses to protect and safeguard VIA's own like information, but not less than the degree of care that would be exercised by a prudent person given the sensitivity of the Confidential Client Information.

In preserving the confidentiality of Client communications and information, it is important that we have your agreement on the methods we will use in communicating with you. Unless you tell us otherwise, you agree that it is appropriate to use mail and emails in the course of our providing the Services to you without encryption or other special measures. The exception is transmission of participant census data which must be transmitted using our secure data transfer site or similar method. Please let us know if you have special requests or requirements for the methods of communication or persons to be included in such communications.

RETENTION OF RECORDS. We will retain final copies of actuarial work products for seven years after completion of each project. Although we keep copies of the work we perform for you for seven years, these copies are solely for our files. The plan sponsor is responsible for keeping copies of all documents needed for the Plan's permanent records, including copies of the work we perform for you and the information we send to you.

INDEMNIFICATION. You agree as part of this engagement to indemnify and hold harmless VIA from and against any and all claims, losses, damages, liabilities, costs, and other expenses of any kind whatsoever (including, without limitation, all reasonable attorneys' fees and collection or court costs) arising from or in connection with the operation of the Plan or the rendering of plan-related services by the Client, the Plan Administrator, or any third party. This indemnification does not include claims, losses, damages, liabilities, costs, and expenses attributable solely to any gross negligence or willful misconduct by VIA in the performance of our responsibilities under this engagement.

We agree as part of this Agreement to indemnify and hold harmless the Client and the Plan from and against any and all claims, losses, damages, liabilities, costs, and other expenses of any kind whatsoever (including, without limitation, all reasonable attorneys' fees and collection or court costs) (collectively "Claims") arising from or in connection with the operation of the Plan or the rendering of plan-related services by VIA, to the extent that such Claims are attributable solely to gross negligence or willful misconduct by VIA in the performance of our responsibilities under this engagement.

Terms and Conditions *(continued)*

REPRESENTATIONS AND WARRANTIES. We represent and warranty that we (a) have the right, power and authority to enter into this Agreement and to fully perform all of our obligations hereunder; and (b) will use commercially reasonable efforts to provide all services required of us under the Agreement in accordance with prevailing industry standards. You represent and warranty that you have the right, power, and authority to enter into this Agreement and to fully perform all of your obligations hereunder.

NO ASSIGNMENT OR DELEGATION. Neither VIA nor you may assign this Agreement in whole or in part, nor delegate any part or all of its duties, without the other's prior written consent.

SEVERABILITY. If any provision of this Agreement is held to be or is invalid or unenforceable, the validity and/or enforceability of the remaining portions shall not be impaired or affected in any way. A waiver of any provision of this Agreement does not likewise waive any other provision of this Agreement.

MODIFYING THIS ENGAGEMENT. The terms of this engagement between you and us represented by this Agreement shall not be subject to modification (except with regard to fees, as outlined above), except as agreed upon in writing by both you and us.

TERM AND TERMINATION. This engagement letter is effective beginning January 1, 2024 and shall automatically renew on an annual basis unless terminated earlier by either party as described below. Future actuarial services will be provided under this same engagement letter for a fee agreed to by both parties and described in a new Scope of Services, or we can provide an updated engagement letter if you prefer.

You have the right to terminate our services with 60 days prior written notice. Termination of our services will not relieve you of the obligation to pay for all accrued charges and expenses for work through the end of our engagement. We will have the same right of termination, subject to our obligation to give you 60 days prior written notice. If our billing statements are not timely paid, however, we will have the right to terminate our Services upon 5 days prior written notice following a default in the payment of our fees and expenses, upon the expiration of which notice period we will have the right to not provide any Services or advance any expenses until all amounts due are paid in full. Furthermore, if we are required to take action to collect our fees and expenses, you agree to pay all professional fees (including reasonable attorneys' fees) and expenses incurred by us in such collection action.

ENTIRE AGREEMENT. Our performance of the Services is subject to the terms of this letter, including our Terms and Conditions ("Terms and Conditions"). This letter, together with the Scope of Services and these Terms and Conditions, constitute the entire Agreement between VIA Actuarial Solutions and you and supersede all previous agreements between us whether written or oral. Should the scope of our Services change, you agree that we will either amend the Scope of Services or we will execute a new engagement letter incorporating such changes. We will not be required to provide Services not included in the Scope of Services agreed to in this letter.

Minnesota Actuarial Disclosure

VIA Actuarial Solutions is the actuarial advisor to the Minnesota Legislative Commission on Pensions and Retirement (LCPR). In this role, we assist the LCPR in reviewing actuarial valuations, assumptions, and cost estimates for the three statewide retirement systems: TRA, PERA, and MSRS.

Our professional standards require that we disclose any actual or potential conflict of interest to our clients, and that our clients expressly agree to these services. Although the work we prepare for the LCPR does not directly relate to your GASB 67 & 68 reporting, we believe it's prudent to disclose our assignment to all of our Minnesota public sector clients since you probably have members in at least one of the statewide pension plans that we'll be reviewing. Your approval of this engagement letter is an affirmative response that you agree to our work with the City along with our LCPR assignment.

Acknowledgement and Consent

The undersigned represents and warrants that they are legally authorized to execute agreements on behalf of the City of Eagle Lake (the "City"), has read this Agreement from VIA Actuarial Solutions, understands its contents, and agrees on behalf of the City to the Scope of Services; fees and expenses; and Terms and Conditions set forth in the Agreement. I also understand and expressly agree to VIA Actuarial Solutions' ongoing work for us as well as their LCPR assignment.

Date: April 4, 2024

By Jennifer A. Bromeland

Title City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

May 6, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Public Works Summer Hours and On-Call Pay

The attached request was received from the Public Works Department related to summer hours and on-call pay. A meeting was held with the Personnel Committee (Council Members Beth Rohrich and John Whittington and City Administrator Jennifer Bromeland), Public Works Director Andrew Hartman, and Public Works Superintendent Mike Nicklay recently to discuss the request.

It should be noted that when considering the request to adjust summer hours and implement on-call pay, the City's priorities are serving the public and doing so as effectively and efficiently as possible while also ensuring employee safety.

1. Summer Hours. The Public Works Department expressed concern with heat related illness during the warmer months when out in the field, especially when mowing, and requested the ability to start and end earlier. Regular hours for the Public Works Department are 7:30 a.m.-4:00 p.m., Monday-Friday. After reviewing the request, the Personnel Committee concluded that justification exists in adjusting the start and end times during the warmer months to help prevent heat related illnesses and to increase productivity in completing tasks more efficiently. It was noted that if there are forecasted periods of extreme heat and humidity that the Public Works Department be allowed to adjust start and end times with approval by the City Administrator as has been the past practice. The Personnel Committee recommends that the Public Works Department be permitted to modify their work schedule during the period of May 1 – September 1 to 6:30 a.m. -3:00 p.m. and that it be revisited annually.
2. On-Call Pay. The Public Works Department expressed concern about a lack of on-call pay and the inability for the person assigned to work the weekend to make plans due to needing to be available in the event of an emergency. Given the nature of the position, Public Works employees are required to be available for work upon short notice. Weekend maintenance is necessary every Saturday and Sunday. Presently, the Public Works Department assigns weekend work to one person which consists of performing checks of the City's critical infrastructure such as wells, lift stations, water tower, along with performing other routine miscellaneous maintenance tasks. The person assigned to perform routine maintenance currently works two (2) hours each day on Saturday and Sunday, earned at a rate of time and a half (1½). Employees also have the option to bank hours worked, also at a rate of one and a half (1½) times their hourly rate. In lieu of

working a full two (2) hours every Saturday and Sunday, the Public Works Department is requesting the ability to complete the necessary weekend checks (e.g., lift station, water tower, bathrooms, etc.) and leave once weekend duties have been completed even if the two (2) hour period has not lapsed while still receiving compensation for the two (2) hours. The Personnel Committee recognizes the concern expressed by Public Works and the need to explore on-call pay further. We value our public works employees and their need for personal time away from work. This matter will be explored further during the 2025 budget process. Since we are already in a budget cycle and do not have funds specifically allocated for on-call pay separate from the current structure in place, the Personnel Committee recommends that the request from the Public Works Department – to compensate the person assigned to work the weekends with an automatic two (2) hours each day on Saturday and Sunday at one and a half (1½) times their hourly rate for being on-call- be approved.

Discussion should ensue.

A motion is needed to accept the recommendations from the Personnel Committee related to summer hours and on-call pay for the Public Works Department.



Jennifer J. Bromeland
City Administrator

Meeting for Public works staff schedules:

1. Summer Hours
Pw #1 → a. 5:30am- 2:00pm, Monday thru Friday
pick b. 5:30am- 3:00pm, Monday thru Thursday, 5:30am-9:30am Fridays
c. 6:30am- 4:00pm Monday thru Thursday, 6:30am- 10:30am Friday
d. Please note that part time positions would start at 7:00am and end whatever time we are done and would note work Fridays.
2. Weekend Schedule
 - a. With the weekend schedule, generally the person working the weekend shifts are the ones "on call" for that weekend. With that being said, there is no technical on-call pay.
 - b. One option is whoever works the weekend comes in and gets their work done and leaves even if it is not two hours of work. That way we feel we are being paid on call for the weekend.
 - c. Option two, we need to look at on-call pay for public works employees, we are dedicated to ensuring that there is someone around to be on call, but there is no reward if we can't leave town because we are unofficially on-call.
 - d. This needs to be addressed as we are moving into summer with a younger department that likes to travel outside the "response" area. We cannot guarantee coverage and are not paid to guarantee it.

4/11/24

Mtg w/ Andrew, Mike, Nathan,
& Jacob



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

May 6, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Vacation Accrual Survey Findings and Recommendation from Personnel Committee

Discussion took place at the December 4 City Council meeting about an employee request received related to the City's vacation accrual rate and wanting to see accrual rates increased. After much discussion, the City Council directed the City Administrator to study leave accrual rates and bring back findings for the Personnel Committee's review and recommendation. Following the December 4 meeting, City staff reached out to Minnesota Valley Council of Governments (MVCOG) staff to assist in surveying area cities to learn more about vacation accrual rates in comparison to Eagle Lake's vacation leave.

According to the survey findings, a copy of which is attached, Eagle Lake appears competitive with the other cities surveyed except for the first year of service. Most cities offer employees 80 hours for the first year of service, whereas Eagle Lake currently offers employees in their 1st year of service a maximum of 5 days or 40 hours. Then, in years 2-6 and beyond, Eagle Lake's accrual rates are in line (and sometimes on the high end) with what other cities are offering employees for vacation and years of service.

The Personnel Committee (comprised of Council Members Beth Rohrich and John Whittington and City Administrator Jennifer Bromeland) reviewed the survey findings and recommend that the vacation leave accrual chart be modified. See attached excerpt striking out the 1st year of service earning 1.538 hours per pay period or 5 days or 40 hours and replacing with 1st year of service through the 6th year of service earning up to 10 days or 80 hours. The actual amount accrued for the 1st year will be dependent on the hire date since vacation accrual begins with the first pay period an employee works as a benefit eligible employee. The rate at which vacation is earned will remain the same for years 1 through 6 regardless of start date and will consist of 3.077 hours earned per pay period. The change to the first year of service will be effective for all new hires and is not retroactive.

A motion is needed to approve the Personnel Committee's recommendation to modify the vacation accrual chart to eliminate the 1st year of service earning 1.538 hours per pay period or 5 days or 40 hours and replace with the 1st year of service through the 6th year of service earning 3.077 hours per pay period or 10 days or 80 hours.


Jennifer J. Bromeland
City Administrator

low

City	Vacation	Sick	PTO	Years of Service	Type
Eagle Lake	40 hours	96 hours	na	0-1 year	accrued
Elysian	40 hours	96 hours	na	0-2 years	accrued
Janesville	40 hours	96 hours	na	0-1	accrued
Lake Crystal	96 hours			0-6 years	accrued
Madison Lake	80 hours	104 hours	na	1-5 years	accrued
Mankato	80 hours	96 hours	na	0-5 years	accrued
Mapleton	64 hours			0-1 year	accrued
North Mankato	80 hours	96 hours	na	0-7 years	accrued
St Clair	96 hours	80 hours	na	0-5 years	accrued
St Peter	84 hours	40 hours	na	0-5 years	accrued
Waterville	60 hours	96 hours	na	0-6 months	accrued

Note:

St Peter gives 3.33 additional hours per month accumulation rate to dept leads

Note:
Year one is low, but other years comparable to most other cities.

okay

City	Vacation	Sick	PTO	Years of Service	Type
Eagle Lake	80 hours	96 hours	na	2-6 years	accrued
Elysian	80 hours	96 hours	na	3-10 years	accrued
Janesville	80 hours	96 hours	na	2-7 years	accrued
Lake Crystal	96 hours			0-6 years	accrued
Madison Lake	80 hours	104 hours	na	1-5 years	accrued
Mankato	80 hours	96 hours	na	0-5 years	accrued
Mapleton	96 hours			2-4 years	accrued
North Mankato	80 hours	96 hours	na	0-7 years	accrued
St Clair	96 hours	80 hours	na	0-5 years	accrued
St Peter	84 hours	40 hours	na	0-5 years	accrued
Waterville	110 hours	96 hours	na	4-5 years	accrued

City	Vacation	Sick	PTO	Years of Service	Type
Eagle Lake	120 hours	96 hours	na	7-11 years	accrued
Elysian	80 hours	96 hours	na	3-10 years	accrued
Janesville	120 hours	96 hours		8-17 years	accrued
Lake Crystal	120 hours			7-15 years	accrued
Madison Lake	120 hours	104 hours		6-10 years	accrued
Mankato	120 hours	96 hours	na	6-10 years	accrued
Mapleton	136 hours			5-9 years	accrued
North Mankato	120 hours	96 hours	na	8-14 years	accrued
St Clair	120 hours	80 hours	na	6-9 years	accrued
St Peter	120 hours		na	6-10 years	accrued
Waterville	150 hours	96 hours		6-15 years	accrued

