

CITY COUNCIL MEETING AGENDA
705 Parkway Avenue at 6:00 P.M.

Regularly scheduled City Council meetings are held the first Monday of every month at 6 p.m. All meetings are open to the public. If you wish to address the City Council in person, please contact City Hall at 507-257-3218 or email krausch@eaglelakemn.com or jbromeland@eaglelakemn.com. Written comments or questions for the City Council can be submitted via USPS, email, or dropped off at City Hall. City Council meetings are now live streamed to the City of Eagle Lake’s official YouTube Channel. To view meetings, please visit the City of Eagle Lake website at <https://www.eaglelakemn.com> and click on the “City of Eagle Lake MN City Council Meetings” icon on the home page of the website.

The City Council is provided with background information for agenda items in advance by staff, committees, and boards. Many decisions regarding agenda items are based upon this information, as well as: city policy and practices, input from constituents and a Council Members personal judgment. If you have any comments, questions or information that has not yet been presented or discussed regarding an agenda item, please ask to be recognized by the mayor during the “Open Public Comments” section on the agenda. Please state your name and address for the record. All comments are appreciated.

CALL TO ORDER

ROLL CALL

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the council for **three minutes** on a topic not on the agenda. Persons commenting on consent agenda may use this opportunity to speak. There will be no discussion or action taken at that time. This is merely to inform the City Council of your issue(s) or concern(s) and for City staff to do further research.

APPROVAL OF THE AGENDA

APPROVAL OF MEETING MINUTES

- City Council Meeting Minutes of September 11, September 18 and September 25, 2023 Pg. 3

CONSENT AGENDA

- | | | | |
|------------------------|--------|--|--------|
| 1. Monthly Bills | Pg. 16 | 2. Treasurer’s Report | Pg. |
| 3. Police Report | Pg. 62 | 4. Fire Report | Pg. 66 |
| 5. Public Works Report | Pg. 68 | 6. Building and Zoning Permits | Pg. 69 |
| 7. Gambling Report | Pg. 71 | 8. Res. 2023-40 Appoint Ben Metcalfe as Fire Reservist | Pg. 73 |
| 9. | | | |

PUBLIC HEARING

PRESENTATIONS

If you have any questions, please feel free to contact City Hall at 507.257.3218 or email at jbromeland@eaglelakemn.com.

OLD BUSINESS

NEW BUSINESS

1. Planning Commission Recommendations for 301/305 Parkway Avenue Lot Consolidation and Wangen Subdivision Preliminary and Final Plat (Comm. Dev. Coord. Adomabea) Pg. 74
2. Developer's Agreement for Wangen Subdivision Pg. 78
3. Contract with BE County Sheriff's Office for Law Enforcement Coverage Pg. 89
4. Schedule Public Hearing for Ordinance Repealing and Replacing Chapter 3, Section 3.010 Subpart 4, Chapter 4, Section 4.200, and Chapter 10, Section 10.020 Pg.110
5. American Legion Post 617 Revolving Loan Fund Request Pg.120
6. Fire Department Rescue Rope Equipment Purchase Pg.123
7. Sale of Country Clipper Mower Pg.125

OTHER

1. Recognize Senator Nick Frenz for LMC 2023 Legislator of Distinction Award Pg.127
2. League of MN Cities Mayor for a Day Essay Contest Pg.130

CITY ADMINISTRATOR REPORT

Pg.133

1. Climate Impact Corps Community Forestry Member Update
2. ReLeaf Community Forestry Grant Application Submitted
3. Small Communities Planning Grant for Stormwater Resilience Application Submitted
4. Park Pavilion Project Update – Construction Starting in Early October
5. Storm Drain Stenciling Activity – October 10th at 4:30 p.m., Lake Eagle Park
6. Upcoming BE County Mayors and Clerks Meeting – October 26th at 6:30 p.m. at Eagle Lake City Hall
7. House Capital Investment Bonding Tour Visit and Water Treatment Plant Project Presentation
8. Update from Registry Manager about Scheduled Teardowns for 2023
9. Temporary Tower by Water Tower for Verizon Equipment and Timeline for Removal
10. Timeline to Apply for SCDP Grant
11. YTD Revenues and Expenditures as of September 30th

COUNCIL MEMBER REPORTS

ANNOUNCEMENTS

- **Fire Department Open House** – October 8, 2023 from 1:00 p.m. – 3:00 p.m., Fire Hall, 101 Plainview Street
- **Fall Cleanup** – October 21, 2023 from 8:00 a.m.-Noon, Lake Eagle Park
- Upcoming Regular **City Council** Meeting – November 6, 2023 at 5:00 PM, City Hall – Council Chambers, 705 Parkway Avenue
- Next Regular **EDA** Meeting – October 26, 2023 at 6:45 AM, City Hall-Council Chambers, 705 Parkway Ave
- Next Regular **Park Board** Meeting – October 12, 2023 at 6:45 AM, City Hall-Council Chambers, 705 Parkway Ave
- Next Regular **Planning Commission** Meeting – October 16, 2023 at 6:00 PM, City Hall-Council Chambers, 705 Parkway Ave

ADJOURNMENT

If you have any questions, please feel free to contact City Hall at 507.257.3218 or email at jbromeland@eaglelakemn.com.

**CITY OF EAGLE LAKE
CITY COUNCIL MEETING
SEPTEMBER 11, 2023**

CALL TO ORDER

- Mayor Norton called the meeting to order at 6:01 p.m.

ROLL CALL

- Council Members present: Garrett Steinberg, Beth Rohrich, Anthony White, John Whittington, and Mayor Lisa Norton.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp, Public Works Director Andrew Hartman, Fire Chief Vern Simpson, and Deputy Clerk Kerry Rausch.

