

**CITY OF EAGLE LAKE**  
**September 13, 2021**  
**CITY COUNCIL MEETING**  
**AMENDED AGENDA**  
**City Hall, 705 Parkway Avenue, 6:00 P.M.**

City Council meetings are held the first Monday of every month at 6 p.m. All meetings are open to the public. If you wish to address the City Council in person, please contact City Hall at 507-257-3218 or email [krausch@eaglelakemn.com](mailto:krausch@eaglelakemn.com) or [jbromeland@eaglelakemn.com](mailto:jbromeland@eaglelakemn.com). Written comments or questions for the City Council can be submitted via USPS, email, or dropped off at City Hall to be read at the meeting. City Council meetings are now live streamed to the City of Eagle Lake’s official YouTube Channel. To view meetings, please visit the City of Eagle Lake website at eaglelakemn.com and click on the “City of Eagle Lake MN City Council Meetings” icon on the home page of the website.

The City Council is provided with background information for agenda items in advance by staff, committees, and boards. Many decisions regarding agenda items are based upon this information, as well as: city policy and practices, input from constituents and a Council Members personal judgment. If you have any comments, questions or information that has not yet been presented or discussed regarding an agenda item, please ask to be recognized by the mayor during the “Open Public Comments” section on the agenda. Please state your name and address for the record. All comments are appreciated.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

\_\_\_\_\_ Auringer      \_\_\_\_\_ Whittington      \_\_\_\_\_ Steinberg      \_\_\_\_\_ Rohrich      \_\_\_\_\_ White

**OPEN PUBLIC COMMENTS**

Persons may take one opportunity to address the council for three minutes on a topic not on the agenda. Persons commenting on consent agenda may use this opportunity to speak. There will be no discussion or action taken at that time. This is merely to inform the City Council of your issue(s) or concern(s) and for City staff to do further research.

**APPROVAL OF THE AGENDA**

**APPROVAL OF MEETING MINUTES**

- City Council Meeting Minutes of August 2, August 17 and August 30, 2021 Pg. 3

**CONSENT AGENDA**

1. Monthly Bills	Pg. 15	2. Treasurer’s Report	Pg. 63
3. Police Report	Pg. 64	4. Fire Report	Pg. 68
5. Public Works Report	Pg. 69	6. Building and Zoning Permits	Pg. 70
7. Gambling Report	Pg. 71	8. Resignation of Luke Longoria	Pg. 74
9.	Pg.	10.	

**PUBLIC HEARING**

1. Public Hearing for Ordinance No. 2021-01: An Ordinance Granting and Awarding a Non-Exclusive Cable Service Franchise to CMNRUS, Inc., DBA MetroNet Pg. 75

## PRESENTATIONS

1. Julie Blackburn and Geoff Kramer with ISG: Owl Lane Pond Assessment Presentation Pg. 98
2. Scott McMahon, Senior Lobbyist with Flaherty and Hood, PA: Annual Coalition of Greater MN Cities Visit Pg. 111
3. Rick and Angela DeMartini with Bella's House of Doodles: Request to Allow LP Tank for Heating Building

## NEW BUSINESS

1. Offer Received for 301 and 305 Parkway Avenue Pg. 112
2. Proposal for Edging at Fraze Park and Purchase of Memorial Balance Beams Pg. 118
3. Leaf Vac Request from Public Works Department Pg. 122
4. Recommendation to Hire Seasonal Employees for Public Works Department Pg. 128
5. Proposal for Microphones for Council Chambers Pg. 132
6. Proposal for Air Compressor and Cylinders for Fire Department Pg. 142
7. Acceptance of SMIF Grant Award for Strategic Economic Development Plan and Initiative Pg. 144
8. Resolution Adopting Preliminary Tax Levy Pg. 162

## OTHER

### CITY ADMINISTRATOR REPORT

1. MetroNet Update Pg. 189
2. CSAH 27 (Agency Street) Update
3. Recap of Meeting with KJ Walk and Phase II of Eagle Heights Subdivision
4. Playground Update Related to Wood Fiber Fungus
5. EAB Grant Award and Next Steps
6. New Community Forestry Member for Upcoming Service Year

### COUNCIL MEMBER'S REPORT

### ANNOUNCEMENTS

- Next Regular **City Council** Meeting – Oct. 4, 2021 at 6:00 PM, City Hall-Council Chambers, 705 Parkway Ave
- Next Regular **EDA** Meeting – Sept. 23, 2021 at 6:45 AM, City Hall-Council Chambers, 705 Parkway Ave
- Next Regular **Park Board** Meeting – October 14, 2021 at 6:45 AM, City Hall-Council Chambers, 705 Parkway Ave
- Next Regular **Planning Commission** Meeting – Sept. 20, 2021 at 6:00 PM, City Hall-Council Chambers, 705 Parkway Ave

### ADJOURNMENT

**CITY OF EAGLE LAKE  
CITY COUNCIL MEETING  
AUGUST 2, 2021**

**CALL TO ORDER**

- Mayor Auringer called the meeting to order at 6:00 p.m.

**ROLL CALL**

- Council Members present: Garrett Steinberg, Beth Rohrich, John Whittington, and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Chief John Kopp, Public Works Director Brian Goettl, and Deputy Clerk Kerry Rausch.

**PUBLIC COMMENTS**

1. Daryl Guentzel, 22083 604<sup>th</sup> Avenue, Eagle Lake, stated that in regard to the motorsports track, 110 decibels is similar in volume to a train whistle which is 96-110 decibels and asked why people would want to tolerate such noise and the congestion the motorsports park would bring. He went on to state that Lime Township rejected the proposal, which would have been located on land Mr. Guentzel farms. He stated he feels the location of the Eagle Lake site would be better suited for light industrial or housing which would be less obtrusive. He feels this is a risky venture for a rich man's playground.
2. Mike Guentzel, 60374 224<sup>th</sup> Lane, Madison Lake, stated he wonders what the new EAW is based on. He also stated the original proposal for the motorsports park has changed and that there now will be sanctioned events and an auto mall which were not in the original EAW. Car condos now will be located together. The track was never designed for first responder training. He also stated that Judge Segal stated this was "a death by 1,000 cuts". Mr. Guentzel went on to state that the DNR has stated this project would be better suited in a different location. He also stated that the seasons the track will be open has also changed and that the developer is looking to hold winter events and that the lack of foliage in the winter will result in sound traveling further. He encouraged council members to visit an actual track to get good information. He also questioned why Council would decide if an EIS is needed and that there are professionals who should make this decision. He stated that he has spoken to Brainerd International Raceway and Hasting Raceway and they have stated that the condos and track are not enough to finance this project. If there is a new EAW he would like to see it go back to the drawing board to look at the updated scope of the project. He asked how many jobs it would bring. He also stated that Brad Bass has no interest in being part of the Eagle Lake community other than for financial purposes.
3. Rachel Calsbeek, 212 Oak Drive, explained that while away for 10 days their toilet was leaking and since returning have fixed the problem. She spoke with the City Office and was told she can set up a payment plan and that late fees would be applied to the account. She asked Council if any relief could be given. This will be taken up under New Business on the agenda.

**APPROVAL OF THE AGENDA**

- Council Member Garrett moved, seconded by Council Member Rohrich, to approve the agenda. Motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Auringer voting in favor.

**APPROVAL OF MEETING MINUTES**

- Council Member Rohrich moved, seconded by Council Member Whittington, to approve the July 12, 2021, City Council meeting minutes. Motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Auringer voting in favor.

## CONSENT AGENDA

- Council Member Rohrich moved, seconded by Council Member Steinberg, to approve the consent agenda.

Monthly Bills	Treasurer's Report	Police Report
Fire Report	Public Works Report	Building & Zoning Permits
Gambling Report	Certification Special Assessment-Unpaid Snow Removal Charges	
- Motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Auringer voting in favor.

## PUBLIC HEARING

- None

## PRESENTATIONS

1. Angela DeMartini, owner of Bella's House of Doodles
  - Administrator Bromeland explained the DeMartini's are present to discuss their plans for the construction of the main commercial building and a garage/shed at 107 598<sup>th</sup> Avenue and to request an exception to the building permit process to accommodate their timeline.
  - A building permit application was received for a shed only with the use of property listed as storage and kennel use. Absent from the application was information for the main commercial building. The applicants anticipate completion of the shed by October 1, 2021 and completion of the main commercial building by November 30, 2021.
  - A Conditional Use Permit (CUP) was approved to operate a kennel business in a B-1 Business District with conditions attached to the CUP. Included in the approved plan was a commercial facility for operations and a garage/shed building for products and equipment. The shed would not be approved for use by itself and cannot be the only structure on the property since it was not approved for use as the kennel. The shed is an accessory to the principal structure, the commercial facility.
  - To approve the building permit application, the final plans for the main commercial building need to be submitted for review. Administrator Bromeland reviews the site plan as zoning administrator to make sure all setbacks are met and that building materials are in line with city code and any other zoning regulations in the business district, while the building inspector will review the design/plans and ensure compliance with state building code. Until the building permit process has been completed, no digging can occur as it relates to the proposed buildings. What is needed is the final plans for the main building to process the building permit application for both the main building and garage.
  - Rick DeMartini explained they have been running into snags, that the original building was planned to be 40 x 80 foot, but has learned that due to the size they would need to have an architect sign off on the plans at an additional cost of \$29,000. Therefore, they are looking to construct a 40 x 60 ft main building and a 40 x 60 shed which they would run the business out of temporarily. The blueprints for the main building are slow in coming and he anticipates he will have them sometime this week. He would like to build the shed first and then move into the shed in August, then the main building could go up yet this year.
  - The DeMartini's asked if the kennel license they currently have could be issued for their shed and that the grooming business would need to wait for the main building.
  - Council discussion included that Council did not approve running the business out of the Borgmeier building on a temporary basis and that the plans for the business have changed completely since it was first brought to the City and that is the reason why a CUP was needed. The shed would be an accessory building to the main business structure. Concern was voiced that if the shed is constructed first, that the main building may not be constructed. Also mentioned was the desire to see a sidewalk in this area.
  - Council asked if an agreement could be drafted allowing to construct the shed first and for the short-term housing of dogs. The CUP would still remain with the primary building. Staff was directed to contact legal counsel to draft an agreement allowing the temporary housing of the dogs in the shed until the main building is complete with both buildings being complete by the end of the year or a cease and desist would be issued.
  - Mr. DeMartini asked about utilities and was told he would need to contact utility companies himself. He also mentioned concerns for traffic his business would bring for entering and exiting through the Borgmeier access point. Access concerns would need to be brought to Blue Earth County since this business will be located on a county road.

2. Steve Mohr, Project Director with MetroNet: Location for Fiber Cabinet
  - Mr. Steve Mohr with MetroNet explained there was a need to change fiber plans due to the fact that they are no longer going into Mankato. Because of this they will need to install a cabinet. He met with Administrator Bromeland and Public Works Director Goettl and identified a location close to the water tower. They are looking for a utility easement to build a 30 x 12 foot cabinet to hold network equipment.
  - Discussion included that MetroNet could draft an agreement for the City's legal counsel to review. The ballard posts would be 12 inches from the sidewalk and MetroNet does not anticipate needing to expand the cabinet. Council desire is for the agreement to include language that MetroNet would remove the cabinet in the future if no longer needed. The agreement would be filed with Blue Earth County.
  - Council directed MetroNet and staff to move forward with in writing the agreement.
3. John Jensen, VP of Economic Development with MetroNet: Franchise Agreement
  - Mr. Jensen was unable to attend the Council meeting.
  - Mayor Auringer asked if the franchise agreement was standard language based on the agreements with Consolidated Communications and Spectrum, which it is with a 3 percent of gross revenues.
  - A public hearing would need to be scheduled for this ordinance change.
  - Council Member Rohrich moved, seconded by Council Member Whittington, to schedule a public hearing for Monday, September 13, 2021 at the City Council meeting. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Auringer voting in favor.
  - Mr. Mohr updated Council on the fiberoptic build out stating 25,000 feet of the 32,000 feet of underground work has been completed on the south side and that 5,000 feet of underground on the north side still need to be done. They are still waiting for pole permits for above ground work. It is anticipated that the underground work will be completed by the end of September. They will continue working as long as weather allows. Two of the drills have been pulled from this project temporarily.
4. Brian Sarff, Engineer with Bolton and Menk: CSAH 27 (Agency Street) Project Updated
  - Mr. Sarff explained that the underground utilities from Linda Drive to Parkway have been completed and that the concrete curb and gutter will be poured tomorrow.
  - The asphalt from Linda Drive to Thomas Drive has been stripped and the connection of the temporary water line will take place tomorrow.
  - The railroad permit for the needed underground work has been fully executed.
  - It is anticipated the project will be substantially completed by the middle to end of October and there is no major concerns with the schedule.
  - It is anticipated that the east access to Thomas Drive will be closed sometime this week and will be closed for a two to three days.
  - People using the minimum maintenance road as a detour are doing so at their own risk.
  - The contractor will most likely lay Phase 1 and 2 bituminous at the same time.

## NEW BUSINESS

1. Utility Easement Needed for Fiber Cabinet for MetroNet
  - This item was handled under Presentations.
2. Franchise Agreement with MetroNet
  - This item was handled under Presentations
3. All Seasons Arena Operating Service Agreement
  - The City entered into an agreement with All Seasons Arena two years ago and the agreement is up for renewal for a three year period. Eagle Lake's share is 4.524% or \$1,809.57 per year, which is the same amount Eagle Lake paid in 2019 and 2020.
  - Council Member Steinberg moved, seconded by Council Member Rohrich, to approve the agreement with All Seasons Arena. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Auringer voting in favor.
4. Tax Forfeited Parcels
  - There are two parcels forfeited to the State of Minnesota for nonpayment of property taxes. Each of the parcels listed is classified as non conservation lands located in the City of Eagle Lake. Per MN Statutes 282.01 Subdivision 1(g)(h)(i), they are requesting that the City approve the classification of each parcel and approve the sale by public auction or auction to adjacent owners. Alternatively, the City may request a sale or conveyance to itself. Since these parcels are classified as wetlands and are an important part of stormwater infrastructure. The City may wish to request conveyance of parcels R12.09.13.279.028 and R12.09.13.402.008 which are classified as outlots.
  - Council discussion included that it would be wise for the City to have control of these parcels.

- Council Member Whittington moved, seconded by Council Member Rohrich, to approve Resolution 2021-33. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Auringer voting in favor.
5. Authorization to Apply for Walmart Community Grant for Parks Project
- Administrator Bromeland explained that the City previously received \$5,000 from the Walmart Community Grants Program for the Parks Project. The City received notification of another grant opportunity through the Walmart Community Grants Program to apply for additional funds for the Parks Project. It was explained that the application process has changed, and applicants are now required to apply through Cybergrants FrontDoor. As part of the process, banking information is required as a way of confirming that the person who is trying to claim the organization is in fact an authorized member of the organization. Administrator Bromeland stated that providing this information is not typical when applying for a grant and noted that it was verified with a local Walmart Store Manager that Cybergrants FrontDoor is used as part of the application process. A request was sent to Cybergrants asking if there is an alternative to submitting this information, but no response has been received. Administrator Bromeland stated she wanted to review the new application process with the City Council to determine if there is still an interest in having staff submit a grant application.
  - Council discussion included the desire to find a secure way to submit the grant application.
6. Authorization to Advertise Sale of 2017 Police Squad Car
- Police Chief John Kopp asked for permission to sell the 2017 squad car through the MN Bid state system utilizing Blue Earth County as the seller. The County would handle any questions that come in as well as the sale and the transferring of the title. In return they would keep a small percentage of the sale price.
  - Council Member Rohrich moved, seconded by Council Member Steinberg, to approve the sale of the police squad using Mn Bid. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Auringer voting in favor.
7. Water Bill Relief Request
- Administrator Bromeland explained the last time relief was given for utility bills was in 2014 when residents ran water to prevent pipes from freezing in the winter. One option for Council to consider is the waiving of late fees if property owner enters into a payment plan agreement. It was also explained that this summer there have been several residents with high water usage and that staff has notified them of their usage.
  - Discussion included Rachel Calsbeek has come before Council in good faith. It was also explained that most payment plans which are entered into are due to delinquent utility bills to avoid water disconnection. The City is unable to adjust sewer charges due to the fact that Mankato bills the City for sewer pumped to them.
  - Council consensus was to waive the late fees for Rachel Calsbeek if she enters into a payment agreement.

## OTHER

1. Mankato Motorsports Appeals Court Response – Next Steps
- Following the July 12, 2021 City Council meeting, a conference call was held with legal counsel and the developer and the developer's team to discuss what is required by the City and next steps. The developer and his team were advised that the process so outlined in Minnesota Rules 4410 will be followed, meaning that the same timelines and process should be adhered to as if this was a new EAW, with the exception that it will be limited to the remand issues and referred to as a "supplement to the EAW". The process is not intended to revisit the entire EAW, but rather to focus on the two narrow issues outlined by the Court of Appeals: 1) The project's potential effects on wildlife; and 2) The project's cumulative effects on climate change.
  - Mike Guentzel stated this is not the same project and asked if there will be a public comment period. The City will have 30 days to review the published EAW and after that resident will have the right to appeal the two items remanded back. Mike Guentzel asked at what point does Council say this project is not what was talked about. He asked to start the process over and stated the City should take into account the county's concerns regarding traffic. That this process should include the automall and racetrack.
  - Cindy Guentzel stated she saw more concern about the puppies at Bella House of Doodles than she did for humans and this project will be in her backyard.
2. Follow-Up to Access Off of CSAH 56 Using City ROW
- Following Patti Schuch's request to access agricultural land via Lutter Avenue Administrator Bromeland contacted Blue Earth County and they responded that the existing access for agricultural access is fine, but a street construction would need to be looked at by the county.

3. Follow-Up to Resident Request for History on Outdoor Water Rates
  - In response to a question raised by Council Member White at July's City Council meeting and a request made by a resident Administrator Bromeland explained that in 2015 City Council increase the outside water rate to promote water conservation.
  - The resident's concerns were the aesthetic appeal of green grass.
  - Council discussion included that Shannon Sweeney has analyzed the city's water rate. In 2015/2016 the water tower was in danger of running out of water due to a drought at that time. Council Members responses varied from being opposed to watering of grass, to enjoying green lawns.
  - Council would like to see education on drought resistant grasses and other conservation ideas such as how trees can help maintain green lawns.
4. 2020 Community Water Fluoridation 50 Year Award Letter from MN Department of Health
  - The City has been recognized with the Fluoridation 50 Year Award which is awarded by the American Dental Association, Association of State and Territorial Dental Directors and Centers for Disease Control and Prevention. This award is given jointly to recognize public water systems that have consistently adjusted the fluoride concentration in drinking water for the past 50 years.
5. Notice from Mankato Township Planning and Zoning of Upcoming Hearing to Consider USS Peach Solar LLC's Request for a Conditional Use Permit to Construct and Operate a 1-Megawatt Solar Garden
  - Mankato Township will hold a public hearing on this request on August 10, 2021.
6. Status of Lease Agreement to Stockpile Leaves
  - Gary Hiniker gave a verbal ok to lease his land and is now asking for a meeting to discuss concerns. If an agreement cannot be reached, leaf collection this fall may need to be cancelled. The City can no longer use their current leaf storage location due to proximity to the wetlands.
  - Council discussion included educating residents on the benefits of mulching their leaves, looking for alternate locations for leaf storage, which may be difficult due to locations of other facilities.

#### **CITY ADMINISTRATOR REPORT**

1. Music on Parkway – will be held on August 19<sup>th</sup> from 7:00 p.m. to 10:00 p.m.
2. National Night Out – will be held on August 3<sup>rd</sup> from 5:00 p.m. to 7:00 p.m.
3. Upcoming Budget Work Session – work session was scheduled for August 30<sup>th</sup> at 6:00 p.m.

#### **STAFF UPDATE**

1. Police Chief Kopp stated the part-time officer the city hired is currently being backgrounded for a full-time position. Chief Kopp would like to hold off in hiring a new officer until after the wage survey is completed, hoping that a more competitive wage will be identified.

#### **COUNCIL MEMBER'S REPORT**

- None

#### **ADJOURNMENT**

- Council Member Rohrich moved, seconded by Council Member Steinberg, to adjourn the meeting at 8:15 p.m. Motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Auringer voting in favor.

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Tim Auringer, Mayor

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Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE  
CITY COUNCIL MEETING  
AUGUST 17, 2021**

**CALL TO ORDER**

- Mayor Auringer called the meeting to order at 12:00 p.m.

**ROLL CALL**

- Council Members present: Garrett Steinberg, Beth Rohrich, Anthony White (arrived at 12:02), John Whittington, and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Public Works Director Brian Goettl, and Deputy Clerk Kerry Rausch.

**AGENDA**

1. Approval of Revised Lease Agreement for Location to Store Leaves Collected During Fall Leaf Collection
  - A proposed lease agreement between the City of Eagle Lake and Gary and Kim Hiniker for the purpose of storing collected leaves during the fall leaf collection was presented for discussion. The primary revision consists of eliminating monetary compensation for the use of the leased premises and is instead replaced with the City agreeing to mow 11 vacant lots owned by the Hiniker's in the Prairie Run Subdivision. As the lots are developed, the City will no longer need to mow the developed lots. Once all lots are developed, the annual rent will be monetary and agreed to at that time. In addition to the rent, revision, the term was also changed as it was mutually agreed upon by both parties that a 5-year lease is more favorable compared to a 1-year lease.
  - The portion of the parcel to be leased will be separated from other property with a chain link fence. City staff will install the fence and gravel to allow for access to the property. No trespassing signs will be posted as the site will not be open to the public and not intended as a drop off site. The police will be asked to help monitor this area.
  - Council discussion included verifying that the Public Works Department has the capability to mow these parcels without taking them away from other work. The cost of the chain link fence still needs to be priced out, but Public Works will use fencing materials that have stored and will purchase only what is needed. A No Dumping sign was also discussed and potentially fining violators.
  - Public education will be provided to residents to the benefits of mulching leaves.
  - During the budgeting process the purchase of leaf vacuuming equipment will be discussed.
  - Council Member Steinberg moved, seconded by Council Member White, to approve the revised lease agreement with Gary and Kim Hiniker for the purposes of leaf collection storage. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Auringer voting in favor.
  - Staff will review the 2021 leaf collection schedule to allow for more efficient collection of leaves.

**ADJOURNMENT**

- Council Member Rohrich moved, seconded by Council Member Steinberg, to adjourn the meeting at 12:21 p.m. Motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Auringer voting in favor.

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Tim Auringer, Mayor

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Kerry Rausch, Deputy Clerk



**CITY OF EAGLE LAKE  
CITY COUNCIL MEETING  
AUGUST 30, 2021**

**CALL TO ORDER**

- Mayor Auringer called the meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

- Council Members present: Garrett Steinberg, Beth Rohrich, Anthony White, and Mayor Auringer.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Brian Goettl, and Deputy Clerk Kerry Rausch.

**AGENDA**

1. DNR Emerald Ash Borer (EAB) Grant Award Notification and Acceptance of Funds
  - Administrator Bromeland shared that she received a grant award notice via email earlier in the day informing of a \$7,500 grant award from the DNR for the removal and replacement of seven ash trees at Lake Eagle Park. The grant must be accepted no later than September 2<sup>nd</sup> and it was explained why the agenda was amended and this item added so that acceptance could occur this evening. It was further noted that there is a \$3,000 match on the City's end which is already included in the budget.
  - Council Member White moved, seconded by Council Member Steinberg, to authorize the Mayor and City Administrator to move forward with the grant acceptance. The motion carried with Council Members Steinberg, Rohrich, White, and Mayor Auringer voting in favor.
2. Budget Work Session
  - Administrator Bromeland presented budget binders and a draft of a preliminary budget. She went on to explain that cities must prepare and adopt a proposed budget and proposed property tax levy each year. By law in Minnesota, the fiscal year of a city and all its funds must be calendar year. A budget is one year of estimated money coming in, or revenue and expenditures or money going out. Cities over 500 in population that propose a property tax increase are required to provide notice of the proposed budget adoption and to allow public input on the proposed budget and property tax levy. The "truth-in-taxation" process (TNT) requires cities to certify proposed property tax levies to the county auditor on or before September 30<sup>th</sup>. A TNT public comment hearing must occur sometime between November 25<sup>th</sup> and December 20<sup>th</sup>. The final levy must be certified to the county auditor by or before five working days after December 20<sup>th</sup> each year. The preliminary levy can be reduced once adopted but cannot be increased prior to the final levy being adopted. The levy is comprised of the general fund, EDA, and debt service.
  - Last year's final tax levy was set at 7.5% or an increase of \$56,632. Property taxes remained relatively flat unless a property's valuation increased.
  - The first draft of the 2022 budget has been set at 10% over what was collected in 2021. The levy is comprised of general fund at \$696,904, EDA at \$51,000 and debt service at \$144,997. Which is a total increase of \$81,173 over the 2021 levied amount. Included in the 2022 budget is the purchase of a new leaf vac (\$200,000) and F-250 for the public works department (\$40,000) and capital outlay expenditures for the fire department and parks department. These items will be paid for using funds previously set aside for capital outlay expenditures.
  - Local Government Aid (LGA) is set at \$685,922 for 2022. The payroll COLA rate is 5.9% plus a 2% step increase for eligible employees. Health insurance rates will be known in October but are estimated to increase 6% and there are no increases to PERA, Medicare and Social Security. Worker's compensation rates are estimated to increase between 10%-15%, property insurance 5%-10%, liability insurance 3%-7% and auto insurance 3%-7%.
  - The League of MN Cities dues will increase by 4%, this amount is based on population. EDA dues will increase to \$7,178.82, Music on Parkway as included at \$5,000 which would cover a scaled back program from 2021. Audit fees will increase to \$25,500. A new fee of \$1,000 was added for Small Business Development Center (SBDC) which is available to provide services to local businesses.

- Following the budget presentation by Administrator Bromeland, department heads for fire, public works, and the police department presented proposed changes to their 2022 departmental budgets and reviewed current and future capital outlay needs.
- Council will review presented documents and discuss in further detail at the September 13, 2021, City Council meeting.

**ADJOURNMENT**

- Council Member Rohrich moved, seconded by Council Member Steinberg, to adjourn the meeting at 8:07 p.m. Motion carried with Council Members Steinberg, Rohrich, and Mayor Auringer voting in favor.

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Tim Auringer, Mayor

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Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE  
PARK BOARD MEETING  
THURSDAY, AUGUST 12, 2021**

**Call to Order:** Meeting was called to order by Chairperson Bridget Larson at 6:48 a.m.

**Members Present:** Jeremy Horkey, Bridget Larson, Beth Rohrich, Joan Back, and Tim Auringer.

**Staff Present:** Administrator Bromeland, Mandy Auringer, and Brian Goettl

**Treasurer's Report**

- Treasurer's report was presented.

**Business**

1. Community Member Memorial Request

- Kathy Brozik would like to plant a tree as a memorial for Mara Hoffner. It was discussed that permission from the Hoffner family would be needed and if a tree is what the family would want and that Mrs. Brozik should be the person to have this discussion. The Park Board agreed that a tree in Lake Eagle Park would be the best location. Public Works Director Brian Goettl stated the estimated tree cost is \$200-\$500.
- Discussion included the desire to establish a master plan for locations of memorials, trees, benches, etc. The possibility of a veteran's memorial and family memorial (non military), with memorial name bricks for a pathway was brought up.

2. Plastic Recycling Drive for Second Trex Bench

- The Lion's Club is 6 pounds away from collecting the 500-pound goal for the first bench.
- The Lion's Club has asked if the Park Board would like to take over the drive for the next 6 months to receive a second bench. It would entail applying for the grant, sorting, weighing, submitting the weight, and taking the plastic to the drop off location.
- Discussion included if the Lion's would like to help, that Park Board volunteers could do the sorting and weighing and the Lions could do the submitting, recording, and drop off. Concern was expressed at the suggestion that the Public Works building could be used for sorting and weighing
- Brian Goettl stated he would prefer neutral tan-colored benches. The possibility of a small plate/plaque being placed on the bench indicating who ran the drive was also discussed.

3. Fraze Park Updates

- Wood chips were installed at Fraze Park and the edging still needs to be installed. There is a half pallet of edging left from other park projects. Pricing for additional edging is roughly \$70 per four-foot section. Public Works will do this installation.
- Playground equipment in Fraze Park needs to be re-stained, as does the picnic table by the Legion. Discussion included asking the Lion's Club if this would be a community service project they would like to undertake.

- Bridget Larson stated she was approached by a resident with concerns about Fraise Park being the “forgotten” park and that there are a lot of young kids in that section of town. Discussion included the need to save for future playground equipment and the possibility of setting aside funds in the budget each year, specifically for park equipment. Annual fundraisers may need to continue for upgrades to park equipment.
- The volleyball courts are rarely used, and discussion included if they should they be removed and made into a sand play area with sand diggers and other sand equipment or possibly another pickleball court or concrete bean bag toss area.
- The need to look at enlarging the basketball court was discussed.
- Discussion took place about the gaga ball pit at Fraise Park and whether it should be moved to Eagle Heights Park. Since Eagle Heights Park has all new equipment a new gaga ball pit should be constructed instead of moving the one out of Fraise Park.
- The dog watering area in Lake Eagle Park was discussed and the issues with the area around it becoming muddy. There is a concrete slab there along with newly planted grass. The possibility of wood chips around the location was brought up, but there were concerns of it becoming molding.

4. Upcoming Movie Event on September 10<sup>th</sup>

- Volunteer needs will be the same as the last movie event.

5. Other

- Jeremy Horkey stated he is planning to have a sanctioned softball tournament for Tator Days 2022. A sanctioned event would take liability off the City. To be sanctioned, the bases need to be moved. If someone could mark where the bases need to be moved to, Public Works will move them.
- The fencing around the skating rink will be put on the agenda for the next meeting. Brian Goettl will get estimates for a six-foot heavy-duty chain-link fence.
- Brian Goettl stated he would like to replace the wood walkways with cement as well as put down a rubber strip on top of the walkway during the skating season.
- The open skate/hockey rink schedules were discussed and the issues that arise between the two. Some things discussed were the possibility of hockey teams paying a rental fee for specific practice times and that the rink should have open skate times since it is a city owned rink and residents should be able to use it.

**ECONOMIC DEVELOPMENT AUTHORITY**  
**THURSDAY, AUGUST 26, 2021**

**Call to Order:** The meeting was called to order at 6:46 a.m. by Chairperson Brian Hughes.

**Members Present:** Brian Hughes, Anthony White, Christine Black-Hughes, Brooke Wach, John Whittington

**Staff Present:** Jennifer Bromeland and Kerry Rausch

**Approval of Agency:** The agenda was approved as presented.

**Treasurer's Report:** The treasurer's report was presented. The proposed 2022 budget ask will be for another \$51,000 for 2022.

**New Business**

1. Revised Counter Offer Received for City-Owned Parcel

- The meeting remained open to the public.
- Administrator Bromeland explained that a revised offer has been received by Mike Bales of Freedom Security for the city owned parcels that are advertised for sale and identified as R12.10.18.132.011 and R12.10.18.132.010 along Parkway Avenue. The revised offer does not change the sale price of \$50,000, but rather changes the proposed design of the building.
- A purchase agreement will be drafted with terms consistent with recent purchase agreements drafted for land sold by the EDA and City and expectations for the buyer and use of land.
- EDA Member Christine Black-Hughes moved, seconded by John Whittington, to recommend City Council's approval of the sale of parcels R12.10.18.132.011 and R12.10.18.132.010 to Mike Bales with a sale price of \$50,000.
- Administrator Bromeland will contact Blue Earth County asking for more details relating to the Parkway Avenue turnback project and demonstration of an agreement made relating to the City's sale of parcels in this area.

2. One Million Cups - Mankato "On the Road" Event in Eagle Lake on November 17<sup>th</sup>

- Administrator Bromeland stated she has reached out to several newer businesses in Eagle Lake with Dasch Salon and Hometown Fitness both indicating an interest in attending this event that will run from 8:30 a.m. to 9:30 a.m. on November 17<sup>th</sup>. The owners of these business will share their story about how their business came to be, what their business is about, the challenges they have overcome and challenges that they are faced with.

3. Miscellaneous Updates

- Brian Hughes, John Whittington and Administrator Bromeland met with Little Sprouts Day Care recently.
- Administrator Bromeland shared that she met with a land owner recently to discuss asking price for commercial lots within City limits as prospective development inquiries continue to come in from site selectors and developers looking for land available for development with infrastructure available. It was discussed that there is

a need for land for commercial and industrial development and housing and that Eagle Lake is limited on land available within City limits for these purposes at the present time. The need to strategically plan for continued growth was also discussed. Administrator Bromeland reported that she is still waiting to hear back on a grant application that was submitted for strategic planning.

**Adjournment:** Meeting adjourned at 7:32 a.m.

CITY OF EAGLE LAKE

08/31/21 3:53 PM

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\*Check Summary Register©

August 2021

Name	Check Date	Check Amt	
10100 Cash			
1427e	FURTHER	8/2/2021	\$323.10 BW 08-05-21
1428e	PERA	8/2/2021	\$3,811.05 BW 08-05-21
1430e	AFLAC	8/4/2021	\$134.88 JULY PREMIUM
1431e	PSN	8/4/2021	\$495.55 JULY FEES
1432e	MN DEPT OF REVENUE	8/5/2021	\$1,910.00 JULY SALES TAX
1433e	PERA	8/17/2021	\$4,393.62 BW 08-19-21
1434e	FURTHER	8/17/2021	\$323.10 BW 08-19-21
1435e	PERA	8/20/2021	\$37.50 MO 08-21
43738	FREE PRESS	7/30/2021	(\$594.22) 498099-500144-501310
43756	SANCO EQUIPMENT LLC	7/30/2021	(\$3,372.46) BOBCAT REPAIR
43766	BHE COMMUNITY SOLAR LLC	8/2/2021	\$3,292.20 SOLAR GARDEN
43767	BIOVERSE INC	8/2/2021	\$252.52
43768	CENTER POINT ENERGY	8/2/2021	\$83.41
43769	CITY MOUSE	8/2/2021	\$1,500.00 MUSIC ON PARKWAY 08-19-2021
43770	COMPUTER TECHNOLOGY SOL	8/2/2021	\$2,045.40
43771	EAGLE EXPRESS	8/2/2021	\$1,417.47
43772	PLUNKETTS PEST CONTROL	8/2/2021	\$93.60
43773	STREICHERS	8/2/2021	\$19.99 KOPP-CLOTHING
43774	SANCO EQUIPMENT LLC	8/4/2021	\$1,686.23 BOBCAT-BRUSHES
43775	Verizon Wireless	8/4/2021	\$278.87
43776	ADP, LLC	8/18/2021	\$382.40
43777	BCBS OF MN	8/18/2021	\$15,201.80 SEPTEMBER PREMIUM
43778	BLUE EARTH COUNTY PROPER	8/18/2021	\$595.30 R12.09.13.279.028 - FORFEITURE
43779	CASEYS GENERAL STORE EAGL	8/18/2021	\$522.33
43780	FREE PRESS	8/18/2021	\$416.98
43781	NICKLAY, MICHAEL	8/18/2021	\$50.40 MILEAGE REIMBURSEMENT
43782	PRINCIPAL FINANCIAL GROUP	8/18/2021	\$207.38
43783	ROMIG, BEN	8/18/2021	\$125.44
43784	DELTA DENTAL OF MN	8/25/2021	\$691.65
43785	US BANK EQUIPMENT FINANCE	8/25/2021	\$114.00
43786	A-1 KEY CITY LOCKSMITH INC	8/31/2021	\$34.00 DUPLICATE KEYS
43787	ALEX AIR APPARATUS INC	8/31/2021	\$62.81
43788	ALPHA WIRELESS	8/31/2021	\$700.00
43789	ARAMARK	8/31/2021	\$239.74
43790	BADGER METER	8/31/2021	\$94.02 SOSTING SERVICE
43791	BATTERIES PLUS	8/31/2021	\$61.18
43792	BENCO ELECTRIC	8/31/2021	\$516.84 STREET LIGHTING
43793	BHE COMMUNITY SOLAR LLC	8/31/2021	\$3,237.03 SOLAR GARDEN
43794	BIOVERSE INC	8/31/2021	\$252.52 POND TREATMENT
43795	BLUE EARTH COUNTY HIGHWA	8/31/2021	\$213.80 10" SPIRAL BAND
43796	BOLTON & MENK INC	8/31/2021	\$2,850.00 EAGLE RIDGE IMPROVEMENTS
43797	C & S SUPPLY CO INC	8/31/2021	\$161.92
43798	CARRIAGE REPAIR INC	8/31/2021	\$313.23 2020 EXPLORER OIL AND FILTER
43799	CENTER POINT ENERGY	8/31/2021	\$83.84
43800	CHRISTOPHER KENNEDY	8/31/2021	\$765.00
43801	CLARKE ENVIRONMENTAL MOS	8/31/2021	\$1,359.60
43802	COMPUTER TECHNOLOGY SOL	8/31/2021	\$17.95 PHONE CABLE-CAT 6 30FT CABLE
43803	CONSOLIDATED COMMUNICATI	8/31/2021	\$563.05 ACCT 507-052-1848/0
43804	DIRT MERCHANT INC	8/31/2021	\$15,793.47 VALVE REPAIRS ON LESUEUR AND LINDA
43805	DOG WASTE DEPOT	8/31/2021	\$609.71 DOG WASTE BAGS
43806	FEDEX	8/31/2021	\$4.59
43807	FREE PRESS	8/31/2021	\$29.56 ORDIANCE 2021-01
43808	FRESH START CLEANING AND	8/31/2021	\$100.00 JULY SERVICE
43809	GEI CONSULTANTS INC	8/31/2021	\$8,050.00 CSAH 27