City	Vacation	Sick	PTO	Years of Service	Type
Eagle Lake	160 hours	96 hours	na	12 years	accrued
Elysian	128 hours	96 hours	na	11-12 years	accrued
Janesville	120 hours	96 hours	na	8-17 years	accrued
Lake Crystal	120 hours			7-15 years	accrued
Madison Lake	160 hours	96 hours	na	11-15 years	accrued
Mankato	136 hours	96 hours		11-14 years	accrued
Mapleton	176 hours			10-14 years	accrued
North Mankato	120 hours	96 hours	na	8-14 years	accrued
St Clair	144 hours	80 hours		10-13 years	accrued
St Peter	144 hours			11-15 years	accrued
Waterville	150 hours	96 hours		6-15 years	accrued

City	Vacation	Sick	PTO	Years of Service	Type
Eagle Lake	168 hours	96 hours	na	13 years	accrued
Elysian	136 hours	96 hours	na	13-14 years	accrued
Janesville	120 hours	96 hours	na	8-17 years	accrued
Lake Crystal	120 hours			7-15 years	accrued
Madison Lake	160 hours	96 hours	na	11-15 years	accrued
Mankato	136 hours	96 hours		11-14 years	accrued
Mapleton	176 hours			10-14 years	accrued
North Mankato	120 hours	96 hours	na	8-14 years	accrued
St Clair	144 hours	80 hours		10-13 years	accrued
St Peter	144 hours			11-15 years	accrued
Waterville	150 hours	96 hours		6-15 years	accrued

City	Vacation	Sick	PTO	Years of Service	Type
Eagle Lake	176 hours	96 hours	na	14 years	accrued
Elysian	136 hours	96 hours	na	13-14 years	accrued
Janesville	120 hours	96 hours	na	8-17 years	accrued
Lake Crystal	120 hours			7-15 years	accrued
Madison Lake	160 hours	96 hours	na	11-15 years	accrued
Mankato	160 hours	96 hours	na	15-20	accrued
Mapleton	176 hours			10-14 years	accrued
North Mankato	160 hours	96 hours		15-21 years	accrued
St Clair	168 hours	80 hours		14-18 years	accrued
St Peter	144 hours			11-15 years	accrued
Waterville	150 hours	96 hours		6-15 years	accrued

City	Vacation	Sick	PTO	Years of Service	Type
Eagle Lake	184 hours	96 hours	na	15 years	accrued
Elysian	144 hours	96 hours	na	15-16 years	accrued
Janesville	120 hours	96 hours	na	8-17 years	accrued
Lake Crystal	120 hours			7-15 years	accrued
Madison Lake	160 hours	96 hours	na	11-15 years	accrued
Mankato	160 hours	96 hours	na	15-20	accrued
Mapleton	216 hours			15-21 years	accrued

North Mankato	160 hours	96 hours		15-21 years	accrued
St Clair	168 hours	80 hours		14-18 years	accrued
St Peter	144 hours			11-15 years	accrued
Waterville	150 hours	96 hours		6-15 years	accrued

City	Vacation	Sick	PTO	Years of Service	Type
Eagle Lake	192 hours	96 hours	na	16 years	accrued
Elysian	152 hours	96 hours	na	17-18 years	accrued
Janesville	120 hours	96 hours	na	8-17 years	accrued
Lake Crystal	144 hours			16-20 years	accrued
Madison Lake	200 hours	96 hours		16-20 years	accrued
Mankato	160 hours	96 hours	na	15-20	accrued
Mapleton	216 hours			15-21 years	accrued
North Mankato	160 hours	96 hours		15-21 years	accrued
St Clair	168 hours	80 hours		14-18 years	accrued
St Peter	160 hours			16-20 years	accrued
Waterville	190 hours			16+ years	accrued

City	Vacation	Sick	PTO	Years of Service	Type
Eagle Lake	200 hours	96 hours	na	17 years	accrued
Elysian	152 hours	96 hours	na	17-18 years	accrued
Janesville	120 hours	96 hours	na	8-17 years	accrued
Lake Crystal	144 hours			16-20 years	accrued
Madison Lake	200 hours	96 hours		16-20 years	accrued
Mankato	160 hours	96 hours	na	15-20	accrued
Mapleton	216 hours			15-21 years	accrued
North Mankato	160 hours	96 hours		15-21 years	accrued
St Clair	168 hours	80 hours		14-18 years	accrued
St Peter	160 hours			16-20 years	accrued
Waterville	190 hours			16+ years	accrued

City	Vacation	Sick	PTO	Years of Service	Type
Eagle Lake	208 hours	96 hours	na	18 years	accrued
Elysian	152 hours	96 hours	na	17-18 years	accrued
Janesville	160 hours	96 hours		18+ years	accrued
Lake Crystal	144 hours			16-20 years	accrued
Madison Lake	200 hours	96 hours		16-20 years	accrued
Mankato	160 hours	96 hours	na	15-20	accrued
Mapleton	216 hours			15-21 years	accrued
North Mankato	160 hours	96 hours		15-21 years	accrued
St Clair	168 hours	80 hours		14-18 years	accrued
St Peter	160 hours			16-20 years	accrued
Waterville	190 hours			16+ years	accrued

City	Vacation	Sick	PTO	Years of Service	Type
Eagle Lake	216 hours	96 hours	na	19 years	accrued
Elysian	160 hours	96 hours	na	19-20 years	accrued
Janesville	160 hours	96 hours		18+ years	accrued
Lake Crystal	144 hours			16-20 years	accrued
Madison Lake	200 hours	96 hours		16-20 years	accrued
Mankato	160 hours	96 hours	na	15-20	accrued
Mapleton	216 hours			15-21 years	accrued
North Mankato	160 hours	96 hours		15-21 years	accrued
St Clair	192 hours	80 hours		19-24 years	accrued
St Peter	160 hours			16-20 years	accrued
Waterville	190 hours			16+ years	accrued

City	Vacation	Sick	PTO	Years of Service	Type
Eagle Lake	224 hours	96 hours	na	20 years	accrued
Elysian	160 hours	96 hours	na	19-20 years	accrued
Janesville	168 hours	96 hours		20 years	accrued
Lake Crystal	144 hours			16-20 years	accrued
Madison Lake	200 hours	96 hours		16-20 years	accrued
Mankato	160 hours	96 hours	na	15-20	accrued
Mapleton	216 hours			15-21 years	accrued
North Mankato	160 hours	96 hours		15-21 years	accrued
St Clair	192 hours	80 hours		19-24 years	accrued
St Peter	160 hours			16-20 years	accrued
Waterville	190 hours			16+ years	accrued

City	Vacation	Sick	PTO	Years of Service	Type
Eagle Lake	232 hours	96 hours	na	21 years	accrued
Elysian	168 hours	96 hours	na	21-22 years	accrued
Janesville	176 hours	96 hours		21 years	accrued
Lake Crystal	192 hours			21+ years	accrued
Madison Lake	240 hours	96 hours		21+ years	accrued
Mankato	168 hours	96 hours		21 years	accrued
Mapleton	216 hours			15-21 years	accrued
North Mankato	160 hours	96 hours		15-21 years	accrued
St Clair	192 hours	80 hours		19-24 years	accrued
St Peter	174 hours			21-25 years	accrued
Waterville	190 hours			16+ years	accrued

City	Vacation	Sick	PTO	Years of Service	Type
Eagle Lake	240 hours	96 hours	na	22 years	accrued
Elysian	168 hours	96 hours	na	21-22 years	accrued

Janesville	184 hours	96 hours		22 years	accrued
Lake Crystal	192 hours			21+ years	accrued
Madison Lake	240 hours	96 hours		21+	accrued
Mankato	176 hours	96 hours		22	accrued
Mapleton	232 hours			22+ years	accrued
North Mankato	200 hours	96 hours		22+	accrued
St Clair	192 hours	80 hours		19-24 years	accrued
St Peter	174 hours			21-25 years	accrued
Waterville	190 hours			16+ years	accrued

<u>LENGTH</u>	<u>HOURS PER</u>			<u>Carry Over</u>	<u>Max On</u>
<u>OF SERVICE</u>	<u>PAY PERIOD</u>	<u>DAYS</u>	<u>HOURS</u>	<u>Amt</u>	<u>Books</u>
1ST YEAR	4.538	5	40	20	60
1 ST YEAR-6TH	3.077	10	80	40	120
BEG OF 7TH - 11TH	4.615	15	120	60	180
BEG OF 12TH	6.154	20	160	80	200
BEGIN OF 13TH	6.462	21	168	80	200
BEGIN OF 14	6.769	22	176	80	200
BEGIN 15	7.077	23	184	80	200
BEGIN 16	7.385	24	192	80	200
BEGIN 17	7.692	25	200	80	200
BEGIN 18	8.000	26	208	80	200
BEGIN 19	8.308	27	216	80	200
BEGIN 20	8.615	28	224	80	200
BEGIN 21	8.923	29	232	80	200
BEGIN 22	9.231	30	240	80	200

A full-time employee shall be eligible to take vacation following three months of benefit eligible employment with the City and is subject to approval by the employee's supervisor. Vacation time will not be earned during leaves which exceed thirty (30) calendar days unless the accrual is specified by state or federal law.

Accrual Rate

Vacation shall begin accruing with the first pay period an employee works as a benefit eligible employee. Employees will advance to new accrual rates based on benefit eligible hire date. For the purpose of determining an employee's vacation accrual rate, years of service will include all continuous time that the employee has worked at the City in a benefit eligible position (including authorized unpaid leave). Employees who are rehired after terminating City employment will not receive credit for their prior service unless specifically negotiated at the time of hire.

Vacation Leave Requirements:

- a) Use of accrued vacation must be approved by the employee's supervisor in advance of the scheduled dates. Consideration will be given to operational issues and staffing needs when reviewing employee requests. Any request which an employee's supervisor believes would result in hardship to the organization or other employees may be denied.
- b) Requests to use paid vacation should be received at least 2 days in advance of the requested time off, preferably longer. This notice may be waived at the discretion of the supervisor.
- c) Any regular full-time employee leaving the City in good standing, after giving notice of such separation of employment, shall be compensated for vacation leave accrued to the day of separation, provided said employee has served at least twelve (12) consecutive months prior to separation. An employee will be compensated at his/her current rate of pay for vacation leave accrued and unused to the date of separation.

additional leave hours. ESST requires employers to allow the use of ESST for events that meet the eligibility criteria. ESST hours are an allotment of job protected leave associated with already accrued paid sick leave accrual hours. The ESST hours are essentially a subset of the traditional sick leave hours offered to full-time employees. The 48 ESST hours have a broader use for employees than a traditional sick leave plan. For all other employees (part-time, seasonal, temporary), ESST is a paid leave bank and can be used as per the City's ESST policy.

- Staff is working with ADP, the payroll processor, to get the tracking of ESST hours set up so that it is compliant with Minn. Statute 181.032.
- Administrator Bromeland explained that a staff meeting will be held this week and employees will be provided with ESST information.
- Council Member Steinberg moved, seconded by Council Member White, to approve the presented ESST policy. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

4. Employee Request Received Related to Vacation Accrual Rate

- Administrator Bromeland explained that a request has been received from an employee seeking to increase their vacation accrual from 80 hours per year to 160 hours per year. A meeting was held with the Personnel Committee to review the request with the employee. The Personnel Committee is not in clear agreement on whether to recommend that the request be approved or denied. The City Administrator does not have the authority to approve a request related to compensation that is contrary to established policy. The City Council has the authority to approve or deny the request.
- Before council is an excerpt from the City's Personnel Policy relating to vacation leave earnings and accumulation information. The employee will be starting their 6th year of employment, in 2024. In 2025 the employee will begin earning 120 hours of vacation per year.
- Administrator Bromeland stated if the City Council is interested in approving the employee's request, they may wish to look at adjusting the vacation accrual chart for all employees versus just a single employee to avoid any potential negative impacts to morale by treating employees differently. Additionally, making an exception for one employee creates precedence for future similar requests that may be received from other employees. The overall budgetary impact should also be factored when contemplating whether to adjust vacation accruals for employees.
- Council discussion included Mayor Norton stating that she is in favor if such a request and that the first year of employment does not provide much vacation time. She also indicated she would be in favor of looking at accrual amounts based on roles of the employee.
- Council Member Rohrich voiced concerns about moving from 80 hours to 160 hours, which she stated is a massive increase. She also voiced concerns from a business standpoint stating this could be a large financial impact for the City and that if employees have too much vacation time, it could result in their being short-staffed, not running at full potential, and needing to hire more employees to cover shifts. She stated that at some point the employer needs to put the brakes on and take individuals out of consideration and look from a business perspective. Councilor Rohrich also stated she does not want to see employees abuse the system and then need to hire more employees to get work done and also that Council needs to look at the new FMLA mandates that are required to be implemented in 2026 in this decision-making process.
- Council Member Steinberg stated that consideration needs to be given to the fact that in addition to vacation employees earn 96 hours of sick leave each year. He also stated he is weary to double an employee's vacation accrual and that employees will be gone all the time. He also stated that consideration needs to be given to the morale of long-term employees if changes are made for newer employees. New employees are still proving themselves. Councilor Steinberg stated he does not see a need to change the current accruals and that employees know the accrual rates and need to plan accordingly.