PUBLIC COMMENTS

- None

APPROVAL OF THE AGENDA

- Council Member White moved, seconded by Council Member Rohrich, to approve the agenda. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

APPROVAL OF MEETING MINUTES

- Council Member White moved, seconded by Council Member Steinberg, to approve the August 7, August 8, and August 16, 2023 City Council minutes. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

CONSENT AGENDA

- Mayor Norton brought to the Council’s attention the resolution to accept donations for the park pavilion.
- Council Member Steinberg moved, seconded by Council Member Rohrich, to approve the consent agenda.

Monthly Bills	Treasurer’s Report	Police Report
Fire Report	Public Works Report	Building & Zoning Permits
Gambling Report	Res. 2023-38 Accepting Donations for Park Pavilion	
- The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

PUBLIC HEARING

- None

PRESENTATIONS

- None

OLD BUSINESS

- None

NEW BUSINESS

1. REDA Joint Services Agreement

- Administrator Bromeland explained that before the City Council is a Joint Economic Development Services Agreement Regarding the Greater Mankato Regional Marketplace. The purpose of the agreement is for parties wishing to facilitate economic development of the communities that make up the Greater Mankato Regional Marketplace. This endeavor offers a forum to facilitate individual and regional assets and opportunities for the purpose of business development and will enable Eagle Lake to enhance its future economic prosperity.
- Administrator Bromeland also explained that the cost for 2024 will be \$8,084 and will be paid using Economic Development funds. Eagle Lake was one of the founding communities in 2009 when the Regional Economic Development Alliance (REDA) was formed.
- Council Member Whittington moved, seconded by Council Member White, to enter into a Joint Economic Development Services Agreement regarding the Greater Mankato Regional Marketplace. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

2. Use Agreement with Property Owner and Farmer for Wind Rows along 598th

- Administrator Bromeland explained that the City has previously paid Steve Wolfe, Jr. compensation to leave up rows of crops, both corn and beans, to help combat drifting along portions of 598th Avenue in Eagle Lake. There has not been a formal agreement for this arrangement. Before Council is an agreement drafted by legal counsel and modified by staff to reflect a specific dollar amount and acres as requested by Mr. Wolfe, Jr.
- Administrator Bromeland also stated that no arrangement had been made in the fall of 2022 to leave crops during harvest time. Due to the unique winter, the City hired a contractor to create snow wind rows on a portion of the land owned by Gary and Kim Hiniker that Steve Wolfe, Jr. farms. The City's Public Works Director Andrew Hartman has expressed interest in leaving rows of beans to help combat drifting this winter.
- Public Works Director Hartman stated he believes the bean rows will help create natural wind rows.
- Council Member Steinberg moved, seconded by Council Member Rohrich, authorizing the Mayor and City Administrator to sign a use agreement with Gary and Kim Hiniker and Steve Wolfe, Jr. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

3. Draw Request No. 3 for Fox Meadows Housing Development Cash Escrow

- Administrator Bromeland explained that a draw request for distribution from the escrow funds for the Fox Meadows Housing Development in the amount of \$461,869.12 has been received and that Brian Sarff with Bolton and Menk has reviewed the request and recommends that the escrow funds be released as requested.
- Council Member Rohrich moved, seconded by Council Member White, authorizing the release of withdrawal request #3 in the amount of \$461,869.12 to the developer. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

4. TIF 3-1 Interfund Loan Repayment to General Fund

- Administrator Bromeland stated that before Council is a letter from Shannon Sweeney with David Drown Associates regarding the 2022 TIF reports for the City of Eagle Lake. Mr. Sweeney has recommended that the interfund loan for the 3-1 TIF District, the district was created for the TSO Janesville, LLC Redevelopment Project – 704 Parkway Avenue in 2015, has been documented and can now be transferred to the general fund as repayment for expenditures previously incurred. There is currently a cash balance of \$45,560 which can be transferred to the general fund, less \$1,000 for annual reporting costs.
- Administrator Bromeland stated before Council is a recommendation to transfer \$44,560 to the general fund on January 1, 2024 with the funds being dedicated for the purpose of improving the parks, such as costs associated with improving and maintaining the pond at Lake Eagle Park.

- Council Member White moved, seconded by Council Member Rohrich, to approve the interfund transfer and to dedicate the funds towards park improvement. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
5. Insurance Agent for Property and Casualty and Work Comp
- Mayor Norton explained that the City's current insurance agent attended a previous City Council meeting and stated that the City's insurance rates would be increasing. Mayor Norton stated that she felt adequate information was not provided as to why rates were increasing. Since then, Mayor Norton contacted North Risk Partners who represents the largest number of municipalities insured by the League of MN Cities and coordinated a meeting with an insurance agent to get another perspective on what services cities can expect from an insurance agent. Mayor Norton, Administrator Bromeland, and Deputy Clerk Rausch attended this meeting.
 - Administrator Bromeland stated the City has a good relationship with Mr. Kennedy with Allied Insurance Agency of Mankato, LLC who has been the City's insurance agent since 2014. She also explained that the insurance agent receives 10% of the City's property and casualty premium with the League of MN Cities Insurance Trust (LMCIT) and 2% of the work comp premium with LMCIT. She also explained that if the City decides to change agents at this time, the current agent will receive the commission and that North Risk Partners is fine with that.
 - Council discussion included that it is always good to look at services other companies can provide and that if there are more services with a new company to ask the existing agent if that is something they could match.
 - Council Member White asked that a third insurance company be contacted so that three options are available to Council for decision making purposes.
 - Council Member White moved, seconded by Council Member Steinberg, authorizing an informal committee comprised of Mayor Norton, Administrator Bromeland, and Deputy Clerk Rausch be formed to review insurance agencies and services they offer. Motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
6. Agreement Establishing Regional Safety Group with Madison Lake and St. Clair
- Administrator Bromeland stated before the Council is an agreement which would allow Eagle Lake to partner with neighboring communities, Madison Lake and St. Clair, to get affordable, in-person safety training. The League of Minnesota Cities Insurance Trust (LMCIT) has developed a Regional Safety Group Initiative to facilitate safety training for cities and entities. The purpose of the agreement is to promote workplace safety and health through the sharing of ideas and knowledge and by holding regular joint safety and health training, educational programs, and meetings. Each member city will host two training session a year for a total of six training sessions.
 - These trainings would include administrative, police and public works staff. The fire department provides its members with the needed mandatory training already. The cost of said training would be \$1,485 per year per city. Administrator Bromeland expressed a strong recommendation for this training to ensure staff are trained adequately. If approved, Eagle Lake will host the first training on November 13th.
 - Council Member Whittington moved, seconded by Council Member Steinberg, to authorize entering into an agreement establishing a Regional Safety Group with Madison Lake and St. Clair. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
7. Utility Rate Recommendations – Water, Sewer, and Stormwater Rate Analysis
- Administrator Bromeland directed the City Council to a letter from Shannon Sweeney with David Drown Associates with utility rate recommendations for water, sanitary sewer, and storm water. Mr. Sweeneys' rate recommendations for 2024 are: water enterprise a 6% annual increase, sewer enterprise a 4% annual increase, and storm enterprise a 36% increase which will go from \$3.63 per month to \$4.94 per month.

