

**CITY OF EAGLE LAKE  
 SEPTEMBER 9, 2024  
 CITY COUNCIL MEETING AGENDA  
 705 Parkway Avenue  
 6:00 P.M.**

Regularly scheduled City Council meetings are held the first Monday of every month at 6 p.m. All meetings are open to the public. If you wish to address the City Council in person, please contact City Hall at 507-257-3218 or email [krausch@eaglelakemn.com](mailto:krausch@eaglelakemn.com) or [jbromeland@eaglelakemn.com](mailto:jbromeland@eaglelakemn.com). Written comments or questions for the City Council can be submitted via USPS, email, or dropped off at City Hall. City Council meetings are now live streamed to the City of Eagle Lake’s official YouTube Channel. To view meetings, please visit the City of Eagle Lake website at <https://www.eaglelakemn.com> and click on the “City of Eagle Lake MN City Council Meetings” icon on the home page of the website.

The City Council is provided with background information for agenda items in advance by staff, committees, and boards. Many decisions regarding agenda items are based upon this information, as well as: city policy and practices, input from constituents and a Council Members personal judgment. If you have any comments, questions or information that has not yet been presented or discussed regarding an agenda item, please ask to be recognized by the mayor during the “Open Public Comments” section on the agenda. Please state your name and address for the record. All comments are appreciated.

**CALL TO ORDER**

**ROLL CALL**

**OPEN PUBLIC COMMENTS**

Persons may take one opportunity to address the council for **three minutes** on a topic not on the agenda. Persons commenting on consent agenda may use this opportunity to speak. There will be no discussion or action taken at that time. This is merely to inform the City Council of your issue(s) or concern(s) and for City staff to do further research.

**APPROVAL OF THE AGENDA**

**APPROVAL OF MEETING MINUTES**

- City Council Meeting Minutes of August 5 and August 14, 2024 Pg. 3

**CONSENT AGENDA**

1.	Monthly Bills	Pg.	13	2.	Treasurer’s Report		
3.	Public Works Report	Pg.	80	4.	Fire Report	Pg.	81
5.	BECSO Report	Pg.	81a	6.	Gambling Report	Pg.	
7.	Building & Zoning Permits	Pg.	82	8.	Board & Commission Minutes	Pg.	83
9.	Res. 2024-41 Not Waive Statutory Tort Limits	Pg	88	10.	Res. 2024-42 Appoint Adisyn Manske Park Board Youth	Pg.	89
11.				12.			
13.				14.			

## **PUBLIC HEARING**

### **PRESENTATIONS/SCHEDULED GUESTS**

1. Reid LeBeau with Capitol Hill Associates: Government Relations Agreement - Recap of 2024 Legislative Session and Next Steps for 2025 Pg. 90
2. Brian Sarff with Bolton and Menk: 2025 Street & Utility Improvements Feasibility Study Pg. 94

### **NEW BUSINESS**

1. Recommendation to Hire New Administrative Clerk Pg. 95
2. Planning Commission Recommendation Related to Variance Request at 401 LeRay Avenue Pg.102
3. Pavilion Rental Reimbursement Request Pg.124
4. Draw Request No. 6 for Fox Meadows Housing Development Pg.125
5. 2025 Street and Utility Improvements Feasibility Study and Resolution Pg.128
6. Skid Loader Trailer Request from Public Works Pg.130
7. Wheel Loader Request from Public Works Pg.135
8. Resolution Adopting Proposed Preliminary 2025 Budget and Levy Pg.153

### **CITY ADMINISTRATOR REPORT**

Pg.178

1. Community Development Coordinator Hiring Update
2. Discuss Holding a Possible City Council Candidate Forum
3. Status Update on Surveillance Cameras at City Hall and Park
4. Year to Date Expenditures and Revenues
5. Stormwater and Climate Resiliency Project Update
6. Rural Child Care Innovation Program Project Update
7. Emergency Management Public Officials Leadership Training
8. Warning Siren Update
9. Status of Generator Installation at Well Site and City Hall

### **COUNCIL MEMBER REPORTS**

#### **ANNOUNCEMENTS**

- Upcoming Regular **City Council** Meeting – October 2, 2024 at 6:00 PM, City Hall – Council Chambers
- Next Regular **EDA** Meeting – September 26, 2024 at 6:45 AM, City Hall-Council Chambers
- Next Regular **Park Board** Meeting – September 12, 2024 at 6:45 AM, City Hall-Council Chambers
- Next Regular **Planning Commission** Meeting – September 16, 2024 at 6:00 PM, City Hall-Council Chambers

### **ADJOURNMENT**

**CITY OF EAGLE LAKE  
CITY COUNCIL MEETING  
AUGUST 5, 2024**

**CALL TO ORDER**

Mayor Norton called the meeting to order at 6:00 p.m. The Pledge of Allegiance was said.

**ROLL CALL**

Council Members present: Garrett Steinberg, Beth Rohrich, Anthony White, John Whittington, and Mayor Lisa Norton. Staff Present: City Administrator Jennifer Bromeland, Deputy Clerk Kerry Rausch, Fire Chief Vern Simpson, and Public Works Director Andrew Hartman.

**PUBLIC COMMENTS**

- Vern Simpson, 164 Creekside Court, stated that boulevard trees are hanging low over roads and that citizens are responsible for trimming, however the branches are hitting fire department vehicles. He stated he has concerns that some residents do not have the ability to trim branches and take them away. City Council responded by stating this is something they could consider at the September 2024 City Council meeting.

**APPROVAL OF AGENDA**

- **Council Member White moved, seconded by Council Member Rohrich, to approve the agenda as presented. The motion was carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

**APPROVAL OF MEETING MINUTES**

- **Council Member White moved, seconded by Council Member Whittington, to approve the July 2 and July 25, 2024 City Council minutes as presented. The motion carried with Council Member Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

**CONSENT AGENDA**

Monthly Bills	Treasurer's Report
Public Works Report	Fire Report
BECSO Report	Gambling Report
Building & Zoning Permits	Board & Commission Minutes
Planning Commission Resolution Appointing Regular Member - Barna	Planning Commission Appointing Regular Member - Hughes

- **Council Member Steinberg moved, seconded by Council Member Whittington, to approve the consent agenda as presented. The motion was carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Norton voting in favor.**

## PUBLIC HEARING

### 1. Amendment to Chapter 6 to Create a Rural Service District

- The public hearing was opened with Administrator Bromeland explaining that before Council is a Rural Service District ordinance drafted by legal counsel. The creation of a Rural Service District Ordinance is permitted by Minnesota Statute 272.67. This would allow a property that has been annexed into city limits that is rural in character and in need of fewer services to be taxed at a lower rate.
- The notion of establishing a rural service district ordinance was spurred by a request from property owners of a parcel that was annexed into City limits within the past few years. The parcel is rural in character and does not receive any city services. Creating a rural service district could be a tool to utilize when seeking to annex into city limits property for future development or wanting to keep property that is rural in character within city limits for future development from being detached. A rural service district would only include land that has not yet been platted and has not yet been developed for commercial, industrial, or urban residential purposes and that is used for agricultural purposes.
- Administrator Bromeland also explained that a change in use of property in a rural service district would trigger the need to transfer the property from a rural service district to an urban service district. The act of platting would also initiate the transfer of a property from a rural service district to an urban service district. Any property which is annex to the City of Eagle Lake, after the adoption of a Rural Service District Ordinance, and which is included in the rural service district as part of the annexation order, would need to be reviewed by the City Council if not developed for a period of five (5) years after annexation to determine whether inclusion in the rural service district is still appropriate. No city services shall be provided to any property located in a rural service district.
- With no comments received the public hearing was closed.
- **Council Member Whittington moved, seconded by Council Member Rohrich, to adopt the Rural Service District Ordinance as presented. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

## PRESENTATION

### 1. Bradley Van Deise with Eide Bailly Annual Audit Presentation

- Mr. Van Deise presented the audit findings and stated the City has received a clean unmodified audit opinion and that the financial statements do not contain material misstatements and are fairly presented. They did note three findings which are common for smaller cities which are the preparation of financial statements, material journal entries and segregation of duties. A new finding included the Lack of Information Technology Controls which is a new auditable area. A fifth finding relates to recoding of expenses related to the water tower rehab project.
- The cash investment balance has steadily increased since 2020, the general fund saw a increase in revenue over the budgeted amount and less expenditures. The City has a fund balance policy that unassigned fund balance is at least 50% of the annual budget and the City complies with this policy.
- Other funds include debt service: revenues from property tax levies and special assessments have been sufficient to meet the required debt service payments. The water and sewer funds have a positive operating balance.

2. Alissa Oeltjenbruns, VP of Community Vitality with Southern Minnesota Initiative Foundation

- Ms. Oeltjenbruns thanked the City Council for their past support and presented areas which Southern Minnesota Initiative Foundation (SMIF) focuses on. These focus areas include early childhood, entrepreneurship, and community vitality which all include grant opportunities. Eagle Lake has been on the receiving end of some of these grants.
- Ms. Oeltjenbruns stated that Eagle Lake does have a community development foundation which has been inactive in recent years. Administrator Bromeland stated the foundation is something that would be beneficial to the community to re-activate.
- **Council Member Whittington moved, seconded by Council Member Rohrich, to allocate \$1,000 in 2025 to SMIF. The motion carried with Council Members Rohrich, White, Whittington, and Mayor Norton voted in favor. Council Member Steinberg voted in opposition.**

NEW BUSINESS

1. Stray Dogs Contract for Service Agreement with Bella's House of Doodles

- Administrator Bromeland explained that the Blue Earth County Sheriff's Office (BEC SO) drafted a contract for services for stray dogs between Bella's House of Doodles and the City of Eagle Lake. The City's legal counsel has reviewed the contract. The purpose of the contract is to obtain boarding services for lost and stray dogs found within the boundaries or in close proximity to the City through the Sheriff's Office liaison or designee until the owner can be identified.
- In 2024 the City was notified by All Pets that they would no longer be accepting animals for impound as of March 31, 2024. Since that time, BEC SO has worked to secure an alternative option for impounding with Bella's House of Doodles in Eagle Lake.
- The base impound fee is \$75 with a daily boarding fee of \$35 per day for any dog taken to Bella's House of Doodles. The dog owner shall pay Bella's House of Doodles directly for the services provided upon retaking possession of their dog. If disputed or the owner refuses to pay for the services, Bella's House of Doodles shall notify the Sheriff's Office liaison and invoice the City. The City will pursue remedies available to get reimbursed for costs incurred.
- The agreement can be terminated by either party on 60 days written notice.
- Lieutenant Gahler stated the owner of Bella's House of Doodles, Angela DeMartini, would work on adoption process for dogs not claimed within 5 days. Upon Councils approval Lieutenant Gahler would bring the contract to Bella's House of Doodles to obtain signatures.
- Council discussion included if there was any liability for the city. Administrator Bromeland stated there would be mutual indemnification.
- **Council Member Steinberg moved, seconded by Council Member Rohrich, to approve entering into a contract with Bella's House of Doodles for the purposes of impounding dogs. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voted in favor.**

2. Recommendations for Additional Speed Limit and Children at Play Signage and Proposal to Update Street Map

- Administrator Bromeland explained that the City has received calls and emails with concerns that cars are driving faster than the speed limit. Lt. Gahler and Public Works Director Hartman have reviewed the street sign map which is from 2005. It would be beneficial to have this map updated.

- Lt. Gahler stated he has received complaints on Linda Drive, 598<sup>th</sup>, Agency St, LeSueur and LeRay Avenue. He reviewed where current speed limit signs are located and presented where he feels additional signs would be beneficial.
  - Council discussion included if it would be possible on S. Agency Street to lower the speed limit at the mobile home park so that it is reduced only one time in that area. Brian Sarff, an engineer with Bolton and Menk, stated that when speed studies are conducted there is the possibility that the study will show that speeds could be increased.
  - **Council Member Steinberg moved, seconded by Council Member Rohrich, to approve Lt. Gahler's recommendations of where to install additional speed limit signs. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**
  - **Council Member Rohrich moved, seconded by Council Member Steinberg, authorizing Bolton and Menk to update the 2025 stop sign inventory map. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**
3. Street and Utility Reconstruction Feasibility Proposal and Resolution Ordering Preparation of Report
- Brian Sarff with Bolton and Menk explained that the feasibility study would focus on reconstruction areas and would layout preliminary improvements needed, it would list priorities block by block. Potential areas at risk would be identified. The study would also include preliminary assessment amounts, and an implementation schedule. This study could be used to initiate the 429 process and could be completed for the September City Council meeting.
  - **Council Member Steinberg moved, seconded by Council Member White, authorizing the feasibility study by Bolton and Menk at an estimated cost of \$17,000. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**
4. Pavement Management Plan Proposal
- Administrator Bromeland explained that a pavement management plan would assist the Public Works Department in identifying and prioritizing street and trail improvements and maintenance. The goal of the payment management plan is to objectively catalog payment conditions so that resources are efficiently delegated towards pavement preservation, resurfacing, and reconstruction. A comprehensive payment management plan is an effective tool that informs both the City's short-term maintenance program and longer-term capital improvement planning and budgeting.
  - Brian Sarff with Bolton and Menk explained the scope of services will include a project initiation with City staff to discuss data collection and evaluation process, current maintenance practices, budget amounts, and project priorities. It will also include data collection and processing using RoadBotics data collection on city streets, analysis, a final report, and deliverables such as a digital draft copy of the Pavement Management Plan and final report and presentation to the City Council. All applicable data will be incorporated into the current Bolton and Menk hosted GIS application. Mr. Sarff stated that county roads within city limits would not be included in this proposal. Trails can be added and would be done through manual inspections.
  - Mr. Sarff recommended that pavement inspections be completed every three to five years, which is the same timeline that seal coating is recommended.
  - **Council Member Rohrich moved, seconded by Council Member Steinberg, to accept the proposal from Bolton and Menk for a Pavement Management Plan at an estimated cost of**

**\$15,000. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

5. Amendment to Chapter 6 to Create a Rural Service District

- Administrator Bromeland stated that this ordinance if approved would go into effect upon publication.
- **Council Member Steinberg moved, seconded by Council Member White, to adopt Ordinance 2024-02 A Rural Service District. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

6. Schrom – Fox Meadows Draw

- Administrator Bromeland asked if this item could be added to the agenda.
- **Council Member White moved, seconded by Council Member Rohrich, approving to add Schrom-Fox Meadows Draw to New Business. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**
- Administrator Bromeland stated that Troy Schrom, Mike Nicklay with Public Works, Brian Sarff, and herself met and walked through the draw request.
- Mr. Sarff stated that there are some boulevard improvements still needed at the corner of Agency Street and Thomas Drive East as well as some stormwater cleanup. He also explained that at this stage one percent of escrow funds are typically retained which is approximately \$30,000.
- There are some sidewalks needing to be installed but developer is waiting until the certificates of occupancy are issued to avoid broken sidewalks.
- Administrator Bromeland mentioned that last year the sidewalk was moved to the south side of Blace and that the City would cover the cost of the pedestrian ramps. The City has not received information as to this cost.
- **Council Member Whittington moved, seconded by Rohrich, to release the remaining escrow funds for the Fox Meadow development, less a 1% retainage. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

CITY ADMINISTRATOR REPORT

1. Fall Clean Up – scheduled for Saturday, October 19 from 8:00 am to noon at Lake Eagle Park
2. YTD Expenditure and revenue report is attached for Council review.
3. Rural Child Care Innovation Program Update. The Core Group continues to meet and work on the RCCIP process. She thanked Council Members Rohrich and Whittington for their time and efforts on this team.
4. Minnesota Climate Impact AmeriCorps Member for 2024-2025 will begin August 26 2024. Lake Crystal and Eagle Lake will be sharing this person.
5. A budget work session was scheduled for August 14<sup>th</sup> at 6:00 p.m. which will include department heads.
6. The filing period for Mayor and City Council seats opened on July 30<sup>th</sup> and closes at 5:00 p.m. on August 13<sup>th</sup>.
7. National Night Out and Summer Sounds took place on August 6<sup>th</sup> at Lake Eagle Park. Several organizations came together to make this a fun night for the community.

8. Applications are coming in for the Administrative Clerk and Community Development Coordinator positions. A first review of applications received for the Administrative Clerk position will take place on August 9<sup>th</sup>. Review of applications for the Community Development Coordinator will take place on August 23<sup>rd</sup>. Interview will be conducted by the Personnel Committee and representative with MVCOG.

#### COUNCIL REPORTS

1. Council Member White reported that the first Summer Sounds event was fun and that only 100 shirts remain.
2. Council Member Steinberg reported that Tuesday will be the second Summer Sounds event and will be held at Lake Eagle Park.
3. Mayor Norton stated that the September City Council meeting will be her last as she is moving to Sioux Falls.

Administrator Bromeland explained that a motion is needed to move into closed session as permitted by section 13D.05, subdivision 3 (c), to consider offers related to the City's potential purchase of land for a possible new fire station.

**Council Member Steinberg moved, seconded by Council Member White, to move into closed session. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

**Council Member Steinberg moved, seconded by Council Member White to adjourn the closed session. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

**Council Member White moved, seconded by Council Member Steinberg, moved to reopen the public meeting. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

**Council Member White moved, seconded by Council Member Steinberg, to adjourn the City Council meeting. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.**

#### ADJOURNMENT

**Council Member Steinberg moved, seconded by Council Member Whittington, to adjourn the meeting. The motion was carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Norton voting in favor.**

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Lisa Norton, Mayor

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Kerry Rausch, Deputy Clerk





**CITY OF EAGLE LAKE  
CITY COUNCIL MEETING  
AUGUST 14, 2024**

**CALL TO ORDER**

Mayor Norton called the meeting to order at 6:04 p.m. The Pledge of Allegiance was said.

**ROLL CALL**

Council Members present: Garrett Steinberg, Beth Rohrich, Anthony White, John Whittington, and Mayor Lisa Norton. Staff Present: City Administrator Jennifer Bromeland, Deputy Clerk Kerry Rausch, Fire Chief Vern Simpson, and Public Works Director Andrew Hartman.

**NEW BUSINESS**

1. Budget Work Session

- Administrative Bromeland explained that cities must prepare and adopt a proposed budget and proposed property tax levy each year. By law in Minnesota, the fiscal year of a city and all its funds must be calendar year. A budget is one year of estimated money coming in or revenue, and expenditures or money going out. Cities over 500 in population that propose a property tax increase are required to provide notice of the proposed budget adoption and to allow public input on the proposed budget and property tax levy. The truth-in-taxation process (TNT) requires cities to certify proposed property tax levies to the county auditor on for before September 30<sup>th</sup>. The preliminary levy can be reduced once adopted but cannot be increased prior to the final levy being adopted. The levy is comprised of the general fund, EDA, and debt service. A TNT public comment hearing must occur sometime after November 24<sup>th</sup> and before December 27<sup>th</sup>. Cities must also file a certificate of compliance with the Department of Revenue by December 27<sup>th</sup>.
- The TNT meeting has tentatively been scheduled for December 2, 2024 at 6:00 p.m. at City Hall.
- The Minnesota Department of Revenue releases the certified Local Government Aid amounts for 2025. The 2025 LGA payments will be made in July and December. Eagle Lake's 2025 certified LGA amount is \$750,114 which is a \$744 increase over the 2024 amount. Together, LGA and property taxes account for approximately 80% of general fund revenues. The goal of LGA is to help equalize a city's ability to provide an average level of services at a reasonable property tax rate.
- Each year, a cost-of-living adjustment is made to wages using the consumer price index. This is intended to counteract inflation and the average change over time in products paid by consumers for goods and services. Discussion took place in 2021 that the City retains discretion as to the actual adjustment to wages for cost of living and is not bound by the CPI. This year, the percent change for the Midwest region from July 2023 to July 2024 is 2.7%. Most cities are budgeting anywhere from between 3%-4% for a cost-of-living adjustment for 2024. A 3% COLA will be factored into the 2025 budget.
- A wage survey was completed in 2023 that resulted in a revamped pay structure. Wages increased between 6.1% to 19.5% depending on position to be average of market comparable. The 2024 scale reflected a 3% step increase and a 3% COLA adjustment. Unless directed differently, a 3% step increase will be factored into the 2025 budget.

- Health insurance rates will not be known for 2025 until October but have been advised by our agent to budget for an 8% increase. It is anticipated that the renewal will be under 10% but budgeting higher until we know for sure.
- There are no changes in the Public Employee Retire Association employee or employer contribution rates for 2025, nor Medicare and Social Security rates.
- A new Minnesota law will create a state-administered mandatory paid family and medical leave insurance program beginning in January 2026. The program will provide a number of weeks of partial wage replacement for family and medical leave funded through a payroll tax applied to all employers. The program will be administered by Minnesota Department of Employment and Economic Development (DEED).
- City staff continue working on fine tuning the enterprise fund budgets and consulting with Shannon Sweeney with David Drown Associates on whether an updated rate analysis is needed based on projected operating expenses.
- Public Works Director Andrew Hartman presented proposed budget changes for the streets, parks, storm sewer funds, and sanitary sewer funds.
- Fire Chief Vern Simpson presented proposed budget increases for the fire department.
- Assistant Chief Trent Talle presented future capital outlay needs which include a new pumper truck, new ladder truck, and a new truck for daytime rescue along with anticipated costs and purchasing vs. leasing options.
- An increase from \$2,000 to \$2,700 to the Fire Department pension was proposed along with a tiered wage for responding to calls for service. An on-call wage for weekend coverage for officer pay was also presented. A proposed increase for the fire chief's annual wage to \$6,000 was presented as well as adding pay for both assistant fire chiefs in the amount of \$2,000 each. With the assistant fire chiefs becoming a paid position they would be assigned specific duties.
- An updated proposed budget will be presented in advance of the August 26th special budget work session which is scheduled for 6:00 p.m.

**ADJOURNMENT**

**Council Member White moved, seconded by Council Member Steinberg, to adjourn the meeting. The motion was carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Norton voting in favor.**

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Lisa Norton, Mayor

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Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE  
CITY COUNCIL MEETING  
AUGUST 26, 2024**

**CALL TO ORDER**

Mayor Pro Tem Steinberg called the meeting to order at 6:01 p.m. The Pledge of Allegiance was said.

**ROLL CALL**

Council Members present: Garrett Steinberg, Beth Rohrich, Anthony White, and John Whittington.

Staff Present: City Administrator Jennifer Bromeland, Deputy Clerk Kerry Rausch, Fire Chief Vern Simpson, and Public Works Director Andrew Hartman.

**NEW BUSINESS**

1. Budget Work Session

- Administrative Bromeland explained that cities must prepare and adopt a proposed budget and proposed property tax levy each year. By law in Minnesota, the fiscal year of a city and all its funds must be calendar year. A budget is one year of estimated money coming in or revenue, and expenditures or money going out. Cities over 500 in population that propose a property tax increase are required to provide notice of the proposed budget adoption and to allow public input on the proposed budget and property tax levy. The truth-in-taxation process (TNT) requires cities to certify proposed property tax levies to the county auditor on for before September 30<sup>th</sup>. The preliminary levy can be reduced once adopted but cannot be increased prior to the final levy being adopted. The levy is comprised of the general fund, EDA, and debt service. A TNT public comment hearing must occur sometime after November 24<sup>th</sup> and before December 27<sup>th</sup>. Cities must also file a certificate of compliance with the Department of Revenue by December 27<sup>th</sup>.
- The TNT meeting has tentatively been scheduled for December 2, 2024 at 6:00 p.m. at City Hall.
- The Minnesota Department of Revenue has certified Local Government Aid amounts for 2025. Eagle Lake's 2025 certified LGA amount is \$750,114 which is a \$744 increase over the 2024 amount. Together, LGA and property taxes account for approximately 80% of general fund revenues.
- The city's Net Tax Capacity available for pay in 2025 is lower than what was available for pay 2024. According to Blue Earth County, there are many reasons tax capacity can change. For Eagle Lake this year, the primary reasons are a decrease in residential market valuations of approximately 4% and an increase in the residential homestead market valuation exclusion, which reduced taxable market valuations of residential homestead property.
- Administrator Bromeland reviewed how specific line items in the budget were calculated and that the proposed draft budget includes General Fund - \$1,108,066, EDA - \$20,000, and Debt Service - \$136,396 for a total of \$1,264,462. This is a 12% increase over the 2024 tax levy which was \$1,128,984 or a \$135,478 increase.
- All departmental requests have been included in the budget. The budget itself is very lean, with the only options abled to be decreased are the expenses related to departmental requests.

- Council discussion included the need to increase cleaning services with the building being used more, the need to budget for future needs for the building. Also discussed was the need to replace faded street signs and that a replacement plan should be explored.
- The draft budget includes the fire department's request for increased wages and a tiered wage for calls.
- Parks repair and maintenance was increase by \$15,000 and the Public Works Director is relied on to provide the necessary amount for work needed. The Park Board budget remains at the current level of \$50,000 and will not be used for repairs and maintenance. Administrator Bromeland stated she and the Public Works Director have met that it is understood that if there needs to be a change in equipment purchased then future purchases will need to be shifted.
- Administrator Bromeland stated she could provide different levy percentages if Council requests.
- Fire Chief Vern Simpson asked what should be budgeted for the next step for the Fire Hall project. It was discussed that Brunton Architects should be contacted to find out next steps.

**ADJOURNMENT**

**Council Member White moved, seconded by Council Member Rohrich, to adjourn the meeting. The motion was carried with Council Members Rohrich, White, Whittington, and Mayor Pro Tem Steinberg voting in favor.**

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Lisa Norton, Mayor

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Kerry Rausch, Deputy Clerk

CITY OF EAGLE LAKE

\*Check Summary Register©

August 2024

Name	Check Date	Check Amt	
<b>10100 Cash</b>			
1828e PERA	7/29/2024	\$2,323.61	BW 08-01-24
1829e WEX HEALTH INC.	7/29/2024	\$358.98	BW 08-01-24
1831e MN DEPT OF REVENUE	8/6/2024	\$1,904.00	July Sales Tax
1832e PSN	8/7/2024	\$729.25	July Fees
1833e PERA	8/12/2024	\$2,285.30	BW 08-15-24
1834e WEX HEALTH INC.	8/12/2024	\$142.31	BW 08-15-24
1835e WEX HEALTH INC.	8/12/2024	\$19.25	July Fees
1836e PERA	8/27/2024	\$45.00	MO 08-24
1837e WEX HEALTH INC.	8/27/2024	\$142.31	BW 08-29-24
1838e PERA	8/27/2024	\$2,352.70	BW 08-29-24
1839e AFLAC	8/28/2024	\$49.08	August Premium
1840e METRONET	8/28/2024	\$63.43	Acct # 2222518 - July Bill
1841e METRONET	8/28/2024	\$66.23	Acct # 2222518 - August Invoice
46465 AH HERMEL	8/5/2024	\$204.87	Red Feather Supplies
46466 BOLTON & MENK INC	8/5/2024	\$180.00	Water Tower Rehab
46467 BROMELAND, JENNIFER	8/5/2024	\$375.86	Meeting Mileage
46468 C & S SUPPLY CO INC	8/5/2024	\$195.47	Supplies and Boots
46469 CHRISTOPHER KENNEDY	8/5/2024	\$729.00	July Charges
46470 CLARKE ENVIRONMENTAL MOS	8/5/2024	\$2,625.00	August Treatments
46471 COMPUTER TECHNOLOGY SOL	8/5/2024	\$2,910.59	
46472 DIRT MERCHANT INC	8/5/2024	\$1,400.00	pump and pump delivery
46473 EAGLE EXPRESS	8/5/2024	\$0.00	Fuel
46474 ECONOMIC DEVELOPMENT ASS	8/5/2024	\$500.00	Winter Conference 2024 - Adomabea
46475 FRESH START CLEANING AND	8/5/2024	\$100.00	July Service
46476 GOGO	8/5/2024	\$4,164.00	Annual Fee
46477 GOPHER STATE ONE CALL	8/5/2024	\$87.75	July Tickets
46478 LINDE GAS & EQUIPMENT INC	8/5/2024	\$59.20	
46479 LOFFLER COMPANIES INC	8/5/2024	\$352.00	Contract Fee
46480 MASTER ELECTRIC	8/5/2024	\$1,496.96	Fiber for Wellhouse Control
46481 MENARDS	8/5/2024	\$572.45	Supplies
46482 METRONET	8/5/2024	\$649.75	Acct 1959304
46483 MN PUMP WORKS	8/5/2024	\$437.84	Pump 2 repairs
46484 PLOOG ELECTRIC	8/5/2024	\$976.90	Temp hook up for generator
46485 PROFESSIONAL CREDIT ANALY	8/5/2024	\$120.00	Roland Moesler Pmt
46486 RENT-N-SAVE	8/5/2024	\$185.00	July 18-July 23
46487 STAPLES BUSINESS ADVANTA	8/5/2024	\$151.27	Office Supplies
46488 WEBICINE	8/5/2024	\$610.00	Annual Hosting and professional services
46489 401 PARKWAY LLC	8/7/2024	\$1,294.62	July Fuel
46490 BCBS OF MN	8/12/2024	\$7,415.05	September Premium
46491 Verizon Wireless	8/12/2024	\$240.06	
46492 WELLS FARGO FINANCIAL SRV	8/12/2024	\$357.84	Bobcat Lease
46493 CASEYS BUSINESS MASTERCA	8/26/2024	\$413.33	Fuel
46494 DELTA DENTAL OF MN	8/26/2024	\$660.76	September Premium
46495 ELAN FINANCIAL SERVICES	8/26/2024	\$1,325.43	
46496 METRONET	8/26/2024	\$129.95	Acct 1959251
46497 A TO Z RENTAL	8/30/2024	\$45.50	Sod Cutter
46498 A-1 KEY CITY LOCKSMITH INC	8/30/2024	\$206.50	duplicate keys
46499 ACTIVE 911 INC	8/30/2024	\$615.00	Alerting Subscription
46500 ADP, LLC	8/30/2024	\$387.40	
46501 AH HERMEL	8/30/2024	\$18.59	
46502 BADGER METER	8/30/2024	\$0.00	Hosting Service
46503 BENCO ELECTRIC	8/30/2024	\$510.39	STREET LIGHTING
46504 BHE COMMUNITY SOLAR LLC	8/30/2024	\$4,273.18	SOLAR GARDEN
46505 C & S SUPPLY CO INC	8/30/2024	\$14.17	Hook and Eyes

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CITY OF EAGLE LAKE

\*Check Summary Register©

August 2024

Name	Check Date	Check Amt	
46506	CANON FINANCIAL SERVICES IN	8/30/2024	\$217.00 Contract Charge
46507	CENTER POINT ENERGY	8/30/2024	\$93.27
46508	CITY BUILDING INSPECTION SR	8/30/2024	\$7,539.78 April - Sept Fees
46509	CLINT ADAMS CONCRETE LLC	8/30/2024	\$2,200.00 Reinforced Generator Pad
46510	CONSOLIDATED COMMUNICATI	8/30/2024	\$263.36 Acct 507-257-3542
46511	DAGGETT DIST. INC	8/30/2024	\$998.58 2 tool combo kit
46512	EMERGENCY APPARATUS	8/30/2024	\$5,968.97 Truck 4321
46513	EPIPHANY LUTHERAN CHURCH	8/30/2024	\$50.00 Star Light Learning Center Pavilion Rental Dep
46514	FEDEX	8/30/2024	\$11.54
46515	FREE PRESS	8/30/2024	\$52.84 Variance Publication
46516	FRESH START CLEANING AND	8/30/2024	\$180.00 Fire Hall Carpet Cleaning
46517	GOVERNMENT FORMS & SUPPL	8/30/2024	\$296.91 Post Cards
46518	HARTMAN, ANDREW	8/30/2024	\$19.74 Reimbursement
46519	HAWKINS	8/30/2024	\$4,985.59
46520	ISG	8/30/2024	\$6,714.47 SWPPP Implementation and Administration
46521	J.R. BRUENDER CONSTRUCTIO	8/30/2024	\$4,840.00 Culvert clean out - Johnson Street
46522	LEAGUE OF MN CITIES INS. TRU	8/30/2024	\$36,444.00 P & C Premium 2024-2025
46523	LJP ENTERPRISES	8/30/2024	\$31,100.77 Flood Clean Up Dumpsters
46524	LOFFLER COMPANIES INC	8/30/2024	\$176.00 Contract base rate
46525	MANKATO CLINIC	8/30/2024	\$289.18 Bracken and Hardel Screening
46526	CITY OF MANKATO	8/30/2024	\$28,952.29 Sanitary Sewer Charge
46527	MATHESON TRI GAS INC	8/30/2024	\$239.88
46528	MCMASTER-CARR	8/30/2024	\$1,649.74 Duct Hose
46529	MENARDS	8/30/2024	\$490.48 Pen Syn 10W30
46530	MINNESOTA WASTE PROCESSI	8/30/2024	\$8,313.47 July Services
46531	MNSU CLUB BASEBALL	8/30/2024	\$35.00 Refund Baseball Field Rental
46532	PITNEY BOWES GLOBAL FINAN	8/30/2024	\$134.98 Machine Supplies
46533	RAMBOW	8/30/2024	\$101.50 Clothing
46534	KERRY RAUSCH	8/30/2024	\$32.59 Election Judge Meals
46535	RENT-N-SAVE	8/30/2024	\$618.06 City Park and School Locations-July
46536	SANCO EQUIPMENT LLC	8/30/2024	\$1,396.86 Telehandler rent
46537	TEAM LAB	8/30/2024	\$365.00 Blue and Green Marking Flags
46538	THEIN WELL	8/30/2024	\$315.00 Annual pump and well inspection
46539	TOPPERS & TRAILERS PLUS IN	8/30/2024	\$1,637.99 Decked Drawer Unit-Ford S-DUT
46540	UC LABORATORY	8/30/2024	\$308.70
46541	VESTIS	8/30/2024	\$397.58 Mats
46542	WEBICINE	8/30/2024	\$142.50 Website Updates
46543	XCEL	8/30/2024	\$3,595.09
	<b>Total Checks</b>		<b>\$198,641.84</b>

CITY OF EAGLE LAKE

09/06/24 3:05 PM

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\*Check Summary Register©

Batch: PAY 09-06-24

Name	Check Date	Check Amt	
<b>10100 Cash</b>			
46544 401 PARKWAY LLC	9/6/2024	\$1,086.19	Fuel
46545 BADGER METER	9/6/2024	\$116.76	
46546 BCBS OF MN	9/6/2024	\$9,155.15	October Premium
46547 B. E. COUNTY SHERIFFS DEPT	9/6/2024	\$41,845.19	September Service
46548 BLUE STAR POWER SYSTEM IN	9/6/2024	\$37,994.90	Generator for Wells
46549 BOLTON & MENK INC	9/6/2024	\$1,021.00	Corridor Study, CIP Work Session, Erosion Co
46550 CHRISTOPHER KENNEDY	9/6/2024	\$99.00	August Fees
46551 CITY BUILDING INSPECTION SR	9/6/2024	\$2,940.50	
46552 COMPUTER TECHNOLOGY SOL	9/6/2024	\$2,898.10	VIP Service
46553 CORE & MAIN	9/6/2024	\$247.86	Fluoride Reagent
46554 DAVID DROWN ASSOCIATES, IN	9/6/2024	\$300.00	Limited Continuing Disclosure Filing-2021A Bo
46555 FREEDOM SECURITY	9/6/2024	\$23,296.57	Cameras
46556 GOPHER STATE ONE CALL	9/6/2024	\$63.45	August Tickets
46557 ISG	9/6/2024	\$11,488.75	Resilience Grant Work
46558 J.P. COOKE	9/6/2024	\$32.44	Dog Tag Rings
46559 KATO ROOFING INC	9/6/2024	\$1,198.75	PW Shop Roof Repair
46560 LEAGUE OF MN CITIES INS. TRU	9/6/2024	\$64,521.00	2024-2025 Property Casualty Coverage
46561 LINDE GAS & EQUIPMENT INC	9/6/2024	\$60.51	
46562 MENARDS	9/6/2024	\$280.65	Supplies
46563 METRONET	9/6/2024	\$853.68	Acct: 1959304
46564 MN DEPT OF HEALTH	9/6/2024	\$2,813.00	3rd Qtr Water Connection Fee
46565 MN STATE FIRE CHIEF ASSN.	9/6/2024	\$1,375.00	Annual Conference: Simpson, Talle, Sandey,
46566 PRINCIPAL FINANCIAL GROUP	9/6/2024	\$52.98	Sept-Oct Premium
46567 SANCO EQUIPMENT LLC	9/6/2024	\$1,388.78	Telehandler Rental
46568 SCHWICKERTS	9/6/2024	\$4.00	Bldg Prmt Overpayment for Nike Nuy AC proje
46569 THINK! INK	9/6/2024	\$197.96	Printer Ink
46570 TOTAL LANDSCAPE SUPPLY LL	9/6/2024	\$320.00	River Rock
46571 Verizon Wireless	9/6/2024	\$240.06	
46572 VESTIS	9/6/2024	\$117.57	Clothing
46573 WW BLACKTOPPING INC	9/6/2024	\$56,378.99	Street Repairs
46574 ZIEGLER INC	9/6/2024	\$2,638.87	Generator
<b>Total Checks</b>		<b>\$265,027.66</b>	

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Pay Dates 08/01/2024, 08/15/2024, 08/29/2024

Payroll Name	Pay Date	Net Pay
Adomabea, Olivia	08/01/2024	1,810.78
Anderson, Jim	08/01/2024	835.99
Anderson, Jim	08/15/2024	785.75
Anderson, Jim	08/29/2024	732.69
Beckmann, Jacob Donald	08/01/2024	1,352.90
Beckmann, Jacob Donald	08/15/2024	1,289.32
Beckmann, Jacob Donald	08/29/2024	1,289.30
Bromeland, Jennifer J	08/01/2024	3,034.80
Bromeland, Jennifer J	08/15/2024	3,034.81
Bromeland, Jennifer J	08/29/2024	3,034.80
Hartman, Andrew R	08/01/2024	1,457.56
Hartman, Andrew R	08/15/2024	1,429.60
Hartman, Andrew R	08/29/2024	1,482.42
Kumbalek, Jeanne M	08/29/2024	105.22
Larson, Karla W	08/29/2024	180.35
Nicklay, Michael L	08/01/2024	1,596.19
Nicklay, Michael L	08/15/2024	1,477.94
Nicklay, Michael L	08/29/2024	1,665.78
Norton, Elizabeth Jean	08/29/2024	393.07
Rausch, Kerry L	08/01/2024	1,546.09
Rausch, Kerry L	08/15/2024	1,610.60
Rausch, Kerry L	08/29/2024	1,753.00
Regnier, Carol Jo	08/29/2024	107.71
Rohrich, Elizabeth K	08/29/2024	369.40
Ruel, Nathan W	08/01/2024	1,286.68
Ruel, Nathan W	08/15/2024	1,286.69
Ruel, Nathan W	08/29/2024	1,286.70
Simpson, Vern L	08/29/2024	199.40
Smith, Noah M	08/29/2024	180.36
Steinberg, Garrett R	08/29/2024	369.40
White, Anthony D	08/29/2024	323.22
Whittington, Johnnie L	08/29/2024	369.40

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Andrew Hartman  
Public Works Director  
90 LeRay Avenue  
Eagle Lake, MN, 56024  
(507)257-3218  
ahartman@eaglelakemn.com

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September, 2024

To: Mayor Norton, City Council and City Administrator Jennifer Bromeland

From: Andrew Hartman Public Works Director

**Water:** Public works went and picked up the new generator for the well house and got it put in place and bolted down. I will be working with center point to get a new gas meter to finish the installation of the generator. I have been trying to work with CTS to get the SCADA systems finished up at the water tower and well house, CTS hasn't been very fast moving on this project. We will be doing water main flushing the week of September 9<sup>th</sup>.

