

**CITY OF EAGLE LAKE**  
**JULY 8, 2024**  
**CITY COUNCIL MEETING AGENDA**  
**705 Parkway Avenue**  
**6:00 P.M.**

Regularly scheduled City Council meetings are held the first Monday of every month at 6 p.m. All meetings are open to the public. If you wish to address the City Council in person, please contact City Hall at 507-257-3218 or email [krausch@eaglelakemn.com](mailto:krausch@eaglelakemn.com) or [jbromeland@eaglelakemn.com](mailto:jbromeland@eaglelakemn.com). Written comments or questions for the City Council can be submitted via USPS, email, or dropped off at City Hall. City Council meetings are now live streamed to the City of Eagle Lake’s official YouTube Channel. To view meetings, please visit the City of Eagle Lake website at <https://www.eaglelakemn.com> and click on the “City of Eagle Lake MN City Council Meetings” icon on the home page of the website.

The City Council is provided with background information for agenda items in advance by staff, committees, and boards. Many decisions regarding agenda items are based upon this information, as well as: city policy and practices, input from constituents and a Council Members personal judgment. If you have any comments, questions or information that has not yet been presented or discussed regarding an agenda item, please ask to be recognized by the mayor during the “Open Public Comments” section on the agenda. Please state your name and address for the record. All comments are appreciated.

**CALL TO ORDER**

**ROLL CALL**

**OPEN PUBLIC COMMENTS**

Persons may take one opportunity to address the council for **three minutes** on a topic not on the agenda. Persons commenting on consent agenda may use this opportunity to speak. There will be no discussion or action taken at that time. This is merely to inform the City Council of your issue(s) or concern(s) and for City staff to do further research.

**APPROVAL OF THE AGENDA**

**APPROVAL OF MEETING MINUTES**

- City Council Meeting Minutes of June 3, 2024

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**CONSENT AGENDA**

1. Monthly Bills	Pg. 12	2. Treasurer’s Report	Pg.
3. Public Works Report	Pg. 82	4. Fire Report	Pg. 83
5. BECSO Report	Pg.	6. Gambling Report	Pg. 85
7. Building & Zoning Permits	Pg. 87	8. Board & Commission Minutes	Pg. 88
9. Res. 24-30 Accept Donations for Summer Sounds	Pg. 92	10. Res. 24-31 Accept Donations for Basketball Hoops	Pg. 93
11. Res. 24-32 Resignation of Mandy Auringer	Pg. 94	12. Res. 24-33 Resignation of Olivia Adomabea	Pg. 95
13. Res. 24-34 Appoint Tony Bracken to Fire Dept Reserve	Pg. 96	14. Res. 24-35 Appoint Dylan Hardel to Fire Dept Reserve	Pg. 97

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If you have any questions, please feel free to contact City Hall at 507.257.3218 or email at [jbromeland@eaglelakemn.com](mailto:jbromeland@eaglelakemn.com).

15. Res. 24-36 Resignation of Joe Anderson	Pg. 98	16. Tator Days Parade and Road Closure Permits	Pg. 99
17. Res. 24-37 Appoint Aaron Stubbs to Planning Comm.	Pg. 106	18. Res. 24-38 Appoint Tom Barna to Planning Comm. as Alternate	Pg. 107

**PRESENTATIONS/SCHEDULED GUESTS**

- |  |         |
|--|---------|
| 1. Annual SWPPP Meeting and MS4 Presentation: Kelly Herfendal with ISG   | Pg. 108 |
| 2. Engineering Scope and Fee for Design and Bidding of Water Treatment Project: John Graupman with Bolton and Menk |         |

**NEW BUSINESS**

- |   |         |
|---|---------|
| 1. Engineering Scope and Fee Proposal for Design and Bidding of Water Treatment Project | Pg. 115 |
| 2. Sale of 2018 Country Clipper Mower   | Pg. 121 |
| 3. Review Draft Rural Service District Ordinance and Schedule Public Hearing            | Pg. 122 |
| 4. Pricing for Eagle Heights Lift Station Pump Replacement                              | Pg. 127 |
| 5. Pricing for 2024 Street Repair Work  | Pg. 131 |
| 6. Quote for Fire Truck Repair  | Pg. 141 |
| 7. Public Works Summer Clothing Policy  | Pg. 143 |
| 8. Return to Work Program   | Pg. 144 |
| 9. Government Relations Agreement between City of Eagle Lake and Capitol Hill Assoc.    | Pg. 145 |

**CITY ADMINISTRATOR REPORT**

Pg. 146

1. Schedule Special City Council Meeting to Review/Approve Updated Job Descriptions for Administrative Clerk and Community Development Coordinator Positions and Commence Hiring Process
2. Schedule Budget Work Session
3. Schedule Work Session for Street & Utility Reconstruction Projects (CIP)
4. Schedule Work Session to Discuss Cannabis Ordinance
5. YTD Revenue and Expenditure Report
6. Annual Audit Presentation Update
7. Small Cities Assistance Program
8. CDS Update for Water Treatment Improvements Project
9. Eagle Lake Population Estimate Update
10. Highway 14 Corridor Study Update
11. Cybersecurity Training for Elected Officials and Staff
12. Recap of Heavy Rain Event
13. Fire Station Feasibility Study Update and Next Steps

**COUNCIL MEMBER REPORTS**

**ANNOUNCEMENTS**

- Upcoming Regular **City Council** Meeting – August 5, 2024 at 6:00 PM, City Hall – Council Chambers
- Next Regular **EDA** Meeting – July 25, 2024 at 6:45 AM, City Hall-Council Chambers
- Next Regular **Park Board** Meeting – July 11, 2024 at 6:45 AM, City Hall-Council Chambers
- Next Regular **Planning Commission** Meeting – July 15, 2024 at 6:00 PM, City Hall-Council Chambers

**ADJOURNMENT**

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If you have any questions, please feel free to contact City Hall at 507.257.3218 or email at [jbromeland@eaglelakemn.com](mailto:jbromeland@eaglelakemn.com).

**CITY OF EAGLE LAKE  
CITY COUNCIL MEETING  
JUNE 3, 2024**

**CALL TO ORDE**

- Mayor Norton called the meeting to order at 6:00 p.m.

**ROLL CALL**

- Council Members present: Garrett Steinberg, Beth Rohrich, Anthony White, John Whittington, and Mayor Lisa Norton.
- Staff present: City Administrator Jennifer Bromeland, Public Works Director Andrew Hartman, and Deputy Clerk Kerry Rausch.

**PUBLIC COMMENTS**

- No public comments were offered.

**APPROVAL OF THE AGENDA**

- Administrator Bromeland asked to move Petition for Detachment from New Business Item #1 to Presentations #3. **Council Member Steinberg moved, seconded by Council Member Rohrich, to approve the agenda as amended. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

**APPROVAL OF MEETING MINUTES**

- **Council Member Steinberg moved, seconded by Council Member White, to approve the April 1, 2024 City Council minutes and the May 6, 2024. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

**CONSENT AGENDA**

- Mayor Norton thanked all the people making donations to the City for their generosity. She also pointed out Jeremy Horkey's resignation from the Park Board and thanked him for his service.
- Administrator Bromeland stated that before Council is an updated Resolution 2024-27 which states the donor would like the Eagle Sculpture on display at City Hall specifically. She also stated there is a resolution appointing Michael Hughes to the Planning Commission and that there are two other people interested in serving on the Planning Commission.
- **Council Member Rohrich moved, seconded by Council Member Whittington, to accept the Eagle Sculpture from Todd and Diane Substad. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**
- **Council Member Rohrich moved, seconded by Council Member White, to approve the consent agenda.**

Monthly Bills

Treasurer's Report

Public Works Report

Fire Report

BECSO Report

Gambling Report

Building and Zoning Permits

Board and Commission Minutes

Res. 2024-23 Accept Donations for Basketball Hoop

Contiguous Area Permits

Res. 2024-224 Appoint Election Judges

Res. 2024-25 Accept Summer Sounds Donation

Res. 2024-26 Resignation of Horkey from Park Board

Res. 2024-27 Accept Donation of Eagle Sculpture

**The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

## PRESENTATIONS

### 1. Brian Sarff with Bolton and Menk: Survey Work for WTP Project

- Mr. Sarff stated that the state bonding bill was not passed and explained that to keep this project moving forward survey work needs to be completed to allow design work to be started. He also stated it is necessary to complete the survey work to determine site feasibility. It is anticipated that the survey would not exceed \$4,000.
- Administrator Bromeland asked that Bolton and Menk submit a letter of proposal for this work, if approved.
- **Council Member Whittington moved, seconded by Council Member Rohrich, to approve the survey work proposal from Bolton and Menk, not to exceed \$4,000. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

### 2. Annette Larson and/or Mark Griffith with Toward Zero Deaths (TZD): Safe and Sober Ride

- Annette Larson, State TZD Program and Operation Director explained the TZD program and that their goal is to reduce traffic fatalities to zero. This program focuses on seat belts, speed, distracted driving, and impairment though enforcement, engineering, education and outreach, EMS and Everyone. This program started in 2003 and to date has seen a 37% reduction in traffic related fatalities.
- Mark Griffith, SC EMS Director explained that Joy Ride became in Blue Earth County in 2016 and is free to users. The goal of this program is to reduce drunk driving and they are looking to provide service again in 2024 during the Tator Days celebrations. This project is funded through sponsorships. Also explained that to date in 2024 there have been 151 traffic related deaths which is ahead of the 2023 numbers for the same time period.
- Council discussion included that the City of Eagle Lake has partnered with JoyRide in 2016 and 2019.
- **Council Member White moved, seconded by Council Member Steinberg, to partner with JoyRide by contributing \$1,000 and to review during the budget process to make this an annual expenditure. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

### 3. Petition for Detachment Received for Parcel ID R12.10.07.200.001

- Administrator Bromeland explained that the City has received a property owner petition for the department of property from the City by Daryl and Cynthia Guentzel, owners of parcel R12.10.07.200.001.
- Administrator Bromeland explained that the only way to detach land that is already part of a city is with the approval of the Municipal Boundary Adjustment Unit. To qualify, the land must be adjacent to the City's boundaries, rural in character, and not developed for urban-residential, commercial, or industrial purposes. The subject parcel is situated within the City of Eagle Lake, abuts the municipal boundary, and is in the County of Blue Earth.
- Administrator Bromeland explained the reason detachment is being requested as per the petitioners is that since the annexation took place effective 2019, the property ownership has changed. The petitioners state that they have no intention of developing the property and wish to maintain its rural character by keeping it in crop production. The number of acres in the property proposed for detachment is 78.90.
- Staff research with the Municipal Boundary Adjustment Unit and also after reviewing reference materials authored by the League of Minnesota Cities related to detachment, it appears that after receiving a detachment notice, the town board for the town to which the land is proposed to be attached may submit a

resolution stating that the town board supports, opposes, or is neutral to the petition. The failure to submit a resolution before any required hearing is deemed a position of neutrality. City staff reached out to LeRay Township to inquire about whether a detachment notice was received and if any action was taken. No response has been received to date, but Phyllis Daschner with LeRay Township is present. If both the City and Township submit a resolution opposing the petition, a hearing must not be held, and the chief administrative law judge shall deny the petition. In any other case, a hearing shall be held. The chief administrative law judge shall order parties to participate in a mediation session. The administrative law judge shall divide the costs of the mediation and hearing in an equitable manner, but unless the chief administrative law judge makes specific findings as to why a party shall be responsible for a greater share, the petitioning landowners are responsible for at least 50 percent of the total costs. It is entirely reasonable to expect fees in the range of \$10,000 or higher for mediation and a hearing.

- Administrator Bromeland stated she spoke with a representative of the Guentzel family to ask if there might be an interest in creating a rural service district to allow the parcel to be taxed at a lower rate. The representative indicated that while the rate of taxes is a concern, they do not wish to pursue a rural service district since they have no plans to develop the parcel and wish to keep it in crop production.
- Phyllis Daschner with LeRay Township indicated that the township wishes to remain neutral on this matter.
- Council discussion included if there is a way to recapture part of the \$53,000 the City paid to the township as part of the annexation process.
- **Council Member White moved, seconded by John Whittington, to support the detachment process for parcel R12.10.07.200.001. The motion carried with Council Members Steinberg, White, Whittington, and Mayor Norton voting in favor. Council Member Rohrich voted in opposition.**

#### 4. Nathan Hyde with Climate Impact Corps: Community Forestry Member Presentation

- Mr. Hyde stated that his service term ends July 5, 2024 and that his presentation is an overview of what he has been working on for the City. Items included in Mr. Hydes report included Emerald Ash Bore (EAB), a Tree Identification and Planting Guide, and Minnesota's Problematic Plants Information Guide and the updating and expanding of the tree inventory created by former Community Forestry Members.
- Council discussion included options for the treatment of EAB and options for removal of buckthorn from city parks specifically interested in the use of goats. The Council also asked about possible treatments for wild cucumber and if this is something the city should address.
- Administrator Bromeland stated that the City adopted an EAB tree plan four years ago and reviews annually how many ash trees can be removed and replaced. It was noted that there is grant funding available and that the City has been successful in the past with securing a grant but that in recent years the amount available has decreased and become more competitive. The City will continue submitting grant applications for funding.

### NEW BUSINESS

#### 1. Pricing for Replacement of Fire Department for AC

- Fire Chief Vern Simpson explained that the existing air conditioner was installed in 1992 and is no longer working. Davis Comfort Systems has submitted a quote in the amount of \$6,758 for the replacement of the air conditioning unit. This quote does not include electrical work which anticipated to cost approximately \$1,500.
- **Council Member Steinberg moved, seconded by Council Member White, to authorize the replacement of the air conditioning unit at the fire hall as presented. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

#### 2. Replacement of Basketball Hoops at Lake Eagle Park

- Administrator Bromeland explained that Park Board member Don Wesely recently spearheaded an effort to secure donations from area individuals and businesses for the purpose of replacing four (4) basketball hoops and posts at Lake Eagle Park. The new hoops will be adjustable. To date, donations totaling \$10,250.01 have been received and the anticipated total project cost is \$10,676. Any cost above and beyond what is collected in donations will be paid for using budgeted park funds.
  - **Council Member White moved, seconded by Council Member Steinberg, to authorize the purchase and installation of basketball hoops as presented. The motion carried with Council Members Steinberg, Rohrich, Whiting, Whittington, and Mayor Norton voting in favor.**
3. Review City Code Related to Golf Cart and Registration
- Administrator Bromeland explained that the City has received complaints about kids driving golf carts on roads and that some do not have slow moving vehicle signs. In 2018 a resident requested the City adopt Blue Earth County's ordinance relating to golf carts.
  - Administrator Bromeland further explained that prior to 2018, the City issued permits to residents wishing to operate golf carts on roadways in city limits. A resident approached the City Council in 2018 requesting that ATVs and golf carts register with Blue Earth County instead of both the County and City. The ordinance at that time was amended and persons wishing to register an ATV/UTV or golf cart were directed to contact Blue Earth County to obtain a permit. Staff is working with Blue Earth County Sheriff's Office to ensure registration requirements as laid out in code are being adhered to by residents operating golf carts on roadways in city limits.
  - Council discussion included if permits/registration are even needed, if there is an age requirement to drive golf carts (must be a licensed driver) and that law enforcement can ask for proof of registration.
  - Council discussion also included electric scooters, pedal assist bicycles and if there is a desire to establish where these can be used. Council Member Steinberg asked that staff research electric scooters for the July meeting with Mayor Norton stating this may be better suited for a work session.
4. Annual Review of Emergency Management Response Plan
- Administrator Bromeland explained that before Council is an updated Emergency Response Plan. This plan should be reviewed and updated annually.
  - **Council Member White moved, seconded by Council Member Rohrich, to approve the updated Emergency Management Response Plan. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**
5. Approval of Required Safety Policy for City Departments
- Administrator Bromeland stated the Blood Borne Pathogens policy is an OSHA required policy for cities and that if adopted there will be some expenses for sharps containers.
  - **Council Member Steinberg moved, seconded by Council Member White, to adopt the Blood Borne Pathogens policy. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton.**
6. Display of New Minnesota State Flag at City Facilities
- Administrator Bromeland explained the new Minnesota state flag became official on May 11, 2024. Per City staff's research, there does not appear to be an official date by which cities must retire the former state flag and transition to the new flag. At the present time, the City has three (3) Minnesota state flags, located in front of City Hall, inside the Council Chambers, and on top of the Fire Hall.

- **Council Member White moved, seconded by Council Member Whittington, to continue using the old flag until it becomes mandatory to fly the new flag design. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**
7. Fee Schedule for New Pavilion
- Administrator Bromeland stated that before the Council is the Park Board's proposed fees for renting the pavilion.
  - The Council discussed the need for a locked dumpster at Lake Eagle Park.
  - Council determined there should be only one rental per day, the renters will need to provide the start and end time of their rental, and the fee for renting the pavilion shall be \$25 for Eagle Lake residents and \$100 for non-residents. All rentals shall require a \$50 refundable deposit.
  - Also discussed was the desire to leave the gate open at the park and whether to place signage for no vehicles beyond this point.
  - **Council Member White moved, seconded by Council Member Steinberg, to establish a rental policy of one rental per day, the renter will need to provide the start and end time for the rental and the fees shall be \$25 for Eagle Lake residents, \$100 for non-Eagle Lake residents, and all shall pay a \$50 refundable deposit. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voted in favor.**
8. Planning Grant Agreement for Stormwater, Wastewater, and Community Resilience
- Administrator Bromeland stated the City has been awarded a \$48,680 grant from Minnesota Pollution Control Agency for the Increasing Stormwater and Community Resilience in the City of Eagle Lake Project. The grant funds will be used to develop a future flooding resilience plan and develop a community-wide climate vulnerability assessment and compost site feasibility study. Also before the Council is a proposal from the City's consultant that assists with stormwater, ISG, to assist in completing the tasks as outlined in the scope of services.
  - **Council Member Whittington moved, seconded by Council Member Rohrich, to accept the grant agreement with Minnesota Pollution Control Agency. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**
  - **Council Member White moved, seconded by Council Member Steinberg, to accept the proposal from ISG for consultant services. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**
9. Site Agreement for 2024-2025 Climate Impact AmeriCorps Member
- Administrator Bromeland stated that Eagle Lake's request for another Community Forestry Member has been approved for the 2024-2025 service team. If adopted, the start date will be August 26, 2024. Administrator Bromeland shared that there is no cost for the member but she does have to provide supervision and direction to the member. It was also noted that this will be the fifth service term of the city having a member.
  - **Council Member Steinberg moved, seconded by Council Member White, to authorize City staff to sign the site agreement. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

## CITY ADMINISTRATOR REPORT

### 1. Boulevard Trees

- There has been an increase in questions from residents about boulevard trees and who is responsible for maintenance and removal, the city or the property owner. Per city code, Chapter 5, Section 5.080, F; property owners may plant trees in the boulevard but they are responsible for the care of the trees.
2. YTD Revenue and Expenditure Report
    - This report is for the Council's review, and they were encouraged to contact Administrator Bromeland if they have any questions.
  3. Annual League of Minnesota Cities Conference
    - Administrator Bromeland, Mayor Norton, and Council Member Whittington will be attending the annual LMC conference June 26-28, 2024.
  4. Automatic Locking Doors and Surveillance Camera Project Update
    - The contractor, Freedom Security, has indicated they are working on this project and that the automatic locking doors and pavilion cameras should be installed and online by the end of this week.
  5. Fox Meadows Phase Two TIF Update
    - City staff has been in communication with the developer and TIF consultant about information needed to put together an agreement for Phase Two for TIF. An agreement will be forthcoming for the Council's review and approval. With interest rates remaining high and the cost of building materials, TIF is an important economic development tool that many cities are using to encourage continued development for housing.
  6. Tree Planting Initiative with the Eagle Lake Area Lions Club
    - The Eagle Lake Area Lions Club is undertaking an environmental project to encourage the planting of more trees in Eagle Lake, especially in newer subdivisions. The City of Eagle Lake will be partnering with the Eagle Lake Area Lions to distribute tree seedlings to residents at no cost. The City's community forestry member will be on hand to assist residents with any tree planting and maintenance questions. The seedlings are expected to arrive between June 10-13.
  7. Kids Concessions
    - A resident contacted the City to learn if their child could sell concessions at the park during games. The parent indicated that there would be no homemade items, no cooked/hot items, only candy, chips, water and pop. The council discussed this and felt that since the above criteria were met and that the child would only be selling in the park and not mobile throughout the community and would not be advertising, then this would be acceptable, and that no solicitor's license would be needed.

## COUNCIL REPORTS

1. Council Member Rohrich gave a report on the Eagle Lake Aces program run by Community Education and Recreation.
2. Council Member White and Steinberg reported that shirts for Summer Sounds are being printed with a new look and new logo. Between the two they have received almost \$4,000 in sponsorships.
3. Council Member Whittington had no report since the EDA did not meet.



4. Mayor Norton reported that the legislature did not pass a bonding bill which means Eagle Lake's funding request for the water treatment plant was not funded. She also stated that the upcoming November election may impact funding in the upcoming year(s). Federal funding for the water treatment plant is looking hopeful. Mayor Norton is looking to organize another townhall meeting and encourages residents to attend and ask their questions.

ADJOURNMENT

**Council Member White moved, seconded by Council Member Rohrich, to adjourn the meeting. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

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Lisa Norton, Mayor

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Kerry Rausch, Deputy Clerk

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**CITY OF EAGLE LAKE  
CITY COUNCIL MEETING  
JUNE 26, 2024**

**CALL TO ORDER**

Mayor Norton called the meeting to order at 6:33 a.m. The Pledge of Allegiance was said.

**ROLL CALL**

Council Members present: Garrett Steinberg, Beth Rohrich, Anthony White, John Whittington, and Mayor Lisa Norton. Staff Present: City Administrator Jennifer Bromeland, Deputy Clerk Kerry Rausch, and Public Works Director Andrew Hartman.

**NEW BUSINESS**

1. Review Options for City Wide Cleanup of Water Damaged Debris Due to Recent Flooding Events.

- Administrator Bromeland explained that following the recent torrential rain events, many residents experienced flooded basements and now have carpet and other flood-damaged debris to dispose of. An announcement was made recently that Blue Earth County residents with flood-damaged household waste and construction and demolition debris from flood-damaged properties can be disposed of at the Ponderosa Landfill. Disposal costs/rates apply. The landfill is open Monday – Friday from 8:00 a.m. to 4:30 p.m. and on Saturdays from 8:00 a.m. to noon. In addition to the above-described disposal option, the City may wish to consider offering a debris disposal option open to Eagle Lake residents only.
- Per an inquiry to Jason Steffen, Landfill Supervisor with Blue Earth County, two options to consider include: utilizing a licensed hauler to place roll off containers at a specific location in Eagle Lake for residents to drop flood damaged debris or the City could issue vouchers to residents to bring debris directly to the landfill. Mr. Steffen said that the preferred method would be for the City to utilize a licensed hauler.
- The City's refuse hauler, LJP Waste Solutions, recommends that a drop site be established so that residents can load water logged materials into 30 yard roll off dumpsters. It is suggested that if possible, the public works department might be able to use equipment to help residents dump debris into the roll off dumpsters. The cost to haul each dumpster would be \$200 while the landfill disposal fee would be \$70 per ton.
- Council discussion included the desire to provide dumpsters for flood-damaged debris.
- **Council Member Steinberg moved, seconded by Council Member White, to approve up to five (5) dumpsters for flood-damaged debris to be located at Lake Eagle Park for the duration of one week. The motion was carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

2. Generator Rental for Well Site.

- Administrator Bromeland explained the purchase of generators for City Hall and the primary wells were approved at the May 6 City Council meeting. Directly following the meeting, an order was placed for the generators. Per an inquiry to Blue Star Power Systems, Inc., the soonest that the generator for the primary wells will be ready for installation is approximately three weeks out.

