

CITY OF EAGLE LAKE
JULY 11, 2022
CITY COUNCIL MEETING AGENDA
705 Parkway Avenue at 6:00 P.M.

City Council meetings are held the first Monday of every month at 6 p.m. All meetings are open to the public. If you wish to address the City Council in person, please contact City Hall at 507-257-3218 or email krausch@eaglelakemn.com or jbromeland@eaglelakemn.com. Written comments or questions for the City Council can be submitted via USPS, email, or dropped off at City Hall. City Council meetings are live streamed to the City of Eagle Lake’s official YouTube Channel. To view meetings, please visit the City of Eagle Lake website at eaglelakemn.com and click on the “City of Eagle Lake MN City Council Meetings” icon on the home page of the website.

The City Council is provided with background information for agenda items in advance by staff, committees, and boards. Many decisions regarding agenda items are based upon this information, as well as: city policy and practices, input from constituents and a Council Members personal judgment. If you have any comments, questions or information that has not yet been presented or discussed regarding an agenda item, please ask to be recognized by the mayor during the “Open Public Comments” section on the agenda. Please state your name and address for the record. All comments are appreciated.

CALL TO ORDER

ROLL CALL

_____ Auringer _____ Steinberg _____ Rohrich _____ White _____ Whittington

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the council for **three minutes** on a topic not on the agenda. Persons commenting on consent agenda may use this opportunity to speak. There will be no discussion or action taken at that time. This is merely to inform the City Council of your issue(s) or concern(s) and for City Staff to do further research.

APPROVAL OF THE AGENDA

APPROVAL OF MEETING MINUTES

- City Council Meeting Minutes from May 2, 2022 Pg. 3

CONSENT AGENDA

- | | | | |
|--|--------|---|--------|
| 1. Monthly Bills | Pg. 23 | 2. Treasurer’s Report | |
| 3. Police Report | Pg. 78 | 4. Fire Report | Pg. 82 |
| 5. Public Works Report | Pg. 84 | 6. Building & Zoning Permits | Pg. 85 |
| 7. Gambling Report | | 8. Res. 2022-28 Not Waive Tort Limits | Pg. 86 |
| 9. Res. 2022-29 Appoint Election Judges | Pg. 87 | 10. Res. 2022-29 Resignation Police Officer Ben Romig | Pg. 88 |
| 11. Res. 2022-31 Resignation Lawrence Kuster | Pg. 89 | 12. | |

PRESENTATIONS

1. Agency Street (CSAH 27) Project Resident Concerns Pg. 90
 - a. Monica Hintze, 102 North Agency Street: Restoration Work
 - b. Tom Hager, 212 South Agency Street: Damage to Tree
 - c. Other Resident Concerns
2. Travis Fristed with Braun Intertec Corporation: EAW Presentation for Fox Meadows Development Pg. 98
3. Julie Blackburn with ISG: Stormwater Ordinance and Recommended Fee Structure for Stormwater and Erosion Control Permits Pg. 171
4. Brian Sarff with Bolton and Menk: 2022 Sanitary Sewer and Watermain Extension Project and Proposal for Water Treatment Plant Facility Concept Plan Pg. 200
5. Paul Barta, Captain with Blue Earth County Sheriff's Office: On-Call Emergency Service Option Pg. 206
6. Rachel James, Community Forestry Member with AmeriCorps: EAB Management Plan Pg. 207

PUBLIC HEARING

1. Amendment to Chapter 18 of City Code related to Storm Water Drainage Utility Pg. 217

OLD BUSINESS

NEW BUSINESS

1. Amendment to Chapter 18 of City Code and Storm Water Drainage Utility and Fee Schedule for Storm Water Drainage Utility Pg. 218
2. Bid Tabulation and Engineer's Recommendation for 2022 Sanitary Sewer and Watermain Extension Pg. 219
3. Emerald Ash Borer Management Plan Pg. 220
4. Hiring of Connor Guillemette as Full-Time Police Officer Pg. 221
5. Quit Claim Deed for Outlot G, Eagle Lake Parkway Corridor Pg. 223
6. Bids Obtained for Annual Street Maintenance and Repairs Pg. 226
7. 2023 Enforcement Grant Application Pg. 230

OTHER

CITY ADMINISTRATOR REPORT

Pg. 233

1. What Do You Love About Eagle Lake Drawing Contest – Entries due July 31st
2. Community Planning Workshop on July 13th
3. Pedestrian Connectivity Survey Open House on July 26th
4. Park Survey - Open until August 15th
5. American Rescue Plan Funds
6. 2023 Budget Timeline
7. 2021 Population and Household Estimates

COUNCIL MEMBER'S REPORT

ANNOUNCEMENTS

- Next Regular **City Council** Meeting -August 1, 2022 at 6:00 p.m., City Hall – Council Chambers, 705 Parkway Avenue
- Next Regular **EDA** Meeting – July 28, 2022 at 6:45 AM, City Hall-Council Chambers, 705 Parkway Ave
- Next Regular **Park Board** Meeting – July 14, 2022 at 6:45 AM, City Hall-Council Chambers, 705 Parkway Ave
- Next Regular **Planning Commission** Meeting – July 18, 2022 at 6:00 PM, City Hall-Council Chambers, 705 Parkway Ave

ADJOURNMENT

If you have any questions, please feel free to contact City Hall at 507.257.3218 or email at jbromeland@eaglelakemn.com.

**CITY OF EAGLE LAKE
CITY COUNCIL MEETING
JUNE 6, 2022**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

ROLL CALL

- Council Members present: Garrett Steinberg, Beth Rohrich, John Whittington, and Mayor Tim Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- None

APPROVAL OF THE AGENDA

- Added under New Business was YMCA-John Kind and LawnPro-Dave Iveland. The public hearing will be first item on the agenda and then move onto presentations.
- Council Member Steinberg moved, seconded by Council Member Rohrich, to approve the agenda as amended. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Auringer voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member Steinberg moved, seconded by Council Member Rohrich, to approve the May 2, 2022 City Council meeting minutes. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Auringer voting in favor.

CONSENT AGENDA

- Council Member Whittington moved, seconded by Council Member Steinberg, to approve the consent agenda.

Monthly Bills	Treasurer's Report	Police Report
Fire Report	Public Works Report	Building & Zoning Permits
Gambling Report	Res. 2022-24 Park Donations	
Res. 2022-25 Music on Parkway Donations		
Tator Days Contiguous Area-Legion and Eagle's Nest		
Tator Days Parade Permits Submitted to Blue Earth County Highway Dept for Approval		
Res. 2022-26 Guillemette PERA		
Res. 2022-27 Willette Fire Dept Reserves		

- The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Auringer voting in favor.

PUBLIC HEARING

1. Conditional Use Permit at 107 598th Ave

- Administrator Bromeland explained that a public hearing has been scheduled for this evening to consider conditions for a conditional use permit for 107 598th Ave., doing business as Bella's House of Doodles,

LLC. Notices were mailed to all properties within 350 feet of the subject property and a notice was published in the City's legal newspaper. A conditional use permit with conditions was approved on April 5, 2021 for 107 598th Avenue for a commercial facility in a B-1 district to be used for indoor dog kennels, dog breeding, and veterinarian services with temporary sleeping quarters. Included in the application for conditional use permit was a business plan. Since the conditional use permit was approved, the scope of the business has expanded, which has prompted a review of conditions for the conditional use permit to determine if additional reasonable conditions are appropriate. Once approved, a conditional use permit is a property right that runs with the land. It attaches to and benefits the land and is not limited to a particular landowner. If a property is sold, the new landowner will have the same continued right to the conditional use permit so long as conditions are met. A city can revoke a conditional use permit if there is not substantial compliance with conditions.

- Administrator Bromeland presented suggested conditions which include:
 - General Conditions:
 - Property may be used to operate a business that breeds and raises Doodles, in addition the property may be used to train, groom, care for dogs of all breeds, including the provision of a doggie day care facility.
 - That the property shall consist of a main building and a secondary building. The main building shall be used for the sheltering of all animals. The secondary building shall be used for storage and as an ancillary use to the main building.
 - All buildings will be well maintained and any building in which animals may use shall be maintained in a manner that provides for the humanitarian care of those animals.
 - Any expansion of the facilities including adding on to the square footage of any business will require a review of the conditional use permit, and the City at its discretion may require modifications or a public hearing.
 - The conditional use may be amended at any time at the pleasure of the City Council through the proper public hearing process as provided for under City Code.
 - Bella's House of Doodles:
 - A. That Bella's House of Doodles shall maintain the dogs in a manner that is humane, this includes but is not limited to providing adequate food, water and shelter, in addition the facility must provide an appropriate amount of space for each animal to move about; the property will also be well ventilated.
 - B. That the maximum number of animals that may be boarded at the facility at any given time is forty (40), this shall include animals that are owned by owners, officers, or employees of the business.
 - C. That the business shall have sufficient kennels for the animals so that they are able to freely move around and no kennel shall have more than two adult dogs, each kennel will be a minimum of 5 feet by 10 feet and any kennel in which two animals are kept will be a minimum of 7 feet by 14 feet.
 - D. The property may also contain puppies (animals that are less than ninety (90) days old). But only the number of puppies in which there is proper care.
 - E. That the property will be maintained in a manner that mitigates the sound of barking from neighboring properties.
 - F. All animals will be housed indoors from 9:00 p.m. to 7:00 a.m., and the buildings must be constructed with walls that keep the sound in.
 - G. All animals will be kept on the property of the facility. The business will ensure that all employees and customers are aware of the property limits and will take action to ensure that no person or animal strays onto an adjoining property.

- H. That a fence will be constructed and maintained around the perimeter of the property.
 - I. All waste products shall be removed from the property on a weekly basis.
 - J. That all fecal waste and food waste will be stored and sealed in odor proof containers.
 - K. All food products will be stored in rodent proof containers.
 - L. The premises may include sleeping quarters for an employee, but no employee shall live on the premises, stay there for more than 7 consecutive nights or more than fifteen total nights in a month.
- City Attorney Chris Kennedy explained that the above are staff recommendations and that Council can make changes to these. He also stated that the CUP is for the land and not the buildings, Council could address the buildings in the CUP, but he does not advise it.
 - The public hearing was opened in which Angela DeMartini indicated that the proposed conditions are acceptable to her for her business and stated that no aspect of the business has changed. The public hearing was closed with no other comments being offered.
 - Council discussion included the maximum number of animals, with the concern for the number of breeding dogs on site at a given time. Angela DeMartini stated the maximum number of breeding dogs would be 7 or 8 and that this could fluctuate due to the whelping and weening periods.
 - Administrator Bromeland pointed out the fence provision in the suggested CUP language, with Rick DeMartini stating he was not planning to install a fence, that the run areas are fenced in and have privacy curtains. The parcel has an utility easement making it difficult to install a fence. All doors in which animals enter and exit are fenced in with the exception of the primary entrance.
 - Administrator Bromeland suggested Council consider replacing item H in the proposed CUP with item 8 in the original CUP which stated, the entire business must be enclosed with the exception of limited use to walk or train the dogs in an outdoor fenced in area. Fence must be routinely inspected and properly maintained.
 - Also discussed was soil run off into the ditch. Mr. DeMartini stated this will be put back to the original condition and will be graded and seeded. Parking concerns were addressed with the DeMartini's stating there will always be two open parking spaces for customer use.
 - Council Member Steinberg moved, seconded by Council Member Rohrich, to approve the conditions in the proposed CUP with the only modification being to replace condition H with the condition number 8 from the original CUP regarding fencing. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Auringer voting in favor.
 - Jim Johnson, an adjacent property owner, inquired about the grading of his property along 598th Ave. with the water main looping project, stating that it was not leveled correctly and is not draining properly. Council stated this would be looked into.

PRESENTATIONS

1. Bradley Van Deise with Eide Bailly: Annual Audit Presentation

- Bradley Van Deise presented the audit findings and stated the City received a clean audit opinion. Audit findings found that on the date of December 31, 2022 there were insufficient funds collateralized. For audit purposes they only look at one day. Administrator Bromeland stated a corrective action plan was immediately implemented in which bank balances are checked and logged into a spreadsheet. It was also explained that banks generally watch this and contact the city when more collateralization is needed. This instance was related directly to end of the year receipts.
- Cash and investments balances saw no drastic change. The general funds revenues were higher than budgeted as were expenditures, with an overall slight increase in fund balance. The unassigned fund balance is similar to past years. The water fund experienced in profit in 2021 and the sanitary sewer fund held steady.

- Two funds realized a deficit in 2021. These are related to the CSAH 27 project and the deficit is due to the anticipated general fund and sewer fund transfers needing to be made. Administrator Bromeland explained that in talking with Shannon Sweeney, he indicated cities can handle these transfers in two ways, one at the end of the project so that actual needed amounts are known or during the project itself. If done before the project is completed, the City could return unused funds back to the accounts they were transferred from. Administrator Bromeland stated she and the auditor are comfortable making these transfers now.

2. Julie Blackburn with ISG: Annual MS4 Presentation

- Julie Blackburn explained that MS4 stands for Municipal Separate Storm Sewer System and that Eagle Lake is included in Mankato's urban district area and is required to follow the MS4 requirements. There are proposed changes to the rural "hop" distance which may affect Eagle Lake if implemented.
- This meeting is part of the annual requirement of the MS4 permit and provides an opportunity for interested residents to learn about the City's efforts to address the 6 minimum control measures and for the City to receive comments from the public on the stormwater program.
- According to the EPA stormwater, the rain or snowmelt that flows over land and does not infiltrate, is the leading cause of water pollution. Stormwater carries all that it picks up as it flows across surfaces and enters the surface water, such as ponds, lakes and streams.
- The 6 minimum controls (MCM) are: public participation, public involvement, illicit discharge detection and elimination, construction site stormwater runoff control, post-construction stormwater management, and pollution prevention and good housekeeping for municipal operations.
- Beginning in September 2022 the City will be required to log all comments receive relating to storm water and how they are addressed.
- This year the Eagle Lake Area Lions Club will participate in the public involvement aspect of the program by stenciling storm drains. The City will purchase the stencils and other needed materials.
- The new MS4 requirements will require ordinances to be updated and appropriate staff will need to be trained.
- A spreadsheet has been created to serve as a checklist for the City to ensure that all requirements of this program are met.
- The City's MS4 permit coverage was authorized September 24, 2021 and the City has 12 months to plan and adopt the measures that ensure compliance with the expanded requirements. Ordinance updates provide the starting point for much of the remaining items to be updated, such as procedures and documentation. Ms. Blackburn indicated she feels confident the City can meet these requirements.
- Discussion included that there is no funding to offset the costs associated with these requirements other than the City's stormwater fee on the utility bills. The city should look at any private stormwater ponds and obtain a perpetual easement.
- Council Member Rohrich moved, seconded by Council Member Whittington, to schedule a public hearing for ordinance changes for the July 11th meeting. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Auringer voting in favor.

3. Brian Sarff with Bolton and Menk: Project Updates for Sewer and Water Extension and WTP

- Brian Sarff stated that the water and sewer extension will only include the Ragan properties and not the Barnes property. Easements for the two parcels have been drafted by legal counsel. Bids will be reviewed at the July City Council meeting with construction anticipated to take place this fall.
- The preliminary cost estimate was \$80,000 and it is anticipated that costs may come in higher than this with recent trends.
- Administrator Bromeland stated she has contacted Shannon Sweeney who will be completing an updated rate analysis to ensure sufficient cash reserves to cover project costs.
- The property owners will be responsible for connecting their service to the City's main.

- Mr. Sarff explained that he and staff met with Mr. and Mrs. Hiniker in March and a purchase agreement has been drafted for the parcel being sought. The Hinikers have expressed interest in working with the City. Administrator Bromeland has championed two Senators to appropriate funds. The next step would be to draft a concept plan and to identify challenges. The next PFA deadline is March 2023.
 - Administrator Bromeland expressed concerns with completing too much work on this project until funding is identified. The cost for a generic water plan and to determine if City goals will be met is approximately \$10,000. Any expenses incurred prior to funding being allocated can not be reimbursed to the city.
 - Mr. Sarff stated this is not an emergency situation and that the process could be slowed down. There could be a 4-month delay in funding with the special session at the state level.
 - Administrator Bromeland suggested that the next step could be to put together costs for council consideration and review.
4. John Jensen, Director of Economic Development with MetroNet: Letter Agreement
- Administrator Bromeland stated that Mr. Jensen will be available by phone if Council has any questions.
 - Administrator Bromeland provided background stating that a letter agreement with MetroNet for fiber to premises network for voice, video, and internet services was approved on March 1, 2021. An ordinance granting and awarding a non-exclusive cable service franchise with MetroNet was adopted by City Council on September 13, 2021. The ordinance was signed by the City of Eagle Lake and sent to MetroNet but never returned fully executed. Per an inquiry to MetroNet as to the status of the execution of the ordinance, MetroNet advised that they are no longer able to offer video, just voice and internet, due to the transition to streaming and it being cost prohibitive. Currently there are no franchise fees for fiber in place, just video.
 - The letter from MetroNet will be sent to legal counsel for review and brought back to the July Council meeting.
5. John Kind: YMCA Member Survey
- John Kind stated the YMCA is considering a new facility on the east side of Mankato and are considering the Shopko building as a location. The YMCA is looking to determine how this would affect their membership numbers. A survey has been developed and Mr. Kind asked if the survey could be included in a City newsletter to help gather information.
 - Discussion included if it could also be included on the City's website.
 - Council Member Steinberg moved, seconded by Council Member Rohrich, to include the YMCA's survey in a City newsletter and on the city's website. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Auringer voting in favor.
6. David Iveland: LawnPro
- Mr. Iveland stated he has been working with EAB since 2009 and that his goal is to sell services. He stated it is important for the City to implement an EAB plan. He explained that one beetle can lay 80 eggs and if they all survive, the new batch could lay 80 eggs each. He stated that options for the City and residents are to either treat the trees or remove them. He is able to treat trees if residents are interested.
 - Administrator Bromeland stated there will be an EAB plan presented to Council at the July meeting.

NEW BUSINESS

1. Fund Transfer for CSAH 27 (Agency Street Project)
 - This was addressed under Presentations.
2. Schedule Public Hearing to Consider Adoption of Amended Ordinances
 - This was addressed under Presentations.
3. Mankato Motorsports Park Project
 - City Attorney Chris Kennedy stated that the Council needs to make findings of facts related to the EAW and that a public hearing is not required, but recommended Council hold one since they have stated there

would be a public hearing. There is nothing in the appellate court record stating the process should start over. He recommended that the developer and their engineers should be present to answer questions and stand up to their findings. He also stated it is his opinion that LeRay Township would be open to working with the City in relation to the annexation agreement and that he would not recommend the city bringing in the Steffensmeier parcel if the motorsports park does not develop.

- Council Member Whittington moved, seconded by Council Member Steinberg, to schedule a special meeting and public hearing for Tuesday, June 28th at 6:00 p.m. to address the EAW and motorsports development. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Auringer voting in favor.

4. American Legion Request for Special Event Contiguous Area Permit and Request to Waive Fee

- Administrator Bromeland explained that the City has received an Application and Permit for a 1-4 day Temporary On-Sale License from the Eagle Lake American Legion to sell liquor in a contiguous area on Saturday, August 13, 2022. The Eagle Lake American Legion is requesting that the City's fee (\$100) be waived due to the event being a fundraiser to help support local Disabled American Veterans (DAV).
- Council Member Whittington moved, seconded by Council Member Rohrich, to approve the special event contiguous area permit and to waive the \$100 fee due to this event being a fundraiser for disabled veterans. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Auringer voting in favor.

5. Medora Air Mixing Unit for Lift Station

- Public Works Director Brian Goettl requested authorization to spend \$3,795 on a Medora Air Mixing Unit, stating the purpose of this expenditure is to address an issue with grease build up on the sides of sewer infrastructure. The purchase of a mixing unit was recommended by Minnesota Pump Works, who performs lift station maintenance on the City's lift station, to help mix up sewage and prevent buildup while also reducing the amount of degreaser that is needed. It is estimated that the annual cost for degreaser to address this issue will cost more than the initial cost of the unit.
- He also explained that the grease building up is occurring in the Owl Lane lift station and that the cause is food going down drains. He would like to look at the neighborhood that may be causing the issue and educate residents.
- Council discussion included that this is not a budgeted purchase and that the cost would come out the sewer reserves.
- Council Member Steinberg moved, seconded by Council Member Whittington, authoring the purchase of a Medora Air Mixing Unit. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Auringer voting in favor.

6. 211th Avenue/Minimum Maintenance Road

- Mr. Goettl stated some work was done on the minimum maintenance last year, but other than that and a culvert being installed, maintenance has not been done in approximately 30 years. He requested pricing to lay rock, but DMI provided pricing in the amount of \$20,547 for recycled bituminous and shaping of the roadway.
- Discussion included that this improvement may generate more road traffic. The road will only be widened slightly and would still be closed in the winter and until road restrictions are lifted in the spring.
- Council Member Steinberg moved, seconded by Council Member Whittington, to authorize the road improvements to the minimum maintenance road as quoted by DMI. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Auringer voting in favor.

7. Painting Park Bathrooms

- Mr. Goettl stated he contacted four companies with only Bellissimo being able to provide painting services at a quoted price of \$1,500. They would scrape and paint the walls, ceilings and wooden stall doors. Work could be completed this fall or possibly next spring.

- Council Member Steinberg moved, seconded by Council Member Rohrich. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Auringer voting in favor.

8. Painting of Outdoor Rink

- Mr. Goettl stated a quote in the amount of \$3,200 has been received by Bellissimo to pressure wash, prime and paint the wood surfaces of the hockey rink. If the work is not able to be completed until the spring the current quoted price will be honored.
- Discussion included this work would be done in the fall, after the 3 on 3 events have ended. The painting of the stripes on the concrete is done by another company.
- Council Member Rohrich moved, seconded by Council Member Steinberg, to authorize contracting with Bellissimo to paint the hockey rink in for a price of \$3,200.

9. Hydro Seeding for Eagle Heights Park

- Mr. Goettl received a bid from Evergreen Companies, in the amount of \$2,075, to complete prep work, bring in 2 yards of black dirt for leveling and grading purposes, hydroseeding, and cleanup of wood chips at the new playground at Eagle Heights Park. This work is part of the Parks Project and needs to be finished.
- Evergreen would provide these services when they are in town doing other work.
- Administrator Bromeland stated a resident has asked about trees being installed in Eagle Heights Park. Staff indicated they could purchase trees from Drummers.
- Discussion included the grading at Eagle Heights Park in that the sidewalk dips and floods at times. This will be corrected with the building up of black dirt.
- Council Member Rohrich moved, seconded by Council Member Steinberg, to authorize the work quoted by Evergreen Companies in the amount of \$2,075. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Auringer voting in favor.

10. Status of Needed Ballfield Improvement

- Mr. Goettl explained that at the last meeting council approved the purchase of up to \$3,000 of dirt (6 loads) to correct issues in the ballfield. This was not enough dirt and it is estimated that an additional 15 loads will be needed to correct issue which is estimated to cost \$7,500.
- Discussion included looking at fixing the field correctly, obtaining input from MAYBA and funding sources for this work. This work is unbudgeted for the current year, so funding source would need to be determined.
- Administrator Bromeland stated the MN Twins have a grant opportunity to improve ballfields.
- Council directed staff to contact Bolton and Menk and to explore the Twins grant.
- Staff and/or MAYBA will seed the area where dirt has been laid.

OTHER

1. Right of Way Concerns by Public Works Department

- Administrator Bromeland explained that the Public Works Department has recently expressed concern with basketball hoops being placed in the City's right of way and lines painted on pavement in some cul-de-sacs around Eagle Lake.
- Mr. Goettl stated this has been going on for a while and expressed concern for snowplowing and leaf vac services. He also stated these hoops are in the right of way and expressed child safety concerns.
- Administrator stated she would like Council direction on this issue since it has been occurring for a while.
- Council discussion included if there are permanent or portable hoops. Most are portable except for one or two. Council expressed the desire to be flexible in that the portable hoops should be moved in the fall and that the permanent hoops should be removed and that residents should be educated on this issue. Council directed staff to research this issue more.

2. Feedback Request from Blue Earth County on UFD Ordinance Update
 - Administrator Bromeland explained that she received an email from Blue Earth County which stated they have prepared a draft update to the Urban Fringe District (UFD) Ordinance and that they are soliciting jurisdictional feedback from Eagle Lake who is included in this district.
 - Administrator Bromeland asked Council to review the draft UFD and provide feedback to her by the July Council meeting.
3. Membership Survey Request from YMCA
 - This was addressed under Presentations.
4. Schedule Work Session to Review Police Department Staffing Needs
 - The personnel committee, Mayor Auringer and Council Member Steinberg, met with Police Chief John Kopp and Administrator Bromeland to discuss police department coverage and staffing needs. The possibility of hiring a 4th full-time officer to address coverage and staffing needs was discussed.
 - A Council work session was scheduled for June 20th at 7:00 p.m. to discuss this issue.
5. CSAH 27 (Agency Street) Reconstruction Project Newsletter
 - Mr. Sarff stated a newsletter to the residents has been mailed regarding seeding and paving. Paving has been pushed back to Thursday of this week. The paving will not result in any detours.

CITY ADMINISTRATOR REPORT

1. SMIF Bus Tour in Eagle Lake
 - The SMIF Bus Tour will stop in Eagle Lake on July 21st from 9:15 to 10:00 a.m. at City Hall. Coffee and light refreshments will be served. There will be approximately 40 people that will be getting off the bus to learn more about our community, its accomplishments and challenges. Council was encouraged to mark this date and time on their calendars and to attend if available. The EDA will also be invited to attend.
2. Congressionally Directed Spending Request Confirmation Notification
 - Two congressionally directed spending requests were submitted, one to U.S. Senator Klobuchar and another to U.S. Senator Smith, for funding of the proposed water treatment plant project. Notice was received from Senator Smith's office that the request has been put forward and is being reviewed by the Appropriations Committee. Updates will be provided as information becomes available. A proposal was submitted to both MDH and PFA for placement on the drinking water revolving loan fund project priority list. In addition, a request for an appropriation was sent to local legislators asking for planning and design work for a new water treatment plant. An option to purchase land needed for a new water treatment plant was drafted and sent to the owners of the parcel identified as a feasible location. City staff has requested an updated water and sewer rate analysis to ensure sufficient funding for the proposed sewer and water extension project as well as requested a review of financing options for a new SCADA system and water tower rehab project. Discussion should ensue in the future about the use of ARPA funding and needed water infrastructure improvements.
3. 2023 Budget Timeline
 - Departmental budget worksheets will be distributed later this month. The preliminary levy will be adopted in September. A report will be sent out with expenditures and revenues and we will work to implement a schedule involving quarterly reviews by elected officials.
4. Outdoor Warning Sirens and Information from Blue Earth County
 - Following a severe weather event in May, City staff fielded some questions from elected officials about outdoor warning sirens and who determines when they are used. Per an inquiry to the Blue Earth County's Sheriff's Office, there is no statewide policy. It is a county decision on when the sirens are used. It is staff's understanding that the outdoor warning sirens are used when there is a tornado warning that goes into effect by the National Weather Service or if a trained spotter identifies a tornado on the ground. At the present time, anytime a tornado warning is in effect, all the sirens sound. As far as siren coverage, that is the

responsibility of each city and are owned by the City. An option the city may wish to explore is contacting a sire company to review current location of sirens and put together a coverage map showing areas covered by the existing sirens and identify any gaps that should be addressed as Eagle Lake grows. Sirens are intended as outdoor warning systems only. A weather radio is an option for those that would like an indoor warning system.

COUNCIL REPORTS

- Mayor Auringer summarized there will be Council Work Session on June 20th at 7:00 p.m. to discuss the police department coverage and staffing needs and a Special City Council meeting on June 28th at 6:00 p.m. relating to the motorsports park.
- Police Chief John Kopp asked to provide Council with an update on the mobile home park. He and building inspector Dan Murphy went through the park and found more mobile homes that need to be removed. Do not occupy tags were placed on these units. He is working with Regency Park management on this issue. Some of these units are not boarded up, causing safety concerns. Chief Kopp explained concerns to management and the maintenance worker and what needs to be done. The Park will be responsible taking care of tall grass.
- Mayor Auringer stated he would like to have the grass ordinance reviewed and possibly changed to allow for taller grass before notices are sent.
- Mayor Auringer stated he has signs from Uncle Albert's Café and asked if one could be displayed at City Hall. He will bring one in for Council to look at to determine if this would be acceptable.

ADJOURNMENT

- Council Member Rohrich moved, seconded by Council Member Whittington, to adjourn the meeting at 9:22 p.m. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
CITY COUNCIL SPECIAL MEETING
JUNE 21, 2022**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

ROLL CALL

- Council Members present: Garrett Steinberg, Beth Rohrich, Anthony White, John Whittington, and Mayor Tim Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, and Deputy Clerk Kerry Rausch.

NEW BUSINESS

1. Work Session to Review Police Department Staffing Needs

- Administrator Bromeland explained that due to ongoing challenges with retaining part-time officers, the schedule for police officer coverage is predominantly filled by full-time officers. This can be problematic in that full-time officers need to be able to take time off and often there is no other option for coverage other than to put an officer on call while another officer is out using vacation or sick leave which can result in inconsistent coverage. The current roster comprises of the chief of police, two full-time officers, and two part-time officers. At the present time, both part-time officers are in the process of completing the training necessary to be able to work independently.
- Administrator Bromeland also explained that Chief Koh Kopp was tasked with compiling and analyzing call data to determine peak call times and to help determine appropriate hours of coverage. Under the current schedule, there is on average 21 hours of coverage on most days except those in which an officer is on-call. Weekend day shifts are typically covered by an on-call officer due to lack of staff available to cover the shifts. With the addition of a 4th full-time officer, the overall daily hours of coverage would remain relatively the same with some overlap to ensure that full-time officers work the number of hours required each pay period to be benefit eligible. A key difference would be that weekend day shirts would be covered by an on-duty officer. Part-time officers would be eliminated under this scenario.
- Based on current costs, the estimated cost for a 4th full-time officer would be approximately \$85,000. This figure includes wages and benefits.
- Chief John Kopp presented the pros and cons to hiring a 4th full-time officer. Some of the benefits to hiring an additional full-time officer include less turnover, a more stable schedule, decreased on-boarding costs, the community will better know the officers, and full-time officers are more invested in the community. Draw backs would include increased benefit costs, harder to keep part-time staff, and lower annual training costs.
- Chief Kopp presented the following data for the time period of March 2021 through March 2022: call outs (officers called in while on on-call status), traffic stops by time of day, directed patrol by time of day, and police calls by time of day.
- Chief Kopp then presented five scheduling strategies which included the current schedule with three full-time officers, 3 officers with 10-hour shifts (two scenarios), 3 officers with 9-hour shifts, and a schedule with 4 full-time officers. Also presented were the pros and cons for each schedule.
- Administrator Bromeland stated that with bear bone staffing, the police department could easily find themselves down to one available officer while another officer is on vacation. She also explained that Eagle

Lake is a growing community, close to Mankato, and sees a lot of activity and that sometimes the City may be much with low staffing levels.

- Administrator Bromeland and Chief Kopp explained they have met with Blue Earth County Captain Paul Barta to learn if the county could assist in providing coverage, what that would look like and the anticipated cost of this service. It was explained that Blue Earth County is short staffed as well and that some officers are pulled from patrol to help cover the jail. This would make it difficult to predict call response time in Eagle Lake.
- Council discussion included staffing levels of other communities, which Administrator Bromeland presented, then number of shifts scheduled as on-call coverage only in June, the majority of council members indicated the desire to try to make the hiring of a 4th full-time officer work, while needing to be mindful of budgetary constraints.
- Mayor Auringer stated that all departments will need to look at ways to trim their budgets to make this hiring happen and that he is sure there is unnecessary spending that could be identified. Council Member Rohrich cautioned that asking other departments to cut back could send the message that the Council wants staff to continue current work, or more, with less resources and that all departments and staff members need to know they are appreciated.
- Council consensus was to determine during the 2023 budget process if there is a way to make hiring a 4th full-time police officer possible.

ADJOURN

- Council Member Steinberg moved, seconded by Council Member White, to adjourn the meeting at 7:21 p.m. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
CITY COUNCIL SPECIAL MEETING
JUNE 28, 2022**

CALL TO ORDER

- Mayor Auringer called the meeting to order at 6:00 p.m.

ROLL CALL

- Council Members present: Garrett Steinberg, Beth Rohrich, Anthony White, John Whittington, and Mayor Tim Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, and Deputy Clerk Kerry Rausch.

NEW BUSINESS

1. Presentation of Supplemental EAW for Mankato Motorsports Park Project by Bradford Development
 - Mayor Auringer explained the purpose of this meeting is to review the supplemental EAW that was received from Bradford Development for the Mankato Motorsports Park project. Mr. Brad Bass is presented to answer questions. He also stated that this meeting is not a public hearing and that if members of the audience have questions, they should limit them to those relating directly to the supplemental EAW. It will be the Council's job to make a determination of the next step.
 - Brad Bass, 4336 Linder Bay Lane, Madison Lake, stated that Bolton and Menk have compiled a response to the appeal and put together a report. The Kopachek property has been included as a component of the project.
 - Jason Femrite with Bolton and Menk presented finding for the supplemental EAW. He stated the area around the buildings and track will be turf grass, with the remainder of land within road course will be short grass, native grasses and forbs, the area between the noise barriers and tree line along Eagle Lake will be tall prairie grass. He also stated that Eagle Lake is a MN DNR wildlife lake with no control of the outlet structure. The lake drawdown is not utilized as an active management tool at Lake Eagle. The 2022 Noise Analysis included five additional receptors concentrating on the shores of Eagle Lake and in the middle of the lake. Greenhouse Gas (GHG) levels for Highway 14 for one mile is 9.51 tons of CO2 per day, the road course will increase CO2 by 0.03 tons per day. There are no Minnesota or National Ambient Air Quality Standards for GHGs. The use of native grasses and plants within the site will facilitate carbon uptake.
 - Mr. Femrite also presented information relating to the filing with the Court of Appeals on the following topics:
 - A. The City lacks substantial evident to support its determination that the project has no potential to significantly affect wildlife as a whole, the record contains no evidence about the project's effect on wildlife because there was no attempt to identify, survey, or catalog the wildlife in the project area. The response addressed in the supplemental EAW can be found on pages 12-18. A summary of these responses include the MN DNR Eagle Lake Survey data from 1953-2011 have been provided and are discussed with the 2022 noise analysis. USFWS Information for Planning and Consultation (IPac) has been included. The Bald Eagle is present January through mid-April and Lesser Yellowlegs present mid-March and October. The park is open seasonally, April – October.
 - B. DNR commented that Eagle Lake's value as a "designated wildlife lake" in fact "would be damaged by the proposed project, which would generate noise, heavy vehicular traffic, automobile exhaust fumes, and the creation ...of turf lawn." The city did not address the potential harm to wildlife or the lake's recreational value from the project's vehicular and human traffic or automobile exhaust fumes, even

though the DNR and the county identified these harms. The response addresses this on pages 12-18 of the supplemental EAW. A summary of these responses include that some impacts are anticipated due to fumes, vehicle and human traffic, and turf lawn, the proposed course conditions: 20 cars operating for 50-minutes per hour at two minutes per lap during daylight hours, MPCA and FHWA provided little published data on calculating and analyzing noise effects on wildlife from non-highway focused projects, additional noise analysis was completed in 2022, the increase in GHG emissions is negligible and should not have negative effects on wildlife or surrounding residences, the driving track will not be lighted at night, no lights will be located along the course of the track. Lighting is not anticipated to affect wildlife, and turf lawn around buildings and track, short prairie grasses within course area, long prairie grasses between noise walls/barriers and trees along lake.

- C. “The city lacks substantial evidence for its determination that noise from the project has no potential to significantly affect wildlife.” and “The record should consider data on “noise on the shore of and on the water of the lake to determine noise impacts,” as well as consider use restraints on the track during important seasonal activities. Additional noise analysis was completed in 2022. The 2022 noise analysis compared current Highway 14 to proposed conditions and found modeled noise levels along the shore of Eagle Lake (areas of nesting and gathering) are negligible. Therefore, an in-depth wildlife study would not be warranted to this project due to noise.
- D. 2022 Noise Analysis: Five receptors were modeled, three along the lake shore by the track, one in the center of the lake, and one on the south side of the lake by Highway 14. Combining the proposed track noise with existing (2019) traffic volumes. Results showed existing maximum modeled noise levels from Highway 14 traffic at the Eagle Lake receptors are similar to (within 1 dBA) the maximum noise level impacts from the track predicted at these same locations during a daytime track event. The berm with proposed wall will meet the criteria of the noise study. The one change to track layout is the addition of two storage buildings by the berm to the proposed track. This area will have taller grasses and short pollinator grasses as well.
- Dan Donayre with Bolton and Menk provided more details as to how the noise study was conducted, stating three receptors were added along the lake shore in the location of nesting birds, one receptor was placed for Highway 14 noise, and the final receptor was placed in the middle of the lake to determine how noise travels over the lake. The sound study did not utilize the sound barriers which will be in place. The maximum noise level observed with receptor 3 was 63.1 decibels and the modeled noise for adding the track increased the noise level by 0.5 decibels. The existing decibels for receptor 4 was 58.4. With the track it would increase by 0.4 decibels. Receptor 5’s existing decibel level is 67.5 and would increase by .4 with the track. No noise makers were set in place. The receptors were utilized to provide background noise and modeling was used to determine the increase in decibels at each location. Anticipated car noise was calculated at 105 decibels. Council asked if there is modeling that could be done with actual noise maker to determine track noise, which could be done. The model that was used is the same as the model that MN DOT and counties uses for their noise studies.
 - Mr. Donayre explained they utilized the 2019 track study for the road by the cemetery and Highway 14 and determined the types of vehicles on Highway 14, they also took into consideration the future use of Highway 14. From there they used federal highway data on each vehicle. They also assumed there would be 20 cars on the track. The current CO2 ton is 9.51 and the track will generate .031 tons. There are not numbers available to how this would affect wildlife.
 - Brad Bass stated they are taking into consideration the use of electric vehicles on the track, that there are currently electric vehicles which would utilize the track, and that electric vehicles are the future. Mr. Bass also stated that his plans have not changed. There will be space for a hotel and restaurant for other developers to building to bring in their products. The component of the strip mall would be relevant to those that use the track and would not be intended for public use. If a developer would like to purchase one or

two parcels from this project, they would need to come to the City for approval. There will be 92 condos included in this project. The land owned by Mr. Tony Steffensmeier and the buildings he is proposing to construct would be outside of the track and berm.

- Discussion included asking what the carbon output is for agricultural use of the land; this was not looked at.
- Attorney Chris Kennedy asked about emissions and if the track as a whole, including buildings was looked at, stating the court of appeals asked that the cumulative affect be determined.
- Mayor Auringer restated that there is not a public hearing tonight so any questions from the public need to address the following two questions relating to the supplemental EAW: noise/wildlife and climate change impact.
- Mike Guentzel, 60374 224th Lane, Madison Lake, stated his concern for vehicle decibels used for calculations was only 62. It was clarified that the study used a decibel level of 105. He asked for clarification of what track hours would be. Mr. Bass stated normal track hours would be from 9 a.m. to 5 p.m., unless there is a rented event, which could extend the hours. The track will not have lighting. Mr. Guentzel also stated he does not understand why this is not being sent to a third party for review and also stated that Bolton and Menk was hired by the developer and that he feels Bolton and Menk will make the findings fit the needs. The staff from Bolton and Menk stated they are professionals within the industry and have ethical standards to adhere to and that their work is their reputation. He expressed concern on the traffic study stating that the design of the highway design has changed. Mr. Guentzel asked about a public hearing because he has four pages of information he would like to read. Mayor Auringer stated a public hearing is not required and Attorney Kennedy stated he does not know a city who would allow someone to read four pages at a public hearing. Mr. Guentzel asked about a picture of the new layout and stated it has changed from the original. Mayor Auringer explained that when doing EAW projects, they don't normally get to this level of scrutiny and that the EAW does allow for minor changes to data. Attorney Kennedy explained that plans can be modified throughout the process and that the question is, do the changes affect what is being look at.
- Nicole Davros, 101 Valley Lane, stated that as a citizen she likes to recreate on the state trail (which is heavily used) and that she is a birder. The wildlife on the list is anecdotal. She stated that early on it was stated that the reason the developer was interested in this land is because it is flat farm ground. She stated that nature calms blood pressure. She stated that by changing ag land to prairie planting will result in butterflies being smacked by windshields. She stated noise data and studies to compute impact on wildlife can be found through google searches. She asked if the noise study is cumulative or synergistic. Ms. Davros asked for clarification asked about cumulative impacted and if HAVA has been included, which it was not. She also asked where the receptors were placed, in the wetlands or in the buffer. Receptors were placed in gathering, nesting areas.
- Erin Guenzel, 60374 224th Lane, Madison Lake, asked for clarification: Will there be a drag strip? Mr. Bass stated a drag strip has never been considered and that he is willing to put that in writing. She also stated that the lake does have a controlled outlet. It was explained that the DNR does not have control of this, that it is on private property.
- Nikki Hanson, 23721 583rd Ave., Mankato, stated she feels the City Council has already made up their minds and that they need to represent the community. She has three colleagues that live in Eagle Lake and that none of them know about this development and that it would be beneficial to ask for residents input. It was explained that information about this project has been on the City's website for three years and that agendas for council meetings are also on the website and are emailed to residents. City Attorney Chris Kennedy stated the agendas are published and the City does not have the resources to send out notices to residents. Mayor Auringer stated that community members need to take interest to find out what is happening in the community and that information

about this project has been in city newsletters. Council Member Rohrich asked if a public hearing is truly needed for this. She stated residents in her neighborhood have had general discussions on this topic. Ms. Hanson stated it is disappointing that no council members are taking notes on what is being said. Council Member Rohrich stated that she and Council Member White have been taking notes so that comment is not valid. Council Member Rohrich also asked what do people know about, how should the City get information out to the residents, other than going door to door. Council Member Whittington stated there have been plenty of opportunities for people to attend meetings and ask questions. He also stated the City does publish the agenda. Administrator Bromeland clarified that the City has added the extra step of sending out the agenda by email as well as post and extra reminder on Facebook.

- Cindy Guentzel, 22083 604th Ave, Eagle Lake, stated they used to farm out by the airport when this project was first proposed and that it is hard to understand Bolton and Menk findings when there is a house in the middle of the property and adjoining acreage. She stated that combines only run for 2-3 hours in a year, and not every day for six months. She offered to stuff envelopes to mail residents a survey relating to this development.
- Daryl Guentzel, 22083 604th Ave, Eagle Lake, stated the supplemental EAW has inaccuracies, what is termed as wetland is not wetland. Mr. Guentzel handed council a picture of a lot parcel, it was determined that Mr. Guentzel was referring to the parcel in Lime Valley Township and that it was not relevant to tonight's meeting. Mr. Guentzel stated he has talked to residents who were walking in Eagle Lake about this development and encouraged them to attend tonight's city council meeting. He invited about 20 people and none of them are present at the meeting.
- Dennis Terrell, 60604 211th Street, Eagle Lake, stated he did a decibel test inside of a combine which registered between 98-100 decibels and when come down by bank could hear it, once moving away from bank could not hear it.
- Jason with Bolton and Menk explained that sound travels through open areas and that berms and walls will dampen noise.
- Gary Borchardt, 21402 598th Street, asked if property and layout has changed since other parcel was bought. It has not. He also stated that the wildlife data is 11 years old. Bolton and Menk explained they used the DNR wildlife data and this gives a snapshot only. Greenhouse and CO2 effects are negligible. These results will be reviewed by the DNR and other agencies. He also stated that it is not their belief that Eagles will be affected. When Mr. Borchardt asked why they did not get base data from other tracks, it was expensed that every track has geographic area differences. Mayor Auringer stated that when he drove to Hastings, NB to visit their track, when vehicles were driving away from him, he could not hear them. When cars came near him, he was 85 decibels. Jason with Bolton and Menk stated the original noise study showed the impact in town.
- Lyle Groskreutz, 22298 604 Ave., Eagle Lake, stated the only reason he knows about this project is through a mutual friend. He receives the city's newsletter, and the track has only been mentioned one time and has not seen an update to the public. He also stated that he does not use a computer. He asked about the building on the site and if this would need to follow county or city code. Since this has been annexed into the City, the City is responsible for the building code. His concern is to protect the neighborhood and asked if a row of trees could be considered. It was explained that the buildings on the adjacent property would be for storage.
- Brad Bass stated that at the beginning of this process he sent fliers to every home and held an open where he and other professionals met with Mike Guentzel and others about the proposed development. He stated that the Guentzel's have known that there is no drag strip planned and that

nothing about the project has changed. The development has been downsized due to Mike Guentzel and others from the public's input.

- Mayor Auringer stated the City Council needs to determine if the information presented tonight meets the court's request and that the original EAW passed except for the two items: climate change and noise impact to wildlife.
- Dennis Wendland, 112 N. 3rd St, Eagle Lake, asked if the noise study was done for the south side of the highway and how much extra noise would be generated above Highway 14. Jason with Bolton Menk stated the noise levels were within the MN Department of Health's guidelines.
- Jim Sohler, 101 Creekside Drive, Eagle Lake, asked for clarification that all vehicles on the track would be street legal, which they would be. He also stated that when he served on Mankato Township's board, they looked at the highest and best use tax wise and service wise when making decisions.
- Mayor Auringer and Council Member Steinberg stated his biggest concern tonight is the cumulative effect of the entire project on climate change and asked if there is a way to calculating the climate change impact of buildings and what the current use of the land generates. Dan with Bolton and Menk stated this may be possible and that there are good studies. Jason with Bolton and Menk explained vehicles were the focus since they are the major use.
- Attorney Chris Kennedy stated the court remanded substantiation of cumulative effects and that if Council does not feel the study meets requirements, they should ask for more findings.
- Mayor Auringer explained two options before council; one would be to determine that the EAW is complete and to distribute the decision to the EQB. The other would be to request additional study for the two items and declare the EAW is incomplete.
- Council Member Whittington moved, seconded by Mayor Auringer, to request additional study and declare the EAW incomplete. Motion carried with Council Members Rohrich, White, Whittington, and Mayor Auringer voting in favor. Council Member Steinberg voted in opposition.
- City Council requested that more study on cumulative effects on climate change be studied and to include all aspects of the project.
- Don with Bolton and Menk stated they are employed by Bradford Development, and it is their job to look at all angles. Once complete, this study will go to the DNR and other agencies for review.

UPDATE

- Administrator Bromeland asked to update the Council on Police Department staffing and stated that since the last Council meeting a full-time police officer has turned in his resignation. Staff is following past practice and has posted this opening internally. If there is not internal interest it will be posted externally.

ADJOURN

- Council Member Steinberg moved, seconded by Council Member Rohrich, to adjourn the meeting at 7:58 p.m. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Auringer voting in favor.

Tim Auringer, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
PARK BOARD MEETING
THURSDAY, JUNE 9, 2022**

Call to Order: The meeting was called to order at 6:48 a.m. by Chair Horkey

Present: Jeremy Horkey, Don Wesley, Shane Wendland, Joan Back, Tim Auringer, and Beth Rohrich
Staff Present: Jennifer Bromeland, Kerry Rausch, and Brian Goettl

Treasurer's Report:

Treasurer's Report was presented.

Business:

1. Lake Eagle Park Master Planning Process

- a. Survey Timeline – The Park Board survey questions were reviewed and it is anticipated the survey will be sent to residents in the next month.
- b. Pavilion Inquiries by Residents
Residents are starting to ask about the pavilion and the process is being explained. Staff will be meeting with a loss control consultant next month and will review handicap parking concerns at Lake Eagle Park with him.
- c. Handicapped parking by the restrooms was discussed. Discussion included that the bathrooms are not handicapped accessible and there is a portable unit by the rink. There was concern that the parking stalls by the bathrooms cause congestion and people are using that access to drive on the trail. After much discussion the Park Board recommended closing the gated entrance to the park. Staff will talk to the city's loss control consultant to assist with determining parking needs for this park.

2. Olive and Lexi with Girl Scout Troop 34497-Silver Award Project Idea-Possible Dog Park Enhancements

- Olive and Lexi explained that they are working toward obtaining their Silver Award by doing a project that helps the community. They presented their idea to enhance dog park by adding toys for dogs to use. They would like to survey people to learn more of what types of items would be beneficial. The final report for the project needs to be submitted by the end of September.
- The girls were encouraged to contact Park Board member Don Wesley for contact information for their survey and to work closely with the Public Works Director Brian Goettl.

3. Miscellaneous Updates from Public Works

a. Painting of Rink and Bathrooms

- Bids have been received and were approved at the June City Council meeting. Hopefully work will be completed this fall.

b. Planting of Grass Seed by Playgrounds

- Dirt has been added to Lake Eagle Park and seed has been laid. Dirt still needs to be added by the border.

c. Eagle Heights Park - Grading, Grass Seeding, Planting of Trees

- Hydroseeding will be completed when Evergreen is in town doing other work. Brian Goettl will contact Drummers to determine the cost of adding a couple of trees in Eagle Height Park.

d. Baseball Field Update

- Dirt has been added to the ballfield, but additional dirt is needed to correct issue. The City Council has indicated they would like to look at a long-term correction of ballfield.

- Discussion included the desire to work with MAYBA to determine needed field corrections. The contract with MAYBA recently expired and MAYBA was made aware at a recent meeting of the need to set up a new agreement.
- e. Dogs on Leash Signs
- Signage has been ordered and will go on the park hours signs.
 - No dogs on athletic field signage have been installed. Other
- f. Other Items
- One of the new pieces of playground equipment is needing repair work. The vendor has been contacted about the Volito unit.
 - Staff have received a request asking that a porta toilet be consider at the ballfield at the school. Staff will contact the school about this.
 - Screening to block the wind at the tennis courts was discussed. Screening used to be used. Durability of screen was a concern by Public Works staff.
4. Tator Days Parade
- The Park Board indicated that if they participate in the Tator Days parade, they would like to promote the Cans for Kids recycling program where the funds received go directly back into the park budget.

Kerry Rausch
Deputy Clerk
City of Eagle Lake

ECONOMIC DEVELOPMENT AUTHORITY
THURSDAY, JUNE 23, 2022

Call to Order: The meeting was called to order at 6:45 a.m.

Present: Anthony White, John Whittington, Brooke Wach. Christine Black Hughes listened remotely via phone.

Staff Present: Jennifer Bromeland.

Approval of Agenda: No additions or changes to the agenda.

Treasurer's Report:

The treasurer's report was presented.

New Business:

- A. Strategic Economic Development Planning Process with Region 9. Alejandra Bejarano and Leah Petricka with Region Nine were present to provide an update on the residential survey responses. Overall, it was reported that the response rate is deemed favorable with approximately 400 surveys being returned or about 12%. Ms. Bejarano reported that overall, the responses were positive and that they are still collecting information. Small group discussions will be held soon and facilitated by Region 9. Small groups will be comprised of 5-7 community members per group using residents that indicated on the survey their willingness to provide input in a small group setting. An open house to gather more input from the community will be scheduled for the week of July 11th. It was noted that the 11th will not work due to there being a city council meeting that evening. EDA member John Whittington asked if there will be a formal presentation of the results to the City Council and public. Ms. Bejarano will present the results to the EDA and City Council. A flyer for a drawing contest entitled "What Do You Love about Eagle Lake?" was distributed. It was explained that this is a drawing contest for kids in grades K-12 residing in Eagle Lake. The first-place winners from each grade category will receive a \$25 gift card. Entries are due by Friday, July 15th.

Adjournment

The meeting adjourned at 7:30 a.m.