**Sewer:** We had our annual flow meter calibration. I have been working with USMCO to dial in our SCADA system for the main lift station.

**Streets:** WW has completed most of the street repairs, they have a few spots left to complete. We got the plow trucks DOT renewed. There was a leaf spring broke that they notice while doing the DOT inspection that they needed to fix to be able to pass the truck, without being fixed the truck would be unsafe and illegal to drive.

**Parks:** We have been trying to keep up on mowing. We have been out spraying. We have been cleaning the pavilion. I have been trying to obtain quotes for lights around the trials.

**Storm Sewer:** We have been conducting MS4 inspections. We have been cleaning catch basins after rain events. We got the DOT renewed on the leaf vac.

If you have any questions or concerns, please feel free to contact me at [ahartman@eaglelakemn.com](mailto:ahartman@eaglelakemn.com)

Andrew Hartman

EAGLE LAKE FIRE DEPARTMENT 2024 CALL REPORT

TYPE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	% OF TOTAL
Assist Law Enforcement	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Assist Law Enforcement (cancelled)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Explosion (No Fire)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Commercial)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Residential)	-	-	-	1	-	-	-	-	-	-	-	-	1	0.8%
Fire (Standby)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Vehicle)	-	-	-	-	-	-	1	-	-	-	-	-	1	0.8%
Fire (Wildland)	-	-	2	1	1	-	-	-	-	-	-	-	4	3.3%
Fire Alarm	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire Assist	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire CO	1	-	-	-	-	1	-	2	-	-	-	-	4	3.3%
Fire False Alarm	-	1	-	-	1	-	-	-	-	-	-	-	2	1.6%
Fire Mutual Aid	-	-	2	-	-	-	1	-	-	-	-	-	3	2.4%
Gas Leak	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Hazardous (No Fire)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Medical (Cancelled)	-	1	1	2	1	1	-	1	-	-	-	-	7	5.7%
Medical (Response)	13	8	6	8	7	5	8	10	-	-	-	-	65	52.8%
Medical Lift Assist	3	1	-	-	1	2	3	1	-	-	-	-	11	8.9%
Missing Person Search	-	-	1	1	-	-	-	-	-	-	-	-	2	1.6%
Motor Vehicle Accident w/Injury	-	-	1	-	1	1	2	3	-	-	-	-	8	6.5%
Motor Vehicle Accident w/o Injury	1	-	-	-	-	-	-	1	-	-	-	-	2	1.6%
Motor Vehicle Accident (Fatality)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Motor Vehicle Accident (Cancelled)	-	-	-	1	-	-	-	-	-	-	-	-	1	0.8%
Odor Investigation	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Power Lines	-	-	-	1	-	-	-	1	-	-	-	-	2	1.6%
Rescue (Entrapment/Machinery)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Rescue (Grain Bin)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Rescue (Water)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Smoke Investigation	-	-	-	-	-	-	-	1	-	-	-	-	1	0.8%
Smoke/CO Alarm Malfunction	-	-	-	1	2	1	2	-	-	-	-	-	6	4.9%
Special Incident	-	1	-	1	-	-	-	-	-	-	-	-	2	1.6%
Weather	-	-	-	-	1	-	-	-	-	-	-	-	1	0.8%
Total	18	12	13	17	15	11	17	20	-	-	-	-	123	100%
<b>RESPONSE AREA</b>														
Eagle Lake	15	11	9	13	11	9	13	9	-	-	-	-	90	73.2%
St. Clair	-	-	1	-	-	-	-	-	-	-	-	-	1	0.8%
Good Thunder	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Janesville	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Kasota (Lime Twp)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Le Ray TWP	3	1	1	1	4	1	2	7	-	-	-	-	20	16.3%
Madison Lake (Le Ray Twp)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Mapleton	-	-	1	-	-	-	-	-	-	-	-	-	1	0.8%
Mankato	-	-	-	-	-	-	2	4	-	-	-	-	6	4.9%
Mankato Twp	-	-	1	3	-	1	-	-	-	-	-	-	5	4.1%
Total	18	12	13	17	15	11	17	20	-	-	-	-	123	100%

## City of Eagle Lake Activity Report – August 2024

The Sheriff's Office would like to thank volunteers and city residents for their support in the enjoyable events throughout the summer. We enjoyed being a part of those events and interacting with residents, as we continue to develop relationships and trust within the community. We look forward to being a part of any upcoming events in the future.

The month of August stayed consistent with the month of July with minimal happenings. We continue to address speed and stop sign related violations throughout the city, but we have observed that our proactive approach is making a difference in changing driving behavior. We urge residents to pay attention to posted speed limit signage throughout the city and come to a complete stop at all stop signs. Now that school has officially begun, please pay attention to our young people walking, riding bike, and waiting at bus stops, so they can safely go to and from school.

As some are already aware, there will be a Sheriff's Office personnel change designated to the City of Eagle Lake. The Sheriff's Office recently hired Matt Bergmann to backfill an open position due to a retirement within the Sheriff's Office. Deputy Bergmann comes to us from Hutchinson Police Department with approximately 8 years of experience. Deputy Bergmann has prior experience in Investigations, SWAT Team member, and general patrol. Deputy Bergmann will be assigned to the City of Eagle Lake once he is completed with his field training. Deputy Grassmann will go to general patrol for the Sheriff's Office. Deputy Grassmann continues to do extraordinary work in the City of Eagle Lake by being involved in city events, interacting with community members, and performing his patrol duties.

I have fielded some questions and concerns about meeting our contract with the City of Eagle Lake. One of those questions was why the Sheriff's Office squads, with the "Serving Eagle Lake" stickers are observed by residents in various parts of the county when they should be in Eagle Lake. The squad cars utilized for patrol in Eagle Lake are owned and maintained by the Sheriff's Office. The deputy assigned to that squad is responsible for maintaining and utilizing it for their patrol duties in many various capacities and is their mobile office. There are times that their squad could be seen in various parts of the county or even the entire state. The deputies assigned to Eagle Lake have the same opportunity as everyone within our office and may utilize their squad for various reasons. Some of those different capacities include, but not limited to; overtime patrol shifts, overtime off duty details (TZD, off-duty transports, house moves, off-duty events) just to name a few. There also may be times when the on-duty squad for Eagle Lake is requested for assistance from the Sheriff's Office or another agency within the county. In a circumstance when the Eagle Lake deputy is requested for assistance, or if they are the closest squad to the area of an emergency type situation, they are required to assist. Sometimes seconds matter and we may have to leave the city to resolve an emergency type situation or perform essential first-aid if we are the closest car to that particular incident.

8/12

The Sheriff's Office also has briefings in the morning and afternoon hours where our deputies brief on events, happenings, and situations across the entire county. The deputies assigned to Eagle Lake also have the opportunity to attend these briefings. The briefings are short and not very time-consuming, but it's an opportunity to stay connected with the entire Sheriff's Office in case an Eagle Lake deputy has to respond to a situation discussed at these briefings. Some of the information shared at these briefings provide all deputies pertinent information when responding to certain locations that we respond to on a regular basis to include, officer safety, potentially dangerous people, locations that are known for illegal narcotics, firearms, etc... If the Eagle Lake deputy is at that briefing, they will gather knowledge within the entire county and also share information about situations occurring within Eagle Lake, since there are times when the Sheriff's Office will respond to calls for service when we are not on duty.

Please feel free to contact me with any questions if there is any confusion regarding the above information.

The Sheriff's Office is excited for the new school year and being a part of school events at Eagle Lake Elementary. It was an exciting first week, as the students had various types of enthusiasm to begin the new year. Once again, we will continue to engage with and be a positive influence on our young people and focus on their safety when they are going to and from school and during school hours.

Call Type	October 2023	Nov-23	23-Dec Total 23	24-Jan	24-Feb	24-Mar	24-Apr	24-May	24-Jun	Jul-24	Aug-24
Animal Complaints	1	0	6	7	8	7	3	7	8	4	5
Assist Other Agency	2	5	2	9	6	2	0	2	1	2	5
Burglary	1	0	0	1	0	2	0	0	0	3	0
Civil	5	2	3	10	2	12	6	5	5	1	0
Disturbance	4	4	4	12	4	10	7	4	4	6	3
Driving Under the Influence	1	1	0	2	0	0	1	1	2	0	0
Driving Violations	1	1	0	2	2	1	2	6	6	6	4
Fire Assist	1	4	2	7	3	1	2	3	3	4	2
Fraud	2	0	0	2	0	0	0	1	1	1	0
Juvenile Nuisance Comp	1	0	1	2	1	0	0	2	1	2	0
Medical Assists	6	9	9	24	12	11	7	9	3	6	7
Mentally Disturbed Person	2	3	1	6	2	1	5	2	3	2	1
Motor Vehicle Accident (no injury)	6	0	1	7	1	0	2	4	1	3	1
Parking Complaints	1	0	1	2	0	2	0	1	1	0	1
Property Lost/Found	1	0	1	2	0	0	0	1	0	0	3
Runaway		1	0	1	0	0	0	0	0	1	0
Suicidal Person	1	0	1	2	2	0	0	1	1	1	0
Suspicious Activity	7	6	0	13	5	4	5	6	3	9	5
Theft	2	2	1	5	0	0	2	0	1	0	0
Threats Complaint	1	0	0	1	0	1	1	0	1	1	0
Traffic Stops	19	18	16	53	22	15	14	88	29	50	43
Welfare Check	2	1	5	8	4	6	4	4	6	5	4
Weapons Comp			1	1	1	0	1	1	0	0	0
Ordinance Violations											
Total Calls for service				284							

Patrol Hours 280 plus 32 minus 15 plus 32 280 plus 103 plus 11 minus 26 plus 22 542

*alc*

## 2024 Building Permits Issued

<u>HOUSE #</u>	<u>STREET</u>	<u>VALUE</u>	<u>Project Description</u>
104-A	Red Fox Path		Sprinkler System
129	Mathew Ct	\$ 28,442.00	Reroof
103	Peregrine Ave	\$ 420,000.00	New Home
220	Creekside Dr	\$ 3,900.00	Deck
200	Perry St	\$ 4,800.00	Windows
213	LeRay AVE		
228	Ann Dr	\$ 6,500.00	Basement Repair
112	Maywood Ave	\$ 65,000.00	Reside and Windows
258	Creekside Dr	\$ 7,247.00	Deck

## 2024 Zoning Permits Issued

<u>Zoning #</u>	<u>Address</u>	<u>Type</u>
24-30	606 Colodoro Ln	Fence
24-31	229 Oak Dr	Fence

**CITY OF EAGLE LAKE  
PARK BOARD MEETING  
THURSDAY, AUGUST 8, 2024**

**Call to Order**

The meeting was called to order by Administrator Bromeland.

- Present: Don Wesely, Anthony White, Shane Wendland, Addi Manske, Joan Back, and Beth Rohrich
- Staff: Andrew Hartman, Kerry Rausch, and Jennifer Bromeland

**Treasurer's Report**

- The Treasurer's Report was presented.

**New Business**

1. Introduction

- Don Wesley introduced Adyson Manske as a youth park board member applicant who is a freshman at East High School and recommended that Adyson be appointed to the Park Board.
- There is one more youth member vacancy on the Park Board. Anthony White stated he will ask some of the hockey members.

2. Recap of 3 on 3

- Don Wesely stated that 3 on 3 programming ends next week.
- Morning numbers have dropped but evenings attendance has been good.
- The basketball hoops are being used a lot, but balls are going out of the rink area. Discussion included the desire to put the fencing back up. Public Works Director Andrew Hartman was asked to talk to vendor about the cost to have fencing reinstalled.

3. Lake Eagle Park Bathrooms

- Discussion included that if the doors are pulled shut, they are locking. Public Works Director Hartman stated he does not think they are shutting at night.
- The handicapped bathroom needs signage indicating it is a restroom and "push to open" signage.
- Discussion included there needs a manual lock for the inside. Director Hartman stated it may be best to have A1 Locksmith install a deadbolt on the inside.

4. National Night Out

- The counter in pavilion worked well for this event. It was noticed that there needs to be a timer to control the lights. Director Hartman stated they may be on a sensor and that he will talk to Joe Murilla about this. He also stated that they may be on a dusk to dawn schedule.
- It was noted that this year's event was very well attended with an estimated 300-400 people in attendance which included a lot of children.

5. Summer Sounds

- The final performance will be held Thursday, August 15th.

- The Park Board agreed to work with the Summer Sounds committee to grill and serve burgers, chips and root beer floats and accept free-will donations. Park Board members will work to get donations to lower costs. Donation proceeds will go towards park projects.

6. Senior Activities

- Don Wesely stated he has talked to senior citizens, and they have indicated there is nothing for the seniors in Eagle Lake. He also stated that Epiphany Lutheran Church has indicated they would like to have the church utilized more. Don indicated he would look into the possibility of getting some type of Senior activities organized at Epiphany Church.

7. Donation Requests

- Don Wesely stated fall is the time to approach the fire department and American Legion for donations. The Park Board should determine what type of donation request is needed. Someone needs to go to the fire department and make a request in person.
- Public Works Director Hartman will look into pricing and possible fall deals on playground equipment.
- Beth Rohrich stated that St. Clair is selling playground equipment and are requesting bids. The party whose bid is accepted would be responsible to remove, transport and reinstall the equipment.

8. Beth Rohrich stated that the Public Works Director needs to get pricing, not office staff for budget purposes. Administrator Bromeland stated that she and Director Hartman will meet next week to go through the list. Director Hartman stated he has called two contractors this week about the lights along the trails and hasn't heard back. Administrator Bromeland stated she called Xcel who stated they cannot help due to our trails not being rated for trucks. Joan Back asked if solar lights could be put in the center flower garden. Don Wesely stated he would put a list together for the fire department lighting costs.

9. Guest speaker Gavin Baumgartner – Drone Opportunity

- Gavin Baumgartner shared footage he has taken with his drone and would be interested in taking footage for the City and Park Board.

10. Pond Behind Casey. The pond behind Casey's is owned by the DNR and Administrator Bromeland stated she would provide Don Wesely with background information on this.

11. Friday night open gym was discussed. Anthony White stated he would talk to the Mr. Hanson at the school about this.

Respectfully Submitted,

Kerry Rausch  
Deputy Clerk



**CITY OF EAGLE LAKE  
PLANNING COMMISSION MEETING MINUTES  
August 19, 2024**

**CALL TO ORDER:**

Commissioner Talle called the meeting to order at 6:00 p.m.

**MEMBERS PRESENT:**

• Ray Beckel, Richard Garvey, Trent Talle, Michael McCarty, Aaron Stubbs and Michael Hughes.

**MEMBERS ABSENT:**

Tom Barna and Jan Hughes.

**STAFF PRESENT:**

• Jennifer Bromeland, City Administrator.

**PUBLIC PRESENT:**

None.

**APPROVAL OF THE AGENDA:**

Commissioner Beckel moved, seconded by Commissioner Garvey, to approve the agenda. Motion carried.

**APPROVAL OF MINUTES:**

Commissioner McCarty moved, seconded by Commissioner Beckel, to approve the minutes. Motion carried.

**NEW BUSINESS:**

**1. Variance Application received for 401 LeRay Ave.**

- City Administrator Bromeland explained that before the Planning Commission was a copy of the application for variance from the property owners at 401 LeRay Avenue. It was explained that as per the application for variance, the owners indicate that the sidewalk and grass on the northwest corner of their house has sunk over time and has been an ongoing issue prior to them purchasing the property. It was further explained by the applicants on their application that water drains towards the house from 15 feet to the west and is 25 feet from the north. Since the sidewalk sank away from the house and needs be redone, the property owners indicated that they wish to add to it with proper slope for water to correct the flow away from the house and at the same time allow for another place to park. Administrator Bromeland shared that the property owners reached out and expressed that they wanted to attend the public hearing but were scheduled to be out of state and that's why they are not in attendance. Administrator Bromeland further shared that she received a letter of support for the application for variance from Steve and Janice Regert at 409 LeRay Avenue. After reviewing the facts, Administrator Bromeland concluded her staff report reminding the Planning Commission that when contemplating whether to grant a variance, the legal standard of practical difficulties must be applied to

the facts presented by the applicant. It was explained that “practical difficulties” is a three-factor test including reasonableness, uniqueness, and essential character.

- Planning Chair Talle opened the public hearing at 6:08 p.m.
- Hearing no comments from the public other than the written letter of support from the property owners at 409 LeRay Avenue, Planning Chair Talle closed the public hearing at 6:08 p.m.
- Discussion ensued. Commissioner McCarty asked if City staff could confirm if there is an underdrain available along Agency Street. Administrator Bromeland referenced an email from the City’s engineer with Bolton and Menk confirming that there is an underdrain and dedicated 6” inch sump pump drain line on the plan sheets for this road. It was noted that these lines should be 4-5 feet behind the curb in areas with no sidewalk or directly below the back of the sidewalk where present, about 3 feet deep. Commissioner McCarty questioned whether the drainage issues as explained in the application for variance by the property owners could be solved by other means such as connecting to the underdrain.
- Commissioner Michael Hughes asked if parking is allowed in the required yard setback. Administrator Bromeland shared an excerpt from Eagle Lake City Code which does not allow for parking in a required side yard. It was noted that the required side yard setback is 8 feet.
- Commissioner Stubbs noted that a use variance would be needed to allow parking on the hard surface and explained that use variances are generally not allowed in Minnesota and that state law would prohibit a city from permitting by variance any use that is not permitted under the ordinance.
- Discussion ensued. Commissioners discussed whether the request to encroach into the side yard with a hard surface to direct water away from the structure and add another space to park is reasonable. Commissioners discussed whether the property owner’s problem is due to circumstances unique to the property not caused by the landowner. It was noted that there is some sloping on the west side. Commissioners also discussed essential character and how adding a hard surface that encroaches into the required side yard might affect the character of the area.
- A motion was made by Commissioner McCarty, seconded by Commissioner Stubbs, to deny the application for variance from 401 LeRay Avenue based on the request not meeting the practical difficulties test. Motion carried.

**OTHER:**

- Administrator Bromeland reviewed the monthly building and zoning permit data.

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- Administrator Bromeland provided an update on the hiring of a new Community Development Coordinator and shared that applications are rolling in with a first review of applications scheduled for August 23.

The meeting was adjourned at 6:25 p.m.

Submitted by: Jennifer J. Bromeland, City Administrator

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Trent Talle  
Planning Commission Chair

---

Jennifer J. Bromeland  
City Administrator

DRAFT

**CITY OF EAGLE LAKE, MINNESOTA  
CITY COUNCIL RESOLUTION 2024-41**

**A Resolution to Not Waive the Statutory Tort Limits**

**WHEREAS**, the City of Eagle Lake participates with the League of Minnesota Insurance Trust for Workers Compensation and Property Liability; and

**WHEREAS**, if the City does not waive the statutory tort limits, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total which all claimants would be able to recover for a single occurrence which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether or not the city purchases the optional excess liability coverage; and

**WHEREAS**, if the City waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could potentially recover up to \$1,500,000 on a single occurrence. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants; and

**WHEREAS**, if the City waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchase. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

**NOW THEREFORE, BE IT RESOLVED**, that the City Council of the City of Eagle Lake, Minnesota hereby **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.

Adopted by the City Council of Eagle Lake, Minnesota this 9th day of September 2024.

\_\_\_\_\_  
Lisa Norton, Mayor

ATTEST:

\_\_\_\_\_  
Jennifer Bromeland, City Administrator

( S E A L )

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**CITY OF EAGLE LAKE, MINNESOTA  
CITY COUNCIL RESOLUTION 2024-42**

**A Resolution Appointing Adisyn Manske to the City of Eagle Lake Park Board as a Youth Member**

**WHEREAS**, Adisyn Manske has submitted an application to serve on the Eagle Lake Park Board as a Youth Member; and

**WHEREAS**, the City has an open seat available and Adisyn Manske has agreed to serve on the City of Eagle Lake Park Board as a Youth Member; and

**WHEREAS**, the City feels it is in the best interest of the community to have Adisyn Manske serve on the City of Eagle Lake Park Board; and

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Eagle Lake, Minnesota appoints Adisyn Manske to serve on the City of Eagle Lake Park Board as a Youth Member for a term of one (1) year.

Adopted by the City Council of Eagle Lake, Minnesota this 9th day of September 2024.

\_\_\_\_\_  
Lisa Norton, Mayor

ATTEST:

\_\_\_\_\_  
Jennifer Bromeland, City Administrator

(S E A L)

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705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

September 9, 2024

To: Honorable Mayor Norton and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Government Relations Agreement – Lobbying Services

Reid LeBeau, attorney and shareholder with Capitol Hill Associates, will be at the meeting this evening to provide a recap of the 2024 legislative session as it relates to the lack of a bonding bill and the City of Eagle Lake’s request for capital funding for the construction of a water treatment facility. Mr. LeBeau will talk about government relations services that Eagle Lake can expect during the 2025 legislative session and next steps.

For reference purposes, attached is a copy of the Government Relations Agreement between the City of Eagle Lake and Capitol Hill Associates which has already been approved and funding allocated in the 2025 budget for lobbying services.

No action is required this evening.

  
Jennifer J. Bromeland  
City Administrator

**GOVERNMENT RELATIONS AGREEMENT BETWEEN  
CITY OF EAGLE LAKE AND  
Capitol Hill Associates**

DATED: July 1, 2024

THIS AGREEMENT is made and entered into the date first above written, by and between the CITY OF EAGLE LAKE ("City" or "Client") and Capitol Hill Associates ("Firm"), with offices at 525 Park Street, Suite 255, Saint Paul, MN, 55103. The parties hereto agree as follows:

1. Government Relations Representatives. The Firm contracts with the City to act on its behalf as the government relations representatives, specifically assisting the City to secure \$7,077,000 in capital investment funding for a new water treatment facility and to appear as such before state governing bodies, legislatures, agencies, departments, committees, and other departments of government.
2. Services. The Firm will provide services as detailed in Appendix A. The Firm shall be authorized to use its professional judgment in determining the manner and means of achieving the Client's goals.
3. Consideration. The Client agrees to pay the Firm all reasonable and necessary expenses, including but not limited to; travel, filing fees, and similar expenses. Travel and travel-related expenses shall be subject to approval by the Client.
4. Government Relations Services. The Client shall pay the Firm for government relations services rendered, as described in Appendix A, in accordance with the following schedule:

**\$20,000 total payable in two equal installments (\$10,000) due in the months of January of 2025 and May of 2025.**

- 4.1 Additional Work and Renegotiation. If work for the Client requires services in excess of those listed in Appendix A, the Client and Firm may renegotiate the terms of this Agreement.
- 4.2 In the event the Legislature does not propose a Capital Investment bill, this contract shall be rolled over by agreement of the parties.
5. Assignment. No assignment of the obligation of this Agreement, in whole or in part, shall be made without the Client's express written consent, nor shall any assignment or encumbrance be made of any interest in this Agreement by the Firm without the Client's previously obtained consent.
6. Termination. This Agreement can be terminated by either of the parties without cause by written notice, provided that in the event this Agreement is terminated, the Firm will promptly cease all work on the project. If the Agreement is terminated on or after January 10, 2025, by the Client, the full amount of the

Agreement shall be due in full. Upon receiving final payment for authorized services and applicable expenses, the Firm shall provide the Client copies of all files requested and any necessary originals in the possession of the Firm.

7. Invoices. The Firm shall provide monthly invoices specifically detailing work performed during the invoice period, together with vouchers detailing the expenses incurred in connection therewith. The Client shall use commercially reasonable efforts to pay such invoices within thirty (30) days of receipt and approval.
8. Amendment. This Agreement may be amended by written agreement signed by the parties.
9. Governing Law and Choice of Venue. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota.
10. Conflict of Interest. In the event any work required under this Agreement comes into potential or direct conflict with an existing client of the Firm, the Firm will immediately notify the Client of the potential or direct conflict and may terminate the Agreement and cease representation in the event the conflict cannot be resolved.

IN WITNESS WHEREOF, we have hereunto set our hands this day.

CITY OF EAGLE LAKE

  
Jennifer J. Bromeland  
City Administrator

Capitol Hill Associates

  
R. Reid LeBeau II  
Shareholder



## Appendix A

### Government Relations Services

#### Minnesota State Lobbying

1. Secure bond funding for City's water infrastructure project and other legislation favorable to the interests of the City of Eagle Lake, as communicated to the Firm.
2. Monitor relevant legislative committees.
3. Represent the Client's positions to Minnesota state-elected officials and agencies.
4. Report to the Client on legislative activities in a timely manner.
5. Provide the Client with periodic reports and, upon request, concerning pertinent legislative activity.
6. Edit and assist in draft letters to legislators and/or elected officials.
7. Provide relevant information and counsel concerning legislation to the Client.
8. Strategize with the Client and assist it in maximizing legislative opportunities.
9. Work with the Client post-legislative session to advise on enhancing the City's political capital through political engagement.



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

September 9, 2024

To: Honorable Mayor Norton and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Street and Utility Reconstruction Feasibility Study Findings

Brian Sarff with Bolton and Menk will be at this evening's meeting to present the 2025 Street and Utility Improvements Feasibility Study findings. If the City Council wishes to move forward, then a resolution is needed calling a hearing for the improvement.

Mr. Sarff will distribute the feasibility report at the meeting and answer any questions.

  
Jennifer J. Bromeland  
City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

September 9, 2024

To: Honorable Mayor Norton and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Recommendation to Hire New Administrative Clerk

Approximately 80 applications were received for the position of Administrative Clerk. Of the applications received, 8 finalists were selected for an interview. The interview committee was comprised of Council Members Beth Rohrich and John Whittington, Victoria Potts with the Minnesota Valley Council of Governments (MVCOG), and me. The committee unanimously recommends that Jodie Barta be hired as Administrative Clerk.

A conditional offer of employment was extended to Ms. Barta for the position of Administrative Clerk to start at Step 3, Grade 5.

Attached for reference purposes is a copy of the position description and job posting.

Following approval this evening and the satisfactory completion of all required conditions for employment, Ms. Barta will be eligible to begin working.

A motion is necessary to hire Jodie Barta as a full-time administrative clerk at Step 3, Grade 5.

  
Jennifer J. Bromeland  
City Administrator



The City of Eagle Lake is currently accepting applications for the position of Administrative Clerk. The Administrative Clerk performs varied and increasingly responsible office and administrative support work supporting the functions primarily of the City Administrator's Office, including basic accounting functions. Minimum qualifications: Must possess a high school diploma or GED. Experience in a work environment with Word, Excel, desktop publishing programs, and/or financial software. Desirable qualifications: Two (2) years postsecondary education. Experience in clerical or administrative support, financial transactions, or high-volume customer service. Experience working in local government. The salary for the position is \$19.31-\$25.20. For a complete job description and application, call 507-257-3218 or visit: <https://eaglelakemn.com/city/employment-opportunities/>. The position will remain open until filled. A first review of applications received will take place on August 9, 2024. The City of Eagle Lake is an EO, AA Employer.

**JOB DESCRIPTION  
CITY OF EAGLE LAKE**

<b>Position</b>	<b>Supervisor</b>	<b>Department</b>
Administrative Clerk	City Administrator	Administration
<b>FLSA Classification</b>	<b>Supervises</b>	
Non-Exempt	None	

**POSITION SUMMARY**

Under the general supervision of the City Administrator, the Administrative Clerk performs varied and increasingly responsible office and administrative support work related to serving and assisting customers and others who visit City Hall; preparing and processing cash collections for the City; preparing transaction reports; providing clerical support to the City Administrator and other City departments as requested; composing routine correspondence independently and as assigned; filing and retrieving correspondence and other information as needed; ordering supplies as needed; preparing water utility billing statements; issuing City permits; and other functions as may be apparent or assigned.

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**RELATIONSHIPS**

**EMPLOYEE CONTACTS**

Considerable contact with most employees.

**OUTSIDE CONTACTS**

Considerable contact with the public, both on the phone and in person. May also be in contact with other local, county, state, federal agencies, contractors and consultants.

**ESSENTIAL FUNCTIONS**

- Processes and maintains records concerning utility accounts payable.
- Types reports, correspondence, bills, receipts, schedules, minutes, public hearing notices, etc.
- Answers the phone; greets the general public and responds to inquiries or refers to the proper official.
- Schedules appointments.
- Maintains electronic and paper files and recommends changes in filing systems. Responsible for the City's Records Retention Program.
- Compiles and prepares for distribution financial, statistical, activity, and legal reports as assigned.
- Opens and distributes mail to appropriate departments.
- Attends Planning Commission meetings and takes minutes, as necessary.
- Issues building permits, zoning permits and chicken and dog licenses.
- Assists in processing payroll, as necessary.

- Assists City departments with administrative duties.
- Assists in marketing and promoting the City including, but not limited to: distributing communications approved by the City Administrator and updating City's website and social media sites with approved communications.
- Assists with rental housing license process, as necessary.
- Maintains and orders office supplies.
- Manages the rental process for City facilities including the Council Chambers and Park Pavilion.
- Issues nuisance notices as assigned, tracks compliance, and coordinates abatement activities with public works.
- Monitors the front entrance and waiting space to ensure a clean and welcoming environment.
- Assists in the preparation of City Council meeting and City Committee packets.
- Performs physical and mental demands and work environment requirements for this position.
- Attendance during regularly scheduled work hours and outside regular hours as necessary.
- Participates in safety training as part of the City's Regional Safety Group.
- Effective and respectful communication and interactions with other employees, supervisors, individuals from other organizations, and citizen customers.
- Maintains confidentiality in dealing with not public data and sensitive information.
- Performs other duties when assigned or when necessary.

## EMPLOYMENT STANDARDS

### EDUCATION AND EXPERIENCE

- **Minimum:** Must possess a high school diploma or GED. Experience in a work environment with Word, Excel, desktop publishing programs, and/or financial software.
- **Desirable:** Two (2) years postsecondary education. Experience in clerical or administrative support, financial transactions, or high-volume customer service. Experience working in local government.

### CONDITIONS OF EMPLOYMENT

- Must possess a valid driver's license and be able to drive in the State of Minnesota.
- Ability to work evening and extended hours.
- Must satisfactorily complete a background examination.
- Must comply with organizational and departmental policies.
- Must comply with data practices policies and standards relative to not public data. Any access to not public data should be strictly limited to accessing the data that is necessary to fulfill the employment responsibility. While data are being accessed, incumbent should take reasonable measures to ensure the not public data are not accessed by individuals without a work reason.

Once the work reason to access the data is reasonably finished the not public data must be properly stored according to city policy and the Minnesota Statutes.

### NECESSARY KNOWLEDGE, SKILLS, AND ABILITIES

- Excellent customer service skills and ability to use tact and courtesy when communicating with the public.
- Knowledge of telephone etiquette and techniques.
- Knowledge of practices and procedures of computerized data entry and retrieval.
- Working knowledge of computers and computer applications.
- Knowledge of office practices and procedures and standard office equipment.
- Knowledge of modern procedures of cashiering and data processing methods.
- Ability to act independently while performing required tasks.
- Ability to make arithmetical computations and count cash rapidly and accurately.
- Extensive experience in all areas of clerical skills, including typing, mathematical computation, personal computers, miscellaneous office machines, filing, composing business correspondence, organizing and managing operating systems in an office setting.
- Ability to problem-solve issues ranging from the routine to the complex.
- Ability to prioritize work assigned for optimum efficiency.
- Willingness to accept responsibility, take initiative, and work independently to accomplish the goals assigned.
- Willingness and ability to learn about new equipment.
- Ability to perform a variety of clerical and manual tasks.
- Ability to listen, speak, and communicate in an effective manner with a diverse group of individuals both inside and outside the organization.
- Ability to provide assistance and coordinate work with others.
- Ability to speak and write effectively to respond to complaints and requests on a full range of issues and compliance standards.

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### WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Requires incumbent to work inside, alone, with others, around others, and have contact with the public.

- Activities that occur extensively (more than 6 hours) are communicating verbally, using interpersonal skills, concentrating, working with interruptions, time management, using fingers, wrists, and hands, fine manipulating, talking, hearing, using near vision, visual accommodation, color vision, and peripheral vision.
- Activities that occur frequently (from 4 to 6 hours) are problem solving and sitting.
- Activities that occur occasionally (from 1 to 3 hours) are using analytical ability, standing, walking, and using far vision.
- Activities that occur infrequently (up to 60 minutes) are communicating in writing, using organizational skills, using creativity, bending, stooping, squatting, pushing, pulling, twisting, climbing staircases, reaching straight, above, and below shoulder level with both shoulders individually or at the same time, handling, using both feet individually or at the same time, carrying and lifting up to 24 pounds.

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### **JOB LOCATION/EQUIPMENT UTILIZED**

The position is located at City Hall. Equipment used includes, but is not limited to, the following: personal computer with a variety of software applications, cash register, telephone, fax machine, copier, calculator, and scanner. This position does require the operation of an automobile.

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The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Revised: July 2024



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

September 9, 2024

To: Honorable Mayor Norton and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Planning Commission Recommendation Related to Variance Request for 401 LeRay Avenue

A public hearing was held at the August 19 Planning Commission meeting to consider a variance request from the property owners at 401 LeRay Avenue to encroach 5 feet into the required 8-foot side yard setback for the purpose of constructing a hard surface to address drainage issues and provide for additional parking.

No one was in attendance for the public hearing, however, a letter in support of the variance request was received from the property owner at 409 LeRay Avenue.

After applying the legal standard of practical difficulties to the facts presented by the applicant, the Planning Commission made a motion to deny the variance request. Attached for reference purposes is a copy of the August 19 memo to the Planning Commission with supporting information, and the August 19 unofficial Planning Commission minutes.

According to Eagle Lake City Code, the Planning Commission shall, within a reasonable time, pass upon the variance application as originally submitted or modified. If approved, the Planning Commission shall express its approval as conditional approval and state the conditions of such approval, if any, or if disapproved, shall express its reasons, therefore. Such approval or disapproval shall be transmitted to the Council and the Council shall approve or disapprove the variance request.

Discussion should ensue. A motion is needed to approve or disapprove the variance application.

  
Jennifer J. Bromeland  
City Administrator

**CITY OF EAGLE LAKE  
PLANNING COMMISSION MEETING MINUTES  
August 19, 2024**

**CALL TO ORDER:**

Commissioner Talle called the meeting to order at 6:00 p.m.

**MEMBERS PRESENT:**

• Ray Beckel, Richard Garvey, Trent Talle, Michael McCarty, Aaron Stubbs and Michael Hughes.

**MEMBERS ABSENT:**

Tom Barna and Jan Hughes.

**STAFF PRESENT:**

• Jennifer Bromeland, City Administrator.

**PUBLIC PRESENT:**

None.

**APPROVAL OF THE AGENDA:**

Commissioner Beckel moved, seconded by Commissioner Garvey, to approve the agenda. Motion carried.

**APPROVAL OF MINUTES:**

Commissioner McCarty moved, seconded by Commissioner Beckel, to approve the minutes. Motion carried.

**NEW BUSINESS:**

**1. Variance Application received for 401 LeRay Ave.**

- City Administrator Bromeland explained that before the Planning Commission was a copy of the application for variance from the property owners at 401 LeRay Avenue. It was explained that as per the application for variance, the owners indicate that the sidewalk and grass on the northwest corner of their house has sunk over time and has been an ongoing issue prior to them purchasing the property. It was further explained by the applicants on their application that water drains towards the house from 15 feet to the west and is 25 feet from the north. Since the sidewalk sank away from the house and needs be redone, the property owners indicated that they wish to add to it with proper slope for water to correct the flow away from the house and at the same time allow for another place to park. Administrator Bromeland shared that the property owners reached out and expressed that they wanted to attend the public hearing but were scheduled to be out of state and that's why they are not in attendance. Administrator Bromeland further shared that she received a letter of support for the application for variance from Steve and Janice Regert at 409 LeRay Avenue. After reviewing the facts, Administrator Bromeland concluded her staff report reminding the Planning Commission that when contemplating whether to grant a variance, the legal standard of practical difficulties must be applied to

the facts presented by the applicant. It was explained that “practical difficulties” is a three-factor test including reasonableness, uniqueness, and essential character.

- Planning Chair Talle opened the public hearing at 6:08 p.m.
- Hearing no comments from the public other than the written letter of support from the property owners at 409 LeRay Avenue, Planning Chair Talle closed the public hearing at 6:08 p.m.
- Discussion ensued. Commissioner McCarty asked if City staff could confirm if there is an underdrain available along Agency Street. Administrator Bromeland referenced an email from the City’s engineer with Bolton and Menk confirming that there is an underdrain and dedicated 6” inch sump pump drain line on the plan sheets for this road. It was noted that these lines should be 4-5 feet behind the curb in areas with no sidewalk or directly below the back of the sidewalk where present, about 3 feet deep. Commissioner McCarty questioned whether the drainage issues as explained in the application for variance by the property owners could be solved by other means such as connecting to the underdrain.
- Commissioner Michael Hughes asked if parking is allowed in the required yard setback. Administrator Bromeland shared an excerpt from Eagle Lake City Code which does not allow for parking in a required side yard. It was noted that the required side yard setback is 8 feet.
- Commissioner Stubbs noted that a use variance would be needed to allow parking on the hard surface and explained that use variances are generally not allowed in Minnesota and that state law would prohibit a city from permitting by variance any use that is not permitted under the ordinance.
- Discussion ensued. Commissioners discussed whether the request to encroach into the side yard with a hard surface to direct water away from the structure and add another space to park is reasonable. Commissioners discussed whether the property owner’s problem is due to circumstances unique to the property not caused by the landowner. It was noted that there is some sloping on the west side. Commissioners also discussed essential character and how adding a hard surface that encroaches into the required side yard might affect the character of the area.
- A motion was made by Commissioner McCarty, seconded by Commissioner Stubbs, to deny the application for variance from 401 LeRay Avenue based on the request not meeting the practical difficulties test. Motion carried.