- Administrator Bromeland explained that a household with an average monthly water consumption of 5,000 gallons would see their utility bill increase from \$109.11 a month to \$115.95 a month, an increase of \$6.84. If approved the water and sewer rates would go into effect with January 2024 usage which would be reflected in the February 2024 bill.
 - Administrator Bromeland also explained that in 2028 the City will see some debt service drop off which will result in a positive balance.
 - Council Member White moved, seconded by Council Member Rohrich, to approve the recommended rate increases for 2024 for water, sewer and storm water as presented. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
8. Resolution Adopting Proposed 2024 Preliminary Budget and Tax Levy
- Administrator Bromeland explained that cities must prepare and adopt a proposed budget and proposed property tax levy each year. By Minnesota law, the fiscal year of a city and all its funds must be calendar year. A budget is one year of estimated money coming in or revenue, and expenditures or money going out. Cities over 500 in population that propose a property tax increase are required to provide notice of the proposed budget adoption and to allow public input on the proposed budget and property tax levy. The Truth in Taxation process (TNT) requires cities to certify proposed property tax levies to the county auditor on or before September 30th. The preliminary levy can be reduced once adopted but cannot be increased prior to the final levy being adopted. The levy is comprised of the general fund, EDA and debt service. A TNT public comment hearing must occur between November 25th and December 28th. The Truth In Taxation meeting is tentatively scheduled for Monday, December 4, 2023 at 6:00 p.m. at City Hall. The final levy must be certified to the county auditor by or before December 28th. Cities must also file a certificate of compliance with the Department of Revenue by December 28th.
 - Administrator Bromeland also stated that last year's final tax levy was set at approximately 9% or an increase of \$80,361. Property taxes should have remained relatively flat unless a property's valuation increased.
 - The 2024 Proposed Preliminary Levy is as follows: General Fund \$945,045, EDA \$51,000, and Debt Service \$132,939 for a total of \$1,128,984. Proposed expenditures for 2024 are \$2,324,965 and propose revenues are \$2,147,808. The budget would be balanced except for planned deficit spending in the amount of \$181,627. Planned deficit spending is the intentional drawing down of capital outlay funds which were previously set aside in the general fund.
 - Administrator Bromeland also explained that a net tax capacity increase with continued growth allows our tax rate to decrease. Even with a proposed 16% levy increase, the proposed 2024 tax rate is still slightly below the 2023 tax rate. If a property's valuation increased, taxes will increase accordingly. Taxpayers that see an increase in their taxes will also notice that their valuation likely increase. Calculations can appreciate or depreciate. The time to appeal a valuation is in April and taxpayers need to contact Blue Earth County directly as the City of Eagle Lake does not determine property valuations.
 - Administrator Bromeland explained that police staffing and coverage amounts have been considered and the proposed budget amount should cover expenses.
 - Council Member Whittington moved, seconded by Council Member Rohrich, to approve Resolution 2023-39 A Resolution Setting the Fiscal Year 204 Preliminary City Budget and Preliminary Property Tax Levy. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
9. Fire Department Request to Use Gambling Fund Proceeds to Purchase Uniforms
- The Eagle Lake Area Fire Department is requesting permission to use gambling proceeds to purchase new uniforms. Each year the Eagle Lake Area Fire Department contributes gambling proceeds to the City of Eagle Lake to help offset eligible fire and EMS related expenditures.

