

**CITY OF EAGLE LAKE
CITY COUNCIL MEETING
JUNE 5, 2023**

CALL TO ORDER

- Mayor Norton called the meeting to order at 6:00 p.m.

ROLL CALL

- Council Members present: Garrett Steinberg, Beth Rohrich, Anthony White, John Whittington, and Mayor Lisa Norton.
- Staff present: City Administrator Jennifer Bromeland, Public Works Director Andrew Hartman, Fire Chief Vern Simpson, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- None

APPROVAL OF THE AGENDA

- Council Member White moved, seconded by Council Member Rohrich, to approve the agenda. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member White moved, seconded by Council Member Rohrich, to approve the May 1 and May 22, 2023 City Council minutes. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

CONSENT AGENDA

- Mayor Norton pointed out the resolution accepting donations for Music on Parkway from the Sons of the American Legion and Jeremy Horkey and thanked them for their donations. Mayor Norton also expressed thanks to the Tator Days committee for their hard work.
- Council Member Whittington moved, seconded by Council Member Steinberg, to approve the consent agenda.

Monthly Bills	Treasurer's Report	Police Report
Fire Report	Public Works Report	Building & Zoning Permits
Gambling Report	Tator Days Contiguous Area Permits	
Res. 2023-28 Donations for Music on Parkway		
Tator Days Parade Permit and Goofy Goat Farm Update Post-Parade Activity		

- The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

PUBLIC HEARING

- None

PRESENTATIONS

1. Julie Blackburn with ISG: Annual MS4 Presentation
 - Ms. Blackburn with ISG explained that the City is required as an MS4 city to hold an annual public meeting as part of the annual requirement of the MS4 permit, to provide an opportunity for interested residents to

learn about the City's efforts to address the required 6 Minimum Control Measures and to receive comments from the public on the stormwater program. The City of Eagle Lake is regulated by the MS4 (Municipal Separate Storm Sewer System) and the NPDES (National Pollutant Discharge Elimination System) law. As part of the NPDES law, the city falls under the municipal category and needs to include construction.

- According to the EPA, municipal storm water is one of the leading causes of water pollution. Storm water includes snowmelt and rain that flows over land and does not infiltrate. Stormwater carries all that it picks up as it flows across surfaces and enters the surface water, such as ponds, lakes and streams.
- There are six (6) minimum control measures (MCM) the City needs to abide by. These include Public Education, Public Participation and Involvement, Illicit Discharge and Elimination, Construction Site Storm Water Runoff, Post-Construction Stormwater, and Pollution Prevention and Good Housekeeping for Municipal Operations. The City has ordinances, check lists, and maps have been developed and are in place and staff receive the required training for this program.
- Ms. Blackburn explained that the City is in compliance with all requirements, that MPCA has recommended slight adjustments to Chapter 18 of City Code to clarify the details of how the City of Eagle Lake is meeting requirements, that draft ordinance language has been provided for Council review, and that a public hearing for the July 10th City Council meeting was recommended.
- Ms. Blackburn reviewed with the City Council the proposed ordinance changes in Chapter 18 of City Code, which more accurately reflect the current process. Included in the recommended changes is Section 18.0207 (a) Process: the developer is responsible for submitting storm water management plans to the zoning administration and transmitted to the city engineer. (d) Performance bond or letter of credit states the applicant shall enter into a developer's agreement with the city. Section iii. States that any requirements related to off-site treatment will be outlined in a developer's agreement. Section 18.0209 (d) (1) states it is the intent of the City of Eagle Lake to own all stormwater infrastructure. Only in the event of extraordinary circumstances will private facilities be permitted. Specific requirements regarding maintenance, access, and inspections will be outlined in the developer's agreement that meets all requirements outlined in this chapter and the MCM 5 legal mechanism requirements identified in the Minnesota Pollution Control Agency MS4 general permit. In all cases, stormwater infrastructure must meet the design, rate, and water quality standards outlined in this chapter.
- Council discussion included if the word planning needs to be included in Section 18.0207 Plan review procedure proposed change. Also discussed is the desire to have a template which can be used for future developer's agreements. Administrator Bromeland explained that the Fox Meadows developer's agreement has this language which will be used for future developer's agreements.