- Administrator Bromeland explained that employees who work overtime hours are eligible to bank overtime hours as compensatory time which can be used to take time off. Comp time balances are capped at 40 hours on the books at any given time but can continue to be earned when capped hours are used.
 - Public Works Director Hartman stated that when earning 40 hours of vacation a year, this is 1.53 hours earned every pay period.
 - Council Member Whittington stated this is a common struggle and that one-off situations should not be considered, but instead need to be looked at as a whole. He would like to see that time is taken over the next year to research what other cities offer and to allow for budgeting consideration for 2025. He stated that the entire time off package needs to be reviewed as a whole which include vacation, sick, and comp time.
 - Mayor Norton voiced her concern with the high amount of sick time and low amount of vacation which could result in last minute time off. More vacation time could allow for more planned time off.
 - Council Member Steinberg moved, seconded by Council Member Whittington, to direct staff to study leave accrual rates and bring the findings to the Personnel Committee. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
5. Planning Commission Recommendations for Chapter 6 Amendments
- Community Development Coordinator Olivia Adomabea explained that the Planning Commission reviewed Chapter 6 and is recommending a public hearing be scheduled relating to the recommended changes.
 - Ms. Adomabea reviewed for the City Council the changes being recommended which are primarily a reorganization of the existing code into separate “Articles” by topic to assist residents and contractors in finding information they are looking for. She also stated that a new section for signs has been created.
 - Administrator Bromeland stated that if the Council wishes to schedule a public hearing they may want to consider a summary publication as well, in which case a 4/5th vote would be needed.
 - Council Member Steinberg moved, seconded by Council Member White, to schedule a public hearing for January 8, 2024 and to allow for a summary publication. A roll call vote was taken with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

OTHER

1. Letter from City Attorney Regarding Court of Appeals Ruling and MMS
- Administrator Bromeland explained that the Court of Appeals has made their ruling on the second appeal in regard to the Mankato Motorsports Park. They have again reversed and remanded this matter. The developer has indicated that they will not be moving forward with the project.
 - Administrator Bromeland stated that in the Council packet is a letter from City Attorney Chris Kennedy for their review.
 - Council discussion included how this may affect future developments. Administrator Bromeland stated that a current development underwent the EAW process with no problems.
2. Veterans Memorial (Mayor Norton and Council Member Whittington)
- Council Member Whittington explained that he is looking into funding sources to develop a veteran’s memorial and would like to form a committee to help with this endeavor.
 - The Council discussion included that several smaller communities have such memorials and that this is outside the scope of the Park Board and the this should be its own committee and the committee should be responsible for its own fundraising efforts.
 - Council Member Steinberg moved, seconded by Council Member Rohrich, to authorize the formation of a committee to gather information to develop a veteran’s memorial. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

May 6, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Street Sweeping


Public Works Director Andrew Hartman requested pricing from Loken’s Asphalt Maintenance, Inc. Attached is an estimate in the amount of \$4,200. Pending approval this evening, the street sweeping will take place on Wednesday, May 8 and Friday, May 10.

For purposes of providing background, below is a summary of street sweeping charges incurred, by year and contractor, dating back to 2018.

Year	Contractor	Cost
2018	Peters Striping	\$2,068
2019	Loken’s	\$2,945
2020	In-House	NA
2021	Loken’s	\$2,775
2022	Loken’s	\$3,622.50
2023	Loken’s	\$4,042.50

The cost for street sweeping is paid for out of line item 201-00000-220.

Public Works Director Hartman recommends that the estimate from Loken’s Asphalt Maintenance, Inc. be approved in the amount of \$4,200.


Jennifer J. Bromeland
City Administrator

Loken's Asphalt Maintenance, Inc

17427 568th Ave.
Good Thunder, MN 56037

Estimate

Date	Estimate #
4/8/2024	056954-J

Name / Address
City of Eagle Lake 705 Parkway Ave. Eagle Lake, MN 56024

			Project
Description	Qty	Rate	Total
Street Sweeping - Spring Clean Up Approximately 35-40 hours @ \$105.00 Final hours and total price will be reflected on your invoice upon completion	40	105.00	4,200.00
		Total	\$4,200.00

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Jennifer Bromeland

From: Andrew Hartman
Sent: Monday, April 29, 2024 2:11 PM
To: Jennifer Bromeland
Subject: Street sweeping

Good afternoon,

Pending approval from the council, street sweeping will take place next Wednesday May 8th and Friday May 10th.

Andrew Hartman
Public Works Director
90 LeRay Avenue
P.O. Box 159
Eagle Lake, MN, 56024
(507)257-3218





705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

May 6, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Mosquito Control

Attached is a proposal for an Environmental Mosquito Management (EMM) Program from Clarke. There are two options. One option consists of 9 bi-weekly treatments at \$875.00 per treatment, while the other option consists of 15 weekly treatments at \$821.00 per treatment.

For purposes of providing background, the City contracted with Clarke Environmental Mosquito Management, Inc. during years 2018-2020 for 9 bi-weekly treatments at a cost of \$630.00 per treatment. In 2021, the City contracted for 9 bi-weekly treatments and 1 mile of extra spray for parks and trails at a cost of \$679.80 per treatment. During 2022, the City paid for 9 bi-weekly treatments at a cost of \$685 per treatment. Please note that beginning with 2022, the 1 mile of extra spray for parks and trails is now included in the per treatment cost. Then, in 2023, the City paid for 9 treatments at a cost of \$825 per treatment.

The cost for the EMM program is budgeted and paid for out of line item 101-42500-300. Funds are allocated in this line item for this purpose.

Discussion should take place about cost savings associated with approving a contract for 2024-2026 versus approving yearly.

A motion is needed to approve the proposal from Clarke Environmental Mosquito Management, Inc.


Jennifer J. Bromeland
City Administrator

**Clarke Environmental Mosquito Management, Inc.
Professional Services Outline For
The City of Eagle Lake
Environmental Mosquito Management (EMM) Program**

Part I. General Service

- A. Computer System and Record Keeping Database
- B. Public Relations and Educational Brochures
- C. Mosquito Hotline Citizen Response – (800) 942-2555
- D. Comprehensive Insurance Coverage for The City of Eagle Lake
- E. Program Consulting and Quality Control Staff
- F. Periodic Advisories and Annual Report
- G. Regulatory compliance on local, state, and federal levels

Part II. Adult Control

A. Adulticiding in Residential Areas:

1. Option 1:

Nine (9) bi-weekly community-wide truck ULV treatments of all city streets at \$875.00 per treatment; with Biomist 4+4® or synthetic pyrethroid insecticide. Any additional authorized community ULV treatments will be priced at \$915.00 per treatment.

2. Option 2:

Fifteen (15) weekly community-wide truck ULV treatments of all city streets at \$821.00 per treatment; with Biomist 4+4® or synthetic pyrethroid insecticide. Any additional authorized community ULV treatments will be priced at \$861.00 per treatment.

B. Adulticiding Operational Procedures

- 1. Notification of community contact.
- 2. Weather limit monitoring and compliance.
- 3. Notification of residents done by the city.
- 4. ULV particle size evaluation.
- 5. Insecticide dosage and quality control analysis.

2024 Estimated Payment Total Cost for Part I and II: \$?

****Sales Tax is not charged if Sales Tax Exemption Certificate is on file****

****NPDES Permit:** A National Pollutant Discharge Elimination System (NPDES) permit is necessary for the execution of the work for mosquito control effective October 31, 2011. Any additional costs associated with activities and/or services that may be required by Clarke in order to comply with an NPDES permit are not included in this proposal.

**Clarke Environmental Mosquito Management, Inc.
Client Agreement and Authorization for
The City of Eagle Lake
Environmental Mosquito Management (EMM) Program**

- I. Program Payment Plan:** For Parts I and II as specified in the 2024 Professional Services Cost Outline, the payments will be invoiced on June 1, July 1, and August 1 of 2024 according to the payment schedule below. Any additional treatments beyond the core program will be invoiced when the treatment is completed. The City of Eagle Lake has the option to extend this program for 2025 and 2026 at rates not to exceed a 3% annual increase. New areas to be covered in 2025 - 2026 will be pro-rated to the program price at the rates in effect at the time.

ESTIMATED PROGRAM PAYMENT PLAN

Please check the desired options below:

- 9 – Biweekly Treatments... \$875.00 per = \$7,875.00
Invoiced June 1, July 1, and August 1 @ \$2,625.00 per month

- 15 – Weekly Treatments... \$821.00 per = \$12,315.00
Invoiced June 1, July 1, and August 1 @ \$4,105.00 per month

II. Approved Contract Period and Agreement:

Please check one of the following contract periods:

- 2024 Season

- 2024 – 2026 Seasons (Price not to exceed 3% over previous year)

For customer:

Sign Name: _____ Title: _____ Date: _____

For Clarke Environmental Mosquito Management, Inc.:

Name: Rob Olson Title: Control Consultant Date: 3/12/2024

**Clarke Environmental Mosquito Management, Inc.
Client Authorization for
The City of Eagle Lake
Environmental Mosquito Management (EMM) Program**

Administrative Information:

Invoices should be sent to:

Name: _____
Address: _____
City: _____ State: _____ Zip _____
Office Phone: _____ Fax: _____ P.O. # _____
Email Address: _____ County: _____

****In an effort to be more sustainable, we ask that you provide us with an e-mail address that the invoices should be sent to.****

Treatment Address (if different from above): County: _____

Address: _____
City: _____ State: _____ Zip _____

Contact Person:

Name: _____ Title: _____
Office Phone: _____ Fax: _____ E-Mail: _____
Home Phone: _____ Cell: _____ Pager: _____

Alternate Contact Person:

Name: _____ Title: _____
Office Phone: _____ Fax: _____ E-Mail: _____
Home Phone: _____ Cell: _____ Pager: _____

**Please sign and return a copy of the complete contract for our files to:
Clarke Environmental Mosquito Management, Inc., Rob Olson
20061 Edison Circle East, Clearwater, MN 55320
Email: rolson@clarke.com**

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705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

May 6, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: 2024 Bobcat 61" Mower

Attached you will find a Departmental Expenditure Request Form from Public Works Director Andrew Hartman for a 2024 Bobcat 61" mower. The cost of the mower is \$13,272.93. Funds were allocated in capital outlay for this purpose in 2024 in the amount of \$13,260.

A motion is necessary to approve the purchase of a 2024 Bobcat 61" mower in the amount of \$13,272.93, and using capital outlay monies to do so.


Jennifer J. Bromeland
City Administrator

**City of Eagle Lake
Departmental Expenditure Request Form**

Project/Equipment Description: 2024 Bobcat 61" Mower
Department Name: Public Works
Requested Amount of Funds: \$13272.93
Source of Funds: Parks Capital Outlay
Budgeted Amount: \$13260.00
Balance in Budget:
Capital Outlay Expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Replacement Equipment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Were Multiple Bids Obtained? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
Brief Project/Equipment Justification: This mower would replace our 2018 country clipper mower. We have had a number of issues with this mower in the past and it has over 1300 hours. Also if accepted the council should set a minimum dollar amount to sell the country clipper mower.

Submitted By: Andrew Hartman

Date: 5/1/2024



Quotation Number: AM493644
 Quote Sent Date: Apr 30, 2024
 Expiration Date: May 30, 2024
 Prepared By: Chris Roemhildt
 Phone:
 Email:

Customer
**CITY OF EAGLE LAKE (291111) -
 EAGLE LAKE - MN**
 90 LERAY AVE, P.W. DEPT
 EAGLE LAKE, MN, 56024-9761

Contact

Dealer
Bobcat of Mankato

Item Name	Item Number	Quantity	Price Each	Total
ZT7061SW - ZT7000 Zero Turn Riding Mower	9997064	1	15,272.93	15,272.93

Serial Number: B5TY11520

Standard Equipment:

Engine:

Kawasaki FX1000 EFI

Deck:

- AirFXTM Cutting System
- Air-Gap Baffles
- XL Grass Discharge Chute
- Front bull-nose designed
- Deep profile
- Adjustable front lips
- Cast Iron Spindle Assemblies

Engine Compartment:

- Rotating rear bumper
- 2 inch hitch receiver

Tires:

- Drive Tires: 26 x 12 - 12 OTR
- Caster Tires: 15 x 6.5 - 6 No Flat OTR

Transmission:

Hydro-Gear™ ZT-5400 2-Speed Hydrostatic Transaxle

Operator Platform:

- Instrumentation: Fuel Gauges, Hourmeter and PTO
- Throttle and Choke Cables
- 12 V Plug Outlet
- Key Switch
- Front Mounted Light
- Extra High Back Full Mechanical Suspension Seat
- Padded Arm Rest
- Fore/Aft Adjustment
- Seat Belt
- Roll Over Protective Structure (ROPS) meets OSHA 1928.51 & 1928.52
- Meets standard ANSI/OPEI B71.4
- Anti-Vibration Foot Plate

Operator Controls:

- Hand Deck Lift Assist
- Adjustable Foot Deck Lift Assist
- Height of Cut Tethered Pin
- Adjustable Control Levers
- Fore/Aft/Up/Down

Warranty:

36 months, or 2000 hours whichever occurs first

Sales Program				
<i>In Lieu of Financing Rebate: US Apr 2024</i>		1	2,000.00	- 2,000.00

Total for ZT7061SW - ZT7000 Zero Turn Riding Mower **13,272.93**

Quote Total - USD	13,272.93
Sales total before Taxes	13,272.93
Taxes	0.00
Quote Total - USD	13,272.93

Customer Acceptance:

Quotation Number: AM493644

Purchase Order: _____

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Authorized Signature:

Print: _____ Sign: _____

Date: _____ Email: _____ Tax Exempt: Y / N



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

May 6, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Minnesota Cities Stormwater Coalition Membership

Attached is a Minnesota Cities Stormwater Coalition 2024 Membership Invitation from the Minnesota Cities Stormwater Coalition (MCSC). Also attached is an invoice for membership. The amount due is based on population. Eagle Lake's annual fee for 2024 is \$730.

MCSC was founded in 2006 and has more than 120 member cities. It boasts a collaborative approach to advocating for the interests of MS4 cities with the MPCA and other state regulatory agencies.

Public Works Director Andrew Hartman, Public Works Supervisor Mike Nicklay, and I attended the annual MCSC meeting recently in Monticello and found it to be very informative and worthwhile.

City staff recommends that the City of Eagle Lake join MCSC using funds allocated in line item 201-00000-300.

Jennifer J. Bromeland
City Administrator



Minnesota Cities Stormwater Coalition

*Municipal stormwater professionals
working together for clean water*

Steering Committee:

Elizabeth Stout (Chair)
City of Minneapolis

Rick Baird (Co-Chair)
City of Mankato

Andrew Hogg (Co-Chair)
City of Saint Paul

Bob Bean
Bolton & Menk

Andy Bradshaw
City of Moorhead

Jane Byron
City of Rosemount

Erick Francis
City of Saint Louis Park

Cara Geheren
Focus Engineering

Bryan Gruidl
City of Bloomington

Lori Haak
City of Eden Prairie

Rebecca Haug
WSB

Ryan Johnson
City of Roseville

John Paulson
City of Hutchinson

Kristin Seaman
City of Woodbury

MCSC Staff:

Katy Thompson, Stantec
One Carlson Parkway, Suite 100
Plymouth, MN 55447
(763) 252-6835
katy.thompson@stantec.com

*MCSC is an affiliate of the
League of Minnesota Cities*



March 7, 2024

Ms. Jennifer Bromeland
City Administrator, City of Eagle Lake
705 Parkway Avenue
PO Box 159
Eagle Lake, MN 56024

Re: Minnesota Cities Stormwater Coalition 2024 Membership Invitation

Dear Ms. Bromeland:

As the operator of a regulated municipal separate storm sewer system (MS4), the City is required to obtain a National Pollution Discharge Elimination System (NPDES) permit through the Minnesota Pollution Control Agency (MPCA) MS4 General Permit, develop a stormwater management program to minimize the discharge of pollutants from the sewer system, and stay up to date on the complex and daunting regulatory challenges.