Jennifer J. Bromeland
City Administrator
City of Eagle Lake

CITY OF EAGLE LAKE

*Check Summary Register©

June 2022

Name	Check Date	Check Amt	
10100 Cash			
1537e MN DEPT OF REVENUE	6/3/2022	\$1,646.00	MAY SALES TAX
1538e PITNEY BOWES GLOBAL FINAN	6/3/2022	\$1,008.50	POSTAGE FOR METER
1539e AFLAC	6/3/2022	\$146.76	MAY PREMIUM
1540e PSN	6/3/2022	\$558.51	MAY FEES
1541e PERA	6/6/2022	\$4,496.96	BW 06-09-22
1542e FURTHER	6/6/2022	\$387.09	BW 06-09-22
1543e MN CHILD SUPPORT	6/9/2022	\$0.00	BW 05-26-22
1544e MN CHILD SUPPORT	6/9/2022	\$43.37	BW 06-09-22
1546e PERA	6/20/2022	\$4,906.41	BW 06-23-22
1547e FURTHER	6/20/2022	\$387.09	BW 06-20-22
1548e FURTHER	6/20/2022	\$8,287.50	2ND QTR H.S.A CITY CONTRIBUTION
1550e PERA	6/28/2022	\$37.50	MO PA 06-30-22
1551e PITNEY BOWES GLOBAL FINAN	6/29/2022	\$124.44	3RD QTR LEASE
44519 ARAMARK	6/6/2022	\$83.08	
44520 BROMELAND, JENNIFER	6/6/2022	\$18.72	
44521 CHRISTOPHER KENNEDY	6/6/2022	\$1,251.00	
44522 COMPUTER TECHNOLOGY SOL	6/6/2022	\$2,245.31	
44523 EAGLE EXPRESS	6/6/2022	\$1,853.41	
44524 GOPHER STATE ONE CALL	6/6/2022	\$75.60	MAY TICKETS
44525 MATHESON TRI GAS INC	6/6/2022	\$61.93	
44526 MCFOA	6/6/2022	\$50.00	MEMBERSHIP
44527 MENARDS	6/6/2022	\$203.64	
44528 ROMIG, BEN	6/6/2022	\$291.27	
44529 TRACTOR SUPPLY CREDIT PLA	6/6/2022	\$447.89	
44530 UC LABORATORY	6/6/2022	\$272.49	
44531 UNITED STATES POSTAL SERVI	6/6/2022	\$62.00	MAIL BOX RENT-POLICE DEPT
44532 Verizon Wireless	6/6/2022	\$277.37	
44533 BCBS OF MN	6/8/2022	\$13,553.62	JULY PREMIUM
44534 PRINCIPAL LIFE INSURANCE CO	6/14/2022	\$405.68	MAY-JUNE PREMIUM
44535 CASEYS BUSINESS MASTERCA	6/21/2022	\$594.33	
44536 DELTA DENTAL OF MN	6/21/2022	\$733.65	JULY PREMIUM
44537 US BANK EQUIPMENT FINANCE	6/21/2022	\$114.00	
44538 ADP, LLC	6/25/2022	\$464.30	
44539 ARAMARK	6/25/2022	\$156.66	
44540 BAUERS SPECIALTY SALES	6/25/2022	\$83.70	BLADES FOR 60' DECK
44541 BIOVERSE INC	6/25/2022	\$618.70	
44542 BLETHEN BERENS	6/25/2022	\$240.00	TORRENS PROPERTY OPINION
44543 BLUE EARTH COUNTY	6/25/2022	\$500.00	HAVA TECHNOLOGY-ELECTIONS
44544 BOUND TREE MEDICAL LLC	6/25/2022	\$398.74	HEARTSTART SMART PADS
44545 C & S SUPPLY CO INC	6/25/2022	\$146.32	COIL
44546 CITY BUILDING INSPECTION SR	6/25/2022	\$676.86	CITY FORCE FEES 2ND QTR
44547 CLARKE ENVIRONMENTAL MOS	6/25/2022	\$1,370.00	BIOMIST TREATMENT
44548 DAVIS SALES AND SERVICE INC	6/25/2022	\$880.54	BELTS AND BLADES
44549 DENCO LIGHTING	6/25/2022	\$194.35	RECYCLING
44550 FRESH START CLEANING AND	6/25/2022	\$100.00	JUNE SERVICE
44551 HAWKINS	6/25/2022	\$7,824.01	
44552 J.R. BRUENDER CONSTRUCTIO	6/25/2022	\$3,460.00	MUSIC ON PARKWAY
44553 KSL.LLC	6/25/2022	\$1,800.00	PRODUCTION RENTAL FOR3 EVENTS
44554 LJP ENTERPRISES	6/25/2022	\$11,207.17	REFUSE=1057 RECYC SM=935 RECYC LAR
44555 CITY OF MANKATO	6/25/2022	\$25,372.77	
44556 MELCHIOR TREE SERVICE INC	6/25/2022	\$10,050.00	ASH TREE REMOVAL AND STORM CLEAN U
44557 MENARDS	6/25/2022	\$595.06	
44558 MID-AMERICAN RESEARCH CHE	6/25/2022	\$1,761.32	LIFT STATION DEGREASER
44559 MN PUMP WORKS	6/25/2022	\$3,795.00	DEDORA MIXER

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CITY OF EAGLE LAKE

07/08/22 3:38 PM

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*Check Summary Register©

June 2022

Name	Check Date	Check Amt	
10100 Cash			
1537e MN DEPT OF REVENUE	6/3/2022	\$1,646.00	MAY SALES TAX
1538e PITNEY BOWES GLOBAL FINAN	6/3/2022	\$1,008.50	POSTAGE FOR METER
1539e AFLAC	6/3/2022	\$146.76	MAY PREMIUM
1540e PSN	6/3/2022	\$558.51	MAY FEES
1541e PERA	6/6/2022	\$4,496.96	BW 06-09-22
1542e FURTHER	6/6/2022	\$387.09	BW 06-09-22
1543e MN CHILD SUPPORT	6/9/2022	\$0.00	BW 05-26-22
1544e MN CHILD SUPPORT	6/9/2022	\$43.37	BW 06-09-22
1546e PERA	6/20/2022	\$4,906.41	BW 06-23-22
1547e FURTHER	6/20/2022	\$387.09	BW 06-20-22
1548e FURTHER	6/20/2022	\$8,287.50	2ND QTR H.S.A CITY CONTRIBUTION
1550e PERA	6/28/2022	\$37.50	MO PA 06-30-22
1551e PITNEY BOWES GLOBAL FINAN	6/29/2022	\$124.44	3RD QTR LEASE
44519 ARAMARK	6/6/2022	\$83.08	
44520 BROMELAND, JENNIFER	6/6/2022	\$18.72	
44521 CHRISTOPHER KENNEDY	6/6/2022	\$1,251.00	
44522 COMPUTER TECHNOLOGY SOL	6/6/2022	\$2,245.31	
44523 EAGLE EXPRESS	6/6/2022	\$1,853.41	
44524 GOPHER STATE ONE CALL	6/6/2022	\$75.60	MAY TICKETS
44525 MATHESON TRI GAS INC	6/6/2022	\$61.93	
44526 MCFOA	6/6/2022	\$50.00	MEMBERSHIP
44527 MENARDS	6/6/2022	\$203.64	
44528 ROMIG, BEN	6/6/2022	\$291.27	
44529 TRACTOR SUPPLY CREDIT PLA	6/6/2022	\$447.89	
44530 UC LABORATORY	6/6/2022	\$272.49	
44531 UNITED STATES POSTAL SERVI	6/6/2022	\$62.00	MAIL BOX RENT-POLICE DEPT
44532 Verizon Wireless	6/6/2022	\$277.37	
44533 BCBS OF MN	6/8/2022	\$13,553.62	JULY PREMIUM
44534 PRINCIPAL LIFE INSURANCE CO	6/14/2022	\$405.68	MAY-JUNE PREMIUM
44535 CASEYS BUSINESS MASTERCA	6/21/2022	\$594.33	
44536 DELTA DENTAL OF MN	6/21/2022	\$733.65	JULY PREMIUM
44537 US BANK EQUIPMENT FINANCE	6/21/2022	\$114.00	
44538 ADP, LLC	6/25/2022	\$464.30	
44539 ARAMARK	6/25/2022	\$156.66	
44540 BAUERS SPECIALTY SALES	6/25/2022	\$83.70	BLADES FOR 60' DECK
44541 BIOVERSE INC	6/25/2022	\$618.70	
44542 BLETHEN BERENS	6/25/2022	\$240.00	TORRENS PROPERTY OPINION
44543 BLUE EARTH COUNTY	6/25/2022	\$500.00	HAVA TECHNOLOGY-ELECTIONS
44544 BOUND TREE MEDICAL LLC	6/25/2022	\$398.74	HEARTSTART SMART PADS
44545 C & S SUPPLY CO INC	6/25/2022	\$146.32	COIL
44546 CITY BUILDING INSPECTION SR	6/25/2022	\$676.86	CITY FORCE FEES 2ND QTR
44547 CLARKE ENVIRONMENTAL MOS	6/25/2022	\$1,370.00	BIOMIST TREATMENT
44548 DAVIS SALES AND SERVICE INC	6/25/2022	\$880.54	BELTS AND BLADES
44549 DENCO LIGHTING	6/25/2022	\$194.35	RECYCLING
44550 FRESH START CLEANING AND	6/25/2022	\$100.00	JUNE SERVICE
44551 HAWKINS	6/25/2022	\$7,824.01	
44552 J.R. BRUENDER CONSTRUCTIO	6/25/2022	\$3,460.00	MUSIC ON PARKWAY
44553 KSL.LLC	6/25/2022	\$1,800.00	PRODUCTION RENTAL FOR3 EVENTS
44554 LJP ENTERPRISES	6/25/2022	\$11,207.17	REFUSE=1057 RECYC SM=935 RECYC LAR
44555 CITY OF MANKATO	6/25/2022	\$25,372.77	
44556 MELCHIOR TREE SERVICE INC	6/25/2022	\$10,050.00	ASH TREE REMOVAL AND STORM CLEAN U
44557 MENARDS	6/25/2022	\$595.06	
44558 MID-AMERICAN RESEARCH CHE	6/25/2022	\$1,761.32	LIFT STATION DEGREASER
44559 MN PUMP WORKS	6/25/2022	\$3,795.00	DEDORA MIXER

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CITY OF EAGLE LAKE

*Check Summary Register©

June 2022

Name	Check Date	Check Amt	
44560	MINNESOTA WASTE PROCESSI	6/25/2022	\$8,120.24 MAY CHARGES
44561	NORTHLAND SECURITIES	6/25/2022	\$4,573.75 GO CROSSOVER BOND SERIERS 2017A
44562	QUALITY 1 HR FOTO	6/25/2022	\$172.80 SIGN PANELS AND GRAPHICS
44563	RED DIRT ROAD	6/25/2022	\$1,800.00 JULY MUSIC ON PARKWAY EVENT
44564	RED FEATHER/HERMEL WHOLE	6/25/2022	\$392.57
44565	SANCO EQUIPMENT LLC	6/25/2022	\$1,155.36
44566	SHARE CORP	6/25/2022	\$294.43 BOWL CLEANER
44567	STREICHERS	6/25/2022	\$577.00 GILLEMETTE-CLOTHING
44568	TRACTOR SUPPLY CREDIT PLA	6/25/2022	\$27.99 INSECT CONTROL
44569	VSI	6/25/2022	\$4,857.00 MICROPHONES COUNCIL CHAMBERS
44570	ALEX AIR APPARATUS INC	6/28/2022	\$1,490.00 HOSE AND COUPLER
44571	BENCO ELECTRIC	6/28/2022	\$517.26 STREET LIGHTING
44572	BOLTON & MENK INC	6/28/2022	\$4,480.00 SEWER & WATER EXTENSTION 2022
44573	BROMELAND, JENNIFER	6/28/2022	\$59.89 REIMBURSEMENTS
44574	C & S SUPPLY CO INC	6/28/2022	\$55.92 OIL AND FILTER
44575	CENTER POINT ENERGY	6/28/2022	\$295.20
44576	CONSOLIDATED COMMUNICATI	6/28/2022	\$575.39 ACCT 507-150-0101/0
44577	DRUMMERS GARDEN CENTER	6/28/2022	\$1,070.61 LANDSCAPING FOR CITY SIGNS
44578	EMERGENCY APPARATUS	6/28/2022	\$2,927.70 TANKER 4321
44579	HEIMAN FIRE EQUIPMENT	6/28/2022	\$143.94 HANDLELOK AND ADAPTORS
44580	MENARDS	6/28/2022	\$119.46
44581	MN PUBLIC FACILITIES AUTHOR	6/28/2022	\$30,168.76 BOND PAYMENT
44582	MN PUMP WORKS	6/28/2022	\$145.00 COMPOST RECYCLE
44583	SANCO EQUIPMENT LLC	6/28/2022	\$343.78 BEARING, FLANGE
44584	SKOGEN MECHANICAL LLC	6/28/2022	\$216.00 HAVA SYSTEM MAINTENANCE
44585	U.S. BANK	6/28/2022	\$7,120.00 GO IMPROVEMENT BOND, SERIES 2021A
44586	ARAMARK	6/30/2022	\$83.08
44587	BADGER METER	6/30/2022	\$94.62 HOSTING SERVICE
44588	BOLTON & MENK INC	6/30/2022	\$160.00 SALT SYMPOSIUM-GOETTL
44589	XCEL	6/30/2022	\$3,809.10
Total Checks			\$192,167.47

FILTER: ((([Act Year]='2022' and [period] in (6))) and ((([Check Nbr]>0 and not EFT and not [Source] like 'PAY?????????.??') or [EFT])) and [Cash Act]='10100')

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CITY OF EAGLE LAKE

07/08/22 11:18 AM

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*Check Summary Register©

Batch: PAY 07-7-22

Name	Check Date	Check Amt	
10100 Cash			
44591 ARAMARK	7/8/2022	\$46.29	
44592 BCBS OF MN	7/8/2022	\$13,553.62	AUGUST PREMIUM
44593 BHE COMMUNITY SOLAR LLC	7/8/2022	\$3,586.29	SOLAR GARDEN
44594 CARRIAGE REPAIR INC	7/8/2022	\$1,095.40	COUNTRY CLIPPER
44595 CHRISTOPHER KENNEDY	7/8/2022	\$1,449.00	JUNE CHARGES
44596 CLARKE ENVIRONMENTAL MOS	7/8/2022	\$685.00	
44597 COMPUTER TECHNOLOGY SOL	7/8/2022	\$2,273.29	
44598 EAGLE EXPRESS	7/8/2022	\$1,485.16	JUNE FUEL
44599 EIDE BAILLY	7/8/2022	\$4,500.00	AUDIT WORK
44600 FREE PRESS	7/8/2022	\$37.93	P.H. ORDINANCE CHANGE-STORM WATER
44601 FRESH START CLEANING AND	7/8/2022	\$100.00	JUNE SERVICE
44602 GOETTL BRIAN	7/8/2022	\$40.00	Illicit Discharge MS4
44603 GOPHER STATE ONE CALL	7/8/2022	\$109.35	JUNE TICKETS
44604 HARTMAN, ANDREW	7/8/2022	\$40.00	MS4 ONLINE TRAINING
44605 MATHESON TRI GAS INC	7/8/2022	\$70.78	
44606 MN DEPT OF HEALTH	7/8/2022	\$2,610.00	2ND QTR CONNECTION FEE
44607 MN PAVING MATERIALS	7/8/2022	\$145.00	
44608 OVERLINE & SON INC	7/8/2022	\$19,207.26	CLEAN AND TELEVISE LINES
44609 PRINCIPAL LIFE INSURANCE CO	7/8/2022	\$202.84	JULY/AUGUST PREMIUM
44610 STAPLES BUSINESS ADVANTA	7/8/2022	\$71.12	OFFICE SUPPLIES
44611 U.S. BANK	7/8/2022	\$500.00	BOND SERIES 2021A-PAYING AGENT FEE
44612 UC LABORATORY	7/8/2022	\$272.49	
44613 UNITED STATES POSTAL SERVI	7/8/2022	\$610.00	FIRST CLASS POSTAGE
44614 Verizon Wireless	7/8/2022	\$277.37	
44615 WEBICINE	7/8/2022	\$325.00	WEB HOSTING ANNUAL FEE
	Total Checks	\$53,293.19	

FILTER: (([Act Year]='2022' and [period] in (7))) and (Source in ('PAY 07-7-22'))

Pay Dates 05/12/2022, 05/26/2022

Payroll Name	Pay Date	Net Pay
Auringer, Mandy L	05/12/2022	757.61
Auringer, Mandy L	05/26/2022	775.53
Auringer, Timothy A	05/26/2022	304.04
Bromeland, Jennifer J	05/12/2022	2,739.96
Bromeland, Jennifer J	05/26/2022	2,739.96
Goettl, Brian K	05/12/2022	1,645.19
Goettl, Brian K	05/26/2022	1,826.62
Haber, Jerald L	05/26/2022	453.46
Hartman, Andrew R	05/12/2022	1,246.93
Hartman, Andrew R	05/26/2022	1,246.94
Jensen, Dustin D	05/12/2022	1,701.88
Jensen, Dustin D	05/26/2022	1,606.15
Konz, Noah J	05/26/2022	36.94
Kopp, John A	05/12/2022	2,122.31
Kopp, John A	05/26/2022	2,172.99
Kuster, Lawrence D	05/26/2022	321.63
Nicklay, Michael L	05/12/2022	1,149.93
Nicklay, Michael L	05/26/2022	1,235.13
Rausch, Kerry L	05/12/2022	1,204.19
Rausch, Kerry L	05/26/2022	1,176.25
Rohrich, Elizabeth K	05/26/2022	207.79
Romig, Benjamin T	05/12/2022	1,335.14
Romig, Benjamin T	05/26/2022	1,405.04
Shoemaker, Brian J	05/12/2022	645.11
Shoemaker, Brian J	05/26/2022	301.20
Simpson, Vern L	05/26/2022	199.40
Steinberg, Garrett R	05/26/2022	207.79
White, Anthony D	05/26/2022	207.79
Whittington, Johnnie L	05/26/2022	207.79

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Pay Dates 06/09/2022, 06/23/2022, 06/30/2022

Payroll Name	Pay Date	Net Pay
Auringer, Mandy L	06/09/2022	757.61
Auringer, Mandy L	06/23/2022	757.62
Auringer, Timothy A	06/30/2022	350.81
Bromeland, Jennifer J	06/09/2022	2,739.96
Bromeland, Jennifer J	06/23/2022	2,739.97
Goettl, Brian K	06/09/2022	1,552.69
Goettl, Brian K	06/23/2022	1,694.69
Guillemette, Connor M	06/23/2022	1,024.97
Haber, Jerald L	06/09/2022	283.95
Haber, Jerald L	06/23/2022	408.89
Hartman, Andrew R	06/09/2022	1,246.95
Hartman, Andrew R	06/23/2022	1,246.93
Jenatscheck, Mary J	06/09/2022	147.87
Jensen, Dustin D	06/09/2022	1,746.54
Jensen, Dustin D	06/23/2022	1,771.50
Konz, Noah J	06/30/2022	36.94
Kopp, John A	06/09/2022	2,341.81
Kopp, John A	06/23/2022	2,091.43
Kuster, Lawrence D	06/09/2022	259.55
Kuster, Lawrence D	06/23/2022	180.57
Larson, Karla W	06/09/2022	152.63
McGuire, Amy L	06/23/2022	333.00
Nicklay, Michael L	06/09/2022	1,149.90
Nicklay, Michael L	06/23/2022	1,149.93
Rausch, Kerry L	06/09/2022	1,350.97
Rausch, Kerry L	06/23/2022	1,239.15
Rohrich, Elizabeth K	06/30/2022	253.96
Romig, Benjamin T	06/09/2022	1,778.32
Romig, Benjamin T	06/23/2022	1,658.14
Shoemaker, Brian J	06/09/2022	575.77
Shoemaker, Brian J	06/23/2022	598.88
Simpson, Vern L	06/30/2022	199.40
Smith, Noah M	06/09/2022	147.87
Steinberg, Garrett R	06/30/2022	253.96
White, Anthony D	06/30/2022	253.96
Whittington, Johnnie L	06/30/2022	253.96

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< Home

Date Paid 6-3-22

Amount Paid 1646 - Ref 14892

Acct Code See below

Authorization [Signature]

Confirmation

Sales and Use Tax - Return Submitted

Thank you, your request has been submitted. Please allow 3 business days for your return to appear online. Please allow 3 business days from 3-Jun-2022 for your payment to appear online. You can change or cancel this request until 5:00 p.m. Central time.

Confirmation Summary

Submitted Date and Time: 3-Jun-2022 10:50:48 AM
Legal Name: EAGLE LAKE CITY OF
Federal Employer ID: 41-6005110
User Who Submitted: krausch
Type of Request Submitted: Return and payment request
Account Name: EAGLE LAKE CITY OF
Minnesota ID: 8021730

101-20300 = 1641-
601-444 = 5

Return Summary

Return Confirmation Number: 1-893-570-976
Account Type: Sales & Use Tax
Filing Period: 31-May-2022
Projected Amount/Credit Due: \$1,646.00

Payment Summary

Account Type: Sales & Use Tax
Filing Period: 31-May-2022
Payment Amount: \$1,646.00

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Account Name: EAGLE LAKE OFFICES
 Purchase Power Account Number: 8000-9000-0577-8760

Purchase Power® Account Statement

Statement Date May 25, 2022

Page 1 of 3

SUMMARY OF YOUR CHARGES

Previous Balance	\$0.00
Purchases	
Postage	\$1,000.00
Total Purchases	\$1,000.00
Payments	\$0.00
Credits	\$0.00
Other Charges	\$8.50
Finance Charges	\$0.00
New Balance	\$1,008.50
Minimum Payment Due 06/21/2022	\$11.00

PITNEY BOWES REWARDS POINTS

Previous Balance	5,902
- Points Redeemed	0
- Points Adjusted	0
Points Earned this billing period	1,000
New Rewards Balance	6,902

Log on to your account to view and redeem rewards: pitneybowes.us/signin

Credit Line is: \$20,500.00
Available Credit: \$19,491.50

To avoid late fees please ensure Pitney Bowes receives a minimum payment before the due date of June 21, 2022

Credit Cards are NOT an accepted form of payment for accounts.

Online payments can be made. Go to pitneybowes.com/us/paypurchasepower

Questions about this statement?
pitneybowes.us/signin

Manage your account online, view and pay your bills, see detailed history, much more...

or
 Call Monday – Friday 8AM to 8PM ET
 844 256 6444. Please have your 16 digit account number available.

Date Paid 6-3-22
 Amount Paid 1008.50 Ref 14793
41600 300 = 1336.84
 Acct. Code 6014600-300 = 336.83
 Authorization [Signature]

Need Ink?

Order ink and supplies for your meter today.

pitneybowes.com/us/suppliesnow



The Pitney Bowes Bank, Inc. Tax ID#: 84-1386389

To make a payment by mail, please complete and send the coupon below. Please allow 7-10 business days for mail delivery. V Tear off here

PURCHASE POWER
 2225 AMERICAN DRIVE
 NEENAH WI 54956-1005

Account #	New Balance	Minimum Payment Due	Payment Due Date	Amount Enclosed
8000-9000-0577-8760	\$1,008.50	\$11.00	06/21/2022	\$

Change of address/contact information, please update at:
pitneybowes.com/us/support/addresschange

Make check payable to Purchase Power

If you've chosen to pay by mail, please include this payment coupon as well as your 16 digit account number on your check.

EAGLE LAKE OFFICES
 KERRY RAUSCH
 PO BOX 159
 EAGLE LAKE MN 56024

PITNEY BOWES BANK INC PURCHASE POWER
 PO BOX 981026
 BOSTON, MA 02298-1026

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Your last visit was Mon 05/23/2022 12:25 PM CDT

Confirmation

Your payment has successfully been submitted and will settle on the date you requested. Thank you for using Minnesota PERA's electronic payment system.

Please keep a record of your Confirmation Number, or [print this page](#) for your records.

Confirmation Number **SOMPER000655093**

Payment Details

Description MN PERA
MN PERA Payment
<http://www.mnpera.avenet.net>

Payment Amount \$4,496.96

Payment Date 06/08/2022

Status SCHEDULED

PERA Employer ID Number 435600

Payroll Paid Date 06092022
(MMDDYYYY)

Payment Method

Account Nickname CornerStone State Ba

Bank Routing Number 091905059

Bank Name CORNERSTONE STATE BANK

Bank Account Number *0152

Bank Account Type Checking

Bank Account Category Business

Confirmation Email krausch@eaglelakemn.com

Date Paid 6-6-22
Amount Paid 4496.96 Ref 14909
Acct Code 21704
Authorization [Signature]



Your last visit was Mon 06/06/2022 11:13 AM CDT

Confirmation

Your payment has successfully been submitted and will settle on the date you requested. Thank you for using Minnesota PERA's electronic payment system.

Please keep a record of your Confirmation Number, or [print this page](#) for your records.

Confirmation Number **SOMPER000656991**

Payment Details

Description MN PERA
MN PERA Payment
<http://www.mnpera.avenet.net>

Payment Amount \$4,906.41

Payment Date 06/23/2022

Status SCHEDULED

PERA Employer ID Number 435600

Payroll Paid Date 06232022
(MMDDYYYY)

Payment Method

Account Nickname CornerStone State Ba

Bank Routing Number 091905059

Bank Name CORNERSTONE STATE BANK

Bank Account Number *0152

Bank Account Type Checking

Bank Account Category Business

Confirmation Email krausch@eaglelakemn.com

Date Paid 6-20-22

Amount Paid 4,906.41 Ref 14920

Acct Code 21704

Authorization 

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Group ▾ Members ▾ Contributions ▾



Reports & Invoices My Profile ▾

Set Date Add Contributions Define Banking  Review

Review

Contribution Date 06/20/2022

Contribution Frequency One-Time

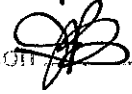
Contribution Amount \$8,287.50

▾ Contribution Details

ACH Pull Date 06/22/2022 Date Paid 6-20-22

ACH Pull Amount \$8,287.50 Amount Paid REF 14920
8,287.50

Acct Code 41000-130

Authorization 

▾ Banking Details

On behalf of my company, I authorize Further to initiate a contribution as scheduled above from the bank account(s) indicated, on the dates indicated.

Cancel

Submit

[Save for Later](#)

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Michael H. Kennedy
Christopher M. Kennedy*

June 1, 2022 Date Paid 6-16-22
Amount Paid 1251 - Ref 14899
City of Eagle Lake Acct Code 41600-304
Post Office Box 159 Authorization _____
Eagle Lake MN 56024

Re: City Attorney Billing

AMOUNT PREVIOUSLY BILLED: \$2,313.00
AMOUNT RECEIVED ON ACCOUNT: \$2,313.00

Legal Services of Christopher M. Kennedy:

May 2, 2022	.3
May 2, 2022	.4
May 2, 2022	1.2 <i>ASA Hockey</i>
May 2, 2022	.6
May 2, 2022	.3
May 2, 2022	2.6
May 2, 2022	1.4
May 9, 2022	.4
May 12, 2022	
May 13, 2022	.8
May 16, 2022	.5
May 16, 2022	.5
May 16, 2022	.4
May 16, 2022	.9
May 17, 2022	.2
May 17, 2022	.3
May 18, 2022	.5
May 19, 2022	.4
May 20, 2022	.5
May 23, 2022	.5 <i>3 primary</i>
May 27, 2022	.5
May 27, 2022	.2
May 31, 2022	.5

Legal Services of Christopher M. Kennedy: 13.9 x \$90.00: *original customer* \$1,251.00

AMOUNT DUE AND PAYABLE: \$1,251.00

99 Navaho Avenue, Suite 104 Mankato, MN 56001
Phone: 507/345-4582 Fax: 507/345-1010
Email: knklaw@hickorytech.net
Website: kennedykennedylaw.lawoffice.com
* Also Admitted in Iowa

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Computer Technology Solutions,
 Inc.
 200 Belgrade Ave.
 North Mankato, MN 56003
 (507) 388-3880



Bill To:
 City of Eagle Lake
 Attn: Jennifer Bromeland
 705 Parkway Avenue
 PO Box 159
 Eagle Lake, MN 56024

Date	Invoice
06/01/2022	MSP106881

Terms	Due Date	PO Number
Net 30 days	07/01/2022	
- Monthly Managed Firewall - Monthly Managed Back UP		

Products & Other Charges	Quantity	Price	Amount
Agreement CTS VIP Renewal			
CTS_VIP_05-10: CTS VIP SERVICES (Billed monthly)	10.00	\$170.00	\$1,700.00
VIP Service Includes: Unlimited On-Site And Remote Support Automated Updates For Windows and Applications Real-time Network Monitoring & Management Ransomware Protection Email Spam Filtering Service Enterprise Antivirus Enterprise Firewall - All Hardware, Licensing, Installation, and Management Included Hybrid Backup Solution - All Hardware, Licensing, Cloud Storage, Installation, and Management Included Enterprise Email Solution - Office 365 Essentials Licensing Included For All Users Annual vCIO Assessment Extensive Reporting Catered to Your Needs Coordinate With 3rd Party Vendors to Support Business Specific Applications Support For Common Applications - Web Browsers, QuickBooks, Microsoft Office, Adobe, Etc. Extended support hours of 7AM to 6PM. 10% Discount On All Project Labor VIP Services Does Not Include: Major infrastructure changes such as cabling, server migration, large scale network changes, new phone system, new wireless system, etc. - Definition of major infrastructure change at the discretion of CTS. Training and configuration of 3rd Party Applications. Coverage of unsupported operating systems such as Windows XP or Server 2003. After hours emergency support. Phone, camera, or access control systems not installed by CTS 3 year agreement. Quantity/Pricing to be renegotiated annually. Agreement Microsoft 365 Monthly CTS-5321930: Office 365 GCC G3 CTS-5321929: Office 365 GCC G1 Agreement Mail Protection Monthly			
	15.00	\$22.00	\$330.00
	8.00	\$8.80	\$70.40

Date Paid 6-4-22
 Amount Paid 3245.31 Ref 14902
 Acct Code 41600-310
 Authorization [Signature]

waiting to hear back from CTS

Police dept. ?

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CTS_Barracuda_Tier_1_Monthly: Barracuda Email Security	9.00	\$2.99	\$26.91
Agreement Managed Backup - Monthly			
CTS-MBU-00500: CTS Managed Backup - 500GB	0.00	\$119.00	\$0.00
CTS-MBU-VM: CTS Managed Backup - Virtual Machine License	0.00	\$9.00	\$0.00
Agreement Managed Firewall - Branch			
MSSP-T20-Branch: CTS Managed Branch Office Appliance	2.00	\$59.00	\$118.00
* Branch office addition to CTS Managed Firewall for site-to-site connections for shared services such as VoIP, files, printing, etc.			
* Standard Support only. Please select an additional CTS Managed Firewall if full security services are needed.			
* Quarterly updates and patches			
* Reporting			
* CTS live support			
* No capital investment			
* 3 year agreement			
MSSP-T15: CTS Managed Firewall - WatchGuard T15	0.00	\$89.00	\$0.00
Total Products & Other Charges:			\$2,245.31
- Monthly Managed Firewall			
- Monthly Managed Back UP			
Minimum service charge of 1 hour for on-site support and 0.5 hours for remote support. Service done outside of regular business hours will be billed at 1.5 x the normal service rate. Holiday hours will be billed at 2 x the normal service rate. Make checks payable to Computer Technology Solutions, Inc.	Invoice Subtotal:		\$2,245.31
	Sales Tax:		\$0.00
	Invoice Total:		\$2,245.31
	Payments:		\$0.00
	Credits:		\$0.00
	Balance Due:		\$2,245.31

Office Hours: M-F 8:00am - 5:00pm
For Billing Questions, please contact Justin @ 507-388-3880 or jCafourek@yourcts.com

All invoices include a 3% cash/check payment discount. Payment by credit/debit card shall result in forfeiture of this discount.

34

NON-NEGOTIABLE
 NOT CASH
 NEGOTIABLE
 CASH
 NON-NEGOTIABLE
 NON-NEGOTIABLE
 NON-NEGOTIABLE
 NON-NEGOTIABLE
 NON-NEGOTIABLE

Business of Eagle Lake LLC
 Highway Ave
 Eagle Lake, MN 56024

Statement

Date

6/1/2022

City of Eagle Lake
P.O. Box 159
Eagle Lake, MN 56024

Extra Paid 6-6-22
 Amount Paid 1853.41 Ref 14901
 Acct Code See attached
 Authorization [Signature]

Amount Due	Amount Enc.
\$1,853.41	

Date	Transaction	Amount	Balance
04/30/2022	Balance forward		1,300.91
05/01/2022	INV #05-01-3408.	21.91	1,322.82
05/02/2022	INV #05-01-3622.	18.18	1,341.00
05/03/2022	PMT #044447.	-1,300.91	40.09
05/03/2022	INV #05-01-3796.	26.88	66.97
05/04/2022	INV #05-01-3897.	77.00	143.97
05/04/2022	INV #05-01-4036.	12.52	156.49
05/04/2022	INV #05-01-4196.	35.29	191.78
05/06/2022	INV #05-01-4611.	18.38	210.16
05/09/2022	INV #05-01-5315.	16.75	226.91
05/09/2022	INV #05-01-5373.	58.52	285.43
05/10/2022	INV #05-01-5564.	25.02	310.45
05/10/2022	INV #05-01-5613.	9.90	320.35
05/10/2022	INV #05-01-5636.	34.77	355.12
05/10/2022	INV #05-01-5754.	4.82	359.94
05/10/2022	INV #05-01-5758.	41.50	401.44
05/10/2022	INV #05-01-5867.	16.44	417.88
05/11/2022	INV #05-01-5896.	12.45	430.33
05/11/2022	INV #05-01-5814.	15.01	445.34
05/11/2022	INV #05-01-5815.	65.66	511.00
05/12/2022	INV #05-01-6155.	17.07	528.07
05/14/2022	INV #05-01-6880.	17.15	545.22
05/15/2022	INV #05-01-7110.	26.84	572.06
05/16/2022	INV #05-01-7369.	20.75	592.81
05/16/2022	INV #05-01-7248.	17.03	609.84
05/16/2022	INV #05-01-7188.	130.22	740.06
05/17/2022	INV #05-01-7580.	30.96	771.02
05/17/2022	INV #05-01-7425.	48.91	819.93

Amount Due
\$1,853.41

Thank you for your business!

Finance Charges will accrue after 30 days (1.5% per month).

35



INVOICE

www.clarke.com
TOLL-FREE: 800-323-5727
PHONE: 630-694-2000
AR Email: accountsreceivable@clarke.com,
AR Dept. Ext.: 3139

Payment Instructions: Clarke Environmental Mosquito Management, Inc.
ACH Banking: Bank of America - Account: 8666607231 - Routing: 071000039
Electronic Check or Credit Card: Please call - 800-323-5727 x3139
Paper Check: 16300 Collections Center Drive, Chicago, IL 60693

Customer #: 008718
Customer PO #: NA

Invoice #: 001024486
Invoice Date: 06/07/22
Terms: Net 30 Days
Due Date: 07/07/22

B
J City of Eagle Lake
L PO Box 159
L
Eagle Lake, MN 56024-0159
T
O Brian Goettl

Service Order 0000152799 Agreement no 1000010135 Consultant Rob Olsen

Table with 3 columns: Job Date, Description, Total. Row 1: 06/06/22, BIOMIST 4+4 TRUCK ULV, 685.00. Row 2: Order total, 685.00.

W9's can be found on our website at www.clarke.com
CLARKE ENVIRONMENTAL MOSQUITO MANAGEMENT SERVICE

Date Paid 6-25-22
Amount Paid 685 Ref 14940
Acct Code 42500-300
Authorization

Clarke Environmental Mosquito Management, Inc. is a Clarke Company

** Fraud Alert: Our banking details have not changed. Please call 800-323-5727 x3139 if you are asked to change banking information. Total: 685.00

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 630-672-7439

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www.clarke.com
TOLL-FREE: 800-323-5727
PHONE: 630-894-2000
AR Email: accountsreceivable@clarke.com,
AR Dept. Ext.: 3139

INVOICE



Payment Instructions: Clarke Environmental Mosquito Management, Inc.
ACH Banking: Bank of America - Account: 8666607231 - Routing: 071000039
Electronic Check or Credit Card: Please call - 800-323-5727 x3139
Paper Check: 16300 Collections Center Drive, Chicago, IL 60693

Invoice #: 001024555
Invoice Date: 06/14/22
Terms: Net 30 Days
Due Date: 07/14/22

Customer #: 008718
Customer PO #: NA

B
I City of Eagle Lake
L PO Box 159
L
Eagle Lake, MN 56024-0159
T
O Brian Goettl

Service Order 0000152799 Agreement no 1000010135 Consultant Rob Olsen

Job Date	Description	Total
06/13/22	BIOMIST 4+4 TRUCK ULV	685.00

W9's can be found on our website at www.clarke.com
CLARKE ENVIRONMENTAL MOSQUITO MANAGEMENT SERVICE

Order total 685.00

Date Paid 6-25-22
Amount Paid 685 - Ref 14941
Acct Code 42500 - 300
Authorization _____

Clarke Environmental Mosquito Management, Inc. is a Clarke Company

** Fraud Alert: Our banking details have not changed. Please call 800-323-5727 x3139 if you are asked to change banking information.	Total:	685.00
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Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 630-672-7439

38

Original

INVOICE

Total Invoice	\$2,355.72
Invoice Number	6219992
Invoice Date	6/22/22
Sales Order Number/Type	3903479 SL
Branch Plant	56
Shipment Number	4559465



Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

Sold To: 108187
ACCOUNTS PAYABLE
CITY OF EAGLE LAKE
PO Box 159
Water Department
Eagle Lake MN 56024

Ship To: 122581
CITY OF EAGLE LAKE
Water Department
705 Parkway Ave
Eagle Lake MN 56024

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#	P.O. Release	Sales Agent #			
8/6/22	Net 45	PPD Origin	HWTG			044			
Line #	Item Number	Item Name/Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	499991	Freight Charge	N	1.0000	EA	\$10.0000	EA	1.0 LB	\$10.00
		UNIT ECH		1.0000	EA			1.0 GW	
1.010	Fuel Surcharge	Freight	N	1.0000	EA	\$42.0000			\$42.00
2.000	41879	LPC-AM	N	100.0000	GA	\$2.0155	LB	1,143.0 LB	\$2,303.72
		1 LB BLK (Mini-Bulk)		1143.0000	LB			1,143.0 GW	

***** Receive Your Invoice Via Email *****

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com or call 612-331-6910 to get it setup on your account.

Date Paid 6-25-22
 Amount Paid 2355.72 Ref 14945
 Acct Code Le 01-2W
 Authorization _____

Page 1 of 1	Tax Rate	Sales Tax	Invoice Total	\$2,355.72
	0 %	\$0.00		

IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Containers are to be paid for in full, as invoiced, and full refund will be made promptly, provided containers are returned to original point of shipment. Return freight charges to be prepaid. The containers returned must be the same originally shipped, and show no evidence of abuse, or use for purposes other than the storage of original containers. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose. **NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION .**

Please Remit To: **Hawkins, Inc.**
P.O. Box 860263
Minneapolis, MN 55486-0263

This contractor and subcontractor shall abide by the requirements of 41 CFR §§80-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

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Original



Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

water
operating supplies

INVOICE

Total Invoice	\$2,353.22
Invoice Number	6184035
Invoice Date	5/11/22
Sales Order Number/Type	3853291 SL
Branch Plant	56
Shipment Number	4492954

Sold To: 108187
ACCOUNTS PAYABLE
CITY OF EAGLE LAKE
PO Box 159
Water Department
Eagle Lake MN 56024

Ship To: 122581
CITY OF EAGLE LAKE
Water Department
705 Parkway Ave
Eagle Lake MN 56024

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#	P.O. Release	Sales Agent #			
6/25/22	Net 45	PPD Origin	HWTG			044			
Line #	Item Number	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	499991	Freight Charge	N	1.0000	EA	\$10.0000	EA	1.0 LB	\$10.00
		UNIT ECH		1.0000	EA			1.0 GW	
1.010	Fuel Surcharge	Freight	N	1.0000	EA	\$39.5000			\$39.50
2.000	41879	LPC-AM	N	100.0000	GA	\$2.0155	LB	1,143.0 LB	\$2,303.72
		1 LB BLK (Mini-Bulk)		1143.0000	LB			1,143.0 GW	

***** Receive Your Invoice Via Email *****

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com or call 612-331-6910 to get it setup on your account.

Date Paid 6-25-22

Amount Paid 2353.22 Ref 14944

Acct Code 401-210

Authorization _____

Page 1 of 1	Tax Rate	Sales Tax	Invoice Total	\$2,353.22
	0 %	\$0.00		

IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Containers are to be paid for in full, as invoiced, and full refund will be made promptly, provided containers are returned to original point of shipment. Return freight charges to be prepaid. The containers returned must be the same originally shipped, and show no evidence of abuse, or use for purposes other than the storage of original containers. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose. NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.

Please Remit To: **Hawkins, Inc.**
P.O. Box 860263
Minneapolis, MN 55486-0263

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Original



Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

INVOICE

Total Invoice	\$50.00
Invoice Number	6211085
Invoice Date	6/15/22
Sales Order Number/Type	106581 DB
Branch Plant	56
Shipment Number	

Sold To: 108187
ACCOUNTS PAYABLE
CITY OF EAGLE LAKE
PO Box 159
Water Department
Eagle Lake MN 56024

Date Paid 6-25-22
Amount Paid 50.00
Ref 14947
Acct Code 601-210

Ship To: 122581
CITY OF EAGLE LAKE
Water Department
705 Parkway Ave
Eagle Lake MN 56024

Authorization _____

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#	P.O. Release	Sales Agent #
7/30/22	Net 45			DEMURRAGE		044

Line #	Item Number	Item Name/Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	699913	150 LB Chlorine Cylinder	N	1.0000	RT	\$10.0000	RT	.0 LB	\$10.00
		BARCODE: 067754		1.0000	RT			100.0 GW	

Related Order #: 3309945

2.000	699913	150 LB Chlorine Cylinder	N	1.0000	RT	\$10.0000	RT	.0 LB	\$10.00
		BARCODE: 092629		1.0000	RT			100.0 GW	

Related Order #: 3606886

3.000	699913	150 LB Chlorine Cylinder	N	1.0000	RT	\$10.0000	RT	.0 LB	\$10.00
		BARCODE: 085030		1.0000	RT			100.0 GW	

Related Order #: 3767850

4.000	699913	150 LB Chlorine Cylinder	N	1.0000	RT	\$10.0000	RT	.0 LB	\$10.00
		BARCODE: 088030		1.0000	RT			100.0 GW	

Related Order #: 3767850

5.000	699913	150 LB Chlorine Cylinder	N	1.0000	RT	\$10.0000	RT	.0 LB	\$10.00
		BARCODE: 075986		1.0000	RT			100.0 GW	

Page 1 of 2

Tax Rate	Sales Tax
0 %	\$0.00

Invoice Total

Continued on next page

No Discounts on Freight or Containers

IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Containers are to be paid for in full, as invoiced, and full refund will be made promptly, provided containers are returned to original point of shipment. Return freight charges to be prepaid. The containers returned must be the same originally shipped, and show no evidence of abuse, or use for purposes other than the storage of original containers. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose. NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.

Please Remit To:

Hawkins, Inc.
P.O. Box 860263
Minneapolis, MN 55486-0263

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water operating supplies

Original

INVOICE



Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

Total Invoice	\$3,065.07
Invoice Number	6201236
Invoice Date	5/31/22
Sales Order Number/Type	3875302 SL
Branch Plant	56
Shipment Number	4521787

Sold To: 108187
ACCOUNTS PAYABLE
CITY OF EAGLE LAKE
PO Box 159
Water Department
Eagle Lake MN 56024

Date Paid 6-25-22 Ship To: 122581
 Ref 14918 CITY OF EAGLE LAKE
 Amount Paid 3065.07 Water Department
 705 Parkway Ave
 Eagle Lake MN 56024
 Acct Code LEDI-212

Authorization _____

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#	P.O. Release	Sales Agent #
7/15/22	Net 45	PPD Origin	HWTG			044

Line #	Item Number	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	38160	Clearitas 101 1 LB BLK (Mini-Bulk)	N	60.0000 507.0000	GA LB	\$0.8200	LB	507.0 LB 507.0 GW	\$415.74
1.010	Fuel Surcharge	Freight	N	1.0000	EA	\$42.0000			\$42.00
2.000	499991	Freight Charge UNIT ECH	N	1.0000 1.0000	EA EA	\$10.0000	EA	1.0 LB 1.0 GW	\$10.00
3.000	41868	Hydrofluosillic Acid 1 LB BLK (Mini-Bulk)	N	60.0000 609.0000	GA LB	\$1.1252	LB	609.0 LB 658.6 GW	\$685.25
4.000	41879	LPC-AM 1 LB BLK (Mini-Bulk)	N	83.0000 948.6900	GA LB	\$2.0155	LB	948.7 LB 948.7 GW	\$1,912.08

***** Receive Your Invoice Via Email *****

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com or call 612-331-6910 to get it setup on your account.

Page 1 of 1

Tax Rate	Sales Tax
0 %	\$0.00

Invoice Total	\$3,065.07
---------------	------------

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Please Remit To: **Hawkins, Inc.**
P.O. Box 860263
Minneapolis, MN 55486-0263

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www.hawkinsinc.com

Job # 3184058

J.R. Bruender Construction, Inc.

60318 206th St
Eagle Lake, MN 56024

Invoice

Date	6/16/2022	Invoice #
Terms	Net 10 Days	43271
Due Date	6/26/2022	Balance Due
		\$230.00

Bill To

City of Eagle Lake
PO Box 159
Eagle Lake MN 56024

Card # _____

Exp Date: _____ / _____ CVV#: _____

Signature: _____

Name on Credit Card:

(PLEASE PRINT)

J.R. Bruender Construction, Inc.

60318 206th St
Eagle Lake, MN 56024

FID# 41-1229867

Licence #57

PLEASE DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT.

Purchase Order #	Project	Work Site Location
Work Order # 43000	POJ Music on Parkway	

Description	Qty	Rate	Amount
5/10/2021 requested by Kerry del 6/15/2022 Port-O-John Handicap Unit Rent & Service - Serial #H1109	1	230.00	230.00
<p>Date Paid <u>6-25-22</u></p> <p>Amount Paid <u>230 Ref 14952</u></p> <p>Acct Code <u>41000-445</u></p> <p>Authorization _____</p>			

All Port-O-John & Port-O-Stor's are billed on a 28 day billing cycle, based on the date of delivery. You will be automatically invoiced every 28 days following delivery. We do not refund once the invoice is generated.

By renting a Port-O-John (portable toilet or sink) or a Port-O-Stor (portable storage unit) from J R Bruender Construction Inc, as the renter, you agree to be responsible for the theft, vandalism, or damage of any kind (including wind). In the event of any accident resulting in property damage or bodily injury arising from the use of the rental unit(s) while it is in renter's possession, the renter hereby expressly agrees to assume responsibility for himself, his employees, agents, sub-contractors, and assigns negligence and agrees to indemnify, defend and hold J R Bruender Construction Inc DBA: Port-O-John & Port-O-Stor, the owner, harmless from any claim or action arising therefrom, including any costs and attorney fees incurred in connection therewith.

3.3% convenience fee will be added for debit or credit card payments of \$500 or more and will post within 3-5 business days.

\$30 charge for all returned checks. 1.5% interest per month will be assessed on all unpaid balances after 10 days. For billing inquiries: (507)257-3238.

THANK YOU! We appreciate your buisness.

Protecting Your Health and Our Environment in the Southern Minnesota Area Since 1965

Phone # 507-257-3238

Fax # 507-257-3002

officemanager@jrbruender.com

www.jrbruender.com

Total	\$230.00
Payments/Credits	\$0.00
Balance Due	\$230.00

Handwritten signature/initials

J.R. Bruender Construction, Inc.

60318 206th St
Eagle Lake, MN 56024

Invoice

Date	6/6/2022	Invoice #
Terms	Net 10 Days	43171
Due Date	6/16/2022	Balance Due
		\$3,000.00

Bill To

City of Eagle Lake
705 Parkway
Eagle Lake MN 56024

Card # _____

Exp Date: _____ / _____ CVV#: _____

Signature: _____

Name on Credit Card: _____

(PLEASE PRINT)

J.R. Bruender Construction, Inc.

60318 206th St
Eagle Lake, MN 56024

FID# 41-1229867

Licence #57

PLEASE DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT.

Purchase Order #	Project	Work Site Location
	Ball Park	Ball Park
Work Order # 43108		

Description	Qty	Rate	Amount
Hauling dirt for ball field 6/1/2022 Bid Trucking/Hauling	1	3,000.00	3,000.00
<p>Date Paid <u>6-25-22</u></p> <p>Amount Paid <u>3000 Ref 14951</u></p> <p>Acct Code <u>42500-220</u></p> <p>Authorization _____</p>			

3.3% convenience fee will be added for debit or credit card payments of \$500 or more and will post within 3-5 business days.

\$30 charge for all returned checks. 1.5% interest per month will be assessed on all unpaid balances after 10 days. For billing inquiries: (507)257-3238.

THANK YOU! We appreciate your buisness.

Protecting Your Health and Our Environment in the Southern Minnesota Area Since 1965

Phone # 507-257-3238

Fax # 507-257-3002

officemanager@jrbruender.com

www.jrbruender.com

Total	\$3,000.00
Payments/Credits	\$0.00
Balance Due	\$3,000.00

[Handwritten signature]

J.R. Bruender Construction, Inc.

60318 206th St
Eagle Lake, MN 56024

Invoice

Date	6/16/2022	Invoice #	
Terms	Net 10 Days		43262
Due Date	6/26/2022	Balance Due	\$230.00

Bill To

City of Eagle Lake
PO Box 159
Eagle Lake MN 56024

Card # _____

Exp Date: _____ / _____ CVV#: _____

Signature: _____

Name on Credit Card:

(PLEASE PRINT)

J.R. Bruender Construction, Inc.

60318 206th St
Eagle Lake, MN 56024

FID# 41-1229867

Licence #57

PLEASE DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT.

Description	Qty	Rate	Amount	Work Site Location	
				Purchase Order #	Project
					Park Skating Rink
				Work Order # 41017	POJ Park/Skating Rink
Port-O-John Handicap Unit Rent & Service - Serial# H0612	1	230.00	230.00		
<p>Date Paid <u>6-25-22</u></p> <p>Amount Paid <u>230 Ref 14952</u></p> <p>Acct Code <u>42528-300</u></p> <p>Authorization _____</p>					

All Port-O-John & Port-O-Stor's are billed on a 28 day billing cycle, based on the date of delivery. You will be automatically invoiced every 28 days following delivery. We do not refund once the invoice is generated.

By renting a Port-O-John (portable toilet or sink) or a Port-O-Stor (portable storage unit) from J R Bruender Construction Inc, as the renter, you agree to be responsible for the theft, vandalism, or damage of any kind (including wind). In the event of any accident resulting in property damage or bodily injury arising from the use of the rental unit(s) while it is in renter's possession, the renter hereby expressly agrees to assume responsibility for himself, his employees, agents, sub-contractors, and assigns negligence and agrees to indemnify, defend and hold J R Bruender Construction Inc DBA: Port-O-John & Port-O-Stor, the owner, harmless from any claim or action arising therefrom, including any costs and attorney fees incurred in connection therewith.

3.3% convenience fee will be added for debit or credit card payments of \$500 or more and will post within 3-5 business days.

\$30 charge for all returned checks. 1.5% interest per month will be assessed on all unpaid balances after 10 days. For billing inquiries: (507)257-3238.

THANK YOU! We appreciate your business.

Protecting Your Health and Our Environment in the Southern Minnesota Area Since 1965

Phone # 507-257-3238

Fax # 507-257-3002

officemanager@jrbruender.com

www.jrbruender.com

45

Total	\$230.00
Payments/Credits	\$0.00
Balance Due	\$230.00

KSL.LLC
23899 State Highway 22
Mankato, MN 56001 US
(507) 304-1013
kurtkromroy@gmail.com

Invoice

BILL TO
City of Eagle Lake
705 Parkway Ave.
Eagle Lake, MN 56024

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
449	06/15/2022	\$1,800.00	07/01/2022	Due on receipt	

DESCRIPTION	QTY	RATE	AMOUNT
Rental Production rental for music on parkway series. June, July, and August.	3	600.00	1,800.00
BALANCE DUE			\$1,800.00

Date Paid 6-25-22

Amount Paid 1800- Ref 14953

Acct Code 41000-445

Authorization _____

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LJP ENTERPRISES INC

Refuse
Jan 2022 rates go to \$5.99

Recycling
Jan 2022 rates go to \$4.27 for small and \$4.63 for large bins

DATE	Refuse Households	Recy House-64	Recy House-96	202-386	203-384	Total
				Recycling	Refuse	
1/1/2022	1056	933	117	\$ 4,525.62	\$ 6,325.44	\$ 10,851.06
2/1/2022	1057	935	119	\$ 4,543.42	\$ 6,331.43	\$ 10,874.85
3/1/2022	1056	935	119	\$ 4,543.42	\$ 6,325.44	\$ 10,868.86
4/1/2022	1057	935	120	\$ 4,548.05	\$ 6,331.43	\$ 10,879.48
5/1/2022	1057	935	120	\$ 4,548.05	\$ 6,331.43	\$ 10,879.48
6/1/2022	1057	935	120	\$ 4,548.05	\$ 6,331.43	\$ 10,879.48

Date Paid 6-25-22
 Amount Paid 10,879.48
 Acct Code 202-386 = 4,548.05
203-384 = 6,331.43
 Authorization _____



Office 507.625.1968
 2160 Ringhofer Drive
 North Mankato, MN 56003
LJPWasteSolutions.com

Customer Nbr 000316
Invoice Date 5/31/2022
Invoice # 0000434951

INNOVATIVE SUSTAINABLE SOLUTIONS

New Charges \$ 327.69	Adjustments \$ 0.00	Total Amount \$ 327.69	Invoice Due 6/30/2022
--------------------------	------------------------	---------------------------	--------------------------

City of Eagle Lake

Date	Description	Qty	Unit Price	Amount	Total
05/14/22	Site - City of Eagle Lake Cleanup - Eagle Lake City Park, Eagle Lake Spring Cleanup	8.66	37.84	327.69	327.69

Date Paid 6-25-22
 Amount Paid 327.69 Ref 14955
 Acct Code 203-384
 Authorization _____

Total New Charges: \$327.69

Account #	Invoice #	Invoice Date	Invoice Due	New Charges	Amount Enclosed
000316	0000434951	5/31/2022	6/30/2022	\$ 327.69	

Be sure to write your invoice number on your check

City of Eagle Lake
 101 Plainview St.
 P.O. Box 159
 Eagle Lake, MN 56024

<input type="checkbox"/>		Card Number	Exp. Date
<input type="checkbox"/>		Routing Number	Account Number
<input type="checkbox"/>		Card Holder/Account Name (Please Print)	<input type="checkbox"/> One Time <input type="checkbox"/> Automatic - Recurring
<input type="checkbox"/>	ACH	Signature	Date <u>4/8</u>



Invoice

INVOICE

MID-AMERICAN RESEARCH CHEMICAL
P.O. Box 927 - Columbus, NE 68602-0927
Phone (800) 228-8508 - Fax (402) 563-1290
Visit our web site at: <http://www.marcl.com>

Invoice Number: 0764698-IN
Invoice Date: 6/15/2022
Due Date: 7/15/2022
Salesperson: 0331 JON HAMRE
Customer No: 00-3304213

sewer repairs & maint.

SHIPPED TO: 6/14/2022

CITY OF EAGLE LAKE
PO BOX 159
EAGLE LAKE, MN 56024-0159

CITY OF EAGLE LAKE
C/O BRIAN
90 LERAY AVE
PH# 507-420-3510
EAGLE LAKE, MN 56024

Customer P.O. Ship VIA F.O.B. Terms Order Number
 FEDEX COLUMBUS NET 30 DAYS 0435377

Item Number	Description	Unit	Shipped	Back Order	Price	Amount
26605	NUKE LIFT STATION DEGREASER 05	PL05	4.0	0.0	419.00	1,676.00
+SS5	SS5*28/14	EACH	1.0	0.0	0.00	0.00

Date Paid 6-25-22

Amount Paid 1716.32 Ref 14956

Acct Code 602-200

Authorization _____

Sub Total: 1,676.00
Freight: 85.32
Sales Tax: 0.00
Invoice Total: 1,761.32

▲ DETACH AND REMIT BOTTOM PORTION WITH PAYMENT ▲

TERMS: Please note any difference from total due. Payment must arrive by the due date to avoid additional finance charges. Invoices unpaid after 31 days will be subject to a service charge of 1-1/2% per month, equal to 18% per annum, or not more than the legal maximum rate in your state.

AMOUNT ENCLOSED

CHECKS MUST BE MADE PAYABLE ONLY TO MID-AMERICAN RESEARCH CHEMICAL. PAY NO MONEY TO AGENTS.
ALL CLAIMS FOR ERRORS OR ADJUSTMENTS OF ANY KIND MUST BE MADE WITHIN 5 DAYS AFTER RECEIPT OF GOODS.
ABSOLUTELY NO MERCHANDISE CAN BE RETURNED WITHOUT WRITTEN AUTHORIZATION.

Customer No: 00-3304213
Invoice Number: 0764698-IN
Due Date: 7/15/2022

MID-AMERICAN RESEARCH CHEMICAL
P.O. BOX 927
COLUMBUS, NE 68602-0927

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INVOICE



Melchior's

TREE SERVICE

48808 State Hwy 22
Kasota, MN 56050
(507) 779-5077

City of eagle Lake	June 14-22
Remove 10 Ash trees	
-Grind Brush leave wood	
-Grind stumps no clean up	
total \$ 8,750	DNR Grant
Storm clean up	
Hackberry hanger, Ash tree hanger	
Ash tree typed over stumps	
total: \$ 1,300	Parks Professional services
grand total: \$ 10,050	
Date Paid	6-25-22
Amount Paid	10,050 Ref 14958
Acct Code	101-42500-300
Authorized	[Signature] 6/21/22

Sewer
Capital outlay reserves



Invoice
#INV018159
06/16/2022

Minnesota Pump Works
1 Cannon St W
Dundas, MN 55019

Bill To
Eagle Lake MN, City of
PO Box 159
Eagle Lake MN 56024-0159
United States

Ship To
Eagle Lake MN, City
of
PO Box 159
Eagle Lake MN
56024-0159
United States

TOTAL

\$3,795.00
Due Date: 07/16/2022

Details
Purchase IXOM/Medora Air Mixing Unit with NEMA 4X Fiberglass Enclosure for Air Unit.

Sales Rep Jason Draeger **PO #** Signed Quote **Terms** Net 30 **Shipping Method**

QTY	Item	Comment	Rate	Amount
1	18581 IXOM-MEDORA AP500-AU200 Includes AP500 mixer, AU200 air unit, 50' of floating air hose, 50' of chain.	SN 201209377	\$3,170.00	\$3,170.00
1	14843 ENCLOSURE, FIBERGLASS NEMA 4X ENCLOSURE 18"H X 16"W X 10"D		\$305.00	\$305.00
2	14854 ENCLOSURE VENT KIT; GRAY STEEL 4.5" HIGH X 5.5" WIDE		\$40.00	\$80.00
1	22429 MISC PARTS		\$95.00	\$95.00
1	23288 SHIPPING & HANDLING	IMCOMING	\$145.00	\$145.00

Subtotal \$3,795.00
Tax \$0.00
Amount Paid \$0.00
Amount Due \$3,795.00

Date Paid 6-25-22
Amount Paid 3795-18159
Acct Code 602-510
Authorized for _____

Thank you for your business.
Toll Free: 877-645-8004 | Email: info@minnesotapumpworks.com | Website: <http://www.minnesotapumpworks.com>



INV018159

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Minnesota Waste Processing Co.