**OTHER:**

- Administrator Bromeland reviewed the monthly building and zoning permit data.

- Administrator Bromeland provided an update on the hiring of a new Community Development Coordinator and shared that applications are rolling in with a first review of applications scheduled for August 23.

**ADJOURNMENT:**

- A motion was made by Commissioner McCarty, seconded by Commissioner Stubbs, to adjourn the meeting at 6:25 p.m. Motion carried.

Submitted by: Jennifer J. Bromeland, City Administrator

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Trent Talle  
Planning Commission Chair

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Jennifer J. Bromeland  
City Administrator

DRAFT



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

August 19, 2024

To: Planning Chair Talle and Commission  
From: Jennifer J. Bromeland, City Administrator  
Re: August 19, 2024 Planning Commission Meeting

New Business

1. Public Hearing for Variance: 401 LeRay Avenue. Attached is an application received from 401 LeRay Avenue for a variance to encroach five feet into the required eight-foot side yard setback. Also attached is an excerpt from City Code related to the required side yard regulations and parking in the required side yard setback. When contemplating whether to grant a variance, the Planning Commission must apply the legal standard of practical difficulties to the facts presented by the applicant. "Practical Difficulties" is a three-factor test including reasonableness, uniqueness, and essential character (see attached summary sheet defining each of the three tests). A public hearing has been scheduled to consider the variance application. Notice of the public hearing was published in the newspaper and mailed to all property owners within 350 feet of the subject property. A letter in support of the variance application was received from Steve and Janice Regert at 409 LeRay Avenue and is attached to this memo. Also attached to this memo you will find a memo to the Planning Commission dated July 15, 2024 from the former Community Development Coordinator on this topic. In that memo, it was noted that the applicant included in their application that the proposed hard surface would allow for additional parking. Parking is not allowed in a required yard setback. Other reference materials attached include an excerpt from Eagle Lake City Code related to variances, and an informational sheet on variances and a model findings of fact resolution from the League of Minnesota Cities. We will discuss the variance request in detail and walk through findings of fact.

- Action Needed: If there is an interest in approving the variance request, then a motion is needed to recommend to the City Council that the variance be approved at its upcoming regularly scheduled meeting on September 9, 2024.

Other

1. Building and Zoning Permit Activity. A summary of building and zoning permit information will be distributed at the meeting. No action is needed as this is included for informational purposes.

2. Community Development Coordinator Hiring Update. A first review of applications will be conducted on August 23. Applications are being received at this time.



Jennifer J. Bromeland  
City Administrator

**PUBLIC HEARING NOTICE**

**AUGUST 8, 2024**

**PLANNING COMMISSION OF EAGLE LAKE**

Notice is hereby given that the Planning Commission of the City of Eagle Lake, Blue Earth County, Minnesota, will hold a public hearing on Monday, August 19, 2024, at 6:00 p.m. in the Council Chambers at City Hall (705 Parkway Avenue, Eagle Lake, MN). The purpose of this hearing is to consider a request for a variance to pour concrete to level up the slope in the required side yard of the property located at 401 LeRay Ave (parcel ID # R121018201019), which is zoned R-1 One Family Residential. All interested persons are invited to attend the public hearing and express their opinions with respect to this request.

The Planning Commission shall, within a reasonable time, pass upon the variance application as originally submitted or modified. If approved, the Planning Commission shall express its approval as conditional approval and state the conditions of such approval, if any, or if disapproved, shall express its reasons, therefore. Such approval or disapproval shall be transmitted to the Council and the Council shall approve or disapprove the variance request.

You are receiving this notice because your property is located within 350 feet of the proposed variance.

Jennifer J. Bromeland  
City Administrator  
City of Eagle Lake  
[jbromeland@eaglelakemn.com](mailto:jbromeland@eaglelakemn.com)  
507-257-3218



Included for  
Reference  
Purposes

July 12, 2024

To: Planning Chair Talle and Commission  
From: Olivia Adomabea, Community Development Coordinator  
Re: 7-15-2024 Planning Commission Meeting

**New business 1: Variance Application Request**

A request for a variance has been submitted for the property located at 401 LeRay Ave by Troy Janssen, who is the applicant. The applicant is requesting a 5-foot variance from the property's 8-foot left side yard required setback to accommodate the construction of a hard surface to have a proper slope for the flow of water away from his house and to also use that surface for motor vehicle parking. The property is zoned single-family residential (R-1) on 0.15 Acres of land. Staff believes that the applicant has a reasonable motive to apply for a variance and recommend approval based on Section 6.100, Subd 9 of Chapter 6 of the zoning code and the findings of fact and applicant's narrative attached as Appendix A.

Staff will also recommend that the commission give attention to the second half of the request to use the surface for motor vehicle parking since the city code does not allow for parking in the required side yard. Staff believes the applicant will need a second variance approval to be able to use the surface for parking.

Discussion should ensue.

City staff recommend that if the Planning Commission schedules a public hearing for the variance, that a motion also be made.

Sincerely,

Olivia Adomabea

Community Development Coordinator.

8-14-24

TO WHOM IT MAY CONCERN:

I AM WRITING THIS LETTER  
IN SUPPORT OF TROY & DAWN,  
AT 401 LERAY AVE, IN REGARDS  
TO THEM WANTING A VARIANCE FOR  
INSTALLING A CONCRETE SLAB BETWEEN  
OUR 2 DRIVEWAYS.

THANKS

STEVE & JANICE RIEBERT  
409 LERAY AVE.



# APPLICATION FOR VARIANCE



\$100.00 fee, plus \$2.00/notice sent to properties within 350 feet of property for which the variance is being sought. Recording Fee of \$46.00. Applicant must pay all fees in advance of the public hearing.

705 Parkway Ave., PO Box 159  
Eagle Lake, MN 56024  
(507)257-3218  
(507)257-3220 fax

Applicant Name Troy Janssen  
 Day Phone 507-382-7472 Email Address troy.janssen@gmail  
 Applicant's Address 401 LeRay Ave, Eagle Lake  
 Address Requesting Variance 401 LeRay Ave, Eagle Lake  
 Legal Description \_\_\_\_\_  
 Parcel ID \_\_\_\_\_  
 Current Zoning  A-1  R-1  R-2  R-3  R-4  B-1  L-1  H-1

In detail, describe the proposed variance and the practical difficulty in making the variance necessary. Also, furnish a site plan on 8 1/2 x 11" paper showing size of lot, size of structure, and distance from lot lines.

*The sidewalk and grass on the NW corner of our house has sunk over time and has been an ongoing issue prior to us buying the house. Water drains towards the house from 15' to the west and 25' from the North. Since the sidewalk has sunk away from the house + needs to be redone we wish to add to it with the proper slope for water to correctly flow away from the house, and at the same time allow for a game table to park.*

Applicant's Signature [Signature] Date 7-1-24

Office Use Only-----  
 Date of Application Notification: \_\_\_\_\_  
 Date Fee Paid: \_\_\_\_\_

- |  |   |
|--|---|
| <b>Planning Commission Action</b>                    | <b>City Council Action</b>                        |
| <input type="checkbox"/> Recommended                 | <input type="checkbox"/> Approved                 |
| <input type="checkbox"/> Recommended with conditions | <input type="checkbox"/> Approved with conditions |
| <input type="checkbox"/> Not recommended             | <input type="checkbox"/> Disapproved              |
| <input type="checkbox"/> Tabled                      | <input type="checkbox"/> Tabled                   |

City Administrator \_\_\_\_\_ Date \_\_\_\_\_



stjude.org/wemissyou

We are proposing a paved extension on the west side of our garage. This would be a <sup>nothing running</sup> ~~extension~~ of the rock garden. continuation

from the end corner of the house to the driveway

Severe drainage problem is ~~evident~~ evident with rain as the area needs to be built up. Currently water runs toward the foundation and sump pump runs constantly trying to keep up due to flawed groundwork.



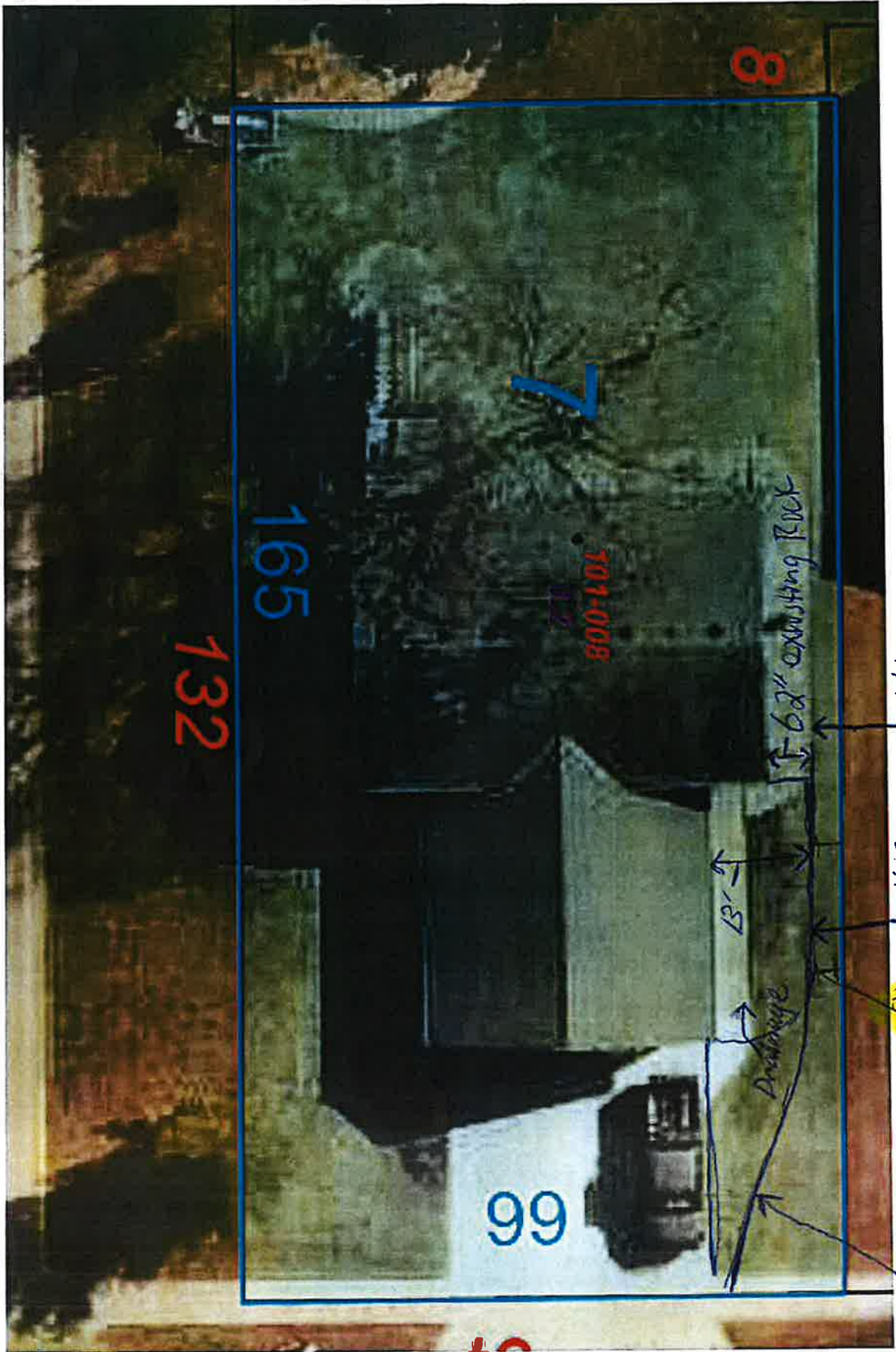
It is apparent that over time the ground ~~has~~ sank and sidewalk have sank on that side of our home. This was an issue prior to our purchase of the home and we will have the expense of correcting.

The requested dimensions of the paved built up area would be



Please see marking on plot ~~attached~~ picture.

Steve & Janice are fine with this plan & Steve even helped me measure it out.



Proposed concrete edge, to match up to existing rocks.

## What is a variance?

A variance is a way that cities may allow an exception to part of a zoning ordinance. It is a permitted departure from strict enforcement of the ordinance as applied to a particular piece of property. A variance is generally for a dimensional standard (such as setbacks or height limits). A variance allows the landowner to break a dimensional zoning rule that would otherwise apply.

Sometimes a landowner seeks a variance to allow a use of their property that is not permissible under the zoning ordinance. Such variances are often termed “use variances” as opposed to “area variances” from dimensional standards. Use variances are not generally allowed in Minnesota. State law prohibits a city from permitting by variance any use that is not permitted under the ordinance for the zoning district where the property is located ([Minn. Stat. § 462.357, subd. 6](#)).

## Granting a variance

Minnesota law provides for a body called the board of adjustment and appeals to hear requests for variances ([Minn. Stat. § 462.357, subd. 6](#)). In many smaller communities, the planning commission or even the city council may serve that function. A variance decision is generally appealable to the city council.

A city may grant a variance if enforcement of a zoning ordinance provision, as applied to a particular piece of property, would cause the landowner “practical difficulties.” For the variance to be granted, the applicant must satisfy the statutory three-factor test for practical difficulties ([Minn. Stat. § 462.357, subd. 6](#)). If the applicant does not meet all three factors of the statutory test, the city should not grant the variance. Also, variances are only permitted when:

- They are in harmony with the general purposes and intent of the ordinance, and
- The terms of the variance are consistent with the comprehensive plan.

## Legal standards

When considering a variance application, a city exercises “quasi-judicial” authority. This means the city acts like a judge in evaluating the facts against the legal standard. The city’s role is limited to applying the legal standard of practical difficulties to the facts presented by the application. If the applicant meets the standard, then the city may grant the variance.

In contrast, when the city writes the rules in the zoning ordinance, the city is exercising “legislative” authority and has much broader discretion.

## Practical difficulties

“Practical difficulties” is a legal standard that cities must apply when considering applications for variances. It is a three-factor test and applies to all requests for variances. To constitute practical difficulties, all three factors of the test must be satisfied.

## Reasonableness

The first factor is that the property owner proposes to use the property in a reasonable manner.

This factor means that the landowner would like to use the property in a particular reasonable way but cannot do so under the rules of the ordinance.

It does not mean that the land cannot be put to any reasonable use whatsoever without the variance. For example, if the variance application is for a building too close to a lot line or does not meet the required setback, the focus of the first factor is whether the request to place a building there is reasonable.

## Uniqueness

The second factor is that the landowner's problem is due to circumstances unique to the property not caused by the landowner.

The uniqueness generally relates to the physical characteristics of the particular piece of property, that is, to the land and not personal characteristics or preferences of the landowner.

When considering the variance for a building to encroach or intrude into a setback, the focus of this factor is whether there is anything physically unique about the particular piece of property, such as sloping topography or other natural features like wetlands or trees.

## Essential character

The third factor is that the variance, if granted, will not alter the essential character of the locality.

Under this factor, consider whether the resulting structure will be out of scale, out of place, or otherwise inconsistent with the surrounding area.

For example, when thinking about the variance for an encroachment into a setback, the focus is how the particular building will look closer to a lot line and if that fits in with the character of the area.

## Undue hardship

"Undue hardship" was the name of the three-factor test prior to a May 2011 change of law (2011 Minn. Laws, ch. 19, amending Minn. Stat. § 462.357, subd. 6).

The 2011 law restored municipal variance authority in response to a Minnesota Supreme Court case (Krummenacher v. City of Minnetonka, 783 N.W.2d 721 (Minn. June 24, 2010)). The law now does both of the following:

- Provides consistent statutory language between city land use planning statutes (Stat. § 462.357, subd. 6) and county variance authority (Minn. Stat. § 394.27, subd. 7).
- Clarifies that conditions may be imposed on granting of variances if those conditions are directly related to, and bear a rough proportionality to, the impact created by the variance.

The 2011 law renamed the municipal variance standard from "undue hardship" to "practical difficulties," but otherwise retained the familiar three-factor test of

- reasonableness
- uniqueness
- essential character

(12) consecutive months, unless a Building Permit is issued and the conditional use commenced within that period of time.

A. Except when otherwise provided in the resolution approving the conditional use, a conditional use shall be deemed to relate to, and be for the benefit of, the use and lot in question, rather than the owner or operator of such lot.

**Subd. 13. Other Requirements.** Any change involving structural alterations, enlargement, intensification of use, or similar change not specifically permitted by the Conditional Use Permit issued, shall require an amended Conditional Use Permit and all procedures apply as if a new permit were being issued. The Zoning Administrator shall maintain a record of all Conditional Use Permits issued including information on the use, location, and conditions imposed by the City Council. Also, time limits, review dates, and such other information as may be appropriate.

A. No application for a conditional use permit shall be resubmitted for consideration by the Planning Commission for a period of one-year following a denial of such request, except the Planning Commission may permit a new application, if in the opinion of the Planning Commission, new evidence or change of circumstances warrant it.

**Subd. 14. Fees.** An applicant for a conditional use permit shall pay a non-refundable filing fee in connection with the submittal of the application in accordance with a fee schedule as established, from time to time, by the City Council.

Excerpt from Eagle Lake Zoning Code, chapter 6

**SECTION 6.100 VARIANCES**

**Subd. 1. Authority.** In accordance with the procedures and standards set forth in this Section, the City Council shall have the authority to grant variances from the provisions of this Ordinance in instances where their strict enforcement would cause a practical difficulty because of circumstances unique to the individual property.

**Subd. 2. Purpose.** The variance procedure is intended to provide a narrowly circumscribed means by which relief may be granted from unforeseen particular applications of this Ordinance that create practical difficulties to a particular property.

**Subd. 3. Parties Entitled to Seek Variances.** Applications for variances may be filed by the owner of, or any person having contractual interest in, the property.

**Subd. 4. Procedure.** An application for a Variance shall be filed with the Zoning Administrator on a form provided by the City and shall contain at least the following information: To defray administrative costs of processing of requests for variances, a fee as set by the City Council from time to time, to include postage for each public hearing notice sent out, shall be paid by the petitioner.

A. The applicant's name, address, and proof of interest in the property.



- B. The owner's name and address, if different than the applicant, and owners signed consent to the filing of the application.
- C. The street address and legal description of the property.
- D. The present use and zoning classification of the property.
- E. A site plan showing existing lot lines and dimensions as well as lot area, all easements, all public streets and private right-of-ways bordering and adjacent to the site, the use and location of all adjacent property.
- F. The specific feature or features of the proposed use, construction, or development that requires a variance.
- G. The specific provisions of this Ordinance from which a variance is sought and the precise variance there from being sought.
- H. Statement of the characteristics of the property that prevent compliance with the provisions of this Ordinance.

**Subd. 5. Action of Zoning Administrator.** Upon receipt of a properly completed application for a variance, the Zoning Administrator shall forthwith transmit to the Planning Commission the application with all documents attached thereto.

**Subd. 6. Public Hearing.** Upon receipt of a properly completed application for a variance, the Planning Commission shall set a date for a public hearing.

**Subd. 7. Public Hearing Notice.** The Planning Commission shall hold a public hearing on the variance application within sixty (60) days after receiving the application by the Zoning Administrator. Notice of said public hearing shall be given in the City's official newspaper a minimum of ten (10) days prior to the hearing date and a maximum of thirty (30) days prior to the hearing. Notice shall be given by first class mail to all owners of property within three hundred fifty (350) feet from the proposed location of the conditional use.

The Planning Commission may require notice be given to property owners of an area greater than three hundred fifty (350) feet. The notice shall describe the particular variance and shall contain a brief description thereof. County records and street addresses shall be deemed sufficient for the location or certification of ownership for notification purposes.

**Subd. 8. Action of City Council.** Upon considering the Planning Commission's recommendation, the City Council may grant the variance, grant the variance subject to conditions, or deny the variance.

**Subd. 9. Standards.** In considering an application for a variance, the City Council may approve such variance only upon the finding that the application complies with the following

standards:

- A. No variance shall be granted unless the applicant establishes that conforming to the strict letter of the provisions of this Ordinance would create a practical difficulty. Practical difficulties as used in connection with the granting of a variance means that the property owner proposes to use the property in a reasonable manner that is not permitted by the zoning ordinance: the plight of the landowner is due to circumstances that are unique to the property and that were not created by the landowner; and the variance if granted will not alter the essential character of the neighborhood. The practical difficulty shall amount to more than a mere inconvenience to the owner and the practical difficulty shall relate to the physical situation of the lot rather than the personal situation of the current owner of the lot. Economic conditions alone do not constitute a practical difficulty.
- B. The unique physical condition and hardship shall not be the result of any action or inaction of the property owner or its predecessors in title. The unique physical condition shall have existed at the time of the enactment of the provisions from which a variance is sought or was created by natural forces or was the result of governmental action, other than the adoption of this Ordinance.
- C. The carrying out of the strict letter of the provision from which a variance is sought would deprive the owner of the subject lot of substantial rights commonly enjoyed by the owners of other property subject to the same provisions.
- D. The practical difficulty shall not include the inability of the owner or occupant to enjoy some special privilege or additional right not available to owners or occupants of other lots subject to the same provision. The alleged hardship shall not include the inability of the property owner to realize a greater profit than if the variance were not granted.
- E. There are no means other than the requested variance by which the practical difficulty can be avoided or remedied to a degree sufficient to permit a reasonable use of the lot.
- F. A variance less than or different from that requested may be granted when the record supports the applicant's right to some relief but not to the relief requested.
- G. The variance would not result in a development on the lot that:
  - 1. Would be materially detrimental to the public welfare or materially injurious to the enjoyment, use development, or value of property or improvements permitted in the vicinity.
  - 2. Would materially impair an adequate supply of light and air to the properties and improvements in the vicinity.
  - 3. Would substantially increase congestion in the public streets due to traffic or parking.
  - 4. Would unduly increase the danger of flood or fire.

5. Would unduly tax public utilities and facilities in the area.
6. Would endanger the public health or safety.
7. Would not be in harmony with the general and specific purposes of this Ordinance and the comprehensive planning policies and objectives of the City.

**Subd. 10. Conditions on Variances.** The City Council may impose specific conditions and limitations upon the granting of a variance as are necessary to achieve the purpose and objectives of this Ordinance. Such conditions and limitations may include, but are not limited to, those concerning the use, construction, character, location, landscaping, screening, parking, and other matters relating to the purpose and objectives of this Ordinance and shall be expressly set forth in the resolution granting the variance.

Violation of any such condition or limitation shall be a violation of this Ordinance and shall constitute grounds for revocation of the variance pursuant to Section 6.200.

**Subd. 11. Effect of Grant of Variance.** The approval of a proposed variance by the City Council shall not authorize the development, construction, reconstruction, alteration, or moving of any building or structure, but shall merely authorize the preparation, filing and processing of applications for such permits or approvals as may be required by the regulation of the City, including, but not limited to, a Building Permit.

**Subd. 12. Limitations on Variance.** Subject to an extension of time granted by the City Council, no variance shall be valid for a period longer than twelve (12) months unless a Building Permit is issued, and a use commenced within that period of time.

**Subd. 13. Prohibited Variances.** Notwithstanding any other provision in this Section, no variance shall be granted to establish a use not permitted in the zoning district where the property subject to the application is located.

**Subd. 14. Fees.** An applicant for a variance shall pay a non-refundable filing fee in connection with the submittal of the application in accordance with a fee schedule as established, from time to time, by the City Council.

## SECTIONS 6.110 MINNESOTA STATE BUILDING CODE

**Subd. 1. Code Adopted by Reference.** The Minnesota State Building Code, as adopted by the Commissioner of Labor and Industry pursuant to Minnesota State Statutes Chapter 326B, including all the amendments, rules and regulations established, adopted and published from time to time by the Minnesota Commissioner of Labor and Industry, through the Building Code and Standards Unit, is hereby adopted by reference with the exception of the optional chapters, unless specifically adopted in this ordinance. The Minnesota State Building Code is hereby incorporated in this ordinance as if fully set out herein.

The site plan shall be drawn to a scale of one (1) inch equals twenty (20) feet or larger and shall include at a minimum the following information:


- A. The applicant's name, address, and interest in the property.
- B. The owner's name and address, if different from the applicant, and the owner's signed consent to the filing of the site plan.
- C. The street address and legal description of the property.
- D. The zoning classification and the required setback for the property.
- E. A complete description of the proposed use.
- F. The actual dimensions of the parking lot and exact sizes and location of all proposed buildings or other structures.
- G. The actual dimensions and location of all driveways, parking spaces, safety curbs, and loading areas.
- H. A depiction of all drainage features and any environmental features.
- I. Any other such information or documentation as the zoning administrator may deem to be necessary or appropriate to the full and proper consideration and disposition of the particular site plan.

**Subd. 8. Location of Parking Spaces.**

- A. Parking spaces required for one- and two-family dwellings shall be located on the same lot as the dwelling being served or on an abutting lot.
- B. Except for the property's driveway, all parking surfaces shall be set back a minimum of three (3) feet from any property line and parking surfaces shall not be allowed in the required side yard setback (8-5-13).
- C. The paved driveway shall not exceed a width of thirty-two (32) feet measured at the curb line (08-06-2018).
- D. Not more than thirty-five percent (35%) of the front, corner side yard, or rear yard setbacks shall be hard surfaced or used for driveways and/or unenclosed motor vehicle parking. Motor vehicle parking shall not be allowed in the required side yard setback. An approved zoning permit is required before any hard surface can be constructed.
- E. Off-street parking spaces required for all non-one- and two-family dwellings shall be located on the same lot as the land use activity; provided, however, that when four (4) or more parking spaces are required, off-premise parking may be provided on a lot located not


## Resolution Adopting Findings of Fact, LMC Model Resolution

League staff thoughtfully develops models for a city's consideration. Models should be customized as appropriate for an individual city's circumstances in consultation with the city's attorney. Helpful background on this model may be found in League information on "[Land Use Variances](#)."







-  This icon marks places where the city must customize the model. They offer additional provisions, optional language, or comments for your consideration. The icon, and language you do not wish to include, should be deleted from this model before use. Make other changes, as needed, to customize the model for your city.

RESOLUTION NO. \_\_\_\_\_

### A RESOLUTION ADOPTING FINDINGS OF FACT AND REASONS FOR \_\_\_\_\_ FOR VARIANCE APPLICATION OF \_\_\_\_\_ AT \_\_\_\_\_


-  Insert either "approval" or "denial" in the first blank. Insert the applicant's name and address in the second and third blanks.


#### FACTS

1. \_\_\_\_\_ is the owner of a parcel of land located at \_\_\_\_\_; and,  
 Insert the applicant's name in the first blank, and the address including city and state in the second blank.
2. The subject property is legally described as found on Exhibit A; and,
3. \_\_\_\_\_ has applied to the City for a variance to build \_\_\_\_\_ as described on Exhibit B  
 Insert the applicant's name in the first blank and the proposed project in the second blank.
4. The proposal would vary from (Ordinance Requirement) in that it would (Deviation Sought).  
 Insert the ordinance requirement in the first blank and the deviation sought in the second blank.
5. Following a public hearing on the application, the \_\_\_\_\_ Planning Commission has recommended (approval/denial) of the variance on (date).  
 Insert the city's name in the first blank; either "approval" or "denial" in the second blank and the date of the Commission's action in the last blank.
6. The City Council of the City of \_\_\_\_\_ reviewed the requested variance at its Meeting of \_\_\_\_\_.  
 Insert the city's name in the first blank and the month, day and year of the council meeting in the next blank.  
 Add more facts about the project using additional numbers as may be necessary and relevant.

**APPLICABLE LAW**


- 7. Minnesota Statute Section 462.357, subd. 6 provides:
  - a. Variances shall only be permitted (a) when they are in harmony with the general purposes and intent of the ordinance and (b) when the variances are consistent with the comprehensive plan.
  - b. Variances may be granted when the applicant for the variance establishes that there are practical difficulties in complying with the zoning ordinance. "Practical difficulties," as used in connection with the granting of a variance, means that (a) the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance; (b) the plight of the landowner is due to circumstances unique to the property not created by the landowner; and (c) the variance, if granted, will not alter the essential character of the locality.

8. City Ordinance allows variances if \_\_\_\_\_  
 *Cite to relevant city variance standard, if applicable.*


9. City Ordinance requires \_\_\_\_\_  
 *Cite to applicable ordinances, including that being varied from.*

**CONCLUSIONS OF LAW**


10. The requested variance \_\_\_\_\_ in harmony with the purposes and intent of the ordinance because \_\_\_\_\_

 *Insert either "is" or "is not" in the first blank, and your reasons in the second blank.*

11. The requested variance \_\_\_\_\_ consistent with the comprehensive plan because \_\_\_\_\_

 *Insert either "is" or "is not" in the first blank, and your reasons in the second blank.*


12. The property owner \_\_\_\_\_ propose to use the property in a reasonable manner because \_\_\_\_\_

 *Insert either "does" or "does not" in the first blank, and your reasons in the second blank.*

13. There \_\_\_\_\_ unique circumstances to the property not created by the landowner because \_\_\_\_\_

 *Insert either "are" or "are not" in the first blank, and your reasons in the second blank.*

14. The variance \_\_\_\_\_ maintain the essential character of the locality because \_\_\_\_\_.

 *Insert either "will" or "will not" in the first blank, and your reasons in the second blank.*

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF \_\_\_\_\_, MINNESOTA AS FOLLOWS:**

The application to issue a variance to allow \_\_\_\_\_ to build \_\_\_\_\_ so as to deviate from \_\_\_\_\_ is hereby \_\_\_\_\_.



*Insert the applicant's name in the first blank, the proposed project in the second blank, the ordinance requirement in the third blank, and either "approved" or "denied" in the last blank.*

Passed by the City Council of \_\_\_\_\_, Minnesota this \_\_\_\_\_ day of Month, Year.

\_\_\_\_\_  
Mayor

Attested:

\_\_\_\_\_  
City Clerk



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

September 9, 2024

To: Honorable Mayor Norton and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Pavilion Rental Reimbursement Request

City staff received a communication from a resident expressing frustration that the new restroom at the park pavilion was not available for use when rented in mid-July. The resident explained that they specifically rented the pavilion because they were under the impression that the new restroom was ADA compliant and ready for use and had guests who required such facilities. There was a handicapped porta toilet available but apparently was in need of service and very dirty. Due to a miscommunication in staff not fully communicating that the new ADA compliant restroom was not yet available at the time the pavilion was rented, City staff recommends that the resident be issued a refund.

A motion is needed to approve issuing a park pavilion rental refund to Beth Corbin.

  
Jennifer J. Bromeland  
City Administrator





September 9, 2024

To: Honorable Mayor Norton and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Withdrawal Request #6

Attached is Withdrawal Request #6 for distribution from the escrow funds for the Fox Meadows Housing Development. Request #6 totals \$29,763.87.

We will review the final punch list items in which this remaining amount was withheld until completion.

A motion is necessary to authorize the release of Withdrawal Request #6 in the amount of \$29,763.87 plus any accrued interest to the developer.

  
Jennifer J. Bromeland  
City Administrator

**APPLICATION AND CERTIFICATION FOR PAYMENT**

AIA DOCUMENT G702

PAGE ONE OF

PAGES 4

TO OWNER: Fox Meadow Townhomes, LLC  
 1116 N Riverfront Dr.  
 Eagle Lake, MN 56024

PROJECT: Fox Meadow Townhomes  
 Eagle Lake, MN 56024

6

APPLICATION NO:

FROM CONTRACTOR: Schrom Construction, Inc.  
 1116 N Riverfront Dr.  
 Mankato, MN 56001

FINANCIAL BANK: City of Eagle Lake  
 Escrow Funds

PERIOD TO:

Distribution to:  
 OWNER  
 ARCHITECT  
 CONTRACTOR  
 INVESTORS  
 FINANCE BANK

CONTRACT FOR:

CONTRACT DATE:

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$ 2,999,555.43
2. Net change by Change Orders \$
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 2,999,555.43
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 2,999,555.43

5. RETAINAGE:

a. % of Completed Work \$ 0.00  
 (Column D + E on G703)

b. % of Stored Material \$  
 (Column F on G703)

Total Retainage (Lines 5a + 5b or

Total in Column I of G703)

6. TOTAL EARNED LESS RETAINAGE \$ 2,999,555.43  
 (Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 2,969,791.56
8. CURRENT PAYMENT DUE \$ 29,763.87
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$

CONTRACTOR:

By:  Date: 8-29-24

State of: Minnesota County of: Blue Earth  
 Subscribed and sworn to before me this

Notary Public:

My Commission expires:

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 29,763.87

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By:

Date: This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order	0.00	

126

# CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES

APPLICATION NO: **Draw #6**  
 APPLICATION DATE: **8/29/2024**  
 PERIOD TO: **8/29/2024**  
 PROJECT: **Fox Meadow Townhomes**

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest cent.

Use Column I on Contracts where variable retainage for line items may apply.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	E THIS PERIOD		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
1	Erosion Control and Earthwork	\$220,000.00	\$ 220,000.00				\$ 220,000.00	100.00%		
2	Improvements of the plans-(Holmeier Construction)	\$2,485,806.85	\$ 2,456,042.98	\$ 29,763.87			\$ 2,485,806.85	100.00%		
3	Contingency(10%)	\$270,580.69	\$ 270,580.69				\$ 270,580.69	100.00%		
4	Interest	\$23,167.89	\$ 23,167.89				\$ 23,167.89	100.00%		
	<b>GRAND TOTALS</b>	<b>\$2,999,555.43</b>	<b>\$ 2,969,791.56</b>	<b>\$ 29,763.87</b>			<b>\$ 2,999,555.43</b>	<b>100.00%</b>	<b>\$ -</b>	<b>\$ -</b>

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705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

September 9, 2024

To: Honorable Mayor Norton and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Street and Utility Reconstruction Feasibility Study Findings and Resolution Calling for Hearing for the Improvement

Brian Sarff with Bolton and Menk will be at this evening's meeting to present the 2025 Street and Utility Improvements Feasibility Study findings.

Mr. Sarff will distribute the feasibility report at the meeting and answer any questions.

If the City Council wishes to move forward, then a resolution is needed calling for a hearing for the improvement.

A handwritten signature in blue ink that reads "Jennifer J. Bromeland".

Jennifer J. Bromeland  
City Administrator

**Resolution Receiving Feasibility Report and Calling Hearing on Improvement**

WHEREAS, pursuant to resolution of the council adopted August 5, 2024, a report has been prepared by Bolton & Menk, Inc. with reference to the proposed street and utility improvements, the improvement of Le Sueur Ave. between Linda Dr. and Agency St., Maywood Avenue between Diane Dr. and Agency St., Diane Dr. between Maywood Ave. and Le Sueur Ave., Plainview St. between Le Sueur Ave. and Parkway Ave., Third St. between Maywood Ave. and Parkway Ave. and Second St. between Maywood Ave. and Parkway Ave.,<sup>i</sup> and this report was received by the council on September 9, 2024, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.<sup>ii</sup>

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAGLE LAKE, MINNESOTA:

1. The council will consider the improvement of such street in accordance with the report<sup>iii</sup> and the assessment of abutting property<sup>iv</sup> for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$\_\_\_\_\_.
2. A public hearing shall be held on such proposed improvement on the \_\_\_\_\_ day of (month), (year), in the council chambers of the city hall at \_\_\_\_\_ a.m. (p.m.) and the clerk shall give mailed and published notice of such hearing and improvement as required by law.<sup>v</sup>

Adopted by the council this \_\_\_\_\_ day of (month), (year).

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator

**City of Eagle Lake  
Departmental Expenditure Request Form**

<b>Project/Equipment Description:</b> Skid Loader Trailer	
<b>Department Name:</b> Public Works	
<b>Requested Amount of Funds:</b> \$12,736	
<b>Source of Funds:</b> Capital Outlay	
<b>Budgeted Amount:</b> \$14,000	
<b>Balance in Budget:</b>	
<b>Capital Outlay Expenditure?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Replacement Equipment?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Were Multiple Bids Obtained?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
<b>Brief Project/Equipment Justification:</b> Public works is requesting approval for the purchase of a new skid loader trailer. Currently we have been using our dump trailer for a skid loader trailer. The trailer we are currently using isn't designed for hauling equipment. we also can't haul our mowers. With this purchase it would increase safety while loading equipment and while chaining the equipment down.	

Submitted By: Andrew Hartman

Date: 8/27/2024

**GENERAL RETAIL PURCHASE AGREEMENT**



Sanco Equipment, LLC 2333 7th Ave Mankato, MN 56001  
(507)625-4511

DATE:		PO #:	
BUYER:	City of eagle lake	PHONE:	
ADDRESS:		CITY:	Eagle Lake
STATE:	MN	ZIP:	56024
CONTACT:		E-MAIL:	

Qty	N/U	MAKE	MODEL	DESCRIPTION	TAG NO.	SERIAL NO.	AMOUNT
1	new	B&B	16k	22ft tilt 6 stationary/16 tilt			\$ 12,300.00

**TRADE-IN'S BUYER CERTIFIES BELOW TRADE-IN'S TO BE FREE OF ENCUMBRANCES:**

YEAR	MAKE	MODEL	DESCRIPTION	HOURS	SERIAL NO.	TRADE-IN ALLOWANCE

<b>1. FREIGHT &amp; HANDLING</b>					
<b>2. TOTAL CASH DELIVERED PRICE</b>	\$	12,300.00			
<b>3. TRADE-IN ALLOWANCE</b>	\$	-			
<b>4. SUB-TOTAL BEFORE TAX</b>	\$	12,300.00			
<b>5. SALES TAX</b>		7.875%	\$	968.63	
<b>6. DOCUMENTATION FEES</b>					
<b>7. DOWN PAYMENT</b>					
<b>8. TOTAL DUE AT DELIVERY</b>	\$	13,268.63			

**PAYMENTS COLLECTED**

TYPE: **Check**

CHECK NUMBER:

DELIVERY OPT: **CUSTOMER PICK UP**

<b>CHECK ONE</b>	<b>SOLD USED AS-IS. No warranty of any kind has been given by the dealer or his agent.</b>
	<b>SOLD NEW WITH MANUFACTURER'S WARRANTY</b>

**SPECIAL AGREEMENTS:**

ALL WARRANTY REPAIRS MADE UNDER THIS AGREEMENT must be made in dealer's shop and buyer is responsible for hauling equipment for repair. No warranty is given by the dealer for tires, batteries, or accessories, and the buyer is fully responsible for repairs necessitated by accident, misuse or negligence. This warranty is not transferable. I hereby agree to the conditions of this order expressed in the foregoing, constituting a purchase order hereby grants to Dealer a security interest in all of the goods described herein, and all accessions and additional thereto and all proceeds thereof.

Notice to Buyer: Do not sign this contract before you read it or if it contains blank spaces. You are entitled to a copy of the contract before you sign. You have the right to pay in advance the unpaid balance of the contract and obtain a partial refund of the finance charge based on.