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CITY OF EAGLE LAKE

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\*Check Summary Register©

August 2021

Name	Check Date	Check Amt	
43810	GOETTL BRIAN	8/31/2021	\$500.01 WRWA CONFERENCE-ST CLOUD
43811	GOPHER STATE ONE CALL	8/31/2021	\$189.00 JULY TICKETS
43812	HARTMAN, ANDREW	8/31/2021	\$30.12 CENFERENCE REIMBURSEMENT
43813	HAWKINS	8/31/2021	\$3,827.35
43814	I & S GROUP INC	8/31/2021	\$3,167.60 POND SURVEY & ASSESSMENT
43815	J.R. BRUENDER CONSTRUCTIO	8/31/2021	\$414.59 SKATING RINK LOCATION
43816	KLM ENGINEERING INC	8/31/2021	\$2,900.00 DRY TANK CLEAN OUT
43817	KSL.LLC	8/31/2021	\$600.00 MUSIC ON PARKWAY 08-19-21
43818	LJP ENTERPRISES	8/31/2021	\$10,607.62 SM=932 LRG=116
43819	MACQUEEN EMERGENCY	8/31/2021	\$499.13
43820	MANKATO CLINIC	8/31/2021	\$73.59 HABER
43821	CITY OF MANKATO	8/31/2021	\$31,310.19 SEWER CHARGE
43822	MELCHIOR TREE SERVICE INC	8/31/2021	\$1,100.00 TREE REMOVAL PARK, WATER TOWER, A
43823	MENARDS	8/31/2021	\$881.17
43824	MN PAVING MATERIALS	8/31/2021	\$537.67
43825	MINNESOTA WASTE PROCESSI	8/31/2021	\$7,596.32 JULY SERVICE
43826	NASINEC, SUSAN OR JOHN	8/31/2021	\$47.17 UTILITY BILL OVER PAYMENT - REFUND
43827	NORTH CENTRAL INTERNATIONAL	8/31/2021	\$56.98
43828	NORTHERN STATES SUPPLY	8/31/2021	\$93.96
43829	OVERLINE & SON INC	8/31/2021	\$17,712.75 VACTOR AND TELEVISIONING SERVICES
43830	QUALITY 1 HR FOTO	8/31/2021	\$91.50 NATIONAL NIGHT OUT BANNER
43831	STAPLES BUSINESS ADVANTA	8/31/2021	\$102.15
43832	TEAM LAB	8/31/2021	\$381.25
43833	THEIN WELL	8/31/2021	\$275.00 ANNUAL INSPECTION OF WELLS AND PUM
43834	TRACTOR SUPPLY CREDIT PLA	8/31/2021	\$316.95
43835	UC LABORATORY	8/31/2021	\$246.90
43836	VAN ESSEN LOCK	8/31/2021	\$620.00
43837	XCEL	8/31/2021	\$4,515.07
		<b>Total Checks</b>	<b>\$161,247.39</b>

FILTER: ((([Act Year]='2021' and [period] in (8))) and ((([Check Nbr]>0 and not EFT and not [Source] like 'PAY?????????.??') or [EFT])) and [Cash Act]='10100')



CITY OF EAGLE LAKE

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\*Check Summary Register©

Batch: PAY 09-08-21

Name	Check Date	Check Amt	
10100 Cash			
43838 ALPHA WIRELESS	9/7/2021	\$337.50	
43839 ARAMARK	9/7/2021	\$36.79	
43840 BLACK, RYAN	9/7/2021	\$2,550.00	SIDEWALK REPAIR
43841 BROMELAND, JENNIFER	9/7/2021	\$338.80	REIMBURSEMENTS
43842 CHRISTOPHER KENNEDY	9/7/2021	\$1,341.00	
43843 CITY BUILDING INSPECTION SR	9/7/2021	\$4,510.03	
43844 COMPUTER TECHNOLOGY SOL	9/7/2021	\$2,045.40	
43845 EAGLE EXPRESS	9/7/2021	\$1,624.18	AUGUST FUEL
43846 FIRE CATT	9/7/2021	\$1,792.32	FIRE HOSE TESTING
43847 G & K EVENT RENTALS	9/7/2021	\$2,605.30	MUSIC ON PARKWAY STAGE
43848 GOPHER STATE ONE CALL	9/7/2021	\$144.45	AUGUST TICKETS
43849 HAWKINS	9/7/2021	\$2,971.20	
43850 LEAGUE OF MN CITIES	9/7/2021	\$150.00	DE-ESCLATION TRAINING-ROMIG
43851 LEAGUE OF MN CITIES INS. TRU	9/7/2021	\$40,027.00	Property and Casualty Premium- Agreement #:
43852 PETTY CASH-CITY OF EAGLE LA	9/7/2021	\$121.32	REPLENISH PETTY CASH
43853 SCHWICKERTS	9/7/2021	\$585.00	FIRE HALL ROOF LEAK
43854 UC LABORATORY	9/7/2021	\$246.90	
	<b>Total Checks</b>	<b>\$61,427.19</b>	

FILTER: (([Act Year]='2021' and [period] in (9))) and (Source in ('PAY 09-08-21'))

CITY OF EAGLE LAKE

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\*Check Summary Register©

Batch: PAY 09-09-21

Name	Check Date	Check Amt	
10100 Cash			
43855 BCBS OF MN	9/9/2021	\$14,237.30	OCTOBER PREMIUM 2021
43856 CARRIAGE REPAIR INC	9/9/2021	\$47.45	2017 FORD EXPLORER
43857 GOPHER STATE ONE CALL	9/9/2021	\$193.05	JUNE TICKETS
43858 J.R. BRUENDER CONSTRUCTIO	9/9/2021	\$200.00	SKATING RINK LOCATION
43859 LEAGUE OF MN CITIES INS. TRU	9/9/2021	\$31,819.00	WORK COMP PREMIUM-ACCT 40001307
43860 LEXIPOL LLC	9/9/2021	\$1,129.44	ANNUAL SUBSCRIPTION
43861 PITNEY BOWES GLOBAL FINAN	9/9/2021	\$124.44	4TH QUARTER LEASE
43862 PRINCIPAL FINANCIAL GROUP	9/9/2021	\$193.00	
43863 Verizon Wireless	9/9/2021	\$278.87	
	Total Checks	\$48,222.55	

FILTER: ((([Act Year]='2021' and [period] in (9)))) and (Source in ('PAY 09-09-21'))

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CITY OF EAGLE LAKE

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\*Check Summary Register©

Batch: PAY 09-10-21

	Name	Check Date	Check Amt	
10100	Cash			
43864	NASINEC, SUSAN OR JOHN	9/10/2021	\$27.17	UTILITY BILL OVERPAYMENT-REFUND
43865	SCHNEPF, KATHY	9/10/2021	\$2,057.18	REFUND BLDG PRMT 21-114 FEES
		Total Checks	\$2,084.35	

FILTER: ((([Act Year]='2021' and [period] in (9))) and (Source in ('PAY 09-10-21')))

CITY OF EAGLE LAKE

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**\*Check Summary Register©**

Batch: EDA 09-08-21

Name	Check Date	Check Amt	
10101 EDA Cash			
455 BROMELAND, JENNIFER	9/7/2021	\$21.96	REDA MEETING REIMBURSEMENT
456 GREATER MANKATO GROWTH-I	9/7/2021	\$30.00	REDA ANNUAL MEETING-BROMELAND
	<b>Total Checks</b>	<b>\$51.96</b>	

FILTER: ((([Act Year]='2021' and [period] in (9))) and (Source in ('EDA 09-08-21')))

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## Employee Register

Date: 08/24/2021

Page: 1 of 1

Pay Dates 08/05/2021, 08/19/2021, 08/26/2021

Payroll Name	Pay Date	Net Pay
Auringer, Mandy L	08/05/2021	725.66
Auringer, Mandy L	08/19/2021	725.66
Auringer, Timothy A	08/26/2021	350.81
Bromeland, Jennifer J	08/05/2021	2,605.84
Bromeland, Jennifer J	08/19/2021	2,605.83
Goettl, Brian K	08/05/2021	1,595.84
Goettl, Brian K	08/19/2021	1,618.75
Haber, Jerald L	08/05/2021	271.52
Haber, Jerald L	08/19/2021	350.69
Hartman, Andrew R	08/05/2021	1,119.30
Hartman, Andrew R	08/19/2021	1,119.27
Jensen, Dustin D	08/05/2021	1,354.82
Jensen, Dustin D	08/19/2021	1,513.27
Keeseey, Zachary D	08/19/2021	378.26
Konz, Noah J	08/26/2021	36.94
Kopp, John A	08/05/2021	2,036.62
Kopp, John A	08/19/2021	2,927.93
Longoria, Lupe R	08/05/2021	341.02
Nicklay, Michael L	08/05/2021	1,029.77
Nicklay, Michael L	08/19/2021	1,029.79
Rausch, Kerry L	08/05/2021	1,150.23
Rausch, Kerry L	08/19/2021	1,169.52
Rohrich, Elizabeth K	08/26/2021	253.96
Romig, Benjamin T	08/05/2021	1,277.54
Romig, Benjamin T	08/19/2021	1,261.66
Ruscmeyer, Daniel S.	08/26/2021	399.40
Shoemaker, Brian J	08/05/2021	370.60
Shoemaker, Brian J	08/19/2021	725.86
Steinberg, Garrett R	08/26/2021	253.96
White, Anthony D	08/26/2021	253.96
Whittington, Johnnie L	08/26/2021	253.97

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**CITY OF EAGLE LAKE  
INVESTMENT PORTFOLIO  
August 31, 2021**

Cornerstone State Bank	GENERAL CHECKING (0.2%)	bank stmts \$ 344,705.16	20 cent correction by bank in J
	os deposit	\$ 1,462.56	
	os checks	\$ (131,656.06)	
Community Bank	ACH CHECKING	\$ 500.00	
Pioneer Bank - ICS	Acct 5058105 - vaiable rate %	\$ 4,747,382.51	additional \$70591.12 will be w/
Pioneer Bank - Savings	0.25% APY	\$ 244,356.55	
4M	0.26% RATE	\$ 141.91	
	<b>SUB TOTAL</b>	<b>\$ 5,206,892.63</b>	
Cornerstone State Bank	EDA Account	\$ 161,864.59	
Cornerstone State Bank	Loan Acct	\$ 54,882.05	
Cornerstone State Bank	SCDP Acct	\$ 18,292.29	

			Matures	Issued
<b>Pioneer Bank</b>	Rate 0.8%	\$ 230,000.00	4/30/2023	8/31/2021
Acct #:xxx069				
Interest paid quarterly				
<b>Citizens Community Federal</b>	Rate 1.70%	\$ -	8/31/2021	5/25/2018
<b>Community Bank</b>	Rate 2.45%	\$ 250,000.00	7/23/2021	5/23/2019
Acct #: xx071				

**SUB TOTAL** \$ 480,000.00

**BANK STMT TOTAL** \$ 5,686,892.63

GL(books) CASH BALANCE REPORT SHOWS: \$ 5,686,953.03 bal sheet cash accts

**DIFFERENCE** \$ 60.40 ( ) report is lower than check registers

We participated in the Towards Zero Deaths(TZD) DWI enforcement wave which started in the Middle of August and ran through Labor day.

Our New Squad will be outfitted sometime in October. The installer had to wait for parts that were delayed for the squad. The installer is also behind on installs because other departments have had similar issues with parts being delayed.

The school year has started for Eagle Lake elementary school. We will be driving around the area by the school before and after school lets. We like to be visible during these times around the school area.

We will have an officer and squad up at the Fireman's open house on October 3<sup>rd</sup>. This is another great opportunity to interact with citizens.

If the Council has any questions or concerns, please feel free to contact me at 507-257-3110 or at [elpd@eaglelakemn.com](mailto:elpd@eaglelakemn.com).



Chief John Kopp  
Eagle Lake Police Department

Eagle Lake Police Department Accumulative Report

Traffic Ticket Report	January	February	March	April	May	June	July	August	September	October	November	December	Total
Careless Driving	0	0	0	0	0	0	0	0					0
DAS/DAR/DAC	0	0	1	3	2	3	2	2					13
Equipment Violations	0	0	0	0	0	0	0	0					0
Expired Tabs	0	0	0	0	0	0	0	0					0
Other	0	0	3	4	1	2	4	4					18
Seatbelt	0	0	1	0	3	0	1	0					5
Speeding	1	0	26	4	24	7	7	51					120
Stop Sign	0	0	1	0	0	0	7	0					8
Traffic Stops	35	11	86	28	74	51	76	123					484
Warnings	34	11	53	19	44	42	60	67					330
<b>Calls for Service</b>													<b>Total</b>
Accidents	0	3	1	1	0	5	1	3					14
Administrative Citations	0	0	0	0	0	0	0	0					0
Alarms	0	2	2	1	1	2	1	1					10
Animal Comp.	6	4	10	4	7	4	3	8					46
Assaults	0	0	0	0	0	0	1	2					3
Assist	8	4	15	7	6	5	4	10					59
Assist Ambulance	6	5	13	9	8	8	6	7					62
Assist Fire Dept	1	3	2	0	3	3	4	0					16
Assists OA	24	14	10	18	17	20	13	14					130
Burglary	0	0	1	0	0	0	1	1					3
Call Outs	7	2	2	2	6	6	2	4					31
Civil	1	4	1	0	1	2	5	6					20
Directed Patrol	27	38	68	62	78	58	46	56					433
Disturbance	0	0	5	1	3	3	3	1					16
Domestic	0	3	4	1	3	4	0	1					16
Driving Comp.	4	4	5	6	13	8	3	5					48
DWI	0	2	0	1	1	0	0	0					4
Fraud	0	3	2	6	0	1	1	0					13
Harrasment	0	3	1	1	3	2	1	0					11
Miscellaneous	21	12	24	29	29	21	35	39					210
Narcotics	0	0	3	1	2	0	1	1					8
Noise Comp	0	1	0	0	0	1	2	1					5
Ordinance Viol.	5	5	5	4	10	3	4	4					40
Party Comp.	0	0	0	0	0	0	0	1					1
Property Damage	2	0	0	1	2	2	0	3					10
Runaway/Missing Person	0	0	2	0	1	1	1	1					6

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Eagle Lake Police Department Accumulative Report

Suspicious Cir.	4	4	8	5	11	0	4	3											39
Suspicious Person	0	2	1	7	0	0	0	3											13
Suspicious Vehicle	1	3	4	9	12	6	6	7											48
Thefts	0	0	3	0	1	2	0	0											6
Threats	2	0	0	0	0	1	0	0											3
Warrants Serv.	2	1	2	0	0	2	0	0											7
Weapons	0	0	2	1	0	1	1	0											5
Welfare Check	2	7	4	4	10	4	1	0											32
Total ICRS	151	138	284	207	296	220	224	291											1811
Total Mileage																			
2017 Explorer	110744	112561	115250	117868	120708	122523	124667	127798											
2020 Explorer	16,722	17,693	19,656	20,992	22892	24,310	25,813	28,413											
Monthly Mileage																			
2017 Explorer	1,949	1,817	2,689	2,618	2,840	1,815	2,144	3,131											
2020 Explorer	1,453	971	1,963	1,336	1,900	1,418	1,503	2,600											

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## Fire Chiefs Report August 2021

Annual hose testing was conducted by Firecatt on Saturday August 28<sup>th</sup> at the City Park. One 50-foot and one 100-foot hose failed the testing and will be taken out of service.

Training for the month of August covered Solar Panel Fire Fighting. SASCS instructed the department and we toured 2 solar panel fields.

14 Calls for the month of August

Medicals 11  
MVA 1  
MVA (cancelled) 1  
Missing Person 1

Call Areas:

Eagle Lake 10  
Mankato Twsp. 3  
Le Ray Twsp. 1

Dan Ruschmeyer  
Eagle Lake Fire Chief



Brian Goettl  
Public Works Director  
90 Le Ray Avenue  
Eagle Lake, MN 56024  
(507)257-3218  
bkgoettl@eaglelakemn.com

September, 2021

To: Mayor Auringer, City Council and City Administrator Jennifer Bromeland

From: Brian Goettl Public Works Director

**Water:** KLM engineering Cleaned and inspected the water tower on July 19<sup>th</sup> 2021, a full reconditioning is recommended in two to three years. The report is on file on the computer upon request.  
September water main flushing may be postponed until spring after the Agency project is complete.

**Sewer:** Overline and Son completed our annual sewer cleaning and televising, and the report came back good just a few areas of concern.

**Streets:** I have been calling and emailed WW Blacktopping to see when they will be back to finish up the street repairs and I'm waiting to hear back, I will keep everyone posted.  
We have been repairing water shut offs in the streets and have a few left.  
I will hopefully have a bid for the sidewalk repairs in time for the council meeting.  
Loken Street Sweeping and Painting repainted the crosswalks and Lake Eagle parking lot.

**Parks:** We have some benches, picnic tables and garbage cans coming in this month to install at the parks.  
There is a nonharmful fungus that keeps coming back in the wood chips at the parks that we are looking into.

**Storm Sewer:** We have been working on the driveway to the leaf stockpile area.  
I received a quote for a new leaf collector available and the information is also in the Council Packet.

If you have any questions or concerns, please feel free to contact me at 507-420-3510 or  
[bkgoettl@eaglelakemn.com](mailto:bkgoettl@eaglelakemn.com)

  
Brian K. Goettl

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BUILDING PERMITS 2021

<u>HOUSE #</u>	<u>STREET</u>	<u>VALUE</u>	<u>Project Description</u>
21855	594th Ave.	\$ 200,000.00	New Construction/storage building
258	Creekside Dr	\$ 21,500.00	Basement finish
220	Linda Dr	\$ 16,500.00	Reside and 15 Windows
232	Blace Ave.	\$ 14,000.00	Reside
237	Creekside Dr.	\$ 1,000.00	Redoing deck footings and stairs
216	Linda Dr.	\$ 11,000.00	Reroofing
21588	598th Ave	\$ 40,000.00	Addition
194	Creekside Dr.	\$ 295,000.00	New Construction
433	LeSueur Ave.	\$ 8,800.00	Reroofing
108	Foxborough Ct	\$ 21,908.00	Residing
610	Colodoro Ln.	\$	Screened in deck
305	LeSueur Ave.	\$ 1,000.00	Garage Heater
708	Maple Ln	\$	
217	Linda Dr	\$ 3,500.00	Furnace

Zoning Permits 2021

<u>Zoning #</u>	<u>Address</u>	<u>Type</u>
21-33	716 Maple Ln	Patio/walkway
21-34	209 Lskeview Dr	Fence

Eagle Lake Fire Relief  
Gambling Fund Report May 2021

Balance	5/1/21		\$56,980.14
Income:			
Paper Pull Tabs		\$9,258.00	
Electronic		\$24,912.00	
Interest Income		\$4.98	
Total Income			<u>\$34,174.98</u>
Total Funds Available			\$91,155.12
Less Total Disbursements			<u>(\$36,461.49)</u>
Balance	5/31/21		\$54,693.63

2021 Profit / Community Donations

Net Profit:			
	1/21	\$23,187.08	
	2/21	\$965.48	
	3/21	\$26,710.97	
	4/21	\$1,383.98	
	5/21	(\$768.03)	

Total Profit To Date: \$51,479.48

Community Donations To Date: \$7,720.00

Eagle Lake Fire Relief  
Gambling Fund Report June 2021

Balance	6/1/21		\$54,693.63
Income:			
Paper Pull Tabs		\$7,488.00	
Electronic		\$24,649.00	
Interest Income		\$4.62	
Total Income			<u>\$32,141.62</u>
Total Funds Available			\$86,835.25
Less Total Disbursements			<u>(\$30,485.45)</u>
Balance	6/30/21		\$56,349.80

2021 Profit / Community Donations

Net Profit:			
	1/21	\$23,187.08	
	2/21	\$965.48	
	3/21	\$26,710.97	
	4/21	\$1,383.98	
	5/21	(\$768.03)	
	6/21	\$114.67	
Total Profit To Date:			\$51,594.15
Community Donations To Date:			\$8,320.00

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Eagle Lake Fire Relief  
Gambling Fund Report July 2021

Balance	7/1/21		\$56,349.80
Income:			
Paper Pull Tabs		\$7,985.00	
Electronic		\$19,994.00	
Interest Income		\$4.78	
Total Income			<u>\$27,983.78</u>
Total Funds Available			\$84,333.58
Less Total Disbursements			<u>(\$25,876.40)</u>
Balance	7/31/21		\$58,457.18

2021 Profit / Community Donations

Net Profit:			
	1/21	\$23,187.08	
	2/21	\$965.48	
	3/21	\$26,710.97	
	4/21	\$1,383.98	
	5/21	(\$768.03)	
	6/21	\$114.67	
	7/21	\$3,283.99	
Total Profit To Date:			\$54,878.14
Community Donations To Date:			\$8,660.00

**CITY OF EAGLE LAKE, MINNESOTA  
CITY COUNCIL RESOLUTION 2021-34**

**A Resolution Accepting the Resignation of Luke Longoria from the  
City of Eagle Lake, Minnesota**

**WHEREAS**, Luke Longoria has resigned from the City of Eagle Lake as Public Works Seasonal Worker, effective August 16, 2021; and

**WHEREAS**, the City Council recognizes and appreciates the service from Luke Longoria in the role of Public Works Seasonal Worker; and

**NOW BE IT RESOLVED**, the City accepts the resignation of Luke Longoria from the City of Eagle Lake, effective August 16, 2021.

Adopted by the City Council of Eagle Lake, Minnesota, this 13th day of September 2021.

\_\_\_\_\_  
Tim Auringer, Mayor

ATTEST:

\_\_\_\_\_  
Jennifer Bromeland, City Administrator

(S E A L)





705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

September 13, 2021

To: Honorable Mayor Auringer and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Public Hearing for Ordinance No. 2021-01

A public hearing has been scheduled this evening to consider the adoption of Ordinance No. 2021-01, an ordinance granting and awarding a non-exclusive cable service franchise to CMN-RUS, Inc., D/B/A MetroNet, to construct, operate, and maintain a cable system within the City of Eagle Lake. Notice of public hearing was published in the City's legal newspaper, the Mankato Free Press, and posted on the bulletin board at City Hall.


Steve Mohr with MetroNet, was present at the August 2<sup>nd</sup> City Council meeting in which a draft franchise agreement was reviewed. It was noted at that meeting that the agreement was modeled to reflect similar language in existing franchise agreements that the City of Eagle Lake has with Consolidated and Charter.

The proposed term of the franchise agreement is 15 years with periodic evaluations not less than every 5 years, and the fee would be in the amount of 3% of gross revenues.

The ordinance was reviewed by the City's legal counsel and no further changes recommended at this time.

Due to the length of the ordinance, City staff recommends summary publication versus publication of the entire ordinance. (See attached MN Statutes 412.191, Subdivision 4, for more information about summary publication.) A four fifths vote is required to direct that only the title of the ordinance and a summary be published.

A motion is necessary to adopt Ordinance No. 2021-01, a copy of which is attached, and direct staff to publish and post a summary ordinance.

  
Jennifer J. Bromeland  
City Administrator

**ORDINANCE NO. 2021-\_\_**

AN ORDINANCE GRANTING AND AWARDING A NON-EXCLUSIVE CABLE SERVICE FRANCHISE TO CMN-RUS, INC., D/B/A METRONET ("METRONET"), TO CONSTRUCT, OPERATE AND MAINTAIN A CABLE SYSTEM WITHIN THE CITY OF EAGLE LAKE, MINNESOTA ("CITY").

**WHEREAS**, after negotiations, Metronet and the City have agreed, pursuant to applicable law, on the terms of a franchise agreement;

**THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAGLE LAKE, MINNESOTA:**

SECTION 1. The attached Franchise Agreement between the City and Metronet is hereby awarded, authorized and approved.

SECTION 2. This Ordinance shall take and be in force from and after its passage and publication according to law.

City of Eagle Lake,  
a municipal corporation of Minnesota

By: \_\_\_\_\_  
Mayor, Tim Auringer

ATTEST:

\_\_\_\_\_  
City Administrator, Jennifer J. Bromeland

**CABLE FRANCHISE AGREEMENT  
BETWEEN THE CITY OF EAGLE LAKE, MINNESOTA AND  
METRONET**

**THIS CABLE FRANCHISE AGREEMENT** (the "Franchise Agreement") is entered into by and between the City of Eagle Lake, Minnesota (the "City") and CMN-RUS, Inc., d/b/a Metronet ("Metronet").

**WHEREAS**, Metronet has applied to the City for a nonexclusive cable franchise to construct, install, maintain and operate a cable communications system in the City; and

**WHEREAS**, the construction, installation, maintenance and operation of such a system involves the occupation of and placement of private commercial facilities in the public rights-of-way within the City; and

**WHEREAS**, the City has reviewed Metronet's application; and

**WHEREAS**, the City has relied on Metronet's representations and has considered the information that Metronet has presented to it; and

**WHEREAS**, based on Metronet's representations and information, and in response to its application, the Eagle Lake City Council has determined that, subject to the terms and conditions set forth herein, the grant of a nonexclusive franchise to Metronet on the terms and conditions herein and subject to applicable law, is consistent with the public interest; and

**WHEREAS**, the City and Metronet have reached agreement on the terms and conditions set forth herein;

**NOW, THEREFORE**, in consideration of the City's grant of a franchise to Metronet; Metronet's promise to provide cable service to residents of the City pursuant to the terms and conditions set forth herein, the promises and undertakings herein, and other good and valuable consideration, the receipt and the adequacy of which is hereby acknowledged;

**THE SIGNATORIES DO HEREBY AGREE AS FOLLOWS:**

**Section 1. Short Title and Definitions.**

A. Short Title. This Franchise shall be known and cited as the "Metronet Cable Franchise".

B. Definitions. For the purposes of this Franchise, the following terms, phrases, words, and their derivative shall have the meaning given herein. When not inconsistent with the context, words in the singular number include the plural number. The word "shall" is always mandatory and not merely directory. The word "may" is directory and discretionary and not mandatory.

1. "Basic Cable Service" means any service tier which includes the lawful retransmission of local television broadcast signals and any public, educational, and governmental access programming required by the Franchise to be carried on the basic tier. Basic Cable Service as defined herein shall not be inconsistent with 47 U.S.C. § 543(b)(7).

2. "Cable System" or "System" means a system of antennas, cables, wires, lines, towers, waveguides, or other conductors, converters, equipment or facilities located in the Franchise Area and designed and constructed primarily for the purpose of producing, receiving, transmitting, amplifying, or distributing video programming. System as defined herein shall be inconsistent with the definitions set forth in Minn. Stat. § 238.02, subd. 3 and 47 U.S.C. § 522(7). Notwithstanding the foregoing, the terms "Cable System" and "System" do not refer to the following:

- a. a facility that serves only to retransmit the television signals of one (1) or more broadcast stations;
- b. a facility that serves Subscribers without using any public Rights-of-Way;
- c. a facility of common carrier which is subject, in whole or in part, to the provisions of 47 U.S.C. § 201 et seq., except that such facility shall be considered a Cable System (other than for purposes of 47 U.S.C. § 541(c)) to the extent such facility is used in the transmission of video programming directly to Subscribers, unless the extent of such use is solely to provide interactive on-demand services; or
- d. an open video system that complies with 47 U.S.C. § 573.

3. "Cable Programming Service" means any video programming regardless of service tier, including installation or rental of equipment used for the receipt of such video programming, other than:

- a. Basic Cable Service;
- b. Video programming offered on a pay-per-channel or pay-per-program basis; or
- c. A combination of multiple channels of pay-per-channel or pay-per-program video programming offered on a multiplexed or time-shifted basis so long as the combined service consists of commonly-identified video programming and is not bundled with any regulated tier of service.

Cable Programming Service as defined herein shall not be inconsistent with the definition as set forth in 47 U.S.C. § 543(1)(2) and 47 C.F.R. § 76.901(b).

4. "Cable Service" and "Service" means the one-way transmission to subscribers of (a) video programming, or (b) other programming service, and subscriber interaction, if any, which is required for the selection or use of such video programming or other programming service.

5. "Channel" means a single full motion video channel.

6. "City" means the City of Eagle Lake, Minnesota.

7. "Converter" means an electronic device which converts signals to a frequency acceptable to a television receiver of a Subscriber and by an appropriate selector permits a Subscriber to view all Subscriber signals included in the service.

8. "Drop" means the cable that connects the ground block on the Subscriber's residence to the nearest feeder cable. This term only applies to Grantee's delivery of Cable Service.

9. "Dwelling Units" means any residential home or business that has the ability to receive Grantee's Cable Service (a) without the need for Grantee to obtain any private property rights from a third party, or (b) that doesn't already have access to Cable Service through a fiber-to-the-premises network.

"Effective Competition" means the provision of Cable Service by two (2) or more franchised providers operating pursuant to franchise in the City.

10. "FCC" means the Federal Communications Commission and any legally appointed, designated or elected agent or successor.

11. "Franchise" or "Cable Franchise" means this ordinance and the contractual relationship established hereby.

12. "Franchise Fee" means the fee or assessment imposed by the City on a Grantee solely because of its status as a recipient of a Cable Franchise. The term "Franchise Fee" does not include: (a) any tax, fee or assessment of general applicability; (b) capital costs which are required by this Franchise related to the provision of public, educational, or governmental access facilities; (c) requirements or charges incidental to awarding or enforcing this Franchise, including payments for bonds, security funds or letters of credit, insurance, indemnification, penalties or liquidated damages, or other regulatory costs specifically required herein in addition to the Franchise Fee; (d) any fee imposed under Title 17 of the United States Code.

13. "Grantee" is CMN-RUS, Inc. d/b/a Metronet, its agents and employees, lawful successors, transferees or assignees.

14. "Gross Revenues" means all revenues, as determined in accordance with generally accepted accounting principles ("GAAP"), actually received by the Grantee or its affiliates arising from the operation of the Cable System for the provision of Cable Service, including installations, digital service tiers, basic cable service, expanded basic cable service, guide revenues, equipment rentals, premium services, pay-per-view (including video-on-demand), wire maintenance, late fees, miscellaneous revenue, advertising revenues, upgrade and downgrade fees, revenues generated by sales or home shopping channel(s), leased channel fees, converter and equipment rental fees. The term Gross Revenues shall not include bad debt (unless collected), or any taxes on services furnished by Grantee which are imposed by any municipality, state, or other governmental unit and collected by Grantee for such governmental unit.

15. "Initial Service Area" means a geographic area that represents at least \_\_\_ (%) of the Dwelling Units in the Franchise Area.

16. "Installation" means the connection from feeder cable to the point of connection with the Subscriber Converter. This term only applies to Grantee's delivery of Cable Service.

16. "Normal Business Hours" means those hours during which most similar businesses in the community are open to serve customers. In all cases, Normal Business Hours must include some evening hours at least one night per week and/or some weekend hours.

17. "Normal Operating Conditions" means those service conditions which are within the control of Grantee. Those conditions which are not within the control of Grantee include, but are not limited to, epidemics, pandemics, acts of god, incidents of terrorism, natural disasters, civil disturbances, power outages, telephone network outages, work delays associated with waiting for other utilities to provide access to utility poles or conduit, unavailability of materials or qualified labor to perform the work, and severe or unusual weather conditions. Those conditions which are ordinarily within the control of Grantee include, but are not limited to, special promotions, pay-per-view events, rate increases, regular peak or seasonal demand periods, and maintenance or upgrade of the System.

18. "PEG Access" means public, educational, governmental and other public interest programming channels, equipment, facilities, funding, or operations as the context may require.

19. "Pay Television" means the delivery of pay-per-channel or pay-per-program audio-visual signals to Subscribers for a fee or charge, in addition to the charge for Basic Cable Service or Cable Programming Services.

20. "Person" is any person, firm, partnership, association, corporation, company, or other legal entity.

21. "Right-of-Way" or "Rights-of-Way" means the area on, below, or above any real property in the Franchise Area in which the City has an interest including, but not limited to any street, road, highway, alley, sidewalk, parkway, park, skyway, or any other place, area, or real property owned by or under the control of the City, including other dedicated Rights-of-Way for travel purposes and utility easements.

22. "Right-of-Way Ordinance" means the ordinance adopted by the City creating requirements regarding regulation, management and use of Rights-of-Way, including registration and permitting requirements.

23. "Standard Installation" means any residential installation which can be completed using a Drop of 150 feet or less. This term only applies to Grantee's delivery of Cable Service.

24. "Subscriber" means any Person who lawfully receives Cable Service from Grantee or over Grantee's network.

## **Section 2. Grant of Authority and General Provisions.**

### **A. Grant of Franchise.**

1. This Franchise is granted pursuant to the terms and conditions contained herein.

2. The Grantee shall have the right and privilege pursuant to this Franchise to own, install, construct, operate, maintain, dismantle, test, upgrade, repair, use, and remove a Cable System along, under, over, above, through or across or in any manner connected with the public Rights-of-Way of City, for purposes of providing Cable Service in the City.

3. Use of the Rights-of-Way to provide Cable Service shall not be inconsistent with the terms and conditions by which such Rights-of-Way were created or dedicated and is subject to all legal requirements related to the use of such Rights-of-Way, including the terms and conditions of the Right-of-Way Ordinance.

4. This Franchise shall be nonexclusive. Additional Cable Franchises may be granted by the City on terms and conditions which, taken as a whole, are no more favorable nor less burdensome than those imposed in previously granted Franchises.

5. Nothing in this Franchise shall be construed to prohibit Grantee from: (a) providing services other than Cable Services to the extent not prohibited by state or federal law; or (b) challenging any exercise of the City's legislative or regulatory authority in an appropriate forum. The City hereby reserves all its rights to regulate such other non-cable services to the extent not prohibited by state or federal law and no provision herein shall be construed to limit or give up any right to regulate.

B. Lease or Assignment Prohibited. Other than for the provision of commercial leased access and/or provision of access over an open video system, no Person may lease Grantee's network for the purpose of providing Cable Service until and unless such Person shall have first obtained and shall currently hold a valid Franchise. Any assignment of rights under this Franchise shall be subject to and in accordance with the requirements of Section 9(E).

C. Franchise Term. This Franchise shall be in effect for a period of fifteen (15) years from the date of acceptance by Grantee. Notwithstanding, this Franchise shall be subject to periodic evaluation not less than every five (5) years as provided in Section 6(F) herein.

D. Compliance with Applicable Laws, Resolutions and Ordinances. The terms of this Franchise shall define the contractual rights and obligations of Grantee with respect to the provision of Cable Service and operation of any System in the City. However, the Grantee shall at all times during the term of this Franchise be subject to all lawful exercise of the police power, local ordinance-making authority, and eminent domain rights of the City.

E. Territorial Area Involved. This Franchise is granted for the corporate boundaries of the City, as it exists from time to time ("Franchise Area"). In the event of annexation by City or as development occurs, any new territory shall become part of the territory for which this Franchise is granted.

F. Written Notice. All notices, reports, or demands required to be given in writing under this Franchise shall be deemed to be given when delivered personally to any officer of Grantee or City's Administrator of this Franchise or forty-eight (48) hours after it is deposited in the United

States mail in a sealed envelope, with registered or certified mail postage prepaid thereon, addressed to the party to whom notice is being given, as follows:

If to Grantor: City of Eagle Lake  
101 Plainview Street  
Eagle Lake, Minnesota 56024

With copies to: Michael R. Bradley  
Bradley & Guzzetta, LLC  
950 Piper Jaffray Plaza  
444 Cedar Street  
Saint Paul, MN 55101

If to Grantee: CMN-RUS. Inc.  
Attn: Legal Department  
8837 Bond Street  
Overland Park, KS 66214

Such addresses may be changed by either party upon notice to the other party given as provided in this Section.

### **Section 3. Construction Standards.**

#### **A. Registration, Permits and Construction Codes.**

1. Grantee shall, to the extent applicable, strictly adhere to all state and local laws and building and zoning codes currently or hereafter applicable to location, construction, installation, operation or maintenance of the facilities used to provide Cable Service in the City Franchise Area.

2. The City shall have the right to inspect all construction or installation work performed pursuant to the provisions of the Franchise and pursuant to Section 4(F) below, to make such tests as it shall find necessary to ensure compliance with the terms of the Franchise and applicable provisions of local, state and federal law.

3. Nothing in this Franchise shall be construed to prevent the City from adopting and enforcing a Rights-of-Way Ordinance.

B. Grantee shall bury all Drops in a reasonable time period, which shall not exceed fifteen (15) business days, subject to weather or other conditions beyond its reasonable control. In the event the ground is frozen, Grantee shall be permitted to delay burial until the ground is suitable for burial which in no event shall be later than June 30th.

C. Erection, Removal and Joint Use of Poles. No poles, conduits, amplifier boxes, similar structures, or other wire-holding structures shall be erected or installed by the Grantee on public property without prior approval of the City with regard to location, height, type and other pertinent aspects. Facilities located on public and private property shall be subject to applicable zoning and other land use regulations.

#### **D. Safety Requirements.**



1. The Grantee shall at all times employ ordinary and reasonable care and shall install and maintain in use nothing less than commonly accepted methods and devices for preventing failures and accidents which are likely to cause damage, injuries, or nuisances to the public.

2. The Grantee shall install and maintain its equipment and facilities in accordance with all applicable federal, state and local laws and regulations, and the applicable requirements of the National Electric Safety Code and in such manner that they will not interfere with private radio, police and fire communications or any installations of City or of any public utility serving City.

3. All facilities structures, and lines, equipment and connections in, over, under and upon the Rights-of-Way, wherever situated or located, shall at all times be kept and maintained in good condition, order, and repair so that the same shall not menace or endanger the life or property of the City or any Person.

#### **Section 4. System Design and Extension Provisions**

##### **A. Channel Capacity.**

1. Grantee shall develop, construct and engineer, and activate and provide for the term of this Franchise a network which is capable of delivering a minimum of 100 video channels.

2. All programming decisions remain the discretion of Grantee; provided, however, that any change in the broad categories of video programming or other information services shall require the approval of the City consistent with 47 U.S.C. § 544(b), and further provided that Grantee notifies Subscribers in writing thirty (30) days prior to any channel additions, deletions, or realignments, in a manner consistent with federal law.

##### **B. Service Availability/Density Requirement.**

1. Subject to Section 4(B)(3), Grantee shall construct and operate its Cable System so as to provide Service to all parts of the Initial Service Area having a density equivalent of seven (7) residential units per one-quarter (1/4) cable mile, as measured in strand footage from the nearest technically feasible point on the active Cable System trunk or feeder line.

2. Upon request Grantee may, in its sole discretion, also extend Service to Persons requesting Service outside of its then current service territory. In such case, Grantee will provide such Persons with a written estimate of the anticipated costs. The Grantee may require that the payment of these costs by such potential Subscribers be made in advance. Cable Service shall not be denied to any group of potential residential cable Subscribers because of the income of the residents of the area in which such group resides.

3. Notwithstanding anything to the contrary, Grantee may refuse to provide Cable Service: (a) in areas where developments or buildings are subject to exclusive arrangements with other providers; (b) when it is unable pursuant to normal industry practice to obtain necessary programming, real property or other access rights; (c) in developments or

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buildings to which Grantee is unable to provide Cable Service for technical reasons or which require non-standard facilities that are not available on a commercially reasonable basis; (d) in areas already served by a fiber-to-the-home Cable Service provider; (e) when its prior service, payment, or theft of service history with a Person has been unfavorable; and (f) in areas where the occupied residential household density does not meet the density requirement set forth in this Section 4(B)(1).