2. Mike Kennedy, City Insurance Agent with AIA: P & C Insurance Renewal and Updates

- Administrator Bromeland explained that the League of Minnesota Cities conducted a recent appraisal which includes buildings and structures, contents and machinery, and equipment. The updated values that resulted from the recent survey will have a significant impact on premiums and will be higher than what we have seen in recent years. Because of the timing of the survey and renewal schedule, the increase in values were not known when the 2023 budget was set. An increase in property and casualty premiums will be factored into the 2024 budget resulting in a noticeable increase. It was noted that LMCIT indicated that the next survey will take place in six years.
- Mr. Kennedy stated the City should look at the value of vehicles. He also explained there are not traditional insurance carriers who provide this type of coverage for the city to be able to look elsewhere for insurance, so the best options to reduce premium cost is to consider increasing deductibles. Mr. Kennedy stated it is possible for the city to see a 25% increase in premiums, some of which is due to claims and the cost of construction.

OLD BUSINESS

1. Request for Release of Escrow for Eagle Ridge, Phase II

- Administrator Bromeland explained that since the May 1st meeting, the hydroseeding and curb patch work has been completed. City staff has been in contact with the developer to advise of concerns with a fissure and erosion involving the pond due to heavy rains and request that the fissure be repaired and erosion control blankets be installed. The developer was given until May 1st to complete all necessary corrective action work required for the city to release the remaining cash escrow balance which is \$47,067.50.
- Brian Sarff, with Bolton and Menk, stated that last month the developer added dirt to the boulevard and that the area is not a finished look and that grass has started to grow. He also stated there are warranty issues, the sidewalk/driveway restoration relating to the sanitary sewer issue. The developer is working on this restoration. When asked by Council, Mr. Sarff stated that the developer has substantially completed what was asked of him.
- Council Member Steinberg moved, seconded by Council Member White, to release the remaining \$47,067.50 of escrow funds to KJ Walk.
- Discussion included the desire to time the release of the escrow funds in conjunction with the final work completion.
- The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

NEW BUSINESS

1. Re-Evaluate Mosquito Spraying for Summer 2023

- Administrator Bromeland explained that pricing for mosquito control was presented at the April 3rd City Council meeting. Discussion included measuring the effectiveness of the treatments and feedback received in recent years from residents concerned about the negative impact on pollinators. Ultimately, a motion was made to not do any regular spraying for mosquitoes in 2023 and re-evaluate as needed.
- With a wetter than normal spring, Administrator Bromeland stated mosquitoes are out in full force. This has generated inquiries from residents asking if the city will be spraying for mosquitoes as it has done in recent years.
- Staff has inquired with Clarke to learn more about measuring the effectiveness of mosquito control City staff was advised that we could set up automatic traps that count mosquitoes and send bank data in real-time (cellular) to see what mosquito populations are at any given time. This can be used to prove or disprove whether the spray is working. The charge for setting traps and monitoring is approximately \$2,000 per season per trap.
- City staff has confirmed with Clarke that they are able to work Eagle Lake back into the schedule. They propose keeping the original number of treatments and spraying two weeks in a row to get ahead of mosquitoes. A regular schedule of sprays is recommended versus spraying in advance of special events only or just at the parks. It was suggested that if there is only an interest in spraying in advance of special events that a backpack fogger be used instead of a spray due to the fogger leaving a residual that will remain for approximately 7-10 days. With the product that is sprayed from the truck, once it is no longer in the air, it is no longer viable and disintegrates into the environment. This was discussed in 2022 when the pollinator questions was posed. At that time, Clarke indicated that they treat at a time when the pollinators are not present (in their hives generally or in the ground) and that once the product is no longer in the air, it is not a threat to pollinators.
- Council discussion included several of the council members stating they have been contacted by residents, some in favor of spraying and some opposed. The emails received by the City were overwhelmingly in support of spraying. The desire to make sure the parks are sprayed along their trails was expressed.

