

CITY OF EAGLE LAKE
AUGUST 22, 2022
SPECIAL CITY COUNCIL MEETING
6:00 P.M.
CITY HALL, 705 PARKWAY AVENUE
AGENDA

City Council meetings are held the first Monday of every month at 6 p.m. All meetings are open to the public. If you wish to address the City Council in person, please contact City Hall at 507-257-3218 or email krausch@eaglelakemn.com or jbromeland@eaglelakemn.com. Written comments or questions for the City Council can be submitted via USPS, email, or dropped off at City Hall. City Council meetings are now live streamed to the City of Eagle Lake's official YouTube Channel. If you are unable to attend a meeting, you can view meetings by visiting the City of Eagle Lake website at eaglelakemn.com and click on the "City of Eagle Lake MN City Council Meetings" icon on the home page of the website.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

___ Auringer ___ White ___ Steinberg ___ Rohrich ___ Whittington

1. Budget Work Session
 - a. Fire Budget Request (Fire Chief Vern Simpson and Assistant Fire Chief Trent Talle)
 - b. Police Budget Request (Police Chief John Kopp)
 - c. Public Works Budget Request (Public Works Supervisor Andrew Hartman)
 - d. 2023 Draft Budget Presentation and Distribution of Draft Budget and Materials (City Administrator Jennifer Bromeland)
 - e. Schedule Next Budget Work Session
2. Resolution 2022-33: Accepting Resignation from Part-Time Public Works Worker Brian Shoemaker
3. Resolution 2022-34: Accepting Resignation/Notice of Retirement from Public Works Director Brian Goettl
4. Discuss Hiring Process and Next Steps for Public Works Positions
5. Approval to Advertise and Sell Old Leaf Vac on Minn Bid
6. Resolution No. 2022-35: Resolution on Special Session

OTHER

ANNOUNCEMENT

ADJOURNMENT

If you have any questions, please feel free to contact City Hall at 507.257.3218 or email at jbromeland@eaglelakemn.com.



August 22, 2022

To: Honorable Mayor Auringer and City Council
From: Jennifer J. Bromeland, City Administrator
Re: 2023 Budget - Work Session

As a community that is experiencing growth and the growing pains and pressures that accompany growth, we are faced with the increased difficult task this budget cycle with putting together a fiscally prudent budget that ensures both the continued delivery of quality services and planning for the future (during a time when the economy is volatile, and inflation is high).

While Eagle Lake's population has grown approximately 36% in the last decade, our staffing levels have remained relatively the same even though the demand for services has increased because of development. Included in this year's budget requests are a 4th Full-Time Police Officer, a 4th Full-Time Public Works Worker, and a Full-Time Community Development Coordinator position. Attached is a draft job description for the position of Community Development Coordinator.

Eagle Lake is also behind on updating some key planning documents such as the comprehensive plan (adopted in 1991) and land use plan (adopted in 2006), both of which are important for strategic planning as it relates to community development. Funding should be prioritized to update planning documents.

With the upcoming retirement of the Public Works Director, City staff recommends that Bolton and Menk be consulted to assist with putting together an updated Capital Improvement Plan (CIP) as it relates to street and utility reconstruction projects. Included in the CIP could be other infrastructure needs such as the proposed water treatment plant project, street pavement evaluation and mapping (this is currently done in house as time allows), and a review of sewer televising records to identify problem areas around town.

Coming up this fall, bidding will take place for a SCADA system for water and sewer. This system is estimated to cost around \$175,000. Then, in December or January, bidding is anticipated to take place for the water tower rehab project in 2023. It appears that American Rescue Plan Act (ARPA) funds can be used for a SCADA system, but more research is needed to determine if a water tower rehab project is an eligible use of the funding. Regardless, financing will need to be obtained for the rehab project which will likely cost approximately \$500,000. A total of \$337,354 was received in ARPA funding. Funds must be expended by December 31, 2024.

What follows is some basic information about the budgeting process. Cities must prepare and adopt a proposed budget and proposed property tax levy each year. By law in Minnesota, the fiscal year of a city and all its funds must be calendar year. A budget is one year of estimated money coming in or revenue, and expenditures or money going out. Cities over 500 in population that propose a property tax increase are required to provide notice of the proposed budget adoption and to allow public input on the proposed budget and property tax levy. The “truth-in-taxation” process (TNT) requires cities to certify proposed property tax levies to the county auditor on or before September 30th. The preliminary levy can be reduced once adopted but cannot be increased prior to the final levy being adopted. The levy is comprised of the general fund, EDA, and debt service. A TNT public comment hearing must occur sometime between November 25th and December 28th. The final levy must be certified to the county auditor by or before December 28th. Cities must also file a certificate of compliance with the Department of Revenue by December 28th.

While the 2022 Regular Legislative Session did not result in any significant changes for consideration in budgeting, one item from 2021 requires additional summary budget information to be submitted to the county auditor. Additional summary budget information will be required (effective for taxes payable 2023) on or before the adoption of the City’s proposed levy. The supplemental information must include summary budget data reported to the state auditor, revenues listed separately by categories, and expenditures listed by category.

For reference purposes, included is last year’s final levy information. Last year’s final tax levy was set at 10% or an increase of \$81,173. Property taxes should have remained relatively flat unless a property’s valuation increased.

The preliminary levy can be reduced once adopted but cannot be increased prior to the final levy being adopted. The levy is comprised of the general fund, EDA, and debt service.

	2021 Final	2022 Final	2023 Preliminary	Change from 2022
General Fund	\$608,936	\$696,904	\$766,594	\$69,690
EDA	\$51,000	\$51,000	\$51,000	\$0
Debt Service	\$151,792	\$144,997	\$152,310	\$7,313
TOTAL TAX LEVY	\$811,728	\$892,901	\$969,904	\$77,003 or 8.6%

Proposed 2023 GF Revenues	\$1,866,032
Proposed 2023 GF Expenditures	\$1,917,456
Difference	(\$51,424) - Planned Deficit Spending using capital outlay reserves. The budget would be balanced except for planned capital outlay expenditures drawing down previously set aside funding in general fund reserves. The expenditures are comprised of fire, police, streets, and parks capital outlay expenditures.

	<p>Planned Deficit Spending is the intentional drawing down of capital outlay funds previously set aside in the general fund. But for the planned capital outlay expenditures, the budget would be balanced.</p>
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While there are many factors that go into the budget and line items, what follows are some highlights for your review and information (in no particular order):

Net Tax Capacity Estimate and Levy Impact: Included is a spreadsheet used to show estimated net tax capacity and levy impact. This spreadsheet can be used to consider different scenarios by changing the proposed levy change cell and residential taxable market value cell. It should be noted that the estimated city tax cell is calculated using a residential 1% class rate, and this doesn't represent property classifications with a different class rate such as commercial or industrial. The local property tax rate is a function of the levy and total tax base. Taxable tax capacity is used to determine the local tax rate. $[\text{city levy}] / [\text{taxable tax capacity}] = [\text{city tax rate}]$ A property's share of the City levy is based on the taxable value of the property relative to the full value of all other property in the City's taxing district. **Per an inquiry to Blue Earth County Property and Land staff, the average residential sale price in the City of Eagle Lake was \$300,100 for the 2022 assessment. The average market value percent increase on residential homes was 8.44%. It should be noted that the City's net tax capacity has increased recently due to new residential and commercial construction. This is important because with more taxpayers, the tax base has expanded and helps to spread the burden of taxes over more taxpayers.**

Tax Levy History: Included is a history showing tax levy by year.

Truth In Taxation: Truth in Taxation notices are sent to all property owners each November before local units of government finalize their budgets for the coming year. The notice is meant to help property owners understand how property taxes are determined and how they can get involved with local budgeting and taxation. Property owners cannot appeal their property's market value or classification at the Truth in Taxation meeting. The Truth in Taxation meeting is tentatively scheduled for Monday, December 5th at 6:00 p.m. at City Hall.

Fund Balance: The City consistently maintains a minimum unassigned general fund balance of 50% of the annual budget. A positive fund balance contributes to a favorable bond rating, provides a source of working capital to meet cash flow needs, and offers a cushion for unexpected expenditures or revenue short falls.

Fire, Police, and Public Works Budget Requests: Included are budget requests from the Fire Department, Public Works Department, and Police Department. Representatives from each

department will be at the meeting to review their respective departmental requests and answer any questions that you might have.

Certified 2023 Local Government Aid (LGA): The Minnesota Department of Revenue released the certified Local Government Aid amounts for 2023. The 2023 LGA payments will be made on July 20 and December 26, 2023. **Together, LGA and property taxes account for approximately 80% of general fund revenues. Both are significant sources of income.** The goal of LGA is to help equalize a city’s ability to provide an average level of services at a reasonable property tax rate.

2022 Certified Amount	\$685,922
2023 Certified Amount	\$699,884
Increase from 2022 Amount	\$13,962

Cost of Living Adjustment (COLA): Each year, a cost-of-living adjustment is made to wages using the consumer price index (please see attached printout). This is intended to counteract inflation and the average change over time in prices paid by consumers for goods and services. Discussion took place in 2021 that the City retains discretion as to the actual adjustment to wages for cost of living and is not bound by the CPI. This year, the percent change for the Midwest region from June 2021 to June 2022 is 9.5%. Last year, it was 5.9% and the year before that it was 0.7%. Based on a survey of other area cities comparable in size, most are budgeting anywhere between 3%-5% for a cost-of-living adjustment for 2023. A 3% COLA was factored into the 2023 budget.

Step Increase: 2% (for those that are eligible and those that receive a satisfactory performance evaluation). Employees at the top of the range for their pay grade will receive COLA only.

Health Insurance Rates: We will not know our 2023 rates until October but have been advised by our agent to budget for a 12% increase at this time. It is anticipated that the renewal will be under 10% but budgeting higher until we know for sure.

Public Employees Retirement Association (PERA): No changes to employer or employee contributions in the defined contribution plans or to police and fire.

Employee Contributions

Defined Benefit Plan	2022	2023
Coordinated	6.5%	6.5%
Police and Fire	11.8%	11.8%

Employer Contributions

Defined Benefit Plan	2022	2023
Coordinated	7.5%	7.5%
Police and Fire	17.7%	17.7%

Social Security and Medicare Withholding for 2023: The 2023 amounts are not yet available. For 2022, employers paid a Social Security tax rate of 6.2% and a Medicare tax rate of 1.45%. The combined rate of 7.65% is unchanged from 2022.

League of MN Cities Member Dues: A 3.5% increase is scheduled for 2023. Actual dues include a population factor so a net change for each city varies depending on population changes. The dues estimate for 2023 is \$4,072.

Coalition of Greater Minnesota Cities Member Dues: \$6,122 (increase of \$296).

Minnesota Valley Council of Governments Member Dues: \$5,372 (no increase).

Regional Economic Development Alliance (REDA) Agreement Participation Fee through Greater Mankato Growth (GMG): \$7,196.34 (estimate – notice of final amount not yet received). The fee is based on population figures. The belief is that economic prosperity and activities do not stop at jurisdictional boundaries and that success lies in a collective marketplace. REDA is intended to facilitate economic development in the communities that make up the greater Mankato regional marketplace. Members include Eagle Lake, Lake Crystal, Blue Earth County, Mankato, North Mankato, St. Peter, and Nicollet County.

All Seasons Arena Operating Assessment: If the operating service agreement is fulfilled through 2023, the City’s share is \$1,810 for the annual assessment. This is a 0% increase from last year’s assessment amount.

Music on Parkway: Music on Parkway was made possible in 2021 through a matching grant (one-time grant) from the Southern MN Initiative Foundation. \$5,000 was included in the 2022 budget to carry forward a scaled back Music on Parkway series. With a generous donation from the American Legion Post 617, three events were held in 2022. \$5,000 has been included on the expenditure side in the 2023 budget in hopes that another \$5,000 can be collected in donations and/or grants from area businesses.

Parks: The Parks Board has requested a capital outlay allocation in an amount not less than \$50,000 for the 2023 budget. Funds are needed for ongoing capital outlay expenditures such as completing phase II of the parks project which includes upgrades to the bathroom and a new pavilion at Lake Eagle Park.

Audit Fees: A proposal was obtained from Eide Bailly for auditing services for years 2021-2023.

2021	2022	2023
\$24,500	\$25,500	\$26,500

League of MN Cities Insurance Trust (LMCIT) Coverage: Below are estimates for rate increases for 2023- cities can check back in October for an updated outlook on rates.

Workers’ Compensation	10%-15%
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Property	3%-8%
Liability	5%-10%
Auto	5%-10%

Capital Improvements: An assigned fund balance is now included in the annual audit to reflect capital outlay funds set aside for capital outlay expenditures instead of continuing to lump these funds in the “unassigned” fund balance. This change began with the 2021 audit report.

Department heads are relied upon to provide accurate information about future departmental needs, anticipated cost, and approximate year when a capital expenditure will be made.

Debt Service: Included is a current debt service schedule.

Utility Rate Analysis: Shannon Sweeney with DDA is assisting the City with a water, sewer, and storm utility rate analysis to ensure rates are commensurate with expenses.

Copier: A proposal will be presented at the September 12th City Council meeting to look at terminating the current copier lease and maintenance agreement with Metro Sales and instead moving to Loeffler to realize a significant monthly cost savings. The proposal from Loeffler would include pricing that is locked for 60 months with unlimited color and black and white at no additional cost. Under the current agreement, our costs have increased due to annual cost escalations for the number of copies printed because we do not have unlimited color and black and white copies. The new proposal includes all toner, parts, and labor. The only thing not covered is the paper, which we are currently responsible for purchasing separate from the existing copier lease and maintenance agreement.

Budget materials will be distributed at the meeting. If you still have last year’s budget binder, feel free to bring back and use for the 2023 budget materials. Upon request, we can add a three-hole punch to printed budget materials. A budget binder will be available for public inspection at City Hall and will be updated accordingly with budget materials between now and when until the final levy is adopted.

The enterprise funds will continue to be updated until the final budget is approved due to information still being collected for revenues and expenditures. Changes to the enterprise funds do not impact the general fund levy.

A second budget work session should be scheduled sometime the week of September 6th or September 12th so that the preliminary levy can be certified before September 30th. Discussion should ensue as to a date and time for the next budget work session.

Assignment: Put together a list of your top 5 immediate and long-term goals for the City of Eagle Lake between now and the next budget work session.

Jennifer J. Bromeland
City Administrator

Eagle Lake City data as of 4/4/2022

Net Tax Capacity (NTC)

Preliminary - only for discussion purposes

Pay 2022 2,506,077 Total Fully Taxable Tax Capacity (line 1031)
123,200 less TIF Captured (Line 1040)
2,382,877 NTC

Pay 2022 Levy 892,901

Pay 2022 Tax Rate 37.47% (approx.) (ave of regular and rur serv dist, if applicable)

PRELIMINARY PRELIMINARY
Pay 2023 2,757,784 Line 1031 Total Fully Taxable
132,437 less Line 1040 TIF Captured
2,625,347 NTC

Proposed Levy Change 8.60% =====> Equates to \$ Amt: \$ 76,789

Pay 2023 Levy 969,690 Potential based on Maintained Levy Rate

Pay 2023 Tax Rate 36.94% (approx.) (ave of regular and rur serv dist, if applicable)

Residential Taxable Market Value	Proposed Tax Rate	Estimated City Tax
\$300,100	36.94%	\$1,108.44

CITY OF EAGLE LAKE
2023 Revenue Budget Worksheet

Proposed Preliminary Budget

Account Descr	2021 Amt	2022 Budget	YTD Amt	2022 YTD Balance	2022 % of Budget	2023 Budget	UnderLine
FUND 101 GENERAL							
R 101-31000 Property Taxes	\$617,392.18	\$696,904.00	\$378,211.96	\$318,692.04	54.27%	\$766,594.00	
R 101-32100 Business Licenses	\$3,115.00	\$3,300.00	\$500.00	\$2,800.00	15.15%	\$3,000.00	
R 101-32210 Building Permits	\$52,778.28	\$35,000.00	\$41,005.02	-\$6,005.02	117.16%	\$50,000.00	
R 101-32211 Surcharge - Flat Fee	\$155.50	\$100.00	\$37.00	\$63.00	37.00%	\$100.00	
R 101-32212 Surcharge - Value	\$1,523.50	\$800.00	\$1,459.50	-\$659.50	182.44%	\$1,500.00	
R 101-32213 Surcharge - Plumbing	\$12.00	\$10.00	\$8.00	\$2.00	80.00%	\$10.00	
R 101-32214 Surcharge - Mechanical	\$12.00	\$10.00	\$9.00	\$1.00	90.00%	\$10.00	
R 101-32215 Surcharge - Other	\$1.00	\$10.00	\$66.00	-\$56.00	660.00%	\$10.00	
R 101-32220 Zoning Permit	\$1,880.00	\$1,150.00	\$920.00	\$230.00	80.00%	\$1,150.00	
R 101-32221 Rental Inspection	\$1,348.34	\$1,000.00	\$328.34	\$671.66	32.83%	\$20,000.00	
R 101-32240 Dog Licenses	\$1,805.00	\$1,500.00	\$1,075.00	\$425.00	71.67%	\$1,500.00	
R 101-32260 Refunds and Reimbursements	\$41,998.01	\$32,000.00	\$33,606.71	-\$1,606.71	105.02%	\$35,000.00	
R 101-33000 Intergovernmental Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-33100 Federal Grants and Aids	\$10,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-33400 State Grants and Aids	\$5,000.00	\$25,000.00	\$0.00	\$25,000.00	0.00%	\$25,000.00	
R 101-33401 Local Government Aid	\$724,678.00	\$685,922.00	\$342,961.00	\$342,961.00	50.00%	\$699,884.00	
R 101-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-33418 MN Police Relief Payment	\$26,045.61	\$28,353.00	\$0.00	\$28,353.00	0.00%	\$28,353.00	
R 101-33419 MN Fire Relief Payment	\$25,304.15	\$23,582.00	\$0.00	\$23,582.00	0.00%	\$23,582.00	
R 101-33428 Payment in Leau of Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-34107 Administrative Service Fee	\$5,325.98	\$4,000.00	\$2,246.85	\$1,753.15	56.17%	\$4,000.00	
R 101-34110 Planning & Zoning Fees	\$903.60	\$500.00	\$146.00	\$354.00	29.20%	\$500.00	
R 101-34403 Refuse Collection Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-34404 Recycling Collection Charge	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-35000 Fines and Fees	\$6,948.67	\$3,500.00	\$2,648.25	\$851.75	75.66%	\$3,500.00	
R 101-36100 Special Assessments	\$1,014.22	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-36101 Indust. Park - N. Lift Station	\$1,926.24	\$1,926.00	\$963.12	\$962.88	50.01%	\$1,926.00	
R 101-36102 Greenfld Assessment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-36103 Joan Lane Special Assessment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$951.00	
R 101-36104 Lakeview Watermain 13 Sp. As	\$950.39	\$951.00	\$475.19	\$475.81	49.97%	\$0.00	
R 101-36106 Sparrowhawk Sp. Assmt	\$557.79	\$472.00	\$0.00	\$472.00	0.00%	\$0.00	
R 101-36200 Miscellaneous Revenues	\$3,039.82	\$500.00	\$2,620.45	-\$2,120.45	524.09%	\$2,000.00	
R 101-36210 Interest Earnings	\$20,075.61	\$25,000.00	\$17,905.89	\$7,094.11	71.62%	\$25,000.00	
R 101-36230 Contributions - General	\$1,070.00	\$50.00	\$6,500.00	-\$6,450.00	13000.00%	\$5,000.00	
R 101-36231 Contributions - Park	\$28,958.11	\$15,000.00	\$2,256.00	\$12,744.00	15.04%	\$15,000.00	
R 101-36232 Contributions - Fire Department	\$87,000.00	\$40,000.00	\$0.00	\$40,000.00	0.00%	\$15,000.00	
R 101-36233 Police - Seizure	\$0.00	\$500.00	\$0.00	\$500.00	0.00%	\$500.00	

Account Descr	2021 Amt	2022 Budget	YTD Amt	YTD Balance	2022 % of Budget	2023 Budget	UnderLine
R 101-36240 Fire Call Revenue	\$750.00	\$1,000.00	\$1,750.00	-\$750.00	175.00%	\$1,000.00	
R 101-36241 Fire Contract Payment	\$62,660.94	\$66,672.00	\$31,330.60	\$35,341.40	46.99%	\$62,662.00	
R 101-38020 Rental Revenue	\$400.00	\$500.00	\$300.00	\$200.00	60.00%	\$500.00	
R 101-38021 Wireless Internet Rental Fee	\$18,958.05	\$19,000.00	\$12,838.38	\$6,161.62	67.57%	\$19,000.00	
R 101-38022 Contract For Deed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38050 Cable TV Franchise Fee	\$13,376.88	\$25,000.00	\$21,184.73	\$3,815.27	84.74%	\$25,000.00	
R 101-38051 Electric Franchise Fee	\$7,897.42	\$9,500.00	\$5,832.13	\$3,667.87	61.39%	\$9,500.00	
R 101-38052 Gas Franchise Fee	\$7,316.49	\$9,300.00	\$5,509.10	\$3,790.90	59.24%	\$9,300.00	
R 101-38053 Solar Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38054 Small Cities Street Money	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38200 Park Dedication	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38201 Eagle Heights Trail Dedication	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38400 Internal Service Fund Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-39101 Sale of Equipment-Material	\$10,511.00	\$0.00	\$10,034.50	-\$10,034.50	0.00%	\$10,000.00	
R 101-39102 Issuance of Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-39400 Escrow Funds Received	\$154,257.50	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 101 GENERAL	\$1,946,947.28	\$1,758,012.00	\$924,728.72	\$833,283.28		1,866,032.00	
FUND 201 STORM WATER DRAINAGE							
R 201-32219 SWPPP Review	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,000.00	
R 201-32260 Refunds and Reimbursements	\$468.00	\$1,000.00	\$0.00	\$1,000.00	0.00%	\$1,000.00	
R 201-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 201-37100 Sales for Services	\$48,969.41	\$49,000.00	\$33,090.77	\$15,909.23	67.53%	\$49,000.00	
FUND 201 STORM WATER DRAINAGE	\$49,437.41	\$50,000.00	\$33,090.77	\$16,909.23		\$52,000.00	
FUND 202 RECYCLING UTILITY							
R 202-34404 Recycling Collection Charge	\$57,083.86	\$57,000.00	\$39,217.31	\$17,782.69	68.80%	\$63,000.00	
FUND 202 RECYCLING UTILITY	\$57,083.86	\$57,000.00	\$39,217.31	\$17,782.69		\$63,000.00	
FUND 203 REFUSE UTILITY							
R 203-34403 Refuse Collection Charges	\$182,159.10	\$181,000.00	\$127,211.30	\$53,788.70	70.28%	\$181,000.00	
FUND 203 REFUSE UTILITY	\$182,159.10	\$181,000.00	\$127,211.30	\$53,788.70		\$181,000.00	
FUND 206 ECONOMIC DEVELOPMENT AUTHORITY							
R 206-31000 Property Taxes	\$50,978.22	\$51,000.00	\$27,091.86	\$23,908.14	53.12%	\$51,000.00	
R 206-36200 Miscellaneous Revenues	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%	\$0.00	
R 206-36210 Interest Earnings	\$103.20	\$100.00	\$59.15	\$40.85	59.15%	\$100.00	
R 206-39101 Sale of Equipment-Material	\$50,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 206-39201 Transfer from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 206-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

Account Descr	2021 Amt	2022 Budget	YTD Amt	YTD Balance	2022 % of Budget	2023 Budget	UnderLine
FUND 206 ECONOMIC DEVELOPMENT AUTH	\$101,081.42	\$61,100.00	\$27,151.01	\$33,948.99		\$51,100.00	
FUND 207 EDA REVOLVING LOAN FUND							
R 207-34900 Fromm EDA Loan 2013 Princip	-\$41.10	\$8,060.00	\$5,801.02	\$2,258.98	71.97%	\$8,060.00	
R 207-34901 Fromm EDA Loan 2013 Interes	\$1,826.51	\$1,270.00	\$865.16	\$404.84	68.12%	\$1,270.00	
R 207-34902 Loan Repayment-Miller	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 207-34920 Blue Earth County Loan to City	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 207-36210 Interest Earnings	\$48.38	\$100.00	\$35.54	\$64.46	35.54%	\$100.00	
R 207-36211 EDA Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 207-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 207 EDA REVOLVING LOAN FUND	\$1,833.79	\$9,430.00	\$6,701.72	\$2,728.28		\$9,430.00	
FUND 208 ACCOUNT TO CLOSE FOR PARKWAY							
R 208-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 208 ACCOUNT TO CLOSE FOR PARKW	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 210 SMALL CITIES GRANT FUND							
R 210-32260 Refunds and Reimbursements	\$0.00	\$0.00	\$0.65	-\$0.65	0.00%	\$0.00	
R 210-36210 Interest Earnings	\$5.64	\$15.00	\$2.67	\$12.33	17.80%	\$5.00	
FUND 210 SMALL CITIES GRANT FUND	\$5.64	\$15.00	\$3.32	\$11.68		\$5.00	
FUND 221 TAX INCREMENT DIST. 1-2 CEDAR							
R 221-31050 Tax Increments	\$109,055.68	\$96,586.00	\$50,224.44	\$46,361.56	52.00%	\$96,586.00	
FUND 221 TAX INCREMENT DIST. 1-2 CEDA	\$109,055.68	\$96,586.00	\$50,224.44	\$46,361.56		\$96,586.00	
FUND 222 TAX ABATEMENT-AUTUMN WIND							
R 222-31051 Property Tax - Tax Abatement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 222 TAX ABATEMENT-AUTUMN WIND	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 223 TIF #3 704-708 PARKWAY AVE							
R 223-31050 Tax Increments	\$0.00	\$12,215.00	\$5,893.27	\$6,321.73	48.25%	\$12,215.00	
R 223-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 223-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 223 TIF #3 704-708 PARKWAY AVE	\$0.00	\$12,215.00	\$5,893.27	\$6,321.73		\$12,215.00	
FUND 250 AMERICA RESCUE PLAN							
R 250-33400 State Grants and Aids	\$168,677.13	\$163,329.00	\$168,677.13	-\$5,348.13	103.27%	\$0.00	
FUND 250 AMERICA RESCUE PLAN	\$168,677.13	\$163,329.00	\$168,677.13	-\$5,348.13		\$0.00	
FUND 310 CATE STREET-RETIRED							
R 310-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 310-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