C. Non-Standard Installations. Subject to Section 4(B)(3), Grantee shall install and provide Cable Service to any Person requesting other than a Standard Installation provided that said Cable Service can meet applicable FCC technical specifications. In such case, Grantee may charge for the incremental increase in material and labor costs incurred beyond the Standard Installation.

D. Provision of Services. The Grantee shall render effective Service, make repairs promptly, and interrupt Service only for good cause and for the shortest time possible. Such interruption, to the extent feasible, shall be preceded by notice to Subscribers and, to the extent commercially practicable, shall occur during periods of minimum use of the Services, as determined by records of the Grantee.

E. Technical Standards. The technical standards used in the provision of Cable Service shall comply, at minimum, with the technical standards promulgated by the FCC relating to a fiber-to-the-premises networks, as may be amended or modified from time to time, which regulations are expressly incorporated herein by reference. Any failure to comply with the FCC technical standards shall be a violation of this Franchise.

F. INTENTIONALLY DELETED.

G. FCC Reports. Upon request, Grantee shall file with City all required FCC technical reports which demonstrate the level of System performance and signal quality. Further, upon request, Grantee shall summarize and explain the results of any such testing provided to the City.

#### **Section 5. Services Provisions.**

A. Enforcement of Customer Service Standards. The City intends to stay enforcement of this Section 5 to the extent Effective Competition exists. Notwithstanding, the City may initiate enforcement of this Section despite the existence of Effective Competition based on the City's receipt of at least five (5) complaints with respect to each competitor, concerning similar customer service matters. The City may initiate enforcement of this Section by Resolution of the City Council. The City may begin enforcement ten (10) days after Grantee's receipt of a copy of such Resolution. The Resolution shall indicate the basis for initiating enforcement.

B. Regulation of Service Rates.

1. The City may regulate rates for the provision of Cable Service to the extent allowed under federal or state law(s).

2. A list of Grantee's current residential Subscriber rates and charges shall be maintained on file and provided to City upon request and shall be available for public inspection. Grantee shall give Subscribers written notice of any change in a rate or charge in

accordance with any applicable FCC requirements unless such change arises from changes in regulatory fees, franchise fees, access costs, taxes, or franchise imposed costs.

C. Sales Procedures. Grantee shall not exercise deceptive sales procedures when marketing any of its services within City. Grantee shall have the right to market consistent with local ordinances and other applicable laws and regulations.

D. Telephone Inquiries and Complaints.

1. Availability Grantee will maintain local, toll-free or collect call telephone access lines which will be available to its Subscribers 24 hours a day, seven days a week. During Normal Business Hours, trained representatives of Grantee shall be available to respond to Subscriber inquiries. Grantee will ensure that: (a) an adequate number of trained company representatives will be available to respond to customer telephone inquiries during Normal Business Hours, and (b) after Normal Business Hours, the access line will be answered by a trained company representative or a service or an automated response system such as an answering machine. Inquiries received after Normal Business Hours must be responded to by a trained company representative on the next business day.

2. Telephone Answer Time and Busy Signals. Under Normal Operating Conditions, telephone answer time by a customer representative, including wait time, shall not exceed thirty (30) seconds when the connection is made. If the call needs to be transferred, transfer time shall not exceed thirty (30) seconds. These standards shall be met no less than ninety (90) percent of the time under Normal Operating Conditions, measured on a quarterly basis. Under Normal Operating Conditions, the customer will receive a busy signal less than three (3) percent of the time.

E. Installation, Outage and Service Calls. Under Normal Operating Conditions which will exclude the initial deployment period, each of the following standards will be met no less than ninety five (95) percent of the time measured on a quarterly basis: (a) Excluding conditions beyond the control of Grantee which prevent performance, Grantee will begin working on service interruptions promptly, and in no event later than twenty-four (24) hours after the interruption becomes known, and Grantee must begin actions to correct other service problems the next business day after notification of the service problem and resolve such problems as soon as is reasonably possible; (b) The "appointment window" alternatives for Installations, service calls, and other installation activities will be either a specific time or, at maximum, a four-hour time block during Normal Business Hours. The Grantee may schedule service calls and other installation activities outside of Normal Business Hours for the convenience of the customer; (c) Grantee may not cancel an appointment with a customer after the close of business on the business day prior to the scheduled appointment; (d) If a representative of Grantee is running late for an appointment with a customer and will not be able to keep the appointment as scheduled, the customer will be contacted. The appointment will be rescheduled, as necessary, at a time during Normal Business Hours which is convenient for the customer.

F. Complaint and Other Service Records. Subject to Grantee's obligation to maintain the privacy of certain information, Grantee shall prepare and maintain written records of all complaints received and the resolution of such complaints, including the date of such resolution. Such written records shall be on file at the office of Grantee. Upon City request, Grantee shall provide the City with a written summary of such complaints and their resolution in a form mutually agreeable to

City and Grantee. Grantee may, to the extent available, be required to provide detailed compliance reports on a quarterly basis with respect to the objectively measurable service standards herein upon written demand by the City.

G. Subscriber Contracts. Grantee shall provide to City upon request any standard form Subscriber contract utilized by Grantee. If no such written contract exists, Grantee shall provide a document completely and concisely stating the length and terms of the Subscriber contract offered to customers.

H. Billing and Subscriber Communications. Grantee must give Subscribers thirty (30) days advance written notice before any changes in rates, programming services, or channel positions. Bills must be clear, concise, and understandable, with itemization including but not limited to, basic and premium charges and equipment charges. Bills will also clearly delineate all activity during the billing period, including optional charges, rebates, and credits. In case of a billing dispute, the cable operator must respond to a written complaint from a subscriber within 30 days.

I. Refunds and Credits. If Service is interrupted or discontinued for 24 or more consecutive hours and Grantee has notice of such interruption, Subscribers that request a credit shall be credited pro rata for such interruption beginning with the date of notice of interruption. Credits for will be issued no later than the Subscriber's next billing cycle following the determination that a credit is warranted. In the event a Subscriber establishes or terminates Service and receives less than a full month's Service, Grantee shall prorate the monthly rate on the basis of the number of days in the period for which Service was rendered to the number of days in the billing. Services are not considered terminated until all equipment has been returned. Refund checks will be issued promptly, but no later than the return of the equipment supplied by the Grantee if Service is terminated. Grantee shall not be held responsible for interruptions in programming caused by content providers.

J. Late Fees. Fees for the late payment of bills shall not accrue until the normal billing cut-off for the next month's service approximately one (1) month after the unpaid bill in question was sent to the Subscriber. Payments at the cable operator's drop-box location shall be deemed received on the date such payments are picked up by the cable operator which shall occur within 24 hours after every due date.

K. Local Office/Drop Box. Grantee shall maintain a local office or a local drop box for receiving Subscriber payments after hours in the City.

L. Additional Customer Service Requirements. The City expressly reserves authority to adopt additional or modified customer service requirements to address subscriber concerns or complaints in accordance with federal law.

M. Violations. Any violation of these requirements after enforcement of this Section is initiated by Council Resolution shall be deemed a violation of this Franchise.

#### **Section 6. Operation and Administration Provisions.**

A. Administration of Franchise. The City or its designee shall have continuing regulatory jurisdiction and supervision over the Services described herein and the Grantee's compliance with the terms of this Franchise.



B. Delegated Authority. The City shall have authority to administer the Franchise and to monitor the performance of the Grantee pursuant to the Franchise. The City may withdraw or re-delegate such authority by giving Grantee written notice. Grantee shall cooperate with any such delegatee of the City.

C. Franchise Fee.

1. The City currently receives payment from incumbent cable franchisee, Charter, in the amount of three percent 3% of gross revenues. Consequently, Grantee will pay City a Franchise Fee equal to three percent (3%) of its Gross Revenues under this Franchise.

2. Any payments due under this provision shall be payable quarterly. The payment shall be made within sixty (60) days of the end of each of Grantee's current fiscal quarters together with a report in form reasonably acceptable to City and Grantee and which shows the basis for the computation.

3. All amounts paid shall be subject to audit and recomputation by the City and acceptance of any payment shall not be construed as an accord that the amount paid is in fact the correct amount.

D. Access to Records. The City shall have the right to inspect, upon reasonable notice and during Normal Business Hours, any records maintained by Grantee which relate to this Franchise or System operations including specifically Grantee's revenue records, subject to the privacy provisions of 47 U.S.C. § 521 et seq. Grantee shall be required to provide such requested documents to the City unless such documents are available for inspection at a location in City.

E. Reports to be Filed with the City. Grantee shall file with the City, at the time of payment of the Franchise Fee, a report of all Gross Revenues certified by an officer of the Grantee. Grantee shall prepare and furnish to the City such other reports with respect to the operations, affairs, transactions or property, as they relate to this Franchise or Cable Services as City may request. The form of such reports shall be mutually agreed upon by City and Grantee.

F. Periodic Evaluation.

1. The City may require evaluation sessions during the term of this Franchise not more frequently than annually, upon thirty (30) days written notice to Grantee. Grantee and City shall hold evaluation sessions after the fifth and tenth years of this franchise.

2. INTENTIONALLY DELETED.

3. Topics which may be discussed at any evaluation session may include, but are not limited to, application of new technologies, System performance, programming offered, access channels, facilities and support, municipal uses of cable, customer complaints, amendments to this Franchise, judicial rulings, FCC rulings, line extension policies, channel capacity for PEG access programming and any other topics the City and Grantee deem relevant.

4. As a result of a periodic review or evaluation session, the City may request Grantee to amend the Franchise to provide additional services or facilities as are mutually agreed upon and which are both economically and technically feasible taking into consideration the remaining life of the Franchise.

## Section 7. General Financial and Insurance Provisions.

### A. Performance Bond.

1. At the time the Franchise becomes effective, until the Grantee has completed construction of the Initial Service Area, the Grantee shall furnish a bond to the City, naming the City as an additional obligee, in the amount of Ten Thousand Dollars (\$10,000.00) in a form and with such sureties as are reasonably acceptable. The bond may be in a form which is renewable annually.

2. The bond must be conditioned upon the faithful performance of the Grantee according to the terms of the Franchise and upon the further condition that in the event the Grantee shall fail to comply with any law, ordinance or regulation governing the Franchise, there shall be recoverable jointly and severally from the principal and surety of the bond any damages or loss suffered by the City as a result, including the full amount of any compensation, indemnification or cost of removal or abandonment of any property of the Grantee, plus a reasonable allowance for attorneys' fees and costs, up to the full amount of the bond, and further guaranteeing payment by the Grantee of claims, liens and taxes due the City which arise by reason of the construction, operation, or maintenance of the System.

3. The rights reserved by the City with respect to the bond are in addition to all other rights the City may have under the Franchise or any other law. The City may, from year to year, in its sole discretion, reduce the amount of the bond. Upon Grantee's completion of its construction of the Initial Service Area, the bond shall be promptly release by City.

4. The Grantee shall be given thirty (30) days notice of any franchise violation, or other claim, liability or obligation giving rise to City's right to make a claim under the bond. In the event the violation, claim, liability, or obligation is not cured, corrected or satisfied within this thirty (30) day cure period, in City's determination, the City may make a claim pursuant to the bond. The City may grant additional time beyond the initial cure period before making a claim under the bond in the event Grantee requests additional time and the City determines that the Grantee has made a good faith effort towards cure and such additional time is necessary to completely cure the alleged violation.

5. In the event this Franchise is revoked or the rights hereunder relinquished or abandoned by Grantee, the City shall be entitled to collect from the performance bond any resultant damages, costs or liabilities incurred by the City.

6. The rights reserved to the City with respect to the performance bond shall not be deemed an exclusive remedy and are in addition to all other rights of the City whether reserved by this Franchise or authorized by law, and no action, proceeding or exercise of a right with respect to the performance bond shall affect any other right the City may have.

### B. Indemnification of the City.

1. The City, its officers, boards, committees, commissions, elected officials, employees and agents shall not be liable for any loss or damage to any real or personal

property of any Person, or for any injury to or death of any Person, arising out of or in connection with the construction, operation, maintenance, repair or removal of, or other action or event with respect to the System or as to any other action or event with respect to this Franchise.

2. To the extent caused by Grantee, Grantee shall indemnify, defend, and hold harmless the City, its officers, boards, committees, commissions, elected officials, employees and agents, from and against all liability, damages, and penalties which they may legally be required to pay as a result of the exercise, administration, or enforcement of the Franchise. Grantee's obligations herein shall not include any alleged or actual liability which is based solely on City's operation of PEG access facilities or equipment or the programming provided via such PEG facilities or equipment.

3. Nothing in this Franchise relieves a Person, except the City, from liability arising out of the failure to exercise reasonable care to avoid injuring the Grantee's facilities while performing work connected with grading, regarding, or changing the line of a Right-of-Way or public place or with the construction or reconstruction of a sewer or water system.

4. In order for City to assert its rights to be indemnified, defended, and held harmless, City must, with respect to each claim:

a. Promptly notify Grantee in writing of any claim or legal proceeding which gives rise to such right.

b. Afford Grantee the opportunity to participate in and fully control any compromise, settlement or other resolution or disposition of any claim or proceeding; and

c. Fully cooperate with reasonable requests of Grantee, at Grantee's expense, in its participation in, and control, compromise, settlement or resolution or other disposition of such claim or proceeding subject to Paragraph 2 above.

D. Insurance.

1. Grantee shall file within 30-days of its acceptance of this Franchise, and at all times thereafter maintain in full force and effect at its sole expense, a comprehensive general liability insurance policy, in protection of the Grantee, and the City, its officers, elected officials, boards, commissions, agents and employees for damages which may arise as a result of this Franchise.

2. The policies of insurance shall be in the sum of not less than One Million Dollars (\$1,000,000.00) for personal injury or death of any one Person, and Two Million Dollars (\$2,000,000.00) for personal injury or death of two or more Persons in any one occurrence, Five Hundred Thousand Dollars (\$500,000.00) for property damage to any one person and Two Million Dollars (\$2,000,000.00) for property damage resulting from any one act or occurrence.

3. The policy or policies of insurance shall be maintained by Grantee in full force and effect during the entire term of the Franchise. In the event of cancellation of, or material change in, any of the policies, the Grantee will notify the City within at least fourteen (14) days after receiving notice of such cancellation or policy change and provide evidence that replacement insurance coverage is in place to meet the requirements of this Franchise. If the certificate indicates coverage applicable insurance policies will expire prior to completion of all terms of this Franchise, the Grantee will furnish a certificate of insurance evidencing renewal of such coverage to the City within ten (10) days of the effective date such renewal.

**Section 8. Sale, Abandonment, Transfer and Revocation of Franchise.**

A. City's Right to Revoke. In addition to all other rights which the City has pursuant to law or equity, the City reserves the right to revoke, terminate or cancel this Franchise, and all rights and privileges pertaining thereto, if after the hearing required herein, it is determined that:

1. Grantee has violated any material provision of this Franchise and failed to timely cure; or
2. Grantee has attempted to evade any of the material provisions of the Franchise; or
3. Grantee has practiced fraud or deceit upon the City or Subscriber.
4. The City may revoke this Franchise without the hearing required herein if Grantee files for bankruptcy.

B. Procedures for Revocation.

1. The City shall provide Grantee with written notice of intent to revoke the Franchise which shall identify the basis of the revocation. Grantee shall have thirty (30) days subsequent to receipt of the notice in which to cure the violation or to provide adequate assurance of performance in compliance with the Franchise.

2. City shall schedule a public hearing affording Grantee due process prior to revocation. The public hearing shall be scheduled after the end of the cure period and within ninety (90) days of the date of the notice of revocation. Notice of the hearing shall be provided to Grantee.

3. The City shall provide Grantee with written notice of its final decision together with written findings of fact supplementing said decision. Only after Grantee receives written notice of the determination by the City to revoke the Franchise may Grantee appeal said decision.

4. During the appeal period, the Franchise shall remain in full force and effect unless the terms thereof sooner expires.

C. Abandonment of Service. Grantee may not discontinue providing video programming services without having first given three (3) months written notice to the City.



D. Removal After Abandonment, Termination or Forfeiture.

1. In the event of termination or forfeiture of the Franchise or abandonment of the System:

i. the City shall have the right to require Grantee to remove all or any portion of the System from all Rights-of-Way and public property within the City,; provided, however, that the Grantee shall not be required to remove the System if it is authorized to provide telecommunications service pursuant to state or federal law.

ii. if Grantee has failed to commence removal of System, or such part thereof as was designated by the City, within one hundred twenty (120) days after written notice of the City demand for removal is given, or if Grantee has failed to complete such removal within twelve (12) months after written notice of the City demand for removal is given, the City shall have the right to apply funds secured by the Performance Bond toward removal and/or declare all right, title, and interest to the System to be in the City with all rights of ownership including, but not limited to, the right to operate the System or transfer the System to another for operation by it pursuant to the provisions of 47 U.S.C. § 547.

E. Sale or Transfer of Franchise.

1. No sale, transfer, or corporate change of or in Grantee or the System, including, but not limited to, the sale of a majority of the entity's assets, shall take place until the parties to the sale, transfer, or corporate change file a written request with the City for its approval and such approval is granted by the City, provided, however, that said approval shall not be required where Grantee grants a security interest in its Franchise and/or assets to secure an indebtedness or where the Franchise is transferred to an affiliate entity under the same common control.

2. Any sale, transfer, exchange or assignment of stock or other equity interest in Grantee so as to create a new controlling interest shall be subject to the requirements of this Section 8(E). The term "controlling interest" as used herein means actual working control in whatever manner exercised.

3. The City shall have such time as is permitted by applicable federal law in which to review a transfer request.

4. INTENTIONALLY DELETED.

5. In no event shall a sale, transfer, corporate change, or assignment of ownership or control pursuant to Subparagraph (1) or (2) of this Section be approved without the transferee becoming a signatory to this Franchise and assuming all rights and obligations hereunder, and assuming all other rights and obligations of the transferor to the City.

**Section 9. Protection of Individual Rights.**

A. Discriminatory Practices Prohibited. Grantee shall not deny service, deny access, or otherwise discriminate against Subscribers or general citizens on the basis of race, color,

religion, national origin, sex, age, status as to public assistance, affectional preference, or disability. Grantee shall comply at all times with all other applicable federal, state, and local laws, and all executive and administrative orders relating to nondiscrimination.

**B. Subscriber Privacy.**

1. Grantee shall comply with the subscriber privacy-related requirements of 47 U.S.C. § 551. No signals including signals of a Class IV Channel may be transmitted from a Subscriber terminal for purposes of monitoring individual viewing patterns or practices without the express written permission of the Subscriber. Such written permission shall be for a limited period of time not to exceed one (1) year which may be renewed at the option of the Subscriber. No penalty shall be invoked for a Subscriber's failure to provide or renew such authorization. The authorization shall be revocable at any time by the Subscriber without penalty of any kind whatsoever. Such permission shall be required for each type or classification of Class IV Channel activity planned for the purpose of monitoring individual viewing patterns or practices.

2. No lists of the names and addresses of Subscribers or any lists that identify the viewing habits of Subscribers shall be sold or otherwise made available to any party other than to Grantee and its employees for internal business use, and also to the Subscriber subject of that information, unless Grantee has received specific written authorization from the Subscriber to make such data available. Such written permission shall be for a limited period of time not to exceed one (1) year which may be renewed at the option of the Subscriber. No penalty shall be invoked for a Subscriber's failure to provide or renew such authorization. The authorization shall be revocable at any time by the Subscriber without penalty of any kind whatsoever.

3. Written permission from the Subscriber shall not be required for the conducting of System wide or individually addressed electronic sweeps for the purpose of verifying System integrity or monitoring for the purpose of billing. Confidentiality of such information shall be subject to the provision set forth in Subparagraph (2) of this Subdivision.

**Section 10. Miscellaneous Provisions.**

A. Franchise Renewal. Any renewal of this Franchise shall be performed in accordance with applicable federal, state and local laws and regulations. The term of any renewed Franchise shall be limited to a period not to exceed fifteen (15) years.

B. Work Performed by Others. All obligations of this Franchise shall apply to any subcontractor or others performing any work or services pursuant to the provisions of this Franchise, however, in no event shall any such subcontractor or other Person performing work obtain any rights to maintain and operate a System or provide Cable Service. Grantee shall provide notice to the City of the name(s) and address(es) of any entity, other than Grantee, which performs services pursuant to this Franchise involving the Right-of-Way, public property or new System construction or System upgrade.

C. Amendment of Franchise Ordinance. Grantee and the City may agree, from time to time, to amend this Franchise. Such written amendments may be made subsequent to a review session pursuant to Section 6(F) or at any other time if the City and Grantee agree that such an amendment will be in the public interest or if such an amendment is required due to changes in federal,

state or local laws, provided, however, nothing herein shall restrict the City's exercise of its police powers.

D. Force Majeure. In the event Grantee's performance of any of the terms, conditions, obligations or requirements of this Franchise is prevented due to a cause beyond its control, such failure to perform shall be excused for the period of such inability to perform.

E. Compliance with Federal, State and Local Laws.

1. Grantee and the City shall conform to state laws and rules regarding cable communications not later than one year after they become effective, unless otherwise stated, and to conform to federal laws and regulations regarding cable as they become effective.

2. If any term, condition or provision of this Franchise shall, to any extent, be held to be invalid or unenforceable, the remainder and all the terms, provisions and conditions herein shall, in all other respects, continue to be effective provided the loss of the invalid or unenforceable clause does not substantially alter the agreement between the parties. In the event such law, rule or regulation is subsequently repealed, rescinded, amended or otherwise changed so that the provision which had been held invalid or modified is no longer in conflict with the law, rules and regulations then in effect, said provision shall thereupon return to full force and effect and shall thereafter be binding.

F. Nonenforcement by City. Grantee shall not be relieved of its obligations to comply with any of the provisions of this Franchise by reason of any failure or delay of the City to enforce prompt compliance. The City may only waive its rights hereunder by expressly so stating in writing. Any such written waiver by the City of a breach or violation of any provision of this Franchise shall not operate as or be construed to be a waiver of any subsequent breach or violation.

G. Rights Cumulative. All rights and remedies given to the City by this Franchise or retained by the City shall be in addition to and not exclusive of any and all other rights and remedies, existing or implied, now or hereafter available to the City, at law or in equity.

### **Section 11. Publication Effective Date; Acceptance and Exhibits.**

A. Publication: Effective Date. This Franchise shall be published in accordance with applicable local and Minnesota law. The Effective Date of this Franchise shall be the date of acceptance by Grantee in accordance with the provisions of this Section 11(B).

B. Acceptance.

1. Grantee shall accept this Franchise within thirty (30) days of its enactment by the City, unless the time for acceptance is extended by the City. Such acceptance by the Grantee shall be deemed the grant of this Franchise for all purposes provided. In the event acceptance does not take place or should all ordinance adoption procedures and timelines not be completed, this Franchise and any and all rights previously granted to Grantee shall be null and void.

2. Upon acceptance of this Franchise, Grantee shall be bound by all the terms and conditions contained herein.

3. Grantee shall accept this Franchise in the following manner:

a. This Franchise will be properly executed and acknowledged by Grantee and delivered to the City.

b. With its acceptance, Grantee shall also deliver any grant payments, performance bond and insurance certificates required herein that have not previously been delivered.

[SIGNATURES TO IMMEDIATELY FOLLOW]

AGREED TO THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2021.

**CITY OF EAGLE LAKE**  
a municipal corporation of Minnesota

By: \_\_\_\_\_  
Mayor, Tim Auringer

ATTEST:

\_\_\_\_\_  
City Administrator, Jennifer J. Bromeland

**CMN-RUS, INC. d/b/a METRONET**

By: \_\_\_\_\_

Its: \_\_\_\_\_

**412.191 MEMBERS; POWERS, DUTIES.**

Subdivision 1. **Composition.** The city council in a standard plan city shall consist of the mayor, the clerk, and the three or five council members. In optional plan cities, except those cities having a larger council under Minnesota Statutes 1994, section 412.023, subdivision 4, the council shall consist of the mayor and the four council members. A majority of all the members shall constitute a quorum although a smaller number may adjourn from time to time.

Subd. 2. **Meetings.** Regular meetings of the council shall be held at such times and places as may be prescribed by its rules. Special meetings may be called by the mayor or by any two members of a five-member council or three members of a seven-member council by writing filed with the clerk who shall then mail a notice to all the members of the time and place of meeting at least one day before the meeting. The mayor or, in the mayor's absence, the acting mayor, shall preside. All meetings of the council shall be open to the public. The council may preserve order at its meetings, compel the attendance of members, and punish nonattendance and shall be the judge of the election and qualification of its members. The council shall have power to regulate its own procedure.

Subd. 3. **Publish proceedings; alternative.** The council, after every regular or special meeting, shall publish the official council proceedings or a summary conforming to section 331A.01, subdivision 10. As an alternative to publication, the city may mail, at city expense, a copy of the proceedings to any resident upon request. The publication shall occur within 30 days of the meeting to which the proceedings relate. Cities with a population of less than 1,000 according to the latest federal census are not required to comply with this section, but may do so at their discretion.

Subd. 4. **Ordinances.** Every ordinance shall be enacted by a majority vote of all the members of the council except where a larger number is required by law. It shall be signed by the mayor, attested by the clerk and published once in the official newspaper. In the case of lengthy ordinances, or ordinances which include charts or maps, if the city council determines that publication of the title and a summary of an ordinance would clearly inform the public of the intent and effect of the ordinance, the council may by a four-fifths vote of its members direct that only the title of the ordinance and a summary be published, conforming to section 331A.01, subdivision 10, with notice that a printed copy of the ordinance is available for inspection by any person during regular office hours at the office of the city clerk and any other location which the council designates. A copy of the entire text of the ordinance shall be posted in the community library, if there is one, or if not, in any other public location which the council designates. Prior to the publication of the title and summary the council shall approve the text of the summary and determine that it clearly informs the public of the intent and effect of the ordinance. The publishing of the title and summary shall be deemed to fulfill all legal publication requirements as completely as if the entire ordinance had been published. The text of the summary shall be published in a body type no smaller than brevier or eight-point type. Proof of the publication shall be attached to and filed with the ordinance.

Every ordinance shall be recorded in the ordinance book within 20 days after publication of the ordinance or its title and summary. All ordinances shall be suitably entitled and shall be substantially in the style. "The City Council of ..... ordains:".

Subd. 5. [Repealed, 1976 c 44 s 70]

**History:** 1949 c 119 s 22-26; 1967 c 289 s 6; 1973 c 123 art 2 s 1 subd 2; 1976 c 44 s 26; 1981 c 219 s 1; 1984 c 543 s 46,47; 1986 c 444; 1989 c 30 s 4,5; 1997 c 7 art 1 s 135; 2004 c 182 s 30; 2016 c 158 art 1 s 182

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ACCOUNT REP: DANNY CREEL  
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**Public Notice**

August 28, 2021  
**PUBLIC HEARING NOTICE  
CITY COUNCIL**

Notice is hereby given that the City Council of the City of Eagle Lake, Blue Earth County Minnesota, will meet and hold a Public Hearing at 6:00 p.m. at the September 13, 2021 City Council meeting in the Council Chambers located at 705 Parkway Avenue for the purpose of considering the adoption of Ordinance No. 2021-01, an ordinance granting and awarding a non-exclusive cable service franchise to CMNRUS, Inc., D/B/A Metronet, to construct, operate and maintain a cable system within the City of Eagle Lake, Minnesota. A copy of the entire ordinance is available for public inspection upon request.

*Jennifer J. Bromeland*  
**City Administrator**  
(507) 257-3218

Email: [jbromeland@eaglelakemn.com](mailto:jbromeland@eaglelakemn.com)

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705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax


September 13, 2021

To: Honorable Mayor Auringer and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Owl Lane Pond Assessment

Julie Blackburn and Geoff Kramer with ISG will be in attendance to present the Owl Lane Pond Assessment.

For purposes of providing background, a proposal was requested from ISG earlier this spring to complete a stormwater pond assessment of the two ponds behind Owl Lane to try and address concerns received from residents in the area related to algae cover and odor and to determine overall effectiveness of the ponds.

Attached you will find a draft assessment which includes recommendations for treatment and further study.

  
\_\_\_\_\_  
Jennifer J. Bromeland  
City Administrator



# Draft Owl Lane Pond Assessment

*Eagle Lake, MN*

August 27, 2021

Project No. 21-25446



Architecture  
Engineering  
Environmental  
Planning  
[ISGinc.com](http://ISGinc.com)

REPORT FOR:  
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## PURPOSE OF STUDY

Staff from the City of Eagle Lake (City) contacted ISG in May of 2021 about concerns expressed by residents along Owl Lane and neighboring streets about the condition of the ponds (Ponds 15 and 16, shown in Figures 1 and 2, respectively) behind their residences. Both the appearance and odor of the ponds had become a nuisance to surrounding residents. ISG was asked to prepare a proposal to assess the ponds and develop recommendations for further investigation or to address deficiencies identified by the study. The proposal was presented to the City Council on June 7, 2021 and approved.



**Figure 1: Pond 15 in May 2021**



Figure 2: Pond 16 in May 2021

## LOCATION AND PROJECT BACKGROUND

The study area (shown in the Appendix) is located on the western side of the City. Ponds 15 and 16 are located west of the open ditch and east of properties on Owl Lane, Falcon Run, and Falcon Court.

Goals of this study were to:

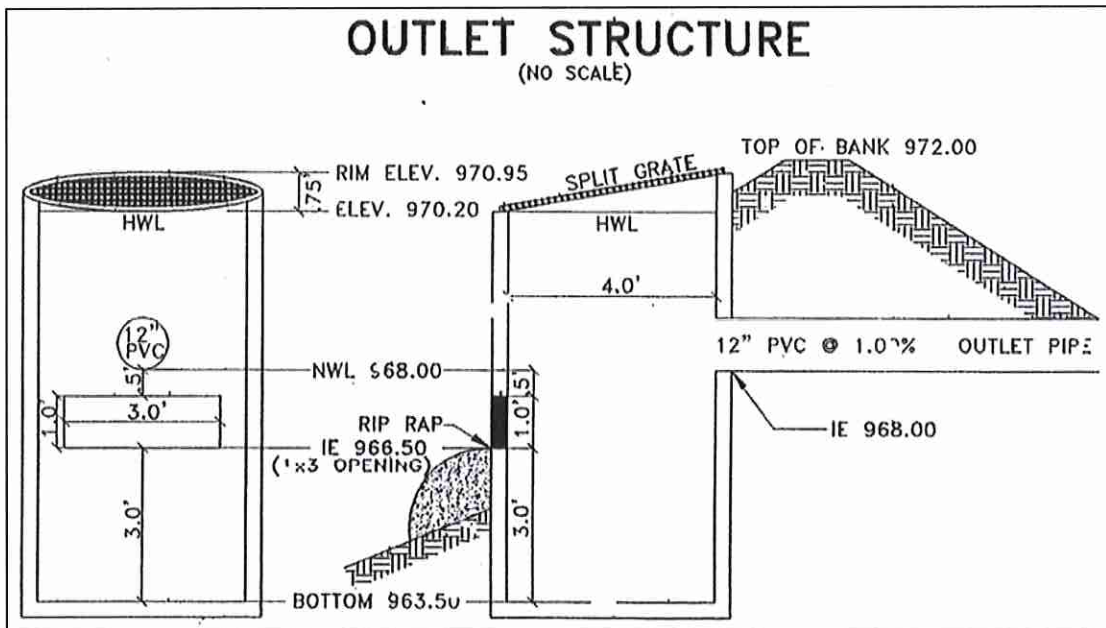
1. Confirm relevant elevations of culverts and outlet structures
2. Compare existing and as-constructed pond volumes
3. Evaluate runoff volume with respect to pond volume for existing and fully developed conditions
4. Inspect pond and outfall as required by the City's MS4 permit and provide training to City staff
5. Provide recommendations for maintenance, pond improvements, or further study

## INVERT COMPARISON

Design and as constructed (2005) elevations were reviewed along with 2021 survey data to assess any changes in relevant invert elevations over time. Table 1 lists elevations from as-designed, as-constructed (2005), and existing (2021) conditions. The outlet structure from Pond 15 to the open ditch is shown in Figure 3 with as-designed elevations for reference. The as-designed permanent pool elevation, 968.00 ft, corresponding to elevation of the 12" PVC pipe draining Pond 15's outlet structure, was constructed at 967.90 ft and is now at 968.46 ft. This increase in elevation of 0.56 ft is the largest difference between the design and existing conditions and leads to an increase of 0.56 feet in the permanent pool elevation. Note that the pond elevations can drop below the permanent pool elevation, but only as a result of infiltration or evapotranspiration. The minimum elevation (970.40 ft) of the overflow orifice on top of the Pond 1 outlet structure is 0.2 ft higher than the 970.26 ft as-constructed elevation. The increase in the elevation of the orifice does not substantially affect discharge from Pond 15 because discharge is ultimately limited by the 12" PVC outlet pipe. Differences between the elevations of the two 24" equalizer pipes between the ponds, which were designed to have elevations of 968.00 ft and zero slope, are currently 0.06 to 0.12 ft above the design elevations, but are still below the existing permanent pool elevation.

**Table 1. As-Designed, As-Constructed, and Existing Invert Elevations of Relevant Structures**

Structure	Location	As-Designed Elevation (ft)	As-Constructed Elevation (ft)	Existing Elevation (ft)
Pond 1 outlet pipe (12" PVC); permanent pool elevation	Inlet	968.00	967.90	968.46
	Outlet	967.65 (calculated)	967.55 (calculated)	967.55
Pond 1 overflow orifice rim	Bottom	970.20	970.26	970.40
	Top	970.85	N/A	970.83
Pond 1/2 equalizing culverts (2 x 24" RCP)	Upstream	968.00	N/A	968.06/968.09
	Downstream	968.00	968.00/968.02	968.08/968.12
Open ditch 72" culvert (upstream/downstream)	Upstream	N/A	N/A	965.82
	Downstream	N/A	N/A	965.54



**Figure 3. Pond 15 Outlet Structure Detail with Design Elevations**

## POND VOLUME COMPARISON

Topographic survey data were compared for 2005 and 2021 conditions to assess the change in pond volume over time. Pond volumes were calculated at various elevations for both the 2005 and 2021 conditions:

- 965 ft, near the pond bottom;
- 968 ft, the designed permanent pool elevation; and
- 971 ft, just above the 100-yr water surface elevation of 970.70 ft as listed in the as-constructed documents.

Table 2 summarizes 2005 and 2021 pond volume, and the change in storage, at these three elevations. Volumes listed in Table 2 are for the combined storage in Ponds 15 and 16. Results show that there has been aggradation of sediment within the basin, though it has occurred at a relatively low rate. For example, just 1.7 percent of the storage below 968 ft, approximately equal to the permanent pool, has been lost to sediment aggradation. At 971 ft, approximately the 100-yr water surface elevation, 2.4 percent of the pond storage has been lost. Depending on the elevation considered, the average sediment deposition depth varies from 0.56 to 1.4 inches.

**Table 2. As Constructed and Existing Combined Volumes for Ponds 1 and 2**

Elevation	As-Constructed Storage (ac-ft)	Existing Storage (ac-ft)	Change in Storage (ac-ft; %)	Average Sediment Deposition Depth (in)
965	0.68	0.62	-0.06 (8.1%)	0.62
968	5.20	5.10	-0.10 (1.7%)	0.56
971	12.03	11.75	-0.29 (2.4%)	1.40

## HYDROLOGIC AND HYDRAULIC ANALYSIS

A hydrologic and hydraulic analysis was conducted using HydroCAD to model runoff from each of the subcatchments draining to Ponds 15 and 16, as well as the hydraulic effects of the pond outlet structures and associated stage-storage-discharge relationships. The Pond 15 and 16 subwatersheds are 12.0 and 9.2 acres in size, respectively. Eight models were created to determine the impacts on peak water surface elevations from the following factors:

- Updated rainfall depths from Atlas 14
- Full development of the Pond 15 and 16 drainage area
- Changes in pond volume and outlet structure elevations from 2005 to 2021

Rainfall events modeled in each of the 8 models were the 2-, 5-, 10-, 25-, 50-, and 100-yr 24-hr storm events. Runoff curve numbers were developed for all land uses and based on soil types in the study area.

### Rainfall Data

The best available rainfall-frequency data has been updated since the design and construction of Ponds 15 and 16. Technical Paper 40 (TP-40), developed in 1961, was in use until the publication of the National Oceanic and Atmospheric Administration's (NOAA's) Atlas 14 in 2013. Atlas 14 incorporated new data measured after the publication of TP-40 to provide revised estimates of rainfall depths for different durations (e.g., a 24-hr storm) and recurrence intervals (e.g., the 5-year event). A comparison of TP-40 and Atlas 14 rainfall depths for relevant storm events is shown in Table 3. All rainfall events included in Table 3 had increases of at least 7 percent using Atlas 14 rainfall data. More dramatic increases are shown in the 25-, 50-, and 100-yr events, with the 100-yr event increasing by 1.4 inches or 24 percent. Increases in runoff resulting from increased precipitation depths are typically disproportionately higher (as a percentage) than increases in precipitation due to limited infiltration capacity of soils.

**Table 3. Existing and Proposed Conditions Runoff by Subwatershed for the 100-year, 24-hour Rainfall Event**

24-hr Storm Event	TP-40 (in)	Atlas 14 (in)	Change (in)	Change (%)
2-yr	2.68	2.88	0.20	7%
5-yr	3.38	3.62	0.24	7%
10-yr	3.95	4.31	0.36	9%
25-yr	4.66	5.36	0.70	15%
50-yr	5.28	6.27	0.99	19%
100-yr	5.85	7.25	1.40	24%

**Land Use**

Existing and fully developed land use were considered to estimate the impact of additional impervious area as a result of full development of the Pond 15 and 16 drainage areas. The fully developed land use change will convert approximately 5.5 acres of undeveloped area to approximately 4.1 acres of residential and 0.4 acres of roads.

**Change in Pond Storage and Outlet Elevations**

Additional models were created to understand the impact of changes in pond outlet structure elevations since construction (Table 1) and reduced storage volume as a result of sediment capture (Table 2).