- Council Member White moved, seconded by Council Member Rohrich, to authorize the use of \$2,272.10 of gambling proceeds for the Eagle Lake Area Fire Department to purchase uniforms. The motion carried with Council Members Steinberg, Rohrich, White, Whittington and Mayor Norton voting in favor.
10. Authorization to Sell 2020 Country Clipper Mower and 2008 F-250 on Minn Bid
- Public Works Director Andrew Hartman has requested to put the 2020 Country Clipper mower on sale on MinnBid with a recommended minimum bid set at \$2,000. He also requested to list the 2008 Ford F-250 with a minimum bid set at \$7,500.
 - Discussion included that the City has three mowers in use and that the 2020 Country Clipper is not being used and is not needed.
 - Council Member White moved, seconded by Council Member Rohrich, to authorize the sale of the 2020 Country Clipper and the 2008 Ford F-250 on MinnBid with set minimum bid amounts of \$2,000 and \$7,500 respectively. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
11. Public Works Request to Purchase Two-Way Radios for Equipment
- Public Works Director Andrew Hartman stated that the Public Works Department has Bluetooth and cell phones but that it cumbersome to use while snow plowing and other job functions and is requesting to purchase two-way radios from 2-Way Radio of Minnesota Inc. at a cost of \$3,100.
 - Mr. Hartman also stated the department has tested these radios and feels that a repeater is not needed at this time but may be needed in the future.
 - Discussion included if the public works employees would still need to use their cell phones for work purposes. The Council asked that how cell phones are being used be reviewed and that maybe only the Public Works Director would need to utilize a cell phone for work purposes once the two-way radios are being used.
 - Council Member Whittington moved, seconded by Council Member White, to authorize the purchase of two-way radios for the public works department in the amount of \$3,100. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
12. Climate Impact Corps Site Agreement for Community Forestry Member
- Administrator Bromeland stated that the City of Eagle Lake has been awarded a Community Forestry Member with the Climate Impact Corps for the 2023-2024 year. This will be the third Community Forestry Member for Eagle Lake in recent years. The Community Forestry Member will assist with EAB outreach and education, tree planting, rain garden maintenance, etc. The City Administrator will supervise the Community Forestry Member.
 - Council Member Steinberg moved, seconded by Council Member Rohrich, to approve retroactively the Climate Impact Corps Site Agreement. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
13. Pricing for Mass Notification System
- Administrator Bromeland explained that during the recent power outage and subsequent loss of water pressure during the water tower rehab project it became apparent that a mass notification system is needed to be able to notify residents quickly of important information. Administrator Bromeland stated she contacted two vendors were contacted about pricing and she participated in on-line demonstrations.
 - Administrator Bromeland also stated that utilizing a mass notification system will help streamline communications and ensure timely notifications to residents of important information including but not limited to a boil water alert or snow emergency. Residents will need to sign up to receive notifications with this system. A mass notification system would also allow the City to move away from MailChimp.

- Administrator Bromeland recommended accepting the proposal from GOGov in the amount of \$3,900 annually. This system will allow residents to be notified through an app, via text message, and email. The system will also work with the City's website.
- GOGov indicated that it would take about a month to launch and that they would assist with the launch.
- Council Member White moved, seconded by Council Member Whittington, to accept the proposal from GOGov in the amount of \$3,900 annually. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

OTHER

1. New Law Regarding Managed Natural and Native Landscaping and Next Steps

- Administrator Bromeland explained that effective July 1, 2023, municipalities are required to allow property owners and occupants to install and maintain natural landscapes. According to an article by the League of Minnesota Cities, city ordinances that are not consistent with this change would not be enforceable and may need to be amended or repealed.
- A letter from City Attorney Chris Kennedy has advised that the City can enforce height restriction on turf grass lawns and yards not maintained. The language in City ordinance about vegetation would be unenforceable regarding plants that are not considered noxious weeds.
- Discussion included if native landscaping could be in easement areas. Current City Code states that planting in easements is not allowed and that to do so would be at the property owners risk.
- Administrator Bromeland explained that noxious weeds in excess of 6 inches can still be enforced as well as turf grass.

2. Police Department Staffing Update

- Administrator Bromeland stated that it has been a struggle to hire police officers. The August 7th conditional offer for a part-time officer was extended with the officer later withdrawing his application. The conditional job offer to a full-time police officer candidate was withdrawn by the City. The City conducted another interview, but no offer was extended. An application has been received which will be reviewed.
- Due to the difficulty in filling police officer positions the personnel committee has been researching viable options.
- Administrator Bromeland asked if the Council would like to schedule a special meeting to allow the personnel committee dedicated time to present their findings which will allow for the best possible coverage.
- Council Member Steinberg moved, seconded by Council Member White, to schedule a special meeting for Monday, September 25th at 7:00 p.m. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

CITY ADMINISTRATOR REPORT

1. 2022 Population and Household Estimates from MN State Demographer

- According to a mailing from the Minnesota State Demographer, Eagle Lake's April 1, 2022 population estimate is 3,331 while the household estimate is 1,210. Eagle Lake's population has increased since the 2020 Census in which our population was determined to be 3,278.

2. Expenditure and Revenue Report as of August 31, 2023

- It was noted that the YTD expenditure and revenues were included in the budget information.

3. Community Forestry Member Recruitment

- Upon the approval of the agreement for another Community Forestry Member, City staff will begin pushing out recruitment materials.

4. Storm Drain Stenciling Activity for 2023
 - As part of the MS4 program, the City will be holding another storm drain stenciling activity this fall. Public education and participation are a requirement of the MS4 program. Expenses will be minimal for supplies and food for volunteers. More information will be coming.
5. Upcoming Mayors and Clerks Meeting in Eagle Lake
 - The October Mayors and Clerks meeting will be hosted in Eagle Lake. The exact date is to be determined but the meeting will be held at City Hall and the meal catered.
6. MSU Graduate Class Studio Project (Land Use Update) for Eagle Lake
 - The South Central Service Cooperative recently notified cities of an opportunity to utilize an urban and planning graduate class to assist with projects such as land use, comp plan, housing study, etc. Community Development Coordinator Olivia Adomabea submitted a proposal to update the City's comprehensive plan, but due to the City's comprehensive plan not having been updated since 1991, the professor of the studio class recommended that perhaps the class focus on one area of the comprehensive plan such as updating the land use plan. The studio class is currently working on updating the City's land use plan. More information will be presented in the next couple of months.
7. Status of Highway 14 Corridor Study Application and 2024 UPWP
 - The Mankato/North Mankato Area planning Organization has approved the City of Eagle Lake's application for a Highway 14 Corridor Study from CSAH 12 to the eastern planning boundary. MnDOT has agreed to fund the portion of the study that is outside of the planning area boundary. More information will follow as to the timeline and next steps.
8. Regency Update
 - According to Kim Stumne, manager of Regency, the teardowns have commenced. It is anticipated that 3-4 units will be removed in 2023. Ms. Stumne cited difficulty with renting dumpsters and having them emptied in a timely manner as the reason for the teardowns taking place slower than anticipated.

COUNCIL REPORTS

1. Mayor Norton asked about leaf collection this fall with some trees already losing their leaves. Public Works Director Hartman stated that the equipment is ready as well as the dumping location.