Account Descr	2021 Amt	2022 Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget	2023 Budget	UnderLine
FUND 310 CATE STREET-RETIRED	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 311 CITY FACILITIES-RETIRED							
R 311-31000 Property Taxes	\$113,894.37	\$78,413.00	\$57,973.18	\$20,439.82	73.93%	\$73,176.00	
R 311-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 311-39203 Transfer from Other Fund	\$100,000.00	\$100,000.00	\$0.00	\$100,000.00	0.00%	\$100,000.00	
FUND 311 CITY FACILITIES-RETIRED	\$213,894.37	\$178,413.00	\$57,973.18	\$120,439.82		\$173,176.00	
FUND 326 2ND N, 3RD N, & PARKWAY-PFA							
R 326-31000 Property Taxes	\$884.90	\$28,465.00	\$0.00	\$28,465.00	0.00%	\$27,794.00	
R 326-36100 Special Assessments	\$32,634.52	\$14,498.00	\$7,022.19	\$7,475.81	48.44%	\$14,498.00	
R 326-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 326-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 326 2ND N, 3RD N, & PARKWAY-PFA	\$33,519.42	\$42,963.00	\$7,022.19	\$35,940.81		\$42,292.00	
FUND 327 LINDA DR EXTENSION-RETIRED							
R 327-31000 Property Taxes	\$0.00	\$2,756.00	\$0.00	\$2,756.00	0.00%	\$2,661.00	
R 327-36100 Special Assessments	\$3,375.75	\$3,337.00	\$1,668.42	\$1,668.58	50.00%	\$3,337.00	
R 327-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 327-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 327 LINDA DR EXTENSION-RETIRED	\$3,375.75	\$6,093.00	\$1,668.42	\$4,424.58		\$5,998.00	
FUND 328 STORM SEWER IMPROVEMENT 2010							
R 328-31000 Property Taxes	\$0.00	\$15,830.00	\$0.00	\$15,830.00	0.00%	\$15,857.00	
R 328-36100 Special Assessments	\$79.32	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 328-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 328 STORM SEWER IMPROVEMENT 2	\$79.32	\$15,830.00	\$0.00	\$15,830.00		\$15,857.00	
FUND 329 JOAN LANE REFUNDING 2021B							
R 329-31000 Property Taxes	\$40,970.01	\$21,698.00	\$2,664.69	\$19,033.31	12.28%	\$20,579.00	
R 329-36100 Special Assessments	\$1,317.80	\$4,696.00	\$19,139.33	-\$14,443.33	407.57%	\$4,696.00	
FUND 329 JOAN LANE REFUNDING 2021B	\$42,287.81	\$26,394.00	\$21,804.02	\$4,589.98		\$25,275.00	
FUND 330 2ND, LINDA, STORM 2017 CROSSOV							
R 330-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 330-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 330-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 330-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 330 2ND, LINDA, STORM 2017 CROSS	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 331 CSAH 27/AGENCY ST 2021A							
R 331-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$9,450.00	

Account Descr	2021 Amt	2022 Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget	2022 Budget	UnderLine
R 331-36100 Special Assessments	\$114,140.00	\$39,706.00	\$52,527.42	-\$12,821.42	132.29%	\$39,706.00	
R 331-39203 Transfer from Other Fund	\$12,526.67	\$0.00	\$0.00	\$0.00	0.00%	\$45,085.00	
R 331-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 331 CSAH 27/AGENCY ST 2021A	\$126,666.67	\$39,706.00	\$52,527.42	-\$12,821.42		\$94,241.00	
FUND 332 FACILITIES 2021B							
R 332-39310 Bond Proceeds	\$1,398,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 332 FACILITIES 2021B	\$1,398,000.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 431 AGENCY RECONSTRUCTION-CSAH 27							
R 431-39201 Transfer from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 431-39203 Transfer from Other Fund	\$0.00	\$0.00	\$600,000.00	-\$600,000.00	0.00%	\$0.00	
R 431-39310 Bond Proceeds	\$1,295,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 431 AGENCY RECONSTRUCTION-CSA	\$1,295,000.00	\$0.00	\$600,000.00	-\$600,000.00		\$0.00	
FUND 601 WATER FUND							
R 601-31300 State Sales and Use Tax	\$405.06	\$550.00	\$354.56	\$195.44	64.47%	\$550.00	
R 601-31301 County Sales and Use Tax	\$28.13	\$40.00	\$28.92	\$11.08	72.30%	\$40.00	
R 601-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 601-34407 Area Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 601-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 601-36200 Miscellaneous Revenues	\$605.00	\$1,500.00	\$116.00	\$1,384.00	7.73%	\$1,500.00	
R 601-37100 Sales for Services	\$415,078.81	\$405,000.00	\$280,252.09	\$124,747.91	69.20%	\$405,000.00	
R 601-37110 Water Meter Sales	\$5,033.60	\$10,000.00	\$5,116.10	\$4,883.90	51.16%	\$10,000.00	
R 601-37170 Hook Up Fee	\$5,581.57	\$6,000.00	\$4,000.00	\$2,000.00	66.67%	\$6,000.00	
R 601-39101 Sale of Equipment-Material	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 601 WATER FUND	\$426,732.17	\$423,090.00	\$289,867.67	\$133,222.33		\$423,090.00	
FUND 602 SEWER FUND							
R 602-32260 Refunds and Reimbursements	\$47,406.41	\$0.00	\$47,406.41	-\$47,406.41	0.00%	\$0.00	
R 602-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-34407 Area Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-37100 Sales for Services	\$486,775.12	\$515,000.00	\$339,670.84	\$175,329.16	65.96%	\$515,000.00	
R 602-37170 Hook Up Fee	\$4,212.81	\$5,000.00	\$3,600.00	\$1,400.00	72.00%	\$5,000.00	
R 602-37255 I & I Penalty	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-37260 Late Fees	\$12,580.61	\$5,000.00	\$6,370.83	-\$1,370.83	127.42%	\$8,000.00	
R 602-39101 Sale of Equipment-Material	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 602 SEWER FUND	\$550,974.95	\$525,000.00	\$397,048.08	\$127,951.92		\$528,000.00	

Account Descr	2021 Amt	2022 Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget	2023 Budget	UnderLine
	\$6,706,811.77	\$3,646,176.00	\$2,810,809.97	\$835,366.03		3,639,297.00	

Proposed Preliminary Budget

CITY OF EAGLE LAKE
2023 Expenditure Budget Worksheet

Account Descr	2021 Amt	2022 Budget	YTD Amt	2022 YTD Balance	%YTD Budget	2023 Budget	UnderLine
FUND 101 GENERAL							
Dept 41000 General Government (GENERAL)							
E 101-41000-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-131 Employer Paid Health	\$89,184.92	\$61,200.00	\$54,453.00	\$6,747.00	88.98%	\$83,061.00	
E 101-41000-132 Employer Paid Health Savings	\$33,340.55	\$34,450.00	\$16,575.00	\$17,875.00	48.11%	\$42,250.00	
E 101-41000-133 Employer Paid Dental	\$4,390.67	\$3,113.00	\$2,567.74	\$545.26	82.48%	\$4,453.00	
E 101-41000-151 Work Comp Premium	\$19,621.62	\$11,852.00	\$0.00	\$11,852.00	0.00%	\$19,171.00	
E 101-41000-300 Professional Svcs (GENERAL)	\$119.00	\$5,000.00	\$0.00	\$5,000.00	0.00%	\$2,500.00	
E 101-41000-362 Property & Liability Ins	\$13,138.58	\$22,015.00	\$0.00	\$22,015.00	0.00%	\$23,016.00	
E 101-41000-400 CD purchase	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-430 Miscellaneous (GENERAL)	\$15,605.52	\$62,100.00	\$3,273.25	\$58,826.75	5.27%	\$20,000.00	
E 101-41000-433 Dues and Subscriptions	\$11,920.00	\$12,000.00	\$8,666.04	\$3,333.96	72.22%	\$12,000.00	
E 101-41000-438 Meeting & Education	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-445 Music on Parkway	\$14,522.20	\$5,000.00	\$7,163.49	-\$2,163.49	143.27%	\$10,000.00	
E 101-41000-510 Capital Outlay-Actual Expense	\$0.00	\$0.00	\$5,927.61	-\$5,927.61	0.00%	\$0.00	
E 101-41000-550 Capital Outlay - Set Aside	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,000.00	
E 101-41000-721 Transfer Out	\$0.00	\$0.00	\$300,000.00	-\$300,000.00	0.00%	\$0.00	
E 101-41000-740 ESCROW FUNDS RETURNED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 41000 General Government (GENERAL)	\$206,843.06	\$216,730.00	\$398,626.13	-\$181,896.13		\$221,451.00	
Dept 41100 City Council							
E 101-41100-100 Wages and Salaries (GENERAL)	\$12,005.00	\$12,500.00	\$7,180.00	\$5,320.00	57.44%	\$12,500.00	
E 101-41100-108 Video Intern Wages	\$400.00	\$640.00	\$280.00	\$360.00	43.75%	\$640.00	
E 101-41100-121 PERA	\$0.00	\$813.00	\$0.00	\$813.00	0.00%	\$813.00	
E 101-41100-122 FICA	\$769.11	\$815.00	\$462.52	\$352.48	56.75%	\$815.00	
E 101-41100-123 Medicare	\$179.88	\$191.00	\$108.17	\$82.83	56.63%	\$191.00	
E 101-41100-438 Meeting & Education	\$525.00	\$1,000.00	\$275.00	\$725.00	27.50%	\$1,000.00	
Dept 41100 City Council	\$13,878.99	\$15,959.00	\$8,305.69	\$7,653.31		\$15,959.00	
Dept 41200 Mayor							
E 101-41200-100 Wages and Salaries (GENERAL)	\$4,300.00	\$4,500.00	\$2,475.00	\$2,025.00	55.00%	\$4,500.00	
E 101-41200-121 PERA	\$0.00	\$292.00	\$0.00	\$292.00	0.00%	\$292.00	
E 101-41200-122 FICA	\$0.00	\$279.00	\$0.00	\$279.00	0.00%	\$279.00	
E 101-41200-123 Medicare	\$62.36	\$65.00	\$35.89	\$29.11	55.22%	\$65.00	
E 101-41200-438 Meeting & Education	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0.00%	\$1,500.00	
Dept 41200 Mayor	\$4,362.36	\$6,636.00	\$2,510.89	\$4,125.11		\$6,636.00	
Dept 41400 Elections							
E 101-41400-100 Wages and Salaries (GENERAL)	\$0.00	\$2,250.00	\$1,237.03	\$1,012.97	54.98%	\$0.00	

Account Descr	2021 Amt	2022 Budget	YTD Amt	2022 YTD Balance	%YTD Budget	2023 Budget	UnderLine
E 101-41400-122 FICA	\$0.00	\$0.00	\$76.69	-\$76.69	0.00%	\$0.00	
E 101-41400-123 Medicare	\$0.00	\$0.00	\$17.94	-\$17.94	0.00%	\$0.00	
E 101-41400-430 Miscellaneous (GENERAL)	\$500.00	\$1,100.00	\$577.27	\$522.73	52.48%	\$500.00	
E 101-41400-510 Capital Outlay-Actual Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 41400 Elections	\$500.00	\$3,350.00	\$1,908.93	\$1,441.07		\$500.00	
Dept 41500 Administration							
E 101-41500-100 Wages and Salaries (GENERAL)	\$101,412.78	\$101,910.00	\$59,824.89	\$42,085.11	58.70%	\$90,077.00	
E 101-41500-121 PERA	\$6,798.75	\$7,644.00	\$4,739.15	\$2,904.85	62.00%	\$6,756.00	
E 101-41500-122 FICA	\$4,548.54	\$6,319.00	\$3,154.43	\$3,164.57	49.92%	\$5,585.00	
E 101-41500-123 Medicare	\$1,063.76	\$1,478.00	\$737.73	\$740.27	49.91%	\$1,307.00	
E 101-41500-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-132 Employer Paid Health Savings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-210 Operating Supplies (GENERAL)	\$8,837.21	\$9,000.00	\$8,978.48	\$21.52	99.76%	\$9,000.00	
E 101-41500-320 Communications (GENERAL)	\$3,573.05	\$5,000.00	\$2,736.30	\$2,263.70	54.73%	\$5,000.00	
E 101-41500-351 Legal Notices-Public Hearings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-352 Publications	\$488.06	\$2,500.00	\$567.06	\$1,932.94	22.68%	\$1,000.00	
E 101-41500-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-390 Operating Agreement-ASA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-430 Miscellaneous (GENERAL)	\$405.72	\$500.00	\$0.00	\$500.00	0.00%	\$500.00	
E 101-41500-433 Dues and Subscriptions	\$45.00	\$0.00	\$50.00	-\$50.00	0.00%	\$0.00	
E 101-41500-438 Meeting & Education	\$2,370.57	\$4,500.00	\$1,872.14	\$2,627.86	41.60%	\$4,500.00	
E 101-41500-510 Capital Outlay-Actual Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-550 Capital Outlay - Set Aside	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-602 Capital Principal	\$1,203.00	\$1,275.00	\$737.02	\$537.98	57.81%	\$1,275.00	
E 101-41500-605 Capital Lease Issued	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-612 Capital Interest	\$165.00	\$116.00	\$60.98	\$55.02	52.57%	\$116.00	
Dept 41500 Administration	\$130,911.44	\$140,242.00	\$83,458.18	\$56,783.82		\$125,116.00	
Dept 41600 Professional							
E 101-41600-300 Professional Svcs (GENERAL)	\$5,425.95	\$10,000.00	\$1,791.26	\$8,208.74	17.91%	\$5,000.00	
E 101-41600-301 Auditing and Act g Services	\$23,350.00	\$25,000.00	\$24,500.00	\$500.00	98.00%	\$26,500.00	
E 101-41600-303 Engineering Fees	\$6,605.50	\$10,000.00	\$4,089.50	\$5,910.50	40.90%	\$7,500.00	
E 101-41600-304 Legal Fees	\$14,662.33	\$15,000.00	\$10,947.00	\$4,053.00	72.98%	\$20,000.00	
E 101-41600-310 Computer Technical Support	\$30,226.33	\$24,000.00	\$18,334.08	\$5,665.92	76.39%	\$24,000.00	
E 101-41600-311 Building Inspector Fees	\$37,649.10	\$35,000.00	\$21,575.37	\$13,424.63	61.64%	\$35,000.00	
E 101-41600-313 State Surcharge Fee	\$2,123.18	\$1,500.00	\$984.44	\$515.56	65.63%	\$1,500.00	
E 101-41600-314 Service Agreements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41600-315 City History	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41600-316 Payroll Processing	\$5,691.55	\$6,100.00	\$3,191.49	\$2,908.51	52.32%	\$6,100.00	

Account Descr	2021 Amt	2022 Budget	YTD Amt	2022 YTD Balance	%YTD Budget	2023 Budget	UnderLine
Dept 41600 Professional	\$4,782.00	\$5,000.00	\$1,000.00	\$4,000.00	20.00%	\$5,500.00	
	\$130,515.94	\$131,600.00	\$86,413.14	\$45,186.86		\$131,100.00	
Dept 41800 Planning & Zoning Comm. Devel.							
E 101-41800-100 Wages and Salaries (GENERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$46,801.00	
E 101-41800-102 Overtime	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$500.00	
E 101-41800-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,510.00	
E 101-41800-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,902.00	
E 101-41800-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$679.00	
E 101-41800-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41800-132 Employer Paid Health Savings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41800-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41800-351 Legal Notices-Public Hearings	\$105.11	\$200.00	\$0.00	\$200.00	0.00%	\$200.00	
E 101-41800-430 Miscellaneous (GENERAL)	\$369.65	\$400.00	\$156.00	\$244.00	39.00%	\$400.00	
E 101-41800-439 Refund & Reimbursement	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%	\$0.00	
Dept 41800 Planning & Zoning Comm. Devel	\$474.76	\$1,600.00	\$156.00	\$1,444.00		\$54,992.00	
Dept 41900 City Hall							
E 101-41900-210 Operating Supplies (GENERAL	\$616.91	\$2,200.00	\$489.33	\$1,710.67	22.24%	\$1,000.00	
E 101-41900-220 Repair/Maint Supply (GENER	\$4,717.97	\$6,000.00	\$1,777.74	\$4,222.26	29.63%	\$6,000.00	
E 101-41900-381 Electric Utilities	\$10,639.43	\$11,000.00	\$6,654.83	\$4,345.17	60.50%	\$11,000.00	
E 101-41900-510 Capital Outlay-Actual Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41900-550 Capital Outlay - Set Aside	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 41900 City Hall	\$15,974.31	\$19,200.00	\$8,921.90	\$10,278.10		\$18,000.00	
Dept 42100 Streets							
E 101-42100-100 Wages and Salaries (GENERA	\$36,092.42	\$34,569.00	\$21,082.47	\$13,486.53	60.99%	\$41,310.00	
E 101-42100-121 PERA	\$2,009.61	\$2,593.00	\$1,515.60	\$1,077.40	58.45%	\$3,100.00	
E 101-42100-122 FICA	\$1,791.65	\$2,144.00	\$1,252.88	\$891.12	58.44%	\$2,562.00	
E 101-42100-123 Medicare	\$419.01	\$502.00	\$293.00	\$209.00	58.37%	\$599.00	
E 101-42100-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-132 Employer Paid Health Savings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-210 Operating Supplies (GENERAL	\$2,814.56	\$5,500.00	\$807.15	\$4,692.85	14.68%	\$5,500.00	
E 101-42100-212 Fuel	\$5,590.19	\$8,800.00	\$3,795.20	\$5,004.80	43.13%	\$8,800.00	
E 101-42100-220 Repair/Maint Supply (GENER	\$8,966.04	\$7,000.00	\$2,911.91	\$4,088.09	41.60%	\$7,000.00	
E 101-42100-224 Street Repair-General Mainte	\$116,980.00	\$115,000.00	\$24,251.99	\$90,748.01	21.09%	\$100,000.00	
E 101-42100-300 Professional Svcs (GENERAL)	\$0.00	\$5,000.00	\$0.00	\$5,000.00	0.00%	\$5,000.00	
E 101-42100-320 Communications (GENERAL)	\$976.20	\$1,000.00	\$671.76	\$328.24	67.18%	\$1,000.00	
E 101-42100-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-381 Electric Utilities	\$1,330.68	\$1,700.00	\$850.68	\$849.32	50.04%	\$1,700.00	

Account Descr	2021 Amt	2022 Budget	YTD Amt	2022 YTD Balance	%YTD Budget	2023 Budget	UnderLine
E 101-42100-383 Gas Utility	\$1,046.91	\$1,091.00	\$804.68	\$286.32	73.76%	\$1,157.00	
E 101-42100-430 Miscellaneous (GENERAL)	\$0.00	\$500.00	\$0.00	\$500.00	0.00%	\$0.00	
E 101-42100-437 Clothing Allowance	\$532.87	\$700.00	\$343.12	\$356.88	49.02%	\$700.00	
E 101-42100-438 Meeting & Education	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-510 Capital Outlay-Actual Expense	\$60,123.37	\$40,000.00	\$340.60	\$39,659.40	0.85%	\$11,000.00	
E 101-42100-550 Capital Outlay - Set Aside	\$0.00	\$98,553.00	\$0.00	\$98,553.00	0.00%	\$73,553.00	
E 101-42100-560 Capital Outlay - Sidewalks	\$23,437.00	\$15,000.00	\$0.00	\$15,000.00	0.00%	\$20,000.00	
Dept 42100 Streets	\$262,110.51	\$339,652.00	\$58,921.04	\$280,730.96		\$282,981.00	
Dept 42110 Street Lighting							
E 101-42110-381 Electric Utilities	\$38,893.69	\$35,000.00	\$24,734.07	\$10,265.93	70.67%	\$40,000.00	
Dept 42110 Street Lighting	\$38,893.69	\$35,000.00	\$24,734.07	\$10,265.93		\$40,000.00	
Dept 42120 Refuse & Recycling							
E 101-42120-384 Refuse Collection Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42120-386 Recycling Collection Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42120-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42120-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 42120 Refuse & Recycling	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Dept 42200 Police Department							
E 101-42200-100 Wages and Salaries (GENERAL)	\$198,525.23	\$188,405.00	\$108,218.40	\$80,186.60	57.44%	\$236,562.00	
E 101-42200-102 Overtime	\$19,880.86	\$8,800.00	\$11,312.23	-\$2,512.23	128.55%	\$18,000.00	
E 101-42200-103 Part-Time Police Wages	\$9,402.40	\$28,600.00	\$6,823.60	\$21,776.40	23.86%	\$5,000.00	
E 101-42200-106 TZD Wages	\$9,362.33	\$10,000.00	\$4,513.62	\$5,486.38	45.14%	\$10,000.00	
E 101-42200-107 On Call Police Wages	\$5,016.73	\$5,000.00	\$4,163.11	\$836.89	83.26%	\$3,000.00	
E 101-42200-121 PERA	\$37,904.33	\$42,623.00	\$25,661.64	\$16,961.36	60.21%	\$46,799.00	
E 101-42200-122 FICA	\$146.02	\$0.00	\$524.26	-\$524.26	0.00%	\$0.00	
E 101-42200-123 Medicare	\$2,912.15	\$3,492.00	\$2,039.69	\$1,452.31	58.41%	\$3,952.00	
E 101-42200-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-132 Employer Paid Health Savings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-210 Operating Supplies (GENERAL)	\$4,921.93	\$6,035.00	\$1,071.71	\$4,963.29	17.76%	\$6,035.00	
E 101-42200-212 Fuel	\$10,341.77	\$15,300.00	\$7,367.94	\$7,932.06	48.16%	\$16,065.00	
E 101-42200-220 Repair/Maint Supply (GENERAL)	\$5,917.56	\$7,598.00	\$1,322.20	\$6,275.80	17.40%	\$7,598.00	
E 101-42200-300 Professional Svcs (GENERAL)	\$5,403.44	\$4,280.00	\$2,324.00	\$1,956.00	54.30%	\$4,494.00	
E 101-42200-306 Physicals	\$135.00	\$500.00	\$208.59	\$291.41	41.72%	\$0.00	
E 101-42200-312 New Officer Hiring/Physicals	\$250.00	\$937.00	\$0.00	\$937.00	0.00%	\$1,000.00	
E 101-42200-320 Communications (GENERAL)	\$5,802.18	\$5,184.00	\$3,467.21	\$1,716.79	66.88%	\$5,184.00	
E 101-42200-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-430 Miscellaneous (GENERAL)	\$2,024.76	\$3,000.00	\$177.02	\$2,822.98	5.90%	\$3,000.00	