**BUYER'S NAME:** \_\_\_\_\_

**BUYER'S SIGNATURE:** \_\_\_\_\_ **TODAY'S DATE:** 1/0/1900

**SALESMAN:** Chris Roemhildt **SECONDARY SALESMAN:** -

# Customer Quote



Quote : DQT279689  
 Entry Date : 08/13/2024  
 Sales Rep : Brett Allen  
 Email : bretta@toppersandtrailersplus.com

## Quote By

Toppers Plus, Inc.  
 1929 E Madison Ave  
 Mankato MN, USA 56001  
 F: (507) 387-7399  
 P: (507) 387-7376

## Quote To

TOPPERS PLUS

Item	Model	Qty	Price
82X16+6 Topline I-Beam Tilt Equipment Trailer, 17.6k	HBTE82166-BP-176	1	\$12,807.00

## Standard Features

Frame : 8", 13 lb/ft I-Beam	Axle : (2) 8000 lb. Slipper Spring Brake	Tie Downs : Oversize 5" x 1/4" Thick Stake Pockets
Frame : Tilting Deck - 6" x 4" x 5/16" Reinforced Angle	Hubs : Oil Bath	Exterior Storage : Large Toolbox with Interior Light and Gas Spring
Crossmembers : 3" x 2" Tube, 16" On-Center	Breakaway : Battery, Switch, and Lanyard	Exterior Storage : Spare Tire Carrier
Tongue : 8" Flange, 13 lb/ft I-Beam	Tires : 215/75R17.5J 18-PR	Connector Plug : Round 7-pin Blade
Coupler : 2-5/16" 4-Bolt Flat Plate	Wheels : 17.5", 8-Hole Steel	Wiring : Sealed Wiring Harness
Safety Chains : DOT Compliant	Exterior Finish : Industrial Grade Polymer Finish	Exterior Lights : Full LED, DOT Compliant
Tongue Jack : 12K, 2-Speed Drop Leg	Decking : 2" Pressure Treated Pine	Hydraulic Components : Easy Locking Tilt Bed Latch
Bulkhead : HD Bulkhead with Integrated Tie-Down Points	Decking : 6' Stationary	Hydraulic Components : Hydraulic Cushion Load Cylinder with Stop Valve
Dovetail : Diamond Plate Knife Edge	Decking : Board Retainers	Warranty : Limited 3-Year Warranty
Fenders : Double Break Tread Plate	Tie Downs : (4) 3/4" D-Rings	

## Selected Options

COLOR, BLACK	HUPG10269	1	\$0.00
Under Deck Fork Rack With Locking Latches	HUPG1506	1	\$429.00
	Sub Total		\$13,236.00
	Discount		\$500.00
	Tax (0%)		\$0.00

---

Total Price \$12,736.00





NORTHLAND FARM SYSTEMS, INC

2250 AUSTIN RD  
Owatonna, MN 55060

507-451-3131

**Invoice Number: Inv72074**

Invoice Date: 08/13/2024

Bill To: CITY OF EAGLE LAKE

Ship To: CITY OF EAGLE LAKE

Customer #	Salesperson	PO Number	Shipping Method	Ship To Phone	Terms
CTYEALA	JOSH KATZUNG				ON RECEIPT

Quantity	Item #	Description	Bin Number	Unit Price		Amount
1.00	WMAXX-D	MAXX-D G8X8322 GRAVITY Serial #5R8BC2223RM116592 W/22" X 83" -14K HD GRAVITY EQUIPMENT W/16,000 LB GVWR W/2 -8K ELECTRIC BRAKE AXLES LIPPERT W/8' STATIONARY DECK W/EXTRA 5/8" BULL-NOSE D-RINGS W/ ST215/75R17.5 RADIAL TIRES SINGLES W/ SPARE TIRE W/ FORK POCKETS W/SPARE MOUNT W/2X8 TREATED WOOD FLOOR	WG	\$13,285.00	EACH	\$13,285.00

If you would like to receive your invoices and statements by e-mail.  
Please reach out to [Nic@northlandfs.com](mailto:Nic@northlandfs.com) for this change to be made.

Thank you for your business

MAXX-D G8X8322 GRAVITY TILT TRAILER  
SN:5R8BC2223RM116592

	<b>Subtotal</b>	\$13,285.00
	<b>Freight</b>	\$0.00
	<b>Miscellaneous</b>	\$0.00
N/A Tax Group	<b>Sales Tax Amount</b>	\$0.00
	<b>Discount</b>	\$0.00
	<b>Total</b>	\$13,285.00
	<b>Amount Received</b>	\$0.00
	<b>Net Due</b>	\$13,285.00

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**City of Eagle Lake  
Departmental Expenditure Request Form**

<b>Project/Equipment Description:</b> Wheel Loader	
<b>Department Name:</b> Public Works	
<b>Requested Amount of Funds:</b> \$162,000.00	
<b>Source of Funds:</b> Capital Outlay	
<b>Budgeted Amount:</b> \$110,000	
<b>Balance in Budget:</b>	
<b>Capital Outlay Expenditure?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Replacement Equipment?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Were Multiple Bids Obtained?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
<b>Brief Project/Equipment Justification:</b> Public Works department is asking for approval for an XCMG 948 Wheel Loader. This piece of equipment would be a valuable and vital tool in our toolbox. The loader would help increase productivity in a bunch of different ways. The loader will play a big roll in snow removal, from cleaning cul-de-sac's during a snowfall, cleaning and hauling snow out after snow fall, and making wind rows in problem areas such as 598th. It will also help load trucks with sand salt more effeciently, and we will be able to document how much snow we use for our MS4 permit. We will also use it a lot during the leaf vac season to push leaves back.	

Submitted By: Andrew Hartman

Date: 8/27/2024

**GENERAL RETAIL PURCHASE AGREEMENT**



Sanco Equipment, LLC 2333 7th Ave Mankato, MN 56001  
(507)625-4511

DATE:		PO #:	
BUYER:	City OF Eagle Lake	PHONE:	
ADDRESS:		CITY:	Eagle lake
STATE:	MN	ZIP:	56024
CONTACT:	Andrew Hartman	E-MAIL:	

Qty	N/U	MAKE	MODEL	DESCRIPTION	TAG NO.	SERIAL NO.	AMOUNT
1	new	XCMG	948	Wheel loader	5344	vncb19572	\$ 162,000.00

**TRADE-IN'S BUYER CERTIFIES BELOW TRADE-IN'S TO BE FREE OF ENCUMBRANCES:**

YEAR	MAKE	MODEL	DESCRIPTION	HOURS	SERIAL NO.	TRADE-IN ALLOWANCE

<b>1. FREIGHT &amp; HANDLING</b>			
<b>2. TOTAL CASH DELIVERED PRICE</b>	\$ 162,000.00		
<b>3. TRADE-IN ALLOWANCE</b>	\$ -	<b>PAYMENTS COLLECTED</b>	
<b>4. SUB-TOTAL BEFORE TAX</b>	\$ 162,000.00	TYPE:	Check
<b>5. SALES TAX</b>	0.000%	\$ -	CHECK NUMBER:
<b>6. DOCUMENTATION FEES</b>			DELIVERY OPT:
<b>7. DOWN PAYMENT</b>			CUSTOMER PICK UP
<b>8. TOTAL DUE AT DELIVERY</b>	\$ 162,000.00		
<b>CHECK ONE</b>		SOLD USED AS-IS. No warranty of any kind has been given by the dealer or his agent.	
		SOLD NEW WITH MANUFACTURER'S WARRANTY	

**SPECIAL AGREEMENTS:**

ALL WARRANTY REPAIRS MADE UNDER THIS AGREEMENT must be made in dealer's shop and buyer is responsible for hauling equipment for repair. No warranty is given by the dealer for tires, batteries, or accessories, and the buyer is fully responsible for repairs necessitated by accident, misuse or negligence. This warranty is not transferable. I hereby agree to the conditions of this order expressed in the foregoing, constituting a purchase order hereby grants to Dealer a security interest in all of the goods described herein, and all accessions and additional thereto and all proceeds thereof.

Notice to Buyer: Do not sign this contract before you read it or if it contains blank spaces. You are entitled to a copy of the contract before you sign. You have the right to pay in advance the unpaid balance of the contract and obtain a partial refund of the finance charge based on.

**BUYER'S NAME:** \_\_\_\_\_

**BUYER'S SIGNATURE:** \_\_\_\_\_

**TODAY'S DATE:** 1/0/1900

**SALESMAN:** Chris Roemhildt

**SECONDARY SALESMAN:** -

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# PRODUCT PURCHASE AGREEMENT

DATE AUG 14, 2024Quote 220606

PURCHASER <u>CITY OF EAGLE LAKE</u>			
STREET ADDRESS <u>PO BOX 159</u>		<SAME>	
CITY/STATE <u>EAGLE LAKE, MN</u>	COUNTY <u>BLUE EARTH (MN)</u>		
POSTAL CODE <u>56024-0159</u>	PHONE NO. <u>507-257-3218</u>		
CUSTOMER CONTACT: <u>EQUIPMENT</u>			
<u>PRODUCT SUPPORT</u>			
INDUSTRY CODE: <u>Local Government (9112)</u>	PRINCIPAL WORK CODE _____	F.O.B. AT: <u>EAGLE LAKE, MN</u>	

ACCOUNT NUMBER <u>2536500</u>	Sales Tax Exemption # (if applicable) <u>N/A</u>	PURCHASER PO NUMBER _____
-------------------------------	--	---------------------------

PAYMENT TERMS: (All terms and payments are subject to Finance Company - OAC approval)			
NET PAYMENT ON RECEIPT OF INVOICE <input type="checkbox"/>	NET ON DELIVERY <input type="checkbox"/>	FINANCIAL SERVICES <input type="checkbox"/>	CSC <input type="checkbox"/> LEASE <input type="checkbox"/>
CASH WITH ORDER <u>\$0.00</u>	BALANCE TO FINANCE <u>\$0.00</u>	CONTRACT INTEREST RATE <u>0</u>	
PAYMENT PERIOD _____	PAYMENT AMOUNT _____	NUMBER OF PAYMENTS _____	OPTIONAL BUY-OUT <u>\$0.00</u>

DESCRIPTION OF EQUIPMENT ORDERED / PURCHASED					
MAKE: TBA	MODEL: 938	YEAR: TBA			NEW <input checked="" type="checkbox"/> USED <input type="checkbox"/>
STOCK NUMBER: TBA	SERIAL NUMBER: TBA				
CAT 938 14A WHEEL LOADER	579-7703	SEAT, DELUXE, TILT AND TELE	593-8962	LIGHTS, ROADING, LED, RH	633-0598
STANDARD LIFT, COUPLER READY	593-8941	LIGHTS, AUX, LED, PREMIUM	590-8903	WINDSHIELD ACCESS STEPS, NONE	612-1012
HYDRAULICS, 3V	593-8943	STANDARD RADIO (12V)	590-8872	TIRES, 20.5R25 MA MS202*L2 SNOW	626-7871
HYDRAULICS, STANDARD	536-5284	PRODUCT LINK, CELLULAR PLE643	573-8455	FENDERS, FULL COVER	593-8957
STEERING WHEEL, STANDARD	579-7718	CTWT, HEAVY, 3770LBS, 7PCS	467-7990	CAT PAYLOAD, ENABLED	627-5236
JOYSTICK 3V, STEERING WHEEL	593-8916	TOOLBOX AUX, NONE	519-8081	AUTOLUBE	579-7764
DIFFERENTIAL, LIMITED SLIP REAR	349-8013	HYDRAULIC OIL, STANDARD	619-8439	***PRICE ACCORDING TO MN STATE BID, EXPIRES 11/30/24***	
ENVIRONMENT, STANDARD	579-7720	LINES, AUX 3RD, STD LIFT	530-1628		
WEATHER, COLD START 120V	579-7731	RIDE CONTROL	579-7697		
CAB, STANDARD	578-1363	BEACON, WARNING, STROBE, AMBER	600-3781		
AIR CONDITIONING, R134A REF	579-7735	MIRROR, INTERNAL 2X REAR VIEW	623-6438		
ENGINE	593-8993	VISOR, INTERNAL, REAR	342-0215		
PUSH START, PASSCODE SECURITY	579-7738	QUICK COUPLER, FUSION, EXT DUTY	579-9949		
CAMERA, REAR VIEW	579-7761	JUMPER LINES, AUX 3RD, FUSION	629-6028		
MIRRORS, HEAT, ELEC ADJUST	578-1409	BUCKET-GP, 3.8 YD3, FUS, BOCE	417-4929		

YEAR	BILL OF SALE - TRADE-IN EQUIPMENT	SERIAL NO.	SELL PRICE	
			\$285,131.13	
			EXT WARRANTY	Included
			CVA	Included
			NET BALANCE DUE	\$285,131.13
			BALANCE	\$285,131.13

PURCHASER REPRESENTS AND WARRANTS ANY TRADE-IN EQUIPMENT IS FREE OF ALL LIENS, ENCUMBRANCES, LIABILITIES, AND ADVERSE CLAIMS OF EVERY NATURE WHATSOEVER EXCEPT AS NOTED BELOW.

GROSS TRADE ALLOWANCE \_\_\_\_\_

PAYOUT TO \_\_\_\_\_ AMOUNT OWING: \_\_\_\_\_

PURCHASER TO PAYOUT  ZIEGLER INC. TO PAY OUT

PURCHASER HEREBY SELLS THE TRADE-IN EQUIPMENT DESCRIBED ABOVE TO ZIEGLER INC. SUBJECT TO THE TERMS ON PAGE 2.

<input checked="" type="checkbox"/> NEW EQUIPMENT WARRANTY	<input type="checkbox"/> USED EQUIPMENT WARRANTY
New equipment is subject to a limited warranty ("Limited Warranty") as provided by the manufacturer or Seller, which will either be included in a written warranty statement with the Product or the manufacturer's standard limited warranty in force when the Product is delivered to Purchaser. Limited Warranties extend only to parts or attachments sold by manufacturer, and Purchaser's failure to follow warranty conditions may result in voiding the Limited Warranty, as further stated on Page 2. Neither manufacturer nor Seller will be responsible for any other warranty. ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, ARE DISCLAIMED AS FURTHER STATED ON PAGE 2. 1 Year Unlimited Standard Warranty	ALL WARRANTIES, EXPRESS OR IMPLIED, ARE EXPRESSLY DISCLAIMED AS FURTHER STATED ON PAGE 2. All used equipment is sold "as is with all faults," and no warranty is offered except as specified here:
84 MONTH/4,000 HOUR POWERTRAIN WARRANTY	

CVA: Parts Kit Only CVA - 1000 hr / 500 hour intervals

NOTES:

**THIS AGREEMENT INCLUDES THE TERMS ON PAGE 2 AND THE WEBSITE REFERRED TO THEREIN**

ORDER RECEIVED BY Bindert, Matthew Ziegler Inc. Company REPRESENTATIVE

APPROVED AND ACCEPTED ON \_\_\_\_\_ PURCHASER  
CITY OF EAGLE LAKE

BY \_\_\_\_\_ SIGNATURE

\_\_\_\_\_ TITLE

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# Cat<sup>®</sup> 938

## WHEEL LOADER

### FEATURES:

#### CONFIGURED FOR SUCCESS

- Cat wheel loaders set the standard for productivity, fuel efficiency, operator comfort and low operating costs. The Cat 938 Small Wheel Loader features a high torque C7.1 engine that works in conjunction with an intelligent hydrostatic power train to deliver exceptional fuel efficiency. Meets U.S. EPA Tier 4 Final and EU Stage V emission standards, designed to manage itself so you can concentrate on your work. Extended service intervals to 1000 hours reduce fluid and filter use by up to 45% (compared to previous M Series models) while keeping operating cost low.

#### ENJOY ALL DAY COMFORT

- Have a seat in the new Cat small wheel loader and enjoy automatic temperature control, class leading sound levels, enhanced all-around visibility and low-effort joystick controls that move with you on a fully adjustable seat suspension. A large spacious operator environment combined with Caterpillar hydraulic cylinder damping and smooth predictable controls make this the most comfortable seat on your jobsite.
- An upgrade to multi-view camera and rear object detection gives you an extra eye on the jobsite while the new optional force feedback joystick steering keeps you feeling confident on those long shifts. The operator not present function helps to isolate the machine if you leave the environment; while seat belt notifications give you a gentle reminder to buckle up.

#### EFFICIENTLY POWERFUL

- Experience the difference with an intelligent hydrostatic power train and industry leading fuel savings through a lower maximum engine speed working in combination with a new auto engine RPM mode. This provides efficiency as standard with a boost in power when you need it. Optimize traction and minimize wheel slip with a new Auto Wheel Torque and Auto Differential Lock system tuned to provide peak performance while maximizing tire life and keeping operating costs low. Track your production and accurately hit your load targets with Cat Payload. 250 hours of Cat Payload demonstration will be included as standard with an optional subscription for extended use.

#### WORK MADE EASY

- Move more with the Caterpillar patented quick loading performance series buckets and optimized Z-bar linkage with enhanced forward visibility that combines the digging efficiency of a traditional Z-bar with tool carrier capabilities. The parallel lift and high tilt forces throughout the working range allow you to confidently handle loads with precise control.
- Multi-function work has never been easier with dedicated pumps for each system and a flow sharing implement valve governed by an intelligent power management system. Simultaneously lift, steer, and drive without compromise. Upgrade to autolube and tire pressure monitoring to make service easy and get to work quicker. Light the way with auto roading lights that come on at night fall.

#### CUSTOMIZE YOUR EXPERIENCE

- Meet your application requirements and individual preferences with Caterpillar industry first Hystat™ Operator Modes featuring four unique power train settings. Select classic torque converter for smooth rollout, conventional hystat for aggressive engine braking, an ice mode that maximizes your control on slippery underfoot, and an all new single pedal mode for simplified use.
- Fine tune machine performance with adjustments at your fingertips through programmable joysticks, soft touch buttons, and a new jog dial that works in combination with a standard touch screen display. Quickly recall attachment profiles that maintain key settings for versatility on the jobsite and optimal efficiency.

#### PURPOSE BUILT SPECIALITY MODELS

- Configure your Cat small wheel loader to meet the needs of your applications with a full range of options. The 938 features the following application specific arrangements that are configured for success:
  - Waste Handler
  - Aggregate Handler
  - Ag Handler (North America Only)

#### UPGRADES AND SERVICES

- Enjoy a full range of upgrades and accessories to configure your small wheel loader for a broader range of applications.
- Utilize readily available services and maintenance parts, including a range of self-service options (SSO) and dealer installed kits.

**CAT<sup>®</sup>**

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# 938 Wheel Loader

## Purpose Built: Handlers Arrangements

A complete range of optional equipment and work tool attachments gives you the versatility to configure a handler package to be successful in your business. Get with Caterpillar to configure yours.

### Aggregate Handler



- **Increased Payload:** Additional counterweight improves stability without reducing ground clearance or departure angle to maximize performance.
- **Long Life Sand and Gravel Buckets:** Performance series buckets deliver higher fill factors and better material retention for significant productivity and fuel efficiency improvements. Buckets feature a long floor, open throat, curved side bars and additional serviceable wear plates including corner guards.
- **Protect your Power Train:** Increase your fording depth with optional elevated breathers. Remote mounted high on the machine for the front and rear axles and hydrostatic gear box. Allows settling pond cleanout without contamination.

### Waste Handler



- **Guard Your Investment:** Choose from a complete range of optional guarding to protect your machine from the harsh environment of a waste handling application. Machine guarding is purpose built to protect the machine's major components.
- **Breathe Clean:** Maximize your engine life and extend filter cleaning intervals with a turbine pre-cleaner. Keep cool with a reversing fan to purge the single plane, widely spaced core cooling package and brush-less sealed alternator. Breathe clean with a powered pre-cleaner for the operator environment.
- **Maximize Tire Life:** Fine tune your wheel torque to match the underfoot conditions and maximize performance while extending tire life. Standard auto wheel torque and auto front differential lock are ideal for waste handling applications.

## Specifications

### Engine

Engine Model	Cat® C7.1*	
Performance Mode	Automatic	
Rated Gross Power		
Rated Engine Speed	1,800 rpm	
SAE J1995	143 kW	191 hp
SAE J1995 (DIN)	194 mph (PS)	
Rated Engine Power		
ISO 14396	140 kW	188 hp
ISO 14396 (DIN)	191 mhp (PS)	
Rated Net Power		
SAE J1349 at Minimum Fan Speed	138 kW	185 hp
ISO 9249 at Minimum Fan Speed	138 kW	185 hp
ISO 9249 (DIN) at Minimum Fan Speed	188 mhp (PS)	

\*Meets U.S EPA Tier 4 Final, EU Stage V off-highway, and Japan 2014 emission standards.

• Advertised power is tested per the specified standard in effect at the time of manufacture.

### Engine (continued)

Maximum Gross Torque		
Engine Speed	1,400 rpm	
SAE J1995	912 N-m	673 lbf-ft
ISO 14396	900 N-m	664 lbf-ft
Maximum Net Torque		
SAE J1349	889 N-m	656 lbf-ft
ISO 9249	892 N-m	658 lbf-ft
Displacement	427 in <sup>3</sup>	7.01 L
Bore	4 in	105 mm
Stroke	5 in	135 mm

• Net power ratings are tested at the reference conditions for the specified standard and denote power available at the flywheel when engine is equipped with alternator, air cleaner, emission components and fan at specified speed.

• No derating required up to 3000 m (10,000 ft) altitude. Auto derate protects hydraulic and transmission systems.

## Specifications (continued)

### Buckets

Bucket Capacities	1.9-5.0 m <sup>3</sup>	2.5-6.5 yd <sup>3</sup>
-------------------	------------------------	-------------------------

### Steering

Steering Cylinder		
Bore Diameter	80 mm	3.1 in
Rod Diameter	50 mm	2.0 in
Stroke	399 mm	15.7 in
Maximum Flow – Steering Pump	130 L/min	34 gal/min
Maximum Working Pressure – Steering Pump	24 130 kPa	3,500 psi
Steering Cycle Times (Full Left to Full Right)		
Minimum RPM: Pump Flow Limited	3.1 seconds	
Maximum RPM: 90 rpm Steering Wheel Speed	2.3 seconds	

### Loader Hydraulic System

Maximum Flow - Implement Pump	190 L/min	50 gal/min
3rd Function Maximum Flow*	190 L/min	50 gal/min
4th Function Maximum Flow*	160 L/min	42 gal/min
Maximum Working Pressure – Implement Pump	28 000 kPa	4,061 psi
Relief Pressure – Tilt Cylinder	30 000 kPa	4,351 psi
3rd and 4th Function Maximum Working Pressure	28 000 kPa	4,061 psi
3rd and 4th Function Relief Pressure	30 000 kPa	4,351 psi
Lift Cylinder – Standard Lift Linkage:		
Bore Diameter	120 mm	4.7 in
Rod Diameter	65 mm	2.6 in
Stroke	789 mm	31.1 in
Tilt Cylinder – Standard Lift Linkage:		
Bore Diameter	150 mm	5.9 in
Rod Diameter	90 mm	3.5 in
Stroke	555 mm	21.9 in
Hydraulic Cycle Time:		
Raise (Ground Level to Maximum Lift)	5.5 seconds	
Dump (at Maximum Lift Height)	1.5 seconds	
Float Down (Maximum Lift to Ground Level)	2.7 seconds	
Total Cycle Time	9.7 seconds	

\*3rd and 4th function flow is fully adjustable from 20% to 100% of maximum flow through the secondary display when equipped.

### Service Refill Capacities

Fuel Tank	195 L	51.5 gal
Cooling System	30 L	7.9 gal
Engine Crankcase	20 L	5.3 gal
Transmission (gearbox)	8.5 L	2.2 gal
Axles:		
Front	35 L	9.2 gal
Rear	35 L	9.2 gal
Hydraulic System (including tank)	170 L	4.93 gal
Hydraulic Tank	90 L	23.8 gal
Diesel Exhaust Fluid (DEF) Tank	19 L	5 gal

\*DEF used in Cat systems must meet the requirements outlined in the International Organization for Standardization (ISO) standard 22241-1:2019

### Transmission

Forward and Reverse		
Range 1*	1-13 km/h	0.6-8 mph
Range 2	13 km/h	8 mph
Range 3	27 km/h	17 mph
Range 4	40 km/h	25 mph

\*Creeper control allows maximum speed range adjustability from 1 km/h (0.6 mph) to 13 km/h (8 mph) in Range 1 through the secondary display when equipped. Factory default is 7 km/h (4.4 mph).

### Tires

Standard Size:	
20.5 R25, radial (L-3)	
Other Choices Include:	
20.5 R25, radial (L-2)	17.5 R25, radial (L-2)
20.5 R25, radial (L-5)	17.5 R25, radial (L-3)
20.5-25 12PR (L-2)	17.5 R25, radial (L-5)
20.5-25 12PR (L-3)	550/65 R25 radial (L-3)
20.5-25 16PR (L-5)	Skidder/Agriculture
23.5 R25 (L-2)	23.5 R25 (L-3)

- Other tire choices are available. Contact your Cat dealer for details.
- In certain applications, the loader's productive capabilities may exceed the tire's tonnes-km/h (ton-mph) capabilities.
- Caterpillar recommends that you consult a tire supplier to evaluate all conditions before selecting a tire model.

### Cab

Rollover Protective Structure (ROPS):	ISO 3471:2008
Falling Object Protective Structure (FOPS):	ISO 3449:2005 LEVEL II

### Axles

Front	Fixed Locking differential (standard)
Rear	Oscillating ±11 degrees Open differential (standard) Limited slip differential (optional)



# 938 Wheel Loader

## CONFIGURED FOR SUCCESS:

Machine upgrades, either as a do-it-yourself option or dealer installed.

### Guards

- Windshield
- Tilt cylinder
- Lights
- Fender deflectors
- Drive shaft
- Hitch
- Steering cylinders
- Side power train
- Lower power train
- Crank case

### Debris Management

- Reversing fan
- Sealed alternator
- Turbine engine precleaner
- Powered cab precleaner

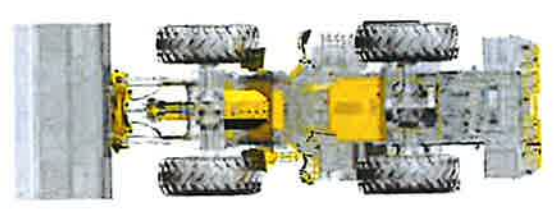


### Operator Environment

- Bluetooth Key Fob
- Multi View Camera
- Internal Mirrors
- Washing Platform

### Other Options

- Autolube
- Coupler: Fusion and ISO 23727:2009
- Auxiliary hydraulics: 3rd and 4th
- Window washing access
- Ride control
- Fenders: extended and full coverage
- Counterweights
- Rear object detection
- Blue Angel certification
- Beacon: Warning and Seatbelt
- LED auxiliary lights
- Cat Payload Printer
- Tire Pressure Monitoring
- Polycarbonate windshield
- 4-point harness



## WORK TOOL ATTACHMENTS FOR EVERY JOB:

Get more from your machine with Cat attachments. Choose from a wide variety of options and tailor your machine to different tasks and conditions.



General Purpose Buckets



Light Material Buckets



High Dump Buckets



Pallet Forks



Construction Forks



Angle and Pickup Brooms



Snow Pushes



Snow Plows

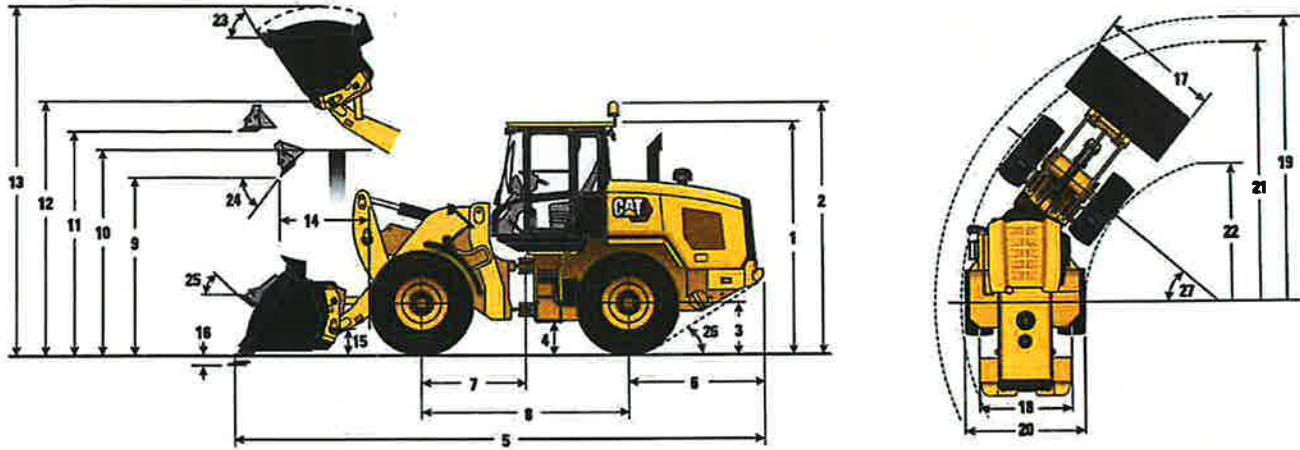


Millyard Forks



Material Handling Arms

## Dimensions and Operating Specifications (All dimensions are approximate. Dimensions vary with bucket and tire choice.)



	Standard Lift		High Lift	
** 1 Height: Ground to Cab	3340 mm	10'11"	3340 mm	10'11"
** 2 Height: Ground to Beacon	3707 mm	12'2"	3707 mm	12'2"
** 3 Height: Ground to Axle Center	685 mm	2'3"	685 mm	2'3"
** 4 Height: Ground Clearance	386 mm	1'3"	386 mm	1'3"
* 5 Length: Overall	7656 mm	25'1"	8397 mm	27'7"
6 Length: Rear Axle to Bumper	1968 mm	6'5"	1968 mm	6'5"
7 Length: Hitch to Front Axle	1525 mm	5'0"	1525 mm	5'0"
8 Length: Wheelbase	3050 mm	10'0"	3050 mm	10'0"
* 9 Clearance: Bucket at 45°	2834 mm	9'4"	3415 mm	11'2"
** 10 Clearance: Load over Height	3354 mm	11'0"	3561 mm	11'8"
** 11 Clearance: Level Bucket	3641 mm	11'11"	4222 mm	13'10"
** 12 Height: Bucket Pin	3969 mm	13'0"	4550 mm	14'11"
** 13 Height: Overall	5273 mm	17'4"	5853 mm	19'2"
* 14 Reach: Bucket at 45°	1146 mm	3'9"	1413 mm	4'8"
15 Carry Height: Bucket Pin	394 mm	1'4"	612 mm	2'0"
** 16 Dig Depth	101 mm	4.0"	135 mm	5.3"
17 Width: Bucket	2750 mm	9'0"	2750 mm	9'0"
18 Width: Tread Center	2083 mm	6'10"	2083 mm	6'10"
19 Turning Radius: Over Bucket	6120 mm	20'1"	6483 mm	21'3"
20 Width: Over Tires	2693 mm	8'10"	2693 mm	8'10"
21 Turning Radius: Outside of Tires	5546 mm	18'2"	5546 mm	18'2"
22 Turning Radius: Inside of Tires	2843 mm	9'4"	2843 mm	9'4"
23 Rack Angle at Full Lift		54°		53°
24 Dump Angle at Full Lift		49°		47°
25 Rack Angle at Carry		43°		48°
26 Departure Angle		33°		33°
27 Articulation Angle		40°		40°
* Tipping Load – Straight (ISO 14397-1:2007)	11 829 kg	26,886 lb	8744 kg	19,277 lb
* Tipping Load – Full Turn (ISO 14397-1:2007)	10 112 kg	22,292 lb	7398 kg	16,310 lb
* Breakout	13 167 kg	29,028 lb	12 657 kg	27,903 lb
* Operating Weight	16 115 kg	35,528 lb	16 425 kg	36,210 lb

\*Vary with bucket.

\*\*Vary with tire.

Dimensions listed are for a machine configured with 2.5 m<sup>3</sup> (3.2 yd<sup>3</sup>) general purpose Fusion™ bucket, bolt-on cutting edge, heavy counterweights, additional guarding, 80 kg (176 lb) operator and 20.5 R25 (L-3) XHA2 tires.

# 938 Environmental Declaration

The following information applies to the machine at the time of final manufacture as configured for sale in the regions covered in this document. The content of this declaration is valid as of the date issued; however, content related to machine features and specifications are subject to change without notice. For additional information, please see the machine's Operation and Maintenance Manual.

For more information on sustainability in action and our progress, please visit <https://www.caterpillar.com/en/company/sustainability>.

## Engine

- The Cat® C7.1 engine meets U.S EPA Tier 4 Final, EU Stage V off-highway, and Japan 2014 emission standards.
- Cat diesel engines are required to use ULSD (ultra-low sulfur diesel fuel with 15 ppm of sulfur or less) or ULSD blended with the following lower-carbon intensity fuels\*\* up to:
  - ✓ 20% biodiesel FAME (fatty acid methyl ester)\*
  - ✓ 100% renewable diesel, HVO (hydrogenated vegetable oil) and GTL (gas-to-liquid) fuels

Refer to guidelines for successful application. Please consult your Cat dealer or "Caterpillar Machine Fluids Recommendations" (SEBU6250) for details.

\*Engines with no aftertreatment devices can use higher blends, up to 100% biodiesel (for use of blends higher than 20% biodiesel, consult your Cat dealer).

\*\*Tailpipe greenhouse gas emissions from lower-carbon intensity fuels are essentially the same as traditional fuels.

## Air Conditioning System

- The air conditioning system on this machine contains the fluorinated greenhouse gas refrigerant R134a (Global Warming Potential = 1430). The system contains 1.9 kg (4.2 lb) of refrigerant which has a CO<sub>2</sub> equivalent of 2.717 metric tonnes (2.99 tons).

## Paint

- Based on best available knowledge, the maximum allowable concentration, measured in parts per million (PPM), of the following heavy metals in paint are:
  - Barium < 0.01%
  - Cadmium < 0.01%
  - Chromium < 0.01%
  - Lead < 0.01%

## Sound Performance

With cooling fan speed at 70% of maximum value:

Operator Sound Pressure Level (ISO 6396:2008) – 68 dB(A)\*

Exterior Sound Power Level (ISO 6395:2008) – 101 dB(A)\*\*

\*Measurements were conducted with properly installed and maintained cab doors and windows closed.

\*\*European Union Directive 2000/14/EC and UK Noise Regulation 2001 No. 1701.

## Oils and Fluids

- Caterpillar factory fills with ethylene glycol coolants. Cat Diesel Engine Antifreeze/Coolant (DEAC) and Cat Extended Life Coolant (ELC) can be recycled. Consult your Cat dealer for more information.
- Cat Bio HYDO™ Advanced is an EU Ecolabel approved biodegradable hydraulic oil.
- Additional fluids are likely to be present, please consult the Operations and Maintenance Manual or the Application and Installation guide for complete fluid recommendations and maintenance intervals.

## Features and Technology

- The following features and technology may contribute to fuel savings and/or carbon reduction. Features may vary. Consult your Cat dealer for details.
  - Tire Pressure Monitoring
  - Cat Production Measurement
  - Auto Wheel Torque Control
  - Auto Engine RPM
  - Extended Maintenance Intervals
  - Intelligent Hystat Transmission
  - Performance Series Buckets
  - Engine Idle Shutdown
  - Variable Displacement Pumps

## Recycling

- The materials included in machines are categorized as below with approximate weight percentage. Because of variations of product configurations, the following values in the table may vary.

Material Type	Weight Percentage
Steel	64.27%
Iron	17.84%
Rubber	6.83%
Nonferrous Metal	2.99%
Other	2.36%
Fluid	1.76%
Plastic	1.24%
Uncategorized	1.07%
Mixed Metal	0.96%
Mixed-Metal and Nonmetal	0.67%
Mixed Nonmetallic	0.01%
Total	100.00%

- A machine with higher recyclability rate will ensure more efficient usage of valuable natural resources and enhance End-of-Life value of the product. According to ISO 16714:2008 (Earthmoving machinery – Recyclability and recoverability – Terminology and calculation method), recyclability rate is defined as percentage by mass (mass fraction in percent) of the new machine potentially able to be recycled, reused or both.

All parts in the bill of material are first evaluated by component type based on a list of components defined by the ISO 16714:2008 and Japan CEMA (Construction Equipment Manufacturers Association) standards. Remaining parts are further evaluated for recyclability based on material type.

Because of variations of product configurations, the following value in the table may vary.