**Model Results**

Abridged model results are presented below to summarize peak water surface elevations (WSELs) at three unique points in time:

- 2005: as-constructed pond volumes and outlet elevations, current land use, and TP-40 rainfall data
- 2021: existing pond volumes and outlet elevations, current land use, and Atlas 14 rainfall data
- Future full development: existing pond volumes and outlet elevations, fully developed land use, Atlas 14 rainfall data

**Table 4. Pond 15 Peak WSELs for 2005, 2021, and Fully Developed Conditions**

24-hr Storm Event	2005 (ft)	2021 (ft)	Change from 2005 to 2021 (ft)	Fully Developed (ft)	Change from 2005 to Fully Developed (ft)
2-yr	968.91	969.35	0.44	969.45	0.54
5-yr	969.23	969.70	0.47	969.83	0.60
10-yr	969.49	970.05	0.56	970.18	0.69
25-yr	969.83	970.57	0.74	970.71	0.88
50-yr	970.12	970.95	0.83	971.01	0.89
100-yr	970.39	971.16	0.77	971.22	0.83

**Table 5. Pond 16 Peak WSELs for 2005, 2021, and Fully Developed Conditions**

24-hr Storm Event	2005 (ft)	2021 (ft)	Change from 2005 to 2021 (ft)	Fully Developed (ft)	Change from 2005 to Fully Developed (ft)
2-yr	969.51	969.69	0.18	969.82	0.31
5-yr	969.88	970.07	0.19	970.20	0.32
10-yr	970.16	970.41	0.25	970.55	0.39
25-yr	970.52	970.98	0.46	971.10	0.58
50-yr	970.87	971.37	0.50	971.48	0.61
100-yr	971.12	971.67	0.55	971.74	0.62

Modeling results confirm the adequacy of Ponds 15 and 16 to control runoff as designed in the 100-yr rainfall event in the 2005 condition. Peak WSELs of 970.39 and 971.12 ft in Ponds 15 and 16, respectively, are lower than their overflow elevations of 970.80 and 971.30 ft. Additional modeling data not presented here showed that neither Pond 15 nor Pond 16 would overtop in the 100-yr rainfall event for any combination of land uses and pond elevations considered when the outdated SCS Type II rainfall event (TP-40) was used. This confirms that even full development and the loss of pond storage considered in this study would still have allowed the ponds to control the 100-yr rainfall event without overtopping.

Modeling results show increases in peak WSELs ranging from 0.18 to 0.77 ft (approximately 2 to 9 inches) for 2021 conditions relative to the 2005 condition. This is a result of changes in rainfall data, pond volumes, and pond outlet structure elevations. Peak WSELs increase further when considering fully developed conditions and range from 0.31 to 0.83 ft (approximately 4 to 10 inches) across all rain events and both ponds. While modeling results showed that none of the SCS Type II (TP-40) rainfall events led to overtopping of either pond, all MSE3 (Atlas 14) models showed overtopping in the 50- and 100-yr events.

Additional analysis (multiple linear regression) was completed to understand the extent to which each variable (land use conversion at full development; pond elevations affecting storage and outlet hydraulics; and changes in precipitation from Atlas 14) affects increases in peak WSEL. This analysis was carried out for the 100-yr rainfall event and is summarized in Table 6.

**Table 6. Summary of Multiple Linear Regression Analysis of Factors Influencing Peak WSELs for the 24-hr 100-yr Rainfall**

Variable	Change in Pond 15 Peak WSEL		Change in Pond 16 Peak WSEL	
	(ft)	(in)	(ft)	(in)
Land Use	0.07	0.8	0.09	1.1
Elevations	0.18	2.2	0.06	0.7
Precipitation	0.59	7.1	0.47	5.6
<b>Total</b>	<b>0.83</b>	<b>10.1</b>	<b>0.62</b>	<b>7.4</b>

Results in Table 6 of the multiple linear regression analysis of the 100-yr rainfall event show that the variable driving much of the increases in WSELs from the 2005 condition is the increased precipitation as a result of new rainfall data from Atlas 14. The change in precipitation accounts for 0.59 ft of the 0.83 ft increase in Pond 15 and 0.47 ft of the 0.62 ft increase in Pond 16. In Pond 15, precipitation drives approximately 70% of the increase at 7.1 inches, while land use and elevations account for approximately 1 and 2 inches, respectively. It is important to note that the full modeled increase in peak WSEL reflects future fully developed land use and as such does not reflect existing conditions. Based on results in Table 6, fully developed land use will only account for approximately 1 inch of the overall peak WSEL increases of 10.1 and 7.4 inches in Ponds 15 and 16, respectively.

## REVIEW OF MPCA STORMWATER POND DESIGN CRITERIA

Minnesota Pollution Control Agency (MPCA) stormwater pond design criteria were reviewed to ensure that Ponds 15 and 16 are consistent with current requirements and recommendations. The ponds are consistent with current requirements with the following exception: “Woody vegetation should not be planted or allowed to grow within 15 feet of the toe of the [pond] embankment or 25 feet from the inlet and outlet structures.” Mature trees are present around the entirety of Pond 16 and within 25 feet of the Pond 15 outlet structure. While aesthetically pleasing, these trees supply phosphorus-rich leaf litter and pollen directly to the ponds and can limit wind mixing that circulates dissolved oxygen in the ponds.



## SUMMARY

A comparison of 2005 and 2021 conditions showed that less than 1 percent of the original permanent pool storage in Ponds 15 and 16 has been lost to sediment aggradation. Changes in invert elevations show that the permanent pool storage has actually increased as a result of an approximately 6-inch increase in the invert elevation of the 12" PVC pipe controlling outflow from Pond 15 to the open ditch. This increase of permanent pool storage has a corresponding decrease in the temporary storage available to store stormwater inflows and thereby slightly increase peak WSELs in both ponds, though only by about 1 to 2 inches.

A detailed hydrologic and hydraulic analysis of the ponds confirms that the ponds provide adequate storage to meet the storage required for 2005 conditions, even in the 100-yr rainfall event. However, updated rainfall-frequency data (Atlas 14) released in 2013 shows a significant increase in rainfall depths, notably a 24 percent increase in the 24-hr 100-yr rainfall depth. This increase in rainfall depth produces overtopping in the 50- and 100-yr events for all model scenarios, regardless of land use or pond elevation condition. A detailed analysis of the role of rainfall (Atlas 14 vs TP-40), land use (developed vs. existing), and pond elevations (existing vs. as-built) shows that approximately 70 to 75 percent of the overall increase in peak WSEL (10.1 and 7.4 inches in Ponds 15 and 16, respectively) in the ponds in the fully developed condition is as a result of the increase in precipitation. The effect of fully developed land use and different pond elevation conditions ranged from approximately 1 to 2 inches.

Based on the findings of the volume, hydrologic, and hydraulic analyses, there are no obvious issues related to pond volumes or outlet elevations causing of the nuisance algal conditions in the ponds in 2021. The likely cause of the nuisance conditions in the pond are lack of inflow due to lower-than-normal precipitation. Review of Blue Earth County precipitation data shows that year-to-date precipitation through the end of July is the lowest since 1988 and the 5<sup>th</sup> lowest on record (1895 to 2021). Lack of precipitation can lead to hypoxia (low dissolved oxygen) in several ways:

- Algal growth, fueled by phosphorus in the pond water column or on the pond bottom, can deplete dissolved oxygen
- Lack of inflow of oxygen-rich stormwater to replace the oxygen consumed by algal production
- Lack of both inflows and outflows reduce mixing within the pond and can lead to hypoxia through the entire pond
- Lack of outflow prevents discharge of phosphorus from the pond
- Hypoxia on the pond bottom surface can lead to additional phosphorus release to the water column, which fuels further algal production

It appears likely that dry conditions in 2021 have contributed to many (or all) of the above phenomena and have exacerbated poor water quality in Ponds 15 and 16. There are also interactions between these processes that can create a snowball effect, for example increased algal production will tend to accelerate oxygen depletion, which may accelerate phosphorus release from bottom sediment and fuel additional algal production.

## RECOMMENDATIONS

ISG has several recommendations for further study and methods to control, mitigate, or prevent future algal blooms. Because it is not possible to evaluate the treatment provided by the pond without first understanding the phosphorus loading, in-pond water quality, and algal community, we recommend the following for additional study:

- Water quality sampling to evaluate phosphorus loading and discharge throughout the growing season
- Sampling to confirm presence and types of algae

While we feel it is important to investigate the root cause of the nuisance conditions in the ponds, we also appreciate the City's and residents' desire for more immediate relief. There are several treatment options available that can provide immediate or near-term relief:

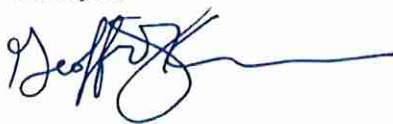
- Mechanical removal of algae to provide immediate relief of the nuisance conditions
- Continuously suppressing algal growth using barley straw bales
- Periodic pond treatment such as:
  - Application of blue dye to inhibit algal growth on an as needed basis
  - Approximately monthly application of algaecides to kill existing algae
  - Application of phosphorus binding material (e.g., Phoslock) approximately annually to prevent phosphorus release from the pond bottoms
- Installation of one or more pond aerators to oxygenate water and provide mechanical mixing of water in the ponds to reduce the potential for low dissolved oxygen concentrations and release of phosphorus from pond bottom sediments.
- Retrofitting one or both ponds with an iron-enhanced sand filter, which is used to capture dissolved phosphorus that is typically present in high concentrations in stormwater runoff

ISG recommends a low-cost, low risk, treatment method such as some combination of mechanical algae removal, barley bales, blue dye, or algaecides to remove algae and inhibit growth. This approach will provide short- to medium-term relief while a study can be completed to better understand water quality conditions. Once pond conditions are better understood, further recommendations can be developed for ongoing maintenance (e.g., periodic algaecide or Phoslock applications), installation of aeration equipment, or construction of an iron-enhanced sand filter.

Additionally, ISG recommends the removal of all trees and woody vegetation within 25 feet of inlet and outlet structures to protect those structures. There is also relatively dense woody vegetation surrounding the ponds, particularly Pond 16, that should be selectively removed to ensure that adequate ground cover can be maintained to ensure bank stability and prevent erosion and sediment loading to the ponds.

We look forward to continuing to work with the City to find a solution that is cost-effective and provides meaningful improvements for residents.

Thank you,



Geoff Kramer

# Appendix



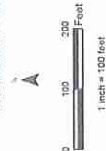
**Owl Lane  
Ponds 15 and 16  
and Subwatersheds**  
Eagle Lake, Minnesota  
Tuesday, August 24, 2021

**Legend**

- City Limits
- Catch Basin
- Storm Gravy Pipes
- MFI Outfall
- Non-MFI Outfall
- Open Ditch
- Storm Water Detention Ponds
- Storm Water Detention Ponds
- Pond 15 Subwatershed
- Pond 16 Subwatershed

**Source(s)**

Orthophoto (EE County, 2019)  
Municipalities (MNCoMUN DOT, 4/23/2017)  
Wetlands (MNL, 2014)  
Roads (MN DOT)





705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

September 13, 2021

To: Honorable Mayor Auringer and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: CGMC Annual Visit

Scott McMahon, Senior Lobbyist with Flaherty and Hood, PA., will be attending this evening's meeting to provide an annual report of Coalition of Greater Minnesota Cities (CGMC) activities.

Eagle Lake is a member of CGMC.

Jennifer J. Bromeland  
City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

September 13, 2021

To: Honorable Mayor Auringer and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Offer Received for City Owned Lots at 301 and 305 Parkway Avenue

An offer has been received for the purchase of City-owned lots for sale at 301 and 305 Parkway Avenue. The City's Economic Development Authority (EDA) reviewed the offer, met with the prospective buyer to review the proposed use of the lots along with a draft site plan and layout, and recommends that it be approved.

Attached is a copy of a draft purchase agreement. Per the terms of the agreement, construction shall commence within two years of the date of the closing. Refer to Section 10 of the agreement for more information on development requirements.

Upon approval this evening, City staff will coordinate a closing with the buyer and legal counsel.

A motion is necessary to accept the EDA's recommendation to approve an offer received for the purchase and redevelopment of 301 and 305 Parkway Avenue.

Jennifer J. Bromeland  
City Administrator

## PURCHASE AGREEMENT

This Purchase Agreement ("**Agreement**") is made this \_\_\_\_\_ day of \_\_\_\_\_ 2021, by the City of Eagle Lake ("**Seller**") and Mike Bates - Freedom Security ("**Buyers**").

In consideration of the mutual covenants and the undertakings contained herein, the parties agree as follows:

1. **Purchase of Land.** Sellers agree to sell to Buyers and Buyers hereby agree to buy from Sellers, on the terms and conditions set forth herein, property located in Blue Earth County, Minnesota and more fully described as follows to-wit:
2. **Purchase Price.** The purchase price ("**Purchase Price**") for the property is **\$50,000.00** to be paid as follows:
  - a. \$0.00 down payment with remainder being due and payable at the time of closing.
3. **Covenants and Warranties of Sellers.** Sellers covenant and warrant to Buyers as follows:
  - a. On the Closing Date there will be no tenants, persons or entities occupying or having a right to occupy the Land or any part thereof.
  - b. At Closing, no contracts or agreements shall be in effect with respect to the Land by which Purchaser shall be bound, except those easements and agreements related to highway rights of way, utilities and the like, existing as of the date hereof filed with the office of the Blue Earth County Recorder with respect to the Land.
4. **Closing: Closing Date.** The Closing shall take place on or before 12/1/21, at a location to be determined by the parties.
5. At the Closing, the Sellers shall deliver to Buyers:
  - a. A Warranty Deed transferring all interest the Sellers have in the property.
6. **Real Estate Taxes and Special Assessments.** Taxes will be pro-rated as of the date of closing. Should there be any special assessments against the property, it shall be solely the responsibility of the Sellers.
7. **Possession.** Sellers agree to deliver possession of the Land to Buyers on the closing date.
8. **Risk of Loss.** Risk of loss prior to the time of Closing shall remain in the Sellers. At the time of closing the buyers assume any all risk of loss.

9. **Contingencies:**

- a. In the event there are additional encumbrances against the property or Sellers such as federal or state tax liens, judgments, mechanic liens or mortgages, the Buyers have the option to cancel and void this Purchase Agreement.
- b. In the event the Eagle Lake City Council deems this sale not to be in the best interest of the City of Eagle Lake, this Purchase Agreement shall be null and void and any down payment shall be refunded to Buyers.

10. **Development of the Property:** The buyers agree that at closing that they are responsible for all future out of pocket expenses associated with the sale and development of the property. This shall include but not be limited to any legal, engineering, surveying, site testing, environmental testing, site work, utility work, utility service, and architectural services.

The buyers also agree that the property will be developed in accordance with all Federal, State and Local laws and in accordance with the requirements of the Parkway Avenue District, as attached.

The buyers have advised the seller that it is using the property to construct a commercial building. **Construction of the building shall commence within two years of the date of closing.** The property shall not have any exterior storage or materials. The front of the building should have the appearance of a retail establishment in accordance with the requirement of the Parkway Avenue District.

If the buyers do not commence construction of the *building* and they have not received an extension at the completion of two years, the property will be deeded back to the City of Eagle Lake for the payment of \$1.00. If construction is not completed within three years, the property will be deeded back to the city for the payment of \$1.00. The buyers shall not be entitled to be reimbursed for any costs that they have incurred.

11. **Complete Agreement.** This is a final Agreement between the Parties with respect to the Land and contains their entire agreement and supersedes all previous understandings and agreements, oral or written, relative to the Land. There are no verbal agreements that can change this Agreement and no waiver of any of its terms will be effective unless in writing executed by the parties.
12. **Time of the Essence.** Time is of the essence in the performance of this Agreement.
13. **Governing Law.** This Agreement is made and entered into under the laws of Minnesota, and Minnesota law shall govern its construction and enforcement.
14. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original, and which together shall constitute a single, integrated contract.
15. **Representation and Warranties of Buyers.**



- a. **Authority.** Buyers have the full legal power and authority (including full corporate power and authority) to enter into, execute and deliver this Agreement, to perform its obligation hereunder, to make the representations, warranties and covenants contained herein and to cause the transactions contemplated by this Agreement to be consummated.
- b. **Compliance.** Neither the execution, delivery or performance of this Agreement will result in the breach under any indenture, security instrument or other agreement or court administrative order by which Buyers or the Land may be bound or affected.
- c. **Validity and Binding Effect.** This Agreement is, and the documents and agreements mentioned herein, contemplated hereby or to be delivered pursuant to the terms hereof which Buyers are a party when a duly executed and delivered, will be legal, valid and binding obligations of the Buyers, enforceable against Buyers in accordance with the terms and conditions of this Agreement.

16. **Attorney Fees.** Should the City have to bring legal action to enforce any provision of this agreement, the purchasers agree that they will be responsible for all costs of said action incurred by the City including any and all attorney fees incurred by the City in the enforcement of this agreement.

IN WITNESS WHEREOF the parties have executed this Agreement as of the day and year first written above.

\_\_\_\_\_  
 the \_\_\_\_\_ of  
 the City of Eagle Lake, Seller

\_\_\_\_\_  
 , Buyer

\_\_\_\_\_  
 the \_\_\_\_\_ of  
 the City of Eagle Lake; Seller

**ECONOMIC DEVELOPMENT AUTHORITY  
THURSDAY, AUGUST 26, 2021**

**Call to Order:** The meeting was called to order at 6:46 a.m. by Chairperson Brian Hughes.

**Members Present:** Brian Hughes, Anthony White, Christine Black-Hughes, Brooke Wach, John Whittington

**Staff Present:** Jennifer Bromeland and Kerry Rausch

**Approval of Agency:** The agenda was approved as presented.

**Treasurer's Report:** The treasurer's report was presented. The proposed 2022 budget ask will be for another \$51,000 for 2022.

**New Business**

1. Revised Counter Offer Received for City-Owned Parcel

- The meeting remained open to the public.
- Administrator Bromeland explained that a revised offer has been received by Mike Bales of Freedom Security for the city owned parcels that are advertised for sale and identified as R12.10.18.132.011 and R12.10.18.132.010 along Parkway Avenue. The revised offer does not change the sale price of \$50,000, but rather changes the proposed design of the building.
- A purchase agreement will be drafted with terms consistent with recent purchase agreements drafted for land sold by the EDA and City and expectations for the buyer and use of land.
- EDA Member Christine Black-Hughes moved, seconded by John Whittington, to recommend City Council's approval of the sale of parcels R12.10.18.132.011 and R12.10.18.132.010 to Mike Bales with a sale price of \$50,000.
- Administrator Bromeland will contact Blue Earth County asking for more details relating to the Parkway Avenue turnback project and demonstration of an agreement made relating to the City's sale of parcels in this area.

2. One Million Cups - Mankato "On the Road" Event in Eagle Lake on November 17<sup>th</sup>

- Administrator Bromeland stated she has reached out to several newer businesses in Eagle Lake with Dasch Salon and Hometown Fitness both indicating an interest in attending this event that will run from 8:30 a.m. to 9:30 a.m. on November 17<sup>th</sup>. The owners of these business will share their story about how their business came to be, what their business is about, the challenges they have overcome and challenges that they are faced with.

3. Miscellaneous Updates

- Brian Hughes, John Whittington and Administrator Bromeland met with Little Sprouts Day Care recently.
- Administrator Bromeland shared that she met with a land owner recently to discuss asking price for commercial lots within City limits as prospective development inquiries continue to come in from site selectors and developers looking for land available for development with infrastructure available. It was discussed that there is

a need for land for commercial and industrial development and housing and that Eagle Lake is limited on land available within City limits for these purposes at the present time. The need to strategically plan for continued growth was also discussed. Administrator Bromeland reported that she is still waiting to hear back on a grant application that was submitted for strategic planning.

**Adjournment:** Meeting adjourned at 7:32 a.m.

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705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

September 13, 2021

To: Honorable Mayor Auringer and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Timber Quote for Edging at Frazee Park

Attached is a quote to purchase edging for Frazee Park like the edging purchased for the playgrounds at Eagle Heights and Lake Eagle Park. The total cost of the edging quote with freight included is \$4,477.08.

In addition to the purchase of edging, to save on freight costs, it is recommended that memorial beams to be purchased for placement at Lake Eagle Park be ordered at the same time. The cost for the beams will be paid for using donations.

A motion is necessary to approve the purchase of playground edging for Frazee Park in the amount of \$4,477.08, and to be paid out of line item 101-42500-570, using capital outlay reserve funds.

  
Jennifer J. Bromeland  
City Administrator

**St. Croix Recreation Fun Playgrounds INC.**

1826 Tower Dr W  
Stillwater, MN 55082 US  
16514301247  
hannah@stcroixrec.com



# Estimate

ESTIMATE # 5309

DATE 08/27/2021

EXPIRATION DATE 09/30/2021

**ADDRESS**

City of Eagle Lake  
705 PARKWAY AVE.  
P.O. BOX 159  
Eagle Lake, MN 56024  
United States

**SHIP TO**

City of Eagle Lake  
Eagle Lake, MN 56024  
United States

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

**SHIP VIA**

Best

**SALES REP**

JWJ

ACTIVITY	QTY	RATE	AMOUNT
<b>BCI 046-0053</b> 6ft STONEBORDER/2 DRIVE PINS	48	76.00	3,648.00
<b>STATE CONTRACT</b> STATE CONTRACT #119803	3,648	-0.04	-145.92
<b>Freight</b>	1	975.00	975.00

QUOTES ARE EFFECTIVE FOR 30 DAYS.  
SALES TAX SUBJECT TO CHANGE. ADD IF NOT TAX EXEMPT OR  
SUPPLY EXEMPTION CERTIFICATE IF NOT ON FILE OR ADD.  
PAYMENT TERMS ARE NET 30 DAYS UNLESS OTHERWISE NOTED.  
FAILURE TO PAY IN A TIMELY MANNER WILL BE SUBJECT TO  
INTEREST AT 1.5%/MONTH OR 18% ANNUALLY.

TOTAL

**\$4,477.08**

ST CROIX RECREATION IS NOT LIABLE FOR INTERPRETATION OF  
PROJECT BIDS, DRAWINGS OR ADDENDA. IT IS THE CUSTOMER'S  
RESPONSIBILITY TO VERIFY ACCURACY OF MODEL NUMBER,  
DESCRIPTION, QUANTITY AND COLOR DIRECTLY WITH ARCHITECT  
OR END USER.

\*\*LEAD TIMES AND SHIPPING DATES ARE BASED ON CURRENT  
INVENTORY AND ARE SUBJECT OT CHANGE. WE WILL KEEP  
CUSTOMERS UPDATED ON ANY CHANGES PERTAINING TO ORDER  
WITH OPTION TO CANCEL. PLEASE BE PATIENT AS OUR VENDORS  
NAVIGATE SUPPLY CHAINS & NATIONAL SHORTAGES.

Accepted By

Accepted Date

By signing estimate or authorizing by email or PO, purchaser is agreeing to all terms and conditions as listed on the estimate, body of emails and supplemental documents including billing terms, shipping information and model number(s), quantity and color(s).

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Park Board				
Year	Budgeted-570	Expended-570	Donations	Balance
2013 Audited Balance				\$ 7,036.78
2014	\$ 20,000.00	\$ 518.95		\$ 26,517.83
2015	\$ 20,000.00	\$ 1,357.33		\$ 45,160.50
2016	\$ 20,000.00	\$ 31,875.12		\$ 33,285.38
2017	\$ 20,000.00	\$ 11,795.16		\$ 41,490.22
2018	\$ 35,000.00	\$ 14,612.65		\$ 61,877.57
2019	\$ 25,000.00	\$ 3,675.64		\$ 83,201.93
2020	\$ 50,000.00	\$ (117,927.16)	\$ 39,178.50	\$ 54,453.27
2021	\$ 50,000.00	\$ (72,189.08)	\$ 16,958.11	\$ 49,222.30

CITY OF EAGLE LAKE

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Revenue/Expenditure  
Audit Detail Brief

Audit 2021 January to 2021 September

Fund 101 GENERAL

Expenditure

E 101-42500-570 Capital Outlay - Park Board			Budget	Total	Balance
			\$50,000.00	\$72,189.08	-\$22,189.08
Period	Transactions	Batch Name	Tran Dr	Tran Cr	Search Name/Comments
2021-01	Pay	PAY 01-29-21 Rec/Ck#043331*1/29/2021	\$37.41	\$0.00	RAUSCH, KERRY WINTER PARK EVENT SUPPLIES
2021-01	Pay	PAY 01-29-21 Rec/Ck#043331*1/29/2021	\$0.00	\$37.41	RAUSCH, KERRY WINTER PARK EVENT SUPPLIES
2021-05	Pay	PARKB 5-3-21 Rec/Ck#043548*5/3/2021	\$7,682.20	\$0.00	ST. CROIX RECREATION FUN PLAYGR
2021-05	Pay	PARKB 5-3-21 Rec/Ck#043548*5/3/2021	\$5,254.68	\$0.00	ST. CROIX RECREATION FUN PLAYGR
2021-05	Pay	PAY 05-28-21 Rec/Ck#043611*5/28/2021	\$22,843.00	\$0.00	TWIN CITIES RECREATION INC PLAYGROUND INSTALLATION
2021-06	Pay	PAY 06-30-21 Rec/Ck#043682*6/30/2021	\$8,236.80	\$0.00	ST. CROIX RECREATION FUN PLAYGR ENGINEERED WOOD-PARK PROJECT
2021-06	Pay	PAY 06-30-21 Rec/Ck#043682*6/30/2021	\$16,790.40	\$0.00	ST. CROIX RECREATION FUN PLAYGR ENGINEERED WOOD PARKS PROJECT
2021-06	Pay	PARK 06-30-21 Rec/Ck#043688*6/30/2021	\$11,182.00	\$0.00	J.R. BRUENDER CONSTRUCTION EAGLE HEIGHTS PARK GRADING
2021-07	Pay	PAY 07-31-21 CK Rec/Ck#043745*7/30/2021	\$200.00	\$0.00	JR MURILLA CONSTRUCTION INC FORKLIFT RENTAL
2021-07	Pay	VoidCheck Rec/Ck#043745*7/30/2021	\$0.00	\$200.00	JR MURILLA CONSTRUCTION INC FORKLIFT RENTAL
2021-07	Pay	PAY 07-30-21 Rec/Ck#043745*7/30/2021	\$200.00	\$0.00	JR MURILLA CONSTRUCTION INC FORKLIFT RENTAL
Total E 101-42500-570 Capital Outlay - Park Board			\$72,426.49	\$237.41	<i>In Balance</i>
Total Expenditure			\$72,426.49	\$237.41	= \$72,189.08
Fund 101			\$72,426.49	\$237.41	= \$72,189.08

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705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
 (507) 257-3218 Phone (507) 257-3220 Fax

September 13, 2021

To: Honorable Mayor Auringer and City Council  
 From: Jennifer J. Bromeland, City Administrator  
 Re: Leaf Vac Request

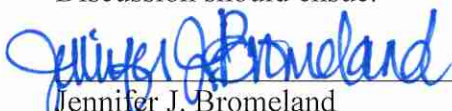
Attached is a request from Public Works Director Brian Goettl to purchase a new 2019 ODB Truck Mount Debris Collector (also referred to as a leaf vac) off the MN State Bid from MacQueen Equipment totaling \$225,685. The request was received on September 8<sup>th</sup>.

At the August 30<sup>th</sup> budget work session, included in the Public Works Department budget request was a request to spend \$200,000 in 2022 to purchase a leaf vac. Discussion should ensue if there is an interest in purchasing the 2019 now or if it is determined best to wait until 2022.

To date, there is \$455,936.83 available in capital outlay for streets. See attached for capital outlay summary sheet and a sheet specific to public works. Since this expenditure was not planned for in 2021, if approved, a budget amendment may be necessary if recommended by the City's auditors due to the significant variance that will result in budgeted to actual expenditures.

PROS	CONS
Equipment costs will likely increase in 2022.	Not planned for as a capital outlay expenditure in 2021; budget may need to be amended as expenditures will significantly exceed what was planned in this line item. Capital outlay funds will be drawn down for this purchase.
Reduction in seasonal labor costs as the new leaf collector will only require 1 operator versus 3 staff as is needed with the current leaf vac. This should free up the other two full-time staff and 1 part-time staff to assist with other public works tasks and responsibilities.	Preliminary 2022 budget will need to be adjusted and the timing of the preliminary budget needing to be adopted on or before September 30 <sup>th</sup> .
More efficient leaf collection experience for residents.	

Discussion should ensue.

  
 Jennifer J. Bromeland  
 City Administrator



## 2019 ODB Truck Mount Debris Collector



### Features:

- ✓ 25 Cubic Yard body
- ✓ John Deere 4045TFC03 DIESEL Eng. 74 HP Final Tier 4
- ✓ Bottom exhaust for 25 cubic yard units
- ✓ Rotary Self-Cleaning radiator Screen
- ✓ 28" suction impeller w/ six 3/8" thick T-1 steel blades
- ✓ 40 gallon polyethylene fuel tank
- ✓ Electronic Engine Controls w/ safety shut downs
- ✓ 13" clutch assembly w/ 2.25" PTO shaft & safety engagement
- ✓ 3 Axis Hose Boom w/ Proportional In Cab control
- ✓ Gear driven Hydraulic pump powers 15.2 ton capacity hoist
- ✓ Boxed perforated radiator screen
- ✓ 1/4" thick skid deck w/ channel members on ends
- ✓ 2019 FREIGHTLINER M2-106 chassis w/ Dual Steer
- ✓ Rear Back Up Camera with 5.6" Color Screen
- ✓ Remote Electric Throttle & Remote Clutch Engagement
- ✓ Hydraulic rear door latches w/ In-Cab Electronic controls
- ✓ In Cab Hydraulic Monitoring/ Data Logging
- ✓ Light bar on hopper w/4 front facing amber flashing LED Lights
- ✓ LED DOT Lights
- ✓ 2 Oval LED Flashers at Rear

We serve the industries that protect our daily quality of life, offering quality products and support long after the sale. Whether it is sales, service, parts or training, we are here to meet your environmental and emergency equipment needs

**\$224,601**

Contact Us: (800) 832-6417 | info@macqueengroup.com

total: 123  
\$ 225,685



**MACQUEEN**  
EQUIPMENT



**MACQUEEN**  
EMERGENCY

MacQueen Equipment

1125 7th Street E

St Paul, MN 55106

651-645-5726 • 800-832-6417

Ship To: SAME AS BELOW

Invoice To: CITY OF EAGLE LAKE  
Po Box 159  
Eagle Lake MN 56024

Branch 01 - ST PAUL MN		
Date 09/08/2021	Time 9:25:49 (O)	Page 1
Account No EAGLE001	Phone No 5072573218	Est No 00 Q02267
Ship Via	Purchase Order P.O.	
Tax ID No		
KEVIN FISCHER		Salesperson 128

**EQUIPMENT ESTIMATE - NOT AN INVOICE**

Description	** Q U O T E **	EXPIRY DATE: 10/08/2021	Amount
Stock #: C033466	Serial #: 0720-8522		225685.00
New XV DCL800SM25			
New XTREME VAC DCL800SM25 XTREME VAC TRUCK MOUNTED			
PRICE AS PER MN STATE CONTRACT 190619 RELEASE NO. S-843 (5)			
EXP. 2-28-2022			
*			
INCLUDES ALL STD EQUIPMENT			
DUAL STEER			
ALLISON 2500 RDS			
A/C			
BASE 3.0	FREIGHTLINER M2 106 CHASSIS		\$97980
3.1	14 CU. YD. DEBRIS BODY		101117
3.2.2	BOTTOM EXHAUST FOR HOPPER		8888
3.2.3	JD 4045T 74 HP ILO STD		8874
3.2.6	25 CU. YD. UPGRADE		6367
NON-CONTRACT	RADIATOR ROTATING SCREEN		1953
3.2.9	DELIVERY 92 MI. @ \$5.50 PER MI.		506
*			
TOTAL			<b>\$225685</b>

Authorization: \_\_\_\_\_

Subtotal: 225685.00  
Quote Total: 225685.00

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## Jennifer Bromeland

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**From:** Brian Goettl  
**Sent:** Wednesday, September 8, 2021 12:16 PM  
**To:** Jennifer Bromeland  
**Subject:** FW: Leaf Vac Quote  
**Attachments:** Q02267.PDF; MN STATE CONTRACT PAGES 50-53.pdf

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**From:** Kevin Fischer <Kevin.Fischer@macqueengroup.com>  
**Sent:** Wednesday, September 8, 2021 9:34 AM  
**To:** Brian Goettl <bkgoettl@eaglelakemn.com>  
**Subject:** Leaf Vac Quote

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Brian here you go. Everything is laid out as per MN State Contract.

Thanks,

**Kevin Fischer**

Territory Manager | MacQueen Equipment Group | [www.macqueeneq.com](http://www.macqueeneq.com)  
C. . 612-805-1128 | O. 651.645.5726 | E. [kevin.fischer@macqueengroup.com](mailto:kevin.fischer@macqueengroup.com)



# \* CAPITAL OUTLAY \*

	2013 Audit Balances	2014 Set Aside (550)	2014 Expenses (510)	2014 Y-E Balance
101-41000 General Government	\$ 228,643.00	\$ 5,000.00	\$ -	\$ 233,643.00
101-42100-550 Street (CRP)	\$ 545,895.00	\$ -35,604.00	\$ (191,182.81)	\$ 390,316.19
101-42200-550 Police (CRP)	\$ 82,691.00	\$ 18,730.00	\$ (60,277.56)	\$ 41,143.44
101-42300-530 Fire (CRP)	\$ 410,739.00	\$ 86,272.00	\$ -	\$ 497,011.00
101-42300-520 Fire Equipment (? Gambling)	\$ 31,658.58	\$ 10,204.55	\$ (11,381.85)	\$ 30,481.28
101-42500-550 Park	\$ 26,251.00	\$ 4,244.00	\$ (2,669.82)	\$ 27,825.18
101-42500-570 Park Board	\$ 7,036.78	\$ 20,000.00	\$ (518.95)	\$ 26,517.83
??Escrow Acct Trails	\$ 48,129.00	\$ -	\$ -	\$ 48,129.00
101-42100-560 Sidewalks	\$ 90,000.00	\$ -	\$ (2,800.00)	\$ 87,200.00
	\$ 1,471,043.36	\$ 180,054.55	\$ (268,830.99)	\$ 1,382,266.92

	2015 Set Aside	2015 Expenses	2015 Y-E Balance	2016 Set Aside	2016 Expenses	2016 Y-E Balance
101-41000 General Government	\$ 5,000.00	\$ -	\$ 238,643.00	\$ 5,000.00	\$ -	\$ 243,643.00
101-42100-550 Street (CRP)	\$ 45,500.00	\$ (3,416.50)	\$ 432,399.69	\$ 48,000.00	\$ 1,403.80	\$ 481,803.49
101-41500-550 Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-41900-500 City Hall	\$ -	\$ (1,438.00)	\$ (1,438.00)	\$ 5,000.00	\$ -	\$ 3,562.00
101-42200-550 Police (CRP)	\$ 22,000.00	\$ (5,501.01)	\$ 57,642.43	\$ 22,000.00	\$ (1,353.03)	\$ 78,289.40
101-42300-530 Fire (CRP)	\$ 88,860.00	\$ -	\$ 585,871.00	\$ 91,527.00	\$ -	\$ 677,398.00
101-42300-520 Fire Equipment (? Gambling)	\$ 30,516.00	\$ (23,902.22)	\$ 37,095.06	\$ 56,000.00	\$ (2,858.75)	\$ 90,236.31
101-42500-550 Park	\$ 4,000.00	\$ (3,416.50)	\$ 28,408.68	\$ 14,000.00	\$ (17,253.80)	\$ 25,154.88
101-42500-570 Park Board	\$ 20,000.00	\$ (1,357.33)	\$ 45,160.50	\$ 20,000.00	\$ (31,875.12)	\$ 33,285.38
??Escrow Acct Trails	\$ -	\$ -	\$ 48,129.00	\$ -	\$ -	\$ 48,129.00
101-42100-560 Sidewalks	\$ -	\$ -	\$ 87,200.00	\$ 70,000.00	\$ -	\$ 157,200.00
	\$ 215,876.00	\$ (39,031.56)	\$ 1,559,111.36	\$ 331,527.00	\$ (51,936.90)	\$ 1,838,701.46

	2017 Set Aside	2017 Expenses	2017 Y-E Balance	2018 Set Aside	Reallocated 2018 Cap Out	2018 Expenses	2018 Y-E Balance
101-41000 General Government	\$ 5,000.00	\$ -	\$ 248,643.00	\$ -	\$ -	\$ (90,000.00)	\$ 158,643.00
101-42100-550 Street (CRP)	\$ 50,750.00	\$ -	\$ 532,553.49	\$ -	\$ 52,350.00	\$ (41,252.12)	\$ 543,651.37
101-41500-500 Administration	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00
101-41900-500 City Hall	\$ 5,000.00	\$ -	\$ 8,562.00	\$ -	\$ -	\$ (1,739.00)	\$ 6,823.00
101-42200-550 Police (CRP)	\$ 24,000.00	\$ (51,297.97)	\$ 50,991.43	\$ -	\$ 26,000.00	\$ (7,487.94)	\$ 69,503.49
101-42300-530 Fire (CRP)	\$ 94,272.00	\$ (3,196.43)	\$ 768,473.57	\$ 109,452.16	\$ 97,101.00	\$ (73,660.89)	\$ 804,264.84
101-42300-520 Fire Equipment (? Gambling)	\$ -	\$ -	\$ 90,236.31	\$ 45,000.00	\$ -	\$ (7,701.05)	\$ 127,535.26
101-42500-550 Park	\$ 4,000.00	\$ (2,040.25)	\$ 27,114.63	\$ 14,000.00	\$ -	\$ (18,160.37)	\$ 22,954.26
101-42500-570 Park Board	\$ 20,000.00	\$ (11,795.16)	\$ 41,490.22	\$ 35,000.00	\$ -	\$ (14,612.65)	\$ 61,877.57
??Escrow Acct Trails	\$ -	\$ -	\$ 48,129.00	\$ -	\$ -	\$ -	\$ 48,129.00
101-42100-560 Sidewalks	\$ 50,000.00	\$ -	\$ 207,200.00	\$ -	\$ -	\$ -	\$ 207,200.00
	\$ 254,022.00	\$ (68,329.81)	\$ 2,024,393.65	\$ 203,452.16	\$ 175,451.00	\$ (254,614.02)	\$ 2,051,581.79