- Given recent severe weather events and planning for various emergency scenarios, the absence of a generator at the wells puts the City's water system in a vulnerable position. If there were to be a power failure and low level of water in the tower, there could be a loss of pressure and no water and subsequent boil alert.
- Pricing from Ziegler Cat for a standby generator, to be installed at the well, is \$640 per week if is not run and \$855 per week for up to 40 hours of run time. Ploog Electric will be on site when the generator arrives to perform the necessary electrical work.
- **Council Member White moved, seconded by Council Member Whittington, to approve the rental of a portable generator until the new generator is installed at the primary wells. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

ADJOURNMENT

**Council Member Steinberg moved, seconded by Council Member White, to adjourn the meeting. The motion was carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

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Lisa Norton, Mayor

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Kerry Rausch, Deputy Clerk

CITY OF EAGLE LAKE

06/28/24 10:13 AM

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\*Check Summary Register©

June 2024

Name	Check Date	Check Amt	
<b>10100 Cash</b>			
1810e PERA	6/3/2024	\$2,490.87	BW 06-06-24
1811e WEX HEALTH INC.	6/3/2024	\$199.46	BW 06-06-24
1812e PSN	6/5/2024	\$698.72	May Fees
1813e MN DEPT OF REVENUE	6/5/2024	\$1,926.00	May Sales Tax
1814e WEX HEALTH INC.	6/13/2024	\$19.25	May Fees
1815e WEX HEALTH INC.	6/17/2024	\$7,349.46	BW 06-20-24
1816e PERA	6/17/2024	\$2,492.39	BW 06-20-24
1817e PERA	6/25/2024	\$40.00	MO 06-24
1818e AFLAC	6/28/2024	\$49.08	June Premium
46312 CHRISTOPHER KENNEDY	6/3/2024	\$1,017.00	May Fees
46313 COMPUTER TECHNOLOGY SOL	6/3/2024	\$628.00	Acrobat Pro
46314 EAGLE EXPRESS	6/3/2024	\$1,227.89	Fuel
46315 LINDE GAS & EQUIPMENT INC	6/3/2024	\$59.20	
46316 MCFOA	6/3/2024	\$50.00	Membership - Rausch
46317 VESTIS	6/3/2024	\$66.89	
46318 PROFESSIONAL CREDIT ANALY	6/3/2024	\$120.00	Aramark Account
46319 BCBS OF MN	6/5/2024	\$11,428.97	July Premium
46320 METRONET	6/5/2024	\$779.70	Acct 1959304
46321 PRINCIPAL FINANCIAL GROUP	6/5/2024	\$154.40	June/July Premium
46322 UNITED STATES POSTAL SERVI	6/5/2024	\$312.23	2023 Water Report
46323 Verizon Wireless	6/5/2024	\$240.06	
46324 LINDE GAS & EQUIPMENT INC	6/10/2024	\$57.89	
46325 WELLS FARGO FINANCIAL SRV	6/10/2024	\$357.84	Bobcat Lease Payment
46327 UNITED STATES POSTAL SERVI	6/10/2024	\$312.23	Summer Sounds Mailer
46329 CASEYS BUSINESS MASTERCA	6/18/2024	\$155.64	Fuel
46330 DELTA DENTAL OF MN	6/18/2024	\$756.22	July Premium
46331 LITTLE, THOMAS	6/18/2024	\$3,000.00	Blue Ringers
46332 PITNEY BOWES GLOBAL FINAN	6/18/2024	\$165.00	
46339 ADP, LLC	6/28/2024	\$462.80	
46340 ALEX AIR APPARATUS 2, LLC	6/28/2024	\$327.52	leaking hose from regulator to fill station
46341 BENCO ELECTRIC	6/28/2024	\$520.85	
46342 BHE COMMUNITY SOLAR LLC	6/28/2024	\$4,346.42	Solar Garden
46343 BOLTON & MENK INC	6/28/2024	\$4,963.00	Water Tower Rehab
46344 BOUND TREE MEDICAL LLC	6/28/2024	\$1,082.60	Medical Supplies
46345 C & S SUPPLY CO INC	6/28/2024	\$46.99	Scrusher
46346 CANON FINANCIAL SERVICES IN	6/28/2024	\$217.00	Contract Charge
46347 CITY BUILDING INSPECTION SR	6/28/2024	\$18,309.11	Building Permits Fees
46348 CLARKE ENVIRONMENTAL MOS	6/28/2024	\$2,625.00	3 Spray Applilcations
46349 COMPUTER TECHNOLOGY SOL	6/28/2024	\$3,859.08	VIP Agreement
46350 CONSOLIDATED COMMUNICATI	6/28/2024	\$262.70	Acct 507-257-3542
46351 CORNERSTONE STATE BANK-L	6/28/2024	\$4,697.00	Interest Payment GO Refunding Bond, Series
46352 DAVIS COMFORT SYSTEMS	6/28/2024	\$6,758.00	Installation of AC inf Fire Hall
46353 ELAN FINANCIAL SERVICES	6/28/2024	\$168.95	June Statement
46354 EQUIPMENT MANAGEMENT CO	6/28/2024	\$1,295.00	
46355 FREE PRESS	6/28/2024	\$21.34	Storm Water Pollution Prevention Program Not
46356 GOPHER STATE ONE CALL	6/28/2024	\$110.70	May Tickets
46357 GREATER MANKATO GROWTH-I	6/28/2024	\$25.00	Legislative Forum - Whittington
46358 HAWKINS	6/28/2024	\$7,085.42	
46359 ISG	6/28/2024	\$2,858.22	MS4 General Permit
46360 KILGORE, SHANNON	6/28/2024	\$92.88	Refund of Utility Bill Overpayment
46361 LEAGUE OF MN CITIES INS. TRU	6/28/2024	\$26.00	Property & Casualty Insurance
46362 LITTLE, THOMAS	6/28/2024	\$1,000.00	Summer Sounds July 18 Sound lighting and st
46363 LJP ENTERPRISES	6/28/2024	\$13,340.86	Small=1001 Large=126
46364 LOFFLER COMPANIES INC	6/28/2024	\$176.00	Contract Payment

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CITY OF EAGLE LAKE

**\*Check Summary Register©**

June 2024

Name	Check Date	Check Amt	
46365	CITY OF MANKATO	6/28/2024	\$30,677.29 Trajining Bleess, Misc Fire
46366	MATHESON TRI GAS INC	6/28/2024	\$239.88
46367	MENARDS	6/28/2024	\$913.11 Supplies
46368	METERING & TECHNOLOGY SOL	6/28/2024	\$1,225.54 2" meter for Fox Meadows
46369	MN DEPT OF HEALTH	6/28/2024	\$2,742.00 2nd Qtr Water Connection Fee
46370	MN PUMP WORKS	6/28/2024	\$48,780.37 Electrician Allowance as Quoted
46371	MINNESOTA WASTE PROCESSI	6/28/2024	\$13,244.01 May Services Including Spring Clean Up
46372	NORTHLAND TRUST SERVICES	6/28/2024	\$3,420.00 GO Crossover Refunding Bond, Series 2017A
46373	NORTON, LISA	6/28/2024	\$253.13 Mileage Reimbursement
46374	PLOOG ELECTRIC	6/28/2024	\$366.00 Electrical Work for Fire Department
46375	PRINTWEAR GRAPHICS	6/28/2024	\$2,592.50 Summer Sounds T-Shirts
46376	PRO GRAPHIX	6/28/2024	\$55.00 Seed Seedling Event Banner
46377	PUTNAM, ANGELA	6/28/2024	\$79.00 Trees for Arbor Day
46378	RENT-N-SAVE	6/28/2024	\$532.25 School for T-ball
46379	SANCO EQUIPMENT LLC	6/28/2024	\$686.29 Blades
46380	SOUTHERN MN INITIATIVE FOU	6/28/2024	\$1,000.00 Contribution
46381	STAPLES BUSINESS ADVANTA	6/28/2024	\$52.58 Office Supplies
46382	STAVAST, ANDREW	6/28/2024	\$4.64 Refund on Utility Bill Overpayment
46383	TRUCK CENTER COMPANTIES	6/28/2024	\$1,086.75 Truck 4311
46384	U.S. BANK	6/28/2024	\$6,800.00 GO Improvement Bond, Series 2021A
46385	VESTIS	6/28/2024	\$417.88 Clothing
46386	XCEL	6/28/2024	\$2,672.32 Utility Bill
<b>Total Checks</b>			<b>\$228,673.37</b>

CITY OF EAGLE LAKE

**\*Check Summary Register©**

Batch: PAY 07-05-24

	Name	Check Date	Check Amt	
<b>10100</b>	<b>Cash</b>			
46390	BADGER METER	7/5/2024	\$114.66	Hosting Service
46391	BARCO PRODUCTS INC	7/5/2024	\$3,473.75	Waste Receptacles
46392	B. E. COUNTY SHERIFFS DEPT	7/5/2024	\$41,845.19	July Services
46393	CENTER POINT ENERGY	7/5/2024	\$146.61	Acct 8000014147-5
46394	CHRISTOPHER KENNEDY	7/5/2024	\$279.00	June Fees
46395	CLARKE ENVIRONMENTAL MOS	7/5/2024	\$2,625.00	July Treatments
46396	COMPUTER TECHNOLOGY SOL	7/5/2024	\$2,731.08	VIP Agreement
46397	EAGLE EXPRESS	7/5/2024	\$712.63	Fuel
46398	EIDE BAILLY	7/5/2024	\$10,324.00	Audit Services
46399	FIRST INDEPENDENT BANK	7/5/2024	\$7,931.25	GO Water Revenue Note, Series 2023A
46400	GOPHER STATE ONE CALL	7/5/2024	\$91.80	June tickets
46401	J.R. BRUENDER CONSTRUCTIO	7/5/2024	\$1,727.00	Pump Pit of Lift Station by Shop
46402	LINDE GAS & EQUIPMENT INC	7/5/2024	\$60.51	
46403	METERING & TECHNOLOGY SOL	7/5/2024	\$1,182.16	Couplings
46404	METRONET	7/5/2024	\$649.75	Acct 1959304
46405	MINNESOTA WASTE PROCESSI	7/5/2024	\$8,384.81	June Fees
46406	OVERLINE & SON INC	7/5/2024	\$26,785.95	Jet Sewer Lines and Lift Stations
46407	PRINCIPAL FINANCIAL GROUP	7/5/2024	\$154.40	July/August Premium
46408	SOUTHERN MN EARTHWORK S	7/5/2024	\$1,859.00	432 LeSueur Storm Sewer Repair
46409	UC LABORATORY	7/5/2024	\$308.70	Sample Collection
46410	Verizon Wireless	7/5/2024	\$240.06	
46411	VESTIS	7/5/2024	\$36.67	Clothing
	<b>Total Checks</b>		<b>\$111,663.98</b>	

CITY OF EAGLE LAKE

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\*Check Summary Register©

June 2024

	Name	Check Date	Check Amt	
<b>10110</b>	<b>Park- Assigned</b>			
46326	SCHEELS	6/10/2024	\$10,126.00	4 Basketball Hoops and Installation
46328	PAINTING AND MASONTRTY LLC	6/18/2024	\$2,000.00	Concrete Work for Basketball Hoops
46335	ELAN FINANCIAL SERVICES	6/27/2024	\$165.98	Pavilion Board
46387	MN BCA	6/28/2024	\$15.00	Park Volunteer for 3 on 3 Program
		<b>Total Checks</b>	<b>\$12,306.98</b>	

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CITY OF EAGLE LAKE

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**\*Check Summary Register©**

June 2024

Name	Check Date	Check Amt	
10150 Police Seizure			
46333 SOUTH CENTRAL MN EMS SYST	6/27/2024	\$1,000.00	Joyride Program
	Total Checks	\$1,000.00	



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Pay Dates : 06/06/2024, 06/20/2024, 06/27/2024

Payroll Name	Pay Date	Net Pay
Adomabea, Olivia	06/06/2024	1,589.37
Adomabea, Olivia	06/20/2024	1,589.36
Anderson, Jim	06/06/2024	612.64
Anderson, Jim	06/20/2024	660.11
Auringer, Mandy L	06/06/2024	934.98
Auringer, Mandy L	06/20/2024	934.98
Beckmann, Jacob Donald	06/06/2024	1,410.09
Beckmann, Jacob Donald	06/20/2024	1,444.42
Bromeland, Jennifer J	06/06/2024	3,034.80
Bromeland, Jennifer J	06/20/2024	3,034.81
Hartman, Andrew R	06/06/2024	1,366.96
Hartman, Andrew R	06/20/2024	1,359.41
Nicklay, Michael L	06/06/2024	1,470.98
Nicklay, Michael L	06/20/2024	1,470.97
Norton, Elizabeth Jean	06/27/2024	349.40
Rausch, Kerry L	06/06/2024	1,457.33
Rausch, Kerry L	06/20/2024	1,594.48
Rohrich, Elizabeth K	06/27/2024	277.05
Ruel, Nathan W	06/06/2024	1,484.24
Ruel, Nathan W	06/20/2024	1,286.69
Simpson, Vern L	06/27/2024	199.40
Steinberg, Garrett R	06/27/2024	277.05
White, Anthony D	06/27/2024	277.05
Whittington, Johnnie L	06/27/2024	277.05



Andrew Hartman  
Public Works Director  
90 LeRay Avenue  
Eagle Lake, MN, 56024  
(507)257-3218  
ahartman@eaglelakemn.com

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July 2024

To: Mayor Norton, City Council and City Administrator Jennifer Bromeland

From: Andrew Hartman Public Works Director

**Water:** We have been working with CTS and contractors to get the SCADA system installed and set up.

**Sewer:** We have been busy keeping the lift stations pumping with all the rain. We had to run the main lift station on bypass with a pump from DMI during the flooding. We have also had an increase on rags plugging the pumps at the main lift station.

**Streets:** We assessed the streets for repairs and got quotes. We have also been cleaning up some debris from the roadways with all the wind we have had.

**Parks:** We have been trying to keep up on mowing with all the rain. We have been trying to keep up on spraying between rain. We have been cleaning up trees and branches, and have took a few trees down. We are working on quotes for tree trimming and removal.

**Storm Sewer:** We have been conducting MS4 inspections. We have been cleaning catch basins after rain events.

If you have any questions or concerns, please feel free to contact me at [ahartman@eaglelakemn.com](mailto:ahartman@eaglelakemn.com)

Andrew Hartman

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## ELFD FIRE CHIEF'S LETTER

The wettest Spring on record in quite a number of years has led us into the start of soggy summer. The area has been decimated with washouts and flooding. As these water levels start to reside a lot of new problems will be exposed. Please take caution around these areas as the banks are not stable and may continue to collapse long afterwards.

Those of us that had dealt with flooded basements, I hope you were able to utilize the dumpster provided to dispose of the wet carpet and construction debris. Please try to utilize fans to keep air moving and dehumidifiers to pull out moisture to prevent mold. If you do see signs of mold, please have it removed or at least inspected by a professional. Breathing mold spores can lead to major lung problems and or diseases.

EAGLE LAKE FIRE DEPARTMENT 2024 CALL REPORT

TYPE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	% OF TOTAL
Assist Law Enforcement	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Assist Law Enforcement (cancelled)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Explosion (No Fire)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Commercial)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Residential)	-	-	-	1	-	-	-	-	-	-	-	-	1	1.2%
Fire (Standby)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Vehicle)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Wildland)	-	-	2	1	1	-	-	-	-	-	-	-	4	4.8%
Fire Alarm	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire Assist	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire CO	1	-	-	-	-	1	-	-	-	-	-	-	2	2.4%
Fire False Alarm	-	1	-	-	1	-	-	-	-	-	-	-	2	2.4%
Fire Mutual Aid	-	-	2	-	-	-	-	-	-	-	-	-	2	2.4%
Gas Leak	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Hazardous (No Fire)	-	-	-	-	-	1	-	-	-	-	-	-	1	1.2%
Medical (Cancelled)	-	1	1	2	1	-	-	-	-	-	-	-	5	6.0%
Medical (Response)	13	8	6	8	7	5	-	-	-	-	-	-	47	56.0%
Medical Lift Assist	3	1	-	-	1	2	-	-	-	-	-	-	7	8.3%
Missing Person Search	-	-	1	1	-	-	-	-	-	-	-	-	2	2.4%
Motor Vehicle Accident w/Injury	-	-	1	-	1	-	-	-	-	-	-	-	3	3.6%
Motor Vehicle Accident w/o Injury	1	-	-	-	-	-	-	-	-	-	-	-	1	1.2%
Motor Vehicle Accident (Fatality)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Motor Vehicle Accident (Cancelled)	-	-	-	1	-	-	-	-	-	-	-	-	-	0.0%
Odor Investigation	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Power Lines	-	-	-	1	-	-	-	-	-	-	-	-	-	0.0%
Rescue (Entrapment/Machinery)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Rescue (Grain Bin)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Rescue (Water)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Smoke Investigation	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Smoke/CO Alarm Malfunction	-	-	-	1	2	1	-	-	-	-	-	-	4	4.8%
Special Incident	-	1	-	1	-	-	-	-	-	-	-	-	2	2.4%
Weather	-	-	-	-	1	-	-	-	-	-	-	-	1	1.2%
Total	18	12	13	17	15	11	-	-	-	-	-	-	84	100%
<b>RESPONSE AREA</b>														
Eagle Lake	15	11	9	13	11	9	-	-	-	-	-	-	68	79.1%
St. Clair	-	-	1	-	-	-	-	-	-	-	-	-	1	1.2%
Good Thunder	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Janesville	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Kasota (Lime Twp)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Le Ray TWP	3	1	1	1	4	1	-	-	-	-	-	-	11	12.8%
Madison Lake (Le Ray Twp)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Mapleton	-	-	1	-	-	-	-	-	-	-	-	-	1	1.2%
Mankato	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Mankato Twp	-	-	1	3	-	1	-	-	-	-	-	-	5	5.8%
Total	18	12	13	17	15	11	-	-	-	-	-	-	86	100%

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Eagle Lake Fire Relief  
Gambling Fund Report May 2024

Balance	5/1/24		\$26,308.57
Income:			
Paper Pull Tabs		\$6,603.00	
Electronic		\$15,245.00	
Interest Income		\$11.27	
Total Income			<u>\$21,859.27</u>
Total Funds Available			\$48,167.84
Less Total Disbursements			<u>(\$24,009.49)</u>
Balance	5/31/24		\$24,158.35

2023 Profit / Community Donations

Net Profit:			
	1/24	\$692.41	
	2/24	(\$5,052.43)	
	3/24	\$10,998.65	
	4/24	\$2,008.64	
	5/24	(\$419.48)	
Total Profit To Date:			\$8,227.79
Community Donations To Date:			\$1,350.00

Eagle Lake Fire Relief  
June 11 2024  
Items To Be Approved

<u>To</u>	<u>For</u>	<u>Amount</u>
Eagles Nest	Rent	\$3,584.06
Randy Hoffmann	Accounting	\$700.00
Chad Witte	Wages	\$277.05
Triple Crown Gaming	Pull Tabs	\$1,537.69
	Inv. #9284688 #9284689	
	Due 7/9/24	
Pilot Games	E-Bingo Prizes & Fees	\$382.58
Triple Crown Gaming	E-Tabs (No Check)	\$5,022.43
MN Revenue	State Tax (No Check)	\$7,487.00
Total		\$18,990.81

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**2024 Building Permits Issued**

<u>HOUSE #</u>	<u>STREET</u>	<u>VALUE</u>	<u>Project Description</u>
101	Plainview St	\$ 6,758.00	AC-Admin fee waived
313	Linda Dr	\$ 6,600.00	Deck replacement
124	Hawk Ave	\$ 14,317.00	Reroof
177	Creekside Dr	\$ 16,370.00	Reroof
401	LeRay AVE	\$ 22,678.00	Reside
268	Oak Dr	\$ 28,222.20	Reroof
201-215	Thomas Dr E	\$ 55,000.00	Plumbing
245	Joan Ln	\$ 4,500.00	AC
433	LeSueur Ave	\$ 10,452.00	Furnace/AC
216-230	Thomas Dr E	\$ 1,200,000.00	8-plex
216-230	Thomas Dr E	\$ 55,000.00	Mechanical/HVAC
216-230	Thomas Dr E	\$ 55,000.00	Plumbing
217-231	Thomas Dr E	\$ 1,200,000.00	8-plex
217-231	Thomas Dr E	\$ 55,000.00	Mechanical/HVAC
217-231	Thomas Dr E	\$ 55,000.00	Plumbing
104	Red Fox Path		Sprinkler System
223	Lakeview Dr	\$ 14,200.00	Reroof
221	Lakeview Dr	\$ 15,750.00	Reroof
125	N Second St		Demolition
125	N Second St		Reroof
124	N Second St	\$ 10,931.00	Reroof
217	Perry St	\$ 10,452.00	AC/Furnace
404	Pebble Ct	\$ 4,500.00	Steps on patio
100	Mathew Ct	\$ 3,418.00	Windows

**2024 Zoning Permits Issued**

<u>Zoning #</u>	<u>Address</u>	<u>Type</u>
24-20	515 Thomas Dr	Shed
24-21	324 Blace Ave	Shed
24-22	201 Thomas Dr east	Fence

**CITY OF EAGLE LAKE**

**PLANNING COMMISSION MEETING MINUTES**

**June 17, 2024**

**CALL TO ORDER:**

Commissioner Talle called the meeting to order at 6:02 p.m.

**MEMBERS PRESENT:**

- Ray Beckel, Richard Garvey, Trent Talle and Jan Hughes.

**MEMBERS ABSENT:**

- Michael McCarty and Michael Hughes

**STAFF PRESENT:**

- Olivia Adomabea, Community Development Coordinator.

**PUBLIC PRESENT:**

Aaron Stubbs and Tom David Barna

**APPROVAL OF THE AGENDA:**

Commissioner Beckel moved, seconded by Commissioner Garvey, to approve the agenda. A roll call was taken with all in favor. Motion carried.

**APPROVAL OF MINUTES:**

Commissioner Jan moved, seconded by Commissioner Beckel, to approve the minute. A roll call was taken with all in favor. Motion carried.

**NEW BUSINESS:**

**1. Interview Applicants for Planning Commission Position**

- Commissioner Talle opened the interview process for the new Planning Commission Position and noted that two applicants are to be interviewed. The applicants- Mr. Aaron Stubbs and Mr. Tom David Barna were interviewed, and a recommendation was made by the Planning Commission to the City Council to appoint Mr. Aaron Stubbs as a new

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Planning Commissioner and Tom David Barna as an alternate Planning Commissioner starting July 15. All voted in favor and motion carried.

**OTHER:**

**1. Monthly Building and Zoning Permit Activity**

- The Monthly Building and Zoning Permit Activity was presented by Coordinator Adomabea. The meeting was adjourned at 6:30 p.m.

Submitted by: Olivia Adomabea, Community Development Coordinator.

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Planning Chairman Talle

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Community Development Coordinator Adomabea

**CITY OF EAGLE LAKE  
PARK BOARD MEETING  
THURSDAY, JUNE 13, 2024**

**Call to Order**

- The meeting was called to order at 6:53 a.m.
- Present: Beth Rohrich, Ryan Short, Shane Wendland, Joan Back, and Don Wesely
- Staff Present: Administrator Bromeland, Public Works Director Hartman, and Deputy Clerk Kerry Rausch

**Treasurer's Report**

- The treasurer's report was presented.

**New Businesses**

1. Resignation of Jeremy Horkey and Park Board Vacancy
  - Jeremy Horkey has submitted his resignation from the Park Board. He has served on the Park Board for several years and has organized the t-ball program.
  - Discussion included the need to advertise for this opening and also for the two youth positions. It was noted that according to city code youth should be between the ages of 14-18.
  
2. Park Rental Policy
  - Administrator Bromeland explained that at the June City Council Meeting the Council discussed rental fees for the pavilion and approved the following: \$25 a day for Eagle Lake residents, \$100 a day for non-residents with a \$50 refundable deposit for both residents and non-residents. It was also determined that there should be only one rental a day. A display board will be installed giving notice of rentals.
  - The Park Board asked to be provided with an update of the number of inquiries staff receive relating to pavilion rentals in the next month.
  - The pavilion will be available for rent in July. The contractor has indicated that the automatic locks will be installed this week.
  
3. Work Session Follow Up
  - The Park Board reviewed the notes from the work session discussing their desire to establish a capital outlay plan which list playground equipment and materials, when it was installed, expected life span, and anticipated replacement cost to allow for planning purposes and budgetary planning. Also discussed was the need for visioning for Frazee Park.
  - It was determined that items remaining in adventure park should be removed as well as the gaga ball pit in Frazee Park. The possibility of expanding the nature trail and relocating the frisbee golf as discussed.
  - Park Board members were asked to review the notes from the work session and to bring their top priorities to the July Park Board meeting to assist in project planning.
  - Revenues from advertising signage on the baseball field goes to MAYBA. They use these funds to help pay for ballfield maintenance.
  - Don Wesely stated that both the fire department and the American Legion would like donation requests to be for specific uses and be told how the funds will be used. It may be best to contact them in the fall, to allow them to make donations in current and the new year for larger projects.
  - The Park Board is not interested in naming the pavilion.
  - Don Wesely volunteered to contact Mankato Landshapes to ask for tree donations for Eagle Heights Park.

- Public Works was asked to make correction at Eagle Heights Park to eliminate pooling of water new the bike rack.
- Administrator Bromeland asked that Public Works staff review the notes from the work session to determine what tasks they could manage for next year.
- Public Works Director Andrew Hartman stated he would like to purchase a bagging system for the mower to be used in the parks.

4. Other

- Don Wesely updated the Board on the next steps needed in the basketball hoop installation and stated he would like to see this completed and ready to use for 3 on 3 which begins July 8th.

The meeting was adjourned at 7:54 a.m.

Respectfully submitted,

Kerry Rausch  
Deputy Clerk

**CITY OF EAGLE LAKE, MINNESOTA  
CITY COUNCIL RESOLUTION 2024-30**

**A RESOLUTION ACCEPTING A DONATION TO THE CITY**

**WHEREAS** the City of Eagle Lake is generally authorized to accept donations pursuant to Minnesota Statutes for the benefit of its public recreational services.

**WHEREAS** the following donation(s) has offered to contribute the cash amounts or items set forth below:

<u>Name of Donor</u>	<u>Items/Amount</u>
Eagle Lake AA	\$ 250.00
G-Clean	\$ 500.00
Bromeland Law LLC	\$ 500.00
ZerneClean	\$ 500.00
Rock Bottom	\$ 500.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

To be applied towards the Eagle Lake’s Summer Sounds Events.