2160 Ringhofer Drive
 North Mankato, MN 56003
 Phone 507-385-3420

STATEMENT 21711

Statement Date: 05/31/2022

Date Paid 6-25-22

Amount Paid \$100.24

To: City of Eagle Lake
 705 Parkway
 P.O. Box 159
 Eagle Lake, MN 56024

Account: 72

Acct Code 203-384

Authorization _____

Terms: Net 30

Date	Reference	Description	Tons/Amt	Rate	Per/Ld	Tax	Charge	Credit	
5/ 5/2022	414429	MSW 2.7% Discount	9.04 Tn	98.32	\$0.00	\$0.00	\$888.81		
5/ 5/2022	414446	MSW 2.7% Discount	8.25 Tn	98.32	\$0.00	\$0.00	\$811.14		
5/ 9/2022	8552	Payment - Thank You	0		\$0.00	\$0.00		\$6,888.29	
5/12/2022	414753	MSW 2.7% Discount	9.22 Tn	98.32	\$0.00	\$0.00	\$906.51		
5/12/2022	414776	MSW 2.7% Discount	8.90 Tn	98.32	\$0.00	\$0.00	\$875.05		
5/14/2022	414849	MSW 2.7% Discount	2.29 Tn	98.32	\$0.00	\$0.00	\$225.15		
5/14/2022	414851	MSW 2.7% Discount	2.47 Tn	98.32	\$0.00	\$0.00	\$242.85		
5/14/2022	414875	MSW 2.7% Discount	3.90 Tn	98.32	\$0.00	\$0.00	\$383.45		
5/19/2022	415060	MSW 2.7% Discount	9.62 Tn	98.32	\$0.00	\$0.00	\$945.84		
5/19/2022	415046	MSW 2.7% Discount	10.32 Tn	98.32	\$0.00	\$0.00	\$1,014.66		
5/26/2022	415342	MSW 2.7% Discount	9.66 Tn	98.32	\$0.00	\$0.00	\$949.77		
5/26/2022	415359	MSW 2.7% Discount	8.92 Tn	98.32	\$0.00	\$0.00	\$877.01		
Tons/Amt Detail							Charges and Credits	\$8,120.24	\$6,888.29
Loads 12							State Waste Tax	\$0.00	
Units 0.00							State Sales Tax	\$0.00	
Yards 0.00							State Waste and County Tax	\$0.00	
Tons 82.59							Current Total Charge	\$8,120.24	
							Previous Balance	\$12,433.84	
							Finance Charge	\$0.00	
Aging Detail							New Balance Due	\$13,665.79	
0 - 30		31 - 60		61 - 90		Over 90			
\$8,120.24		\$5,545.25		\$0.30		\$0.00			

THANK YOU FOR YOUR BUSINESS!

Date Paid _____

Amount Paid _____

Acct Code _____

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150 S. Fifth Street, Suite 3300
 Minneapolis, MN 55402
 Phone 612-851-4931
 Fax 612-851-4933

INVOICE

EAGLE LAKE, MINNESOTA
 ATTN: DEPUTY CLERK
 PO BOX 159
 EAGLE LAKE MN 56024

05/27/2022
 EAGLELK17A

RE: CITY OF EAGLE LAKE, MINNESOTA
 \$525,000 GENERAL OBLIGATION CROSSOVER
 REFUNDING BONDS, SERIES 2017A

Date Paid 6-25-22

Debt Service: 08/01/2022

Amount Paid 4573.75 Ref 14966

Principal:	Acct Code <u>330-411</u>	0.00
Interest:		4,573.75

Total Principal & Interest:	Authorization	4,573.75
-----------------------------	---------------	----------

Less Cash on Hand (Escrow Funds)	(0.00)
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Paying Agent Annual Fee		0.00
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Total Amount Due: 4,573.75
IF PAYING BY WIRE, PLEASE NOTIFY US VIA EMAIL

Thank you for your business!

CHECK PAYMENTS due: 07-25-2022

 Make Checks payable to:
 NORTHLAND TRUST SERVICES INC.

WIRE PAYMENTS due: 07-27-2022

 Wells Fargo Bank, San Francisco, CA
 ABA: 121-000-248
 ACCT: 143-6412710 Northland Trust Services
 REF: Issuer name & series number

*MN SCHOOL DISTRICTS should wire funds 3 days prior to debt service date according to State Credit Enhancement requirements.

ACH PAYMENTS due: 07-27-2022

 Wells Fargo Bank, Minneapolis, MN
 ABA: 091-000-019
 CHECKING ACCT: 143-6412710
 REF: Issuer name & series number

IF YOU ARE REQUESTED TO CHANGE THESE WIRE INSTRUCTIONS FOR ANY REASON, YOU MUST VERBALLY CONFIRM THE CHANGE WITH NORTHLAND TRUST SERVICES WITH THE FOLLOWING CONTACTS:

Rhonda Magee
 PH:612-851-4931
 rmagee@northlandtrust.com

Scott Miles
 PH: 612-851-5914
 smiles@northlandtrust.com

Date Paid _____

Amount Paid _____

54

Booking Contract



Date Paid 6-25-22

Amount Paid Ref 14968
1800

Acct Code 41000-445

Authorization _____

1. Agreement made on March 15, 2022, Red Dirt Road (Artist) and Garrett Steinberg (Purchaser). It is hereby agreed upon between the parties that the Purchaser has hired the Artist perform based upon the terms and conditions to follow.
2. **Purchaser: Neon Live, Garrett Steinberg**
3. **Location: Eagle Lake**
4. **Date: Thursday July 14 2022**
5. **Start Time: 7 - 10 pm**
6. **Price Agreed Upon: \$1800 (Eighteen Hundred dollars)**
7. **Non-Refundable Deposit \$900 (Nine Hundred Dollars)** (Check made out to RED DIRT ROAD 431 3RD AVE PEMBERTON MN 56078)
8. **Rental of stage: Provided by Purchaser**
9. **Access:** Artist must have access to the stage area from 4 hours before the start time up until the start time. If artist is required to set up more than 4 hours before start time due to an opening band or other, unforeseen reason, there will be an additional \$75/hour
10. **RAIN AND WEATHER CLAUSE:** In the event of rain or likely rain, Purchaser **MUST PROVIDE AN ALTERNATE SITE** and make the decision to move to the alternate site **SIX HOURS** before the scheduled start time. If the artist has begun setup in one location and the purchaser requests that the band reset up at another location, it will be at the sole discretion of the band. If the band accepts the request, purchaser agrees to pay a \$500 fee for the relocation of set up. **IF AN ALTERNATIVE SITE IS NOT AVAILABLE, PURCHASE IS STILL RESPONSIBLE FOR FULL PAYMENT TO ARTIST.** Once the decision has been made to hold the event outdoors, if unexpected rain or lighting presents itself, it will be the sole judgment of the band leader as to cancel or perform. **In case the Artist needs to cease the performance due to Weather or lighting that could be dangerous to the Artist or the Artist equipment, Purchaser agrees to pay the Artist in full.**



Parks - 42500-200
 Streets 42100-200
 Storm 201-200
 repairs & maint.

ORDER NO SW2007033	DATE 06-23-2022
PAYMENT TERMS NET 30 DAYS	

Sanco Equipment
 2333 7th Avenue
 Mankato MN 56001
 507-625-4511

CUSTOMER NO BP0001021
CUSTOMER PO

SERVICE PROFORMA INVOICE

INVOICE TO:

CITY OF EAGLE LAKE
 PO BOX 159
 EAGLE LAKE MN 56024-0159
 507-257-3218

WORK SITE:

Sanco Equipment
 2333 7th Avenue
 Mankato MN 56001
 507-625-4511

CONTACT : Kerry Rausch 507-257-3218 SERVICE ORDER : SW2007033

REF :

SEGMENT: 1 OIL CHANGE , ROTATE TIRES Customer Repair

SEGMENT TYPE: Chargeable

TECH :

TRL#	MFR	MODEL	S/N	UNIT	ENGINE HRS	ELEC HRS	ODO METER	TOTAL HRS
	BOBCAT	5600 T4	AHG817455	CU0001180				493.00

WORK DESCRIPTION:

SERVICE
 CUSTOMER REPLACED AIR FILTER
 ROTATE TIRES FRONT TO REAR
 CHECK FRONT BUCKET TILT CYLINDER
 **** NO BUCKET CAME IN WITH MACHINE

Date Paid 6-25-22
 Amount Paid 1069.89 Ref 14969
 Acct Code See above 356.63 each
 Authorization _____

CORRECTION:

rotated tires from the front to the rear and the rear to the front
 full service except air filter
 lightened up front tilt arm hose
 changed transaxle fluid in front and rear
 grease
 washed

PARTS/SR NO	DESCRIPTION	QTY	B/O	PRICE	CORE	TOTAL
6668819	FILTER, OIL HYD	1	0	68.48		68.48
6516722	FILTER, OIL HYD	1	0	13.04		13.04
7343102	FILTER OIL ENGINE	1	0	30.32		30.32
7400454	FILTER FUEL	1	0	92.89		92.89
6988098	FLUID, TRANS/DIFFERENTIAL 1 GA	2	0	21.25		42.50
7354875	OIL 10W30 QT 12	10	0	6.35		63.50

labor	Description
11001	COMPLETE P.M. SERVICE (B) (AS PER MAINTENANCE MANUAL) (ADD 0.5 FOR 50
10070	ROTATE TIRES
100041	HYDRAULIC-CYLINDER-ARM-Repair

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VIDEO SERVICES, INC. (VSI)

211 MOHR DRIVE
MANKATO, MN 56001

Invoice

Date	Invoice #
6/15/2022	119470C

Phone #	5076251650
---------	------------

Bill To
CITY OF EAGLE LAKE 705 PARKWAY AVE. EAGLE LAKE, MN 56024

Ship To

P.O. No.	Sales Rep	Invoiced By
DUE UPON RECEIPT	SF	SF

Description	Qty	U/M	Rate	Amount
COUNCIL CHAMBERS - MIC UPGRADE - REV III PROPOSAL DATED 9/3/21 REPLACE 9 EXISTING MIC W/ USED GOOSENECK MICS. ADD AUDIO EXPANDER. REPROGRAM SYSTEM	1		4,857.00	4,857.00T

[Handwritten initials]

101-41000-550

6/16/22

Date Paid 6-25-22
Amount Paid 4857 - Ref 14976
Acct Code 41000 - 550
Authorization _____

TERMS: Cash or Check / Credit Card Fees Apply
RETURN POLICY- No returns on sale items. No return on electronics parts. All returns must be made within 7 days of purchase and have all original packaging in new condition. No returns on sale items!

I have reviewed all work and accept this project as complete and to be acceptable

Signature: _____ Tech _____
A FINANCE CHARGE COMPUTED AT 12% ANNUAL PERCENTAGE RATE WILL BE ADDED TO ALL BALANCES REMAINING 30 DAYS AFTER RECEIPT OF ANY INVOICE.

Subtotal	\$4,857.00
Sales Tax (0.0%)	\$0.00
Total	\$4,857.00

Balance Due	\$4,857.00
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Alex Air Apparatus, Inc
 11897 County Road 87 SE
 Alexandria, MN 56308

INVOICE

Date	Invoice #
5/19/2022	INV-45888

Bill To
Eagle Lake Fire Department PO Box 93 Eagle Lake, MN 56024

Ship To
Eagle Lake Fire Dept 101 Plainview St Eagle Lake, MN 56024 Vern Simpson 507-317-5807

S.O. No.	CUSTOMER PO	TERMS	DUE DATE	REP
SO-11018	VS-022822	Net 30	6/18/2022	818

Quantity	Item Code	Description	Price Each	Amount
2	KEY-DP30-800-5...	Hose: 3" Big-10 Color: Red Coupler: 3" NH Length: 50' Stenciling: ELFD/Mo/Yr	335.00	670.00
2	KEY-DP30-800-5...	Hose: 3" Big-10 Color: Yellow Coupler: 3" NH Length: 50' Stenciling: ELFD/Mo/Yr	335.00	670.00
		Shipping and Handling	150.00	150.00

Date Paid 6-23-22 Date Paid 6-24-2022
 Amount Paid 1490 Amount Paid 1,490.00
 Acct Code 42300-210 Acct Code 42300-210
 Authorization [Signature] Authorization [Signature]

INVOICES NOT PAID WITHIN 30 DAYS ARE SUBJECT TO A 1.5% FINANCE CHARGE	Subtotal	\$1,490.00
F.O.B. Shipping Point, Freight Prepaid and Added	Sales Tax (6.875%)	\$0.00
Please Pay From This Invoice, A Statement Will Not Be Sent. A 3% fee will be added on to credit card payments over \$2,000	Total	\$1,490.00
	Payments/Credits	\$0.00
	BALANCE DUE	\$1,490.00

Phone #	Fax #	E-Mail	Web Site
(800) 264-2320	(320) 763-9077	orders@alexairapparatus.com	www.alexairapparatus.com

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Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
1960 Premier Drive | Mankato, MN 56001-5900
507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com
To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Eagle Lake
Jennifer Bromeland, City Administrator
City Hall
P. O. Box 159
Eagle Lake, MN 56024

June 16, 2022
Project No: 0M1.126205
Invoice No: 0291248
Client Account: ELAK

Eagle Lake/2022 Sewer & Water Extension

Extension of City Utilities to Serve Ragan Property, and Others

- Prepare Exhibits for Utility Easements
- Detailed Design and Plan Preparation
- Prepare Project Specifications

Professional Services from April 30, 2022 through May 27, 2022:

Professional Services

	Hours	Amount	
Principal	16.00	2,620.00	
Senior Technician	12.50	1,774.00	
Project Manager	.50	86.00	
Totals	29.00	4,480.00	
Total Labor			4,480.00

Total this Invoice \$4,480.00

Date Paid 6-28-22 *JB*

Amount Paid 4480 Ref 14980

Acct Code 6002-300 (Per Jennifer) 6/24/22

Authorization _____

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Landscaping for City welcome signs / City Sign Project

Drummers Garden Center & Floral
281 St. Andrews Drive
Mankato, MN 56001
(507) 388-4877

B2

"Like" Drummers Garden Center & Floral on facebook

Ticket# 1-960385
Station: 3 Sales Person: JO
6/23/2022 09:26 AM

Item #	Qty	Price	Total
25587 2022 CALAMAGROSTIS KARL FRSTER	3	59.99	179.97
39486 2022 CALAMAGROSTIS KARL FRSTER	3	44.99	134.97
59852 2022 GRASS CAL. KARL FOERSTER	9	39.99	359.91
46432 2022 HEMEROCALLIS STELLA D ORO	6	14.99	89.94
59903 2022 SEDUM AUTUMN JOY	3	16.99	50.97
50048 2022 SEDUM AUTUMN FIRE	6	16.99	101.94
38386 2022 SALVIA VIOLET RIOT	9	16.99	152.91
Subtotal			1,070.61
Tax			0.00
Total			1,070.61

Tender: *6-28-22*
Accounts Receivable *PA 14985* 1,070.61

Amount Paid *1070.61*

Items purchased: *101-41000³⁹ = 510*

Acct Code *101-41000³⁹ = 510*
CITY OF EAGLE LAKE
PO BOX 159
EAGLE LAKE, MN 56024 *6/27/22*

Order flowers & plants at
drummersgardencenter.com
We deliver!

Here Brian says since he purchased the plants.



MINNESOTA

PUBLIC FACILITIES AUTHORITY

June 27, 2022

Eagle Lake, City of

E-mail to:

krausch@eaglelakemn.com

Re: Loan repayments due on G.O. bonds payable to the Minnesota Public Facilities Authority.

Please be reminded that, in accordance with the Loan Agreement(s) and related G.O. Note(s), your semi-annual repayment is due to the Authority on or before:

Monday, August 22, 2022

The total Payment Due on or before the above date is:

\$30,168.76

Current schedules can be found on the SharePoint site your loan officer shared with you.

Attached are the repayment instructions. If you have questions regarding your project(s) financing, please contact your loan officer:

Katelyn Kanuit
Katelyn.Kanuit@state.mn.us

If I can be of any further assistance, please let me know.

Sincerely,

Melissa Ralph
Accounting Officer

Date Paid 6-28-22
 Ref 14989
 Amount Paid 30,168.76
 P = 23,000 326
 Acct Code I = 2168.76 601-401
 Authorization _____

Minnesota Public Facilities Authority

1st National Bank Building • 332 Minnesota St., Suite W820 • Saint Paul, MN 55101-1378 • USA
651-259-7469 • 800-657-3858 • Fax: 651-296-8833 • TTY/TDD: 651-296-3900

mn.gov/pfa

An equal opportunity employer and service provider

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See check instructions

Funds due on 8/1/2022

Invoice Date: 6/27/2022
Invoice Number: 2025155

City of Eagle Lake (MN)
705 Parkway Avenue
PO Box 159
Eagle Lake, Minnesota 56024

Contact Jennifer Bromeland **Phone** (507)-257-3218 **Fax** (507)-257-3220 **Email** jlbromeland@eaglelakemn.com

Account Number: 0126966NS

City of Eagle Lake, Minnesota General Obligation Improvement Bonds Series 2021A

Invoice for Debt Service Payment on 8/1/2022

Cusip	Maturity Date	Accrual Start Date	Accrual End Date	No. of Days	Principal Balance	Interest Rate	Interest	Principal	Premium/Discount
269659KA5	2/1/2023	2/1/2022	7/31/2022	180	\$80,000.00	0.40%	\$160.00	\$0.00	
269659KC1	2/1/2025	2/1/2022	7/31/2022	180	\$160,000.00	0.40%	\$320.00	\$0.00	
269659KE7	2/1/2027	2/1/2022	7/31/2022	180	\$170,000.00	0.65%	\$552.50	\$0.00	
269659KG2	2/1/2029	2/1/2022	7/31/2022	180	\$170,000.00	1.25%	\$1,062.50	\$0.00	
269659KJ6	2/1/2031	2/1/2022	7/31/2022	180	\$170,000.00	1.25%	\$1,062.50	\$0.00	
269659KL1	2/1/2033	2/1/2022	7/31/2022	180	\$175,000.00	1.30%	\$1,137.50	\$0.00	
269659KN7	2/1/2035	2/1/2022	7/31/2022	180	\$180,000.00	1.45%	\$1,305.00	\$0.00	
269659KQ0	2/1/2037	2/1/2022	7/31/2022	180	\$190,000.00	1.60%	\$1,520.00	\$0.00	
					\$1,295,000.00		\$7,120.00	\$0.00	

Interest Due:	\$7,120.00
Principal Deposit Due:	
Net Due:	\$7,120.00

PAYMENT SUMMARY

Total Interest Due: \$7,120.00

TOTAL DUE 8/1/2022 \$7,120.00

Notes

JB
6/27/22

331-00000-611

Date Paid 6-28-22
Amount Paid 7120-Ref 14992
Acct Code 331-611
Authorization 63





ACCOUNT NUMBER	DUE DATE	AMOUNT DUE
352914	Jul 29, 2022	\$3,586.29

Customer Service: 800-329-6257
 PO Box 8019 Davenport IA 52808-8019

CITY OF EAGLE LAKE

Statement Date: 06/29/22
 Statement Number: 11517194
 Billing Period: 5/1/2022 to 5/31/2022

ACCOUNT SUMMARY

OPENING BALANCE	PAYMENTS RECEIVED	BALANCE FORWARD	CURRENT CHARGES	AMOUNT DUE
\$2,665.86	\$2,665.88CR	\$0.02CR	\$3,586.31	\$3,586.29

The amount due after Jul 29, 2022 is \$3,640.08 which includes a late payment charge of \$53.79.

SUMMARY

Xcel Account Number	Customer Premise Number	Allocated Generation (kWh)	Total Current Charges
5580526	302523015	5,297	\$673.62
5580526	302876014	1,319	\$198.19
5580526	302977831	8,080	\$1,027.54
5580526	302995410	1,329	\$199.70
5580526	303276595	166	\$24.94
5580526	303636646	665	\$99.92
5580526	303737347	665	\$99.92
5580526	304160271	1,479	\$222.23
5580526	304163128	8,180	\$1,040.25
Total		27,180	\$3,586.31

MESSAGE CENTER

At BHE Renewables, our goal is to provide exceptional service to you, our valued customer. You can access your bill statements online at bherenewables.com. For more information about these services, please contact our Customer Service Department at 800-329-6257, Monday - Friday, 7 a.m. to 5 p.m. (CT) or send an email to support@midamericanenergyservices.com

Please note, prior to making any change to an account or premise identifier with Xcel Energy, it is IMPORTANT that you contact us as this could impact receiving your bill credit.

Date Paid: 7-7-22
 Amount Paid: 3586.29 Ref: 15003
 Acct Code: 32222222
 Authorization: _____

Keep

Send

Please include this portion with your payment. Your payment must arrive by the due date to avoid a late payment penalty.



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE
352914	Jul 29, 2022	\$3,586.29

The amount due after Jul 29, 2022 is \$3,640.08.

IDFRT183000003030100110



CITY OF EAGLE LAKE
 PO BOX 159
 EAGLE LAKE MN 56024

BHE Community Solar, LLC
 PO Box 8019
 Davenport IA 52808-8019



0300000352914290000035862900000364008010100000004

666

Carriage Repair, Inc.

409 Main St. P.O. Box 205
 Madison Lake, MN 56063
 507-243-3284

*Paul
 Repair*

Invoice

Date Paid 7-8-22

Amount Paid 936.20 Ref 15000

Acct Code 42500-222

Authorization _____

City of Eagle Lake
 P.O. Box 159
 Eagle Lake Mn 56024

Date
6/13/2022

Project		Comments	Terms	Invoice #
Country Clipper		Runs Poorly Hours 789	Net 30	17366
Quantity	Item Code	Description	Price Each	Amount
1	33032	Fuel Filter	9.95	9.95
1	46438	Air Filter	53.65	53.65
2	7938	Spark Plug	3.75	7.50
1.5	Ft	1/4" Fuel Line	2.00	3.00
2	Ft	14 Ga. Wire	0.50	1.00
2	Misc	Wire Connector	0.55	1.10
1	Supplies		10.00	10.00
1	Labor	Found 1 Bad Coil Replaced Both Coils. Replaced Ignition Switch. Install Additional Ground Wire. Replaced Plugged Air Filter. Remove Carburetor & Dissamble. Found Plugged Jet. Replace Fuel Lines & Fuel Filter.	850.00	850.00
		Sales Tax	7.375%	0.00
Your business is greatly appreciated. Please remit payment to Carriage Repair. PO Box 205, Madison Lake, MN 56063			Total	\$936.20

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Carriage Repair, Inc.

409 Main St. P.O. Box 205
 Madison Lake, MN 56063
 507-243-3284

*Police
 Rep/Main*

Invoice

City of Eagle Lake
 P.O. Box 159
 Eagle Lake Mn 56024

Date
6/13/2022

Project	Comments	Terms	Invoice #
2021 Ford Explorer	Remove Mud Odometer 13898	Net 30	17373

Quantity	Item Code	Description	Price Each	Amount
1	Labor	Remove Mud From Wheels & Underneath Squad Car. Sales Tax	100.00 7.375%	100.00 0.00
<p>Date Paid <u>7-8-22</u></p> <p>Amount Paid <u>100 - Ref 15009</u></p> <p>Acct Code <u>42200-220</u></p> <p>Authorization _____</p>				

Your business is greatly appreciated. Please remit payment to Carriage Repair, PO Box 205, Madison Lake, MN 56063	Total	\$100.00
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Carriage Repair, Inc.

409 Main St. P.O. Box 205
 Madison Lake, MN 56063
 507-243-3284

*Police
 Repair/Maint*

Invoice

City of Eagle Lake
 P.O. Box 159
 Eagle Lake Mn 56024

Date
6/28/2022

Project		Comments	Terms	Invoice #
2020 Ford Explorer		Service Odometer 41283	Net 30	17429
Quantity	Item Code	Description	Price Each	Amount
6.5	Qt	5W30 Oil	4.50	29.25
1	V2500	Oil Filter	5.95	5.95
1	Supplies		2.00	2.00
1	Waste		2.00	2.00
1	Labor	Service & Check Over. Sales Tax	20.00 7.375%	20.00 0.00
Date Paid <u>7-8-22</u> Amount Paid <u>59.20 Ref 15030</u> Acct Code <u>42200-220</u> Authorization _____				
Your business is greatly appreciated. Please remit payment to Carriage Repair. PO Box 205, Madison Lake, MN 56063			Total	\$59.20

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ATTORNEYS AND COUNSELORS AT LAW

Michael H. Kennedy
Christopher M. Kennedy*

July 1, 2022

Date Paid 7-7-22

City of Eagle Lake
Post Office Box 159
Eagle Lake MN 56024

Amount Paid 1449- Ref 15003

Acct Code 41600-304

Authorization _____

Re: City Attorney Billing

AMOUNT PREVIOUSLY BILLED: \$1,251.00

AMOUNT RECEIVED ON ACCOUNT: \$1,251.00

Legal Services of Christopher M. Kennedy:

June 1, 2022	P	2.4
June 1, 2022		.2
June 2, 2022		
		.8
June 2, 2022		.2
June 2, 2022	l	.2
June 3, 2022	l	.8
June 3, 2022	E	.3
June 6, 2022	E	.2
June 6, 2022	R	.3
June 6, 2022	A	1.1
June 7, 2022	R	.3
June 8, 2022	P	.4
June 8, 2022	E	1.4
June 9, 2022	R	1.3
June 9, 2022	Pl	
	Je	
	M	1.1
June 9, 2022	Er	.5
June 15, 2022	Er	.2
June 16, 2022	En	.2
June 21, 2022	Re	.2
June 21, 2022	En	.2
June 27, 2022	Re	.2
June 27, 2022	Em	.9
June 28, 2022	Att	.5
June 29, 2022	Em	.2

Computer Technology Solutions,
 Inc.
 200 Belgrade Ave.
 North Mankato, MN 56003
 (507) 388-3880

Date Paid 7-7-22
 Ref 15004
 Amount Paid 2273.29
 Acct Code 41100-310



Bill To: City of Eagle Lake Attn: Jennifer Bromeland 705 Parkway Avenue PO Box 159 Eagle Lake, MN 56024	Authorization	Date 07/01/2022	Invoice MSP108348
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Terms Net 30 days	Due Date 07/31/2022	PO Number
- Monthly Managed Firewall - Monthly Managed Back UP		

Products & Other Charges	Quantity	Price	Amount
Agreement CTS VIP Renewal			
CTS_VIP_05-10: CTS VIP SERVICES (Billed monthly)	10.00	\$170.00	\$1,700.00
VIP Service Includes: Unlimited On-Site And Remote Support Automated Updates For Windows and Applications Real-time Network Monitoring & Management Ransomware Protection Email Spam Filtering Service Enterprise Antivirus Enterprise Firewall - All Hardware, Licensing, Installation, and Management Included Hybrid Backup Solution - All Hardware, Licensing, Cloud Storage, Installation, and Management Included Enterprise Email Solution - Office 365 Essentials Licensing Included For All Users Annual vCIO Assessment Extensive Reporting Catered to Your Needs Coordinate With 3rd Party Vendors to Support Business Specific Applications Support For Common Applications - Web Browsers, QuickBooks, Microsoft Office, Adobe, Etc. Extended support hours of 7AM to 6PM. 10% Discount On All Project Labor VIP Services Does Not Include: Major infrastructure changes such as cabling, server migration, large scale network changes, new phone system, new wireless system, etc. - Definition of major infrastructure change at the discretion of CTS. Training and configuration of 3rd Party Applications. Coverage of unsupported operating systems such as Windows XP or Server 2003. After hours emergency support. Phone, camera, or access control systems not installed by CTS 3 year agreement. Quantity/Pricing to be renegotiated annually.			
Agreement Microsoft 365 Monthly			
CTS-5321930: Office 365 GCC G3	16.00	\$22.00	\$352.00
CTS-5321929: Office 365 GCC G1	8.00	\$8.80	\$70.40
Agreement Mail Protection Monthly			

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CTS_Barracuda_Tier_1_Monthly: Barracuda Email Security	11.00	\$2.99	\$32.89
Agreement Managed Backup - Monthly			
CTS-MBU-00500: CTS Managed Backup - 500GB	0.00	\$119.00	\$0.00
CTS-MBU-VM: CTS Managed Backup - Virtual Machine License	0.00	\$9.00	\$0.00
Agreement Managed Firewall - Branch			
MSSP-T20-Branch: CTS Managed Branch Office Appliance	2.00	\$59.00	\$118.00
* Branch office addition to CTS Managed Firewall for site-to-site connections for shared services such as VoIP, files, printing, etc.			
* Standard Support only. Please select an additional CTS Managed Firewall if full security services are needed.			
* Quarterly updates and patches			
* Reporting			
* CTS live support			
* No capital investment			
* 3 year agreement			
MSSP-T15: CTS Managed Firewall - WatchGuard T15	0.00	\$89.00	\$0.00
Total Products & Other Charges:			\$2,273.29
- Monthly Managed Firewall			
- Monthly Managed Back UP			
Minimum service charge of 1 hour for on-site support and 0.5 hours for remote support. Service done outside of regular business hours will be billed at 1.5 x the normal service rate. Holiday hours will be billed at 2 x the normal service rate. Make checks payable to Computer Technology Solutions, Inc.	Invoice Subtotal:	\$2,273.29	
	Sales Tax:	\$0.00	
	Invoice Total:	\$2,273.29	
	Payments:	\$0.00	
	Credits:	\$0.00	
	Balance Due:	\$2,273.29	

Office Hours: M-F 8:00am - 5:00pm
For Billing Questions, please contact Justin @ 507-388-3880 or JCafourek@yourcts.com

All invoices include a 3% cash/check payment discount. Payment by credit/debit card shall result in forfeiture of this discount.

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Eagle Express of Eagle Lake LLC
 401 Parkway Ave
 Eagle Lake, MN 56024

Statement

Date

7/1/2022

Date Paid 7-7-22

Amount Paid 1485.16 Ref 15205

Acct Code See Attached

Authorization _____

City of Eagle Lake
P.O. Box 159
Eagle Lake, MN 56024

Amount Due	Amount Enc.
\$1,485.16	

Date	Transaction	Amount	Balance
05/31/2022	Balance forward		1,853.41
06/01/2022	INV #06-01-1152.	40.64	1,894.05
06/02/2022	INV #06-01-1401.	39.55	1,933.60
06/03/2022	INV #06-01-1822.	33.99	1,967.59
06/06/2022	INV #06-01-2506.	21.47	1,989.06
06/07/2022	PMT #044523.	-1,853.41	135.65
06/08/2022	INV #06-01-2937.	81.50	217.15
06/09/2022	INV #06-01-3374.	40.35	257.50
06/09/2022	INV #06-01-3266.	12.32	269.82
06/09/2022	INV #06-01-3205.	16.20	286.02
06/09/2022	INV #06-01-3204.	43.47	329.49
06/09/2022	INV #06-01-3154.	11.50	340.99
06/10/2022	INV #06-01-3684.	11.49	352.48
06/10/2022	INV #06-01-3524.	47.65	400.13
06/10/2022	INV #06-01-3472.	111.16	511.29
06/14/2022	INV #06-01-4467.	13.76	525.05
06/14/2022	INV #06-01-4643.	44.19	569.24
06/15/2022	INV #06-01-4732.	52.52	621.76
06/16/2022	INV #06-01-5186.	32.13	653.89
06/16/2022	INV #06-01-5069.	10.90	664.79
06/16/2022	INV #06-01-5015.	15.40	680.19
06/16/2022	INV #06-01-5013.	64.32	744.51
06/17/2022	INV #06-01-5489.	22.80	767.31
06/19/2022	INV #06-01-5988.	32.11	799.42
06/20/2022	INV #06-01-6052.	16.47	815.89
06/20/2022	INV #06-01-6010.	82.50	898.39
06/22/2022	INV #06-01-6682.	12.45	910.84
06/22/2022	INV #06-01-6608.	23.43	934.27

Thank you for your business! Finance Charges will accrue after 30 days (1.5% per month).	Amount Due
	\$1,485.16

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Eagle Express of Eagle Lake LLC
 401 Parkway Ave
 Eagle Lake, MN 56024

Statement

Date

7/1/2022

City of Eagle Lake
P.O. Box 159
Eagle Lake, MN 56024

		Amount Due	Amount Enc.
		\$1,485.16	
Date	Transaction	Amount	Balance
06/23/2022	INV #06-01-7032.	20.05	954.32
06/23/2022	INV #06-01-6944.	12.23	966.55
06/23/2022	INV #06-01-6876.	23.83	990.38
06/23/2022	INV #06-01-6866.	142.00	1,132.38
06/23/2022	INV #06-01-6845.	78.25	1,210.63
06/24/2022	INV #06-01-7332.	38.71	1,249.34
06/27/2022	INV #06-01-7956.	13.59	1,262.93
06/27/2022	INV #06-01-7903.	20.71	1,283.64
06/27/2022	INV #06-01-8082.	36.73	1,320.37
06/28/2022	INV #06-01-8348.	11.92	1,332.29
06/29/2022	INV #06-01-8614.	29.66	1,361.95
06/29/2022	INV #06-01-8487.	13.35	1,375.30
06/29/2022	INV #06-01-8458.	41.20	1,416.50
06/29/2022	INV #06-01-8428.	20.62	1,437.12
06/30/2022	INV #06-01-8862.	22.04	1,459.16
06/30/2022	INV #06-01-8725.	26.00	1,485.16
Thank you for your business!			Amount Due
Finance Charges will accrue after 30 days (1.5% per month).			\$1,485.16

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CPAs & BUSINESS ADVISORS

INVOICE

City of Eagle Lake
705 Parkway Ave
PO Box 159
Eagle Lake MN 56024

Client #: 45108
Online Pay Code: F7Y5P4
Invoice #: EI01352510
Invoice Total: \$4,500.00

Please return top portion with payment or



Invoice Is Due Upon Receipt

Professional services rendered in connection with:

Final billing related to the audit of the financial statements for the year ended December 31, 2021. 4,500.00

Invoice Total \$4,500.00

Date Paid 7-7-22
Amount Paid 4500- R.F 15226
Acct Code 41600-301
Authorization _____

Date: 06/29/22 Invoice #: EI01352510 City of Eagle Lake Page: 1

Pay by Mail:
Eide Bailly LLP
111 S. 2nd St., Ste. 300
Mankato, MN 56001-5803
Phone 507.387.6031 | Fax 507.387.6436

Pay Online: www.eidebailly.com/PayBill
Pay by ACH:
ACH Routing # 091310521
Bell Bank Checking Acct # 650200546
Acct Name: Eide Bailly LLP-Mankato Office

Monthly 1.0% Late Fee Accrued on Balances Over 30 Days Past Due
(A processing fee will be applied to any payments made by credit card)

75

Community Water Supply Service Connection Fee

According to Minnesota Statutes, section 144.3831:

1. You must collect \$9.72 annually from every service connection served by your water supply as of July 1 of that year (Line 1).
2. Supplies with 50 service connections or more are required to pay one fourth of the total yearly fee each calendar quarter (Line 4). Supplies with fewer than 50 service connections may make one payment annually (due June 30).
3. If you do not submit payment within 30 days of the due date, you must pay an additional late fee. The late fee is 5 percent of the actual amount of the fees collected on service connections (Line 5).

If the number of service connections for your system does not match the number on the form, please cross out and indicate the correct number. Please recalculate the amount due and indicate that also. Submit the statement and payment in the envelope provided by the date indicated on the form (Line 4).

Submit payment for this statement only--DO NOT combine with any other payments made to the Minnesota Department of Health for training, certification, etc. Thank you for last quarter's payment.



STATE OF MINNESOTA
 Minnesota Department of Health
 Drinking Water Protection Section
 P.O. Box 64494
 St. Paul, Minnesota 55164-0494
 Questions? Call 651-201-4700

Community Water Supply Service Connection Fee

For Period: 04/01/2022 - 06/30/2022
 For System: 1070002 Eagle Lake

CITY OF EAGLE LAKE
 CITY HALL
 P.O. BOX 159
 EAGLE LAKE MN 56024

Return this portion with your payment in the envelope provided.

	EXPLANATION	MDH Records	Correction
1	Number of Service Connections	1072	1074
2	Single Service Connection Fee	9.72	9.72
3	Annual Amount	10419.00	10439-
4	Quarterly Amount Due 06/30/2022	2604.00	2610
5	If postmarked after 07/30/2022 add:	130.00	
6	Total Amount Due if postmarked after 07/30/2022	2734.00	

All Fees are Rounded to Lower Dollar Amount.

Make check payable to MINNESOTA DEPARTMENT OF HEALTH
 Printed 5/19/2022

If address is incorrect, cross out and print correct address on back.

Date Paid 7-7-22

Amount Paid 2610 - Ref 15010

Acct Code 401-22800

Authorization _____

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Overline & Son, Inc
 19370 County Road 40
 Belle Plaine, MN 56011

Sewer Professional Services

Invoice

Phone # 952-873-4330
 Fax # 952-873-4330
 overlineandson@yahoo.com

Date	Invoice #
6/30/2022	1103

Bill To

City of Eagle Lake
 705 Parkway Avenue
 PO Box 159
 Eagle Lake, MN 56024

P.O. Number	Terms
	Net 30

Description	Quantity	Price Each	Amount
Vactor and Televising Services			
Vactor services to jet clean and vacuum 8 - 10" PVC sanitary sewer lines	2,312	0.63	1,456.56
Vactor services to jet clean and vacuum 8 - 10" VCP sanitary sewer lines	6,894.52	0.82	5,653.51
Vactor services to jet clean, scrape walls, clean floats and vacuum lift stations	11.75	355.00	4,171.25
Includes truck and two men labor			
Vactor services to cut roots in sanitary sewer lines	1	355.00	355.00
Televising and reporting of 8 - 10" PVC sanitary sewer lines	2,312	0.61	1,410.32
Televising and reporting of 8 - 10" VCP sanitary sewer lines	6,894.52	0.80	5,515.62
Televising and reporting of sanitary sewer line in BreckenRidge Path	1	335.00	335.00
Dump and disposal fee - heavy rags		150.00	150.00
Fuel surcharge for Vactor and Televising truck		160.00	160.00
Includes mobilization and dump			
Date Paid <u>7-7-22</u>			
Amount Paid <u>19,207.26</u> Ref <u>15027</u>			
Cost Code <u>402-300</u>			
Authorization _____			

Thank you for your business.

Total \$19,207.26

We will be having an officer checking ID's at the Eagles Nest for Tator days.

We will be participating in the TZD (Towards Zero Deaths) speed wave in July.

We have been handing out Ice Cream coupons for Dairy Queen to children around town who have been wearing their helmets while riding bikes, scooters and skateboards.

Officer Guillemette and I went to the Summer Reading program at the Eagle Lake School and talked about our jobs and provided safety tips to the children.

We will have a recommendation at the Council meeting on hiring a full time officer. Administrator Bromeland, a person from the COG, and I interviewed an internal candidate.

If the Council has any questions or concerns, please feel free to contact me at 507-257-3110 or at elpd@eaglelakemn.com.


Chief John Kopp
Eagle Lake Police Department

2022 JULY

<-JUNE

AUGUST ->

4371-John
4372- Connor
4374-
4375-Amy

4376-Ben
4377-
4378-Dustin
4379-

Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	29	30 71-N 78-D	1 71-2p-2a	2 71-2p-2a
3 76-2p-2a X	4 76-DC 2p-2a Holiday	5 71-2p-2a	6 78-2p-2a	7 71-2p-2a	8 71-2p-2a	9 71-2p-2a
10 71-2p-2a	11 78-2p-2a	12 78-2p-2a	13 78-2p-2a	14 78-2p-2a	15 71-10a-9p 78-4p-2a	16 71-D/7p-2a 78-4p-3a
17 78-2p-2a X	18 71-2p-2a	19 71-2p-2a	20 78-2p-2a	21 78-2p-2a	Tator Davs 22 71-2p-2a	Tator Davs 23 71-2p-2a
24 71-2p-2a	25 78-2p-2a	26 78-2p-2a	27 71-2p-2a	28 71-2p-2a	29 78-2p-2a	30 78-2p-2a
31 78-2p-2a X	1	2	3	4	5	6
Officers who	work are on	call till they	come in.			

EAGLE LAKE FIRE CHIEF'S REPORT

Hello everyone! The restricted crossing U-Turn at the intersection of Hwy 14 & County Rd 56 has been completed. Even though these are not the most popular design, they serve their purpose of reducing fatalities like we have seen too many times at this intersection. Keep in mind that there will still be a period of limited or poor visibility in the evenings due to the sun angle as it sets over the railroad overpass. A good technique at intersection is LOOK LEFT, RIGHT, LEFT. A lot of potential hazards are avoided with that second look.

Thank You and Stay Safe out there!

WE ARE HIRING

I am proud to announce that Chris Willette has been approved to join the Fire Department. He is currently a Reservist as he works through this trial period

EAGLE LAKE FIRE DEPARTMENT 2022 CALL REPORT

TYPE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	% OF TOTAL
Assist Law Enforcement	-	-	-	1	-	-	-	-	-	-	-	-	1	1.1%
Explosion (No Fire)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Commercial)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Residential)	-	-	-	-	1	-	-	-	-	-	-	-	1	1.1%
Fire (Standby)	-	-	-	-	-	1	-	-	-	-	-	-	-	-
Fire (Vehicle)	-	-	-	-	-	1	-	-	-	-	-	-	-	-
Fire (Wildland)	-	-	-	1	-	-	-	-	-	-	-	-	1	1.1%
Fire Alarm	1	2	2	-	-	1	-	-	-	-	-	-	6	6.6%
Fire Assist	-	1	3	-	-	-	-	-	-	-	-	-	4	4.4%
Fire CO	-	-	3	-	-	1	-	-	-	-	-	-	4	4.4%
Fire False Alarm	-	-	1	1	1	-	-	-	-	-	-	-	3	3.3%
Fire Mutual Aid	-	2	-	-	-	3	-	-	-	-	-	-	5	5.5%
Gas Leak	-	-	-	-	1	-	-	-	-	-	-	-	1	1.1%
Hazardous (No Fire)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Medical (Cancelled)	-	-	-	2	-	-	-	-	-	-	-	-	2	2.2%
Medical (Response)	11	-	11	6	6	9	-	-	-	-	-	-	43	47.3%
Medical Lift Assist	-	-	-	-	-	1	-	-	-	-	-	-	1	1.1%
Medical Response	-	6	-	-	-	-	-	-	-	-	-	-	6	6.6%
Missing Person Search	-	-	-	-	3	-	-	-	-	-	-	-	3	3.3%
Motor Vehicle Accident w/Injury	1	-	-	-	2	-	-	-	-	-	-	-	3	3.3%
Motor Vehicle Accident w/o Injury	-	-	-	-	-	1	-	-	-	-	-	-	1	1.1%
Motor Vehicle Accident (Fatality)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Odor Investigation	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Rescue (Entrapment/Machinery)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Rescue (Grain Bin)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Rescue (Water)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Smoke Investigation	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Special Incident	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Weather	-	-	-	1	5	-	-	-	-	-	-	-	6	6.6%
Total	13	11	20	12	19	18	-	-	-	-	-	-	91	100%
RESPONSE AREA														
Eagle Lake	11	9	19	9	7	13	-	-	-	-	-	-	68	76.4%
St. Clair	-	-	-	-	-	1	-	-	-	-	-	-	-	0.0%
Good Thunder	-	-	-	-	-	1	-	-	-	-	-	-	-	0.0%
Kasota (Lime Twp)	-	1	-	-	-	-	-	-	-	-	-	-	1	1.1%
Le Ray TWP	-	-	-	-	-	1	-	-	-	-	-	-	-	-
Madison Lake (Le Ray Twp)	2	1	1	-	8	-	-	-	-	-	-	-	12	13.5%
Mapleton	-	-	-	-	-	1	-	-	-	-	-	-	-	-
Mankato Twp	-	-	-	3	4	1	-	-	-	-	-	-	8	9.0%
Total	13	11	20	12	19	18	-	-	-	-	-	-	89	100%

July, 2022

To: Mayor Auringer, City Council and City Administrator Jennifer Bromeland

From: Brian Goettl Public Works Director

I started planting some of the plants at the Eagle Lake signs and will continue as time permits.

Water: We will be exercising water main valves this month.

Sewer: Overline and Son cleaned and video the annual scheduled section of sewer main, I will be receiving the report and view it for concerns. We received the air mixer for the Owl Ln. lift station and will be installing it to help with the grease problem and contacting residents about what not to put down the sewer drain.

Streets: I received the bids for street repairs and are in the council packet for approval. We also sent out for bids for sidewalk repair to 3 contractors and did not receive any bids so I will be resending for bids. We are spraying the weeds in the curb line in the streets.

Parks: Evergreen Company has drill seeded and hydro mulched the ballfield and Eagle Heights Park, and Public Works Department has been watering the areas. I received the rivets to repair the Volito playground equipment at Lake Eagle Park and waiting for the updated bolts that are back ordered. We did spray the pond at the park for weeds. I'm working with the Girl Scouts on enhancing the Dog Park

Storm Sewer: JR Bruender did the repair work to the stormwater outlet on Eagle Ave.

If you have any questions or concerns, please feel free to contact me at 507-420-3510 or bkgoettl@eaglelakemn.com



Brian K. Goettl

<u>HOUSE #</u>	<u>STREET</u>	<u>VALUE</u>	<u>Project Description</u>
116	Blace Ave	\$ 30,000.00	Deck & Patio
111	LeRay Ave	\$ 10,000.00	Bathroom Addition
105	S Third St	\$ 16,000.00	Windows-13
101	Parkway	\$ 5,940.00	Reroof
305	Thomas Dr	\$ 12,800.00	Reroof
408	Thomas Dr	\$ 9,600.00	Reroof
405	S Agency St	\$ 12,000.00	Reroof
328	LeRay Ave	\$ 2,693.00	Deck
117	Peggy Ln	\$ 4,000.00	Reroof

<u>Zoning #</u>	<u>Address</u>	<u>Type</u>
22-17	536 LeSueur Ave	Shed

**CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2022-28**

A Resolution to Not Waive the Statutory Tort Limits

WHEREAS, the City of Eagle Lake participates with the League of Minnesota Insurance Trust for Workers Compensation and Property Liability; and

WHEREAS, if the City does not waive the statutory tort limits, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total which all claimants would be able to recover for a single occurrence which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether or not the city purchases the optional excess liability coverage; and

WHEREAS, if the City waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could potentially recover up to \$1,500,000 on a single occurrence. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants; and

WHEREAS, if the City waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchase. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Eagle Lake, Minnesota hereby **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.

Adopted by the City Council of Eagle Lake, Minnesota this 11th day of July 2022.

Tim Auringer, Mayor

ATTEST:

Jennifer Bromeland, City Administrator

(S E A L)



**CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2022-29**

A Resolution Approving Election Judges for the 2018 Primary and General Elections

WHEREAS, a State Primary Election will be held on Tuesday, August 9, 2022 and a State General Election will be held on Tuesday, November 8, 2022; and

WHEREAS, MN Statute 204B.21, subd.2, requires election judges for precincts in a municipality be appointed by the governing body of the municipality; and

WHEREAS, the City of Eagle Lake has one voting precinct; and

WHEREAS, the following individuals have agreed to serve as election judges and have met the qualifications established by the State of Minnesota or will be receiving training prior to the 2022 Primary Election and General Elections and will be eligible to serve after meeting the qualifications established by the State of Minnesota.

NOW, THEREFORE, BE IT RESOLVED, that the City of Eagle Lake hereby appoints the following persons identified to serve as election judges for the 2022 Primary and/or General Elections with the understanding that amendments may be necessary to the appointments in order to fill vacancies and meet party splits;

THEREFORE, BE IT ALSO RESOLVED that the City of Eagle Lake approves payment of an hourly wage of \$10.33 for Regular Election and that meals shall be provided by the City.

JUDGES:	Kerry Rausch	Karla Larson
	Noah Smith	Carol Regnier
	Julie Laughlin	Jennifer Bromeland

THEREFORE, BE IT ALSO RESOLVED, Head Election Judge duties will be performed by Kerry Rausch, Eagle Lake Deputy Clerk and will receive Head Election Judge training. The active Head Election Judge shall have authority to designate additional elections judges should an emergency arise.

Adopted by the City Council of the City of Eagle Lake this 11th day of July 2022.

Tim Auringer, Mayor

ATTEST:

Jennifer Bromeland, City Administrator

(SEAL)

**CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2022-30**

**A Resolution Accepting the Resignation of Benjamin Romig from the
City of Eagle Lake, Minnesota**

WHEREAS, Benjamin Romig has resigned from the City of Eagle Lake as Police Officer, effective July 7, 2022; and

WHEREAS, the City Council recognizes and appreciates the service from Benjamin Romig in the role of Police Officer; and

NOW BE IT RESOLVED, the City accepts the resignation of Benjamin Romig from the City of Eagle Lake, effective July 7, 2022.

Adopted by the City Council of Eagle Lake, Minnesota, this 11th day of July 2022.

Tim Auringer, Mayor

ATTEST:

Jennifer Bromeland, City Administrator

(S E A L)

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**CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2022-31**

**A Resolution Accepting the Resignation of Lawrence Kuster from the
City of Eagle Lake, Minnesota**

WHEREAS, Lawrence Kuster has resigned from the City of Eagle Lake as Public Works Seasonal Worker, effective July 6, 2022; and

WHEREAS, the City Council recognizes and appreciates the service from Lawrence Kuster in the role of Public Works Seasonal Worker; and

NOW BE IT RESOLVED, the City accepts the resignation of Lawrence Kuster from the City of Eagle Lake, effective July 6, 2022.

Adopted by the City Council of Eagle Lake, Minnesota, this 11th day of July 2022.

Tim Auringer, Mayor

ATTEST:

Jennifer Bromeland, City Administrator

(S E A L)



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

July 11, 2022

To: Honorable Mayor Auringer and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Agency Street (CSAH 27) Project - Resident Concerns

A couple residents have contacted City Hall with concerns about restoration work completed as part of the Agency Street (CSAH 27) Project. As has been done throughout the project, all complaints received are routed to Joe Smith or Brian Sarff with Bolton and Menk.

Attached is a letter and some pictures from Monica Hintze, 102 N. Agency Street, regarding her concerns with restoration work completed on her property and boulevard as part of the Agency Street (CSAH 27) project. Mrs. Hintze will be at the meeting to discuss her concerns in more detail. Mrs. Hintze requested that notices be provided to properties affected by the project. A door hanger, a copy of which is also attached, was placed on doors on July 5th. There may be more residents in attendance that wish to speak about concerns. The purpose of the door hanger was to let residents know that if they have concerns about restoration work to please reach out to Bolton and Menk or attend this evening's meeting. All outstanding items should be corrected before the project is closed out.

Also attached is a picture of a tree at 212 S. Agency Street belonging to Tom Hager. Mr. Hager believes that his tree was damaged during the construction project and now needs to be removed as it is dead. Mr. Hager shared that he had a tree service company come out and look at the tree and the tree service claims that the tree is hollowing out on the inside and attributed the issue to root system damage from the project. Mr. Hager is seeking financial compensation to have it removed. Per an inquiry to Bolton and Menk, it's not conclusive that the project killed the tree. Discussion should ensue as to whether the cost to remove the tree is borne by the City or if there might be a cost-share component.

Brian Sarff with Bolton and Menk will be at the meeting to address concerns and advise about options and timing for corrective action.


Jennifer J. Bromeland
City Administrator



Construction Notice:

As you are aware, the Contractor recently paved the final layer of asphalt and painted the final pavement markings – the project is nearly complete in large part due to your patience and cooperation. Thank you!

We know there are some concerns related to boulevard/grass restoration within the project area and the City is working with the Contractor to get these and other routine matters resolved prior to finalizing the project. We expect corrective actions to include weed control, adding topsoil in low areas, and reseeding as needed when weather conditions allow. Please remember to do your part by continuing to mow and water the juvenile grass (please refer to the June Newsletter for lawn care guidance).

We encourage you to reach out to Joe.Smith@bolton-menk.com and/or Brian.Sarff@bolton-menk.com with your name, address, and specific concerns so that we can ensure that they are addressed. If you wish to address any issues directly with the City Council, you are welcome to do so at the upcoming meeting on Monday, July 11th at 6:00 pm.

Please know that the project will not be considered complete until outstanding items such as restoration work are satisfactorily addressed.



Jennifer

102 N. Agency St.

We have had no luck working with DMI or Bolton Menk to fix our problems on N Agency Street. I have pictures of what I have Dealt with and dug out of my property and boulevard at 102 N Agency Street and will drop them off. ON the north side of my drive way they did add some dirt but I ended up buying two more big bags I purchased. I also have put in two bags of grass seed and will need more because they just threw a little bit on the dirt. I know the other side of street was not done at all and they have rocks , pieces of glass that has injured a young adult and other foreign objects. They took out good dirt from our properties and replaced with crap. If any of the council would like a tour I would gladly give you one. There are so many weeds in what they brought in and my own was done in a rush because the next day they had to be in St.Clair for another contract. I have sprayed the weeds but will need another spray. I am forunate that I could Use my 401 K for these expenses but unfortunately there are a lot that are on a fixed income and cannot. For now I suggest a get a licensed lawn care person to spray the weeds and then fill more dirt in and let sit to settle and when it gets cooler then sod or seed. I know there is at least two that have to have theirs dug up and replaced with dirt. On the south side of my driveway that I share with the railroad but I mow it because the city will do the south side of tracks but not north is low about 2 inches of dirt so is hard to mow.

We would like to be put on the agenda for meeting and a letter to go out to all residents on north and south to voice any problems they have because I see they do also. We would also like Bolton & Menk and DMI invited to attend. We are paying assesments on this job and the city should be supporting their people to get this corrected.

Please see that all council members get a copy of this if they want to check it out before then.