ADJOURNMENT

- Council Member Steinberg moved, seconded by Council Member Rohrich, to adjourn the meeting at 7:15 p.m. The motion carried with Council Members Steinberg, Rohrich, Whittington, and Mayor Norton voting in favor.

Lisa Norton, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
SPECIAL CITY COUNCIL MEETING
SEPTEMBER 18, 2023**

CALL TO ORDER

- Mayor Norton called the meeting to order at 7:40 a.m.

ROLL CALL

- Council Members present: Anthony White, John Whittington, and Mayor Lisa Norton.
- Staff present: City Administrator Jennifer Bromeland, Public Works Director Andrew Hartman and Deputy Clerk Kerry Rausch.

APPROVAL OF THE AGENDA

- Council Member White moved, seconded by Council Member Whittington, to approve the agenda. The motion carried with Council Members White, Whittington, and Mayor Norton voting in favor.

NEW BUSINESS

1. Review and Approve Updated Park Pavilion Pricing
 - Administrator Bromeland explained that an updated proposal from J.R. Murilla Construction in the amount of \$158,700 for the Park Pavilion Project at Lake Eagle Park was received via email on September 13th. Bolton and Menk recently completed a structural engineering review of the proposed pavilion plans and provided recommendations to ensure that the proposed structure complies with minimum design load requirements such as wind, snow, and weight. After implementing the recommendations, the total cost of the project increased \$29,500, from \$129,200 to \$158,700.
 - Administrator Bromeland provided background on this project, explaining that two proposals were received and reviewed in June 2023. The City Council selected the proposal from J.R. Murilla Construction in the amount of \$129,200. Following the selection of a contractor, the City's building inspector advised that the plans for the park pavilion would need to be reviewed by a structural engineer to ensure compliance with the state building code. Bolton and Menk was next hired to perform the structural engineering review. The feedback received from Bolton and Menk consisted mainly of modifications needed for masonry and framing.
 - The cost for the park pavilion project will be paid for using capital outlay monies set aside for parks. The capital outlay funds will be exhausted when this project is completed. These funds will need to be replenished using funds set aside in 2024 for parks improvements along with any donations or grants received for the parks. \$50,000 has been asset aside annually in recent years for parks improvements, with another \$50,000 allocated in the 2024 budget for this purpose.
 - Joe Murilla with J.R. Murilla Construction has stated that to be able to complete the project this fall, the updated proposal needs to be approved at the City's earlier opportunity and therefore, this special City Council meeting was called to keep the process moving.
 - Council discussion included that the changes suggested are needed to ensure public safety and that both plans that were submitted were similar and that engineering review would have been need for both. Also discussed was the fact that both the existing and new ADA restrooms would be available in the event of severe weather.

- Council Member White moved, seconded by Council Member Whittington, to approve the updated proposal from M.R. Murilla Construction in the amount of \$158,700. The motion carried with Council Members White, Whittington, and Mayor Norton voting in favor.

ADJOURNMENT

- Council Member Whittington moved, seconded by Council Member White, to adjourn the meeting at 7:45 a.m. The motion carried with Council Members White, Whittington, and Mayor Norton voting in favor.

Lisa Norton, Mayor

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
SPECIAL CITY COUNCIL MEETING
SEPTEMBER 25, 2023**

CALL TO ORDER

- Mayor Norton called the meeting to order at 7:00 p.m.

ROLL CALL

- Council Members present: Garret Steinberg, Beth Rohrich, Anthony White, John Whittington, and Mayor Lisa Norton.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp and Deputy Clerk Kerry Rausch.

APPROVAL OF THE AGENDA

- Council Member Steinberg moved, seconded by Council Member White, to add Public Comments to the agenda. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
- Council Member Whittington moved, seconded by Council Member Rohrich, to move the Public Comments period to after new business. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

NEW BUSINESS

1. Police Department Staffing Challenges and Coverage Options

- Administrator Bromeland explained that this special City Council meeting has been called for the purpose of discussing the ongoing police department staffing challenges that Eagle Lake continues to experience and identify options for the best and most complete law enforcement coverage for the residents and businesses.
- Also explained was that Eagle Lake is a growing community with a current population of 3,331 which is 53 residents higher than the 2020 census count of 3,278. Eagle Lake is forecasted to continue increasing in population. Maintaining a consistent, dedicated police presence is important to deter crime while ensuring the safety and well-being of all residents and businesses. Proactive and consistent community policing is just as important in forging relationships between members of the community and law enforcement.
- For background purposes Administrator Bromeland explained that Eagle Lake has historically been staffed with three full-time police officers and 1-2 part-time police officers, providing approximately 20 hours of coverage a day. Part-time officers were previously utilized to help fill gaps in coverage when full-time officers were not available or needed time off.
- A shift in staffing began in late 2020, first with difficulty retaining part-time police officers. As a result, the City began to see police coverage decrease on weekends and most weekend day shifts were replaced with daytime on-call. This shift placed a strain on full-time officers who had difficulty taking time off while still needing to be available on call. Coverage in 2021 and 2022 consisted mostly of 20 hours of coverage per day, Monday through Friday, and daytime on-call coverage Saturdays and Sundays.
- Also explained was that in July 2022, the City of Eagle Lake entered into an agreement with Blue Earth County Sheriff's Office for emergency on-call service. The purpose of entering into this agreement was to help alleviate some of the pressure felt by full-time officers not being able to fully take time off because of regular daytime on-call hours scheduled every Saturday and Sunday.