Account Descr	2021 Amt	2022 Budget	YTD Amt	2022 YTD Balance	%YTD Budget	2023 Budget	UnderLine
E 101-42200-433 Dues and Subscriptions	\$447.24	\$1,000.00	\$680.00	\$320.00	68.00%	\$1,000.00	
E 101-42200-437 Clothing Allowance	\$4,242.92	\$6,300.00	\$2,845.96	\$3,454.04	45.17%	\$6,300.00	
E 101-42200-438 Meeting & Education	\$6,064.93	\$6,050.00	\$3,252.70	\$2,797.30	53.76%	\$6,353.00	
E 101-42200-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-510 Capital Outlay-Actual Expense	\$85,994.25	\$0.00	\$0.00	\$0.00	0.00%	\$28,355.00	
E 101-42200-540 Capital Outlay - Seizure	\$494.91	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-550 Capital Outlay - Set Aside	\$0.00	\$52,164.00	\$0.00	\$52,164.00	0.00%	\$60,664.00	
Dept 42200 Police Department	\$415,190.94	\$395,268.00	\$185,973.88	\$209,294.12		\$469,361.00	
Dept 42300 Fire Department							
E 101-42300-100 Wages and Salaries (GENERAL)	\$26,130.00	\$5,000.00	\$2,800.00	\$2,200.00	56.00%	\$8,000.00	
E 101-42300-104 Calls & Training Wages	\$0.00	\$20,000.00	\$0.00	\$20,000.00	0.00%	\$25,000.00	
E 101-42300-121 PERA	\$28.13	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-122 FICA	\$1,620.06	\$1,550.00	\$173.60	\$1,376.40	11.20%	\$2,046.00	
E 101-42300-123 Medicare	\$378.89	\$363.00	\$40.60	\$322.40	11.18%	\$479.00	
E 101-42300-124 Fire Relief Payment	\$53,639.91	\$37,000.00	\$0.00	\$37,000.00	0.00%	\$37,000.00	
E 101-42300-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-210 Operating Supplies (GENERAL)	\$7,507.49	\$5,500.00	\$5,691.67	-\$191.67	103.48%	\$7,000.00	
E 101-42300-212 Fuel	\$2,140.63	\$2,500.00	\$2,215.07	\$284.93	88.60%	\$3,000.00	
E 101-42300-220 Repair/Maint Supply (GENERAL)	\$22,827.75	\$18,000.00	\$48,605.65	-\$30,605.65	270.03%	\$28,000.00	
E 101-42300-300 Professional Svcs (GENERAL)	\$3,708.72	\$6,000.00	\$2,481.00	\$3,519.00	41.35%	\$6,000.00	
E 101-42300-306 Physicals	\$3,188.75	\$5,000.00	\$2,920.00	\$2,080.00	58.40%	\$4,000.00	
E 101-42300-320 Communications (GENERAL)	\$5,540.56	\$6,000.00	\$1,740.00	\$4,260.00	29.00%	\$6,000.00	
E 101-42300-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-381 Electric Utilities	\$2,204.35	\$2,000.00	\$1,245.47	\$754.53	62.27%	\$2,500.00	
E 101-42300-383 Gas Utility	\$2,174.85	\$3,200.00	\$2,090.97	\$1,109.03	65.34%	\$4,000.00	
E 101-42300-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-433 Dues and Subscriptions	\$1,300.00	\$2,000.00	\$1,120.00	\$880.00	56.00%	\$2,000.00	
E 101-42300-438 Meeting & Education	\$12,185.08	\$11,000.00	\$7,129.64	\$3,870.36	64.81%	\$15,000.00	
E 101-42300-510 Capital Outlay-Actual Expense	\$0.00	\$59,370.00	\$33,532.11	\$25,837.89	56.48%	\$80,000.00	
E 101-42300-520 Fire Dept Equipment-Gamblin	\$1,680.35	\$20,000.00	\$15,354.13	\$4,645.87	76.77%	\$16,000.00	
E 101-42300-530 Capital Outlay - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-550 Capital Outlay - Set Aside	\$0.00	\$126,082.00	\$0.00	\$126,082.00	0.00%	\$129,865.00	
Dept 42300 Fire Department	\$146,255.52	\$330,565.00	\$127,139.91	\$203,425.09		\$375,890.00	
Dept 42400 School Patrol							
E 101-42400-100 Wages and Salaries (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42400-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42400-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42400-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 42400 School Patrol	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	

Account Descr	2021 Amt	2022 Budget	YTD Amt	2022 YTD Balance	%YTD Budget	2023 Budget	UnderLine
Dept 42410 Animal Patrol							
E 101-42410-210 Operating Supplies (GENERAL)	\$62.75	\$200.00	\$0.00	\$200.00	0.00%	\$200.00	
E 101-42410-300 Professional Svcs (GENERAL)	\$42.45	\$500.00	\$0.00	\$500.00	0.00%	\$500.00	
Dept 42410 Animal Patrol	\$105.20	\$700.00	\$0.00	\$700.00		\$700.00	
Dept 42430 Civil Patrol							
E 101-42430-220 Repair/Maint Supply (GENER)	\$0.00	\$1,300.00	\$0.00	\$1,300.00	0.00%	\$1,300.00	
E 101-42430-381 Electric Utilities	\$686.71	\$1,000.00	\$347.65	\$652.35	34.77%	\$1,000.00	
E 101-42430-510 Capital Outlay-Actual Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 42430 Civil Patrol	\$686.71	\$2,300.00	\$347.65	\$1,952.35		\$2,300.00	
Dept 42500 Park & Recreation							
E 101-42500-100 Wages and Salaries (GENERA	\$38,850.14	\$36,561.00	\$22,984.57	\$13,576.43	62.87%	\$43,605.00	
E 101-42500-121 PERA	\$2,121.07	\$2,742.00	\$1,592.74	\$1,149.26	58.09%	\$3,271.00	
E 101-42500-122 FICA	\$1,972.21	\$2,667.00	\$1,367.68	\$1,299.32	51.28%	\$2,704.00	
E 101-42500-123 Medicare	\$461.21	\$531.00	\$319.86	\$211.14	60.24%	\$633.00	
E 101-42500-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-132 Employer Paid Health Savings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-210 Operating Supplies (GENERAL)	\$9,932.91	\$11,000.00	\$4,916.58	\$6,083.42	44.70%	\$11,000.00	
E 101-42500-212 Fuel	\$3,716.76	\$5,500.00	\$3,678.97	\$1,821.03	66.89%	\$5,000.00	
E 101-42500-220 Repair/Maint Supply (GENER)	\$8,489.57	\$8,800.00	\$8,557.60	\$242.40	97.25%	\$10,000.00	
E 101-42500-300 Professional Svcs (GENERAL)	\$19,050.24	\$16,500.00	\$16,540.30	-\$40.30	100.24%	\$20,000.00	
E 101-42500-320 Communications (GENERAL)	\$988.63	\$900.00	\$679.82	\$220.18	75.54%	\$900.00	
E 101-42500-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-381 Electric Utilities	\$4,987.22	\$4,500.00	\$3,478.87	\$1,021.13	77.31%	\$5,000.00	
E 101-42500-383 Gas Utility	\$1,039.54	\$1,020.00	\$671.13	\$348.87	65.80%	\$1,157.00	
E 101-42500-390 Operating Agreement-ASA	\$1,809.57	\$2,000.00	\$0.00	\$2,000.00	0.00%	\$2,000.00	
E 101-42500-430 Miscellaneous (GENERAL)	\$2,358.00	\$0.00	\$1,960.00	-\$1,960.00	0.00%	\$0.00	
E 101-42500-437 Clothing Allowance	\$540.24	\$700.00	\$335.79	\$364.21	47.97%	\$700.00	
E 101-42500-438 Meeting & Education	\$0.00	\$550.00	\$0.00	\$550.00	0.00%	\$0.00	
E 101-42500-510 Capital Outlay-Actual Expense	\$1,763.72	\$10,000.00	\$8,733.08	\$1,266.92	87.33%	\$11,000.00	
E 101-42500-550 Capital Outlay - Set Aside	\$0.00	\$5,500.00	\$0.00	\$5,500.00	0.00%	\$5,500.00	
E 101-42500-570 Capital Outlay - Park Board	\$72,189.08	\$50,000.00	\$27,114.94	\$22,885.06	54.23%	\$50,000.00	
E 101-42500-572 Active Community	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 42500 Park & Recreation	\$170,270.11	\$159,471.00	\$102,931.93	\$56,539.07		\$172,470.00	
FUND 101 GENERAL	\$1,536,973.54	\$1,798,273.00	\$1,090,349.34	\$707,923.66		1,917,456.00	
FUND 201 STORM WATER DRAINAGE							
Dept 00000 No Department							

Account Descr	2021 Amt	2022 Budget	YTD Amt	2022 YTD Balance	%YTD Budget	2023 Budget	UnderLine
E 201-00000-100 Wages and Salaries (GENERAL)	\$10,656.68	\$9,622.00	\$5,394.36	\$4,227.64	56.06%	\$21,484.00	
E 201-00000-121 PERA	\$558.47	\$722.00	\$386.38	\$335.62	53.52%	\$1,612.00	
E 201-00000-122 FICA	\$592.21	\$597.00	\$318.83	\$278.17	53.41%	\$1,332.00	
E 201-00000-123 Medicare	\$138.50	\$140.00	\$74.56	\$65.44	53.26%	\$312.00	
E 201-00000-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$9,229.00	
E 201-00000-132 Employer Paid Health Savings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 201-00000-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$495.00	
E 201-00000-210 Operating Supplies (GENERAL)	\$919.60	\$900.00	\$802.03	\$97.97	89.11%	\$1,000.00	
E 201-00000-212 Fuel	\$1,667.27	\$1,800.00	\$76.54	\$1,723.46	4.25%	\$2,000.00	
E 201-00000-220 Repair/Maint Supply (GENERAL)	\$7,264.32	\$9,250.00	\$8,908.02	\$341.98	96.30%	\$9,250.00	
E 201-00000-300 Professional Svcs (GENERAL)	\$28,890.95	\$20,000.00	\$3,642.25	\$16,357.75	18.21%	\$20,000.00	
E 201-00000-320 Communications (GENERAL)	\$813.23	\$800.00	\$566.45	\$233.55	70.81%	\$800.00	
E 201-00000-430 Miscellaneous (GENERAL)	\$15,269.26	\$0.00	\$160.00	-\$160.00	0.00%	\$0.00	
E 201-00000-437 Clothing Allowance	\$540.20	\$700.00	\$335.80	\$364.20	47.97%	\$700.00	
E 201-00000-438 Meeting & Education	\$0.00	\$0.00	\$1,015.00	-\$1,015.00	0.00%	\$2,000.00	
E 201-00000-510 Capital Outlay-Actual Expense	\$222,623.22	\$11,000.00	\$340.60	\$10,659.40	3.10%	\$11,000.00	
E 201-00000-550 Capital Outlay - Set Aside	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	
E 201-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$8,953.00	
Dept 00000 No Department	\$289,933.91	\$55,531.00	\$22,020.82	\$33,510.18		\$100,167.00	
FUND 201 STORM WATER DRAINAGE	\$289,933.91	\$55,531.00	\$22,020.82	\$33,510.18		\$100,167.00	
FUND 202 RECYCLING UTILITY							
Dept 00000 No Department							
E 202-00000-386 Recycling Collection Expense	\$51,781.53	\$49,766.00	\$31,856.66	\$17,909.34	64.01%	\$60,503.00	
E 202-00000-721 Transfer Out	\$0.00	\$0.00	-\$940.07	\$940.07	0.00%	\$0.00	
Dept 00000 No Department	\$51,781.53	\$49,766.00	\$30,916.59	\$18,849.41		\$60,503.00	
FUND 202 RECYCLING UTILITY	\$51,781.53	\$49,766.00	\$30,916.59	\$18,849.41		\$60,503.00	
FUND 203 REFUSE UTILITY							
Dept 00000 No Department							
E 203-00000-105 Board & Commission Wages	\$70.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 203-00000-384 Refuse Collection Expense	\$157,593.11	\$138,520.00	\$84,480.95	\$54,039.05	60.99%	\$167,310.00	
E 203-00000-721 Transfer Out	\$0.00	\$0.00	-\$2,071.27	\$2,071.27	0.00%	\$0.00	
Dept 00000 No Department	\$157,663.11	\$138,520.00	\$82,409.68	\$56,110.32		\$167,310.00	
FUND 203 REFUSE UTILITY	\$157,663.11	\$138,520.00	\$82,409.68	\$56,110.32		\$167,310.00	
FUND 206 ECONOMIC DEVELOPMENT AUTHORITY							
Dept 00000 No Department							
E 206-00000-300 Professional Svcs (GENERAL)	\$512.50	\$20,000.00	\$0.00	\$20,000.00	0.00%	\$20,000.00	
E 206-00000-430 Miscellaneous (GENERAL)	\$7,984.14	\$0.00	\$446.98	-\$446.98	0.00%	\$500.00	

Account Descr	2021 Amt	2022 Budget	2022 YTD Amt	2022 YTD Balance	%YTD Budget	2023 Budget	UnderLine
E 206-00000-433 Dues and Subscriptions	\$6,916.02	\$7,179.00	\$7,178.82	\$0.18	100.00%	\$7,179.00	
E 206-00000-438 Meeting & Education	\$421.96	\$100.00	\$16.98	\$83.02	16.98%	\$100.00	
E 206-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$15,834.62	\$27,279.00	\$7,642.78	\$19,636.22		\$27,779.00	
FUND 206 ECONOMIC DEVELOPMENT AUTHOR	\$15,834.62	\$27,279.00	\$7,642.78	\$19,636.22		\$27,779.00	
FUND 207 EDA REVOLVING LOAN FUND							
Dept 00000 No Department							
E 207-00000-430 Miscellaneous (GENERAL)	\$75.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 207-00000-450 Loan Forgiveness	\$515.80	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 207-00000-497 EDA Loan Issuance	\$0.00	\$0.00	\$413.79	-\$413.79	0.00%	\$0.00	
E 207-00000-498 Loan Payment to Blue Earth C	\$1,085.90	\$796.00	\$15,776.11	-\$14,980.11	1981.92%	\$100.00	
E 207-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$1,676.70	\$796.00	\$16,189.90	-\$15,393.90		\$100.00	
FUND 207 EDA REVOLVING LOAN FUND	\$1,676.70	\$796.00	\$16,189.90	-\$15,393.90		\$100.00	
FUND 208 ACCOUNT TO CLOSE FOR PARKWAY							
Dept 00000 No Department							
E 208-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 208 ACCOUNT TO CLOSE FOR PARKWAY	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 221 TAX INCREMENT DIST. 1-2 CEDAR							
Dept 00000 No Department							
E 221-00000-300 Professional Svcs (GENERAL)	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	100.00%	\$1,000.00	
E 221-00000-352 Publications	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 221-00000-442 Tax Increment Payment	\$89,921.33	\$26,879.00	\$47,713.18	-\$20,834.18	177.51%	\$88,087.00	
E 221-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$90,921.33	\$27,879.00	\$48,713.18	-\$20,834.18		\$89,087.00	
FUND 221 TAX INCREMENT DIST. 1-2 CEDAR	\$90,921.33	\$27,879.00	\$48,713.18	-\$20,834.18		\$89,087.00	
FUND 222 TAX ABATEMENT-AUTUMN WIND							
Dept 00000 No Department							
E 222-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 222-00000-443 Tax Abatement Payment	\$30,812.26	\$30,813.00	\$0.00	\$30,813.00	0.00%	\$30,813.00	
Dept 00000 No Department	\$30,812.26	\$30,813.00	\$0.00	\$30,813.00		\$30,813.00	
FUND 222 TAX ABATEMENT-AUTUMN WIND	\$30,812.26	\$30,813.00	\$0.00	\$30,813.00		\$30,813.00	
FUND 223 TIF #3 704-708 PARKWAY AVE							

Account Descr	2021 Amt	2022 Budget	YTD Amt	2022 YTD Balance	%YTD Budget	2023 Budget	UnderLine
Dept 00000 No Department							
E 223-00000-430 Miscellaneous (GENERAL)	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	100.00%	\$1,000.00	
Dept 00000 No Department	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00		\$1,000.00	
FUND 223 TIF #3 704-708 PARKWAY AVE	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00		\$1,000.00	
FUND 250 AMERICA RESCUE PLAN							
Dept 00000 No Department							
E 250-00000-210 Operating Supplies (GENERAL)	\$0.00	\$163,329.00	\$0.00	\$163,329.00	0.00%	\$337,354.00	
Dept 00000 No Department	\$0.00	\$163,329.00	\$0.00	\$163,329.00		\$337,354.00	
FUND 250 AMERICA RESCUE PLAN	\$0.00	\$163,329.00	\$0.00	\$163,329.00		\$337,354.00	
FUND 311 CITY FACILITIES-RETIRED							
Dept 00000 No Department							
E 311-00000-300 Professional Svcs (GENERAL)	\$237.50	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 311-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 311-00000-601 Debt Srv Bond Principal	\$1,460,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 311-00000-611 Bond Interest	\$26,129.31	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$1,486,366.81	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 311 CITY FACILITIES-RETIRED	\$1,486,366.81	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 326 2ND N, 3RD N, & PARKWAY-PFA							
Dept 00000 No Department							
E 326-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 326-00000-601 Debt Srv Bond Principal	\$27,000.00	\$27,000.00	\$28,000.00	-\$1,000.00	103.70%	\$28,000.00	
E 326-00000-611 Bond Interest	\$4,781.14	\$5,338.00	\$4,337.52	\$1,000.48	81.26%	\$3,878.00	
E 326-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$31,781.14	\$32,338.00	\$32,337.52	\$0.48		\$31,878.00	
FUND 326 2ND N, 3RD N, & PARKWAY-PFA	\$31,781.14	\$32,338.00	\$32,337.52	\$0.48		\$31,878.00	
FUND 328 STORM SEWER IMPROVEMENT 2010							
Dept 00000 No Department							
E 328-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 328-00000-601 Debt Srv Bond Principal	\$0.00	\$27,000.00	\$0.00	\$27,000.00	0.00%	\$0.00	
E 328-00000-611 Bond Interest	\$0.00	\$4,338.00	\$0.00	\$4,338.00	0.00%	\$0.00	
Dept 00000 No Department	\$0.00	\$31,338.00	\$0.00	\$31,338.00		\$0.00	
FUND 328 STORM SEWER IMPROVEMENT 2010	\$0.00	\$31,338.00	\$0.00	\$31,338.00		\$0.00	
FUND 329 JOAN LANE REFUNDING 2021B							
Dept 00000 No Department							

Account Descr	2021 Amt	2022 Budget	YTD Amt	2022 YTD Balance	%YTD Budget	2023 Budget	UnderLine
E 329-00000-300 Professional Svcs (GENERAL)	\$237.50	\$238.00	\$0.00	\$238.00	0.00%	\$0.00	
E 329-00000-430 Miscellaneous (GENERAL)	\$0.00	\$125.00	\$0.00	\$125.00	0.00%	\$0.00	
E 329-00000-601 Debt Srv Bond Principal	\$75,000.00	\$26,000.00	\$0.00	\$26,000.00	0.00%	\$0.00	
E 329-00000-611 Bond Interest	\$1,105.56	\$394.00	\$0.00	\$394.00	0.00%	\$0.00	
Dept 00000 No Department	\$76,343.06	\$26,757.00	\$0.00	\$26,757.00		\$0.00	
FUND 329 JOAN LANE REFUNDING 2021B	\$76,343.06	\$26,757.00	\$0.00	\$26,757.00		\$0.00	
FUND 330 2ND, LINDA, STORM 2017 CROSSOV							
Dept 00000 No Department							
E 330-00000-300 Professional Svcs (GENERAL)	\$435.00	\$930.00	\$435.00	\$495.00	46.77%	\$435.00	
E 330-00000-430 Miscellaneous (GENERAL)	\$495.00	\$0.00	\$495.00	-\$495.00	0.00%	\$495.00	
E 330-00000-601 Debt Srv Bond Principal	\$55,000.00	\$55,000.00	\$55,000.00	\$0.00	100.00%	\$55,000.00	
E 330-00000-611 Bond Interest	\$10,605.00	\$9,656.25	\$9,656.25	-\$0.25	100.00%	\$8,639.00	
E 330-00000-730 Cost of Issuance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$66,535.00	\$65,586.00	\$65,586.25	-\$0.25		\$64,569.00	
FUND 330 2ND, LINDA, STORM 2017 CROSSOV	\$66,535.00	\$65,586.00	\$65,586.25	-\$0.25		\$64,569.00	
FUND 331 CSAH 27/AGENCY ST 2021A							
Dept 00000 No Department							
E 331-00000-300 Professional Svcs (GENERAL)	-\$29.60	\$238.00	\$500.00	-\$262.00	210.08%	\$500.00	
E 331-00000-430 Miscellaneous (GENERAL)	\$29.15	\$125.00	\$0.00	\$125.00	0.00%	\$0.00	
E 331-00000-601 Debt Srv Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$80,000.00	
E 331-00000-611 Bond Interest	\$0.00	\$9,493.00	\$16,613.35	-\$7,120.35	175.01%	\$14,080.00	
Dept 00000 No Department	-\$0.45	\$9,856.00	\$17,113.35	-\$7,257.35		\$94,580.00	
FUND 331 CSAH 27/AGENCY ST 2021A	-\$0.45	\$9,856.00	\$17,113.35	-\$7,257.35		\$94,580.00	
FUND 332 FACILITIES 2021B							
Dept 00000 No Department							
E 332-00000-300 Professional Svcs (GENERAL)	\$18,000.00	\$238.00	\$0.00	\$238.00	0.00%	\$0.00	
E 332-00000-430 Miscellaneous (GENERAL)	\$9,500.00	\$125.00	\$0.00	\$125.00	0.00%	\$0.00	
E 332-00000-601 Debt Srv Bond Principal	\$0.00	\$194,000.00	\$194,000.00	\$0.00	100.00%	\$188,000.00	
E 332-00000-611 Bond Interest	\$0.00	\$17,030.00	\$17,429.32	-\$399.32	102.34%	\$12,210.00	
Dept 00000 No Department	\$27,500.00	\$211,393.00	\$211,429.32	-\$36.32		\$200,210.00	
FUND 332 FACILITIES 2021B	\$27,500.00	\$211,393.00	\$211,429.32	-\$36.32		\$200,210.00	
FUND 431 AGENCY RECONSTRUCTION-CSAH 27							
Dept 00000 No Department							
E 431-00000-300 Professional Svcs (GENERAL)	\$1,387,874.91	\$0.00	-\$1,618.28	\$1,618.28	0.00%	\$0.00	
E 431-00000-430 Miscellaneous (GENERAL)	\$2.24	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 431-00000-721 Transfer Out	\$12,526.67	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

Account Descr	2021 Amt	2022 Budget	YTD Amt	2022 YTD Balance	%YTD Budget	2023 Budget	UnderLine
E 431-00000-730 Cost of Issuance	\$16,835.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$1,417,238.82	\$0.00	-\$1,618.28	\$1,618.28		\$0.00	
FUND 431 AGENCY RECONSTRUCTION-CSAH 2	\$1,417,238.82	\$0.00	-\$1,618.28	\$1,618.28		\$0.00	
FUND 601 WATER FUND							
Dept 00000 No Department							
E 601-00000-100 Wages and Salaries (GENERAL)	\$67,769.57	\$120,000.00	\$61,174.93	\$58,825.07	50.98%	\$116,597.00	
E 601-00000-121 PERA	\$6,636.66	\$9,000.00	\$4,608.83	\$4,391.17	51.21%	\$8,745.00	
E 601-00000-122 FICA	\$4,894.77	\$7,440.00	\$3,425.00	\$4,015.00	46.03%	\$7,229.00	
E 601-00000-123 Medicare	\$1,144.77	\$1,740.00	\$801.00	\$939.00	46.03%	\$1,691.00	
E 601-00000-131 Employer Paid Health	\$21,260.52	\$15,300.00	\$13,566.77	\$1,733.23	88.67%	\$23,073.00	
E 601-00000-132 Employer Paid Health Savings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-133 Employer Paid Dental	\$1,097.73	\$778.00	\$641.97	\$136.03	82.52%	\$1,237.00	
E 601-00000-142 Unemployment Benefit Paym	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-151 Work Comp Premium	\$3,609.46	\$5,926.00	\$0.00	\$5,926.00	0.00%	\$4,793.00	
E 601-00000-190 Pension Expense	-\$1,600.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-210 Operating Supplies (GENERAL)	\$37,982.51	\$40,000.00	\$26,451.85	\$13,548.15	66.13%	\$40,000.00	
E 601-00000-212 Fuel	\$985.37	\$850.00	\$1,022.06	-\$172.06	120.24%	\$850.00	
E 601-00000-220 Repair/Maint Supply (GENER)	\$22,170.34	\$22,000.00	\$19,137.09	\$2,862.91	86.99%	\$22,000.00	
E 601-00000-300 Professional Svcs (GENERAL)	\$13,349.07	\$30,000.00	\$10,402.56	\$19,597.44	34.68%	\$30,000.00	
E 601-00000-320 Communications (GENERAL)	\$4,154.83	\$4,000.00	\$3,568.16	\$431.84	89.20%	\$4,000.00	
E 601-00000-362 Property & Liability Ins	\$12,865.72	\$11,008.00	\$0.00	\$11,008.00	0.00%	\$5,754.00	
E 601-00000-381 Electric Utilities	\$19,442.17	\$16,100.00	\$14,061.51	\$2,038.49	87.34%	\$18,000.00	
E 601-00000-383 Gas Utility	\$1,818.18	\$2,000.00	\$1,335.10	\$664.90	66.76%	\$2,000.00	
E 601-00000-420 Depreciation	\$56,329.24	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-433 Dues and Subscriptions	\$7,517.78	\$350.00	\$365.00	-\$15.00	104.29%	\$400.00	
E 601-00000-437 Clothing Allowance	\$532.88	\$700.00	\$343.15	\$356.85	49.02%	\$700.00	
E 601-00000-438 Meeting & Education	\$565.47	\$2,500.00	\$1,596.50	\$903.50	63.86%	\$2,500.00	
E 601-00000-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-441 State Sales Tax	\$624.36	\$578.00	\$344.64	\$233.36	59.63%	\$600.00	
E 601-00000-444 County Sales Tax	\$135.00	\$101.00	\$72.00	\$29.00	71.29%	\$101.00	
E 601-00000-499 Amortization Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-510 Capital Outlay-Actual Expense	\$6,373.35	\$20,000.00	\$7,158.60	\$12,841.40	35.79%	\$11,000.00	
E 601-00000-550 Capital Outlay - Set Aside	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	
E 601-00000-601 Debt Srv Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-721 Transfer Out	\$50,000.00	\$50,000.00	\$0.00	\$50,000.00	0.00%	\$168,009.00	
Dept 00000 No Department	\$339,659.75	\$360,371.00	\$170,076.72	\$190,294.28		\$479,279.00	
FUND 601 WATER FUND	\$339,659.75	\$360,371.00	\$170,076.72	\$190,294.28		\$479,279.00	