Founded in 2006, the Minnesota Cities Stormwater Coalition (MCSC), now has more than 120 member cities. Our collaborative approach has been extremely successful in advocating for the interests of MS4 cities with the MPCA and other state regulatory agencies. Our work has resulted in more reasonable and efficient state regulations and stormwater programs. MCSC is an example of how cities, by working together, can share regulations, policy, and programs at the state and national levels.

MCSC's work is supported by annual membership contributions and provides the following benefits:

- MS4 permit program implementation, permit compliance, and MPCA audit support.
- Advocacy for commonsense stormwater regulations and fees on behalf of our member cities.
- Legislative engagement, including rulemaking and formal comment submissions on draft permits and regulations, at the state and national levels.
- Support for stormwater research and innovations.

Examples of our 2023 initiatives include:

- Storm Sewer Surcharge Rulemaking. MCSC supported city concerns and led the rulemaking efforts to clarify the State Building and Plumbing Codes with the Minnesota Department of Labor (DLI) and Minnesota Plumbing Board to eliminate redundant and conflicting agency reviews and permitting costs for our member communities following the Board's interpretation and prohibition of storm sewer surcharge on public and private properties.
- Stormwater Capture and Reuse Advocacy. MCSC is an active participant on the Minnesota Department of Health (MDH) stakeholder engagement group and offers MS4 cities the opportunity to voice concerns directly to the Interagency Coordination Team as they continue to develop public safety recommendations for stormwater capture and reuse systems in Minnesota. MCSC believes that these systems are vital in preventing the degradation of our state's surface and groundwater resources as an alternative compliance strategy, with appropriate treatment measures based on sound scientific evidence.

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Reference: Minnesota Cities Stormwater Coalition 2024 Membership Invitation

Entering 2024, the MCSC Steering Committee is committed to embarking on developing a vision and strategic plan to continue supporting Minnesota's MS4 cities and townships, increase transparency in its operations, and create meaningful member engagement opportunities. One recent example is the addition of MCSC subcommittees that will allow our members to become more active in MCSC advocacy efforts related to stormwater reuse, MPCA audits, and outreach.

The MCSC membership annual fee schedule is based on population and has been largely unchanged since 2017. After careful consideration, the MCSC Steering Committee determined it was necessary to implement a one-time 30 percent increase to the 2024 annual fee structure to adjust for inflation and increased costs, as well as to re-align our dues with other comparable professional organizations. As part of this decision, the committee capped future rate increases at five percent through 2030.

MCSC Annual Dues Schedule		
City Population Range	2024 Annual Fee	2025 Estimated Fee
0 - 3,000	\$570	\$570
3,001 - 6,000	\$730	\$730
6,001 - 10,000	\$870	\$870
10,001 - 20,000	\$1,070	\$1,070
20,001 - 30,000	\$1,370	\$1,370
30,001 - 50,000	\$1,740	\$1,740
50,001 - 100,000	\$2,520	\$2,520
Saint Paul	\$6,320	\$6,320
Minneapolis	\$7,720	\$7,720

For the City of Eagle Lake, with an estimated 2022 population of 3,282, the 2024 annual membership fee is \$730. The League of Minnesota Cities has drafted the attached invoice on behalf of MCSC for your consideration. Please review and, should you decide to join MCSC, simply remit payment to the League, which will grant the City of Eagle Lake access to MCSC's membership emails, MS4 permit support, and municipal stormwater advocacy efforts.

If you have any questions about MCSC membership, please feel free to contact me or one of the MCSC chairs.

Respectfully,



Katy Thompson
Minnesota Cities Stormwater Coalition Staff

cc: MCSC Chairs (Elizabeth Stout, City of Minneapolis; Rick Baird, City of Mankato; Andrew Hogg, City of Saint Paul)

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Invoice

Invoice Number: 401531
Date: 3/6/2024
PO #:
Page: 1 of 1

Bill To:
 Jennifer Bromeland
 Eagle Lake
 PO Box 159
 Eagle Lake, MN 56024-0159

Ship To:
 Jennifer Bromeland
 PO Box 159
 Eagle Lake, MN 56024-0159

Quantity	Item Description	Unit Price	Extended
1.00	MN Cities Stormwater Coalition Contributions	\$730.00	\$730.00

Please Remit To:
 League of Minnesota Cities
 145 University Ave W
 St Paul, MN 55103-2044

Questions: billing@lmc.org
 Billing Phone: (651)215-4024
 Main Phone: (651) 281-1200

Subtotal	\$730.00
Sales Tax	\$0.00
Shipping/Handling	\$0.00
Grand Total	\$730.00
Payment Applied	\$0.00
Amount Due	\$730.00

Thank you for your order!

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705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

May 6, 2024

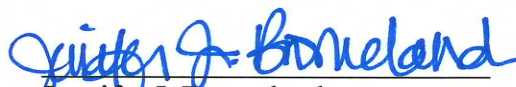
To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Generator for City Hall and Wells

Attached you will find quotes from Blue Earth Power Systems, Inc. for the purchase of a natural gas powered generator for City Hall and primary wells (#'s 2 and 3). The quote for the primary wells totals \$37,861.40, while the quote for City Hall totals \$36,798.20. Electrical work is not included in the quote and would be an additional expense.

City staff made several attempts to obtain pricing from another vendor but have been unsuccessful at this time in receiving another quote. Per an inquiry to legal counsel, if the City does not receive a second quote, it can still proceed with the one vendor so long as we have documentation.

Of the \$143,617 of Public Safety Aid received, \$20,725.45 has been committed to the purchase and installation of surveillance cameras at Lake Eagle Park and City Hall, leaving a balance of \$122,891.55 to be applied towards the purchase of a generator for City Hall and the primary wells.

A motion is needed to approve the quotes from Blue Star Power Systems, Inc. and using one-time Public Safety Aid funding to do so.


Jennifer J. Bromeland
City Administrator

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BLUE STAR

Power Systems Inc.

Sales Quote

Quote Date: 3/21/2024 10:56:13 AM
 Quote Number: 0107558-1
 Project Title: City of Eagle Lake - Well Site
 Prepared for: Blue Star Power Systems Inc.

Unit Model	GM100-03	Standby / Prime	Emergency Stationary Standby
kWe Rating	100 kWe	UL 2200 Listed	Yes
Fuel	Natural Gas [NG]	CSA Approved	Yes
EPA	Certified	Paint Color	White

Fuel System: Natural Gas

Fuel System Options: Fuel Plumbed to Base

Engine Model: General Motors 5.7LTCAC EPA 100kW Standby Power Rating at 1800 RPM Governor - Electronic Isochronous

Voltage: 480/277V 3 Phase 60 Hz 0.8 PF

Gen Model: Stamford UCI274C 12 Lead Wired 480V 3 Phase High Wye 125°C Rise Over 40°C Ambient

Voltage Regulator: Stamford MX321 Automatic Voltage Regulator with PMG Excitation

Control Panel: Blue Star DCP7310 Microprocessor Based Gen-Set Controller Mounted Facing Left from Generator End (Unless Specified Otherwise)
 Standard Features: Low Oil Pressure, High Coolant Temp, Overspeed, Overcrank Shutdowns
 Emergency Stop Pushbutton, Audible Alarm Buzzer with Silencing Switch

Control Panel Options:

Unit Color: White

Enclosure: Level 3 (Sound Attenuated Enclosure) Powder Coated .090 Aluminum Rugged and Durable 200 MPH Wind Rated Enclosure with Exhaust Hood Pitched Roof for Increased Structural Integrity and Improved Watershed Punched Intake with Baffle and Punched Exhaust Openings Keyed Alike Lockable Doors with Draw Down Latches and Stainless Steel Component Hinges Additional 1.5" Thick Polydamp Type D Acoustical Foam (PAF) Formed Steel Base with Mounting and Lifting Holes Includes Vibration Mounts to Isolate Unit from Base Rail

Sound Attenuation Foam: Sound Attenuation Installed in Enclosure and Exhaust Hood

Cooling: Unit Mounted Radiator (50°C Ambient)

Oil Drain Extension: Plumbed to Bulkhead Fitting in Base

Mainline Breaker: 150 Amp 3 Pole 480 Volt Breaker Mounted & Wired in a NEMA 1 Enclosure 12VDC Shunt Trip Wired to Engine Shutdowns

Jacket Water Heater: Engine Block Heater 1500W 120VAC Rated for -20°F Heater Installed with Isolation Valves and Wired to Terminal

Air Cleaner: Dry Single Stage

Silencer: Catalyst Mounted to Engine - Provides Silencing Function

Battery: 12 Volt System with Rack and Cables

Battery Charger: 12 Volt 6 Amp Mounted and Wired to Terminal

Factory Test: Standard Commercial Testing Includes:
Verification of Alarm Shutdowns, Voltage Settings, Block Loading to Rated kWe and PF

Owner's Manual: Print Copy (Qty 1)

Warranty: 2 Year / 2000 Hour Limited

Notes:

**Additional Options
(Not Included in Price):**

Please Note: ASCO has implemented new cancellation fees that will apply

-50% of order total after material has been issued

-100% of order total if ATS is in production, or complete

ATS 1

Series	300	Volts	480/277V 3 PH
Service Entrance Rated	No	Poles	3
Amps	200	Enclosure	Nema 1

Warranty: Two (2) Year Basic ATS Limited Warranty Standard

Optional Accessories: 11BE Feature Bundle Includes Engine Exerciser/Event Log/RS-485 Enabled/Common AI

ATS Notes:

Payment Terms: Due Upon on Receipt

Lead Time: 8-10 Weeks

Unit Price (QTY 1)	\$35,316.00
ATS 1 Price (QTY 1)	\$2,545.40
Freight	Not Included
Installation	Not Included
Startup	Not Included
Sales Tax	To Be Determined

Total Price **\$37,861.40**

Payment Terms:

Due Upon Receipt

Lead Time:

32-34 Weeks (Contingent on component availability)

Terms & Conditions

- This quote is valid for a period of 30 days.
 - This proposal is our interpretation of your requirement. It includes only the items listed on this quotation. Should there be other requirements or specifications, we will re-quote accordingly.
 - Units are shipped wet to include lube oil and 50/50 water and antifreeze mix unless otherwise noted in this quotation.
 - All extended piping, wiring, or other than listed above is performed by "others".
 - Seller is not quoting, offloading, job site startup, personnel instructions, field testing, or unit installation.
 - Quoted prices include normal testing, packaging, and instructional literature.
 - It is the distributor/purchaser and end user's responsibility to ensure that this equipment is operated in accordance with all applicable local, state, and federal laws and regulations governing the use and operation of this equipment.
-

Distributor Terms & Conditions

BLUE STAR

Power Systems Inc.

Sales Quote

Quote Date: 3/21/2024 10:57:45 AM
 Quote Number: 0107625-0
 Project Title: City of Eagle Lake - City Office
 Prepared for: Blue Star Power Systems Inc.

Unit Model	PS40-01	Standby / Prime	Emergency Stationary Standby
kWe Rating	40 kWe	UL 2200 Listed	Yes
Fuel	Natural Gas [NG]	CSA Approved	Yes
EPA	Certified	Paint Color	White

Fuel System: Natural Gas

Fuel System Options: Fuel Plumbed to Base

Engine Model: PSI 4.3L EPA 40kW Standby Power Rating at 1800 RPM
Governor - Electronic Isochronous

Voltage: 208/120V 3 Phase 60 Hz 0.8 PF

Gen Model: Stamford UCI224C 12 Lead Wired 208V 3 Phase Low Wye 125°C Rise Over 40°C Ambient

Voltage Regulator: Stamford MX321 Automatic Voltage Regulator with PMG Excitation

Control Panel: Blue Star DCP7310 Microprocessor Based Gen-Set Controller
Mounted Facing Left from Generator End (Unless Specified Otherwise)
Standard Features: Low Oil Pressure, High Coolant Temp, Overspeed, Overcrank Shutdowns
Emergency Stop Pushbutton, Audible Alarm Buzzer with Silencing Switch

Control Panel Options:

Unit Color: White

Enclosure: Level 3 (Sound Attenuated Enclosure) Powder Coated .090 Aluminum
Rugged and Durable 200 MPH Wind Rated Enclosure with Exhaust Hood
Pitched Roof for Increased Structural Integrity and Improved Watershed
Punched Intake with Baffle and Punched Exhaust Openings
Keyed Alike Lockable Doors with Draw Down Latches and Stainless Steel Component Hinges
Additional 1.5" Thick Polydamp Type D Acoustical Foam (PAF)
Formed Steel Base with Mounting and Lifting Holes
Includes Vibration Mounts to Isolate Unit from Base Rail

Sound Attenuation Foam: Sound Attenuation Installed in Enclosure and Exhaust Hood

Cooling: Unit Mounted Radiator (50°C Ambient)

Oil Drain Extension: Plumbed to Bulkhead Fitting in Base

Mainline Breaker: 150 Amp 3 Pole 240 Volt Breaker Mounted & Wired in a NEMA 1 Enclosure

Jacket Water Heater: Engine Block Heater 1500W 120VAC Rated for -20°F
Heater Installed with Isolation Valves and Wired to Terminal

Air Cleaner: Dry Single Stage

Silencer: Critical Grade Compact (CPJ Series) Silencer Mounted to Engine

Battery: 12 Volt System with Rack and Cables

Battery Charger: 12 Volt 6 Amp Mounted and Wired to Terminal

Factory Test: Standard Commercial Testing Includes:
Verification of Alarm Shutdowns, Voltage Settings, Block Loading to Rated kWe and PF

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Owner's Manual: Print Copy (Qty 1)
Warranty: 2 Year / 2000 Hour Limited

Notes:

**Additional Options
(Not Included in Price):**

Please Note: ASCO has implemented new cancellation fees that will apply
-50% of order total after material has been issued
-100% of order total if ATS is in production, or complete

ATS 1

Series	300	Volts	208/120V 3 PH
Service Entrance Rated	Yes	Poles	3
Amps	600	Enclosure	Nema 3R Secure

Warranty: Two (2) Year Basic ATS Limited Warranty Standard
Optional Accessories: 44G Strip Heater with Thermostat, Wired to Load Terminals (208-600V)
11BE Feature Bundle Includes Engine Exerciser/Event Log/RS-485 Enabled/Common AI
ATS Notes:
Payment Terms: Due Upon on Receipt
Lead Time: 40 + Weeks

Unit Price (QTY 1)	\$24,144.00
ATS 1 Price (QTY 1)	\$12,654.20
Freight	Not Included
Installation	Not Included
Startup	Not Included
Sales Tax	To Be Determined

Total Price **\$36,798.20**

Payment Terms: Due Upon Receipt
Lead Time: 32-34 Weeks (Contingent on component availability)

Terms & Conditions

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-
- This quote is valid for a period of 30 days.
 - This proposal is our interpretation of your requirement. It includes only the items listed on this quotation. Should there be other requirements or specifications, we will re-quote accordingly.
 - Units are shipped wet to include lube oil and 50/50 water and antifreeze mix unless otherwise noted in this quotation.
 - All extended piping, wiring, or other than listed above is performed by "others".
 - Seller is not quoting, offloading, job site startup, personnel instructions, field testing, or unit installation.
 - Quoted prices include normal testing, packaging, and instructional literature.
 - It is the distributor/purchaser and end user's responsibility to ensure that this equipment is operated in accordance with all applicable local, state, and federal laws and regulations governing the use and operation of this equipment.
-

Distributor Terms & Conditions



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

May 6, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Wildland Gear for Fire Department and ARPA Funds

Attached is a quote from Great Plains Fire for the purchase of Wildland Gear for the Fire Department totaling \$33,031.25. Wildland fire suppression equipment meets wildland fire specifications.