- Administrator Bromeland also explained that in June of 2023 two full-time police officers submitted their resignations back-to-back within a span of weeks and the City was suddenly down to one full-time police officer, the police chief, for scheduled law enforcement coverage. Despite adding funding to the 2023 budget for a 4th full-time officer, we have been unable to fill the position because we cannot first fill the existing vacancies.
- With the City running out of options, in July 2023, the City Council approved another contract with the Blue Earth County Sheriff's Office for up to twenty hours of scheduled patrol coverage per week. While the current situation is working for now, it is not a viable long-term solution. Under the current agreement, the Blue Earth County Sheriff's Office has provided excellent, reliable service, without having a dedicated law enforcement presence in Eagle Lake, but there are still gaps in coverage that create vulnerabilities.
- Efforts continue to be made to hire new police officers, such as increased pay, but there are fewer candidates and less qualified candidates. There is a significant demand for police officers in Minnesota and a limited pool of qualified applicants. Even when Eagle Lake has been able to extend an offer to a qualified candidate who meets all requirements for the position, the vicious cycle of expending time and resources on hiring, training, and turnover remains. There are not enough officers to fill every opening in law enforcement across the state and the City is competing with law enforcement agencies that possess more resources.
- Given the ongoing police officer shortage and the City's inability to fill vacancies, the City's Personnel Committee, which is comprised of Council Members Beth Rohrich and John Whittington, have been periodically meeting with the police chief to discuss staffing updates and coverage needs. No long-term viable internal solutions have been identified in those meetings other than to continue trying to fill vacancies and hope that the hiring landscape changes soon. The committee also met with the Blue Earth County Sheriff's Office to hear more about what it would cost and look like to contract fully for law enforcement coverage.
- Contracted service with Blue Earth County's Sheriff's Office allows Eagle Lake to have dedicated law enforcement coverage 18-20 hours a day Monday through Friday, and 12 hours a day on Saturdays and Sundays. All other times and resources would be covered with a response from the Sheriff's Office at no additional cost, ensuring 24/7 coverage. Under this scenario, a lieutenant and two deputies would be assigned to Eagle Lake and the wording "serving Eagle Lake" would be added to the squads used for patrol in Eagle Lake. An anticipated cost to contract fully for law enforcement coverage is \$502,000 for 2024. Eagle Lake's 2023 budget for the police department totals \$469,361. Not reflected in the police department budget and allocated elsewhere in the general fund budget are the costs for insurance, such as health, dental, work comp, property and casualty and liability insurance. The police department's share of insurance costs is approximately \$40,000. When insurance costs are factored into the overall cost to operate a police department, the total cost is like what it would cost to contract with Blue Earth County. An additional benefit to contracting police coverage is that the County employs a total of 37 full-time officers, additional deputies are immediately available in the event of a major incident in Eagle Lake.
- Council Member John Whittington, a member of the personnel committee, stated the City has struggled with staffing issues for several years and the personnel committee has met with the Police Chief and City Administrator looking for ways to provide safety for the community. Mr. Whittington stated that the personnel committee does not believe it will be able to staff the police department at this time and feels it would be good for the City to contract with Blue Earth County's Sheriff's Office. The deputies are well trained and will allow for more patrol time and less administrative time. There will be three officers assigned to Eagle Lake and the County would have other officers available to back them up when needed. He stated the goal of the personnel committee to keep the community safe.

- Council Member Rohrich, also serving on the personnel committee, stated this issue has been several years coming and that the personnel committee has tried to be creative and think outside the box. Year to date the City has received few applications for three positions and not all have been qualified. The goal is community safety and consistency in coverage. Mrs. Rohrich stated that Chief Kopp has had great support from the County, but the County's staff is not currently dedicated to the City and therefore changes need to be made.
- The City's Attorney Chris Kennedy explained that the City will need to determine if contracted police coverage would be a temporary or permanent change. If a permanent change, the city code would need to be amended and could include options. He also stated that temporary service could be several years in duration.
- Chief Deputy Jeremy Brennan with Blue Earth County's Sheriff's Office stated the County was approached by the City to look into contracting police services. Blue Earth County Sheriff's Office's mission statement under the leadership of Sheriff Jeff Wersal, is to provide quality services that promote and protect the safety, security and well-being of all the people in our community.
- Blue Earth County's administrative officers consist of Sheriff Jeff Wersal, Chief Deputy Jermy Brennan, Captain Paul Barta and Emergency Management Director Eric Weller. They also have a patrol division, an investigative Division which includes the Minnesota River Valley Drug Taks Force, a Records/Evidence/Office Coordinator, and a Communication Center and Detention Division.
- The contracted law enforcement proposed services would include the Sheriff's Office providing 3 full-time staff to cover approximately 6,240 hours of patrol coverage with 1 Lieutenant and 2 Deputy Sheriff's to be dedicated to the City of Eagle Lake. This would provide approximately 20 hours of patrol coverage each day for the City Monday through Drive and approximately 12 hours of patrol coverage Saturday and Sunday. It would provide 24 hours 7 days a week Sheriff's Office response to calls. The Sheriff's Office is staffed 24 hours a day with licensed Deputy Sheriff's. The Sheriff's Office is currently fully staffed with 37 full-time licensed peace officers.
- Benefits to contracting law enforcement services include financial advantages such as known costs, automatic replacement for injured/sick deputies, provided with fully trained/experienced officers, Sheriff's Office pays to hire and train deputies, and access to additional resources. Increased level of service benefits include additional deputies are immediately available in the event of a major incident in Eagle Lake, access to the Sheriff's Office Divisions and Specialized Units, additional resources to address specific concerns.
- Other resources Blue Earth County's Sheriff's Office has available include a dive team, drone team, DWI/traffic enforcement, emergency management, water patrol/boat/ATV, and 2 K9 teams which will be coming soon.
- Deputy Chief Brennan stated that the contracting of police services through Sheriff's departments is a tried and proven concept and shared with the City Council agencies currently contracting for this service. He also stated it is expected that contracted police services will increase greatly.
- The Sheriff's Office currently contracts law enforcement for several small cities within the County. Deputies have participated in several functions within those cities, attend and participate in city council meetings, community events, school events and participate in community interaction.
- Mayor Norton asked about transition time needed to contract police services. Chief Deputy Brennan stated that a contract will need to be in place and an effective date be established. From there the contract would go to the Blue Earth County Board for approval.
- Council discussion included the desired length of contract, which could range from 3-5 years, the possibility of extending the contract, and the desire to restore the local police department when the hiring environment improves.