Account Descr	2021 Amt	2022 Budget	YTD Amt	2022 YTD Balance	%YTD Budget	2023 Budget	UnderLine
FUND 602 SEWER FUND							
Dept 00000 No Department							
E 602-00000-100 Wages and Salaries (GENERAL)	\$67,739.52	\$120,000.00	\$61,141.96	\$58,858.04	50.95%	\$116,597.00	
E 602-00000-121 PERA	\$6,633.69	\$9,000.00	\$4,606.33	\$4,393.67	51.18%	\$8,745.00	
E 602-00000-122 FICA	\$4,892.58	\$7,400.00	\$3,423.12	\$3,976.88	46.26%	\$7,229.00	
E 602-00000-123 Medicare	\$1,144.24	\$1,740.00	\$800.59	\$939.41	46.01%	\$1,691.00	
E 602-00000-131 Employer Paid Health	\$21,260.68	\$15,300.00	\$13,566.79	\$1,733.21	88.67%	\$23,073.00	
E 602-00000-132 Employer Paid Health Savings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-133 Employer Paid Dental	\$1,097.71	\$788.00	\$641.97	\$146.03	81.47%	\$1,237.00	
E 602-00000-151 Work Comp Premium	\$3,609.46	\$5,926.00	\$0.00	\$5,926.00	0.00%	\$4,793.00	
E 602-00000-190 Pension Expense	-\$1,498.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-210 Operating Supplies (GENERAL)	\$12,763.81	\$6,600.00	\$5,945.73	\$654.27	90.09%	\$6,600.00	
E 602-00000-212 Fuel	\$930.71	\$1,000.00	\$443.52	\$556.48	44.35%	\$1,000.00	
E 602-00000-220 Repair/Maint Supply (GENERAL)	\$8,211.36	\$16,000.00	\$14,847.38	\$1,152.62	92.80%	\$16,000.00	
E 602-00000-300 Professional Svcs (GENERAL)	\$20,317.75	\$30,000.00	\$32,705.26	-\$2,705.26	109.02%	\$33,000.00	
E 602-00000-320 Communications (GENERAL)	\$3,274.77	\$3,500.00	\$2,639.97	\$860.03	75.43%	\$3,500.00	
E 602-00000-362 Property & Liability Ins	\$12,865.72	\$11,008.00	\$0.00	\$11,008.00	0.00%	\$5,754.00	
E 602-00000-381 Electric Utilities	\$8,663.18	\$10,000.00	\$5,675.54	\$4,324.46	56.76%	\$10,000.00	
E 602-00000-383 Gas Utility	\$821.62	\$1,103.00	\$1,030.01	\$72.99	93.38%	\$1,200.00	
E 602-00000-385 Mankato User Charge Fee	\$236,577.74	\$263,331.00	\$76,118.31	\$187,212.69	28.91%	\$263,331.00	
E 602-00000-420 Depreciation	\$46,653.23	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-433 Dues and Subscriptions	\$0.00	\$0.00	\$23.00	-\$23.00	0.00%	\$700.00	
E 602-00000-437 Clothing Allowance	\$540.23	\$700.00	\$335.80	\$364.20	47.97%	\$2,500.00	
E 602-00000-438 Meeting & Education	\$555.06	\$2,500.00	\$10.00	\$2,490.00	0.40%	\$0.00	
E 602-00000-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-510 Capital Outlay-Actual Expense	\$0.00	\$0.00	\$3,795.00	-\$3,795.00	0.00%	\$11,000.00	
E 602-00000-550 Capital Outlay - Set Aside	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	
E 602-00000-721 Transfer Out	\$50,000.00	\$50,000.00	\$300,000.00	-\$250,000.00	600.00%	\$100,000.00	
Dept 00000 No Department	\$507,055.06	\$555,896.00	\$527,750.28	\$28,145.72		\$627,950.00	
FUND 602 SEWER FUND	\$507,055.06	\$555,896.00	\$527,750.28	\$28,145.72		\$627,950.00	
	\$6,129,076.19	\$3,586,721.00	\$2,321,917.45	\$1,264,803.55		4,230,035.00	

City of Eagle Lake Debt Service 2021

Bond	2024	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	
Callable Date																		
2021B CIP Portion	\$178,413	\$175,969	\$173,176	\$174,394	\$176,576	\$177,720	\$178,828	\$174,903	\$0									
Property Tax	\$78,413	\$75,969	\$73,176	\$74,394	\$76,576	\$77,720	\$78,828	\$74,903	\$0									
Sanitary Sewer	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$0									
Water	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$0									
Linda Dr Ext (2017A)	\$6,175	\$6,093	\$5,998	\$6,370	\$6,250	\$6,129	\$5,981	\$6,260	\$0			9.35%						
Property Tax	\$2,898	\$2,766	\$2,661	\$3,033	\$2,913	\$2,792	\$2,654	\$2,923	\$0									
Assessments	\$3,337	\$3,337	\$3,337	\$3,337	\$3,337	\$3,337	\$3,337	\$3,337	\$0									
2nd, 3rd, Parkway (2017A)	\$43,543	\$42,963	\$42,292	\$44,918	\$44,068	\$43,217	\$42,030	\$44,140	\$0			65.93%						
Property Tax	\$29,045	\$28,465	\$27,794	\$30,420	\$29,570	\$28,719	\$27,532	\$29,642	\$0									
Assessments	\$14,498	\$14,498	\$14,498	\$14,498	\$14,498	\$14,498	\$14,498	\$14,498	\$0									
Sanitary Sewer																		
Storm Sewer Surge Pond (2017A)	\$16,326	\$16,109	\$15,857	\$16,842	\$16,523	\$16,204	\$15,759	\$16,550	\$0			24.72%						
Property Tax	\$16,326	\$16,109	\$15,857	\$16,842	\$16,523	\$16,204	\$15,759	\$16,550	\$0									
PFIA Loan (2nd & 3rd)	\$31,781	\$32,338	\$31,877	\$31,417	\$31,957	\$31,481	\$32,004	\$31,512	\$32,019	\$31,509								
Water	\$31,781	\$32,338	\$31,877	\$31,417	\$31,957	\$31,481	\$32,004	\$31,512	\$32,019	\$31,509								
2021B Loan Ln Portion	\$26,500	\$26,394	\$26,275	\$26,500	\$26,394	\$26,275	\$26,500	\$26,394	\$26,275									
Assessments	\$4,696	\$4,696	\$4,696	\$4,696	\$4,696	\$4,696	\$4,696	\$4,696	\$4,696									
Property Tax	\$21,804	\$21,698	\$21,579	\$21,804	\$21,698	\$21,579	\$21,804	\$21,698	\$21,579									
2021A Imp Bonds	\$22,531	\$22,531	\$22,531	\$22,531	\$22,531	\$22,531	\$22,531	\$22,531	\$22,531	\$95,050	\$93,988	\$92,925	\$96,820	\$95,650	\$94,345	\$98,040	\$96,520	
Assessments	\$22,531	\$22,531	\$22,531	\$22,531	\$22,531	\$22,531	\$22,531	\$22,531	\$22,531	\$95,050	\$93,988	\$92,925	\$96,820	\$95,650	\$94,345	\$98,040	\$96,520	
Property Tax										\$39,706	\$39,706	\$39,706	\$39,706	\$39,706	\$39,706	\$39,706	\$39,706	
Water										\$10,427	\$9,318	\$8,764	\$10,795	\$10,185	\$9,504	\$11,432	\$10,639	
Storm Water Utility										\$36,850	\$36,035	\$36,627	\$37,121	\$36,672	\$36,172	\$37,589	\$37,006	
Totals:	\$302,739	\$299,866	\$302,739	\$302,739	\$302,739	\$302,739	\$302,739	\$302,739	\$302,739	\$126,559	\$93,988	\$92,925	\$96,820	\$95,650	\$94,345	\$98,040	\$96,520	
Property Tax	\$148,427	\$144,997	\$149,517	\$133,972	\$136,992	\$135,777	\$134,938	\$134,938	\$134,938	\$9,872	\$9,318	\$8,764	\$10,795	\$10,185	\$9,504	\$11,432	\$10,639	
Assessments	\$22,531	\$22,531	\$22,531	\$22,531	\$22,531	\$22,531	\$22,531	\$22,531	\$22,531	\$39,706	\$39,706	\$39,706	\$39,706	\$39,706	\$39,706	\$39,706	\$39,706	
Sanitary Sewer	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Water	\$81,781	\$82,338	\$81,878	\$81,426	\$81,966	\$81,490	\$82,014	\$81,522	\$82,031	\$36,035	\$36,035	\$36,627	\$37,121	\$36,672	\$36,172	\$37,589	\$37,006	
Storm Water Utility	\$0	\$0	\$0	\$8,922	\$8,892	\$8,862	\$9,241	\$9,232	\$9,232	\$9,131	\$8,929	\$8,828	\$9,198	\$9,087	\$8,963	\$9,314	\$9,169	

Tax Levy History - City of Eagle Lake

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
General Fund	\$ 238,472.00	\$ 277,211.00	\$ 336,430.00	\$ 375,650.00	\$ 308,518.00	\$ 254,511.00
Debt	\$ 82,316.00	\$ 72,375.00	\$ 70,386.00	\$ 73,348.00	\$ 193,846.00	\$ 237,684.00
EDA	\$ 12,300.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 6,559.00	\$ 16,728.00
	<u>\$ 333,088.00</u>	<u>\$ 364,586.00</u>	<u>\$ 421,816.00</u>	<u>\$ 463,998.00</u>	<u>\$ 508,923.00</u>	<u>\$ 508,923.00</u>

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
General Fund	\$ 299,355.00	\$ 318,346.00	\$ 371,856.00	\$ 404,407.00	\$ 404,407.00	\$ 457,677.00
Debt	\$ 233,905.00	\$ 237,576.00	\$ 182,936.00	\$ 178,962.00	\$ 178,962.00	\$ 169,442.00
EDA	\$ 16,157.00	\$ 15,612.00	\$ 16,742.00	\$ 16,742.00	\$ 16,742.00	\$ 15,000.00
	<u>\$ 549,417.00</u>	<u>\$ 571,534.00</u>	<u>\$ 571,534.00</u>	<u>\$ 600,111.00</u>	<u>\$ 600,111.00</u>	<u>\$ 642,119.00</u>

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023 Proposed Preliminary</u>
General Fund	\$ 457,677.00	\$ 509,473.00	\$ 547,004.00	\$ 608,936.00	\$ 696,904.00	\$ 766,594.00
Debt	\$ 151,692.00	\$ 151,942.00	\$ 157,092.00	\$ 151,792.00	\$ 144,997.00	\$ 152,310.00
EDA	\$ 15,000.00	\$ 41,000.00	\$ 51,000.00	\$ 51,000.00	\$ 51,000.00	\$ 51,000.00
	<u>\$ 624,369.00</u>	<u>\$ 702,415.00</u>	<u>\$ 755,096.00</u>	<u>\$ 811,728.00</u>	<u>\$ 892,901.00</u>	<u>\$ 969,904.00</u>

Jennifer Bromeland

From: Trent Talle <TrentT@mnvalleyfcu.coop>
Sent: Friday, August 19, 2022 11:39 AM
To: Jennifer Bromeland; Eagle Lake Fire Chief
Subject: RE: ELFD Capital Improvement and budget
Attachments: ELFD CIP 2023.xls; Fire Budget Proposed 2023.pdf; Eagle Lake 2022 Rescue Tool Quote.doc; Est_22790_from_Nielsen_Blacktopping_Inc_7128.pdf; Headsets; Rope.4324 Equipment.docx; Eagle Lake MN Station Location

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello Jennifer,

Vern and I reviewed these last night and here is the updated budget and CIP. Please let us know if you have any questions.

Proposed Expenditures outside normal budget:

2022: Battery Powered Resue Tools: \$38,000 (combination CIP and gambling)
2023: Headset for trucks to use while responding: 24,500 (CIP)
2023: Hose: \$7,000 (CIP)
2023: Additional Equipment to outfit old 1995 Pumper to NFPA compliance: \$15,000 (CIP)
2023: Air bags used for lifting vehicles for trapped victims in auto accidents: \$8,000 (gambling)
2023: Rope rescue equipment to remove victims from roofs: \$8,000 (gambling)

Additional Station Items that currently do not have a place in budget:

2023: Building site analysis for new station by architect firm 5 Bugles Design: \$25,000
2023: Station parking lot asphalt on north and west site: \$13,000
2023: Station HVAC: \$6,000
2023: Leray Hydrants have wrong threads for hose connection: \$5,000

On a side note, gambling has had a more normal year this year than compared to last year. If the Relief Association had to write the check today to the city, we would likely donate \$15,000.

Thank you,



Trent Talle - Executive Vice President & Loan Manager
Minnesota Valley Federal Credit Union
1640 Adams Street
Mankato, MN 56001
Phone: (507) 387-3055 ext 685
Fax: (507) 387-4183
Voice Banking: (507) 387-3088

Capital Item		2021 Balance	2022 Balance	2023 Proposed	2024 Proposed	2025 Proposed	2026 Proposed
EAGLE LAKE FIRE DEPARTMENT							
19 Pierce Telesqurt #4312 (Replace Pumper every 25 years)	Designate Gambling & Sale Outlay		38,553.29	39,709.89	40,901.19	42,128.22	43,392.07
Est. Cost in 2021 925,279.00				7,000.00		224,248.50	
Replace In 2025	Balance	69,955.91	108,509.20	141,219.09	182,120.28	0.00	43,392.07
Replacement Cost + Inflation		925,279.00	953,037.37	981,628.49	1,011,077.35	1,041,409.67	1,072,651.96
2020 Custom Fire Pumper #4311 (Replace Pumper every 25 years)	Designate Gambling & Sale Outlay		23,333.33	24,033.33	24,754.33	25,496.96	26,261.87
Est. Cost in 2020 560,000.00				23,100.00		124,956.62	
Replace In 2045	Balance	50,438.66	73,771.99	74,705.33	99,459.66	0.00	26,261.88
Replacement Cost + Inflation		560,000.00	576,800.00	594,104.00	611,927.12	630,284.93	649,193.48
2013 Tanker #4322 (Replace Tanker every 25 years)	Designate Gambling & Sale Outlay		10,833.33	11,158.33	11,493.08	11,837.88	12,193.01
Est. Cost in 2021 260,000.00				5,388.00		138,867.99	
Replace In 2038	Balance	98,923.36	109,756.69	115,527.03	127,020.11	(0.00)	12,193.01
Replacement Cost + Inflation		260,000.00	267,800.00	275,834.00	284,109.02	292,632.29	301,411.26
2006 Rescue Truck #4301 (Replace Rescue every 25 years)	Designate Gambling & Sale Outlay		10,833.33	11,158.33	11,493.08	11,837.88	12,193.01
Est. Cost in 2020 260,000.00			4,072.96	11,404.00			
Replace In 2031	Balance	158,482.47	165,242.84	164,997.18	176,490.26	188,328.14	200,521.15
Replacement Cost + Inflation		260,000.00	267,800.00	275,834.00	284,109.02	292,632.29	301,411.26
2001 Grass Rig #4321 (Replace Grass Rig every 25 years)	Designate Gambling & Sale Outlay		3,750.00	3,862.50	3,978.38	4,097.73	4,220.66
Est. Cost in 2020 90,000.00			3,999.90				80,100.03
Replace In 2026	Balance	60,190.77	59,940.87	63,803.37	67,781.75	71,879.47	(3,999.90)
Replacement Cost + Inflation		90,000.00	92,700.00	95,481.00	98,345.43	101,295.79	104,334.67
2018 Turnout Gear (Replace Gear every 10 years)	Designate Gambling & Sale Outlay		8,333.33	8,583.33	8,840.83	9,106.06	9,379.24
Est. Cost in 2018 75,000.00							
Replace In 2028	Balance	15,000.00	23,333.33	31,916.67	40,757.50	49,863.56	59,242.80
Replacement Cost + Inflation		75,000.00	77,250.00	79,567.50	81,954.53	84,413.16	86,945.56
2020 Air Packs (Replace Air Packs every 10 years)	Designate Gambling & Sale Outlay		14,666.67	15,106.67	15,559.87	16,026.66	16,507.46
Est. Cost in 2020 132,000.00							
Replace In 2030	Balance	-	14,666.67	29,773.33	45,333.20	61,359.86	77,867.33
Replacement Cost + Inflation		132,000.00	135,960.00	140,038.80	144,239.96	148,567.16	153,024.18
Extrication Equipment (Jaws of Life) (Replace Equipment every 10 years)	Designate Gambling & Sale Outlay		2,777.78	2,861.11	2,946.94	3,035.35	3,126.41
Est. Cost in 2010 25,000.00				15,231.58			
Replace In 2020	Balance	9,592.69	12,370.47	(0.00)	2,946.94	5,982.30	9,108.71
Replacement Cost + Inflation		25,000.00	25,750.00	26,522.50	27,318.18	28,137.72	28,981.85
Oxygen Fill Station (Replace Fill Station every 20 years)	Designate Gambling & Sale Outlay		1,842.11	1,897.37	1,954.29	2,012.92	2,073.31
Est. Cost in 2020 35,000.00			20,459.15				
Replacement Anytime	Balance	19,858.52	1,241.48	3,138.84	5,093.13	7,106.05	9,179.36
Replacement Cost + Inflation		35,000.00	36,050.00	37,131.50	38,245.45	39,392.81	40,574.59
ATV (Replace ATV every 25 years)	Designate Gambling & Sale Outlay		1,666.67	1,716.67	1,768.17	1,821.21	1,875.85
Est. Cost in 2021 40,000.00				16,889.83			
Replacement based on age	Balance	13,506.50	15,173.17	0.00	1,768.17	3,569.38	5,465.23
Replacement Cost + Inflation		40,000.00	41,200.00	42,436.00	43,709.08	45,020.35	46,370.96
Small Equipment (Replace annually as needed)	Designate Gambling & Sale Outlay		1,000.00	1,030.00	1,060.90	1,092.73	1,125.51
Est. Cost in 2022 5,000.00			9,000.00				
Replace as needed	Balance	4,000.00	(4,000.00)	(2,970.00)	(1,909.10)	(816.37)	309.14
Replacement Cost + Inflation		5,000.00	5,150.00	5,304.50	5,463.64	5,627.54	5,796.37
Ice Water Rescue Boat and Suits (Replace Gear every 10 years)	Designate Gambling & Sale Outlay		1,111.11	1,144.44	1,178.78	1,214.14	1,250.57
Est. Cost in 2020 10,000.00							
Replace In 2030	Balance	-	1,111.11	2,255.56	3,434.33	4,648.47	5,899.04
Replacement Cost + Inflation		10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
2011 Radios (Replace Radio every 15 years)	Designate Gambling & Sale Outlay		5,714.29	5,885.71	6,062.29	6,244.15	6,431.48
Est. Cost in 2020 80,000.00							
Replace In 2025	Balance	54,092.00	59,806.29	65,692.00	71,754.29	77,998.44	84,429.92
Replacement Cost + Inflation		80,000.00	82,400.00	84,872.00	87,418.16	90,040.70	92,741.93
Thermal Imaging Camera (Replace camera every 10 years)	Designate Gambling & Sale Outlay		1,666.67	1,716.67	1,768.17	1,821.21	1,875.85
Est. Cost in 2020 15,000.00							
Replace In 2030	Balance	-	1,666.67	3,383.33	5,151.50	6,972.71	8,848.56
Replacement Cost + Inflation		15,000.00	15,450.00	15,913.50	16,390.91	16,882.63	17,389.11
TOTAL Fire Dept.	Designate Outlay		126,081.90	129,864.36	133,760.29	137,773.10	141,906.29
	Balance	554,040.88	646,590.77	696,411.73	829,111.12	477,728.38	538,409.14
ELFD Pension 2,000.00		2,000.00	2,060.00	2,121.80	2,185.45	2,251.02	2,318.55
	Inflation	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%

Consumer Price Index Average since 1913

Station additional needs:

- Building site analysis = \$25,000
- Parking lot = \$13,000
- HVAC = \$6,000

Hydrants

-The hydrants on Leray Ave have the wrong threads. To correct, the thread inserts need to be changed. Based on our initial review, the cost will be approximately \$5,000

07/13/22 10:44 AM

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Account Descr	2021 Amt	2022 Budget	2022 YTD Amt	2022 YTD Balance	%YTD Budget	2023 Budget	UnderLine
Dept 42300 Fire Department							
E 101-42300-100 Wages and Salaries (GENERA	\$26,130.00	\$5,000.00	\$2,400.00	\$2,600.00	48.00%	\$0.00	\$8,000.00
E 101-42300-104 Calls & Training Wages	\$0.00	\$20,000.00	\$0.00	\$20,000.00	0.00%	\$0.00	\$25,000.00
E 101-42300-121 PERA	\$28.13	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-122 FICA	\$1,620.06	\$1,550.00	\$148.80	\$1,401.20	9.60%	\$0.00	
E 101-42300-123 Medicare	\$378.89	\$363.00	\$34.80	\$328.20	9.59%	\$0.00	
E 101-42300-124 Fire Relief Payment	\$53,639.91	\$37,000.00	\$0.00	\$37,000.00	0.00%	\$0.00	\$37,000.00
E 101-42300-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-210 Operating Supplies (GENERAL	\$7,340.86	\$5,500.00	\$3,641.95	\$1,858.05	66.22%	\$0.00	\$7,000.00
E 101-42300-212 Fuel	\$2,132.50	\$2,500.00	\$1,495.81	\$1,004.19	59.83%	\$0.00	\$3,000.00
E 101-42300-220 Repair/Maint Supply (GENER	\$22,768.23	\$18,000.00	\$47,475.15	-\$29,475.15	263.75%	\$0.00	\$28,000.00
E 101-42300-300 Professional Svcs (GENERAL)	\$3,708.72	\$6,000.00	\$2,481.00	\$3,519.00	41.35%	\$0.00	\$6,000.00
E 101-42300-306 Physicals	\$3,188.75	\$5,000.00	\$2,920.00	\$2,080.00	58.40%	\$0.00	\$4,000.00
E 101-42300-320 Communications (GENERAL)	\$5,540.56	\$6,000.00	\$1,641.96	\$4,358.04	27.37%	\$0.00	\$6,000.00
E 101-42300-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-381 Electric Utilities	\$2,040.37	\$2,000.00	\$1,205.09	\$794.91	60.25%	\$0.00	\$2,500.00
E 101-42300-383 Gas Utility	\$1,765.00	\$3,200.00	\$2,475.03	\$724.97	77.34%	\$0.00	\$4,000.00
E 101-42300-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-433 Dues and Subscriptions	\$1,300.00	\$2,000.00	\$900.00	\$1,100.00	45.00%	\$0.00	2,000.00
E 101-42300-438 Meeting & Education	\$10,635.08	\$11,000.00	\$9,029.64	\$1,970.36	82.09%	\$0.00	\$15,000.00
E 101-42300-510 Capital Outlay-Actual Expense	\$0.00	\$59,370.00	\$33,532.11	\$25,837.89	56.48%	\$0.00	\$80,000.00
E 101-42300-520 Fire Dept Equipment-Gamblin	\$2,544.30	\$20,000.00	\$15,354.13	\$4,645.87	76.77%	\$0.00	\$16,000.00
E 101-42300-530 Capital Outlay - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-550 Capital Outlay - Set Aside	\$0.00	\$126,082.00	\$0.00	\$126,082.00	0.00%	\$0.00	\$129,864.36
Dept 42300 Fire Department	\$144,761.36	\$330,565.00	\$124,735.47	\$205,829.53		\$0.00	
Dept 42400 School Patrol							
E 101-42400-100 Wages and Salaries (GENERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42400-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42400-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42400-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 42400 School Patrol	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Dept 42410 Animal Patrol							
E 101-42410-210 Operating Supplies (GENERAL	\$62.75	\$200.00	\$0.00	\$200.00	0.00%	\$0.00	
E 101-42410-300 Professional Svcs (GENERAL)	\$42.45	\$500.00	\$0.00	\$500.00	0.00%	\$0.00	
Dept 42410 Animal Patrol	\$105.20	\$700.00	\$0.00	\$700.00		\$0.00	
Dept 42430 Civil Patrol							
E 101-42430-220 Repair/Maint Supply (GENER	\$0.00	\$1,300.00	\$0.00	\$1,300.00	0.00%	\$0.00	
E 101-42430-381 Electric Utilities	\$715.26	\$1,000.00	\$347.46	\$652.54	34.75%	\$0.00	
E 101-42430-510 Capital Outlay-Actual Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	



**MACQUEEN
EQUIPMENT**



**MACQUEEN
EMERGENCY**

MacQueen Emergency
14607 Felton Court Suite 109
Apple Valley, MN 55124
800-832-6417

Ship To: EAGLE LAKE RESCUE

Invoice To: EAGLE LAKE FIRE DEPT
101 Plainview Ave
Eagle Lake MN 56024

Branch 06 - APPLE VALLEY MN		
Date 05/24/2022	Time 16:57:55 (O)	Page 1
Account No 1018	Phone No	Est No 01 002731
Ship Via	Purchase Order QUOTE	
Tax ID No		
	Salesperson 196	

ESTIMATE EXPIRY DATE: 06/23/2022

SERVICE ESTIMATE - NOT AN INVOICE

***** Segment 01 *****

Stock #: ? MISCELLANEOUS EQUIPMENT MS #: ?
Make: MI Model: *ALL
Is to have the following work done

FIRECOM INTERCOM - 7 WIRELESS HEADSETS

ADDITIONAL DESCRIPTION:

INSTALL A FIRECOM DIGITAL INTERCOM WITH 2 WIRELESS BASE STATIONS WIRED TO THE 2 WAY RADIO. INCLUDES 7 WIRELESS HEADSETS WITH CHARGING CORDS AND NFPA HANGER HOOKS. HEADSET CHARGING WIRE WILL DIRECT POWER, INTERCOM WILL BE ON WITH BATTERY SWITCH. THE WIRELESS BASE STATION HAS AN ANTENNA ON IT AND MUST BE MOUNTED IN THE CAB, NOT INSIDE A CABINET.