**WHEREAS**, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

**WHEREAS**, the City Council finds that it is appropriate to accept the donations offered.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Eagle Lake, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

Passed by the City Council of Eagle Lake, Minnesota this 8th day of July 2024.

\_\_\_\_\_  
Lisa Norton  
Mayor

Attested:

\_\_\_\_\_  
Jennifer J. Bromeland  
Administrator

**CITY OF EAGLE LAKE, MINNESOTA  
CITY COUNCIL RESOLUTION 2024-31**

**A RESOLUTION ACCEPTING A DONATION TO THE CITY**

**WHEREAS** the City of Eagle Lake is generally authorized to accept donations pursuant to Minnesota Statutes for the benefit of its public recreational services.

**WHEREAS** the following donation(s) has offered to contribute the cash amounts or items set forth below:

<u>Name of Donor</u>	<u>Items/Amount</u>
Mankato Motors	\$2,500

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

To be applied towards a basketball hoop for Lake Eagle Park.

**WHEREAS**, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

**WHEREAS**, the City Council finds that it is appropriate to accept the donations offered.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Eagle Lake, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

Passed by the City Council of Eagle Lake, Minnesota this 8th day of July 2024.

\_\_\_\_\_  
Lisa Norton  
Mayor

Attested:

\_\_\_\_\_  
Jennifer J. Bromeland  
Administrator

**CITY OF EAGLE LAKE, MINNESOTA  
CITY COUNCIL RESOLUTION 2024-32**

**A Resolution Accepting the Resignation of Mandy Auringer from the  
City of Eagle Lake, Minnesota**

**WHEREAS**, Mandy Auringer has submitted her resignation from the City of Eagle Lake as Administrative Clerk, effective July 9, 2024; and

**WHEREAS**, the City Council recognizes and appreciates the service from Mandy Auringer in the role of Administrative Clerk; and

**NOW BE IT RESOLVED**, the City accepts the resignation of Mandy Auringer from the City of Eagle Lake, effective July 9, 2024.

Adopted by the City Council of Eagle Lake, Minnesota, this 8th day of July 2024.

\_\_\_\_\_  
Lisa Norton, Mayor

ATTEST:

\_\_\_\_\_  
Jennifer Bromeland, City Administrator

(S E A L)

**CITY OF EAGLE LAKE, MINNESOTA  
CITY COUNCIL RESOLUTION 2024-33**

**A Resolution Accepting the Resignation of Olivia Adomabea from the  
City of Eagle Lake, Minnesota**

**WHEREAS**, Olivia Adomabea has submitted her resignation from the City of Eagle Lake as Community Development Coordinator, effective July 26, 2024; and

**WHEREAS**, the City Council recognizes and appreciates the service from Olivia Adomabea in the role of Community Development Coordinator; and

**NOW BE IT RESOLVED**, the City accepts the resignation of Olivia Adomabea from the City of Eagle Lake, effective July 26, 2024.

Adopted by the City Council of Eagle Lake, Minnesota, this 8th day of July 2024.

\_\_\_\_\_  
Lisa Norton, Mayor

ATTEST:

\_\_\_\_\_  
Jennifer Bromeland, City Administrator

(S E A L)

**CITY OF EAGLE LAKE, MINNESOTA  
CITY COUNCIL RESOLUTION 2024-34**

**A Resolution Accepting Tony Bracken as a Reservist for  
the City of Eagle Lake Fire Department**

**WHEREAS**, the Eagle Lake Fire Department would like to nominate Tony Bracken to the Fire Department as a reservist; and

**WHEREAS**, the City feels it is in the best interest of the community to have Tony Bracken on the City's Volunteer Fire Department Reserve Roster.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Eagle Lake, Minnesota that the recommendation of Tony Bracken is hereby accepted contingent upon the successful completion of all pre-employment requirements needed to serve on the Fire Department.

Adopted by the City Council of Eagle Lake, Minnesota this 8th day of July 2024.

\_\_\_\_\_  
Lisa Norton, Mayor

ATTEST:

\_\_\_\_\_  
Jennifer Bromeland, City Administrator

(S E A L)



**CITY OF EAGLE LAKE, MINNESOTA  
CITY COUNCIL RESOLUTION 2024-35**

**A Resolution Accepting Dylan Hardel as a Reservist for  
the City of Eagle Lake Fire Department**

**WHEREAS**, the Eagle Lake Fire Department would like to nominate Dylan Hardel to the Fire Department as a reservist; and

**WHEREAS**, the City feels it is in the best interest of the community to have Dylan Hardel on the City's Volunteer Fire Department Reserve Roster.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Eagle Lake, Minnesota that the recommendation of Dylan Hardel is hereby accepted contingent upon the successful completion of all pre-employment requirements needed to serve on the Fire Department.

Adopted by the City Council of Eagle Lake, Minnesota this 8th day of July 2024.

\_\_\_\_\_  
Lisa Norton, Mayor

ATTEST:

\_\_\_\_\_  
Jennifer Bromeland, City Administrator

(S E A L)

**CITY OF EAGLE LAKE, MINNESOTA  
CITY COUNCIL RESOLUTION 2024-36**

**A Resolution Accepting the Resignation of Volunteer Firefighter Joe Anderson from the City of  
Eagle Lake, Minnesota**

**WHEREAS**, Volunteer Firefighter Employee Joe Anderson has resigned from the City of Eagle Lake's Fire Department; and

**WHEREAS**, the City Council recognizes and appreciates the service from Joe Anderson in the role of a Volunteer Firefighter for the Eagle Lake Fire Department.

**NOW THEREFORE, BE IT RESOLVED**, the City accepts the resignation of Joe Anderson from the City of Eagle Lake Fire Department effective June 24, 2024.

Adopted by the City Council of Eagle Lake, Minnesota this 8th day of July 2024.

\_\_\_\_\_  
Lisa Norton, Mayor

ATTEST:

\_\_\_\_\_  
Jennifer Bromeland, City Administrator

(S E A L)



July 8, 2024

To: Honorable Mayor Norton and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Tator Days – Application for Road Closing Permit and Parade Permit

Attached is an application for road closing permit for Tator Days. Also attached is an application for a parade permit for Tator Days.

A motion is necessary to approve the submittal of both above described applications to Blue Earth County.

  
Jennifer J. Bromeland  
City Administrator

BLUE EARTH COUNTY MINNESOTA

APPLICATION FOR ROAD CLOSING PERMIT

This application, printed or typed, with an attached route map should be delivered to the Blue Earth County Engineer's Office at Box 3083, 35 Map Drive, Mankato, MN 56001 at least 14 days in advance of the requested road closing date (or date of substantial interference with the use of road) in order that agencies involved in processing may have time to review the application. This permit must be approved by the Blue Earth County Highway Engineer and the Blue Earth County Sheriff.

NAME OF APPLICANT: City of Eagle Lake for Tator Days

ADDRESS: 705 Parkway Ave. PO Box 159

TELEPHONE: 507.257.3218

SPONSORING ORGANIZATION: City of Eagle Lake

ADDRESS: Same as above

TELEPHONE: ↓

OCCASION: Tator Days - Annual Community Celebration

DATE OF ROAD CLOSING Sat. July 20, 2024

TIME OF ROAD CLOSING 1:00 pm TIME OF ROAD OPENING 5:00 pm

Briefly describe necessity of using the road and need for closing:  
Would like to block off the area in front of the fire hall & Amer. Legion for community celebration - Parkway Ave (CSA117) between 3rd St. & Plainview St.

As a duly authorized agent or representative of the sponsoring organization, I hereby make application for a permit to use or close County Road No. \_\_\_\_\_ or County State Aid Highway No. \_\_\_\_\_ for the purpose described on this application and in accordance with the Regulations for Road Closing as described on the reverse side of this permit.

SIGNED: Justin J. Brondard DATE: July 3, 2024

CITY OFFICIAL APPROVAL SIGNATURE: Justin J. Brondard DATE: 7/3/24  
City Administrator

Pursuant to the Blue Earth County Commissioners' Resolution No. 86-368 dated July 22, 1986, I hereby authorize the above applicant subject to the provisions and conditions which may be necessary for the safety of the participants and the orderly and safe movement of the public traffic. This permit shall be valid only for the date and time indicated.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_, 20\_\_\_\_  
Blue Earth County Sheriff

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_, 20\_\_\_\_  
BEC Highway Engineer

BLUE EARTH COUNTY

**REGULATIONS FOR ROAD CLOSING**

APPLICANT'S RESPONSIBILITIES

1. Applicant is required to have signed approval by a City Official if closing a city street.
2. Set up and remove barricades. Barricades may be borrowed from the County Highway Department for public events as approved by the County. There is no rental charge, but if damaged or destroyed, a \$80.00 replacement charge will be required.
3. Road not to be closed after dark.
4. Leave road, boulevard, and adjacent property in a clean manner.
5. Any complaints received by the local Police Department or County Sheriff may cause the approval to be denied and the street to be re-opened to traffic (block parties).
6. For emergency reasons, at no time is the street to be blocked inside the closed area with vehicles.
7. The applicant hereby agrees to indemnify, save, and hold harmless the County and all of its agents and employees of and from any and all claims, demands, actions, or causes of action of whatsoever nature or character arising out of or by reason of the road closing. Further, the applicant agrees to defend at its own sole cost and expense any action or proceeding commenced for the purpose of asserting any claim of whatever nature or whatever character arising as a result of the road closing.
8. **SPECIAL REQUIREMENTS:**

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**BLUE EARTH COUNTY MINNESOTA**

**APPLICATION FOR PARADE PERMIT**

This application, printed or typed, with an attached route map should be delivered to the Blue Earth County Engineer's Office at Box 3083, 35 Map Drive, Mankato, MN 56001 at least 14 days in advance of the requested parade date (or date of substantial interference with the use of road) in order that agencies involved in processing may have time to review the application. This permit must be approved by the Blue Earth County Highway Engineer and the Blue Earth County Sheriff.

NAME OF APPLICANT: City of Eagle Lake for Tator Days

ADDRESS: 705 Parkway Ave. PO Box 159

TELEPHONE: 507.257.3218

SPONSORING ORGANIZATION: City of Eagle Lake

ADDRESS: 705 Parkway Ave. PO Box 159

TELEPHONE: 507.257.3218

OCCASION: Tator Days - Annual Community Celebration

DATE OF PARADE July 20, 2024

TIME OF PARADE 1 A.M./P.M. - Line up @ Noon

Briefly describe necessity of using the road/s and complete route:

The route includes Creekside Dr., Le Sueur Ave., Linda Dr., S. Agency St (CSAH 27), & Parkway Ave. (CSAH 17)  
See attached map.

As a duly authorized agent or representative of the sponsoring organization, I hereby make application for a permit to use County Road No. 27 or County State Aid Highway No. 17 for the purpose described on this application and in accordance with the Regulations described on the reverse side of this permit.

SIGNED: [Signature] DATE: July 3, 2024

CITY OFFICIAL APPROVAL SIGNATURE: [Signature] DATE: 7/3/24  
City Administrator

Pursuant to the Blue Earth County Commissioners' Resolution No. 86-368 dated July 22, 1986, I hereby authorize the above applicant subject to the provisions and conditions which may be necessary for the safety of the participants and the orderly and safe movement of the public traffic. This permit shall be valid only for the date and time indicated.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_, 20\_\_\_\_  
Blue Earth County Sheriff

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_, 20\_\_\_\_  
BEC Highway Engineer

BLUE EARTH COUNTY

**REGULATIONS PARADE**

APPLICANT'S RESPONSIBILITIES

1. Applicant is required to have signed approval by a City Official if closing a city street.
2. Leave road, boulevard, and adjacent property in a clean manner.
3. Any complaints received by the local Police Department or County Sheriff may cause the approval to be denied.
4. The applicant hereby agrees to indemnify, save, and hold harmless the County and all of its agents and employees of and from any and all claims, demands, actions, or causes of action of whatsoever nature or character arising out of or by reason of the road closing. Further, the applicant agrees to defend at its own sole cost and expense any action or proceeding commenced for the purpose of asserting any claim of whatever nature or whatever character arising as a result of the parade permit.

**5. SPECIAL REQUIREMENTS:**

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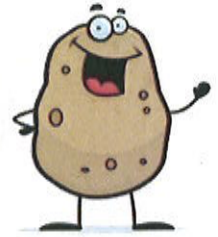
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# EAGLE LAKE TATOR DAYS PARADE

Saturday, July 20, 2024 at 1pm



**-When:** Parade Line up from 12:00pm – 12:30, Parade Starts at 1pm

**-Where:** Check-in at the corner of 598th and Creekside Drive in Eagle Lake

o From Highway 14, exit at the Casey's in Eagle Lake and proceed South on 598th Ave past the roundabout until you reach Creekside Drive.

**-Registration Deadline:** Please register by Friday, July 12th. The sooner the better!

**-Line-up assignments:** We understand plans can change leading up to the event. That's why we communicate line-up numbers and location during check-in. Thanks for understanding!

**-Donations:** Recommended minimum donation is \$25 per entry. Thank you for your generosity!

**-Register:** See registration form below. Retain a copy for your records.

**-Candy:** Yes please! Candy/Promo items can be shared. Hand-out/Toss is just fine!

**-Safety:** Please watch for kids around moving vehicles. Toss candy far enough away from traffic.

**-There's More!** Stay after the parade. There is a lot of fun for all! Check our page on Facebook for details!

**-Questions?** Contact Perry Madden @ [tatordays@hotmail.com](mailto:tatordays@hotmail.com) or @ 507-327-6583

**-Mail form & donation to:** TATOR DAYS COMMITTEE – PARADE  
PO Box 274; Eagle Lake MN 56024

Thank you for writing legibly:

ORGANIZATION NAME: \_\_\_\_\_

CONTACT NAME(S): \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CONTACT CELL PHONE (S): \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PLEASE CHECK ALL THAT BEST DESCRIBE YOUR ENTRY:

\_\_\_\_\_ COLOR GUARD \_\_\_\_\_ OTHER MILITARY \_\_\_\_\_ WALKERS

\_\_\_\_\_ QUEEN/COURT \_\_\_\_\_ MARCHING BAND \_\_\_\_\_ RIDERS ONLY

\_\_\_\_\_ FLOAT \_\_\_\_\_ RIDING BAND \_\_\_\_\_ MUSIC

\_\_\_\_\_ LARGE TRUCKS \_\_\_\_\_ OTHER \_\_\_\_\_ NO MUSIC

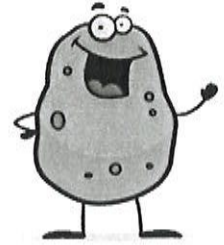
\_\_\_\_\_ APPROXIMATE FLOAT SIZE (LENGTH IN FEET)

NOTES: \_\_\_\_\_

\_\_\_\_\_



# EAGLE LAKE TATOR DAYS PARADE

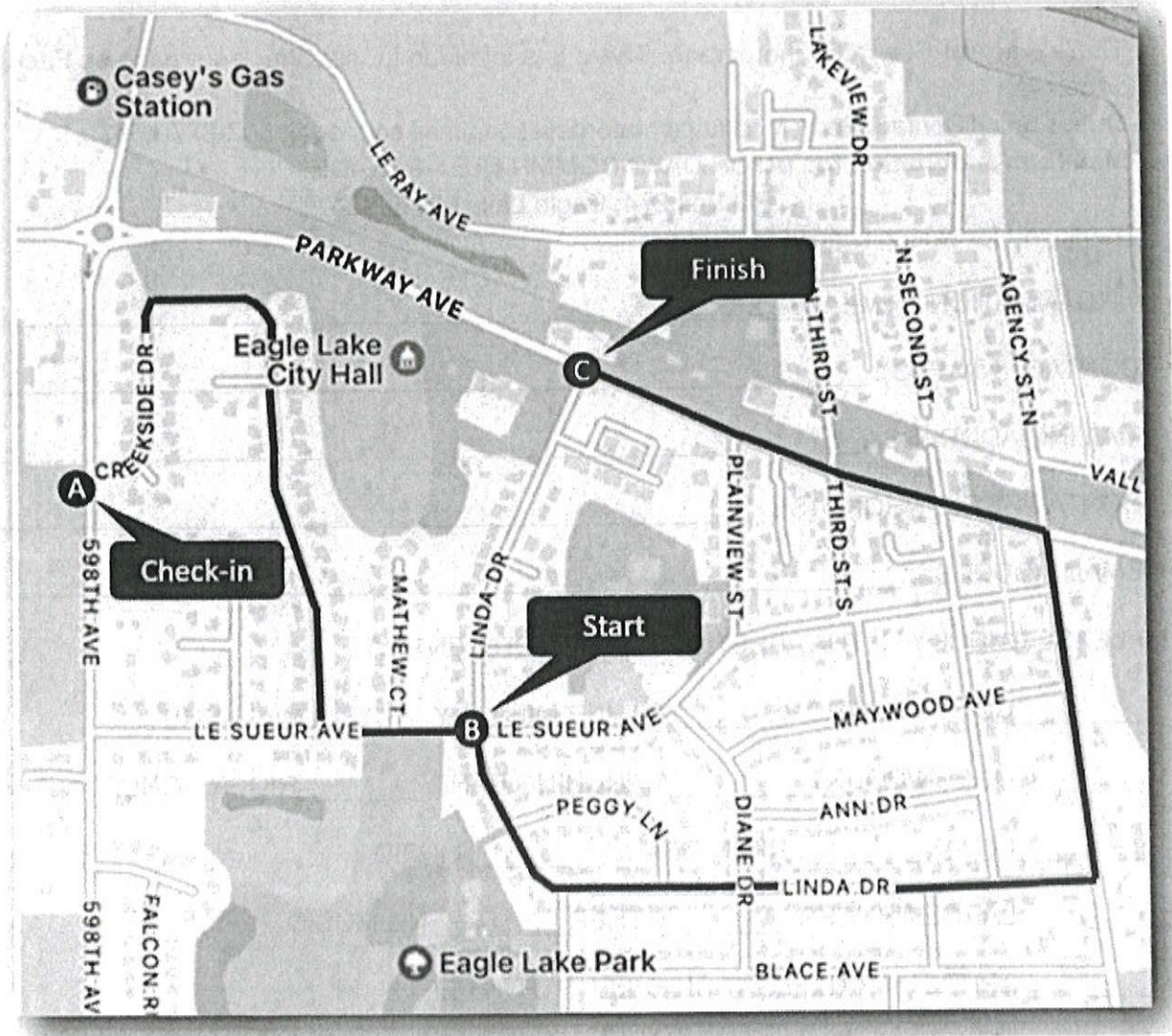


20 24  
Saturday, July ~~15~~, 2023 at 1pm

Check-in at the corner of 598th and Creekside Drive between 12p – 12:30p

From Highway 14, exit at the Casey's in Eagle Lake and proceed South on 598th Ave until you reach Creekside Drive. Reference the Map below for check-in location, line-up area, and parade route.

Questions? Contact Perry Madden @ [tatordays@hotmail.com](mailto:tatordays@hotmail.com) or @ 507-327-6583



**CITY OF EAGLE LAKE, MINNESOTA  
CITY COUNCIL RESOLUTION 2024-37**

**A Resolution Appointing Aaron Stubbs to the City of Eagle Lake Planning Commission**

**WHEREAS**, the City had an open seat available and Aaron Stubbs has agreed to serve on the City of Eagle Lake Planning Commission; and

**WHEREAS**, the City feels it is in the best interest of the community to have Aaron Stubbs serve on the City of Eagle Lake Planning Commission; and

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Eagle Lake, Minnesota that Aaron Stubbs is hereby appointed to serve on the City of Eagle Lake Planning Commission.

Adopted by the City Council of Eagle Lake, Minnesota this 8th day of July 2024.

\_\_\_\_\_  
Lisa Norton, Mayor

ATTEST:

\_\_\_\_\_  
Jennifer J. Bromeland, City Administrator

(S E A L)

**CITY OF EAGLE LAKE, MINNESOTA  
CITY COUNCIL RESOLUTION 2024-38**

**A Resolution Appointing Tom Barna to the City of Eagle Lake Planning Commission**

**WHEREAS**, the City had an open seat available and Tom Barna has agreed to serve on the City of Eagle Lake Planning Commission as an alternate; and

**WHEREAS**, the City feels it is in the best interest of the community to have Tom Barna serve on the City of Eagle Lake Planning Commission as an alternate; and

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Eagle Lake, Minnesota that Tom Barna is hereby appointed to serve on the City of Eagle Lake Planning Commission as an alternate.

Adopted by the City Council of Eagle Lake, Minnesota this 8th day of July 2024.

\_\_\_\_\_  
Lisa Norton, Mayor

ATTEST:

\_\_\_\_\_  
Jennifer J. Bromeland, City Administrator

(S E A L)



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

July 8, 2024

To: Honorable Mayor Norton and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Annual SWPPP Public Meeting and MS4 Presentation

This evening a public meeting will be held to provide an opportunity for the public to have input on the adequacy of the SWPPP. This evening's public meeting has been noticed so that the public can review and comment on the SWPPP.

Kelly Herfendal, Environmental Scientist with ISG, will be at the meeting to give the annual MS4 presentation.

  
Jennifer J. Bromeland  
City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

July 8, 2024

To: Honorable Mayor Norton and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Water Treatment Facility Improvements – Engineering Scope and Fee for Design and Bidding

Attached is an engineering scope and fee proposal for design and bidding for the Water Treatment Facility Improvements project for which the City of Eagle Lake is currently seeking state and federal funding. The proposal is a not to exceed fee of \$1,095,000.

The next critical step is to become a certified project so that the Eagle Lake’s project will gain priority on upcoming funding lists, namely the Emerging Contaminant Grant for which the project is eligible based on elevated manganese in Eagle Lake’s water. It appears that Eagle Lake may qualify for an Emerging Contaminant Grant in an amount up to \$10 million due to high manganese levels. A “certified” project is one that has plans submitted to the Minnesota Department of Health (MDH) and is essentially “shovel ready”. The schedule as outlined in the proposal reflects a submittal deadline of March 2025.

John Graupman with Bolton and Menk will be at the meeting to review the proposal in detail and answer any questions that you might have.

Discussion should ensue.

A motion is needed to approve the above-described proposal. 601 Water funds will be used to pay for design and bidding.

---

Jennifer J. Bromeland  
City Administrator

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Real People. Real Solutions.

1960 Premier Drive  
Mankato, MN 56001-5900

Ph: (507) 625-4171  
Fax: (507) 625-4177  
Bolton-Menk.com

VIA EMAIL

June 19, 2024

Jennifer Bromeland, City Administrator  
705 Parkway Ave.  
PO Box 159  
Eagle Lake, MN 56024  
[jbromeland@eaglelakemn.com](mailto:jbromeland@eaglelakemn.com)

RE: Water Treatment Facility Improvements  
Engineering Scope and Fee for Design and Bidding  
City of Eagle Lake, Minnesota

Dear Ms. Bromeland,

The City of Eagle Lake is continuing to make progress in securing additional funding to construct the needed water treatment facility. The city has secured a location, completed a hydrogeological study, and is working on multiple funding possibilities. The next critical step is to become a certified project so the project will gain priority on upcoming funding lists, particularly the Emerging Contaminant Grant for which the city is eligible based on the elevated manganese. A certified project is one that has plans submitted to the Minnesota Department of Health (MDH) and is essentially "shovel ready". As we enter the next phase of the project development, I have prepared the following proposal for engineering services to complete the design and bidding of the water treatment facility. The site survey has already been authorized via a previous proposal.

- Task 1 – Funding Assistance/Requirements, Permitting and Environmental Reviews
- Task 2 – Final Design, Review, and Contract Documents
- Task 3 – Bidding Services and Contract Award

#### **Task 1: Funding Assistance/Requirements, Permitting and Environmental Reviews**

Bolton & Menk will complete funding applications and forms for various funding programs, including the Public Facility Drinking Water Revolving Funding; Emerging Contaminant Grant (this is a grant to cover manganese issue); federal Congressional Directed Spending requests; and the state direct appropriations requests. These programs have varying environmental review requirements, which will also be completed for each required program by Bolton & Menk on behalf of the city.

Bolton & Menk will also complete the permitting forms that are required to construct a new well and water treatment facility. These will include:

- DNR Well Appropriations Update
- DNR Well Assessment
- MDH Preliminary Wellhead Protection Area Delineation
- MDH Water Treatment Facility Construction Permit
- MPCA Storm Water Pollution Prevent Plan
- DOLI Plumbing Permit

### **Task 2 – Final Design, Review, and Contract Documents**

This project will involve numerous disciplines, including electrical engineering, mechanical engineering, structural engineering, architectural design, and process and civil design. Our project team includes engineers and professionals we have worked with for over 20 years, completing more than 200 similar projects during that period.

The scope of this proposal is for final design, review, and completion of contract documents in preparation for bidding. The project design scope includes:

- Final layouts and design of the proposed water treatment facility improvements including the following major components:
  - Construction of a new concrete gravity water filtration system.
  - Construction of a new backwash reclaim tank and pumping systems.
  - New chemical feed systems.
  - Construction of a new clearwell and reservoir.
  - New electrical distribution, switchgear, generator, and motor controls.
  - New process and control instrumentation.
  - SCADA system upgrades.
  - Construction of a new production well.
  - Site work, pavement, and restoration.
- REVIT-based design of all major items described above (3D format).
- Electrical, mechanical, architectural, geotechnical, and structural design of all facilities.
- Preparation of the technical specifications and contract documents.
- Review meetings and modifications with City of Eagle Lake staff at a minimum of 30%, 60%, and 90%.
- Submittal of plans and specifications to the Minnesota Department of Health (MDH) for review and project certification.
- Preparation and submittal of final DWRF funding application to the Minnesota Public Facilities Authority (PFA) as applicable.
- Modifications and preparation of final plans and specifications for contract documents and bidding.
- Final cost opinion of construction costs.