Of the \$337,354 in American Rescue Plan Act (ARPA) funding that was received, \$305,064.67 has been committed to the following projects: water tower rehab, lift station pump replacement, well maintenance, and SCADA system for the water tower and main lift station.

City staff recommends that the remaining \$32,289.33 of unallocated ARPA funding be applied towards the purchase of wildland gear for the Fire Department.

A motion is needed to approve the purchase of wildland gear for the Fire Department, using \$32,289.33 in ARPA funding coded out of line item 250-00000210 and the remainder from Fire Department funds.


Jennifer J. Bromeland
City Administrator



GREAT PLAINS FIRE

...when quality of service counts

To: Eagle Lake Fire
101 Plainview St
Eagle Lake MN 56024
Chief Vern Simpson II
Tele: 507-317-5807 Fax: _____

Date 2-28-24

Terms

Price Quoted are F.O.B.

Delivery
Per Manufacturer

Quantity	Description	Price	Amount
25	Innotex Dual Cert Wildland Extrication NFPA compliant wildland extrication	\$ 851.17	\$ 21,279.25
25	Rocky Wildland Boots with Zipper	\$ 330.00	\$ 8,250.00
28	Bullard FL-YL-R Wildland Helmet	\$ 71.50	\$ 2,002.00
25	HexArmor EXT 4011 Extrication gloves	\$ 60.00	\$ 1,500.00
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Quotation Prepared By: Adam Zimmerman

\$ 33,031.25

Revenue/Expenditure
Audit Detail Brief

Audit 2023 January to 2023 Period 15

ARPA
notes

Fund 250 AMERICA RESCUE PLAN

Expenditure

E 250-00000-210 Operating Supplies (GENERAL)		Budget	Total	Balance	
		\$337,354.00	\$153,303.29	\$184,050.71	
Period	Transactions	Batch Name	Tran Dr	Tran Cr	Search Name/Comments
2023-01	Pay	PAY 01-31-23	\$20,826.87	\$0.00	MN PUMP WORKS
		Rec/Ck#045088*1/31/2023			Lift Station - replace pump #3
2023-10	Pay	PAY 10-31-23	\$110,563.62	\$0.00	MN PUMP WORKS
		Rec/Ck#045776*10/31/2023			Lift Station, well and tower work
2023-10	Pay	PAY 10-31-23	\$21,912.80	\$0.00	THEIN WELL
		Rec/Ck#045791*10/31/2023			Well #3
Total E 250-00000-210 Operating Supplies (GENERAL)		\$153,303.29	\$0.00	In Balance	

SCADA
SCADA
well #3

water tower

E 250-00000-721 Transfer Out		Budget	Total	Balance	
		\$0.00	\$99,690.00	-\$99,690.00	
Period	Transactions	Batch Name	Tran Dr	Tran Cr	Search Name/Comments
2023-05	JE	WaterTowerReha	\$99,690.00	\$0.00	
		Rec/Ck#*			Transfer ARPA Funds to be Used for Water
Total E 250-00000-721 Transfer Out		\$99,690.00	\$0.00	In Balance	

Total Expenditure	\$252,993.29	\$0.00	=	\$252,993.29
Fund 250	\$252,993.29	\$0.00	=	\$252,993.29

\$32,289.33
remaining

\$84,360.71

\$305,064.67 - Committed Funds

Projected:
\$162,635 - SCADA

\$99,690
actual

\$20,826.87 - Actual - Lift Station pump
\$21,912.80 - Actual - Well #3 114

Jennifer Bromeland

From: Jamie Fay <jfay@eidebailly.com>
Sent: Wednesday, May 1, 2024 11:41 AM
To: Jennifer Bromeland
Subject: RE: ARPA Question

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Jennifer!

Based on what you sent over, it seems like that would be a reasonable use of the funds. That being said, there's always grey area and interpretation with these funds as we've seen before so I'd recommend the City document the rationale and why the City considers it allowable.

Let me know if you have any other questions!

Jamie Fay, CPA

(she/her/hers) – [what is this?](#)

Partner
Mankato, MN

T 507.304.6944

Connect with me on [LinkedIn](#).

Access your files and connect with us on [My Eide Bailly](#).

Add [eidebailly.com](#) to your safe sender list. [Find out why](#).



From: Jennifer Bromeland <jbromeland@eaglelakemn.com>
Sent: Monday, April 29, 2024 11:52 AM
To: Jamie Fay <jfay@eidebailly.com>
Subject: ARPA Question

External Sender: Please take care when clicking links, opening attachments or responding to unsolicited messages.

Hi Jamie,

We have to exhaust ARPA funds by 12/31/24 and have some remaining funds. I'd like to recommend to the City Council that they apply the remaining funds towards the purchase of wildland gear for the fire department to be NFPA compliant. I looked on the LMC website for guidance since we previously adopted a resolution electing

WB

“standard allowance”. Would you be willing to review and let me know your thoughts on whether this is most likely an eligible use of funding similar to how we requested reviews for CARES Act expenditures?

Thank you.

Q22. What is the standard allowance?

A22. Recipients may elect a “standard allowance” of \$10 million to spend on government services through the period of performance. (March 3, 2020, to Dec. 31, 2024, or Dec. 31, 2026, for projects in process). Under this option, which was newly offered in the final rule, Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (up to the full award amount but not to exceed the award amount) to fund “government services.” The standard allowance provides an estimate of revenue loss that is based on an extensive analysis of average revenue loss across states and localities, and offers a simple, convenient way to determine revenue loss, particularly for ARPA’s smallest recipients. All recipients may elect to use this standard allowance instead of calculating lost revenue using the formula. Recipients were asked to make this election during the April 2022 reporting deadline. Recipients may update their revenue loss determination, as appropriate, through the April 2025 reporting period. Upon update, any prior revenue loss election will be superseded.

Recipients may use ARPA funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the formula approach. Government services generally include any service traditionally provided by a government unless Treasury has stated otherwise. Here are some common examples, although this list is not exhaustive:

- Road building and maintenance, and other infrastructure
- Health services
- General government administration, staff, and administrative facilities
- Environmental remediation
- Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)

Government services is the most flexible eligible use category under the ARPA program, and funds are subject to streamlined reporting and compliance requirements. Recipients should be mindful that certain restrictions, which apply to all uses of funds, apply to government services as well. These restrictions include deposits into pension funds, debt service, replenishing financial reserves, settlements and judgments, or any projects that conflicts with or contravenes the purpose of the American Rescue Plan Act.

Jennifer J. Bromeland
City Administrator
City of Eagle Lake
705 Parkway Avenue
PO Box 159



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax


May 6, 2024

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Stop Sign Request

A request was received from a resident wanting the City of Eagle Lake to install a stop sign at the intersection of Maple Ln and Oak Drive for northbound traffic. There are presently two stop signs on Oak Drive for both eastbound and westbound traffic. A meeting was held on site with the resident that is requesting a stop sign, public works, law enforcement, and me.

Following the meeting, City staff contacted the City's engineer with Bolton and Menk for guidance on appropriate placement of a stop sign. This is what staff learned: adding stop signs is not advised for speed control, 3-way stops might unintentionally create an awkward situation and subsequent potential unintended safety issues, the intersection at hand is in relatively proximity to 211th Street which is already stop-controlled, and it is advised that an engineering study be completed to inform decision on implementing multi-way stop control.

Discussion should ensue.


Jennifer J. Bromeland
City Administrator

CITY OF EAGLE LAKE

*Revenue Guideline

Current Period: April 2024

Account Descr	2024 YTD Budget	April 2024 Amt	2024 YTD Amt	YTD Balance	% of YTD Budget
FUND 101 GENERAL					
R 101-31000 Property Taxes	\$945,045.00	\$0.00	\$3,710.76	\$941,334.24	0.39%
R 101-32100 Business Licenses	\$3,000.00	\$400.00	\$450.00	\$2,550.00	15.00%
R 101-32210 Building Permits	\$75,000.00	\$3,844.47	\$9,643.44	\$65,356.56	12.86%
R 101-32211 Surcharge - Flat Fee	\$100.00	\$19.00	\$45.00	\$55.00	45.00%
R 101-32212 Surcharge - Value	\$1,500.00	\$53.50	\$162.50	\$1,337.50	10.83%
R 101-32213 Surcharge - Plumbing	\$75.00	\$1.00	\$3.00	\$72.00	4.00%
R 101-32214 Surcharge - Mechanical	\$75.00	\$1.00	\$3.00	\$72.00	4.00%
R 101-32215 Surcharge - Other	\$10.00	\$0.00	\$0.00	\$10.00	0.00%
R 101-32220 Zoning Permit	\$1,150.00	\$320.00	\$440.00	\$710.00	38.26%
R 101-32221 Rental Inspection	\$1,000.00	\$380.00	\$656.66	\$343.34	65.67%
R 101-32240 Animal Permits & Licen	\$1,500.00	\$239.00	\$599.00	\$901.00	39.93%
R 101-32260 Refunds and Reimburs	\$35,000.00	\$97.98	\$8,145.06	\$26,854.94	23.27%
R 101-33000 Intergovernmental Reve	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-33100 Federal Grants and Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-33400 State Grants and Aids	\$25,000.00	\$0.00	\$4,200.00	\$20,800.00	16.80%
R 101-33401 Local Government Aid	\$749,370.00	\$0.00	\$0.00	\$749,370.00	0.00%
R 101-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-33418 MN Police Relief Paym	\$28,353.00	\$0.00	\$0.00	\$28,353.00	0.00%
R 101-33419 MN Fire Relief Payment	\$23,582.00	\$0.00	\$33,075.98	-\$9,493.98	140.26%
R 101-33428 Payment in Leau of Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-34107 Adminstrative Service F	\$4,000.00	\$550.75	\$1,357.25	\$2,642.75	33.93%
R 101-34110 Planning & Zoning Fees	\$1,000.00	\$50.00	\$416.00	\$584.00	41.60%
R 101-34403 Refuse Collection Char	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-34404 Recycling Collection Ch	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-35000 Fines and Fees	\$3,500.00	\$106.66	\$418.81	\$3,081.19	11.97%
R 101-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36101 Indust. Park - N. Lift Sta	\$1,926.00	\$0.00	\$0.00	\$1,926.00	0.00%
R 101-36102 Greenfield Assessment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36103 Joan Lane Special Asse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36104 Lakeview Watermain 13	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36106 Sparrowhawk Sp. Assm	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36200 Miscellaneous Revenue	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
R 101-36210 Interest Earnings	\$50,000.00	\$16,931.51	\$75,001.08	-\$25,001.08	150.00%
R 101-36230 Contributions - General	\$7,500.00	\$500.00	\$540.25	\$6,959.75	7.20%
R 101-36231 Contributions - Park	\$5,000.00	\$2,184.00	\$7,185.91	-\$2,185.91	143.72%
R 101-36232 Contributions - Fire Dep	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
R 101-36233 Police - Seizure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36240 Fire Call Revenue	\$2,000.00	\$300.00	\$2,430.00	-\$430.00	121.50%
R 101-36241 Fire Contract Payment	\$62,662.00	\$0.00	\$0.00	\$62,662.00	0.00%
R 101-38020 Rental Revenue	\$500.00	\$205.00	\$205.00	\$295.00	41.00%
R 101-38021 Wireless Internet Rental	\$19,000.00	\$3,314.40	\$8,286.00	\$10,714.00	43.61%
R 101-38022 Contract For Deed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-38050 Cable TV Franchise Fe	\$17,500.00	\$3,843.02	\$4,407.23	\$13,092.77	25.18%
R 101-38051 Electric Franchise Fee	\$9,500.00	\$116.06	\$2,137.82	\$7,362.18	22.50%
R 101-38052 Gas Franchise Fee	\$9,300.00	\$333.00	\$2,208.50	\$7,091.50	23.75%
R 101-38053 Solar Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-38054 Small Cities Street Mon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-38200 Park Dedication	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-38201 Eagle Heights Trail Dedi	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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CITY OF EAGLE LAKE
***Revenue Guideline**