	2019 Set Aside	2019 Expenses	2019 Y-E Balance	2020 Set Aside	2020 Expenses	2020 Donations	2020 Y-E Balance
101-41000-550 General Government	\$ -	\$ (45,474.75)	\$ 113,168.25	\$ -	\$ -	\$ -	\$ 113,168.25
101-42100-550 Street (CRP)	\$ 25,000.00	\$ (160,543.43)	\$ 408,107.94	\$ 25,000.00	\$ (21,261.11)	\$ -	\$ 411,846.83
101-41500-510 Administration	\$ 1,200.00	\$ -	\$ 2,200.00	\$ -	\$ -	\$ -	\$ 2,200.00
101-41900-550 City Hall	\$ 2,500.00	\$ -	\$ 9,323.00	\$ -	\$ -	\$ -	\$ 9,323.00
101-42200-550 Police (CRP)	\$ 26,000.00	\$ (15,847.44)	\$ 79,656.05	\$ 35,026.50	\$ (51,027.82)	\$ -	\$ 63,654.73
101-42300-530 Fire (CRP)	\$ 100,014.00	\$ (132,819.73)	\$ 771,459.11	\$ 103,013.00	\$ (426,536.23)	\$ -	\$ 447,935.88
101-42300-520 Fire Equipment (Gambling)	\$ 45,000.00	\$ (24,433.67)	\$ 148,101.59	\$ 28,000.00	\$ (118,178.23)	\$ -	\$ 57,923.36
101-42500-550 Park	\$ 1,400.00	\$ (1,504.59)	\$ 22,849.67	\$ 3,500.00	\$ (31,630.93)	\$ -	\$ (5,281.26)
101-42500-570 Park Board	\$ 25,000.00	\$ (3,675.64)	\$ 83,201.93	\$ 50,000.00	\$ (117,927.16)	\$ 39,178.50	\$ 54,453.27
Escrow Acct Trails	\$ -	\$ -	\$ 48,129.00	\$ -	\$ -	\$ -	\$ 48,129.00
101-42100-560 Sidewalks	\$ 5,000.00	\$ (14,646.00)	\$ 197,554.00	\$ 15,000.00	\$ (3,464.13)	\$ -	\$ 209,089.87
101-42430-510 Civil Defense	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
	\$ 231,114.00	\$ (398,945.25)	\$ 1,883,750.54	\$ 261,539.50	\$ (770,025.61)	\$ 39,178.50	\$ 1,414,442.93

	2021 Set Aside	2021 Expenses	Donations	2021 Y-E Balance	2022 Set Aside	2022 Expenses	2022 Y-E Balance
101-41000-550 General Government	\$ -	\$ (5,000.00)	\$ -	\$ 108,168.25	\$ -	\$ -	\$ 108,168.25
101-42100-550 Street (CRP)	\$ 50,240.00	\$ (6,150.00)	\$ -	\$ 455,936.83	\$ -	\$ -	\$ 455,936.83
101-41500-510 Administration	\$ -	\$ -	\$ -	\$ 2,200.00	\$ -	\$ -	\$ 2,200.00
101-41900-550 City Hall	\$ -	\$ -	\$ -	\$ 9,323.00	\$ -	\$ -	\$ 9,323.00
101-42200-550 Police (CRP)	\$ 40,500.00	\$ (72,785.15)	\$ -	\$ 31,369.58	\$ -	\$ -	\$ 31,369.58
101-42300-530 Fire (CRP)	\$ 106,105.00	\$ -	\$ -	\$ 554,040.88	\$ -	\$ -	\$ 554,040.88
101-42300-520 Fire Equipment (Gambling)	\$ -	\$ (910.75)	\$ -	\$ 57,012.61	\$ -	\$ -	\$ 57,012.61
101-42500-550 Park	\$ 4,900.00	\$ -	\$ -	\$ (381.26)	\$ -	\$ -	\$ (381.26)
101-42500-570 Park Board	\$ 50,000.00	\$ (72,189.08)	\$ 15,328.00	\$ 47,592.19	\$ -	\$ -	\$ 47,592.19
Escrow Acct Trails	\$ -	\$ -	\$ -	\$ 48,129.00	\$ -	\$ -	\$ 48,129.00
101-42100-560 Sidewalks	\$ 15,000.00	\$ -	\$ -	\$ 224,089.87	\$ -	\$ -	\$ 224,089.87
101-42430-510 Civil Defense	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
	\$ 266,745.00	\$ (157,034.98)	\$ 15,328.00	\$ 1,539,480.95	\$ -	\$ -	\$ 1,539,480.95

# PUBLIC WORKS

Capital Item			2021	2022	2023	2024
Assumes Interest Rate	2%		Proposed	Proposed	Proposed	Proposed
<b>PUBLIC WORKS DEPARTMENT (101.022)</b>						
<b>2008 F250 Truck</b>		Designate	\$4,876	\$4,876	\$4,876	\$4,876
(Replace every 10 years)		Sale				
Est. Cost in 2022	\$ 40,000.00	Outlay	\$0	\$40,000		
Replace in 2032		Balance	\$47,000	\$11,876	\$16,752	\$21,628
Replacement Cost + Inflation			\$40,000	\$40,800	\$41,616	\$42,448
<b>2020 Int. Plow Truck</b>		Designate	\$11,478	\$11,479	\$11,479	\$11,479
(Replace every 20 years)		Sale				
Cost in 2020	\$ 154,500.00	Outlay				
Replace in 2040		Balance	\$37,582	\$49,061	\$60,540	\$72,019
Replacement Cost + Inflation			\$157,590	\$160,742	\$163,957	\$167,236
<b>2014 Int. Plow Truck</b>		Designate	\$10,145	\$11,145	\$11,145	\$11,145
(Replace every 20 years)		Sale				
Cost in 2014	\$ 150,000.00	Outlay				
Replace in 2034		Balance	\$95,000	\$106,145	\$117,289	\$128,434
Replacement Cost + Inflation			\$172,303	\$175,749	\$179,264	\$182,849
<b>2014 Skidster</b>		Designate	\$7,680	\$7,680	\$7,680	\$7,680
(Replace every 10 years)		Sale				
Cost in 2014	\$ 63,000.00	Outlay				\$76,797
Replace in 2024		Balance	\$53,800	\$61,480	\$69,159	\$42
Replacement Cost + Inflation			\$72,367	\$73,815	\$75,291	\$76,797
<b>2019 One Ton</b>		Designate	\$6,339	\$6,339	\$6,339	\$6,339
(Replace every 10 years)		Sale				
Cost in 2019	\$ 52,000.00	Outlay				
Replace in 2029		Balance	\$17,500	\$23,839	\$30,178	\$36,516
Replacement Cost + Inflation			\$4,101	\$5,183	\$6,286	\$7,412
<b>2006 Leaf Vac</b>		Designate	\$0	\$50,000	\$10,000	\$10,200
(Replace every 20 years)		Sale				
Est. Cost in 2022	\$ 200,000.00	Outlay		\$200,000		
Replace in 2042		Balance	\$150,000	\$0	\$10,000	\$20,200
Replacement Cost + Inflation			\$208,080	\$212,242	\$216,486	\$220,816
<b>2019 F-150</b>		Designate	\$3,535	\$3,535	\$3,535	\$3,535
(Replace every 10 years)		Sale				
Cost in 2019	\$ 29,000.00	Outlay				
Replace in 2029		Balance	\$9,500	\$13,035	\$16,570	\$20,105
Replacement Cost + Inflation			\$30,172	\$30,775	\$31,391	\$32,018
<b>2020 Toolcat</b>		Designate	\$2,986	\$1,000	\$1,000	\$4,000
(Replace every 15 years)		Sale				
Cost in 2020	\$ 56,000.00	Outlay				
Replace in 2035		Balance	\$20,000	\$21,000	\$22,000	\$26,000
Replacement Cost + Inflation			\$57,120	\$58,262	\$59,428	\$60,616
<b>2024 F-150</b>		Designate	\$3,202	\$2,500	\$2,500	\$2,500
(Replace every 10 years)		Sale				
Est. Cost in 2024	\$ 32,018.00	Outlay				\$32,018
Replace in 2044		Balance	\$25,555	\$28,055	\$30,555	\$1,037
Replacement Cost + Inflation						\$32,018
		Set Aside Amount	\$50,240	\$98,553	\$58,553	\$61,753
		Balance	\$455,937	\$314,490	\$373,043	\$325,982

Capital Item			2021	2022	2023	2024
			Proposed	Proposed	Proposed	Proposed
<b>PARKS DEPARTMENT (101.010)</b>						
<b>2016 John Deere Mower</b>		Designate	\$1,400	\$1,500	\$1,500	\$1,500
(Replace every 10 years)		Sale				
Est. Cost in 2021	\$ 13,260.00	Outlay	\$0			
Replace 2026		Balance	-\$200	\$1,300	\$2,800	\$4,300
Replacement Cost + Inflation			\$13,260	\$13,525	\$13,796	\$14,072
<b>2018 60" Zero Turn Mower</b>		Designate	\$1,674	\$1,786	\$1,786	\$1,786
(Replace every 8 years)		Sale				
Cost in 2018	\$ 10,000.00	Outlay				
Replace in 2026		Balance	-\$181	\$1,605	\$3,391	\$5,177
Replacement Cost + Inflation			\$ 10,612.08	\$ 10,824.32	\$ 11,040.81	\$ 11,261.62
<b>2020 72" Zero Turn Mower</b>		Designate	\$1,904	\$2,214	\$1,904	\$1,904
(Replace every 8 years)		Sale				
Cost in 2020	\$ 13,000.00	Outlay				
Replace in 2025		Balance	\$0	\$2,214	\$4,118	\$6,022
Replacement Cost + Inflation			\$13,260	\$13,525	\$13,796	\$14,072
Assumes Interest Rate	\$ 0.02					
		Set Aside Amount	\$4,900	\$5,500	\$5,190	\$5,190
		Balance	-\$381	\$5,119	\$5,500	\$5,500

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705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

September 13, 2021

To: Honorable Mayor Auringer and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Hiring of Seasonal Public Works Staff

Prior to receiving the request to purchase a new leaf vac in 2021, advertisements were run seeking seasonal staff to assist with leaf collection. Two applications were received, and interviews were held with both applicants.

If the current leaf vac is used again this fall and the purchase of a new leaf vac delayed until 2022, City staff recommends that both applicants – Lawrence Kuster and Teddy Ferguson- be hired at an hourly rate of \$11.77, subject to a background check and any other required pre-employment testing for seasonal public works staff.

Attached for reference purposes is an advertisement for the position, job description, and picture of current leaf vac being used by staff.

Discussion should ensue about whether there is a need to hire additional seasonal staff if a new leaf vac is purchased.

Jennifer J. Bromeland  
City Administrator

**WE'RE HIRING!**  
**SEASONAL PUBLIC  
WORKS EMPLOYEES FOR  
FALL LEAF COLLECTION**

Visit [eagletakemn.com](http://eagletakemn.com) for an application or stop by  
City Hall at 705 Parkway Avenue.

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**Leaf collection typically begins mid-October and goes through mid-December.  
The position is scheduled Monday-Thursday from 7:30 a.m.-4:00 p.m. Applications will be  
reviewed as they are received.**



Updated: August 18, 2021

**NOW ACCEPTING APPLICATIONS FOR THE POSITION OF  
SEASONAL PUBLIC WORKS WORKER**

**POSITION SUMMARY**

Performs mowing and weed trimming in public spaces including parks and assisting with fall leaf collection.

**EMPLOYEE CONTACTS:** Public Works Department and other City employees

**SUPERVISOR:** Public Works Supervisor

**WORKING HOURS**

Monday through Friday as needed between the hours of 7:30 a.m. and 4:00 p.m.

**EMPLOYMENT STANDARDS**

**MINIMUM REQUIREMENTS AND EXPERIENCE:**

Must possess a valid Minnesota Class D driver's license with a good driving record. Minimum age of 18 years. Experience with related equipment operation.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Includes but is not limited to operating riding and push mowers and weed trimmer and leaf vac.
- Proper and safe use and maintenance of any assigned City vehicle, equipment, property, etc.

**PHYSICAL DEMANDS**

Requires the ability to be physically capable of moving about on public grounds and under adverse field conditions.

Requires the ability to spend extended periods of time sitting on equipment, standing and/or walking, stooping, kneeling, reaching above shoulder level, and frequently carrying up to fifty pounds.

Requires the ability of hand-eye coordination to operate various pieces of equipment. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

Requires the ability to use hands and fingers, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is required to sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and smell.

**ENVIRONMENT ADAPTABILITY**

Work will be outdoors, exposure to dust, noise, fumes and engine exhaust, exposure to temperature extremes.

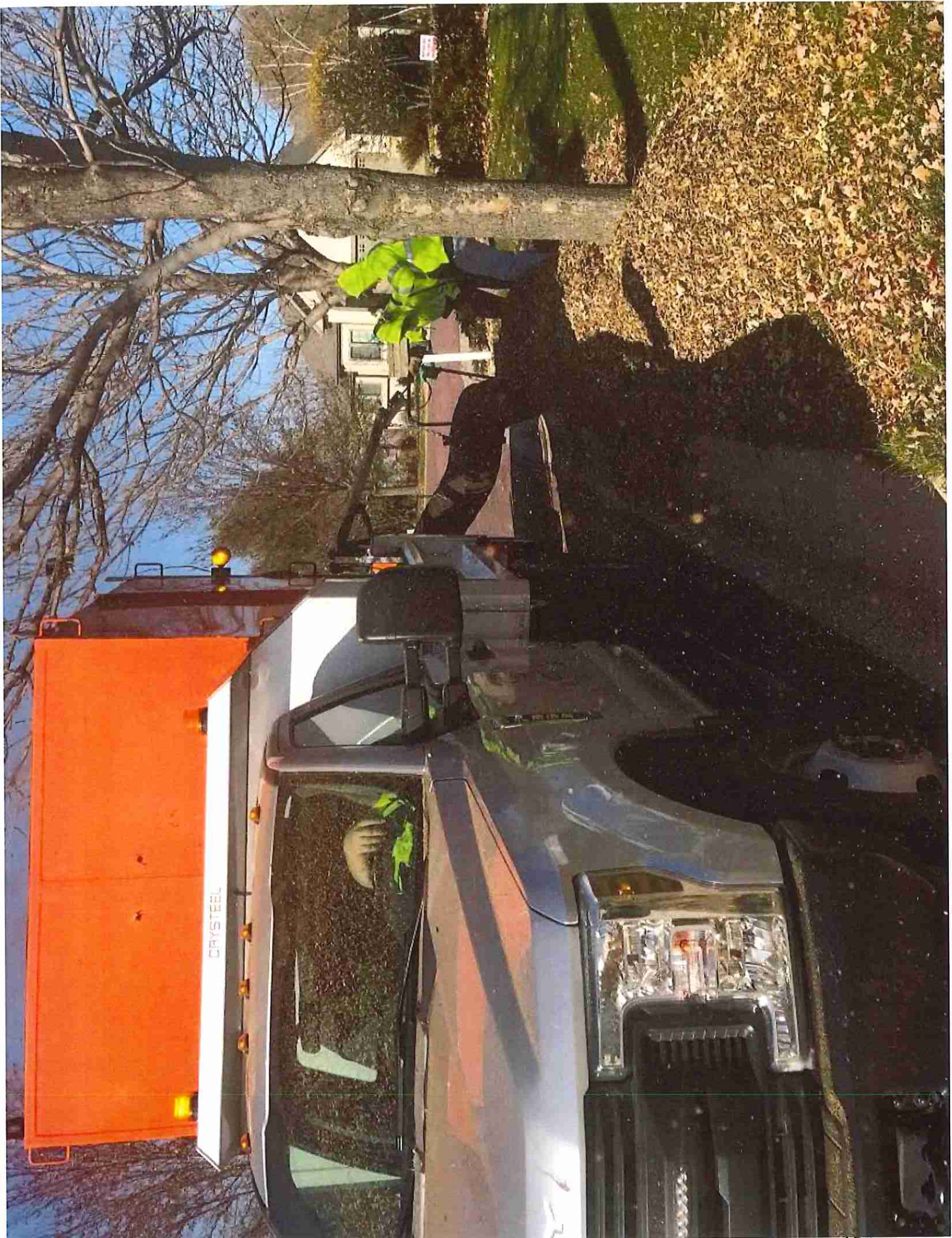
**JUDGMENT AND SITUATIONAL REASONING ABILITY**

Requires the ability to use logical thinking to accomplish tasks, identify problems and determine when supervisor intervention is required.

**NOTE:** The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

The City of Eagle Lake is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.







705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

September 13, 2021

To: Honorable Mayor Auringer and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Proposal for Microphones for Council Chambers


Attached is an updated proposal for microphones for the Council Chambers from Video Services, Inc. (VSI) to replace 9 microphones. The proposal is in the amount of \$4,857 and would be for used microphones. As a comparison, the total cost to purchase 9 new microphones is \$7,326. Initially, a proposal was obtained in March 2021 for new microphones.

Per an inquiry to the City's auditor, the use of American Rescue Plan funds to purchase new microphones to complement the new live stream equipment in the Council Chambers that was purchased in 2020 using CARES Act funding is an eligible use of this funding. See attached for an email from the auditor.

Discussion should ensue as to whether used or new microphones should be purchased.

In 2021, \$163,329 has been received in American Rescue Plan funds. To date, no expenditures have been made using these funds.

A motion is necessary to authorize the purchase of microphones, utilizing American Rescue Plan funds to do so.

  
Jennifer J. Bromeland  
City Administrator

## Jennifer Bromeland

---

**From:** Sarah Frederick <sarah.frederick@videoser.com>  
**Sent:** Tuesday, September 7, 2021 5:23 PM  
**To:** Jennifer Bromeland  
**Subject:** RE: Microphones  
**Attachments:** R20538 - Proposal - Eagle Lake - Gooseneck Mics - Rev III.pdf; R20538 - Proposal - Eagle Lake - Gooseneck Mics - Rev II.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hey Jennifer,

Attached are the proposals for the mics. Rev III is for some used Shure mics. They are in good shape. Only reason we ended up with them is because the customer was updating their entire system.

If you have any questions, please let us know.

Thank you,  
Sarah

### **Sarah Frederick (Manthey)**

Project Assistant  
video services, inc. (VSI)  
t: 507-625-1650 ext 100

---

**From:** Jennifer Bromeland <jbromeland@eaglelakemn.com>  
**Sent:** Wednesday, August 25, 2021 11:49 AM  
**To:** Sarah Frederick <sarah.frederick@videoser.com>  
**Cc:** Tom Pearson <tom.pearson@videoser.com>  
**Subject:** RE: Microphones

Thank you!

---

**From:** Sarah Frederick <sarah.frederick@videoser.com>  
**Sent:** Wednesday, August 25, 2021 11:49 AM  
**To:** Jennifer Bromeland <jbromeland@eaglelakemn.com>  
**Cc:** Tom Pearson <tom.pearson@videoser.com>  
**Subject:** RE: Microphones

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Jennifer,

Thank you for reaching out! I will get that updated proposal over to you before September 9<sup>th</sup>.

# Proposal



## Video Services Inc.

211 Mohr Drive, Suite 100  
Mankato, MN 56001  
(507)625-1650

audio|video|technology *specialists*

TO: City of Eagle Lake  
Company

Jennifer Bromeland  
Attn.

705 Parkway Avenue  
Address

Eagle Lake, MN 56024  
City, State Zip

*VSI is pleased to present the following quote for the referenced project. This proposal includes the below scope of work and systems provided in the Appendix:*

Date 9/3/2021	Project No. R20538
Project Information Council Chambers - Mic Upgrade - Rev III	

<b>SCOPE OF WORK:</b>
Replace (9) existing microphones with used gooseneck microphone. Reprogram system. Add audio input expander.

GRAND TOTAL: \$ 4,857.00

### VSI Conditions as Noted

- All specified materials, installation, programming, and commissioning of the systems is included.
- No provisions for the following: AC power, Raceway, Cutting, Patching and Painting.
- Quote may be subject to tariff increases.
- Quote valid for 30 days.

Sincerely,

Tom Pearson | Special Operations  
tom.pearson@videoser.com

### Acceptance of Proposal

By signing this document, the client agrees to the services and conditions outlined in this document and is an authorized representative for.  
Council Chambers - Mic Upgrade - Rev III

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

PRINTED NAME AND TITLE: \_\_\_\_\_

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**Video Services Inc.**

211 Mohr Drive, Suite 100  
 Mankato, MN 56001  
 (507)625-1650

audio|video|technology *specialists*

City of Eagle Lake

---

Company

Jennifer Bromeland

---

Attn.

705 Parkway Avenue

---

Address

Eagle Lake, MN 56024

---

City, State Zip

**MATERIAL DETAIL:**

MANUFACTURER	MODEL	DESCRIPTION	QTY
SHURE	MX418D/C	GOOSENECK MIC - 18" - USED	9
SYMETRIX	XIN4	AUDIO INPUT EXPANDER	1
WHIRLWIND	MK450NP	50' MIC CABLE	9

# Proposal



## Video Services Inc.

211 Mohr Drive, Suite 100  
Mankato, MN 56001  
(507)625-1650

audio|video|technology *specialists*

TO: City of Eagle Lake  
Company

Jennifer Bromeland  
Attn.

705 Parkway Avenue  
Address

Eagle Lake, MN 56024  
City, State Zip

*VSI is pleased to present the following quote for the referenced project. This proposal includes the below scope of work and systems provided in the Appendix:*

Date 9/3/2021	Project No. R20538
Project Information Council Chambers - Mic Upgrade - Rev II	

<b>SCOPE OF WORK:</b>
Replace (9) existing microphones with gooseneck microphone. Reprogram system. Add audio input expander.

GRAND TOTAL: \$ 7,326.00

### VSI Conditions as Noted

1. All specified materials, installation, programming, and commissioning of the systems is included.
2. No provisions for the following: AC power, Raceway, Cutting, Patching and Painting.
4. Quote may be subject to tariff increases.
5. Quote valid for 30 days.

Sincerely,

Tom Pearson | Special Operations  
tom.pearson@videoser.com

### Acceptance of Proposal

By signing this document, the client agrees to the services and conditions outlined in this document and is an authorized representative for.  
Council Chambers - Mic Upgrade - Rev II

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

PRINTED NAME AND TITLE: \_\_\_\_\_



**Video Services Inc.**

211 Mohr Drive, Suite 100  
Mankato, MN 56001  
(507)625-1650

audio|video|technology *specialists*

City of Eagle Lake

Company

Jennifer Bromeland

Attn.

705 Parkway Avenue

Address

Eagle Lake, MN 56024

City, State Zip

**MATERIAL DETAIL:**

MANUFACTURER	MODEL	DESCRIPTION	QTY
AUDIX	ATS1	DECKTOP MIC BASE	9
AUDIX	MICROPOD18HC	18" GOOSENECK HYPERCARDIOID CONDENSER	9
SYMETRIX	XIN4	AUDIO INPUT EXPANDER	1
WHIRLWIND	MK450NP	50' MIC CABLE	9

# Proposal



## Video Services Inc.

211 Mohr Drive, Suite 100  
Mankato, MN 56001  
(507)625-1650

audio|video|technology *specialists*

TO: City of Eagle Lake  
Company

Jennifer Bromeland  
Attn.

705 Parkway Avenue  
Address

Eagle Lake, MN 56024  
City, State Zip

*VSI is pleased to present the following quote for the referenced project. This proposal includes the below scope of work and systems provided in the Appendix:*

Date	Project No.
3/4/2021	R20538
Project Information	
Council Chambers - Mic Upgrade	

SCOPE OF WORK:
Replace (8) existing microphones with gooseneck microphone. Reprogram system.
Please note only have 8 inputs total. Will only be able to use (8) microphones.

GRAND TOTAL: \$ 4,524.97

### VSI Conditions as Noted

- All specified materials, installation, programming, and commissioning of the systems is included.
- No provisions for the following: AC power, Raceway, Cutting, Patching and Painting.
- Quote may be subject to tariff increases.
- Quote valid for 30 days.

Sincerely,

Tom Pearson | Special Operations  
tom.pearson@videoser.com

### Acceptance of Proposal

By signing this document, the client agrees to the services and conditions outlined in this document and is an authorized representative for.  
Council Chambers - Mic Upgrade

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

PRINTED NAME AND TITLE: \_\_\_\_\_



# Appendix



## Video Services Inc.

211 Mohr Drive, Suite 100  
Mankato, MN 56001  
(507)625-1650

audio|video|technology *specialists*

City of Eagle Lake

Company

Jennifer Bromeland

Attn.

705 Parkway Avenue

Address

Eagle Lake, MN 56024

City, State Zip

### MATERIAL DETAIL:

MANUFACTURER	MODEL	DESCRIPTION	QTY
AUDIX	ATS1	DECKTOP MIC BASE	8
AUDIX	MICROPOD18HC	18" GOOSENECK HYPERCARDIOID CONDENSER	8

## Jennifer Bromeland

---

**From:** Jamie Fay <jfay@eidebailly.com>  
**Sent:** Wednesday, August 25, 2021 10:51 AM  
**To:** Jennifer Bromeland  
**Subject:** RE: American Rescue Plan Funds

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Jennifer!

This answer was a quick one to find! Yes, you can use those funds for both purposes! So for the microphones you can use ARP funds and for reimbursing the cost of our time to help with research on these funds you can use ARP for that as well.

Hope that helps! Thanks Jennifer!

Jamie Fay, CPA  
(she/her/hers) - what is this?  
Partner  
Mankato, MN

T 507.304.6944

Connect with me on LinkedIn  
Access your files and connect with us on My Eide Bailly

Visit our COVID-19 Resource Page for ongoing insights and updates.

-----Original Message-----

From: Jennifer Bromeland <jbromeland@eaglelakemn.com>  
Sent: Wednesday, August 25, 2021 9:12 AM  
To: Jamie Fay <jfay@eidebailly.com>  
Subject: American Rescue Plan Funds

Hi Jamie,

We purchased a new video streaming setup in 2020 using Cares Act funds. We ran out of funding at that time and didn't have enough to purchase the needed microphones that were compatible with the new system. Reaching out to see if you can assist as was done in 2020 in helping give guidance on whether this expenditure might be an eligible use of American Rescue Plan funds. Do you know if we can reimburse the cost of your time using American Rescue Plan funds?

Thank you.

Jennifer J. Bromeland  
City Administrator  
City of Eagle Lake  
705 Parkway Avenue  
PO Box 159  
Eagle Lake, MN 56024  
P: (507) 257-3218  
C: (507) 399-1030

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Confidentiality Note: This email message, including any attachment(s), is for the sole use of the intended recipient(s) and may contain information that is confidential, privileged, or otherwise protected by law. Any unauthorized use, disclosure, or distribution of this communication is strictly prohibited. If you have received this communication in error, please contact the sender immediately by reply email and destroy the original and all copies of the email, including any attachment(s).



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

September 13, 2021

To: Honorable Mayor Auringer and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: Proposal to Purchase Air Compressor and Cylinders for Fire Department

Attached is a proposal from Fire Chief Dan Ruschmeyer to purchase an air compressor and cylinders for the fire department totaling \$29,400. The fire department is requesting the use of American Rescue Plan funds for this purchase.

Fire Chief Ruschmeyer will be at the meeting to present this request and answer any questions that you might have.

An email was sent to the City's auditor requesting an opinion on the eligible use of American Rescue Plan funding for this purpose. No response has been received to date.

Discussion should ensue and if an eligible use of American Rescue Plan funding, a determination made as to whether there is an interest in using this funding for this purpose.

  
Jennifer J. Bromeland  
City Administrator



11897 Co. RD 87 SE  
 Alexandria, MN 56308  
 Phone: 800-264-2320  
 Fax: 320-763-9077  
 Email: orders@alexairapparatus.com  
 Web Site: www.alexairapparatus.com

**QUOTE**

Date	Customer PO
3/30/2021	JB-DR

BILL TO
Eagle Lake Fire Department

SHIP TO

S.O. #	Promise Date	Terms	Sales Rep

QTY	STOCK ORDER	PART NUMBER	DESCRIPTION	PRICE (Each)	PRICE (Extended)
1	QUOTE	LEGACY8-E1	Legacy,8cfm/3 Stage/7.5hp 1ph 230v/P2 B-SECURUS	\$21,100.00	\$21,100.00
			ACD/Guages/Grade E 67,000ft Processed		
			OPTIONS		
	OPTION	CO-RETRO	Legacy 2 CO Retro Monitor	\$3,800.00	
	OPTION	B-VIRUS	B-VIRUS FREE Filter System	\$7,485.00	
1	QUOTE	CSCD-6-4	Cascade System6000psi(4Cylinders)	\$6,100.00	\$6,100.00
1	QUOTE	SERVICE	Travel and Install	\$1,000.00	\$1,000.00
			Owner Responsible for Electric hook-ups		

\*CUSTOMERS THAT HAVE NOT PROVIDED TAX EXEMPT FORMS WILL BE CHARGED APPLICABLE SALES TAX

- \*FREIGHT PREPAID & ADDED
- \*F.O.B SHIPPING POINT
- \*THIS IS NOT AN INVOICE

SHIPPING: \$1,200.00  
 SUB: \$28,200.00  
 TAX:  
**TOTAL: \$29,400.00**

\_\_\_\_\_  
 Authorized Signature of Approval

Compressor, cylinders, travel & install

143



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

September 13, 2021

To: Honorable Mayor Auringer and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: SMIF Grant for Strategic Economic Development Plan and Initiative

Attached is a grant award in the amount of \$10,000 from the Southern Minnesota Initiative Foundation (SMIF) for the purpose of developing a strategic economic development plan and initiative. The City's match will be \$10,000 and is reflected in the 2022 budget. The grant award and City match would be used to hire a consultant, Region Nine, to research and complete a new strategic economic development plan and initiative.

Grant activities are to be carried out for the period of January 1, 2022-December 31, 2022. The final grant report is due February 28, 2023. Grant activities will include collaboration and input from advisory committees (EDA, Parks Board, Planning Commission), staff, City Council, and public meetings in which input is sought from the community.

For reference purposes, see attached application materials.

A motion is necessary to accept the \$10,000 grant award from SMIF with the City's match being \$10,000.

Jennifer J. Bromeland  
City Administrator



SOUTHERN MINNESOTA  
INITIATIVE FOUNDATION

525 Florence Avenue • PO Box 695 • Owatonna, MN 55060-0695  
PH 507.455.3215 • FAX 507.455.2098 • [smifoundation.org](http://smifoundation.org)

**August 30, 2021**

**Jennifer Bromeland  
City of Eagle Lake  
705 Parkway Ave  
PO Box 159  
Eagle Lake, MN 56024-0159**

**Re: Grant #: FY22-8959  
Project Title: Strategic Economic Development Plan  
and Initiative**

**Dear Jennifer,**

**Congratulations! On behalf of Southern Minnesota Initiative Foundation (SMIF), I am pleased to inform you that your request for funds in the amount of \$10,000 for your Strategic Economic Development Plan and Initiative project has been approved.**

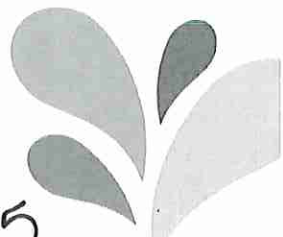
**Please review the enclosed Grant Commitment for the specific terms and/or conditions of this grant. If you agree with the terms and conditions of this grant, please sign and return it to our office within 30 days. We will release the funds on or around September 30, 2021 pending receipt of signed contract.**

**We are pleased to be a part of this effort and look forward to hearing from you as progress is made towards achieving your goals. We wish you success on your project. If you have any questions after reviewing the grant commitment, please contact me at 507-214-7040 or [jenniferh@smifoundation.org](mailto:jenniferh@smifoundation.org).**

**Best Regards,**

**Jennifer Heien  
Grants Coordinator**

**encl: Grant Commitment**





## SOUTHERN MINNESOTA INITIATIVE FOUNDATION GRANT COMMITMENT

***As a condition of your acceptance of \$10,000 from Southern Minnesota Initiative Foundation for Strategic Economic Development Plan and Initiative FY22-8959, City of Eagle Lake (Grantee) agrees to abide by the following:***

***1. Tax-exempt Status: Grantee is either a government agency or political subdivision, or it is exempt from taxation under Section 501(a) of the Internal Revenue Code of 1986 and is described in Section 501(c)(3) of the Code. If the Grantee is a government agency or political subdivision, a letter stating such has been delivered to Southern Minnesota Initiative Foundation. If the organization is described in Section 501(c)(3) of the Code, it has received an I.R.S. Determination Letter as to such effect and has delivered a copy of the Determination Letter to Southern Minnesota Initiative Foundation. The Grantee is not a private foundation within the meaning of Section 501(a) because it is described in Section 509(a)(1), 509(a)(2) or 509(a)(3) of the Code. The Grantee's exemption has not been revoked, and to the best of the Grantee's knowledge, Grantee is not engaged in any transaction or activity including the activities contemplated by this Agreement that could cause its exemption under Section 501(c)(3) to be revoked and to the best of Grantee's knowledge, no such transaction or activity is presently contemplated or under consideration.***

***2. Use of Funds: Grantee shall use the funds from Southern Minnesota Initiative Foundation only for the purposes outlined in the grant application and authorized written amendments on file in Southern Minnesota Initiative Foundation office and noting conditions, if any, stated in the grant award letter, and shall repay any amounts not so used. If during the first year the project is discontinued for any reason, any equipment purchased with Foundation grant funds shall be refundable to Southern Minnesota Initiative Foundation. Funds shall not be used: (a) to carry on propaganda, or otherwise to attempt, to influence legislation (within the meaning of Section 4945(d)(1) of the Code; (b) to influence the outcome of any specific public election, or carry on, directly or indirectly, any voter registration drive (within the meaning of***







***Section 4945(d)(1) of the Code; (c) to undertake any activity for any purpose other than one specified in Section 170(c)(2)(B) of the Code.***

***This grant will be paid out in one lump sum on or about September 30, 2021 pending receipt of signed contract.***

***3. Grant Amount and Period: The maximum amount the Southern Minnesota Initiative Foundation will disburse under this Agreement is \$10,000. Grantee shall perform this grant for the period January 1, 2022 – December 31, 2022. Disbursements under the grant are subject to compliance with the conditions of this Agreement.***

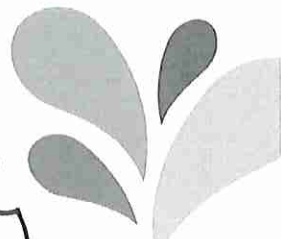
***4. Reporting Requirements: The Southern Minnesota Initiative Foundation will evaluate the success of the Grantee's activities on the basis of the goals, objectives and impact indicators that were outlined in the grant application and on a number of specific indicators the Foundation is tracking on its grants.***

***Goal(s)***

- ***Position the City as a regional destination with a well-diversified economic base that is prepared both to weather a variety of economic stressors and to grow in a consistent and sustainable manner***
- ***Foster community engagement and collaboration with residents and businesses.***
- ***Establish a strategic plan and vision for our community to increase quality of life opportunities and satisfaction***

***Objective(s)***

- ***Develop a strategic plan through a three-step process: 1. Economic Development Assessment and Markey Analysis; 2. Stakeholder Outreach and Competitive Position; and 3. Development of Recommended Strategies and Implementation***
- ***Incorporate both quantitative and qualitative elements in the process to create a comprehensive picture of Eagle Lake's local economy, position, and reputation within the region***





- *Incorporate public engagement in each stage of the process in order to verify findings, test assumptions, and uncover additional opportunities or challenges to be addressed in the final implementation plan*
- *Increase engagement with residents and businesses through surveys, interviews, and community input sessions*

**5. Periodic Reports:** *Grantee shall submit periodic reports as requested by Southern Minnesota Initiative Foundation detailing the activities and progress in accomplishing the objectives of the project, all expenditures made for the project (administration and program) and project impact data. No substantial changes in budget expenditures may be made without the prior approval of Southern Minnesota Initiative Foundation. Photos and other illustrative examples of program outcome are welcome and encouraged as report addendum. The schedule upon which reports will be due is as follows:*

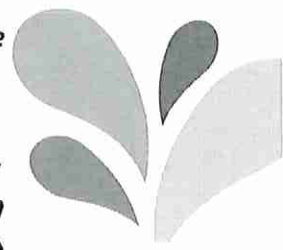
**Final Report Due: February 28, 2023**

**Any grantee that does not submit a satisfactory interim or final report as specified in this commitment is not eligible to apply for additional grant funding for 12 months from the end of the grant period.**

**6. Final Report:** *Within 60 days following the close of the grant project, Grantee shall submit a final report to Southern Minnesota Initiative Foundation explaining the accomplishments of the project, all expenditures made for the project (administration and program), and beneficiary data.*

**7. Publicity:** *To help the public gain awareness, both of your project and SMIF's work, we request that you recognize SMIF's contribution, where appropriate, on signage, brochures, web site or publicity you generate about your project. Logos, a press release template and other media suggestions and guidelines can be found at [smifoundation.org/grantpublicity](http://smifoundation.org/grantpublicity). Questions about developing public awareness of your grant should be directed to SMIF communications staff at 507-214-7022 or [katieg@smifoundation.org](mailto:katieg@smifoundation.org).*

**In addition, SMIF regularly communicates with its many stakeholders and audiences about its grant activities. SMIF reserves the right to release the name**





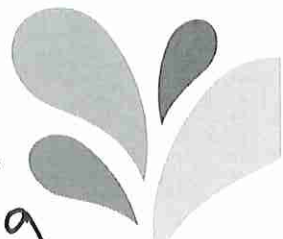
*of the grant recipient (organization and/or business name) and the details of the grant award in its public communications. This includes, but is not limited to, news releases, social media posts, public reports and content on the SMIF website. SMIF staff may also contact the grant recipient to obtain additional information about and/or photograph/videotape various aspects of your project for use in SMIF's communications tools.*

**8. Records:** *Grantee shall maintain complete records of receipts and expenditures of funds received from Southern Minnesota Initiative Foundation. Records of expenditures, as well as copies of reports submitted to Southern Minnesota Initiative Foundation, shall be kept for four years after the completion of the grant funds. The Grantee's books and records pertaining to the grant shall be available to Southern Minnesota Initiative Foundation or its representatives for inspection and/or copying at all reasonable times.*

**9. Indemnification:** *Grantee shall hold Southern Minnesota Initiative Foundation harmless against: a) any and all claims asserted against Southern Minnesota Initiative Foundation, its employees or agents by anyone other than the Grantee which arise in the transactions outlined in the grant; b) any and all losses, damages or deficiencies of Southern Minnesota Initiative Foundation, its employees or agents, which result from misrepresentation or non-fulfillment of any part of this agreement.*

**10. Remedies:** *In addition to any other remedies Southern Minnesota Initiative Foundation may have, the Grantee agrees that Southern Minnesota Initiative Foundation may withhold or rescind grant funds or terminate its commitment to the Grantee if the Grantee fails to comply with the terms of this commitment.*

**11. Project Timelines:** *Southern Minnesota Initiative Foundation retains the right to withdraw grant funds if the project does not begin within sixty (60) days of the agreed upon start date.*





SOUTHERN MINNESOTA  
INITIATIVE FOUNDATION

525 Florence Avenue • PO Box 695 • Owatonna, MN 55060-0695  
PH 507.455.3215 • FAX 507.455.2098 • [smifoundation.org](http://smifoundation.org)

***This is a legal, binding contract.***

\_\_\_\_\_  
***Date***

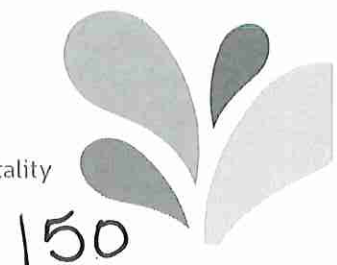
\_\_\_\_\_  
***City of Eagle Lake***

\_\_\_\_\_  
***Title***

\_\_\_\_\_  
***Date***

\_\_\_\_\_  
***Southern Minnesota Initiative Foundation***

\_\_\_\_\_  
***Title***



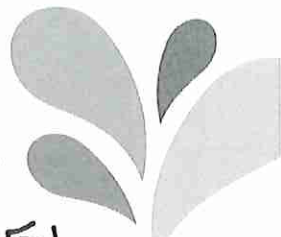


## Small Town Grant Application

Click in the boxes below to type your information. Use the Tab key to navigate through full application. Save and/or print the full application to submit to Southern Minnesota Initiative Foundation (SMIF) via email, fax or mail. **Handwritten applications will not be accepted.**

<b>I. Applicant Organization</b>		
Organization City of Eagle Lake		Federal Employer ID # (FEIN) 41-6005110
Primary Contact Person Jennifer J. Bromeland		Title City Administrator
Address 705 Parkway Avenue PO Box 159	City Eagle Lake	Zip 56024
	County Blue Earth	Telephone 5072573218
Email Address jbromeland@eaglelakemn.com		
Tax Status (Eligible organizations are tax exempt 501(c)(3) organizations, units/agencies of local, state or federal government and public schools): <input type="checkbox"/> 501(c)(3) <input checked="" type="checkbox"/> Unit of Government <input type="checkbox"/> Public Agency (Government Created) <input type="checkbox"/> Public School/Higher Education Institution <input type="checkbox"/> *Other (describe): <i>*Ineligible organization, requires eligible fiscal agent (see section II.)</i>		

<b>II. Fiscal Agent (if applicable)</b>		
Organization		Federal Tax ID # (FEIN)
Primary Contact Person		Title
Address	City	Zip
	County	Telephone

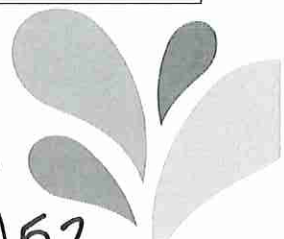




Email Address
Tax Status (Eligible organizations are tax exempt 501(c)(3) organizations, units/agencies of local, state or federal government and public schools):
<input type="checkbox"/> 501(c)(3) <input type="checkbox"/> Unit of Government <input type="checkbox"/> Public Agency (Government Created) <input type="checkbox"/> Public School/Higher Education Institution

<b>III. Project Description</b>	
Grant Request \$10,000	Total Project Cost \$20,000
Project Beginning Date 1/1/2022	Project End Date 8/31/2022
Project Type <input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Existing Project with New Components	
Project Title Strategic Economic Development Plan and Initiative	
Brief Project Description The proposed plan and initiative will be developed through a three step process: 1. Economic Development Assessment and Markey Analysis; 2. Stakeholder Outreach and Competitive Position; and 3. Development of Recommended Strategies and Implementation. The process will incorporate both quantitative and qualitative elements to create a comprehensive picture of Eagle Lake's local economy, position, and reputation within the region. Each stage of the process will incorporate public engagement in order to verify findings, test assumptions, and uncover additional opportunities or challenges to be addressed in the final implementation plan.	