### Task 3 – Bidding Services and Contract Award

The project bidding and contract award scope includes:

- Provide bid documents comprised of construction plans, specifications, and contracts.
- Advertisement for bidding.
- Respond to contractor requests for information and questions.
- Issue contract addendums (as needed).
- Meetings (Pre-Bid, Bid Opening, and Utility Board/Council Award).
- Bid Evaluation and Recommendation.

The City of Eagle Lake is a valued client, and we greatly appreciate your business. Because of our past work on the Water Treatment Study, and the level of familiarity with your system and staff, we believe some savings can be realized when performing engineering services. For these reasons, we would propose a not-to-exceed fixed design fee of **\$1,095,000** for the final design and bidding of the water treatment facility improvements (approximately 9% of the estimated construction cost). On larger projects with well-defined scope, we have been using not-to-exceed fixed design fees following the industry standard. This simpler method can help avoid some of the time and overhead associated with hourly contracts while also providing a well-defined up-front cost for the City of Eagle Lake.

This proposal represents approximately 25 staff members and over 5,400 engineering and technical staff hours to complete the design of these important improvements for the City of Eagle Lake. Attached is a detailed breakdown of the engineering work plan and design fees. The project will be invoiced monthly based on the percent complete.

Due to the nature of construction and the possibility of unforeseen conditions and schedules, we would propose an estimated hourly fee for construction-related services. We propose to provide a proposal and summary of these services after the bids are received in order to provide a well-defined scope and schedule. We anticipate that this fee will be similar to the design fee. Overall, the total engineering fee (preliminary engineering, final design, bidding, and construction services) is estimated to range from 16 to 18 percent of the anticipated project construction cost.

### Schedule

There are a number of key dates and time periods that need to be met for potential funding opportunities and to keep the project progressing. The schedule includes the submittal of plans and specifications to the MDH in April 2025 and a 24-month construction schedule after the project is awarded.

- Final Design ..... July 2024 – March 2025
- Submit to MDH ..... April 1, 2025
- MDH Review ..... April – June 2025
- Bid Advertisement (*Pending Funding*) ..... Fall 2025
- Construction (*Pending Funding*) ..... Fall 2025 – Fall 2027



Jennifer Bromeland, City Administrator  
City of Eagle Lake  
June 19, 2024  
Page 4

Thank you again for working with Bolton & Menk, Inc. on this exciting and important project for the City of Eagle Lake. Please feel free to contact me anytime with questions or discussions.

Sincerely,

**Bolton & Menk, Inc.**



**John Graupman, P.E.**  
Principal Environmental Engineer

JG:bj

cc: Brian Sarff – Bolton & Menk, Inc.  
File

Enclosure:

- Work Plan and Design Fees

WORK PLAN AND FEE  
 City of Eagle Lake, Minnesota  
 Water Treatment Facility Improvements



WORK PLAN AND FEE - DESIGN	Bolton and Menk- Process and Civil Engineering								Electrical Engineering			Mechanical Engineering			Structural Engineering			Architectural Design			Geotechnical	
	Principal Engineer	Process Design Engineer	Civil Site Engineer	Senior Principal Engineer	Technician/Surveyor	Process Designer	Funding Specialist	Civil Designer	Clerical	Engineer	Designer	Clerical	Engineer	Designer	Clerical	Engineer	Designer	Clerical	Architect	Designer	Clerical	Geotechnical Engineer/Report
<b>Phase 1 - Initial Design Phase</b>																						
Task 1 - PFA Coordination/Work	10	10		10			40	10														20
Task 2 - Geotechnical Report	4	4	4	5	10			8														
Task 3 - MWH Coordination and Financing Applications	4	10		5			20	10														
<b>Phase 2 - Detailed Design, Review, and Contract Documents</b>																						
Task 1 - Detailed Plan Process and Site Design	125	250	200	80	10	250	250	100	150	150	20	100	100	10	150	150	10	100	125	10		10
Task 2 - Detailed Specification Preparation	100	150	20	30			10	10	100	50	20	20	40	10	10	20	10	10	40	10	10	
Task 3 - Civil SWPPP	25	40	50	40				100	10													
Task 4 - Plans and Specifications Review (SOM)	40	40		20		10		10	10			10			10				10			10
Task 5 - Final Plans and Specifications Preparation (DARGC)	100	125	20	80		250		50	20	30	40	20	30	20	20	20	20	20	30	20	20	10
Task 6 - Meetings & Project Management	40	40	10	30				10	40													
Task 7 - Bolton P&S and Construction Permit to MWH	20	80				10		20	10			10			10				10			
<b>Phase 3 - Bidding Services and Contract Award</b>																						
Task 1 - Contract Document Issuance	10	20		5		20		40	10	8	10	10	5	10	10	8	10	10	5	10		10
Task 2 - Advertisement & Contractor Coordination (questions)	20	40		5		40		30	10		8	5		8	10			8	5			4
Task 3 - Meetings (Prebid, Bid Opening, Contract Award, etc)	40	40		4		8		10														
Task 4 - Bid Evaluation and Recommendation	20	10		2				10	2			2			2				2			
Subtotal Hours	958	830	304	278	20	868	78	428	418	272	215	76	207	130	84	232	185	58	207	180	84	50
Average Billing Rate	\$255	\$180	\$185	\$255	\$195	\$185	\$195	\$180	\$130	\$260	\$200	\$150	\$260	\$200	\$150	\$260	\$200	\$150	\$260	\$200	\$150	\$250
Subtotal	\$142,290	\$151,020	\$56,240	\$70,380	\$3,800	\$108,720	\$14,260	\$68,020	\$54,340	\$70,720	\$43,000	\$11,400	\$53,800	\$27,000	\$8,700	\$60,320	\$37,000	\$8,700	\$53,820	\$32,000	\$8,100	\$12,500
<b>Estimated Design Total</b>	<b>\$1,085,628</b>																					

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705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

July 8, 2024

To: Honorable Mayor Norton and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Water Treatment Facility Improvements – Engineering Scope and Fee for Design and Bidding

Attached is an engineering scope and fee proposal for design and bidding for the Water Treatment Facility Improvements project for which the City of Eagle Lake is currently seeking state and federal funding. The proposal is a not to exceed fee of \$1,095,000.

The next critical step is to become a certified project so that the Eagle Lake's project will gain priority on upcoming funding lists, namely the Emerging Contaminant Grant for which the project is eligible based on elevated manganese in Eagle Lake's water. It appears that Eagle Lake may qualify for an Emerging Contaminant Grant in an amount up to \$10 million due to high manganese levels. A "certified" project is one that has plans submitted to the Minnesota Department of Health (MDH) and is essentially "shovel ready". The schedule as outlined in the proposal reflects a submittal deadline of March 2025.

John Graupman with Bolton and Menk will be at the meeting to review the proposal in detail and answer any questions that you might have.

---

Jennifer J. Bromeland  
City Administrator



**BOLTON  
& MENK**

Real People. Real Solutions.

1960 Premier Drive  
Mankato, MN 56001-5900

Ph: (507) 625-4171  
Fax: (507) 625-4177  
Bolton-Menk.com

VIA EMAIL

June 19, 2024

Jennifer Bromeland, City Administrator  
705 Parkway Ave.  
PO Box 159  
Eagle Lake, MN 56024  
[jbromeland@eaglelakemn.com](mailto:jbromeland@eaglelakemn.com)

RE: Water Treatment Facility Improvements  
Engineering Scope and Fee for Design and Bidding  
City of Eagle Lake, Minnesota

Dear Ms. Bromeland,

The City of Eagle Lake is continuing to make progress in securing additional funding to construct the needed water treatment facility. The city has secured a location, completed a hydrogeological study, and is working on multiple funding possibilities. The next critical step is to become a certified project so the project will gain priority on upcoming funding lists, particularly the Emerging Contaminant Grant for which the city is eligible based on the elevated manganese. A certified project is one that has plans submitted to the Minnesota Department of Health (MDH) and is essentially "shovel ready". As we enter the next phase of the project development, I have prepared the following proposal for engineering services to complete the design and bidding of the water treatment facility. The site survey has already been authorized via a previous proposal.

- Task 1 – Funding Assistance/Requirements, Permitting and Environmental Reviews
- Task 2 – Final Design, Review, and Contract Documents
- Task 3 – Bidding Services and Contract Award

**Task 1: Funding Assistance/Requirements, Permitting and Environmental Reviews**

Bolton & Menk will complete funding applications and forms for various funding programs, including the Public Facility Drinking Water Revolving Funding; Emerging Contaminant Grant (this is a grant to cover manganese issue); federal Congressional Directed Spending requests; and the state direct appropriations requests. These programs have varying environmental review requirements, which will also be completed for each required program by Bolton & Menk on behalf of the city.

Bolton & Menk will also complete the permitting forms that are required to construct a new well and water treatment facility. These will include:

- DNR Well Appropriations Update
- DNR Well Assessment
- MDH Preliminary Wellhead Protection Area Delineation
- MDH Water Treatment Facility Construction Permit
- MPCA Storm Water Pollution Prevent Plan
- DOLI Plumbing Permit

## **Task 2 – Final Design, Review, and Contract Documents**

This project will involve numerous disciplines, including electrical engineering, mechanical engineering, structural engineering, architectural design, and process and civil design. Our project team includes engineers and professionals we have worked with for over 20 years, completing more than 200 similar projects during that period.

The scope of this proposal is for final design, review, and completion of contract documents in preparation for bidding. The project design scope includes:

- Final layouts and design of the proposed water treatment facility improvements including the following major components:
  - Construction of a new concrete gravity water filtration system.
  - Construction of a new backwash reclaim tank and pumping systems.
  - New chemical feed systems.
  - Construction of a new clearwell and reservoir.
  - New electrical distribution, switchgear, generator, and motor controls.
  - New process and control instrumentation.
  - SCADA system upgrades.
  - Construction of a new production well.
  - Site work, pavement, and restoration.
- REVIT-based design of all major items described above (3D format).
- Electrical, mechanical, architectural, geotechnical, and structural design of all facilities.
- Preparation of the technical specifications and contract documents.
- Review meetings and modifications with City of Eagle Lake staff at a minimum of 30%, 60%, and 90%.
- Submittal of plans and specifications to the Minnesota Department of Health (MDH) for review and project certification.
- Preparation and submittal of final DWRP funding application to the Minnesota Public Facilities Authority (PFA) as applicable.
- Modifications and preparation of final plans and specifications for contract documents and bidding.
- Final cost opinion of construction costs.

### Task 3 – Bidding Services and Contract Award

The project bidding and contract award scope includes:

- Provide bid documents comprised of construction plans, specifications, and contracts.
- Advertisement for bidding.
- Respond to contractor requests for information and questions.
- Issue contract addendums (as needed).
- Meetings (Pre-Bid, Bid Opening, and Utility Board/Council Award).
- Bid Evaluation and Recommendation.

The City of Eagle Lake is a valued client, and we greatly appreciate your business. Because of our past work on the Water Treatment Study, and the level of familiarity with your system and staff, we believe some savings can be realized when performing engineering services. For these reasons, we would propose a not-to-exceed fixed design fee of \$1,095,000 for the final design and bidding of the water treatment facility improvements (approximately 9% of the estimated construction cost). On larger projects with well-defined scope, we have been using not-to-exceed fixed design fees following the industry standard. This simpler method can help avoid some of the time and overhead associated with hourly contracts while also providing a well-defined up-front cost for the City of Eagle Lake.

This proposal represents approximately 25 staff members and over 5,400 engineering and technical staff hours to complete the design of these important improvements for the City of Eagle Lake. Attached is a detailed breakdown of the engineering work plan and design fees. The project will be invoiced monthly based on the percent complete.

Due to the nature of construction and the possibility of unforeseen conditions and schedules, we would propose an estimated hourly fee for construction-related services. We propose to provide a proposal and summary of these services after the bids are received in order to provide a well-defined scope and schedule. We anticipate that this fee will be similar to the design fee. Overall, the total engineering fee (preliminary engineering, final design, bidding, and construction services) is estimated to range from 16 to 18 percent of the anticipated project construction cost.

### Schedule

There are a number of key dates and time periods that need to be met for potential funding opportunities and to keep the project progressing. The schedule includes the submittal of plans and specifications to the MDH in April 2025 and a 24-month construction schedule after the project is awarded.

- Final Design ..... July 2024 – March 2025
- Submit to MDH ..... April 1, 2025
- MDH Review ..... April – June 2025
- Bid Advertisement (*Pending Funding*) ..... Fall 2025
- Construction (*Pending Funding*) ..... Fall 2025 – Fall 2027

Jennifer Bromeland, City Administrator  
City of Eagle Lake  
June 19, 2024  
Page 4

Thank you again for working with Bolton & Menk, Inc. on this exciting and important project for the City of Eagle Lake. Please feel free to contact me anytime with questions or discussions.

Sincerely,

**Bolton & Menk, Inc.**



**John Graupman, P.E.**  
Principal Environmental Engineer

JG:bjja

cc: Brian Sarff – Bolton & Menk, Inc.  
File

Enclosure:

- Work Plan and Design Fees

**WORK PLAN AND FEE**  
 City of Eagle Lake, Minnesota  
 Water Treatment Facility Improvements



WORK PLAN AND FEE - DESIGN	Bolton and Menk Process and Civil Engineering								Electrical Engineering			Mechanical Engineering			Structural Engineering			Architectural Design			Geotechnical	
	Principal Engineer	Process Design Engineer	Civil Site Engineer	Senior Principal Engineer	Technician/Surveyor	Process Designer	Funding Specialist	Civil Designer	Clerical	Engineer	Designer	Clerical	Engineer	Designer	Clerical	Engineer	Designer	Clerical	Architect	Designer	Clerical	Geotechnical Engineer/Report
<b>Phase 1 - Initial Design Phase</b>																						
Task 1 - IFA Coordination/Work	10	10		10			40		10													20
Task 2 - Geotechnical Report	4	4	4	5	10			5	8													
Task 3 - MOH Coordination and Financing Applications	4	10		5			25		10													
<b>Phase 2 - Detailed Design, Review, and Contract Documents</b>																						
Task 1 - Detailed Plan Process and Site Design	125	250	200	80	10	250		250	100	150	150	20	100	100	10	150	150	10	100	120	10	10
Task 2 - Detailed Specification Preparation	100	150	20	20		10	10	100	50	20	20	40	10	10	20	10	10	40	10	10		
Task 3 - Civil SWPPP	25	40	50	40				100	15													
Task 4 - Plan and Specifications Review (B/N)	40	40		20	10				10	10			10							10		10
Task 5 - Final Plans and Specifications Preparation (D/M/C)	100	125	20	60		250		50	25	30	40	20	30	20	20	20	20	30	20	20		10
Task 6 - Meetings & Project Management	40	40	10	20				15	40													
Task 7 - Submit DBB and Construction Permit to MOH	20	60				10			20	10					10				10			
<b>Phase 3 - Bidding Services and Contract Award</b>																						
Task 1 - Contract Document Issuance	10	20		5		20			40	10	5	10	10	5	10	10	5	10	10	5	10	5
Task 2 - Advertisement & Contractor Coordination Questions	20	40		5		40			30	10			5	5	5	10		5	5			5
Task 3 - Meetings (Presid, Bid Opening, Council Award, etc)	40	40		4		5			10													
Task 4 - Bid Evaluation and Recommendation	20	10		2					10	2			2			3				2		
<b>Subtotal Hours</b>	<b>658</b>	<b>839</b>	<b>304</b>	<b>278</b>	<b>20</b>	<b>585</b>	<b>75</b>	<b>435</b>	<b>418</b>	<b>277</b>	<b>215</b>	<b>71</b>	<b>207</b>	<b>130</b>	<b>54</b>	<b>232</b>	<b>185</b>	<b>54</b>	<b>207</b>	<b>160</b>	<b>84</b>	<b>50</b>
<b>Average Bidling Rate</b>	<b>\$200</b>	<b>\$180</b>	<b>\$180</b>	<b>\$250</b>	<b>\$190</b>	<b>\$185</b>	<b>\$190</b>	<b>\$150</b>	<b>\$150</b>	<b>\$280</b>	<b>\$200</b>	<b>\$150</b>	<b>\$250</b>	<b>\$200</b>	<b>\$150</b>	<b>\$260</b>	<b>\$200</b>	<b>\$150</b>	<b>\$200</b>	<b>\$150</b>	<b>\$200</b>	<b>\$250</b>
<b>Subtotal</b>	<b>\$142,290</b>	<b>\$151,020</b>	<b>\$55,240</b>	<b>\$70,300</b>	<b>\$3,800</b>	<b>\$108,225</b>	<b>\$14,250</b>	<b>\$68,000</b>	<b>\$54,340</b>	<b>\$70,725</b>	<b>\$43,000</b>	<b>\$11,400</b>	<b>\$53,820</b>	<b>\$27,000</b>	<b>\$8,700</b>	<b>\$60,320</b>	<b>\$37,000</b>	<b>\$8,700</b>	<b>\$32,000</b>	<b>\$8,100</b>	<b>\$12,500</b>	
<b>Estimated Design Total</b>	<b>\$1,095,625</b>																					

120





705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

July 8, 2024

To: Honorable Mayor Norton and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Sale of 2018 Country Clipper Mower

The City's 2018 Country Clipper Mower was recently advertised for sale on Minn Bid. The mower was listed with a minimum bid of \$2,000 and eventually sold for \$3,250. The amount due to the City of Eagle Lake is \$3,022.50, after deducting the 8.5% administrative portion owed to Minn Bid.

A motion is needed to accept the sale proceeds and determine where the proceeds should be recorded – general fund revenue or capital outlay for streets.

A handwritten signature in blue ink that reads "Jennifer J. Bromeland".

Jennifer J. Bromeland  
City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

July 8, 2024

To: Honorable Mayor Norton and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Draft Rural Service District Ordinance

Attached is a draft Rural Service District Ordinance from legal counsel. The creation of a Rural Service District Ordinance is permitted by Minnesota Statute 272.67. This would allow a property that has been annexed into city limits that is rural in character and in need of fewer services to be taxed at a lower rate.

The notion of establishing a rural service district ordinance was spurred by a request from property owners of a parcel that was annexed into City limits within the past few years. The parcel is rural in character and does not receive any city services. Creating a rural service district could be a tool to utilize when seeking to annex into city limits property for future development or wanting to keep property that is rural in character within city limits for future development from being detached. A rural service district would only include land that has not yet been platted and has not yet been developed for commercial, industrial, or urban residential purposes and that is used for agricultural purposes.

A change in use of property in a rural service district would trigger the need to transfer the property from a rural service district to an urban service district. The act of platting would also initiate the transfer of a property from a rural service district to an urban service district.

Any property which is annexed to the City of Eagle Lake, after the adoption of a Rural Service District Ordinance, and which is included in the rural service district as part of the annexation order, would need to be reviewed by the City Council if not developed for a period of five (5) years after annexation to determine whether inclusion in the rural service district is still appropriate.

No city services shall be provided to any property located in a rural service district.

Discussion should ensue.

If there is interest in adopting a rural service district, then a motion is needed to schedule a public hearing for the August 5 City Council meeting.

---

Jennifer J. Bromeland  
City Administrator

**ORDINANCE NO. \_\_\_\_\_**  
**CITY OF EAGLE LAKE**  
**BLUE EARTH, COUNTY MINNESOTA**

**AN ORDINANCE AMENDING THE EAGLE LAKE CITY CODE**

**WHEREAS**, the City Council of the City of Eagle Lake is the official governing body of the City of Eagle Lake, Minnesota ("the City"); and

**WHEREAS**, the City has established a zoning ordinance; and

**WHEREAS** the City wishes to create an Urban and Rural Service District; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAGLE LAKE, MINNESOTA**, does hereby ordain that Chapter 6 of the City Code of the City of Eagle Lake be amended as follows:

**ARTICLE EIGHT: URBAN AND RURAL SERVICE DISTRICTS**

**6.420 ESTABLISHMENT OF TAX DISTRICTS**

Pursuant to Minnesota Statute 267.67, the City of Eagle Lake hereby divides the area within its corporate limits into an urban service district and rural service district. Said districts shall be constituted as separate taxing districts for the purpose of all municipal property taxes, except those levied for the payment of bonds, and judgments and interest thereon.

**6.421 CRITERIA**

1. The urban service district shall include all properties located within the corporate limits of the city of Eagle Lake, except those properties that include the rural service district.
2. The rural service district shall include only unplatted land, which need not be contiguous to one another, and which, in the judgment of the City Council at the time of the adoption of the ordinance, are rural in character, and are not developed for commercial, industrial, or urban residential purposes, and, for these reasons, are not benefited to the same degree as other lands located within the limits of the City of Eagle Lake and financed by general taxation.

The lands described on Exhibit A attached to the ordinance codified herein are hereby included in the rural service district.

**6.422 ZONING DISTRICT DESIGNATION**

The Eagle Lake city zoning ordinance is hereby amended by changing the district map and adding to the zoning ordinance a new zoning district known as RS, rural service district.

#### **6.423 ZONING DISTRICT REGULATIONS**

In rural service districts, the following regulations shall apply, unless otherwise provided herein:

1. The property must be rural in character.
2. The property must not be developed, or used, for commercial, industrial, or residential purposes.
3. The property must be unused and seeded or used for agricultural purposes only.

For the purpose of this district, "*agricultural purposes*" shall include only the following uses:

Agricultural uses, including the production and harvesting of farm crops, and the use of farm and agricultural related buildings and structures (but not residential dwellings), subject to Minnesota pollution control standards, but it shall not include feedlots, manure spreading, livestock, or other commercial or industrial operations.

4. Farm and Agriculture related buildings and structures that are existing (but no residential dwellings) at the time the property is first included in the rural service district may continue to be utilized for agricultural purposes. Existing buildings may be repaired or replaced, if destroyed by wind, fire or the ravages of time, but not expanded. No permit shall be granted for any new or additional buildings or structures.
5. The following uses may be permitted by conditional use permit:
  - (a) Landscape nurseries.
  - (b) Forestlands
  - (c) Privately owned recreational facilities, which require a relatively large amount of land, such as golf courses, golf driving ranges or similar outdoor activities

#### **6.424 CHANGE IN USE OF PROPERTY IN RURAL SERVICE DISTRICT**

Whenever application is made for a permit for construction of a commercial, industrial, or residential building, or improvement, or whenever such improvement or building is commenced with or without a permit, the Eagle Lake City Council shall make and enter an order for resolution transferring such parcel, or a part thereof, from the rural service district to the urban service district.

Any application for plating of the property shall also permit the City of Eagle Lake to enter an order by resolution transferring such parcel from the rural service district to the urban service district.

**6.425 TAX RATIO**

In the judgement of the Eagle Lake city council, the ratio which exists between the benefits resulting from tax supported municipal service to parcels in the rural service district to parcels in the urban service district is equal to property taxes levied by the township in which the property would otherwise be a part of, plus any municipal property taxes levied for payment of bonds, and judgments and interest thereon.

The property tax rate levied upon property in a rural service district shall be equal to the levy rate imposed for properties in the township in which the property would otherwise be located, except those levied for the payment of bonds, judgments and interest thereon.

**6.426 ANNEXED LAND**

Any property which is annexed to the City of Eagle Lake, after the adoption hereof, and which is included in the rural service district as part of the annexation order, shall be reviewed by the Eagle Lake City Council if the property is not developed for a period of five (5) years after annexation to determine whether inclusion in the rural service district is still appropriate. The Eagle Lake City Council may review the use of the property at a sooner time. Such a parcel shall be included in the urban service district if any area adjacent thereto is determined by the city council to be substantially developed as urban property.

**6.427 REQUIRED SERVICES**

The City of Eagle Lake Shall not provide any city water, storm water, sanitary sewer, or other utility service to any property located in a rural service district.

No other city service shall be provided to a property in a rural service district that would not normally be provided by the township that the parcel would otherwise be a part of.

***Effective date.*** This section becomes effective thirty-one days after the date of its publication, or upon the publication oof the Ordinance.

PASSED AND ADOPTED by the City Council of the City of Eagle Lake, this \_\_ day of \_\_\_\_\_, 2024.

---

Lisa Norton, Mayor

ATTEST:

---

Jennifer Bromeland, City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

July 8, 2024

To: Honorable Mayor Norton and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Pricing for Eagle Heights Lift Station Pump Replacement

Attached is a department expenditure request form from Public Works Director Andrew Hartman to replace two pumps at the Eagle Heights Lift Station. According to Public Works Director Hartman, one of the two Eagle Heights Lift Station pumps failed recently. A quote has been obtained from Minnesota Pump Works, the contractor that services Eagle Lake's lift stations. The contractor recommends replacing both pumps at the same time since they were both installed at the same time in 2007. The cost to replace the pumps is \$30,662.40 and would be paid for using sewer funds.