- Attorney Chris Kennedy stated the police department currently follows the City Council's lawful orders and if police services are contracted the City Council would lose that control. He also stated that it should be determined if the City Council is looking at disbanding the police department or rebuilding it over time.
- The meeting was opened to public comments with the following comments being taken.
- Ken Reichel, 101 Maywood Avenue, stated that if the police department is eliminated and later reinstated it would cost approximately \$750,000 to set it up. He asked the City Council to slow down the process and try to find a different solution, such as increasing police officer pay to entice them to Eagle Lake. He stated he has compared the 2022 and 2023 budgets and they are not an apple-to-apple comparison with Blue Earth County. Mr. Reichel went on to state it is important for residents to know there is police coverage and concluded by stating he is not in favor of contracting police services.
- Council members addressed some of Mr. Reichel's concerns by explaining that the current staffing situation is not sustainable long term, that wages have been increased without the desired results and there are a lack of qualified applicants.
- Tim Auringer, 405 Perry Street, stated he believes contracting of police services is a great idea and that the City has struggled with staffing concerns for 10-12 years. This is the best thing the city can do for the residents and will result in more patrolling of the streets in the community. He also stated he likes the price tag and fully supports the contracted service.
- Council Member Andrew White read an email submitted by Jim Beal, 420 Owl Lane, which stated he, Mr. Beal, has always felt safe living in Eagle Lake and thinks that is one of the biggest quality of life reasons people move here. He hopes most of our citizens realize the visual presence of a policing agency and that it certainly helps with reducing the potential to commit a crime. He believes right now it is extremely difficult to hire police officers for our city. For now the best answer is to contract with Blue Earth County. We need to have a reliable policing agency in our growing community. Blue Earth County would provide professionally trained officers to our city. While the council may prefer a city police department, the current staffing makes that extremely difficult. We need professionals when it comes to an emergency situation. It appears the contract would be on an annual basis. This would give the city the opportunity to review as necessary. As time and budget allows it is always possible to go back to a city police force.
- Council Member Whittington moved, seconded by Council Member Rohrich, to continue contract discussion with the Blue Earth County's Sheriff's Office and to bring information back to the City Council. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
- Chris Kennedy stated he could provide ordinance information to the City Council. He also indicated this contract may take until January or February of 2024 to be implemented.

ADJOURNMENT

- Council Member White moved, seconded by Council Member Steinberg, to adjourn the meeting at 8:13 p.m. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

Lisa Norton, Mayor

Kerry Rausch, Deputy Clerk

CITY OF EAGLE LAKE

*Check Summary Register©

September 2023

Name	Check Date	Check Amt	
10100 Cash			
1715e MN DEPT OF REVENUE	9/7/2023	\$1,838.00	August Sales Tax
1716e PSN	9/7/2023	\$681.15	August Fees
1717e PERA	9/11/2023	\$3,587.17	BW 09-14-23
1718e WEX HEALTH INC.	9/11/2023	\$215.41	BW 09-14-23
1719e WEX HEALTH INC.	9/11/2023	\$24.75	August Fees
1720e PERA	9/25/2023	\$3,338.72	BW 09-28-23
1721e WEX HEALTH INC.	9/25/2023	\$6,552.91	BW 09-28-23
1722e PERA	9/26/2023	\$50.00	MO 09-23
1723e PITNEY BOWES GLOBAL FINAN	9/26/2023	\$124.44	4th Qtr Equipment Rental Fee
1724e AFLAC	9/27/2023	\$160.08	September Premiums
45643 ACTIVE 911 INC	9/8/2023	\$592.50	Subscription
45644 ALPHA WIRELESS	9/8/2023	\$336.00	Quarterly Maintenance
45645 ARAMARK	9/8/2023	\$185.41	
45646 BCBS OF MN	9/8/2023	\$11,427.39	October Premium
45647 BHE COMMUNITY SOLAR LLC	9/8/2023	\$4,283.85	SOLAR GARDEN
45648 BOLTON & MENK INC	9/8/2023	\$17,541.50	Water Tower Rehab
45649 CHRISTOPHER KENNEDY	9/8/2023	\$414.00	August Fees
45650 COMPUTER TECHNOLOGY SOL	9/8/2023	\$2,656.23	VIP Service
45651 CORE & MAIN	9/8/2023	\$4,812.68	
45652 EAGLE EXPRESS	9/8/2023	\$1,772.57	August Fuel Charges
45653 FREE PRESS	9/8/2023	\$61.00	Minor Subdivision Platt - Mike Bales
45654 FRESH START CLEANING AND	9/8/2023	\$100.00	August Service
45655 HARRISON FORD	9/8/2023	\$172.50	2021 Explorer
45656 J.R. BRUENDER CONSTRUCTIO	9/8/2023	\$185.00	Rink Location
45657 KIMBALL MIDWEST	9/8/2023	\$112.19	Wheel and Crimp Set
45658 LEAGUE OF MN CITIES	9/8/2023	\$4,135.00	2023-2024 Dues
45659 LEE, MATT	9/8/2023	\$55.41	Reissue payroll check not received
45660 LINDE GAS & EQUIPMENT INC	9/8/2023	\$58.31	
45661 MADDEN GALANTER HANSEN	9/8/2023	\$260.00	August Fees
45662 MATHESON TRI GAS INC	9/8/2023	\$168.33	
45663 MELCHIOR TREE SERVICE COR	9/8/2023	\$2,200.00	Tree Removal
45664 MENARDS	9/8/2023	\$299.98	Shelf
45665 METRONET	9/8/2023	\$389.85	Acct # 1959304
45666 PRINCIPAL LIFE INSURANCE CO	9/8/2023	\$149.86	September/October Premium
45667 THINK! INK	9/8/2023	\$404.94	
45668 Verizon Wireless	9/8/2023	\$871.51	
45669 WELLS FARGO FINANCIAL SRVC	9/8/2023	\$357.84	Bobcat
45670 CASEYS BUSINESS MASTERCA	9/15/2023	\$1,253.99	Fuel
45671 DELTA DENTAL OF MN	9/15/2023	\$851.67	Ocotber Premium
45672 ADOMABEA, OLIVIA	9/25/2023	\$252.68	Reimbursement-Conference
45673 ADP, LLC	9/25/2023	\$418.26	
45674 ELAN FINANCIAL SERVICES	9/25/2023	\$195.74	Acct: 4798-5104-4818-8306
45675 HARTMAN, ANDREW	9/25/2023	\$56.05	Reimbursement
45677 ALERT ALL	9/28/2023	\$393.50	Open House Supplies
45678 ARAMARK	9/28/2023	\$181.68	
45679 BENCO ELECTRIC	9/28/2023	\$515.04	September Bill
45680 BOLTON & MENK INC	9/28/2023	\$7,303.50	Fox Meadows
45681 CALIBRATIONS & CONTROLS IN	9/28/2023	\$925.00	Troubleshoot lift station flow meter
45682 CANON FINANCIAL SERVICES IN	9/28/2023	\$217.00	
45683 CARRIAGE REPAIR INC	9/28/2023	\$2,491.66	2019 IN HV Dump
45684 CHUCKS BODY SHOP	9/28/2023	\$177.85	2021 Ford Explorer
45685 CITY BUILDING INSPECTION SR	9/28/2023	\$7,753.80	Inspection Services
45686 CLARKE ENVIRONMENTAL MOS	9/28/2023	\$825.00	Biomist Application
45687 CLINT ADAMS CONCRETE LLC	9/28/2023	\$12,225.00	Sidewalk Repairs