- Council Member Rohrich stated that Total Lawn Care & Landscape also provides this service and could be looked at next year.
 - Council Member White expressed his opposition to spraying.
 - Jim Beal, 420 Owl Lane, stated that his neighborhood has several ponds and that he feels the spraying for mosquitoes is effective and asked if the City could look into treating the ponds.
 - Council Member Steinberg moved, seconded by Mayor Norton, to contract with Clarke to spray for mosquitoes.
 - Council discussion included the desire to include the spraying of parks along the trails and the need to follow up with residents who expressed interest in spraying to determine if they noticed a difference.
 - The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Norton voting in favor. Council Member White voted in opposition.
 - Administrator Bromeland stated the City has 25 acres of ponds and 427 catch basins and when checking into cost of larval control treatment for these areas in 2022, it was determined cost prohibitive.
 - Mayor Norton asked to include the cost of treating ponds on a future agenda.
2. Proposal for GIS Site Location Analysis/Study for New Fire Hall
- Administrator Bromeland explained that according to Five Bugles Design, Station Location Studies are generally developed based on the following considerations: using GIS mapping to create response time polygons based on 3-5 years of past National Fire Incident Reporting System (NFIRS) data; ability of the department to meet National Fire Protection Association 1720 (volunteer) requirements; the City's planned future growth documents; Insurance Services Office (ISO) rating of the City; and other potential issues specific to the community (e.g., railroad, highway, etc.).
 - Administrator Bromeland provided background information stating that \$5,000 was allocated in the 2023 fire department budget for the purpose of conducting an analysis to determine the best location for a new fire hall. A meeting was recently held with the Fire Chief, Assistant Chiefs, the Mayor, herself, and representatives from Five Bugles Design to talk about next steps to undertake a GIS study.
 - Council Member Steinberg moved, seconded by Council Member White, to accept the proposal from Five Bugles Design for a GIS study. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
3. Undertaking and Escrow Agreement for Fox Meadows Housing Development
- Administrator Bromeland stated before Council is an Undertaking and Escrow Agreement for the Fox Meadows Housing Development. As per the Developer's Agreement between Fox Meadow Townhomes LLC and the City of Eagle Lake, the developer is responsible for providing financial security to the City for the cost of improvements, including but not limited to site grading, streets, curbs, and gutters, sanitary sewer, watermain, storm water drainage and management facilities, utilities, etc. The purpose of the Undertaking and Escrow Agreement is to define and outline the obligations and duties of all parties involved as it relates to the opening of escrow, distribution from the escrow funds, escrow agent, and other miscellaneous provision. The agreement has been reviewed and approved by the City Attorney. The developer has delivered into escrow the total sum of \$2,976,387.54. The money is being invested in a federally insured, separate, interest-bearing account with Cornerstone State Bank.
 - Council member Steinberg moved, seconded by Council Member White, to authorize the Mayor and City Administrator to execute the Undertaking and Escrow Agreement on behalf of the City of Eagle Lake. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