Discussion should ensue.

A motion is needed to approve the quote from Minnesota Pump Works in the amount of \$30,662.40 for the replacement of two pumps in the Eagle Heights Lift Station.

---

Jennifer J. Bromeland  
City Administrator

**City of Eagle Lake  
Departmental Expenditure Request Form**

<b>Project/Equipment Description:</b> Eagle Hights Liftstation Pump Replacement	
<b>Department Name:</b> Public Works	
<b>Requested Amount of Funds:</b> \$30,662.40	
<b>Source of Funds:</b> Sewer	
<b>Budgeted Amount:</b>	
<b>Balance in Budget:</b>	
<b>Capital Outlay Expenditure?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Replacement Equipment?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Were Multiple Bids Obtained?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
<b>Brief Project/Equipment Justification:</b> We has one pump fail at the Eagle Hights liftstation, which needs to be replaced. With that I have obtained a quote to replace both pumps as they were both installed in 2007. With 17 years on both of those pumps they have made it past their 15 year life expectancy. I would like to replace both pumps, and keep them on the same maintenance schedule. I have obtained a quote solely from MN Pump, as they have been our trusted and only maintenance techs for many years.	

Submitted By: Andrew Hartman

Date: 7/2/2024





**MINNESOTA PUMP WORKS**  
-a UFT Company-

Minnesota Pump Works  
1 Cannon St W  
Dundas, MN 55019

**Quote**  
**#QTE006825**  
06/21/2024

**Bill To**  
Eagle Lake MN, City of  
Public Works Department  
90 Leray Ave.  
Eagle Lake MN 56024  
United States  
Phone:

**Ship To**  
Eagle Lake MN, City of  
PO Box 159  
Eagle Lake MN 56024-0159  
United States

**Details**

Quote for the Sale and Installation of New ABS/Sulzer Pumps at the South Lift Station. Note: Freight is NOT included.

Prepared By	Phone	Email
Dillon Braith	877-645-8004	<a href="mailto:info@minnesotapumpworks.com">info@minnesotapumpworks.com</a>

Sales Rep	Expires	Terms
Jason Draeger	07/01/2024	Net 30

Item	Comment	QTY	Rate	Amount
23427 QUOTE ITEM	ABS/Sulzer XFP81E VX.3 PE125/2 16.8HP/460V/3PH/3500RPM Submersible Pump with 49' Cable	2	\$11,153.00	\$22,306.00
23427 QUOTE ITEM	Lot of Equipment; includes: 2 - Pump Adapter Brackets (ABS/Sulzer Pumps to Flygt Rail System); Pump Breakers, Starters, and Overloads; Monitoring Relays; and all Misc Materials required for Installation	1	\$5,791.46	\$5,791.46
INSTALL SERVICES	Installation of Pumps, Breakers, Starters, and Monitoring Relays. Includes: On-Site, Drive Time, and Mileage	1		\$2,564.94

**Subtotal** \$30,662.40

**Total** \$30,662.40

*Pricing is valid for 10 days and does not include freight charges or applicable taxes.*

**Items quoted for repair and leftover 30 days, without a decision to repair, will be discarded.**

Thank you for your business.  
Toll Free: 877-645-8004 | Email: [info@minnesotapumpworks.com](mailto:info@minnesotapumpworks.com) | Website: <http://www.minnesotapumpworks.com>



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**MINNESOTA PUMP WORKS**  
-a UFT Company-

Minnesota Pump Works  
1 Cannon St W  
Dundas, MN 55019

**Quote**  
**#QTE006825**  
06/21/2024

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

---

Thank you for your business.  
Toll Free: 877-645-8004 | Email: [info@minnesotapumpworks.com](mailto:info@minnesotapumpworks.com) | Website: <http://www.minnesotapumpworks.com>



QTE006825



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

July 8, 2024

To: Honorable Mayor Norton and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Pricing for 2024 Street Repair Work

Attached is a departmental expenditure request form from Public Works Director Andrew Hartman for 2024 street repairs. Also attached are three quotes from contractors for street repairs. One is from Nielson Blacktopping, Inc. in the amount of \$42,074.25, another one is from WW Blacktopping, Inc. in the amount of \$62,700.99, while the third one is from Minnesota Paving & Materials in the amount of \$87,742.50.

There is currently \$110,000 allocated in the 2024 budget in line item 101-42100-224 for annual street repairs.

Public Works Director Hartman recommends that the quote from WW Blacktopping, Inc. be approved in the amount of \$62,700.99 with the ability to spend up to an additional \$10,000 for any work deemed necessary related to street repair work such as manhole lowering and street patching around manholes. While this quote is not the lowest, Public Works Director Hartman believes that the quote is complete and best represents the repairs needed. In addition, the City of Eagle Lake has utilized WW Blacktopping, Inc. for street repairs previously and has been satisfied with quality of work completed.

A motion is needed to approve the quote from WW Blacktopping, Inc. in the amount of \$62,700.99 and allow a contingency of \$10,000 for any necessary street repair work that may be needed once work gets underway that is not yet known.

---

Jennifer J. Bromeland  
City Administrator

**City of Eagle Lake  
Departmental Expenditure Request Form**

<b>Project/Equipment Description:</b> 2024 Street Repairs	
<b>Department Name:</b> Public Works	
<b>Requested Amount of Funds:</b> \$62,700.99	
<b>Source of Funds:</b> Street Repair General	
<b>Budgeted Amount:</b>	
<b>Balance in Budget:</b>	
<b>Capital Outlay Expenditure?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Replacement Equipment?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Were Multiple Bids Obtained?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
<b>Brief Project/Equipment Justification:</b> Public works is requesting approval of WW Blacktopping's quote for street repairs. With a good working relationship, and always quality work we would like to go with WW Blacktopping. They also have the correct scope of work for 90 LeRay ave, as Nielsens Blacktopping does not have what we want done.  Also I am requesting an additional \$5,000 to \$10,000 for any work we deem should be done as well, such as manhole lowering and street patching around them.	

Submitted By: Andrew Hartman

Date: 7/2/2024

**Nielsen Blacktopping, Inc**  
 305 Industrial St. E  
 Kasota, MN 56050-2055

# Estimate

Date	Estimate #
6/28/2024	24-659

Name / Address
City of Eagle Lake 101 Plainview St. P.O. Box 159 Eagle Lake MN 56024

OFFICE PHONE: (507) 931-6115 or (507) 345-1499  
 FAX: (507) 933-9280  
 E-MAIL: nielsenblacktopping@msn.com

Description	Total
South 3rd St 1640 SF (20' x 82') Edge mill & clean area, furnish & apply bituminous tack coat Furnish & place 1.5" asphalt overlay	2,870.00
Intersection of Linda Dr & Peggy Lane 3036 SF (33' x 92") Edge mill & clean area, adjust water shut off/manholes Furnish & apply bituminous tack coat Furnish & place 1.5" asphalt overlay	5,009.00
Peggy Lane 924 SF (33' x 28') Edge mill & clean area, adjust manhole Furnish & apply bituminous tack coat, Furnish & place 1.5" asphalt overlay	1,617.00
Intersection of Le Sueur Ave & Rockwell 1320 SF (33' x 40') Edge mill & clean area, adjust (1) manholes (2) water Furnish & apply bituminous tack coat, Furnish & place 1.5" asphalt overlay	2,310.00
Thomas Dr. & Blace Ave 3795 SF (33' x 115') Edge mill & clean area, adjust (2) manholes & (1) water Furnish & apply bituminous tack coat, Furnish & place 1.5" asphalt overlay	6,261.75

**Total**

**NOTICE OF LIEN RIGHTS:**

A. ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTIONS.

B. UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.

Date

133

**Nielsen Blacktopping, Inc**  
 305 Industrial St. E  
 Kasota, MN 56050-2055

# Estimate

Date	Estimate #
6/28/2024	24-659

Name / Address
City of Eagle Lake 101 Plainview St. P.O. Box 159 Eagle Lake MN 56024

OFFICE PHONE: (507) 931-6115 or (507) 345-1499  
 FAX: (507) 933-9280  
 E-MAIL: nielsenblacktopping@msn.com

Description	Total
Intersection of Thomas Dr & Timberidge Trl 7656 SF (33' x 232') Edge mill & clean area, adjust (2) manholes & (4) water Furnish & apply bituminous tack coat, Furnish & place 1.5" asphalt overlay	11,484.00
Intersection at Timberidge Trl 924 SF (33' x 28') Edge mill & clean area Furnish & apply bituminous tack coat, Furnish & place 1.5" asphalt overlay	1,617.00
Intersection of Joan Ln & Thomas Dr 264 SF (33' x 8') Edge mill & clean area Furnish & apply bituminous tack coat, Furnish & place 1.5" asphalt overlay	462.00
100 Block of Le Sueur Ave 714 SF (21' x 24") Edge mill & clean area Furnish & apply bituminous tack coat, Furnish & place 1.5" asphalt overlay	1,249.50
90 LeRay Ave 880 SF Saw cut existing asphalt/concrete remove surface, excavate area (approx) 12" in depth Furnish & place class 5 base material as needed, grade & compact Furnish & place 5' x 24' concrete apron & 120 SF of concrete walk Furnish & place 3" asphalt to repair	7,080.00

**Total**

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Date

134

**Nielsen Blacktopping, Inc**  
 305 Industrial St. E  
 Kasota, MN 56050-2055

# Estimate

Date	Estimate #
6/28/2024	24-659

Name / Address
City of Eagle Lake 101 Plainview St. P.O. Box 159 Eagle Lake MN 56024

OFFICE PHONE: (507) 931-6115 or (507) 345-1499  
 FAX: (507) 933-9280  
 E-MAIL: nielsenblacktopping@msn.com

Description	Total
<b>PATHS @ LAKE EAGLE PARK</b>	
872 SF - South of Pavilion Mill edges, clean area, Furnish & apply bituminous tack coat Furnish & place 1.5" asphalt overlay	1,526.00
336 SF - West of Pavilion Mill edges, clean area, Furnish & apply bituminous tack coat Furnish & place 1.5" asphalt overlay	588.00

<b>Total</b>	<b>\$42,074.25</b>
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B. UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.

Estimate must be accepted within 15 days of above date. Acceptance of Proposal: The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Balance DUE ON COMPLETION. 1.5% monthly service charge will be applied to all accounts 30 days past due.

Signature \_\_\_\_\_ Date \_\_\_\_\_

All materials is guaranteed to be as specified for a one-year period from date of installation. All work to be completed in a workmanlike manner to standard construction practices. Any alteration or deviation from specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate.

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# CITY OF EAGLE LAKE 2024 STREET REPAIRS PROJECT



## W W BLACKTOPPING, INC.

700 INDUSTRIAL ROAD  
MANKATO MN 56001  
OFFICE            507-387-1518  
FAX                507-387-2228

SUBMITTED TO:    CITY OF EAGLE LAKE  
ATTENTION:        ANDREW HARTMAN  
PROJECT:            2024 STREET REPAIRS  
BID DATE:            JUNE 28, 2024  
BID TIME:            12:00 P.M.

CONTACT: CURTIS WADD 507-380-2961

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<b>SOUTH 3RD STREET</b>					
10	MILL BITUMINOUS SURFACE 1.5"	182.00	SY	10.00	1,820.00
20	TYPE SP 12.5 WEAR COURSE MIX (3,B) 1.5" THICK	182.00	SY	10.50	1,911.00
<b>TOTAL SOUTH 3RD STREET</b>					<b>3,731.00</b>
<b>LINDA DRIVE &amp; PEGGY LANE</b>					
30	MILL BITUMINOUS SURFACE 1.5"	440.00	SY	9.00	3,960.00
40	GATE VALVE RISER RINGS	2.00	EA	55.00	110.00
50	MANHOLE RISER RINGS	3.00	EA	275.00	825.00
60	TYPE SP 12.5 WEAR COURSE MIX (3,B) 1.5" THICK	440.00	SY	10.00	4,400.00
<b>TOTAL LINDA DRIVE &amp; PEGGY LANE</b>					<b>9,295.00</b>
<b>LESUEUR AVENUE &amp; ROCKWELL</b>					
70	MILL BITUMINOUS SURFACE 1.5"	147.00	SY	10.00	1,470.00
80	GATE VALVE RISER RINGS	2.00	EA	55.00	110.00
90	MANHOLE RISER RINGS	1.00	EA	275.00	275.00
100	TYPE SP 12.5 WEAR COURSE MIX (3,B) 1.5" THICK	147.00	SY	10.50	1,543.50
<b>TOTAL LESUEUR AVENUE &amp; ROCKWELL</b>					<b>3,398.50</b>
<b>THOMAS DR &amp; BLACE AVENUE</b>					
110	MILL BITUMINOUS SURFACE 1.5"	422.00	SY	9.00	3,798.00
120	GATE VALVE RISER RINGS	1.00	EA	55.00	55.00
130	MANHOLE RISER RINGS	2.00	EA	275.00	550.00
140	TYPE SP 12.5 WEAR COURSE MIX (3,B) 1.5" THICK	422.00	SY	10.00	4,220.00
<b>TOTAL THOMAS DR &amp; BLACE AVENUE</b>					<b>8,623.00</b>

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ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<b>THOMAS DR &amp; TIMBERIDGE TRL</b>					
150	MILL BITUMINOUS SURFACE 1.5"	851.00	SY	9.00	7,659.00
160	GATE VALVE RISER RINGS	4.00	EA	55.00	220.00
170	MANHOLE RISER RINGS	2.00	EA	275.00	550.00
180	TYPE SP 12.5 WEAR COURSE MIX (3,B) 1.5" THICK	851.00	SY	10.00	8,510.00
<b>TOTAL THOMAS DR &amp; TIMBERIDGE TRL</b>					<b>16,939.00</b>
<b>INTERSECTION TIMBERIDGE TRL</b>					
190	MILL BITUMINOUS SURFACE 1.5"	103.00	SY	10.50	1,081.50
200	TYPE SP 12.5 WEAR COURSE MIX (3,B) 1.5" THICK	103.00	SY	10.24	1,054.72
<b>TOTAL INTERSECTION TIMBERIDGE TRL</b>					<b>2,136.22</b>
<b>JOAN LANE &amp; THOMAS DRIVE</b>					
210	MILL BITUMINOUS SURFACE 1.5"	29.00	SY	7.63	221.27
220	TYPE SP 12.5 WEAR COURSE MIX (3,B) 1.5" THICK	29.00	SY	10.50	304.50
<b>TOTAL JOAN LANE &amp; THOMAS DRIVE</b>					<b>525.77</b>
<b>100 BLOCK OF LESUEUR AVENUE</b>					
230	MILL BITUMINOUS SURFACE 1.5"	79.00	SY	10.00	790.00
240	TYPE SP 12.5 WEAR COURSE MIX (3,B) 1.5" THICK	79.00	SY	10.50	829.50
<b>TOTAL 100 BLOCK OF LESUEUR AVENUE</b>					<b>1,619.50</b>
<b>90 LERAY AVENUE</b>					
250	SAW CUT & REMOVE BITUMINOUS PAVEMENT	98.00	SY	7.50	735.00
260	REMOVE CROSS GUTTER & APRON	22.00	SY	31.00	682.00
270	COMMON EXCAVATION	60.00	CY	25.00	1,500.00
280	10" AGGREGATE BASE CLASS 5	70.00	TON	35.00	2,450.00
290	CROSS GUTTER	28.00	LF	55.00	1,540.00
300	8" DRIVEWAY APRON	17.00	SY	135.00	2,295.00
310	TYPE SP 12.5 NON WEAR COURSE MIX (3,B) 3" THICK	98.00	SY	21.00	2,058.00
320	TYPE SP 12.5 WEAR COURSE MIX (3,B) 2" THICK	98.00	SY	14.50	1,421.00
<b>TOTAL 90 LERAY AVENUE</b>					<b>12,681.00</b>
<b>LAKE EAGLE PARK PATHS</b>					
330	REMOVE BITUMINOUS PAVEMENT	134.00	SY	10.00	1,340.00
340	TYPE SP 12.5 WEAR COURSE MIX (3,B) 3" THICK	134.00	SY	18.00	2,412.00
<b>TOTAL LAKE EAGLE PARK PATHS</b>					<b>3,752.00</b>
<b>GRAND TOTAL</b>					<b>\$62,700.99</b>

**NOTES:**

- 1.) PRICING PER THE BID INVITATION INFORMATION PROVIDED BY THE CITY OF EAGLE LAKE.
- 2.) THIS IS A UNIT PRICE CONTRACT. ACTUAL AREAS OF IMPROVEMENT WILL BE MEASURED AND PAID FOR AT THE RESPECTIVE UNIT PRICES.



Minnesota Paving and Materials  
 1905 3rd Avenue  
 Mankato MN 56001

O 507-625-4848  
 F 507-625-4907  
 www.minnmpm.com

<b>To:</b>	City Of Eagle Lake	<b>Contact:</b>	Andrew Hartman
<b>Address:</b>	705 Parkway Ave. Eagle Lake, MN 56024	<b>Phone:</b>	507-257-3218
<b>Project Name:</b>	City Of Eagle Lake - 2023 Street Repairs	<b>Bid Number:</b>	
<b>Project Location:</b>	Eagle Lake, MN	<b>Bid Date:</b>	6/28/2024
<b>Attachments:</b>	COI - MPM.pdf		

Line #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
<b>A) MOBILIZATION - ALL PROJECTS</b>					
	MOBILIZATION/TRAFFIC CONTROL - ALL PROJECTS	1.00	LS	\$12,300.00	\$12,300.00
<b>Total Price for above A) MOBILIZATION - ALL PROJECTS Items:</b>					<b>\$12,300.00</b>
<b>B) South 3rd St</b>					
	MILL BITUMINOUS SURFACE - (1.5" DEPTH)	182.00	SY	\$7.00	\$1,274.00
	1.5" BITUMINOUS WEARING COURSE - MNDOT 2360 TYPE SP	16.00	TON	\$215.00	\$3,440.00
	9.5 BITUMINOUS WEARING COURSE MIXTURE - SPWEA240B				
<b>Total Price for above B) South 3rd St Items:</b>					<b>\$4,714.00</b>
<b>C) Linda Dr &amp; Peggy Ln</b>					
	MILL BITUMINOUS SURFACE - (1.5" DEPTH)	440.00	SY	\$7.00	\$3,080.00
	1.5" BITUMINOUS WEARING COURSE - MNDOT 2360 TYPE SP	38.00	TON	\$215.00	\$8,170.00
	9.5 BITUMINOUS WEARING COURSE MIXTURE - SPWEA240B				
<b>Total Price for above C) Linda Dr &amp; Peggy Ln Items:</b>					<b>\$11,250.00</b>
<b>D) Le Sueur Ave &amp; Rockwell Dr</b>					
	MILL BITUMINOUS SURFACE - (1.5" DEPTH)	147.00	SY	\$7.00	\$1,029.00
	1.5" BITUMINOUS WEARING COURSE - MNDOT 2360 TYPE SP	13.00	TON	\$215.00	\$2,795.00
	9.5 BITUMINOUS WEARING COURSE MIXTURE - SPWEA240B				
<b>Total Price for above D) Le Sueur Ave &amp; Rockwell Dr Items:</b>					<b>\$3,824.00</b>
<b>E) Thomas Dr &amp; Blace Ave</b>					
	MILL BITUMINOUS SURFACE - (1.5" DEPTH)	422.00	SY	\$7.00	\$2,954.00
	1.5" BITUMINOUS WEARING COURSE - MNDOT 2360 TYPE SP	37.00	TON	\$215.00	\$7,955.00
	9.5 BITUMINOUS WEARING COURSE MIXTURE - SPWEA240B				
<b>Total Price for above E) Thomas Dr &amp; Blace Ave Items:</b>					<b>\$10,909.00</b>
<b>F) Thomas Dr &amp; Timberridge Trl - Joan Ln</b>					
	MILL BITUMINOUS SURFACE - (1.5" DEPTH)	983.00	SY	\$7.00	\$6,881.00
	1.5" BITUMINOUS WEARING COURSE - MNDOT 2360 TYPE SP	85.00	TON	\$175.00	\$14,875.00
	9.5 BITUMINOUS WEARING COURSE MIXTURE - SPWEA240B				
<b>Total Price for above F) Thomas Dr &amp; Timberridge Trl - Joan Ln Items:</b>					<b>\$21,756.00</b>
<b>G) 100 Block Le Sueur Ave</b>					
	MILL BITUMINOUS SURFACE - (1.5" DEPTH)	80.00	SY	\$7.00	\$560.00
	1.5" BITUMINOUS WEARING COURSE - MNDOT 2360 TYPE SP	7.00	TON	\$350.00	\$2,450.00
	9.5 BITUMINOUS WEARING COURSE MIXTURE - SPWEA240B				
<b>Total Price for above G) 100 Block Le Sueur Ave Items:</b>					<b>\$3,010.00</b>
<b>H) 90 Le Ray Ave</b>					
	REMOVE AND REPLACE CONCRETE APPROACH - LOWERING BACK OF APPROACH MAY LET WATER INTO PARKING LOT.	125.00	SF	\$29.50	\$3,687.50

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**Minnesota Paving and Materials**  
 1905 3rd Avenue  
 Mankato MN 56001

**O 507-625-4848**  
**F 507-625-4907**  
 www.minnpm.com

<b>To:</b>	City Of Eagle Lake	<b>Contact:</b>	Andrew Hartman
<b>Address:</b>	705 Parkway Ave. Eagle Lake, MN 56024	<b>Phone:</b>	507-257-3218
<b>Project Name:</b>	City Of Eagle Lake - 2023 Street Repairs	<b>Bid Number:</b>	
<b>Project Location:</b>	Eagle Lake, MN	<b>Bid Date:</b>	6/28/2024
<b>Attachments:</b>	COI - MPM.pdf		

Line #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
	OWNER ACKNOWLEDGES.				
	REMOVE AND REPLACE DRIVEOVER CURB & GUTTER	30.00	LF	\$72.00	\$2,160.00
	REMOVE 3" BITUMINOUS	98.00	SY	\$38.00	\$3,724.00
	CLASS 5 AGGREGATE BASE - SALVAGE EXISTING BASE	15.00	TON	\$140.00	\$2,100.00
	3" BITUMINOUS WEARING COURSE - MNDOT 2360 TYPE SP	17.00	TON	\$250.00	\$4,250.00
	9.5 BITUMINOUS WEARING COURSE MIXTURE - SPWEA240B				
	<b>Total Price for above H) 90 Le Ray Ave Items:</b>				<b>\$15,921.50</b>

**I) Paths At Lake Eagle Park**

	MILL BITUMINOUS SURFACE - (1.5" DEPTH)	134.00	SY	\$7.00	\$938.00
	1.5" BITUMINOUS WEARING COURSE - MNDOT 2360 TYPE SP	12.00	TON	\$260.00	\$3,120.00
	9.5 BITUMINOUS WEARING COURSE MIXTURE - SPWEA240B				
	<b>Total Price for above I) Paths At Lake Eagle Park Items:</b>				<b>\$4,058.00</b>

**Total Bid Price: \$87,742.50**

**Notes:**

- Thank you for the opportunity to quote your construction needs.
- MPM is signatory to the International Union of Operating Engineers - Local 49, and the Teamsters Union - Local 120.
- Safety Information for MPM as follows.  
 OSHA Injury incident rate: 2023=1.6 2022 = 0.4, 2021 = 0.0  
 OSHA Lost Time injury rate: 2023= 0.0 2022 = 0.0, 2021 = 0.0  
 Workers compensation experience modifier: 2023= 0.59 2022= 0.57, 2021 = 0.52
- Tax included.
- QC for our workscope.
- All material is guaranteed to be as specified for a one-year period from date of installation. All work to be completed in a workman-like manner to standard construction practices. Any alteration or deviation from specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.
- Estimated Quantities to be adjusted and paid for on a unit price basis.
- BID EXCLUDES: Permits, fees, aggregate base or tolerance of aggregate base, dewatering, striping, signage, backfilling, bond, incidentals.
- MPM assumes the existing aggregate base cross-section will support the proposed bituminous pavement section and will not be held responsible for any failures in pavement surfacing due to existing conditions.
- MPM will not be held responsible for any kind of reflective cracking.
- MPM will not be held responsible for any drainage issues that may occur due to overlaying existing bituminous.
- Add 1% for Bond.
- Due to current Asphalt Cement volatility, we must be notified within 5 business days of intent to use this quote.
- All items tied.
- BID SUBJECT TO FINAL QUANTITIES.

**Payment Terms:**

Payments will be made in full 30 days from receipt of invoice.

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<b>Address:</b> 705 Parkway Ave. Eagle Lake, MN 56024	<b>Phone:</b> 507-257-3218
<b>Project Name:</b> City Of Eagle Lake - 2023 Street Repairs	<b>Fax:</b>
<b>Project Location:</b> Eagle Lake, MN	<b>Bid Number:</b>
<b>Attachments:</b> COI - MPM.pdf	<b>Bid Date:</b> 6/28/2024

<p><b>ACCEPTED:</b>          The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b>  <b>MINNESOTA PAVING &amp; MATERIALS</b></p> <p><b>Authorized Signature:</b> _____</p> <p><b>Estimator:</b> Regan Pearson          Regan.Pearson@minnmpm.com</p>
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705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

July 8, 2024

To: Honorable Mayor Norton and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Quote for Fire Truck Repair

Attached is pricing from Custom Fire in the amount of \$17,689.06 to complete a needed repair to a fire truck that was recently damaged earlier in 2024. No other vehicles were involved in the accident and no one was injured. The operator of the truck accidentally hit an object while refueling the truck during training.

