

**CITY OF EAGLE LAKE
PARK BOARD MEETING
THURSDAY, MAY 9, 2024**

Call to Order

The meeting was called to order at 6:47 a.m.

Park Board Members Present: Jerney Horkey, Beth Rohrich, Don Wesely, Ryan Short, and Joan Back
Staff Present: Administrator Bromeland, Public Works Director Hartman, and Deputy Clerk Rausch

Treasurer's Report

- Treasurer's report was presented.

New Business

1. Dan Terrell Memorial Plaque for Softball Field (EL Area Lions Club Rep - Kate Mauel)

- Kate Mauel was unable to attend the meeting. The Park Board discussed the best location for a memorial plaque that was made in memory of Dan Terrell. Park Board consensus was that Eagle Heights Park would be the best location due to Denny Terrell's role in obtaining land to develop a park in this development.
- The Park Board also discussed the need to develop a process to be followed for memorials.

2. Pavilion

a. Completion Date and Outstanding Items

- Administrator Bromeland explained that the countertop for the pavilion was included in the drawing for the new pavilion but not listed as an actual line item in the bid. Dan Murphy, the City's building official, has indicated what is needed for a handicapped accessible countertop in the pavilion and Administrator Bromeland spoke with the contractor regarding what she learned. Administrator Bromeland and the contractor met with Kitchen Baths and More about a countertop. The contractor, Joe Murilla has indicated that he will cover the cost of labor and materials. The City will pay for countertop. There will be a security camera in the pavilion.
- Public Works Director Hartman provided an update on pavilion restrooms stating that the restrooms are done except for the painting and the doors which have exposed wires.
- The need for extra service for the porta-toilets was discussed as well as the possible need for an additional porta-toilet in the area of the ballfields. Staff will check into options.
- Administrator Bromeland stated she will provide the Park Board members with the fund balance which will include all items to complete the pavilion.

b. Rental Discussion

- Administrator Bromeland stated that the office has received a lot of questions as to when the pavilion will be ready and how to rent it. In the past, use of the pavilion has been on a first come basis. Staff have contacted Mankato, North Mankato, St. Peter, and Waseca whose rental fees range from \$50-\$100.
- After much discussion the Park Board recommended the following rental fees:
 - Two hour rental \$ 25
 - Four-hour rental \$ 50
 - All day Rental \$100
 - Refundable Deposit \$ 50 (refundable if pavilion is left in clean/undamaged state)
- Park Board consensus was that they would like to wait to rent the pavilion until the grass is established.

3. Basketball Hoop Project

- Park Board Member Don Wesely stated he is working on procuring donations to replace all four basketball hoops with good quality adjustable hoops which can be placed from six to ten feet high. The hoops will be purchased at Scheels and Park Board members indicated they would like Scheel's to install them at a cost of \$120 per hoop. Still undetermined is how installation will affect fencing.
 - Public Works Director Hartman stated that a quote in the amount of \$750 has been received to restripe the basketball, hockey and pickleball court in the rink area.
4. 3 on 3 Basketball and Street Hockey (Don)
- a. Background Checks and Concussion Training for Volunteers
- Administrator Bromeland stated that background checks and concussion training is required for volunteers that work alone with youth.
 - Programming will begin the week of July 8th and run for six (6) weeks. Mondays and Wednesdays events will be held from 9:00 a.m. to 11:00 a.m. and Tuesdays and Thursdays from 6:00 p.m. to 8:00 p.m.
5. T-Ball (Jeremy)
- a. Concussion Training for Coaches
- Administrator Bromeland will share the training link for the coaches.
 - 75 kids, ages 3-7, are registered for this year's program, which is believed to be a record. Kids are from Eagle Lake and the surrounding communities such as Janesville, North Mankato, Mapleton, and St. Peter. Jerseys have been ordered and games start May 18th at 10 a.m. and 11 a.m. held at the school and Lake Eagle Park. The season will end the week of July 13. Sponsors have been procured. Nautical Bowls asked if they could sell bowls after the games which is fine as long as they stay at one location and are not driving through the community and are there for the activity.
- b. Porta Toilet for Eagle Lake Elementary Ballfield
- A portable toilet has been ordered for this location.
6. Flowers at Lake Eagle Park (Joan)
- Joan Back stated she will plant flowers again this year.
7. Upcoming Outdoor Movie at EL Elementary on June 13
- Administrator Bromeland updated that the City will again partner with Community Education for the outdoor movie event. If any volunteers want to help, it is good for public relations for the Park Board.
8. Recap of Park Board Member Meeting about Priority Projects and Next Steps
- a. 2025 Budget Request for Capital Outlay
- b. 2025 Budget Request for Park Maintenance
- Administrator Bromeland stated that the City Council needs to look at the possibility of increasing capital outlay amount for the Park Board and that the Public Works and Park Board coordinate what is needed for anticipated maintenance and items and what is needed for capital outlay.

Other Items

1. Beth Rohrich explained that the special meeting to look at and set short- and mid-range priorities included the completion of the pavilion, lights on Lake Eagle Park trails, trees for Eagle Heights Park and tennis courts short term repairs and future needs.
 - Don Wesely stated that he contacted the school and they have no plans to expand their parking lot and it was understood that the City is responsible for maintaining the tennis courts.
 - Park Board members requested that the next meeting include looking at priority list and making plans for when they should be completed based on impact to the community.

Respectfully Submitted,

Kerry Rausch
Deputy Clerk