<b>IV. Narrative (Please limit to no more than 3 pages)</b>
<p>A. Briefly describe your organization and how it is best suited to accomplish project. Eagle Lake is a growing community with a current population of 3,158. It is part of the Mankato-North Mankato Metropolitan Statistical Area. Named the 2<sup>nd</sup> fastest growing city in Minnesota in 2016, Eagle Lake is a small city with a family friendly atmosphere - a safe, quiet community located just a few minutes from the large regional center of Mankato.</p> <p>B. Provide a timeline for project completion. Begin in January 2022 and complete by the end of August 2022.</p>



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C. Which communities/counties will this project serve?

Eagle Lake

D. What are you observing in your communities which is causing struggles or pain points in the town?

Eagle Lake is economically connected with the anchors of the Mankato/North Mankato MSA to a higher degree than most other cities in Blue Earth County due to its close proximity to the larger urban areas. Studies of nearby cities suggest that it can be a blessing and a curse to be closely linked to the larger urban areas. Residents are typically very well educated and enjoy above average income, yet it can be difficult for our community to grow and sustain economic prosperity within city limits as most of our residents commute to Mankato or North Mankato for work. Eagle Lake last completed a strategic plan in 2005, and contacted the Region Nine Development Commission (RNDC) to potentially conduct a new plan for the City. Conversations turned to the need for not only a plan, but an intensive study with community and business input for a plan with clear implementation components that can strengthen the local economy, entrepreneurship within the city, and economic development efforts geared towards long term sustainability and success.

E. How will this initiative make it a better place for people to live?

The purpose of this plan is to position the City as a regional destination with a well-diversified economic base that is prepared both to weather a variety of economic stressors and to grow in a consistent and sustainable manner. An objective of the initiative is to increase engagement with residents and businesses through surveys, interviews, and community input sessions.

F. How will your project impact people's lives?

Foster community engagement and collaboration with residents and businesses. By establishing a strategic plan and vision for our community, the end result will be to increase quality of life opportunities and satisfaction.

G. How will the community's actions change because this work is happening?

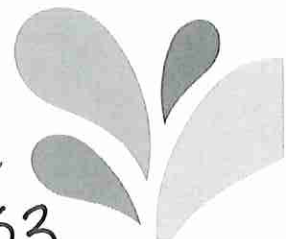
Increased community engagement and collaboration will lead to a more vibrant and strong and successful community.

H. Who are the partners in this project?

City (Staff, City Council, Economic Development Authority, Park Board, Planning Commission) and the RNDC.

I. Identify the talents of the people and resources in your community which will help make this project successful.

Eagle Lake is a growing community with many young families who are interested in being active members of the community. Residents may welcome the opportunity to become more engaged in the process and provide input on their vision for the future of the community. The Economic Development Authority, Planning Commission, Parks Board, City Council, and City staff would participate in the process.





**V. Proposal Checklist – Required Documents from Fiscal Agent/Applicant Organization**

<p>Nonprofit Organization:</p> <input type="checkbox"/> Completed application <input type="checkbox"/> Audited financials or filed tax forms if unaudited <input type="checkbox"/> IRS 501(c)(3) Determination Letter <input type="checkbox"/> Letter(s) of support from partner organization(s) other than the applicant organization and fiscal agent	<p>Unit of Government, Public Agency or Public School:</p> <input checked="" type="checkbox"/> Completed application <input checked="" type="checkbox"/> Audited financials or filed tax forms if unaudited <input checked="" type="checkbox"/> Letter(s) of support from partner organization(s) other than the applicant organization and fiscal agent
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**VI. Application Submittal**

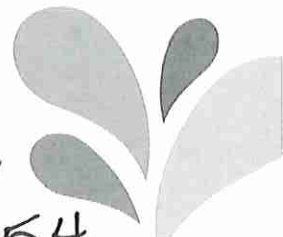
I have read thoroughly and comply with the Small Town Grant Program Guidelines. To the best of my knowledge, all information provided in this application is true and correct.

Print Name

Jennifer J. Bromeland

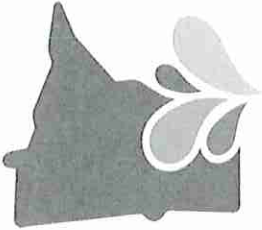
Date

July 15, 2021



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SOUTHERN MINNESOTA  
INITIATIVE FOUNDATION

**Attachment - Anticipated 12-Month Project Budget**

If you have any questions or the budget does not balance, please contact Jennifer Heien, Grants Coordinator, at 507-214-7040 or [jenniferh@smifoundation.org](mailto:jenniferh@smifoundation.org)

Applicant Organization/Fiscal Agent Name:	City of Eagle Lake
Applicant Organization or Fiscal Agent Federal ID #:	41-6005110
Project Title:	Strategic Economic Development Plan and Initiative
Amount Requested from SMIF:	\$10,000

Gray fields fill in automatically  
Round to nearest dollar

	Applicant Match			Total Revenue
	Project Cash In-Hand	Project Cash Requested/ Not Yet Received	*Project Non-Cash Support/ In-kind	
<b>PROJECT REVENUE:</b>				
Applicant Organization	\$10,000	-	-	10,000
Nonprofit Organizations (Do not include SMIF request)				-
Government Units/Agencies (local, state, federal)				-
Public Institutions (higher education, school districts, libraries, etc)				-
Corporations/Businesses				-
Clubs/Associations				-
Individuals				-
Participant Tuition/Fees/Memberships				-
Other Sources (describe below):				-
				-
				-
				-
<b>Total Applicant Project Revenue</b>	\$ 10,000	\$ -	\$ -	\$ 10,000
<b>Southern Minnesota Initiative Foundation Grant Request</b>				10,000
<b>Total Project Revenue</b>				20,000

\*Project Non-Cash Support/In-kind is defined as goods or services (other than cash) that are invested in a project (such as a volunteer's time; or project space, equipment, materials, supplies, etc.).

	Applicant Match		Budget Total
	Project Cash Expenses	Project Non-Cash Expenses	
<b>PROJECT EXPENSES:</b>			
Salaries and Wages/Benefits			-
Consultant Fees/Contract Fees	5,000		15,000
Travel			-
Rent/Lease/Utilities			-
Communications (postage, printing, telephone)	1,500		1,500
Equipment			-
Supplies	2,000		2,000
Technology			-
Marketing/Promotion/Publicity	1,500		1,500
Scholarships/Participant Fees			-
Participant Meals/Transportation/Childcare			-
Other Expenses (describe below):			-
			-
			-
<b>Total Project Expenses</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ 20,000</b>

**\*\*Use this column to show how you plan to spend the funds you are requesting from SMIF**

	Must all equal OK
<b>Budget Check Figures:</b>	
<b>Maximum SMIF Request: \$10,000</b>	OK
<i>Small Town Grant requests can be up to, but not exceeding \$10,000</i>	
<b>The applicant match total equals or exceeds the amount of SMIF request</b>	OK
<i>All Small Town Grant requests require a dollar-for-dollar match (minimum 25% cash match)</i>	
<b>Applicant cash revenue equals applicant cash expenses</b>	OK
<i>Must show how all project income will be spent and how all project expenses will be paid for</i>	
<b>Applicant non-cash revenue equals applicant non-cash expenses</b>	OK
<i>Must show value and source of non-cash support and break it down by category under expenses</i>	
<b>Applicant cash match is 25% or greater of SMIF request amount***</b>	OK
<i>All Small Town Grant requests require a 25% cash match</i>	
<b>SMIF Grant Request equals SMIF Funds expenses</b>	OK
<i>Small Town Grant Request must equal Project Expenses: SMIF Funds total</i>	
<b>Project expenses equal project revenue</b>	OK
<i>Total Project Revenue should equal Total Project Expenses. If not please make sure project budget shows how all income will be spent and how all expenses will be paid for</i>	

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# STRATEGIC ECONOMIC DEVELOPMENT PLAN

Region Nine Development Commission (RNDC) proposes to research and create a Strategic Economic Development Plan (PLAN) for the City of Eagle Lake (CITY).

## BACKGROUND

The city administrator, Jennifer Bromeland, contacted RNDC to identify our ability to conduct strategic planning. An initial meeting was held to discuss the possibility, ability, and brief context. Jennifer identified the Economic Development Authority Commissioner Handbook, from 2005, was not regularly referred to for guidance or direction.

RNDC agreed to develop a proposal for the city to consider as they work to position themselves as a regional destination with a well-diversified economic base that is prepared to both weather a variety of economic stressors and to grow in a consistent and sustainable manner. Relevant examples of our work include the Feasibility Study for the St. Peter American Legion (available upon request) and the on-going Strategic Economic Development Plan for Lake Crystal.

The plan will culminate in a comprehensive report that both details recommendations for further study and includes specific steps for implementation.


## PROPOSED SERVICES

1. Develop and conduct surveys to solicit input from residents of the city and surrounding area to gauge perceptions on a variety of topics, including successes and challenges, hopes and aspirations for community development, retail and commercial preferences, multi-year visions and several others.
2. Conduct interviews that focus on current economic drivers of the city's economy, including builders and developers, store and business owners, and economic development professionals.
3. Moderate community input session(s) in a town-hall style forum to maximize community engagement and maintain focus to the task of economic development planning.
4. Perform comprehensive economic analysis for the city and surrounding area including:
  - a. Profile of employers and regional commuting patterns
  - b. Forecasting for economic performance
  - c. Assessment of housing stock and need
  - d. Overview of workforce and labor gaps
  - e. Industry-level maps and recommendations
  - f. Land-use summary maps and recommendations
  - g. Five-year work plan
5. Receive input following the completion of the draft plan and adjust as necessary for the final comprehensive report.


## DELIVERABLES

RNDC proposes to direct and lead all aspects of the planning and writing process. Responsibilities will terminate after formal adoption of the plan by City Council. Implementation assistance could be addressed through a separate agreement later.

The city will compensate RNDC for its staff time and indirect costs – including, but not limited to, contractors, office supplies and space, telecommunications and transportation, and printing.

## PROPOSED TIMELINE AND COST

Month 1	In partnership with city officials, draft survey language; establish date(s) and location(s) for community input session(s); begin research on city economy, workforce, industry, etc.; begin mapping
Month 2-3	Post and promote online survey; hold community input session(s); conduct business interviews; continue economic research and mapping
Month 4-5	Hold final community session (if necessary); compile survey, interview, and session date; begin drafting
Month 6	Draft report and present for public review
Month 7	Incorporate changes from public review and submit the final comprehensive report
Estimated Cost:	\$15,000.00



CHAMBER OF COMMERCE  
ECONOMIC DEVELOPMENT

July 15, 2021

Southern Minnesota Initiative Foundation  
Attn: Jennifer Heien  
Grants Coordinator  
PO Box 695  
Owatonna, MN 55060

Dear Ms. Heien,

On behalf of Greater Mankato Growth (GMG), the Chamber of Commerce and Economic Development Organization serving the Greater Mankato area, I write in support of the City of Eagle Lake's application for a Small-Town Economic Impact Grant. We strongly support this application for funding a strategic economic development plan and its potential impact on the direction of a community within our region over the next five years.

The Regional Economic Development Alliance (REDA) works to highlight our partners' individual strengths for collective success. In the past, REDA staff worked with the City of Lake Crystal to pursue an economic development planning process with Region Nine Development Commission. As Eagle Lake has experienced one of the highest rates of growth in Minnesota in recent years, they need for a plan that will fulfill the vision of the community, capitalize on the community strengths, and align with infrastructure parameters cannot be overstated.

Many communities struggle with finding the funding to conduct economic development planning efforts. This grant, along with leveraging the resources of Region Nine Development Commission, will allow the City of Eagle Lake to have a shared community vision that will best allocate resources and marketability to investors (businesses, site selectors, and more).

Thank you for your considerations of our comments. If you have any questions or require additional information, I may be contacted at 507.385.6645.

Best Regards,

A handwritten signature in cursive script that reads "Jessica Beyer".

Jessica Beyer  
President & CEO

info@greatermankato.com

3 Civic Center Plaza, Suite 100  
Mankato, MN 56001

507.385.6640

greatermankato.com

**Jennifer Heien**

*Grants Coordinator*

Southern Minnesota Initiative Foundation

PO Box 695

Owatonna, MN 55060

July 15, 2021

Dear Ms. Heien,

I am writing on behalf of Region Nine Development Commission (RNDC) in support of the City of Eagle Lake's application for a Small Town Grant. RNDC strongly supports this application and its focus on economic assessment and implementation strategies. RNDC was approached in 2019 by the City to assist them in identifying the future opportunities and challenges to creating a more sustainable and diverse economy. After the last year and a half, the Strategic Economic Development plan will also serve as guide to recovery and community resiliency.

The plan represents a multi-phased planning initiative to generate actionable items to be pursued over the next five-years. RNDC has assisted other communities with similar plans, most recently the Cities of Lake Crystal and Waseca, and looks to incorporate post-pandemic recovery into the development strategy.

Alongside the support of its local, regional, and state partners , RNDC is excited to support Eagle Lake in this endeavor and their grant application to the Southern Minnesota Initiative Foundation. RNDC appreciates SMIF's consideration of the project to help the City of Eagle Lake position itself for a bright and resiliency future.

Sincerely,



**Nicole Griensewic**

*Executive Director*

Region Nine Development Commission

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September 13, 2021

To: Honorable Mayor Auringer and City Council  
 From: Jennifer J. Bromeland, City Administrator  
 Re: Proposed 2022 Preliminary Tax Levy

The preliminary levy must be adopted on or before September 30<sup>th</sup>. The preliminary levy can be reduced once adopted but cannot be increased prior to the final levy being adopted.

For purposes of providing background, last year’s final levy was set at 7.5% or an increase of \$56,632. Property taxes should have remained relatively flat unless a property’s valuation increased.

After inputting departmental requests, the first draft of a possible preliminary levy has been set at 10% over what was collected in 2021. **The preliminary levy can be reduced once adopted but cannot be increased prior to the final levy being adopted.** The levy is comprised of the general fund, EDA, and debt service.

	2020 Final	2021 Final	2022 Preliminary	Change from 2021
General Fund	\$547,004	\$608,936	\$696,904	\$87,968
EDA	\$51,000	\$51,000	\$51,000	\$0
Debt Service	\$157,092	\$151,792	\$144,997	(\$6,795)
<b>TOTAL TAX LEVY</b>	<b>\$755,096</b>	<b>\$811,728</b>	<b>\$892,901</b>	<b>\$81,173 or 10%</b>

Since the August 30<sup>th</sup> budget work session, the Public Works Department has submitted a request to purchase a new leaf vac in 2021 as opposed to budgeting for and purchasing in 2022. Until a determination is made as to whether a leaf vac will be purchased in 2021 or 2022, two scenarios have been put together and are reflected below. Also attached are two different expenditure scenarios for the general fund.



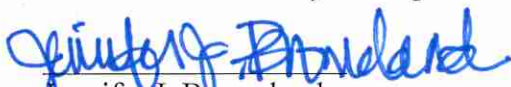
<b>LEAF VAC PURCHASE IN 2022 INCLUDED</b>	
<b>Proposed 2022 GF Revenues</b>	\$1,758,012
<b>Proposed 2022 GF Expenditures</b>	\$2,002,041
<b>Difference</b>	(\$244,029) - Planned Deficit Spending using capital outlay reserves. The budget would be balanced except for \$309,370 in planned capital outlay expenditures drawing down previously set aside funding in general fund reserves. The expenditures are comprised largely of the new leaf vac and a new pickup for the Street Department. The other planned capital outlay expenditures are for the Fire Department and Parks Department. Planned Deficit Spending is intentional drawing down of capital outlay funds previously set aside in the general fund. But for the planned capital outlay expenditures, the budget would be balanced.

<b>LEAF VAC PURCHASE REMOVED FROM 2022 BUDGET</b>	
<b>Proposed 2022 GF Revenues</b>	\$1,758,012
<b>Proposed 2022 GF Expenditures</b>	\$1,802,041
<b>Difference</b>	(\$44,029) - Planned Deficit Spending using capital outlay reserves. The budget would be balanced except for \$109,370 in planned capital outlay expenditures drawing down previously set aside funding in general fund reserves. Planned Deficit Spending is intentional drawing down of capital outlay funds previously set aside in the general fund. But for the planned capital outlay expenditures, the budget would be balanced.

Attached are miscellaneous supporting informational items.

A hard copy of all of the attached materials will be available at the meeting as in insert into your budget binder.

A motion is necessary to adopt Resolution No. 2021-35.

  
 Jennifer J. Bromeland  
 City Administrator

**CITY OF EAGLE LAKE, MINNESOTA  
CITY COUNCIL RESOLUTION 2021-35**

**A Resolution Setting the Fiscal Year 2022 Preliminary City Budget and  
Preliminary Property Tax Levy**

**WHEREAS**, the City Council estimates the following sums of money will be levied for the current year, collectible in 2022, upon the taxable property in the City of Eagle Lake, for the following purposes:

General Fund	\$696,904
Economic Development Authority	\$ 51,000
Debt Service	<u>\$144,997</u>
<b>TOTAL TAX LEVY</b>	<b><u>\$892,901</u></b>

**BE IT RESOLVED**, that the City Council has scheduled a Truth-N-Taxation public hearing for 6:00 p.m., Monday, December 6, 2021, in the Eagle Lake Council Chambers, 705 Parkway Ave., Eagle Lake, MN and a continuation hearing, if necessary for 6:00 p.m., Monday, December 13, 2021 at the same location.

**BE IT FURTHER RESOLVED**, that the City Council directs the City Administrator to transmit a certified copy of this resolution to the County Auditor of Blue Earth County, MN.

Adopted by the City Council of Eagle Lake, MN this 13th day of September 2021.

\_\_\_\_\_  
Tim Auringer, Mayor

ATTEST:

\_\_\_\_\_  
Jennifer J. Bromeland, City Administrator  
( S E A L )

data as of 6/24/2021

Eagle Lake City  
Net Tax Capacity (NTC)  
Preliminary - only for discussion purposes

Pay 2021 2,332,281 Total Fully Taxable Tax Capacity (line 1031)  
123,850 less TIF Captured (Line 1040)  
2,208,431 NTC

Pay 2021 Levy 811,728

Pay 2021 Tax Rate 36.75% (approx.) (ave of regular and rur serv dist, if applicable)

PRELIMINARY  
Pay 2022 2,523,711 Line 1031 Total Fully Taxable  
123,200 less Line 1040 TIF Captured  
2,400,511 NTC

Proposed Levy Change 10.00%  
Pay 2022 Levy 892,901 Potential based on Maintained Levy Rate  
Equates to \$ Amt: \$ 81,173

Pay 2022 Tax Rate 37.20% (approx.) (ave of regular and rur serv dist, if applicable)

Residential Taxable Market Value	Proposed Tax Rate	Estimated City Tax
\$250,000	37.20%	\$929,91

	Pay 2016	Pay 2017	Pay 2018	Pay 2019	Pay 2020	Pay 2021	Pay 2022
Historical Information:							
Line 1031 Total Fully Taxable	1,660,734	1,777,609	2,046,457	2,230,280	2,294,277	2,332,281	2,523,711
Less Line 1040 TIF Captured	101,472	107,123	127,965	123,906	123,850	123,850	123,200
NTC	1,559,262	1,670,486	1,918,492	2,106,374	2,170,427	2,208,431	2,400,511
Levy	600,111	642,119	624,369	648,719	755,096	811,728	892,901
Approx Tax Rate (ave of regular and rur serv dist)	38.49%	36.44%	32.54%	30.80%	34.79%	36.76%	37.20%

**CITY OF EAGLE LAKE**  
**Revenue Budget Worksheet 2022**

Account Descr	2020 Amt	2021 Budget	YTD Amt	YTD Balance	2021 % of Budget	2022 Budget	UnderLine
FUND 101 GENERAL							
R 101-31000 Property Taxes	\$556,929.94	\$608,936.00	\$329,460.15	\$279,475.85	54.10%	\$696,904.00	
R 101-32100 Business Licenses	\$3,600.00	\$3,300.00	\$540.00	\$2,760.00	16.36%	\$3,300.00	
R 101-32210 Building Permits	\$47,131.35	\$35,000.00	\$29,718.26	\$5,281.74	84.91%	\$35,000.00	
R 101-32211 Surcharge - Flat Fee	\$176.00	\$100.00	\$102.00	-\$2.00	102.00%	\$100.00	
R 101-32212 Surcharge - Value	\$1,111.60	\$800.00	\$723.00	\$77.00	90.38%	\$800.00	
R 101-32213 Surcharge - Plumbing	\$11.50	\$70.00	\$8.00	\$62.00	11.43%	\$10.00	
R 101-32214 Surcharge - Mechanical	\$16.00	\$60.00	\$8.00	\$52.00	13.33%	\$10.00	
R 101-32215 Surcharge - Other	\$1.00	\$10.00	\$0.00	\$10.00	0.00%	\$10.00	
R 101-32220 Zoning Permit	\$2,120.00	\$1,000.00	\$1,360.00	-\$360.00	136.00%	\$1,150.00	
R 101-32221 Rental Inspection	\$18,360.00	\$500.00	\$1,348.34	-\$848.34	269.67%	\$1,000.00	
R 101-32240 Dog Licenses	\$1,345.00	\$1,500.00	\$1,460.00	\$40.00	97.33%	\$1,500.00	
R 101-32260 Refunds and Reimbursements	\$39,387.96	\$25,000.00	\$31,141.17	-\$6,141.17	124.56%	\$32,000.00	
R 101-33000 Intergovernmental Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-33100 Federal Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-33400 State Grants and Aids	\$1,742.34	\$0.00	\$5,000.00	-\$5,000.00	0.00%	\$25,000.00	
R 101-33401 Local Government Aid	\$662,703.00	\$667,307.00	\$362,339.00	\$304,968.00	54.30%	\$685,922.00	
R 101-33405 PERA Rate Aid	\$0.00	\$826.00	\$0.00	\$826.00	0.00%	\$0.00	
R 101-33418 MN Police Relief Payment	\$28,353.11	\$25,188.00	\$0.00	\$25,188.00	0.00%	\$28,353.00	
R 101-33419 MN Fire Relief Payment	\$23,581.76	\$25,402.00	\$1,000.00	\$24,402.00	3.94%	\$23,582.00	
R 101-33428 Payment in Leau of Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-34107 Administrative Service Fee	\$5,443.85	\$3,000.00	\$3,966.73	-\$966.73	132.22%	\$4,000.00	
R 101-34110 Planning & Zoning Fees	\$1,224.40	\$500.00	\$403.60	\$96.40	80.72%	\$500.00	
R 101-34403 Refuse Collection Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-34404 Recycling Collection Charge	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-35000 Fines and Fees	\$3,041.65	\$6,000.00	\$3,256.20	\$2,743.80	54.27%	\$3,500.00	
R 101-36100 Special Assessments	-\$479.02	\$0.00	\$963.12	\$962.88	50.01%	\$1,926.00	
R 101-36101 Indust. Park - N. Lift Station	\$1,926.24	\$1,926.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-36102 Greenfil Assessment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-36103 Joan Lane Special Assessment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-36104 Lakeview Watermain 13 Sp. AS	\$950.39	\$950.00	\$475.20	\$474.80	50.02%	\$951.00	
R 101-36106 Sparrowhawk Sp. Assmt	\$0.00	\$0.00	\$235.98	-\$235.98	0.00%	\$472.00	
R 101-36200 Miscellaneous Revenues	\$2,578.75	\$2,000.00	\$325.00	\$1,675.00	16.25%	\$500.00	
R 101-36210 Interest Earnings	\$31,661.07	\$50,000.00	\$15,722.45	\$34,277.55	31.44%	\$25,000.00	
R 101-36230 Contributions - General	\$1,100.00	\$50.00	\$20.00	\$30.00	40.00%	\$50.00	
R 101-36231 Contributions - Park	\$39,178.50	\$500.00	\$16,958.11	-\$16,458.11	3391.62%	\$15,000.00	
R 101-36232 Contributions - Fire Departmen	\$32,000.00	\$15,000.00	\$0.00	\$15,000.00	0.00%	\$40,000.00	
R 101-36233 Police - Seizure	\$5.00	\$1,200.00	\$0.00	\$1,200.00	0.00%	\$500.00	

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Account Descr	2020 Amt	2021 Budget	YTD Amt	YTD Balance	2021 % of Budget	2022 Budget	UnderLine
R 101-36240 Fire Call Revenue	\$1,300.00	\$1,000.00	\$375.00	\$625.00	37.50%	\$1,000.00	
R 101-36241 Fire Contract Payment	\$66,667.80	\$70,000.00	\$31,330.62	\$38,669.38	44.76%	\$66,672.00	
R 101-38020 Rental Revenue	\$0.00	\$500.00	\$400.00	\$100.00	80.00%	\$500.00	
R 101-38021 Wireless Internet Rental Fee	\$18,586.34	\$18,500.00	\$14,179.50	\$4,320.50	76.65%	\$19,000.00	
R 101-38022 Contract For Deed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38050 Cable TV Franchise Fee	\$35,290.40	\$25,000.00	\$12,347.05	\$12,652.95	49.39%	\$25,000.00	
R 101-38051 Electric Franchise Fee	\$8,988.45	\$7,500.00	\$5,926.86	\$1,573.14	79.02%	\$9,500.00	
R 101-38052 Gas Franchise Fee	\$7,510.33	\$7,000.00	\$5,524.29	\$1,475.71	78.92%	\$9,300.00	
R 101-38053 Solar Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38054 Small Cities Street Money	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38200 Park Dedication	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38201 Eagle Heights Trail Dedication	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38400 Internal Service Fund Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-39101 Sale of Equipment-Material	\$7,491.50	\$0.00	\$500.00	-\$500.00	0.00%	\$0.00	
R 101-39102 Issuance of Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
<b>FUND 101 GENERAL</b>	<b>\$1,651,036.21</b>	<b>\$1,605,625.00</b>	<b>\$877,117.63</b>	<b>\$728,507.37</b>		<b>1,758,012.00</b>	
<b>FUND 201 STORM WATER DRAINAGE</b>							
R 201-32260 Refunds and Reimbursements	\$1,888.96	\$1,000.00	\$234.00	\$766.00	23.40%	\$1,000.00	
R 201-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 201-37100 Sales for Services	\$48,572.67	\$48,250.00	\$36,807.73	\$11,442.27	76.29%	\$49,000.00	
<b>FUND 201 STORM WATER DRAINAGE</b>	<b>\$50,461.63</b>	<b>\$49,250.00</b>	<b>\$37,041.73</b>	<b>\$12,208.27</b>		<b>\$50,000.00</b>	
<b>FUND 202 RECYCLING UTILITY</b>							
R 202-34404 Recycling Collection Charge	\$55,934.84	\$55,500.00	\$42,603.75	\$12,896.25	76.76%	\$57,000.00	
<b>FUND 202 RECYCLING UTILITY</b>	<b>\$55,934.84</b>	<b>\$55,500.00</b>	<b>\$42,603.75</b>	<b>\$12,896.25</b>		<b>\$57,000.00</b>	
<b>FUND 203 REFUSE UTILITY</b>							
R 203-34403 Refuse Collection Charges	\$176,878.50	\$175,500.00	\$135,923.32	\$39,576.68	77.45%	\$181,000.00	
<b>FUND 203 REFUSE UTILITY</b>	<b>\$176,878.50</b>	<b>\$175,500.00</b>	<b>\$135,923.32</b>	<b>\$39,576.68</b>		<b>\$181,000.00</b>	
<b>FUND 206 ECONOMIC DEVELOPMENT AUTHORITY</b>							
R 206-31000 Property Taxes	\$50,839.27	\$51,000.00	\$27,012.43	\$23,987.57	52.97%	\$51,000.00	
R 206-36200 Miscellaneous Revenues	\$10,000.00	\$1,000.00	\$0.00	\$1,000.00	0.00%	\$10,000.00	SMIF Grant
R 206-36210 Interest Earnings	\$171.51	\$100.00	\$90.52	\$9.48	90.52%	\$100.00	
R 206-39101 Sale of Equipment-Material	\$30,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 206-39201 Transfer from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 206-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
<b>FUND 206 ECONOMIC DEVELOPMENT AUTH</b>	<b>\$91,010.78</b>	<b>\$52,100.00</b>	<b>\$27,102.95</b>	<b>\$24,997.05</b>		<b>\$61,100.00</b>	
<b>FUND 207 EDA REVOLVING LOAN FUND</b>							

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Account Descr	2020 Amt	2021 Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget	2022 Budget	UnderLine
R 207-34900 Fromm EDA Loan 2013 Princip	-1,971.04	\$8,802.00	\$5,934.72	\$2,867.28	67.42%	\$8,060.00	
R 207-34901 Fromm EDA Loan 2013 Interes	\$2,509.79	\$782.00	\$1,644.75	-\$862.75	210.33%	\$1,270.00	
R 207-34902 Loan Repayment-Miller	\$66.77	\$1,200.00	\$0.00	\$1,200.00	0.00%	\$0.00	
R 207-34920 Blue Earth County Loan to City	-\$257.97	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 207-36210 Interest Earnings	\$90.69	\$100.00	\$29.47	\$70.53	29.47%	\$100.00	
R 207-36211 EDA Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 207-39203 Transfer from Other Fund	\$28,707.84	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 207 EDA REVOLVING LOAN FUND	\$29,146.08	\$10,884.00	\$7,608.94	\$3,275.06		\$9,430.00	
FUND 208 ACCOUNT TO CLOSE FOR PARKWAY							
R 208-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 208 ACCOUNT TO CLOSE FOR PARKW	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 210 SMALL CITIES GRANT FUND							
R 210-32260 Refunds and Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 210-36210 Interest Earnings	\$17.53	\$15.00	\$4.42	\$10.58	29.47%	\$15.00	
FUND 210 SMALL CITIES GRANT FUND	\$17.53	\$15.00	\$4.42	\$10.58		\$15.00	
FUND 221 TAX INCREMENT DIST. 1-2 CEDAR							
R 221-31050 Tax Increments	\$96,586.83	\$96,586.00	\$54,527.84	\$42,058.16	56.46%	\$96,586.00	
FUND 221 TAX INCREMENT DIST. 1-2 CEDA	\$96,586.83	\$96,586.00	\$54,527.84	\$42,058.16		\$96,586.00	
FUND 222 TAX ABATEMENT-AUTUMN WIND							
R 222-31051 Property Tax - Tax Abatement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 222 TAX ABATEMENT-AUTUMN WIND	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 223 TIF #3 704-708 PARKWAY AVE							
R 223-31050 Tax Increments	\$12,215.77	\$12,214.00	\$0.00	\$12,214.00	0.00%	\$12,215.00	
R 223-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 223-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 223 TIF #3 704-708 PARKWAY AVE	\$12,215.77	\$12,214.00	\$0.00	\$12,214.00		\$12,215.00	
FUND 250 AMERICA RESCUE PLAN							
R 250-33400 State Grants and Aids	\$236,342.00	\$0.00	\$163,328.57	-\$163,328.57	0.00%	\$163,329.00	
FUND 250 AMERICA RESCUE PLAN	\$236,342.00	\$0.00	\$163,328.57	-\$163,328.57		\$163,329.00	
FUND 310 CATE STREET							
R 310-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 310-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 310 CATE STREET	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 311 CITY FACILITIES							
R 311-31000 Property Taxes	\$83,567.97	\$80,288.00	\$60,194.48	\$20,093.52	74.97%	\$78,413.00	

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Account Descr	2020 Amt	2021 Budget	2021 YTD Amt	YTD Balance	2021 % of Budget	2022 Budget	UnderLine
R 311-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 311-39203 Transfer from Other Fund	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	100.00%	\$100,000.00	
FUND 311 CITY FACILITIES	\$183,567.97	\$180,288.00	\$160,194.48	\$20,093.52		\$178,413.00	
FUND 326 2ND N, 3RD N, & PARKWAY RECON							
R 326-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$28,465.00	
R 326-36100 Special Assessments	\$4,398.35	\$45,685.00	\$16,161.59	\$29,523.41	35.38%	\$14,498.00	
R 326-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 326-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 326 2ND N, 3RD N, & PARKWAY RECO	\$4,398.35	\$45,685.00	\$16,161.59	\$29,523.41		\$42,963.00	
FUND 327 LINDA DR EXTENSION							
R 327-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,756.00	
R 327-36100 Special Assessments	\$11,547.89	\$8,020.00	\$1,707.33	\$6,312.67	21.29%	\$3,337.00	
R 327-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 327-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 327 LINDA DR EXTENSION	\$11,547.89	\$8,020.00	\$1,707.33	\$6,312.67		\$6,093.00	
FUND 328 STORM SEWER IMPROVEMENT 2010							
R 328-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$15,830.00	
R 328-36100 Special Assessments	\$12,412.08	\$16,230.00	\$79.32	\$16,150.68	0.49%	\$0.00	
R 328-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 328 STORM SEWER IMPROVEMENT 2	\$12,412.08	\$16,230.00	\$79.32	\$16,150.68		\$15,830.00	
FUND 329 JOAN LANE RECONSTRUCT 2012							
R 329-31000 Property Taxes	\$25,101.63	\$26,500.00	\$2,446.90	\$24,053.10	9.23%	\$21,698.00	
R 329-36100 Special Assessments	\$4,201.16	\$0.00	\$19,838.26	-\$19,838.26	0.00%	\$4,696.00	
FUND 329 JOAN LANE RECONSTRUCT 2012	\$29,302.79	\$26,500.00	\$22,285.16	\$4,214.84		\$26,394.00	
FUND 330 2ND, LINDA, STORM CROSSOVER							
R 330-31000 Property Taxes	\$41,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 330-36100 Special Assessments	\$0.00	\$72,500.00	\$0.00	\$72,500.00	0.00%	\$0.00	
R 330-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 330-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 330 2ND, LINDA, STORM CROSSOVER	\$41,000.00	\$72,500.00	\$0.00	\$72,500.00		\$0.00	
FUND 331 CSAH 27/AGENCY ST RECONSTRUCT							
R 331-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 331-36100 Special Assessments	\$0.00	\$0.00	\$106,060.00	-\$106,060.00	0.00%	\$39,706.00	
R 331-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 331 CSAH 27/AGENCY ST RECONSTR	\$0.00	\$0.00	\$106,060.00	-\$106,060.00		\$39,706.00	