Current Period: April 2024

Account Descr	2024 YTD Budget	April 2024 Amt	2024 YTD Amt	YTD Balance	% of YTD Budget
R 101-38400 Internal Service Fund R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-39101 Sale of Equipment-Mate	\$0.00	\$0.00	\$3,500.00	-\$3,500.00	0.00%
R 101-39102 Issuance of Capital Lea	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-39203 Transfer from Other Fu	\$44,560.00	\$0.00	\$44,560.00	\$0.00	100.00%
R 101-39400 Escrow Funds Received	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL	\$2,147,808.00	\$33,790.35	\$213,788.25	\$1,934,019.75	9.95%
FUND 201 STORM WATER DRAINAGE					
R 201-32219 SWPPP Review	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
R 201-32260 Refunds and Reimburs	\$1,050.00	\$0.00	\$0.00	\$1,050.00	0.00%
R 201-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 201-37100 Sales for Services	\$64,803.00	\$6,538.05	\$24,354.14	\$40,448.86	37.58%
R 201-39101 Sale of Equipment-Mate	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 201-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 201 STORM WATER DRAINAGE	\$67,853.00	\$6,538.05	\$24,354.14	\$43,498.86	35.89%
FUND 202 RECYCLING UTILITY					
R 202-34404 Recycling Collection Ch	\$63,000.00	\$5,417.28	\$21,176.50	\$41,823.50	33.61%
FUND 202 RECYCLING UTILITY	\$63,000.00	\$5,417.28	\$21,176.50	\$41,823.50	33.61%
FUND 203 REFUSE UTILITY					
R 203-34403 Refuse Collection Char	\$181,000.00	\$17,857.96	\$69,490.76	\$111,509.24	38.39%
FUND 203 REFUSE UTILITY	\$181,000.00	\$17,857.96	\$69,490.76	\$111,509.24	38.39%
FUND 206 ECONOMIC DEVELOPMENT AUTHORITY					
R 206-31000 Property Taxes	\$15,000.00	\$0.00	\$239.32	\$14,760.68	1.60%
R 206-36200 Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 206-36210 Interest Earnings	\$1,000.00	\$972.64	\$3,894.19	-\$2,894.19	389.42%
R 206-39101 Sale of Equipment-Mate	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 206-39201 Transfer from General F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 206-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 206 ECONOMIC DEVELOPMENT A	\$16,000.00	\$972.64	\$4,133.51	\$11,866.49	25.83%
FUND 207 EDA REVOLVING LOAN FUND					
R 207-34900 Fromm EDA Loan 2013	\$0.00	\$146.95	\$583.43	-\$583.43	0.00%
R 207-34901 Fromm EDA Loan 2013	\$0.00	\$46.38	\$189.89	-\$189.89	0.00%
R 207-34902 Loan Repayment-Miller	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 207-34920 Blue Earth County Loan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 207-36210 Interest Earnings	\$0.00	\$80.33	\$338.26	-\$338.26	0.00%
R 207-36211 EDA Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 207-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 207 EDA REVOLVING LOAN FUND	\$0.00	\$273.66	\$1,111.58	-\$1,111.58	0.00%
FUND 208 ACCOUNT TO CLOSE FOR PARKWAY					
R 208-36200 Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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CITY OF EAGLE LAKE
***Revenue Guideline**

Current Period: April 2024

Account Descr	2024 YTD Budget	April 2024 Amt	2024 YTD Amt	YTD Balance	% of YTD Budget
FUND 208 ACCOUNT TO CLOSE FOR PA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 210 SMALL CITIES GRANT FUND					
R 210-32260 Refunds and Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 210-36210 Interest Earnings	\$0.00	\$7.57	\$30.50	-\$30.50	0.00%
FUND 210 SMALL CITIES GRANT FUND	\$0.00	\$7.57	\$30.50	-\$30.50	0.00%
FUND 221 TAX INCREMENT DIST. 1-2 CEDAR					
R 221-31050 Tax Increments	\$96,586.00	\$0.00	\$0.00	\$96,586.00	0.00%
FUND 221 TAX INCREMENT DIST. 1-2 CE	\$96,586.00	\$0.00	\$0.00	\$96,586.00	0.00%
FUND 222 TAX ABATEMENT-AUTUMN WIND					
R 222-31051 Property Tax - Tax Abat	\$35,904.00	\$0.00	\$0.00	\$35,904.00	0.00%
FUND 222 TAX ABATEMENT-AUTUMN WI	\$35,904.00	\$0.00	\$0.00	\$35,904.00	0.00%
FUND 223 TIF #3 704-708 PARKWAY AVE					
R 223-31050 Tax Increments	\$11,787.00	\$0.00	\$0.00	\$11,787.00	0.00%
R 223-36200 Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 223-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 223 TIF #3 704-708 PARKWAY AVE	\$11,787.00	\$0.00	\$0.00	\$11,787.00	0.00%
FUND 250 AMERICA RESCUE PLAN					
R 250-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 250 AMERICA RESCUE PLAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 255 PUBLIC SAETY AID					
R 255-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 255 PUBLIC SAETY AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 310 RETIRED-CATE STREET					
R 310-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 310-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 310 RETIRED-CATE STREET	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 311 RETIRED-CITY FACILITIES					
R 311-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 311-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 311 RETIRED-CITY FACILITIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 326 PFA					
R 326-31000 Property Taxes	\$0.00	\$0.00	\$537.33	-\$537.33	0.00%
R 326-36100 Special Assessments	\$0.00	\$0.00	\$784.55	-\$784.55	0.00%
R 326-36200 Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 326-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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CITY OF EAGLE LAKE
***Revenue Guideline**

Current Period: April 2024

Account Descr	2024 YTD Budget	April 2024 Amt	2024 YTD Amt	YTD Balance	% of YTD Budget
FUND 326 PFA	\$0.00	\$0.00	\$1,321.88	-\$1,321.88	0.00%
FUND 327 RETIRED-LINDA DR EXTENSION					
R 327-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 327 RETIRED-LINDA DR EXTENSI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 328 RETIRED STORM SEWER IMPROV2010					
R 328-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 328 RETIRED STORM SEWER IMP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 329 RETIRED-JOAN LANE REFUND 2021B					
R 329-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 329-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 329 RETIRED-JOAN LANE REFUN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 330 2ND, LINDA, STORM 2017A CROSSO					
R 330-31000 Property Taxes	\$50,599.00	\$0.00	\$0.00	\$50,599.00	0.00%
R 330-36100 Special Assessments	\$17,531.00	\$0.00	\$0.00	\$17,531.00	0.00%
R 330-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 330-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 330 2ND, LINDA, STORM 2017A CR	\$68,130.00	\$0.00	\$0.00	\$68,130.00	0.00%
FUND 331 CSAH 27/AGENCY ST 2021A					
R 331-31000 Property Taxes	\$9,283.00	\$0.00	\$0.00	\$9,283.00	0.00%
R 331-36100 Special Assessments	\$39,706.00	\$8,755.03	\$8,755.03	\$30,950.97	22.05%
R 331-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 331-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 331 CSAH 27/AGENCY ST 2021A	\$48,989.00	\$8,755.03	\$8,755.03	\$40,233.97	17.87%
FUND 332 FACILITIES 2021B					
R 332-31000 Property Taxes	\$73,176.00	\$0.00	\$0.00	\$73,176.00	0.00%
R 332-36100 Special Assessments	\$0.00	\$0.00	\$177.40	-\$177.40	0.00%
R 332-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 332-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 332 FACILITIES 2021B	\$73,176.00	\$0.00	\$177.40	\$72,998.60	0.24%
FUND 335 WATER TOWER REHAB 2023					
R 335-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 335 WATER TOWER REHAB 2023	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 431 AGENCY RECONSTRUCTION-CSAH 27					
R 431-39201 Transfer from General F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 431-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 431-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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CITY OF EAGLE LAKE
***Revenue Guideline**

Current Period: April 2024

Account Descr	2024 YTD Budget	April 2024 Amt	2024 YTD Amt	YTD Balance	% of YTD Budget
FUND 431 AGENCY RECONSTRUCTION-	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 435 WATER TOWER REHAB					
R 435-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 435-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 435 WATER TOWER REHAB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER FUND					
R 601-31300 State Sales and Use Ta	\$550.00	\$32.93	\$84.35	\$465.65	15.34%
R 601-31301 County Sales and Use	\$40.00	\$2.39	\$6.13	\$33.87	15.33%
R 601-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-34407 Area Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-36200 Miscellaneous Revenue	\$500.00	\$30.00	\$90.00	\$410.00	18.00%
R 601-37100 Sales for Services	\$459,175.00	\$34,674.73	\$138,555.45	\$320,619.55	30.17%
R 601-37110 Water Meter Sales	\$10,000.00	\$374.00	\$1,122.00	\$8,878.00	11.22%
R 601-37170 Hook Up Fee	\$6,600.00	\$0.00	\$0.00	\$6,600.00	0.00%
R 601-39101 Sale of Equipment-Mate	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER FUND	\$476,865.00	\$35,114.05	\$139,857.93	\$337,007.07	29.33%
FUND 602 SEWER FUND					
R 602-32260 Refunds and Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-34407 Area Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-36200 Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-37100 Sales for Services	\$535,600.00	\$40,269.64	\$166,593.56	\$369,006.44	31.10%
R 602-37170 Hook Up Fee	\$5,200.00	\$0.00	\$0.00	\$5,200.00	0.00%
R 602-37255 I & I Penalty	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-37260 Late Fees	\$8,000.00	\$775.74	\$3,100.31	\$4,899.69	38.75%
R 602-39101 Sale of Equipment-Mate	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 602 SEWER FUND	\$548,800.00	\$41,045.38	\$169,693.87	\$379,106.13	30.92%
	\$3,835,898.00	\$149,771.97	\$653,891.35	\$3,182,006.65	17.05%

FILTER: None

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CITY OF EAGLE LAKE
***Expenditure Guideline**

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Current Period: April 2024

Account Descr	2024 YTD Budget	April 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
FUND 101 GENERAL						
E 101-41000-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41000-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41000-131 Employer Paid Heal	\$69,500.00	\$6,073.60	\$23,897.75	\$0.00	\$45,602.25	34.39%
E 101-41000-132 Employer Paid Heal	\$36,171.00	\$0.00	\$7,150.00	\$0.00	\$29,021.00	19.77%
E 101-41000-133 Employer Paid Den	\$6,596.00	\$352.59	\$1,563.48	\$0.00	\$5,032.52	23.70%
E 101-41000-151 Work Comp Premiu	\$23,000.00	\$0.00	\$2,030.50	\$0.00	\$20,969.50	8.83%
E 101-41000-300 Professional Srvs (\$2,500.00	\$19.25	\$77.00	\$0.00	\$2,423.00	3.08%
E 101-41000-362 Property & Liability	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
E 101-41000-400 CD purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41000-430 Miscellaneous (GE	\$20,000.00	\$2,574.94	\$2,643.65	\$0.00	\$17,356.35	13.22%
E 101-41000-433 Dues and Subscript	\$14,000.00	\$0.00	\$9,099.04	\$0.00	\$4,900.96	64.99%
E 101-41000-438 Meeting & Educatio	\$0.00	\$0.00	\$125.00	\$0.00	-\$125.00	0.00%
E 101-41000-445 Summer Sounds	\$10,000.00	\$0.00	\$445.83	\$0.00	\$9,554.17	4.46%
E 101-41000-510 Capital Outlay-Actu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41000-550 Capital Outlay - Set	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 101-41000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41000-740 ESCROW FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41100-100 Wages and Salarie	\$14,400.00	\$1,200.00	\$5,000.00	\$0.00	\$9,400.00	34.72%
E 101-41100-108 Video Intern Wages	\$640.00	\$0.00	\$40.00	\$0.00	\$600.00	6.25%
E 101-41100-121 PERA	\$1,080.00	\$0.00	\$0.00	\$0.00	\$1,080.00	0.00%
E 101-41100-122 FICA	\$892.00	\$74.40	\$312.48	\$0.00	\$579.52	35.03%
E 101-41100-123 Medicare	\$209.00	\$17.40	\$73.08	\$0.00	\$135.92	34.97%
E 101-41100-438 Meeting & Educatio	\$2,000.00	\$0.00	\$85.00	\$0.00	\$1,915.00	4.25%
E 101-41200-100 Wages and Salarie	\$4,800.00	\$400.00	\$1,650.00	\$0.00	\$3,150.00	34.38%
E 101-41200-121 PERA	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00	0.00%
E 101-41200-122 FICA	\$298.00	\$24.80	\$102.30	\$0.00	\$195.70	34.33%
E 101-41200-123 Medicare	\$70.00	\$5.80	\$23.93	\$0.00	\$46.07	34.19%
E 101-41200-438 Meeting & Educatio	\$2,500.00	\$710.57	\$1,257.31	\$0.00	\$1,242.69	50.29%
E 101-41400-100 Wages and Salarie	\$2,811.00	\$0.00	\$558.78	\$0.00	\$2,252.22	19.88%
E 101-41400-122 FICA	\$175.00	\$0.00	\$34.64	\$0.00	\$140.36	19.79%
E 101-41400-123 Medicare	\$41.00	\$0.00	\$8.10	\$0.00	\$32.90	19.76%
E 101-41400-430 Miscellaneous (GE	\$2,000.00	\$0.00	\$42.87	\$0.00	\$1,957.13	2.14%
E 101-41400-510 Capital Outlay-Actu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-100 Wages and Salarie	\$98,169.00	\$7,483.54	\$33,659.96	\$0.00	\$64,509.04	34.29%
E 101-41500-121 PERA	\$7,363.00	\$561.28	\$2,524.55	\$0.00	\$4,838.45	34.29%
E 101-41500-122 FICA	\$6,087.00	\$391.19	\$1,750.84	\$0.00	\$4,336.16	28.76%
E 101-41500-123 Medicare	\$1,424.00	\$91.49	\$409.47	\$0.00	\$1,014.53	28.75%
E 101-41500-131 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-133 Employer Paid Den	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-151 Work Comp Premiu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-210 Operating Supplies	\$9,500.00	\$897.54	\$2,843.82	\$0.00	\$6,656.18	29.93%
E 101-41500-320 Communications (\$6,000.00	\$883.03	\$1,667.90	\$0.00	\$4,332.10	27.80%
E 101-41500-351 Legal Notices-Publi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-352 Publications	\$1,500.00	\$0.00	\$179.83	\$0.00	\$1,320.17	11.99%
E 101-41500-362 Property & Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-390 Operating Agreeeme	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-433 Dues and Subscript	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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CITY OF EAGLE LAKE
***Expenditure Guideline**