Recyclability – 96%

## STANDARD EQUIPMENT

### OPERATOR ENVIRONMENT

- 75 mm (3 in) retractable seatbelt
- Automatic temperature control
- Cab, enclosed ROPS/FOPS pressurized and sound suppressed
- Push to Start
- 8 Inch Touch Screen
- Jog Dial with screen control
- Programmable Joystick
- Cup holders
- External mirrors with lower parabolic
- Ground level cab door release
- Hydraulic control lockout
- Interior cab lighting, door
- Lunch box storage
- Operator Not Present system
- Radio ready speakers
- Rear window defrost, electric
- Seat mounted electronic implement controls, adjustable
- Sliding glass on side window
- Column mounted multi function control lights, wipers, turn signal
- Suspension seat, fabric
- Tilt steering wheel
- Tinted front glass
- Wet arm wiper/washer, 2-speed and intermittent, front
- Wet arm wiper washer, rear
- Mounting Provision
- Digital hour meter, odometer and tachometer
- Digital ground speedometer and direction indicator
- Engine coolant temperature gauge
- Fuel and diesel exhaust fluid levels
- Hydraulic oil temperature gauge

### POWER TRAIN

- Cat C7.1 engine
- Auto idle shut down feature
- Auto Engine RPM
- Auto Differential Lock
- Tier 4 Final/EU Stage V compliant
- Turbocharged and aftercooled
- Filtered crankcase breather
- Diesel particulate filter
- Selective catalyst reduction
- Dry type air cleaner
- Coolant protection to -34 °C (-29 °F)
- Fuel priming pump, automatic
- Fuel water separator
- Differential lock in front axle
- Axle seal guards
- Enclosed wet disc full hydraulic brakes
- Parking brake, electric
- Lubed for life driveshafts
- Hydrostatic transmission with electronic control
- Operator modes (TC, Hystat, Single Pedal and Ice)
- Directional shift aggressiveness (fast, medium, slow)
- Auto Wheel Torque control, adjust wheel torque
- Creeper control, adjust ground speed
- Single plane cooling package, wide 6 fins per inch density
- Hydraulically driven demand cooling fan
- Scheduled Oil Sampling (S-O-S<sup>SM</sup>) port, engine, coolant, transmission

### HYDRAULICS

- Automatic lift and bucket kickouts, adjustable in-cab
- Bucket and fork modes, adjustable in-cab
- Cylinder damping at kickout and mechanical end stops
- Fine mode control (fast, medium, slow)
- Hydraulic response setting (fast, medium, slow)
- Hydraulic diagnostic connectors and S-O-S ports
- Hydraulic sight gauge, visible
- Load sensing hydraulics and steering
- Seat mounted hydraulic joystick controls
- Cat Payload 250 hours of Demo

### ELECTRICAL

- Alternator, 115-amp, heavy duty
- 12V power supply in cab (2)
- Batteries, 1,000 CCA (2) 24-volt system, disconnect switch
- Back up alarm
- Emergency shutdown switch
- LED rear stop and turn lights
- Heavy duty gear reduction starter
- Product Link™ Elite
- Remote jump start post
- Resettable main and critical function breakers
- Roading lights front and rear

### OTHER

- Large-access enclosure doors with adjustable close/open force
- Parallel lift loader linkage
- Recovery hitch with pin
- Remote mounted lubrication points
- Lockable compartments
- 1000-hour Service Intervals (after initial 500)

# 938 Wheel Loader

## OPTIONAL EQUIPMENT

### OPERATOR ENVIRONMENT

- Joystick steering – 25 mph (40 kph) capable
- Radio packages
- Telescoping Steering Column
- Deluxe seat – fully adjustable fabric air suspension seat with mid seat backrest
- Premium seat – fully adjustable leather and fabric air suspension with high backrest and air lumbar support. Seat is heated and ventilated on bottom cushion and backrest.
- Rear Object Detection
- Multi View Camera
- Front View Camera, roof mounted
- Heated external Mirrors (2)
- Electrically adjustable and heated external mirrors (2)
- Internal Mirrors (2)
- Sunscreen, front and rear
- Windshield Washing Platform
- Powered precleaned for cab air
- Cab guarding

### POWER TRAIN

- Differential, limited slip, rear
- Powertrain Guarding
- Tire Pressure Monitoring (TPM)
- Range of Tire Options
- Fenders (extended cover and full coverage)

### HYDRAULICS

- Auxiliary flow, third and fourth function
- Connect Under Pressure Disconnects
- Ride Control System, adjustable via display
- Autolube, integrated in display
- Biodegradable Oil
- Debris packages (low, medium, high)

### ELECTRICAL

- Cold start package
- Ether starting aid, block heater and additional batteries, 1,000 CCA (4 total)
- Lights, auxiliary, halogen or LED with engine and DEF compartment lights
- Beacon light, strobe
- Light Guarding

### OTHER OPTIONAL EQUIPMENT

- Linkage, high lift
- Coupler, (Fusion and ISO 23727:2009)
- Heavy Counterweight
- Aggregate Counterweight
- Cat Payload Printer
- Cylinder Guarding
- Range of Work Tool Attachments

*NOTE: Not all features are available in all regions.*

For more complete information on Cat products, dealer services, and industry solutions, visit us on the web at [www.cat.com](http://www.cat.com)

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Materials and specifications are subject to change without notice. Featured machines in photos may include additional equipment. See your Cat dealer for available options.

CAT, CATERPILLAR, LET'S DO THE WORK, their respective logos, "Caterpillar Corporate Yellow," the "Power Edge" and Cat "Modern Hex" trade dress as well as corporate and product identity used herein, are trademarks of Caterpillar and may not be used without permission.

AEHQ8453 (12-2023)  
Build Number: 14A  
(N Am, EU, ANZP,  
Chile, Turkey)





**JOHN DEERE**

# Retail Purchase Order

RDO Equipment Co.  
1910 LorRay Drive  
North Mankato MN, 56003  
Phone: (507) 387-1836 - Fax: (507) 387-1838

**Bill To:**  
CITY OF EAGLE LAKE  
PO BOX 159  
EAGLE LAKE, MN, 560240159  
BLUE EARTH ()  
(507) 257-3218

**Purchase Order Date:** 8/19/2024  
**Purchase Order #:** 1807031  
**Purchaser Account #:** 3218009

**Customer Purchaser Type:** Governmental - City/Town/Village  
**Customer Market Use:** Earth Moving - Land Improvement  
**Location of First Working Use:** EAGLE LAKE, MN, 560240159  
**Dealer Account Number:** 178714  
**Sales Professional:** Jake Karstens  
**Phone:** (507) 769-0013  
**Fax:**  
**Email:** JKarstens@rdoequipment.com

## Equipment Information

Quantity	Serial Number Stock Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	TBD TBD	0	New 2024 JOHN DEERE 624P	\$414,837.00
			Other Books & 1st service Filters	\$0.00
			Customer Discount Sourcewell Contract #011723-JDC: 38% off Deere List	(\$155,738.00)
			Warranty -John Deere Comprehensive-36 Months, 2000 Hours,Deductible: 200, Exp Date: 8/14/2027	\$0.00
			<b>Equipment Subtotal:</b>	<b>\$259,099.00</b>

## Purchase Order Totals

<b>Balance:</b>	\$259,099.00
<b>Total Taxable Amount:</b>	\$0.00
<b>MN STATE TAX:</b>	\$0.00
<b>MN CITY TAX:</b>	\$0.00
<b>MN SPECIAL TAX:</b>	\$0.00
<b>Sales Tax Total:</b>	\$0.00
<b>Sub Total:</b>	\$259,099.00
<b>Cash with Order:</b>	\$0.00
<b>Balance Due:</b>	\$259,099.00

## Legal Information

### For the Construction Product(s)

**ACKNOWLEDGMENTS** - Purchaser offers to sell, transfer, and convey the Item(s) listed as "Trade In" to the Dealer at or prior to the time of delivery of the above Product(s), as a "trade-in" to be applied against the cash price. Purchaser represents that each "trade-in" item shall be free and clear of all security interests, liens, and encumbrances at the time of transfer to the Dealer except to the extent shown below. The price to be allowed for each "trade-in" item is listed on this document. The Purchaser promises to pay the balance due shown hereon in cash, or to execute a Time Sale Agreement (Retail Installment Contract), or a Loan Agreement for the purchase price of the Product(s), plus additional charges shown thereon, or to execute a Lease Agreement, on or before delivery of the Product(s) ordered herein. Despite delivery of the Product(s) to the Purchaser, title shall remain with the Seller until one of the foregoing is accomplished. Except as provided herein and as necessary to protect RDO Equipment from the claims of a bankruptcy trustee or a buyer in the ordinary course of business, the Purchaser and the Dealer agree that this Purchase Order is not a security agreement and that delivery of the Product(s) to the Purchaser pursuant to this Purchase Order will not constitute possession of the Product(s) by the Purchaser, as a debtor, for the purposes of the purchase money security provisions in any statutes relating to personal property security or its equivalent. Purchaser understands that its rights in connection with this purchase are limited as set forth in this Purchase Order. I (we) hereby grant a security interest in RDO Equipment in the Product.

**DISCLOSURE OF REGULATION APPLICABILITY** - When operated in California, any off-road diesel vehicle may be subject to the California Air Resources Board In-Use Off-Road Diesel Vehicle Regulation. It therefore could be subject to retrofit or accelerated turnover requirements to reduce emissions of air pollutants. More information is available on the California Air Resources Board website at <http://www.arb.ca.gov/msprog/ordiesel/ordiesel.htm>.

**IMPORTANT WARRANTY NOTICE** - The Standard Warranty for new John Deere construction and forestry products is set forth in a separate document provided by the dealer. Please read the Standard Warranty carefully before signing. No express warranty is made unless specified in the Warranty Statement. **PURCHASER'S RIGHTS AND REMEDIES PERTAINING TO THIS PURCHASE ARE LIMITED AS INDICATED IN THE STANDARD WARRANTY AND PURCHASE ORDER. WHERE PERMITTED BY LAW, NO IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS IS MADE.**

Telematics: Orders of telematic devices include only the hardware. Where available, telematics software, including JDLink™ connectivity service, may be enabled from your local John Deere Operations Center or JDLink website. Please see your authorized John Deere dealer for assistance.

The undersigned purchaser(s) (the "Purchaser") hereby orders the product (the "Product") described above from the Dealer. The Dealer shall not be liable for failure to provide the Product or for any delay in delivery if such failure or delay is due to the Dealer's inability to obtain such Product from the manufacturer or supplier or other cause beyond the Dealer's control. The cash price shown above is subject to the Dealer receiving the Product from the manufacturer or supplier prior to any change in price by the manufacturer or supplier and is also subject to any new or increased taxes being imposed upon the sale of the Product after the date of this Purchase Order.

Upon signature of delivery acknowledgment, customer is accepting the equipment, including attachments, in "AS IS" condition, agreeing to notify RDO Equipment Co. within 24 hours of any damages or discrepancies found upon receipt of equipment.

## Signature Area

### Purchase Order Accepted By:

\_\_\_\_\_  
(Customer's Signature)

\_\_\_\_\_  
(Date Accepted)

\_\_\_\_\_  
(Authorized Signature of Dealer)

\_\_\_\_\_  
(Date Accepted)

### Delivery of Equipment Acknowledgement:

\_\_\_\_\_  
(Customer's Signature)

\_\_\_\_\_  
Date Accepted

\_\_\_\_\_  
(Account Manager's Signature)

\_\_\_\_\_  
Date Accepted

### Standard Warranty Acknowledgement:

\_\_\_\_\_  
(Delivered On)

\_\_\_\_\_  
(Warranty Begins)

\_\_\_\_\_  
(Customer's  
Initials)

\_\_\_\_\_  
(Account  
Manager's  
Initials)

### Extended Warranty Oil Sampling Acknowledgement:

\_\_\_\_\_  
(Customer's Initials)

\_\_\_\_\_  
(Account Manager's Initials)

**Equipment Options**

Qty	Serial Number	Year / Make / Model	Description
1	TBD	2024 JOHN DEERE 624P	6041DW 624 P Wheel Loader 0202 United States 0259 English 0351 Translated Text Labels 0400 Standard Loader 0451 Standard Z-BAR 0613 Level 3 Trim - 140 Amp Alternator - 30 Amp Converter - LED Work and Drive Lights - Premium Seat, Heated and Ventilated with Heavy Duty Air Suspension - Premium AM/FM/WB/BT -Ride Control 0659 Level 4 Performance - Locking Front Differential - Locking Rear Differential - Auto Diff Lock - Throttle Lock - Wheel Spin Control - 5-Speed Powershift Transmission with Lock-up Torque Converter 8500 Cold Weather Package 8295 Heated And Powered Exterior Mirrors 8505 Guards - Transmission & Bottom 8502 Maintenance and Service Package 8508 Auxiliary Equipment Package 0952 Rear Camera (Secondary Display) 183E JDLINK™ 2206 SmartWeigh 4095 John Deere 6.8L - FT4/SV 6522 Rear Counterweight & Rear Hitch w/ Pin 7026 Joystick Controls 7054 Three Function Hydraulics 5117 Michelin XSNOPPLUS - 20.5R25 L2 1-Star Radial Tires w/ 3 PC Rims 5554 Full Coverage Front & Rear Fenders w/ Mudflaps 7403 Hydraulic Coupler - JRB 416 Pattern 7827 3.50 YD (2.70 CM) Enhanced Performance 7458 Bolt-On Cutting Edge



**STANDARD WARRANTY FOR NEW JOHN DEERE  
CONSTRUCTION, COMPACT CONSTRUCTION (CCE) FORESTRY, AND UTILITY PRODUCTS –  
US & Canada**

- **Construction & Forestry Products:** 12 months/unlimited hours (whichever occurs first) Full Machine Standard Warranty
- **Compact Construction Equipment (CCE) Products:** 24 months or 2000 hours (whichever occurs first) Full Machine Standard Warranty
- **C&E Series Pull-Type Scrapers:** 6 months Full Machine Standard Warranty
- **DC & DE Pull-Type Scrapers:** 12 months Full Machine Standard Warranty
- **Scraper Tractors:** 24 Months or 2000 Hours (whichever occurs first) Full Machine Standard Warranty
- **Forestry Attachments:** 12 Months or 2000 Hours (whichever occurs first) Full Machine Standard Warranty

The "Standard Warranty" is part of the warranty protection package available from John Deere Construction & Forestry Company (John Deere Limited in Canada) ("John Deere") to purchasers of new John Deere products ("product"):

**STANDARD Warranty** is John Deere's standard new product warranty, described in this document, provided at no additional charge to the purchaser.

**EXTENDED Warranty** is a separate repair contract made available by John Deere for purchasers who wish to complement their Standard Warranty coverage. Complete Extended Warranty details, including coverage options and limitations, are set forth in the Application for Extended Warranty, which is available from authorized John Deere dealers.

**STRUCTURALL Warranty** applies to certain structural components as listed below and as described in this document.

**FACTORY-INSTALLED UNDERCARRIAGE Warranty** applies to certain undercarriage components as listed below and as described in this document.

**A. STANDARD WARRANTY - GENERAL PROVISIONS**

John Deere will repair or replace, at its option, any parts (except those specified below) of a new John Deere product that, as delivered to the original retail purchaser(s), are defective in material or workmanship. Performance of this warranty will be free of charge for parts and labor, except as otherwise stated below. Standard Warranty applies only to purchases from John Deere and authorized John Deere dealers and, except as otherwise provided in the next sentence and section L below, is extended only to the original retail purchaser of the product. Remaining Standard Warranty applicable to a used John Deere product is transferred to a subsequent purchaser of the product only if the subsequent purchaser requests a transfer from an authorized John Deere dealer before the product's Standard Warranty expires. Coverage begins on the date of delivery of the product to the original retail purchaser. For purposes of this warranty, a product that has been rented, used for demonstration purposes for 150 or more hours, or otherwise used prior to its original retail purchase has been "used" for the total duration of such use. Warranty statements required by law covering engine emissions-related parts and components are found on a separate written warranty certificate provided to the purchaser at the time of the original retail purchase.

**B. WHAT IS COVERED BY STANDARD WARRANTY -**

All parts of a new John Deere product (except those noted in Sections D and E below) are covered during the Standard Warranty period set out above.

**C. EXCLUSIVE REMEDY -**

The repair or replacement of covered parts or components that are defective, as provided in Sections A, B, D.2 and D.3 herein, shall be the purchaser's exclusive remedy for any defect in the product. However, if after repeated attempts such repair or replacement fails to correct the performance problem caused by the defect, the purchaser's sole remedy shall be a refund of the amount paid for the product (in exchange for a return of the product), excluding any transportation charges, license fees, taxes and insurance premiums, and less a reasonable allowance for use of the product prior to its return. In no event will the dealer, John Deere or any company affiliated with John Deere be liable for any incidental or consequential damages, including but not limited to loss of profits, rental of substitute equipment or other commercial loss. Correction of defects in the manner provided above shall constitute fulfillment of all liabilities of the Dealer, John Deere, or any company affiliated with John Deere to the purchaser or any other person, whether based upon contract, tort, strict liability, or otherwise. This limitation does not apply to claims for personal injury.

#### D. ITEMS COVERED SEPARATELY -

1. Standard Warranty does not apply to batteries, radios, tires, cameras, or to Cummins, MTU or Detroit Diesel Engines installed in John Deere products, which are covered by separate written warranties.
2. Factory-Installed Undercarriage Warranty covers all non-rubberized factory-installed undercarriage wear components for 3 years or 4,000 hours from the date of delivery to the original retail purchaser, whichever occurs first (unless terminated earlier under Section F, below). For purposes of this warranty, a product that has been rented, used for demonstration purposes for 150 or more hours, or otherwise used prior to its original retail purchase has been "used" for the total duration of such use. In addition to the items listed in section E below, Factory-Installed Undercarriage Warranty does not cover: failures due to wear, machine application, maintenance practices, or improper machine configuration; removal and installation labor; transportation or hauling costs; unapproved parts; non-wear items; and rubberized undercarriage components such as rubber tracks. Warranty claims will be pro-rated based upon wear of the failed component and whether track shoe width is approved by John Deere. Factory-Installed Undercarriage Warranty does not apply to Scraper Tractors.
3. StructurALL Warranty for new John Deere Products (except Compact Excavators & Loaders, Skid-Steer Loaders, Compact Track Loaders, Scraper Tractors, Pull-Type Scrapers, and Forestry Attachments, which are not eligible for StructurALL Warranty) begins at the date of delivery to the original retail purchaser and ends (unless terminated earlier under Section F, below) after three (3) years, or 10,000 hours (whichever occurs first). For purposes of this warranty, a product that has been rented, used for demonstration purposes for 150 or more hours, or otherwise used prior to its original retail purchase has been "used" for the total duration of such use. **StructurALL Warranty applies only to the following structural components listed below as installed on the product at the time of original manufacture.** If a particular component is not listed below it is not covered by StructurALL Warranty.

Arm; Articulation Joint (incl. pins & bushings); Bin Frame; Boom; Carbody; C-Frame\*; Circle Frame; Coupler (John Deere built ONLY); Dipperstick; Draft Frame; Engine Frame; Equipment Frame; Grapple Arch and Grapple Boom; Loader Arm; Loader Frame; Mainframe; Moldboard Lift Arm; NeverGrease™ Pin Joints [Includes steering pin and bushing joints (standard equipment), roller elements (roller bearings) in bucket to boom joints and sliding elements (bushing) for boom and linkage joints (optional equipment)]; Rollover Protection Structure (ROPS); Side Frame; Swing Frame; Track Frame; Undercarriage Frame; X-Frame; Z-bar loader linkage (including bell crank and bucket driver link); Specialty booms and arms marketed as "heavy duty" by John Deere.

*Items Covered by StructurALL for Cut-to-Length Forestry Machines:* Front frame (welded assembly); Rear frame (welded assembly); Crane king post with basement; Middle joint frame; Cabin swing frame; Main Boom

StructurALL Warranty does not apply to:

1. Any product used primarily in extreme duty or severe duty applications such as but not limited to: demolition and wrecking, chemical plant (including fertilizer plants), salt mines, steel mill, land fill and transfer stations, scrap handling, scarifying and other applications that are similarly destructive or similarly heavy duty except specialty booms and arms as stated in Section D.3 above.
2. C-Frames on Crawlers equipped with root rakes or used in forestry applications unless equipped with an "extreme duty" reinforcement package.
3. Cut-to-Length Forestry Heads and Slash Bundler Units.
4. Crawlers equipped with optional side booms.
5. Cut-to-Length Forestry, Excavator, and Log Loader swing bearings.
6. Motor Graders equipped with front- or rear-mounted snow wings.

#### **E. ITEMS NOT COVERED -**

John Deere is NOT responsible for the following:

1. Freight
2. Adjustments to compensate for wear, for periodic maintenance or adjustments that result from normal wear and tear.
3. Damage caused by unapproved adjustments (electronic or mechanical) to machine or machine components outside of published specifications including but not limited to engine, hydraulic components and relief valves.
4. Program updates, calibrations, and pressure adjustments.
5. Additional Labor Time - Above Dealer Labor Rate
6. Additional Cleaning - Above Dealer Labor Rate
7. Rental Fees
8. Depreciation or damage caused by normal wear or application, lack of reasonable and proper maintenance, failure to follow operating instructions, misuse, lack of proper protection during storage, vandalism, negligence, collision, or other accidents.
9. Premiums charged for Overtime Labor
10. Transportation to and from the dealership.
11. Travel time, mileage, or service calls by the dealer.
12. Non-John Deere components or modifications, Rotobec grapples, and attachments installed aftermarket.
13. Shop supplies and maintenance items such as, but not limited to: filters, fuels, oil, hydraulic fluid, lubricants, coolants, conditioners, shop towels, cleaners and degreasers.
14. Torn, cut, or worn hoses.
15. Wear items, such as, but not limited to: body liner, belts, blades, bulbs, lubricated joints (including pins and bushings), dry brakes, brake linings, dry clutch linings, saw blades, chains, skidder grapple shocks, color marking nozzles, and articulation bumpers.
16. Items such as cutting-edge parts, delimiting knives, bucket teeth and rubber track are not warranted for depreciation or damage caused by normal wear, lack of proper maintenance, misuse, failure to follow operating instructions, the elements or accident.
17. Any defect in a non-covered component, or damage to or failure of a covered component caused by a defect in a non-covered component.
18. Secondary damage which occurs from continued operation of a product after recognition of the occurrence of a failure.
19. Parts supplied by or repairs, maintenance or modifications performed by someone other than an authorized John Deere dealer, including any damage caused by such use of parts, repairs, maintenance, or modifications not performed by an authorized John Deere dealer.
20. Topping off fluids when fluid levels fall in the range between low and full
21. Parts/Kits not ordered on machine and installed aftermarket. These parts will be covered by any applicable parts warranty.
22. Attachments installed aftermarket – i.e., Winch not installed at factory.
23. Custom options installed outside the factory – i.e., G.R. Manufacturing option packages.
24. Used Products (except as otherwise provided in section L below).

#### **F. TERMINATION OF WARRANTY-**

John Deere is relieved of its obligations under Standard Warranty, StructurALL Warranty, Factory-Installed Undercarriage Warranty and/or Extended Warranty if:

1. The product is modified or altered in ways not approved by John Deere; or
2. Any unapproved or improperly sized attachment is installed on the product. Approval and attachment size shall be at John Deere's sole discretion. (Consult dealer prior to installing attachments or product modification).
3. The product is moved outside the US and/or Canada.

#### **G. PARTS REPLACED UNDER WARRANTY -**

Only new or remanufactured parts or components furnished or approved by John Deere, will be used if John Deere elects to repair the product. If any such part or component is defective in material or workmanship when installed in the product, John Deere will repair or replace, as it elects, such defective part or component, provided the defect is reported to an authorized John Deere dealer within 90 days of installation or before expiration of the applicable Standard Warranty, Factory-Installed Undercarriage Warranty and/or StructurALL Warranty whichever is later.

#### H. TELEMATICS

*NOTICE: Products may be equipped with telematics hardware and software ("Telematics") that transmit data to John Deere/ Dealer. Purchaser may deactivate Telematics at [www.jdlink.com](http://www.jdlink.com).*

Notwithstanding Purchaser's right, title or interest in the Products, Purchaser agrees that John Deere and Dealer (their affiliates, successors and assigns), without further notice to Purchaser have the right to:

1. Access, use, collect and disclose any data generated by, collected by, or stored in, Products or any hardware or devices interfacing with Products ("Machine Data");
2. Access Machine Data directly through data reporting devices integrated within, or attached to, Products, including Telematics ("Data Reporting Systems"); and
3. Update the Data Reporting Systems software from time to time. Machine Data will only be used in accordance with John Deere's Machine Data Policy, located at [www.JohnDeere.com/MachineDataPolicy](http://www.JohnDeere.com/MachineDataPolicy).

#### I. OBTAINING WARRANTY SERVICE -

To obtain warranty service, the purchaser must request warranty service from a John Deere dealer authorized to sell the product to be serviced. When making such a request, the purchaser must present evidence of the product's delivery date, make the product available at the dealer's place of business, and inform the dealer in what way the purchaser believes the product to be defective. Standard Warranty, Factory-Installed Undercarriage Warranty and/or StructurALL Warranty repairs may be made in the field if the purchaser and servicing dealer so desire. However, John Deere will not be responsible for any charges (such as dealer travel time, mileage or extra labor) that would not have been incurred had the product been repaired at the dealer's place of business.

#### J. NO IMPLIED WARRANTY, CONDITIONS OR OTHER REPRESENTATION -

Where permitted by law, neither John Deere nor any company affiliated with it makes any warranties, representations, conditions or promises, express or implied, as to the quality, performance, or freedom from defect of its products, other than those set forth in this document and **NO IMPLIED WARRANTY OF MERCHANTABILITY, CONDITIONS OR FITNESS IS MADE.**

#### K. NO DEALER WARRANTY -

The selling dealer makes no warranty of its own on any item covered by this warranty and makes no warranty on other items unless the dealer delivers to the purchaser a separate written warranty certificate specifically warranting the item. **The dealer has no authority to make any representation or promise on behalf of John Deere, or to modify the terms or limitations of this warranty in any way.**

#### L. USED JOHN DEERE PRODUCTS ONLY -

John Deere will transfer remaining Standard Warranty, Factory-Installed Undercarriage Warranty and/or StructurALL Warranty to the purchaser of a used John Deere construction and/or forestry product that has been used for less than the full warranty period provided at the product's original retail purchase. This transfer is not effective until change of ownership is registered by a John Deere dealer. **ALL THE TERMS, INCLUDING LIMITATIONS AND EXCLUSIONS, OF THE JOHN DEERE STANDARD WARRANTY, FACTORY-INSTALLED UNDERCARRIAGE WARRANTY, AND/OR STRUCTURALL WARRANTY ORIGINALLY PROVIDED FOR THE PRODUCT REMAIN IN EFFECT AND APPLICABLE.**



September 9, 2024

To: Honorable Mayor Norton and City Council  
 From: Jennifer J. Bromeland, City Administrator  
 Re: Preliminary 2025 Budget and Tax Levy

Cities must prepare and adopt a proposed budget and proposed property tax levy each year. By law in Minnesota, the fiscal year of a city and all its funds must be calendar year. A budget is one year of estimated money coming in or revenue, and expenditures or money going out. Cities over 500 in population that propose a property tax increase are required to provide notice of the proposed budget adoption and to allow public input on the proposed budget and property tax levy. The “truth-in-taxation” process (TNT) requires cities to certify proposed property tax levies to the county auditor on or before September 30<sup>th</sup>. The preliminary levy can be reduced once adopted but cannot be increased prior to the final levy being adopted. The levy is comprised of the general fund, EDA, and debt service. A TNT public comment hearing must occur sometime after November 24<sup>th</sup> and before December 27<sup>th</sup>. The final levy must be certified to the county auditor by or before December 27<sup>th</sup>. Cities must also file a certificate of compliance with the Department of Revenue by December 27<sup>th</sup>.

For reference purposes, included is last year’s final levy information. Last year’s final tax levy was set at approximately 16% or an increase of \$155,722. Property taxes should have remained relatively flat unless a property’s valuation increased. Attached is a tax levy history showing the tax levy by year.

**The preliminary levy can be reduced once adopted but cannot be increased prior to the final levy being adopted.** The levy is comprised of the general fund, EDA, and debt service.

	2023 Final	2024 Final	2025 Proposed Preliminary	Change from 2024
General Fund	\$769,952	\$945,045	\$1,130,646	\$185,601
EDA	\$51,000	\$51,000	\$20,000	(\$31,000)
Debt Service	\$152,310	\$132,939	\$136,396	\$3,457
<b>TOTAL TAX LEVY</b>	<b>\$973,262</b>	<b>\$1,128,984</b>	<b>\$1,287,042</b>	<b>\$158,058 or 14%</b>

<b>Proposed 2025 GF Expenditures</b>	\$2,510,692
<b>Proposed 2025 GF Revenues</b>	\$2,395,036
<b>Difference</b>	(\$115,656) – Planned Deficit Spending using capital outlay reserves. The budget would be balanced except for planned capital outlay expenditures drawing down previously set aside funding in general fund reserves. Planned Deficit Spending is the intentional drawing down of capital outlay funds previously set aside in the general fund. But for the planned expenditures, the budget would be balanced.

As shown on the Net Tax Capacity (NTC) worksheet, a copy of which is also attached, the NTC available for pay 2025 is lower than what was available for pay 2024. According to Blue Earth County, there are many reasons tax capacity can change. For Eagle Lake this year, the primary reasons are a decrease in residential market valuations of approximately 4% and an increase in the residential homestead market valuation exclusion, which reduced taxable market valuations of residential homestead property.

While there are many factors that go into the budget and line items, what follows are some highlights for your review and information (in no particular order):

**Truth In Taxation:** Truth in Taxation notices are sent to all property owners each November before local units of government finalize their budgets for the coming year. The notice is meant to help property owners understand how property taxes are determined and how they can get involved with local budgeting and taxation. Property owners cannot appeal their property’s market value or classification at the Truth in Taxation meeting. The Truth in Taxation meeting is tentatively scheduled for **Monday, December 2<sup>th</sup> at 6:00 p.m. at City Hall.**

**Fund Balance:** The City consistently maintains a minimum unassigned general fund balance of 50% of the annual budget. A positive fund balance contributes to a favorable bond rating, provides a source of working capital to meet cash flow needs, and offers a cushion for unexpected expenditures or revenue short falls.

**Fire and Public Works Budget Requests:** Requests from the Fire Department and Public Works Department are reflected in the draft budget.

**Certified 2025 Local Government Aid (LGA):** The Minnesota Department of Revenue released the certified Local Government Aid amounts for 2025. The 2025 LGA payments will be made on July 20 and December 26, 2024. **Together, LGA and property taxes account for approximately 80% of general fund revenues. Both are significant sources of income.** The goal of LGA is to help equalize a city's ability to provide an average level of services at a reasonable property tax rate.

2024 Certified Amount	\$749,370
2025 Certified Amount	\$750,114
<b>Increase from 2024 Amount</b>	<b>\$744.00</b>

**Cost of Living Adjustment (COLA):** Each year, a cost-of-living adjustment is made to wages using the consumer price index (please see attached printout). This is intended to counteract inflation and the average change over time in prices paid by consumers for goods and services. Discussion took place in 2021 that the City retains discretion as to the actual adjustment to wages for cost of living and is not bound by the CPI. This year, the percent change for the Midwest region from July 2023 to July 2024 is 2.7%. Most cities are budgeting anywhere between 3%-4% for a cost-of-living adjustment for 2025. A 3% COLA will be factored into the 2025 budget.

**Wages:** A wage survey was completed in 2024 that resulted in a revamped pay structure. Wages increased anywhere between 6.1%-19.5% depending on position to be average of market comparable. The 2024 scale reflected a 3% step increase and a 3% COLA adjustment. Unless directed differently, a 3% step increase will be factored into the 2025 budget.

**Health Insurance Rates:** We will not know our 2025 rates until October but have been advised by our agent to budget for an 8% increase at this time. It is anticipated that the renewal will be under 10% but budgeting higher until we know for sure.

**2025 Public Employees Retirement Association (PERA):** The 2024 regular legislative session resulted in no changes to employer or employee contributions to either the defined benefit or defined contribution plans.

**Employee Contributions**

Defined Benefit Plan	2024	2025
Coordinated	6.5%	6.5%

**Employer Contributions**

Defined Benefit Plan	2024	2025
Coordinated	7.5%	7.5%

**Social Security and Medicare Withholding for 2025:** The 2025 amounts are not yet available. For 2024, employers paid a Social Security tax rate of 6.2% and a Medicare tax rate of 1.45%. The combined rate of 7.65% is unchanged from 2023.

**Paid Family and Medical Leave:** A new Minnesota law will create a state-administered mandatory paid family and medical leave insurance program beginning January 1, 2026. The

program will provide a number of weeks of partial wage replacement for family and medical leave funded through a payroll tax applied to all employers. The program will be administered by the Minnesota Department of Employment and Economic Development (DEED).

**Enterprise and Debt Service Funds:** City staff will continue working on fine tuning the enterprise and debt service fund budgets and consult with Shannon Sweeney with David Drown Associates on whether an updated rate analysis is needed based on projected operating expenses.

**Changes Since August 26 Work Session:** \$2,500 was added to City Hall capital outlay, bringing the total to set aside in 2025 to \$5,000. City staff will work in 2025 to get a capital outlay plan for City facilities in which City Hall will be included; \$25,000 was added to the capital outlay facilities for the Fire Department to help offset costs with the next phase in the process; and \$20,000 was added to the Park and Recreation budget for park lighting at Lake Eagle Park. In total, the additional budgeted amounts increased the proposed levy from 12% to 14%.

Discussion should ensue.

A motion is needed to adopt the Preliminary 2025 budget and levy.



Jennifer J. Bromeland  
City Administrator



### Eagle Lake City

data as of 4/12/2024

Net Tax Capacity (NTC)  
 Preliminary - only for discussion purposes

PAYABLE 2024	
Pay 2024	3,348,172 Total Fully Taxable Tax Capacity (line 1031)
	143,660 less TIF Captured (Line 1040)
	3,204,512 NTC
Pay 2024 Levy	1,128,984
Pay 2024 Tax Rate	35.23% (approx.) (ave of regular and rur serv dist, if applicable)

PRELIMINARY PAY 2025 SCENARIO 1	
Pay 2025	3,284,962 Line 1031 Total Fully Taxable
	192,758 less Line 1040 TIF Captured
	3,092,204 NTC
Proposed Levy Change	<b>14.00%</b> =====> Equates to \$ Amt: \$ <b>158,058</b>
Pay 2025 Levy	1,287,042 Potential based on Maintained Levy Rate
Pay 2025 Tax Rate	41.62% (approx.) (ave of regular and rur serv dist, if applicable)

SCENARIO 1	
Residential Taxable Market Value	\$300,000
Proposed Tax Rate	41.62%
Estimated City Tax	\$1,248.66

**Historical Information**

Payable Year	Pay 2024	Pay 2023	Pay 2022	Pay 2021	Pay 2020	Pay 2019	Pay 2018	Pay 2017	Pay 2016
Line 1031 Total Fully Taxable	3,348,172	2,767,697	2,506,077	2,332,281	2,294,277	2,230,280	2,046,457	1,777,609	1,660,734
Less Line 1040 TIF Captured	143,660	132,437	123,200	123,850	123,850	123,906	127,965	107,123	101,472
NTC	3,204,512	2,635,260	2,382,877	2,208,431	2,170,427	2,106,374	1,918,492	1,670,486	1,559,262
Levy	1,128,984	973,262	892,901	811,728	755,096	648,719	624,369	642,119	600,111

Approx Tax Rate  
(ave of regular and rur serv dist)

	35.23%	36.93%	37.47%	36.76%	34.79%	30.80%	32.54%	38.44%	38.49%
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# CITY OF EAGLE LAKE

## 2025 Revenue Budget Worksheet

Account Descr	2022 Amt	2024 Budget	2024 YTD Amt	2024 YTD Balance	2023 % of Budget	2025 Budget	UnderLine
<b>101 GENERAL</b>							
R 101-31000 Property Taxes	\$776,620.98	\$945,045.00	\$3,710.76	\$941,334.24	0.39%	\$1,130,646.00	
R 101-32100 Business Licenses	\$3,075.00	\$3,000.00	\$5,000.00	-\$2,000.00	166.67%	\$3,500.00	
R 101-32210 Building Permits	\$141,357.24	\$75,000.00	\$38,460.13	\$36,539.87	51.27%	\$75,000.00	
R 101-32211 Surcharge - Flat Fee	\$236.50	\$100.00	\$95.00	\$5.00	95.00%	\$100.00	
R 101-32212 Surcharge - Value	\$6,811.00	\$1,500.00	\$1,373.00	\$127.00	91.53%	\$1,500.00	
R 101-32213 Surcharge - Plumbing	\$63.00	\$75.00	\$6.00	\$69.00	8.00%	\$75.00	
R 101-32214 Surcharge - Mechanical	\$63.00	\$75.00	\$7.00	\$68.00	9.33%	\$75.00	
R 101-32215 Surcharge - Other	\$6.00	\$10.00	\$1.00	\$9.00	10.00%	\$10.00	
R 101-32220 Zoning Permit	\$1,200.00	\$1,150.00	\$1,320.00	-\$170.00	114.78%	\$1,200.00	
R 101-32221 Rental Inspection	\$23,940.00	\$1,000.00	\$1,763.35	-\$763.35	176.34%	\$1,500.00	
R 101-32240 Animal Permits & Licenses	\$1,390.00	\$1,500.00	\$1,099.00	\$401.00	73.27%	\$1,500.00	
R 101-32260 Refunds and Reimbursements	\$61,348.61	\$35,000.00	\$17,957.47	\$17,042.53	51.31%	\$35,000.00	
R 101-33000 Intergovernmental Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-33100 Federal Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-33400 State Grants and Aids	\$0.00	\$25,000.00	\$8,038.07	\$16,961.93	32.15%	\$25,000.00	
R 101-33401 Local Government Aid	\$699,884.00	\$749,370.00	\$410,254.00	\$339,116.00	54.75%	\$750,114.00	
R 101-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-33418 MN Police Relief Payment	\$32,668.27	\$28,353.00	\$0.00	\$28,353.00	0.00%	\$28,353.00	
R 101-33419 MN Fire Relief Payment	\$0.00	\$23,582.00	\$33,075.98	-\$9,493.98	140.26%	\$33,075.00	
R 101-33428 Payment in Leau of Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-34107 Administrative Service Fee	\$5,601.50	\$4,000.00	\$3,012.25	\$987.75	75.31%	\$4,000.00	
R 101-34110 Planning & Zoning Fees	\$1,784.00	\$1,000.00	\$416.00	\$584.00	41.60%	\$1,000.00	
R 101-34403 Refuse Collection Charges	\$0.00	\$0.00	\$105.00	-\$105.00	0.00%	\$0.00	
R 101-34404 Recycling Collection Charge	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-35000 Fines and Fees	\$2,784.49	\$3,500.00	\$1,005.35	\$2,494.65	28.72%	\$3,500.00	
R 101-36100 Special Assessments	\$863.01	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-36101 Indust. Park - N. Lift Station	\$0.00	\$1,926.00	\$0.00	\$1,926.00	0.00%	\$1,926.00	
R 101-36102 Greenfield Assessment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-36103 Joan Lane Special Assessment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-36104 Lakeview Watermain 13 Sp. A	\$956.29	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-36106 Sparrowhawk Sp. Assmt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-36200 Miscellaneous Revenues	\$3,258.65	\$100.00	\$510.00	-\$410.00	510.00%	\$500.00	
R 101-36210 Interest Earnings	\$177,545.90	\$50,000.00	\$144,974.94	-\$94,974.94	289.95%	\$125,000.00	
R 101-36230 Contributions - General	\$8,604.60	\$7,500.00	\$4,040.25	\$3,459.75	53.87%	\$7,500.00	
R 101-36231 Contributions - Park	\$5,902.14	\$5,000.00	\$17,626.44	-\$12,626.44	352.53%	\$15,000.00	
R 101-36232 Contributions - Fire Department	\$54,500.00	\$20,000.00	\$0.00	\$20,000.00	0.00%	\$30,000.00	
R 101-36233 Police - Seizure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