**Monica Hintze
102 North Agency**

Eagle Lake





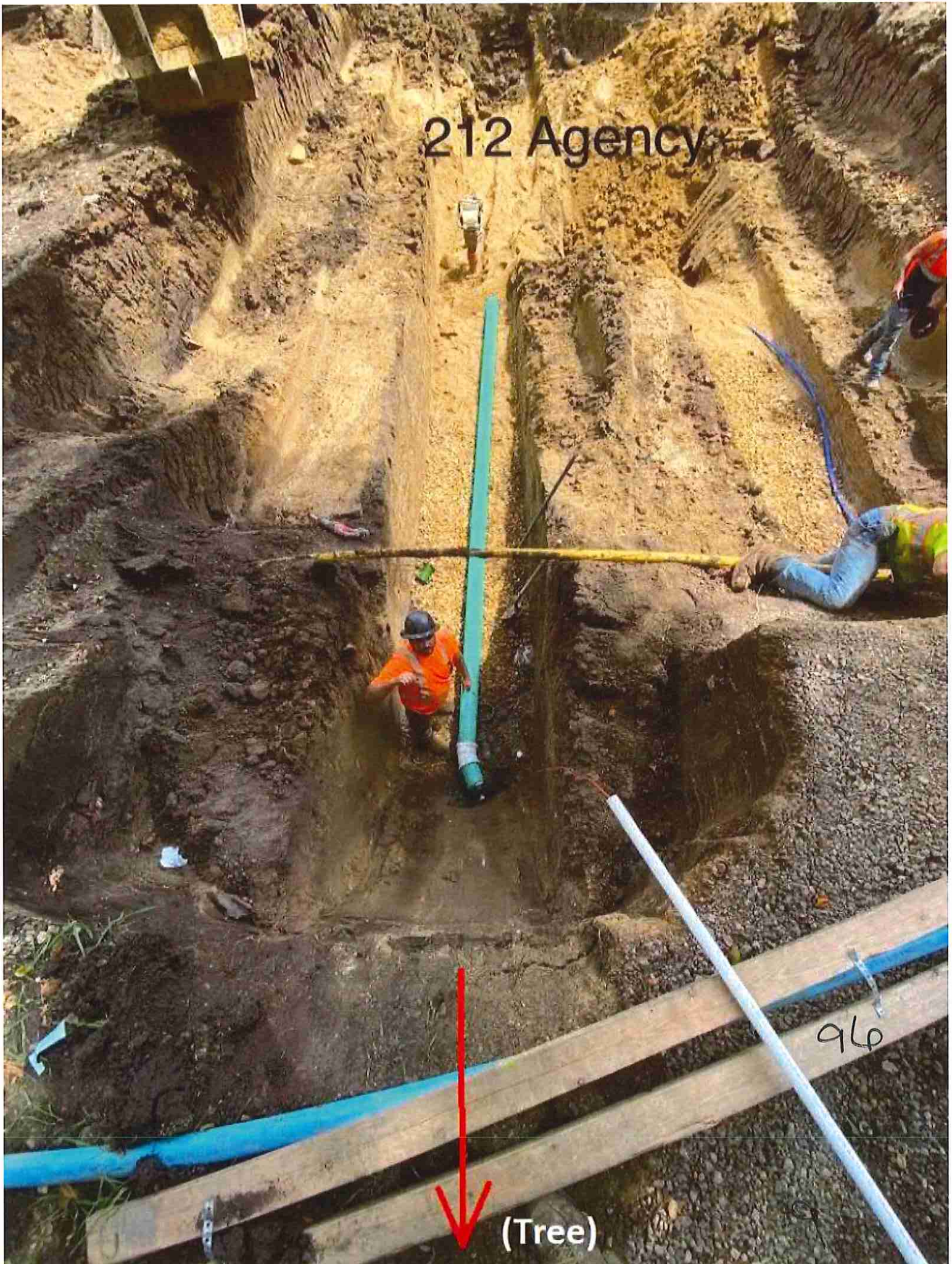
212 S. Agency St.

Tree ↓



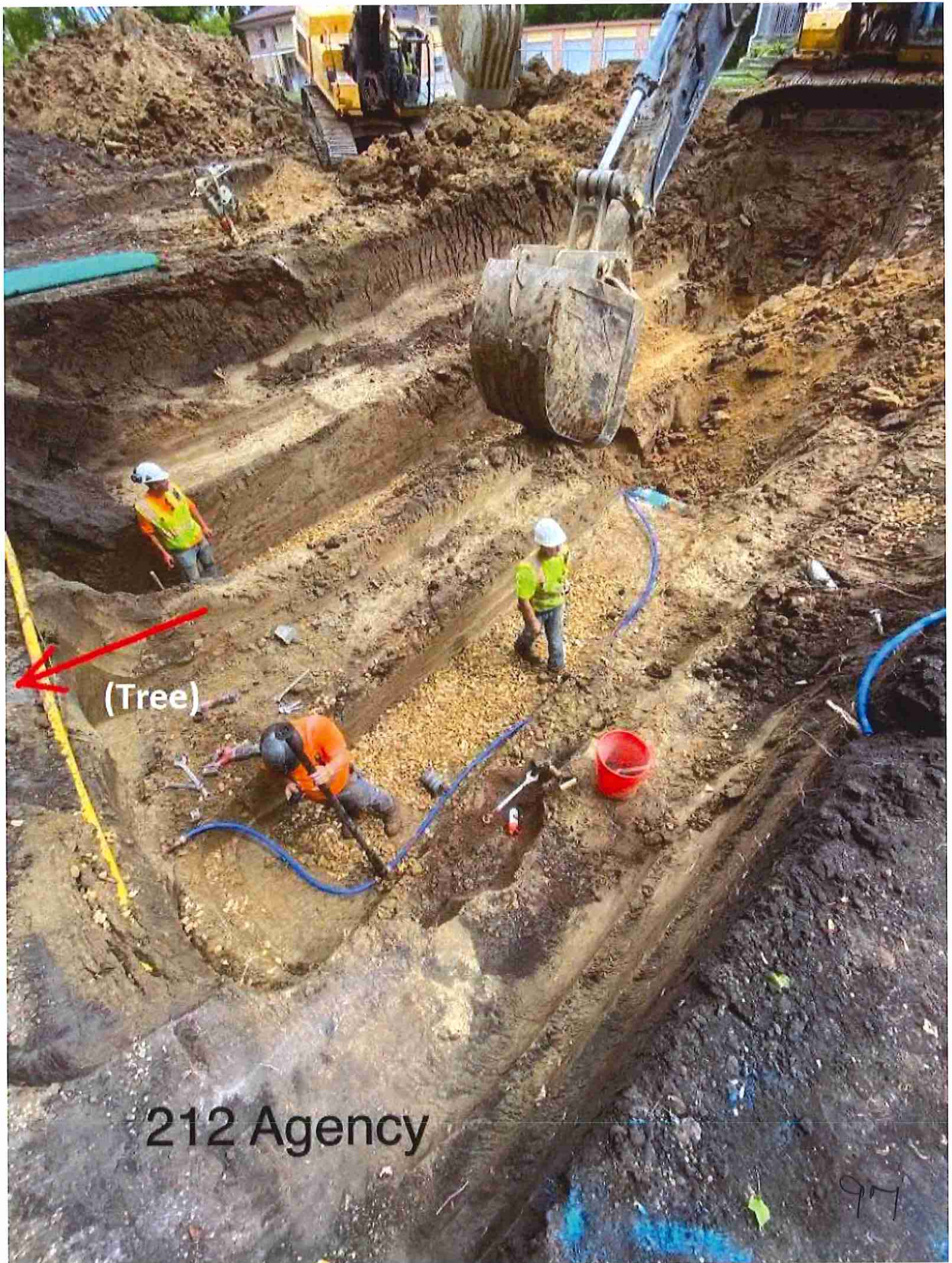
95

212 Agency



96

(Tree)



(Tree)

212 Agency

97



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

July 11, 2022

To: Honorable Mayor Auringer and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Environmental Assessment Worksheet for Fox Meadows Development

An Environmental Assessment Worksheet (EAW) for the proposed Fox Meadows Development, a copy of which is attached, was received on July 8th. The Fox Meadows Development is proposed to consist of 228 residential units in the city limits of Eagle Lake. The proposed site is in the southeastern portion of Eagle Lake on two parcels, one of which is in city limits (R121018400013) and the other in LeRay Township (R391018400005). The development is proposed to be constructed in three phases and will include a mix of multi-family housing units, twin homes, and single-family lots.

Given the size of the proposed development, an EAW is mandatory. As per Minnesota Rules 4410.0500, a copy of which is attached, there is a process in Subpart 5 to determine the RGU. With one of the parcels being in LeRay Township and part of the Urban Fringe District (UFD), City staff reached out to both the Environmental Quality Board (EQB) and Blue Earth County Environmental Services (who provides planning and zoning for LeRay Township). RGU selection procedures should be reviewed, and a determination made. City staff anticipates receiving a letter from Blue Earth County with input on RGU selection.

The developer, Schrom Construction, has advised that there is not an immediate interest to annex in the parcel located in LeRay Township until the project progresses. Until the parcel is annexed, no development can occur on the parcel due to it being outside of City limits and because it is located within the UFD. The developer has been made aware of the process to annex in this parcel.

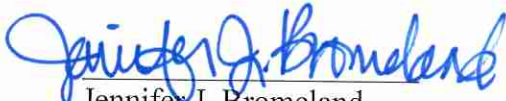
Travis Fristed with Braun Intertec will present the EAW and answer any questions. The City Council will need to determine if there is an interest in hiring a 3rd party review and if so, who will be responsible for the cost. (Until recently, there has not been much activity as it relates to the need for an EAW and no fee established dictating which party will be responsible for a 3rd party review. Something that the City may want to consider moving ahead is adopting a policy or ordinance specifying which party will be responsible for the cost of a 3rd party review if one is determined to be needed.) A 3rd party review for this EAW is not mandatory.

Following Minnesota Rules 4410.1000-1700, the EAW process includes a comment period and option for the RGU to host a public meeting to gather additional comments. Once the EAW process is completed, the RGU must decide on the need for an EIS. Minnesota Rules 4410.1700,

Subpart 1 specifies that a positive EIS decision shall be made for projects that “have the potential for significant environmental effects”. If a project does not have the potential for significant environmental effects, then the RGU shall issue a negative EIS decision, and the project can move forward.

Following the EAW process, zoning and platting will need to occur prior to any construction activity.

Given that the environmental review is a complex topic, City staff has requested that legal counsel be present and advise as needed.



Jennifer J. Bromeland
City Administrator

4410.0500 RGU SELECTION PROCEDURES.

Subpart 1. **RGU for mandatory categories.** For any project listed in part 4410.4300 or 4410.4400, the governmental unit specified in those rules is the RGU unless the project will be carried out by a state agency, in which case that state agency is the RGU. For any project listed in both parts 4410.4300 and 4410.4400, the RGU is the unit specified in part 4410.4400. For any project listed in two or more subparts of part 4410.4300 or two or more subparts of part 4410.4400, the RGU is determined as specified in subpart 5.

Subp. 2. **RGU for discretionary EAW's.** If a governmental unit orders an EAW pursuant to part 4410.1000, subpart 3, item A, that governmental unit shall be designated as the RGU.

Subp. 3. **RGU for petition EAW's.** If an EAW is ordered in response to a petition, the RGU that was designated by the EQB to act on the petition is responsible for the preparation of the EAW. The EQB chair or designee shall determine an RGU to act on the petition as follows:

- A. if a state agency proposes to carry out the project, it is the RGU;
- B. for any project of a type for which a mandatory category is listed in part 4410.4300, the RGU is the governmental unit specified by the mandatory category for projects of that type, unless the project will be carried out by a state agency; or
- C. for any project of a type for which there is no mandatory category listed in part 4410.4300 and which will not be carried out by a state agency, the RGU is selected in accordance with subpart 5.

In applying items A, B, and C, the EQB chair or designee shall not designate as the RGU any governmental unit which has already made its final decisions to grant all permits or approvals required from it to construct the project. If as a result, the RGU cannot be designated under item A, B, or C, the RGU shall be designated pursuant to subpart 5, except that no completed data portions of an EAW shall be required for the determination.

Subp. 4. **RGU for EAW by order of EQB.** If the EQB orders an EAW pursuant to part 4410.1000, subpart 3, item C, the EQB shall, at the same time, designate the RGU for that EAW.

Subp. 5. RGU selection generally. For any project where the RGU is not listed in part 4410.4300 or 4410.4400 or which falls into more than one category in part 4410.4300 or 4410.4400, or for which the RGU is in question, the RGU is determined as follows:

A. When a single governmental unit proposes to carry out or has sole jurisdiction to approve a project, it is the RGU.

B. When two or more governmental units propose to carry out or have jurisdiction to approve the project, the RGU is the governmental unit with the greatest responsibility for supervising or approving the project as a whole. Where it is not clear which governmental unit has the greatest responsibility for supervising or approving the project or where there is a dispute about which governmental unit has the greatest responsibility for supervising or approving the project, the governmental units shall either:

(1) by agreement, designate which unit is the RGU within five days of receipt of the completed data portion of the EAW; or

(2) submit the question to the EQB chairperson, who shall within five days of receipt of the completed data portions of the EAW designate the RGU based on a consideration of which governmental unit has the greatest responsibility for supervising or approving the project or has expertise that is relevant for the environmental review.

Subp. 6. **Exception.** Notwithstanding subparts 1 to 5, the EQB or EQB chair may designate a different RGU for the project if the designee has greater expertise in analyzing the potential impacts of the project.

Statutory Authority: *MS s 116C.991; 116D.04; 116D.045; L 2013 c 114 art 4 s 105; L 2015 1Sp4 art 4 s 121; art 5 s 33*

History: *11 SR 714; 21 SR 1458; 44 SR 691*

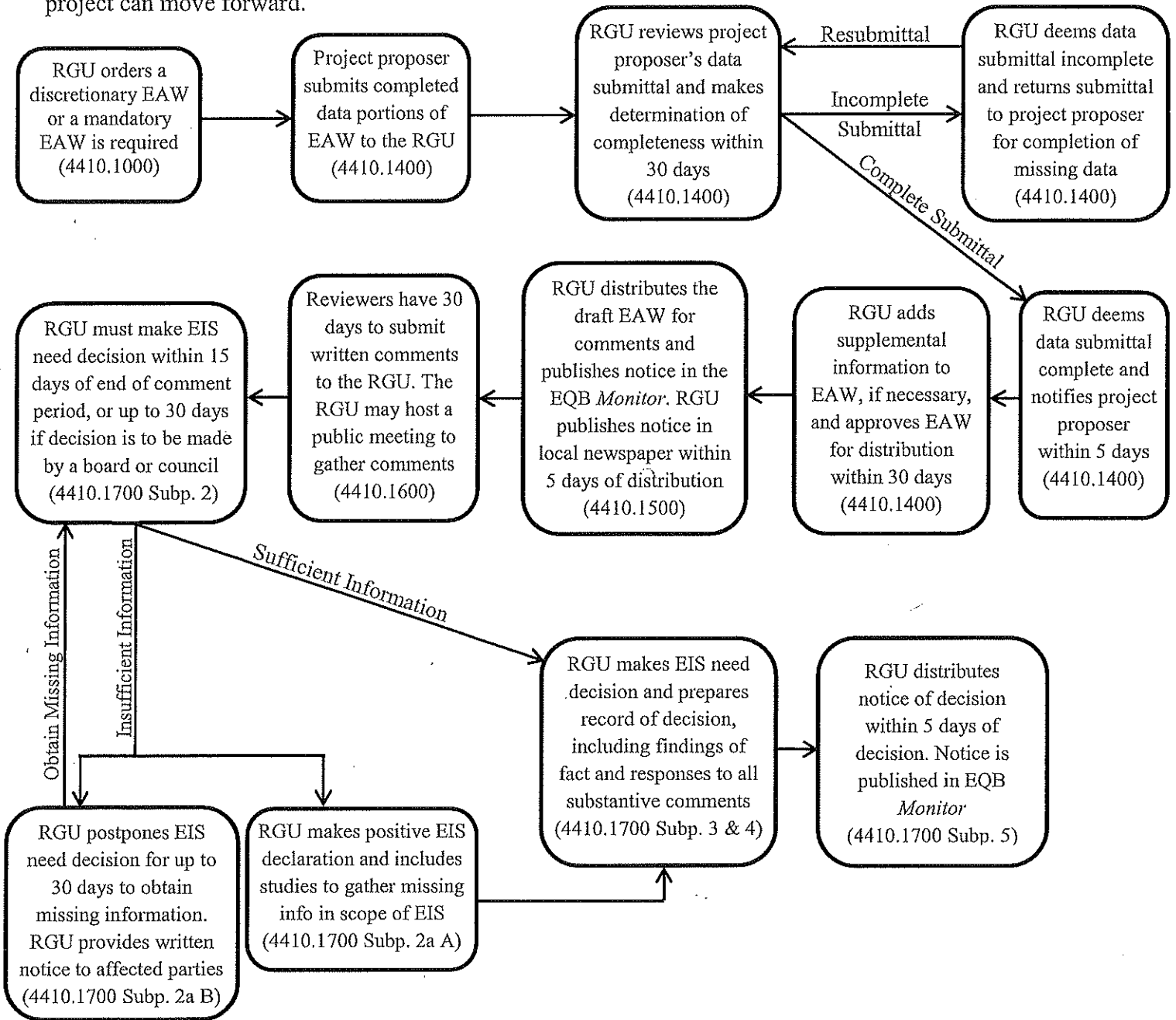
Published Electronically: *January 17, 2020*



EAW Process Steps

(Minnesota Rules 4410.1000 – 1700)

The EAW should be prepared as early as practicable in the project development process. The RGU as designated in Minnesota Rules 4410 is responsible for preparing the EAW based on data submitted by the project proposer. The EAW process includes a comment period and the option for an RGU to host a public meeting to gather additional comments. Once the EAW process is completed, the RGU must make a decision on the need for an EIS. Minnesota Rules 4410.1700, Subpart 1 specifies that a positive EIS decision shall be made for projects that “have the potential for significant environmental effects”. If a project does not have the potential for significant environmental effects, then the RGU shall issue a negative EIS decision, and the project can move forward.





Environmental Assessment Worksheet

Fox Meadows Development

Eagle Lake, Minnesota 56024

Prepared For

Schrom Construction

BRAUN
INTERTEC
The Science You Build On.

Project B2203087
July 8, 2022

Braun Intertec Corporation

Received @ 12:54 pm.
via email on 7/8/22.

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Environmental Assessment Worksheet

September 2021 version

1. Project Title

Fox Meadows Development

2. Proposer

Company: Schrom Construction
Contact Person: Troy Schrom
Title: Owner
Address: 704 Parkway Avenue
City, State, ZIP: Eagle Lake, MN 56024
Phone: (507) 257-5101
Fax: N/A
Email: troymschrom@gmail.com

3. RGU

RGU Agency: City of Eagle Lake
Contact person: Jennifer Bromeland
Title: City Administrator
Address: 705 Parkway Avenue
City, State, ZIP: Eagle Lake, MN 56024
Phone: (507) 257-3218
Fax: N/A
Email: jrbromeland@eaglelakemn.com

4. Reason for EAW Preparation:

Check one:

Required:

- EIS Scoping
 Mandatory EAW

Discretionary:

- Citizen petition
 RGU discretion
 Proposer initiated

If EAW or EIS is mandatory give EQB rule category subpart number(s) and name(s):

Residential Development 4410.4300, subpart 19.B.

5. Project Location:

County: Blue Earth
City/Township: City of Eagle Lake and Le Ray Township
PLS Location (¼, ¼, Section, Township, Range): N 1/2, SE 1/4, Section 18, T 108N, R 25W
Watershed (81 major watershed scale): Le Sueur River (32)
GPS Coordinates: 44.157607 latitude, -93.873738 longitude
Tax Parcel Numbers: R121018400013 and R391018400005

6. Project Description:

- a. **Provide the brief project summary to be published in the EQB Monitor, (approximately 50 words).**

The Fox Meadows Development (project) consists of constructing 228 new residential units in Eagle Lake, Minnesota. The development site is located in the southeast portion of Eagle Lake on two parcels currently used as cultivated cropland along the east side of South Agency Street. The project would include a mix of multi-family housing units, twin homes, and single family lots with associated roads, utilities, and a stormwater management system. A park would also be created surrounding an existing wetland in the northeast corner of the project area.

- b. Give a complete description of the proposed project and related new construction, including infrastructure needs. If the project is an expansion include a description of the existing facility. Emphasize: 1) construction, operation methods and features that will cause physical manipulation of the environment or will produce wastes, 2) modifications to existing equipment or industrial processes, 3) significant demolition, removal or remodeling of existing structures, and 4) timing and duration of construction activities.

The project consists of a new residential development in Eagle Lake, Blue Earth County, Minnesota (Figures 1 and 2). The project area is currently cultivated cropland with a portion of a large wetland in the northeast corner. Small farmed wetlands are also present along the southern parcel boundary, southeast corner, and northwest corner of the site (Figure 3).

The project would include constructing approximately 228 housing units with associated roads (public and private) and utilities. A stormwater management system with four basins and park land (Figure 4) would also be located in the project area. A playground would be included within a portion of the park land. The housing units would be a mix including approximately 104 multi-family units with 8-plexes, 24 twin homes and 100 single family units (approximately 17 community, 83 detached).

The project is proposed to be built in a minimum of three stages:

- Stage 1 would include construction of three accesses from South Agency Street, three stormwater basins and 82 housing units divided between three twin homes, eight 8-plexes and 11 community single family homes. One lot would also be prepared for future single family home construction.
- Stage 2 would include continued construction of roads, a corner lot park and 63 units divided between five 8-plexes, five twin homes and seven community single family homes. Additionally, seven lots would be prepared for single family homes to be built as driven by market demand.
- Stage 3 would include completion of roads, a fourth stormwater basin, and 8 units within four twin homes. Thirty Six single family lots for future market demand home building would also be prepared during stage 3.

Physical manipulation of the environment would be necessary for construction of the new housing units, associated utilities, streets, and stormwater management system. Construction techniques would include soil excavation & grading, installation of sub-surface utility lines followed by vertical construction.

The project would not involve demolition/removal or remodeling of existing structures and does not involve new or expanded permanent equipment or industrial processes.

Project construction is anticipated to begin in fall 2022 and stage 2 is expected to be completed by 2025. Stage 3 and a potential stage 4 would be completed by 2028 and 2031, respectively (depending on market conditions).

c. Project magnitude:

Table 6-1 Project Magnitude

Total Project Acreage	60.15 acres of the 78.70 acre Project Site
Linear project length	Not applicable
Number and type of residential units	104 multifamily units (8-plexes), 24 twin home units (12 homes), 17 single family community and 83 single family detached lots
Residential building area (in square feet)	259,780 total square feet*
Commercial building area (in square feet)	Not applicable
Industrial building area (in square feet)	Not applicable
Institutional building area (in square feet)	Not applicable
Other uses – (in square feet)	Not applicable
Structure height(s)	Approximately 25 feet.

*This is based on the combined square footage of each building type (8-plex, twin home & single family) for the buildings shown on the conceptual plan. Values used were provided square footages for each building type and are subject to change, based on local planning & zoning requirements.

d. Explain the project purpose; if the project will be carried out by a governmental unit, explain the need for the project and identify its beneficiaries.

The project would consist of constructing approximately 228 mixed housing units in Eagle Lake, Minnesota. Eagle Lake has experienced significant growth over the last two decades including a 36% population increase from 2000 to 2010. Housing stock both within the city and in the greater Mankato area has not kept up with demand and the project would add needed housing units to the community. In addition, construction of new housing units would occur next to a residential area of Eagle Lake and complement the existing neighborhoods while developing a section of underutilized cropland within the city limits.

e. Are future stages of this development including development on any other property planned or likely to happen? Yes No

If yes, briefly describe future stages, relationship to present project, timeline and plans for environmental review.

Not applicable.

f. Is this project a subsequent stage of an earlier project? Yes No

If yes, briefly describe the past development, timeline and any past environmental review.

Not applicable.

7. Climate Adaptation and Resilience:

- a. Describe the climate trends in the general location of the project (see guidance: *Climate Adaptation and Resilience*) and how climate change is anticipated to affect that location during the life of the project.**

The proposed project area is located within the Le Sueur River watershed. The Minnesota Climate Explorer (c) was used to evaluate the climate trends based on this watershed. The 1895 to 2021 profile shows a wide variability of temperature and precipitation data from year to year. The overall trends are described below:

- Average daily mean temperature of 44.52 °F and an increase of 0.13 °F per decade.
- Average daily maximum temperature of 54.89°F and an increase of 0.02 °F per decade.
- Average daily minimum temperature of 34.15 °F and an increase of 0.25 °F per decade.
- Average annual precipitation of 29.87 inches and an increase 0.51 inches per decade.

The future projected data from the Minnesota Climate Explorer was also used to evaluate the anticipated climate conditions within the Le Sueur River watershed during the life of the project. Thus, the mid-century (2040-2059) projections were used in this evaluation, as summarized below. This range of years is assumed at a representative concentration pathway (RCP) of 4.5 which is an intermediate scenario where emissions decline after peaking around year 2040. The values presented below are the model mean, with the upper and lower ranges from the eight general circulation global climate models obtained from CMIP5 (Coupled Model Intercomparison Project, Phase 5 (<https://pcmdi.llnl.gov/mips/cmip5/>):

- Average daily mean temperature of 48.59 °F with an upper range of 52.42 °F and a lower range of 45.21 °F.
- Average daily maximum temperature of 55.36 °F with an upper range of 58.97 °F and a lower range of 52.40 °F.
- Average daily minimum temperature of 42.05 °F with an upper range of 46.30 °F and a lower range of 37.74 °F.
- Average annual precipitation of 32.07 inches with an upper range of 64.93 inches and a lower range of 16.02 inches.

If future climate conditions follow the projected values, the average daily mean, maximum, and minimum temperatures are each expected to rise over the life of the project. The climate models also project an increase in the average annual precipitation of approximately 2.2 inches (roughly a 7% increase) over the life of the project.

- b. For each Resource Category in the table below: Describe how the project’s proposed activities and how the project’s design will interact with those climate trends. Describe proposed adaptations to address the project effects identified.

Table 7-1 Climate Considerations by Resource Category

Resource Category	Climate Considerations	Project Information	Adaptations
Project Design	The proposed residential units would include energy efficient building materials and new appliances that would comply with all local codes and ordinances.	Climate change risks and vulnerabilities identified include: <ul style="list-style-type: none"> Increased greenhouse gas emissions 	Minnesota state building code will define future materials used in construction, which may include the owner’s choice of sustainably produced products and energy efficient systems available at the time of design.
Land Use	Project would convert land from agricultural to residential with increased impervious surface area.	Climate change risks and vulnerabilities identified include: <ul style="list-style-type: none"> Increased stormwater runoff from climate related increase in precipitation. 	Stormwater management system will include a water reuse system used for irrigation and increased capacity to manage anticipated additional runoff from projected precipitation increase.
Water Resources	Addressed in item 12	Addressed in item 12	Addressed in item 12
Contamination/ Hazardous Materials/Wastes	Projected climate change is not expected to affect the anticipated minimal volume of hazardous waste generated at the project area.	It is expected minimal amounts of typical household hazardous wastes would be generated from the project once construction is completed and the units are occupied.	Not applicable. Climate change is not expected to affect how hazardous waste is managed/disposed of by future residents of the project area.
Fish, wildlife, plant communities, and sensitive ecological resources (rare features)	Addressed in item 14.	Addressed in item 14.	Addressed in item 14.

8. Cover Types:

Estimate the acreage of the site with each of the following cover types before and after development:

Table 8-1 Cover Types

Cover types	Before (Acres)	After (Acres)
Wetlands and shallow lakes (<2 meters deep)	4.87	4.65
Deep lakes (>2 meters deep)	0	0
Rivers/streams	0	0
Wooded/forest	0	0
Brush/Grassland	0	13.97
Cropland	73.83	0
Lawn/landscaping	0	31.47
Green infrastructure (from table 8-2 below)	0	0
Impervious surface	0	25.39*
Stormwater Ponds	0	3.22
Other (describe)	0	0
TOTAL	78.7	78.7

*Includes assumed square footages of single homes up to 3,000 square feet each.

Table 8-2 Green Infrastructure

Green Infrastructure	Before (Acres)	After (Acres)
Constructed infiltration systems (infiltration basins, infiltration trenches, rainwater gardens, bioretention areas without underdrains, swales with impermeable check dams)	0	3.22*
Constructed tree trenches and tree boxes	0	0
Constructed wetlands	0	0
Constructed green roofs	0	0
Constructed permeable pavements	0	0
Solar panels	0	0
TOTAL (add to table 8-1 above)	0	0

*Feasibility of stormwater basin design to be determined.

Table 8-3 Trees

Trees	Percent	Number
Percent tree canopy removed or number of mature trees removed during development	0	0
Number of new trees planted	800	8*

*Assumed to meet any City of Eagle Lake landscaping requirements. Additional tree plantings may be required at the time of plan approval per phase.

9. **Permits and Approvals Required:**

List all known local, state and federal permits, approvals, certifications and financial assistance for the project. Include modifications of any existing permits, governmental review of plans and all direct and indirect forms of public financial assistance including bond guarantees, Tax Increment Financing and infrastructure. *All of these final decisions are prohibited until all appropriate environmental review has been completed. See Minnesota Rules, Chapter 4410.3100.*

Table 9-1 Permits and Approvals

Unit of Government	Type of Application	Status
Blue Earth County	Wetland Boundary & Type Determination	Pending
Blue Earth County	Wetland Permit (Exemption, No- Loss or Replacement Plan)	To be submitted
U.S. Army Corps of Engineers	Wetland Jurisdictional Determination	To be submitted
City of Eagle Lake and Le Ray Township	Annexation Agreement	To be determined
City of Eagle Lake	Final Plat Approval	To be submitted
City of Eagle Lake	Property and Zoning	To be submitted
City of Eagle Lake	Utilities (Water and Stormwater)	To be submitted
City of Mankato	Sanitary Sewer Extension Permit Application	To be submitted
City of Eagle Lake	Mechanical and Heating Permit	To be submitted
City of Eagle Lake	Electrical Permit	To be submitted
City of Eagle Lake	Building Permit	To be submitted
City of Eagle Lake	After hours work permit	To be determined if necessary
Minnesota Department of Natural Resources	Water Appropriations Permit (Temporary Construction Dewatering)	To be obtained, if necessary
Minnesota Pollution Control Agency	NPDES construction stormwater permit	To be submitted

Table 9-2. Financial Assistance

Funding Source	Structure	Status
Tax Increment Financing (TIF)	TBD	Pending

10. **Land Use:**

a. **Describe:**

- i. **Existing land use of the site as well as areas adjacent to and near the site, including parks and open space, cemeteries, trails, prime or unique farmlands.**

The existing site consists of cultivated cropland with a large wetland in the northeast portion of the site. Land use in the surrounding area is primarily agricultural, residential, and undeveloped with wetlands. Single family homes are present to the west across South Agency Street and multi-family housing is located directly south of the project area. The remainder of the surrounding area consists of cropland with wetlands present to the north beyond a small crop field. An unnamed stream is located east of the site beyond the immediately adjacent crop field. Trees at the site are primarily located along the northern and southern boundaries with a few individuals scattered near the northeast wetland.

No parks, trails or recreation areas are located in the project area. Parks, trails, and open spaces within 1 mile of the site include Eagle Lake Park approximately 0.40 miles west of the project area. Additional public lands, trails and parks in the greater surrounding area include the Sakatah Singing Hills state trail (1.85 miles north), the Gilfillan Lake Wildlife Management Area (2.35 miles northeast), Wildwood County Park (2.25 miles south), Bray Park and Campground (3.90 miles northeast) and state forest land on the island in Eagle Lake (2.70 miles northwest).

According to Eagle Lake's December 2019 Zoning Map (most recent), the western parcel of the project area (within the city limits) is zoned for agricultural use. The eastern parcel of the project area is currently located within LeRay Township and is also zoned for agricultural use according to the most recent township zoning map. Annexation of the eastern parcel into the City of Eagle Lake is planned for the near future.

According to the U.S. Department of Agriculture Natural Resources Conservation Service (NRCS) web soil survey, the majority of the site is classified as prime farmland.

- ii. **Plans. Describe planned land use as identified in comprehensive plan (if available) and any other applicable plan for land use, water, or resources management by a local, regional, state, or federal agency.**

The proposed project is not specifically discussed in the current Blue Earth County Land Use Plan (adopted December 2018) since cities within the county, including Eagle Lake were designated to create their own land use or comprehensive plans.

Eagle Lake's comprehensive plan is dated November 1991 and primarily discusses development related to the relocation of US Highway 14 through the city, which has since been completed, leaving the plan out of date. Additionally, land use for the project area is not identified in the 1991 comprehensive plan.

A 2006 Land Use Plan for Eagle Lake identified the project's parcels as an area for "Limited High Density Residential Development", defined as buildings with no more than eight units.

- iii. **Zoning, including special districts or overlays such as shoreland, floodplain, wild and scenic rivers, critical area, agricultural preserves, etc.**

According to Federal Emergency Management Agency (FEMA) flood maps, a flood hazard study has not been completed for the project area.

The project area is not located within a shoreland, wild and scenic river, critical area, agricultural preserve, or special district.

- iv. **If any critical facilities (i.e. facilities necessary for public health and safety, those storing hazardous materials, or those with housing occupants who may be insufficiently mobile) are proposed in floodplain areas and other areas identified as at risk for localized flooding, describe the risk potential considering changing precipitation and event intensity.**

No floodplain is known to exist within or adjacent to the project area.

- b. **Discuss the project's compatibility with nearby land uses, zoning, and plans listed in Item 9a above, concentrating on implications for environmental effects.**

Both parcels within the project area designated for agricultural use under current City of Eagle Lake and Le Ray township zoning. However, the project is compatible with the surrounding residential areas and rezoning the parcels would allow for the construction of needed additional housing units within Eagle Lake. Rezoning of the project area's parcels is consistent with both the City's goal to provide additional housing units and the 2018 Blue Earth County land use plan directive to balance development and the preservation of cropland within existing municipalities.

Additionally, the project meets the goals of "Limited High Density Residential Development" as defined (no more than 8 units per building, provides adequate low, medium, and high density affordable housing for all income levels/age groups and would enhance the surrounding similar density residential development) in the 2006 Land Use Plan for Eagle Lake.

- c. **Identify measures incorporated into the proposed project to mitigate any potential incompatibility as discussed in Item 10b above and any risk potential.**

When construction permits for Stage 1 of the project are issued, the project areas' western parcel (within the City of Eagle Lake), would be rezoned from agricultural to residential under the appropriate classification (multi vs single family). It is anticipated the project area's eastern parcel (currently within Le Ray Township) would be rezoned for residential during future annexation of the parcel into the City of Eagle Lake. The timing for annexation of the eastern parcel is currently unknown and would be dependent on market demand for single family home construction on the parcel. Rezoning of the two parcels would ensure the proposed project is compatible with city zoning and land use goals.

11. Geology, Soils, and Topography/Land Forms:

- a. **Geology - Describe the geology underlying the project area and identify and map any susceptible geologic features such as sinkholes, shallow limestone formations, unconfined/shallow aquifers, or karst conditions. Discuss any limitations of these features for the project and any effects the project could have on these features. Identify any project designs or mitigation measures to address effects to geologic features.**

The unconsolidated sediments within the project area vicinity are diamicton, a group of Pleistocene age glacial sediments, which consist of loam to clay loam with clasts of gravel, scattered cobbles, and rare boulders. Diamicton deposits may also contain till, and varying amounts of gray siliceous shale fragments. These sediments are associated with melting of stagnant ice from glaciers and may be sorted from resedimentation by moving or still waters (Jennings et. al, 2012). The surficial geology is shown on Figure 7A.

The depth to bedrock within the Site is estimated to be between 200-300 feet below ground surface (Steenberg et. al, 2012). The uppermost bedrock units within the vicinity of the Project Area are the Lower Ordovician, Shakopee Formation and Oneota Dolomite. The Shakopee Formation is described as a yellow-gray to grayish-orange thin to thickly bedded, sandy oolitic dolostone with two facies: the Willow River Member is a light brown to grayish-orange, thin to medium bedded, sandy oolitic, intraclastic dolostone and the New Richmond Member is a

yellow-gray, fine to coarse grained quartz sandstone and sandy dolostone. The Oneta Dolomite is described mostly as a very thick to thick bedded light brown to grayish-orange finely crystalline, microbial dolostone that is divided into several formal and informal members (Steenberg et. al, 2012).

No sinkholes or karst conditions are known to be present within the Project area. A shallow water table is present in the project area within wetlands and ranges from the ground surface to depths of approximately 10 feet. This shallow water table is representative of the regional water table aquifer within the project area, which is not a significant source of groundwater within Blue Earth County (Berg 2016).

Since the proposed project involves new construction on parcels historically disturbed from crop cultivation, construction of the new buildings and associated infrastructure is not anticipated to adversely affect the geologic conditions within the project area.

- b. Soils and topography - Describe the soils on the site, giving NRCS (SCS) classifications and descriptions, including limitations of soils. Describe topography, any special site conditions relating to erosion potential, soil stability or other soils limitations, such as steep slopes, highly permeable soils. Provide estimated volume and acreage of soil excavation and/or grading. Discuss impacts from project activities (distinguish between construction and operational activities) related to soils and topography. Identify measures during and after project construction to address soil limitations including stabilization, soil corrections or other measures. Erosion/sedimentation control related to stormwater runoff should be addressed in response to Item 12.b.ii.**

According to the USDA-NRCS Web Soil Survey, the soils within the proposed project area consist of the following classifications:

Table 11-1 USDS-NRCS Soil Types

Map Unit Symbol	Map Unit Name	% of Project Area	Drainage	Farmland Classification
286	Shorewood silty clay loam, 1-6 % slopes	66.91%	Moderately well drained	Prime farmland
238B	Kilkenny clay loam, 2-6 % slopes	1.00	Moderately well drained	Prime farmland
238C	Kilkenny clay loam, 6-10 % slopes, moderately eroded	11.56	Moderately well drained	Farmland of statewide importance
211	Lura silty clay, 0-1 % slopes	7.56	Very poorly drained	Prime farmland if drained
287	Minnetonka silty clay loam	11.78	Poorly drained	Prime farmland if drained
539	Klossner muck, lake plain, depressional, 0-1 % slopes	1.19	Very poorly drained	Farmland of statewide importance

A map of the soil unit locations is provided as Figure 8. As indicated in Table 11-1 above, soils in the project area consist primarily of moderately well drained, clay loams. Areas of poorly drained silty clay/silty clay loam soils are mapped in the northwest, southeast and southwest portions of the project area in addition to the wetland in the northeast portion of the project area. Very poorly drained muck is also mapped within the wetland.

Braun Intertec is currently in the process of completing a Geotechnical Evaluation of the project area. If any soils within the project area are of limited use for construction purposes,

implementation of additional engineering practices may be necessary to achieve the proposed project's goals. Any soils deemed to be unsuitable for the proposed project's construction, would be excavated and replaced with suitable imported fill material. The earthwork contractor would be responsible for the reuse or export of any excess soil generated during construction.

The topography of the project area is relatively level with the exception of the northeast corner, where steep slopes drop into the wetland present. Elevations range from approximately 990 to 1,020 feet above mean sea level, as illustrated on Figure 9.

12. Water Resources:

- a. Describe surface water and groundwater features on or near the site in a.i. and a.ii. below.
 - i. Surface water - lakes, streams, wetlands, intermittent channels, and county/judicial ditches. Include any special designations such as public waters, shoreland classification and floodway/flood fringe location, trout stream/lake, wildlife lakes, migratory waterfowl feeding/resting lake, and outstanding resource value water. Include the presence of aquatic invasive species and the water quality impairments or special designations listed on the current MPCA 303d Impaired Waters List that are within 1 mile of the project. Include DNR Public Waters Inventory number(s), if any.

The preliminary wetland delineation report identifies six wetlands that are present within the project area. The largest wetland is located in the northeast portion of the project area and is part of a larger wetland complex that extends north off-site of the project area. The remaining five wetlands are farmed isolated wetlands. No other surface waters or aquatic resources are present within the project area. The wetland delineation report is pending review by the Local Government Unit, with an anticipated approval in July-August 2022.

The nearest surface waters are an unnamed intermittent stream located approximate 0.10 miles east of the project area and Eagle Lake, located approximately 0.80 miles to the north. Eagle Lake is identified as a Minnesota Department of Natural Resources (MnDNR) Public Water- inventory number 07006002. One large wetland located approximately 285 feet offsite and north of the project area is also identified as a MnDNR Public Water- inventory number 07003700. Numerous other wetlands and a few unnamed streams are present within 1-mile of the project area as shown on Figure 10.

The intermittent stream closest to the project area (to the east) is also identified as an Impaired Water for aquatic life according to the Minnesota Pollution Control Agency (MPCA) 2022 Impaired Waters list (07020011-606). A second unnamed stream located approximately 0.75 miles south of the project area is also on the MPCA 2022 Impaired Waters list (07020011-510) for aquatic life (Figure 10). No impacts from the proposed project are anticipated to either of these impaired streams.

Eagle Lake (0.80 miles north of the Site) is also classified as a lake of Moderate Biological Significance by the MnDNR.

- ii. **Groundwater – aquifers, springs, seeps. Include: 1) depth to groundwater; 2) if project is within a MDH wellhead protection area; 3) identification of any onsite and/or nearby wells, including unique numbers and well logs if available. If there are no wells known on site or nearby, explain the methodology used to determine this.**

The depth to ground water ranges from 920-940 feet above mean sea level or approximately 70-100 feet below ground surface (Berg 2016). Based on this mapped depth, groundwater is not anticipated to be encountered during excavation for basement levels of the new residential buildings or for the installation of utilities. The Minnesota Department of Health (MDH) Minnesota Well Index was reviewed and there are no wells mapped within the project area boundaries or within a quarter mile of the project area as shown in Figure 11. The western edge of the site is located within the MDH Eagle Lake wellhead protection area.

- b. **Describe effects from project activities on water resources and measures to minimize or mitigate the effects in Item b.i. through Item b.iv. below.**

- i. **Wastewater - For each of the following, describe the sources, quantities and composition of all sanitary, municipal/domestic and industrial wastewater produced or treated at the site.**

- 1) **If the wastewater discharge is to a publicly owned treatment facility, identify any pretreatment measures and the ability of the facility to handle the added water and waste loadings, including any effects on, or required expansion of, municipal wastewater infrastructure.**

The full build out of the project is estimated to generate approximately 62,500 gallons per day of domestic strength wastewater. There is no industrial process wastewater generated at the site and pretreatment would not be required. The usage is based on the Metropolitan Council 2022 Sewer Availability Charge (SAC) Procedure Manual. The proposed project's estimated wastewater flow is based on the following calculations:

Eagle Lake is served by the City of Mankato wastewater collection system. The collection system discharges to Mankato's Water Resource Reclamation Facility (WRRF) in Mankato, Minnesota. According to the WRRF, 3 percent (or 0.34 million gallons per day (MGD)) of their average wet weather flows are from the City of Eagle Lake. The WRRF would not need additions or improvements to treat the estimated increased discharge anticipated from the proposed project.

- 2) **If the wastewater discharge is to a subsurface sewage treatment systems (SSTS), describe the system used, the design flow, and suitability of site conditions for such a system. If septic systems are part of the project, describe the availability of septage disposal options within the region to handle the ongoing amounts generated as a result of the project. Consider the effects of current Minnesota climate trends and anticipated changes in rainfall frequency, intensity and amount with this discussion.**

Not applicable.

- 3) If the wastewater discharge is to surface water, identify the wastewater treatment methods and identify discharge points and proposed effluent limitations to mitigate impacts. Discuss any effects to surface or groundwater from wastewater discharges, taking into consideration how current Minnesota climate trends and anticipated climate change in the general location of the project may influence the effects.

No wastewater from the proposed project would be discharged to surface water.

- ii. **Stormwater – Describe changes in surface hydrology resulting from change of land cover. Describe the routes and receiving water bodies for runoff from the site (major downstream water bodies as well as the immediate receiving waters). Discuss environmental effects from stormwater discharges on receiving waters post construction including how the project will affect runoff volume, discharge rate and change in pollutants. Consider the effects of current Minnesota climate trends and anticipated changes in rainfall frequency, intensity and amount with this discussion. For projects requiring NPDES/SDS Construction Stormwater permit coverage, state the total number of acres that will be disturbed by the project and describe the stormwater pollution prevention plan (SWPPP) including specific best management practices (BMPs) to address erosion and sedimentation during and after project construction. Discuss permanent stormwater management plans, including methods of achieving volume reduction to restore or maintain the natural hydrology of the site using green infrastructure practices or other stormwater management practices. Identify any receiving waters that have construction-related water impairments or are classified as special as defined in the Construction Stormwater permit. Describe additional requirements for special and/or impaired waters.**

Currently, stormwater runoff flows overland across the agricultural fields on site and follows topography draining into the large wetland in the northeast portion of the project area. After construction, stormwater runoff from the project area would be directed into three stormwater retention basins/ponds and one additional basin located throughout the development. The proposed stormwater basin design would reduce stormwater flow rates and pollutant loads leaving the site. Infiltration and filtration measures are also under consideration for the project's stormwater management system design, and will vary based on geotechnical evaluation results. The final stormwater management plan will meet NPDES Construction Stormwater Permit requirements and City of Eagle Lake Stormwater management plan standards.

Temporary erosion and sediment control best management practices (BMPs) would initially be installed (per the Project's SWPPP), maintained/repared, and amended throughout the construction phases as required to remain compliant with the NPDES construction stormwater permit. Temporary BMPs may include (but are not limited to) silt fence, bio-rolls/filter logs, rock construction entrances, mulch/hydro mulch, temporary seeding, and permanent seeding (native and turf, where appropriate) or sod for final vegetation establishment.

- iii. **Water appropriation** - Describe if the project proposes to appropriate surface or groundwater (including dewatering). Describe the source, quantity, duration, use and purpose of the water use and if a DNR water appropriation permit is required. Describe any well abandonment. If connecting to an existing municipal water supply, identify the wells to be used as a water source and any effects on, or required expansion of, municipal water infrastructure. Discuss environmental effects from water appropriation, including an assessment of the water resources available for appropriation. Discuss how the proposed water use is resilient in the event of changes in total precipitation, large precipitation events, drought, increased temperatures, variable surface water flows and elevations, and longer growing seasons. Identify any measures to avoid, minimize, or mitigate environmental effects from the water appropriation. Describe contingency plans should the appropriation volume increase beyond infrastructure capacity or water supply for the project diminish in quantity or quality, such as reuse of water, connections with another water source, or emergency connections.

Temporary short-term construction dewatering of groundwater may be required at the time of construction (depending on current field conditions) to facilitate construction activities of phased grading, placement of structural footings, and utility trenches/pits. If dewatering is anticipated to exceed 10,000 gallons per day or 1,000,000 gallons per year, the contractor performing the applicable work would be required to obtain a Temporary Construction Dewatering Water Appropriations Permit from the Minnesota Department of Natural Resources (MDNR) prior to initiating dewatering activities. Measures to avoid, minimize, or mitigate the environmental effects from construction related to dewatering are unknown at this time, and therefore would be determined when developing the dewatering plan as required by a future Stormwater Pollution Prevention Plan (SWPPP) amendment of the NPDES Construction Stormwater Permit.

There are no identified wells within the project boundary that would require sealing (Figure 11). If wells are discovered during construction, appropriate MDH well sealing measures would be followed by a licensed well contractor.

iv. **Surface Waters**

- a) **Wetlands** - Describe any anticipated physical effects or alterations to wetland features such as draining, filling, permanent inundation, dredging and vegetative removal. Discuss direct and indirect environmental effects from physical modification of wetlands, including the anticipated effects that any proposed wetland alterations may have to the host watershed. Identify measures to avoid (e.g., available alternatives that were considered), minimize, or mitigate environmental effects to wetlands. Discuss whether any required compensatory wetland mitigation for unavoidable wetland impacts will occur in the same minor or major watershed, and identify those probable locations.

Five small farmed wetlands would be filled for construction of the proposed project area. The large wetland in the northeast corner of the site will be avoided (Figure 5). To offset for impacts to these wetlands, a compensatory mitigation plan would be provided that proposes the purchase of wetland mitigation credits within Bank Service Area 9. No other impacts to surface waters or wetlands are anticipated from the proposed project (Figure 10).

- b) **Other surface waters-** Describe any anticipated physical effects or alterations to surface water features (lakes, streams, ponds, intermittent channels, county/judicial ditches) such as draining, filling, permanent inundation, dredging, diking, stream diversion, impoundment, aquatic plant removal and riparian alteration.

Discuss direct and indirect environmental effects from physical modification of water features. Identify measures to avoid, minimize, or mitigate environmental effects to surface water features, including in-water Best Management Practices that are proposed to avoid or minimize turbidity/sedimentation while physically altering the water features. Discuss how the project will change the number or type of watercraft on any water body, including current and projected watercraft usage.

No physical alterations or indirect effects to existing surface waters are anticipated from the proposed project. The project would not change the type or number of watercrafts used on any nearby surface waters.

13. Contamination/Hazardous Materials/Wastes:

- a. **Pre-project site conditions -** Describe existing contamination or potential environmental hazards on or in close proximity to the project site such as soil or ground water contamination, abandoned dumps, closed landfills, existing or abandoned storage tanks, and hazardous liquid or gas pipelines. Discuss any potential environmental effects from pre-project site conditions that would be caused or exacerbated by project construction and operation. Identify measures to avoid, minimize or mitigate adverse effects from existing contamination or potential environmental hazards. Include development of a Contingency Plan or Response Action Plan.

The Minnesota Pollution Control Agency (MPCA) "What's in My Neighborhood" (WIMN) online database was reviewed to determine if any existing contamination or potential environmental hazards exist on or near the project area. No facilities or sites enrolled within MPCA programs were identified by the database within the project area. Several sites with construction stormwater permits were identified in the WIMN database, in addition to one industrial stormwater permit for Eagle Lake Public Works Maintenance and one hazardous waste generator permit for Bauer's Special Outboard Motor Repair were identified within a half mile of the project area. All stormwater permits identified within a half mile are listed as active and the hazardous waste generator permit for Bauer's Special Outboard Motor Repair is listed as inactive according to the WIMN database.

Based on the results of reviewing the MPCA WIMN database and historical use as cropland, no contaminated environmental media (soil, groundwater etc.) or environmental hazards are expected to be present within the project area. If contamination or any environmental hazards are encountered during proposed project construction, the contaminated media would be managed and disposed of by the project contractor(s) in accordance with local and state regulations.

- b. Project related generation/storage of solid wastes - Describe solid wastes generated/stored during construction and/or operation of the project. Indicate method of disposal. Discuss potential environmental effects from solid waste handling, storage and disposal. Identify measures to avoid, minimize or mitigate adverse effects from the generation/storage of solid waste including source reduction and recycling.**

Typical construction wastes from the project, such as concrete, bituminous, drywall, wood, metal, and plastic sheeting, etc. would result from construction of the buildings and associated facilities. The construction contractor would minimize, store, and dispose of all solid waste in accordance with local and state regulations and in compliance with the NPDES construction stormwater permit. Waste produced during construction would be disposed of by a licensed waste hauler at an appropriate facility.

Mixed municipal waste and recyclable waste would be generated by the proposed project once construction is complete. The waste would be managed by an appropriately licensed waste hauler and would be disposed of in accordance with applicable regulations. It is anticipated that the mixed municipal waste would be hauled to the landfill in Mankato operated by LJP Waste Solutions who provides solid waste management services to the City of Eagle Lake.

- c. Project related use/storage of hazardous materials - Describe chemicals/hazardous materials used/stored during construction and/or operation of the project including method of storage. Indicate the number, location and size of any new above or below ground tanks to store petroleum or other materials. Indicate the number, location, size and age of existing tanks on the property that will be utilized in the project. Discuss potential environmental effects from accidental spill or release of hazardous materials. Identify measures to avoid, minimize or mitigate adverse effects from the use/storage of chemicals/hazardous materials including source reduction and recycling. Include development of a spill prevention plan.**

Hazardous materials are not currently generated within the project area. Hazardous materials would not be present at the construction site, except for fuel and lubricants as necessary for the construction. Cleaning solutions and synthetic oils/lubricants may be used during project construction and as part of operations and would be stored in marked containers in accordance with applicable regulations. Required spill kits and containment materials would be present during work activities and easily accessible if needed. Any hazardous materials generated by the contractor during construction would be disposed of by the contractor at facilities licensed to dispose of such wastes. If a spill were to occur during construction, the Minnesota Duty Officer would be contacted and appropriate action to remediate would be taken immediately in accordance with MPCA guidelines and regulations in place at the time of project construction.

Following construction, the use of chemicals/hazardous materials is expected to be limited. Types, quantities, and composition of chemicals/hazardous materials would be typical of residential activities. In multi-family buildings, these chemicals and materials would be labeled, stored, and disposed of in accordance with applicable regulations.

No above or below ground fuel storage tanks would be present once the project is complete.

- d. **Project related generation/storage of hazardous wastes - Describe hazardous wastes generated/stored during construction and/or operation of the project. Indicate method of disposal. Discuss potential environmental effects from hazardous waste handling, storage, and disposal. Identify measures to avoid, minimize or mitigate adverse effects from the generation/storage of hazardous waste including source reduction and recycling.**

Hazardous waste is not currently generated in the project area. Any hazardous materials generated by the contractor during construction would be disposed of by the contractor at facilities licensed to dispose of such wastes. Following construction, the proposed project is not anticipated to generate hazardous wastes but may generate minimal quantities of universal wastes such as spent fluorescent lamps and bulbs. Residents would be expected to store and disposed of any universal wastes in accordance with applicable regulations.

14. Fish, Wildlife, Plant communities, and Sensitive Ecological Resources (rare features):

- a. **Describe fish and wildlife resources as well as habitats and vegetation on or in near the site.**

The project area is located in the southeast portion of Eagle Lake and extends east outside the city limits into LeRay Township. The majority of the project area consists of cultivated cropland except for a wetland in the northeast portion of the site. Minimal natural vegetation cover exists within the project area and tree cover is limited to wind breaks planted along the northern and southern boundaries. The surrounding area is primarily a mix of cultivated cropland and residential neighborhoods with wetlands and streams also present. Given the majority of the surrounding area has been disturbed for agricultural use or residential development, limited habitat is present to support fish and wildlife.

- b. **Describe rare features such as state-listed (endangered, threatened or special concern) species, native plant communities, Minnesota County Biological Survey Sites of Biodiversity Significance, and other sensitive ecological resources on or within close proximity to the site. Provide the license agreement number (LA-997) and/or correspondence number (ERDB _____) from which the data were obtained and attach the Natural Heritage letter from the DNR. Indicate if any additional habitat or species survey work has been conducted within the site and describe the results.**

Braun Intertec holds a license agreement from the Minnesota Department of Natural Resources (MnDNR) for a local copy of the Natural Heritage Information System (NHIS) geodatabase (License #997). A query of the database was made for Element Occurrences (EO) within 1 mile of the project area. No Element Occurrences were found in the NHIS database within 1 mile of the project area.

An online query was submitted to the US Fish & Wildlife (USFWS) database Information for Planning and Conservation (IPaC; <https://ecos.fws.gov/ipac/>). The IPaC results (Appendix B) indicated that the project area is within the range of two federally listed species: the threatened Northern Long-eared Bat and the candidate Monarch Butterfly. The IPaC results do not indicate observations of these species near or within the project area. IPaC results identified species that may occur within the project area based on the broad geographic ranges of the species (such as occurrence within the county). In contrast, the NHIS results report actual observations within a set distance (one mile was used for this report).

Table 14-1: State and Federal Species Status within 1 mile of the Project Area

Scientific Name	Common Name	State Status	Federal Status	Type
<i>Myotis septentrionalis</i>	Northern Long-eared Bat	Special Concern	Threatened	Bat
<i>Danaus plexippus</i>	Monarch Butterfly	N/A	Candidate	Insect

With limited tree cover and wooded or forested areas greater than 1,000 feet from the project area, suitable habitat for the Northern Long-eared bat is not present. Additionally, due to the lack of floral resources for pollinators within the project area, suitable habitat for the Monarch Butterfly is also not present. As a result, neither species is anticipated to be present within the project area.

The project area does not occur in or near designated Critical Habitat and no portion of the project area is located within or adjacent to a Minnesota Biological Survey site.

The IPaC results also noted that no bald eagles or migratory birds of concern have been documented within the vicinity of the project area. Since eagles and migratory birds are protected by federal statutes administered by the US Fish & Wildlife Service, if migratory birds or bald eagles are found occupying the project area during construction, any potential impacts would be permitted in accordance with all applicable state and federal laws.

- c) Discuss how the identified fish, wildlife, plant communities, rare features and ecosystems may be affected by the project. Include a discussion on introduction and spread of invasive species from the project construction and operation. Separately discuss effects to known threatened and endangered species.**

Since the project area is primarily cultivated cropland, it provides little value as habitat for fish and wildlife, native ecosystems, or plant communities. Development of the project area is not anticipated to adversely affect any rare and/or protected species identified in federal and state databases. The treatment of stormwater within the project area and implementation of a SWPPP during construction would eliminate any indirect impacts from sedimentation to aquatic species in the surrounding water bodies.