4. Withdrawal Request #1 for Distribution from Escrow Funds for Fox Meadows Housing Development
 - Administrator Bromeland explained that before Council is Withdrawal Request #1 for distribution from the escrow funds for the Fox Meadows Housing Development. The request is in the amount of \$1,064,304.57. Brian Sarff with Bolton and Menk has reviewed the request and recommends that the escrow funds be released as requested.
 - Council Member White moved, seconded by Council Member Steinberg, to authorize the release of Withdrawal Request #1 in the amount of \$1,064,304.57 to the developer. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
5. Placement of Sidewalks on Blace Avenue East in Fox Meadows Housing Development
 - Administrator Bromeland explained that discussion took place at the April 3rd City Council meeting about placement of the sidewalk along Blace Avenue East in the Fox Meadows Housing Development. It was determined at that time that a future meeting be set up with the developer and adjacent property owner to re-evaluate placement of the sidewalk on the south side of Blace Avenue in the Fox Meadows Housing Development.
 - Administrator Bromeland, Troy Schrom (developer), Eugene and Kip Bruender (property owner), and Brian Sarff met on May 9th to discuss relocation of the sidewalk from the north side of Blace Avenue East to the south side of Blace Avenue East. The outcome of that meeting was that all parties are agreeable to relocating the sidewalk to the south side of Blace Avenue East with the understanding that pricing will need to be obtained for pedestrian ramps and cost-sharing determined between the City and developer. As of tonight's meeting, no pricing has been provided to the City.
 - Brian Sarff stated there is a 66-foot right-of-way but due to alignment of Blace Avenue East with Blace Avenue to the west of Agency Street, there is a smaller right-of-way on the north side which would cause the sidewalk to be very close to the curb. Moving the sidewalk to the south side of the road would be better. Mr. Sarff stated he has not priced pedestrian ramps but estimated it would cost less than \$10,000.
 - Council discussion included the desire to have pedestrian ramp cost information prior to determining cost-sharing.
 - Council Member Whittington asked about wetlands with Mr. Sarff explaining that if a wetland would be removed, the developer would need to purchase wetland credits.
6. Amendment to Personnel Policy Adding Juneteenth as a Holiday in 2023
 - Administrator Bromeland explained that Governor Tim Walz signed a bill to establish Juneteenth as a state-recognized holiday. This holiday is to recognize the date on which slavery was abolished in the United States. Public business cannot be conducted on June 19th in observance of the holiday. The new law was scheduled to go into effect on August 1, 2023, however, the bill signed into law this session changed the effective date to make the new holiday effective before June 19 of 2023, requiring that the day be observed.
 - Council Member White moved, seconded by Council Member Rohrich, to amend the City's Personnel Policy to reflect the June 19th holiday beginning in June of 2023. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
7. Burgess Cemetery Request
 - Administrator Bromeland explained that a request was received from Jim Anderson, past member of the former Eagle Lake Church of Christ, asking that the City of Eagle Lake take over the Burgess Cemetery, which is in the southwest corner of city limits off 598th Avenue. According to Mr. Anderson, the church owned the cemetery but has no finances left to take care of it. Mr. Anderson said that someone has been volunteering their time mowing the cemetery the past few years but is unsure as to whom that might be. He also said that the cemetery has a lot of history and that the last internment took place in 1969.
 - Administrator Bromeland went on to state that a letter was received from the City Attorney advising of issues the City Council should take into consideration when deliberating the request.

- Some of the considerations that should be given include that Minnesota Statute 471.84 allows for a city to take over a cemetery but it also implies that these would be working cemeteries, which Burgess is not. There are funds available to be used on the cemetery limited to \$10,000 a year, which would most likely cover just maintenance. There is no indication as to who owns the cemetery and there is not an entity to gift it to the city nor is there an entity from whom the city could buy the property. This means that in order for the city to acquire the property it would need to be condemned. That process would be lengthy and costly. It does not appear that the parties that have contacted the city have any ownership interest in the property. If the City funds a cemetery, there is a requirement that it be open to all citizens and that the plots are not restricted to a particular group or religion. The Burgess cemetery is not a working cemetery, there has not been an interment since 1969 and there is no reason to believe that that status is going to change. It is also likely that any person that was interred in the cemetery either was a member of or shared the beliefs of the Eagle Lake Church of Christ, so it is unlikely the cemetery was open to all.
- Council discussion included per Mr. Kennedy's information, that the City is not able to take over the cemetery and that Mr. Anderson could contact professional cemetery services.
- Mr. Beal, 420 Owl Lane, stated that Brian Hughes or Dennis Terrell may have information about this cemetery.

