

**CITY OF EAGLE LAKE
CITY COUNCIL MEETING
AUGUST 7, 2023**

CALL TO ORDER

- Due to a power outage and a city-wide water outage the meeting was delayed, and Mayor Norton called the meeting to order at 6:25 p.m.

ROLL CALL

- Council Members present: Garrett Steinberg, Beth Rohrich, John Whittington, and Mayor Lisa Norton. Absent was Council Member Anthony White.
- Staff present: City Administrator Jennifer Bromeland (arrived at 7:55 due to power outage and city-wide water outage), Public Police Chief John Kopp, and Deputy Clerk Kerry Rausch. Public Works Director Andrew Hartman was not able to attend meeting due to power outage and city-wide water outage.

PUBLIC COMMENTS

- None

APPROVAL OF THE AGENDA

- Mayor Norton asked to add under New Business #7 Snowplow Blade Purchase and #8 Freedom Security.
- Council Member Steinberg moved, seconded by Council Member Rohrich, to approve the agenda as amended. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Norton voting in.

APPROVAL OF MEETING MINUTES

- Council Member Steinberg moved, seconded by Council Member Rohrich, to approve the July 10, 2023 City Council minutes. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Norton voting in favor.

CONSENT AGENDA

- Mayor Norton brought to the Council's attention the resolution accepting the resignation of Jerry Haber from the Public Works department and the resolution to not waive statutory tort limits for property and casualty insurance through the League of Minnesota Cities.
- Council Member Steinberg moved, seconded by Council Member Rohrich, to approve the consent agenda.

Monthly Bills	Treasurer's Report	Police Report
Fire Report	Public Works Report	Building & Zoning Permits
Gambling Report	Res. 2023-34 Resignation of Jerry Haber from Public Works	
Res. 2023-35 to Not Waive Statutory Tort Limit		

- The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Norton voting in favor.

PUBLIC HEARING

1. Interim Ordinance Prohibiting the Sale, Testing, Manufacturing, Cultivating, Growing, Transporting, Delivery, and Distribution of Cannabis Products in the City of Eagle Lake

- Mayor Norton explained that a public hearing was scheduled to consider adopting an interim ordinance related to cannabis businesses. Pursuant to Minnesota Statute 462.355, subd. 4, a city is authorized to enact by ordinance a moratorium to regulate, restrict or prohibit land uses within its jurisdiction to protect the public health, safety, and welfare.
- Mayor Norton also explained the draft interim ordinance would prohibit the sale, testing, manufacturing, cultivating, growing, transporting, delivery, and distribution of cannabis products in the City of Eagle Lake. The purpose of the moratorium ordinance is to allow the City the opportunity to undertake a study to determine whether to adopt any regulations or restrictions, including siting and location of uses, related to the sale, testing, manufacturing, cultivating, growing, transporting, delivery and distribution of cannabis products. Unless earlier rescinded by the City Council, the moratorium would remain in effect until twelve (12) months from its effective date, at which point, it will either automatically expire or be extended pursuant to other statutory authority until January 1, 2025.
- The public hearing was opened with a question asked by Tim Auringer, 405 Perry Street, asking if the proposed interim ordinance is just for commercial users or for private users as well.
- The City Council's discussion included that Minnesota state statute regulates private users and that it is believed that the intent of the proposed ordinance would allow for study of the commercial aspect. The City's attorney can be asked to provide clarification for Mr. Auringer's question.

PRESENTATIONS

1. Darrin W. Lee with Coalition of Greater Minnesota Cities: City Visit

- Mr. Lee explained that the Coalition of Greater Minnesota Cities represents non-metro cities at the state level and lobbies for the needs of those cities. Currently they represent over 100 cities. He stated this is important because non-metro cities needs are different than metro cities.
- Mr. Lee presented some legislative updates that were proposed and the final outcomes. Items presented included local government aid, environmental, childcare, workforce, housing and economic development, and transportation.
- Legislative changes include funding for lead service lines and city streets for cities under a population of 5,000 which will be captured through delivery fees, and public safety aid.
- There was no bonding bill in 2021 nor 2022 and 2024 would typically see a bonding bill, so there may be a bonding bill next year as well.