Current Period: April 2024

Account Descr	2024 YTD Budget	April 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
E 101-41500-438 Meeting & Educatio	\$5,500.00	\$703.38	\$3,043.85	\$0.00	\$2,456.15	55.34%
E 101-41500-510 Capital Outlay-Actu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-550 Capital Outlay - Set	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-602 Capital Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-605 Capital Lease Issue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-612 Capital Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41600-300 Professional Srvs (\$27,465.00	\$1,019.31	\$13,733.02	\$0.00	\$13,731.98	50.00%
E 101-41600-301 Auditing and Acct g	\$32,000.00	\$20,000.00	\$19,100.00	\$0.00	\$12,900.00	59.69%
E 101-41600-303 Engineering Fees	\$7,500.00	\$0.00	\$1,513.50	\$0.00	\$5,986.50	20.18%
E 101-41600-304 Legal Fees	\$30,000.00	\$1,418.50	\$4,182.50	\$0.00	\$25,817.50	13.94%
E 101-41600-310 Computer Technica	\$40,000.00	\$2,735.58	\$13,640.52	\$0.00	\$26,359.48	34.10%
E 101-41600-311 Buidling Inspector	\$35,000.00	\$5,799.41	\$14,506.68	\$0.00	\$20,493.32	41.45%
E 101-41600-313 State Surcharge Fe	\$1,500.00	\$104.00	\$932.47	\$0.00	\$567.53	62.16%
E 101-41600-314 Service Agreement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41600-315 City History	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41600-316 Payroll Processing	\$6,500.00	\$383.85	\$1,891.76	\$0.00	\$4,608.24	29.10%
E 101-41600-433 Dues and Subscript	\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00	0.00%
E 101-41800-100 Wages and Salarie	\$54,000.00	\$4,152.00	\$18,472.67	\$0.00	\$35,527.33	34.21%
E 101-41800-102 Overtime	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41800-121 PERA	\$4,088.00	\$0.00	\$0.00	\$0.00	\$4,088.00	0.00%
E 101-41800-122 FICA	\$3,379.00	\$250.14	\$1,112.53	\$0.00	\$2,266.47	32.92%
E 101-41800-123 Medicare	\$791.00	\$58.50	\$260.19	\$0.00	\$530.81	32.89%
E 101-41800-131 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41800-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41800-133 Employer Paid Den	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41800-210 Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41800-351 Legal Notices-Publi	\$500.00	\$0.00	\$41.17	\$0.00	\$458.83	8.23%
E 101-41800-430 Miscellaneous (GE	\$500.00	\$121.00	\$121.00	\$0.00	\$379.00	24.20%
E 101-41800-438 Meeting & Educatio	\$2,000.00	\$0.00	\$421.79	\$0.00	\$1,578.21	21.09%
E 101-41800-439 Refund & Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41900-210 Operating Supplies	\$1,000.00	\$0.00	\$32.60	\$0.00	\$967.40	3.26%
E 101-41900-220 Repair/Maint Suppl	\$6,000.00	\$1,144.00	\$1,185.33	\$0.00	\$4,814.67	19.76%
E 101-41900-381 Electric Utilities	\$12,500.00	\$1,875.18	\$3,792.17	\$0.00	\$8,707.83	30.34%
E 101-41900-510 Capital Outlay-Actu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41900-550 Capital Outlay - Set	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 101-42100-100 Wages and Salarie	\$45,180.00	\$3,069.81	\$13,972.88	\$0.00	\$31,207.12	30.93%
E 101-42100-121 PERA	\$3,389.00	\$230.23	\$1,047.99	\$0.00	\$2,341.01	30.92%
E 101-42100-122 FICA	\$2,802.00	\$177.83	\$810.07	\$0.00	\$1,991.93	28.91%
E 101-42100-123 Medicare	\$656.00	\$41.59	\$189.45	\$0.00	\$466.55	28.88%
E 101-42100-131 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-133 Employer Paid Den	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-151 Work Comp Premiu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-210 Operating Supplies	\$5,500.00	\$353.63	\$841.21	\$0.00	\$4,658.79	15.29%
E 101-42100-212 Fuel	\$11,000.00	\$1,284.82	\$2,583.04	\$0.00	\$8,416.96	23.48%
E 101-42100-220 Repair/Maint Suppl	\$8,000.00	\$159.90	\$1,990.97	\$0.00	\$6,009.03	24.89%
E 101-42100-224 Street Repair-Gener	\$110,000.00	\$804.00	\$2,887.00	\$0.00	\$107,113.00	2.62%
E 101-42100-300 Professional Srvs (\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
E 101-42100-320 Communications (\$1,500.00	\$61.91	\$302.85	\$0.00	\$1,197.15	20.19%
E 101-42100-362 Property & Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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E 101-42100-381 Electric Utilities	\$1,700.00	\$162.81	\$326.14	\$0.00	\$1,373.86	19.18%
E 101-42100-383 Gas Utility	\$1,157.00	\$269.82	\$768.43	\$0.00	\$388.57	66.42%
E 101-42100-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-437 Clothing Allowance	\$750.00	\$51.44	\$387.73	\$0.00	\$362.27	51.70%
E 101-42100-438 Meeting & Educatio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-510 Capital Outlay-Actu	\$124,000.00	\$0.00	\$153.00	\$0.00	\$123,847.00	0.12%
E 101-42100-550 Capital Outlay - Set	\$154,616.00	\$0.00	\$0.00	\$0.00	\$154,616.00	0.00%
E 101-42100-560 Capital Outlay - Sid	\$45,000.00	\$0.00	\$0.00	\$0.00	\$45,000.00	0.00%
E 101-42110-381 Electric Utilities	\$45,000.00	\$3,868.75	\$11,287.91	\$0.00	\$33,712.09	25.08%
E 101-42120-384 Refuse Collection E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42120-386 Recycling Collectio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42120-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42120-721 Transfer Out	\$0.00	\$0.00	\$0.01	\$0.00	-\$0.01	0.00%
E 101-42200-100 Wages and Salarie	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-102 Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-103 Part-Time Police W	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-106 TZD Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-107 On Call Police Wag	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-109 Blue Earth County	\$502,150.00	\$41,845.19	\$209,225.95	\$0.00	\$292,924.05	41.67%
E 101-42200-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-131 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-133 Employer Paid Den	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-151 Work Comp Premiu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-210 Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-212 Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-220 Repair/Maint Suppl	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-300 Professional Srvs (\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-306 Physicals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-312 New Officer Hiring/	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-320 Communications (\$0.00	\$0.00	-\$64.98	\$0.00	\$64.98	0.00%
E 101-42200-362 Property & Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-433 Dues and Subscript	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-437 Clothing Allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-438 Meeting & Educatio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-439 Refund & Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-510 Capital Outlay-Actu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-540 Capital Outlay - Sei	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-550 Capital Outlay - Set	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-100 Wages and Salarie	\$10,000.00	\$400.00	\$2,201.26	\$0.00	\$7,798.74	22.01%
E 101-42300-104 Calls & Training W	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0.00%
E 101-42300-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-122 FICA	\$2,480.00	\$24.80	\$99.20	\$0.00	\$2,380.80	4.00%
E 101-42300-123 Medicare	\$580.00	\$5.80	\$23.20	\$0.00	\$556.80	4.00%
E 101-42300-124 Fire Relief Payment	\$60,000.00	\$2,231.00	\$35,306.98	\$0.00	\$24,693.02	58.84%
E 101-42300-151 Work Comp Premiu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-210 Operating Supplies	\$15,000.00	\$579.41	\$8,837.37	\$0.00	\$6,162.63	58.92%