8. Utility Billing Complaint

- Administrator Bromeland explained that a utility billing complaint has been received from a water customer at 100 Blace Avenue alleging that the billing for water and sewer service for the month of April 2023 has been excessive and that it is not possible to have used that much water. The water customer submitted a written complaint and is requesting that the \$662.43 bill be reduced to the average usage. Included with the complaint are notes from the plumber that was hired by the utility customer along with a copy of a billing history summary showing the discrepancy between the average monthly billing amount and the amount incurred for April's usage.
- Administrator Bromeland stated the City's utility billing clerk has provided that the customers average water usage is approximately 1,800 gallons per month. During the month of April 2023, the meter showed a usage of 40,063 gallons. The Public Works Department switched out the meter with a new meter and sent the old meter to be tested by a 3rd party.
- Administrator Bromeland explained that Section 8.040 of City Code states that if a water consumer files with the City Council a written complaint alleging that the billing for water and sewer service has been excessive, the Council shall cause to have the water meter checked by competent personnel. If the meter check results in a determination that the meter is accurate, the water consumer shall pay for the cost of said water meter check and shall be responsible for payment of the unused balance of the billing. If there meter check results in a determination that the meter was not correct, the City shall bear the cost of such meter check and shall adjust the water billing for the consumer accordingly. Such adjustments shall be made only for a period of three months immediately preceding the filing of the written complaint by the water consumer.
- Discussion included that the Public Works department did verify the original meter read and after the new meter was installed a meter read was taken several times for the first week.
- Public Works Director Andrew Hartman stated when water meters malfunction they slow down or stop working completely.
- Council discussion included how high-water usage notifications are handled. Staff contact consumers who have higher than normal water usage.
- Council Member Whitington moved, seconded by Council Member Rohrich, to offer the consumer a payment plan and to have up to six (6) months to pay this bill while still keeping up on payments for current bills with late fees being waived for the payment plan portion.

9. Minimum Maintenance Road Repair

- Administrator Bromeland stated that before Council is an expenditure request from Public Works Director Andrew Hartman for the repair of the minimum maintenance road on 211th Street between 598th Avenue and CR-27. Included with the request is an estimate from Bruender Construction in the amount of \$2,214. The purpose of the estimate is to address drainage issues in this area.
- Administrator Bromeland also explained that per Brian Sarff, the City's engineer with Bolton and Menk, the pond and grading in Eagle Edge, Phase II were built according to plan.
- Mr. Sarff with Bolton and Menk stated he conducted research and that based on topography obtained from 2003 it showed that overflow flowed into the wetlands but did not show drainage from the road into the wetland. At some point between 2004-2006 a drainage channel was cut that drained the low area of the minimum maintenance road to the north into the wetland. This could have been done by the developer to try to dry the area out so in effect he improved the drainage temporarily. He did use this area for access onto his parcel. Then 20 years later he builds the pond and needs to build a berm to contain the pond, essentially restoring that areas drainage back to where it was 20 years ago. The survey that was found for that time indicates drainage going to the east and for the last 20 years it has been going to the north. That area for the past 20 years has been relatively dry but prior to 2003 it appears that that area was not draining. Mr. Sarff drove this area with the Public Works Director and stated it appears that a little bit of grading work would get this area to drain to the east have result in better flow.
- Public Works Director Harman stated this area is wetter this year due to the pressure relief valve that has been opened in this area for the water tower rehab project. He also stated that the proposed grading work would take place on the north side of the road. He also stated that J.R. Bruender has submitted a quote to trench and grade this area for \$4,214. Without improving this area, the City would not have access to dump leaves in the fall. He also stated he filled in the ruts last week.
- Fire Chief Vern Simpson commented on the road condition of this section of roadway and stated there have been accident calls to this area.
- Mr. Sarff stated the city has done a lot of maintenance to this road and that it is still a low maintenance road and that there is not much area to grade.
- Council discussion included this is a minimum maintenance road and there are road closed signs placed at both ends of this road and that driving through a road closed area is a ticketable offense.
- Administrator Bromeland asked if the City needs to get permission from the property owner. Mr. Sarff stated the City needs to contact the property owner for approval.
- Council Member Steinberg moved, seconded by Council Member White, to accept the estimate from Bruender Construction in the amount of \$4,214.
- The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

10. Johnson Street Storm Outlet

- Public Works Director Hartman explained the catch basin in the area of Southern Minnesota Inspection is not draining properly and that J.R. Bruender Construction has provided an estimate in the amount of \$4,840 to complete the repairs needed.
- Council Member White moved, seconded by Council Member Steinberg to approve the repairs. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

11. Lease Agreement for Bobcat Mower

- Public Works Director Hartman explained that the 2020 mower has been in for service and the repairs costs are adding up. He also explained that he feels the purchase of the proposed Bobcat mower will be more efficient in that it is a 2-speed. The cost to lease this equipment is \$367.45 per month with a three year lease.