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Account Descr	2022 Amt	2024 Budget	2024 YTD Amt	2024 YTD Balance	2023 % of Budget	2025 Budget	UnderLine
R 101-36240 Fire Call Revenue	\$4,650.00	\$2,000.00	\$3,530.00	-\$1,530.00	176.50%	\$2,000.00	
R 101-36241 Fire Contract Payment	\$62,660.94	\$62,662.00	\$31,330.62	\$31,331.38	50.00%	\$67,662.00	
R 101-38020 Rental Revenue	\$980.00	\$500.00	\$630.00	-\$130.00	126.00%	\$500.00	
R 101-38021 Wireless Internet Rental Fee	\$19,839.57	\$19,000.00	\$13,357.02	\$5,642.98	70.30%	\$19,000.00	
R 101-38022 Contract For Deed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38050 Cable TV Franchise Fee	\$20,612.12	\$17,500.00	\$8,692.86	\$8,807.14	49.67%	\$12,000.00	
R 101-38051 Electric Franchise Fee	\$7,895.15	\$9,500.00	\$6,106.39	\$3,393.61	64.28%	\$9,500.00	
R 101-38052 Gas Franchise Fee	\$7,358.10	\$9,300.00	\$5,789.20	\$3,510.80	62.25%	\$9,300.00	
R 101-38053 Solar Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38054 Small Cities Street Money	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38200 Park Dedication	\$1,068.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38201 Eagle Heights Trail Dedication	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38400 Internal Service Fund Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-39101 Sale of Equipment-Material	\$25,608.50	\$0.00	\$6,522.50	-\$6,522.50	0.00%	\$0.00	
R 101-39102 Issuance of Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-39203 Transfer from Other Fund	\$0.00	\$44,560.00	\$44,560.00	\$0.00	100.00%	\$0.00	
R 101-39400 Escrow Funds Received	\$13.21	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
<b>101 GENERAL</b>	<b>\$2,161,149.77</b>	<b>\$2,147,808.00</b>	<b>\$814,369.58</b>	<b>\$1,333,438.42</b>		<b>\$2,395,036.00</b>	
<b>201 STORM WATER DRAINAGE</b>							
R 201-32219 SWPPP Review	\$1,000.00	\$2,000.00	\$600.00	\$1,400.00	30.00%	\$1,000.00	
R 201-32260 Refunds and Reimbursements	\$0.00	\$1,050.00	\$0.00	\$1,050.00	0.00%	\$48,680.00	
R 201-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 201-37100 Sales for Services	\$56,618.92	\$64,803.00	\$51,094.20	\$13,708.80	89.35%	\$64,803.00	
R 201-39101 Sale of Equipment-Material	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 201-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
<b>201 STORM WATER DRAINAGE</b>	<b>\$57,618.92</b>	<b>\$67,853.00</b>	<b>\$51,694.20</b>	<b>\$16,158.80</b>		<b>\$114,483.00</b>	
<b>202 RECYCLING UTILITY</b>							
R 202-34404 Recycling Collection Charge	\$60,194.12	\$63,000.00	\$43,450.96	\$19,549.04	78.01%	\$63,000.00	
<b>202 RECYCLING UTILITY</b>	<b>\$60,194.12</b>	<b>\$63,000.00</b>	<b>\$43,450.96</b>	<b>\$19,549.04</b>		<b>\$63,000.00</b>	
<b>203 REFUSE UTILITY</b>							
R 203-34403 Refuse Collection Charges	\$195,380.59	\$181,000.00	\$142,855.48	\$38,144.52	89.25%	\$181,000.00	
<b>203 REFUSE UTILITY</b>	<b>\$195,380.59</b>	<b>\$181,000.00</b>	<b>\$142,855.48</b>	<b>\$38,144.52</b>		<b>\$181,000.00</b>	
<b>206 ECONOMIC DEVELOPMENT AUTHORITY</b>							
R 206-31000 Property Taxes	\$50,758.81	\$15,000.00	\$239.32	\$14,760.68	1.60%	\$15,000.00	
R 206-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 206-36210 Interest Earnings	\$10,607.98	\$1,000.00	\$7,885.94	-\$6,885.94	788.59%	\$5,000.00	
R 206-39101 Sale of Equipment-Material	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 206-39201 Transfer from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

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Account Descr	2022 Amt	2024 Budget	2024 YTD Amt	2024 YTD Balance	2023 % of Budget	2025 Budget	UnderLine
R 206-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
206 ECONOMIC DEVELOPMENT AUTHORITY	\$61,366.79	\$16,000.00	\$8,125.26	\$7,874.74		\$20,000.00	
207 EDA REVOLVING LOAN FUND							
R 207-34900 Fromm EDA Loan 2013 Princip	\$0.00	\$0.00	\$1,178.60	-\$1,178.60	0.00%	\$1,028.00	
R 207-34901 Fromm EDA Loan 2013 Intere	\$1,037.84	\$0.00	\$1,025.14	-\$1,025.14	0.00%	\$981.00	
R 207-34902 Loan Repayment-Miller	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 207-34920 Blue Earth County Loan to City	\$18,723.11	\$0.00	\$0.00	\$0.00	0.00%	\$586.00	
R 207-36210 Interest Earnings	\$729.45	\$0.00	\$670.74	-\$670.74	0.00%	\$0.00	
R 207-36211 EDA Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 207-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
207 EDA REVOLVING LOAN FUND	\$20,490.40	\$0.00	\$2,874.48	-\$2,874.48		\$2,595.00	
208 ACCOUNT TO CLOSE FOR PARKWAY							
R 208-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
208 ACCOUNT TO CLOSE FOR PARKWAY	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
210 SMALL CITIES GRANT FUND							
R 210-32260 Refunds and Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 210-36210 Interest Earnings	\$72.54	\$0.00	\$61.55	-\$61.55	0.00%	\$50.00	
210 SMALL CITIES GRANT FUND	\$72.54	\$0.00	\$61.55	-\$61.55		\$50.00	
221 TAX INCREMENT DIST. 1-2 CEDAR							
R 221-31050 Tax Increments	\$104,010.76	\$96,586.00	\$0.00	\$96,586.00	0.00%	\$95,427.00	
221 TAX INCREMENT DIST. 1-2 CEDAR	\$104,010.76	\$96,586.00	\$0.00	\$96,586.00		\$95,427.00	
222 TAX ABATEMENT-AUTUMN WIND							
R 222-31051 Property Tax - Tax Abatement	\$0.00	\$35,904.00	\$0.00	\$35,904.00	0.00%	\$0.00	
222 TAX ABATEMENT-AUTUMN WIND	\$0.00	\$35,904.00	\$0.00	\$35,904.00		\$0.00	
223 TIF 3-1 704-708 PARKWAY AVE							
R 223-31050 Tax Increments	\$11,767.21	\$11,787.00	\$0.00	\$11,787.00	0.00%	\$11,787.00	
R 223-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 223-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
223 TIF 3-1 704-708 PARKWAY AVE	\$11,767.21	\$11,787.00	\$0.00	\$11,787.00		\$11,787.00	
224 TIF 3-2 FOX MEADOWS							
R 224-31050 Tax Increments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
224 TIF 3-2 FOX MEADOWS	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
250 AMERICA RESCUE PLAN							
R 250-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

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Account Descr	2022 Amt	2024 Budget	2024 YTD Amt	2024 YTD Balance	2023 % of Budget	2025 Budget	UnderLine
250 AMERICA RESCUE PLAN	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
255 PUBLIC SAETY AID							
R 255-33400 State Grants and Aids	\$143,621.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
255 PUBLIC SAETY AID	\$143,621.00	\$0.00	\$0.00	\$0.00		\$0.00	
310 RETIRED-CATE STREET							
R 310-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 310-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
310 RETIRED-CATE STREET	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
311 RETIRED-CITY FACILITIES							
R 311-31000 Property Taxes	\$52,543.09	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 311-39203 Transfer from Other Fund	\$537.33	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
311 RETIRED-CITY FACILITIES	\$53,080.42	\$0.00	\$0.00	\$0.00		\$0.00	
326 PFA							
R 326-31000 Property Taxes	\$38,302.06	\$0.00	\$537.33	-\$537.33	0.00%	\$0.00	
R 326-36100 Special Assessments	\$11,394.25	\$0.00	\$784.55	-\$784.55	0.00%	\$0.00	
R 326-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 326-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
326 PFA	\$49,696.31	\$0.00	\$1,321.88	-\$1,321.88		\$0.00	
327 RETIRED-LINDA DR EXTENSION							
R 327-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
327 RETIRED-LINDA DR EXTENSION	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
328 RETIRED STORM SEWER IMPROV2010							
R 328-31000 Property Taxes	\$76.81	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
328 RETIRED STORM SEWER IMPROV2010	\$76.81	\$0.00	\$0.00	\$0.00		\$0.00	
329 RETIRED-JOAN LANE REFUND 2021B							
R 329-31000 Property Taxes	\$22,702.15	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 329-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
329 RETIRED-JOAN LANE REFUND 2021B	\$22,702.15	\$0.00	\$0.00	\$0.00		\$0.00	
330 2ND, LINDA, STORM 2017A CROSSO							
R 330-31000 Property Taxes	\$14,763.37	\$50,599.00	\$0.00	\$50,599.00	0.00%	\$50,599.00	
R 330-36100 Special Assessments	\$5,997.68	\$17,531.00	\$0.00	\$17,531.00	0.00%	\$17,531.00	
R 330-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 330-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
330 2ND, LINDA, STORM 2017A CROSSO	\$20,761.05	\$68,130.00	\$0.00	\$68,130.00		\$68,130.00	

Account Descr	2022 Amt	2024 Budget	2024 YTD Amt	2024 YTD Balance	2023 % of Budget	2025 Budget	UnderLine
<b>331 CSAH 27/AGENCY ST 2021A</b>							
R 331-31000 Property Taxes	\$10,380.16	\$9,283.00	\$0.00	\$9,283.00	0.00%	\$9,283.00	
R 331-36100 Special Assessments	\$25,573.93	\$39,706.00	\$15,425.54	\$24,280.46	38.85%	\$39,706.00	
R 331-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 331-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
<b>331 CSAH 27/AGENCY ST 2021A</b>	<b>\$35,954.09</b>	<b>\$48,989.00</b>	<b>\$15,425.54</b>	<b>\$33,563.46</b>		<b>\$48,989.00</b>	
<b>332 FACILITIES 2021B</b>							
R 332-31000 Property Taxes	\$7,380.45	\$73,176.00	\$0.00	\$73,176.00	0.00%	\$0.00	
R 332-36100 Special Assessments	\$10,346.63	\$0.00	\$177.40	-\$177.40	0.00%	\$0.00	
R 332-39203 Transfer from Other Fund	\$100,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 332-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
<b>332 FACILITIES 2021B</b>	<b>\$117,727.08</b>	<b>\$73,176.00</b>	<b>\$177.40</b>	<b>\$72,998.60</b>		<b>\$0.00</b>	
<b>335 WATER TOWER REHAB 2023</b>							
R 335-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
<b>335 WATER TOWER REHAB 2023</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>	
<b>431 AGENCY RECONSTRUCTION-CSAH 27</b>							
R 431-39201 Transfer from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 431-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 431-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
<b>431 AGENCY RECONSTRUCTION-CSAH 27</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>	
<b>435 WATER TOWER REHAB</b>							
R 435-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 435-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
<b>435 WATER TOWER REHAB</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>	
<b>601 WATER FUND</b>							
R 601-31300 State Sales and Use Tax	\$1,872.25	\$550.00	\$560.43	-\$10.43	101.90%	\$550.00	
R 601-31301 County Sales and Use Tax	\$143.06	\$40.00	\$40.75	-\$0.75	101.88%	\$40.00	
R 601-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 601-34407 Area Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 601-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 601-36200 Miscellaneous Revenues	\$290.00	\$500.00	\$380.00	\$120.00	109.60%	\$500.00	
R 601-37100 Sales for Services	\$455,946.71	\$459,175.00	\$296,762.10	\$162,412.90	73.89%	\$491,360.00	
R 601-37110 Water Meter Sales	\$26,113.45	\$10,000.00	\$8,046.50	\$1,953.50	80.47%	\$10,000.00	
R 601-37170 Hook Up Fee	\$20,500.00	\$6,600.00	\$3,500.00	\$3,100.00	53.03%	\$7,079.00	
R 601-39101 Sale of Equipment-Material	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 601-39203 Transfer from Other Fund	\$99,690.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

Account Descr	2022 Amt	2024 Budget	2024 YTD Amt	2024 YTD Balance	2023 % of Budget	2025 Budget	UnderLine
601 WATER FUND							
R 601-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
	\$604,555.47	\$476,865.00	\$309,289.78	\$167,575.22		\$509,529.00	
602 SEWER FUND							
R 602-32260 Refunds and Reimbursements	\$19,623.63	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-34407 Area Charges	\$400.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-37100 Sales for Services	\$486,689.46	\$535,600.00	\$356,012.56	\$179,587.44	74.69%	\$557,024.00	
R 602-37170 Hook Up Fee	\$16,400.00	\$5,200.00	\$2,800.00	\$2,400.00	53.85%	\$5,408.00	
R 602-37255 I & I Penalty	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-37260 Late Fees	\$10,597.68	\$8,000.00	\$6,957.61	\$1,042.39	85.92%	\$8,653.00	
R 602-39101 Sale of Equipment-Material	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
	\$533,710.77	\$548,800.00	\$365,770.17	\$183,029.83		\$571,085.00	
602 SEWER FUND							
	\$4,253,936.25	\$3,835,898.00	\$1,755,416.28	\$2,080,481.72		\$4,081,111.00	

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CITY OF EAGLE LAKE

2025 Expenditure Budget Worksheet

Account Descr	2022 Amt	2024 Budget	YTD Amt	2024 YTD Balance	%YTD Budget	2025 Budget	UnderLine
<b>101 GENERAL</b>							
41000 General Government (GENERAL)							
E 101-41000-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-131 Employer Paid Health	\$73,781.72	\$69,500.00	\$50,951.10	\$18,548.90	73.31%	\$75,060.00	
E 101-41000-132 Employer Paid Health Saving	\$22,966.67	\$36,171.00	\$14,950.00	\$21,221.00	41.33%	\$35,150.00	
E 101-41000-133 Employer Paid Dental	\$5,361.16	\$6,596.00	\$2,954.94	\$3,641.06	44.80%	\$7,124.00	
E 101-41000-151 Work Comp Premium	\$22,303.50	\$23,000.00	\$2,030.50	\$20,969.50	8.83%	\$27,893.00	
E 101-41000-300 Professional Svcs (GENERAL)	\$2,271.75	\$2,500.00	\$154.00	\$2,346.00	6.16%	\$2,500.00	
E 101-41000-362 Property & Liability Ins	\$36,205.44	\$25,000.00	\$18,235.00	\$6,765.00	72.94%	\$28,000.00	
E 101-41000-400 CD purchase	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-430 Miscellaneous (GENERAL)	\$3,326.98	\$20,000.00	\$3,544.55	\$16,455.45	17.72%	\$20,000.00	
E 101-41000-433 Dues and Subscriptions	\$11,802.08	\$14,000.00	\$9,099.04	\$4,900.96	64.99%	\$17,000.00	
E 101-41000-438 Meeting & Education	\$0.00	\$0.00	\$125.00	-\$125.00	0.00%	\$0.00	
E 101-41000-445 Summer Sounds	\$6,315.15	\$10,000.00	\$12,450.56	-\$2,450.56	124.51%	\$15,000.00	
E 101-41000-510 Capital Outlay-Actual Expns	\$2,550.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-550 Capital Outlay - Set Aside	\$0.00	\$2,500.00	\$0.00	\$2,500.00	0.00%	\$2,500.00	
E 101-41000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-740 ESCROW FUNDS RETURNED	-\$0.50	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
41000 General Government (GENERAL)	\$186,883.95	\$209,267.00	\$114,494.69	\$94,772.31		\$230,227.00	
41100 City Council							
E 101-41100-100 Wages and Salaries (GENER	\$16,090.00	\$14,400.00	\$10,350.00	\$4,050.00	71.88%	\$16,400.00	
E 101-41100-108 Video Intern Wages	\$480.00	\$640.00	\$80.00	\$560.00	12.50%	\$500.00	
E 101-41100-121 PERA	\$0.00	\$1,080.00	\$0.00	\$1,080.00	0.00%	\$1,230.00	
E 101-41100-122 FICA	\$1,027.34	\$892.00	\$646.66	\$245.34	72.50%	\$1,020.00	
E 101-41100-123 Medicare	\$240.27	\$209.00	\$151.24	\$57.76	72.36%	\$240.00	
E 101-41100-438 Meeting & Education	\$501.38	\$2,000.00	\$535.00	\$1,465.00	26.75%	\$5,000.00	
41100 City Council	\$18,338.99	\$19,221.00	\$11,762.90	\$7,458.10		\$24,390.00	
41200 Mayor							
E 101-41200-100 Wages and Salaries (GENER	\$5,250.00	\$4,800.00	\$3,350.00	\$1,450.00	69.79%	\$5,300.00	
E 101-41200-121 PERA	\$0.00	\$360.00	\$0.00	\$360.00	0.00%	\$400.00	
E 101-41200-122 FICA	\$325.50	\$298.00	\$207.70	\$90.30	69.70%	\$330.00	
E 101-41200-123 Medicare	\$76.15	\$70.00	\$48.59	\$21.41	69.41%	\$77.00	
E 101-41200-438 Meeting & Education	\$1,882.84	\$2,500.00	\$2,389.24	\$110.76	95.57%	\$5,000.00	
41200 Mayor	\$7,534.49	\$8,028.00	\$5,995.53	\$2,032.47		\$11,107.00	
41400 Elections							
E 101-41400-100 Wages and Salaries (GENER	\$481.85	\$2,811.00	\$1,179.95	\$1,631.05	41.98%	\$600.00	

Account Descr	2022 Amt	2024 Budget	2024 YTD Amt	2024 YTD Balance	%YTD Budget	2025 Budget	UnderLine
E 101-41400-122 FICA	\$29.87	\$175.00	\$73.15	\$101.85	41.80%	\$38.00	
E 101-41400-123 Medicare	\$6.99	\$41.00	\$17.11	\$23.89	41.73%	\$8.00	
E 101-41400-430 Miscellaneous (GENERAL)	\$1,883.87	\$2,000.00	\$114.29	\$1,885.71	5.71%	\$2,000.00	
E 101-41400-510 Capital Outlay-Actual Expens	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
41400 Elections	\$2,402.58	\$5,027.00	\$1,384.50	\$3,642.50		\$2,646.00	
41500 Administration							
E 101-41500-100 Wages and Salaries (GENER	\$101,846.31	\$98,169.00	\$65,710.95	\$32,458.05	66.94%	\$104,117.00	
E 101-41500-121 PERA	\$7,344.88	\$7,363.00	\$4,904.14	\$2,458.86	66.61%	\$7,808.00	
E 101-41500-122 FICA	\$4,783.24	\$6,087.00	\$3,441.85	\$2,645.15	56.54%	\$6,456.00	
E 101-41500-123 Medicare	\$1,118.64	\$1,424.00	\$804.94	\$619.06	56.53%	\$1,510.00	
E 101-41500-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-210 Operating Supplies (GENERAL	\$11,655.80	\$9,500.00	\$4,912.03	\$4,587.97	51.71%	\$9,500.00	
E 101-41500-320 Communications (GENERAL)	\$4,531.48	\$6,000.00	\$3,632.17	\$2,367.83	60.54%	\$6,000.00	
E 101-41500-351 Legal Notices-Public Hearing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-352 Publications	\$548.86	\$1,500.00	\$273.84	\$1,226.16	18.26%	\$1,000.00	
E 101-41500-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-390 Operating Agreement-ASA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-430 Miscellaneous (GENERAL)	\$385.80	\$0.00	\$266.10	-\$266.10	0.00%	\$0.00	
E 101-41500-433 Dues and Subscriptions	\$50.00	\$0.00	\$50.00	-\$50.00	0.00%	\$0.00	
E 101-41500-438 Meeting & Education	\$2,476.69	\$5,500.00	\$4,161.63	\$1,338.37	75.67%	\$8,000.00	
E 101-41500-510 Capital Outlay-Actual Expens	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-550 Capital Outlay - Set Aside	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-602 Capital Principal	\$1,228.75	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-605 Capital Lease Issued	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-612 Capital Interest	\$25.25	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
41500 Administration	\$135,995.70	\$135,543.00	\$88,157.65	\$47,385.35		\$144,391.00	
41600 Professional							
E 101-41600-300 Professional Svcs (GENERAL)	\$6,276.96	\$27,465.00	\$26,875.81	\$589.19	97.85%	\$30,000.00	
E 101-41600-301 Auditing and Acct g Services	\$29,900.00	\$32,000.00	\$29,424.00	\$2,576.00	91.95%	\$35,000.00	
E 101-41600-303 Engineering Fees	\$17,927.37	\$7,500.00	\$6,635.00	\$865.00	88.47%	\$7,500.00	
E 101-41600-304 Legal Fees	\$30,651.39	\$30,000.00	\$7,574.00	\$22,426.00	25.25%	\$25,000.00	
E 101-41600-310 Computer Technical Support	\$42,798.28	\$40,000.00	\$27,257.35	\$12,742.65	68.14%	\$45,000.00	
E 101-41600-311 Building Inspector Fees	\$78,864.27	\$35,000.00	\$50,570.97	-\$15,570.97	144.49%	\$40,000.00	
E 101-41600-313 State Surcharge Fee	\$3,496.85	\$1,500.00	\$1,550.76	-\$50.76	103.38%	\$1,750.00	
E 101-41600-314 Service Agreements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41600-315 City History	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41600-316 Payroll Processing	\$5,907.27	\$6,500.00	\$3,551.91	\$2,948.09	54.64%	\$6,500.00	

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Account Descr	2022 Amt	2024 Budget	2024 YTD Amt	2024 YTD Balance	%YTD Budget	2025 Budget	UnderLine
E 101-41600-433 Dues and Subscriptions	\$5,105.00	\$5,500.00	\$1,000.00	\$4,500.00	18.18%	\$1,500.00	
41600 Professional	\$220,927.39	\$185,465.00	\$154,439.80	\$31,025.20		\$192,250.00	
41800 Planning & Zoning Comm. Devel.							
E 101-41800-100 Wages and Salaries (GENERAL)	\$34,758.50	\$54,000.00	\$33,289.63	\$20,710.37	61.65%	\$57,262.00	
E 101-41800-102 Overtime	\$0.00	\$500.00	\$0.00	\$500.00	0.00%	\$500.00	
E 101-41800-121 PERA	\$0.00	\$4,088.00	\$0.00	\$4,088.00	0.00%	\$4,326.00	
E 101-41800-122 FICA	\$1,611.48	\$3,379.00	\$2,008.68	\$1,370.32	59.45%	\$3,576.00	
E 101-41800-123 Medicare	\$376.87	\$791.00	\$469.77	\$321.23	59.39%	\$836.00	
E 101-41800-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41800-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41800-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41800-210 Operating Supplies (GENERAL)	\$50.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41800-351 Legal Notices-Public Hearing	\$356.55	\$500.00	\$144.51	\$355.49	28.90%	\$500.00	
E 101-41800-430 Miscellaneous (GENERAL)	\$273.00	\$500.00	\$121.00	\$379.00	24.20%	\$500.00	
E 101-41800-438 Meeting & Education	\$916.77	\$2,000.00	\$921.79	\$1,078.21	46.09%	\$2,500.00	
E 101-41800-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
41800 Planning & Zoning Comm. Devel.	\$38,343.17	\$65,758.00	\$36,955.38	\$28,802.62		\$70,000.00	
41900 City Hall							
E 101-41900-210 Operating Supplies (GENERAL)	\$358.78	\$1,000.00	\$671.48	\$328.52	67.15%	\$1,500.00	
E 101-41900-220 Repair/Maint (GENERAL)	\$5,050.66	\$6,000.00	\$3,799.33	\$2,200.67	63.32%	\$6,500.00	
E 101-41900-381 Electric Utilities	\$11,967.37	\$12,500.00	\$6,464.70	\$6,035.30	51.72%	\$12,500.00	
E 101-41900-510 Capital Outlay-Actual Expns	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41900-550 Capital Outlay - Set Aside	\$0.00	\$2,500.00	\$0.00	\$2,500.00	0.00%	\$5,000.00	
41900 City Hall	\$17,376.81	\$22,000.00	\$10,935.51	\$11,064.49		\$25,500.00	
42100 Streets							
E 101-42100-100 Wages and Salaries (GENERAL)	\$49,623.05	\$45,180.00	\$29,359.73	\$15,820.27	64.98%	\$47,730.00	
E 101-42100-121 PERA	\$3,126.48	\$3,389.00	\$2,202.04	\$1,186.96	64.98%	\$3,580.00	
E 101-42100-122 FICA	\$2,334.94	\$2,802.00	\$1,747.61	\$1,054.39	62.37%	\$2,959.00	
E 101-42100-123 Medicare	\$546.07	\$656.00	\$408.71	\$247.29	62.30%	\$822.00	
E 101-42100-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-151 Work Comp Premium	\$3,619.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-210 Operating Supplies (GENERAL)	\$9,931.39	\$5,500.00	\$2,443.80	\$3,056.20	44.43%	\$6,500.00	
E 101-42100-212 Fuel	\$9,469.11	\$11,000.00	\$3,558.63	\$7,441.37	32.35%	\$11,000.00	
E 101-42100-220 Repair/Maint (GENERAL)	\$9,419.80	\$8,000.00	\$8,042.03	-\$42.03	100.53%	\$8,500.00	
E 101-42100-224 Street Repair-General Mainte	\$75,665.29	\$110,000.00	\$3,308.82	\$106,691.18	3.01%	\$120,000.00	
E 101-42100-300 Professional Svcs (GENERAL)	\$2,933.56	\$5,000.00	\$0.00	\$5,000.00	0.00%	\$10,000.00	
E 101-42100-320 Communications (GENERAL)	\$966.17	\$1,500.00	\$560.46	\$939.54	37.36%	\$1,500.00	

*increased - facility improvements*

Account Descr	2022 Amt	2024 Budget	2024 YTD Amt	2024 YTD Balance	%YTD Budget	2025 Budget	UnderLine
E 101-42100-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-381 Electric Utilities	\$1,673.49	\$1,700.00	\$844.58	\$855.42	49.68%	\$1,800.00	
E 101-42100-383 Gas Utility	\$666.90	\$1,157.00	\$871.26	\$285.74	75.30%	\$1,300.00	
E 101-42100-430 Miscellaneous (GENERAL)	\$1,018.87	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-437 Clothing Allowance	\$870.75	\$750.00	\$616.59	\$133.41	82.21%	\$800.00	
E 101-42100-438 Meeting & Education	\$1,293.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,500.00	
E 101-42100-510 Capital Outlay-Actual Expns	\$33,178.00	\$124,000.00	\$153.00	\$123,847.00	0.12%	\$66,829.00	
E 101-42100-550 Capital Outlay - Set Aside	\$0.00	\$154,616.00	\$0.00	\$154,616.00	0.00%	\$112,366.00	
E 101-42100-560 Capital Outlay - Sidewalks	\$12,225.00	\$45,000.00	\$0.00	\$45,000.00	0.00%	\$30,000.00	
42100 Streets	\$218,560.87	\$520,250.00	\$54,117.26	\$466,132.74		\$428,186.00	
42110 Street Lighting							
E 101-42110-381 Electric Utilities	\$46,552.22	\$45,000.00	\$26,593.57	\$18,406.43	59.10%	\$54,000.00	
42110 Street Lighting	\$46,552.22	\$45,000.00	\$26,593.57	\$18,406.43		\$54,000.00	
42120 Refuse & Recycling							
E 101-42120-384 Refuse Collection Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42120-386 Recycling Collection Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42120-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42120-721 Transfer Out	\$0.00	\$0.00	\$0.01	-\$0.01	0.00%	\$0.00	
42120 Refuse & Recycling	\$0.00	\$0.00	\$0.01	-\$0.01		\$0.00	
42200 Police Department							
E 101-42200-100 Wages and Salaries (GENER	\$139,198.34	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-102 Overtime	\$8,416.07	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-103 Part-Time Police Wages	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-106 TZD Wages	\$8,312.32	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-107 On Call Police Wages	\$4,842.11	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-109 Blue Earth County	\$16,045.00	\$502,150.00	\$334,761.52	\$167,388.48	66.67%	\$519,718.00	
E 101-42200-121 PERA	\$28,639.36	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-122 FICA	\$2,110.10	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-123 Medicare	\$2,311.32	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-210 Operating Supplies (GENERA	\$1,064.67	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-212 Fuel	\$6,115.01	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-220 Repair/Maint (GENERAL)	\$3,346.93	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-300 Professional Svcs (GENERAL)	\$5,008.25	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-306 Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-312 New Officer Hiring/Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

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Account Descr	2022 Amt	2024 Budget	2024 YTD Amt	2024 YTD Balance	%YTD Budget	2025 Budget	UnderLine
E 101-42200-320 Communications (GENERAL)	\$4,735.25	\$0.00	-\$64.98	\$64.98	0.00%	\$0.00	
E 101-42200-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-430 Miscellaneous (GENERAL)	\$4,139.58	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-433 Dues and Subscriptions	\$462.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-437 Clothing Allowance	\$1,145.95	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-438 Meeting & Education	\$3,495.95	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-510 Capital Outlay-Actual Expns	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-540 Capital Outlay - Seizure	\$54.44	\$0.00	\$1,000.00	-\$1,000.00	0.00%	\$0.00	
E 101-42200-550 Capital Outlay - Set Aside	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
42200 Police Department	\$239,442.65	\$502,150.00	\$335,696.54	\$166,453.46		\$519,718.00	
42300 Fire Department							
E 101-42300-100 Wages and Salaries (GENER	\$26,130.00	\$10,000.00	\$3,801.26	\$6,198.74	38.01%	\$10,000.00	
E 101-42300-104 Calls & Training Wages	\$0.00	\$30,000.00	\$0.00	\$30,000.00	0.00%	\$30,000.00	
E 101-42300-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-122 FICA	\$1,620.06	\$2,480.00	\$198.40	\$2,281.60	8.00%	\$2,480.00	
E 101-42300-123 Medicare	\$378.89	\$580.00	\$46.40	\$533.60	8.00%	\$580.00	
E 101-42300-124 Fire Relief Payment	\$5,074.00	\$60,000.00	\$35,306.98	\$24,693.02	58.84%	\$60,000.00	
E 101-42300-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-210 Operating Supplies (GENERA	\$22,140.86	\$15,000.00	\$12,019.48	\$2,980.52	80.13%	\$25,000.00	
E 101-42300-212 Fuel	\$2,226.85	\$3,300.00	\$1,773.22	\$1,526.78	53.73%	\$3,500.00	
E 101-42300-220 Repair/Maint (GENERAL)	\$32,752.51	\$30,800.00	\$25,529.55	\$5,270.45	82.89%	\$38,750.00	
E 101-42300-300 Professional Svcs (GENERAL)	\$5,924.19	\$6,600.00	\$4,974.15	\$1,625.85	75.37%	\$7,200.00	
E 101-42300-306 Physicals	\$4,124.91	\$4,400.00	\$6,199.77	-\$1,799.77	140.90%	\$6,500.00	
E 101-42300-320 Communications (GENERAL)	\$5,554.63	\$6,600.00	\$4,597.99	\$2,002.01	69.67%	\$7,200.00	
E 101-42300-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-381 Electric Utilities	\$2,371.42	\$2,750.00	\$1,153.87	\$1,596.13	41.96%	\$2,750.00	
E 101-42300-383 Gas Utility	\$2,012.53	\$4,400.00	\$1,639.10	\$2,760.90	37.25%	\$4,400.00	
E 101-42300-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-433 Dues and Subscriptions	\$2,077.50	\$2,200.00	\$1,320.00	\$880.00	60.00%	\$2,400.00	
E 101-42300-437 Clothing Allowance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,000.00	
E 101-42300-438 Meeting & Education	\$13,697.50	\$16,500.00	\$10,324.54	\$6,175.46	62.57%	\$18,000.00	
E 101-42300-510 Capital Outlay-Actual Expns	\$24,510.50	\$25,000.00	\$14,072.28	\$10,927.72	56.29%	\$146,723.00	
E 101-42300-520 Fire Dept Equipment-Gambli	\$12,675.83	\$10,000.00	\$2,809.80	\$7,190.20	28.10%	\$30,000.00	
E 101-42300-530 Capital Outlay - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-535 Capital Outlay-Facilities	\$2,500.00	\$27,500.00	\$1,250.00	\$26,250.00	4.55%	\$25,000.00	
E 101-42300-550 Capital Outlay - Set Aside	\$10,847.75	\$136,370.00	\$10,847.75	\$125,522.25	7.95%	\$145,841.00	
42300 Fire Department	\$176,619.93	\$394,480.00	\$137,864.54	\$256,615.46		\$571,324.00	
42400 School Patrol							
E 101-42400-100 Wages and Salaries (GENER	\$5,531.86	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

*Increased - next phase*

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Account Descr	2022 Amt	2024 Budget	2024 YTD Amt	2024 YTD Balance	%YTD Budget	2025 Budget	UnderLine
E 101-42400-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42400-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42400-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
42400 School Patrol	\$5,531.86	\$0.00	\$0.00	\$0.00		\$0.00	
42410 Animal Patrol							
E 101-42410-210 Operating Supplies (GENERAL)	\$0.00	\$200.00	\$0.00	\$200.00	0.00%	\$0.00	
E 101-42410-300 Professional Svcs (GENERAL)	\$0.00	\$500.00	\$0.00	\$500.00	0.00%	\$0.00	
42410 Animal Patrol	\$0.00	\$700.00	\$0.00	\$700.00		\$0.00	
42430 Civil Patrol							
E 101-42430-220 Repair/Maint (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,000.00	
E 101-42430-381 Electric Utilities	\$605.95	\$1,000.00	\$406.31	\$593.69	40.63%	\$1,000.00	
E 101-42430-510 Capital Outlay-Actual Expns	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%	\$0.00	
42430 Civil Patrol	\$605.95	\$2,000.00	\$406.31	\$1,593.69		\$3,000.00	
42500 Park & Recreation							
E 101-42500-100 Wages and Salaries (GENER	\$43,375.30	\$47,690.00	\$30,996.39	\$16,693.61	65.00%	\$50,381.00	
E 101-42500-121 PERA	\$3,299.82	\$3,577.00	\$2,324.76	\$1,252.24	64.99%	\$3,778.00	
E 101-42500-122 FICA	\$2,457.75	\$2,957.00	\$1,845.07	\$1,111.93	62.40%	\$3,123.00	
E 101-42500-123 Medicare	\$574.84	\$692.00	\$431.51	\$260.49	62.36%	\$730.00	
E 101-42500-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-210 Operating Supplies (GENERAL	\$7,847.89	\$12,000.00	\$10,339.99	\$1,660.01	86.17%	\$15,000.00	
E 101-42500-212 Fuel	\$6,190.63	\$5,900.00	\$3,017.95	\$2,882.05	51.15%	\$6,000.00	
E 101-42500-220 Repair/Maint (GENERAL)	\$11,736.41	\$11,000.00	\$5,246.85	\$5,753.15	47.70%	\$15,000.00	
E 101-42500-300 Professional Svcs (GENERAL)	\$30,475.00	\$42,500.00	\$24,658.14	\$17,841.86	58.02%	\$65,000.00	
E 101-42500-320 Communications (GENERAL)	\$1,067.97	\$1,500.00	\$721.74	\$778.26	48.12%	\$1,500.00	
E 101-42500-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-381 Electric Utilities	\$5,077.19	\$6,000.00	\$2,871.83	\$3,128.17	47.86%	\$6,000.00	
E 101-42500-383 Gas Utility	\$926.02	\$1,500.00	\$871.26	\$628.74	58.08%	\$1,500.00	
E 101-42500-390 Operating Agreement-ASA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-430 Miscellaneous (GENERAL)	\$759.76	\$1,500.00	\$0.00	\$1,500.00	0.00%	\$1,500.00	
E 101-42500-437 Clothing Allowance	\$900.79	\$0.00	\$616.61	-\$616.61	0.00%	\$0.00	
E 101-42500-438 Meeting & Education	\$18.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-510 Capital Outlay-Actual Expns	\$93,018.20	\$13,260.00	\$16,288.65	-\$3,028.65	122.84%	\$0.00	
E 101-42500-550 Capital Outlay - Set Aside	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%	\$14,441.00	
E 101-42500-570 Capital Outlay - Park Board	\$527.15	\$50,000.00	\$190,313.22	-\$140,313.22	380.63%	\$50,000.00	
E 101-42500-572 Active Community	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
42500 Park & Recreation	\$208,252.72	\$210,076.00	\$290,543.97	-\$80,467.97		\$233,953.00	

Put  
increased 2025-2026  
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Account Descr	2022 Amt	2024 Budget	2024 YTD Amt	2024 YTD Balance	%YTD Budget	2025 Budget	UnderLine
101 GENERAL	\$1,523,369.28	\$2,324,965.00	\$1,269,348.16	\$1,055,616.84		\$2,510,692.00	
201 STORM WATER DRAINAGE							
00000 No Department							
E 201-00000-100 Wages and Salaries (GENERAL)	\$21,762.59	\$23,458.00	\$15,467.18	\$7,990.82	65.94%	\$24,827.00	
E 201-00000-121 PERA	\$1,682.18	\$1,762.00	\$1,157.40	\$604.60	65.69%	\$1,864.00	
E 201-00000-122 FICA	\$1,176.13	\$1,455.00	\$668.47	\$586.53	59.69%	\$1,539.00	
E 201-00000-123 Medicare	\$275.07	\$340.00	\$203.12	\$136.88	59.74%	\$360.00	
E 201-00000-131 Employer Paid Health	\$0.00	\$7,595.00	\$0.00	\$7,595.00	0.00%	\$6,460.00	
E 201-00000-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 201-00000-133 Employer Paid Dental	\$0.00	\$600.00	\$0.00	\$600.00	0.00%	\$438.00	
E 201-00000-210 Operating Supplies (GENERAL)	\$1,816.64	\$1,500.00	\$813.74	\$686.26	54.25%	\$2,000.00	
E 201-00000-212 Fuel	\$1,910.92	\$2,000.00	\$162.00	\$1,838.00	8.10%	\$2,500.00	
E 201-00000-220 Repair/Maint (GENERAL)	\$6,231.47	\$9,250.00	\$6,014.84	\$3,235.16	65.03%	\$10,000.00	
E 201-00000-300 Professional Svcs (GENERAL)	\$3,837.69	\$20,000.00	\$16,009.19	\$3,990.81	80.05%	\$68,680.00	
E 201-00000-320 Communications (GENERAL)	\$2,435.89	\$800.00	\$464.87	\$335.13	58.11%	\$800.00	
E 201-00000-430 Miscellaneous (GENERAL)	\$759.78	\$0.00	\$0.00	\$0.00	0.00%	\$500.00	
E 201-00000-437 Clothing Allowance	\$870.79	\$750.00	\$616.63	\$133.37	82.22%	\$800.00	
E 201-00000-438 Meeting & Education	\$1,143.00	\$2,000.00	\$20.00	\$1,980.00	1.00%	\$2,500.00	
E 201-00000-510 Capital Outlay-Actual Expns	\$11,004.00	\$11,000.00	\$153.00	\$10,847.00	1.39%	\$11,000.00	
E 201-00000-550 Capital Outlay - Set Aside	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%	\$10,000.00	
E 201-00000-721 Transfer Out	\$0.00	\$8,892.00	\$0.00	\$8,892.00	0.00%	\$9,336.00	
00000 No Department	\$54,906.15	\$101,402.00	\$41,950.44	\$59,451.56		\$153,604.00	
201 STORM WATER DRAINAGE	\$54,906.15	\$101,402.00	\$41,950.44	\$59,451.56		\$153,604.00	
202 RECYCLING UTILITY							
00000 No Department							
E 202-00000-386 Recycling Collection Expense	\$60,091.17	\$60,503.00	\$44,159.46	\$16,343.54	72.99%	\$60,503.00	
E 202-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$60,091.17	\$60,503.00	\$44,159.46	\$16,343.54		\$60,503.00	
202 RECYCLING UTILITY	\$60,091.17	\$60,503.00	\$44,159.46	\$16,343.54		\$60,503.00	
203 REFUSE UTILITY							
00000 No Department							
E 203-00000-105 Board & Commission Wages	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 203-00000-384 Refuse Collection Expense	\$171,969.28	\$167,310.00	\$145,962.99	\$21,347.01	87.24%	\$167,310.00	
E 203-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$171,969.28	\$167,310.00	\$145,962.99	\$21,347.01		\$167,310.00	
203 REFUSE UTILITY	\$171,969.28	\$167,310.00	\$145,962.99	\$21,347.01		\$167,310.00	