The project area is not within a township containing known hibernacula or roosting sites of Northern long-eared bats, and suitable habitat is absent from the project area. As a result, no adverse effects to the Northern Long-eared bat are anticipated to occur from the proposed project.

The Monarch butterfly is listed as candidate species by USFWS and is not currently protected under the Endangered Species Act (ESA). Voluntary conservation measures for the Monarch butterfly are encouraged for development projects that occur within its range. Conservation measures would include planting native flowering vegetation species in landscaping that bloom spring through fall and remove/control invasive plant species present.

There is minor risk for the introduction and spread of invasive species from the proposed project. Project plans are for construction of buildings, impervious surfaces, and landscaped areas.

- d) **Identify measures that will be taken to avoid, minimize, or mitigate adverse effects to fish, wildlife, plant communities, and sensitive ecological resources.**

During construction all disturbed soils would be temporarily protected by sediment and erosion control measures that would be installed and maintained for the duration of the proposed project.

15. Historic Properties:

Describe any historic structures, archeological sites, and/or traditional cultural properties on or in close proximity to the site. Include: 1) historic designations, 2) known artifact areas, and 3) architectural features. Attach letter received from the State Historic Preservation Office (SHPO). Discuss any anticipated effects to historic properties during project construction and operation. Identify measures that will be taken to avoid, minimize, or mitigate adverse effects to historic properties.

A request was made to SHPO regarding historic structures, archeological sites and/or traditional cultural properties that may exist on or near the project site. The SHPO response indicated that due to the nature and location of the proposed project, completion of a Phase I archaeological survey is recommended (Appendix B). The Phase I Cultural Resource Investigation was conducted and report provided on July 6, 2022. Preliminary results found no cultural resources of significance on the project site. The report is pending review by the Minnesota SHPO office.

No properties within Eagle Lake or LeRay Township (including the project area) are listed on the National Register of Historic Places.

16. Visual:

Describe any scenic views or vistas on or near the project site. Describe any project related visual effects such as vapor plumes or glare from intense lights. Discuss the potential visual effects from the project. Identify any measures to avoid, minimize, or mitigate visual effects.

There would be an increase in visual imprint within the project area since the proposed project would construct approximately 125 new residential buildings once all three stages are complete. However, there are no scenic views or vistas on or near the project area. The new residential structures would be of comparable size to existing residential buildings in the surrounding area and no taller than the surrounding buildings. There would be no unusual plumes, lighting, or glares from the proposed project. All exterior lighting would be provided in pedestrian walking paths and vehicle access points for safety and security purposes in a manner consistent with other residential structures in the area.

17. Air:

- a. Stationary source emissions - Describe the type, sources, quantities and compositions of any emissions from stationary sources such as boilers or exhaust stacks. Include any hazardous air pollutants, criteria pollutants, and any greenhouse gases. Discuss effects to air quality including any sensitive receptors, human health or applicable regulatory criteria. Include a discussion of any methods used assess the project's effect on air quality and the results of that assessment. Identify pollution control equipment and other measures that will be taken to avoid, minimize, or mitigate adverse effects from stationary source emissions.**

The residential buildings in the project area will use natural gas for building heating. The twin homes and single-family homes are expected to use natural gas for water heating and the 8-plex buildings are expected to use electric water heating systems. Natural gas may be used to provide heat for other appliances such as clothes dryers. The space heating and water heating systems for the buildings are currently under design but are not anticipated to significantly impact air quality.

- b. Vehicle emissions - Describe the effect of the project's traffic generation on air emissions. Discuss the project's vehicle-related emissions effect on air quality. Identify measures (e.g., traffic operational improvements, diesel idling minimization plan) that will be taken to minimize or mitigate vehicle-related emissions.**

As described further under item 20, there would be some increase in traffic as a result of the project which would result in an increase in the type of air pollution generated by vehicle exhaust. These air pollutants include carbon monoxide, nitrogen oxides, volatile organic compounds, particulate matter, greenhouse gases, and air toxics; however, the project would not substantially worsen traffic conditions and therefore a significant decrease in air quality is not expected.

- c. Dust and odors - Describe sources, characteristics, duration, quantities, and intensity of dust and odors generated during project construction and operation. (Fugitive dust may be discussed under item 16a). Discuss the effect of dust and odors in the vicinity of the project including nearby sensitive receptors and quality of life. Identify measures that will be taken to minimize or mitigate the effects of dust and odors.**

Construction of the proposed project would generate temporary dust and odors during construction. Construction equipment would have gasoline and diesel engine emissions and would create temporary fugitive dust emissions, especially in the areas where demolition would occur and where soil would be excavated, transported, and placed. The fugitive dust emissions would be controlled by watering, sprinkling, and/or application of calcium products as necessary and appropriate.

Odors may be generated from operation of construction equipment engines and construction truck traffic. Odor mitigation measures would include minimizing equipment used on-site, minimizing idling, maintaining engines in good repair, and minimizing idling truck traffic through scheduling.

After the proposed development site buildings and roadways are constructed, the project is not anticipated to produce any ongoing substantial odors or dust.

18. Greenhouse gas (GHG) emissions/Carbon footprint

- a. GHG Quantification: For all proposed projects, provide quantification and discussion of project GHG emissions. Include additional rows in the tables as necessary to provide project-specific emission sources. Describe the methods used to quantify emissions. If calculation methods are not readily available to quantify GHG emissions for a source, describe the process used to come to that conclusion and any GHG emission sources not included in the total calculation.**

Table 18-1 includes a summary of the potential GHG emissions for this project. The supporting calculations are included in Appendix D. Emission calculations are based on conservative assumptions, and therefore likely overestimates of actual emissions that may be generated from the proposed project.

The primary greenhouse gases emitted from the buildings include carbon dioxide (CO₂), methane (CH₄), and nitrous oxide (N₂O) from the combustion of fossil fuels. A common way to report emissions of these gases is to multiply the emissions of each gas (in tons) by its global warming potential (GWP) and to report the total GHG emissions as total carbon dioxide equivalents (CO₂e).

The following assumptions were made in estimating the greenhouse gas emissions from the project site buildings:

- Natural gas will be used for building heating in all buildings, as well as for water heating in twin homes and single-family homes. The estimated annual natural gas usage for all residential buildings at the proposed project site is approximately 7.8 million cubic feet (mmcf) per year.
- Electricity will be used for water heating in 8-plex buildings. Other electricity uses at all buildings will include air conditioning, refrigeration, and other uses.

The GHG emissions from the residential buildings are estimated to be approximately 466 tons per year (tpy) of CO₂e.

Other direct sources of emissions added under Scope 1 include:

- Land Use Change
- Mobile Sources (vehicle tailpipe emissions) from for onsite operations
- Mobile Sources for construction

Mobile source emissions associated with onsite building operations (deliveries, building maintenance, etc.) are expected to be minimal and infrequent, and have not been quantified.

With emissions from these sources included, the total Scope 1 GHG emissions are approximately 555 tpy of CO₂e.

Indirect Emissions include Scope 2 emissions from offsite electricity generation for electricity consumed at the residential buildings (approximately 478 tons per year of CO₂e) and Scope 3 emissions from offsite waste management (approximately 145 tons per year of CO₂e). Actual electricity consumption would be dependent on the efficiency of the water heating systems, electrical fixtures, and appliances installed in the buildings. Actual types and quantities of wastes generated at the residential buildings would depend on the types of wastes generated and waste diversion programs implemented by the municipality (e.g., diversion of compostable organic materials and/or diversion of recyclable materials).

Table 18-1. Greenhouse Gas Emissions

Direct Emissions (Scope 1)

Emission Source		CO ₂ e TPY
Residential Building Natural Gas Use		466
Total Residential Building GHG Emissions		466
Other Scope 1 Emission Sources	Mobile Sources (Onsite Operations) ¹	-
	Mobile Sources (Construction)	87.5
	Land-Use (Construction)	2.4
All Scope 1 Emissions	Total Direct Emissions	555

¹ Following the completion of the construction phase, mobile source emissions associated with onsite operations (deliveries, maintenance, etc.) are expected to be minimal and infrequent, and have not been quantified.

Indirect Emissions (Scope 2 and 3)

Scope	Emission Source	CO ₂ e TPY
Scope 2	Off-Site Electricity Production	478
Scope 3	Off-Site Waste Management	145

Atmospheric Removal of GHGs

Scope	Emission Source	CO ₂ e TPY
Other	Land-Use (Sinks) ²	-

² Proposed land-use changes are not expected to produce greenhouse gas reductions (sinks).

Total Emissions including Sinks = Direct Emissions + Indirect Emissions + Sinks

Scope	Emission Source	CO ₂ e TPY
Scope 1, 2, and 3	Total	1,179

b. GHG Assessment

i. Describe any mitigation considered to reduce the project's GHG emissions

The greenhouse gas emissions mitigation strategies considered for this project include the construction of medium-density housing units, installation of high-efficiency appliances, and installation of LED lighting fixtures.

ii. Describe and quantify reductions from selected mitigation, if proposed to reduce the project's GHG emissions. Explain why the selected mitigation was preferred.

In a white paper prepared by Jonathan Rose Companies titled "Location Efficiency and Housing Type - Boiling it Down to BTUs," March 2011 (https://www.epa.gov/sites/default/files/2014-03/documents/location_efficiency_btu.pdf), Jonathan Rose Companies presents data from the Energy Information Administration's 2005 Household Residential Energy Consumption Survey (RECS) that demonstrates that single-family attached housing units consume an average of 18% less energy annually than similarly sized single-family detached housing units. The author of this white paper attributes this difference primarily "due to the inherent efficiencies from more compact size and shared walls among units." Whether building heating utilizes point-of-use natural gas combustion or electricity generated at a fossil-fuel powered power plant, this increase in energy efficiency per housing unit as compared to single-family detached housing units results in direct reductions of greenhouse gas emissions.

The installation of high-efficiency appliances and LED lighting fixtures are currently under consideration.

iii. Quantify the proposed project's predicted new lifetime GHG emissions (total tons/# of years) and how those predicted emissions may affect achievement of the Minnesota Next Generation Energy Act goals and/or other more stringent state or local GHG reduction goals.

It is conservatively assumed that the project lifetime is 30 years. Over this 30-year period, the estimated greenhouse gas emissions associated with this project are approximately 35,400 tons of CO₂e. As discussed earlier, this estimate includes emissions from onsite natural gas combustion, construction-phase mobile source emissions, and electricity usage. This estimate does not include mobile source emissions associated with vehicle trips to and from the site.

The estimated electricity usage from the project structure is included in the overall greenhouse gas emissions from offsite energy generation provided in Table 18-1 above. As Minnesota's power generation portfolio shifts toward using more renewable power generation sources such as wind and solar, the greenhouse gas emissions from offsite power generation would continue to be reduced over the lifetime of the project.

19. Noise:

Describe sources, characteristics, duration, quantities, and intensity of noise generated during project construction and operation. Discuss the effect of noise in the vicinity of the project including 1) existing noise levels/sources in the area, 2) nearby sensitive receptors, 3) conformance to state noise standards, and 4) quality of life. Identify measures that will be taken to minimize or mitigate the effects of noise.

During Construction

There would be temporary noise impacts as a result of construction of the new residential units, park space and associated infrastructure. Construction would include the use of heavy equipment consisting of but not limited to cranes, lifts, scrapers, dump trucks, backhoes, bulldozers, and rollers. Construction noise is expected to occur only during typical daytime working hours. Use of loud equipment is expected to occur in short durations. The nearby residences are the closest receptors but are separated from the project site by South Agency Street or a line of trees and should not be affected by the temporary increase in noise during construction.

Operations

The proposed project is not expected to generate significant noise. Noise generated from the project area after construction would be negligible compared to the noise from surrounding roadways including Highway 14. Additional traffic volume on South Agency Street due to the project is not expected to greatly increase roadway noise experienced at the site. Therefore, the proposed project is not expected to contribute to excessive noise or nonconformance with the noise standards on or off-site.

20. Transportation:

- a. Describe traffic-related aspects of project construction and operation. Include: 1) existing and proposed additional parking spaces, 2) estimated total average daily traffic generated, 3) estimated maximum peak hour traffic generated and time of occurrence, 4) indicate source of trip generation rates used in the estimates, and 5) availability of transit and/or other alternative transportation modes.**

The proposed project would increase passenger vehicle traffic in the surrounding vicinity and provide parking for vehicles with each housing unit. However, on a regional scale the increase in vehicle traffic is expected to be minimal and based on projections by Jones, Haugh & Smith, Inc. traffic from the proposed project would not exceed the mandatory traffic study thresholds of peak hour traffic exceeding 250 vehicles or 2,500 daily trips.

Based the project's 228 total units (100 single family and 128 multi-family), and the Institute of Transportation Engineers (ITE) Trip Generation Report 10th Edition rates of 10 trips per day and 1 per peak hour for single family units, and 7 trips per day and 0.7 trips per peak hour for multi-family units, the project would result in 1,896 trips per day and 190 trips per peak hour. Peak hours for residential areas are usually defined as 7-9 am and 4-6 pm.

Public transportation within Eagle Lake is currently provided by the City of Mankato through a pilot program called Kato Flex, with bus service to Mankato. Participants currently register and are picked up at their home address with drop off available anywhere bus service is provided within Mankato. Bus service is available through Kato Flex Monday through Friday from 6 am to 6 pm. The use of public transportation would not be disrupted by the construction of the project.

- b. Discuss the effect on traffic congestion on affected roads and describe any traffic improvements necessary. The analysis must discuss the project's impact on the regional transportation system.**

Since the proposed project is residential and would generate a minimal increase in vehicle traffic, no major disruptions to existing traffic conditions or regional transportation operations are anticipated from the project. The proposed project would not impact the safety or level of service of local roads.

- c. Identify measures that will be taken to minimize or mitigate project related transportation effects.**

The project would provide three new entrances/exits from the development onto South Agency Street. Each entrance would be from the three proposed extensions of public roads within the new development: Blace Avenue, Connie Lane, and Thomas Drive. The entrance/exit from each street would also be aligned with the existing portions of the streets to the west and provide connections to the adjacent residential neighborhoods. The road extensions and new entrances/exits would direct traffic from the development and provide safe connections to South Agency Street. No other measures are anticipated to be necessary for management of traffic generated from the project.

21. Cumulative Potential Effects:

- a. Describe the geographic scales and timeframes of the project related environmental effects that could combine with other environmental effects resulting in cumulative potential effects.**

The geographic area of the proposed project is 78.70 acres primarily within the city limits of Eagle Lake where the land use is primarily cropland or existing residential development. The timeframe for this project review focuses on present and future projects since effects from past projects are reflected in the description of the existing conditions and resources of the project area and surrounding vicinity.

- b. Describe any reasonably foreseeable future projects (for which a basis of expectation has been laid) that may interact with environmental effects of the proposed project within the geographic scales and timeframes identified above.**

The City of Eagle Lake is currently experiencing rapid growth and new residential development has recently been proposed for the west and southwest portions of the city. Additionally, the townhomes and mobile home park adjacent to the south of the site were completed in 2015 and 2017 to provide needed additional housing units within the city.

The reasonably foreseeable future projects include a northern extension of township road T-721 along the eastern boundary of the project area. The extension of the township road would affect traffic and noise in the area in combination with the proposed project. While the proposed T-721 road extension may have minor natural resource impacts for a stream crossing, additional future projects are unlikely to contribute to cumulative impacts on natural resources.

- c. **Discuss the nature of the cumulative potential effects and summarize any other available information relevant to determining whether there is potential for significant environmental effects due to these cumulative effects.**

Given the identified future projects, cumulative effects when combined with anticipated project effects are not expected for the following resources: geology, soils, topography, water resources, contamination, hazardous and solid waste, fish, wildlife, plant communities, sensitive ecological resources and historic properties.

Development of the project area would alter land use from agricultural to residential, increase traffic in the immediate vicinity and increase demands for water supply and wastewater treatment. However, the existing water distribution and wastewater treatment collection systems already have capacity for to accommodate the new development. No potential cumulative effects are anticipated from the proposed Fox Meadows Development.

The future extension of township road T-721 east of the project area, could result in additional residential development on current agricultural land south of the project area. Currently, no specific projects are known for this location and potential effects cannot be projected at this time. However, the plans for additional residential development within the City of Eagle Lake would balance farmland preservation with the need for additional housing units and maintain natural resources while minimizing impacts from new development.

22. Other Potential Environmental Effects:

If the project may cause any additional environmental effects not addressed by items 1 to 19, describe the effects here, discuss the how the environment will be affected, and identify measures that will be taken to minimize and mitigate these effects.

No additional impacts from this project other than those discussed above are anticipated.

RGU CERTIFICATION. *(The Environmental Quality Board will only accept **SIGNED** Environmental Assessment Worksheets for public notice in the EQB Monitor.)*

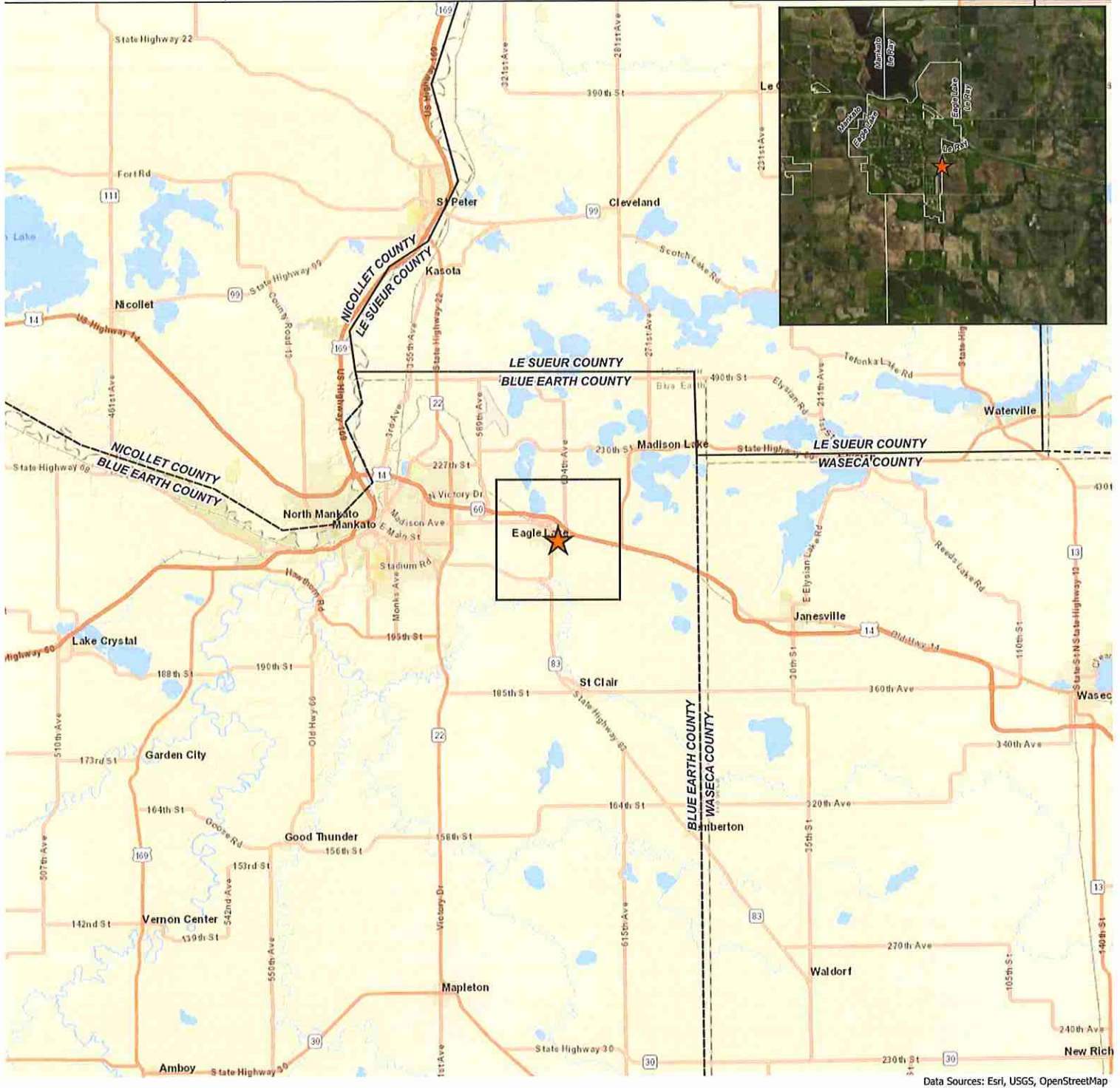
I hereby certify that:

- The information contained in this document is accurate and complete to the best of my knowledge.
- The EAW describes the complete project; there are no other projects, stages or components other than those described in this document, which are related to the project as connected actions or phased actions, as defined at Minnesota Rules, parts 4410.0200, subparts 9c and 60, respectively.
- Copies of this EAW are being sent to the entire EQB distribution list.

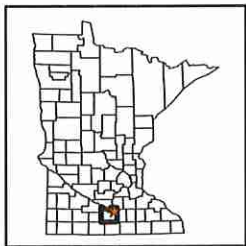
Signature _____ Date _____

Title _____

Figures



Data Sources: Esri, USGS, OpenStreetMap



★ Project Site



0 2.5 5 Miles

Scale 1" = 5 mi

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Project No:
B2203087

Drawing No:
Fig1_ProjSiteLocMap

Drawn By: SL
Date Drawn: 4/18/2022
Checked By: BR
Last Modified: 4/18/2022

Fox Meadows Development

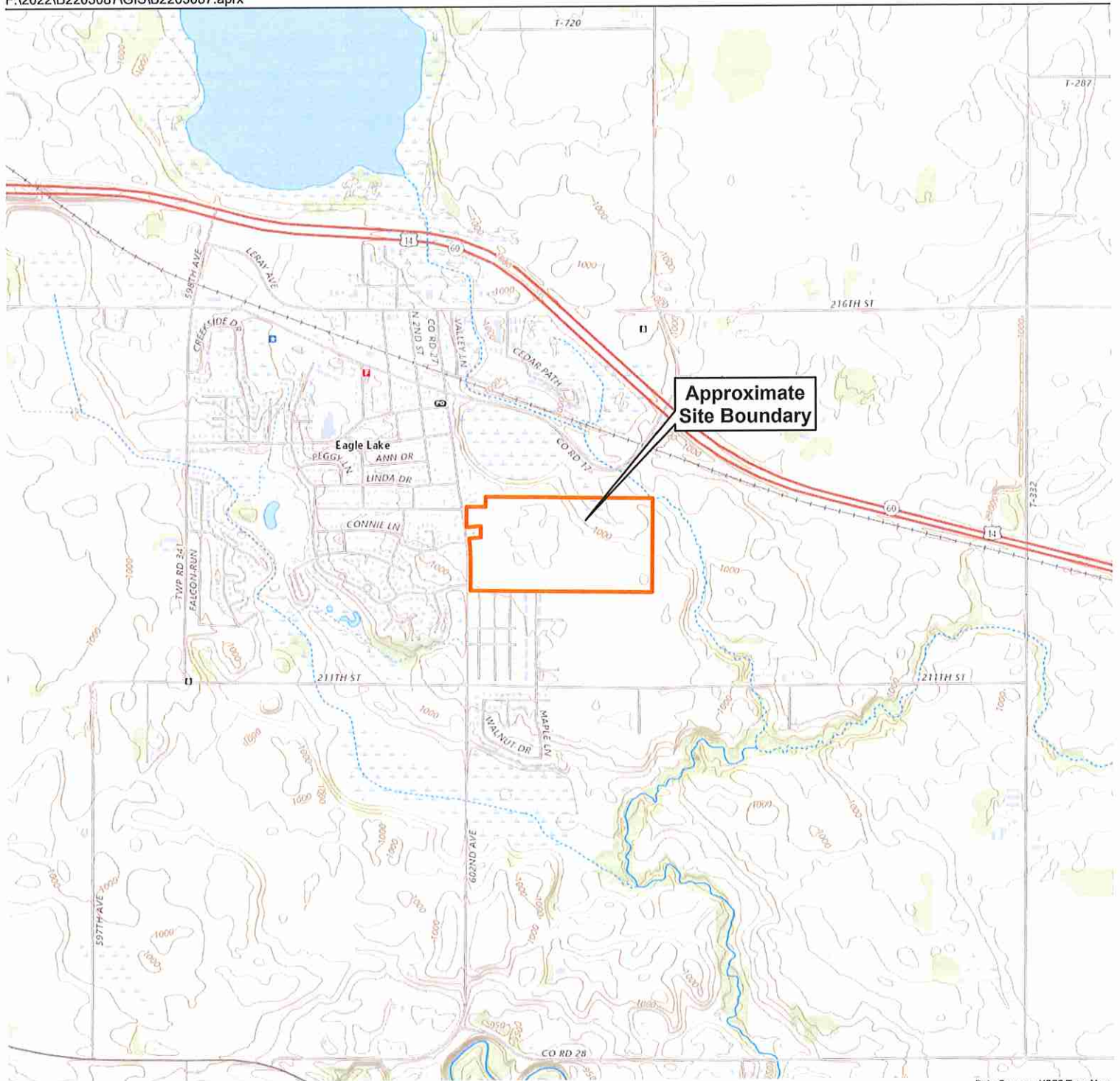
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Eagle Lake, Minnesota

Project Site
Location Map

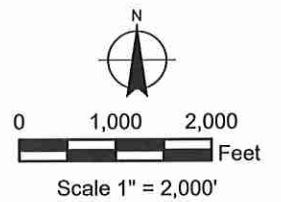
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Figure 1



Data Sources: USGS Topo Map

Approximate Site Boundary



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Drawing No:
Fig2_ProjectLocMap

Drawn By: SL
Date Drawn: 4/18/2022
Checked By: BR
Last Modified: 4/20/2022

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Unassigned Address

Eagle Lake, Minnesota

**Project
Location Map**

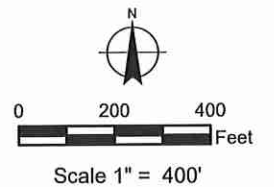
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Figure 2



Data Sources: Blue Earth County GIS, MNDOT

- Approximate Site Boundary
- County Parcels



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 Fig3_ExistingConditions

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 Last Modified: 4/20/2022

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Eagle Lake, Minnesota



Existing
 Conditions

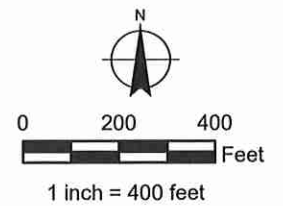
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Figure 3



Data Sources: 21-1282 Block to Nick 2022-04-06.dwg, Blue Earth County GIS, MNDOT

 Approximate Site Boundary
 Proposed Development



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Project No:
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Drawing No:
 Fig4_ProposedDevelopment

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 Date Drawn: 4/18/2022
 Checked By: BR
 Last Modified: 4/20/2022

Fox Meadows Development

Unassigned Address

Eagle Lake, Minnesota

**Proposed Project
 Development**

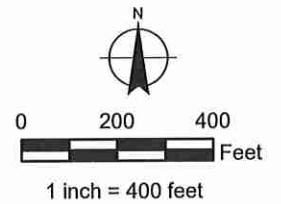
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Figure 4



Data Sources: Blue Earth County GIS, MNDOT

- Approximate Site Boundary
- Cropland (apprx. 73.83 acres)
- Wetland (apprx. 4.87 acres)



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Project No:
 B2203087

Drawing No:
 Fig5_LandCover

Drawn By: SL
 Date Drawn: 4/18/2022
 Checked By: BR
 Last Modified: 7/6/2022

Fox Meadows Development

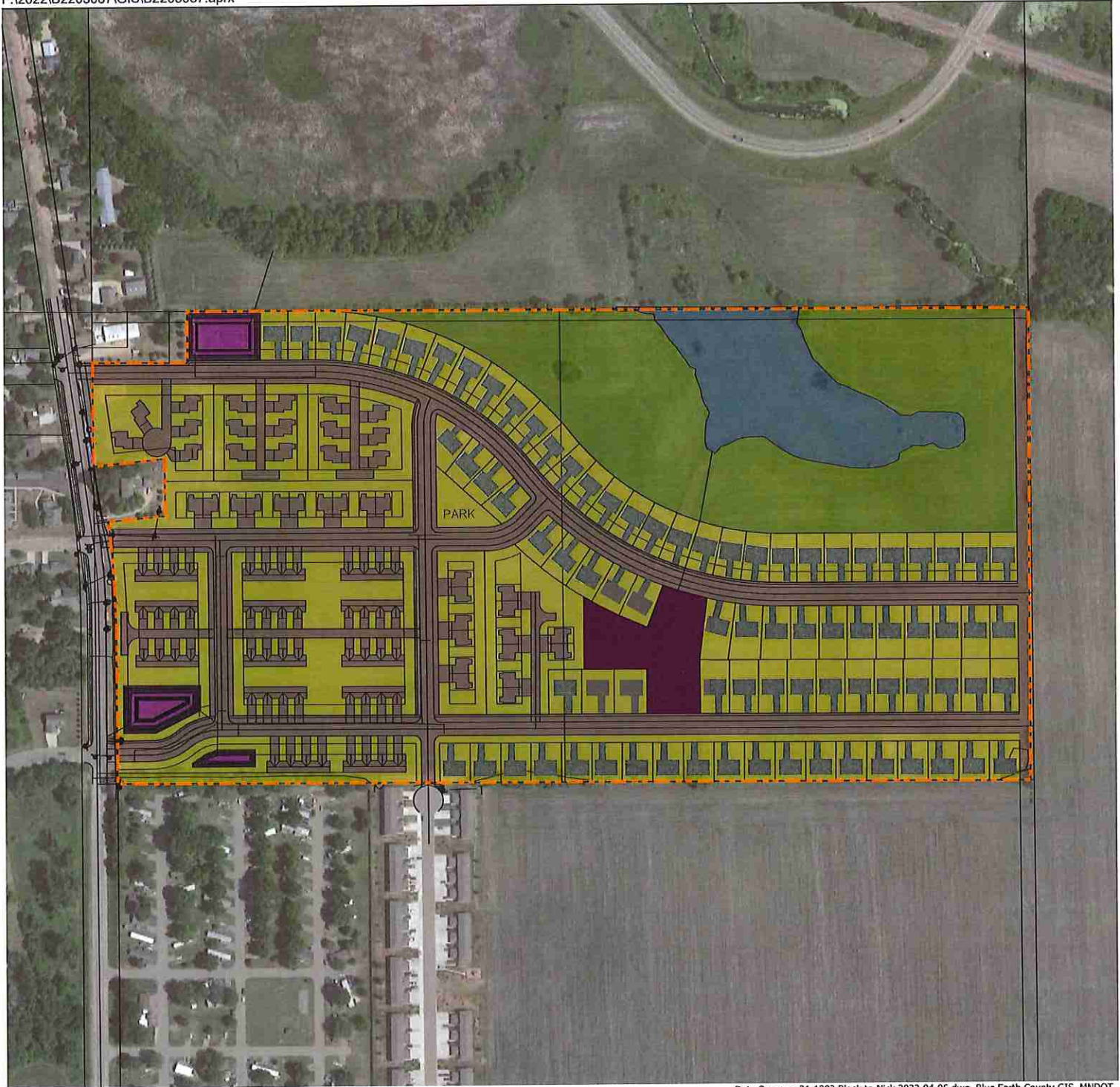
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Eagle Lake, Minnesota

Land Cover:
 Existing
 Conditions

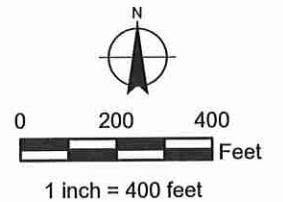
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Figure 5



Data Sources: 21-1282 Block to Nick 2022-04-06.dwg, Blue Earth County GIS, MNDOT

- Approximate Site Boundary
- Proposed Development
- Lawn/Landscaping (apprx. 31.47 acres)
- Impervious (Buildings & Roads) (apprx. 25.39 acres)
- Grass/Brushland (apprx. 13.97 acres)
- Wetland (apprx. 4.65 acres)
- Stormwater Pond (apprx. 3.22 acres)



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Project No:
 B2203087

Drawing No:
 Fig6_PropLandCover

Drawn By: SL
 Date Drawn: 4/18/2022
 Checked By: BR
 Last Modified: 4/22/2022

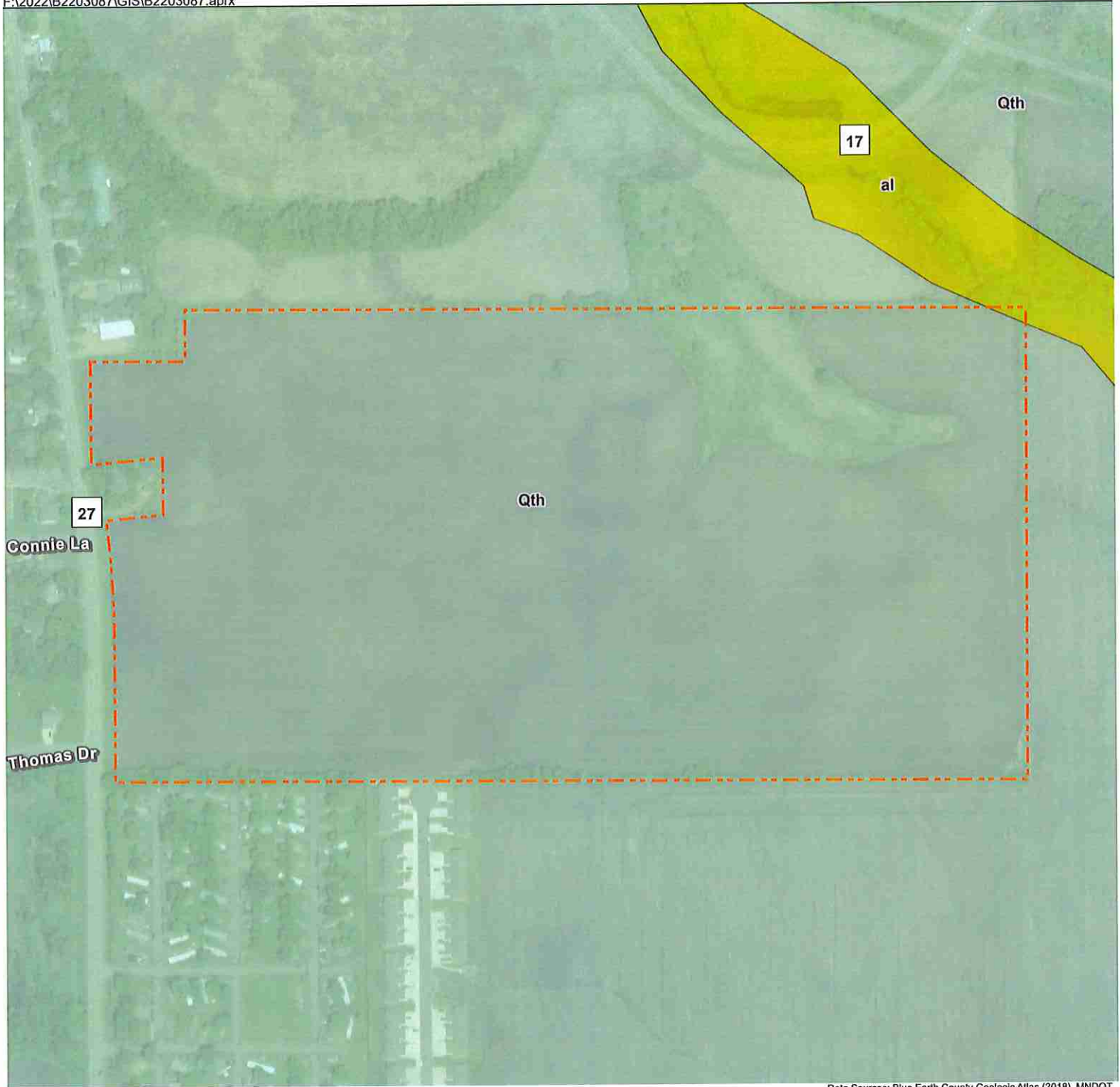
Fox Meadows Development

Unassigned Address

Eagle Lake, Minnesota

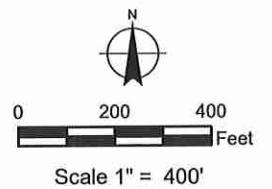
Land Cover:
 Proposed
 Conditions
 138

Figure 6



Data Sources: Blue Earth County Geologic Atlas (2018), MNDOT

- Approximate Site Boundary
- Surficial Geology (MN Geological Survey)
- Diamicton
- Sand



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braunintertec.com

Project No:
B2203087

Drawing No:
Fig7a_SurficialGeol

Drawn By: SL
Date Drawn: 4/20/2022
Checked By: BR
Last Modified: 4/20/2022

Fox Meadows Development

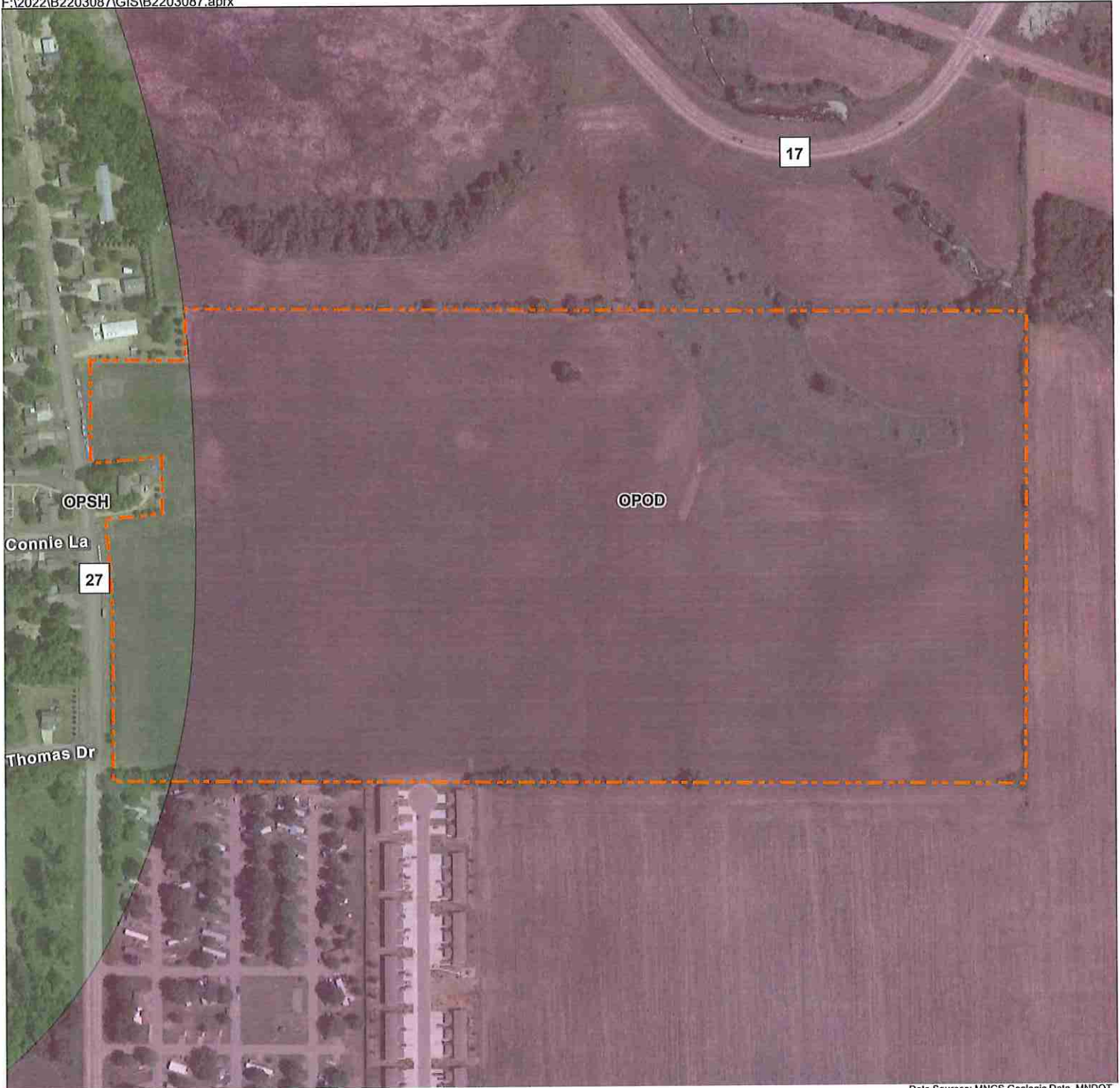
Unassigned Address

Eagle Lake, Minnesota

Surficial
Geology

139

Figure 7a



Data Sources: MNGS Geologic Data, MNDOT

Approximate Site Boundary

Bedrock Unit

- Oneota Dolomite
- Shakopee Formation



Scale 1" = 400'

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Project No:
B2203087

Drawing No:
Fig7b_BedrockGeol

Drawn By: SL
Date Drawn: 4/20/2022
Checked By: BR
Last Modified: 6/2/2022

Fox Meadows Development

Unassigned Address

Eagle Lake, Minnesota

**Bedrock
Geology**

140

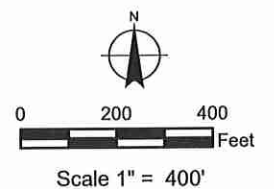
Figure 7b

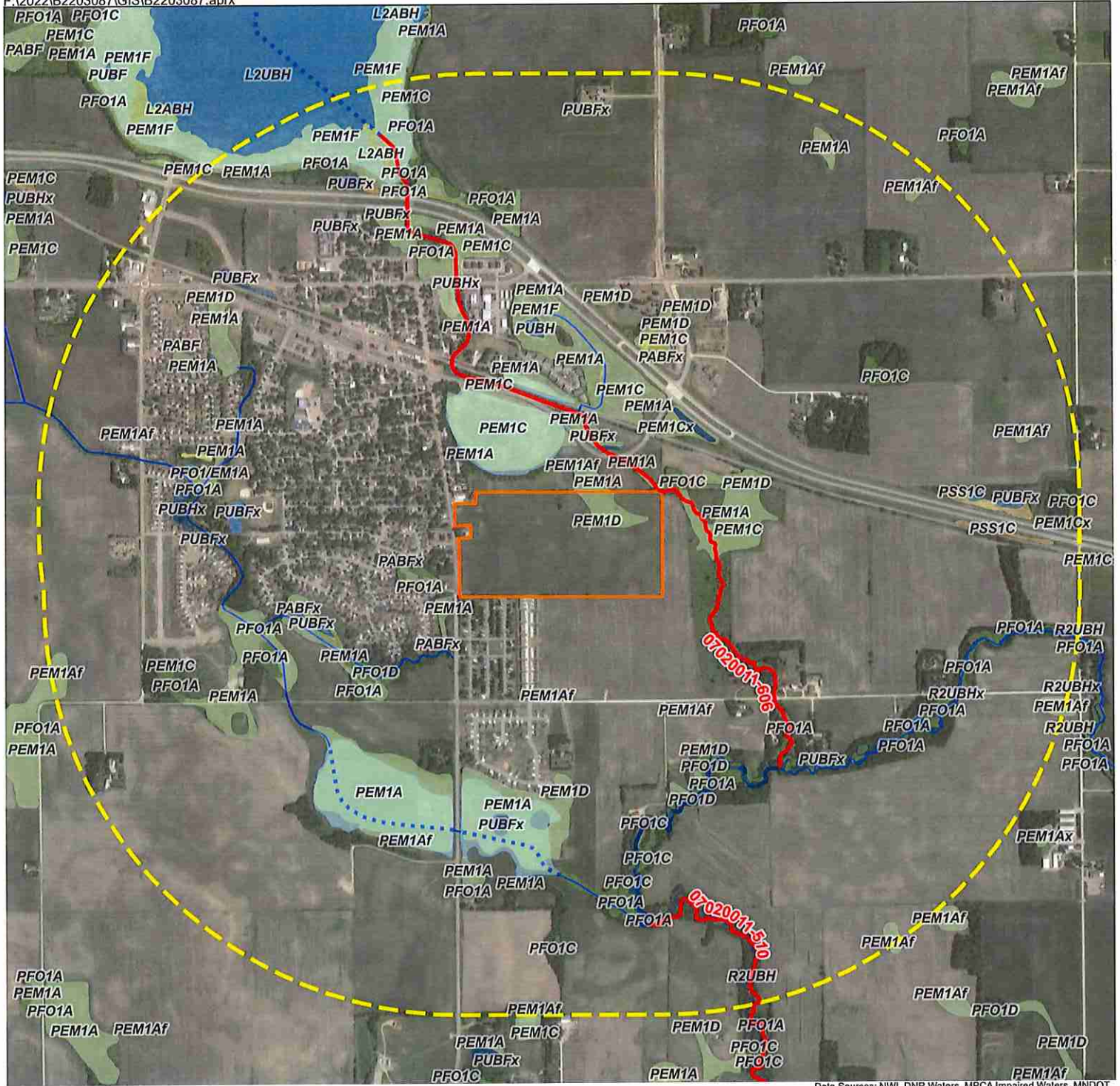


Data Sources: USDA NRCS Web Soil Survey, MNDOT

- Approximate Site Boundary
- Farmland Classification**
- All areas are prime farmland
- Farmland of statewide importance
- Not prime farmland
- Prime farmland if drained

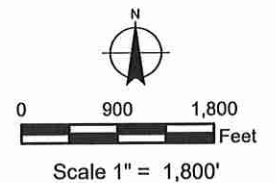
Unit Symbol	Unit Name	Percent of Site Area
286	Shorewood silty clay loam, 1 to 6 percent slopes	66.91
238B	Kilkenny clay loam, 2 to 6 percent slopes	1.00
238C	Kilkenny clay loam, 6 to 10 percent slopes, moderately eroded	11.56
211	Lura silty clay, 0 to 1 percent slopes	7.56
287	Minnetonka silty clay loam	11.78
539	Klossner muck, lake plain, depressional, 0 to 1 percent slopes	1.19





Data Sources: NWI, DNR Waters, MPCA Impaired Waters, MNDOT

- | | | |
|--------------------------------|-------------------------|-------------------------------------|
| Approximate Site Boundary | Stream (Perennial) | Aquatic Bed/ Nonpersistent Emergent |
| 1 Mile Radius | MPCA Impaired Stream | Emergent |
| Stream Type Description | Water Body Class | Forested |
| Connector | Lake or Pond | Scrub-Shrub |
| Stream (Intermittent) | P. Drained Wetland | Unconsolidated Bottom (Open Water) |



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Project No:
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Drawing No:
Fig10_SurfaceWaters

Drawn By: SL
Date Drawn: 4/20/2022
Checked By: BR
Last Modified: 4/22/2022

Fox Meadows Development

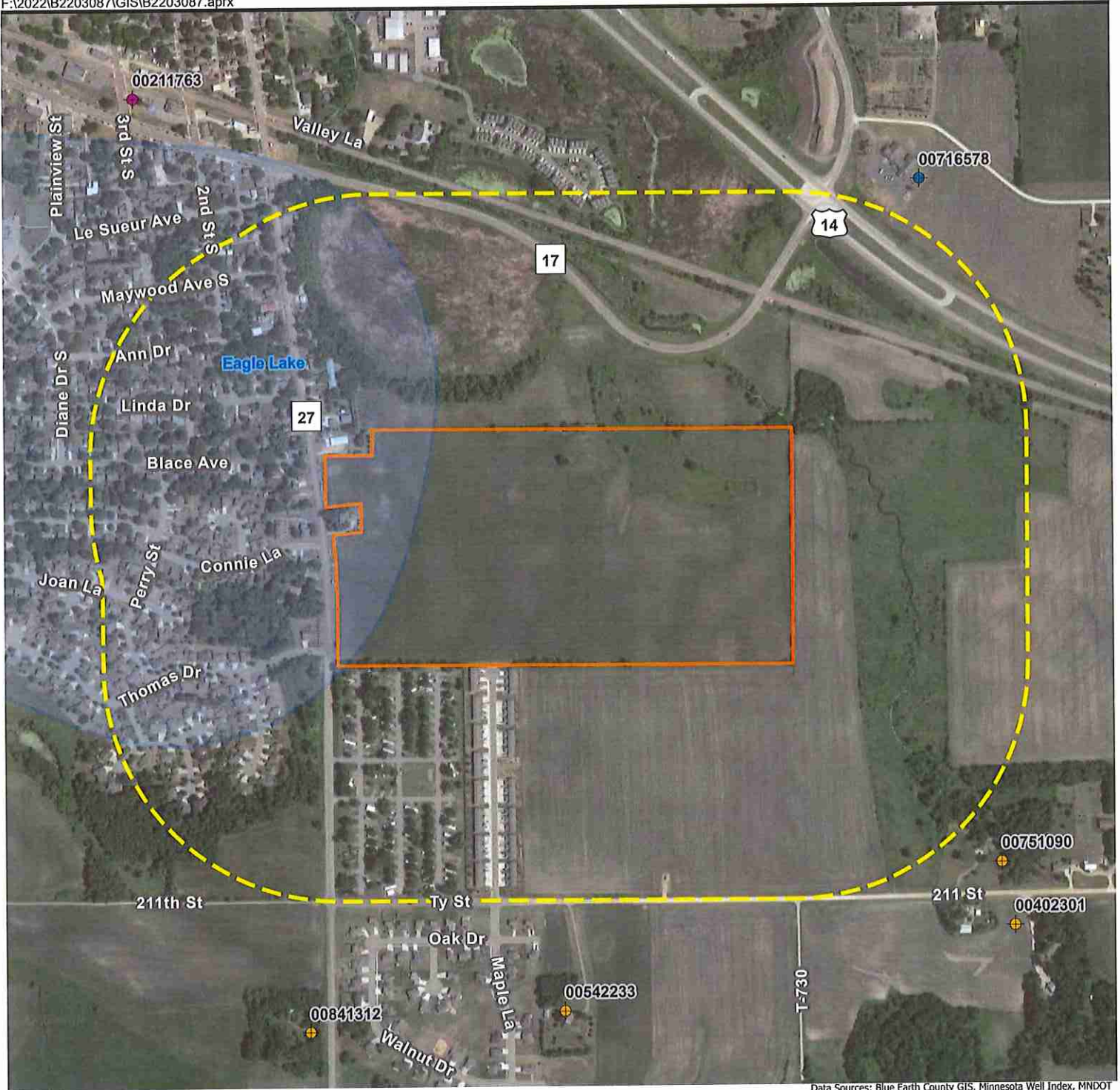
Unassigned Address

Eagle Lake, Minnesota

Surface Waters
Map

143

Figure 10

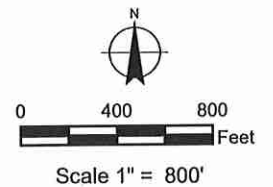


Data Sources: Blue Earth County GIS, Minnesota Well Index, MNDOT

- Approximate Site Boundary
- 0.25-Mile Radius
- Wellhead Protection Areas

Minnesota Well Index

- Domestic
- Community Supply (municipal)
- Public Supply/Non-Comm.-Transient



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Project No:	B2203087
Drawing No:	Fig11_Wells&WellheadAreas
Drawn By:	SL
Date Drawn:	4/20/2022
Checked By:	BR
Last Modified:	4/22/2022

Fox Meadows Development

Unassigned Address

Eagle Lake, Minnesota

**Wells and
Wellhead
Protection Areas**

144

Figure 11

Appendix A
USFWS IPaC Trust Resources Report



United States Department of the Interior



FISH AND WILDLIFE SERVICE
Minnesota-Wisconsin Ecological Services Field Office
4101 American Blvd E
Bloomington, MN 55425-1665
Phone: (952) 252-0092 Fax: (952) 646-2873

<http://www.fws.gov/midwest/Endangered/section7/s7process/step1.html>

In Reply Refer To:
Project Code: 2022-0039645
Project Name: Fox Meadows Development

May 05, 2022

Subject: List of threatened and endangered species that may occur in your proposed project location or may be affected by your proposed project

To Whom It May Concern:

This response has been generated by the Information, Planning, and Conservation (IPaC) system to provide information on natural resources that could be affected by your project. The U.S. Fish and Wildlife Service (Service) provides this response under the authority of the Endangered Species Act of 1973 (16 U.S.C. 1531-1543), the Bald and Golden Eagle Protection Act (16 U.S.C. 668-668d), the Migratory Bird Treaty Act (16 U.S.C. 703-712), and the Fish and Wildlife Coordination Act (16 U.S.C. 661 *et seq.*).

Threatened and Endangered Species

The enclosed species list identifies threatened, endangered, proposed and candidate species, as well as proposed and final designated critical habitat, that may occur within the boundary of your proposed project and may be affected by your proposed project. The species list fulfills the requirement for obtaining a Technical Assistance Letter from the U.S. Fish and Wildlife Service under section 7(c) of the Endangered Species Act (Act) of 1973, as amended (16 U.S.C. 1531 *et seq.*).

New information based on updated surveys, changes in the abundance and distribution of species, changed habitat conditions, or other factors could change this list. Note that under 50 CFR 402.12(e) of the regulations implementing section 7 of the Act, the accuracy of this species list should be verified after 90 days. The Service recommends that verification be completed by visiting the ECOS IPaC website at regular intervals during project planning and implementation for updates to species lists and information. An updated list may be requested through the ECOS IPaC system by completing the same process used to receive the enclosed list.

Consultation Technical Assistance

Please refer to our [Section 7 website](#) for guidance and technical assistance, including [step-by-step instructions](#) for making effects determinations for each species that might be present and for specific guidance on the following types of projects: projects in developed areas, HUD, CDBG, EDA, pipelines, buried utilities, telecommunications, and requests for a Conditional Letter of Map Revision (CLOMR) from FEMA.

Using the IPaC Official Species List to Make No Effect and May Affect Determinations for Listed Species

1. If IPaC returns a result of “There are no listed species found within the vicinity of the project,” then project proponents can conclude the proposed activities will have **no effect** on any federally listed species under Service jurisdiction. Concurrence from the Service is not required for **no effect** determinations. No further consultation or coordination is required. Attach this letter to the dated IPaC species list report for your records.
2. If IPaC returns one or more federally listed, proposed, or candidate species as potentially present in the action area of the proposed project – other than bats (see below) – then project proponents must determine if proposed activities will have **no effect** on or **may affect** those species. For assistance in determining if suitable habitat for listed, candidate, or proposed species occurs within your project area or if species may be affected by project activities, you can obtain [Life History Information for Listed and Candidate Species](#) on our office website. If no impacts will occur to a species on the IPaC species list (e.g., there is no habitat present in the project area), the appropriate determination is **no effect**. No further consultation or coordination is required. Attach this letter to the dated IPaC species list report for your records.
3. Should you determine that project activities **may affect** any federally listed, please contact our office for further coordination. Letters with requests for consultation or correspondence about your project should include the Consultation Tracking Number in the header. Electronic submission is preferred.

Northern Long-Eared Bats

Northern long-eared bats occur throughout Minnesota and Wisconsin and the information below may help in determining if your project may affect these species.

This species hibernates in caves or mines only during the winter. In Minnesota and Wisconsin, the hibernation season is considered to be November 1 to March 31. During the active season (April 1 to October 31) they roost in forest and woodland habitats. Suitable summer habitat for northern long-eared bats consists of a wide variety of forested/wooded habitats where they roost, forage, and travel and may also include some adjacent and interspersed non-forested habitats such as emergent wetlands and adjacent edges of agricultural fields, old fields and pastures. This includes forests and woodlots containing potential roosts (i.e., live trees and/or snags ≥ 3 inches dbh for northern long-eared bat that have exfoliating bark, cracks, crevices, and/or hollows), as well as linear features such as fencerows, riparian forests, and other wooded corridors. These wooded areas may be dense or loose aggregates of trees with variable amounts of canopy closure. Individual trees may be considered suitable habitat when they exhibit the characteristics of a potential roost tree and are located within 1,000 feet (305 meters) of forested/wooded habitat. Northern long-eared bats have also been observed roosting in human-made structures, such as buildings, barns, bridges, and bat houses; therefore, these structures should also be considered potential summer habitat and evaluated for use by bats. If your project will impact caves or mines or will involve clearing forest or woodland habitat containing suitable roosting habitat, northern long-eared bats could be affected.