THE FIRECOM MOBILE RADIO CABLE MR-52X SPECIFIED IS FOR A MOTOROLA APX & XTL SERIES RADIO. (IF 2 WAY RADIO IS A DIFFERENT MODEL, PLEASE ADVISE ON CORRECT MODEL)

Part#	Description	Qty	Price	Amount
5100D	DIGITAL INTRCOM	1	925.00	925.00
	FIRECOM DIGITAL INTERCOM, 5100D			
WB505R	WIRELESS BASE S	2	1165.00	2330.00
	FIRECOM WIRELESS BASE STATION			
UHW505	FIRECOM HEADSET	6	780.00	4680.00
	FIRECOM UHW505 WIRELESS HEADSET, WIRELESS, UNDER-HELMET, W/ RADIO TRANSMIT AND LISTEN-THROUGH			
114-0132-00	RED RUGGEDIZERS	1	18.75	18.75
	FIRECOM COLORED HEADSET COVERS, RED			
MR-52X-110-5136-30	RADIO CABLE	1	185.00	185.00
	FIRECOM MOBILE RADIO CABLE FOR MOTOROLA APX & XTL SERIES			



MacQueen Emergency
 14607 Felton Court Suite 109
 Apple Valley, MN 55124
 800-832-6417

Ship To: EAGLE LAKE RESCUE

Invoice To: EAGLE LAKE FIRE DEPT
 101 Plainview Ave
 Eagle Lake MN 56024

Branch 06 - APPLE VALLEY MN		
Date 05/24/2022	Time 16:57:55 (O)	Page 2
Account No 1018	Phone No	Est No 01 002731
Ship Via	Purchase Order QUOTE	
Tax ID No		
	Salesperson 196	

ESTIMATE EXPIRY DATE: 06/23/2022

SERVICE ESTIMATE - NOT AN INVOICE

Part#	Description	Qty	Price	Amount
108-0678-00	HOOK, HEADSET FIRECOM NFPA COMPLIANT HANGER HOOK, YELLOW	7	10.00	70.00
UHW507	HEADSET, FC WLE FIRECOM UHW505 WIRELESS HEADSET, WIRELESS, UNDER-HELMET, BLUETOOTH, W/ RADIO TRANSMIT AND LISTEN-THROUGH	1	910.00	910.00
114-0137-00	BLUE RUGGEDIZER FIRECOM COLORED HEADSET COVERS, BLUE	1	18.75	18.75
AYA25	DB9 SERIAL CBL AYA 25 FT. DB9 SERIAL RS-232 MALE TO FEMALE STRAIGHT-THROUGH EXTENSION CABLE	1	25.00	25.00
FRT	FREIGHT	1	100.00	100.00

MISCELLANEOUS CHARGES:	Description	Price	Amount
	SERVICE FEE		

Parts: 9262.50
 Labor: 1595.00
 Miscellaneous: 111.65
 Subtotal: 10969.15

Authorization: _____

***** Segment 02 *****

TRAVEL
ADDITIONAL DESCRIPTION:
 TRAVEL TIME FOR TECH TO CUSTOMER LOCATION AND BACK

Authorization: _____

Labor: 435.00
 Subtotal: 435.00
 Parts: 9262.50



**MACQUEEN
EQUIPMENT**



**MACQUEEN
EMERGENCY**

MacQueen Emergency
14607 Felton Court Suite 109
Apple Valley, MN 55124
800-832-6417

Ship To: EAGLE LAKE RESCUE

Invoice To: EAGLE LAKE FIRE DEPT
101 Plainview Ave
Eagle Lake MN 56024

Branch 06 - APPLE VALLEY MN		
Date 05/24/2022	Time 16:57:55 (O)	Page 3
Account No 1018	Phone No	Est No 01 002731
Ship Via	Purchase Order QUOTE	
Tax ID No		
	Salesperson 196	

ESTIMATE EXPIRY DATE: 06/23/2022

SERVICE ESTIMATE - NOT AN INVOICE

Labor: 2030.00
Miscellaneous: 111.65
TOTAL: 11404.15



**MACQUEEN
EQUIPMENT**



**MACQUEEN
EMERGENCY**

MacQueen Emergency
14607 Felton Court Suite 109
Apple Valley, MN 55124
800-832-6417

Ship To: EAGLE LAKE TANKER

Invoice To: EAGLE LAKE FIRE DEPT
101 Plainview Ave
Eagle Lake MN 56024

Branch 06 - APPLE VALLEY MN		
Date 05/17/2022	Time 9:45:46 (O)	Page 1
Account No 1018	Phone No	Est No 01 002712
Ship Via	Purchase Order QUOTE	
Tax ID No		
	Salesperson 196	

ESTIMATE EXPIRY DATE: 06/16/2022

SERVICE ESTIMATE - NOT AN INVOICE

***** Segment 01 *****

Stock #: ? MISCELLANEOUS EQUIPMENT MS #: ?
Make: MI Model: *ALL
Is to have the following work done

FIRECOM INTERCOM - 2 WIRELESS HEADSETS

ADDITIONAL DESCRIPTION:

INSTALL A FIRECOM DIGITAL INTERCOM WITH WIRELESS BASE STATION WIRED TO THE 2 WAY RADIO. INCLUDES 2 WIRELESS HEADSETS WITH CHARGING CORDS AND NFPA HANGER HOOKS. HEADSET CHARGING WIRE WILL DIRECT POWER, INTERCOM WILL BE ON WITH BATTERY SWITCH. THE WIRELESS BASE STATION HAS AN ANTENNA ON IT AND MUST BE MOUNTED IN THE CAB, NOT INSIDE A CABINET.

THE FIRECOM MOBILE RADIO CABLE MR-52X SPECIFIED IS FOR A MOTOROLA APX & XTL SERIES RADIO. (IF 2 WAY RADIO IS A DIFFERENT MODEL, PLEASE ADVISE ON CORRECT MODEL)

Part#	Description	Qty	Price	Amount
5100D	DIGITAL INTRCOM	1	925.00	925.00
	FIRECOM DIGITAL INTERCOM, 5100D			
WB505R	WIRELESS BASE S	1	1165.00	1165.00
	FIRECOM WIRELESS BASE STATION			
UHW505	FIRECOM HEADSET	1	780.00	780.00
	FIRECOM UHW505 WIRELESS HEADSET, WIRELESS, UNDER-HELMET, W/ RADIO TRANSMIT AND LISTEN-THROUGH			
114-0132-00	RED RUGGEDIZERS	1	18.75	18.75
	FIRECOM COLORED HEADSET COVERS, RED			
MR-52X-110-5136-30	RADIO CABLE	1	185.00	185.00
	FIRECOM MOBILE RADIO CABLE FOR MOTOROLA APX & XTL SERIES			
108-0678-00	HOOK, HEADSET	2	10.00	20.00



**MACQUEEN
EQUIPMENT**



**MACQUEEN
EMERGENCY**

MacQueen Emergency
14607 Felton Court Suite 109
Apple Valley, MN 55124
800-832-6417

Ship To: EAGLE LAKE TANKER

Invoice To: EAGLE LAKE FIRE DEPT
101 Plainview Ave
Eagle Lake MN 56024

Branch 06 - APPLE VALLEY MN		
Date 05/17/2022	Time 9:45:46 (O)	Page 2
Account No 1018	Phone No	Est No 01 002712
Ship Via	Purchase Order QUOTE	
Tax ID No		
	Salesperson 196	

ESTIMATE EXPIRY DATE: 06/16/2022

SERVICE ESTIMATE - NOT AN INVOICE

Part#	Description	Qty	Price	Amount
	FIRECOM NFPA COMPLIANT HANGER HOOK, YELLOW			
UHW507	HEADSET, FC WLE	1	910.00	910.00
	FIRECOM UHW505 WIRELESS HEADSET, WIRELESS, UNDER-HELMET, BLUETOOTH, W/ RADIO TRANSMIT AND LISTEN-THROUGH			
114-0137-00	BLUE RUGGEDIZER	1	18.75	18.75
	FIRECOM COLORED HEADSET COVERS, BLUE			
AYA25	DB9 SERIAL CBL	1	25.00	25.00
	AYA 25 FT. DB9 SERIAL RS-232 MALE TO FEMALE STRAIGHT-THROUGH EXTENSION CABLE			
FRT	FREIGHT	1	100.00	100.00
MISCELLANEOUS CHARGES:	<u>Description</u>		<u>Price</u>	<u>Amount</u>
	SERVICE FEE			

Parts: 4147.50
Labor: 1160.00
Miscellaneous: 81.20
Subtotal: 5388.70

Authorization: _____

***** Segment 02 *****

TRAVEL

ADDITIONAL DESCRIPTION:

TRAVEL TIME FOR TECH TO CUSTOMER LOCATION AND BACK

Labor: 435.00
Subtotal: 435.00

Authorization: _____

Parts: 4147.50
Labor: 1595.00



**MACQUEEN
EQUIPMENT**



**MACQUEEN
EMERGENCY**

MacQueen Emergency
14607 Felton Court Suite 109
Apple Valley, MN 55124
800-832-6417

Ship To: EAGLE LAKE TANKER

Invoice To: EAGLE LAKE FIRE DEPT
101 Plainview Ave
Eagle Lake MN 56024

Branch 06 - APPLE VALLEY MN		
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Account No 1018	Phone No	Est No 01 002712
Ship Via	Purchase Order QUOTE	
Tax ID No		
	Salesperson 196	

ESTIMATE EXPIRY DATE: 06/16/2022

SERVICE ESTIMATE - NOT AN INVOICE

Miscellaneous: 81.20
TOTAL: 5823.70



**MACQUEEN
EQUIPMENT**



**MACQUEEN
EMERGENCY**

MacQueen Emergency
14607 Felton Court Suite 109
Apple Valley, MN 55124
800-832-6417

Ship To: EAGLE LAKE ENGINE

Invoice To: EAGLE LAKE FIRE DEPT
101 Plainview Ave
Eagle Lake MN 56024

Branch 06 - APPLE VALLEY MN		
Date 05/17/2022	Time 9:48:58 (O)	Page 1
Account No 1018	Phone No	Est No 04 002382
Ship Via	Purchase Order QUOTE	
Tax ID No		
	Salesperson 196	

ESTIMATE EXPIRY DATE: 06/30/2022

SERVICE ESTIMATE - NOT AN INVOICE

***** Segment 01 *****

Stock #: ? MISCELLANEOUS EQUIPMENT MS #: ?
Make: MI Model: *ALL
Is to have the following work done

FIRECOM INTERCOM - 5 WIRELESS HEADSETS

ADDITIONAL DESCRIPTION:

INSTALL A FIRECOM DIGITAL INTERCOM WITH WIRELESS BASE STATION WIRED TO THE 2 WAY RADIO. INCLUDES 5 WIRELESS HEADSETS WITH CHARGING CORDS AND NFPA HANGER HOOKS. HEADSET CHARGING WIRE WILL DIRECT POWER, INTERCOM WILL BE ON WITH BATTERY SWITCH. THE WIRELESS BASE STATION HAS AN ANTENNA ON IT AND MUST BE MOUNTED IN THE CAB, NOT INSIDE A CABINET.

THE FIRECOM MOBILE RADIO CABLE MR-52X SPECIFIED IS FOR A MOTOROLA APX & XTL SERIES RADIO. (IF 2 WAY RADIO IS A DIFFERENT MODEL, PLEASE ADVISE ON CORRECT MODEL)

Part#	Description	Qty	Price	Amount
5100D	DIGITAL INTRCOM	1	925.00	925.00
	FIRECOM DIGITAL INTERCOM, 5100D			
WB505R	WIRELESS BASE S	1	1165.00	1165.00
	FIRECOM WIRELESS BASE STATION			
UHW505	FIRECOM HEADSET	4	780.00	3120.00
	FIRECOM UHW505 WIRELESS HEADSET, WIRELESS, UNDER-HELMET, W/ RADIO TRANSMIT AND LISTEN-THROUGH			
114-0132-00	RED RUGGEDIZERS	1	18.75	18.75
	FIRECOM COLORED HEADSET COVERS, RED			
MR-52X-110-5136-30	RADIO CABLE	1	185.00	185.00
	FIRECOM MOBILE RADIO CABLE FOR MOTOROLA APX & XTL SERIES			
108-0678-00	HOOK, HEADSET	5	10.00	50.00



**MACQUEEN
EQUIPMENT**



**MACQUEEN
EMERGENCY**

MacQueen Emergency
14607 Felton Court Suite 109
Apple Valley, MN 55124
800-832-6417

Ship To: EAGLE LAKE ENGINE

Invoice To: EAGLE LAKE FIRE DEPT
101 Plainview Ave
Eagle Lake MN 56024

Branch 06 - APPLE VALLEY MN		
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Account No 1018	Phone No	Est No 04 002382
Ship Via	Purchase Order QUOTE	
Tax ID No		
	Salesperson 196	

ESTIMATE EXPIRY DATE: 06/30/2022

SERVICE ESTIMATE - NOT AN INVOICE

Part#	Description	Qty	Price	Amount
	FIRECOM NFPA COMPLIANT HANGER HOOK, YELLOW			
UHW507	HEADSET, FC WLE	1	910.00	910.00
	FIRECOM UHW505 WIRELESS HEADSET, WIRELESS, UNDER-HELMET, BLUETOOTH, W/ RADIO TRANSMIT AND LISTEN-THROUGH			
114-0137-00	BLUE RUGGEDIZER	1	18.75	18.75
	FIRECOM COLORED HEADSET COVERS, BLUE			
AYA25	DB9 SERIAL CBL	1	25.00	25.00
	AYA 25 FT. DB9 SERIAL RS-232 MALE TO FEMALE STRAIGHT-THROUGH EXTENSION CABLE			
FRT	FREIGHT	1	100.00	100.00
MISCELLANEOUS CHARGES:	<u>Description</u>		<u>Price</u>	<u>Amount</u>
	SERVICE FEE			

Parts: 6517.50
Labor: 1450.00
Miscellaneous: 101.50
Subtotal: 8069.00

Authorization: _____

***** Segment 02 *****

TRAVEL

ADDITIONAL DESCRIPTION:

TRAVEL TIME FOR TECH TO CUSTOMER LOCATION AND BACK

Labor: 435.00
Subtotal: 435.00

Authorization: _____

Parts: 6517.50
Labor: 1885.00



**MACQUEEN
EQUIPMENT**



**MACQUEEN
EMERGENCY**

MacQueen Emergency
14607 Felton Court Suite 109
Apple Valley, MN 55124
800-832-6417

Ship To: EAGLE LAKE ENGINE

Invoice To: EAGLE LAKE FIRE DEPT
101 Plainview Ave
Eagle Lake MN 56024

Branch 06 - APPLE VALLEY MN		
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Account No 1018	Phone No	Est No 04 002382
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Tax ID No		
	Salesperson 196	

ESTIMATE EXPIRY DATE: 06/30/2022

SERVICE ESTIMATE - NOT AN INVOICE

Miscellaneous: 101.50
TOTAL: 8504.00



**MACQUEEN
EQUIPMENT**



**MACQUEEN
EMERGENCY**

MacQueen Emergency
14607 Felton Court Suite 109
Apple Valley, MN 55124
800-832-6417

Ship To: EAGLE LAKE AERIAL

Invoice To: EAGLE LAKE FIRE DEPT
101 Plainview Ave
Eagle Lake MN 56024

Branch 06 - APPLE VALLEY MN		
Date 05/17/2022	Time 9:46:48 (O)	Page 1
Account No 1018	Phone No	Est No 05 002381
Ship Via	Purchase Order QUOTE	
Tax ID No		
	Salesperson 196	

ESTIMATE EXPIRY DATE: 06/30/2022

SERVICE ESTIMATE - NOT AN INVOICE

***** Segment 01 *****

Stock #: C008952 1998 PIERCE SABER MS #: EB835
Make: MI Model: *ALL
Is to have the following work done

FIRECOM INTERCOM - 6 WIRELESS HEADSETS

ADDITIONAL DESCRIPTION:

INSTALL A FIRECOM DIGITAL INTERCOM WITH 2 WIRELESS BASE STATIONS WIRED TO THE 2 WAY RADIO. INCLUDES 6 WIRELESS HEADSETS WITH CHARGING CORDS AND NFPA HANGER HOOKS. HEADSET CHARGING WIRE WILL DIRECT POWER, INTERCOM WILL BE ON WITH BATTERY SWITCH. THE WIRELESS BASE STATION HAS AN ANTENNA ON IT AND MUST BE MOUNTED IN THE CAB, NOT INSIDE A CABINET.

THE FIRECOM MOBILE RADIO CABLE MR-52X SPECIFIED IS FOR A MOTOROLA APX & XTL SERIES RADIO. (IF 2 WAY RADIO IS A DIFFERENT MODEL, PLEASE ADVISE ON CORRECT MODEL)

Part#	Description	Oty	Price	Amount
5100D	DIGITAL INTRCOM	1	925.00	925.00
	FIRECOM DIGITAL INTERCOM, 5100D			
WB505R	WIRELESS BASE S	2	1165.00	2330.00
	FIRECOM WIRELESS BASE STATION			
UHW505	FIRECOM HEADSET	5	780.00	3900.00
	FIRECOM UHW505 WIRELESS HEADSET, WIRELESS, UNDER-HELMET, W/ RADIO TRANSMIT AND LISTEN-THROUGH			
114-0132-00	RED RUGGEDIZERS	1	18.75	18.75
	FIRECOM COLORED HEADSET COVERS, RED			
MR-52X-110-5136-30	RADIO CABLE	1	185.00	185.00
	FIRECOM MOBILE RADIO CABLE FOR MOTOROLA APX & XTL SERIES			



**MACQUEEN
EQUIPMENT**



**MACQUEEN
EMERGENCY**

MacQueen Emergency
14607 Felton Court Suite 109
Apple Valley, MN 55124
800-832-6417

Ship To: EAGLE LAKE AERIAL

Invoice To: EAGLE LAKE FIRE DEPT
101 Plainview Ave
Eagle Lake MN 56024

Branch 06 - APPLE VALLEY MN		
Date 05/17/2022	Time 9:46:48 (O)	Page 2
Account No 1018	Phone No	Est No 05 002381
Ship Via	Purchase Order QUOTE	
Tax ID No		
	Salesperson 196	

ESTIMATE EXPIRY DATE: 06/30/2022

SERVICE ESTIMATE - NOT AN INVOICE

Part#	Description	Qty	Price	Amount
108-0678-00	HOOK, HEADSET FIRECOM NFPA COMPLIANT HANGER HOOK, YELLOW	6	10.00	60.00
UHW507	HEADSET, FC WLE FIRECOM UHW505 WIRELESS HEADSET, WIRELESS, UNDER-HELMET, BLUETOOTH, W/ RADIO TRANSMIT AND LISTEN-THROUGH	1	910.00	910.00
114-0137-00	BLUE RUGGEDIZER FIRECOM COLORED HEADSET COVERS, BLUE	1	18.75	18.75
AYA25	DB9 SERIAL CBL AYA 25 FT. DB9 SERIAL RS-232 MALE TO FEMALE STRAIGHT-THROUGH EXTENSION CABLE	1	25.00	25.00
FRT	FREIGHT	1	100.00	100.00
MISCELLANEOUS CHARGES:	<u>Description</u> SERVICE FEE		<u>Price</u>	<u>Amount</u>

Parts: 8472.50
Labor: 1450.00
Miscellaneous: 101.50
Subtotal: 10024.00

Authorization: _____

***** Segment 02 *****

TRAVEL

ADDITIONAL DESCRIPTION:

TRAVEL TIME FOR TECH TO CUSTOMER LOCATION AND BACK

Authorization: _____

Labor: 435.00
Subtotal: 435.00

Parts: 8472.50



**MACQUEEN
EQUIPMENT**



**MACQUEEN
EMERGENCY**

MacQueen Emergency
14607 Felton Court Suite 109
Apple Valley, MN 55124
800-832-6417

Ship To: EAGLE LAKE AERIAL

Invoice To: EAGLE LAKE FIRE DEPT
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Branch 06 - APPLE VALLEY MN		
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Account No 1018	Phone No	Est No 05 002381
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Tax ID No		
	Salesperson 196	

ESTIMATE EXPIRY DATE: 06/30/2022

SERVICE ESTIMATE - NOT AN INVOICE

Labor: 1885.00
Miscellaneous: 101.50
TOTAL: 10459.00

Project Approach

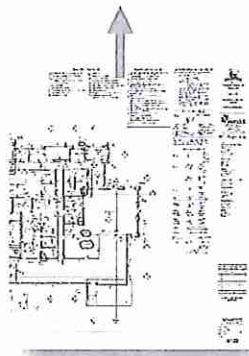
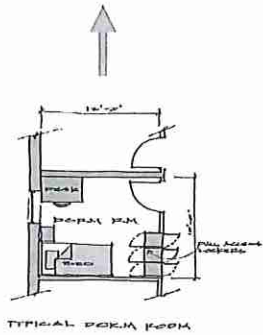
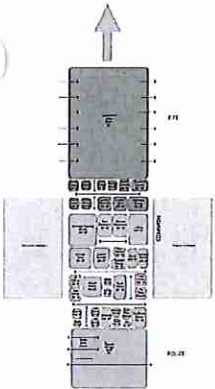
Programming
and
Conceptual
Design

Schematic Designs
(Estimate)
2 Months

Design
Development
(Estimate)
2 Months

Construction
Documents
(Estimate)
3 Months

Bidding
1 Month
Construction
10-15 Months
Occupancy



Jennifer Bromeland

From: Trent Talle <trent.talle@gmail.com>
Sent: Thursday, July 28, 2022 3:54 PM
To: Eagle Lake Fire Chief; michaeljmccarty@gmail.com
Cc: Trent Talle
Subject: Eagle Lake MN Station Location
Attachments: Design Process Slide.pdf

Hello Vern & Michael,

The attached email is an estimate from Five Bugles Design for a station study. Michael, is this what you had in mind?

Trent Talle
507-341-4055

From: Robert W. Krzyzanowski
Sent: Thursday, July 28, 2022 3:49 PM
To: trent.talle@gmail.com
Cc: Robert W. Krzyzanowski; James B. Schmidt
Subject: Eagle Lake MN Station Location

Trent,

Thank you for talking with me yesterday.

I am sending you other "back-up" information we referred to.

Our file sizes do tend to get pretty large, so below is a Drop Box link where you can download various past deliverables and information about our firm. Please let me know if you have any issues accessing these files and I will come up with a plan B to get them to you.

<https://www.dropbox.com/sh/vkdy40bdx5p8eu1/AABf4t-g8DomuoMblqEWKavOa?dl=0>

1. Similar previous deliverables that we discussed:
 1. Fishers NY Fire District Report – GIS based report, existing condition assessments and conceptual planning for remodel of one station and a new station based on the GIS results.
 2. Edina MN Fire Department Study, Station #3 – GIS based report with some conceptual planning of new stations.
 3. Neenah-Menasha WI Fire Department Study, Station #31 – Existing condition assessment of their existing station and conceptual planning of a new station.
 4. Monroe OH Fire Department Schematic Design (SD) Report – This would be considered a 20% submittal for completion of construction documents.
 5. La Crosse WI Fire Department Schematic Design (SD) Report, Station #2 – This would be considered a 20% submittal for completion of construction documents.

We sometimes forget that not everyone is in our industry... 😊 Attached is a PDF that helps to explain the typical design process to help you better understand what we're talking about with the different phases. We tend to use the words study, conceptual design, concepts, and programming all intermixed. Basically, they all work together to create the study, like those included in the DropBox.

Finally, in that DropBox folder I am also including some background information for you on our team and process.

2. FBD Background Information
 1. FBD Technical aspects
 2. Resumes
 3. project list
 4. 5-steps to start building
 5. Fire Station cost timeline

For budgeting purposes, I would pencil in the following a la carte:

\$5,000 for GIS

\$5,000 to \$10,000 for an existing condition assessment depending on if you have existing plans for your facility or not. As you can imagine it takes a bit of effort to draw a building from scratch without plans.

\$10,000 to conceptually plan a new station on any site that comes up as suitable from the GIS study.

Of course if you do all 3 at once, it gets cheaper. Also, if the project becomes something, we credit back some work if retained to do the rest of the design.

We could always stop by in person to talk more when we are coming back from St. Peter if you think that would be beneficial sometime?

Let me know if you need anything else!

Thank You!