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Account Descr	2024 YTD Budget	April 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
E 101-42300-212 Fuel	\$3,300.00	\$338.32	\$696.29	\$0.00	\$2,603.71	21.10%
E 101-42300-220 Repair/Maint Suppl	\$30,800.00	\$0.00	\$840.71	\$0.00	\$29,959.29	2.73%
E 101-42300-300 Professional Srvs (\$6,600.00	\$0.00	\$1,445.50	\$0.00	\$5,154.50	21.90%
E 101-42300-306 Physicals	\$4,400.00	\$0.00	\$5,695.00	\$0.00	-\$1,295.00	129.43%
E 101-42300-320 Communications (\$6,600.00	\$319.99	\$3,005.80	\$0.00	\$3,594.20	45.54%
E 101-42300-362 Property & Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-381 Electric Utilities	\$2,750.00	\$339.52	\$413.86	\$0.00	\$2,336.14	15.05%
E 101-42300-383 Gas Utility	\$4,400.00	\$604.49	\$1,424.53	\$0.00	\$2,975.47	32.38%
E 101-42300-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-433 Dues and Subscript	\$2,200.00	\$0.00	\$1,320.00	\$0.00	\$880.00	60.00%
E 101-42300-438 Meeting & Educatio	\$16,500.00	\$1,687.42	\$7,548.54	\$0.00	\$8,951.46	45.75%
E 101-42300-510 Capital Outlay-Actu	\$25,000.00	\$0.00	\$7,314.28	\$0.00	\$17,685.72	29.26%
E 101-42300-520 Fire Dept Equipme	\$10,000.00	\$0.00	\$1,534.88	\$0.00	\$8,465.12	15.35%
E 101-42300-530 Capital Outlay - Eq	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-535 Capital Outlay-Facil	\$27,500.00	\$500.00	\$1,250.00	\$0.00	\$26,250.00	4.55%
E 101-42300-550 Capital Outlay - Set	\$136,370.00	\$0.00	\$10,847.75	\$0.00	\$125,522.25	7.95%
E 101-42400-100 Wages and Salarie	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42400-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42400-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42400-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42410-210 Operating Supplies	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
E 101-42410-300 Professional Srvs (\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-42430-220 Repair/Maint Suppl	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42430-381 Electric Utilities	\$1,000.00	\$50.16	\$200.04	\$0.00	\$799.96	20.00%
E 101-42430-510 Capital Outlay-Actu	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-42500-100 Wages and Salarie	\$47,690.00	\$3,241.52	\$14,752.38	\$0.00	\$32,937.62	30.93%
E 101-42500-121 PERA	\$3,577.00	\$243.11	\$1,106.43	\$0.00	\$2,470.57	30.93%
E 101-42500-122 FICA	\$2,957.00	\$187.79	\$855.30	\$0.00	\$2,101.70	28.92%
E 101-42500-123 Medicare	\$692.00	\$43.91	\$200.03	\$0.00	\$491.97	28.91%
E 101-42500-131 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-133 Employer Paid Den	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-151 Work Comp Premiu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-210 Operating Supplies	\$12,000.00	\$707.79	\$1,078.39	\$0.00	\$10,921.61	8.99%
E 101-42500-212 Fuel	\$5,900.00	\$0.00	\$126.78	\$0.00	\$5,773.22	2.15%
E 101-42500-220 Repair/Maint Suppl	\$11,000.00	\$208.17	\$2,567.47	\$0.00	\$8,432.53	23.34%
E 101-42500-300 Professional Srvs (\$42,500.00	\$4,571.00	\$5,411.00	\$0.00	\$37,089.00	12.73%
E 101-42500-320 Communications (\$1,500.00	\$63.03	\$329.44	\$0.00	\$1,170.56	21.96%
E 101-42500-362 Property & Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-381 Electric Utilities	\$6,000.00	\$589.68	\$989.41	\$0.00	\$5,010.59	16.49%
E 101-42500-383 Gas Utility	\$1,500.00	\$269.82	\$768.43	\$0.00	\$731.57	51.23%
E 101-42500-390 Operating Agreeeme	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-430 Miscellaneous (GE	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 101-42500-437 Clothing Allowance	\$0.00	\$51.44	\$387.74	\$0.00	-\$387.74	0.00%
E 101-42500-438 Meeting & Educatio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-510 Capital Outlay-Actu	\$13,260.00	\$715.68	\$1,584.36	\$0.00	\$11,675.64	11.95%
E 101-42500-550 Capital Outlay - Set	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
E 101-42500-570 Capital Outlay - Par	\$50,000.00	\$3,388.86	\$83,399.63	\$0.00	-\$33,399.63	166.80%
E 101-42500-572 Active Community	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Account Descr	2024 YTD Budget	April 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
FUND 101 GENERAL	\$2,324,965.00	\$135,270.71	\$647,512.49	\$0.00	\$1,677,452.51	27.85%
FUND 201 STORM WATER DRAINAGE						
E 201-00000-100 Wages and Salarie	\$23,458.00	\$1,686.30	\$7,627.69	\$0.00	\$15,830.31	32.52%
E 201-00000-121 PERA	\$1,762.00	\$126.47	\$572.13	\$0.00	\$1,189.87	32.47%
E 201-00000-122 FICA	\$1,455.00	\$92.98	\$419.92	\$0.00	\$1,035.08	28.86%
E 201-00000-123 Medicare	\$340.00	\$21.75	\$98.22	\$0.00	\$241.78	28.89%
E 201-00000-131 Employer Paid Heal	\$7,595.00	\$0.00	\$0.00	\$0.00	\$7,595.00	0.00%
E 201-00000-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 201-00000-133 Employer Paid Den	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
E 201-00000-210 Operating Supplies	\$1,500.00	\$97.39	\$338.26	\$0.00	\$1,161.74	22.55%
E 201-00000-212 Fuel	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 201-00000-220 Repair/Maint Suppl	\$9,250.00	\$159.90	\$272.60	\$0.00	\$8,977.40	2.95%
E 201-00000-300 Professional Srvs (\$20,000.00	\$1,230.00	\$1,230.00	\$0.00	\$18,770.00	6.15%
E 201-00000-320 Communications (\$800.00	\$48.90	\$265.85	\$0.00	\$534.15	33.23%
E 201-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 201-00000-437 Clothing Allowance	\$750.00	\$51.44	\$387.76	\$0.00	\$362.24	51.70%
E 201-00000-438 Meeting & Educatio	\$2,000.00	\$20.00	\$20.00	\$0.00	\$1,980.00	1.00%
E 201-00000-510 Capital Outlay-Actu	\$11,000.00	\$0.00	\$153.00	\$0.00	\$10,847.00	1.39%
E 201-00000-550 Capital Outlay - Set	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
E 201-00000-721 Transfer Out	\$8,892.00	\$0.00	\$0.00	\$0.00	\$8,892.00	0.00%
FUND 201 STORM WATER DRAINAGE	\$101,402.00	\$3,535.13	\$11,385.43	\$0.00	\$90,016.57	11.23%
FUND 202 RECYCLING UTILITY						
E 202-00000-386 Recycling Collectio	\$60,503.00	\$5,468.17	\$21,699.66	\$0.00	\$38,803.34	35.87%
E 202-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 202 RECYCLING UTILITY	\$60,503.00	\$5,468.17	\$21,699.66	\$0.00	\$38,803.34	35.87%
FUND 203 REFUSE UTILITY						
E 203-00000-105 Board & Commissi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 203-00000-384 Refuse Collection E	\$167,310.00	\$14,601.10	\$59,400.11	\$0.00	\$107,909.89	35.50%
E 203-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 203 REFUSE UTILITY	\$167,310.00	\$14,601.10	\$59,400.11	\$0.00	\$107,909.89	35.50%
FUND 206 ECONOMIC DEVELOPMENT AUTHORITY						
E 206-00000-300 Professional Srvs (\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 206-00000-430 Miscellaneous (GE	\$500.00	\$15.48	\$15.48	\$0.00	\$484.52	3.10%
E 206-00000-433 Dues and Subscript	\$8,084.00	\$0.00	\$8,051.58	\$0.00	\$32.42	99.60%
E 206-00000-438 Meeting & Educatio	\$100.00	\$0.00	\$42.98	\$0.00	\$57.02	42.98%
E 206-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 206 ECONOMIC DEVELOPMENT A	\$8,684.00	\$15.48	\$8,110.04	\$0.00	\$573.96	93.39%
FUND 207 EDA REVOLVING LOAN FUND						
E 207-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 207-00000-450 Loan Forgiveness	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 207-00000-497 EDA Loan Issuanc	\$0.00	\$0.00	\$10,000.00	\$0.00	-\$10,000.00	0.00%
E 207-00000-498 Loan Payment to BI	\$1,206.00	\$0.00	\$0.00	\$0.00	\$1,206.00	0.00%
E 207-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Account Descr	2024 YTD Budget	April 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
FUND 207 EDA REVOLVING LOAN FUND	\$1,206.00	\$0.00	\$10,000.00	\$0.00	-\$8,794.00	829.19%
FUND 208 ACCOUNT TO CLOSE FOR PARKWAY						
E 208-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 208 ACCOUNT TO CLOSE FOR PA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 221 TAX INCREMENT DIST. 1-2 CEDAR						
E 221-00000-300 Professional Srvs (\$1,054.00	\$0.00	\$0.00	\$0.00	\$1,054.00	0.00%
E 221-00000-352 Publications	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 221-00000-442 Tax Increment Pay	\$94,592.00	\$0.00	\$0.00	\$0.00	\$94,592.00	0.00%
E 221-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 221 TAX INCREMENT DIST. 1-2 CE	\$95,646.00	\$0.00	\$0.00	\$0.00	\$95,646.00	0.00%
FUND 222 TAX ABATEMENT-AUTUMN WIND						
E 222-00000-300 Professional Srvs (\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 222-00000-443 Tax Abatement Pay	\$35,904.00	\$0.00	\$35,904.00	\$0.00	\$0.00	100.00%
FUND 222 TAX ABATEMENT-AUTUMN WI	\$35,904.00	\$0.00	\$35,904.00	\$0.00	\$0.00	100.00%
FUND 223 TIF #3 704-708 PARKWAY AVE						
E 223-00000-430 Miscellaneous (GE	\$1,054.00	\$0.00	\$0.00	\$0.00	\$1,054.00	0.00%
E 223-00000-721 Transfer Out	\$0.00	\$0.00	\$44,560.00	\$0.00	-\$44,560.00	0.00%
FUND 223 TIF #3 704-708 PARKWAY AVE	\$1,054.00	\$0.00	\$44,560.00	\$0.00	-\$43,506.00	4227.70%
FUND 250 AMERICA RESCUE PLAN						
E 250-00000-210 Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 250-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 250 AMERICA RESCUE PLAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 255 PUBLIC SAETY AID						
E 255-00000-210 Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 255 PUBLIC SAETY AID	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 326 PFA						
E 326-00000-300 Professional Srvs (\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 326-00000-601 Debt Srv Bond Prin	\$28,000.00	\$0.00	\$0.00	\$0.00	\$28,000.00	0.00%
E 326-00000-611 Bond Interest	\$3,418.00	\$0.00	\$1,708.72	\$0.00	\$1,709.28	49.99%
E 326-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 326 PFA	\$31,418.00	\$0.00	\$1,708.72	\$0.00	\$29,709.28	5.44%
FUND 330 2ND, LINDA, STORM 2017A CROSSO						
E 330-00000-300 Professional Srvs (\$435.00	\$0.00	\$1,045.00	\$0.00	-\$610.00	240.23%
E 330-00000-430 Miscellaneous (GE	\$495.00	\$0.00	\$0.00	\$0.00	\$495.00	0.00%
E 330-00000-601 Debt Srv Bond Prin	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00	100.00%
E 330-00000-611 Bond Interest	\$8,130.00	\$0.00	\$4,065.00	\$0.00	\$4,065.00	50.00%
E 330-00000-730 Cost of Issuance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Account Descr	2024 YTD Budget	April 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
FUND 330 2ND, LINDA, STORM 2017A CR	\$69,060.00	\$0.00	\$65,110.00	\$0.00	\$3,950.00	94.28%
FUND 331 CSAH 27/AGENCY ST 2021A						
E 331-00000-300 Professional Srvs (\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
E 331-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 331-00000-601 Debt Srv Bond Prin	\$80,000.00	\$0.00	\$80,000.00	\$0.00	\$0.00	100.00%
E 331-00000-611 Bond Interest	\$18,390.00	\$0.00	\$6,960.00	\$0.00	\$11,430.00	37.85%
FUND 331 CSAH 27/AGENCY ST 2021A	\$99,140.00	\$0.00	\$86,960.00	\$0.00	\$12,180.00	87.71%
FUND 332 FACILITIES 2021B						
E 332-00000-300 Professional Srvs (\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 332-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 332-00000-601 Debt Srv Bond Prin	\$162,000.00	\$0.00	\$162,000.00	\$0.00	\$0.00	100.00%
E 332-00000-611 Bond Interest	\$10,285.00	\$0.00	\$5,588.00	\$0.00	\$4,697.00	54.33%
FUND 332 FACILITIES 2021B	\$172,285.00	\$0.00	\$167,588.00	\$0.00	\$4,697.00	97.27%
FUND 335 WATER TOWER REHAB 2023						
E 335-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 335-00000-601 Debt Srv Bond Prin	\$0.00	\$0.00	\$39,000.00	\$0.00	-\$39,000.00	0.00%
E 335-00000-611 Bond Interest	\$0.00	\$0.00	\$8,662.50	\$0.00	-\$8,662.50	0.00%
FUND 335 WATER TOWER REHAB 2023	\$0.00	\$0.00	\$47,662.50	\$0.00	-\$47,662.50	0.00%
FUND 431 AGENCY RECONSTRUCTION-CSAH 27						
E 431-00000-300 Professional Srvs (\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 431-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 431-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 431-00000-730 Cost of Issuance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 431 AGENCY RECONSTRUCTION-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 435 WATER TOWER REHAB						
E 435-00000-300 Professional Srvs (\$0.00	\$0.00	\$162,358.50	\$0.00	-\$162,358.50	0.00%
E 435-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 435 WATER TOWER REHAB	\$0.00	\$0.00	\$162,358.50	\$0.00	-\$162,358.50	0.00%
FUND 601 WATER FUND						
E 601-00000-100 Wages and Salarie	\$127,328.00	\$9,100.90	\$41,200.83	\$0.00	\$86,127.17	32.36%
E 601-00000-121 PERA	\$9,550.00	\$682.57	\$3,090.12	\$0.00	\$6,459.88	32.36%
E 601-00000-122 FICA	\$7,894.00	\$503.69	\$2,277.17	\$0.00	\$5,616.83	28.85%
E 601-00000-123 Medicare	\$1,846.00	\$117.80	\$532.56	\$0.00	\$1,313.44	28.85%
E 601-00000-131 Employer Paid Heal	\$30,377.00	\$1,513.11	\$5,959.74	\$0.00	\$24,417.26	19.62%
E 601-00000-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-133 Employer Paid Den	\$2,399.00	\$88.15	\$390.88	\$0.00	\$2,008.12	16.29%
E 601-00000-142 Unemployment Ben	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-151 Work Comp Premiu	\$11,299.00	\$0.00	\$1,015.25	\$0.00	\$10,283.75	8.99%
E 601-00000-190 Pension Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-210 Operating Supplies	\$55,000.00	\$5,876.06	\$14,381.68	\$0.00	\$40,618.32	26.15%
E 601-00000-212 Fuel	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%

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Account Descr	2024 YTD Budget	April 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
E 601-00000-220 Repair/Maint Suppl	\$22,000.00	\$159.90	\$481.84	\$0.00	\$21,518.16	2.19%
E 601-00000-300 Professional Srvs (\$30,000.00	\$460.85	\$7,359.55	\$0.00	\$22,640.45	24.53%
E 601-00000-320 Communications (\$4,000.00	\$1,307.93	\$3,139.20	\$0.00	\$860.80	78.48%
E 601-00000-362 Property & Liability	\$12,452.00	\$0.00	\$0.00	\$0.00	\$12,452.00	0.00%
E 601-00000-381 Electric Utilities	\$23,000.00	\$2,773.93	\$5,369.41	\$0.00	\$17,630.59	23.35%
E 601-00000-383 Gas Utility	\$2,500.00	\$410.20	\$1,073.12	\$0.00	\$1,426.88	42.92%
E 601-00000-420 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-433 Dues and Subscript	\$500.00	\$0.00	\$410.00	\$0.00	\$90.00	82.00%
E 601-00000-437 Clothing Allowance	\$750.00	\$51.44	\$387.75	\$0.00	\$362.25	51.70%
E 601-00000-438 Meeting & Educatio	\$2,500.00	\$0.00	\$1,418.22	\$0.00	\$1,081.78	56.73%
E 601-00000-439 Refund & Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-441 State Sales Tax	\$0.00	\$0.00	\$1,923.00	\$0.00	-\$1,923.00	0.00%
E 601-00000-444 County Sales Tax	\$150.00	\$6.00	\$161.00	\$0.00	-\$11.00	107.33%
E 601-00000-499 Amortization Expen	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-510 Capital Outlay-Actu	\$11,000.00	\$560.11	\$4,437.61	\$0.00	\$6,562.39	40.34%
E 601-00000-550 Capital Outlay - Set	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
E 601-00000-601 Debt Srv Bond Prin	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-721 Transfer Out	\$176,849.00	\$0.00	-\$0.01	\$0.00	\$176,849.01	0.00%
FUND 601 WATER FUND	\$542,394.00	\$23,612.64	\$95,008.92	\$0.00	\$447,385.08	17.52%
FUND 602 SEWER FUND						
E 602-00000-100 Wages and Salarie	\$127,328.00	\$9,099.85	\$41,198.11	\$0.00	\$86,129.89	32.36%
E 602-00000-121 PERA	\$9,550.00	\$682.48	\$3,089.79	\$0.00	\$6,460.21	32.35%
E 602-00000-122 FICA	\$7,894.00	\$503.65	\$2,277.06	\$0.00	\$5,616.94	28.85%
E 602-00000-123 Medicare	\$1,846.00	\$117.79	\$532.54	\$0.00	\$1,313.46	28.85%
E 602-00000-131 Employer Paid Heal	\$30,377.00	\$1,513.10	\$5,959.69	\$0.00	\$24,417.31	19.62%
E 602-00000-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-00000-133 Employer Paid Den	\$2,399.00	\$88.14	\$390.84	\$0.00	\$2,008.16	16.29%
E 602-00000-151 Work Comp Premiu	\$11,299.00	\$0.00	\$1,015.25	\$0.00	\$10,283.75	8.99%
E 602-00000-190 Pension Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-00000-210 Operating Supplies	\$7,000.00	\$633.95	\$1,836.41	\$0.00	\$5,163.59	26.23%
E 602-00000-212 Fuel	\$1,000.00	\$89.03	\$105.94	\$0.00	\$894.06	10.59%
E 602-00000-220 Repair/Maint Suppl	\$18,000.00	\$734.90	\$1,627.61	\$0.00	\$16,372.39	9.04%
E 602-00000-300 Professional Srvs (\$35,000.00	\$0.00	\$2,203.36	\$0.00	\$32,796.64	6.30%
E 602-00000-320 Communications (\$4,000.00	\$606.81	\$1,167.24	\$0.00	\$2,832.76	29.18%
E 602-00000-362 Property & Liability	\$12,452.00	\$0.00	\$0.00	\$0.00	\$12,452.00	0.00%
E 602-00000-381 Electric Utilities	\$12,000.00	\$1,672.42	\$2,475.68	\$0.00	\$9,524.32	20.63%
E 602-00000-383 Gas Utility	\$2,000.00	\$269.84	\$768.47	\$0.00	\$1,231.53	38.42%
E 602-00000-385 Mankato User Char	\$218,324.00	\$15,463.05	\$15,463.05	\$0.00	\$202,860.95	7.08%
E 602-00000-420 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-00000-433 Dues and Subscript	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-00000-437 Clothing Allowance	\$750.00	\$51.44	\$387.76	\$0.00	\$362.24	51.70%
E 602-00000-438 Meeting & Educatio	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 602-00000-439 Refund & Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-00000-510 Capital Outlay-Actu	\$11,000.00	\$0.00	\$153.00	\$0.00	\$10,847.00	1.39%
E 602-00000-550 Capital Outlay - Set	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%

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Account Descr	2024 YTD Budget	April 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
E 602-00000-721 Transfer Out	\$50,000.00	\$0.00	\$0.11	\$0.00	\$49,999.89	0.00%
FUND 602 SEWER FUND	\$574,719.00	\$31,526.45	\$80,651.91	\$0.00	\$494,067.09	14.03%
	\$4,285,690.00	\$214,029.68	\$1,545,620.28	\$0.00	\$2,740,069.72	36.06%

FILTER: None

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