Examples of unsuitable habitat include:

- Individual trees that are greater than 1,000 feet from forested or wooded areas,
- Trees found in highly developed urban areas (e.g., street trees, downtown areas),

- A pure stand of less than 3-inch dbh trees that are not mixed with larger trees, and
- A stand of eastern red cedar shrubby vegetation with no potential roost trees.

If IPaC returns a result that northern long-eared bats are potentially present in the action area of the proposed project, project proponents can conclude the proposed activities **may affect** this species **IF** one or more of the following activities are proposed:

- Clearing or disturbing suitable roosting habitat, as defined above, at any time of year,
- Any activity in or near the entrance to a cave or mine,
- Mining, deep excavation, or underground work within 0.25 miles of a cave or mine,
- Construction of one or more wind turbines, or
- Demolition or reconstruction of human-made structures that are known to be used by bats based on observations of roosting bats, bats emerging at dusk, or guano deposits or stains.

If none of the above activities are proposed, project proponents can conclude the proposed activities will have **no effect** on the northern long-eared bat. Concurrence from the Service is not required for **No Effect** determinations. No further consultation or coordination is required. Attach this letter to the dated IPaC species list report for your records.

If any of the above activities are proposed, please use the northern long-eared bat determination key in IPaC. This tool streamlines consultation under the 2016 rangewide programmatic biological opinion for the 4(d) rule. The key helps to determine if prohibited take might occur and, if not, will generate an automated verification letter. No further review by us is necessary.

Please note that on March 23, 2022, the Service published a proposal to reclassify the northern long-eared bat as endangered under the Endangered Species Act. The U.S. District Court for the District of Columbia has ordered the Service to complete a new final listing determination for the bat by November 2022 (Case 1:15-cv-00477, March 1, 2021). The bat, currently listed as threatened, faces extinction due to the range-wide impacts of white-nose syndrome (WNS), a deadly fungal disease affecting cave-dwelling bats across the continent. The proposed reclassification, if finalized, would remove the current 4(d) rule for the NLEB, as these rules may be applied only to threatened species. Depending on the type of effects a project has on NLEB, the change in the species' status may trigger the need to re-initiate consultation for any actions that are not completed and for which the Federal action agency retains discretion once the new listing determination becomes effective (anticipated to occur by December 30, 2022). If your project may result in incidental take of northern long-eared bats after the new listing goes into effect this will first need to be addressed in an updated consultation that includes an Incidental Take Statement. If your project may require re-initiation of consultation, please contact our office for additional guidance.

Whooping Crane

Whooping crane is designated as a non-essential experimental population in Wisconsin and consultation under Section 7(a)(2) of the Endangered Species Act is only required if project activities will occur within a National Wildlife Refuge or National Park. If project activities are proposed on lands outside of a National Wildlife Refuge or National Park, then you are not required to consult. For additional information on this designation and consultation requirements, please review "[Establishment of a Nonessential Experimental Population of](#)

[Whooping Cranes in the Eastern United States.”](#)

Other Trust Resources and Activities

Bald and Golden Eagles - Although the bald eagle has been removed from the endangered species list, this species and the golden eagle are protected by the Bald and Golden Eagle Act and the Migratory Bird Treaty Act. Should bald or golden eagles occur within or near the project area please contact our office for further coordination. For communication and wind energy projects, please refer to additional guidelines below.

Migratory Birds - The Migratory Bird Treaty Act (MBTA) prohibits the taking, killing, possession, transportation, and importation of migratory birds, their eggs, parts, and nests, except when specifically authorized by the Service. The Service has the responsibility under the MBTA to proactively prevent the mortality of migratory birds whenever possible and we encourage implementation of [recommendations that minimize potential impacts to migratory birds](#). Such measures include clearing forested habitat outside the nesting season (generally March 1 to August 31) or conducting nest surveys prior to clearing to avoid injury to eggs or nestlings.

Communication Towers - Construction of new communications towers (including radio, television, cellular, and microwave) creates a potentially significant impact on migratory birds, especially some 350 species of night-migrating birds. However, the Service has developed [voluntary guidelines for minimizing impacts](#).

Transmission Lines - Migratory birds, especially large species with long wingspans, heavy bodies, and poor maneuverability can also collide with power lines. In addition, mortality can occur when birds, particularly hawks, eagles, kites, falcons, and owls, attempt to perch on uninsulated or unguarded power poles. To minimize these risks, please refer to [guidelines](#) developed by the Avian Power Line Interaction Committee and the Service. Implementation of these measures is especially important along sections of lines adjacent to wetlands or other areas that support large numbers of raptors and migratory birds.

Wind Energy - To minimize impacts to migratory birds and bats, wind energy projects should follow the Service's [Wind Energy Guidelines](#). In addition, please refer to the Service's [Eagle Conservation Plan Guidance](#), which provides guidance for conserving bald and golden eagles in the course of siting, constructing, and operating wind energy facilities.

State Department of Natural Resources Coordination

While it is not required for your Federal section 7 consultation, please note that additional state endangered or threatened species may also have the potential to be impacted. Please contact the Minnesota or Wisconsin Department of Natural Resources for information on state listed species that may be present in your proposed project area.

Minnesota

[Minnesota Department of Natural Resources - Endangered Resources Review Homepage](#)

Email: Review.NHIS@state.mn.us

Wisconsin

[Wisconsin Department of Natural Resources - Endangered Resources Review Homepage](#)

Email: DNRERReview@wi.gov

We appreciate your concern for threatened and endangered species. Please feel free to contact our office with questions or for additional information.

Attachment(s):

- Official Species List
- USFWS National Wildlife Refuges and Fish Hatcheries
- Migratory Birds
- Wetlands

Official Species List

This list is provided pursuant to Section 7 of the Endangered Species Act, and fulfills the requirement for Federal agencies to "request of the Secretary of the Interior information whether any species which is listed or proposed to be listed may be present in the area of a proposed action".

This species list is provided by:

Minnesota-Wisconsin Ecological Services Field Office
4101 American Blvd E
Bloomington, MN 55425-1665
(952) 252-0092

Project Summary

Project Code: 2022-0039645

Event Code: None

Project Name: Fox Meadows Development

Project Type: Residential Construction

Project Description: The proposed project will consist of construction of a new residential development with a mix of multi-family, twin homes and single family units for an approximate total of 228 units. Construction is expected to begin in fall 2022.

Project Location:

Approximate location of the project can be viewed in Google Maps: <https://www.google.com/maps/@44.156927800000005,-93.8734719289008,14z>



Counties: Blue Earth County, Minnesota

Endangered Species Act Species

There is a total of 2 threatened, endangered, or candidate species on this species list.

Species on this list should be considered in an effects analysis for your project and could include species that exist in another geographic area. For example, certain fish may appear on the species list because a project could affect downstream species.

IPaC does not display listed species or critical habitats under the sole jurisdiction of NOAA Fisheries¹, as USFWS does not have the authority to speak on behalf of NOAA and the Department of Commerce.

See the "Critical habitats" section below for those critical habitats that lie wholly or partially within your project area under this office's jurisdiction. Please contact the designated FWS office if you have questions.

-
1. [NOAA Fisheries](#), also known as the National Marine Fisheries Service (NMFS), is an office of the National Oceanic and Atmospheric Administration within the Department of Commerce.

Mammals

NAME	STATUS
Northern Long-eared Bat <i>Myotis septentrionalis</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/9045	Threatened

Insects

NAME	STATUS
Monarch Butterfly <i>Danaus plexippus</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/9743	Candidate

Critical habitats

THERE ARE NO CRITICAL HABITATS WITHIN YOUR PROJECT AREA UNDER THIS OFFICE'S JURISDICTION.

USFWS National Wildlife Refuge Lands And Fish Hatcheries

Any activity proposed on lands managed by the [National Wildlife Refuge](#) system must undergo a 'Compatibility Determination' conducted by the Refuge. Please contact the individual Refuges to discuss any questions or concerns.

THERE ARE NO REFUGE LANDS OR FISH HATCHERIES WITHIN YOUR PROJECT AREA.

Migratory Birds

Certain birds are protected under the Migratory Bird Treaty Act¹ and the Bald and Golden Eagle Protection Act².

Any person or organization who plans or conducts activities that may result in impacts to migratory birds, eagles, and their habitats should follow appropriate regulations and consider implementing appropriate conservation measures, as described [below](#).

-
1. The [Migratory Birds Treaty Act](#) of 1918.
 2. The [Bald and Golden Eagle Protection Act](#) of 1940.
 3. 50 C.F.R. Sec. 10.12 and 16 U.S.C. Sec. 668(a)

THERE ARE NO FWS MIGRATORY BIRDS OF CONCERN WITHIN THE VICINITY OF YOUR PROJECT AREA.

Migratory Birds FAQ

Tell me more about conservation measures I can implement to avoid or minimize impacts to migratory birds.

[Nationwide Conservation Measures](#) describes measures that can help avoid and minimize impacts to all birds at any location year round. Implementation of these measures is particularly important when birds are most likely to occur in the project area. When birds may be breeding in the area, identifying the locations of any active nests and avoiding their destruction is a very helpful impact minimization measure. To see when birds are most likely to occur and be breeding in your project area, view the Probability of Presence Summary. [Additional measures](#) or [permits](#) may be advisable depending on the type of activity you are conducting and the type of infrastructure or bird species present on your project site.

What does IPaC use to generate the migratory birds potentially occurring in my specified location?

The Migratory Bird Resource List is comprised of USFWS [Birds of Conservation Concern \(BCC\)](#) and other species that may warrant special attention in your project location.

The migratory bird list generated for your project is derived from data provided by the [Avian Knowledge Network \(AKN\)](#). The AKN data is based on a growing collection of [survey, banding, and citizen science datasets](#) and is queried and filtered to return a list of those birds reported as occurring in the 10km grid cell(s) which your project intersects, and that have been identified as warranting special attention because they are a BCC species in that area, an eagle ([Eagle Act](#) requirements may apply), or a species that has a particular vulnerability to offshore activities or development.

Again, the Migratory Bird Resource list includes only a subset of birds that may occur in your project area. It is not representative of all birds that may occur in your project area. To get a list of all birds potentially present in your project area, please visit the [AKN Phenology Tool](#).

What does IPaC use to generate the probability of presence graphs for the migratory birds potentially occurring in my specified location?

The probability of presence graphs associated with your migratory bird list are based on data provided by the [Avian Knowledge Network \(AKN\)](#). This data is derived from a growing collection of [survey, banding, and citizen science datasets](#).

Probability of presence data is continuously being updated as new and better information becomes available. To learn more about how the probability of presence graphs are produced and how to interpret them, go to the Probability of Presence Summary and then click on the "Tell me about these graphs" link.

How do I know if a bird is breeding, wintering, migrating or present year-round in my project area?

To see what part of a particular bird's range your project area falls within (i.e. breeding, wintering, migrating or year-round), you may refer to the following resources: [The Cornell Lab of Ornithology All About Birds Bird Guide](#), or (if you are unsuccessful in locating the bird of interest there), the [Cornell Lab of Ornithology Neotropical Birds guide](#). If a bird on your migratory bird species list has a breeding season associated with it, if that bird does occur in your project area, there may be nests present at some point within the timeframe specified. If "Breeds elsewhere" is indicated, then the bird likely does not breed in your project area.

What are the levels of concern for migratory birds?

Migratory birds delivered through IPaC fall into the following distinct categories of concern:

1. "BCC Rangewide" birds are [Birds of Conservation Concern](#) (BCC) that are of concern throughout their range anywhere within the USA (including Hawaii, the Pacific Islands, Puerto Rico, and the Virgin Islands);
2. "BCC - BCR" birds are BCCs that are of concern only in particular Bird Conservation Regions (BCRs) in the continental USA; and
3. "Non-BCC - Vulnerable" birds are not BCC species in your project area, but appear on your list either because of the [Eagle Act](#) requirements (for eagles) or (for non-eagles) potential susceptibilities in offshore areas from certain types of development or activities (e.g. offshore energy development or longline fishing).

Although it is important to try to avoid and minimize impacts to all birds, efforts should be made, in particular, to avoid and minimize impacts to the birds on this list, especially eagles and BCC species of rangewide concern. For more information on conservation measures you can implement to help avoid and minimize migratory bird impacts and requirements for eagles, please see the FAQs for these topics.

Details about birds that are potentially affected by offshore projects

For additional details about the relative occurrence and abundance of both individual bird species and groups of bird species within your project area off the Atlantic Coast, please visit the [Northeast Ocean Data Portal](#). The Portal also offers data and information about other taxa besides birds that may be helpful to you in your project review. Alternately, you may download the bird model results files underlying the portal maps through the [NOAA NCCOS Integrative Statistical](#)

[Modeling and Predictive Mapping of Marine Bird Distributions and Abundance on the Atlantic Outer Continental Shelf](#) project webpage.

Bird tracking data can also provide additional details about occurrence and habitat use throughout the year, including migration. Models relying on survey data may not include this information. For additional information on marine bird tracking data, see the [Diving Bird Study](#) and the [nanotag studies](#) or contact [Caleb Spiegel](#) or [Pam Loring](#).

What if I have eagles on my list?

If your project has the potential to disturb or kill eagles, you may need to [obtain a permit](#) to avoid violating the Eagle Act should such impacts occur.

Proper Interpretation and Use of Your Migratory Bird Report

The migratory bird list generated is not a list of all birds in your project area, only a subset of birds of priority concern. To learn more about how your list is generated, and see options for identifying what other birds may be in your project area, please see the FAQ "What does IPaC use to generate the migratory birds potentially occurring in my specified location". Please be aware this report provides the "probability of presence" of birds within the 10 km grid cell(s) that overlap your project; not your exact project footprint. On the graphs provided, please also look carefully at the survey effort (indicated by the black vertical bar) and for the existence of the "no data" indicator (a red horizontal bar). A high survey effort is the key component. If the survey effort is high, then the probability of presence score can be viewed as more dependable. In contrast, a low survey effort bar or no data bar means a lack of data and, therefore, a lack of certainty about presence of the species. This list is not perfect; it is simply a starting point for identifying what birds of concern have the potential to be in your project area, when they might be there, and if they might be breeding (which means nests might be present). The list helps you know what to look for to confirm presence, and helps guide you in knowing when to implement conservation measures to avoid or minimize potential impacts from your project activities, should presence be confirmed. To learn more about conservation measures, visit the FAQ "Tell me about conservation measures I can implement to avoid or minimize impacts to migratory birds" at the bottom of your migratory bird trust resources page.

Wetlands

Impacts to [NWI wetlands](#) and other aquatic habitats may be subject to regulation under Section 404 of the Clean Water Act, or other State/Federal statutes.

For more information please contact the Regulatory Program of the local [U.S. Army Corps of Engineers District](#).

Please note that the NWI data being shown may be out of date. We are currently working to update our NWI data set. We recommend you verify these results with a site visit to determine the actual extent of wetlands on site.

WETLAND INFORMATION WAS NOT AVAILABLE WHEN THIS SPECIES LIST WAS GENERATED.
PLEASE VISIT [HTTPS://WWW.FWS.GOV/WETLANDS/DATA/MAPPER.HTML](https://www.fws.gov/wetlands/data/mapper.html) OR CONTACT THE FIELD OFFICE FOR FURTHER INFORMATION.

IPaC User Contact Information

Agency: Braun Intertec
Name: Ben Ruhme
Address: 11001 Hampshire Ave South
City: Minneapolis
State: MN
Zip: 55438
Email: bruhme@braunintertec.com
Phone: 6125082770

Appendix B
SHPO Correspondence

May 18, 2022

Ben Ruhme
Project Scientist
Braun Intertec
11001 Hampshire Avenue S
Minneapolis, MN 55438

RE: Fox Meadows – Proposed Residential Development
T108 R25 S18, Eagle Lake, Blue Earth County
SHPO Number: 2022-1446

Dear Ben Ruhme:

Thank you for consulting with our office during the preparation of an Environmental Assessment Worksheet for the above-referenced project.

Due to the nature and location of the proposed project, we recommend that a Phase I archaeological survey be completed. The survey must meet the requirements of the Secretary of the Interior's Standards for Identification and Evaluation and should include an evaluation of National Register eligibility for any properties that are identified. For a list of consultants who have expressed an interest in undertaking such surveys, please visit the website preservationdirectory.mnhs.org, and select "Archaeologists" in the "Search by Specialties" box.

We will reconsider the need for survey if the project area can be documented as previously surveyed or disturbed. Any previous survey work must meet contemporary standards. **Note:** plowed areas and right-of-way are not automatically considered disturbed. Archaeological sites can remain intact beneath the plow zone and in undisturbed portions of the right-of-way.

Please note that this comment letter does not address the requirements of Section 106 of the National Historic Preservation Act of 1966 and 36 CFR § 800. If this project is considered for federal financial assistance, or requires a federal permit or license, then review and consultation with our office will need to be initiated by the lead federal agency. Be advised that comments and recommendations provided by our office for this state-level review may differ from findings and determinations made by the federal agency as part of review and consultation under Section 106.

If you have any questions regarding our review of this project, please contact Kelly Gragg-Johnson, Environmental Review Program Specialist, at kelly.graggjohnson@state.mn.us.

Sincerely,



Sarah J. Beimers
Environmental Review Program Manager

MINNESOTA STATE HISTORIC PRESERVATION OFFICE

50 Sherburne Avenue ■ Administration Building 203 ■ Saint Paul, Minnesota 55155 ■ 651-201-3287 mn.gov/admin/shpo ■
mnshpo@state.mn.us

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Appendix C
Greenhouse Gas Calculations

Fox Meadows Residential Development
 Project: B2203087
 Greenhouse Gas Emissions Summary

Direct Emissions

Operations - Facility Fuel Combustion Sources					
	CO ₂	CH ₄	N ₂ O	Mass Sum	CO ₂ e
	TPY	TPY	TPY	TPY	TPY
Building Natural Gas Use	465	8.77E-03	8.77E-04	465	466
Residential Building Total	465	8.77E-03	8.77E-04	465	466

Operations - Mobile Source Combustion		CO ₂ e
		TPY
Mobile Sources (Onsite Operations) ¹		0.0

Construction - Mobile Source Combustion					
	CO ₂	CH ₄	N ₂ O	Mass Sum	CO ₂ e
	TPY	TPY	TPY	TPY	TPY
Mobile Sources (Construction)	86.2	1.69E-03	3.97E-03	86.2	87.5

Construction - Land-Use		CO ₂ e
		TPY
Land-Use (Construction)		2.4

	CO ₂	CH ₄	N ₂ O	Mass Sum	CO ₂ e
	TPY	TPY	TPY	TPY	TPY
Total Direct Emissions	551	0.010	0.0048	551	555

Indirect Emissions

Operations - Off-Site Electricity Production					
	CO ₂	CH ₄	N ₂ O	Mass Sum	CO ₂ e
	TPY	TPY	TPY	TPY	TPY
Off-Site Electricity Production	475	0.0514	7.35E-03	475	478

Operations - Off-Site Waste Management		CO ₂ e
		TPY
Off-Site Waste Management		145

	CO ₂	CH ₄	N ₂ O	Mass Sum	CO ₂ e
	TPY	TPY	TPY	TPY	TPY
Total Indirect Emissions	475	0.051	0.0073	475	623

Atmospheric Removals of GHGs

Construction/Operations - Land-Use		CO ₂ e
		TPY
Land-Use (Sinks) ²		0.0

	CO ₂	CH ₄	N ₂ O	Mass Sum	CO ₂ e
	TPY	TPY	TPY	TPY	TPY
Total Sinks	0	0	0	0	0

Total Emissions including Sinks = Direct Emissions + Indirect Emissions + Sinks

	CO ₂	CH ₄	N ₂ O	Mass Sum	CO ₂ e
	TPY	TPY	TPY	TPY	TPY
Total	1,026	0.062	0.0122	1,026	1,179

¹ Following the completion of the construction phase, emissions from vehicle traffic associated with onsite operations (deliveries, maintenance, etc.) are expected to be minimal and infrequent, and have not been quantified.

² Proposed land-use changes are not expected to produce greenhouse gas reductions (sinks).

Conversion Factors:	
CO ₂ to CO ₂ e	1
CH ₄ to CO ₂ e	25
N ₂ O to CO ₂ e	298

Fox Meadows Residential Development
 Project: B2203987
 Sources: Natural Gas Use

Natural Gas Use	
Assumptions:	
Total Project	7.80
Estimated total annual natural gas use, MMcf/year	
Heating Value of Natural Gas ¹ , Btu/scf	1,020
Conversion Factors:	
lb/ton	2,000
lb/kg	2,204
cf/therm	73.0
CO ₂ to CO ₂ e	1
CH ₄ to CO ₂ e	25
N ₂ O to CO ₂ e	298

Housing Unit Type	Approximate Number of Buildings	Approximate Square Footage per Building (ft ²)	Total Square Footage (ft ²)	Building Heating Source	Typical Annual Natural Gas Usage for Space Heating per Square Foot of Building Floorpace ² (cf/year-ft ²)	Water Heating Source	Typical Annual Natural Gas Usage for Water Heating per Square Foot of Building Floorpace ³ (cf/year-ft ²)	Cooking Appliances Heat Source	Typical Annual Natural Gas Usage for Cooking per Square Foot of Building Floorpace ⁴ (cf/year-ft ²)	Estimated Total Natural Gas Use, MMcf/year
8-Plex	13	12,233	159,029	Natural gas	24.7	Electric	N/A (electric)	Electric	N/A (electric)	3.83
Twin Home	12	3,100	37,200	Natural gas	36.0	Natural gas	24.9	Electric	N/A (electric)	2.27
Single-Family Home	17	1,550	26,350	Natural gas	36.0	Natural gas	24.9	Electric	N/A (electric)	1.60
Total										7.80

Pollutant	EPA Pollutant Type	40 CFR Part 98 (lb/MMBtu)	Estimated Annual Emissions From Natural Gas Combustion (TPY)
CO ₂ ¹	GHG	117.07	465
CO ₂ ²	GHG	116.94	465
CH ₄ ³	GHG	0.0022	8.77E-03
N ₂ O ³	GHG	0.0002	8.77E-04

¹ Heating value of natural gas taken from AP-42 Appendix A, Typical Parameters of Various Fuels.

² CO₂ emission factor from 40 CFR 98 Subpart C, Table C-1 (natural gas 53.06 lb CO₂/MMBtu), November 29, 2013.

³ CH₄ and N₂O emission factors from 40 CFR 98 Subpart C, Table C-2 (natural gas CH₄ = 0.001 lb CH₄/MMBtu and N₂O = 0.0001 lb N₂O/MMBtu), November 29, 2013.

⁴ CO₂e emissions are based on global warming potential from 40 CFR 98 Subpart A, Table A-1 (CO₂=1, CH₄=25, and N₂O=298), November 29, 2013.

⁵ U.S. Energy Information Administration (US EIA), "Natural gas consumption and conditional energy intensities (cubic feet) by end use, 2012," May 2016 <https://www.eia.gov/consumption/commercial/data/2012/c&e/cfme8.php>. Natural gas usage data for buildings with a building floorpace of 10,001 to 25,000 square feet was used for 8-plex buildings. Natural gas usage data for buildings with a building floorpace of 1,001 to 5,000 square feet was used for twin homes and single-family homes.

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Fox Meadows Residential Development
 Project: B2203087
 Source: Mobile Sources - Construction Activities

Estimated Project Life
 Project Residential Floorspace:

30 years
 259,780 ft²

Vehicle Types	Fuel type	Estimated Fuel Usage Per Square Foot of Building Floorspace (gal/sq. ft.) ¹	Estimated Total Fuel Usage During Construction Period (gallons)	CO ₂ Emission Factor (kg/gal) ²	CO ₂ Emissions During Construction Period (ton)	CH ₄ Emission Factor (g/gal) ²	CH ₄ Emissions During Construction Period (ton)	N ₂ O Emission Factor (g/gal) ²	N ₂ O Emissions During Construction Period (ton)	CO ₂ e Emissions During Construction Period (ton)
Crawler tractors/dozers	Diesel	0.0555	14,410	10.21	162	0.2	3.18E-03	0.47	7.47E-03	164
Excavators	Diesel	0.650	168,660	10.21	1,900	0.2	3.72E-02	0.47	8.75E-02	1,927
Graders	Diesel	0.0363	9,418	10.21	106	0.2	2.08E-03	0.47	4.88E-03	108
Pavers	Diesel	2.03E-03	528	10.21	6	0.2	1.16E-04	0.47	2.74E-04	6
Rollers	Diesel	0.0364	9,206	10.21	104	0.2	2.03E-03	0.47	4.77E-03	106
Rough terrain forklifts	Diesel	0.104	27,133	10.21	305	0.2	5.98E-03	0.47	1.41E-02	310
Rubber tire loaders	Diesel	1.03E-04	27	10.21	0	0.2	5.88E-06	0.47	1.38E-05	0
Skid steer loaders	Diesel	1.19E-03	309	10.21	3	0.2	6.80E-05	0.47	1.60E-04	4
Total (tons)			2,587		86.2		0.0507		0.119	2,624
Total (tons/year, annualized over project life)							1.69E-03		3.97E-03	87.5

¹ A rough estimate of vehicle types and fuel consumption was made using data from "Oregon Nonroad Diesel Equipment Survey and Emissions Inventory," August 26, 2020 (<https://www.oregon.gov/deq/daq/Documents/NonroadDieselRep.pdf>).
² An estimate of gallons of diesel per square footage of floorspace (gal/ft²) was estimated by dividing the Table 4-18 annual fuel use estimates for each vehicle type by the survey total building square footage of 3,700,000 ft².
 CO₂, CH₄, and N₂O emission factors taken from Table 2 and Table 5 of EPA's "Emission Factors for Greenhouse Gas Inventories", April 2021 (https://www.epa.gov/sites/default/files/2021-04/documents/emission-factors_apr2021.pdf), vehicle type: Construction/Mining Equipment.

Fox Meadows Residential Development
Project: B2203087
Source: Land Use Changes - Construction Activities

Estimated Project Life 30 years

Land-use category prior to project: Cropland (1a)
 Land-use category after project: Settlement (1b)

2019 Net CO2 Flux from Cropland Converted to Settlements 5,900,000 Ton CO₂e Source: Reference 1, Table 6-99

2019 Land Converted to Settlements 2,452,000 hectares Source: Reference 1, Table 6-5
 6,056,440 acres

Emission Factor Based on Land Type Carbon Flux (tons CO₂e/area) = net CO₂ flux from land conversion / total area of land use change in US
 Emission Factor (tons CO₂e/area) = 0.97

Total Fox Meadows Development Project Acreage 74 acres

CO₂e Emissions from Land-Use Changes 72 tons

Annual CO₂e Emissions from Land-Use Changes (tons/year, annualized over project life) 2.4 tpy

¹ US EPA "Inventory of U.S. Greenhouse Gas Emissions and Sinks: 1990–2019", Chapter 6: Land Use, Land-Use Change, and Forestry (<https://www.epa.gov/sites/default/files/2021-04/documents/us-ghg-inventory-2021-chapter-6-land-use-land-use-change-and-forestry.pdf>)

^{1a} Cropland: A land-use category that includes areas used for the production of adapted crops for harvest; this category includes both cultivated and non-cultivated lands. Cultivated crops include row crops or close-grown crops and also pasture in rotation with cultivated crops. Non-cultivated cropland includes continuous hay, perennial crops (e.g., orchards) and horticultural cropland. Cropland also includes land with agroforestry, such as alley cropping and windbreaks, 17 if the dominant use is crop production, assuming the stand or woodlot does not meet the criteria for Forest Land. Lands in temporary fallow or enrolled in conservation reserve programs (i.e., set-asides¹⁸) are also classified as Cropland, as long as these areas do not meet the Forest Land criteria. Roads through Cropland, including interstate highways, interstate highways, other paved roads, gravel roads, dirt roads, and railroads are excluded from Cropland area estimates and are, instead, classified as Settlements.

^{1b} Settlements: A land-use category representing developed areas consisting of units equal to or greater than 0.25 acres (0.1 ha) that includes residential, industrial, commercial, and institutional land; construction sites; public administrative sites; railroad yards; cemeteries; airports; golf courses; sanitary landfills; sewage treatment plants; water control structures and spillways; parks within urban and built-up areas; and highways, railroads, and other transportation facilities. Also included are all tracts that may meet the definition of Forest Land, and tracts of less than 10 acres (4.05 ha) that may meet the definitions for Cropland, Grassland, or Other Land but are completely surrounded by urban or built-up land, and so are included in the Settlements category. Rural transportation corridors located within other land uses (e.g., Forest Land, Cropland, and Grassland) are also included in Settlements. (reference 1, page 6-15)

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Fox Meadows Residential Development
 Project: B2203087
 Source: Off-Site Emissions from Electricity Generation

Off-Site Electricity	864
Assumptions:	
Total Project	864
Estimated total project site annual electricity use, MWh/year	
Conversion Factors:	
lb/ton	2,000
lb/kg	2,204
CO ₂ to CO ₂ e	1
CH ₄ to CO ₂ e	25
N ₂ O to CO ₂ e	299

Housing Unit Type	Approximate Number of Housing Units	Building Heating Heat Source	Typical Annual Electricity Usage for Space Heating per Housing Unit, kWh/(year*unit)	Water Heating Heat Source	Typical Annual Electricity Usage for Water Heating per Housing Unit, kWh/(year*unit)	Typical Annual Electricity Usage for Air Conditioning, Refrigeration, and Other Electricity Usage per Housing Unit ² , kWh/(year*unit)	Estimated Total Electricity Use, MWh/year
8-Plex	104	Natural gas	N/A (Natural Gas)	Electric	2,228	3,341	579
Twin Home	24	Natural gas	N/A (Natural Gas)	Natural gas	N/A (Natural Gas)	5,976	143
Single-Family Home	17	Natural gas	N/A (Natural Gas)	Natural gas	N/A (Natural Gas)	8,335	142
Total							864

Pollutant	EPA Pollutant Type	Emission Factor ¹ (lb/MWh)	Off-Site Emissions From Electricity Generation (TPY)
CO ₂ e ²	GHG	1,105.4	478
CO ₂	GHG	1,098.4	475
CH ₄	GHG	0.119	0.051
N ₂ O	GHG	0.017	7.35E-03

¹ CO₂, CH₄, and N₂O emission factors taken from Table 6 of EPA's "Emission Factors for Greenhouse Gas Inventories", April 2021 (https://www.epa.gov/sites/default/files/2021-04/documents/emission-factors_apr2021.pdf). "Total Output" emission factors were used as directed in the Table 6 footnote.

² CO₂e emissions are based on global warming potential from 40 CFR 98 Subpart A, Table A-1 (CO₂=1, CH₄=25, and N₂O=298), November 29, 2013.

³ U.S. Energy Information Administration (US EIA), "Annual household site end-use consumption by fuel in the Midwest—averages, 2015," May 2018 (<https://www.eia.gov/consumption/residential/data/2015/c&e/pdf/c&e.8.pdf>). Electricity usage data for apartments in buildings with 5 or more units was used for 8-plex buildings. Electricity usage data for single-family detached was used for single-family homes.

Fox Meadows Residential Development
 Project: B2203087
 Source: Off-Site Waste Management Emissions

Total Number of Housing Units: 145
 Estimated Residential Occupants¹⁹: 360
 Total waste generated per person per day¹: 4.9 pounds
 Estimated Total Annual Waste Generated: 322 tons

Waste Material	Percentage of Total MSW ¹	Estimated Annual Residential Waste Generated (tons per year)	CO ₂ e Emission Factor (metric tons CO ₂ e/short ton material) ²	Annual CO ₂ e Emissions (TPY) ³
Paper and Paperboard - landfilled ^{4,5}	15.7%	50.5	1.25	69.5
Paper and Paperboard - recycled ^{4,6}	7.4%	23.7	0.02	0.5
Food ⁷	21.6%	69.5	0.58	44.4
Plastics - landfilled ^{4,8}	8.3%	26.7	0.02	0.6
Plastics - recycled ^{4,9}	3.9%	12.6	0.22	3.0
Yard Trimmings ¹⁰	12.1%	39.0	0.33	14.2
Metals - landfilled ^{4,11}	6.0%	19.2	0.02	0.4
Metals - recycled ^{4,12}	2.8%	9.0	0.23	2.3
Wood ¹³	6.2%	19.9	0.17	3.7
Textiles ¹⁴	5.8%	18.8	0.02	0.4
Glass - landfilled ^{4,15}	2.8%	9.2	0.02	0.2
Glass - recycled ^{4,16}	1.3%	4.3	0.05	0.2
Rubber and Leather ¹⁷	3.1%	10.1	0.02	0.2
Other ¹⁸	1.6%	5.0	0.52	2.9
Misc. Inorganic Wastes ¹⁸	1.4%	4.5	0.52	2.6
Total	100.0%	321.9		145

¹ 2018 national MSW Data obtained from US EPA National Overview: Facts and Figures on Materials, Wastes and Recycling (<https://www.epa.gov/facts-and-figures-about-materials-waste-and-recycling/national-overview-facts-and-figures-materials>);
² CO₂e emission factors taken from Table 6 of EPA's "Emission Factors for Greenhouse Gas Inventories", April 2021 (https://www.epa.gov/sites/default/files/2021-04/documents/emission-factors_apr2021.pdf);
³ Metric tons of CO₂e multiplied by 1,102 to convert to US tons of CO₂e

⁴ Based on 2018 recycling rate of 32.1% (from source 1: US EPA National Overview: Facts and Figures on Materials, Wastes and Recycling).
⁵ CO₂e emission factor for office paper, landfilled.
⁶ CO₂e emission factor for office paper, recycled.
⁷ CO₂e emission factor for food waste, landfilled.
⁸ CO₂e emission factor for mixed plastics, landfilled.
⁹ CO₂e emission factor for mixed plastics, recycled.
¹⁰ CO₂e emission factor for yard trimmings, landfilled.
¹¹ CO₂e emission factor for mixed metals, landfilled.
¹² CO₂e emission factor for mixed metals, recycled.
¹³ CO₂e emission factor for dimensional lumber, landfilled.
¹⁴ CO₂e emission factor for carpet, landfilled.
¹⁵ CO₂e emission factor for glass, landfilled.
¹⁶ CO₂e emission factor for glass, recycled.
¹⁷ CO₂e emission factor for tires, landfilled.
¹⁸ CO₂e emission factor for mixed MSW, landfilled.

¹⁹ Based on an assumed 2.48 persons per household (Minnesota Cost of Living Study Annual Report 2020, <https://www.lrl.mn.gov/docs/2020/mandated/200329.pdf>)

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Appendix D
References

- Jennings, Carrie E., Lusardi, Barbara A. and Gowan, Angela S., "Surficial Geology," Geologic Atlas – Blue Earth County, Minnesota, County Atlas Series, Atlas C-26, Part A, Plate 3, Scale 1:100,000, University of Minnesota - Minnesota Geological Survey, 2012.
- Berg, James A., "Geologic Atlas of Blue Earth County, Minnesota- Plate 7, Bedrock Groundwater Flow Directions", County Atlas Series, Atlas C-26, Part B Plate 7, Scale: 1:100,000 - Minnesota Department of Natural Resources, 2016.
- Berg, James A., "Geologic Atlas of Blue Earth County, Minnesota- Report," County Atlas Series, Atlas C-26, Part B, - Minnesota Department of Natural Resources, 2016.
- Runkel, A.C.; Meyer, G.N.; Lusardi, B.A. (2011). C-26 Geologic Atlas of Blue Earth County, Minnesota [Part A]. Minnesota Geological Survey. Retrieved from the University of Minnesota Digital Conservancy, <https://hdl.handle.net/11299/116097>.
- Steenberg, Julia R., "Bedrock Geology," Geologic Atlas – Blue Earth County, Minnesota, County Atlas Series, Atlas C-26, Part A, Plate 2, Scale 1:100,000, University of Minnesota - Minnesota Geological Survey, 2012.
- Steenberg, Julia R. "Bedrock topography and Depth to bedrock," Geologic Atlas – Blue Earth County, Minnesota, County Atlas Series, Atlas C-26, Part A, Plate 6, Scale 1:100,000, University of Minnesota - Minnesota Geological Survey, 2012.
- "Web Soil Survey: Soil Survey Staff, Natural Resources Conservation Service, United States Department of Agriculture," *Web Soil Survey* <http://websoilsurvey.nrcs.usda.gov/app/>, Accessed April 20, 2022.



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

July 11, 2022

To: Honorable Mayor Auringer and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Stormwater Ordinance Amendment and Recommended Fee Structure

Julie Blackburn with ISG will be at the meeting to review revisions to the stormwater ordinance and recommendations for fee structure for stormwater and erosion control permits. Attached is a memo with more information. Also attached is the memo from the June 6th meeting.

A public hearing was scheduled and noticed published in the newspaper.

Once approved, an amendment to an ordinance takes effect upon publication in the newspaper. Given the length of the amendment, City staff recommends that a summary of the amendment be published with the full amendment available for inspection at City Hall.

Discussion should also take place about stormwater fee structure and other MS4 related requirements.

Jennifer J. Bromeland
City Administrator



RE: REVISIONS TO THE PREVIOUSLY SUBMITTED DRAFT STORMWATER ORDINANCE AND RECOMMENDED FEE STRUCTURE FOR STORMWATER AND EROSION CONTROL PERMITS

This memorandum provides an overview to several recommended revisions to the draft stormwater ordinance language that was provided to the City in advance of the June City Council meeting and discussed at that meeting. Please refer to that memorandum for details regarding the draft ordinance. The revisions recommended to the draft ordinance are outlined below and the revised recommended ordinance is attached. Recommended fees are also provided.

SECTION 18.020 STORMWATER MANAGEMENT

- *Section 18.0205 – Scope and effect.* Most of the revisions are to clarify the applicability of the ordinance, reduce the scale of the projects that are required to obtain a permit, and provide exemptions to the erosion and sediment control permit requirement, while still ensuring that all land disturbance activity is subject to the provisions of this ordinance. The specific language revisions are provided in Figure 1.

(a) *Applicability.*

- (1) ~~All land disturbance activities are subject to this subchapter unless otherwise exempted by section 18.0205 (b), a grading and filling permit including an~~ An erosion and sediment control ~~permit plan~~ shall be required prior to any proposed land disturbing activity that meets any criteria of 18.0208(g)(2).
- (2) ~~No building permit, subdivision approval, or permit to allow land disturbing activities shall be issued until approval of the stormwater management plan or a waiver of the approval requirements has been obtained in strict conformance with the provisions of this subchapter, or the activity is exempted unless otherwise exempted~~ by section 18.0205(b). ~~A~~ an approved stormwater management permit shall be required to any proposed land development that meets any activity of 18.0208(h). ~~All stormwater management permits shall include an erosion and sediment control plan or a stormwater pollution prevention plan (SWPPP).~~

(b) *Exemptions.* The provisions of this chapter do not apply to:

- (1) ~~Resubdivisions.~~
- (2) Installation of fence, sign, telephone, and electric poles and other kinds of posts or poles.
- (3) Emergency work to protect life, limb, or property.
- (4) ~~Nursery, home garden, and other Routine~~ agricultural ~~practices activity~~ such as tilling, planting, harvesting, and associated activities ~~that are confined to private property and do not constitute an illicit discharge.~~ Other agricultural activities are not exempt including activities such as construction of structures.
- (5) Silvicultural/forestry activity.

~~(c) Erosion and sediment control permit exemptions. Land disturbing activities which disturb less than 5,000 square feet and are also not part of a larger common plan of development which disturbs one acre or more are subject to conditions of this subchapter, but do not require an erosion and sediment control permit.~~

(c) *Waiver.* The city council, upon recommendation of the planning commission, may waive any requirement of this chapter upon making a finding that compliance with the requirement will involve an unnecessary hardship and the waiver of such requirement will not adversely affect the standards and requirements set forth in section 18.0206. The city council may require as a condition of the waiver, such dedication or construction, or agreement to dedicate or construct as may be necessary to adequately meet said standards and requirements.

Figure 1. Revisions to Section 18.0205 Scope and Effect.



- Section 18.0207 Plan review procedure. Item E – Fees. Language was changed to reflect that the fees are according to the City's current fee structure rather than an appendix in the ordinance.
- Section 18.0208 Approval standards.
 - Item G2(a). Changed language from a grading permit to an erosion and sediment control permit for consistency in nomenclature with the state permit program.
 - Item H. Changed the title from 'stormwater pollution prevention' to 'post construction stormwater management' to better convey the difference between the erosion and sediment control requirements during construction to the permanent stormwater management design that will be in place following construction.
- Section 18.0209 Inspections. Item C – Fees. Language was changed to reflect that the fees are according to the City's current fee structure rather than an appendix in the ordinance.

SECTION 18.040 ANIMAL AND PET WASTE

There were a number of optional statements provided in the draft ordinance that the City could adopt. Revisions have been made to reflect suggested language. These are outlined in Figure 2, below.

Subd. 2. No owner or custodian of any animal shall cause or allow such animal to soil, defile or defecate on any public property or upon any street, sidewalk, public way, play area, ~~for common grounds owned jointly by the members of a homeowners' or condominium association,~~ or upon private property other than that of the owner, unless such owner immediately removes and disposes of all feces deposited by such animal in a sanitary manner.

Subd. 3. It is unlawful for any person owning, keeping or harboring an animal to cause or permit said animal to be on any public ~~or private~~ property, ~~if private property included add:~~ not owned or possessed by such person, without having in his/her immediate possession a device for the removal of feces and depository for the transmission of excrement to a proper receptacle located on the property owned or possessed by such person.

Subd. 4 It is unlawful for any person in control of, causing or permitting any animal to be on any public ~~or private~~ property, ~~if private property included add:~~ not owned or possessed by such person, to fail to remove feces left by such animal and dispose of it properly as described in Subd. 5.

Subd. 5. Proper disposal of animal waste shall be limited to burial where lawfully permitted, flushing in the toilet, bagging for disposal in the owner or keeper's waste receptacle, and bagging for disposal in a waste receptacle or designated for animal waste disposal receptacle when available in a public park or park area.

Subd. 6. Disposal of animal waste in storm drains is prohibited.

Subd. 7. Disposal of animal waste in public compost is prohibited.

Subd. 8. The provisions of this section shall not apply to the ownership or use of any properly identified service animals, animals when used for police activities, or tracking animals when used by or with the permission of the appropriate authorities.

Subd. 9. Any ~~peace officer,~~ ~~animal control officer,~~ ~~park ranger,~~ ~~any duly authorized assistant,~~ ~~any duly authorized agent,~~ ~~or any person authorized by the animal control officer,~~ should be responsible for issuing the citations.

Subd. 10 Any person violating any provision of this ordinance may be subject to ~~a forfeiture of not less than \$ _____ nor more than \$ _____.~~ an administrative penalty according to the current City fee schedule.

Figure 2. Revisions to Section 18.040 Animal and Pet Waste.

FEES

Fees for erosion and sediment control permits and stormwater permits for at least 8 smaller sized MS4 communities were reviewed as a preliminary step in developing recommendations. However, there are no consistent methods for applying fees to various activities that trigger a permit nor are there consistent fee structures. Some communities have stormwater permit fees and erosion control permit fees as well as the fees for reviewing of those permits bundled in the fees for various proposed activities, such as planned unit development. Others have a sliding scale based on cubic yards of grading, size of the lot, and valuation of the fully developed project or property. Therefore, ISG suggests that the fee structure should be simple, understandable, reduce risk exposure to the city, incentivize best practices for erosion and sediment control, and encourage planned unit development project proposers to fully comply with MPCA stormwater standards so that engineering review is streamlined.

- Erosion and sediment control permit
 - Single Family Residential - \$150
 - 5,000 square feet to 0.5 acres - \$150
 - More than 0.5 acres to 1 acre - \$250
 - More than 1 acre - \$350
- Stormwater management permit: *most residential properties will already be covered under the planned unit development permanent stormwater management plans.*
 - Less than 1 acre - \$50
 - More than 1 acre - \$100
 - Applicants for development review (planned unit development, conditional use permit, or similar type of development) must also pay for the costs incurred from staff, legal, engineering, or other persons involved in the review.
- Administrative Penalty Fees
 - Construction site non-compliant inspection - \$150
 - Post construction stormwater non-compliant inspection - \$150
 - Illicit discharge - \$250 + clean up costs

I will review all these changes and recommendations at the July 11, 2022, City Council Meeting. Please contact me at 507-387-6651 or via email at Julie.blackburn@isginc.com with any questions.

Sincerely,



Julie Blackburn

Environmental Practice Group Leader

JUNE 2, 2022

Jennifer Bromeland
City Administrator
City of Eagle Lake
705 Parkway Avenue
Eagle Lake, MN 56024



RE: REVIEW OF RECOMMENDED ORDINANCE CHANGES TO COMPLY WITH THE MPCA NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) PERMIT REQUIREMENTS

In 2016, the City of Eagle Lake began to implement programs and activities necessary to be compliant with the Municipal Separate Storm Sewer System (MS4) Permit coverage. The City's MS4 permit coverage under the Minnesota Pollution Control Agency (MPCA) General Permit was issued on June 15, 2017. Permit coverage was reauthorized under the MPCA's revised MS4 General Permit in September 2021. In order to be compliant with the revised requirements, the City must update regulatory mechanism (ordinances) to include the new requirements, as well as develop written procedures, enforcement procedures, expanded training, public outreach, and public participation programs by September 2022. ISG has been working with City staff to develop draft ordinance language for the City Council to review, prior to adoption. This memorandum provides background information and an overview of the recommended ordinance changes. Once the ordinances have been adopted, the written procedures and enforcement procedures can be finalized. The training, public outreach, and public participation programs are nearly complete and will be presented to the City Council at a future meeting.

Chapter 18 – Storm Water Drainage Utility is the only ordinance that is affected by these changes. The recommendation includes a complete replacement of current Section 18.020 – Erosion and Sediment Control, the addition of Section 18.040 – Animal and Pet Waste, and the addition of Section 18.050 – Salt and De-icing Material Storage. The recommended draft ordinance language is attached. These recommendations are in draft format and will be reviewed by legal counsel after comments are received from the City Council and appropriate changes are made to the draft ordinance.

SECTION 18.020 EROSION AND SEDIMENT CONTROL (Pages 1-16 of the attached document)

The suggested ordinance language includes portions of MPCA's Minnesota Stormwater Manual model ordinance as well as language from the City's current ordinance. When the new ordinance is ready for approval the revised title should be changed to reflect that the ordinance covers both construction site erosion control and permanent stormwater management.

- *Section 18.0201 Statutory authorization.* Template language.
- *Section 18.0202- Findings.* Template language.
- *Section 18.0203 Purpose.* Template language.
- *Section 18.0204 Definitions.* All highlighted definitions are new. Minor changes have been made to current definitions to align with model ordinance language.
- *Section 18.0205 Scope and effect.* Provides for exemptions and waivers, establishes requirements for both erosion and sediment control plans (activities during construction) and stormwater management plans (permanent stormwater management infrastructure).
- *Section 18.0206 Plan approval procedures.* Describes submittal requirements to applicants.
- *Section 18.0207 Plan review procedure.* Describes review procedures; allows for the City to require a performance bond to be submitted, when deemed necessary; allows for the City to be reimbursed by applicant for engineering review.
- *Section 18.0208 Approval standards.* This is the section that contains a number of substantive changes, most of which are directly from the new MS4 stormwater requirements. Noted options for the updated ordinance language include:
 - Stormwater management rate control, which is found at 18.0208(h)(4) on page 12.
 - Stormwater management facilities having a dedicated or perpetual easement to the City, which is found at 18.0208(m)(9) on page 13.
- *Section 18.0209 Inspections.* Expands right of entry and inspection to ensure compliance by the applicant. New substantive requirement is item (d) on page 14, which outlines long term inspection and maintenance of stormwater facilities.



- *Section 18.0210 Enforcement.* Expands the ability of the City to assess a property and correct a deficiency in the applicants performance on the requirements of the ordinance. Allows for construction stop work orders to be issued and adds other actions that can be taken by the City to ensure compliance.
- *Section 18.0211 Penalty.* Added item (B) which is optional for the City to adopt as it is not an MS4 stormwater requirement.

SECTION 18.040 ANIMAL AND PET WASTE (Page 17 of the attached document)

The suggested ordinance language is from the MPCA's Minnesota Stormwater Manual model ordinance. The text that is highlighted, italicized, and in brackets is optional.

SECTION 18.050 SALT AND DE-ICING MATERIAL STORAGE (Pages 18-19 of the attached document)

The suggested ordinance language is from the MPCA's Minnesota Stormwater Manual model ordinance. Subdivisions 5 and 6 are not required but are suggested ordinance language.

I will review all these changes and recommendations at the June 6, 2022 City Council Meeting. I will also be presenting an update on the other stormwater program requirements as part of the MS4 Annual Public Meeting. Please contact me at 507-387-6651 or via email at Julie.blackburn@isginc.com with any questions.

Sincerely,

Julie Blackburn
Environmental Practice Group

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SECTION 18.020 STORMWATER MANAGEMENT

Section 18.0201 Statutory authorization.

This chapter is adopted pursuant to the authorization and policies contained in M.S.A. Chapter 462 and Minnesota Rules Parts 7090. This chapter is intended to meet the construction site erosion and sediment control and post-construction stormwater management regulatory requirements authorized by Minnesota Permit MNR040000, the Small Municipal Separate Storm Sewer Systems General Permit.

Section 18.0202 Findings.

The city hereby finds that uncontrolled and inadequately planned use of wetlands, woodlands, natural habitat areas, areas subject to soil erosion, areas containing restrictive soils, and uncontrolled stormwater and construction site erosion from land disturbing activities and land development adversely affects the public health, safety and general welfare by impacting water quality and contributing to other environmental problems, creating nuisances, impairing other beneficial uses of environmental resources and hindering the ability of the city to provide adequate water, sewage, flood control, and other community services. In addition, extraordinary public expenditures may be required for the protection of persons and property in such areas and in areas which may be affected by unplanned land usage.

Section 18.0203 Purpose.

The purpose of this chapter is to promote, preserve, and enhance the natural resources within the city and to protect them from adverse effects caused by poorly sited or planned development, or incompatible activities by regulating land-disturbing or development activities that would have an adverse and potentially irreversible impact on water quality and unique and environmentally sensitive land. The regulations in this chapter minimize conflicts and encourage compatibility between land-disturbing and development activities, and water quality and environmentally sensitive lands. The regulations in this chapter require detailed review standards and procedures for land-disturbing or development activities proposed for such areas. The regulations thereby achieve a balance between urban growth and development and protection of water quality and natural areas. Specific purposes of this chapter are to establish performance standards that will:

- (2) Assist in meeting NPDES/SDS municipal separate storm sewer system (MS4) and construction stormwater general permit requirements.
- (3) Assist in meeting total maximum daily load (TMDL) plan waste load allocations for impaired waters through quantification of load reductions.
- (5) Protect life and property from dangers associated with flooding.
- (6) Protect public and private property and natural resources from damage resulting from stormwater runoff and erosion.
- (7) Ensure site design minimizes the generation of stormwater and maximizes pervious areas for stormwater treatment.
- (8) Provide a single, consistent set of performance goals that apply to all developments.
- (9) Protect water quality from pollutant loadings of sediment, suspended solids, nutrients, heavy metals, toxics, debris, bacteria, pathogens, biological impairments, thermal stress, and other pollutants.
- (10) Promote infiltration and groundwater recharge.
- (11) Provide vegetated corridors (buffers) to protect water resources from development.
- (12) Protect functional values of all types of natural waterbodies (e.g., rivers, streams, wetlands, lakes, seasonal ponds).

(13) Sustain or enhance biodiversity (native plant and animal habitat) and support riparian ecosystems.

Section 18.0204 Definitions.

For the purpose of this chapter, the following terms, phrases, words, and their derivatives shall have the meanings stated below. When not inconsistent with the context, words used in the present tense include the future tense, words in the plural number include the singular number, and words in the singular number include the plural number. The word "shall" is always mandatory and not merely directive.

Applicant: any person or owner of land who wishes to obtain a building permit, zoning, subdivision, stormwater, or erosion and sediment control permit approval.

Best management practices (BMPs): the most effective and practicable means of erosion prevention and sediment control, and water quality management practices that are the most effective and practicable means to control, prevent, and minimize degradation of surface water, including avoidance of impacts, construction-phasing, minimizing the length of time soil areas are exposed, prohibitions, pollution prevention through good housekeeping, and other management practices published by state or designated area-wide planning agencies.

Better site design: the control and management of stormwater quantity and quality through the application of better site design techniques as outlined in the current version of the Minnesota Stormwater Manual. Better site design includes preservation of natural areas, site reforestation, stream and shoreland buffers, open space design, disconnection of impervious cover, rooftop disconnection, grass channels, stormwater landscaping, compost and amended soils, impervious surface reduction, and trout stream protection.

Common plan of development or sale: a contiguous area where multiple separate and distinct land disturbing activities may be taking place at different times, on different schedules, but under one proposed plan and one activity is contingent on the other activity. One plan is broadly defined to include design, permit application, advertisement or physical demarcation indicating that land-disturbing activities may occur.

Control measure: a practice or combination of practices to control erosion and attendant pollution.

Construction activity: construction activity as defined in 40 CFR 122.26(b)(14)(x) and small construction activity as defined in 40 CFR 122.26(b)(15) and construction activity as defined by Minn. Rules 7090.0080 subp. 4. This includes a disturbance to the land that results in a change in the topography, existing soil cover (both vegetative and non-vegetative), or the existing soil topography that may result in accelerated stormwater runoff, leading to soil erosion and movement of sediment into surface waters or drainage systems. Examples of construction activity may include clearing, grading, filling, and excavating. Construction activity includes the disturbance of less than one acre of total land area that is a part of a larger common plan of development or sale if the larger common plan will ultimately disturb one acre or more. Construction activity does not include a disturbance to the land of less than five acres for the purpose of routine maintenance that is performed to maintain the original line and grade, hydraulic capacity, or original purpose of the facility.

Development, new: any development that results in the conversion of land that is currently prairie, agriculture, forest, or meadow and has less than 15 percent impervious surface. Land that was previously developed, but now razed and vacant, will not be considered new development.

Detention facility: a permanent natural or manmade structure, including wetlands, for the temporary storage of runoff which contains a permanent pool of water.

Dewatering: the removal of surface or ground water to dry and/or solidify a construction site to enable construction activity. Dewatering may require a Minnesota Department of Natural Resources (DNR) water appropriation permit, and if dewatering water is contaminated, discharge of such water may require an individual MPCA NPDES/SDS permit.

Energy dissipation: methods employed at pipe outlets to prevent erosion caused by the rapid discharge of water scouring soils. Examples include, but are not limited to concrete aprons, riprap, splash pads, and gabions that are designed to prevent erosion.

Erosion and sediment control plan: a plan for projects that result in land disturbance of equal to or greater than one (1) acre or if a project is part of a common plan of development or sale that ultimately will disturb greater than one (1) acre. The plan identifies erosion prevention and sediment control practices, location and timelines for installation that conform to the current requirements of NPDES/SDS Construction Stormwater General Permit. The plan also includes responsible parties and timelines for inspection and maintenance.

Erosion prevention: measures employed to prevent erosion. Examples include but not limited to soil stabilization practices, limited grading, mulch, temporary erosion protection or permanent cover, and construction phasing.