Robert W Krzyzanowski

Director of Emergency Services and CSL

Associate Principal



ARCHITECTURE | ENGINEERING | ENERGY EFFICIENCY | CONSTRUCTION MANAGEMENT

p. 715.832.4848 ff. 833.667.9556 m. 715.559.0297 e. rkrzyzanowski@wendelcompanies.com w. fivebuglesdesign.com

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Account Descr	2021 Amt	2022 Budget	YTD Amt	2022 YTD Balance	%YTD Budget	2023 Budget	Underline
Dept 41600 Professional	\$4,782.00	\$5,000.00	\$1,000.00	\$4,000.00	20.00%	\$0.00	
Dept 41800 Planning & Zoning	\$129,628.44	\$131,600.00	\$82,470.83	\$49,129.17		\$0.00	
E 101-41800-351 Legal Notices-Public Hearings	\$105.11	\$200.00	\$0.00	\$200.00	0.00%	\$0.00	
E 101-41800-430 Miscellaneous (GENERAL)	\$369.65	\$400.00	\$156.00	\$244.00	39.00%	\$0.00	
E 101-41800-439 Refund & Reimbursement	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%	\$0.00	
Dept 41900 City Hall	\$474.76	\$1,500.00	\$156.00	\$1,444.00		\$0.00	
E 101-41900-210 Operating Supplies (GENERAL)	\$616.91	\$2,200.00	\$489.33	\$1,710.67	22.24%	\$0.00	
E 101-41900-220 Repair/Maint Supply (GENER)	\$4,717.97	\$6,000.00	\$1,128.75	\$4,871.25	18.81%	\$0.00	
E 101-41900-381 Electric Utilities	\$10,230.04	\$11,000.00	\$6,934.51	\$4,065.49	63.04%	\$0.00	
E 101-41900-510 Capital Outlay-Actual Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41900-550 Capital Outlay - Set Aside	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 42100 Streets	\$15,564.92	\$19,200.00	\$8,552.59	\$10,647.41		\$0.00	
E 101-42100-100 Wages and Salaries (GENERA	\$30,468.48	\$34,569.00	\$17,890.50	\$16,678.50	51.75%	\$0.00	
E 101-42100-121 PERA	\$2,009.61	\$2,593.00	\$1,213.11	\$1,379.89	46.78%	\$0.00	
E 101-42100-122 FICA	\$1,791.65	\$2,144.00	\$1,000.98	\$1,143.02	46.69%	\$0.00	
E 101-42100-123 Medicare	\$419.01	\$502.00	\$234.09	\$267.91	46.63%	\$0.00	
E 101-42100-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-132 Employer Paid Health Savings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-210 Operating Supplies (GENERAL)	\$2,706.01	\$5,500.00	\$835.58	\$4,664.42	15.19%	\$0.00	\$5,500.00 0%
E 101-42100-212 Fuel	\$5,644.60	\$8,800.00	\$3,396.40	\$5,403.60	38.60%	\$0.00	\$8,800.00 6%
E 101-42100-220 Repair/Maint Supply (GENER	\$8,966.04	\$7,000.00	\$2,874.11	\$4,125.89	41.06%	\$0.00	\$7,000.00 0%
E 101-42100-224 Street Repair-General Mainte	\$115,000.00	\$115,000.00	\$5,684.99	\$109,315.01	4.94%	\$0.00	\$100,000.00 -15%
E 101-42100-300 Professional Svcs (GENERAL)	\$0.00	\$5,000.00	\$0.00	\$5,000.00	0.00%	\$0.00	\$5,000.00 0%
E 101-42100-320 Communications (GENERAL)	\$976.20	\$1,000.00	\$577.56	\$422.44	57.76%	\$0.00	
E 101-42100-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-381 Electric Utilities	\$1,312.24	\$1,700.00	\$755.18	\$944.82	44.42%	\$0.00	
E 101-42100-383 Gas Utility	\$821.60	\$1,091.00	\$1,021.36	\$69.64	93.62%	\$0.00	
E 101-42100-430 Miscellaneous (GENERAL)	\$0.00	\$500.00	\$0.00	\$500.00	0.00%	\$0.00	\$0 -100%
E 101-42100-437 Clothing Allowance	\$532.87	\$700.00	\$321.05	\$378.95	45.86%	\$0.00	\$700.00 0%
E 101-42100-438 Meeting & Education	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$11,000.00
E 101-42100-510 Capital Outlay-Actual Expense	\$60,123.37	\$40,000.00	\$340.60	\$39,659.40	0.85%	\$0.00	
E 101-42100-550 Capital Outlay - Set Aside	\$0.00	\$98,553.00	\$0.00	\$98,553.00	0.00%	\$0.00	
E 101-42100-560 Capital Outlay - Sidewalks	\$23,437.00	\$15,000.00	\$0.00	\$15,000.00	0.00%	\$0.00	\$20,000.00 +35%
Dept 42100 Streets	\$254,208.68	\$339,652.00	\$36,145.51	\$303,506.49		\$0.00	

Account Descr	2021 Amt	2022 Budget	YTD Amt	2022 YTD Balance	%YTD Budget	2023 Budget	UnderLine
Dept 42430 Civil Patrol	\$715.26	\$2,300.00	\$347.46	\$1,952.54		\$0.00	
Dept 42500 Park & Recreation							
E 101-42500-100 Wages and Salaries (GENERAL)	\$33,696.05	\$36,561.00	\$19,646.58	\$16,914.42	53.74%	\$0.00	
E 101-42500-121 PERA	\$2,121.07	\$2,742.00	\$1,275.93	\$1,466.07	46.53%	\$0.00	
E 101-42500-122 FICA	\$1,972.21	\$2,667.00	\$1,103.85	\$1,563.15	41.39%	\$0.00	
E 101-42500-123 Medicare	\$461.21	\$531.00	\$258.14	\$272.86	48.61%	\$0.00	
E 101-42500-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-132 Employer Paid Health Savings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-210 Operating Supplies (GENERAL)	\$9,932.91	\$11,000.00	\$4,524.53	\$6,475.47	41.13%	\$0.00	\$11,000.00 0%
E 101-42500-212 Fuel	\$3,716.76	\$5,500.00	\$1,913.10	\$3,586.90	34.78%	\$0.00	\$5,000.00 -10%
E 101-42500-220 Repair/Maint Supply (GENERAL)	\$8,489.57	\$8,800.00	\$8,433.55	\$366.45	95.84%	\$0.00	\$10,000.00 +2%
E 101-42500-300 Professional Svcs (GENERAL)	\$19,157.24	\$16,500.00	\$15,855.30	\$644.70	96.09%	\$0.00	\$20,000.00 +28%
E 101-42500-320 Communications (GENERAL)	\$988.63	\$900.00	\$584.18	\$315.82	64.91%	\$0.00	
E 101-42500-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-381 Electric Utilities	\$5,052.29	\$4,500.00	\$2,858.86	\$1,641.14	63.53%	\$0.00	
E 101-42500-383 Gas Utility	\$821.59	\$1,020.00	\$1,021.36	-\$1.36	100.13%	\$0.00	
E 101-42500-390 Operating Agreement-ASA	\$1,809.57	\$2,000.00	\$0.00	\$2,000.00	0.00%	\$0.00	
E 101-42500-430 Miscellaneous (GENERAL)	\$2,358.00	\$0.00	\$1,960.00	-\$1,960.00	0.00%	\$0.00	
E 101-42500-437 Clothing Allowance	\$532.88	\$700.00	\$321.08	\$378.92	45.87%	\$0.00	\$700.00 0%
E 101-42500-438 Meeting & Education	\$0.00	\$550.00	\$0.00	\$550.00	0.00%	\$0.00	\$0 -100%
E 101-42500-510 Capital Outlay-Actual Expense	\$1,763.72	\$10,000.00	\$8,733.08	\$1,266.92	87.33%	\$0.00	\$11,000.00
E 101-42500-550 Capital Outlay - Set Aside	\$0.00	\$5,500.00	\$0.00	\$5,500.00	0.00%	\$0.00	
E 101-42500-570 Capital Outlay - Park Board	\$72,189.08	\$50,000.00	\$24,559.94	\$25,440.06	49.12%	\$0.00	
E 101-42500-572 Active Community	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 42500 Park & Recreation	\$165,062.78	\$159,471.00	\$93,049.48	\$66,421.52		\$0.00	
FUND 101 GENERAL	\$1,475,139.86	\$1,798,273.00	\$999,394.81	\$798,878.19		\$0.00	
FUND 201 STORM WATER DRAINAGE							
Dept 00000 No Department							
E 201-00000-100 Wages and Salaries (GENERAL)	\$10,048.19	\$9,622.00	\$4,667.11	\$4,954.89	48.50%	\$0.00	
E 201-00000-121 PERA	\$558.47	\$722.00	\$314.95	\$407.05	43.62%	\$0.00	
E 201-00000-122 FICA	\$592.21	\$597.00	\$259.28	\$337.72	43.43%	\$0.00	
E 201-00000-123 Medicare	\$138.50	\$140.00	\$60.63	\$79.37	43.31%	\$0.00	
E 201-00000-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 201-00000-132 Employer Paid Health Savings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 201-00000-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 201-00000-210 Operating Supplies (GENERAL)	\$919.60	\$900.00	\$760.84	\$139.16	84.54%	\$0.00	\$1,000.00 +10%
E 201-00000-212 Fuel	\$1,608.77	\$1,800.00	\$135.04	\$1,664.96	7.50%	\$0.00	\$2,000.00 +10%

Account Descr	2021 Amt	2022 Budget	YTD Amt	2022 YTD Balance	%YTD Budget	2023 Budget	UnderLine
E 201-00000-220 Repair/Maint Supply (GENERAL)	\$7,264.32	\$9,250.00	\$4,539.22	\$4,710.78	49.07%	\$0.00	\$9,250.00 0%
E 201-00000-300 Professional Svcs (GENERAL)	\$28,518.95	\$20,000.00	\$4,014.25	\$15,985.75	20.07%	\$0.00	\$20,000.00 0%
E 201-00000-320 Communications (GENERAL)	\$813.23	\$800.00	\$491.15	\$308.85	61.39%	\$0.00	
E 201-00000-430 Miscellaneous (GENERAL)	\$15,269.26	\$0.00	\$160.00	-\$160.00	0.00%	\$0.00	
E 201-00000-437 Clothing Allowance	\$532.84	\$700.00	\$321.08	\$378.92	45.87%	\$0.00	\$700.00 0%
E 201-00000-438 Meeting & Education	\$0.00	\$0.00	\$120.00	-\$120.00	0.00%	\$0.00	\$2,000.00 +2000%
E 201-00000-510 Capital Outlay--Actual Expense	\$222,623.22	\$11,000.00	\$340.60	\$10,659.40	3.10%	\$0.00	\$11,000.00 Roll old fees Val in when sold
E 201-00000-550 Capital Outlay - Set Aside	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 201-00000-721 Transfer Out	\$726.80	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$289,614.36	\$55,531.00	\$16,184.15	\$39,346.85		\$0.00	
FUND 201 STORM WATER DRAINAGE	\$289,614.36	\$55,531.00	\$16,184.15	\$39,346.85		\$0.00	
FUND 202 RECYCLING UTILITY							
Dept 00000 No Department							
E 202-00000-386 Recycling Collection Expense	\$51,781.53	\$49,766.00	\$27,308.61	\$22,457.39	54.87%	\$0.00	
E 202-00000-721 Transfer Out	\$845.46	\$0.00	-\$940.07	\$940.07	0.00%	\$0.00	
Dept 00000 No Department	\$52,626.99	\$49,766.00	\$26,368.54	\$23,397.46		\$0.00	
FUND 202 RECYCLING UTILITY	\$52,626.99	\$49,766.00	\$26,368.54	\$23,397.46		\$0.00	
FUND 203 REFUSE UTILITY							
Dept 00000 No Department							
E 203-00000-105 Board & Commission Wages	\$70.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 203-00000-384 Refuse Collection Expense	\$150,570.81	\$138,520.00	\$76,427.25	\$62,092.75	55.17%	\$0.00	
E 203-00000-721 Transfer Out	\$2,657.16	\$0.00	-\$2,071.27	\$2,071.27	0.00%	\$0.00	
Dept 00000 No Department	\$153,297.97	\$138,520.00	\$74,355.98	\$64,164.02		\$0.00	
FUND 203 REFUSE UTILITY	\$153,297.97	\$138,520.00	\$74,355.98	\$64,164.02		\$0.00	
FUND 206 ECONOMIC DEVELOPMENT AUTHORITY							
Dept 00000 No Department							
E 206-00000-300 Professional Svcs (GENERAL)	\$512.50	\$20,000.00	\$0.00	\$20,000.00	0.00%	\$0.00	
E 206-00000-430 Miscellaneous (GENERAL)	\$7,984.14	\$0.00	\$446.98	-\$446.98	0.00%	\$0.00	
E 206-00000-433 Dues and Subscriptions	\$6,916.02	\$7,179.00	\$7,178.82	\$0.18	100.00%	\$0.00	
E 206-00000-438 Meeting & Education	\$421.96	\$100.00	\$16.98	\$83.02	16.98%	\$0.00	
E 206-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$15,834.62	\$27,279.00	\$7,642.78	\$19,636.22		\$0.00	
FUND 206 ECONOMIC DEVELOPMENT AUTHORITY	\$15,834.62	\$27,279.00	\$7,642.78	\$19,636.22		\$0.00	
FUND 207 EDA REVOLVING LOAN FUND							
Dept 00000 No Department							
E 207-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$75.00	-\$75.00	0.00%	\$0.00	

Account Descr	2021 Amt	2022 Budget	YTD Amt	2022 YTD Balance	%YTD Budget	2023 Budget	UnderLine
E 330-00000-430 Miscellaneous (GENERAL)	\$495.00	\$0.00	\$495.00	-\$495.00	0.00%	\$0.00	
E 330-00000-601 Debt Srv Bond Principal	\$55,000.00	\$55,000.00	\$55,000.00	\$0.00	100.00%	\$0.00	
E 330-00000-611 Bond Interest	\$10,605.00	\$9,656.00	\$9,656.25	-\$0.25	100.00%	\$0.00	
E 330-00000-730 Cost of Issuance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$66,335.00	\$65,586.00	\$65,806.25	-\$220.25		\$0.00	
FUND 330 2ND, LINDA, STORM 2017 CROSSOV	\$66,335.00	\$65,586.00	\$65,806.25	-\$220.25		\$0.00	
FUND 331 CSAH 27/AGENCY ST 2021A							
Dept 00000 No Department							
E 331-00000-300 Professional Svcs (GENERAL)	\$16,350.00	\$238.00	\$500.00	-\$262.00	210.08%	\$0.00	
E 331-00000-430 Miscellaneous (GENERAL)	\$29.15	\$125.00	\$0.00	\$125.00	0.00%	\$0.00	
E 331-00000-601 Debt Srv Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 331-00000-611 Bond Interest	\$0.00	\$9,493.00	\$16,613.35	-\$7,120.35	175.01%	\$0.00	
Dept 00000 No Department	\$16,379.15	\$9,856.00	\$17,113.35	-\$7,257.35		\$0.00	
FUND 331 CSAH 27/AGENCY ST 2021A	\$16,379.15	\$9,856.00	\$17,113.35	-\$7,257.35		\$0.00	
FUND 332 FACILITIES 2021B							
Dept 00000 No Department							
E 332-00000-300 Professional Svcs (GENERAL)	\$10,500.00	\$238.00	\$0.00	\$238.00	0.00%	\$0.00	
E 332-00000-430 Miscellaneous (GENERAL)	\$9,500.00	\$125.00	\$0.00	\$125.00	0.00%	\$0.00	
E 332-00000-601 Debt Srv Bond Principal	\$0.00	\$194,000.00	\$194,000.00	\$0.00	100.00%	\$0.00	
E 332-00000-611 Bond Interest	\$0.00	\$17,030.00	\$10,807.32	\$6,222.68	63.46%	\$0.00	
Dept 00000 No Department	\$20,000.00	\$211,393.00	\$204,807.32	\$6,585.68		\$0.00	
FUND 332 FACILITIES 2021B	\$20,000.00	\$211,393.00	\$204,807.32	\$6,585.68		\$0.00	
FUND 431 AGENCY RECONSTRUCTION-CSAH 27							
Dept 00000 No Department							
E 431-00000-300 Professional Svcs (GENERAL)	\$1,371,465.53	\$0.00	\$588.50	-\$588.50	0.00%	\$0.00	
E 431-00000-430 Miscellaneous (GENERAL)	\$2.24	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$1,371,467.77	\$0.00	\$588.50	-\$588.50		\$0.00	
FUND 431 AGENCY RECONSTRUCTION-CSAH 2	\$1,371,467.77	\$0.00	\$588.50	-\$588.50		\$0.00	
FUND 601 WATER FUND							
Dept 00000 No Department							
E 601-00000-100 Wages and Salaries (GENERA	\$88,949.30	\$120,000.00	\$52,944.34	\$67,055.66	44.12%	\$0.00	
E 601-00000-121 PERA	\$6,636.66	\$9,000.00	\$3,767.58	\$5,232.42	41.86%	\$0.00	
E 601-00000-122 FICA	\$4,894.77	\$7,440.00	\$2,796.34	\$4,643.66	37.59%	\$0.00	
E 601-00000-123 Medicare	\$1,144.77	\$1,740.00	\$653.98	\$1,086.02	37.59%	\$0.00	
E 601-00000-131 Employer Paid Health	\$21,653.44	\$15,300.00	\$11,842.14	\$3,457.86	77.40%	\$0.00	
E 601-00000-132 Employer Paid Health Savings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

Account Descr	2021 Amt	2022 Budget	2022 YTD Amt	2022 YTD Balance	%YTD Budget	2023 Budget	UnderLine
E 601-00000-133 Employer Paid Dental	\$1,097.73	\$778.00	\$550.26	\$227.74	70.73%	\$0.00	
E 601-00000-142 Unemployment Benefit Paym	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-151 Work Comp Premium	\$0.00	\$5,926.00	\$0.00	\$5,926.00	0.00%	\$0.00	
E 601-00000-190 Pension Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-210 Operating Supplies (GENERAL)	\$37,701.03	\$40,000.00	\$21,969.56	\$18,030.44	54.92%	\$0.00	\$ 40,000.00 0%
E 601-00000-212 Fuel	\$985.37	\$850.00	\$923.05	-\$73.05	108.59%	\$0.00	\$ 850.00 0%
E 601-00000-220 Repair/Maint Supply (GENER)	\$22,170.34	\$22,000.00	\$19,099.28	\$2,900.72	86.81%	\$0.00	\$ 22,000.00 0%
E 601-00000-300 Professional Svcs (GENERAL)	\$13,300.47	\$30,000.00	\$4,659.54	\$25,340.46	15.53%	\$0.00	\$ 30,000.00 0%
E 601-00000-320 Communications (GENERAL)	\$4,154.84	\$4,000.00	\$3,401.43	\$598.57	85.04%	\$0.00	
E 601-00000-362 Property & Liability Ins	\$18,698.57	\$11,008.00	\$0.00	\$11,008.00	0.00%	\$0.00	
E 601-00000-381 Electric Utilities	\$18,249.56	\$16,100.00	\$13,434.40	\$2,665.60	83.44%	\$0.00	
E 601-00000-383 Gas Utility	\$1,503.41	\$2,000.00	\$1,604.08	\$395.92	80.20%	\$0.00	
E 601-00000-420 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-433 Dues and Subscriptions	\$323.00	\$350.00	\$365.00	-\$15.00	104.29%	\$0.00	
E 601-00000-437 Clothing Allowance	\$532.88	\$700.00	\$321.08	\$378.92	45.87%	\$0.00	\$ 700.00 0%
E 601-00000-438 Meeting & Education	\$565.47	\$2,500.00	\$1,296.50	\$1,203.50	51.86%	\$0.00	\$ 2,500.00 0%
E 601-00000-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-441 State Sales Tax	\$574.00	\$578.00	\$304.00	\$274.00	52.60%	\$0.00	
E 601-00000-444 County Sales Tax	\$127.00	\$101.00	\$63.00	\$38.00	62.38%	\$0.00	
E 601-00000-499 Amortization Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-510 Capital Outlay-Actual Expense	\$6,373.35	\$20,000.00	\$7,158.60	\$12,841.40	35.79%	\$0.00	\$ 11,000.00
E 601-00000-550 Capital Outlay - Set Aside	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-601 Debt Srv Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-721 Transfer Out	\$57,055.97	\$50,000.00	\$0.00	\$50,000.00	0.00%	\$0.00	
Dept 00000 No Department	\$306,691.93	\$360,371.00	\$147,154.16	\$213,216.84		\$0.00	
FUND 601 WATER FUND	\$306,691.93	\$360,371.00	\$147,154.16	\$213,216.84		\$0.00	
FUND 602 SEWER FUND							
Dept 00000 No Department							
E 602-00000-100 Wages and Salaries (GENERA	\$88,909.62	\$120,000.00	\$52,913.50	\$67,086.50	44.09%	\$0.00	
E 602-00000-121 PERA	\$6,633.69	\$9,000.00	\$3,765.37	\$5,234.63	41.84%	\$0.00	
E 602-00000-122 FICA	\$4,892.58	\$7,400.00	\$2,794.68	\$4,605.32	37.77%	\$0.00	
E 602-00000-123 Medicare	\$1,144.24	\$1,740.00	\$653.61	\$1,086.39	37.56%	\$0.00	
E 602-00000-131 Employer Paid Health	\$21,653.60	\$15,300.00	\$11,842.16	\$3,457.84	77.40%	\$0.00	
E 602-00000-132 Employer Paid Health Savings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-133 Employer Paid Dental	\$1,097.71	\$788.00	\$550.26	\$237.74	69.83%	\$0.00	
E 602-00000-151 Work Comp Premium	\$0.00	\$5,926.00	\$0.00	\$5,926.00	0.00%	\$0.00	
E 602-00000-190 Pension Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

Account Descr	2021 Amt	2022 Budget	2022 YTD Amt	2022 YTD Balance	%YTD Budget	2023 Budget	UnderLine
E 602-00000-210 Operating Supplies (GENERAL)	\$12,482.33	\$6,600.00	\$5,900.92	\$699.08	89.41%	\$0.00	\$6,100.00 0%
E 602-00000-212 Fuel	\$930.71	\$1,000.00	\$148.01	\$851.99	14.80%	\$0.00	\$1,000.00 0%
E 602-00000-220 Repair/Maint Supply (GENERAL)	\$14,032.71	\$16,000.00	\$14,809.57	\$1,190.43	92.56%	\$0.00	\$16,000.00 0%
E 602-00000-300 Professional Svcs (GENERAL)	\$18,207.75	\$30,000.00	\$34,815.26	-\$4,815.26	116.05%	\$0.00	\$33,000.00 0%
E 602-00000-320 Communications (GENERAL)	\$3,274.78	\$3,500.00	\$2,519.37	\$980.63	71.98%	\$0.00	
E 602-00000-362 Property & Liability Ins	\$18,698.57	\$11,008.00	\$0.00	\$11,008.00	0.00%	\$0.00	
E 602-00000-381 Electric Utilities	\$8,187.70	\$10,000.00	\$5,848.62	\$4,151.38	58.49%	\$0.00	
E 602-00000-383 Gas Utility	\$821.62	\$1,103.00	\$1,021.38	\$81.62	92.60%	\$0.00	
E 602-00000-385 Mankato User Charge Fee	\$249,530.08	\$263,331.00	\$50,745.54	\$212,585.46	19.27%	\$0.00	
E 602-00000-420 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-433 Dues and Subscriptions	\$0.00	\$0.00	\$23.00	-\$23.00	0.00%	\$0.00	
E 602-00000-437 Clothing Allowance	\$532.88	\$700.00	\$321.07	\$378.93	45.87%	\$0.00	\$700.00 0%
E 602-00000-438 Meeting & Education	\$555.06	\$2,500.00	\$10.00	\$2,490.00	0.40%	\$0.00	\$2,500.00 0%
E 602-00000-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-510 Capital Outlay-Actual Expense	\$73,755.00	\$0.00	\$3,795.00	-\$3,795.00	0.00%	\$0.00	\$11,000.00
E 602-00000-550 Capital Outlay - Set Aside	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-721 Transfer Out	\$57,083.95	\$50,000.00	\$300,000.00	-\$250,000.00	600.00%	\$0.00	
Dept 00000 No Department	\$582,424.58	\$555,896.00	\$492,477.32	\$63,418.68		\$0.00	
FUND 602 SEWER FUND	\$582,424.58	\$555,896.00	\$492,477.32	\$63,418.68		\$0.00	
	\$6,112,523.04	\$3,586,721.00	\$2,179,021.02	\$1,407,699.98		\$0.00	

