

CITY OF EAGLE LAKE
PLANNING COMMISSION MEETING MINUTES

July 15, 2024

CALL TO ORDER:

Commissioner Talle called the meeting to order at 6:00 p.m.

MEMBERS PRESENT:

• Ray Beckel, Richard Garvey, Trent Talle, Jan Hughes, Michael McCarty, Aaron Stubbs and Tom David Barna.

MEMBERS ABSENT:

Michael Hughes

STAFF PRESENT:

• Olivia Adomabea, Community Development Coordinator & Jennifer Bromeland, City Administrator.

PUBLIC PRESENT:

Troy Dawn & Ania Janssen

APPROVAL OF THE AGENDA:

Commissioner Beckel moved, seconded by Commissioner Garvey, to approve the amended agenda to add an item to 'other'. A roll call was taken with all in favor. Motion carried.

APPROVAL OF MINUTES:

Commissioner Jan moved, seconded by Commissioner Beckel, to approve the minute. A roll call was taken with all in favor. Motion carried.

NEW BUSINESS:

1. Variance Application received for 401 LeRay Ave.

- Community Development Coordinator Adomabea explained to the planning commission that a variance application request was received for 401 LeRay. She explained that the applicant is requesting a 5-foot variance from the property's 8-foot left side yard required setback to accommodate the construction of a hard surface to have a proper slope for the flow of water away from his house and to also use that surface for motor vehicle parking. The property is zoned single-family residential (R-1) on 0.15 Acres of land. Coordinator Adomabea indicated that the applicant has a reasonable motive to apply for a variance based on Section 6.100, Subd 9 of Chapter 6 of the zoning code. She also recommended that the commission give attention to the second half of the request to use the surface for motor vehicle parking since the city code does not allow for parking in the required side yard hence the applicant will need a second variance approval to be able to use the surface for parking.
- The applicant was called forward to explain why a variance has been requested. The applicant shared their plight with the commission. Discussions ensued and a motion was made by Commissioner McCarthy and seconded by Commissioner Stubbs with all in favor of scheduling a public hearing for the variance request. Motion carried.

2. Discuss Fox Meadows PUD-Phase 2

- Coordinator Adomabea shared with the planning commission that city staff have had several discussions with Fox Meadows regarding phase 2 of the project and that before the commencement of phase 2, the developer is requesting an amendment of the recorded plat and development plans. According to Coordinator Adomabea, the developer is proposing an administrative split, amendment to the plat, and change of the development plans and design.
- Discussions ensued and the Commission highlighted some concerns ranging from density, access to utility, N-S road connections and addressing. Coordinator Adomabea noted that all the Commission's questions and concerns will be discussed with the developer and will be included in the staff's report after the necessary documents have been submitted by the developer and reviewed by staff. Discussions ended.

OTHER:

1. Commissioner Jan Hughes brought to the attention of the Commission to be an Alternate Commissioner while Commissioner Barna become a full time Commissioner. Discussions ensued and a motion was made by Commissioner Garvey and seconded by Commissioner Beckel to accept Commissioner Hughes's request. All voted in favor and motion carried.
2. Resignation of Community Development Coordinator: Administrator Bromeland informed the Planning Commission of Coordinator Adomabea's resignation from her position as the Community Development Coordinator.
3. Monthly Building and Zoning Permit Activity
 - The Monthly Building and Zoning Permit Activity was presented by Coordinator Adomabea. The meeting was adjourned at 6:45 p.m.

Submitted by: Olivia Adomabea, Community Development Coordinator.

Planning Chairman Talle

Community Development Coordinator Adomabea