Floodplain: the areas adjoining a watercourse or water basin that have been or may be covered by a regional flood.

Floodway: the channel of the watercourse, the bed of water basins, and those portions of the adjoining floodplains that are reasonably required to carry and discharge floodwater and provide water storage during a regional flood.

Fully reconstructed impervious surface: areas where impervious surfaces have been removed down to the underlying soils. Activities such as structure renovation, mill and overlay projects, and pavement rehabilitation projects that do not alter underlying soil material beneath the structure, pavement, or activity are not considered fully reconstructed impervious surfaces. Reusing the entire existing building foundation and re-roofing of an existing building are not considered fully reconstructed.

General contractor: the party who signs the construction contract with the owner or operator to construct the project described in the final plans and specifications. Where the construction project involves more than one contractor, the general contractor could be the party responsible for managing the project on behalf of the owner or operator. In some cases, the owner or operator may be the general contractor. In these cases, the owner may contract an individual as the operator who would become the co-permittee.

Green infrastructure: a wide array of practices at multiple scales that manage wet weather and that maintains or restores natural hydrology by infiltrating, evapotranspiring, or harvesting and using stormwater. On a regional scale, green infrastructure is the preservation or restoration of natural landscape features, such as forests, floodplains and wetlands, couples with policies such as infill and redevelopment that reduce overall imperviousness in a watershed. On a local scale, green infrastructure consists of site and neighborhood-specific practices, such as bioretention, trees, green roofs, permeable pavements and cisterns.

Hydric soils: soils that are saturated, flooded or ponded long enough during the growing season to develop anaerobic conditions in the upper part.

Hydrophytic vegetation: macrophytic plant life growing in water, soil or on a substrate that is at least periodically deficient in oxygen as a result of excessive water content.

Impervious surface: a constructed hard surface that either prevents or retards the entry of water into the soil and causes water to run off the surface in greater quantities and at an increased rate of flow than prior to development. Examples include rooftops, sidewalks, patios, driveways, parking lots, storage areas, and concrete, asphalt, or gravel roads.

Land disturbance: any activity that results in a change or alteration in the existing ground cover (both vegetative and nonvegetative) and/or the existing soil topography. Land disturbing activities include, but are not limited to, development, redevelopment, demolition, construction, clearing, grading, filling, stockpiling, excavation, and borrow pits. Routine vegetation management, and mill and overlay/resurfacing activities that do not alter the soil material beneath the pavement base, are not considered land disturbance. In addition, other maintenance activities such as catch basin and pipe repair/replacement, lighting, and pedestrian ramp improvements shall not be considered land disturbance for the purposes of determining permanent stormwater management requirements.

Linear project: construction or reconstruction of roads, trails, sidewalks, and rail lines that are not part of a common plan of development or sale. Mill, overlay and other resurfacing projects are not considered to be reconstruction.

Major subdivision: all subdivisions not classified as minor subdivisions, including, but not limited to, subdivisions of four or more lots, or any size subdivision requiring any new street or extension of the local government facilities, or the creation of any public improvements.

MIDS: the stormwater minimal impact design standards (MIDS), based on low impact development (LID)—an approach to storm water management that mimics a site's natural hydrology as the landscape is developed. MIDS represents the next generation of stormwater management and contains three main elements that address current challenges: (1) a higher clean water performance goal, (2) new modeling methods and credit calculations, and (3) a credits system and model ordinance package.

Minor subdivision: any subdivision containing not more than three lots fronting on an existing street, not involving any new street or road, or the extension of municipal facilities, or the creation of any public improvements, and not adversely affecting the remainder of the parcel or adjoining property, and not in conflict with any provisions or portion of the comprehensive plan, official map, zoning ordinance, or the subdivision ordinance.

National pollutant discharge elimination system (NPDES): the program for issuing, modifying, revoking, reissuing, terminating, monitoring, and enforcing permits under the Clean Water Act (Sections 301, 318, 402, and 405) and 33 CFR §§ 1317, 1328, 1342, and 1345.

Normal wetted perimeter: the area of a conveyance, such as a ditch, channel, or pipe that is in contact with water during flow events that are expected to occur from a two-year 24-hour storm event.

Notice of termination: notice to terminate coverage under this permit after construction is complete, the site has undergone final stabilization, and maintenance agreements for all permanent facilities have been established, in accordance with all applicable conditions of this permit.

Operator: the person designated by the owner, who has day to day operational control and/or the ability to modify project plans and specifications related to the stormwater pollution prevention plan (SWPPP). The operator must be named on the permit as the permittee.

Owner: the person or party possessing the title of the land on which the construction activities will occur; or if the construction activity is for a lease, easement, or mineral rights license holder, the party or individual identified as the lease, easement, or mineral rights license holder; or the contracting government agency responsible for the construction activity.

Permanent cover: surface types that will prevent soil failure under erosive conditions. Examples include: gravel, asphalt, concrete, rip rap, roof tops, perennial cover, or other landscaped material that will permanently arrest soil erosion. A uniform perennial vegetative cover (e.g., evenly distributed, without large bare areas) with a density of 70% of the native background vegetative cover for the area must be established on all unpaved areas and areas not covered by permanent structures, or equivalent permanent stabilization measures. Permanent cover does not include the practices listed under temporary erosion protection.

Permittee: a person or persons, firm, or governmental agency or other entity that signs the application submitted to the MPCA and is responsible for compliance with the terms and conditions of the construction permit.

Person: any individual, firm, corporation, partnership, franchisee, association, or governmental entity.

Public waters: all water basins and watercourses of the state as defined in M.S.A. § 103G.005 subd. 15.

Redevelopment: any development that is not considered new development.

Regional flood: a flood that is representative of large floods known to have occurred generally in the state and reasonably characteristic of what can be expected to occur on an average frequency in the magnitude of a 100-year recurrence interval.

Resubdivision: a change in a map of an approved or recorded subdivision plat if such change affects any street layout on such map or area reserved thereon for public use, or any lot line; or if it affects any map or plan legally recorded prior to the adoption of any regulations controlling subdivisions.

Retain: manage stormwater on site using a low-impact development approach so that the rate and volume of predevelopment stormwater reaching receiving waters is unchanged.

Retention facility: a permanent natural or manmade structure that provides for the storage of stormwater runoff by means of a permanent pool of water.

Saturated soil: the highest seasonal elevation in the soil that is in a reduced chemical state because of soil voids being filled with water. Saturated soil is evidenced by the presence of redoximorphic features or other information.

Sediment: solid matter carried by water, sewage, and/or other liquids.

Sediment control: methods employed to prevent sediment from leaving the site. Sediment control practices include: silt fences, sediment traps, earth dikes, drainage swales, check dams, subsurface drains, bio rolls, rock logs, compost logs, storm drain inlet protection, and temporary or permanent sedimentation basins.

Small construction activity: small construction activity as defined in 40 CFR 122.26(b)(15). Small construction activities include clearing, grading and excavating that result in land disturbance of equal to or greater than one acre and less than five acres. Small construction activity includes the disturbance of less than one acre of total land area that is part of a larger common plan of development or sale if the larger common plan will ultimately disturb equal to or greater than one and less than five acres.

Stabilized: exposed ground surface has been covered by appropriate materials such as mulch, staked sod, riprap, erosion control blanket, mats or other material that prevents erosion from occurring. Grass, agricultural crop or other seeding alone is not stabilization. Mulch materials must achieve approximately 90 percent ground coverage (typically two ton/acre).

Standard plates: general drawings showing a common or repeated construction activity or practice.

Stormwater: precipitation runoff, stormwater runoff, snowmelt runoff, and any other surface runoff and drainage (as defined in Minn. Rules 7077.0105 subp. 41(b)).

Stormwater pollution prevention plan (SWPPP): a plan for stormwater discharge that includes erosion prevention BMPs, sediment control BMPs and permanent stormwater management systems that, when implemented, will decrease soil erosion on a parcel of land and decrease off-site nonpoint pollution.

Structure: anything manufactured, constructed, or erected which is normally attached to or positioned on land, including portable structures, earthen structures, roads, parking lots, and paved storage areas.

Subdivision: the division of a parcel of land into two or more lots or parcels, for the purpose of transfer of ownership or building development. The term includes resubdivision and, when appropriate to the context, shall relate to the process of subdividing or to the land subdivided.

Surface water or waters: all streams, lakes, ponds, marshes, wetlands, reservoirs, springs, rivers, drainage systems, waterways, watercourses, and irrigation systems whether natural or artificial, public or private, except that surface waters do not include treatment basins or ponds that were constructed from upland.

Temporary erosion protection: methods employed to prevent erosion during construction activities. Examples of temporary erosion protection include; straw, wood fiber blanket, wood chips, vegetation, mulch and rolled erosion control products.

Underground waters (groundwater): water contained below the surface of the earth in the saturated zone including, without limitation, all waters whether under confined, unconfined, or perched conditions, in near surface unconsolidated sediment or regolith, or in rock formations deeper underground. The term groundwater shall be synonymous with underground water.

Waters of the state: all streams, lakes, ponds, marshes, watercourses, waterways, wells, springs, reservoirs, aquifers, irrigation systems, drainage systems and all other bodies or accumulations of water, surface or underground, natural or artificial, public or private, which are contained within, flow through, or border upon the state or any portion thereof (as defined in M.S.A. § 115.01 subd. 22).

Wetland or wetlands: all areas that are inundated or saturated by surface water or ground water at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions (as defined in Minn. Rules 7050.0130 subp. F). Wetlands generally include swamps, marshes, bogs, and similar areas. Constructed wetlands designed for wastewater treatment are not waters of the state. For purposes of this definition, wetlands must have the following attributes:

- (1) Have a predominance of hydric soils;
- (2) Are inundated or saturated by surface or ground water at a frequency and duration sufficient to support a prevalence of hydrophytic vegetation typically adapted for life in saturated soil conditions;
- (3) Under normal circumstances support a prevalence of such vegetation.

Section 18.0205 Scope and effect.

(a) *Applicability.*

- (1) All land disturbance activities are subject to this subchapter unless otherwise exempted by section 18.0205 (b). An erosion and sediment control permit shall be required prior to any proposed land disturbing activity that meets any criteria of 18.0208(g)(2).
- (2) No building permit, subdivision approval, or permit to allow land disturbing activities shall be issued until approval of the stormwater management plan or a waiver of the approval requirements has been obtained in strict conformance with the provisions of this subchapter, or the activity is exempted by section 18.0205(b). An approved stormwater management permit shall be required to any proposed land development that meets any activity of 18.0208(h).

(b) *Exemptions.* The provisions of this chapter do not apply to:

- (1) Resubdivisions.
- (2) Installation of fence, sign, telephone, and electric poles and other kinds of posts or poles.
- (3) Emergency work to protect life, limb, or property.
- (4) Nursery, home garden, and other agricultural practices such as tilling, planting, harvesting, and associated activities that are confined to private property and do not constitute an illicit discharge. Other agricultural activities are not exempt including activities such as construction of structures.
- (5) Silvicultural/forestry activity.

(c) *Erosion and sediment control permit exemptions.* Land disturbing activities which disturb less than 5,000 square feet and are also not part of a larger common plan of development which disturbs one acre or more are subject to conditions of this subchapter, but do not require an erosion and sediment control permit.

(c) *Waiver.* The city council, upon recommendation of the planning commission, may waive any requirement of this chapter upon making a finding that compliance with the requirement will involve an unnecessary hardship and the waiver of such requirement will not adversely affect the standards and requirements set forth in section 18.0206. The city council may require as a condition of the waiver, such dedication or construction, or agreement to dedicate or construct as may be necessary to adequately meet said standards and requirements.

Section 18.0206 Plan approval procedures.

- (a) *Pre-application meeting.* At the discretion of the zoning administrator, the city may facilitate a pre-application meeting with the applicant, city staff (or their authorized representative), and staff of relevant partner agencies (e.g., Blue Earth SWCD, MNDNR, etc.). The purposes of the meeting are to understand the general parameters of the proposed project and to convey the requirements of meeting the provisions of the ordinance.
- (b) *Application.* A written application for stormwater management plan approval, along with the proposed stormwater management plan, shall be filed with the zoning administrator and shall include a statement indicating the grounds upon which the approval is requested, that the proposed use is permitted by right or as an exception in the underlying zoning district, and adequate evidence showing that the proposed use will conform to the standards set forth in this chapter. Prior to applying for approval of a stormwater management plan, an applicant may have the stormwater management plans reviewed by the appropriate departments of the city.

Two sets of clearly legible blue or black lined copies of drawings and required information shall be submitted to the zoning administrator and shall be accompanied by a receipt from the city administrator evidencing the payment of all required fees for processing and approval as set forth in section 18.0207(e), and a bond when required by section 18.0207(d) in the amount to be calculated in accordance with that section. Drawings shall be prepared to a scale appropriate to the site of the project and suitable for the review to be performed. At a minimum, the scale shall be one inch equals 100 feet.

The city shall make a determination regarding the completeness of a permit application and notify the applicant in writing if the application is not complete including the reasons the application was deemed incomplete.

- (c) *Plan.* The minimum information requirements of the application shall be consistent with the requirements in the most recent version of the NPDES/SDS construction stormwater general permit. The application information must also include permanent treatment information showing the proposed project treats the water quality volume performance standards identified in section 18.0208. The stormwater management plan shall contain the following information:
 - (1) *Existing site map.* A map of existing site conditions showing the site and immediately adjacent areas, including:
 - a. The name and address of the applicant, the section, township and range, north point, date and scale of drawing and number of sheets;
 - b. Location of the tract by an insert map at a scale sufficient to clearly identify the location of the property and giving such information as the names and numbers of adjoining roads, railroads, utilities, subdivisions, towns and districts or other landmarks;
 - c. Existing topography with a contour interval appropriate to the topography of the land, but in no case having a contour interval greater than two feet;
 - d. A delineation of all streams, rivers, public waters and wetlands located on and immediately adjacent to the site, including depth of water, a description of all vegetation which may be found in the water, a statement of general water quality and any classification given to the water body or wetland by the Minnesota Department of Natural Resources, the Minnesota Pollution Control Agency, and/or the United States Army Corps of Engineers;
 - e. Location and dimensions of existing stormwater drainage systems and natural drainage patterns on and immediately adjacent to the site delineating in which direction and what rate stormwater is conveyed from the site, identifying the receiving stream, river, public water, or wetland, and setting forth those areas of the unaltered site where stormwater collects;

- f. A description of the soils of the site, including a map indicating soil types of areas to be disturbed as well as a soil report containing information on the suitability of the soils for the type of development proposed and for the type of sewage disposal proposed and describing any remedial steps to be taken by the developer to render the soils suitable;
 - g. Vegetative cover and clearly delineating any vegetation proposed for removal; and
 - h. 100-year floodplains and floodways.
- (2) *Site construction plan.* A site construction plan, including:
- a. Locations and dimensions of all proposed land-disturbing activities and any phasing of those activities;
 - b. Locations and dimensions of all construction site erosion control measures necessary to meeting the requirements of this chapter;
 - c. Schedule of anticipated starting and completion date of each land-disturbing activity, including the installation of construction site erosion control measures needed to meet the requirements of this chapter; and
 - d. Provisions for maintenance of the construction site erosion control measures during construction.
- (3) *Plan of final site conditions.* A plan of final site conditions on the same scale as the existing site map showing the site changes, including:
- a. Finished grading shown at contours at the same interval as provided above or as required to clearly indicate the relationship of proposed changes to existing topography and remaining features;
 - b. A landscape plan, drawn to an appropriate scale, including dimensions and distances and the location, type, size and description of all proposed landscape materials which will be added to the site as part of the development;
 - c. A drainage plan of the developed site delineating in which direction and at what rate stormwater will be conveyed from the site and setting forth the areas of the site where stormwater will be allowed to collect;
 - d. The proposed size, alignment, and intended use of any structures to be erected on the site;
 - e. A clear delineation and tabulation of all new and fully reconstructed impervious surface areas; and
 - f. Any other information pertinent to the particular project which in the opinion of the applicant is necessary for the review of the project.

Section 18.0207 Plan review procedure.

- (a) *Process.* Stormwater management plans meeting the requirements of section 18.0206 shall be submitted by the zoning administrator to the planning commission for review in accordance with the standards of section 18.0208. The commission shall recommend approval, recommend approval with conditions, or recommend denial of the stormwater management plan. Following planning commission action, the stormwater management plan shall be submitted to the city council at its next available meeting. City council action on the stormwater management plan must be accomplished within 120 days following the date the application for approval is filed with the zoning administrator.
- (b) *Duration.* Approval of a plan submitted under the provisions of this chapter shall expire one year after the date of approval unless construction has commenced in accordance with the plan. However, if, prior to the expiration of the approval, the applicant makes a written request to the zoning administrator for an extension of time to commence construction setting forth the reasons for the requested extension, the

zoning administrator may grant one extension of not greater than one single year. Receipt of any request for an extension shall be acknowledged by the zoning administrator within 15 days. The zoning administrator shall make a decision on the extension within 30 days of receipt. Any plan may be revised in the same manner as originally approved.

- (c) *Conditions.* A stormwater management plan may be approved subject to compliance with conditions reasonable and necessary to ensure that the requirements contained in this chapter are met. Such conditions may, among other matters, limit the size, kind or character of the proposed development, require the construction of structures, drainage facilities, storage basins and other facilities, require replacement of vegetation, establish required monitoring procedures, stage the work over time, require alteration of the site design to insure buffering, and require the conveyance to the city or other public entity of certain lands or interests therein.
- (d) *Performance bond or letter of credit.* Prior to approval of any stormwater management plan, the applicant shall submit an agreement to construct such required physical improvements, to dedicate property or easements, or to comply with such conditions as may have been agreed to. Such agreement shall be accompanied by a performance bond or letter of credit to cover the amount of the established cost of complying with the agreement. The city council will determine whether a performance bond or a letter of credit will be used to cover costs of complying with the agreement. The agreement and bond or letter of credit shall guarantee completion and compliance with conditions within a specific time, which time may be extended in accordance with subsection (b). The adequacy, conditions and acceptability of any agreement, performance bond or letter of credit shall be determined by the city council or any official of the city as may be designated by resolution of the city council.
- (e) *Fees.* All applications for stormwater management plan approval shall be accompanied by a processing and approval fee according to the City's current fee schedule. All applications that cause the city to expend funds for the payment of city staff or city consultants shall reimburse the city for the actual city staff costs and consultant fees expended by the city in connection with such application.
- (f) *Modification of permitted plans.* The applicant must amend an approved ESC plan or SWPPP to include additional requirements such as additional or modified BMPs designed to correct problems whenever:
 - (1) There is a change in design, construction, operation, maintenance, weather, or seasonal conditions that has a significant effect on the discharge of pollutants to surface water or underground water.
 - (2) Inspections or investigations by site operators, local, state, or federal officials indicate the plans are not effective in eliminating or significantly minimizing the discharge of pollutants to surface water or underground water or that the discharges are causing water quality standard exceedances.
 - (3) The plan is not achieving the general objectives of minimizing pollutants in stormwater discharges associated with construction activity.
- (g) *Permit completion.* Before work under the permit is deemed complete, the permittee must submit as-builts with associated georeferenced CAD or industry standard hydrologic and hydraulic model, a long-term maintenance plan and agreement and information demonstrating that the stormwater facilities conform to design specifications.

Section 18.0208 Approval standards.

- (a) *Application review.* The applicant shall not commence any construction activity subject to this chapter until a permit has been authorized by the city.
- (b) *Permit authorization.* If the city determines that the application meets the requirements of this chapter, the city may issue approval authorizing the project or activity. The approval shall be valid for one year.
- (c) *Permit denial.* If the city determines the application does not meet the requirements of this chapter, the application must be denied. If the application is denied, the applicant will be notified of the denial in writing

including reasons for the denial. Once denied, a new application must be resubmitted for approval before any activity may begin.

- (d) *Better site design.* Whenever possible, development projects shall be designed using the better site design techniques of the current version of the Minnesota Stormwater Manual.
- (e) *MIDS calculator.* Final site design and choice of permanent stormwater volume reduction practices shall be based on outcomes of the MIDS calculator (or other model that shows the performance goal can be met) and shall meet the performance goals in section 18.0208(h)(3) of this chapter.
- (f) *Buffer requirement.* Buffer locations and widths must comply with the State of Minnesota and Minnesota Pollution Control Agency standards.
- (g) *Erosion and sediment control:*
 - (1) *Site design.* The following general criteria shall be incorporated in site design for erosion and sediment control:
 - a. Minimize disturbance of natural soil cover and vegetation.
 - b. Minimize, in area and duration, exposed soil and unstable soil conditions.
 - c. Protect receiving water bodies, wetlands, and storm sewer inlets.
 - d. Protect adjacent properties from sediment deposition.
 - e. Minimize off-site sediment transport on trucks and equipment.
 - f. Minimize work in and adjacent to waterbodies and wetlands.
 - g. Maintain stable slopes.
 - h. Avoid steep slopes and the need for high cuts and fills.
 - i. Minimize disturbance to the surrounding soils, root systems and trunks of trees adjacent to site activity that are intended to be left standing.
 - j. Minimize the compaction of site soils.
 - (2) *Erosion and sediment control plan.*
 - a. Unless otherwise exempted by this chapter in section 18.0205(b) an erosion and sediment control plan shall be submitted and an erosion and sediment control permit shall be required prior to any proposed land disturbing activity that requires coverage under NPDES/SDS Construction Stormwater Permit MNR100001 or its successor or that meets any of the criteria in i through ii, immediately below:
 - i. Any project with wetland impacts, grading within public waters, grading within buffers or within 40-feet of the bluff line.
 - ii. A land disturbing activity, regardless of size, that the city determines is likely to cause an adverse impact to an environmentally sensitive area or other property, or may violate any other erosion and sediment control standard set forth in this chapter.
- (h) *Post Construction stormwater management.*
 - (1) *Site design.* The following general criteria shall be incorporated in site design for stormwater runoff to protect surface and ground water and other natural resources by maintaining pre-development hydrological conditions:
 - a. Reduce impacts on water.
 - b. Protect soils.
 - c. Preserve vegetation.

- d. Decrease runoff volume.
 - e. Decrease erosion and sedimentation.
 - f. Decrease flow frequency, duration, and peak runoff rates.
 - g. Increase infiltration (groundwater recharge).
 - h. Maintain existing flow patterns.
 - i. Reduce peak flows.
 - j. Store stormwater runoff on-site.
 - k. Avoid channel erosion.
- (2) *Stormwater management permit.*
- a. Unless otherwise exempted by section 18.0205(b), an approved stormwater management permit shall be required prior to any proposed land development activity that requires coverage under NPDES/SDS Construction Stormwater Permit MNR100001 or its successor or that meets any of the criteria in i through ii, immediately below. All stormwater management permits shall include an erosion and sediment control plan or a stormwater pollution prevention plan (SWPPP).
 - i. Any project requiring a variance from the current local impervious surface zoning requirements for the property.
 - ii. Any land development activity, regardless of size, that the City determines is likely to cause an adverse impact to an environmentally sensitive area or other property.
- (3) *Stormwater volume reduction performance standards.*
- a. Any applicant for a stormwater management permit as defined in section 18.0208(h)(2). of this article must meet the following performance goals:
 1. *New development volume control.* For new, nonlinear developments on sites where the sum of the new impervious surface and the fully reconstructed impervious surface equals one or more acres, stormwater runoff volumes will be controlled and the post-construction runoff volume shall be retained on site for 1.0 inches of runoff from all impervious surfaces on the site.
 2. *Redevelopment volume control.* For nonlinear redevelopment projects on sites where the sum of the new and existing impervious surface equals one or more acres, the stormwater runoff volumes will be controlled, and the post-construction runoff volume shall be retained on site for 1.0 inches of runoff from all impervious surfaces on the site.
 3. *Linear development volume control.* Linear projects on sites where the sum of the new and existing impervious surface equals one or more acres, the stormwater runoff volumes will be controlled, and the post-construction site shall capture and retain the larger of the following:
 - a) 0.50 inches of runoff from the new and fully reconstructed impervious surfaces on the site;
 - b) 1.0 inches of runoff from the net increase in impervious area on the site;
 - c) Where the entire water quality volume cannot be treated within the existing right-of-way, a reasonable attempt to obtain additional right-of-way, easement, or other permission to treat the stormwater during the project planning process must be made. If additional right-of-way, easements, or other permission cannot be obtained, owners of construction activity must maximize the treatment of the water quality volume prior to discharge from the MS4.

b. Prioritization of treatment BMPs must take the following guidance into account:

1. Volume reduction practices must be considered first and shall include infiltration, reuse and rainwater harvesting, and canopy interception and evapotranspiration and/or additional techniques included in the MIDS calculator and the Minnesota Stormwater Manual.

2. Higher priority shall be given to BMPs that include volume reduction. Secondary preference is to employ filtration techniques, followed by rate control BMPs. Factors that prohibit the selection of infiltration BMPs are specified in the MPCA's "contamination screening checklist" on the Minnesota Stormwater Manual website and generally include:

- a) Systems that would receive discharges of vehicle fueling and maintenance areas
- b) Karst geology.
- c) Shallow bedrock.
- d) High groundwater.
- e) Hotspots or contaminated soils.
- f) Drinking water source management areas or within 200 feet of drinking water well.
- g) Zoning, setbacks, or other land use requirements.
- h) Poor soils (infiltration rates that are too low or too high, problematic urban soils).

3. Applicants shall attempt to comply fully with the appropriate performance standards and prioritization of treatment BMPs described above. Alternatives considered and presented shall examine the merits of relocating project elements to address varying soil conditions and other constraints across the site. If full compliance is not possible due to any of the factors listed above, the applicant must document the reason. If site constraints or restrictions limit the full treatment goal, the following treatment alternative shall be used.

Off-site treatment. Mitigation equivalent to the original performance goal for new development, linear development, or redevelopment, as described above in this section, (including banking or cash) can be performed off-site to protect the receiving water body. Owners of the construction activity shall identify locations where off-site treatment projects can be completed. Off-site treatment projects must involve the creation of new structural stormwater BMPs or the retrofit of existing structural stormwater BMPs, or the use of a properly designed regional structural stormwater BMP. Off-site treatment projects must be completed no later than 24 month safter the start of the original construction activity. Off-site treatment shall be achieved in areas selected in the following order of preference:

- a) Locations that yield benefits to the same receiving water that receives runoff from the original construction activity.
- b) Locations within the same department of natural resource (DNR) catchment area (Hydrologic Unit 08) as the original construction activity.
- c) Locations within the next adjacent DNR catchment area upstream.
- d) Locations anywhere within the city's jurisdiction.

(4) *Stormwater management rate control.* For new development, redevelopment, and linear development sites the site design shall provide on-site treatment during construction and post-construction to ensure no increase in offsite peak discharge for the one-year, two-year, ten-year, and 100-year, 24-hour storm events. For individual building lots not part of a common plan of development site rate control requirements do not apply.

(i) *Other design standards.*

- (1) *Minnesota Stormwater Manual.* All volume control for water quality and quantity and site design specifications shall conform to the current version of the Minnesota Stormwater Manual.
 - (2) *NPDES/SDS construction stormwater general permit.* All volume control and water quality and quantity best management practice design specifications shall conform to the current version of the NPDES/SDS construction stormwater general permit.
 - (3) *Site erosion and sediment control requirements.* All erosion and sediment control requirements shall conform to the current requirements of NPDES/SDS construction stormwater general permit.
- (j) *Failure to meet standards.* Any stormwater management plan which fails to meet the standards contained in this section shall not be approved by the city council.
- (k) *Site dewatering.* Water pumped from the site shall be treated by temporary sedimentation basins, grit chambers, sand filters, upflow chambers, hydro-cyclones, swirl concentrators or other controls that are appropriate. Water may not be discharged in a manner that causes erosion or flooding of the site, receiving channels or a wetland.
- (l) *Construction site waste.*
- (1) *Waste and material disposal:* All waste, unused building material (including garbage debris, cleaning wastes, wastewater, toxic materials or hazardous materials), collected sediment, asphalt and concrete millings, floating debris, paper, plastic, fabric, construction and demolition debris and other wastes must be properly contained on site and disposed of off site, not allowed to be carried by runoff into receiving channel or storage sewer system.
 - (2) *Hazardous materials:* Oil, gasoline, paint, and any hazardous substances must be properly stored, including secondary containment, to prevent spill, leaks, or other discharge. Restricted access to storage areas must be provided to prevent vandalism. Concrete wash must be limited to a defined area of the site and runoff must be contained within the defined area. Storage of hazardous waste must be in compliance with MPCA regulations.
 - (3) *Liquid waste:* All non-stormwater discharges (concrete truck washout, vehicle washing, maintenance spills, etc.) conducted during the construction activity must comply with the newest version of the state NPDES permit.
 - (4) *Sanitary facilities:* Adequate on-site sanitary facilities shall be provided in convenient location(s) for all persons who work on the site.
- (m) *Design standards.* Stormwater detention facilities constructed in the city shall be designed according to the most current technology and design criteria outlined in the MPCA's Minnesota Stormwater Manual and be approved by the city engineer and shall contain, at a minimum, the following design factors:
- (1) A stormwater pond must have a permanent pool equal to or greater than 1,800 cubic feet of storage below the outlet pipe for each acre that drains to the basin.
 - (2) The basin's permanent volume must reach a depth of at least three feet and must have no depth greater than ten feet.
 - (3) A permanent pool length-to-width ratio of 3:1 or greater.
 - (4) A minimum protective shelf extending ten feet into the permanent pool with a slope of 10:1, beyond which slopes should not exceed 2:1.
 - (5) A buffer of unmowed natural vegetation surrounding the basin 100 year flood elevation.
 - (6) All stormwater detention facilities shall have a device to keep oil, grease, and other floatable material from moving downstream as a result of normal operations.
 - (7) All stormwater detention facilities must have pretreatment to remove coarse-grained particles.

- (8) Where applicable, a minimum of 10 feet shall be provided on all sides of all publicly owned stormwater facilities for facility maintenance.
- (9) All stormwater management facilities shall be preserved by dedication or perpetual easement, including maintenance access, to the City.
- (n) *Wetlands.*
 - (1) Runoff shall not be discharged directly into wetlands without water quality treatment.
 - (2) A buffer of natural vegetation shall surround all wetlands. The location and width of protective buffers shall comply with the standards of the Minnesota Pollution Control Agency, Board of Water and Soil Resources and the United States Army Corps of Engineers.
 - (3) Wetlands must not be drained or filled, wholly or partially, unless in accordance with the Minnesota Pollution Control Agency, Board of Water and Soil Resources and the United States Army Corps of Engineers.
- (o) *Steep slopes.* Land-disturbing or development activities shall be allowed on slopes of 18 percent or more by the discretion of the city engineer.
- (p) *Catch basins.* All newly installed and rehabilitated catch basins shall be provided with a sump area for the collection of coarse-grained material. Such basins shall be cleaned when they are half-filled with material.
- (q) *Drain leaders.* All newly constructed and reconstructed buildings will route drain leaders to pervious areas wherein the runoff can be allowed to infiltrate. The flow rate of water exiting the leaders shall be controlled so no erosion occurs in the pervious areas.

Section 18.0209 Inspections.

- (a) *Inspections and record keeping.*
 - (1) *Applicant responsibilities.* The applicant is responsible for inspections and record keeping during and after construction for all privately-owned stormwater treatment practices on the site.
 - (2) *City inspections.* The city reserves the right to conduct inspections on a regular basis to ensure that both temporary and permanent stormwater management and erosion and sediment control measures are properly installed and maintained prior to construction, during construction, and at the completion of the project.
- (b) *Right of entry and inspection.*
 - (1) *Powers.* The issuance of a permit constitutes a right-of-entry for the city or its authorized representative to enter upon the construction site. Upon presentation of credentials, the applicant shall allow the city, or its authorized representatives, to:
 - a. Enter the permitted site for the purpose of obtaining information, examination of records, and conducting investigations or surveys;
 - b. Bring such equipment upon the permitted site as is necessary to conduct such surveys and investigations;
 - c. Examine and copy any books, papers, records, or memoranda pertaining to activities or records required to be kept under the terms and conditions of the permit;
 - d. Inspect the stormwater pollution control measures;
 - e. Sample and monitor any items or activities pertaining to stormwater pollution control measures;
 - f. Correct deficiencies in stormwater and erosion and sediment control measures.
- (c) *Fees.* Fees will be applied according to the City's current fee schedule. .

(d) *Long term inspection and maintenance of stormwater facilities.*

(1) *Private stormwater facilities.*

- a. *Maintenance plan required.* No private stormwater facilities may be approved unless a maintenance agreement is provided that defines who will conduct the maintenance, the type of maintenance necessary to ensure effective performance, and the maintenance intervals. All private stormwater facilities shall be inspected by the property owner and maintained in proper condition by the owner consistent with the performance goals for which they were originally designed.
- b. *Facility access.* The applicant shall obtain all necessary easements or other property interests to allow access to the facilities for inspection or maintenance for both the responsible party and the City or authorized representative.
- c. *Removal of settled materials.* All settled materials including settled solids, shall be removed from ponds, sumps, grit chambers, and other devices as necessary and disposed of in accordance with MPCA BMP sediment removal and disposal guidance.
- d. *Inspections.* All stormwater facilities within the city shall be inspected by the property owner during construction, during the first year of operation, and at a frequency consistent with the maintenance plan. Inspection reports shall be provided to the city upon request.

(2) *Public stormwater facilities.*

- a. *Acceptance of publicly owned facilities.* Before work under the permit is deemed complete; the permittee must submit as-builts and a maintenance plan demonstrating at the time of final stabilization that the stormwater facilities conform to design specifications. A final inspection shall be required before the city accepts ownership of the stormwater facilities.
- b. *Maintenance.* The city shall perform maintenance of publicly owned stormwater facilities in accordance with their comprehensive stormwater management plan and other regulatory requirements.

(f) *Easements.* If a stormwater management plan involves direction of some or all runoff off the site, it shall be the responsibility of the applicant to obtain from adjacent property owners any necessary easements or other property interests concerning flowage of water.

Section 18.0210 Enforcement.

(a) *Notification of failure of the permit.* The city shall notify the permit holder of the failure of the permit's measures.

- (1) *Initial contact.* The initial contact will be to the party or parties listed on the application and/or the stormwater management plan as contacts. Such notification should be in writing, but if it is verbal, a written notification should follow as quickly as practical. Except during an emergency action, 48 hours after notification by the city or 72 hours after the failure of erosion and sediment control measures, whichever is less, the city at its discretion, may begin corrective work. There are conditions when time is of the essence in controlling erosion. Where such conditions exist, the city may take immediate action, and then notify the applicant as soon as possible.
- (2) *Erosion off-site.* If erosion breaches the perimeter of the site, the applicant shall immediately develop a cleanup and restoration plan, obtain the right-of-entry from the adjoining property owner, and implement the cleanup and restoration plan within 48 hours of obtaining the adjoining property owner's permission. In no case, unless written approval is received from the city, may more than seven calendar days go by without corrective action being taken. If, in the discretion of the city, the permit holder does not repair the damage caused by the erosion, the city may do the remedial work required. When restoration to wetlands and other resources is required, the applicant shall be required to work with the appropriate agencies to ensure that the work is done properly.

- (3) *Erosion into streets, wetlands, or water bodies.* If eroded soils (including tracked soils from construction activities) enter or appear likely to enter streets, wetlands, or other water bodies, cleanup and repair shall be immediate. The applicant shall provide all traffic control and flagging required to protect the traveling public during the cleanup operations.
- (4) *Failure to do corrective work.* When an applicant fails to conform to any provision of this ordinance within the time stipulated, the City may take the following actions:
 - a. Issue a stop work order.
 - b. Withhold the scheduling of inspections.
 - c. Withhold the issuance of a certificate of occupancy.
 - d. Revoke any permit issued by the city to the applicant for the site in question or any other of the applicant's sites within the city's jurisdiction.
 - e. Correct the deficiency or hire a contractor to correct the deficiency.
 - I. The applicant shall reimburse the city for all costs incurred in correcting stormwater pollution control deficiencies. If payment is not made within 30 days after costs are incurred by the city, payment shall be made from the applicant's financial securities as described in city's zoning ordinance.
 - II. If there is an insufficient financial amount in the applicant's financial securities as required by the city's zoning ordinance, the City may assess the remaining amount against the property. As a condition of the permit, the owner shall waive notice of any assessment hearing to be conducted by the city, concur that the benefit to the property exceeds the amount of the proposed assessment, and waive all rights by virtue of M.S.A. § 429.081 to challenge the amount or validity of assessment.
- (b) *Construction stop work orders.* The city reserves the right to issue construction stop work orders when cooperation with inspections is withheld, or when a violation of this ordinance is identified that requires immediate attention to protect human health and/or the environment.
- (c) *Other actions to ensure compliance.* The city can take any combination of the following actions in the event of a failure by applicant to meet the terms of this ordinance:
 - (1) Withhold inspections or issuance of certificates or approvals.
 - (2) Revoke any permit issued by the city to the applicant.
 - (3) Conduct remedial or corrective action on the development site or adjacent site affected by the failure.
 - (4) Charge applicant for all costs associated with correcting the failure or remediating damage from the failure; if payment is not made within 30 days, payment will be made from the applicant's financial securities.
 - (5) Bring other actions against the applicant to recover costs of remediation or meeting the terms of this chapter.

Section 18.0211 Penalty.

- (a) Violation and misdemeanor. Every person or legal entity who violates a section, subdivision, paragraph, or provision of this chapter when they perform an act thereby prohibited or declared unlawful or fails to act when such failures thereby prohibited or declared unlawful, or performs an act prohibited or declared unlawful by a code adopted by reference in this chapter, and upon conviction thereof, shall be punished as a misdemeanor.
- (b) Each day that a separate violation exists shall constitute a separate offense.

Section 18.040 Animal and Pet Waste

Subd. 1. Definitions. The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Animal: A dog, cat or other animal kept for amusement or companionship.

Owner/Custodian: Any person who harbors, feeds, boards, possesses, keeps or has custody of an animal.

Immediately: at once, without delay.

Soil/defile: to make unclean from excrement

Waste: solid matter expelled from the bowels of the pet; excrement

Subd. 2. No owner or custodian of any animal shall cause or allow such animal to soil, defile or defecate on any public property or upon any street, sidewalk, public way, play area, or upon private property other than that of the owner, unless such owner immediately removes and disposes of all feces deposited by such animal in a sanitary manner.

Subd. 3. It is unlawful for any person owning, keeping or harboring an animal to cause or permit said animal to be on any public or private property not owned or possessed by such person, without having in his/her immediate possession a device for the removal of feces and depository for the transmission of excrement to a proper receptacle located on the property owned or possessed by such person.

Subd. 4 It is unlawful for any person in control of, causing or permitting any animal to be on any public or private property not owned or possessed by such person, to fail to remove feces left by such animal and dispose of it properly as described in Subd. 5.

Subd. 5. Proper disposal of animal waste shall be limited to burial where lawfully permitted, flushing in the toilet, bagging for disposal in the owner or keeper's waste receptacle, and bagging for disposal in a waste receptacle or designated animal waste disposal receptacle when available in a public park or park area.

Subd. 6. Disposal of animal waste in storm drains is prohibited.

Subd. 7. Disposal of animal waste in public compost is prohibited.

Subd. 8. The provisions of this section shall not apply to the ownership or use of any properly identified service animals, animals when used for police activities, or tracking animals when used by or with the permission of the appropriate authorities.

Subd. 9. Any duly authorized agent should be responsible for issuing the citations.

Subd. 10 Any person violating any provision of this ordinance may be subject to an administrative penalty according to the current City fee schedule.

Section 18.050 Salt and De-icing Material Storage

Subd. 1. Applicability

The following sections apply to all indoor and outdoor deicer storage facilities (temporary and permanent) including salt piles, salt bag storage, sand piles and other storage of deicing materials. Storage, as regulated by this chapter, is defined as storage of any material used for deicing and/or traction during winter conditions that is more than five tons in solid form or 1,000 gallons in liquid form.

Subd. 2. General Requirements

(1) Indoor operations for the storage of deicing materials must be provided wherever possible in order to prevent such materials from being affected by rain, snow and melt water.

(2) All salt, sand, and other deicing materials stored outdoors must be covered at all times.

(a) When not using a permanent roof, a waterproof impermeable, flexible cover must be placed over all storage piles (to protect against precipitation and surface water runoff). The cover must prevent runoff and leachate from being generated by the outdoor storage piles. The cover must be secured to prevent removal by wind or other storm events. Piles must be formed in a conical shape and covered as necessary to prevent leaching.

(b) Any roof leaks, tears or damage should be temporarily repaired during winter to reduce the entrance of precipitation. Permanent repairs must be completed prior to the next winter season.

(3) Storage for all salt, sand, and other deicing materials must be located on an impervious surface.

Subd. 3. Facility Siting

(1) The facility must be in close proximity to the area in which the deicing materials are to be used, if practical.

(2) Each facility must be located outside of floodplains and 100 feet from lakes, rivers, streams, ditches, storm drains, manholes, catch basins, wetlands and any other areas likely to absorb runoff. A facility must not be located within 100 feet of surface water features, water supplies, wells or drywells.

(3) A facility must be located on impervious surfaces.

(4) The property slope must be away from the facility's salt, deicer, and sand storage area.

(5) Salt vulnerable/intolerant natural areas should be avoided as storage facilities to the extent possible.

Where they cannot be avoided, specific measures should be instituted to protect vulnerable areas. Salt vulnerable/intolerant natural areas include, but are not limited to:

(a) Areas with salt sensitive vegetation

(b) Areas serving as a source of drinking water (surface water and ground water)

(c) Areas with bodies of water with low dilution, low volume, or salt sensitive species

(d) Areas associated with ground water recharge zones or shallow water table, with medium to high permeable soils

Subd. 4. Transfer of Materials

Practices must be implemented in order to reduce exposure (e.g., sweeping, diversions, and/or containment) when transferring salt or other deicing material.

Subd. 5. Snow Piles

Snow piles must be located downslope from salt and deicer storage areas to prevent the snow melt from flowing through storage areas and carrying material to the nearest drainage system or waterway.

Subd. 6. Deicer Truck Wash Water

Deicer- and salt-containing truck wash water must be captured, treated, and recycled for use as salt-brine in pre-wetting and anti-icing activities.

**PUBLIC HEARING NOTICE
EAGLE LAKE CITY COUNCIL**

Notice is hereby given that the City Council of the City of Eagle Lake, Blue Earth County Minnesota, will meet and hold a Public Hearing at 6:00 p.m. at the July 11, 2022 City Council meeting in the Council Chambers located at 705 Parkway Avenue to amend Chapter 18 of City Code related to Storm Water Drainage Utility.

Summary. The purpose of the amendment is to implement ordinance changes necessary to comply with the MPCA National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm System (MS4) permit requirements. The amendment includes a complete replacement of current Section 18.020 – Erosion and Sediment Control, the addition of Section 18.040 – Animal and Pet Waste, and the addition of Section 18.050 – Salt and De-icing Material Storage. A copy of the entire ordinance is available at City Hall upon request.

Jennifer J. Bromeland
City Administrator
(507) 257-3218
Email: jbromeland@eaglelakemn.com

JULY 1, 2022

Jennifer Bromeland
City Administrator

City of Eagle Lake
705 Parkway Avenue
Eagle Lake, MN 56024

507.257.3218

jbromeland@eaglelake.com

400+
EMPLOYEES

44
STATES LICENSED

ZWEIG GROUP
HOT FIRM LIST FOR 2022

TOP 500
2022 ENR FIRM

APPLICABLE CONTRACT

The General Terms and Conditions applicable to this Proposal are available at the link below and are incorporated herein by reference. Upon acceptance of this Proposal, the parties can proceed with the project based on this signed Proposal, per its General Terms and Conditions, or for more complex projects, ISG, at its discretion, will prepare and require the use of an AIA or EJCDC Contract that will govern the project.



Check it out!

bit.ly/termsConditions2022_ISG

RE: Professional Services Proposal for
City of Eagle Lake MS4 Map Tracking Tool
Eagle Lake, Minnesota



Jennifer,

As the City of Eagle Lake (the City) begins rigorous tracking and reporting of the activities necessary to meet MS4 permit requirements, ISG is ready to offer a solution that streamlines reporting and documentation processes. ISG's primary goal is to provide the City with a tool that simplifies the methods for tracking erosion control, stormwater, and illicit discharge inspections and other actions related to the stormwater general permit and Storm Water Pollution Prevention Program (SWPPP). Additionally, ISG wants to provide opportunities for the City to meet its MS4 permit requirements while reducing the administrative burden.

An MS4 map tracking tool would be a live, interactive webpage that would present all of the relevant geographic information system (GIS) data and pertinent information (i.e. owner of a pond) so that City staff could report inspections as well as export records to more efficiently document activities. This tracking tool will simplify the efforts to meet the permit requirements with a limited staffing capacity and ensure all required documented records are kept in one place.

Backed by 400+ in-house, multi-disciplinary professionals, vast industry experience, and a sound project understanding, ISG proposes to provide the following scope of services to more efficiently meet the requirements of your MS4 program.

SCOPE OF SERVICES

MS4 Map Tracking Tool Development

ISG will develop an online-based mapping tool for the City's MS4 program to track and report various activities associated with its MS4 permit requirements. City staff will have the capability of editing the information from their desktop computer or any device with an internet connection through a web browser.

An internal version, secured by service credentials, will be made available to the City once the tracking tool is complete. If needed, ISG can also create a separate public version with a view only application that displays information the City would like to share with the public.

Deliverables

- Online base map with general stormwater information, including pipe networks, outfalls, MS4 boundaries, stormwater structures, receiving waters, groundwater protection areas, and illicit discharge priority areas presented over an aerial image.
- Users will be able to click on the map or any of the layers listed above to add information related to:
 - Inspection Form made flexible to cover:
 - Illicit discharges (Minimum Control Measure [MCM] 3)
 - Annual BMP inspections (MCM 6)

- Maintenance Forms made flexible to cover:
 - General maintenance needed following annual BMP inspections and pond sediment excavation (MCM 6)
- Site Plan Review made flexible to cover
 - Construction Site Runoff Control (MCM 4)
 - Post-Construction violation(s) (MCM 5)
- Enforcement Form made flexible to cover
 - Illicit Discharges (MCM 3)
 - Construction Site Runoff Control (MCM 4)
 - Post-Construction violation(s) (MCM 5)
- The map and record tracking through this application will provide the City with the ability to export the documented actions to complete the MS4 Annual Report and SWPPP reporting formats.

SCHEDULE

ISG proposes the following timeline:

- Beta development: Three (3) months from notice to proceed
- Testing and validation of workflow: Completed one (1) month from development
- Training: One (1) month from validation of workflow
- Launch: One (1) week from training to complete fine tuning

COMPENSATION

ISG proposes to provide the scope of work described within this proposal for compensation of \$15,000, plus an annual hosting fee of approximately \$2,000, depending on the needs of the City.

Reimbursable Expenses

Anticipated reimbursable expenses such as travel, mileage, and printing are included within the compensation listed above.

ADDITIONAL SERVICES

ISG's goal for this proposal, like its services, is to be flexible to accommodate the requirements of this project. Upon request, ISG is able to provide a subsequent proposal to assist with any additional services that will be necessary to meet the City's stormwater permit requirements.



ISG appreciates the opportunity to provide a solution tailored to the needs of the City of Eagle Lake. Upon acceptance of this proposal, please sign the acknowledgment box and return a copy to our office. We look forward to providing you with responsive service, a collaborative approach, and timely delivery.

Sincerely,

Julie Blackburn, CFM
Environmental Practice Group Leader

ACKNOWLEDGMENT OF ACCEPTANCE

Accepted this _____ day of _____, 2022.

Name: _____

Title: _____

Signature: _____

This proposal is valid for 30 days.



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax


July 11, 2022

To: Honorable Mayor Auringer and City Council
From: Jennifer J. Bromeland, City Administrator
Re: 2022 Sanitary Sewer and Watermain Extension Project – Bid Tabulation and Engineer’s Recommendation

Attached is a bid tabulation sheet and engineer’s recommendation for the 2022 Sanitary Sewer and Watermain Extension Project. Three bids were received with the low bidder being Bromeling Excavating, Inc. in the amount of \$106,435. The engineer’s estimate was \$91,922. The low bid is approximately 16% above the engineer’s estimate. Bolton and Menk recommends that the bid from Bromeling Excavating, Inc. be accepted.

Shannon Sweeney with DDA was consulted and asked to perform an updated sewer and water rate analysis factoring in the sewer and watermain extension project. It has been advised that cash reserves be used for a project of this size versus seeking financing.

Discussion should ensue if there is an interest in moving ahead with the sewer and water extension project.



Jennifer J. Bromeland
City Administrator



Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

July 8, 2022

Jennifer Bromeland
City Administrator
City of Eagle Lake
705 Parkway Avenue, PO Box 159
Eagle Lake, MN 56024-0159

VIA EMAIL

RE: 2022 Sanitary Sewer & Watermain Extension
City of Eagle Lake, MN
Project No.: 0M1.126205

Dear Ms. Bromeland,

Bids were received and privately opened at Bolton & Menk, Inc. on Thursday, June 7th at 4:30pm for the project referenced above. Three (3) bids were received, and the results of the bids are tabulated below:

Bidder	Bid Amount
Bromeling Excavating, Inc.	\$106,435.00
Dirt Merchant, Inc.	\$107,094.74
GM Contracting, Inc.	\$117,836.74
Engineer's Estimate	\$91,922.00

The low bidder for the project is Bromeling Excavating, Inc., from Mankato, Minnesota. The low bid is approximately 16% above the Engineer's Estimate and the next lowest bid is approximately 1% over the low bid. A detailed bid abstract of all the bids and the engineer's estimate is attached for your review.

Based on past performance on similar projects in previous years, it is our opinion that Bromeling Excavating, Inc., is qualified to perform the work required under this contract. If deemed financially feasible, we hereby recommend that Bromeling Excavating, Inc., be awarded the contract based on the bid contract amount of \$106,435.00. Please keep their attached submitted documents for your records.

Sincerely,

Bolton & Menk, Inc.

Brian J. Sarff, P.E.
Consultant City Engineer

Enclosure

ABSTRACT OF BIDS

2022 SANITARY SEWER & WATERMAIN EXTENSION

CITY OF EAGLE LAKE, MN

BMI PROJECT NO. OM1.126205

INVITE DATE: 7/7/2022

TIME: 4:30 PM

ITEM NO.	ITEM	APPROX. QUANT.	UNIT	Engineer's Estimate Bolton & Menk, Inc.		1 Bromelng Excavating, Inc. Mankato, MN		2 Dirt Merchant, Inc. Mankato, MN		3 GM Contracting, Inc. Lake Crystal, MN	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	MOBILIZATION & TRAFFIC CONTROL	1	LUMP SUM	\$2,000.00	\$2,000.00	\$6,500.00	\$6,500.00	\$10,645.00	\$10,645.00	\$7,779.81	\$7,779.81
2	CLEAR & GRUB TREES	10	EACH	\$600.00	\$6,000.00	\$650.00	\$6,500.00	\$290.00	\$2,900.00	\$200.00	\$2,000.00
3	SEDIMENT CONTROL LOGS	600	LIN FT	\$3.00	\$1,800.00	\$3.00	\$1,800.00	\$3.25	\$1,950.00	\$3.45	\$2,070.00
4	STORM DRAIN INLET PROTECTION	2	EACH	\$300.00	\$600.00	\$150.00	\$300.00	\$150.00	\$300.00	\$300.67	\$601.34
5	GRAVEL SURFACE RESTORATION	1	LUMP SUM	\$4,000.00	\$4,000.00	\$3,000.00	\$3,000.00	\$5,836.00	\$5,836.00	\$11,736.74	\$11,736.74
6	TURF RESTORATION	1	LUMP SUM	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00	\$2,000.00	\$2,000.00	\$4,237.09	\$4,237.09
7	EXPLORATORY EXCAVATION	5	HOUR	\$1,000.00	\$5,000.00	\$150.00	\$750.00	\$210.00	\$1,050.00	\$100.00	\$500.00
8	CONNECT INTO EXISTING MANHOLE	1	EACH	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00	\$1,558.89	\$1,558.89
9	4" PVC SANITARY SEWER SERVICE PIPE (SDR 26)	40	LIN FT	\$35.00	\$1,400.00	\$40.00	\$1,600.00	\$61.80	\$2,472.00	\$51.70	\$2,068.00
10	8" PVC PIPE SEWER (SDR 35)	275	LIN FT	\$50.00	\$13,750.00	\$56.00	\$15,400.00	\$40.65	\$11,178.75	\$59.22	\$16,285.50
11	8"x4" WYE BRANCH (SDR 26)	2	EACH	\$500.00	\$1,000.00	\$400.00	\$800.00	\$652.00	\$1,304.00	\$642.32	\$1,284.64
12	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	7.3	LIN FT	\$600.00	\$4,380.00	\$500.00	\$3,650.00	\$1,022.00	\$7,466.44	\$655.81	\$4,787.41
13	CASTING ASSEMBLY	1	EACH	\$900.00	\$900.00	\$500.00	\$500.00	\$1,120.00	\$1,120.00	\$1,056.36	\$1,056.36
14	CONNECT TO EXISTING WATERMAIN	2	EACH	\$1,500.00	\$3,000.00	\$1,750.00	\$3,500.00	\$3,500.00	\$7,000.00	\$1,827.36	\$3,654.72
15	HYDRANT (8.5' BURY)	2	EACH	\$5,500.00	\$11,000.00	\$7,500.00	\$15,000.00	\$5,585.00	\$11,170.00	\$5,817.96	\$11,635.92
16	6" GATE VALVE & BOX	2	EACH	\$2,000.00	\$4,000.00	\$2,500.00	\$5,000.00	\$2,280.00	\$4,560.00	\$2,372.72	\$4,745.44
17	8" GATE VALVE & BOX	1	EACH	\$2,500.00	\$2,500.00	\$3,000.00	\$3,000.00	\$2,960.00	\$2,960.00	\$3,251.66	\$3,251.66
18	6" PVC WATERMAIN (DR 18)	47	LIN FT	\$50.00	\$2,350.00	\$95.00	\$4,465.00	\$55.70	\$2,594.40	\$47.17	\$2,216.99
19	8" PVC WATERMAIN (DR 18)	291	LIN FT	\$50.00	\$14,550.00	\$56.00	\$16,296.00	\$54.55	\$15,874.05	\$83.43	\$24,278.13
20	10" PVC WATERMAIN (DR 18)	10	LIN FT	\$80.00	\$800.00	\$150.00	\$1,500.00	\$0.01	\$0.10	\$127.99	\$1,279.90
21	1" CORPORATION STOP & TAPPING SADDLE	2	EACH	\$350.00	\$700.00	\$500.00	\$1,000.00	\$389.00	\$778.00	\$604.93	\$1,209.86
22	1" CURB STOP & BOX	2	EACH	\$350.00	\$700.00	\$500.00	\$1,000.00	\$510.00	\$1,020.00	\$725.86	\$1,451.72
23	1" PE WATER SERVICE PIPE (SDR 9)	20	LIN FT	\$25.00	\$500.00	\$40.00	\$800.00	\$113.00	\$2,260.00	\$49.73	\$994.60
24	WATERMAIN FITTINGS	541	POUND	\$12.00	\$6,492.00	\$14.00	\$7,574.00	\$16.00	\$8,656.00	\$13.22	\$7,152.02
TOTAL AMOUNT BID:					\$91,822.00		\$106,435.00		\$107,094.74		\$117,836.74

INVITE
BID TABULATION



Real People. Real Solutions.

2022 Sanitary Sewer & Watermain Extension
City of Eagle Lake, MN
BMI Project No. 0M1.126205

Bids Taken: June 7, 2022
Time: 4:30 p.m.