Per an inquiry to the City's insurance agent, the repair is covered by insurance less a \$500 deductible.

A motion is needed to authorize the needed repair work and direct City staff to file a claim with insurance.

---

Jennifer J. Bromeland  
City Administrator



Custom Fire Apparatus, Inc.  
 509 68th Avenue  
 Osceola, WI 54020

# PRICE ESTIMATE

TO: Eagle Lake FD

DATE: 6/18/2024

JOB #: N/A

VALID FOR 30 DAYS

ESTIMATE PREPARED BY: Callie Geving

PART/LABOR	RATE PER HOUR/PER UNIT	QUANTITY	TOTAL
Under Body Shield	\$ 226.73	1	\$ 226.73
New compartment door	\$ 2,566.91	1	\$ 2,566.91
SBCA storage area floor (possible subframe repair included)	\$ 4,778.61	1	\$ 4,778.61
Replacement rubrail	\$ 226.00	1	\$ 226.00
Paint	\$ 428.15	1	\$ 428.15
Stripe graphics (may have to restripe entire truck to match, priced as such)	\$ 922.91	1	\$ 922.91
Labor (includes engineering, fab, laser, paint, tear down and reassembly)	\$ 7,360.00	1	\$ 7,360.00
Sublet graphics install	\$ 1,179.75	1	\$ 1,179.75
			\$ -
			\$ -
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			\$ -
			\$ -
<b>*Shipping Not Included*</b>			
<b>TOTAL:</b>			\$ 17,689.06

Customer Signature:

*Estimate Subject to Increase if Further Damage/Issues are Found, This is an Estimate and not exact cost. You will be Notified Before Work is Completed. Due to market volatility, all Surcharges attached to vendor purchased products will be added to the final total.*

Price is valid for 30 calendar days from above date

Thank you for your business, CustomFIRE Service Dept.

1-715-294-5841

[service@customfire.com](mailto:service@customfire.com)

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705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

July 8, 2024

To: Honorable Mayor Norton and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Public Works Summer Clothing Policy

Following a recent regional safety group safety training course in which heat illness was discussed, a request was received from the Public Works Department asking for permission to wear shorts during times when conditions are extreme and the physical workload is demanding.

Per my inquiry to the City's regional safety group instructor, it was advised that when health risks are heightened outside due to environmental factors where there is heat illness exposure, additional precautions need to be implemented to ensure that as the employer we are not exposing our employees to higher risks of heat illness. Various precautions exist such as adjusting working hours around cooler times of the day, more frequent breaks, providing drinking water, use of fans, etc.

Eagle Lake does not currently have a clothing policy. To be flexible, City staff recommends that we allow the Public Works Director, and/or Public Works Supervisor in the Public Works Director's absence, the discretion of determining when the environmental hazards are high enough to warrant the use of shorts.

Proposed policy language: "Inappropriate clothing for the job to be performed is not allowed. The City of Eagle Lake leaves the decision for appropriate clothing up to the Public Works Director, or Public Works Supervisor in the Public Works Director's absence, with safety always taking precedence. Employees may be asked to change their attire if the supervisor deems it necessary."

The Public Works Director and/or Public Works Supervisor will need to monitor the job tasks to ensure which are appropriate for pants and shorts or requiring all staff to have pants available to switch into them if they find a need to perform a task should pants be required.

All clothing and laundering of clothing, including pants, for Public Works employees is paid for by the City. There may be an additional charge for shorts.

---

Jennifer J. Bromeland  
City Administrator

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705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

July 8, 2024

To: Honorable Mayor Norton and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Return to Work Program

Each year, City staff meets with a League of Minnesota Cities Loss Control Consultant to review loss control suggestions to help guide risk management efforts. One of the items listed as missing is a formal Return to Work Program. This program typically includes a written process for management and injured employees to follow when a work-related injury results in an employee being unable to perform normal duties. Return to work programs offer guidance to management, the employee, and the medical team treating the injured employee. The program includes a policy statement, necessary paperwork for documentation of progress, a list of light duties available to the returning employee, and other necessary forms. Return to work programs are most often supported by employers and employees because they promote “work as therapy” and allow injured employees to return to full health and full wages in the shortest possible time.

We will review a draft Return to Work program in detail at the meeting that is based off a model provided by the League of Minnesota Cities.

Discussion should ensue.

A motion is needed to adopt a Return to Work Program.

---

Jennifer J. Bromeland  
City Administrator





705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

July 8, 2024

To: Honorable Mayor Norton and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Government Relations Agreement between City of Eagle Lake and Capitol Hill Associates

Attached is a Government Relations Agreement between the City of Eagle Lake and Capitol Hill Associates. The purpose of the agreement is to obtain lobbying services to assist in securing state bond funding for the Eagle Lake Water Treatment Improvements Project.

For purposes of providing background, the City of Eagle Lake contracted for lobbying services during the 2024 legislative session. Due to a lack of a bonding bill, the City did not receive any funding but was included in a draft bill offered prior to the session ending as one of the projects to be funded if consensus could have been reached between the house and senate. We feel that we were included in the draft bill due to the work of the City's lobbyists in making sure that Eagle Lake's project stood out amongst the hundreds of similar requests from other cities.

Lobbyists can help ensure a strategic advantage for clients in that they are professionals in their field and monitor legislative changes closely and in frequent contact with legislators.

It is unknown at this time if there will be a bonding bill considered during the 2025 legislative session. There is a provision in the agreement stating that if there isn't a bonding bill considered during the 2025 legislative session that the agreement be rolled over to the 2026 legislative session.

Funds will be allocated in the 2025 budget – line item 101-41000-300 – for lobbying services.

Discussion should ensue.

A motion is needed to approve the Government Relations Agreement between the City of Eagle Lake and Capitol Hill Associates.

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Jennifer J. Bromeland  
City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

July 8, 2024

To: Honorable Mayor Norton and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: City Administrator Report

1. Special City Council Meeting to Approve Updated Job Descriptions and Commence Hiring Process. Due to a short turnaround time to sufficiently review job descriptions and update as needed, City staff requests that a brief Special City Council meeting be scheduled for the purpose of approving updated job descriptions and commence the hiring process. Between now and the special meeting, City staff and the Personnel Committee will meet.
2. Schedule Budget Work Session. If possible, City staff requests that a budget work session be scheduled for August 1 at 6 pm.
3. Schedule Work Session for Street & Utility Reconstruction Projects (CIP). A special work session has been scheduled for July 25 at 5 pm to review a capital improvement program analysis put together by Shannon Sweeney.
4. Schedule Work Session to Discuss Cannabis Ordinance. Per a letter from legal counsel, the Minnesota Office of Cannabis Management (OCM) has issued its guide for local governments. The guidance provided is preliminary and state regulations have yet to be published. When that occurs, the guidance provided may be modified. Legal counsel suggests that a work session be scheduled to review and discuss next steps on how to proceed.
5. YTD Revenue and Expenditure Report. Attached is the YTD revenue and expenditure report. Please let me know if you have any questions or if more detail is needed.
6. Annual Audit Presentation Update. The annual audit has been completed and the presentation is scheduled for the August 5 meeting. The City's general fund balance continues to be strong. Budgeted to actual expenditures were less than what was budgeted and revenues exceeded what was budgeted for the general fund.
7. Small Cities Assistance Program. Attached is information about the Small Cities Assistance Program. Cities with a population of less than 5,000 will receive revenue from a \$11.35 million, one-time appropriation for the Small Cities Assistance Program. This is intended to provide short-term relief while revenues in the permanent Transportation Advancement Account are collected. Eagle Lake's amount appears to be \$31,999 to be paid in equal installments around July 26 and December 26.

8. CDS Update for Water Treatment Improvements Project. City staff has received confirmation from the offices of Senator Klobuchar and Smith and Representative Finstad that Eagle Lake's funding request is advancing through the process. Funding is not guaranteed at this point but the good news is that we are advancing through the process and have not yet been eliminated.
9. Eagle Lake Population Update. Please see attached for the State Demographer's estimate and related email correspondence. City staff has sent over challenge data for consideration in the matter.
10. Highway 14 Corridor Study Update. An open house has been scheduled for Monday, July 29<sup>th</sup> from 5-7 PM at City Hall. Information about the upcoming open house will be pushed out to the community soon.
11. Cybersecurity Training for Elected Officials and Staff. City staff recently attended the annual LMC conference and sat through an informative cybersecurity session. A staff meeting was held last week to begin the online cybersecurity training as a group and raise awareness to the threats while trying to strength our cybersecurity defense.
12. Recap of Heavy Rain Event. Really pleased with how City staff, elected officials, and the community came together during a difficult time. Public Works staff worked tirelessly to make sure that no backups occurred because of the heavy rain events and high flows at the lift station. We appreciate elected officials trusting staff to do their jobs during the emergency and giving the necessary space while also reaching out to see what they could do or needed to do. Residents were asked to conserve water and they did and we also heard countless stories of neighbors helping neighbors who had water in their basements. City staff will be meeting shortly to review what worked well, what can be improved, and any other feedback to help better prepare and respond to emergencies such as this that threaten our critical infrastructure and residents.
13. Fire Station Feasibility Study Update and Next Steps. The consultant (Brunton Architects) and the committee have been meeting to discuss fire station feasibility. Various potential sites have been identified. A closed session will be held at an upcoming meeting to discuss the consideration of purchasing real estate.
14. City Council Notebook Computers. Per a recent meeting with CTS to complete our annual IT assessment, one of the recommendations was to repurpose city council notebook computers if they aren't needed to replace aging devices as we prepare for Windows 10 end of life and make sure that all systems are running supporting operating systems.

  
Jennifer J. Bromeland  
City Administrator

**CITY OF EAGLE LAKE**  
**\*Revenue Guideline**

Current Period: July 2024

Account Descr	2024 YTD Budget	July 2024 Amt	2024 YTD Amt	YTD Balance	% of YTD Budget
<b>FUND 101 GENERAL</b>					
R 101-31000 Property Taxes	\$945,045.00	\$0.00	\$3,710.76	\$941,334.24	0.39%
R 101-32100 Business Licenses	\$3,000.00	\$0.00	\$4,850.00	-\$1,850.00	161.67%
R 101-32210 Building Permits	\$75,000.00	\$0.00	\$27,597.59	\$47,402.41	36.80%
R 101-32211 Surcharge - Flat Fee	\$100.00	\$0.00	\$75.00	\$25.00	75.00%
R 101-32212 Surcharge - Value	\$1,500.00	\$0.00	\$729.50	\$770.50	48.63%
R 101-32213 Surcharge - Plumbing	\$75.00	\$0.00	\$6.00	\$69.00	8.00%
R 101-32214 Surcharge - Mechanical	\$75.00	\$0.00	\$6.00	\$69.00	8.00%
R 101-32215 Surcharge - Other	\$10.00	\$0.00	\$1.00	\$9.00	10.00%
R 101-32220 Zoning Permit	\$1,150.00	\$0.00	\$920.00	\$230.00	80.00%
R 101-32221 Rental Inspection	\$1,000.00	\$0.00	\$1,763.35	-\$763.35	176.34%
R 101-32240 Animal Permits & Licen	\$1,500.00	\$0.00	\$859.00	\$641.00	57.27%
R 101-32260 Refunds and Reimburs	\$35,000.00	\$3,810.00	\$15,831.65	\$19,168.35	45.23%
R 101-33000 Intergovernmental Reve	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-33100 Federal Grants and Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-33400 State Grants and Aids	\$25,000.00	\$0.00	\$8,038.07	\$16,961.93	32.15%
R 101-33401 Local Government Aid	\$749,370.00	\$0.00	\$0.00	\$749,370.00	0.00%
R 101-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-33418 MN Police Relief Paym	\$28,353.00	\$0.00	\$0.00	\$28,353.00	0.00%
R 101-33419 MN Fire Relief Payment	\$23,582.00	\$0.00	\$33,075.98	-\$9,493.98	140.26%
R 101-33428 Payment in Leau of Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-34107 Adminstrative Service F	\$4,000.00	\$0.00	\$2,300.75	\$1,699.25	57.52%
R 101-34110 Planning & Zoning Fees	\$1,000.00	\$0.00	\$416.00	\$584.00	41.60%
R 101-34403 Refuse Collection Char	\$0.00	\$0.00	\$105.00	-\$105.00	0.00%
R 101-34404 Recycling Collection Ch	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-35000 Fines and Fees	\$3,500.00	\$0.00	\$822.06	\$2,677.94	23.49%
R 101-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36101 Indust. Park - N. Lift Sta	\$1,926.00	\$0.00	\$0.00	\$1,926.00	0.00%
R 101-36102 Greenfild Assessment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36103 Joan Lane Special Asse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36104 Lakeview Watermain 13	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36106 Sparrowhawk Sp. Assm	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36200 Miscellaneous Revenue	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
R 101-36210 Interest Earnings	\$50,000.00	\$0.00	\$108,178.70	-\$58,178.70	216.36%
R 101-36230 Contributions - General	\$7,500.00	\$0.00	\$4,040.25	\$3,459.75	53.87%
R 101-36231 Contributions - Park	\$5,000.00	\$0.00	\$15,435.92	-\$10,435.92	308.72%
R 101-36232 Contributions - Fire Dep	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
R 101-36233 Police - Seizure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36240 Fire Call Revenue	\$2,000.00	\$0.00	\$3,230.00	-\$1,230.00	161.50%
R 101-36241 Fire Contract Payment	\$62,662.00	\$0.00	\$0.00	\$62,662.00	0.00%
R 101-38020 Rental Revenue	\$500.00	\$0.00	\$280.00	\$220.00	56.00%
R 101-38021 Wireless Internet Rental	\$19,000.00	\$0.00	\$9,976.34	\$9,023.66	52.51%
R 101-38022 Contract For Deed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-38050 Cable TV Franchise Fe	\$17,500.00	\$0.00	\$8,692.86	\$8,807.14	49.67%
R 101-38051 Electric Franchise Fee	\$9,500.00	\$0.00	\$4,116.91	\$5,383.09	43.34%
R 101-38052 Gas Franchise Fee	\$9,300.00	\$0.00	\$3,830.20	\$5,469.80	41.18%
R 101-38053 Solar Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-38054 Small Cities Street Mon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-38200 Park Dedication	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-38201 Eagle Heights Trail Dedi	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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**CITY OF EAGLE LAKE**  
**\*Revenue Guideline**

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Current Period: July 2024

Account Descr	2024 YTD Budget	July 2024 Amt	2024 YTD Amt	YTD Balance	% of YTD Budget
R 101-38400 Internal Service Fund R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-39101 Sale of Equipment-Mate	\$0.00	\$0.00	\$6,522.50	-\$6,522.50	0.00%
R 101-39102 Issuance of Capital Lea	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-39203 Transfer from Other Fu	\$44,560.00	\$0.00	\$44,560.00	\$0.00	100.00%
R 101-39400 Escrow Funds Received	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 101 GENERAL</b>	<b>\$2,147,808.00</b>	<b>\$3,810.00</b>	<b>\$309,971.39</b>	<b>\$1,837,836.61</b>	<b>14.43%</b>
<b>FUND 201 STORM WATER DRAINAGE</b>					
R 201-32219 SWPPP Review	\$2,000.00	\$0.00	\$600.00	\$1,400.00	30.00%
R 201-32260 Refunds and Reimburs	\$1,050.00	\$0.00	\$0.00	\$1,050.00	0.00%
R 201-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 201-37100 Sales for Services	\$64,803.00	\$6,715.89	\$44,299.27	\$20,503.73	68.36%
R 201-39101 Sale of Equipment-Mate	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 201-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 201 STORM WATER DRAINAGE</b>	<b>\$67,853.00</b>	<b>\$6,715.89</b>	<b>\$44,899.27</b>	<b>\$22,953.73</b>	<b>66.17%</b>
<b>FUND 202 RECYCLING UTILITY</b>					
R 202-34404 Recycling Collection Ch	\$63,000.00	\$5,596.83	\$37,772.05	\$25,227.95	59.96%
<b>FUND 202 RECYCLING UTILITY</b>	<b>\$63,000.00</b>	<b>\$5,596.83</b>	<b>\$37,772.05</b>	<b>\$25,227.95</b>	<b>59.96%</b>
<b>FUND 203 REFUSE UTILITY</b>					
R 203-34403 Refuse Collection Char	\$181,000.00	\$18,370.36	\$124,214.52	\$56,785.48	68.63%
<b>FUND 203 REFUSE UTILITY</b>	<b>\$181,000.00</b>	<b>\$18,370.36</b>	<b>\$124,214.52</b>	<b>\$56,785.48</b>	<b>68.63%</b>
<b>FUND 206 ECONOMIC DEVELOPMENT AUTHORITY</b>					
R 206-31000 Property Taxes	\$15,000.00	\$0.00	\$239.32	\$14,760.68	1.60%
R 206-36200 Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 206-36210 Interest Earnings	\$1,000.00	\$0.00	\$5,873.86	-\$4,873.86	587.39%
R 206-39101 Sale of Equipment-Mate	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 206-39201 Transfer from General F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 206-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 206 ECONOMIC DEVELOPMENT A</b>	<b>\$16,000.00</b>	<b>\$0.00</b>	<b>\$6,113.18</b>	<b>\$9,886.82</b>	<b>38.21%</b>
<b>FUND 207 EDA REVOLVING LOAN FUND</b>					
R 207-34900 Fromm EDA Loan 2013	\$0.00	\$0.00	\$879.53	-\$879.53	0.00%
R 207-34901 Fromm EDA Loan 2013	\$0.00	\$0.00	\$937.55	-\$937.55	0.00%
R 207-34902 Loan Repayment-Miller	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 207-34920 Blue Earth County Loan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 207-36210 Interest Earnings	\$0.00	\$0.00	\$502.59	-\$502.59	0.00%
R 207-36211 EDA Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 207-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 207 EDA REVOLVING LOAN FUND</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,319.67</b>	<b>-\$2,319.67</b>	<b>0.00%</b>
<b>FUND 208 ACCOUNT TO CLOSE FOR PARKWAY</b>					
R 208-36200 Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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**CITY OF EAGLE LAKE**  
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Account Descr	2024 YTD Budget	July 2024 Amt	2024 YTD Amt	YTD Balance	% of YTD Budget
FUND 208 ACCOUNT TO CLOSE FOR PA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 210 SMALL CITIES GRANT FUND					
R 210-32260 Refunds and Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 210-36210 Interest Earnings	\$0.00	\$0.00	\$45.89	-\$45.89	0.00%
FUND 210 SMALL CITIES GRANT FUND	\$0.00	\$0.00	\$45.89	-\$45.89	0.00%
FUND 221 TAX INCREMENT DIST. 1-2 CEDAR					
R 221-31050 Tax Increments	\$96,586.00	\$0.00	\$0.00	\$96,586.00	0.00%
FUND 221 TAX INCREMENT DIST. 1-2 CE	\$96,586.00	\$0.00	\$0.00	\$96,586.00	0.00%
FUND 222 TAX ABATEMENT-AUTUMN WIND					
R 222-31051 Property Tax - Tax Abat	\$35,904.00	\$0.00	\$0.00	\$35,904.00	0.00%
FUND 222 TAX ABATEMENT-AUTUMN WI	\$35,904.00	\$0.00	\$0.00	\$35,904.00	0.00%
FUND 223 TIF #3 704-708 PARKWAY AVE					
R 223-31050 Tax Increments	\$11,787.00	\$0.00	\$0.00	\$11,787.00	0.00%
R 223-36200 Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 223-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 223 TIF #3 704-708 PARKWAY AVE	\$11,787.00	\$0.00	\$0.00	\$11,787.00	0.00%
FUND 250 AMERICA RESCUE PLAN					
R 250-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 250 AMERICA RESCUE PLAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 255 PUBLIC SAETY AID					
R 255-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 255 PUBLIC SAETY AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 310 RETIRED-CATE STREET					
R 310-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 310-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 310 RETIRED-CATE STREET	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 311 RETIRED-CITY FACILITIES					
R 311-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 311-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 311 RETIRED-CITY FACILITIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 326 PFA					
R 326-31000 Property Taxes	\$0.00	\$0.00	\$537.33	-\$537.33	0.00%
R 326-36100 Special Assessments	\$0.00	\$0.00	\$784.55	-\$784.55	0.00%
R 326-36200 Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 326-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Account Descr	2024 YTD Budget	July 2024 Amt	2024 YTD Amt	YTD Balance	% of YTD Budget
FUND 326 PFA	\$0.00	\$0.00	\$1,321.88	-\$1,321.88	0.00%
FUND 327 RETIRED-LINDA DR EXTENSION					
R 327-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 327 RETIRED-LINDA DR EXTENSI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 328 RETIRED STORM SEWER IMPROV2010					
R 328-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 328 RETIRED STORM SEWER IMP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 329 RETIRED-JOAN LANE REFUND 2021B					
R 329-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 329-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 329 RETIRED-JOAN LANE REFUN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 330 2ND, LINDA, STORM 2017A CROSSO					
R 330-31000 Property Taxes	\$50,599.00	\$0.00	\$0.00	\$50,599.00	0.00%
R 330-36100 Special Assessments	\$17,531.00	\$0.00	\$0.00	\$17,531.00	0.00%
R 330-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 330-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 330 2ND, LINDA, STORM 2017A CR	\$68,130.00	\$0.00	\$0.00	\$68,130.00	0.00%
FUND 331 CSAH 27/AGENCY ST 2021A					
R 331-31000 Property Taxes	\$9,283.00	\$0.00	\$0.00	\$9,283.00	0.00%
R 331-36100 Special Assessments	\$39,706.00	\$0.00	\$15,425.54	\$24,280.46	38.85%
R 331-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 331-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 331 CSAH 27/AGENCY ST 2021A	\$48,989.00	\$0.00	\$15,425.54	\$33,563.46	31.49%
FUND 332 FACILITIES 2021B					
R 332-31000 Property Taxes	\$73,176.00	\$0.00	\$0.00	\$73,176.00	0.00%
R 332-36100 Special Assessments	\$0.00	\$0.00	\$177.40	-\$177.40	0.00%
R 332-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 332-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 332 FACILITIES 2021B	\$73,176.00	\$0.00	\$177.40	\$72,998.60	0.24%
FUND 335 WATER TOWER REHAB 2023					
R 335-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 335 WATER TOWER REHAB 2023	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 431 AGENCY RECONSTRUCTION-CSAH 27					
R 431-39201 Transfer from General F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 431-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 431-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Account Descr	2024 YTD Budget	July 2024 Amt	2024 YTD Amt	YTD Balance	% of YTD Budget
FUND 431 AGENCY RECONSTRUCTION-	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 435 WATER TOWER REHAB					
R 435-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 435-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 435 WATER TOWER REHAB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER FUND					
R 601-31300 State Sales and Use Ta	\$550.00	\$0.00	\$238.64	\$311.36	43.39%
R 601-31301 County Sales and Use	\$40.00	\$0.00	\$17.35	\$22.65	43.38%
R 601-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-34407 Area Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-36200 Miscellaneous Revenue	\$500.00	\$0.00	\$290.00	\$210.00	58.00%
R 601-37100 Sales for Services	\$459,175.00	\$35,537.11	\$253,902.05	\$205,272.95	55.30%
R 601-37110 Water Meter Sales	\$10,000.00	\$0.00	\$3,366.00	\$6,634.00	33.66%
R 601-37170 Hook Up Fee	\$6,600.00	\$0.00	\$1,500.00	\$5,100.00	22.73%
R 601-39101 Sale of Equipment-Mate	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER FUND	\$476,865.00	\$35,537.11	\$259,314.04	\$217,550.96	54.38%
FUND 602 SEWER FUND					
R 602-32260 Refunds and Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-34407 Area Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-36200 Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-37100 Sales for Services	\$535,600.00	\$46,306.28	\$308,016.39	\$227,583.61	57.51%
R 602-37170 Hook Up Fee	\$5,200.00	\$0.00	\$1,200.00	\$4,000.00	23.08%
R 602-37255 I & I Penalty	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-37260 Late Fees	\$8,000.00	\$11.28	\$4,918.01	\$3,081.99	61.48%
R 602-39101 Sale of Equipment-Mate	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 602 SEWER FUND	\$548,800.00	\$46,317.56	\$314,134.40	\$234,665.60	57.24%
	\$3,835,898.00	\$116,347.75	\$1,115,709.23	\$2,720,188.77	29.09%