Account Descr	2020 Amt	2021 Budget	2021 YTD Amt	YTD Balance	2021 % of Budget	2022 Budget	UnderLine
FUND 332 FACILITIES/JOAN LN REFUND BOND							
R 332-39310 Bond Proceeds	\$0.00	\$0.00	\$1,390,500.00	-\$1,390,500.00	0.00%	\$0.00	
FUND 332 FACILITIES/JOAN LN REFUND BO	\$0.00	\$0.00	\$1,390,500.00	-\$1,390,500.00		\$0.00	
FUND 431 AGENCY RECONSTRUCTION-CSAH 27							
R 431-39310 Bond Proceeds	\$0.00	\$0.00	\$1,278,165.00	-\$1,278,165.00	0.00%	\$0.00	
FUND 431 AGENCY RECONSTRUCTION-CSA	\$0.00	\$0.00	\$1,278,165.00	-\$1,278,165.00		\$0.00	
FUND 601 WATER FUND							
R 601-31300 State Sales and Use Tax	\$409.88	\$550.00	\$239.12	\$310.88	43.48%	\$550.00	
R 601-31301 County Sales and Use Tax	\$29.79	\$40.00	\$16.05	\$23.95	40.13%	\$40.00	
R 601-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 601-34407 Area Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 601-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 601-36200 Miscellaneous Revenues	\$1,400.78	\$1,500.00	\$205.00	\$1,295.00	13.67%	\$1,500.00	
R 601-37100 Sales for Services	\$373,996.34	\$375,000.00	\$320,386.67	\$54,613.33	85.44%	\$405,000.00	
R 601-37110 Water Meter Sales	\$5,799.20	\$10,000.00	\$2,831.40	\$7,168.60	28.31%	\$10,000.00	
R 601-37170 Hook Up Fee	\$3,500.00	\$6,000.00	\$2,000.00	\$4,000.00	33.33%	\$6,000.00	
R 601-39101 Sale of Equipment-Material	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 601 WATER FUND	\$385,135.99	\$393,090.00	\$325,678.24	\$67,411.76		\$423,090.00	
FUND 602 SEWER FUND							
R 602-32260 Refunds and Reimbursements	\$24,200.20	\$24,200.00	\$0.00	\$24,200.00	0.00%	\$0.00	
R 602-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-34407 Area Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-37100 Sales for Services	\$507,029.15	\$550,000.00	\$383,875.06	\$166,124.94	69.80%	\$515,000.00	
R 602-37170 Hook Up Fee	\$2,800.00	\$5,000.00	\$1,600.00	\$3,400.00	32.00%	\$5,000.00	
R 602-37255 I & I Penalty	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-37260 Late Fees	\$2,381.79	\$5,000.00	\$9,087.23	-\$4,087.23	181.74%	\$5,000.00	
R 602-39101 Sale of Equipment-Material	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 602 SEWER FUND	\$536,411.14	\$584,200.00	\$394,562.29	\$189,637.71		\$525,000.00	
	\$3,603,406.38	\$3,384,187.00	\$5,040,652.56	-\$1,656,465.56		3,646,176.00	

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**CITY OF EAGLE LAKE**  
**Expenditure Budget Worksheet 2022**

Account Descr	2020 Amt	2021 Budget	2021 YTD Amt	2021 YTD Balance	%YTD Budget	2022 Budget	UnderLine
<b>FUND 101 GENERAL</b>							
Dept 41000 General Government (GENERAL)							
E 101-41000-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-131 Employer Paid Health	\$18.81	\$96,361.00	\$64,627.34	\$31,733.66	67.07%	\$64,659.00	
E 101-41000-132 Employer Paid Health Savings	\$490.24	\$39,000.00	\$16,138.70	\$22,861.30	41.38%	\$34,450.00	
E 101-41000-133 Employer Paid Dental	\$3,486.25	\$4,552.00	\$2,986.39	\$1,565.61	65.61%	\$3,422.00	
E 101-41000-151 Work Comp Premium	\$22,102.22	\$12,075.00	\$0.00	\$12,075.00	0.00%	\$11,852.00	
E 101-41000-300 Professional Svcs (GENERAL)	\$360.00	\$5,000.00	\$119.00	\$4,881.00	2.38%	\$5,000.00	
E 101-41000-362 Property & Liability Ins	\$6,961.79	\$17,472.00	\$35,923.00	-\$18,451.00	205.60%	\$22,015.00	
E 101-41000-400 CD purchase	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-430 Miscellaneous (GENERAL)	\$16,583.18	\$16,500.00	\$17,360.10	-\$860.10	105.21%	\$62,100.00	
E 101-41000-433 Dues and Subscriptions	\$11,086.00	\$14,600.00	\$9,234.00	\$5,366.00	63.25%	\$12,000.00	
E 101-41000-438 Meeting & Education	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-445 Music on Parkway	\$0.00	\$0.00	\$14,522.20	-\$14,522.20	0.00%	\$5,000.00	
E 101-41000-510 Capital Outlay-Actual Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-550 Capital Outlay - Set Aside	\$0.00	\$0.00	\$5,000.00	-\$5,000.00	0.00%	\$0.00	
E 101-41000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 41000 General Government (GENERAL)	\$61,088.49	\$205,560.00	\$165,910.73	\$39,649.27		\$220,498.00	
Dept 41100 City Council							
E 101-41100-100 Wages and Salaries (GENERAL)	\$13,050.00	\$12,500.00	\$8,875.00	\$3,625.00	71.00%	\$12,500.00	
E 101-41100-108 Video Intern Wages	\$0.00	\$0.00	\$320.00	-\$320.00	0.00%	\$640.00	
E 101-41100-121 PERA	\$0.00	\$813.00	\$0.00	\$813.00	0.00%	\$813.00	
E 101-41100-122 FICA	\$809.10	\$775.00	\$570.09	\$204.91	73.56%	\$815.00	
E 101-41100-123 Medicare	\$189.23	\$181.00	\$133.33	\$47.67	73.66%	\$191.00	
E 101-41100-438 Meeting & Education	\$0.00	\$1,000.00	\$525.00	\$475.00	52.50%	\$1,000.00	
Dept 41100 City Council	\$14,048.33	\$15,269.00	\$10,423.42	\$4,845.58		\$15,959.00	
Dept 41200 Mayor							
E 101-41200-100 Wages and Salaries (GENERAL)	\$4,500.00	\$4,500.00	\$3,225.00	\$1,275.00	71.67%	\$4,500.00	
E 101-41200-121 PERA	\$131.25	\$292.00	\$0.00	\$292.00	0.00%	\$292.00	
E 101-41200-122 FICA	\$0.00	\$279.00	\$0.00	\$279.00	0.00%	\$279.00	
E 101-41200-123 Medicare	\$65.25	\$65.00	\$46.77	\$18.23	71.95%	\$65.00	
E 101-41200-438 Meeting & Education	\$30.00	\$1,500.00	\$0.00	\$1,500.00	0.00%	\$1,500.00	
Dept 41200 Mayor	\$4,726.50	\$6,636.00	\$3,271.77	\$3,364.23		\$6,636.00	
Dept 41400 Elections							
E 101-41400-100 Wages and Salaries (GENERAL)	\$2,201.25	\$0.00	\$0.00	\$0.00	0.00%	\$2,250.00	
E 101-41400-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

Account Descr	2020 Amt	2021 Budget	2021 YTD Amt	2021 YTD Balance	%YTD Budget	2022 Budget	UnderLine
E 101-41400-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41400-430 Miscellaneous (GENERAL)	\$1,263.91	\$1,100.00	\$500.00	\$600.00	45.45%	\$1,100.00	
E 101-41400-510 Capital Outlay-Actual Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 41400 Elections	\$3,465.16	\$1,100.00	\$500.00	\$600.00		\$3,350.00	
Dept 41500 Administration							
E 101-41500-100 Wages and Salaries (GENERAL)	\$86,523.93	\$92,645.00	\$56,169.75	\$36,475.25	60.63%	\$101,910.00	
E 101-41500-121 PERA	\$6,403.20	\$6,948.00	\$4,440.80	\$2,507.20	63.91%	\$7,644.00	
E 101-41500-122 FICA	\$4,318.07	\$5,744.00	\$2,970.29	\$2,773.71	51.71%	\$6,319.00	
E 101-41500-123 Medicare	\$1,009.88	\$1,343.00	\$694.66	\$648.34	51.72%	\$1,478.00	
E 101-41500-131 Employer Paid Health	\$27,485.47	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-132 Employer Paid Health Savings	\$10,129.18	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-210 Operating Supplies (GENERAL)	\$7,472.21	\$9,000.00	\$6,173.59	\$2,826.41	68.60%	\$9,000.00	
E 101-41500-320 Communications (GENERAL)	\$5,281.20	\$5,000.00	\$2,231.77	\$2,768.23	44.64%	\$5,000.00	
E 101-41500-351 Legal Notices-Public Hearings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-352 Publications	\$388.35	\$2,500.00	\$432.08	\$2,067.92	17.28%	\$2,500.00	
E 101-41500-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-390 Operating Agreement-ASA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-430 Miscellaneous (GENERAL)	\$398.82	\$500.00	\$0.00	\$500.00	0.00%	\$500.00	
E 101-41500-433 Dues and Subscriptions	\$264.00	\$0.00	\$45.00	-\$45.00	0.00%	\$0.00	
E 101-41500-438 Meeting & Education	\$1,818.52	\$5,500.00	\$1,198.92	\$4,301.08	21.80%	\$4,500.00	
E 101-41500-510 Capital Outlay-Actual Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-550 Capital Outlay - Set Aside	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-602 Capital Principal	\$1,137.35	\$1,150.00	\$794.47	\$355.53	69.08%	\$1,275.00	
E 101-41500-605 Capital Lease Issued	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-612 Capital Interest	\$230.65	\$250.00	\$117.53	\$132.47	47.01%	\$116.00	
Dept 41500 Administration	\$152,860.83	\$130,580.00	\$75,268.86	\$55,311.14		\$140,242.00	
Dept 41600 Professional							
E 101-41600-300 Professional Svcs (GENERAL)	\$6,761.86	\$15,000.00	\$3,391.68	\$11,608.32	22.61%	\$10,000.00	
E 101-41600-301 Auditing and Acct g Services	\$19,100.00	\$25,000.00	\$22,200.00	\$2,800.00	88.80%	\$25,000.00	
E 101-41600-303 Engineering Fees	\$17,228.50	\$15,400.00	\$4,833.00	\$10,567.00	31.38%	\$10,000.00	
E 101-41600-304 Legal Fees	\$14,294.00	\$15,000.00	\$7,843.00	\$7,157.00	52.29%	\$15,000.00	
E 101-41600-310 Computer Technical Support	\$26,028.73	\$20,000.00	\$22,995.66	-\$2,995.66	114.98%	\$24,000.00	
E 101-41600-311 Building Inspector Fees	\$41,771.00	\$35,000.00	\$27,643.44	\$7,356.56	78.98%	\$35,000.00	
E 101-41600-313 State Surcharge Fee	\$1,028.86	\$1,500.00	\$784.51	\$715.49	52.30%	\$1,500.00	
E 101-41600-314 Service Agreements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41600-315 City History	\$0.00	\$3,000.00	\$0.00	\$3,000.00	0.00%	\$0.00	
E 101-41600-316 Payroll Processing	\$5,121.69	\$5,225.00	\$4,011.45	\$1,213.55	76.77%	\$6,100.00	
E 101-41600-433 Dues and Subscriptions	\$6,902.07	\$1,000.00	\$1,000.00	\$0.00	100.00%	\$5,000.00	

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Account Descr	2020 Amt	2021 Budget	YTD Amt	2021 YTD Balance	%YTD Budget	2022 Budget	UnderLine
Dept 41600 Professional	\$138,236.71	\$136,125.00	\$94,702.74	\$41,422.26		\$131,600.00	
Dept 41800 Planning & Zoning							
E 101-41800-351 Legal Notices-Public Hearings	\$190.07	\$200.00	\$105.11	\$94.89	52.56%	\$200.00	
E 101-41800-430 Miscellaneous (GENERAL)	\$216.00	\$250.00	\$369.65	-\$119.65	147.86%	\$400.00	
E 101-41800-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00	
Dept 41800 Planning & Zoning	\$406.07	\$450.00	\$474.76	-\$24.76		\$1,600.00	
Dept 41900 City Hall							
E 101-41900-210 Operating Supplies (GENERAL)	\$664.85	\$2,200.00	\$129.58	\$2,070.42	5.89%	\$2,200.00	
E 101-41900-220 Repair/Maint Supply (GENERAL)	\$7,075.75	\$6,000.00	\$3,219.65	\$2,780.35	53.66%	\$6,000.00	
E 101-41900-381 Electric Utilities	\$8,439.70	\$13,200.00	\$7,630.43	\$5,569.57	57.81%	\$11,000.00	
E 101-41900-510 Capital Outlay-Actual Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41900-550 Capital Outlay - Set Aside	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 41900 City Hall	\$16,180.30	\$21,400.00	\$10,979.66	\$10,420.34		\$19,200.00	
Dept 42100 Streets							
E 101-42100-100 Wages and Salaries (GENERAL)	\$30,317.97	\$31,426.00	\$19,758.78	\$11,667.22	62.87%	\$34,569.00	
E 101-42100-121 PERA	\$1,781.75	\$2,357.00	\$1,325.61	\$1,031.39	56.24%	\$2,593.00	
E 101-42100-122 FICA	\$1,585.09	\$1,948.00	\$1,194.20	\$753.80	61.30%	\$2,144.00	
E 101-42100-123 Medicare	\$57.84	\$456.00	\$279.29	\$176.71	61.25%	\$502.00	
E 101-42100-131 Employer Paid Health	\$5,002.14	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-132 Employer Paid Health Savings	\$2,920.11	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-210 Operating Supplies (GENERAL)	\$3,510.52	\$5,500.00	\$1,052.26	\$4,447.74	19.13%	\$5,500.00	
E 101-42100-212 Fuel	\$4,516.34	\$8,800.00	\$3,715.54	\$5,084.46	42.22%	\$8,800.00	
E 101-42100-220 Repair/Maint Supply (GENERAL)	\$12,899.78	\$6,600.00	\$3,600.96	\$2,999.04	54.56%	\$7,000.00	
E 101-42100-224 Street Repair-General Mainte	\$27,580.27	\$115,000.00	\$3,199.92	\$111,800.08	2.78%	\$115,000.00	
E 101-42100-300 Professional Svcs (GENERAL)	\$72.27	\$5,000.00	\$0.00	\$5,000.00	0.00%	\$5,000.00	
E 101-42100-320 Communications (GENERAL)	\$283.37	\$728.00	\$704.26	\$23.74	96.74%	\$1,000.00	
E 101-42100-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-381 Electric Utilities	\$1,564.70	\$1,700.00	\$854.65	\$845.35	50.27%	\$1,700.00	
E 101-42100-383 Gas Utility	\$557.72	\$1,091.00	\$476.89	\$614.11	43.71%	\$1,091.00	
E 101-42100-430 Miscellaneous (GENERAL)	\$41.71	\$500.00	\$0.00	\$500.00	0.00%	\$500.00	
E 101-42100-437 Clothing Allowance	\$706.14	\$700.00	\$279.62	\$420.38	39.95%	\$700.00	
E 101-42100-438 Meeting & Education	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-510 Capital Outlay-Actual Expense	\$21,261.11	\$35,000.00	\$6,150.00	\$28,850.00	17.57%	\$40,000.00	F-250
E 101-42100-550 Capital Outlay - Set Aside	\$0.00	\$50,240.00	\$0.00	\$50,240.00	0.00%	\$98,553.00	
E 101-42100-560 Capital Outlay - Sidewalks	\$3,464.13	\$15,000.00	\$2,550.00	\$12,450.00	17.00%	\$15,000.00	
Dept 42100 Streets	\$118,122.96	\$282,046.00	\$45,141.98	\$236,904.02		\$339,652.00	
Dept 42110 Street Lighting							

Account Descr	2020 Amt	2021 Budget	2021 YTD Amt	2021 Balance	%YTD Budget	2022 Budget	UnderLine
E 101-42110-381 Electric Utilities	\$36,592.93	\$35,000.00	\$25,371.48	\$9,628.52	72.49%	\$35,000.00	
Dept 42110 Street Lighting	\$36,592.93	\$35,000.00	\$25,371.48	\$9,628.52		\$35,000.00	
Dept 42120 Refuse & Recycling							
E 101-42120-384 Refuse Collection Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42120-386 Recycling Collection Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42120-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42120-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 42120 Refuse & Recycling	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Dept 42200 Police Department							
E 101-42200-100 Wages and Salaries (GENERAL)	\$179,057.99	\$171,277.00	\$102,912.49	\$68,364.51	60.09%	\$188,405.00	
E 101-42200-102 Overtime	\$10,815.48	\$8,000.00	\$6,947.47	\$1,052.53	86.84%	\$8,800.00	
E 101-42200-103 Part-Time Police Wages	\$6,915.50	\$26,000.00	\$7,615.73	\$18,384.27	29.29%	\$28,600.00	
E 101-42200-106 TZD Wages	\$7,637.72	\$10,000.00	\$3,455.07	\$6,544.93	34.55%	\$10,000.00	
E 101-42200-107 On Call Police Wages	\$4,540.78	\$4,000.00	\$3,480.55	\$519.45	87.01%	\$5,000.00	
E 101-42200-121 PERA	\$35,188.54	\$38,812.00	\$23,291.76	\$15,520.24	60.01%	\$42,623.00	
E 101-42200-122 FICA	\$0.00	\$0.00	\$146.02	-\$146.02	0.00%	\$0.00	
E 101-42200-123 Medicare	\$1,992.36	\$3,180.00	\$1,785.69	\$1,394.31	56.15%	\$3,492.00	
E 101-42200-131 Employer Paid Health	\$28,322.94	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-132 Employer Paid Health Savings	\$8,120.74	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-210 Operating Supplies (GENERAL)	\$4,762.10	\$5,916.00	\$2,748.53	\$3,167.47	46.46%	\$6,035.00	
E 101-42200-212 Fuel	\$9,196.66	\$15,000.00	\$6,633.65	\$8,366.35	44.22%	\$15,300.00	
E 101-42200-220 Repair/Maint Supply (GENERAL)	\$5,996.29	\$7,236.00	\$5,311.46	\$1,924.54	73.40%	\$7,598.00	
E 101-42200-300 Professional Svcs (GENERAL)	\$4,493.00	\$5,000.00	\$3,303.44	\$1,696.56	66.07%	\$4,280.00	
E 101-42200-306 Physicals	\$208.59	\$500.00	\$0.00	\$500.00	0.00%	\$500.00	
E 101-42200-312 New Officer Hiring	\$250.00	\$937.00	\$0.00	\$937.00	0.00%	\$937.00	
E 101-42200-320 Communications (GENERAL)	\$5,149.51	\$4,320.00	\$4,774.93	-\$454.93	110.53%	\$5,184.00	
E 101-42200-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-430 Miscellaneous (GENERAL)	\$3,912.64	\$3,000.00	\$91.50	\$2,908.50	3.05%	\$3,000.00	
E 101-42200-433 Dues and Subscriptions	\$338.00	\$1,000.00	\$447.24	\$552.76	44.72%	\$1,000.00	
E 101-42200-437 Clothing Allowance	\$3,769.41	\$6,300.00	\$1,628.49	\$4,671.51	25.85%	\$6,300.00	
E 101-42200-438 Meeting & Education	\$4,783.72	\$5,500.00	\$1,934.44	\$3,565.56	35.17%	\$6,050.00	
E 101-42200-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-510 Capital Outlay-Actual Expense	\$51,027.82	\$75,600.00	\$72,785.15	\$2,814.85	96.28%	\$0.00	
E 101-42200-540 Capital Outlay - Seizure	\$0.00	\$0.00	\$284.98	-\$284.98	0.00%	\$0.00	
E 101-42200-550 Capital Outlay - Set Aside	\$0.00	\$40,000.00	\$0.00	\$40,000.00	0.00%	\$52,164.00	
Dept 42200 Police Department	\$376,479.79	\$431,578.00	\$249,578.59	\$181,999.41		\$395,268.00	
Dept 42300 Fire Department							

Account Descr	2020 Amt	2021 Budget	YTD Amt	2021 YTD Balance	%YTD Budget	2022 Budget	UnderLine
E 101-42300-100 Wages and Salaries (GENERAL)	\$24,800.00	\$5,000.00	\$3,600.00	\$1,400.00	72.00%	\$5,000.00	
E 101-42300-104 Calls & Training Wages	\$0.00	\$17,740.00	\$0.00	\$17,740.00	0.00%	\$20,000.00	
E 101-42300-121 PERA	\$1,425.75	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-122 FICA	\$1,528.69	\$1,410.00	\$223.20	\$1,186.80	15.83%	\$1,550.00	
E 101-42300-123 Medicare	\$357.52	\$330.00	\$52.20	\$277.80	15.82%	\$363.00	
E 101-42300-124 Fire Relief Payment	\$27,319.00	\$37,000.00	\$1,000.00	\$36,000.00	2.70%	\$37,000.00	
E 101-42300-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-210 Operating Supplies (GENERAL)	\$5,357.58	\$5,500.00	\$2,981.67	\$2,518.33	54.21%	\$5,500.00	
E 101-42300-212 Fuel	\$1,574.00	\$2,000.00	\$1,079.70	\$920.30	53.99%	\$2,500.00	
E 101-42300-220 Repair/Maint Supply (GENERAL)	\$20,132.90	\$18,000.00	\$20,892.48	-\$2,892.48	116.07%	\$18,000.00	
E 101-42300-300 Professional Svcs (GENERAL)	\$6,250.37	\$6,000.00	\$2,717.32	\$3,282.68	45.29%	\$6,000.00	
E 101-42300-306 Physicals	\$2,707.24	\$5,000.00	\$3,188.75	\$1,811.25	63.78%	\$5,000.00	
E 101-42300-320 Communications (GENERAL)	\$4,820.76	\$6,000.00	\$4,647.18	\$1,352.82	77.45%	\$6,000.00	
E 101-42300-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-381 Electric Utilities	\$1,702.10	\$2,000.00	\$1,303.72	\$696.28	65.19%	\$2,000.00	
E 101-42300-383 Gas Utility	\$1,570.99	\$3,200.00	\$1,399.70	\$1,800.30	43.74%	\$3,200.00	
E 101-42300-430 Miscellaneous (GENERAL)	\$175.14	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-433 Dues and Subscriptions	\$1,333.24	\$2,000.00	\$1,300.00	\$700.00	65.00%	\$2,000.00	
E 101-42300-438 Meeting & Education	\$12,586.13	\$11,000.00	\$4,733.88	\$6,266.12	43.04%	\$11,000.00	
E 101-42300-510 Capital Outlay-Actual Expense	\$516,118.73	\$65,067.00	\$0.00	\$65,067.00	0.00%	\$59,370.00	
E 101-42300-520 Fire Dept Equipment-Gamblin	\$119,042.18	\$0.00	\$2,544.30	-\$2,544.30	0.00%	\$20,000.00	
E 101-42300-530 Capital Outlay - Equipment	\$3,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-550 Capital Outlay - Set Aside	\$0.00	\$106,105.00	\$0.00	\$106,105.00	0.00%	\$126,082.00	
Dept 42300 Fire Department	\$751,802.32	\$293,352.00	\$51,664.10	\$241,687.90		\$330,565.00	
Dept 42400 School Patrol							
E 101-42400-100 Wages and Salaries (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42400-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42400-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42400-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 42400 School Patrol	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Dept 42410 Animal Patrol							
E 101-42410-210 Operating Supplies (GENERAL)	\$152.27	\$200.00	\$0.00	\$200.00	0.00%	\$200.00	
E 101-42410-300 Professional Svcs (GENERAL)	\$0.00	\$500.00	\$42.45	\$457.55	8.49%	\$500.00	
Dept 42410 Animal Patrol	\$152.27	\$700.00	\$42.45	\$657.55		\$700.00	
Dept 42430 Civil Patrol							
E 101-42430-220 Repair/Maint Supply (GENERAL)	\$0.00	\$1,300.00	\$0.00	\$1,300.00	0.00%	\$1,300.00	
E 101-42430-381 Electric Utilities	\$787.72	\$550.00	\$568.95	-\$18.95	103.45%	\$1,000.00	
E 101-42430-510 Capital Outlay-Actual Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 42430 Civil Patrol	\$787.72	\$1,850.00	\$568.95	\$1,281.05		\$2,300.00	

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Account Descr	2020 Amt	2021 Budget	YTD Amt	2021 YTD Balance	%YTD Budget	2022 Budget	UnderLine
Dept 42500 Park & Recreation							
E 101-42500-100 Wages and Salaries (GENERA	\$40,664.95	\$33,237.00	\$22,418.39	\$10,818.61	67.45%	\$36,561.00	
E 101-42500-121 PERA	\$1,873.69	\$2,493.00	\$1,399.20	\$1,093.80	56.13%	\$2,742.00	
E 101-42500-122 FICA	\$2,522.21	\$2,061.00	\$1,343.24	\$717.76	65.17%	\$2,667.00	
E 101-42500-123 Medicare	\$137.92	\$482.00	\$314.13	\$167.87	65.17%	\$531.00	
E 101-42500-131 Employer Paid Health	\$10,200.14	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-132 Employer Paid Health Savings	\$5,199.28	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-210 Operating Supplies (GENERAL	\$9,108.11	\$11,000.00	\$9,089.48	\$1,910.52	82.63%	\$11,000.00	
E 101-42500-212 Fuel	\$3,308.24	\$5,500.00	\$2,378.98	\$3,121.02	43.25%	\$5,500.00	
E 101-42500-220 Repair/Maint Supply (GENERAL	\$5,920.98	\$8,800.00	\$5,989.50	\$2,810.50	68.06%	\$8,800.00	
E 101-42500-300 Professional Svcs (GENERAL)	\$14,138.08	\$10,900.00	\$17,847.24	-\$6,947.24	163.74%	\$16,500.00	
E 101-42500-320 Communications (GENERAL)	\$552.42	\$900.00	\$712.36	\$187.64	79.15%	\$900.00	
E 101-42500-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-381 Electric Utilities	\$3,337.84	\$3,308.00	\$3,365.41	-\$57.41	101.74%	\$4,500.00	
E 101-42500-383 Gas Utility	\$557.73	\$1,020.00	\$476.89	\$543.11	46.75%	\$1,020.00	
E 101-42500-390 Operating Agreement-ASA	\$1,809.57	\$2,000.00	\$1,809.57	\$190.43	90.48%	\$2,000.00	
E 101-42500-430 Miscellaneous (GENERAL)	\$81.72	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-437 Clothing Allowance	\$1,080.10	\$700.00	\$279.62	\$420.38	39.95%	\$700.00	
E 101-42500-438 Meeting & Education	\$0.00	\$550.00	\$0.00	\$550.00	0.00%	\$550.00	
E 101-42500-510 Capital Outlay-Actual Expense	\$31,630.93	\$10,000.00	\$1,642.30	\$8,357.70	16.42%	\$10,000.00	
E 101-42500-550 Capital Outlay - Set Aside	\$0.00	\$4,900.00	\$0.00	\$4,900.00	0.00%	\$5,500.00	
E 101-42500-570 Capital Outlay - Park Board	\$117,927.16	\$50,000.00	\$72,189.08	-\$22,189.08	144.38%	\$50,000.00	
E 101-42500-572 Active Community	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 42500 Park & Recreation	\$250,051.07	\$147,851.00	\$141,255.39	\$6,595.61		\$159,471.00	
FUND 101 GENERAL	\$1,925,001.45	\$1,709,497.00	\$875,154.88	\$834,342.12		\$1,802,041.00	
FUND 201 STORM WATER DRAINAGE							
Dept 00000 No Department							
E 201-00000-100 Wages and Salaries (GENERA	\$7,608.82	\$8,747.00	\$4,939.28	\$3,807.72	56.47%	\$9,622.00	
E 201-00000-121 PERA	\$493.16	\$656.00	\$368.43	\$287.57	56.16%	\$722.00	
E 201-00000-122 FICA	\$418.51	\$542.00	\$293.96	\$248.04	54.24%	\$597.00	
E 201-00000-123 Medicare	\$6.16	\$127.00	\$68.76	\$58.24	54.14%	\$140.00	
E 201-00000-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 201-00000-132 Employer Paid Health Savings	-\$145.15	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 201-00000-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 201-00000-210 Operating Supplies (GENERAL	\$1,177.72	\$850.00	\$770.76	\$79.24	90.68%	\$900.00	
E 201-00000-212 Fuel	\$582.11	\$1,800.00	\$298.90	\$1,501.10	16.61%	\$1,800.00	
E 201-00000-220 Repair/Maint Supply (GENERA	\$1,987.46	\$8,400.00	\$4,550.70	\$3,849.30	54.18%	\$9,250.00	

Account Descr	2020 Amt	2021 Budget	YTD Amt	2021 YTD Balance	%YTD Budget	2022 Budget	UnderLine
E 201-00000-300 Professional Svcs (GENERAL)	\$5,952.52	\$13,000.00	\$16,352.77	-\$3,352.77	125.79%	\$20,000.00	
E 201-00000-320 Communications (GENERAL)	\$132.47	\$198.00	\$598.00	-\$400.00	302.02%	\$800.00	
E 201-00000-430 Miscellaneous (GENERAL)	\$41.72	\$0.00	\$595.30	-\$595.30	0.00%	\$0.00	
E 201-00000-437 Clothing Allowance	\$706.15	\$700.00	\$279.62	\$420.38	39.95%	\$700.00	
E 201-00000-510 Capital Outlay-Actual Expense	\$25,703.45	\$10,000.00	-\$2,483.78	\$12,483.78	-24.84%	\$11,000.00	
E 201-00000-550 Capital Outlay - Set Aside	\$0.00	\$50,000.00	\$0.00	\$50,000.00	0.00%	\$0.00	
E 201-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$44,665.10	\$95,020.00	\$26,632.70	\$68,387.30		\$55,531.00	
FUND 201 STORM WATER DRAINAGE	\$44,665.10	\$95,020.00	\$26,632.70	\$68,387.30		\$55,531.00	
FUND 202 RECYCLING UTILITY							
Dept 00000 No Department							
E 202-00000-386 Recycling Collection Expense	\$51,354.08	\$49,766.00	\$34,469.41	\$15,296.59	69.26%	\$49,766.00	
E 202-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$51,354.08	\$49,766.00	\$34,469.41	\$15,296.59		\$49,766.00	
FUND 202 RECYCLING UTILITY	\$51,354.08	\$49,766.00	\$34,469.41	\$15,296.59		\$49,766.00	
FUND 203 REFUSE UTILITY							
Dept 00000 No Department							
E 203-00000-105 Board & Commission Wages	\$0.00	\$0.00	\$70.00	-\$70.00	0.00%	\$0.00	
E 203-00000-384 Refuse Collection Expense	\$153,301.97	\$138,520.00	\$99,209.54	\$39,310.46	71.62%	\$138,520.00	
E 203-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$153,301.97	\$138,520.00	\$99,279.54	\$39,240.46		\$138,520.00	
FUND 203 REFUSE UTILITY	\$153,301.97	\$138,520.00	\$99,279.54	\$39,240.46		\$138,520.00	
FUND 206 ECONOMIC DEVELOPMENT AUTHORITY							
Dept 00000 No Department							
E 206-00000-300 Professional Svcs (GENERAL)	\$273.00	\$7,000.00	\$0.00	\$7,000.00	0.00%	\$20,000.00	
E 206-00000-430 Miscellaneous (GENERAL)	\$253.46	\$0.00	\$30.00	-\$30.00	0.00%	\$0.00	
E 206-00000-433 Dues and Subscriptions	\$6,870.03	\$6,917.00	\$6,916.02	\$0.98	99.99%	\$7,179.00	
E 206-00000-438 Meeting & Education	\$75.00	\$0.00	\$166.96	-\$166.96	0.00%	\$100.00	
E 206-00000-721 Transfer Out	\$9,999.05	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$17,470.54	\$13,917.00	\$7,112.98	\$6,804.02		\$27,279.00	
FUND 206 ECONOMIC DEVELOPMENT AUTHORITY	\$17,470.54	\$13,917.00	\$7,112.98	\$6,804.02		\$27,279.00	
FUND 207 EDA REVOLVING LOAN FUND							
Dept 00000 No Department							
E 207-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 207-00000-450 Loan Forgiveness	\$1,360.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 207-00000-497 EDA Loan Issuance	\$13,682.43	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

Account Descr	2020 Amt	2021 Budget	YTD Amt	2021 YTD Balance	%YTD Budget	2022 Budget	UnderLine
E 207-00000-498 Loan Payment to Blue Earth C	\$8,283.02	\$0.00	\$1,085.90	-\$1,085.90	0.00%	\$796.00	
E 207-00000-721 Transfer Out	\$18,708.79	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$42,034.24	\$0.00	\$1,085.90	-\$1,085.90		\$796.00	
FUND 207 EDA REVOLVING LOAN FUND	\$42,034.24	\$0.00	\$1,085.90	-\$1,085.90		\$796.00	
FUND 208 ACCOUNT TO CLOSE FOR PARKWAY							
Dept 00000 No Department	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 208-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Dept 00000 No Department	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 208 ACCOUNT TO CLOSE FOR PARKWAY	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 221 TAX INCREMENT DIST. 1-2 CEDAR							
Dept 00000 No Department	\$1,400.00	\$1,000.00	\$1,000.00	\$0.00	100.00%	\$1,000.00	
E 221-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 221-00000-352 Publications	\$91,757.49	\$91,757.00	\$91,756.96	\$0.04	100.00%	\$26,879.00	
E 221-00000-442 Tax Increment Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 221-00000-721 Transfer Out	\$93,157.49	\$92,757.00	\$92,756.96	\$0.04		\$27,879.00	
Dept 00000 No Department	\$93,157.49	\$92,757.00	\$92,756.96	\$0.04		\$27,879.00	
FUND 221 TAX INCREMENT DIST. 1-2 CEDAR	\$93,157.49	\$92,757.00	\$92,756.96	\$0.04		\$27,879.00	
FUND 222 TAX ABATEMENT-AUTUMN WIND							
Dept 00000 No Department	\$0.00	\$27,950.00	\$0.00	\$27,950.00	0.00%	\$0.00	
E 222-00000-300 Professional Svcs (GENERAL)	\$29,133.82	\$0.00	\$29,133.82	-\$29,133.82	0.00%	\$30,813.00	
E 222-00000-443 Tax Abatement Payment	\$29,133.82	\$27,950.00	\$29,133.82	-\$1,183.82		\$30,813.00	
Dept 00000 No Department	\$29,133.82	\$27,950.00	\$29,133.82	-\$1,183.82		\$30,813.00	
FUND 222 TAX ABATEMENT-AUTUMN WIND	\$29,133.82	\$27,950.00	\$29,133.82	-\$1,183.82		\$30,813.00	
FUND 223 TIF #3 704-708 PARKWAY AVE							
Dept 00000 No Department	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	100.00%	\$1,000.00	
E 223-00000-430 Miscellaneous (GENERAL)	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00		\$1,000.00	
Dept 00000 No Department	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00		\$1,000.00	
FUND 223 TIF #3 704-708 PARKWAY AVE	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00		\$1,000.00	
FUND 250 AMERICA RESCUE PLAN							
Dept 00000 No Department	\$203,689.60	\$0.00	\$0.00	\$0.00	0.00%	\$163,329.00	
E 250-00000-210 Operating Supplies (GENERAL)	\$203,689.60	\$0.00	\$0.00	\$0.00		\$163,329.00	
Dept 00000 No Department	\$203,689.60	\$0.00	\$0.00	\$0.00		\$163,329.00	
FUND 250 AMERICA RESCUE PLAN	\$203,689.60	\$0.00	\$0.00	\$0.00		\$163,329.00	



Account Descr	2020 Amt	2021 Budget	YTD Amt	2021 YTD Balance	%YTD Budget	2022 Budget	UnderLine
<b>FUND 310 CATE STREET</b>							
Dept 00000 No Department							
E 310-00000-601 Debt Srv Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 310-00000-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 310-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 310 CATE STREET	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
<b>FUND 311 CITY FACILITIES</b>							
Dept 00000 No Department							
E 311-00000-300 Professional Svcs (GENERAL)	\$237.50	\$238.00	\$237.50	\$0.50	99.79%	\$238.00	
E 311-00000-430 Miscellaneous (GENERAL)	\$125.00	\$125.00	\$0.00	\$125.00	0.00%	\$125.00	
E 311-00000-601 Debt Srv Bond Principal	\$150,000.00	\$150,000.00	\$1,460,000.00	-\$1,310,000.00	973.33%	\$0.00	
E 311-00000-611 Bond Interest	\$33,287.50	\$30,288.00	\$26,129.31	\$4,158.69	86.27%	\$0.00	
Dept 00000 No Department	\$183,650.00	\$180,651.00	\$1,486,366.81	-\$1,305,715.81		\$363.00	
FUND 311 CITY FACILITIES	\$183,650.00	\$180,651.00	\$1,486,366.81	-\$1,305,715.81		\$363.00	
<b>FUND 326 2ND N, 3RD N, &amp; PARKWAY RECON</b>							
Dept 00000 No Department							
E 326-00000-300 Professional Svcs (GENERAL)	\$0.00	\$238.00	\$0.00	\$238.00	0.00%	\$0.00	
E 326-00000-601 Debt Srv Bond Principal	\$27,000.00	\$27,000.00	\$27,000.00	\$0.00	100.00%	\$0.00	
E 326-00000-611 Bond Interest	\$5,224.74	\$2,391.00	\$4,781.14	-\$2,390.14	199.96%	\$0.00	
E 326-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$32,224.74	\$29,629.00	\$31,781.14	-\$2,152.14		\$0.00	
FUND 326 2ND N, 3RD N, & PARKWAY RECON	\$32,224.74	\$29,629.00	\$31,781.14	-\$2,152.14		\$0.00	
<b>FUND 327 LINDA DR EXTENSION</b>							
Dept 00000 No Department							
E 327-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 327-00000-601 Debt Srv Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 327-00000-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 327 LINDA DR EXTENSION	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
<b>FUND 328 STORM SEWER IMPROVEMENT 2010</b>							
Dept 00000 No Department							
E 328-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 328-00000-601 Debt Srv Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 328-00000-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