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Account Descr	2022 Amt	2024 Budget	2024 YTD Amt	2024 YTD Balance	%YTD Budget	2025 Budget	UnderLine
<b>206 ECONOMIC DEVELOPMENT AUTHORITY</b>							
00000 No Department							
E 206-00000-300 Professional Svcs (GENERAL)	\$15,840.16	\$0.00	\$0.00	\$0.00	0.00%	\$15,000.00	
E 206-00000-430 Miscellaneous (GENERAL)	\$429.09	\$500.00	\$15.48	\$484.52	3.10%	\$500.00	
E 206-00000-433 Dues and Subscriptions	\$7,187.58	\$8,084.00	\$8,051.58	\$32.42	99.60%	\$9,127.00	
E 206-00000-438 Meeting & Education	\$202.64	\$100.00	\$42.98	\$57.02	42.98%	\$250.00	
E 206-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$23,659.47	\$8,684.00	\$8,110.04	\$573.96		\$24,877.00	
00000 No Department	\$23,659.47	\$8,684.00	\$8,110.04	\$573.96		\$24,877.00	
<b>206 ECONOMIC DEVELOPMENT AUTHORITY</b>							
<b>207 EDA REVOLVING LOAN FUND</b>							
00000 No Department							
E 207-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 207-00000-450 Loan Forgiveness	\$515.80	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 207-00000-497 EDA Loan Issuance	\$3,297.36	\$0.00	\$10,294.69	-\$10,294.69	0.00%	\$0.00	
E 207-00000-498 Loan Payment to Blue Earth	\$0.00	\$1,206.00	\$657.10	\$548.90	54.49%	\$1,206.00	
E 207-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$3,813.16	\$1,206.00	\$10,951.79	-\$9,745.79		\$1,206.00	
00000 No Department	\$3,813.16	\$1,206.00	\$10,951.79	-\$9,745.79		\$1,206.00	
<b>208 ACCOUNT TO CLOSE FOR PARKWAY</b>							
00000 No Department							
E 208-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
00000 No Department	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
<b>208 ACCOUNT TO CLOSE FOR PARKWAY</b>							
<b>221 TAX INCREMENT DIST. 1-2 CEDAR</b>							
00000 No Department							
E 221-00000-300 Professional Svcs (GENERAL)	\$1,053.21	\$1,054.00	\$868.81	\$185.19	82.43%	\$1,054.00	
E 221-00000-352 Publications	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 221-00000-442 Tax Increment Payment	\$98,810.22	\$94,592.00	\$0.00	\$94,592.00	0.00%	\$94,592.00	
E 221-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$99,863.43	\$95,646.00	\$868.81	\$94,777.19		\$95,646.00	
00000 No Department	\$99,863.43	\$95,646.00	\$868.81	\$94,777.19		\$95,646.00	
<b>222 TAX ABATEMENT-AUTUMN WIND</b>							
00000 No Department							
E 222-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 222-00000-443 Tax Abatement Payment	\$35,904.00	\$35,904.00	\$35,904.00	\$0.00	100.00%	\$0.00	

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Account Descr	2022 Amt	2024 Budget	2024 YTD Amt	2024 YTD Balance	%YTD Budget	2025 Budget	UnderLine
00000 No Department	\$35,904.00	\$35,904.00	\$35,904.00	\$0.00		\$0.00	
222 TAX ABATEMENT-AUTUMN WIND	\$35,904.00	\$35,904.00	\$35,904.00	\$0.00		\$0.00	
223 TIF 3-1 704-708 PARKWAY AVE							
00000 No Department							
E 223-00000-430 Miscellaneous (GENERAL)	\$1,053.22	\$1,054.00	\$868.81	\$185.19	82.43%	\$1,054.00	
E 223-00000-721 Transfer Out	\$0.00	\$0.00	\$44,560.00	-\$44,560.00	0.00%	\$0.00	
00000 No Department	\$1,053.22	\$1,054.00	\$45,428.81	-\$44,374.81		\$1,054.00	
223 TIF 3-1 704-708 PARKWAY AVE	\$1,053.22	\$1,054.00	\$45,428.81	-\$44,374.81		\$1,054.00	
224 TIF 3-2 FOX MEADOWS							
00000 No Department							
E 224-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$868.81	-\$868.81	0.00%	\$0.00	
E 224-00000-442 Tax Increment Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$0.00	\$0.00	\$868.81	-\$868.81		\$0.00	
224 TIF 3-2 FOX MEADOWS	\$0.00	\$0.00	\$868.81	-\$868.81		\$0.00	
250 AMERICA RESCUE PLAN							
00000 No Department							
E 250-00000-210 Operating Supplies (GENERAL)	\$153,303.29	\$0.00	\$80,289.33	-\$80,289.33	0.00%	\$0.00	
E 250-00000-510 Capital Outlay-Actual Expens	\$0.00	\$0.00	\$1,496.96	-\$1,496.96	0.00%	\$0.00	
E 250-00000-721 Transfer Out	\$99,690.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$252,993.29	\$0.00	\$81,786.29	-\$81,786.29		\$0.00	
250 AMERICA RESCUE PLAN	\$252,993.29	\$0.00	\$81,786.29	-\$81,786.29		\$0.00	
255 PUBLIC SAETY AID							
00000 No Department							
E 255-00000-210 Operating Supplies (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
255 PUBLIC SAETY AID	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
326 PFA							
00000 No Department							
E 326-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 326-00000-601 Debt Srv Bond Principal	\$28,000.00	\$28,000.00	\$28,000.00	\$0.00	100.00%	\$28,000.00	
E 326-00000-611 Bond Interest	\$3,877.48	\$3,418.00	\$3,417.44	\$0.56	99.98%	\$3,418.00	
E 326-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$31,877.48	\$31,418.00	\$31,417.44	\$0.56		\$31,418.00	
326 PFA	\$31,877.48	\$31,418.00	\$31,417.44	\$0.56		\$31,418.00	

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Account Descr	2022 Amt	2024 Budget	YTD Amt	2024 Balance	%YTD Budget	2025 Budget	UnderLine
<b>330 2ND, LINDA, STORM 2017A CROSSO</b>							
00000 No Department							
E 330-00000-300 Professional Svcs (GENERAL)	\$985.00	\$435.00	\$1,045.00	-\$610.00	240.23%	\$435.00	
E 330-00000-430 Miscellaneous (GENERAL)	\$495.00	\$495.00	\$0.00	\$495.00	0.00%	\$495.00	
E 330-00000-601 Debt Srv Bond Principal	\$55,000.00	\$60,000.00	\$60,000.00	\$0.00	100.00%	\$60,000.00	
E 330-00000-611 Bond Interest	\$8,638.75	\$8,130.00	\$7,485.00	\$645.00	92.07%	\$8,130.00	
E 330-00000-730 Cost of Issuance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$65,118.75	\$69,060.00	\$68,530.00	\$530.00		\$69,060.00	
<b>330 2ND, LINDA, STORM 2017A CROSSO</b>	<b>\$65,118.75</b>	<b>\$69,060.00</b>	<b>\$68,530.00</b>	<b>\$530.00</b>		<b>\$69,060.00</b>	
<b>331 CSAH 27/AGENCY ST 2021A</b>							
00000 No Department							
E 331-00000-300 Professional Svcs (GENERAL)	\$500.00	\$750.00	\$500.00	\$250.00	66.67%	\$750.00	
E 331-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 331-00000-601 Debt Srv Bond Principal	\$80,000.00	\$80,000.00	\$80,000.00	\$0.00	100.00%	\$80,000.00	
E 331-00000-611 Bond Interest	\$14,080.00	\$18,390.00	\$13,760.00	\$4,630.00	74.82%	\$18,390.00	
00000 No Department	\$94,580.00	\$99,140.00	\$94,260.00	\$4,880.00		\$99,140.00	
<b>331 CSAH 27/AGENCY ST 2021A</b>	<b>\$94,580.00</b>	<b>\$99,140.00</b>	<b>\$94,260.00</b>	<b>\$4,880.00</b>		<b>\$99,140.00</b>	
<b>332 FACILITIES 2021B</b>							
00000 No Department							
E 332-00000-300 Professional Svcs (GENERAL)	\$300.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 332-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 332-00000-601 Debt Srv Bond Principal	\$188,000.00	\$162,000.00	\$162,000.00	\$0.00	100.00%	\$162,000.00	
E 332-00000-611 Bond Interest	\$12,210.00	\$10,285.00	\$10,285.00	\$0.00	100.00%	\$10,285.00	
00000 No Department	\$200,510.00	\$172,285.00	\$172,285.00	\$0.00		\$172,285.00	
<b>332 FACILITIES 2021B</b>	<b>\$200,510.00</b>	<b>\$172,285.00</b>	<b>\$172,285.00</b>	<b>\$0.00</b>		<b>\$172,285.00</b>	
<b>335 WATER TOWER REHAB 2023</b>							
00000 No Department							
E 335-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	-\$0.00	0.00%	\$0.00	
E 335-00000-601 Debt Srv Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 335-00000-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
<b>335 WATER TOWER REHAB 2023</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>	
<b>431 AGENCY RECONSTRUCTION-CSAH 27</b>							
00000 No Department							
E 431-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

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Account Descr	2022 Amt	2024 Budget	2024 YTD Amt	2024 YTD Balance	%YTD Budget	2025 Budget	UnderLine
E 431-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 431-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 431-00000-730 Cost of Issuance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
431 AGENCY RECONSTRUCTION-CSAH 27	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
435 WATER TOWER REHAB							
00000 No Department							
E 435-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$168,742.00	-\$168,742.00	0.00%	\$0.00	
E 435-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$0.00	\$0.00	\$168,742.00	-\$168,742.00		\$0.00	
435 WATER TOWER REHAB	\$0.00	\$0.00	\$168,742.00	-\$168,742.00		\$0.00	
601 WATER FUND							
00000 No Department							
E 601-00000-100 Wages and Salaries (GENER	\$83,222.40	\$127,328.00	\$83,786.11	\$43,541.89	65.80%	\$134,381.00	
E 601-00000-121 PERA	\$9,096.63	\$9,550.00	\$6,270.53	\$3,279.47	65.66%	\$10,105.00	
E 601-00000-122 FICA	\$6,392.04	\$7,894.00	\$4,726.47	\$3,167.53	59.87%	\$8,354.00	
E 601-00000-123 Medicare	\$1,494.91	\$1,846.00	\$1,105.37	\$740.63	59.88%	\$1,953.00	
E 601-00000-131 Employer Paid Health	\$18,396.74	\$30,377.00	\$12,707.64	\$17,669.36	41.83%	\$25,843.00	
E 601-00000-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-133 Employer Paid Dental	\$1,340.29	\$2,399.00	\$738.76	\$1,660.24	30.79%	\$1,755.00	
E 601-00000-142 Unemployment Benefit Paym	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-151 Work Comp Premium	\$11,151.75	\$11,299.00	\$1,015.25	\$10,283.75	8.99%	\$13,703.00	
E 601-00000-190 Pension Expense	\$3,682.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-210 Operating Supplies (GENERA	\$68,310.75	\$55,000.00	\$29,442.32	\$25,557.68	53.53%	\$57,000.00	
E 601-00000-212 Fuel	\$1,224.54	\$1,000.00	\$90.01	\$909.99	9.00%	\$1,000.00	
E 601-00000-220 Repair/Maint (GENERAL)	\$9,431.75	\$22,000.00	\$1,731.84	\$20,268.16	7.87%	\$22,000.00	
E 601-00000-300 Professional Svcs (GENERAL)	\$33,582.69	\$30,000.00	\$16,818.97	\$13,181.03	56.06%	\$32,000.00	
E 601-00000-320 Communications (GENERAL)	\$6,237.77	\$4,000.00	\$6,961.92	-\$2,961.92	174.05%	\$7,500.00	
E 601-00000-362 Property & Liability Ins	\$18,102.88	\$12,452.00	\$9,117.50	\$3,334.50	73.22%	\$13,860.00	
E 601-00000-381 Electric Utilities	\$27,581.66	\$23,000.00	\$12,467.03	\$10,532.97	54.20%	\$25,300.00	
E 601-00000-383 Gas Utility	\$1,453.11	\$2,500.00	\$1,292.76	\$1,207.24	51.71%	\$2,750.00	
E 601-00000-420 Depreciation	\$61,654.45	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-430 Miscellaneous (GENERAL)	\$13,449.78	\$0.00	\$110.00	-\$110.00	0.00%	\$0.00	
E 601-00000-433 Dues and Subscriptions	\$433.00	\$500.00	\$410.00	\$90.00	82.00%	\$500.00	
E 601-00000-437 Clothing Allowance	\$870.87	\$750.00	\$616.64	\$133.36	82.22%	\$800.00	
E 601-00000-438 Meeting & Education	\$18.00	\$2,500.00	\$1,437.96	\$1,062.04	57.52%	\$2,500.00	
E 601-00000-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-441 State Sales Tax	\$5,232.00	\$0.00	\$2,110.00	-\$2,110.00	0.00%	\$2,500.00	

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Account Descr	2022 Amt	2024 Budget	2024 YTD Amt	2024 YTD Balance	%YTD Budget	2025 Budget	UnderLine
E 601-00000-444 County Sales Tax	\$478.00	\$150.00	\$201.00	-\$51.00	134.00%	\$500.00	
E 601-00000-499 Amortization Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-510 Capital Outlay-Actual Expens	\$18,242.65	\$11,000.00	\$6,845.31	\$4,154.69	62.23%	\$11,000.00	
E 601-00000-550 Capital Outlay - Set Aside	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%	\$10,000.00	
E 601-00000-601 Debt Srv Bond Principal	\$0.00	\$0.00	\$39,000.00	-\$39,000.00	0.00%	\$0.00	
E 601-00000-611 Bond Interest	\$16,203.48	\$0.00	\$16,593.75	-\$16,593.75	0.00%	\$0.00	
E 601-00000-721 Transfer Out	\$49,999.99	\$176,849.00	-\$0.01	\$176,849.01	0.00%	\$178,293.00	
00000 No Department	\$467,284.13	\$542,394.00	\$255,597.13	\$286,796.87		\$563,597.00	
601 WATER FUND	\$467,284.13	\$542,394.00	\$255,597.13	\$286,796.87		\$563,597.00	
602 SEWER FUND							
00000 No Department							
E 602-00000-100 Wages and Salaries (GENER	\$84,368.38	\$127,328.00	\$83,781.97	\$43,546.03	65.80%	\$134,381.00	
E 602-00000-121 PERA	\$9,094.53	\$9,550.00	\$6,270.07	\$3,279.93	65.66%	\$10,105.00	
E 602-00000-122 FICA	\$6,390.65	\$7,894.00	\$4,726.28	\$3,167.72	59.87%	\$8,354.00	
E 602-00000-123 Medicare	\$1,494.59	\$1,846.00	\$1,105.35	\$740.65	59.88%	\$1,953.00	
E 602-00000-131 Employer Paid Health	\$18,396.74	\$30,377.00	\$12,707.61	\$17,669.39	41.83%	\$25,843.00	
E 602-00000-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-133 Employer Paid Dental	\$1,340.27	\$2,399.00	\$738.68	\$1,660.32	30.79%	\$1,755.00	
E 602-00000-151 Work Comp Premium	\$11,151.75	\$11,299.00	\$1,015.25	\$10,283.75	8.99%	\$13,703.00	
E 602-00000-190 Pension Expense	\$3,457.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-210 Operating Supplies (GENERA	\$5,529.79	\$7,000.00	\$3,896.61	\$3,103.39	55.67%	\$7,500.00	
E 602-00000-212 Fuel	\$999.54	\$1,000.00	\$105.94	\$894.06	10.59%	\$1,000.00	
E 602-00000-220 Repair/Maint (GENERAL)	\$10,507.80	\$18,000.00	\$3,531.51	\$14,468.49	19.62%	\$18,000.00	
E 602-00000-300 Professional Svcs (GENERAL)	\$31,625.85	\$35,000.00	\$30,389.31	\$4,610.69	86.83%	\$39,000.00	
E 602-00000-320 Communications (GENERAL)	\$4,156.99	\$4,000.00	\$2,763.91	\$1,236.09	69.10%	\$4,000.00	
E 602-00000-362 Property & Liability Ins	\$18,102.88	\$12,452.00	\$9,117.50	\$3,334.50	73.22%	\$13,860.00	
E 602-00000-381 Electric Utilities	\$11,123.07	\$12,000.00	\$6,781.20	\$5,218.80	56.51%	\$13,200.00	
E 602-00000-383 Gas Utility	\$926.06	\$2,000.00	\$871.30	\$1,128.70	43.57%	\$2,200.00	
E 602-00000-385 Mankato User Charge Fee	\$218,555.21	\$218,324.00	\$131,272.21	\$87,051.79	60.13%	\$218,324.00	
E 602-00000-420 Depreciation	\$47,944.17	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-430 Miscellaneous (GENERAL)	\$759.78	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-433 Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-437 Clothing Allowance	\$870.90	\$750.00	\$616.65	\$133.35	82.22%	\$800.00	
E 602-00000-438 Meeting & Education	\$888.09	\$2,500.00	\$0.00	\$2,500.00	0.00%	\$2,500.00	
E 602-00000-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-510 Capital Outlay-Actual Expens	-\$20,061.87	\$11,000.00	\$153.00	\$10,847.00	1.39%	\$11,000.00	
E 602-00000-550 Capital Outlay - Set Aside	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%	\$10,000.00	
E 602-00000-721 Transfer Out	\$50,000.00	\$50,000.00	\$0.11	\$49,999.89	0.00%	\$50,000.00	
00000 No Department	\$517,622.17	\$574,719.00	\$299,844.46	\$274,874.54		\$587,478.00	

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Account Descr	2022 Amt	2024 Budget	2024 YTD Amt	2024 YTD Balance	%YTD Budget	2025 Budget	UnderLine
602 SEWER FUND	\$517,622.17	\$574,719.00	\$299,844.46	\$274,874.54		\$587,478.00	
	\$3,604,614.98	\$4,285,690.00	\$2,776,015.63	\$1,509,674.37		\$4,537,870.00	



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

September 9, 2024

To: Honorable Mayor Norton and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: City Administrator Report

1. Community Development Coordinator Hiring Update. To date, 15 applications have been received for the position of Community Development Coordinator. Victoria Potts with the Minnesota Valley Council of Governments (MVCOG) has scored the applications and identified 4 applicants to be interviewed based on meeting minimum qualifications and preferred qualifications. Interviews will be held the week of September 16, and it's anticipated that a recommendation to hire will be included on the October 7<sup>th</sup> agenda.
2. Candidate Forum. Two years ago, the Eagle Lake Community Development Foundation (ELCDF) hosted and moderated a candidate forum for the election. City staff has reached out to both the ELCDF and Greater Mankato Growth to ask if there might be interest in holding a forum for the Eagle Lake Mayor and City Council election.
3. Status Update on Surveillance Cameras at City Hall and Park. City staff now have access to video camera surveillance footage at City Hall and Lake Eagle Park. Blue Earth County Sheriff's Office personnel are working with their IT to get access to surveillance footage. A brief demonstration of the surveillance footage will be made this evening showing the clarity of the surveillance footage.
4. Year to Date Expenditures and Revenues. Attached you will find year-to-date expenditures and revenues. Please let me know if you would like more detail for any of the line items.
5. Stormwater and Climate Resiliency Project Update. A meeting was recently held with ISG to talk about the next step in the Stormwater and Climate Resiliency Project – community engagement. Information will be sent to residents shortly informing them of ways to be engaged and provide feedback and attend upcoming events. More information to be pushed out shortly.
6. Rural Child Care Innovation Program Project Update. Core team members are working to host a provider appreciation event in October at the WowZone in addition to a Town Hall event to be held in November at the American Legion. More information to be pushed out shortly and feedback from community members sought about child care issues affecting Eagle Lake.

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7. Emergency Management Public Officials Leadership Training. Just a reminder that there will be a training for leadership officials coming up on September 25<sup>th</sup> on the roles and responsibilities as it relates to emergency management. Please see attached for a flyer with more information.
8. Warning Siren Update. There was some confusion earlier this month when the warning sirens sounded for inclement weather. Per an inquiry to Blue Earth County Emergency Management, there is no longer the ability to sound the sirens based on the National Weather Service polygons. This means that sirens are sounded when there is a threat of severe weather anywhere in Blue Earth County versus just a true threat area.
9. Status of Generator Installation at Well Site and City Hall. The generator for the well site has been delivered. We are expecting gas installation shortly. CenterPoint Energy has advised that they are out 6 weeks for the installation of service at City Hall.
10. Employee Time Off Tracking Sheet. Attached is a time off tracking by pay period sheet for employees. This is included for informational purposes only.

  
Jennifer J. Bromeland  
City Administrator

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# CITY OF EAGLE LAKE

## \*Expenditure Guideline

Current Period: September 2024

Account Descr	2024 YTD Budget	September 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
<b>FUND 101 GENERAL</b>						
E 101-41000-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41000-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41000-131 Employer Paid Heal	\$69,500.00	\$4,614.67	\$55,565.77	\$0.00	\$13,934.23	79.95%
E 101-41000-132 Employer Paid Heal	\$36,171.00	\$0.00	\$14,950.00	\$0.00	\$21,221.00	41.33%
E 101-41000-133 Employer Paid Den	\$6,596.00	\$0.00	\$2,954.94	\$0.00	\$3,641.06	44.80%
E 101-41000-151 Work Comp Premiu	\$23,000.00	\$14,038.50	\$16,069.00	\$0.00	\$6,931.00	69.87%
E 101-41000-300 Professional Srvs (	\$2,500.00	\$0.00	\$154.00	\$0.00	\$2,346.00	6.16%
E 101-41000-362 Property & Liability	\$25,000.00	\$18,222.00	\$36,457.00	\$0.00	-\$11,457.00	145.83%
E 101-41000-400 CD purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41000-430 Miscellaneous (GE	\$20,000.00	\$0.00	\$3,544.55	\$0.00	\$16,455.45	17.72%
E 101-41000-433 Dues and Subscript	\$14,000.00	\$0.00	\$9,099.04	\$0.00	\$4,900.96	64.99%
E 101-41000-438 Meeting & Educatio	\$0.00	\$0.00	\$125.00	\$0.00	-\$125.00	0.00%
E 101-41000-445 Summer Sounds	\$10,000.00	\$0.00	\$12,450.56	\$0.00	-\$2,450.56	124.51%
E 101-41000-510 Capital Outlay-Actu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41000-550 Capital Outlay - Set	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 101-41000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41000-740 ESCROW FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41100-100 Wages and Salarie	\$14,400.00	\$0.00	\$10,350.00	\$0.00	\$4,050.00	71.88%
E 101-41100-108 Video Intern Wages	\$640.00	\$0.00	\$80.00	\$0.00	\$560.00	12.50%
E 101-41100-121 PERA	\$1,080.00	\$0.00	\$0.00	\$0.00	\$1,080.00	0.00%
E 101-41100-122 FICA	\$892.00	\$0.00	\$646.66	\$0.00	\$245.34	72.50%
E 101-41100-123 Medicare	\$209.00	\$0.00	\$151.24	\$0.00	\$57.76	72.36%
E 101-41100-438 Meeting & Educatio	\$2,000.00	\$0.00	\$535.00	\$0.00	\$1,465.00	26.75%
E 101-41200-100 Wages and Salarie	\$4,800.00	\$0.00	\$3,350.00	\$0.00	\$1,450.00	69.79%
E 101-41200-121 PERA	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00	0.00%
E 101-41200-122 FICA	\$298.00	\$0.00	\$207.70	\$0.00	\$90.30	69.70%
E 101-41200-123 Medicare	\$70.00	\$0.00	\$48.59	\$0.00	\$21.41	69.41%
E 101-41200-438 Meeting & Educatio	\$2,500.00	\$0.00	\$2,389.24	\$0.00	\$110.76	95.57%
E 101-41400-100 Wages and Salarie	\$2,811.00	\$0.00	\$1,179.95	\$0.00	\$1,631.05	41.98%
E 101-41400-122 FICA	\$175.00	\$0.00	\$73.15	\$0.00	\$101.85	41.80%
E 101-41400-123 Medicare	\$41.00	\$0.00	\$17.11	\$0.00	\$23.89	41.73%
E 101-41400-430 Miscellaneous (GE	\$2,000.00	\$0.00	\$114.29	\$0.00	\$1,885.71	5.71%
E 101-41400-510 Capital Outlay-Actu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-100 Wages and Salarie	\$98,169.00	\$0.00	\$65,710.95	\$0.00	\$32,458.05	66.94%
E 101-41500-121 PERA	\$7,363.00	\$0.00	\$4,904.14	\$0.00	\$2,458.86	66.61%
E 101-41500-122 FICA	\$6,087.00	\$0.00	\$3,441.85	\$0.00	\$2,645.15	56.54%
E 101-41500-123 Medicare	\$1,424.00	\$0.00	\$804.94	\$0.00	\$619.06	56.53%
E 101-41500-131 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-133 Employer Paid Den	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-151 Work Comp Premiu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-210 Operating Supplies	\$9,500.00	\$0.00	\$4,912.03	\$0.00	\$4,587.97	51.71%
E 101-41500-320 Communications (	\$6,000.00	\$129.95	\$3,762.12	\$0.00	\$2,237.88	62.70%
E 101-41500-351 Legal Notices-Publi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-352 Publications	\$1,500.00	\$0.00	\$273.84	\$0.00	\$1,226.16	18.26%
E 101-41500-362 Property & Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-390 Operating Agreeeme	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-430 Miscellaneous (GE	\$0.00	\$0.00	\$266.10	\$0.00	-\$266.10	0.00%
E 101-41500-433 Dues and Subscript	\$0.00	\$0.00	\$50.00	\$0.00	-\$50.00	0.00%

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**CITY OF EAGLE LAKE**  
**\*Expenditure Guideline**

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Current Period: September 2024

Account Descr	2024 YTD Budget	September 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
E 101-41500-438 Meeting & Educatio	\$5,500.00	\$0.00	\$4,161.63	\$0.00	\$1,338.37	75.67%
E 101-41500-510 Capital Outlay-Actu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-550 Capital Outlay - Set	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-602 Capital Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-605 Capital Lease Issue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41500-612 Capital Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41600-300 Professional Srvs (	\$27,465.00	\$68.23	\$26,944.04	\$0.00	\$520.96	98.10%
E 101-41600-301 Auditing and Acct g	\$32,000.00	\$0.00	\$29,424.00	\$0.00	\$2,576.00	91.95%
E 101-41600-303 Engineering Fees	\$7,500.00	\$1,021.00	\$7,656.00	\$0.00	-\$156.00	102.08%
E 101-41600-304 Legal Fees	\$30,000.00	\$99.00	\$7,673.00	\$0.00	\$22,327.00	25.58%
E 101-41600-310 Computer Technica	\$40,000.00	\$2,898.10	\$30,155.45	\$0.00	\$9,844.55	75.39%
E 101-41600-311 Buidling Inspector	\$35,000.00	\$2,940.50	\$53,511.47	\$0.00	-\$18,511.47	152.89%
E 101-41600-313 State Surcharge Fe	\$1,500.00	\$0.00	\$1,550.76	\$0.00	-\$50.76	103.38%
E 101-41600-314 Service Agreement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41600-315 City History	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41600-316 Payroll Processing	\$6,500.00	\$0.00	\$3,551.91	\$0.00	\$2,948.09	54.64%
E 101-41600-433 Dues and Subscript	\$5,500.00	\$0.00	\$1,000.00	\$0.00	\$4,500.00	18.18%
E 101-41800-100 Wages and Salarie	\$54,000.00	\$0.00	\$33,289.63	\$0.00	\$20,710.37	61.65%
E 101-41800-102 Overtime	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41800-121 PERA	\$4,088.00	\$0.00	\$0.00	\$0.00	\$4,088.00	0.00%
E 101-41800-122 FICA	\$3,379.00	\$0.00	\$2,008.68	\$0.00	\$1,370.32	59.45%
E 101-41800-123 Medicare	\$791.00	\$0.00	\$469.77	\$0.00	\$321.23	59.39%
E 101-41800-131 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41800-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41800-133 Employer Paid Den	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41800-210 Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41800-351 Legal Notices-Publi	\$500.00	\$0.00	\$144.51	\$0.00	\$355.49	28.90%
E 101-41800-430 Miscellaneous (GE	\$500.00	\$0.00	\$121.00	\$0.00	\$379.00	24.20%
E 101-41800-438 Meeting & Educatio	\$2,000.00	\$0.00	\$921.79	\$0.00	\$1,078.21	46.09%
E 101-41800-439 Refund & Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41900-210 Operating Supplies	\$1,000.00	\$0.00	\$671.48	\$0.00	\$328.52	67.15%
E 101-41900-220 Repair/Maint (GEN	\$6,000.00	\$0.00	\$3,799.33	\$0.00	\$2,200.67	63.32%
E 101-41900-381 Electric Utilities	\$12,500.00	\$0.00	\$6,464.70	\$0.00	\$6,035.30	51.72%
E 101-41900-510 Capital Outlay-Actu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41900-550 Capital Outlay - Set	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 101-42100-100 Wages and Salarie	\$45,180.00	\$0.00	\$29,359.73	\$0.00	\$15,820.27	64.98%
E 101-42100-121 PERA	\$3,389.00	\$0.00	\$2,202.04	\$0.00	\$1,186.96	64.98%
E 101-42100-122 FICA	\$2,802.00	\$0.00	\$1,747.61	\$0.00	\$1,054.39	62.37%
E 101-42100-123 Medicare	\$656.00	\$0.00	\$408.71	\$0.00	\$247.29	62.30%
E 101-42100-131 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-133 Employer Paid Den	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-151 Work Comp Premiu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-210 Operating Supplies	\$5,500.00	\$179.91	\$2,623.71	\$0.00	\$2,876.29	47.70%
E 101-42100-212 Fuel	\$11,000.00	\$209.21	\$3,767.84	\$0.00	\$7,232.16	34.25%
E 101-42100-220 Repair/Maint (GEN	\$8,000.00	\$1,262.75	\$9,304.78	\$0.00	-\$1,304.78	116.31%
E 101-42100-224 Street Repair-Gen	\$110,000.00	\$56,378.99	\$59,687.81	\$0.00	\$50,312.19	54.26%
E 101-42100-300 Professional Srvs (	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
E 101-42100-320 Communications (	\$1,500.00	\$41.99	\$602.45	\$0.00	\$897.55	40.16%
E 101-42100-362 Property & Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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**CITY OF EAGLE LAKE**  
**\*Expenditure Guideline**

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Current Period: September 2024

Account Descr	2024 YTD Budget	September 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
E 101-42100-381 Electric Utilities	\$1,700.00	\$0.00	\$844.58	\$0.00	\$855.42	49.68%
E 101-42100-383 Gas Utility	\$1,157.00	\$0.00	\$871.26	\$0.00	\$285.74	75.30%
E 101-42100-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-437 Clothing Allowance	\$750.00	\$9.87	\$626.46	\$0.00	\$123.54	83.53%
E 101-42100-438 Meeting & Educatio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42100-510 Capital Outlay-Actu	\$124,000.00	\$0.00	\$153.00	\$0.00	\$123,847.00	0.12%
E 101-42100-550 Capital Outlay - Set	\$154,616.00	\$0.00	\$0.00	\$0.00	\$154,616.00	0.00%
E 101-42100-560 Capital Outlay - Sid	\$45,000.00	\$0.00	\$0.00	\$0.00	\$45,000.00	0.00%
E 101-42110-381 Electric Utilities	\$45,000.00	\$0.00	\$26,593.57	\$0.00	\$18,406.43	59.10%
E 101-42120-384 Refuse Collection E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42120-386 Recycling Collectio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42120-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42120-721 Transfer Out	\$0.00	\$0.00	\$0.01	\$0.00	-\$0.01	0.00%
E 101-42200-100 Wages and Salarie	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-102 Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-103 Part-Time Police W	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-106 TZD Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-107 On Call Police Wag	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-109 Blue Earth County	\$502,150.00	\$50,890.42	\$385,651.94	\$0.00	\$116,498.06	76.80%
E 101-42200-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-131 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-133 Employer Paid Den	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-151 Work Comp Premiu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-210 Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-212 Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-220 Repair/Maint (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-300 Professional Srvs (	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-306 Physicals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-312 New Officer Hiring/	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-320 Communications (	\$0.00	\$0.00	-\$64.98	\$0.00	\$64.98	0.00%
E 101-42200-362 Property & Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-433 Dues and Subscript	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-437 Clothing Allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-438 Meeting & Educatio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-439 Refund & Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-510 Capital Outlay-Actu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42200-540 Capital Outlay - Sei	\$0.00	\$0.00	\$1,000.00	\$0.00	-\$1,000.00	0.00%
E 101-42200-550 Capital Outlay - Set	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-100 Wages and Salarie	\$10,000.00	\$0.00	\$3,801.26	\$0.00	\$6,198.74	38.01%
E 101-42300-104 Calls & Training W	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0.00%
E 101-42300-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-122 FICA	\$2,480.00	\$0.00	\$198.40	\$0.00	\$2,281.60	8.00%
E 101-42300-123 Medicare	\$580.00	\$0.00	\$46.40	\$0.00	\$533.60	8.00%
E 101-42300-124 Fire Relief Payment	\$60,000.00	\$0.00	\$35,306.98	\$0.00	\$24,693.02	58.84%
E 101-42300-151 Work Comp Premiu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-210 Operating Supplies	\$15,000.00	\$60.51	\$12,079.99	\$0.00	\$2,920.01	80.53%