Mr. Hartman also stated that he would like to replace mowers when their warranty expires, which for this Bobcat would be three years.

- Council discussion included the desire to consider the benefits of purchasing versus leasing and financing options. Administrator Bromeland explained that this purchase was not budgeted as a 2023 expense.
- Administrator Bromeland stated that when the lease documents are available the City's attorney should review prior to the City signing the lease.
- Council discussion included the desire to look into obtaining pricing information from other vendors and to look into equipment that is geared for commercial use.
- Council directed Mr. Hartman to obtain other quotes and scheduled a special city council meeting for 7:30 a.m. on Monday, June 12 to review. The goal was to obtain the needed equipment in a timely manner to avoid mowers being out of service during high demand time.

12. Park Board Recommendation for Pavilion at Lake Eagle Park

- Administrator Bromeland stated before the Council are two bids for construction of a pavilion at Lake Eagle Park. The lowest proposal received is from J.R. Murilla Construction in the amount of \$129,000, the other from Jon Schabert Construction totaling \$131,810.
- Administrator Bromeland explained the Park Board has \$118,183.37 available in its capital outlay fund. The Park Board plans to seek grant funding and sponsorships to make up the difference. The City Council has allocated \$50,000 annually for the past couple of years into parks capital outlay for this purpose. A similar request will be included with the 2024 budget to help replenish capital outlay for parks. An informational flyer will be distributed shortly to bring awareness to fundraising needs.
- Public Works Director Hartman explained that the proposed pavilion project will also include the addition of an ADA compliant restroom and a storage area. The roofline will be symmetrical and there will be counter space, outlets and lighting. He also stated it is not anticipated that the playground will not need to be closed during the construction of the pavilion.
- Administrator Bromeland explained that the City's building official has stated that because an ADA accessible restroom and an accessible sidewalk to the restroom is part of this project, the existing restrooms will not need to be upgraded.
- Council discussion included the idea of providing a sponsorship for naming rights to the pavilion.
- Council Member Rohrich moved, seconded by Council Member Whittington, to accept the recommendation of the Park Board to accept the bid from J.R. Murilla Construction for the pavilion in the amount of \$129,000. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
- Council Member Steinberg moved, seconded by Council Member Whittington, to allow staff to seek grants and sponsorships for this project. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

13. J.R. Bruender Construction Contract for Porta-Toilet

- Administrator Bromeland explained that the City was able to negotiate a lower price for porta-toilets upon accepting a two-year agreement.
- Council Member White moved, seconded by Council Member Steinberg, to authorize staff to enter into a two-year agreement with Bruender Construction for portable toilets as needed at the park and for special events. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

14. Schedule Public Hearing to Amend Chapter 18 of City Code

- Administrator Bromeland explained that a public hearing will need to be scheduled to consider amending Chapter 18 of City Code and recommended the date of the July 10th City Council meeting.
- Council Member Steinberg moved, seconded by Council Member White, to set a public hearing for July 10th to consider amending Chapter 18 of City Code. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

15. Ballpark Advertising Policy

- Administrator Bromeland explained that the City Attorney drafted the proposed policy for ballpark advertising.
- Mayor Norton stated she would like to see religious organization or messages removed from the list of unacceptable advertising.
- Council discussion included the desire to leave proposed policy as is and if religious organizations are interested in advertising the City Council could review at that time.
- Council Member Rohrich moved, seconded by Council Member White, to approve the Ballpark Advertising Policy as presented. The motion carried with Council Members Steinberg, Rohrich, White, and Whittington voting in favor. Mayor Norton voted in opposition.

16. Amendment to City Credit Card Policy

- Administrator Bromeland explained that a Credit Card Policy was adopted at the May 1st City Council meeting. An amendment to the policy is proposed to reflect the scope of use, credit card purchases, and prohibited purchases more accurately. The original policy was reviewed by the City Attorney and the proposed revisions are based on his feedback.
- Administrator Bromeland stated that currently she and the Deputy City Clerk have been issued credit cards and that department heads could be cards if it is deemed necessary. Prior approval will be needed for purchases.
- Council Member White moved, seconded by Council Member Rohrich, to amend the credit card policy as proposed. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

OTHER

1. Regency of Minnesota – Demolition Status Update

- Administrator Bromeland stated she has been in contact with Kim Stumne, Regional Manager of Regency of Minnesota, Inc. regarding the demolition of uninhabitable mobile homes. Ms. Stumne indicated that demolition will begin in July and will consist of the removal of six mobile homes in 2023 and another 5 mobile homes in 2024.