100% Sewer Cleaning, Pump Repair

Capital Item			2021	2022	2023	2024
Assumes Interest Rate	2%		Proposed	Proposed	Proposed	Proposed
PUBLIC WORKS DEPARTMENT (101.022)						
2008 F250 Truck		Designate	\$4,876	\$4,876	\$19,876	\$4,876
(Replace every 10 years)		Sale				
Est. Cost In 2022	\$ 40,000.00	Outlay	\$0		\$55,000	
Replace in 2032		Balance	\$47,000	\$51,876	\$16,752	\$21,628
Replacement Cost + Inflation			\$40,000	\$40,800	\$41,616	\$42,448
2020 Int. Plow Truck		Designate	\$11,478	\$11,479	\$11,479	\$11,479
(Replace every 20 years)		Sale				
Cost in 2020	\$ 154,500.00	Outlay				
Replace in 2040		Balance	\$37,582	\$49,061	\$60,540	\$72,019
Replacement Cost + Inflation			\$157,590	\$160,742	\$163,957	\$167,236
2014 Int. Plow Truck		Designate	\$10,145	\$11,145	\$11,145	\$11,145
(Replace every 20 years)		Sale				
Cost in 2014	\$ 150,000.00	Outlay				
Replace in 2034		Balance	\$95,000	\$106,145	\$117,289	\$128,434
Replacement Cost + Inflation			\$172,303	\$175,749	\$179,264	\$182,849
2014 Skldster		Designate	\$7,680	\$7,680	\$7,680	\$7,680
(Replace every 10 years)		Sale				
Cost in 2014	\$ 63,000.00	Outlay				\$76,797
Replace in 2024		Balance	\$53,800	\$61,480	\$69,159	\$42
Replacement Cost + Inflation			\$72,367	\$73,815	\$75,291	\$76,797
2019 One Ton		Designate	\$6,339	\$6,339	\$6,339	\$6,339
(Replace every 10 years)		Sale				
Cost in 2019	\$ 52,000.00	Outlay				
Replace in 2029		Balance	\$17,500	\$23,839	\$30,178	\$36,516
Replacement Cost + Inflation			54,101	55,183	56,286	57,412
2006 Leaf Vac		Designate	\$0	\$50,000	\$10,000	\$10,200
(Replace every 20 years)		Sale				
Est. Cost in 2022	\$ 200,000.00	Outlay		\$200,000		
Replace in 2042		Balance	\$150,000	\$0	\$10,000	\$20,200
Replacement Cost + Inflation			\$208,080	\$212,242	\$216,486	\$220,816
2019 F-150		Designate	\$3,535	\$3,535	\$3,535	\$3,535
(Replace every 10 years)		Sale				
Cost in 2019	\$ 29,000.00	Outlay				
Replace in 2029		Balance	\$9,500	\$13,035	\$16,570	\$20,105
Replacement Cost + Inflation			\$30,172	\$30,775	\$31,391	\$32,018
2020 Toolcat		Designate	\$2,986	\$1,000	\$1,000	\$4,000
(Replace every 15 years)		Sale				
Cost in 2020	\$ 56,000.00	Outlay				
Replace in 2035		Balance	\$20,000	\$21,000	\$22,000	\$26,000
Replacement Cost + Inflation			\$57,120	\$58,262	\$59,428	\$60,616
2024 F-150		Designate	\$3,202	\$2,500	\$2,500	\$2,500
(Replace every 10 years)		Sale				
Est. Cost in 2024	\$ 32,018.00	Outlay				\$32,018
Replace in 2044		Balance	\$25,555	\$28,055	\$30,555	\$1,037
Replacement Cost + Inflation						\$32,018
		Set Aside Amount	\$50,240	\$98,553	\$73,553	\$61,753
		Balance	\$455,937	\$354,490	\$373,043	\$325,982

Capital Item			2021	2022	2023	2024
			Proposed	Proposed	Proposed	Proposed
PARKS DEPARTMENT (101.010)						
2016 John Deere Mower		Designate	\$1,400	\$1,500	\$1,500	\$1,500
(Replace every 10 years)		Sale				
Est. Cost In 2021	\$ 13,260.00	Outlay	\$0			
Replace 2026		Balance	-\$200	\$1,300	\$2,800	\$4,300
Replacement Cost + Inflation			\$13,260	\$13,525	\$13,796	\$14,072
2018 60" Zero Turn Mower		Designate	\$1,674	\$1,786	\$1,786	\$1,786
(Replace every 8 years)		Sale				
Cost in 2018	\$ 10,000.00	Outlay				
Replace in 2026		Balance	-\$181	\$1,605	\$3,391	\$5,177
Replacement Cost + Inflation			\$ 10,612.08	\$ 10,824.32	\$ 11,040.81	\$ 11,261.62
2020 72" Zero Turn Mower		Designate	\$1,904	\$2,214	\$1,904	\$1,904
(Replace every 8 years)		Sale				
Cost in 2020	\$ 13,000.00	Outlay				
Replace in 2025		Balance	\$0	\$2,214	\$4,118	\$6,022
Replacement Cost + Inflation			\$13,260	\$13,525	\$13,796	\$14,072
Assumes Inflation Rate	\$ 0.02					
		Set Aside Amount	\$4,900	\$5,500	\$5,190	\$5,190
		Balance	-\$381	\$5,119	\$5,500	\$5,500

Account Descr	2021 Amt	2022 Budget	2022 YTD Amt	2022 YTD Balance	%YTD Budget	2023 Budget	UnderLine
Dept 42110 Street Lighting							
E 101-42110-381 Electric Utilities	\$38,784.63	\$35,000.00	\$21,476.18	\$13,523.82	61.36%	\$0.00	
Dept 42110 Street Lighting	\$38,784.63	\$35,000.00	\$21,476.18	\$13,523.82		\$0.00	
Dept 42120 Refuse & Recycling							
E 101-42120-384 Refuse Collection Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42120-386 Recycling Collection Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42120-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42120-721 Transfer Out	\$284.43	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 42120 Refuse & Recycling	\$284.43	\$0.00	\$0.00	\$0.00		\$0.00	
Dept 42200 Police Department							
E 101-42200-100 Wages and Salaries (GENERAL)	\$163,305.84	\$188,405.00	\$97,513.04	\$90,891.96	51.76%	\$0.00	
E 101-42200-102 Overtime	\$19,880.86	\$8,800.00	\$7,812.03	\$987.97	88.77%	\$0.00	
E 101-42200-103 Part-Time Police Wages	\$9,402.40	\$28,600.00	\$5,441.94	\$23,158.06	19.03%	\$0.00	
E 101-42200-106 TZD Wages	\$9,362.33	\$10,000.00	\$3,100.64	\$6,899.36	31.01%	\$0.00	
E 101-42200-107 On Call Police Wages	\$5,016.73	\$5,000.00	\$3,236.63	\$1,773.37	64.73%	\$0.00	
E 101-42200-121 PERA	\$37,904.33	\$42,623.00	\$20,727.48	\$21,895.52	48.63%	\$0.00	
E 101-42200-122 FICA	\$146.02	\$0.00	\$189.24	-\$189.24	0.00%	\$0.00	
E 101-42200-123 Medicare	\$2,912.15	\$3,492.00	\$1,637.89	\$1,854.11	46.90%	\$0.00	
E 101-42200-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-132 Employer Paid Health Savings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-210 Operating Supplies (GENERAL)	\$4,921.93	\$6,035.00	\$1,071.71	\$4,963.29	17.76%	\$0.00	0 Percent \$635.00
E 101-42200-212 Fuel	\$9,863.87	\$15,300.00	\$6,164.20	\$9,135.80	40.29%	\$0.00	5 Percent \$1605
E 101-42200-220 Repair/Maint Supply (GENERAL)	\$5,937.53	\$7,598.00	\$1,383.83	\$6,214.17	18.21%	\$0.00	0 Percent \$750.00
E 101-42200-300 Professional Svcs (GENERAL)	\$4,353.44	\$4,280.00	\$3,374.00	\$906.00	78.83%	\$0.00	5 Percent \$4494
E 101-42200-306 Physicals	\$135.00	\$500.00	\$0.00	\$500.00	0.00%	\$0.00	0 Percent - combine \$1,000
E 101-42200-312 New Officer Hiring	\$0.00	\$937.00	\$250.00	\$687.00	26.68%	\$0.00	0 Percent \$584
E 101-42200-320 Communications (GENERAL)	\$5,802.18	\$5,184.00	\$3,121.38	\$2,062.62	50.21%	\$0.00	0 Percent \$584
E 101-42200-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0 Percent \$3,000
E 101-42200-430 Miscellaneous (GENERAL)	\$2,024.76	\$3,000.00	\$177.02	\$2,822.98	5.90%	\$0.00	0 Percent \$1,000
E 101-42200-433 Dues and Subscriptions	\$447.24	\$1,000.00	\$680.00	\$320.00	68.00%	\$0.00	0 Percent \$600
E 101-42200-437 Clothing Allowance	\$3,822.42	\$6,300.00	\$2,283.45	\$4,016.55	36.25%	\$0.00	0 Percent \$600
E 101-42200-438 Meeting & Education	\$6,064.93	\$6,050.00	\$3,252.70	\$2,797.30	53.76%	\$0.00	5 Percent \$6352.50
E 101-42200-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-510 Capital Outlay-Actual Expense	\$85,994.25	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-540 Capital Outlay - Seizure	\$494.91	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-550 Capital Outlay - Set Aside	\$0.00	\$52,164.00	\$0.00	\$52,164.00	0.00%	\$0.00	
Dept 42200 Police Department	\$377,793.12	\$395,266.00	\$161,417.18	\$233,850.82		\$0.00	

Police Capital Outlay Projections

Capital Item			2022	2023	2024	2025
			Proposed	Proposed	Proposed	Proposed
POLICE DEPARTMENT (101-422000)						
Replace 2021 Squad Car		Designate	\$8,750	\$11,000	\$11,000	\$9,666
(Replace every 4 years)		Sale				
Est. Cost in 2025	40,000.00	Outlay				\$37,860
Balance as end 2021	\$5,000	Balance	\$13,750	\$24,750	\$35,750	\$7,556
Replace 2021 Squad Equipment		Designate	\$3,000	\$4,000	\$4,000	\$3,352
(Replace every 4 years)		Sale				
Est. Cost in 2021		Outlay				\$12,387
Balance as end 2021	\$1,500	Balance	\$4,500	\$8,500	\$12,500	\$3,465
Replace 2020 Squad Car		Designate	\$8,250	\$12,500	\$12,500	\$12,500
(Replace every 4 years)		Sale				
Est. Cost in 2024	\$40,000	Outlay			\$37,860	
Balance as end 2021	\$7,000	Balance	\$15,250	\$27,750	\$2,390	\$14,890
Replace 2020 Squad Equipment		Designate	\$3,334	\$3,334	\$3,334	\$3,334
(Replace every 4 years)		Sale				
Est. Cost in 2024	\$13,500	Outlay				
Balance as end 2021	\$3,500	Balance	\$6,834	\$10,168	\$13,502	\$16,836
Cameras in Squads (2)		Designate	\$8,776	\$5,621	\$5,621	\$5,621
(Replace every 7 years)		Sale				
Est. Cost in 2023		Outlay		\$15,000		
Balance as of end 2021	\$1,508	Balance	\$10,284	\$905	\$6,526	\$12,147
Computer & Mount in Squads (2)		Designate	\$4,354	\$4,354	\$4,354	\$4,354
(Replace every 5 years)		Sale				
Est. Cost in 2024	\$13,000	Outlay				
Balance as of end 2021	\$0	Balance	\$4,354	\$8,708	\$13,062	\$17,416
2 Rifle and 2 Shotgun		Designate	\$2,158	\$2,158	\$2,158	\$2,158
(Replace every 10 years)		Sale				
Est. Cost in 2024	\$6,742	Outlay				
Balance as of end 2021	\$0	Balance	\$2,158	\$4,316	\$6,474	\$8,632
Car Radios (2)		Designate	\$625	\$625	\$625	\$2,783
(Replace every 8 years)		Sale				
Est. Cost in 2029	\$5,000	Outlay				
Balance as of end of 2021	\$0	Balance	\$625	\$1,250	\$1,875	\$4,658
Radar (2)		Designate	\$1,000	\$1,000	\$1,000	\$1,353
(Replace every 5 years)		Sale				
Est. Cost in 2026	\$6,000	Outlay				
Balance as of end Of 2021	\$0	Balance	\$1,000	\$2,000	\$3,000	\$4,353
Lidar (2)		Designate	\$5,733	\$1,733	\$1,733	\$1,733
(Replace every 5 years)		Sale				
Est. Cost in 2023	\$5,200	Outlay		\$5,200		
Balance as of end of 2021	\$0	Balance	\$5,733	\$2,266	\$3,999	\$5,732
Portable Radios (6)		Designate	\$2,500	\$2,500	\$2,500	\$2,500
(Replace every 8 years)		Sale				
Est. Cost in 2029	\$20,000	Outlay				
Balance as of end of 2021	\$0	Balance	\$2,500	\$5,000	\$7,500	\$10,000
Tasers (5)		Designate	\$2,500	\$2,500	\$2,500	\$2,500
(Replace every 6 years)		Sale				
Est. Cost in 2024	\$7,500	Outlay				
Balance as of end of 2021	\$0	Balance	\$2,500	\$5,000	\$7,500	\$10,000
Body Cameras		Designate	\$0	\$8,155	\$8,155	\$8,155
(Replace every 5 years)		Sale				
Est. Cost in 2023	\$5,500	Outlay		\$8,155		
Balance as of end 2021	\$0	Balance	\$0	\$0	\$8,155	\$16,310
Hangunds and accessories (6)		Designate	\$1,184	\$1,184	\$1,184	\$1,184
(Replace every 5 years)		Sale				
Est. Cost in 2024	\$5,500	Outlay				
Balance as of end 2021	\$0	Balance	\$1,184	\$2,368	\$3,552	\$4,736
Amount Needed to be Set Aside			\$52,164	\$60,664	\$60,664	\$61,193
Estimated Inflation Rate						2.00%

Overtime projections with 4 full time officers and no part time officers:

Holiday overtime

Take average of regular full time officer for the department which I used 23.50. There are 11 Holidays for the city. The night shift only would be covered on Holidays which are typically 11.5 hour shifts. If you take 11 holidays at 2 ½ times the rate of pay would equal approximately \$7,431.93.

Regular overtime

Anticipated regular overtime is approximately \$11,000 dollars. We will switch for vacations and such when we can among the 4 full timers. However, there will no doubt be overtime for such things as callouts, court, training, holdover on shifts, special events such as Tator days, Safety fair, bike rodeo or Christmas celebration.

Other information and calculations

We budgeted in \$28,000 for part time officers in the 2021 budget.

If we didn't have a part time budget and only had full timers, we would still save approximately \$9,500 dollars even with the extra overtime without having the part time budget.

If we would keep a part time officer, there use would be very minimal and it would be hard to keep a part time officer with the agency when they would work so minimally. If a part time officer was kept, we should budget about \$5,000 dollars for that line item. We would still be saving \$4,500 approximately if we kept the part time budget at \$5,000 and even with the extra overtime by the full time officers.

COMMUNITY DEVELOPMENT COORDINATOR

Job Title: Community Development Coordinator

Department: Community Development

Purpose: Oversees the daily planning, economic development, code enforcement activities, and building inspection services.

Organizational Relationships

Reports to: City Administrator

Communicates with: *Internally* – City Council, Planning Commission, Economic Development Authority, Park Board, and City Staff; *Externally* – Citizens, contractors, developers, local, state or federal agencies.

Supervises: None.

ESSENTIAL FUNCTIONS

- 1. Facilitates Economic Development Authority:** Prepare staff reports, type agendas, record, and type minutes, and make recommendations to facilitate Economic Development Authority meetings.
- 2. Facilitates Planning Commission Meetings and Processes:** Prepare staff reports, type agendas, record, and type minutes, and make recommendations to facilitate Planning Commission meetings.
- 3. Revolving Loan Fund Program:** Processes applications for revolving loan funds. Attend seminars related to revolving loan funds. Works with Revolving Loan Committee on reviewing applications.
- 4. Economic Development:** Oversees the business recruitment, retention, and expansion of Eagle Lake's economic development. Authors state and federal grants for economic development purposes.
- 5. Review Building Permits & Zoning Applications:** Assist applicants with permit process and suggest alternatives for compliance measures. Ensure compliance of uses of land with zoning code. Ensure compliance of land uses with the comprehensive plan of the city.
- 6. Prepare & Update Land Use Documents:** Keep land use policies and documents current with existing laws and needs of the community. Prepare and present to Planning Commission for approval and ultimately to City Council if policy or document is to be codified.

COMMUNITY DEVELOPMENT COORDINATOR

7. **Subdivision Review:** Oversees the project review process pertaining to new subdivision developments. This includes working with City Administrator, City Engineer, and appropriate staff for public works and public utilities.
8. **Grant Administration:** Oversees grant applications and processes, including the writing of grants related to community development and other areas as assigned.
9. **Code Enforcement:** Works with City staff in enforcement of nuisance code violations as assigned. This includes writing letters of warning to offending property owners. Make recommendations to City Administrator, Police Chief, and City Council concerning immediate public safety threats or per nuisance code.
10. **On-Site Inspections:** Perform on site inspections in conjunction with the Building Inspector when zoning and/or building permits are proposed to be issued and after permits are issued. Determines if setbacks or land usage follow code and/or written agreements.
11. **Provide Information to Citizens:** Discuss issues and questions citizens may have regarding zoning code, comprehensive plan, variances, conditional use permits, annexations, building permits, etc.

Other Duties and Responsibilities

1. Occasionally required to answer incoming calls and help customers in the front office and direct them accordingly.
2. Performs other related duties as assigned.

REQUIRED KNOWLEDGE, SKILLS, and ABILITIES

- Must possess knowledge of current land use practices.
- Must possess knowledge of state statutes that pertain to the field of planning and economic development.
- Must possess ability to work and communicate, in verbal and written fashion, with the public, planning and zoning commission, city council, and work groups.
- Must be able to organize and facilitate public meetings in conjunction with the chairpersons of the planning commission and economic development authority.
- Must possess research skills.
- Must have a working knowledge of Windows based software, Microsoft Word, Excel, GIS, and have an ability to continue learning other software or updates of existing software.

MINIMUM QUALIFICATIONS

COMMUNITY DEVELOPMENT COORDINATOR

This position requires B.A. or B.S. in city planning, urban studies, public administration, or related field. An individual nearing completion of such degree may also be considered for this position.

Preferred Qualifications

Preferred qualifications for this position would be a M.A. in urban studies, public administration or related field, experience in planning, economic development and GIS or any combination of the three.

Working Conditions

Work is performed in typical office environment with travel within/without the City to observe projects and attend meetings. Operates either personal or City vehicle for regular transportation needs. Sits for extended periods of time. Noise in work place is usually quiet but may be exposed to louder noises at work sites. Uses near vision, ability to focus, sense of touch, and hearing. Uses fine and large motor movements at times. While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel objects, tools, or controls and talk or hear. The employee is occasionally required to stand, walk, reach with hands and arms, and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 25 pounds.



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

August 22, 2022

To: Honorable Mayor Auringer and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Resolution Accepting Resignation of Part-Time Public Works Worker

Part-Time Public Works Worker Brian Shoemaker submitted his notice of resignation, effective August 19, 2022. Attached is a resolution accepting his notice of resignation.

Mr. Shoemaker began working for the City of Eagle Lake on February 6, 2019.

A motion is necessary to accept Mr. Shoemaker's notice of resignation, effective August 19, 2022.


Jennifer J. Bromeland
City Administrator

**CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2022-33**

**A Resolution Accepting the Resignation of Brian Shoemaker from the
City of Eagle Lake, Minnesota**

WHEREAS, Brian Shoemaker has resigned from the City of Eagle Lake as a Part-Time Public Works Worker, effective August 19, 2022; and

WHEREAS, the City Council recognizes and appreciates the service from Brian Shoemaker in the role of Part-Time Public Works Worker; and

NOW BE IT RESOLVED, the City accepts the resignation of Brian Shoemaker from the City of Eagle Lake, effective August 19, 2022.

Adopted by the City Council of Eagle Lake, Minnesota, this 22nd day of August 2022.

Tim Auringer, Mayor

ATTEST:

Jennifer Bromeland, City Administrator

(S E A L)



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

August 22, 2022

To: Honorable Mayor Auringer and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Resolution Accepting Resignation of Public Works Director

Public Works Director Brian Goettl submitted his notice of resignation/retirement, effective February 10, 2023, and completed the Advance Resignation Notice form, a copy of which is attached. Due to Mr. Goettl submitting 180 days' notice, he will be eligible for a one-time payment of \$1,500 for providing advance notice as per the City's newly adopted Advance Resignation Notice Program.

Mr. Goettl began working for the City of Eagle Lake on May 3, 1994 as a Part-Time Public Works Maintenance employee and has moved through the ranks since that time to his current position as Public Works Director which he has held since April 16, 2018.

A motion is necessary to accept Mr. Goettl's notice of resignation, effective February 10, 2023.

Jennifer J. Bromeland
City Administrator

**CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2022-34**

**A Resolution Accepting the Resignation of Brian Goetl from the
City of Eagle Lake, Minnesota**

WHEREAS, Brian Goetl has resigned from the City of Eagle Lake as the Public Works Director, effective February 10, 2023; and

WHEREAS, the City Council recognizes and appreciates the service from Brian Goetl in the role of Public Works Director; and

NOW BE IT RESOLVED, the City accepts the resignation of Brian Goetl from the City of Eagle Lake, effective February 10, 2023.

Adopted by the City Council of Eagle Lake, Minnesota, this 22nd day of August 2022.

Tim Auringer, Mayor

ATTEST:

Jennifer Bromeland, City Administrator

(S E A L)

City of Eagle Lake
Advance Resignation Notice Program

Purpose

The City's Advance Resignation Notice Program is designed to improve the efficiency and stability of the City's workforce by encouraging employees to give the City advance notice of their intent to resign. The purpose of this program is to begin the process of replacing an employee who is leaving the City as soon as possible after notice is received. This will reduce the time that the position remains unfilled.

Eligibility

This program is available to active Regular full-time employees, who have been employed in a Regular full-time position for a minimum of two years. Paid-on-call, part-time and seasonal employees are not eligible for this program.

The City reserves the right to not replace any employee who resigns, and/or to modify the position and duties prior to hiring a new employee. This decision will not affect a current employee's eligibility for an Advance Notice payment.

Notice & Use of Leave

In order to be eligible for an Advance Notice payment an employee must give at least 90 calendar days notice to the employee's Department Director before his or her last day of work. The last day of work is defined for this program as the last day that an employee will be actively working for the City. The City reserves the right to approve or deny requests for use of accrued Annual Leave during the 90-180 day period. It is the policy and intent that an employee requesting an Advance Notice Incentive remains actively working for the City and limits the use of Annual Leave during the final 90-180 day period.

City Expectations

In order to be eligible for the one-time payment noted below, the departing employee will be expected to train the replacement or new hire to the extent possible by transferring knowledge and preparing documentation of the position as necessary.

Agreement Acceptance

The agreement must be signed by the employee, the Department Director, and the City Administrator to be effective. The City reserves the right to refuse to enter into this agreement with any employee. For purposes of this policy, the term day(s) shall mean calendar day(s).

Payment

The City will provide the following one-time payment for advance notice:

Ninety (90) days:	\$ 500
One Hundred Twenty (120) days:	\$1,000
One Hundred Eighty (180) days:	\$1,500

Payment will be made on or after the employment termination date. Payment will not be made if the employee or the City rescinds the resignation. Payment is subject to taxation and required deductions.

Rescission Period

An employee has ten (10) calendar days from the date the employee signs the agreement to rescind the Advance Resignation Notice. After the City has accepted the resignation and after the duration of the Employee's 10-day rescission period, the resignation become irrevocable and the Employee may no longer rescind it without the City's agreement to either permit rescission or defer the resignation. Refusing to accept the Advance Notice payment will not void the Agreement. In the event the Employee breaches this Agreement by terminating employment with the City in advance of the agreed upon resignation date, the Employee forfeits all eligibility for any advance resignation incentive.

Effective Date

This program will go into effect on August 2, 2022.



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

August 22, 2022

To: Honorable Mayor Auringer and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Hiring Process for Public Works Director Position and Part-Time Public Works Worker

Discussion should ensue as it relates to the hiring process for a new Public Works Director and whether there is an interest in posting an advertisement internally before posting an advertisement externally. There is no requirement to post the vacancy externally. The hiring committee should be comprised of the Public Works Director, City Administrator, Personnel Committee, and a representative from the Minnesota Valley Council of Governments (MVCOG).

Discussion should also ensue about the vacant Part-Time Public Works Worker position. The Public Works Department is requesting a 4th Full-Time Public Works Worker instead of hiring a Part-Time Public Works Worker due to challenges with recruitment and retention of a part-time employee and because of increased MS4 responsibilities and demands on the full-time staff. There is an increased cost to having a full-time position with benefits versus hiring a part-time position.

Attached for reference purposes are job descriptions for the positions of Public Works Director, Full-Time Public Works Worker, and Part-Time Public Works Worker.

Jennifer J. Bromeland
City Administrator

**JOB DESCRIPTION
CITY OF EAGLE LAKE**

Position	Supervisor	Department
Public Works Director	City Administrator	Public Works
FLSA Classification	Supervises	
Non-Exempt	Public Works Personnel	

POSITION SUMMARY

Under the general supervision of the City Administrator, the Public Works Director is responsible to direct, plan, perform and coordinate the operation and maintenance of the Public Works Department, including water and wastewater and infrastructure consistent with city policy, objectives developed and/or approved by the City Council, and federal and state regulations; and other functions as may be apparent or assigned.

RELATIONSHIPS

EMPLOYEE CONTACTS

Considerable contact with most employees.

OUTSIDE CONTACTS

Contact with the public. May also be in contact with other local, county, state, federal agencies, contractors and consultants.

ESSENTIAL FUNCTIONS

- Plan, direct, perform and evaluate departmental operations as assigned. Responsible for personnel training and motivation, planning work priorities, and resolving problems.
- Plan, direct, coordinate, and review the work plan for department employees; assigns work activities, materials/tools, projects and programs; reviews and evaluates work products, methods and procedures; meets with employees to identify and resolve problems.
- Selects, trains, manages, motivates and evaluates assigned personnel; works with employees to correct deficiencies; completes related personnel matters, including performance evaluations.
- Plans, coordinates and inspects various projects within the Department of Public Works.
- Project management and/or oversight of construction or major improvements.
- Develop scope of work and manage contracts, including, but not limited to, directing work of City contractors through their on-site supervisors. Work with and direct the City contractors' in resolving issues, complaints, and developing proposals to repair or improve facilities. Inspects work for contract conformance and reviews invoices.
- Participates in development of budgets; developing policies and procedures; project management; and planning/ strategic planning.