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Account Descr	2024 YTD Budget	September 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
E 101-42300-212 Fuel	\$3,300.00	\$149.33	\$1,922.55	\$0.00	\$1,377.45	58.26%
E 101-42300-220 Repair/Maint (GEN	\$30,800.00	\$0.00	\$25,529.55	\$0.00	\$5,270.45	82.89%
E 101-42300-300 Professional Srvs (	\$6,600.00	\$0.00	\$4,974.15	\$0.00	\$1,625.85	75.37%
E 101-42300-306 Physicals	\$4,400.00	\$0.00	\$6,199.77	\$0.00	-\$1,799.77	140.90%
E 101-42300-320 Communications (	\$6,600.00	\$289.99	\$4,887.98	\$0.00	\$1,712.02	74.06%
E 101-42300-362 Property & Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-381 Electric Utilities	\$2,750.00	\$0.00	\$1,153.87	\$0.00	\$1,596.13	41.96%
E 101-42300-383 Gas Utility	\$4,400.00	\$0.00	\$1,639.10	\$0.00	\$2,760.90	37.25%
E 101-42300-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-433 Dues and Subscript	\$2,200.00	\$0.00	\$1,320.00	\$0.00	\$880.00	60.00%
E 101-42300-437 Clothing Allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-438 Meeting & Educatio	\$16,500.00	\$1,375.00	\$11,699.54	\$0.00	\$4,800.46	70.91%
E 101-42300-510 Capital Outlay-Actu	\$25,000.00	\$0.00	\$14,072.28	\$0.00	\$10,927.72	56.29%
E 101-42300-520 Fire Dept Equipme	\$10,000.00	\$0.00	\$2,809.80	\$0.00	\$7,190.20	28.10%
E 101-42300-530 Capital Outlay - Eq	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42300-535 Capital Outlay-Facil	\$27,500.00	\$0.00	\$1,250.00	\$0.00	\$26,250.00	4.55%
E 101-42300-550 Capital Outlay - Set	\$136,370.00	\$0.00	\$10,847.75	\$0.00	\$125,522.25	7.95%
E 101-42400-100 Wages and Salarie	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42400-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42400-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42400-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42410-210 Operating Supplies	\$200.00	\$32.44	\$32.44	\$0.00	\$167.56	16.22%
E 101-42410-300 Professional Srvs (	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-42430-220 Repair/Maint (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42430-381 Electric Utilities	\$1,000.00	\$0.00	\$406.31	\$0.00	\$593.69	40.63%
E 101-42430-510 Capital Outlay-Actu	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-42500-100 Wages and Salarie	\$47,690.00	\$0.00	\$30,996.39	\$0.00	\$16,693.61	65.00%
E 101-42500-121 PERA	\$3,577.00	\$0.00	\$2,324.76	\$0.00	\$1,252.24	64.99%
E 101-42500-122 FICA	\$2,957.00	\$0.00	\$1,845.07	\$0.00	\$1,111.93	62.40%
E 101-42500-123 Medicare	\$692.00	\$0.00	\$431.51	\$0.00	\$260.49	62.36%
E 101-42500-131 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-133 Employer Paid Den	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-151 Work Comp Premiu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-210 Operating Supplies	\$12,000.00	\$179.92	\$10,519.91	\$0.00	\$1,480.09	87.67%
E 101-42500-212 Fuel	\$5,900.00	\$576.60	\$3,594.55	\$0.00	\$2,305.45	60.92%
E 101-42500-220 Repair/Maint (GEN	\$11,000.00	\$55.92	\$5,302.77	\$0.00	\$5,697.23	48.21%
E 101-42500-300 Professional Srvs (	\$42,500.00	\$0.00	\$24,658.14	\$0.00	\$17,841.86	58.02%
E 101-42500-320 Communications (	\$1,500.00	\$105.97	\$827.71	\$0.00	\$672.29	55.18%
E 101-42500-362 Property & Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-381 Electric Utilities	\$6,000.00	\$0.00	\$2,871.83	\$0.00	\$3,128.17	47.86%
E 101-42500-383 Gas Utility	\$1,500.00	\$0.00	\$871.26	\$0.00	\$628.74	58.08%
E 101-42500-390 Operating Agreeme	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-430 Miscellaneous (GE	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 101-42500-437 Clothing Allowance	\$0.00	\$9.87	\$626.48	\$0.00	-\$626.48	0.00%
E 101-42500-438 Meeting & Educatio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42500-510 Capital Outlay-Actu	\$13,260.00	\$0.00	\$16,288.65	\$0.00	-\$3,028.65	122.84%
E 101-42500-550 Capital Outlay - Set	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
E 101-42500-570 Capital Outlay - Par	\$50,000.00	\$0.00	\$190,313.22	\$0.00	-\$140,313.22	380.63%
E 101-42500-572 Active Community	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Account Descr	2024 YTD Budget	September 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
<b>FUND 101 GENERAL</b>	<b>\$2,324,965.00</b>	<b>\$155,840.64</b>	<b>\$1,425,188.80</b>	<b>\$0.00</b>	<b>\$899,776.20</b>	<b>61.30%</b>
<b>FUND 201 STORM WATER DRAINAGE</b>						
E 201-00000-100 Wages and Salarie	\$23,458.00	\$0.00	\$15,467.18	\$0.00	\$7,990.82	65.94%
E 201-00000-121 PERA	\$1,762.00	\$0.00	\$1,157.40	\$0.00	\$604.60	65.69%
E 201-00000-122 FICA	\$1,455.00	\$0.00	\$868.47	\$0.00	\$586.53	59.69%
E 201-00000-123 Medicare	\$340.00	\$0.00	\$203.12	\$0.00	\$136.88	59.74%
E 201-00000-131 Employer Paid Heal	\$7,595.00	\$0.00	\$0.00	\$0.00	\$7,595.00	0.00%
E 201-00000-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 201-00000-133 Employer Paid Den	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
E 201-00000-210 Operating Supplies	\$1,500.00	\$39.59	\$853.33	\$0.00	\$646.67	56.89%
E 201-00000-212 Fuel	\$2,000.00	\$0.00	\$162.00	\$0.00	\$1,838.00	8.10%
E 201-00000-220 Repair/Maint (GEN	\$9,250.00	\$64.00	\$6,078.84	\$0.00	\$3,171.16	65.72%
E 201-00000-300 Professional Srvs (	\$20,000.00	\$11,488.75	\$27,497.94	\$0.00	-\$7,497.94	137.49%
E 201-00000-320 Communications (	\$800.00	\$41.99	\$506.86	\$0.00	\$293.14	63.36%
E 201-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 201-00000-437 Clothing Allowance	\$750.00	\$9.87	\$626.50	\$0.00	\$123.50	83.53%
E 201-00000-438 Meeting & Educatio	\$2,000.00	\$0.00	\$20.00	\$0.00	\$1,980.00	1.00%
E 201-00000-510 Capital Outlay-Actu	\$11,000.00	\$0.00	\$153.00	\$0.00	\$10,847.00	1.39%
E 201-00000-550 Capital Outlay - Set	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
E 201-00000-721 Transfer Out	\$8,892.00	\$0.00	\$0.00	\$0.00	\$8,892.00	0.00%
<b>FUND 201 STORM WATER DRAINAGE</b>	<b>\$101,402.00</b>	<b>\$11,644.20</b>	<b>\$53,594.64</b>	<b>\$0.00</b>	<b>\$47,807.36</b>	<b>52.85%</b>
<b>FUND 202 RECYCLING UTILITY</b>						
E 202-00000-386 Recycling Collectio	\$60,503.00	\$0.00	\$44,159.46	\$0.00	\$16,343.54	72.99%
E 202-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 202 RECYCLING UTILITY</b>	<b>\$60,503.00</b>	<b>\$0.00</b>	<b>\$44,159.46</b>	<b>\$0.00</b>	<b>\$16,343.54</b>	<b>72.99%</b>
<b>FUND 203 REFUSE UTILITY</b>						
E 203-00000-105 Board & Commissi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 203-00000-384 Refuse Collection E	\$167,310.00	\$0.00	\$145,962.99	\$0.00	\$21,347.01	87.24%
E 203-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 203 REFUSE UTILITY</b>	<b>\$167,310.00</b>	<b>\$0.00</b>	<b>\$145,962.99</b>	<b>\$0.00</b>	<b>\$21,347.01</b>	<b>87.24%</b>
<b>FUND 206 ECONOMIC DEVELOPMENT AUTHORITY</b>						
E 206-00000-300 Professional Srvs (	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 206-00000-430 Miscellaneous (GE	\$500.00	\$0.00	\$15.48	\$0.00	\$484.52	3.10%
E 206-00000-433 Dues and Subscript	\$8,084.00	\$0.00	\$8,051.58	\$0.00	\$32.42	99.60%
E 206-00000-438 Meeting & Educatio	\$100.00	\$0.00	\$42.98	\$0.00	\$57.02	42.98%
E 206-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 206 ECONOMIC DEVELOPMENT A</b>	<b>\$8,684.00</b>	<b>\$0.00</b>	<b>\$8,110.04</b>	<b>\$0.00</b>	<b>\$573.96</b>	<b>93.39%</b>
<b>FUND 207 EDA REVOLVING LOAN FUND</b>						
E 207-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 207-00000-450 Loan Forgiveness	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 207-00000-497 EDA Loan Issuanc	\$0.00	\$0.00	\$10,294.69	\$0.00	-\$10,294.69	0.00%
E 207-00000-498 Loan Payment to BI	\$1,206.00	\$0.00	\$657.10	\$0.00	\$548.90	54.49%
E 207-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Account Descr	2024 YTD Budget	September 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
FUND 207 EDA REVOLVING LOAN FUND	\$1,206.00	\$0.00	\$10,951.79	\$0.00	-\$9,745.79	908.11%
FUND 208 ACCOUNT TO CLOSE FOR PARKWAY						
E 208-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 208 ACCOUNT TO CLOSE FOR PA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 221 TAX INCREMENT DIST. 1-2 CEDAR						
E 221-00000-300 Professional Srvs (	\$1,054.00	\$0.00	\$868.81	\$0.00	\$185.19	82.43%
E 221-00000-352 Publications	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 221-00000-442 Tax Increment Pay	\$94,592.00	\$0.00	\$0.00	\$0.00	\$94,592.00	0.00%
E 221-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 221 TAX INCREMENT DIST. 1-2 CE	\$95,646.00	\$0.00	\$868.81	\$0.00	\$94,777.19	0.91%
FUND 222 TAX ABATEMENT-AUTUMN WIND						
E 222-00000-300 Professional Srvs (	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 222-00000-443 Tax Abatement Pay	\$35,904.00	\$0.00	\$35,904.00	\$0.00	\$0.00	100.00%
FUND 222 TAX ABATEMENT-AUTUMN WI	\$35,904.00	\$0.00	\$35,904.00	\$0.00	\$0.00	100.00%
FUND 223 TIF 3-1 704-708 PARKWAY AVE						
E 223-00000-430 Miscellaneous (GE	\$1,054.00	\$0.00	\$868.81	\$0.00	\$185.19	82.43%
E 223-00000-721 Transfer Out	\$0.00	\$0.00	\$44,560.00	\$0.00	-\$44,560.00	0.00%
FUND 223 TIF 3-1 704-708 PARKWAY AV	\$1,054.00	\$0.00	\$45,428.81	\$0.00	-\$44,374.81	4310.13%
FUND 224 TIF 3-2 FOX MEADOWS						
E 224-00000-300 Professional Srvs (	\$0.00	\$0.00	\$868.81	\$0.00	-\$868.81	0.00%
E 224-00000-442 Tax Increment Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 224 TIF 3-2 FOX MEADOWS	\$0.00	\$0.00	\$868.81	\$0.00	-\$868.81	0.00%
FUND 250 AMERICA RESCUE PLAN						
E 250-00000-210 Operating Supplies	\$0.00	\$0.00	\$80,289.33	\$0.00	-\$80,289.33	0.00%
E 250-00000-510 Capital Outlay-Actu	\$0.00	\$0.00	\$1,496.96	\$0.00	-\$1,496.96	0.00%
E 250-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 250 AMERICA RESCUE PLAN	\$0.00	\$0.00	\$81,786.29	\$0.00	-\$81,786.29	0.00%
FUND 255 PUBLIC SAETY AID						
E 255-00000-210 Operating Supplies	\$0.00	\$52,246.24	\$52,246.24	\$0.00	-\$52,246.24	0.00%
FUND 255 PUBLIC SAETY AID	\$0.00	\$52,246.24	\$52,246.24	\$0.00	-\$52,246.24	0.00%
FUND 326 PFA						
E 326-00000-300 Professional Srvs (	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 326-00000-601 Debt Srv Bond Prin	\$28,000.00	\$0.00	\$28,000.00	\$0.00	\$0.00	100.00%
E 326-00000-611 Bond Interest	\$3,418.00	\$0.00	\$3,417.44	\$0.00	\$0.56	99.98%
E 326-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 326 PFA	\$31,418.00	\$0.00	\$31,417.44	\$0.00	\$0.56	100.00%
FUND 330 2ND, LINDA, STORM 2017A CROSSO						

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**CITY OF EAGLE LAKE**  
**\*Expenditure Guideline**

Current Period: September 2024

Account Descr	2024 YTD Budget	September 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
E 330-00000-300 Professional Srvs (	\$435.00	\$0.00	\$1,045.00	\$0.00	-\$610.00	240.23%
E 330-00000-430 Miscellaneous (GE	\$495.00	\$300.00	\$300.00	\$0.00	\$195.00	60.61%
E 330-00000-601 Debt Srv Bond Prin	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00	100.00%
E 330-00000-611 Bond Interest	\$8,130.00	\$0.00	\$7,485.00	\$0.00	\$645.00	92.07%
E 330-00000-730 Cost of Issuance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 330 2ND, LINDA, STORM 2017A CR</b>	<b>\$69,060.00</b>	<b>\$300.00</b>	<b>\$68,830.00</b>	<b>\$0.00</b>	<b>\$230.00</b>	<b>99.67%</b>
<b>FUND 331 CSAH 27/AGENCY ST 2021A</b>						
E 331-00000-300 Professional Srvs (	\$750.00	\$0.00	\$500.00	\$0.00	\$250.00	66.67%
E 331-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 331-00000-601 Debt Srv Bond Prin	\$80,000.00	\$0.00	\$80,000.00	\$0.00	\$0.00	100.00%
E 331-00000-611 Bond Interest	\$18,390.00	\$0.00	\$13,760.00	\$0.00	\$4,630.00	74.82%
<b>FUND 331 CSAH 27/AGENCY ST 2021A</b>	<b>\$99,140.00</b>	<b>\$0.00</b>	<b>\$94,260.00</b>	<b>\$0.00</b>	<b>\$4,880.00</b>	<b>95.08%</b>
<b>FUND 332 FACILITIES 2021B</b>						
E 332-00000-300 Professional Srvs (	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 332-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 332-00000-601 Debt Srv Bond Prin	\$162,000.00	\$0.00	\$162,000.00	\$0.00	\$0.00	100.00%
E 332-00000-611 Bond Interest	\$10,285.00	\$0.00	\$10,285.00	\$0.00	\$0.00	100.00%
<b>FUND 332 FACILITIES 2021B</b>	<b>\$172,285.00</b>	<b>\$0.00</b>	<b>\$172,285.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>100.00%</b>
<b>FUND 335 WATER TOWER REHAB 2023</b>						
E 335-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 335-00000-601 Debt Srv Bond Prin	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 335-00000-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 335 WATER TOWER REHAB 2023</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 431 AGENCY RECONSTRUCTION-CSAH 27</b>						
E 431-00000-300 Professional Srvs (	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 431-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 431-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 431-00000-730 Cost of Issuance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 431 AGENCY RECONSTRUCTION-</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 435 WATER TOWER REHAB</b>						
E 435-00000-300 Professional Srvs (	\$0.00	\$0.00	\$168,742.00	\$0.00	-\$168,742.00	0.00%
E 435-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 435 WATER TOWER REHAB</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$168,742.00</b>	<b>\$0.00</b>	<b>-\$168,742.00</b>	<b>0.00%</b>
<b>FUND 601 WATER FUND</b>						
E 601-00000-100 Wages and Salarie	\$127,328.00	\$0.00	\$83,786.11	\$0.00	\$43,541.89	65.80%
E 601-00000-121 PERA	\$9,550.00	\$0.00	\$6,270.53	\$0.00	\$3,279.47	65.66%
E 601-00000-122 FICA	\$7,894.00	\$0.00	\$4,726.47	\$0.00	\$3,167.53	59.87%
E 601-00000-123 Medicare	\$1,846.00	\$0.00	\$1,105.37	\$0.00	\$740.63	59.88%
E 601-00000-131 Employer Paid Heal	\$30,377.00	\$1,152.34	\$13,859.98	\$0.00	\$16,517.02	45.63%
E 601-00000-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-133 Employer Paid Den	\$2,399.00	\$0.00	\$738.76	\$0.00	\$1,660.24	30.79%

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**CITY OF EAGLE LAKE**  
**\*Expenditure Guideline**

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Current Period: September 2024

Account Descr	2024 YTD Budget	September 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
E 601-00000-142 Unemployment Ben	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-151 Work Comp Premiu	\$11,299.00	\$7,019.25	\$8,034.50	\$0.00	\$3,264.50	71.11%
E 601-00000-190 Pension Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-210 Operating Supplies	\$55,000.00	\$287.46	\$29,729.78	\$0.00	\$25,270.22	54.05%
E 601-00000-212 Fuel	\$1,000.00	\$151.05	\$241.06	\$0.00	\$758.94	24.11%
E 601-00000-220 Repair/Maint (GEN	\$22,000.00	\$64.00	\$1,795.84	\$0.00	\$20,204.16	8.16%
E 601-00000-300 Professional Srvs (	\$30,000.00	\$2,819.08	\$19,638.05	\$0.00	\$10,361.95	65.46%
E 601-00000-320 Communications (	\$4,000.00	\$441.85	\$7,403.77	\$0.00	-\$3,403.77	185.09%
E 601-00000-362 Property & Liability	\$12,452.00	\$9,111.00	\$18,228.50	\$0.00	-\$5,776.50	146.39%
E 601-00000-381 Electric Utilities	\$23,000.00	\$0.00	\$12,467.03	\$0.00	\$10,532.97	54.20%
E 601-00000-383 Gas Utility	\$2,500.00	\$0.00	\$1,292.76	\$0.00	\$1,207.24	51.71%
E 601-00000-420 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$110.00	\$0.00	-\$110.00	0.00%
E 601-00000-433 Dues and Subscript	\$500.00	\$0.00	\$410.00	\$0.00	\$90.00	82.00%
E 601-00000-437 Clothing Allowance	\$750.00	\$9.87	\$626.51	\$0.00	\$123.49	83.53%
E 601-00000-438 Meeting & Educatio	\$2,500.00	\$0.00	\$1,437.96	\$0.00	\$1,062.04	57.52%
E 601-00000-439 Refund & Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-441 State Sales Tax	\$0.00	\$322.00	\$2,432.00	\$0.00	-\$2,432.00	0.00%
E 601-00000-444 County Sales Tax	\$150.00	\$34.00	\$235.00	\$0.00	-\$85.00	156.67%
E 601-00000-499 Amortization Expen	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-00000-510 Capital Outlay-Actu	\$11,000.00	\$0.00	\$6,845.31	\$0.00	\$4,154.69	62.23%
E 601-00000-550 Capital Outlay - Set	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
E 601-00000-601 Debt Srv Bond Prin	\$0.00	\$0.00	\$39,000.00	\$0.00	-\$39,000.00	0.00%
E 601-00000-611 Bond Interest	\$0.00	\$0.00	\$16,593.75	\$0.00	-\$16,593.75	0.00%
E 601-00000-721 Transfer Out	\$176,849.00	\$0.00	-\$0.01	\$0.00	\$176,849.01	0.00%
<b>FUND 601 WATER FUND</b>	<b>\$542,394.00</b>	<b>\$21,411.90</b>	<b>\$277,009.03</b>	<b>\$0.00</b>	<b>\$265,384.97</b>	<b>51.07%</b>
<b>FUND 602 SEWER FUND</b>						
E 602-00000-100 Wages and Salarie	\$127,328.00	\$0.00	\$83,781.97	\$0.00	\$43,546.03	65.80%
E 602-00000-121 PERA	\$9,550.00	\$0.00	\$6,270.07	\$0.00	\$3,279.93	65.66%
E 602-00000-122 FICA	\$7,894.00	\$0.00	\$4,726.28	\$0.00	\$3,167.72	59.87%
E 602-00000-123 Medicare	\$1,846.00	\$0.00	\$1,105.35	\$0.00	\$740.65	59.88%
E 602-00000-131 Employer Paid Heal	\$30,377.00	\$1,152.33	\$13,859.94	\$0.00	\$16,517.06	45.63%
E 602-00000-132 Employer Paid Heal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-00000-133 Employer Paid Den	\$2,399.00	\$0.00	\$738.68	\$0.00	\$1,660.32	30.79%
E 602-00000-151 Work Comp Premiu	\$11,299.00	\$7,019.25	\$8,034.50	\$0.00	\$3,264.50	71.11%
E 602-00000-190 Pension Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-00000-210 Operating Supplies	\$7,000.00	\$39.59	\$3,936.20	\$0.00	\$3,063.80	56.23%
E 602-00000-212 Fuel	\$1,000.00	\$0.00	\$105.94	\$0.00	\$894.06	10.59%
E 602-00000-220 Repair/Maint (GEN	\$18,000.00	\$64.00	\$3,595.51	\$0.00	\$14,404.49	19.98%
E 602-00000-300 Professional Srvs (	\$35,000.00	\$0.00	\$30,389.31	\$0.00	\$4,610.69	86.83%
E 602-00000-320 Communications (	\$4,000.00	\$42.00	\$2,805.91	\$0.00	\$1,194.09	70.15%
E 602-00000-362 Property & Liability	\$12,452.00	\$9,111.00	\$18,228.50	\$0.00	-\$5,776.50	146.39%
E 602-00000-381 Electric Utilities	\$12,000.00	\$0.00	\$6,781.20	\$0.00	\$5,218.80	56.51%
E 602-00000-383 Gas Utility	\$2,000.00	\$0.00	\$871.30	\$0.00	\$1,128.70	43.57%
E 602-00000-385 Mankato User Char	\$218,324.00	\$0.00	\$131,272.21	\$0.00	\$87,051.79	60.13%
E 602-00000-420 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-00000-430 Miscellaneous (GE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-00000-433 Dues and Subscript	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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**CITY OF EAGLE LAKE**  
**\*Expenditure Guideline**

Current Period: September 2024

Account Descr	2024 YTD Budget	September 2024 Amt	2024 YTD Amt	Enc Current	2024 YTD Balance	% of YTD Budget
E 602-00000-437 Clothing Allowance	\$750.00	\$9.86	\$626.51	\$0.00	\$123.49	83.53%
E 602-00000-438 Meeting & Educatio	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 602-00000-439 Refund & Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-00000-510 Capital Outlay-Actu	\$11,000.00	\$0.00	\$153.00	\$0.00	\$10,847.00	1.39%
E 602-00000-550 Capital Outlay - Set	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
E 602-00000-721 Transfer Out	\$50,000.00	\$0.00	\$0.11	\$0.00	\$49,999.89	0.00%
<b>FUND 602 SEWER FUND</b>	<b>\$574,719.00</b>	<b>\$17,438.03</b>	<b>\$317,282.49</b>	<b>\$0.00</b>	<b>\$257,436.51</b>	<b>55.21%</b>
	<b>\$4,285,690.00</b>	<b>\$258,881.01</b>	<b>\$3,034,896.64</b>	<b>\$0.00</b>	<b>\$1,250,793.36</b>	<b>70.81%</b>

FILTER: None

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**CITY OF EAGLE LAKE**  
**\*Revenue Guideline**

Current Period: September 2024

Account Descr	2024 YTD Budget	September 2024 Amt	2024 YTD Amt	YTD Balance	% of YTD Budget
<b>FUND 101 GENERAL</b>					
R 101-31000 Property Taxes	\$945,045.00	\$0.00	\$3,710.76	\$941,334.24	0.39%
R 101-32100 Business Licenses	\$3,000.00	\$0.00	\$5,000.00	-\$2,000.00	166.67%
R 101-32210 Building Permits	\$75,000.00	-\$4.00	\$38,456.13	\$36,543.87	51.27%
R 101-32211 Surcharge - Flat Fee	\$100.00	\$0.00	\$95.00	\$5.00	95.00%
R 101-32212 Surcharge - Value	\$1,500.00	\$0.00	\$1,373.00	\$127.00	91.53%
R 101-32213 Surcharge - Plumbing	\$75.00	\$0.00	\$6.00	\$69.00	8.00%
R 101-32214 Surcharge - Mechanical	\$75.00	\$0.00	\$7.00	\$68.00	9.33%
R 101-32215 Surcharge - Other	\$10.00	\$0.00	\$1.00	\$9.00	10.00%
R 101-32220 Zoning Permit	\$1,150.00	\$0.00	\$1,320.00	-\$170.00	114.78%
R 101-32221 Rental Inspection	\$1,000.00	\$0.00	\$1,763.35	-\$763.35	176.34%
R 101-32240 Animal Permits & Licen	\$1,500.00	\$0.00	\$1,099.00	\$401.00	73.27%
R 101-32260 Refunds and Reimburs	\$35,000.00	\$0.00	\$17,957.47	\$17,042.53	51.31%
R 101-33000 Intergovernmental Reve	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-33100 Federal Grants and Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-33400 State Grants and Aids	\$25,000.00	\$0.00	\$8,038.07	\$16,961.93	32.15%
R 101-33401 Local Government Aid	\$749,370.00	\$0.00	\$410,254.00	\$339,116.00	54.75%
R 101-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-33418 MN Police Relief Paym	\$28,353.00	\$0.00	\$0.00	\$28,353.00	0.00%
R 101-33419 MN Fire Relief Payment	\$23,582.00	\$0.00	\$33,075.98	-\$9,493.98	140.26%
R 101-33428 Payment in Leau of Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-34107 Adminstrative Service F	\$4,000.00	\$0.00	\$3,012.25	\$987.75	75.31%
R 101-34110 Planning & Zoning Fees	\$1,000.00	\$0.00	\$416.00	\$584.00	41.60%
R 101-34403 Refuse Collection Char	\$0.00	\$0.00	\$105.00	-\$105.00	0.00%
R 101-34404 Recycling Collection Ch	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-35000 Fines and Fees	\$3,500.00	\$0.00	\$1,005.35	\$2,494.65	28.72%
R 101-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36101 Indust. Park - N. Lift Sta	\$1,926.00	\$0.00	\$0.00	\$1,926.00	0.00%
R 101-36102 Greenfield Assessment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36103 Joan Lane Special Asse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36104 Lakeview Watermain 13	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36106 Sparrowhawk Sp. Assm	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36200 Miscellaneous Revenue	\$100.00	\$0.00	\$510.00	-\$410.00	510.00%
R 101-36210 Interest Earnings	\$50,000.00	\$0.00	\$144,974.94	-\$94,974.94	289.95%
R 101-36230 Contributions - General	\$7,500.00	\$0.00	\$4,040.25	\$3,459.75	53.87%
R 101-36231 Contributions - Park	\$5,000.00	\$0.00	\$17,626.44	-\$12,626.44	352.53%
R 101-36232 Contributions - Fire Dep	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
R 101-36233 Police - Seizure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-36240 Fire Call Revenue	\$2,000.00	\$0.00	\$3,530.00	-\$1,530.00	176.50%
R 101-36241 Fire Contract Payment	\$62,662.00	\$0.00	\$31,330.62	\$31,331.38	50.00%
R 101-38020 Rental Revenue	\$500.00	\$0.00	\$630.00	-\$130.00	126.00%
R 101-38021 Wireless Internet Rental	\$19,000.00	\$0.00	\$13,357.02	\$5,642.98	70.30%
R 101-38022 Contract For Deed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-38050 Cable TV Franchise Fe	\$17,500.00	\$0.00	\$8,692.86	\$8,807.14	49.67%
R 101-38051 Electric Franchise Fee	\$9,500.00	\$0.00	\$6,106.39	\$3,393.61	64.28%
R 101-38052 Gas Franchise Fee	\$9,300.00	\$0.00	\$5,789.20	\$3,510.80	62.25%
R 101-38053 Solar Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-38054 Small Cities Street Mon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-38200 Park Dedication	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-38201 Eagle Heights Trail Dedi	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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**CITY OF EAGLE LAKE**  
**\*Revenue Guideline**

Current Period: September 2024

Account Descr	2024 YTD Budget	September 2024 Amt	2024 YTD Amt	YTD Balance	% of YTD Budget
R 101-38400 Internal Service Fund R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-39101 Sale of Equipment-Mate	\$0.00	\$0.00	\$6,522.50	-\$6,522.50	0.00%
R 101-39102 Issuance of Capital Lea	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-39203 Transfer from Other Fu	\$44,560.00	\$0.00	\$44,560.00	\$0.00	100.00%
R 101-39400 Escrow Funds Received	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 101 GENERAL</b>	<b>\$2,147,808.00</b>	<b>-\$4.00</b>	<b>\$814,365.58</b>	<b>\$1,333,442.42</b>	<b>37.92%</b>
<b>FUND 201 STORM WATER DRAINAGE</b>					
R 201-32219 SWPPP Review	\$2,000.00	\$0.00	\$600.00	\$1,400.00	30.00%
R 201-32260 Refunds and Reimburs	\$1,050.00	\$0.00	\$0.00	\$1,050.00	0.00%
R 201-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 201-37100 Sales for Services	\$64,803.00	\$6,804.28	\$57,898.48	\$6,904.52	89.35%
R 201-39101 Sale of Equipment-Mate	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 201-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 201 STORM WATER DRAINAGE</b>	<b>\$67,853.00</b>	<b>\$6,804.28</b>	<b>\$58,498.48</b>	<b>\$9,354.52</b>	<b>86.21%</b>
<b>FUND 202 RECYCLING UTILITY</b>					
R 202-34404 Recycling Collection Ch	\$63,000.00	\$5,692.51	\$49,143.47	\$13,856.53	78.01%
<b>FUND 202 RECYCLING UTILITY</b>	<b>\$63,000.00</b>	<b>\$5,692.51</b>	<b>\$49,143.47</b>	<b>\$13,856.53</b>	<b>78.01%</b>
<b>FUND 203 REFUSE UTILITY</b>					
R 203-34403 Refuse Collection Char	\$181,000.00	\$18,684.82	\$161,540.30	\$19,459.70	89.25%
<b>FUND 203 REFUSE UTILITY</b>	<b>\$181,000.00</b>	<b>\$18,684.82</b>	<b>\$161,540.30</b>	<b>\$19,459.70</b>	<b>89.25%</b>
<b>FUND 206 ECONOMIC DEVELOPMENT AUTHORITY</b>					
R 206-31000 Property Taxes	\$15,000.00	\$0.00	\$239.32	\$14,760.68	1.60%
R 206-36200 Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 206-36210 Interest Earnings	\$1,000.00	\$0.00	\$7,885.94	-\$6,885.94	788.59%
R 206-39101 Sale of Equipment-Mate	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 206-39201 Transfer from General F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 206-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 206 ECONOMIC DEVELOPMENT A</b>	<b>\$16,000.00</b>	<b>\$0.00</b>	<b>\$8,125.26</b>	<b>\$7,874.74</b>	<b>50.78%</b>
<b>FUND 207 EDA REVOLVING LOAN FUND</b>					
R 207-34900 Fromm EDA Loan 2013	\$0.00	\$0.00	\$1,178.60	-\$1,178.60	0.00%
R 207-34901 Fromm EDA Loan 2013	\$0.00	\$0.00	\$1,025.14	-\$1,025.14	0.00%
R 207-34902 Loan Repayment-Miller	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 207-34920 Blue Earth County Loan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 207-36210 Interest Earnings	\$0.00	\$0.00	\$670.74	-\$670.74	0.00%
R 207-36211 EDA Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 207-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 207 EDA REVOLVING LOAN FUND</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,874.48</b>	<b>-\$2,874.48</b>	<b>0.00%</b>
<b>FUND 208 ACCOUNT TO CLOSE FOR PARKWAY</b>					
R 208-36200 Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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**CITY OF EAGLE LAKE**  
**\*Revenue Guideline**

Current Period: September 2024

Account Descr	2024 YTD Budget	September 2024 Amt	2024 YTD Amt	YTD Balance	% of YTD Budget
FUND 208 ACCOUNT TO CLOSE FOR PA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 210 SMALL CITIES GRANT FUND					
R 210-32260 Refunds and Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 210-36210 Interest Earnings	\$0.00	\$0.00	\$61.55	-\$61.55	0.00%
FUND 210 SMALL CITIES GRANT FUND	\$0.00	\$0.00	\$61.55	-\$61.55	0.00%
FUND 221 TAX INCREMENT DIST. 1-2 CEDAR					
R 221-31050 Tax Increments	\$96,586.00	\$0.00	\$0.00	\$96,586.00	0.00%
FUND 221 TAX INCREMENT DIST. 1-2 CE	\$96,586.00	\$0.00	\$0.00	\$96,586.00	0.00%
FUND 222 TAX ABATEMENT-AUTUMN WIND					
R 222-31051 Property Tax - Tax Abat	\$35,904.00	\$0.00	\$0.00	\$35,904.00	0.00%
FUND 222 TAX ABATEMENT-AUTUMN WI	\$35,904.00	\$0.00	\$0.00	\$35,904.00	0.00%
FUND 223 TIF 3-1 704-708 PARKWAY AVE					
R 223-31050 Tax Increments	\$11,787.00	\$0.00	\$0.00	\$11,787.00	0.00%
R 223-36200 Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 223-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 223 TIF 3-1 704-708 PARKWAY AV	\$11,787.00	\$0.00	\$0.00	\$11,787.00	0.00%
FUND 224 TIF 3-2 FOX MEADOWS					
R 224-31050 Tax Increments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 224 TIF 3-2 FOX MEADOWS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 250 AMERICA RESCUE PLAN					
R 250-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 250 AMERICA RESCUE PLAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 255 PUBLIC SAETY AID					
R 255-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 255 PUBLIC SAETY AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 310 RETIRED-CATE STREET					
R 310-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 310-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 310 RETIRED-CATE STREET	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 311 RETIRED-CITY FACILITIES					
R 311-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 311-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 311 RETIRED-CITY FACILITIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 326 PFA					
R 326-31000 Property Taxes	\$0.00	\$0.00	\$537.33	-\$537.33	0.00%

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**CITY OF EAGLE LAKE**  
**\*Revenue Guideline**

Current Period: September 2024

Account Descr	2024 YTD Budget	September 2024 Amt	2024 YTD Amt	YTD Balance	% of YTD Budget
R 326-36100 Special Assessments	\$0.00	\$0.00	\$784.55	-\$784.55	0.00%
R 326-36200 Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 326-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 326 PFA</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,321.88</b>	<b>-\$1,321.88</b>	<b>0.00%</b>
<b>FUND 327 RETIRED-LINDA DR EXTENSION</b>					
R 327-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 327 RETIRED-LINDA DR EXTENSI</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 328 RETIRED STORM SEWER IMPROV2010</b>					
R 328-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 328 RETIRED STORM SEWER IMP</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 329 RETIRED-JOAN LANE REFUND 2021B</b>					
R 329-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 329-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 329 RETIRED-JOAN LANE REFUN</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 330 2ND, LINDA, STORM 2017A CROSSO</b>					
R 330-31000 Property Taxes	\$50,599.00	\$0.00	\$0.00	\$50,599.00	0.00%
R 330-36100 Special Assessments	\$17,531.00	\$0.00	\$0.00	\$17,531.00	0.00%
R 330-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 330-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 330 2ND, LINDA, STORM 2017A CR</b>	<b>\$68,130.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$68,130.00</b>	<b>0.00%</b>
<b>FUND 331 CSAH 27/AGENCY ST 2021A</b>					
R 331-31000 Property Taxes	\$9,283.00	\$0.00	\$0.00	\$9,283.00	0.00%
R 331-36100 Special Assessments	\$39,706.00	\$0.00	\$15,425.54	\$24,280.46	38.85%
R 331-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 331-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 331 CSAH 27/AGENCY ST 2021A</b>	<b>\$48,989.00</b>	<b>\$0.00</b>	<b>\$15,425.54</b>	<b>\$33,563.46</b>	<b>31.49%</b>
<b>FUND 332 FACILITIES 2021B</b>					
R 332-31000 Property Taxes	\$73,176.00	\$0.00	\$0.00	\$73,176.00	0.00%
R 332-36100 Special Assessments	\$0.00	\$0.00	\$177.40	-\$177.40	0.00%
R 332-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 332-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 332 FACILITIES 2021B</b>	<b>\$73,176.00</b>	<b>\$0.00</b>	<b>\$177.40</b>	<b>\$72,998.60</b>	<b>0.24%</b>
<b>FUND 335 WATER TOWER REHAB 2023</b>					
R 335-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 335 WATER TOWER REHAB 2023</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 431 AGENCY RECONSTRUCTION-CSAH 27</b>					
R 431-39201 Transfer from General F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 431-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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**CITY OF EAGLE LAKE**  
**\*Revenue Guideline**

Current Period: September 2024

Account Descr	2024 YTD Budget	September 2024 Amt	2024 YTD Amt	YTD Balance	% of YTD Budget
R 431-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 431 AGENCY RECONSTRUCTION-</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 435 WATER TOWER REHAB</b>					
R 435-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 435-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 435 WATER TOWER REHAB</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 601 WATER FUND</b>					
R 601-31300 State Sales and Use Ta	\$550.00	\$0.00	\$560.43	-\$10.43	101.90%
R 601-31301 County Sales and Use	\$40.00	\$0.00	\$40.75	-\$0.75	101.88%
R 601-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-34407 Area Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-36200 Miscellaneous Revenue	\$500.00	\$168.00	\$548.00	-\$48.00	109.60%
R 601-37100 Sales for Services	\$459,175.00	\$42,508.88	\$339,270.98	\$119,904.02	73.89%
R 601-37110 Water Meter Sales	\$10,000.00	\$0.00	\$8,046.50	\$1,953.50	80.47%
R 601-37170 Hook Up Fee	\$6,600.00	\$0.00	\$3,500.00	\$3,100.00	53.03%
R 601-39101 Sale of Equipment-Mate	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 601 WATER FUND</b>	<b>\$476,865.00</b>	<b>\$42,676.88</b>	<b>\$351,966.66</b>	<b>\$124,898.34</b>	<b>73.81%</b>
<b>FUND 602 SEWER FUND</b>					
R 602-32260 Refunds and Reimburs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-34407 Area Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-36200 Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-37100 Sales for Services	\$535,600.00	\$44,045.44	\$400,058.00	\$135,542.00	74.69%
R 602-37170 Hook Up Fee	\$5,200.00	\$0.00	\$2,800.00	\$2,400.00	53.85%
R 602-37255 I & I Penalty	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-37260 Late Fees	\$8,000.00	-\$83.75	\$6,873.86	\$1,126.14	85.92%
R 602-39101 Sale of Equipment-Mate	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 602 SEWER FUND</b>	<b>\$548,800.00</b>	<b>\$43,961.69</b>	<b>\$409,731.86</b>	<b>\$139,068.14</b>	<b>74.66%</b>
	<b>\$3,835,898.00</b>	<b>\$117,816.18</b>	<b>\$1,873,232.46</b>	<b>\$1,962,665.54</b>	<b>48.83%</b>

FILTER: None

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#7

# Emergency Management Public Officials Leadership Training



The purpose of this course is to introduce leadership officials (including elected officials) to the important role they play in emergency management.

The responsibility for preparing for, responding to, and recovering from incidents, both natural and manmade, begins at the local level – with individuals and public officials in the county, city or township affected by the incident.

**When:** Wednesday, September 25, 2024  
6:00 PM – 8:30 PM

**Where:** South Central College – Conference Center

**Target Audience:** County, City, and Township Officials

**Presenter:** Kevin Reed, Deputy Director  
Minnesota Homeland Security & Emergency Management (HSEM)

**Sponsors:** Blue Earth County Sheriff’s Office Emergency Management  
Nicollet County Sheriff’s Office Emergency Management

Registration not required.

Questions? Contact Eric Weller ([eric.weller@blueearthcountymn.gov](mailto:eric.weller@blueearthcountymn.gov)) or Justin Block ([justin.block@co.nicollet.mn.us](mailto:justin.block@co.nicollet.mn.us)).



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#10

Time Off Tracking by Pay Period

Start Date 01/01/2024  
 End Date 09/09/2024  
 Employment Profile - Effective Date Effective as of 09/09/2024  
 Time Off Transaction Summary - Effective Date Effective as of 09/09/2024  
 Time Off Transaction Details - Effective Date Effective as of 09/09/2024

Payroll Name	Position ID	COMP TIME_Earned	COMP TIME_Taken	Comp Time Balance	SICK_Earned	SICK_Taken	Sick Balance	VACATION_Earned	VACATION_Taken	Vacation Balance	ESST Earned	ESST Taken	ESST Balance	Time Off Taken
Anderson, Jim	JGR000205	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beckmann, Jacob Donald	JGR000204	0.00	(49.00)	21.00	66.42	(56.00)	80.66	46.08	(54.00)	16.95	38.62	(34.00)	7.64	(159.00)
Bromeland, Jennifer J	JGR000144	0.00	0.00	0.00	66.42	0.00	635.42	115.50	(85.00)	228.90	45.60	0.00	47.54	(85.00)
Hartman, Andrew R	JGR000148	0.00	(82.25)	7.32	66.42	(54.25)	17.79	59.91	(51.75)	29.72	39.13	(34.22)	4.63	(186.25)
Nicklay, Michael L	JGR000170	0.00	(46.00)	37.92	66.42	(82.50)	75.25	55.26	(8.00)	100.97	40.57	(30.25)	11.64	(136.50)
Rausch, Kerry L	JGR000105	0.00	0.00	0.00	66.42	(28.75)	731.71	151.13	(110.25)	193.99	41.67	(21.50)	21.40	(139.00)
Ruel, Nathan W	JGR000203	0.00	(107.75)	26.82	66.42	(25.00)	96.74	55.26	(8.00)	73.44	40.49	(25.00)	16.54	(140.75)
<b>Total</b>		<b>0.00</b>	<b>(295.00)</b>	<b>93.06</b>	<b>398.52</b>	<b>(246.50)</b>	<b>1,637.57</b>	<b>483.14</b>	<b>(317.00)</b>	<b>643.97</b>	<b>246.08</b>	<b>(144.97)</b>	<b>109.39</b>	

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