BIDDERS		AMOUNT BID
	Engineer's Estimate	\$90,000 - \$100,000
1	Bromeling Excavating, Inc. Mankato, MN	\$ 106,435.00
2	Dirt Merchant, Inc. Mankato, MN	\$ 107,094.74
3	GM Contracting, Inc. Lake Crystal, MN	\$ 117,836.74



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

July 11, 2022

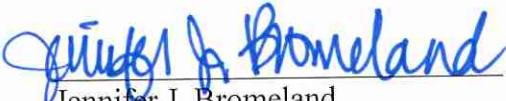
To: Honorable Mayor Auringer and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Proposal for Water Treatment Facility Concept Plan

Attached is a proposal for a future Water Treatment Facility. The proposal includes a concept plan (\$4,000) and preliminary well assessment (\$6,500).

City staff recognizes the need to keep the process moving along but also requests sufficient time to determine how to best pay for preliminary costs. Given the small dollar amount, either cash reserves or American Rescue Plan funds could be used to cover these costs.

For purposes of providing background, the City has completed a water system study, placed the project on the MN Department of Health Project Priority List (PPL), identified a potential treatment plant location and secured an option to purchase with the landowner, and has submitted state and federal applications for funding. In addition to the water treatment facility, the City will also need to start actively planning for a water tower rehab and SCADA system with input from the Public Works Department on scope and timeline and seek financing.

Brian Sarff with Bolton and Menk will present the water treatment facility concept plan proposal in more detail.


Jennifer J. Bromeland
City Administrator



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Mankato, MN 56001-5900

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July 8, 2022

Jennifer Bromeland, City Administrator
City of Eagle Lake
705 Parkway Avenue, P.O. Box 159
Eagle Lake, MN 56024

RE: Proposal for Water Treatment Facility Concept Plan

Dear Ms. Bromeland:

Thank you for considering our proposal to assist the City of Eagle Lake in developing a concept plan for its future water treatment facility. This planning exercise is an important step forward as the City works to identify and secure funding for this important project.

To date, the City has completed a water system study, placed the treatment project on the MN Department of Health Project Priority List (PPL), identified a potential treatment plant location, and started seeking project funding. The concept planning stage would involve the following scope of work:

- Creating a preliminary water treatment site layout drawing
- Creating a preliminary layout for connecting to the distribution system
- Identifying preliminary land acquisition and right-of-way needs
- Identifying obvious environmental and cultural conflicts
- Attending a work session with City officials and staff
- One major revision to concept plan drawings

Another important milestone as the City considers its water treatment facility is identifying potential locations or investigation areas for future water supply wells in aquifers other than the Mt. Simon-Hinkley Sandstone aquifer due to statutory limitations. Bolton & Menk, Inc. would work with a subconsultant to perform a desktop hydrogeologic study that would identify test drilling areas, evaluate preliminary well interference, and review well setback requirements. We propose this work as an add alternate to the concept plan described above.

The above-described work will be completed according to the following fee schedule (not to exceed). Any additional services requested by the City will be completed at our standard hourly rates.

Concept Plan	\$ 4,000 (Base)
Preliminary Well Assessment	\$ 6,500 (Add Alternate)
TOTAL (Base + Alternate)	\$ 10,500

To date, no exact schedule has been communicated, but we believe this work can be completed at a timeline agreeable to both the City and Bolton & Menk, Inc. Once initiated, we expect the preliminary well assessment to take 6-8 weeks.

We look forward to continuing to work with you on this important project. Please contact me at 507-327-2825 or Brian.Sarff@bolton-menk.com if you have any questions regarding this proposal.

Sincerely,

Bolton & Menk, Inc.

Brian J. Sarff, P.E.
Principal Engineer

209



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

July 11, 2022

To: Honorable Mayor Auringer and City Council
From: Jennifer J. Bromeland, City Administrator
Re: On Call Option

Police Chief John Kopp recently reached out to the Blue Earth County Sheriff's Department to advise that Eagle Lake will be down to two full-time officers during the month of July due to a resignation of a full-time officer and part-time officers still working their way through training and that Blue Earth County may be asked to be on-call for Eagle Lake. Captain Paul Barta with the Blue Earth County Sheriff's Department advised that a contract for on-call services be established similar to what is in place for other cities who at times need to request on-call service from the County. Chief Kopp requested that this matter be added to tonight's agenda and discussion held on the possibility of establishing a contract for on-call service on an emergency basis when no other Eagle Lake police officers are on-duty or available to take on-call. To be clear, planning for an on-call emergency contingency has nothing to do with contracting any other law enforcement service with Blue Earth County – just on-call service when no other Eagle Lake officers are available for on-duty or on-call coverage.

While the primary reason Captain Barta will be attending this evening's meeting is to talk about the option of establishing a contract for on-call services, City staff also requested that Captain Barta talk about possible training opportunities available for elected officials and staff and Eagle Lake businesses as it relates to workplace violence and active shooter awareness training.

Discussion should ensue.

Jennifer J. Bromeland
City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

July 11, 2022

To: Honorable Mayor Auringer and City Council
From: Jennifer J. Bromeland, City Administrator
Re: EAB Management Plan

Eagle Lake's Community Forestry Member with the AmeriCorps, Rachel James, will be at tonight's meeting to present a draft Emerald Ash Borer (EAB) Management Plan.

Attached is a draft EAB document. One of the requirements of grant funding to remove and replace ash trees is to adopt an EAB management plan. This document can be updated or amended as needed and may be reviewed periodically as conditions evolve.

A motion is needed to adopt the Eagle Lake Emerald Ash Borer Management Plan.

Jennifer J. Bromeland
City Administrator

City of Eagle Lake

Emerald Ash Borer Management Plan

Purpose

The purpose of the City of Eagle Lake Emerald Ash Borer Management Plan is to lay out a plan of action to be taken in an effort to manage and reduce the economic, ecological and social impacts that this invasive pest poses on the community. With approximately 100 ash trees on public property, the estimated cost to treat, remove and replace these ash trees will total over \$200,000 during the next 10 to 15 years.

By utilizing an array of management strategies, the city can slow the spread of Emerald Ash Borer while also balancing the short and long-term effects on the community with the greater good in mind.



Introduction & background

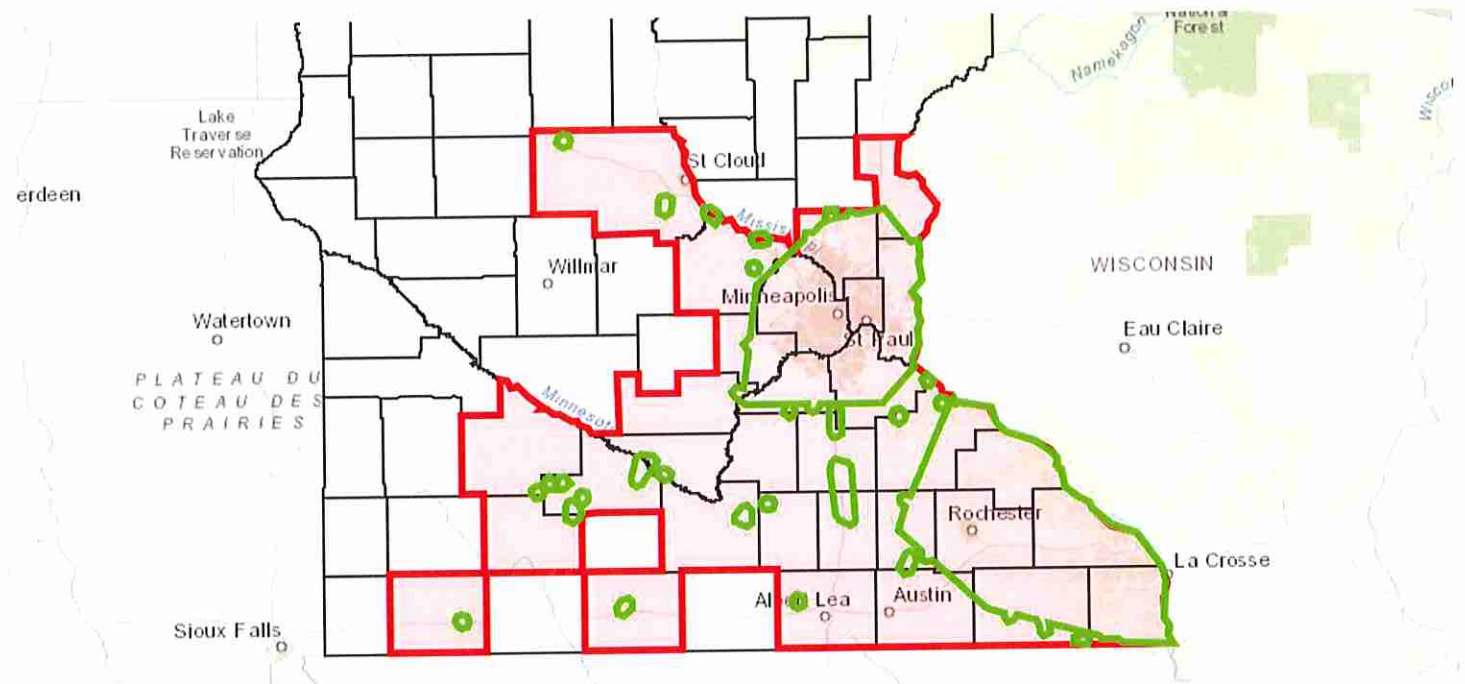
Emerald Ash Borer (EAB) is a non-native, invasive insect first discovered in Michigan in 2002. Although it wasn't discovered until 2002, it's believed that EAB was introduced into Michigan as early as 1990 via shipping materials. EAB can attack and kill all non-chemically treated true ash species (*Fraxinus*.)

EAB has been confirmed in 35 states and 5 Canadian provinces, with confirmed infestations in nearly every US state east of the Rocky Mountains. Estimated financial effects caused by EAB have been estimated to surpass \$10.7 billion nationwide, surpassing the financial burdens experienced from Dutch Elm Disease. Emerald Ash Borer (*Agrilus planipennis*) adults seek out ash trees, where they lay their eggs in bark cracks and branch crevices in May-July. From there, the eggs hatch into larvae approximately 7-10 days later and begin boring into the tree by chewing through both the inner bark and the phloem layer. The phloem layer is a critical component of the tree's vascular system as key nutrients and sugars are transported to and from the leaves and roots there. Creating unique "S" shaped galleries through the phloem as they feed, the transportation of these nutrients is then cut off which causes both dieback and eventual death of the tree. These larvae will then overwinter in the same tree before going through the pupal stage in the following spring. From this point, adults chew distinct "D" shaped exit holes through the tree's bark from which they emerge in the spring. Once emerged, adults begin mating and laying their eggs in the coming weeks with the average female laying between 50-150 eggs in a month before dying. The primary means of dispersal for this insect is aided by human movement. The most common method of spread is through the movement of ash firewood or logs that are infested with the insect. For this reason, there are now special regulations in

place governing how ash wood is to be handled and/or disposed of which is covered in greater detail in the wood utilization and disposal section of this document.

Current status in Minnesota

In Minnesota, the first confirmed EAB infestation was found in St. Paul in 2009. From there the insect has spread outwards to include most of the Minneapolis/St. Paul metropolitan area. Because primary spread is done by human movement, confirmed infestations have jumped throughout the state with infestations in Duluth, Clearwater and Worthington to name a few as well as an established population in the southeastern portion of the state. There are now 30 counties in the state with EAB. The new detections were found near the city of New Ulm in Lafayette Township and in the city of Sanborn. The closest confirmed EAB infestation is in St. Clair, MN; around 7 miles south of Eagle Lake.



Current status of EAB infestation (MDA interactive EAB website)

Having a detailed plan in place prior to EAB being confirmed in Eagle Lake is important. The insect's population is known to start small, then grow rapidly in the following years until peaking approximately 8-10 years later. For this reason, most communities have struggled to confirm EAB in their landscapes until the insect has reached year three of its infestation, by this point it becomes quite difficult to keep up with management as the insect continues to kill new trees. With a well thought out and detailed plan in place prior to confirming EAB in Eagle Lake, the city will be able to get an early start on management practices, lessening the overall numbers of ash in the community and thus lessening the economic, ecological and social effects the community will experience.

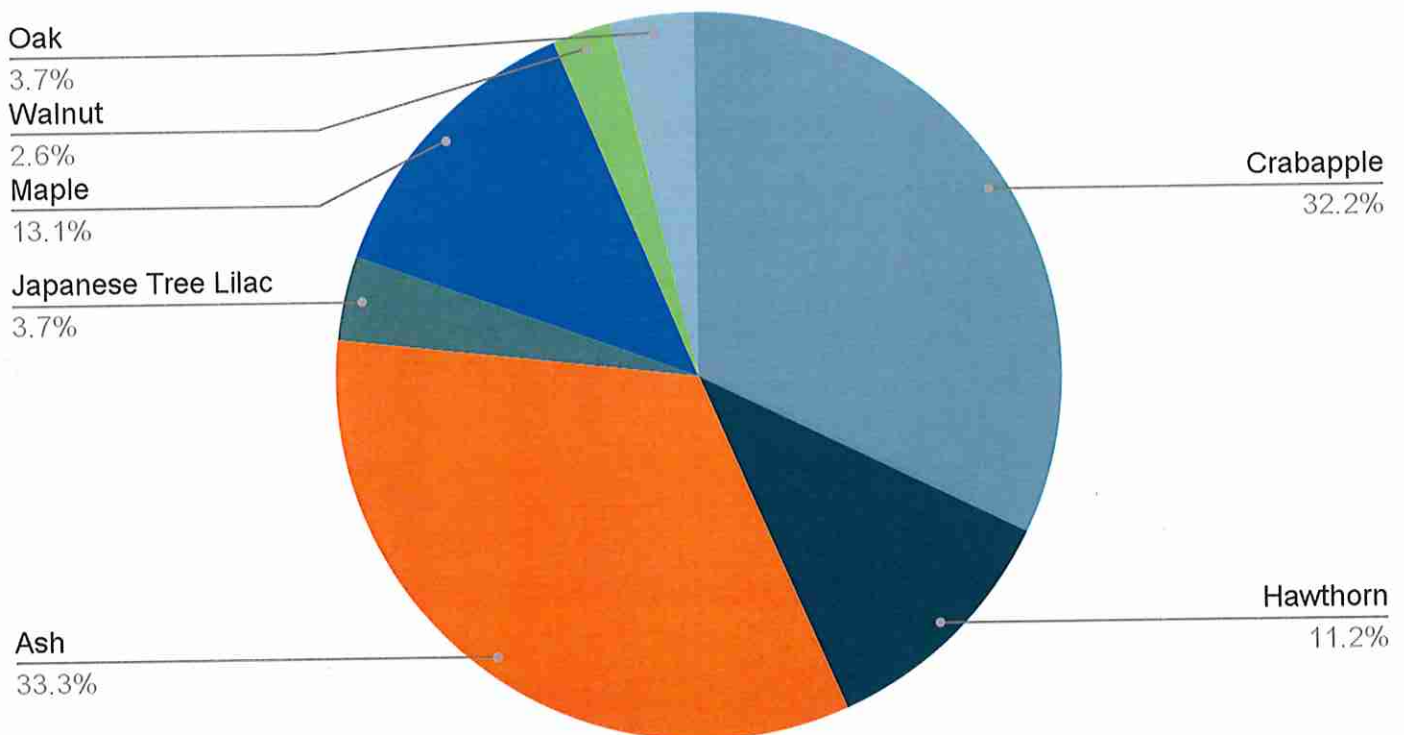
Communities in Minnesota benefit from having close to 20 years of EAB management in other communities to reference when considering their management strategies. For this reason, the spread of EAB throughout the state and more specifically, throughout communities once an infestation has been confirmed has been much slower than anticipated. This is because most EAB prediction models

and statistics are based on earlier infestations in communities unprepared for the arrival of EAB. By having time before the insect arrives, the city is fortunate to be able to take these steps and develop a plan before the trees are infested.

Eagle Lake public/private tree inventory

As of 2022, the city of Eagle Lake completed its inventory on all city managed trees, these are trees located in right-of-ways (referred to as boulevard trees) as well as trees located in city parks and on city owned properties. Since completion, this inventory will be continually updated to reflect new tree plantings and tree removals. A summary of the current public tree inventory shows that of the city's current population of trees approximately 30% (or 89) of them are ash trees. While accurate, detailed information is available on public trees, no such similar inventory on the private trees in Eagle Lake, including those trees in our natural wooded areas.

After the outbreak of Dutch Elm Disease in the 1970's and 1980's, ash trees were one of the most common species planted to replace elm because of how readily available they were and how easily they grew. It is likely that there are many ash trees on properties built in that era. Learning from past mistakes as well as insect and disease outbreaks like Dutch Elm Disease and Emerald Ash Borer, species diversity is now one of the biggest objectives when it comes to managing an urban tree canopy.



Public tree management plan

The city of Eagle Lake may utilize a combination of strategies to manage its population of public ash trees with an overall objective of treating some shade trees and replacing the remaining trees while working within budgetary constraints and funding available for this purpose. This will include:

- Preemptive removal of poor conditioned and/or poorly placed ash trees prior to them being infested with EAB.
- Removal of any ash infested with EAB and replacement with a tree suitable for the location
- Chemical treatment of approximately 15 trees / 15% of the ash population to preserve these trees while new shade trees can be established. These trees will be treated on a cyclical basis as recommended by industry standards— every 2 years.

Strategic Removals/Replacements

Preemptively removing poor conditioned and/or poorly placed ash trees is one of the best ways to get ahead of looming EAB infestation. Trees to be preemptively removed are those trees that have poor structure, significant dieback, basal wounds, overhead utility wires or other characteristics which would prevent them from being candidates for chemical treatment. It is proposed that a minimum of 10 ash trees are preemptively removed annually beginning in 2022 to begin lessening the overall ash population. From that point on, an additional 10-15 trees may be selected annually to be removed and replaced in the following year. By removing trees prior to infestation of EAB, a substantial amount of money may be saved as infested trees cost 2-3x more to remove. This dramatic increase in costs is associated with the elevated risk the tree poses to arborists, specialized equipment becomes necessary to remove the tree and extensive cleanup work is necessary as the tree becomes extremely brittle when the wood has dried out.

Chemical Treatments

Since EAB was found in the US in 2002, many advancements have been made in the treatments available to protect ash trees from an infestation. Today, the industry standard and most reputable treatment available is a basal injection of emamectin benzoate performed every two years. The city of Eagle Lake will treat some of the trees surrounding the playground equipment located at Eagle Lake City Park. The City of Eagle Lake will seek to rent equipment from the City of Lake Crystal and purchase emamectin benzoate for the treatments. Cost of rental is pending approval from the City of Lake Crystal.

Replanting

Ash trees make up approximately 30% of Eagle Lake's public trees and are the most common public tree within the city. Realizing that we are in jeopardy of losing all of the ash trees in Eagle Lake, it is the city of Eagle Lake's goal through this Emerald Ash Borer Management Plan to maintain

a replacement ratio of 1:1 on all public ash trees removed in the city. During replanting efforts, special attention will be given to ensure the right tree is planted in the right place. During utility conflicts, proximity to other trees and proximity to other infrastructure (roads, driveways, street lights, etc.) determine if a replacement tree will be planted on site or not. If it's determined the site is not suitable for a replacement tree, a tree will be planted in the next closest open planting space. It has been suggested that communities follow a 30-20-10 rule for structuring their urban forest composition. The rule states that no more than 30% of the composition be made up for trees in one family, no more than 20% of the same genus, and 10% of the same species to ensure a diverse tree canopy which helps prevent future problems with disease and pests.

Private tree management

Removal and treatment of ash trees on private property is the responsibility of homeowners. Recommendations for tree care specialists are available for residents. The City will proactively communicate about EAB through the website, newsletter, and social media. When an active EAB infestation occurs in Eagle Lake; the City may apply for an Americorps member, if necessary, to assist with EAB outreach and implementing plan efforts.

Educating the public is a priority to manage expectations and so that citizens can self-help during the peak years to handle infested ash trees appropriately before they become public safety hazards. The Minnesota Department of Agriculture (MDA) and Natural Resources (DNR) have community outreach in place to discourage the movement of firewood throughout the state, including brochures, billboards, advertisements, and vehicle inspections. In addition, a statute restricts the movement of unapproved firewood onto DNR owned land and a state and federal quarantine restrict movement of firewood of any hardwood tree species into a non-quarantined County.

1. Through educational efforts, property owners will be encouraged to diligently monitor their ash trees for any signs of EAB. They can either contact the City or the MDA Arrest the Pest hotline for more information.
2. The City encourages private property owners to consider treatment of individual ash trees.
3. The City will also continue to encourage property owners to replace lost trees with species appropriate for the site or even in advance of potential infestation and ash removal. As with public lands, the City encourages property owners to diversify the species on their property to buffer against future insect/disease outbreaks. A valuable reference that is available to homeowners for planting suggestions is available online through the U of M's extension office: <https://extension.umn.edu/tree-selection-and-care/recommended-trees-minnesota#recommended-trees-for-southwest-minnesota-1275811>

Wood utilization & disposal

Blue Earth County is currently under a quarantine put in place by the Minnesota Department of Agriculture (MDA) to regulate the movement of firewood throughout the county. This quarantine regulates how infested and non-infested ash wood is disposed of and where it may be transported to. Currently, the regulations in place by the MDA on quarantined counties within Minnesota are as follows:

- Ash wood material may be disposed of at an MDA approved drop off location, an updated list of these locations may be found at: <https://www.mda.state.mn.us/plants-insects/ash-tree-waste-disposal-sites>
- Chipping of wood material into wood chips with at least two-dimensions of one inch or less.
- Debarking of logs by removing at least 1" of the outer bark/wood.
- Burning the wood

Costs

- Treatment Cost: To be determined, equipment will be rented from the City of Lake Crystal. Treatment chemicals can be ordered from Rainbow Tree Care.
- Replacement Cost: \$200/tree x 100/ash trees = \$20,000 for ash tree replacements. Plus Parks Department labor for planting and tending to trees. Care would involve watering (weekly at minimum), pruning and mulching plants while they're young.
- Removal Cost: \$1,800/tree including stump grinding with Melchoir's Tree Service. \$1,800 x 100/ash trees = \$180,000. Costs could rise as trees die, they become brittle and more dangerous to remove. Eagle Lake Parks Department will dispose of ash lumber, utilizing it for firewood and mulch.
- Parks department labor costs

Financial Assistance:

Currently, there are no grants or public funding available to remove and replace or treat ash trees on private property.

Grants funding is available for removal and replacement of ash trees on public property:
<https://www.dnr.state.mn.us/grants/forestmgmt/protect-community-forests.html>

Consider the possibilities of other grants funding to help expand plantings (pollinator habitat) in Eagle Lake more generally and the possibility of a tree sponsorship program to help replace trees lost to EAB. Grants funding and resources available for pollinator habitat: <http://bwsr.state.mn.us/l2/>

Tree Replacement Plan

Context:

It's important to remember that all ash trees will become infested with EAB and die. At present, there is no way to stop the spread of EAB, so the issue becomes not if an ash tree will die but when. The City of Eagle Lake has chosen a plan to prioritize removal and replacement while treating some ash trees as other shade trees are established.

Treating Trees:

To protect against EAB, trees must be treated every other year. Each year the Parks Department must alternate between trees selected for treatment using emamectin benzoate and injector equipment.

The tree inventory map can be utilized to track which trees have been treated each year.

Link to tree inventory map:

<https://www.google.com/maps/d/u/0/edit?mid=1sRQKDiw-dQhy4Q0wiuO1VGXqY4JLd6zi&ll=44.15959661349336%2C-93.88635295796686&z=15>

Tree inventory spreadsheet:

<https://docs.google.com/spreadsheets/d/1lcHtFWoWILRPLUrzARXXB3NtFsR2qET2/edit#gid=336988801>

Jennifer Bromeland (City Administrator) and Brian Goettl (Parks Department) are "editors" of the map and spreadsheet and can edit it as needed. They can also make other accounts "editors" of the map to gain edit access.

Tree Removal:

There are approximately 89 ash trees on public property that will need to be removed and replaced. It is recommended that the city aim to remove at least 10% of the poor/fair condition trees each winter to prevent an unmanageable die off and clean up in the future. Remove as close to 10 trees per winter as possible, and the poor/fair condition trees will be removed within 10 years.

Late winter/ early spring is the best time to remove trees as EAB will not have the ability to emerge in the spring when wood has been properly processed. It also helps prevent the spread of other pests and diseases. Ash trees should not be removed during EAB's active season, from May to October.

Tree Replacement:

Most grants funding available for EAB management requires that trees removed due to EAB are replaced. The current scientific research recommends that the tree canopy contains no more than 10% of any particular species.

Approximate percentages of the current Eagle Lake tree canopy: 31% ash, 28% crabapple, 12% maple, 10% hawthorn, with lower percentages of other species.

Recommended Species for Replanting after Ash Removal:

Small Trees:

Cherry, Amur Choke (*Prunus maackii*), *Crabapple (*Malus* spp.), *Hawthorne, thornless (*Crataegus crus-galli*), Maackia, Amur (*Maackia amurensis*), Magnolia, star (*Magnolia stellate*), Plum 'Princess Kay' (*Prunus nigra*), Redbud, eastern (*Cercis canadensis*), Serviceberry 'Autumn Brilliance' (*Amelanchier x grandiflora*),

Medium Trees:

*Alder (*Alnus* spp.), *Cherry, Black (*Prunus serotina*), Ginkgo- Seedless Selections (*Ginkgo biloba*), *Hop hornbeam/Ironwood (*Ostrya virginiana*), *Hornbeam, American (*Carpinus caroliniana*), Horsechestnut (*Aesculus glabra*), Magnolia (*Magnolia acuminata*), Mountain ash- European (*Sorbus aucuparia*), Mountain ash- Korean (*Sorbus alnifolia*), Buckeye- Ohio (*Aesculus glabra*), Yellowwood- American (*Cladrastis kentukea*).

Large Trees:

*Birch- River (*Betula nigra*), Catalpa- Northern (*Catalpa speciosa*), *Coffee tree, Kentucky - Seedless Selection Only (*Gymnocladus dioica*), Filbert- Turkish (*Corylus colurna*), *Hackberry (*Celtis occidentalis*), *Hickory, shagbark (*Carya ovata*), *Hickory- bitternut (*Carya cordiformis*), *Honeylocust, Thornless - Seedless Selection Only (*Gledistia triacanthos* var. *inermis*), Horsechestnut (*Aesculus hippocastanum*), Linden, American (*Tilia americana*), *Maple- black (*Acer saccharum* subsp. *Nigrum*), *Maple- red (*Acer rubrum*), *Maple- sugar (*Acer saccharum*), *Oak, black (*Quercus velutina*), *Oak- bur (*Quercus macrocarpa*), Oak- chinkapin (*Quercus muehlenbergii*), Oak- English (*Quercus robur*), Oak- Heritage (*Quercus x macdanielli*), *Oak- Northern Pin (*Quercus ellipsoidalis*), *Oak- red (*Quercus rubra*), *Oak- swamp white (*Quercus bicolor*), *Oak- white (*Quercus alba*).

*Denotes native to Minnesota.

Recommended native trees for the region:

<https://extension.umn.edu/tree-selection-and-care/recommended-trees-minnesota#recommended-trees-for-southwest-minnesota-1275811>

Calendar Plans:

Best Management Practice recommendations that no work be completed on ash trees during the EAB Active Period: May 2 – September 30. This helps reduce the risk of EAB spreading during transportation, and will provide habitat for EAB adults to lay eggs that will be destroyed during the dormant period. Note that trees damaged in storms or hazardous trees can be removed at any time to prevent damage to property or persons. If possible, perform maintenance on or remove ash trees during the EAB Dormant Period: October 1 – May 1. For more information on EAB BMPs visit www.mda.state.mn.us/eab

November & December: Tree pruning. Winter is the best time to prune because it reduces risk of pests and spread of disease in all species.

November, December, January, February & March: Remove and process ash trees in poor condition. Aim for 10+ trees per winter to complete the project within 10 years. Use the inventory map to track where trees were removed. Keep vigilant for signs of EAB infestation. Winter is the best time to detect new EAB infestations when trees do not have leaves.

February, March, & April: Order trees for spring planting, plan tree planting events. Parks department-treat ash trees in spring.

May & June: Tree planting, mulching, watering. Use the map to track where new trees were planted and for a watering schedule, if necessary.

July & August: Mulch and water, order trees for fall planting.

August, September & October: Fall tree planting.

Adopted by the Eagle Lake City Council this 11th day of July 2022.

Mayor

City Administrator

**PUBLIC HEARING NOTICE
EAGLE LAKE CITY COUNCIL**

Notice is hereby given that the City Council of the City of Eagle Lake, Blue Earth County Minnesota, will meet and hold a Public Hearing at 6:00 p.m. at the July 11, 2022 City Council meeting in the Council Chambers located at 705 Parkway Avenue to amend Chapter 18 of City Code related to Storm Water Drainage Utility.

Summary. The purpose of the amendment is to implement ordinance changes necessary to comply with the MPCA National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm System (MS4) permit requirements. The amendment includes a complete replacement of current Section 18.020 – Erosion and Sediment Control, the addition of Section 18.040 – Animal and Pet Waste, and the addition of Section 18.050 – Salt and De-icing Material Storage. A copy of the entire ordinance is available at City Hall upon request.

Jennifer J. Bromeland
City Administrator
(507) 257-3218
Email: jbromeland@eaglelakemn.com



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

July 11, 2022

To: Honorable Mayor Auringer and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Stormwater Ordinance Amendment and Recommended Fee Structure

Julie Blackburn with ISG will be at the meeting to review revisions to the stormwater ordinance and recommendations for fee structure for stormwater and erosion control permits. Attached is a memo with more information. Also attached is the memo from the June 6th meeting.

A public hearing was scheduled and noticed published in the newspaper.

Once approved, an amendment to an ordinance takes effect upon publication in the newspaper. Given the length of the amendment, City staff recommends that a summary of the amendment be published with the full amendment available for inspection at City Hall.

Discussion should also take place about stormwater fee structure and other MS4 related requirements.

Jennifer J. Bromeland
City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax


July 11, 2022

To: Honorable Mayor Auringer and City Council
From: Jennifer J. Bromeland, City Administrator
Re: 2022 Sanitary Sewer and Watermain Extension Project – Bid Tabulation and Engineer’s Recommendation

Attached is a bid tabulation sheet and engineer’s recommendation for the 2022 Sanitary Sewer and Watermain Extension Project. Three bids were received with the low bidder being Bromeling Excavating, Inc. in the amount of \$106,435. The engineer’s estimate was \$91,922. The low bid is approximately 16% above the engineer’s estimate. Bolton and Menk recommends that the bid from Bromeling Excavating, Inc. be accepted.

Shannon Sweeney with DDA was consulted and asked to perform an updated sewer and water rate analysis factoring in the sewer and watermain extension project. It has been advised that cash reserves be used for a project of this size versus seeking financing.

Discussion should ensue if there is an interest in moving ahead with the sewer and water extension project.


Jennifer J. Bromeland
City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

July 11, 2022

To: Honorable Mayor Auringer and City Council
From: Jennifer J. Bromeland, City Administrator
Re: EAB Management Plan

Eagle Lake's Community Forestry Member with the AmeriCorps, Rachel James, will be at tonight's meeting to present a draft Emerald Ash Borer (EAB) Management Plan.

Attached is a draft EAB document. One of the requirements of grant funding to remove and replace ash trees is to adopt an EAB management plan. This document can be updated or amended as needed and may be reviewed periodically as conditions evolve.

A motion is needed to adopt the Eagle Lake Emerald Ash Borer Management Plan.

Jennifer J. Bromeland
City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

July 11, 2022

To: Honorable Mayor Auringer and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Promotion of Part-Time Officer to Full-Time Officer

With the recent resignation of a full-time police officer, an internal announcement was posted advertising the full-time officer opening. The hiring committee, comprised of Police Chief John Kopp, me, and a representative from the MN Valley Council of Governments (MVCOG), interviewed 1 internal candidate for the position of full-time police officer. The committee recommends that Connor Guillemette be promoted from a part-time police officer position to a full-time police officer position.

Officer Guillemette was hired as a part-time police officer for the Eagle Lake Police Department on April 4, 2022. Officer Guillemette has since obtained his MN POST Board license and successfully met the department's physical and psychological standards and has been satisfactorily progressing through training. According to Chief Kopp, Officer Guillemette will be ready to work independently on or around August 1, 2022.

A conditional offer was made to Officer Guillemette to start at step 1 (\$22.60) on the wage scale as a full-time police officer. Officer Guillemette will have a performance evaluation following the completion of 6 months of service as a full-time officer at which time he will have the opportunity to advance a step on the wage scale for his position if he receives a satisfactory performance evaluation. Officer Guillemette will also have a performance evaluation following the completion of 12 months of service as a full-time officer at which time he can advance another step on the wage scale for his position if he receives a satisfactory performance evaluation. Essentially, after the completion of 1 year of service, Officer Guillemette can be placed at step 3 on the wage scale.

With the approval of Resolution No. 2022-32, Officer Connor Guillemette will move from part-time officer to a full-time officer with placement at step 1 on the wage scale for a full-time police officer position to fill the vacancy created by the resignation of full-time Officer Ben Romig.

Jennifer J. Bromeland
City Administrator

CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2022-32

A Resolution Hiring Connor Guillemette as a Full-Time Police Officer

WHEREAS, the City opened and advertised internally for a Full-Time Police Officer; and

WHEREAS, Chief Kopp and Administrator Bromeland interviewed the candidate; and

WHEREAS, the City feels it is in the best interest of the community to have Connor Guillemette as a Full-Time Police Officer with a starting wage of \$22.60 per hour.

NOW THEREFORE BE IT RESOLVED, the City Council agrees to hire Connor Guillemette as a Full-Time Police Officer with a starting wage of \$22.60 per hour.

Adopted by the City Council of Eagle Lake, Minnesota this 11th day of July 2022.

Tim Auringer, Mayor

ATTEST:

Jennifer Bromeland, City Administrator

(S E A L)



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

July 11, 2022

To: Honorable Mayor Auringer and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Quit Claim Deed for Outlot G

There are two outlots in the Eagle Lake Parkway Corridor referred to as "Outlot F" and "Outlot G" that are owned by the City of Eagle Lake. The City does not currently pay property taxes on the outlots. Discussion took place at the May 2nd meeting about contacting adjacent property owners to see if there is an interest in acquiring the outlots.

Both property owners adjacent to the outlots were notified of the opportunity to acquire the outlots. One property owner replied that they were interested and willing to pay conveyance fees to acquire the outlot adjacent to their property. There will not be any cost for conveyance as the property owner will reimburse the City for all legal and recording costs associated with the conveyance of the outlot.

A motion is needed to authorize the Mayor and City Administrator to sign the attached Quit Claim Deed for Outlot G in the Eagle Lake Parkway Corridor.

Jennifer J. Bromeland
City Administrator

(Top 3 Inches Reserved for Recording Data)

QUIT CLAIM DEED

Business Entity to Business Entity

eCRV number: N/A

DEED TAX DUE: \$ 1.65

DATE: _____

*Total consideration for this conveyance is less than \$3,000.00.

FOR VALUABLE CONSIDERATION, the **City of Eagle Lake**, a Minnesota municipal corporation ("Grantor"), hereby conveys and quit claims to **Allied Overhead Door of Mankato Co.**, a Minnesota corporation ("Grantee"), real property in Blue Earth County, Minnesota, legally described as follows:

Outlot G, Eagle Lake Parkway Corridor

Check here if part or all of the described real property is Registered (Torrens)

together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions:

Subject to liens, encumbrances, covenants, conditions, restrictions, declarations, and easements of record, if any.

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Check applicable box:

- The Seller certifies that the Seller does not know of any wells on the described real property.
- A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: _____.)
- I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Grantor

City of Eagle Lake

By: _____
Tim Auringer
Its: Mayor

By: _____
Jennifer Bromeland,
Its: City Administrator

State of Minnesota
County of Blue Earth

This instrument was acknowledged before me on _____, 2022, by Tim Auringer, Mayor, and Jennifer Bromeland, City Administrator of the **City of Eagle Lake**, a Minnesota municipal corporation, Grantor.

(Stamp)

(signature of notarial officer)
Title (and Rank): **Notary Public**
My commission expires: _____
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:
(insert name and address)

Abbie S. Olson
Fredrikson & Byron, P.A.
111 South 2nd Street, Suite 400
Mankato, MN 56001

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO:
(insert legal name and residential or business address of Grantee)

Allied Overhead Door of Mankato Co.
100 Parkway Avenue
Eagle Lake, MN 56024

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**City of Eagle Lake
Departmental Expenditure Request Form**

Project/Equipment Description: Street repairs
Department Name: Public Works
Requested Amount of Funds: \$22,622.00
Source of Funds: Street Repair-General
Budgeted Amount: \$115,000.00
Balance in Budget: \$88768.00
Capital Outlay Expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Replacement Equipment? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Were Multiple Bids Obtained? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Brief Project/Equipment Justification: W W Blacktopping was low bid for our annual street repairs as needed

Submitted By: Brian Goettl Public Works Director

Date: 7/6/2022

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CITY OF EAGLE LAKE BLACKTOP REPAIRS 2022



W W BLACKTOPPING, INC.

700 INDUSTRIAL ROAD
 MANKATO MN 56001
 OFFICE 507-387-1518
 FAX 507-387-2228

SUBMITTED TO: CITY OF EAGLE LAKE MN.
ATTENTION: OFFICE OF PUBLIC WORKS
PROJECT: BLACKTOP REPAIRS
BID DATE: JULY 5, 2022
BID TIME: C.O.B.

CONTACT: CURTIS WADD 507-380-2961

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
INDUSTRIAL DR & LERAY AVE					
10	EDGE MILL BITUMINOUS PAVEMENT	100.00	SY	12.00	1,200.00
20	1.5" TYPE SPWEA340B WEAR COURSE MIXTURE	14.00	TON	170.00	2,380.00
21	TOTAL INDUSTRIAL DR & LERAY AVE				\$3,580.00
121 PLAINVIEW STREET					
30	EDGE MILL BITUMINOUS PAVEMENT	180.00	SY	12.00	2,160.00
40	1.5" TYPE SPWEA340B WEAR COURSE MIXTURE	24.00	TON	170.00	4,080.00
41	TOTAL 121 PLAINVIEW STREET				\$6,240.00
SECOND ST & MAYWOOD AVE					
50	EDGE MILL BITUMINOUS PAVEMENT	60.00	SY	12.00	720.00
60	1.5" TYPE SPWEA340B WEAR COURSE MIXTURE	11.00	TON	170.00	1,870.00
61	TOTAL SECOND ST & MAYWOOD AVE				\$2,590.00
LESUEUR AVE & PLAINVIEW STREET					
70	MILL BITUMINOUS PAVEMENT	250.00	SY	12.00	3,000.00
80	1.5" TYPE SPWEA340B WEAR COURSE MIXTURE	21.00	TON	170.00	3,570.00
81	TOTAL LESUEUR AVE & PLAINVIEW STREET				\$6,570.00
JOHNSON ST & EAGLE AVE					
90	EDGE MILL BITUMINOUS PAVEMENT	71.00	SY	12.00	852.00
100	1.5" TYPE SPWEA340B WEAR COURSE MIXTURE	12.00	TON	170.00	2,040.00
101	TOTAL JOHNSON ST & EAGLE AVE				\$2,892.00
LINDA DR & LESUEUR AVE					
110	SINK HOLE REPAIR AT CATCH BASIN	1.00	LS	750.00	750.00
111	TOTAL LINDA DR & LESUEUR AVE				\$750.00

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ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
GRAND TOTAL					\$22,622.00

NOTES:

- 1.) NO BOND COST INCLUDED. PLEASE ADD .7% TO THE PROJECT TOTAL IF P&P BONDING IS REQUIRED.
- 2.) THIS IS A UNIT PRICE PROPOSAL. THE WORK WILL BE MEASURED AND PAID FOR AT THE UNITS PROVIDED.
- 3.) GATE VALVE ADJUSTMENT METAL RISER RING \$ 65.00 EACH.
- 4.) MANHOLE ADJUSTMENT METAL RISER RING \$ 235.00 EACH

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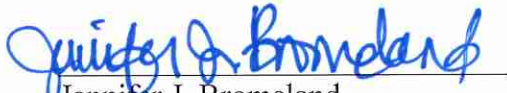
705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

July 11, 2022

To: Honorable Mayor Auringer and City Council
From: Jennifer J. Bromeland, City Administrator
Re: 2023 Enforcement Grant Application

Attached is information from Police Chief John Kopp that he received from Blue Earth County about a 2023 Enforcement Grant opportunity and application and responsibilities of partner agencies such as the Eagle Lake Police Department that wish to participate.

Chief Kopp will review the grant application process and discuss any action needed by Eagle Lake at this time if it so wishes to be a partner agency of the enforcement initiative.


Jennifer J. Bromeland
City Administrator

John Kopp

From: Chris Welle <Chris.Welle@blueearthcountymn.gov>
Sent: Friday, June 24, 2022 8:27 AM
To: Adam Gray; Dan Tousley; David Krzmarzick; Erik Gratz; John Kopp; Josh Gladis; Matt Gangelhoff; Paul Froehlich; Shawn Morgan; JOwen; julieu@saintpetermn.gov; Steve Hlavac; 'Isaac Holm'; b.honsey@mapletonmn.gov
Subject: Fw: [External]2023 Enforcement grant application - partner agencies forms

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

So this is new this year, attached in the below email are two forms that each agency must complete and get back to me to include in the 2023 grant application. Please get them back to me ASAP. Thanks



Deputy Chris Welle #2714
Blue Earth County Sheriff's Office
401 Carver Rd. PO Box 228
Mankato, MN 56002-0228
(O)507-304-4800
(C)507-317-7014

From: Huneke, Kammy (DPS) <kammy.huneke@state.mn.us>
Sent: Thursday, June 23, 2022 2:28 PM
To: Amy Dotzler <adotzler@aitkinpolice.com>; bkakach@alexandriapolice.com <bkakach@alexandriapolice.com>; Dave Markert <dmarkert@ci.bemidji.mn.us>; Chris Welle <Chris.Welle@blueearthcountymn.gov>; Tony Runde <tony.runde@ci.brainerd.mn.us>; eric.alger@co.cass.mn.us <eric.alger@co.cass.mn.us>; Jeff Eickhoff <Jeff.Eickhoff@Chippewa.MN>; breinsch@cloquetmn.gov <breinsch@cloquetmn.gov>; Ryan Morris <rcmorris@duluthmn.gov>; kcronin@duluthmn.gov <kcronin@duluthmn.gov>; kjelen@granitefallspolice.com <kjelen@granitefallspolice.com>; Michael Hedlund <mhedlund@egf.mn.us>; Andrew Fiebelkorn <afiebelkorn@ci.glencoe.mn.us>; Kevin Ott <kott@ci.grand-rapids.mn.us>; Jenn Vipond <Jenn.Vipond@co.grant.mn.us>; Ashley Meier <ashley.meier@co.kanabec.mn.us>; josh.guenther@co.mahnomen.mn.us <josh.guenther@co.mahnomen.mn.us>; luis.figueroa@co.martin.mn.us <luis.figueroa@co.martin.mn.us>; alicia.popowski@ci.marshall.mn.us <alicia.popowski@ci.marshall.mn.us>; Deric Swenson <deric.swenson@moorheadpolice.com>; Deputy Doug Rekstad <dougr@co.morrison.mn.us>; Allen Mekash <amekash@co.ottertail.mn.us>; Karla Koplin <karlak@renvillecountymn.com>; btureson.trfpd@citytrf.net <btureson.trfpd@citytrf.net>; Nicholas Grivna <grivnan@virginiapd.com>; Bryan Savaloja <bryan.savaloja@co.wadena.mn.us>; Mark Riley (mriley@co.nobles.mn.us) <mriley@co.nobles.mn.us>
Cc: Becky Putzke <becky.putzke@gmail.com>; smcconkey@hickorytech.net <smcconkey@hickorytech.net>; frank scherf <frankscherf3@gmail.com>
Subject: [External]2023 Enforcement grant application - partner agencies forms

CAUTION: This email originated from outside the BEC Network. Be aware that if the email contains links, use extreme caution before clicking. If the sender appears to be impersonating a coworker or department, report the email using the phishing alert button.

Hi all current fiscal leads:

As many of you have noticed, there are now two additional forms that need to be completed by every agency in the grant. I've had a few questions on these forms, and I want to take the burden off you as much as I can - I know this new requirement creates more work for you.

If you haven't already sent these two forms to all your partner agencies, you can copy and paste this email that explains what is needed from them.

(edit and personalize as you wish)

Hello partner agencies in the 2023 Enforcement grant,

Many of you likely received an email from Kammy Huneke at the Office of Traffic Safety on June 7, regarding the 2023 Enforcement grant. If you read the email, you'll notice there are two forms that need to be completed by all partner agencies receiving federal funds.

Every agency in the grant needs to sign the following two forms and return them to me so I can submit them as part of our grant application.

- [Partner Agency Certifications form](#)
- [Partner Agency Risk Assessment](#)

Why do I have to do this?

NHTSA (the federal funder of the enforcement grant) now requires all agencies to acknowledge the program guidelines, terms and conditions, and federal audit requirements in order to receive federal funds. The risk assessment form assesses the likelihood of negative financial occurrences so that DPS-OTS can intervene if needed. The grant application is due July 12. I can submit the application without all forms being signed, but I'd like to get these back from you at your earliest convenience. The grant cannot be executed until all forms are signed.

If you have any questions about these forms, you can contact [Kammy Huneke](#) from the Office of Traffic Safety. She's happy to answer questions about this process and help as needed.

I hope this helps – please feel free to contact me by email or cell if you have any questions.

-Kammy

Kammy Huneke

State Program Administrator | Office of Traffic Safety

Minnesota Department of Public Safety

(O) 651.201.7070 | (C) 651.356.5101

ots.dps.mn.gov




This email is intended to be read only by the intended recipient. This email may be legally privileged or protected from disclosure by law. If you are not the intended recipient, any dissemination of this email or any attachments is strictly prohibited, and you should refrain from reading this email or examining any attachments. If you received this email in error, please notify the sender immediately and delete this email and any attachments. Thank you.

July 11, 2022

To: Honorable Mayor Auringer and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Administrator's Report

1. "What Do You Love About Eagle Lake?" Drawing Contest. As part of the grant obtained for the strategic planning process, a contest is being held for Eagle Lake youth in grades K-12. The first-place winners from each grade category will receive a \$25 gift card. Prizes will be funded using grant funding from Southern Minnesota Initiative Foundation. Attached is a copy of the flyer. The deadline has been extended until July 31st.
2. Community Planning Workshop on July 13th. As part of the \$10,000 Small Town Grant Program award from the Southern Minnesota Initiative Foundation to develop a Strategic Economic Development Plan and Initiative, the City is contracting with Region Nine Development Commission to create a strategic economic development plan. An open house will be held at City Hall on July 13th at 6 pm for the purpose of reviewing survey results and conducting a SWOT analysis. Light refreshments will be served. Please plan to attend if you are available. RSVPs are preferred.
3. Pedestrian Connectivity Study. An open house will be held on July 26th from 5-7 pm at City Hall for the purpose of gathering input on preferred alternatives for pedestrian connectivity along CSAH 27 between 211th Street and Thomas Drive. Please plan to attend if you are available. No RSVP required.
4. Park Survey. As part of the planning process for a master plan for Lake Eagle Park, a park survey is being conducted on line. The survey is available until August 15th. Please take a few minutes and complete the survey. Discussion should also take place about handicapped parking needs at the park and ongoing complaints received about the gate being closed at the park by the bathrooms.
5. American Rescue Plan Funds. The 2022 distribution of American Rescue Plan funds was recently received in the amount of \$168,677.13. The funds must be expended by 12/31/24.
6. 2023 Budget Timeline. The budget process is underway and department budget worksheets are ready for distribution. The preliminary tax levy must be certified no later than September 30th. A special budget work session will be scheduled in August.
7. 2021 Population and Household Estimates. Attached are the 2021 population and household estimates from the MN State Demographer.
8. Lutter Avenue Access. We will plan to review recent communication from the Schuch family and discuss next steps on how the City Council would like to move ahead with the matter.
9. Tator Days. Attached is a schedule for Tator Days 2022 from the Tator Days Planning Committee.
10. Music on Parkway. The upcoming Music on Parkway event will take place on July 14th from 6-9 pm.


Jennifer J. Bromeland
City Administrator

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“WHAT DO YOU LOVE ABOUT EAGLE LAKE?” DRAWING CONTEST

A DRAWING CONTEST IS BEING HELD THIS SUMMER FOR ALL
KIDS IN GRADES K-12 RESIDING IN EAGLE LAKE.
THE FIRST-PLACE WINNERS FROM EACH GRADE CATEGORY
WILL RECEIVE A \$25 DOLLAR GIFT CARD.

Age Groups

KINDERGARTEN
- 2ND GRADE

3RD GRADE
- 5TH GRADE

6TH GRADE
- 8TH GRADE

9TH GRADE
- 12TH GRADE

Guidelines

- Theme – “What do you LOVE about Eagle Lake?”
- Original artworks on 8.5" x 11" OR 11" x 17" paper
- One poster per child may be submitted
- Drawings can be created using any art media (markers, crayons, paint, etc.)
- On the back of the drawing, please include:
 - Contestant's name
 - Age
 - Grade
 - Parent/guardian contact information (name, email, or phone number)

All contestants must sign a release permitting duplication/publication of their entry

Entries are due by Friday, July 15th, 2022.

To enter, email the entry to eaglelakedrawingcontest@gmail.com,
or mail/drop off drawings at:

705 Parkway Avenue PO Box 159 Eagle Lake, MN 56024

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COMMUNITY SURVEYS

OPEN HOUSE RESIDENTIAL SURVEY RESULTS

JULY 13 | 6 PM
Eagle Lake City Hall

The City of Eagle Lake received a \$10,000 Small Town Grant Program award from the Southern Minnesota Initiative Foundation to develop a Strategic Economic Development Plan and Initiative. The City is contracting with Region Nine Development Commission, an economic development organization located in Mankato, to create a strategic economic development plan. As part of the strategic planning process, a survey of Eagle Lake residents was conducted to gather opinions and suggestions about current and future city needs.

The Eagle Lake residential survey is now closed. Thank you to everyone for taking the time to complete the survey! We collected 393 responses. On July 13th at 6:00 pm, we will be conducting an open house at Eagle Lake City Hall to share the survey results and conduct a SWOT (strengths, weaknesses, opportunities, and threats) analysis. Light refreshments will be provided. A final plan will be made available to all residents once the resident engagement portion concludes and all the collected information is evaluated.



Registration is not required, but highly encouraged.
You can RSVP using the QR code or the following link:



SOUTHERN MINNESOTA
INITIATIVE FOUNDATION

<http://events.r20.constantcontact.com/register/event?oeidk=a07ej9mq4kd7cffd062&llr=w9g4rbhab>

YOUR INPUT IS IMPORTANT PEDESTRIAN CONNECTIVITY STUDY

OPEN HOUSE

JULY 26 | 5 - 7 PM
Eagle Lake City Hall

The purpose of the study is to gather input on preferred alternatives for walking and bicycling facilities along CSAH 27 between 211th Street and Thomas Drive, including crossing opportunities to and from housing developments east of the study area.

The Eagle Lake-CSAH 27 (Agency Street) Pedestrian Connectivity Study is intended to examine and provide a recommendation for a pedestrian and bicycle accommodation and crossings along CSAH 27 (Agency Street) between 211th Street and Thomas Drive in the City of Eagle Lake. The study was undertaken to evaluate the feasibility, alternative layouts, right of way needs, and alternative costs for the provision of pedestrian services in this area. The study is being completed through the Mankato/North Mankato Area Planning Organization (MAPO), of which the City of Eagle Lake is a member, in coordination with the City of Eagle Lake and Blue Earth County.

YOUR OPINION MATTERS PARK NEEDS SURVEY

**GET STARTED
BY SCANNING
THE QR CODE**



The Eagle Lake Park Board has engaged a licensed landscape architect with Bolton and Menk for the purpose of obtaining a valued, accessible, and sustainable park plan that can help guide future development of Lake Eagle Park, resulting in a cohesive, complimentary design. As part of this process, a survey of Eagle Lake residents is being conducted to gather your opinions and suggestions about current and future park needs. Please take 10-15 minutes to complete this survey.

Your input is important and will help guide decisions made about improvements to the park. Your responses will remain confidential. The survey is available until **AUGUST 15TH**. If you are unable to complete the survey on-line, please contact City Hall and we will provide you with a hard copy of the survey.

<https://survey.alchemer.com/s3/6924654/Lake-Eagle-Master-Plan-Survey>

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DATE: June 1, 2022
TO: Jennifer Bromeland, Administrator
City of Eagle Lake
FROM: **Susan Brower**
Minnesota State Demographer
SUBJECT: 2021 Population and Household Estimates

Your April 1, 2021 population estimate is 3,282.

Your April 1, 2021 household estimate is 1,204.

If you have any questions or comments about these estimates, please contact the State Demographic Center, 300 Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155, phone (651) 201-2473 or send an e-mail to local.estimate@state.mn.us. All challenges must be submitted in writing. Please refer to the enclosed sheet for details.

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EAGLE LAKE TATOR DAYS EVENTS

2022

BUTTONS

Purchase buttons for \$2 at local businesses. Show your button at the Legion for **FREE FRENCH FRIES while supplies last!** Starts at 2pm Saturday.

MEDALLION HUNT

Medallion Hunt Clues will be posted in town around noon, and on Facebook later in the day. **Find the Medallion and get \$50.** Thank you to Olson Chiropractic for hosting and sponsoring this event!

SUNDAY 7/10

4:00pm

Miss Eagle Lake Coronation ▲

THURSDAY 7/14

6:00 - 9:00pm

Music on Parkway ●
Featuring Red Dirt Road

ELFD will be serving hot dogs & brats - free will donation!

FRIDAY 7/15

6:00pm Registration

6:30pm Start

Pedal Pull ●

7:00 - 11:00pm

Karaoke ▲

SATURDAY 7/16

8:00am - 11:00am Pancake Breakfast ●
Free will donation

8:00am 5k

9:00am Kids Mile

Tator Days 5K
Kids 1 Mile Race ★

Register by 1:30pm Race to 21 Cornhole Tournament ▲

2:00pm Bags Fly

See Facebook for registration details

1:00pm

Tator Days Parade
See Facebook for route map

3:00pm

Hog Roast ▲
\$8 meal tickets available

SATURDAY 7/16

2:00pm

Free French Fries ▲

Show your button at the Legion for free french fries starting at 2pm and continuing while supplies last. Thank you to Denny Terrell and ReMax Dynamic Agents for your sponsorship!

2:00pm - 4:00pm

Bounce House ●
\$5 wrist-band per child
Dunk Tank

3:00pm

Duke Burger Eating Contest ●
Contact the Eagle's Nest to register in advance

3:00pm

Family Big Bucks Bingo ▲

8:30pm

Street Dance ●
Smokescreen

SUNDAY 7/17

9:00am - 12:00pm

Breakfast Buffet ▲
\$10 for adults, \$5 for kids under 12

12:30pm Registration
1:00pm Cards Fly

Cribbage Tourney ▲

12:00pm
Raffle Drawing

Corn Hole Board Raffle ▲
Buy raffles for \$10 each to win custom corn hole boards donated by Oachs Custom Woodworking!
Drawing is Sunday at 12:00pm @ the Legion.

▲ American Legion
★ Eagle Lake Elementary

● Eagle Lake City Park
● Eagle's Nest

● Eagle Lake Fire Hall
● Parkway