2. Jessical Beyer and Ryan Vesey with Greater Mankato Growth (GMG): Joint Services Agreement

- Jessica Beyer, GMG's President and CEO and Ryan Vesey, GMG's Economic Development and Research Manager were present to provide information of what services GMG provides for member cities and how membership dollars are utilized.
- Greater Mankato Growth includes Regional Economic Development Alliance (REDA) which is a partnership of five cities and two counties. The primary focus for REDA is business retention and expansion, new enterprise and emerging business development, new business development, and marketplace enhancements. Resident recruitment is an additional focus of REDA and they are seeing increased results from new media campaigns.
- Mr. Vesey explained that several participating cities have renewed the joint membership and that existing partners have until the end of year 2023 to renew their membership. Per capital rate adjustments in the 2023 joint service agreement were explained and Eagle Lake's projected membership fees were presented. The proposed rate adjustment was suggested by the City of Mankato, who currently pays a higher per capita rate than other partners.
- Funding within REDA is used for economic development and marketing resources subscription, business development and recruitment, targeted marketing campaigns and promotional material, and human capital and resources.

- Ryan Vesey explained that Freedom Security received a grant which was administered through Greater Mankato Growth to assist with the development of a new business coming to Eagle Lake. It was also explained that they offer direct support to local businesses and that any business can participate.

OLD BUSINESS

- None

NEW BUSINESS

1. Ordinance No. 2023-03: An Interim Ordinance Prohibiting the Sale, Testing, Manufacturing, Cultivating, Growing, Transporting, Delivery and Distribution of Cannabis Products in the City of Eagle Lake
 - Administrator Bromeland explained the intent of the proposed interim ordinance is for business/commercial purposes and that City Council could approve the ordinance with the request for that the City's attorney provide clarification that this pertains commercial businesses.
 - Council Member Rohrich moved, seconded by Council Member Steinberg, to adopt Ordinance 2023-03 upon the clarification by the city's attorney that it is intended for commercial businesses. A roll call vote was taken with Council Members Steinberg, Rohrich, Whittington, and Mayor Norton voting in favor.
2. Job Description for Police Sergeant Position
 - Item was removed from agenda.
3. Recommendation to Hire Anthony Adams as part-Time Police Sergeant
 - Chief Kopp stated that Mr. Adams has withdrawn his application from consideration. No action is therefore needed.
4. Block Party Request from Resident
 - Mayor Norton explained that a request was received from Diann Brooks, 209 Maywood Avenue, to hold a block party in front of 304 Maywood Avenue on August 26th from 3:00 p.m. to 7:00 p.m. Ms. Brooks is requesting that the street be blocked off at the corner of 3rd Street and Maywood Avenue to the west side of 304 Maywood Avenue.
 - At the present time, the City of Eagle Lake does not have a Block Party and Block Party Consent Form. Before Council are proposed forms for review and approval.
 - A motion will be needed if there is an interest in granting the block party request by Diann Brooks and to adopt the Block Party Rules and Regulations and Block Party Consent Form. Approving these items would allow staff to process requests administratively instead of waiting until the next City Council meeting to obtain approval.
 - Council Member Steinberg moved, seconded by Council Member Rohrich, to approve Diann Brooks' block party request and to adopt the Block Party Rules and Regulations and Block Party Consent Form. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Norton voting in favor.
5. Pricing for Annual Sidewalk Repairs
 - Each year, the public works department prioritizes segments of sidewalk around the community that need to be replaced. Andrew Hartman, the Public Works Director, has received pricing from Clint Adams Concrete for sidewalk repairs totaling \$11,400. There is \$20,000 budgeted in the 2023 budget for this purpose.
 - Council Member Steinberg moved, seconded by Council Member Rohrich, to authorize the sidewalk repairs by Clint Adams Concrete in the amount of \$11,400. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Norton voting in favor.
6. Pricing for Annual Tree Trimming and Removal