FILTER: None



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Account Descr	2024 YTD Budget	July 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
<b>FUND 101 GENERAL</b>						
E 101-41000-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41000-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41000-131 Employer Paid Heal	\$69,500.00	\$0.00	\$34,910.55	\$0.00	\$34,589.45	50.23%
E 101-41000-132 Employer Paid Heal	\$36,171.00	\$0.00	\$14,300.00	\$0.00	\$21,871.00	39.53%
E 101-41000-133 Employer Paid Den	\$6,596.00	\$0.00	\$2,319.70	\$0.00	\$4,276.30	35.17%
E 101-41000-151 Work Comp Premiu	\$23,000.00	\$0.00	\$2,030.50	\$0.00	\$20,969.50	8.83%
E 101-41000-300 Professional Srvs (	\$2,500.00	\$0.00	\$115.50	\$0.00	\$2,384.50	4.62%
E 101-41000-362 Property & Liability	\$25,000.00	\$0.00	\$13.00	\$0.00	\$24,987.00	0.05%
E 101-41000-400 CD purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41000-430 Miscellaneous (GE	\$20,000.00	\$0.00	\$2,777.65	\$0.00	\$17,222.35	13.89%
E 101-41000-433 Dues and Subscript	\$14,000.00	\$0.00	\$9,099.04	\$0.00	\$4,900.96	64.99%
E 101-41000-438 Meeting & Educatio	\$0.00	\$0.00	\$125.00	\$0.00	-\$125.00	0.00%
E 101-41000-445 Summer Sounds	\$10,000.00	\$0.00	\$7,350.56	\$0.00	\$2,649.44	73.51%
E 101-41000-510 Capital Outlay-Actu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41000-550 Capital Outlay - Set	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 101-41000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41000-740 ESCROW FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41100-100 Wages and Salarie	\$14,400.00	\$0.00	\$7,400.00	\$0.00	\$7,000.00	51.39%
E 101-41100-108 Video Intern Wages	\$640.00	\$0.00	\$80.00	\$0.00	\$560.00	12.50%
E 101-41100-121 PERA	\$1,080.00	\$0.00	\$0.00	\$0.00	\$1,080.00	0.00%
E 101-41100-122 FICA	\$892.00	\$0.00	\$463.76	\$0.00	\$428.24	51.99%
E 101-41100-123 Medicare	\$209.00	\$0.00	\$108.46	\$0.00	\$100.54	51.89%
E 101-41100-438 Meeting & Educatio	\$2,000.00	\$0.00	\$535.00	\$0.00	\$1,465.00	26.75%
E 101-41200-100 Wages and Salarie	\$4,800.00	\$0.00	\$2,450.00	\$0.00	\$2,350.00	51.04%
E 101-41200-121 PERA	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00	0.00%
E 101-41200-122 FICA	\$298.00	\$0.00	\$151.90	\$0.00	\$146.10	50.97%
E 101-41200-123 Medicare	\$70.00	\$0.00	\$35.53	\$0.00	\$34.47	50.76%
E 101-41200-438 Meeting & Educatio	\$2,500.00	\$0.00	\$1,960.44	\$0.00	\$539.56	78.42%
E 101-41400-100 Wages and Salarie	\$2,811.00	\$0.00	\$558.78	\$0.00	\$2,252.22	19.88%
E 101-41400-122 FICA	\$175.00	\$0.00	\$34.64	\$0.00	\$140.36	19.79%
E 101-41400-123 Medicare	\$41.00	\$0.00	\$8.10	\$0.00	\$32.90	19.76%
E 101-41400-430 Miscellaneous (GE	\$2,000.00	\$0.00	\$42.87	\$0.00	\$1,957.13	2.14%
E 101-41400-510 Capital Outlay-Actu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-100 Wages and Salarie	\$98,169.00	\$3,723.83	\$52,441.94	\$0.00	\$45,727.06	53.42%
E 101-41500-121 PERA	\$7,363.00	\$279.30	\$3,933.24	\$0.00	\$3,429.76	53.42%
E 101-41500-122 FICA	\$6,087.00	\$193.03	\$2,737.25	\$0.00	\$3,349.75	44.97%
E 101-41500-123 Medicare	\$1,424.00	\$45.14	\$640.16	\$0.00	\$783.84	44.96%
E 101-41500-131 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-133 Employer Paid Den	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-151 Work Comp Premiu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-210 Operating Supplies	\$9,500.00	\$0.00	\$3,682.40	\$0.00	\$5,817.60	38.76%
E 101-41500-320 Communications (	\$6,000.00	\$415.03	\$2,954.65	\$0.00	\$3,045.35	49.24%
E 101-41500-351 Legal Notices-Publi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-352 Publications	\$1,500.00	\$0.00	\$201.17	\$0.00	\$1,298.83	13.41%
E 101-41500-362 Property & Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-390 Operating Agreeeme	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-430 Miscellaneous (GE	\$0.00	\$0.00	\$266.10	\$0.00	-\$266.10	0.00%
E 101-41500-433 Dues and Subscript	\$0.00	\$0.00	\$50.00	\$0.00	-\$50.00	0.00%

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Account Descr	2024 YTD Budget	July 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
E 101-41500-438 Meeting & Educatio	\$5,500.00	\$0.00	\$3,518.85	\$0.00	\$1,981.15	63.98%
E 101-41500-510 Capital Outlay-Actu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-550 Capital Outlay - Set	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-602 Capital Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-605 Capital Lease Issue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-612 Capital Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41600-300 Professional Srvs (	\$27,465.00	\$0.00	\$21,915.86	\$0.00	\$5,549.14	79.80%
E 101-41600-301 Auditing and Acct g	\$32,000.00	\$0.00	\$19,100.00	\$0.00	\$12,900.00	59.69%
E 101-41600-303 Engineering Fees	\$7,500.00	\$0.00	\$6,275.00	\$0.00	\$1,225.00	83.67%
E 101-41600-304 Legal Fees	\$30,000.00	\$0.00	\$5,460.50	\$0.00	\$24,539.50	18.20%
E 101-41600-310 Computer Technica	\$40,000.00	\$0.00	\$20,863.18	\$0.00	\$19,136.82	52.16%
E 101-41600-311 Buidling Inspector	\$35,000.00	\$0.00	\$43,031.19	\$0.00	-\$8,031.19	122.95%
E 101-41600-313 State Surcharge Fe	\$1,500.00	\$618.29	\$1,550.76	\$0.00	-\$50.76	103.38%
E 101-41600-314 Service Agreement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41600-315 City History	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41600-316 Payroll Processing	\$6,500.00	\$0.00	\$2,786.16	\$0.00	\$3,713.84	42.86%
E 101-41600-433 Dues and Subscript	\$5,500.00	\$0.00	\$1,000.00	\$0.00	\$4,500.00	18.18%
E 101-41800-100 Wages and Salarie	\$54,000.00	\$2,076.01	\$28,852.68	\$0.00	\$25,147.32	53.43%
E 101-41800-102 Overtime	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41800-121 PERA	\$4,088.00	\$0.00	\$0.00	\$0.00	\$4,088.00	0.00%
E 101-41800-122 FICA	\$3,379.00	\$126.07	\$1,738.88	\$0.00	\$1,640.12	51.46%
E 101-41800-123 Medicare	\$791.00	\$29.48	\$406.67	\$0.00	\$384.33	51.41%
E 101-41800-131 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41800-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41800-133 Employer Paid Den	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41800-210 Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41800-351 Legal Notices-Publi	\$500.00	\$0.00	\$91.67	\$0.00	\$408.33	18.33%
E 101-41800-430 Miscellaneous (GE	\$500.00	\$0.00	\$121.00	\$0.00	\$379.00	24.20%
E 101-41800-438 Meeting & Educatio	\$2,000.00	\$0.00	\$421.79	\$0.00	\$1,578.21	21.09%
E 101-41800-439 Refund & Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41900-210 Operating Supplies	\$1,000.00	\$0.00	\$331.50	\$0.00	\$668.50	33.15%
E 101-41900-220 Repair/Maint Suppl	\$6,000.00	\$0.00	\$2,313.33	\$0.00	\$3,686.67	38.56%
E 101-41900-381 Electric Utilities	\$12,500.00	\$0.00	\$5,134.30	\$0.00	\$7,365.70	41.07%
E 101-41900-510 Capital Outlay-Actu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41900-550 Capital Outlay - Set	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 101-42100-100 Wages and Salarie	\$45,180.00	\$1,635.76	\$22,466.64	\$0.00	\$22,713.36	49.73%
E 101-42100-121 PERA	\$3,389.00	\$122.68	\$1,685.03	\$0.00	\$1,703.97	49.72%
E 101-42100-122 FICA	\$2,802.00	\$96.12	\$1,343.37	\$0.00	\$1,458.63	47.94%
E 101-42100-123 Medicare	\$656.00	\$22.48	\$314.18	\$0.00	\$341.82	47.89%
E 101-42100-131 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-133 Employer Paid Den	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-151 Work Comp Premiu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-210 Operating Supplies	\$5,500.00	\$0.00	\$1,067.35	\$0.00	\$4,432.65	19.41%
E 101-42100-212 Fuel	\$11,000.00	\$0.00	\$3,359.18	\$0.00	\$7,640.82	30.54%
E 101-42100-220 Repair/Maint Suppl	\$8,000.00	\$0.00	\$2,817.08	\$0.00	\$5,182.92	35.21%
E 101-42100-224 Street Repair-Gene	\$110,000.00	\$0.00	\$2,887.00	\$0.00	\$107,113.00	2.62%
E 101-42100-300 Professional Srvs (	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
E 101-42100-320 Communications (	\$1,500.00	\$9.96	\$436.63	\$0.00	\$1,063.37	29.11%
E 101-42100-362 Property & Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Account Descr	2024 YTD Budget	July 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
E 101-42100-381 Electric Utilities	\$1,700.00	\$0.00	\$545.82	\$0.00	\$1,154.18	32.11%
E 101-42100-383 Gas Utility	\$1,157.00	\$0.00	\$835.33	\$0.00	\$321.67	72.20%
E 101-42100-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-437 Clothing Allowance	\$750.00	\$0.00	\$495.99	\$0.00	\$254.01	66.13%
E 101-42100-438 Meeting & Educatio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-510 Capital Outlay-Actu	\$124,000.00	\$0.00	\$153.00	\$0.00	\$123,847.00	0.12%
E 101-42100-550 Capital Outlay - Set	\$154,616.00	\$0.00	\$0.00	\$0.00	\$154,616.00	0.00%
E 101-42100-560 Capital Outlay - Sid	\$45,000.00	\$0.00	\$0.00	\$0.00	\$45,000.00	0.00%
E 101-42110-381 Electric Utilities	\$45,000.00	\$0.00	\$18,878.36	\$0.00	\$26,121.64	41.95%
E 101-42120-384 Refuse Collection E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42120-386 Recycling Collectio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42120-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42120-721 Transfer Out	\$0.00	\$0.00	\$0.01	\$0.00	-\$0.01	0.00%
E 101-42200-100 Wages and Salarie	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-102 Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-103 Part-Time Police W	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-106 TZD Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-107 On Call Police Wag	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-109 Blue Earth County	\$502,150.00	\$0.00	\$251,071.14	\$0.00	\$251,078.86	50.00%
E 101-42200-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-131 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-133 Employer Paid Den	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-151 Work Comp Premiu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-210 Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-212 Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-220 Repair/Maint Suppl	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-300 Professional Srvs (	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-306 Physicals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-312 New Officer Hiring/	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-320 Communications (	\$0.00	\$0.00	-\$64.98	\$0.00	\$64.98	0.00%
E 101-42200-362 Property & Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-433 Dues and Subscript	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-437 Clothing Allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-438 Meeting & Educatio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-439 Refund & Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-510 Capital Outlay-Actu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-540 Capital Outlay - Sei	\$0.00	\$0.00	\$1,000.00	\$0.00	-\$1,000.00	0.00%
E 101-42200-550 Capital Outlay - Set	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-100 Wages and Salarie	\$10,000.00	\$0.00	\$3,001.26	\$0.00	\$6,998.74	30.01%
E 101-42300-104 Calls & Training W	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0.00%
E 101-42300-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-122 FICA	\$2,480.00	\$0.00	\$148.80	\$0.00	\$2,331.20	6.00%
E 101-42300-123 Medicare	\$580.00	\$0.00	\$34.80	\$0.00	\$545.20	6.00%
E 101-42300-124 Fire Relief Payment	\$60,000.00	\$0.00	\$35,306.98	\$0.00	\$24,693.02	58.84%
E 101-42300-151 Work Comp Premiu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-210 Operating Supplies	\$15,000.00	\$0.00	\$10,549.69	\$0.00	\$4,450.31	70.33%

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E 101-42300-212 Fuel	\$3,300.00	\$0.00	\$1,021.10	\$0.00	\$2,278.90	30.94%
E 101-42300-220 Repair/Maint Suppl	\$30,800.00	\$0.00	\$14,798.90	\$0.00	\$16,001.10	48.05%
E 101-42300-300 Professional Srvs (	\$6,600.00	\$0.00	\$1,445.50	\$0.00	\$5,154.50	21.90%
E 101-42300-306 Physicals	\$4,400.00	\$0.00	\$5,695.00	\$0.00	-\$1,295.00	129.43%
E 101-42300-320 Communications (	\$6,600.00	\$312.23	\$3,958.01	\$0.00	\$2,641.99	59.97%
E 101-42300-362 Property & Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-381 Electric Utilities	\$2,750.00	\$0.00	\$743.20	\$0.00	\$2,006.80	27.03%
E 101-42300-383 Gas Utility	\$4,400.00	\$0.00	\$1,521.94	\$0.00	\$2,878.06	34.59%
E 101-42300-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-433 Dues and Subscript	\$2,200.00	\$0.00	\$1,320.00	\$0.00	\$880.00	60.00%
E 101-42300-438 Meeting & Educatio	\$16,500.00	\$0.00	\$10,173.54	\$0.00	\$6,326.46	61.66%
E 101-42300-510 Capital Outlay-Actu	\$25,000.00	\$0.00	\$14,072.28	\$0.00	\$10,927.72	56.29%
E 101-42300-520 Fire Dept Equipme	\$10,000.00	\$0.00	\$2,809.80	\$0.00	\$7,190.20	28.10%
E 101-42300-530 Capital Outlay - Eq	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-535 Capital Outlay-Facil	\$27,500.00	\$0.00	\$1,250.00	\$0.00	\$26,250.00	4.55%
E 101-42300-550 Capital Outlay - Set	\$136,370.00	\$0.00	\$10,847.75	\$0.00	\$125,522.25	7.95%
E 101-42400-100 Wages and Salarie	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42400-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42400-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42400-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42410-210 Operating Supplies	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
E 101-42410-300 Professional Srvs (	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-42430-220 Repair/Maint Suppl	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42430-381 Electric Utilities	\$1,000.00	\$0.00	\$302.75	\$0.00	\$697.25	30.28%
E 101-42430-510 Capital Outlay-Actu	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-42500-100 Wages and Salarie	\$47,690.00	\$1,726.99	\$23,719.62	\$0.00	\$23,970.38	49.74%
E 101-42500-121 PERA	\$3,577.00	\$129.53	\$1,778.99	\$0.00	\$1,798.01	49.73%
E 101-42500-122 FICA	\$2,957.00	\$101.48	\$1,418.33	\$0.00	\$1,538.67	47.97%
E 101-42500-123 Medicare	\$692.00	\$23.73	\$331.70	\$0.00	\$360.30	47.93%
E 101-42500-131 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-133 Employer Paid Den	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-151 Work Comp Premiu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-210 Operating Supplies	\$12,000.00	\$0.00	\$4,431.31	\$0.00	\$7,568.69	36.93%
E 101-42500-212 Fuel	\$5,900.00	\$0.00	\$1,173.66	\$0.00	\$4,726.34	19.89%
E 101-42500-220 Repair/Maint Suppl	\$11,000.00	\$0.00	\$4,660.75	\$0.00	\$6,339.25	42.37%
E 101-42500-300 Professional Srvs (	\$42,500.00	\$0.00	\$16,103.25	\$0.00	\$26,396.75	37.89%
E 101-42500-320 Communications (	\$1,500.00	\$10.52	\$466.02	\$0.00	\$1,033.98	31.07%
E 101-42500-362 Property & Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-381 Electric Utilities	\$6,000.00	\$0.00	\$1,576.70	\$0.00	\$4,423.30	26.28%
E 101-42500-383 Gas Utility	\$1,500.00	\$0.00	\$835.33	\$0.00	\$664.67	55.69%
E 101-42500-390 Operating Agreeme	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-430 Miscellaneous (GE	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 101-42500-437 Clothing Allowance	\$0.00	\$0.00	\$496.00	\$0.00	-\$496.00	0.00%
E 101-42500-438 Meeting & Educatio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-510 Capital Outlay-Actu	\$13,260.00	\$0.00	\$15,572.97	\$0.00	-\$2,312.97	117.44%
E 101-42500-550 Capital Outlay - Set	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
E 101-42500-570 Capital Outlay - Par	\$50,000.00	\$0.00	\$190,328.22	\$0.00	-\$140,328.22	380.66%
E 101-42500-572 Active Community	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Account Descr	2024 YTD Budget	July 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
<b>FUND 101 GENERAL</b>	<b>\$2,324,965.00</b>	<b>\$11,697.66</b>	<b>\$1,009,876.49</b>	<b>\$0.00</b>	<b>\$1,315,088.51</b>	<b>43.44%</b>
<b>FUND 201 STORM WATER DRAINAGE</b>						
E 201-00000-100 Wages and Salarie	\$23,458.00	\$868.83	\$12,076.27	\$0.00	\$11,381.73	51.48%
E 201-00000-121 PERA	\$1,762.00	\$65.17	\$905.78	\$0.00	\$856.22	51.41%
E 201-00000-122 FICA	\$1,455.00	\$48.19	\$677.79	\$0.00	\$777.21	46.58%
E 201-00000-123 Medicare	\$340.00	\$11.27	\$158.52	\$0.00	\$181.48	46.62%
E 201-00000-131 Employer Paid Heal	\$7,595.00	\$0.00	\$0.00	\$0.00	\$7,595.00	0.00%
E 201-00000-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 201-00000-133 Employer Paid Den	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
E 201-00000-210 Operating Supplies	\$1,500.00	\$0.00	\$452.44	\$0.00	\$1,047.56	30.16%
E 201-00000-212 Fuel	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 201-00000-220 Repair/Maint Suppl	\$9,250.00	\$0.00	\$4,365.10	\$0.00	\$4,884.90	47.19%
E 201-00000-300 Professional Srvs (	\$20,000.00	\$0.00	\$4,818.22	\$0.00	\$15,181.78	24.09%
E 201-00000-320 Communications (	\$800.00	\$3.45	\$367.08	\$0.00	\$432.92	45.89%
E 201-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 201-00000-437 Clothing Allowance	\$750.00	\$0.00	\$496.02	\$0.00	\$253.98	66.14%
E 201-00000-438 Meeting & Educatio	\$2,000.00	\$0.00	\$20.00	\$0.00	\$1,980.00	1.00%
E 201-00000-510 Capital Outlay-Actu	\$11,000.00	\$0.00	\$153.00	\$0.00	\$10,847.00	1.39%
E 201-00000-550 Capital Outlay - Set	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
E 201-00000-721 Transfer Out	\$8,892.00	\$0.00	\$0.00	\$0.00	\$8,892.00	0.00%
<b>FUND 201 STORM WATER DRAINAGE</b>	<b>\$101,402.00</b>	<b>\$996.91</b>	<b>\$24,490.22</b>	<b>\$0.00</b>	<b>\$76,911.78</b>	<b>24.15%</b>
<b>FUND 202 RECYCLING UTILITY</b>						
E 202-00000-386 Recycling Collectio	\$60,503.00	\$0.00	\$32,808.61	\$0.00	\$27,694.39	54.23%
E 202-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 202 RECYCLING UTILITY</b>	<b>\$60,503.00</b>	<b>\$0.00</b>	<b>\$32,808.61</b>	<b>\$0.00</b>	<b>\$27,694.39</b>	<b>54.23%</b>
<b>FUND 203 REFUSE UTILITY</b>						
E 203-00000-105 Board & Commissi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 203-00000-384 Refuse Collection E	\$167,310.00	\$0.00	\$96,079.45	\$0.00	\$71,230.55	57.43%
E 203-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 203 REFUSE UTILITY</b>	<b>\$167,310.00</b>	<b>\$0.00</b>	<b>\$96,079.45</b>	<b>\$0.00</b>	<b>\$71,230.55</b>	<b>57.43%</b>
<b>FUND 206 ECONOMIC DEVELOPMENT AUTHORITY</b>						
E 206-00000-300 Professional Srvs (	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 206-00000-430 Miscellaneous (GE	\$500.00	\$0.00	\$15.48	\$0.00	\$484.52	3.10%
E 206-00000-433 Dues and Subscript	\$8,084.00	\$0.00	\$8,051.58	\$0.00	\$32.42	99.60%
E 206-00000-438 Meeting & Educatio	\$100.00	\$0.00	\$42.98	\$0.00	\$57.02	42.98%
E 206-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 206 ECONOMIC DEVELOPMENT A</b>	<b>\$8,684.00</b>	<b>\$0.00</b>	<b>\$8,110.04</b>	<b>\$0.00</b>	<b>\$573.96</b>	<b>93.39%</b>
<b>FUND 207 EDA REVOLVING LOAN FUND</b>						
E 207-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 207-00000-450 Loan Forgiveness	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 207-00000-497 EDA Loan Issuanc	\$0.00	\$0.00	\$10,294.69	\$0.00	-\$10,294.69	0.00%
E 207-00000-498 Loan Payment to BI	\$1,206.00	\$0.00	\$657.10	\$0.00	\$548.90	54.49%
E 207-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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FUND 207 EDA REVOLVING LOAN FUND	\$1,206.00	\$0.00	\$10,951.79	\$0.00	-\$9,745.79	908.11%
FUND 208 ACCOUNT TO CLOSE FOR PARKWAY						
E 208-00000-430 Miscellaneous (GE)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 208 ACCOUNT TO CLOSE FOR PA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 221 TAX INCREMENT DIST. 1-2 CEDAR						
E 221-00000-300 Professional Srvs (	\$1,054.00	\$0.00	\$0.00	\$0.00	\$1,054.00	0.00%
E 221-00000-352 Publications	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 221-00000-442 Tax Increment Pay	\$94,592.00	\$0.00	\$0.00	\$0.00	\$94,592.00	0.00%
E 221-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 221 TAX INCREMENT DIST. 1-2 CE	\$95,646.00	\$0.00	\$0.00	\$0.00	\$95,646.00	0.00%
FUND 222 TAX ABATEMENT-AUTUMN WIND						
E 222-00000-300 Professional Srvs (	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 222-00000-443 Tax Abatement Pay	\$35,904.00	\$0.00	\$35,904.00	\$0.00	\$0.00	100.00%
FUND 222 TAX ABATEMENT-AUTUMN WI	\$35,904.00	\$0.00	\$35,904.00	\$0.00	\$0.00	100.00%
FUND 223 TIF #3 704-708 PARKWAY AVE						
E 223-00000-430 Miscellaneous (GE)	\$1,054.00	\$0.00	\$0.00	\$0.00	\$1,054.00	0.00%
E 223-00000-721 Transfer Out	\$0.00	\$0.00	\$44,560.00	\$0.00	-\$44,560.00	0.00%
FUND 223 TIF #3 704-708 PARKWAY AVE	\$1,054.00	\$0.00	\$44,560.00	\$0.00	-\$43,506.00	4227.70%
FUND 250 AMERICA RESCUE PLAN						
E 250-00000-210 Operating Supplies	\$0.00	\$0.00	\$80,289.33	\$0.00	-\$80,289.33	0.00%
E 250-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 250 AMERICA RESCUE PLAN	\$0.00	\$0.00	\$80,289.33	\$0.00	-\$80,289.33	0.00%
FUND 255 PUBLIC SAETY AID						
E 255-00000-210 Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 255 PUBLIC SAETY AID	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 326 PFA						
E 326-00000-300 Professional Srvs (	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 326-00000-601 Debt Srv Bond Prin	\$28,000.00	\$0.00	\$0.00	\$0.00	\$28,000.00	0.00%
E 326-00000-611 Bond Interest	\$3,418.00	\$0.00	\$1,708.72	\$0.00	\$1,709.28	49.99%
E 326-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 326 PFA	\$31,418.00	\$0.00	\$1,708.72	\$0.00	\$29,709.28	5.44%
FUND 330 2ND, LINDA, STORM 2017A CROSSO						
E 330-00000-300 Professional Srvs (	\$435.00	\$0.00	\$1,045.00	\$0.00	-\$610.00	240.23%
E 330-00000-430 Miscellaneous (GE)	\$495.00	\$0.00	\$0.00	\$0.00	\$495.00	0.00%
E 330-00000-601 Debt Srv Bond Prin	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00	100.00%
E 330-00000-611 Bond Interest	\$8,130.00	\$0.00	\$7,485.00	\$0.00	\$645.00	92.07%
E 330-00000-730 Cost of Issuance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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FUND 330 2ND, LINDA, STORM 2017A CR	\$69,060.00	\$0.00	\$68,530.00	\$0.00	\$530.00	99.23%
<b>FUND 331 CSAH 27/AGENCY ST 2021A</b>						
E 331-00000-300 Professional Srvs (	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
E 331-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 331-00000-601 Debt Srv Bond Prin	\$80,000.00	\$0.00	\$80,000.00	\$0.00	\$0.00	100.00%
E 331-00000-611 Bond Interest	\$18,390.00	\$0.00	\$13,760.00	\$0.00	\$4,630.00	74.82%
<b>FUND 331 CSAH 27/AGENCY ST 2021A</b>	<b>\$99,140.00</b>	<b>\$0.00</b>	<b>\$93,760.00</b>	<b>\$0.00</b>	<b>\$5,380.00</b>	<b>94.57%</b>
<b>FUND 332 FACILITIES 2021B</b>						
E 332-00000-300 Professional Srvs (	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 332-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 332-00000-601 Debt Srv Bond Prin	\$162,000.00	\$0.00	\$162,000.00	\$0.00	\$0.00	100.00%
E 332-00000-611 Bond Interest	\$10,285.00	\$0.00	\$10,285.00	\$0.00	\$0.00	100.00%
<b>FUND 332 FACILITIES 2021B</b>	<b>\$172,285.00</b>	<b>\$0.00</b>	<b>\$172,285.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>100.00%</b>
<b>FUND 335 WATER TOWER REHAB 2023</b>						
E 335-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 335-00000-601 Debt Srv Bond Prin	\$0.00	\$0.00	\$39,000.00	\$0.00	-\$39,000.00	0.00%
E 335-00000-611 Bond Interest	\$0.00	\$0.00	\$8,662.50	\$0.00	-\$8,662.50	0.00%
<b>FUND 335 WATER TOWER REHAB 2023</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$47,662.50</b>	<b>\$0.00</b>	<b>-\$47,662.50</b>	<b>0.00%</b>
<b>FUND 431 AGENCY RECONSTRUCTION-CSAH 27</b>						
E 431-00000-300 Professional Srvs (	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 431-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 431-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 431-00000-730 Cost of Issuance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 431 AGENCY RECONSTRUCTION-</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 435 WATER TOWER REHAB</b>						
E 435-00000-300 Professional Srvs (	\$0.00	\$0.00	\$168,562.00	\$0.00	-\$168,562.00	0.00%
E 435-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 435 WATER TOWER REHAB</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$168,562.00</b>	<b>\$0.00</b>	<b>-\$168,562.00</b>	<b>0.00%</b>
<b>FUND 601 WATER FUND</b>						
E 601-00000-100 Wages and Salarie	\$127,328.00	\$4,703.38	\$65,313.11	\$0.00	\$62,014.89	51.30%
E 601-00000-121 PERA	\$9,550.00	\$352.76	\$4,898.56	\$0.00	\$4,651.44	51.29%
E 601-00000-122 FICA	\$7,894.00	\$262.04	\$3,684.00	\$0.00	\$4,210.00	46.67%
E 601-00000-123 Medicare	\$1,846.00	\$61.28	\$861.57	\$0.00	\$984.43	46.67%
E 601-00000-131 Employer Paid Heal	\$30,377.00	\$0.00	\$8,705.22	\$0.00	\$21,671.78	28.66%
E 601-00000-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-133 Employer Paid Den	\$2,399.00	\$0.00	\$579.94	\$0.00	\$1,819.06	24.17%
E 601-00000-142 Unemployment Ben	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-151 Work Comp Premiu	\$11,299.00	\$0.00	\$1,015.25	\$0.00	\$10,283.75	8.99%
E 601-00000-190 Pension Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-210 Operating Supplies	\$55,000.00	\$345.84	\$22,613.22	\$0.00	\$32,386.78	41.11%
E 601-00000-212 Fuel	\$1,000.00	\$0.00	\$90.01	\$0.00	\$909.99	9.00%