2. Update from Consolidated Communications and Fiber Build Project

- Administrator Bromeland explained that Nick Sorenson, Field Operations Manager, with Consolidated Communications was unable to attend the meeting but is open to scheduling a call to answer questions the City Council might have.
- Administrator Bromeland stated that Mr. Sorenson did respond to a question about above ground pedestal any why they are not flush with grade by explaining that due to the fact that the existing pedestals contain their legacy copper and still runs telephone, tv and internet they are not able to put much of this in a below grade enclosure. He also explained that it is their goal to someday retire the old copper facilities all together but with strict Ilec/Incumbent federal regulations this is a lengthy process to do. He also stated they still have a large customer base in Eagle Lake which is why they chose to include Eagle Lake in their large over build plan.

- Mayor Norton stated there have been multiple utility hits with gas lines and other internet carrier's lines. She also stated it is inappropriate for work to be done late into the evening where they are working in people's yard. Administrator Bromeland stated that work is only to be done between the hours of 7:00 a.m. and 7:00 p.m. and that Mr. Sorenson has been made aware of this situation and he said that it will not continue and that they are bringing in a new crew.
- Council Member Rohrich mentioned that when listening to the May 1st meeting recording it was stated that pedestals are being added and would like clarification since it was her thought that new pedestals should be below grade.
- Mayor Norton asked if the call for service fees for the fire department responding to hits could be increased for multiple occurrences. Administrator Bromeland stated this could be a conversation for a future meeting and that the City needs to be universal in its policy.

CITY ADMINISTRATOR REPORT

1. UPWP Application for Highway 14 Corridor Study
 - At the May 22 special City Council meeting it was authorized for staff to submit an application to MAPO. Administrator Bromeland will be submitting the application and will ask for the full \$115,000 available. MnDOT will fund in rest of the Corridor Study cost.
2. Capital Budget Request for Water Treatment Plant Project
 - Administrator Bromeland stated she is researching funding options to submit for a water treatment plant. She also stated she and Mayor Norton have met with legislatures regarding this.
3. Outdoor Warning Siren at Fire Hall and Communication from Blue Earth County EMA
 - Eric Weller with South Center EMS has contacted the City stating they have funding for the City to replace the siren located at the fire hall. The new siren will be programmable to include noon and evening whistles.
4. 2024 Budget Process and Timeline
 - The budget process will begin soon, and a special meeting will be scheduled for July. The council indicated they would like to schedule two or more meetings to work on the budget and to schedule department heads at specific times to minimize overtime.
5. Rec on the Go Schedule for the Summer
 - Mankato Community Education and Recreation's schedule has been developed and it will be sent to residents via email and the city's newsletter.
6. June 15th Music on Parkway Event
 - The June event will be held at Lake Eagle Park due to the water tower rehab project.
7. Outdoor Movie
 - The outdoor moving will be held August 18th at the Eagle Lake Elementary School
8. Website Update
 - The City needs high resolution photos for the website update. Discussion included waiting on the pictures until the water tower rehab project is completed so that pictures of the new water tower design can be included on the website.

COUNCIL REPORTS

1. Mayor Norton stated she will be attending the annual conference later this month and that her registration fee has been waived since she will be providing feedback about the conference.
2. Mayor Norton stated that she and Council Member Whittington attended the Greater Mankato Growth Legislative Recap forum. There were several laws passed which will affect small cities.
3. Mayor Norton stated she attended the New Commissioner meeting with Region 9 and informed the Council that they have grants for items such as generators.

ADJOURNMENT

- Council Member Rohrich moved, seconded by Council Member Steinberg, to adjourn the meeting at 9:21 p.m. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

Lisa Norton, Mayor

Kerry Rausch, Deputy Clerk