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Account Descr	2020 Amt	2021 Budget	2021 YTD Amt	2021 YTD Balance	%YTD Budget	2022 Budget	UnderLine
Dept 00000 No Department	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 328 STORM SEWER IMPROVEMENT 2010	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 329 JOAN LANE RECONSTRUCT 2012							
Dept 00000 No Department							
E 329-00000-300 Professional Svcs (GENERAL)	\$237.50	\$238.00	\$237.50	\$0.50	99.79%	\$0.00	
E 329-00000-430 Miscellaneous (GENERAL)	\$125.00	\$125.00	\$0.00	\$125.00	0.00%	\$0.00	
E 329-00000-601 Debt Srv Bond Principal	\$25,000.00	\$25,000.00	\$75,000.00	-\$50,000.00	300.00%	\$0.00	
E 329-00000-611 Bond Interest	\$1,750.00	\$1,150.00	\$1,105.56	\$44.44	96.14%	\$0.00	
Dept 00000 No Department	\$27,112.50	\$26,513.00	\$76,343.06	-\$49,830.06		\$0.00	
FUND 329 JOAN LANE RECONSTRUCT 2012	\$27,112.50	\$26,513.00	\$76,343.06	-\$49,830.06		\$0.00	
FUND 330 2ND, LINDA, STORM CROSOVER							
Dept 00000 No Department							
E 330-00000-300 Professional Svcs (GENERAL)	\$930.00	\$930.00	\$435.00	\$495.00	46.77%	\$0.00	
E 330-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$495.00	-\$495.00	0.00%	\$0.00	
E 330-00000-601 Debt Srv Bond Principal	\$55,000.00	\$55,000.00	\$55,000.00	\$0.00	100.00%	\$0.00	
E 330-00000-611 Bond Interest	\$11,485.00	\$10,605.00	\$10,605.00	\$0.00	100.00%	\$0.00	
E 330-00000-730 Cost of Issuance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$67,415.00	\$66,535.00	\$66,535.00	\$0.00		\$0.00	
FUND 330 2ND, LINDA, STORM CROSOVER	\$67,415.00	\$66,535.00	\$66,535.00	\$0.00		\$0.00	
FUND 331 CSAH 27/AGENCY ST RECONSTRUCT							
Dept 00000 No Department							
E 331-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$16,350.00	-\$16,350.00	0.00%	\$0.00	
E 331-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 331-00000-601 Debt Srv Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 331-00000-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$0.00	\$0.00	\$16,350.00	-\$16,350.00		\$0.00	
FUND 331 CSAH 27/AGENCY ST RECONSTRUCT	\$0.00	\$0.00	\$16,350.00	-\$16,350.00		\$0.00	
FUND 332 FACILITIES/JOAN LN REFUND BOND							
Dept 00000 No Department							
E 332-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$10,500.00	-\$10,500.00	0.00%	\$0.00	
E 332-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$9,500.00	-\$9,500.00	0.00%	\$0.00	
E 332-00000-601 Debt Srv Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 332-00000-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$0.00	\$0.00	\$20,000.00	-\$20,000.00		\$0.00	
FUND 332 FACILITIES/JOAN LN REFUND BOND	\$0.00	\$0.00	\$20,000.00	-\$20,000.00		\$0.00	

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Account Descr	2020 Amt	2021 Budget	2021 YTD Amt	2021 YTD Balance	%YTD Budget	2022 Budget	UnderLine
<b>FUND 431 AGENCY RECONSTRUCTION-CSAH 27</b>							
Dept 00000 No Department							
E 431-00000-300 Professional Svcs (GENERAL)	\$29,400.50	\$0.00	\$70,350.04	-\$70,350.04	0.00%	\$0.00	
E 431-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$2.24	-\$2.24	0.00%	\$0.00	
Dept 00000 No Department	\$29,400.50	\$0.00	\$70,352.28	-\$70,352.28		\$0.00	
<b>FUND 431 AGENCY RECONSTRUCTION-CSAH 2</b>							
<b>FUND 601 WATER FUND</b>							
Dept 00000 No Department							
E 601-00000-100 Wages and Salaries (GENERA	\$87,815.95	\$97,054.00	\$56,712.76	\$40,341.24	58.43%	\$106,760.00	
E 601-00000-121 PERA	\$6,061.35	\$7,279.00	\$4,355.89	\$2,923.11	59.84%	\$8,007.00	
E 601-00000-122 FICA	\$4,639.11	\$6,017.00	\$3,188.81	\$2,828.19	53.00%	\$6,620.00	
E 601-00000-123 Medicare	\$552.79	\$1,407.00	\$745.78	\$661.22	53.00%	\$1,548.00	
E 601-00000-131 Employer Paid Health	\$17,198.84	\$17,429.00	\$16,115.55	\$1,313.45	92.46%	\$16,165.00	
E 601-00000-132 Employer Paid Health Savings	-\$710.61	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-133 Employer Paid Dental	\$836.15	\$1,280.00	\$746.64	\$533.36	58.33%	\$855.00	
E 601-00000-142 Unemployment Benefit Payme	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-151 Work Comp Premium	\$5,403.35	\$5,778.00	\$0.00	\$5,778.00	0.00%	\$5,926.00	
E 601-00000-190 Pension Expense	-\$410.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-210 Operating Supplies (GENERAL	\$36,073.17	\$40,000.00	\$28,512.89	\$11,487.11	71.28%	\$40,000.00	
E 601-00000-212 Fuel	\$519.30	\$850.00	\$564.36	\$285.64	66.40%	\$850.00	
E 601-00000-220 Repair/Maint Supply (GENERA	\$1,394.24	\$22,000.00	\$18,760.66	\$3,239.34	85.28%	\$22,000.00	
E 601-00000-300 Professional Svcs (GENERAL)	\$48,442.05	\$30,000.00	\$10,255.29	\$19,744.71	34.18%	\$30,000.00	
E 601-00000-320 Communications (GENERAL)	\$2,945.13	\$2,500.00	\$3,131.04	-\$631.04	125.24%	\$4,000.00	
E 601-00000-362 Property & Liability Ins	\$9,128.67	\$9,513.00	\$17,961.50	-\$8,448.50	188.81%	\$11,008.00	
E 601-00000-381 Electric Utilities	\$16,025.34	\$15,000.00	\$12,995.33	\$2,004.67	86.64%	\$16,100.00	
E 601-00000-383 Gas Utility	\$1,454.55	\$2,000.00	\$978.95	\$1,021.05	48.95%	\$2,000.00	
E 601-00000-420 Depreciation	\$37,946.79	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-430 Miscellaneous (GENERAL)	\$41.72	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-433 Dues and Subscriptions	\$343.00	\$110.00	\$323.00	-\$213.00	293.64%	\$350.00	
E 601-00000-437 Clothing Allowance	\$706.21	\$700.00	\$279.63	\$420.37	39.95%	\$700.00	
E 601-00000-438 Meeting & Education	\$542.47	\$2,500.00	\$565.47	\$1,934.53	22.62%	\$2,500.00	
E 601-00000-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-441 State Sales Tax	\$485.00	\$578.00	\$405.00	\$173.00	70.07%	\$578.00	
E 601-00000-444 County Sales Tax	\$112.00	\$101.00	\$88.00	\$13.00	87.13%	\$101.00	
E 601-00000-499 Amortization Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-510 Capital Outlay-Actual Expense	-\$1,360.08	\$20,000.00	\$6,251.92	\$13,748.08	31.26%	\$20,000.00	
E 601-00000-550 Capital Outlay - Set Aside	\$0.00	\$25,000.00	\$0.00	\$25,000.00	0.00%	\$0.00	
E 601-00000-601 Debt Srv Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

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Account Descr	2020 Amt	2021 Budget	2021 YTD Amt	2021 YTD Balance	%YTD Budget	2022 Budget	UnderLine
E 601-00000-721 Transfer Out	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	100.00%	\$50,000.00	
Dept 00000 No Department	\$326,186.49	\$357,096.00	\$232,938.47	\$124,157.53		\$346,068.00	
FUND 601 WATER FUND	\$326,186.49	\$357,096.00	\$232,938.47	\$124,157.53		\$346,068.00	
FUND 602 SEWER FUND							
Dept 00000 No Department							
E 602-00000-100 Wages and Salaries (GENERAL)	\$87,782.42	\$97,054.00	\$56,684.17	\$40,369.83	58.40%	\$106,760.00	
E 602-00000-121 PERA	\$6,060.38	\$7,279.00	\$4,353.70	\$2,925.30	59.81%	\$8,007.00	
E 602-00000-122 FICA	\$4,637.36	\$6,017.00	\$3,187.19	\$2,829.81	52.97%	\$6,620.00	
E 602-00000-123 Medicare	\$552.39	\$1,407.00	\$745.40	\$661.60	52.98%	\$1,548.00	
E 602-00000-131 Employer Paid Health	\$17,198.83	\$17,429.00	\$16,115.68	\$1,313.32	92.46%	\$16,165.00	
E 602-00000-132 Employer Paid Health Savings	-\$709.42	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-133 Employer Paid Dental	\$836.13	\$1,280.00	\$746.62	\$533.38	58.33%	\$855.00	
E 602-00000-151 Work Comp Premium	\$5,403.35	\$5,778.00	\$0.00	\$5,778.00	0.00%	\$5,926.00	
E 602-00000-190 Pension Expense	-\$386.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-210 Operating Supplies (GENERAL)	\$9,115.06	\$6,000.00	\$11,633.25	-\$5,633.25	193.89%	\$6,600.00	
E 602-00000-212 Fuel	\$421.50	\$1,000.00	\$59.26	\$940.74	5.93%	\$1,000.00	
E 602-00000-220 Repair/Maint Supply (GENERAL)	\$2,934.70	\$14,500.00	\$12,094.54	\$2,405.46	83.41%	\$16,000.00	
E 602-00000-300 Professional Svcs (GENERAL)	\$31,258.86	\$30,000.00	\$17,712.75	\$12,287.25	59.04%	\$30,000.00	
E 602-00000-320 Communications (GENERAL)	\$2,654.44	\$3,500.00	\$2,389.35	\$1,110.65	68.27%	\$3,500.00	
E 602-00000-362 Property & Liability Ins	\$9,128.67	\$9,513.00	\$17,961.50	-\$8,448.50	188.81%	\$11,008.00	
E 602-00000-381 Electric Utilities	\$10,258.94	\$10,000.00	\$5,898.15	\$4,101.85	58.98%	\$10,000.00	
E 602-00000-383 Gas Utility	\$557.77	\$1,103.00	\$476.92	\$626.08	43.24%	\$1,103.00	
E 602-00000-385 Mankato User Charge Fee	\$250,323.92	\$263,331.00	\$131,527.60	\$131,803.40	49.95%	\$263,331.00	
E 602-00000-420 Depreciation	\$46,492.16	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-430 Miscellaneous (GENERAL)	\$41.72	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-433 Dues and Subscriptions	\$0.00	\$110.00	\$0.00	\$110.00	0.00%	\$0.00	
E 602-00000-437 Clothing Allowance	\$706.21	\$700.00	\$279.62	\$420.38	39.95%	\$700.00	
E 602-00000-438 Meeting & Education	\$0.00	\$2,500.00	\$555.06	\$1,944.94	22.20%	\$2,500.00	
E 602-00000-439 Refund & Reimbursement	-\$85.99	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-510 Capital Outlay-Actual Expense	\$99,856.07	\$25,000.00	\$73,755.00	-\$48,755.00	295.02%	\$0.00	
E 602-00000-550 Capital Outlay - Set Aside	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-721 Transfer Out	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	100.00%	\$50,000.00	
Dept 00000 No Department	\$635,039.47	\$553,501.00	\$406,175.76	\$147,325.24		\$541,623.00	
FUND 602 SEWER FUND	\$635,039.47	\$553,501.00	\$406,175.76	\$147,325.24		\$541,623.00	
	\$3,861,836.99	\$3,342,352.00	\$3,573,468.71	-\$231,116.71		\$3,185,008.00	

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*\* with leaf vac included \**

**CITY OF EAGLE LAKE  
Expenditure Budget Worksheet 2022**

Account Descr	2020 Amt	2021 Budget	2021 YTD Amt	2021 YTD Balance	%YTD Budget	2022 Budget	UnderLine
<b>FUND 101 GENERAL</b>							
Dept 41000 General Government (GENERAL)							
E 101-41000-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-131 Employer Paid Health	\$18.81	\$96,361.00	\$64,627.34	\$31,733.66	67.07%	\$64,659.00	
E 101-41000-132 Employer Paid Health Savings	\$490.24	\$39,000.00	\$16,138.70	\$22,861.30	41.38%	\$34,450.00	
E 101-41000-133 Employer Paid Dental	\$3,486.25	\$4,552.00	\$2,986.39	\$1,565.61	65.61%	\$3,422.00	
E 101-41000-151 Work Comp Premium	\$22,102.22	\$12,075.00	\$0.00	\$12,075.00	0.00%	\$11,852.00	
E 101-41000-300 Professional Svcs (GENERAL)	\$360.00	\$5,000.00	\$119.00	\$4,881.00	2.38%	\$5,000.00	
E 101-41000-362 Property & Liability Ins	\$6,961.79	\$17,472.00	\$35,923.00	-\$18,451.00	205.60%	\$22,015.00	
E 101-41000-400 CD purchase	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-430 Miscellaneous (GENERAL)	\$16,583.18	\$16,500.00	\$17,360.10	-\$860.10	105.21%	\$62,100.00	
E 101-41000-433 Dues and Subscriptions	\$11,086.00	\$14,600.00	\$9,234.00	\$5,366.00	63.25%	\$12,000.00	
E 101-41000-438 Meeting & Education	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-445 Music on Parkway	\$0.00	\$0.00	\$14,522.20	-\$14,522.20	0.00%	\$5,000.00	
E 101-41000-510 Capital Outlay-Actual Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-550 Capital Outlay - Set Aside	\$0.00	\$0.00	\$5,000.00	-\$5,000.00	0.00%	\$0.00	
E 101-41000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 41000 General Government (GENERAL)	\$61,088.49	\$205,560.00	\$165,910.73	\$39,649.27		\$220,498.00	
Dept 41100 City Council							
E 101-41100-100 Wages and Salaries (GENERAL)	\$13,050.00	\$12,500.00	\$8,875.00	\$3,625.00	71.00%	\$12,500.00	
E 101-41100-108 Video Intern Wages	\$0.00	\$0.00	\$320.00	-\$320.00	0.00%	\$640.00	
E 101-41100-121 PERA	\$0.00	\$813.00	\$0.00	\$813.00	0.00%	\$813.00	
E 101-41100-122 FICA	\$809.10	\$775.00	\$570.09	\$204.91	73.56%	\$815.00	
E 101-41100-123 Medicare	\$189.23	\$181.00	\$133.33	\$47.67	73.66%	\$191.00	
E 101-41100-438 Meeting & Education	\$0.00	\$1,000.00	\$525.00	\$475.00	52.50%	\$1,000.00	
Dept 41100 City Council	\$14,048.33	\$15,269.00	\$10,423.42	\$4,845.58		\$15,959.00	
Dept 41200 Mayor							
E 101-41200-100 Wages and Salaries (GENERAL)	\$4,500.00	\$4,500.00	\$3,225.00	\$1,275.00	71.67%	\$4,500.00	
E 101-41200-121 PERA	\$131.25	\$292.00	\$0.00	\$292.00	0.00%	\$292.00	
E 101-41200-122 FICA	\$0.00	\$279.00	\$0.00	\$279.00	0.00%	\$279.00	
E 101-41200-123 Medicare	\$65.25	\$65.00	\$46.77	\$18.23	71.95%	\$65.00	
E 101-41200-438 Meeting & Education	\$30.00	\$1,500.00	\$0.00	\$1,500.00	0.00%	\$1,500.00	
Dept 41200 Mayor	\$4,726.50	\$6,636.00	\$3,271.77	\$3,364.23		\$6,636.00	
Dept 41400 Elections							
E 101-41400-100 Wages and Salaries (GENERAL)	\$2,201.25	\$0.00	\$0.00	\$0.00	0.00%	\$2,250.00	
E 101-41400-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

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Account Descr	2020 Amt	2021 Budget	YTD Amt	2021 YTD Balance	%YTD Budget	2022 Budget	UnderLine
E 101-41400-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41400-430 Miscellaneous (GENERAL)	\$1,263.91	\$1,100.00	\$500.00	\$600.00	45.45%	\$1,100.00	
E 101-41400-510 Capital Outlay-Actual Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 41400 Elections	\$3,465.16	\$1,100.00	\$500.00	\$600.00		\$3,350.00	
Dept 41500 Administration							
E 101-41500-100 Wages and Salaries (GENERAL)	\$86,523.93	\$92,645.00	\$56,169.75	\$36,475.25	60.63%	\$101,910.00	
E 101-41500-121 PERA	\$6,403.20	\$6,948.00	\$4,440.80	\$2,507.20	63.91%	\$7,644.00	
E 101-41500-122 FICA	\$4,318.07	\$5,744.00	\$2,970.29	\$2,773.71	51.71%	\$6,319.00	
E 101-41500-123 Medicare	\$1,009.88	\$1,343.00	\$694.66	\$648.34	51.72%	\$1,478.00	
E 101-41500-131 Employer Paid Health	\$27,485.47	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-132 Employer Paid Health Savings	\$10,129.18	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-210 Operating Supplies (GENERAL)	\$7,472.21	\$9,000.00	\$6,173.59	\$2,826.41	68.60%	\$9,000.00	
E 101-41500-320 Communications (GENERAL)	\$5,281.20	\$5,000.00	\$2,231.77	\$2,768.23	44.64%	\$5,000.00	
E 101-41500-351 Legal Notices-Public Hearings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-352 Publications	\$388.35	\$2,500.00	\$432.08	\$2,067.92	17.28%	\$2,500.00	
E 101-41500-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-390 Operating Agreement-ASA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-430 Miscellaneous (GENERAL)	\$398.82	\$500.00	\$0.00	\$500.00	0.00%	\$500.00	
E 101-41500-433 Dues and Subscriptions	\$264.00	\$0.00	\$45.00	-\$45.00	0.00%	\$0.00	
E 101-41500-438 Meeting & Education	\$1,818.52	\$5,500.00	\$1,198.92	\$4,301.08	21.80%	\$4,500.00	
E 101-41500-510 Capital Outlay-Actual Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-550 Capital Outlay - Set Aside	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-602 Capital Principal	\$1,137.35	\$1,150.00	\$794.47	\$355.53	69.08%	\$1,275.00	
E 101-41500-605 Capital Lease Issued	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-612 Capital Interest	\$230.65	\$250.00	\$117.53	\$132.47	47.01%	\$116.00	
Dept 41500 Administration	\$152,860.83	\$130,580.00	\$75,268.86	\$55,311.14		\$140,242.00	
Dept 41600 Professional							
E 101-41600-300 Professional Svcs (GENERAL)	\$6,761.86	\$15,000.00	\$3,391.68	\$11,608.32	22.61%	\$10,000.00	
E 101-41600-301 Auditing and Acct g Services	\$19,100.00	\$25,000.00	\$22,200.00	\$2,800.00	88.80%	\$25,000.00	
E 101-41600-303 Engineering Fees	\$17,228.50	\$15,400.00	\$4,833.00	\$10,567.00	31.38%	\$10,000.00	
E 101-41600-304 Legal Fees	\$14,294.00	\$15,000.00	\$7,843.00	\$7,157.00	52.29%	\$15,000.00	
E 101-41600-310 Computer Technical Support	\$26,028.73	\$20,000.00	\$22,995.66	-\$2,995.66	114.98%	\$24,000.00	
E 101-41600-311 Building Inspector Fees	\$41,771.00	\$35,000.00	\$27,643.44	\$7,356.56	78.98%	\$35,000.00	
E 101-41600-313 State Surcharge Fee	\$1,028.86	\$1,500.00	\$784.51	\$715.49	52.30%	\$1,500.00	
E 101-41600-314 Service Agreements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41600-315 City History	\$0.00	\$3,000.00	\$0.00	\$3,000.00	0.00%	\$0.00	
E 101-41600-316 Payroll Processing	\$5,121.69	\$5,225.00	\$4,011.45	\$1,213.55	76.77%	\$6,100.00	
E 101-41600-433 Dues and Subscriptions	\$6,902.07	\$1,000.00	\$1,000.00	\$0.00	100.00%	\$5,000.00	

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Account Descr	2020 Amt	2021 Budget	YTD Amt	2021 YTD Balance	%YTD Budget	2022 Budget	UnderLine
Dept 41600 Professional	\$138,236.71	\$136,125.00	\$94,702.74	\$41,422.26		\$131,600.00	
Dept 41800 Planning & Zoning							
E 101-41800-351 Legal Notices-Public Hearings	\$190.07	\$200.00	\$105.11	\$94.89	52.56%	\$200.00	
E 101-41800-430 Miscellaneous (GENERAL)	\$216.00	\$250.00	\$369.65	-\$119.65	147.86%	\$400.00	
E 101-41800-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00	
Dept 41800 Planning & Zoning	\$406.07	\$450.00	\$474.76	-\$24.76		\$1,600.00	
Dept 41900 City Hall							
E 101-41900-210 Operating Supplies (GENERAL)	\$664.85	\$2,200.00	\$129.58	\$2,070.42	5.89%	\$2,200.00	
E 101-41900-220 Repair/Maint Supply (GENERAL)	\$7,075.75	\$6,000.00	\$3,219.65	\$2,780.35	53.66%	\$6,000.00	
E 101-41900-381 Electric Utilities	\$8,439.70	\$13,200.00	\$7,630.43	\$5,569.57	57.81%	\$11,000.00	
E 101-41900-510 Capital Outlay-Actual Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41900-550 Capital Outlay - Set Aside	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 41900 City Hall	\$16,180.30	\$21,400.00	\$10,979.66	\$10,420.34		\$19,200.00	
Dept 42100 Streets							
E 101-42100-100 Wages and Salaries (GENERAL)	\$30,317.97	\$31,426.00	\$19,758.78	\$11,667.22	62.87%	\$34,569.00	
E 101-42100-121 PERA	\$1,781.75	\$2,357.00	\$1,325.61	\$1,031.39	56.24%	\$2,593.00	
E 101-42100-122 FICA	\$1,585.09	\$1,948.00	\$1,194.20	\$753.80	61.30%	\$2,144.00	
E 101-42100-123 Medicare	\$57.84	\$456.00	\$279.29	\$176.71	61.25%	\$502.00	
E 101-42100-131 Employer Paid Health	\$5,002.14	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-132 Employer Paid Health Savings	\$2,920.11	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-210 Operating Supplies (GENERAL)	\$3,510.52	\$5,500.00	\$1,052.26	\$4,447.74	19.13%	\$5,500.00	
E 101-42100-212 Fuel	\$4,516.34	\$8,800.00	\$3,715.54	\$5,084.46	42.22%	\$8,800.00	
E 101-42100-220 Repair/Maint Supply (GENERAL)	\$12,899.78	\$6,600.00	\$3,600.96	\$2,999.04	54.56%	\$7,000.00	
E 101-42100-224 Street Repair-General Mainte	\$27,580.27	\$115,000.00	\$3,199.92	\$111,800.08	2.78%	\$115,000.00	
E 101-42100-300 Professional Svcs (GENERAL)	\$72.27	\$5,000.00	\$0.00	\$5,000.00	0.00%	\$5,000.00	
E 101-42100-320 Communications (GENERAL)	\$283.37	\$728.00	\$704.26	\$23.74	96.74%	\$1,000.00	
E 101-42100-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-381 Electric Utilities	\$1,564.70	\$1,700.00	\$854.65	\$845.35	50.27%	\$1,700.00	
E 101-42100-383 Gas Utility	\$557.72	\$1,091.00	\$476.89	\$614.11	43.71%	\$1,091.00	
E 101-42100-430 Miscellaneous (GENERAL)	\$41.71	\$500.00	\$0.00	\$500.00	0.00%	\$500.00	
E 101-42100-437 Clothing Allowance	\$706.14	\$700.00	\$279.62	\$420.38	39.95%	\$700.00	
E 101-42100-438 Meeting & Education	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-510 Capital Outlay-Actual Expense	\$21,261.11	\$35,000.00	\$6,150.00	\$28,850.00	17.57%	\$240,000.00	
E 101-42100-550 Capital Outlay - Set Aside	\$0.00	\$50,240.00	\$0.00	\$50,240.00	0.00%	\$98,553.00	
E 101-42100-560 Capital Outlay - Sidewalks	\$3,464.13	\$15,000.00	\$2,550.00	\$12,450.00	17.00%	\$15,000.00	
Dept 42100 Streets	\$118,122.96	\$282,046.00	\$45,141.98	\$236,904.02		\$539,652.00	
Dept 42110 Street Lighting							

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Account Descr	2020 Amt	2021 Budget	2021 YTD Amt	2021 YTD Balance	%YTD Budget	2022 Budget	UnderLine
Dept 42110 Street Lighting	\$36,592.93	\$35,000.00	\$25,371.48	\$9,628.52	72.49%	\$35,000.00	
Dept 42120 Refuse & Recycling	\$36,592.93	\$35,000.00	\$25,371.48	\$9,628.52		\$35,000.00	
Dept 42120 Refuse & Recycling	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 42120 Refuse & Recycling	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 42120 Refuse & Recycling	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 42120 Refuse & Recycling	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 42200 Police Department	\$179,057.99	\$171,277.00	\$102,912.49	\$68,364.51	60.09%	\$188,405.00	
E 101-42200-100 Wages and Salaries (GENERAL)	\$10,815.48	\$8,000.00	\$6,947.47	\$1,052.53	86.84%	\$8,800.00	
E 101-42200-102 Overtime	\$6,915.50	\$26,000.00	\$7,615.73	\$18,384.27	29.29%	\$28,600.00	
E 101-42200-103 Part-Time Police Wages	\$7,637.72	\$10,000.00	\$3,455.07	\$6,544.93	34.55%	\$10,000.00	
E 101-42200-106 TZD Wages	\$4,540.78	\$4,000.00	\$3,480.55	\$519.45	87.01%	\$5,000.00	
E 101-42200-107 On Call Police Wages	\$35,188.54	\$38,812.00	\$23,291.76	\$15,520.24	60.01%	\$42,623.00	
E 101-42200-121 PERA	\$0.00	\$0.00	\$146.02	-\$146.02	0.00%	\$0.00	
E 101-42200-122 FICA	\$1,992.36	\$3,180.00	\$1,785.69	\$1,394.31	56.15%	\$3,492.00	
E 101-42200-123 Medicare	\$28,322.94	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-131 Employer Paid Health	\$8,120.74	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-132 Employer Paid Health Savings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-210 Operating Supplies (GENERAL)	\$4,762.10	\$5,916.00	\$2,748.53	\$3,167.47	46.46%	\$6,035.00	
E 101-42200-212 Fuel	\$9,196.66	\$15,000.00	\$6,633.65	\$8,366.35	44.22%	\$15,300.00	
E 101-42200-220 Repair/Maint Supply (GENERAL)	\$5,996.29	\$7,236.00	\$5,311.46	\$1,924.54	73.40%	\$7,598.00	
E 101-42200-300 Professional Svcs (GENERAL)	\$4,493.00	\$5,000.00	\$3,303.44	\$1,696.56	66.07%	\$4,280.00	
E 101-42200-306 Physicals	\$208.59	\$500.00	\$0.00	\$500.00	0.00%	\$500.00	
E 101-42200-312 New Officer Hiring	\$250.00	\$937.00	\$0.00	\$937.00	0.00%	\$937.00	
E 101-42200-320 Communications (GENERAL)	\$5,149.51	\$4,320.00	\$4,774.93	-\$454.93	110.53%	\$5,184.00	
E 101-42200-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-430 Miscellaneous (GENERAL)	\$3,912.64	\$3,000.00	\$91.50	\$2,908.50	3.05%	\$3,000.00	
E 101-42200-433 Dues and Subscriptions	\$338.00	\$1,000.00	\$447.24	\$552.76	44.72%	\$1,000.00	
E 101-42200-437 Clothing Allowance	\$3,769.41	\$6,300.00	\$1,628.49	\$4,671.51	25.85%	\$6,300.00	
E 101-42200-438 Meeting & Education	\$4,783.72	\$5,500.00	\$1,934.44	\$3,565.56	35.17%	\$6,050.00	
E 101-42200-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-510 Capital Outlay-Actual Expense	\$51,027.82	\$75,600.00	\$72,785.15	\$2,814.85	96.28%	\$0.00	
E 101-42200-540 Capital Outlay - Seizure	\$0.00	\$0.00	\$284.98	-\$284.98	0.00%	\$0.00	
E 101-42200-550 Capital Outlay - Set Aside	\$0.00	\$40,000.00	\$0.00	\$40,000.00	0.00%	\$52,164.00	
Dept 42200 Police Department	\$376,479.79	\$431,578.00	\$249,578.59	\$181,999.41		\$395,268.00	
Dept 42300 Fire Department							

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Account Descr	2020 Amt	2021 Budget	YTD Amt	2021 YTD Balance	%YTD Budget	2022 Budget	UnderLine
E 101-42300-100 Wages and Salaries (GENERAL)	\$24,800.00	\$5,000.00	\$3,600.00	\$1,400.00	72.00%	\$5,000.00	
E 101-42300-104 Calls & Training Wages	\$0.00	\$17,740.00	\$0.00	\$17,740.00	0.00%	\$20,000.00	
E 101-42300-121 PERA	\$1,425.75	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-122 FICA	\$1,528.69	\$1,410.00	\$223.20	\$1,186.80	15.83%	\$1,550.00	
E 101-42300-123 Medicare	\$357.52	\$330.00	\$52.20	\$277.80	15.82%	\$363.00	
E 101-42300-124 Fire Relief Payment	\$27,319.00	\$37,000.00	\$1,000.00	\$36,000.00	2.70%	\$37,000.00	
E 101-42300-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-210 Operating Supplies (GENERAL)	\$5,357.58	\$5,500.00	\$2,981.67	\$2,518.33	54.21%	\$5,500.00	
E 101-42300-212 Fuel	\$1,574.00	\$2,000.00	\$1,079.70	\$920.30	53.99%	\$2,500.00	
E 101-42300-220 Repair/Maint Supply (GENERAL)	\$20,132.90	\$18,000.00	\$20,892.48	-\$2,892.48	116.07%	\$18,000.00	
E 101-42300-300 Professional Svcs (GENERAL)	\$6,250.37	\$6,000.00	\$2,717.32	\$3,282.68	45.29%	\$6,000.00	
E 101-42300-306 Physicals	\$2,707.24	\$5,000.00	\$3,188.75	\$1,811.25	63.78%	\$5,000.00	
E 101-42300-320 Communications (GENERAL)	\$4,820.76	\$6,000.00	\$4,647.18	\$1,352.82	77.45%	\$6,000.00	
E 101-42300-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-381 Electric Utilities	\$1,702.10	\$2,000.00	\$1,303.72	\$696.28	65.19%	\$2,000.00	
E 101-42300-383 Gas Utility	\$1,570.99	\$3,200.00	\$1,399.70	\$1,800.30	43.74%	\$3,200.00	
E 101-42300-430 Miscellaneous (GENERAL)	\$175.14	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-433 Dues and Subscriptions	\$1,333.24	\$2,000.00	\$1,300.00	\$700.00	65.00%	\$2,000.00	
E 101-42300-438 Meeting & Education	\$12,586.13	\$11,000.00	\$4,733.88	\$6,266.12	43.04%	\$11,000.00	
E 101-42300-510 Capital Outlay-Actual Expense	\$516,118.73	\$65,067.00	\$0.00	\$65,067.00	0.00%	\$59,370.00	
E 101-42300-520 Fire Dept Equipment-Gamblin	\$119,042.18	\$0.00	\$2,544.30	-\$2,544.30	0.00%	\$20,000.00	
E 101-42300-530 Capital Outlay - Equipment	\$3,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-550 Capital Outlay - Set Aside	\$0.00	\$106,105.00	\$0.00	\$106,105.00	0.00%	\$126,082.00	
Dept 42300 Fire Department	\$751,802.32	\$293,352.00	\$51,664.10	\$241,687.90		\$330,565.00	
Dept 42400 School Patrol							
E 101-42400-100 Wages and Salaries (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42400-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42400-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42400-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 42400 School Patrol	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Dept 42410 Animal Patrol							
E 101-42410-210 Operating Supplies (GENERAL)	\$152.27	\$200.00	\$0.00	\$200.00	0.00%	\$200.00	
E 101-42410-300 Professional Svcs (GENERAL)	\$0.00	\$500.00	\$42.45	\$457.55	8.49%	\$500.00	
Dept 42410 Animal Patrol	\$152.27	\$700.00	\$42.45	\$657.55		\$700.00	
Dept 42430 Civil Patrol							
E 101-42430-220 Repair/Maint Supply (GENERAL)	\$0.00	\$1,300.00	\$0.00	\$1,300.00	0.00%	\$1,300.00	
E 101-42430-381 Electric Utilities	\$787.72	\$550.00	\$568.95	-\$18.95	103.45%	\$1,000.00	
E 101-42430-510 Capital Outlay-Actual Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 42430 Civil Patrol	\$787.72	\$1,850.00	\$568.95	\$1,281.05		\$2,300.00	

Account Descr	2020 Amt	2021 Budget	2021 YTD Amt	2021 YTD Balance	%YTD Budget	2022 Budget	UnderLine
Dept 42500 Park & Recreation							
E 101-42500-100 Wages and Salaries (GENERA	\$40,664.95	\$33,237.00	\$22,418.39	\$10,818.61	67.45%	\$36,561.00	
E 101-42500-121 PERA	\$1,873.69	\$2,493.00	\$1,399.20	\$1,093.80	56.13%	\$2,742.00	
E 101-42500-122 FICA	\$2,522.21	\$2,061.00	\$1,343.24	\$717.76	65.17%	\$2,667.00	
E 101-42500-123 Medicare	\$137.92	\$482.00	\$314.13	\$167.87	65.17%	\$531.00	
E 101-42500-131 Employer Paid Health	\$10,200.14	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-132 Employer Paid Health Savings	\$5,199.28	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-210 Operating Supplies (GENERAL	\$9,108.11	\$11,000.00	\$9,089.48	\$1,910.52	82.63%	\$11,000.00	
E 101-42500-212 Fuel	\$3,308.24	\$5,500.00	\$2,378.98	\$3,121.02	43.25%	\$5,500.00	
E 101-42500-220 Repair/Maint Supply (GENERA	\$5,920.98	\$8,800.00	\$5,989.50	\$2,810.50	68.06%	\$8,800.00	
E 101-42500-300 Professional Svcs (GENERAL)	\$14,138.08	\$10,900.00	\$17,847.24	-\$6,947.24	163.74%	\$16,500.00	
E 101-42500-320 Communications (GENERAL)	\$552.42	\$900.00	\$712.36	\$187.64	79.15%	\$900.00	
E 101-42500-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-381 Electric Utilities	\$3,337.84	\$3,308.00	\$3,365.41	-\$57.41	101.74%	\$4,500.00	
E 101-42500-383 Gas Utility	\$557.73	\$1,020.00	\$476.89	\$543.11	46.75%	\$1,020.00	
E 101-42500-390 Operating Agreement-ASA	\$1,809.57	\$2,000.00	\$1,809.57	\$190.43	90.48%	\$2,000.00	
E 101-42500-430 Miscellaneous (GENERAL)	\$81.72	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-437 Clothing Allowance	\$1,080.10	\$700.00	\$279.62	\$420.38	39.95%	\$700.00	
E 101-42500-438 Meeting & Education	\$0.00	\$550.00	\$0.00	\$550.00	0.00%	\$550.00	
E 101-42500-510 Capital Outlay-Actual Expense	\$31,630.93	\$10,000.00	\$1,642.30	\$8,357.70	16.42%	\$10,000.00	
E 101-42500-550 Capital Outlay - Set Aside	\$0.00	\$4,900.00	\$0.00	\$4,900.00	0.00%	\$5,500.00	
E 101-42500-570 Capital Outlay - Park Board	\$117,927.16	\$50,000.00	\$72,189.08	-\$22,189.08	144.38%	\$50,000.00	
E 101-42500-572 Active Community	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 42500 Park & Recreation	\$250,051.07	\$147,851.00	\$141,255.39	\$6,595.61		\$159,471.00	
FUND 101 GENERAL	\$1,925,001.45	\$1,709,497.00	\$875,154.88	\$834,342.12		\$2,002,041.00	
FUND 201 STORM WATER DRAINAGE							
Dept 00000 No Department							
E 201-00000-100 Wages and Salaries (GENERA	\$7,608.82	\$8,747.00	\$4,939.28	\$3,807.72	56.47%	\$9,622.00	
E 201-00000-121 PERA	\$493.16	\$656.00	\$368.43	\$287.57	56.16%	\$722.00	
E 201-00000-122 FICA	\$418.51	\$542.00	\$293.96	\$248.04	54.24%	\$597.00	
E 201-00000-123 Medicare	\$6.16	\$127.00	\$68.76	\$58.24	54.14%	\$140.00	
E 201-00000-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 201-00000-132 Employer Paid Health Savings	-\$145.15	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 201-00000-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 201-00000-210 Operating Supplies (GENERAL	\$1,177.72	\$850.00	\$770.76	\$79.24	90.68%	\$900.00	
E 201-00000-212 Fuel	\$582.11	\$1,800.00	\$298.90	\$1,501.10	16.61%	\$1,800.00	
E 201-00000-220 Repair/Maint Supply (GENERA	\$1,987.46	\$8,400.00	\$4,550.70	\$3,849.30	54.18%	\$9,250.00	

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705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024  
(507) 257-3218 Phone (507) 257-3220 Fax

September 13, 2021

To: Honorable Mayor Auringer and City Council  
From: Jennifer J. Bromeland, City Administrator  
Re: City Administrator Report

1. MetroNet Update. Per MetroNet, the underground work is anticipated to be complete by the end of October 2021. MetroNet is still waiting on pole applications from Xcel and expects to have them back in February 2022. It is anticipated that Eagle Lake will be complete in March/April 2022, depending on weather to complete aerial work.
2. CSAH 27 (Agency Street) Project Update. The Thomas Drive and Agency Street intersection will be closed on Monday, September 13<sup>th</sup> at 7:00 a.m. There is no end date listed in communication as it is expected that the intersection will have to be closed intermittently during construction and it may not always be possible to provide advance notice. Motorists are encouraged to utilize the posted detour. Bolton and Menk has notified the bus companies of the intersection closure and detour.
3. Recap of Meeting with KJ Walk and Phase II of Eagle Heights Subdivision. A meeting was recently held with KJ Walk and the City's engineer with Bolton and Menk for the purpose of reviewing final punch list items needed to be completed prior to building permits being issued for new home construction in Phase II.
4. Playground Update Related to Wood Fiber Fungus. Sightings of what is known as "slime mold" has occurred at the Lake Eagle Park and Eagle Heights Park playgrounds. See attached email from St. Croix Recreation and manufacturer of wood fibers. Apparently, the slime mold is harmless but should be removed and placed in a plastic bag to avoid spreading of the spores. The Public Works Department has been monitoring the playgrounds at the parks and removing as needed.
5. EAB Grant and Next Steps. The grant acceptance paperwork was submitted and awaiting the grant contract. When the grant contract is received, a copy will be forwarded for your review and information.
6. New Community Forestry Member for Upcoming Service Year. Eagle Lake's new Community Forestry Member through the AmeriCorps will be starting towards the end of September. I recently participated in a two-hour supervisor training for this program. We look forward to welcoming our new member and thank Vien for her service this past year!

Jennifer J. Bromeland  
City Administrator

Fungus - "slime mold"





Fountain