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E 601-00000-220 Repair/Maint Suppl	\$22,000.00	\$0.00	\$531.84	\$0.00	\$21,468.16	2.42%
E 601-00000-300 Professional Srvs (	\$30,000.00	\$0.00	\$7,721.73	\$0.00	\$22,278.27	25.74%
E 601-00000-320 Communications (	\$4,000.00	\$428.35	\$5,530.99	\$0.00	-\$1,530.99	138.27%
E 601-00000-362 Property & Liability	\$12,452.00	\$0.00	\$6.50	\$0.00	\$12,445.50	0.05%
E 601-00000-381 Electric Utilities	\$23,000.00	\$0.00	\$8,741.27	\$0.00	\$14,258.73	38.01%
E 601-00000-383 Gas Utility	\$2,500.00	\$0.00	\$1,184.88	\$0.00	\$1,315.12	47.40%
E 601-00000-420 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$110.00	\$0.00	-\$110.00	0.00%
E 601-00000-433 Dues and Subscript	\$500.00	\$0.00	\$410.00	\$0.00	\$90.00	82.00%
E 601-00000-437 Clothing Allowance	\$750.00	\$0.00	\$496.01	\$0.00	\$253.99	66.13%
E 601-00000-438 Meeting & Educatio	\$2,500.00	\$0.00	\$1,418.22	\$0.00	\$1,081.78	56.73%
E 601-00000-439 Refund & Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-441 State Sales Tax	\$0.00	\$51.00	\$2,110.00	\$0.00	-\$2,110.00	0.00%
E 601-00000-444 County Sales Tax	\$150.00	\$12.00	\$193.00	\$0.00	-\$43.00	128.67%
E 601-00000-499 Amortization Expen	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-510 Capital Outlay-Actu	\$11,000.00	\$0.00	\$5,663.15	\$0.00	\$5,336.85	51.48%
E 601-00000-550 Capital Outlay - Set	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
E 601-00000-601 Debt Srv Bond Prin	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-721 Transfer Out	\$176,849.00	\$0.00	-\$0.01	\$0.00	\$176,849.01	0.00%
<b>FUND 601 WATER FUND</b>	<b>\$542,394.00</b>	<b>\$6,216.65</b>	<b>\$141,878.46</b>	<b>\$0.00</b>	<b>\$400,515.54</b>	<b>26.16%</b>
<b>FUND 602 SEWER FUND</b>						
E 602-00000-100 Wages and Salarie	\$127,328.00	\$4,703.02	\$65,309.73	\$0.00	\$62,018.27	51.29%
E 602-00000-121 PERA	\$9,550.00	\$352.72	\$4,898.14	\$0.00	\$4,651.86	51.29%
E 602-00000-122 FICA	\$7,894.00	\$262.02	\$3,683.85	\$0.00	\$4,210.15	46.67%
E 602-00000-123 Medicare	\$1,846.00	\$61.28	\$861.55	\$0.00	\$984.45	46.67%
E 602-00000-131 Employer Paid Heal	\$30,377.00	\$0.00	\$8,705.18	\$0.00	\$21,671.82	28.66%
E 602-00000-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-00000-133 Employer Paid Den	\$2,399.00	\$0.00	\$579.88	\$0.00	\$1,819.12	24.17%
E 602-00000-151 Work Comp Premiu	\$11,299.00	\$0.00	\$1,015.25	\$0.00	\$10,283.75	8.99%
E 602-00000-190 Pension Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-00000-210 Operating Supplies	\$7,000.00	\$345.84	\$2,932.53	\$0.00	\$4,067.47	41.89%
E 602-00000-212 Fuel	\$1,000.00	\$0.00	\$105.94	\$0.00	\$894.06	10.59%
E 602-00000-220 Repair/Maint Suppl	\$18,000.00	\$0.00	\$2,457.98	\$0.00	\$15,542.02	13.66%
E 602-00000-300 Professional Srvs (	\$35,000.00	\$0.00	\$2,203.36	\$0.00	\$32,796.64	6.30%
E 602-00000-320 Communications (	\$4,000.00	\$428.36	\$2,104.18	\$0.00	\$1,895.82	52.60%
E 602-00000-362 Property & Liability	\$12,452.00	\$0.00	\$6.50	\$0.00	\$12,445.50	0.05%
E 602-00000-381 Electric Utilities	\$12,000.00	\$0.00	\$4,464.08	\$0.00	\$7,535.92	37.20%
E 602-00000-383 Gas Utility	\$2,000.00	\$0.00	\$835.37	\$0.00	\$1,164.63	41.77%
E 602-00000-385 Mankato User Char	\$218,324.00	\$0.00	\$73,367.63	\$0.00	\$144,956.37	33.60%
E 602-00000-420 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-00000-433 Dues and Subscript	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-00000-437 Clothing Allowance	\$750.00	\$0.00	\$496.02	\$0.00	\$253.98	66.14%
E 602-00000-438 Meeting & Educatio	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 602-00000-439 Refund & Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-00000-510 Capital Outlay-Actu	\$11,000.00	\$0.00	\$153.00	\$0.00	\$10,847.00	1.39%
E 602-00000-550 Capital Outlay - Set	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%

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**CITY OF EAGLE LAKE**  
**\*Expenditure Guideline**

Current Period: July 2024

Account Descr	2024 YTD Budget	July 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
E 602-00000-721 Transfer Out	\$50,000.00	\$0.00	\$0.11	\$0.00	\$49,999.89	0.00%
FUND 602 SEWER FUND	\$574,719.00	\$6,153.24	\$174,180.28	\$0.00	\$400,538.72	30.31%
	\$4,285,690.00	\$25,064.46	\$2,211,636.89	\$0.00	\$2,074,053.11	51.61%

FILTER: None

Notes:

Received on the  
mail after June  
3, 2024 City Council  
mtg Jennifer

**DATE:** June 1, 2024  
**TO:** Jennifer Bromeland, Administrator  
City of Eagle Lake  
**FROM:** Susan Brower  
Minnesota State Demographer  
**SUBJECT:** 2023 Population and Household Estimates

Your April 1, 2023 population estimate is 3,260.

Your April 1, 2023 household estimate is 1,220.

If you have any questions or comments about these estimates, please contact the State Demographic Center, 203 Administration Building, 50 Sherburne Avenue, St. Paul, MN 55155, phone (651) 201-2473 or send an e-mail to [local.estimatedata@state.mn.us](mailto:local.estimatedata@state.mn.us). All challenges must be submitted in writing. Please refer to the enclosed sheet for details.

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203 Administration Building  
50 Sherburne Avenue  
St. Paul, MN 55155  
Telephone: 651-201-2473  
TTY: 651-297-4357



Jennifer Bromeland, Administrator  
City of Eagle Lake  
PO Box 159  
Eagle Lake, MN 56024-0159

Dear Clerk:

The State Demographer is required by law to produce annual population and household estimates for each of Minnesota's cities and townships. Enclosed you will find a sheet containing the April 1, 2023, population and household estimates for your jurisdiction.

These estimates are being sent to you now for review and comment. It's important that our estimates are accurate, as they are used to distribute state aid to cities and townships. If you have questions about how our estimates impact a specific program, please contact the state agency responsible for that program.

The enclosed figures represent estimated population and household changes since the 2020 Census. The number of households corresponds to the number of occupied housing units. A household may be a single family, one person living alone, or any group of people who share the same living area. While we believe that our estimates are usually accurate, we realize there may be occasional problems. For this reason, we value your comments. We may not be aware of such changes as housing demolitions, the gain or loss of group quarters (like college dormitories, nursing homes, etc.), construction of public housing and the gain or loss of mobile homes.

Please note that our estimates:

- pertain to one year ago, not the present;
- have also been sent to your county auditor for review;
- are subject to change and are not considered final until they are released to the Minnesota Department of Revenue in July.

If you are satisfied with our estimates, it is not necessary to contact us or provide any further information. If you wish to challenge our estimates, please send us the appropriate data described in the enclosed challenge guide by **June 24, 2024**. Questions or comments should be directed to Eric Guthrie by email or at the address listed on the letterhead. **The best way to reach us is by e-mail at [local.estimated@state.mn.us](mailto:local.estimated@state.mn.us)**. You may also try to reach us by phone at (651) 201-2473.

Thank you for taking time to review these estimates.

Sincerely,

A handwritten signature in black ink, appearing to read 'Susan Brower', with a long horizontal flourish extending to the right.

Susan Brower  
State Demographer

Enclosures

## Jennifer Bromeland

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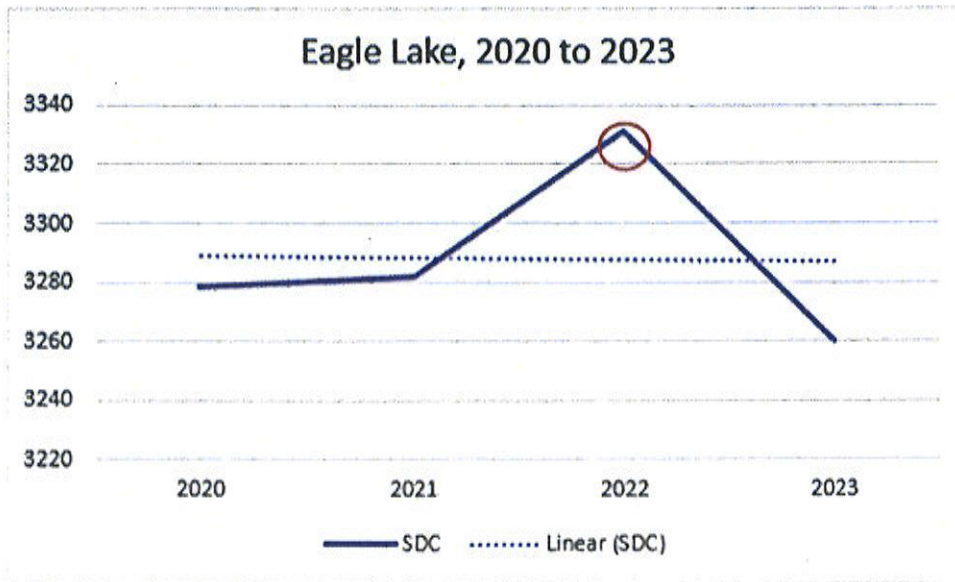
**From:** Estimates, Local (ADM) <local.estimateds@state.mn.us>  
**Sent:** Friday, June 28, 2024 10:17 AM  
**To:** Jennifer Bromeland  
**Subject:** RE: Eagle Lake Population Estimate

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

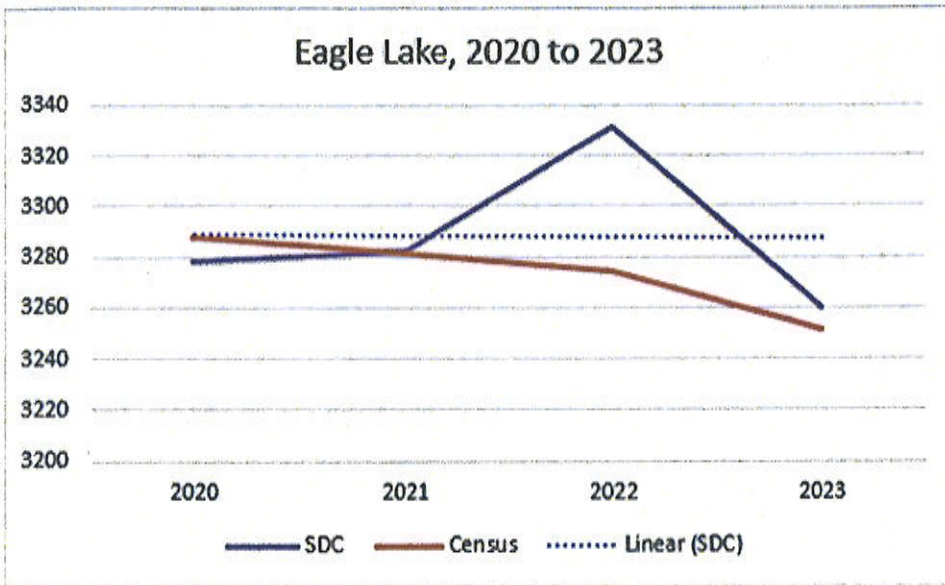
Ms. Bromeland,

Thank you for contacting me regarding the 2023 Eagle Lake estimate. I am sorry for the delay in getting back to you.

When I was reviewing the process I use to produce the estimates, I found an error in last year's estimate procedure. The process last year did not fully account the population dynamics at work in the area and allowed the estimate to float unusually high. I agree that comparing last year's estimate to this year's estimate looks like a large departure, but when we look at the trend from 2020, we can see that it was actually last year's estimates that was an issue.



I do not peg my city estimate to the Census Bureau's estimate for Eagle Lake, but they usually track fairly close together, as would be expected. When I compare the Census Bureau's trend to my trend, again it is my estimate from last year that is an issue.



With that being said, I will still take any additional data you have and process a challenge to the data as I would in any year. You did not meet the challenge deadline, but the challenge process is vital to the estimates procedure, so I will process as much as I can in the limited window I have to do the work. I will need any additional data relatively quickly, as I do have a very limited window to process the challenges to the estimates. If you are able to provide data that I can use to justify a change to the population estimate, I will be happy to work with you in any way I can.

Please let me know if you have any other questions.

Thank you,

Eric

Eric A. Guthrie, PhD  
 Senior Demographer  
 Minnesota State Demographic Center  
 651-201-2474  
[Eric.Guthrie@state.mn.us](mailto:Eric.Guthrie@state.mn.us)

**From:** Jennifer Bromeland <[jbromeland@eaglelakemn.com](mailto:jbromeland@eaglelakemn.com)>  
**Sent:** Tuesday, June 25, 2024 4:08 PM  
**To:** Estimates, Local (ADM) <[local.estimated@state.mn.us](mailto:local.estimated@state.mn.us)>  
**Subject:** Eagle Lake Population Estimate

You don't often get email from [jbromeland@eaglelakemn.com](mailto:jbromeland@eaglelakemn.com). [Learn why this is important](#)

**This message may be from an external email source.**

Do not select links or open attachments unless verified. Report all suspicious emails to Minnesota IT Services Security Operations Center.

Good Afternoon,

# Small Cities Assistance Program

## Program Overview

The Small Cities Assistance Program was created in 2015 to provide funding for construction and maintenance of roadways in cities with a population less than 5,000. Minnesota Statute 162.145 provides details on the program. The program is administered by MnDOT's State Aid for Local Transportation Division with the funding distributed by the Minnesota Department of Revenue.



## Program Guidance and Criteria

### Guidance

Eligible local agencies include cities that do not receive municipal state aid under Statutes 162.09 to 162.14. This primarily includes all cities that have a population of 5,000 or less.

The Commissioner of Revenue distributes the funds to cities in the same manner as local government aid under chapter 477A. Generally, cities will receive 50 percent of the payment around July 26 and 50 percent of the payment around December 26.

In each city's bank account, these funds may show up as "Intergovernmental Transfer" or something similar. However, in looking at the payment information in SWIFT, the name of the aid is shown in two places: the customer account field will reflect **SML\_CT\_ASSIST** and the message field will reflect **SMALL CITY ASSIST**. If there are any questions on this, the SWIFT Helpline can be reached at 651-201-8106.

### Criteria

The preliminary aid to each city is calculated as follows:

- 5 percent equally allocated to all cities
- 35 percent allocated based on each city's share of lane miles of municipal streets compared to the total municipal lane miles of all eligible cities
- 35 percent allocated based on each city's share of population compared to the total population of all eligible cities
- 25 percent allocated based on each city's share of the state aid adjustment factor compared to the sum of the state aid adjustment factor for all eligible cities
  - The state aid adjustment factor is the greater of zero or:

- 0.005 minus
- The number of lane miles of county state aid highway in a city compared to the total lane miles of county state aid highways in eligible cities

The final aid to each city is the lesser of:

- The preliminary aid or
- The maximum aid, which equals 3.5 multiplied by the unweighted average amount of assistance to a city in a year.

### Use of Funds

The funding is for the construction and maintenance of roads located within the city and can include land acquisition, environmental analysis, design, engineering, construction, reconstruction, and maintenance.

### Timeline for Use of Funds

There is no specified timeline by when the cities need to use these funds. However, it is recommended that they be used within two years of receiving the initial payment.

### Accounting of Funds

The cities are not required to submit a report on how the funds were expended. Each city is required to follow appropriate accounting practices to clearly show that the funds they received have been used on the eligible items listed above and in the statute. One recommendation is to establish a separate account for these funds and then reduce that account as eligible expenditures are incurred.

## Funding Summary

Calendar Year	2018	2019	2020	2021	2022
Amount Appropriated	\$8.0 M	\$0	\$0	\$18 M	\$0
Number of Eligible Cities	705	N/A	N/A	705	-

### Forecast Amounts

Forecast Year	FY 2024	FY 2025	FY 2026	FY 2027
Dollars (in \$000s) Small Cities	\$3,039	\$19,967	\$22,585	\$24,769

*Note: forecast amounts were from the February 2023 forecast.*

## For More Information

Contact Kim DeLaRosa, Needs Unit Supervisor, at [kimberlie.delarosa@state.mn.us](mailto:kimberlie.delarosa@state.mn.us) or 612-463-9332.

Revised: 11/2023

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# Fiscal Year 2024 Transportation Advancement Account

## 27% Small Cities Assistance Actual Distribution

**174.49 TRANSPORTATION ADVANCEMENT ACCOUNT.**

Subd. 3. Distribution. The commissioner must distribute or transfer the funds in funds in the transportation advancement account as follows:

(4) 27 percent to the small cities assistance account under section 162.145,

Total Amount Appropriated                      \$2,532,619

The first distribution amount is 10 months of the forecasted total 07/01/2023-04/30/2024. The 2025 distribution will include 2 months of FY 24 and 10 months FY 25.

**SPECIAL ONE-TIME  
General Fund transfer  
to be paid in July 2024**

Formula Items	Distribution %	Amount	Amount
Equal aid	5%	\$126,631	\$567,500
Population	35%	\$886,417	\$3,972,500
City Street Lane Miles	35%	\$886,417	\$3,972,500
CSAH Lane Miles	25%	\$633,155	\$2,837,500
<b>Total</b>	<b>100%</b>	<b>\$2,532,619</b>	<b>\$11,350,000</b>

City	Distribution %	Total TAA Funds \$	Total General Funds \$
Ada city	0.002200094	5,572	24,969
Adams city	0.001156115	2,928	13,119
Adrian city	0.001680474	4,256	19,077
Afton	0.004807277	12,175	54,565
Aitkin city	0.002501363	6,335	28,390
Akeley city	0.000948030	2,401	10,758
Albany city	0.002838169	7,188	32,214
Alberta city	0.000668478	1,693	7,586
Alden city	0.001068854	2,707	12,128
Aldrich city	0.000596616	1,511	6,772
Alpha city	0.000701645	1,777	7,961
Altura city	0.000828391	2,098	9,405
Alvarado city	0.000903807	2,289	10,258
Amboy city	0.000993833	2,517	11,274
Annandale city	0.003366870	8,527	38,217
Appleton city	0.002254978	5,711	25,593
Arco city	0.000631362	1,599	7,164
Argyle city	0.001323926	3,353	15,024
Arlington city	0.002457140	6,223	27,888
Ashby city	0.000845370	2,141	9,591
Askov city	0.000793250	2,009	9,004
Atwater city	0.001621247	4,106	18,396
Audubon city	0.001042399	2,640	11,829
Aurora city	0.001993983	5,050	22,633
Avoca city	0.000733628	1,858	8,327
Avon city	0.001864868	4,723	21,165
Babbitt city	0.002087562	5,287	23,697
Backus city	0.000956322	2,422	10,858



City	Distribution %	Total TAA Funds \$	Total General Funds \$
Columbus	0.004999962	12,663	56,750
Comfrey city	0.000921970	2,335	10,464
Comstock city	0.000636890	1,613	7,235
Conger city	0.000635311	1,609	7,210
Cook city	0.001070039	2,710	12,148
Correll city	0.000639654	1,620	7,260
Cosmos city	0.001113867	2,821	12,646
Cottonwood city	0.001469230	3,721	16,669
Courtland city	0.001256012	3,181	14,254
Cromwell city	0.001038846	2,631	11,789
Crosby city	0.002676281	6,778	30,376
Crosslake city	0.004999962	12,663	56,750
Currie city	0.000794040	2,011	9,011
Cuyuna city	0.001032133	2,614	11,716
Cyrus city	0.000984357	2,493	11,173
Dakota city	0.000773113	1,958	8,774
Dalton city	0.000724152	1,834	8,216
Danube city	0.000963824	2,441	10,942
Danvers city	0.000644392	1,632	7,313
Darfur city	0.000660581	1,673	7,497
Darwin city	0.000942503	2,387	10,696
Dassel city	0.001760628	4,459	19,979
Dawson city	0.002198910	5,569	24,955
De Graff city	0.000666899	1,689	7,569
Deephaven	0.004218163	10,683	47,875
Deer Creek city	0.001102021	2,791	12,507
Deer River city	0.001294707	3,279	14,695
Deerwood city	0.001186519	3,005	13,466
Delavan city	0.000711122	1,801	8,075
Delhi city	0.000572530	1,450	6,500
Dellwood	0.001867632	4,730	21,197
Denham city	0.000535414	1,356	6,077
Dennison city	0.000868271	2,199	9,856
Dent city	0.000728495	1,845	8,272
Dexter city	0.000966983	2,449	10,972
Dilworth city	0.004424669	11,206	50,216
Dodge Center city	0.002779731	7,040	31,545
Donaldson city	0.000701250	1,776	7,955
Donnelly city	0.000910125	2,305	10,329
Doran city	0.000722572	1,830	8,201
Dover city	0.001230347	3,116	13,964
Dovray city	0.000590693	1,496	6,703
Dumont city	0.000674401	1,708	7,650
Dundas city	0.002039786	5,166	23,152
Dundee city	0.000630573	1,597	7,155
Dunnell city	0.000657817	1,666	7,465
Eagle Bend city	0.001063326	2,693	12,073
Eagle Lake city	0.002819216	7,140	31,999
East Gull Lake city	0.002362772	5,984	26,818
Easton city	0.000684667	1,734	7,768
Echo city	0.000727705	1,843	8,259