- Each year, the public works department prioritizes trees to be removed from public property. Last year, the City received grant funds through the DNR to remove ash trees. The grant funds available this year were very limited and we were not awarded funding to remove ash trees. City staff will apply for funding as it becomes available in hopes of being able to remove more ash trees in 2024.
 - Public Works Director Andrew Hartman submitted a departmental expenditure request to trim and remove trees at Lake Eagle Park. This request includes pricing from Melchoir’s Tree Service totaling \$9,800. There was \$20,000 budgeted for miscellaneous professional services related to parks. Of the amount budgeted, \$13,300 remains for tree trimming and removal and other services for the parks.
 - Council Member Steinberg moved, seconded by Council Member Rohrich, authorizing staff proceed with tree trimming and removal services utilizing Melchoir’s Tree Service. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Norton voting in favor.
7. Purchase of Snowplow Blade
- Public Works Director Andrew Hartman has submitted a request for the purchase of a snowplow blade for the new F-250 truck. Only one quote was received due to the limited vendors who carry the blade needed.
 - Council Member Rohrich moved, seconded by Council Member Whittington, to authorize the purchase of the snowplow blade from Northland Farms Systems Inc, in the amount of \$10,500.55. The motion carried with Council Members Steinberg, Rohrich, Whittington and Mayor Norton voting in favor.
8. Freedom Security Request
- A request from Mike Bales with Freedom Security has been received to extend the date to begin construction from September 29, 2023 to October 29, 2023.
 - Council discussion included that this extension would allow for correct procedures to be followed.
 - Council Member Steinberg moved, seconded by Council Member Rohrich, to extend the beginning construction date for Freedom Security to October 29, 2023. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Norton voting in favor.

OTHER

1. Thank You to the Tator Days Committee
- No action was taken at the meeting.

CITY ADMINISTRATOR REPORT

1. Music on Parkway
- The August 17th event has been moved to Lake Eagle Park and will be held from 6:00 p.m. – 9:00 p.m.
2. Outdoor Movie Event
- The August 18th event will take place at Eagle Lake Elementary School beginning at 6:00 p.m.
3. YTD Expenditure and Revenue Report
- The City Council has received the year-to date as of July 31st expenditure and revenue reports for review.
4. Information from LJP for Upcoming 2023 Fall and 2024 Spring Cleanups
- The 2023 Fall Cleanup will be a drop off only event and the 2024 Spring Cleanup may be a modified curbside cleanup event.
5. Park Pavilion Construction Timeline
- Bolton and Menk is providing structural review and will provide feedback. The contractor has indicated that construction is expected to begin in September if all goes well with the structural review.
6. Park Bathrooms
- The Park Board was thanked for their help in locking park bathrooms.
7. Budget Work Session: August 8th at 6:00 p.m.

- A budget work session will be held August 8th at City Hall at 5:00 p.m..

8. Water Update

- The water outage was not expected and the required processes were followed. Xcel has restored power and the water is on. The Minnesota Department of Health's Boil Alert Advisory is in effect and notice has been emailed to residents, on the city's website, and on the City's Facebook page. Blue Earth County's Sheriff's department has issued a Code Red text alert to residents as well.
- The public works department will have the water tested on Tuesday and results should be back within 24 hours. The boil alert advisory will remain in effect until the City receives notification that it can be lifted.
- A thank you to Chief Kopp and Public Works Director Hartman was extended for their work during this power and water outage.
- It was explained that it was not possible to answer the City phones during this event and that the City may want to consider looking into its own notification system to send text messages/alerts to residents.
- Mayor Norton stated that if it were not for the water tower project and the tower being offline, this power outage would not have affected the water supply system.
- Council Member Whittington stated staff did a great job handling this situation.

COUNCIL REPORTS

- None

ADJOURNMENT

- Council Member Steinberg moved, seconded by Council Member Whittington, to adjourn the meeting at 8:04 p.m. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Norton voting in favor.

Lisa Norton, Mayor

Kerry Rausch, Deputy Clerk