- Maintain the sanitary sewer system; operate, inspect, troubleshoot, and maintain lift stations.
- Oversee storm water management.
- Maintain the water system; wells, water tower, fire hydrants, water mains, water meters and chemical feed pumps
- Oversee and assist in water, wastewater, and storm sewer line maintenance and replacement.
- Prepare monthly report for City Council. Attend City Council meetings to answer questions and/or provide information.
- Complete required federal and state reports and forms, including, but not limited to: monthly MN Department of Health report, monthly and quarterly MPCA reports and DNR annual water usage reports.
- Review federal and state laws, regulations and codes on water and wastewater distribution and ensure the City maintains compliance; maintain all required records and prepare for related inspections.
- Operate all types of heavy and light equipment.
- Oversee and perform light maintenance, routine maintenance and preventative maintenance on all equipment engaged in municipal activities.
- Assist the City Engineer in laying out new areas to be developed underground.
- Assist the City Engineer in updating utility line maps with new installations.
- Oversee and perform hydrant flushing.
- Oversee and assist in removing snow from City streets, City property, alleys, parking lots and ice rink.
- Maintain and oversee maintenance of parks and recreational facilities.
- Schedule and oversee outside contractor to spray for mosquitos.
- Attend continuing education classes in water and wastewater to satisfy state certification requirement for required licenses.
- Promote effective community and interdepartmental relations.
- Performs physical and mental demands and work environment requirements for this position.
- Attendance during regularly scheduled work hours and outside regular hours as necessary.
- Effective and respectful communication and interactions with other employees, supervisors, individuals from other organizations, and citizen customers.

ADDITIONAL FUNCTIONS

- Performs other related functions as assigned or apparent.

- Coordinates the safety training within the department and ensures compliance with all applicable safety and occupational standards. Through the city safety council and city safety officer, may coordinate safety activities outside of Public Utilities.

EMPLOYMENT STANDARDS

EDUCATION AND EXPERIENCE

Minimum: Five (5) years of municipal experience including water and wastewater distribution. Vocational or technical training in any of the two fields will be equivalent to experience.

Desired: Experience supervising employees. Experience creating and implementing budgets.

CONDITIONS OF EMPLOYMENT

- Must possess a valid Minnesota Class D Water Supply System Operator certification and a valid Minnesota Class S/D Wastewater Operator certification.
- Must possess a valid driver's license and be able to drive within the State of Minnesota. Must possess, or have the ability to acquire within ninety (90) days of employment, a valid Minnesota Class B driver's license and be able to drive in the State of Minnesota.
- Ability to work evening and extended hours.
- Must satisfactorily complete a background examination physical examination and drug testing.
- Must comply with organizational and departmental policies.
- Must comply with data practices policies and standards relative to not public data. Any access to not public data should be strictly limited to accessing the data that are necessary to fulfill the employment responsibility. While data are being accessed, incumbent should take reasonable measures to ensure the not public data are not accessed by individuals without a work reason. Once the work reason to access the data is reasonably finished the not public data must be properly stored according to city policy and the Minnesota Statutes.

NECESSARY KNOWLEDGE, SKILLS, AND EXPERIENCE

- Knowledge of the principles and practices of the operation, maintenance, and management of water, storm water, wastewater utilities, and solid waste handling.
- Knowledge of utilities administration and planning.
- Knowledge of occupational hazards and safety precautions of water, wastewater, streets, and parks, recreational facilities and equipment operation and maintenance.
- Knowledge in the repair and maintenance of water, wastewater and storm sewer lines, equipment and facilities.
- Knowledge of computers and computer applications.
- Ability to plan, organize, and supervise the activities of the department effectively and efficiently.
- Ability to remain calm in stressful situations.

- Ability to assess situations, find core problems and find solutions to problems.
- Ability to prioritize work assigned for optimum efficiency.
- Ability to keep people on track with their assignments.
- Ability to read and interpret technical manuals and to determine solutions to a variety of operational and maintenance problems.
- Ability to perform mathematical calculations and analyze information.
- Ability to accurately compile and report data, prepare complex reports and maintain records.
- Ability to track frequently changing requirements and regulations, interpret their applicability to City operations and propose and implement changes as appropriate to ensure compliance.
- Ability to accept responsibility, take initiative, and work independently to accomplish the goals assigned and apparent.
- Ability to speak and write effectively to respond to complaints and requests on a full range of issues and compliance standards.
- Ability to maintain effective working relationships with officials, direct supervisor, subordinate employees, and the general public.
- Excellent customer service skills and the ability to use tact and courtesy when communicating with the public.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee will encounter while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Requires incumbent to work inside, outside, in confined spaces, on uneven ground, on slippery surfaces, alone, with others, around others, and have contact with the public.
- Incumbent may be exposed to noise, high elevation, moving objects, heat, extreme heat, cold, extreme cold, wetness, humidity, fumes, and marked changes in temperature.
- Activities that occur extensively (more than 6 hours): Standing, walking, talking, hearing, using near / far vision, depth perception, visual accommodation, color vision, and peripheral vision.
- Activities that occur frequently (from 4 to 6 hours): Using both feet individually or at the same time
- Activities that occur occasionally (from 1 to 3 hours) are sitting, standing, climbing staircases, handling, smelling, pushing, pulling, twisting and turning
- Activities that occur infrequently (up to 60 minutes) are bending, stooping, crouching, kneeling, twisting, climbing heights, reaching straight, above, and below shoulder level with

both shoulders individually or at the same time, fine manipulating, using sense of touch, carrying and lifting up to 50 pounds.

- Work outside in all types of weather.
- The noise level in the work environment is usually moderate.
- The employee must be able to think, reason, and analyze multiple issues for extended periods of time. The employee must be able to function in stressful situations.

JOB LOCATION/EQUIPMENT UTILIZED

The Public Works Director is required to be able to drive to every piece of equipment operated and maintained by the Public Works Department, and have the mobility and agility to move about each site as the work demands dictate. This position does require the operation of an automobile.

HOURS OF WORK

General working hours are Monday-Friday, 7:30 a.m. to 4:00 p.m., and outside of regular work hours as necessary to address the needs of the 24/7 operations of various City functions. Flexibility in work hours is expected.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Revised: March 2018

**JOB DESCRIPTION
CITY OF EAGLE LAKE**

Position	Supervisor	Department
Public Works Worker	Public Works Director	Public Works
FLSA Classification	Supervises	
Non-Exempt	None	

POSITION SUMMARY

Under the direct supervision of the Public Works Director, the Public Works Worker is responsible to perform semi-skilled manual maintenance work in the Public Works Department, including water, wastewater, infrastructure, streets and parks/recreation consistent with city policy, objectives developed and/or approved by the City Council, and federal and state regulations; and other functions as may be apparent or assigned.

RELATIONSHIPS

EMPLOYEE CONTACTS

Considerable contact with most employees.

OUTSIDE CONTACTS

Contact with the public. May also be in contact with contractors and consultants.

ESSENTIAL FUNCTIONS

- Proficiently operates all vehicles, and light, heavy, and complex equipment utilized by the Public Works Department to ensure proper maintenance of streets and other municipal properties.
- Performs all assigned tasks according to established safety rules, regulations, and practices, and promptly reports work related injuries, unsafe conditions and near miss incidents to immediate supervisor.
- Provides daily maintenance as required to equipment assigned.
- Plows snow and performs other related snow removal activities with light and heavy equipment.
- Performs parks and open space maintenance, including planting, transplanting, trimming, felling, removal, design, and technical care of trees, shrubs, flowers, and turf.
- Participates in the construction and general maintenance of buildings, playground equipment, landscaping, and other related work.
- Participates in the construction and maintenance of skating rinks.
- Participates in the construction and installation of signs, benches, partitions, and shelves.
- Performs all tasks of operations, including, but not limited to: mowing, blowing, leaf and debris removal, hedging, raking, and mulch installation.

- Performs routine maintenance for athletic fields, courts, and tracks.
- Performs manual labor such as digging ditches, mixing cement and concrete.
- Performs work related to the operation of water distribution, wastewater, storm water collection facilities, and flood control systems.
- Digs and works in trenches and repairs or installs water and sewer pipes.
- Installs, maintains, and repairs manholes and related equipment.
- Paints, repairs, and services equipment and facilities.
- Cleans water mains and sewer lines.
- Perform OSHA required inspections, monthly, quarterly, and annually such as, but not limited to, exit lighting, fire extinguishers, and eye wash stations.
- Assist in utility customer meter reading.
- Must be available to work overtime or be on call at various hours beyond the regular work shift in order to facilitate meeting desired conditions of public works and respond to varied work assignments.
- Attend continuing education classes in water and wastewater to satisfy state certification requirement for required licenses.
- Performs physical and mental demands and work environment requirements for this position.
- Attendance during regularly scheduled work hours and outside regular hours as necessary.
- Effective and respectful communication and interactions with other employees, supervisors, individuals from other organizations, and citizen customers.

ADDITIONAL FUNCTIONS

- Performs other related functions as assigned or apparent.

EMPLOYMENT STANDARDS

EDUCATION AND EXPERIENCE

Minimum: High school diploma or equivalent.

Desired: Experience in the operation and maintenance of equipment. Experience in the maintenance and/or operation of municipal infrastructure, parks, streets/road maintenance, or other related experience. Experience in carpentry, electrical and/or plumbing.

CONDITIONS OF EMPLOYMENT

- Must maintain a primary residence within twenty (20) minutes' drive to the contiguous city limits of Eagle Lake driving under normal conditions and posted speed limits within one (1) year of employment.

- Must possess a valid Minnesota Class D Water Supply System Operator certification and a valid Minnesota Class S/C Wastewater Operator certification, or have the ability to acquire within three (3) years from the date of hire.
- Must possess a valid driver's license and be able to drive within the State of Minnesota. Must possess, or have the ability to acquire within ninety (90) days of employment, a valid Minnesota Class B driver's license with an airbrakes endorsement and be able to drive in the State of Minnesota.
- Ability to work evening and extended hours.
- Must satisfactorily complete a background examination physical examination and drug testing.
- Must comply with organizational and departmental policies.
- Must comply with data practices policies and standards relative to not public data. Any access to not public data should be strictly limited to accessing the data that are necessary to fulfill the employment responsibility. While data are being accessed, incumbent should take reasonable measures to ensure the not public data are not accessed by individuals without a work reason. Once the work reason to access the data is reasonably finished the not public data must be properly stored according to city policy and the Minnesota Statutes.

NECESSARY KNOWLEDGE, SKILLS, AND EXPERIENCE

- Knowledge of the principles and practices of the operation, maintenance, and management of water, storm water, wastewater utilities, and solid waste handling.
- Knowledge of occupational hazards and safety precautions of water, wastewater, streets, and parks, recreational facilities and equipment operation and maintenance.
- Knowledge in the repair and maintenance of water, wastewater and storm sewer lines, equipment and facilities.
- Knowledge of computers and computer applications.
- Knowledge of the practices of operating and servicing of heavy equipment, including the adaptations and specialized uses to which equipment can be put in meeting emergency or other unusual conditions.
- Knowledge of occupational hazards and safety precautions of water, wastewater, street, and parks and recreational facilities.
- Ability to perform a variety of assigned maintenance duties.
- Ability to safely and effectively operate light and heavy equipment, including the operation of all types of vehicles and other maintenance equipment.
- Ability to keep track of frequently changing requirements and regulations, to interpret their applicability to city operations and propose and implement changes as appropriate to ensure compliance.
- Ability to remain calm in stressful situations.
- Ability to assess situations, find core problems and find solutions to problems.

- Ability to read and interpret technical manuals and to determine solutions to a variety of operational and maintenance problems.
- Ability to perform mathematical calculations and analyze information.
- Ability to accurately compile and report data and maintain records.
- Ability to accept responsibility, take initiative, and work independently to accomplish the goals assigned and apparent.
- Ability to maintain effective working relationships with officials, direct supervisor, subordinate employees, and the general public.
- Ability to repair and maintain water, wastewater, and storm sewer lines, equipment and facilities.
- Skill in the use and care of tools, vehicles, and equipment used in work.
- Excellent customer service skills and the ability to use tact and courtesy when communicating with the public.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee will encounter while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Requires incumbent to work inside, outside, in confined spaces, on uneven ground, on slippery surfaces, at high elevations (140 foot water tower), alone, with others, around others, and have contact with the public.
- Incumbent may be exposed to noise, high elevation, moving objects, heat, extreme heat, cold, extreme cold, wetness, humidity, fumes, and marked changes in temperature.
- Activities that occur extensively (more than 6 hours): Standing, walking, talking, hearing, using near / far vision, depth perception, visual accommodation, color vision, and peripheral vision.
- Activities that occur frequently (from 4 to 6 hours): Using both feet individually or at the same time
- Activities that occur occasionally (from 1 to 3 hours) are sitting, standing, climbing staircases, handling, smelling, pushing, pulling, twisting and turning
- Activities that occur infrequently (up to 60 minutes) are bending, stooping, crouching, kneeling, twisting, climbing heights, reaching straight, above, and below shoulder level with both shoulders individually or at the same time, fine manipulating, using sense of touch, carrying and lifting up to 50 pounds.
- Work outside in all types of weather.
- The noise level in the work environment is usually moderate.

- The employee must be able to think, reason, and analyze multiple issues for extended periods of time. The employee must be able to function in stressful situations.
-

JOB LOCATION/EQUIPMENT UTILIZED

The Public Works Worker works on various job sites which include in a shop, on the roadway, in traffic, on the median, in the right of way, on trails, on the shoulder of the roadway and in work zones. Operates chainsaw, large front-end loaders, loader, skid loader, sweeper, tractors, large tow behind leaf vacs, wood chipper, lawnmower, weed whip, two-ton plow truck, all vehicles, and other equipment as may be necessary. The position works outside in all weather conditions, and will work in difficult terrain and severe/dangerous weather. This position does require the operation of an automobile.

HOURS OF WORK

General working hours are Monday-Friday, 7:30 a.m. to 4:00 p.m., and outside of regular work hours as necessary to address the needs of the 24/7 operations of various City functions. Flexibility in work hours is expected.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Revised: April 2018

**JOB DESCRIPTION
CITY OF EAGLE LAKE**

POSITION: Public Works Worker (Part-Time)

DEPARTMENT: Public Works Department

POSITION SUMMARY

Perform semi-skilled to skilled manual maintenance work in the water, wastewater, streets and parks/recreation departments.

POSITION AUTHORITY

Work under the general and technical direction of the Public Works Director.

RELATIONSHIPS

IMMEDIATE SUPERVISOR

Public Works Director

SUPERVISES

None

EMPLOYEE CONTACTS

Public Works Department personnel and City other employees.

OUTSIDE CONTACTS

Consultants, Contractors and the general public.

RESPONSIBILITIES

- Operate all types of heavy and light equipment including tractor, mowers, trucks, etc.
- Operate and perform light maintenance on all equipment engaged in municipal activities.
- Remove snow from City streets, City property, alleys, parking lots and ice rink.
- Erect and maintain playground equipment and skating rink.
- Maintain equipment and grounds of ball fields.
- Flood and maintain ice rink.

- Assist in water, wastewater, and storm sewer line maintenance and replacement.
 - Service and maintain a variety of tools; maintain parts inventory for departmental vehicles.
 - Responsible for working overtime, emergency call outs, or to be on call as necessary or assigned.
 - Perform other work as required and as directed by the Public Works Director.
-

EMPLOYMENT STANDARDS

EDUCATION AND EXPERIENCE

High School diploma or equivalent. Must possess a valid Minnesota Class D driver's license. Some experience in maintenance, construction or related equipment operation.

NECESSARY KNOWLEDGE, SKILLS, AND ABILITIES

- Working knowledge of traffic laws, ordinances, and regulations involved in municipal equipment.
- Working knowledge of the occupational hazards involved and the safety precautions necessary in equipment operation.
- Working ability to understand and follow written and oral instructions.
- Working knowledge of the practices of operation and servicing of heavy equipment, including the adaptations and specialized uses to which equipment can be put in meeting emergency or other unusual conditions.
- Working knowledge of traffic laws, ordinances, and regulations involved in municipal government.
- Working ability to use a telephone or radio for work calls.
- Working ability to use a computer.
- Working ability to safely and effectively operate light and heavy equipment, including the operation of all types of vehicles and other maintenance equipment.
- Working ability to use good vision including night vision and good hearing to detect problems and make repairs or maintain the systems on an ongoing basis.

- Working ability to perform a variety of assigned maintenance duties including manually excavating and digging.
 - Working ability to establish effective working relationships with supervisors, other employees, public officials, and to deal with the public in a pleasant, courteous, and tactful manner.
 - Working ability to understand and follow written and oral instructions.
 - Working ability to be on call for work on week nights, weekends and holidays.
-

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Stand, walk, bend, crouch, stoop, pull and push, twist and turn and work in confined spaces when installing and making repairs to water, wastewater or storm sewer distribution systems, sometimes for long periods and/or repetitively.
 - Frequently lift and carry objects of varying weight up to 50 pounds. Use both large and fine motor skills and a keen sense of touch and smell daily to perform work.
 - Work at heights up to 12 feet with some regularity and to maintain balance.
 - Perform manual excavation to locate and repair or place underground mains when necessary.
 - Work with and around hazardous chemicals irritants, and strong fumes, and to work with potential exposure to infectious disease.
 - Use good vision including night vision and good hearing to detect problems and make repairs or maintain the systems on an ongoing basis.
 - Use both large and fine motor skills and a keen sense of touch and smell daily to perform work.
 - Work outside in all types of weather.
 - The noise level in the work environment is usually moderate.
-

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them

from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Adopted: January 2, 2017



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

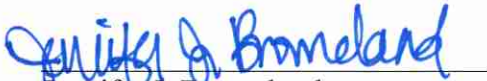
August 22, 2022

To: Honorable Mayor Auringer and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Advertisement and Sale of 2006 Leaf Vac

With the purchase of a new leaf vac in October of 2021, the 2006 leaf vac is no longer needed. The Public Works Department would like to advertise the sale of the leaf vac on Minn Bid. (This is the same site that was used to sell the 1986 Plow Truck in December of 2021).

Discussion should ensue as to a minimum sale price that the City will accept. The sale proceeds should be credited to the 201 Storm Water Fund.

A motion is necessary to authorize the posting and sale of the 2006 Leaf Vac on the Minn Bid online auction website through the Minnesota Department of Administration.


Jennifer J. Bromeland
City Administrator

Information for State Agencies and Local Government

State agencies and local governments participating in state auctions should review the following information, procedures and rules.

If you have questions about any of this information or need assistance, contact Tim Soby at 651-201-2778 or [via email \(mailto:tim.soby@state.mn.us\)](mailto:tim.soby@state.mn.us).

Follow @MinnBid (<https://twitter.com/MinnBid>)

Live Auctions

Online Auctions

Other Rules and Forms

Online Auctions

General Details

- **State agencies** must submit a [Property Disposition Request \(Form 761\)](#) (/admin/assets/Surplus_Property_Disposition_Request_tcm36-209204.docx) on all items to [Tim Soby \(mailto:tim.soby@state.mn.us\)](#) or via fax to 651-639-4026.
- **Non-State agencies** must submit an [Online Auction Request](#) (/admin/assets/OnlineAuctionRequest2021_tcm36-231922.doc) form for all items to [Shaun Denham \(mailto:shaun.denham@state.mn.us\)](#).
- **Payments** for lots must be a **certified check or money order made payable to Surplus Services**. Personal and business checks will not be accepted.
- **Important:** Problems arising from the auction, such as a dispute initiated by a buyer regarding failure to divulge any known faults or defects with the property will be referred to the selling agency for resolution.

For Titled Motor Vehicles/Trailers

To sell a vehicle or trailer online, fill out the [Online Auction Request](#) (/admin/assets/OnlineAuctionRequest2021_tcm36-231922.doc) and email it along with digital photos of the vehicle/trailer to [Shaun Denham \(mailto:Shaun.Denham@state.mn.us\)](#). For vehicles it is recommended to get photos of all four corners and a couple of the interior of the vehicle. Provide as detailed a description of the vehicle/trailer as possible.

Before a motor vehicle or trailer can be sold online the titles should be in the selling agency's name. Applications for title and administrative forfeiture certificates are NOT ACCEPTABLE and should be transferred into the selling agency's name.

When preparing titles for sale to winning bidders:

- Sign the title on the line marked seller.
- Date the title with the date the vehicle/title is picked up.
- Fill in the odometer reading; this should be done as close to the sale date as possible to ensure final mileage accuracy.

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- **DO NOT** make any erasures or alterations - if you do, you will void the title and a new one will have to be applied for.
- Complete a pollution control disclosure section of the title for each vehicle, as required by Minn. Stat. 325E.0951, subd. 3a. This statement is included on the new Certificates of Title.

For Miscellaneous Items

Miscellaneous items are only accepted for online auction with prior approval of the Department of Administration.

To sell miscellaneous items online complete the [Online Auction Request \(/admin/assets/OnlineAuctionRequest2021_tcm36-231922.doc\)](#) form description for each item (e.g., make, model year, hours of use, capacity, etc.)

Important: list any known problems for each item. Failure to divulge this information will make your agency liable for settling any disputes with the buyer. Email the information along with digital photos to [Shaun Denham](mailto:Shaun.Denham@state.mn.us) (<mailto:Shaun.Denham@state.mn.us>).

Items should be reasonably clean, and free of any asset tags or anything that identifies it as publicly owned property.

Auction Administrative Fees

Surplus Services Location (Arden Hills)

- For items that sell for \$625 or less the fee is \$50. If the item sells for \$50 or less Surplus Services will retain all of the proceeds.
- For items that sell for \$626 and up the fee is 8 percent of the sales price.
- The maximum administrative fee per item is \$750.

Agency Locations

- For items that sell for \$625 or less the fee is \$50. If the item sells for \$50 or less Surplus Services will retain all of the proceeds.
- For items that sell for \$626 to \$4,000 the fee is 7 percent of the sales price.
- For items that sell for more than \$4,000 the fee is 6 percent of the sales price.
- The maximum administrative fee per item is \$750.



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

August 22, 2022

To: Honorable Mayor Auringer and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Resolution No. 2022-35

The failure of the Legislature to pass a tax bill and a bonding bill before the session adjourned was a disappointment for many. The Coalition of Greater Minnesota Cities (CGMC) is asking cities to pass resolutions urging the Governor to call a special session and the Legislature to pass a bonding bill and tax bill.

Attached is a resolution from the CGMC that has since been tailored to fit Eagle Lake. Included in the resolution is reference to the City of Eagle Lake's Water Treatment Plant Project, the Mankato Water Resource and Recovery Facility (WRRF), increasing the Local Government Aid (LGA) appropriation, and more.

Once adopted, the resolution will be sent to the Governor, local legislators, the Speaker of the House, the Senate Majority Leader, the House Minority Leader, and the Senate Minority Leader.

A motion is needed to adopt Resolution No. 2022-35.

Jennifer J. Bromeland
City Administrator

Resolution No. 2022-35: Resolution on Special Session

City of Eagle Lake, Minnesota

WHEREAS, the people of Minnesota have critical infrastructure needs, including the replacement and upgrade of aging drinking water systems, sewage treatment, roads, and bridges that cannot be delayed, and

WHEREAS, without additional funding through a bonding bill, cities will have to drastically raise water rates or taxes on residents and business to pay for necessary infrastructure projects made even more expensive due to inflation, and

WHEREAS, the Minnesota Legislature failed to pass a bonding bill in the 2022 legislative session, and

WHEREAS, the lack of a bonding bill impacts communities such as Eagle Lake that submitted a request for appropriation for planning and design work needed for the construction of a new water treatment plant to address water quality issues such as high levels of manganese; and

WHEREAS, the lack of a bonding bill resulted in no funding for the Water Resource and Recovery Facility that serves approximately 66,000 people in the communities of Eagle Lake, Lake Washington Sanitary Sewer District, Madison Lake, Mankato, North Mankato, Skyline, and South Bend Township who rely on the facility and need its improvement; and

WHEREAS, Local Government Aid (LGA) is an essential aid program to Minnesota cities, helping to restrain local property taxes, and

WHEREAS, the LGA appropriation has not kept up with city needs and inflation, making it more difficult for cities to provide the public safety, core infrastructure, libraries, and other services without imposing significant property tax increases or service cuts, and

WHEREAS, the Legislature failed to pass a tax bill in the 2022 legislative session that would have increased the LGA appropriation, and

WHEREAS, the state of Minnesota has a multi-billion-dollar budget surplus, and

WHEREAS, additional funds are required to match millions of dollars in available federal funds;

BE IT RESOLVED that the City Council of Eagle Lake, Minnesota urges through this Resolution to Governor Walz to declare a special session and to its lawmakers to work in a bipartisan way to pass a bonding bill and a tax bill that includes an LGA increase; and

BE IT FURTHER RESOLVED that this resolution be transmitted to Representative Luke Frederick and Senator Nick Frentz, Speaker of the House Melissa Hortman, Senate Majority Leader Jeremy Miller, House Minority Leader Kurt Daudt, Senate Minority Leader Melissa López Franzen, and Governor Tim Walz.

Adopted this 22nd day of August 2022.

Tim Auringer
Mayor

Jennifer J. Bromeland
City Administrator