CITY OF EAGLE LAKE

*Check Summary Register©

September 2023

Name	Check Date	Check Amt	
45688	CORNERSTONE STATE BANK	9/28/2023	\$30.00
45689	FEDEX	9/28/2023	\$5.09 Shipping
45690	FREE PRESS	9/28/2023	\$38.83 Tufte Wangen Prelim & Final Plat
45691	GEARGRID CORPORATION	9/28/2023	\$2,274.00
45692	HARTMAN, ANDREW	9/28/2023	\$170.00 Reimbursement
45693	HAWKINS	9/28/2023	\$6,745.75
45694	A.H. Hermel Wholesale	9/28/2023	\$180.42
45695	ISG	9/28/2023	\$1,027.69 SWPPP Administration & MCM Implementatio
45696	LEAGUE OF MN CITIES	9/28/2023	\$20.00 Cybersecurity Loss Control Workshop
45697	LEAGUE OF MN CITIES INS. TRU	9/28/2023	\$89,842.00 Work Comp Insurance 9/23 - 8/24
45698	LJP ENTERPRISES	9/28/2023	\$11,962.12 Recycling Sm=949 Lrg=123
45699	LOFFLER COMPANIES INC	9/28/2023	\$176.00 Contracted Rate
45700	CITY OF MANKATO	9/28/2023	\$25,386.52 Sanitary Sewer User Charge
45701	MENARDS	9/28/2023	\$1,059.88
45702	MESSER, BRIAN	9/28/2023	\$62.71 Refund Utility Bill Overpayment
45703	MID-AMERICAN RESEARCH CHE	9/28/2023	\$615.39
45704	MN DEPT OF HEALTH	9/28/2023	\$2,643.00
45705	MN PAVING MATERIALS	9/28/2023	\$41.00 Top Soil Screened
45706	MINNESOTA WASTE PROCESSI	9/28/2023	\$9,692.37 August Charges
45707	PLUNKETTS PEST CONTROL	9/28/2023	\$104.22
45708	SANCO EQUIPMENT LLC	9/28/2023	\$130.51 Filter
45709	WEBICINE	9/28/2023	\$2,597.50 Website Redesign
45710	WILLETTE, CHRIS	9/28/2023	\$367.18 Reimburse for EMT Books
45711	WW BLACKTOPPING INC	9/28/2023	\$1,100.00 Excavate and aggregate baske a nd bituminou
45712	XCEL	9/28/2023	\$4,067.19
Total Checks			\$266,953.27

FILTER: ((([Act Year]='2023' and [period] in (9))) and ((([Check Nbr]>0 and not EFT and not [Source] like 'PAY?????????.??') or [EFT])) and [Cash Act]='10100')

CITY OF EAGLE LAKE

***Check Summary Register©**

September 2023

Name	Check Date	Check Amt
10120 Fire Equipment-Assig		
45676 ELAN FINANCIAL SERVICES	9/25/2023	\$2,272.10
		Clothing online purchase with Jet Seam
	Total Checks	\$2,272.10

FILTER: (([Act Year]='2023' and [period] in (9))) and ((([Check Nbr]>0 and not EFT and not [Source] like 'PAY?????????.??') or [EFT])) and [Cash Act]='10120'

18

CITY OF EAGLE LAKE

09/27/23 3:51 PM

Page 1

***Check Summary Register©**

September 2023

	Name	Check Date	Check Amt	
10101	EDA Cash			
481	4IMPRINT INC	9/11/2023	\$686.31	Welcome Bags
		Total Checks	\$686.31	

FILTER: (([Act Year]='2023' and [period] in (9))) and ((([Check Nbr]>0 and not EFT and not [Source] like 'PAY?????????.??') or [EFT])) and [Cash Act]='10101'

CITY OF EAGLE LAKE

09/27/23 3:51 PM

Page 1

***Check Summary Register©**

September 2023

Name	Check Date	Check Amt	
10102 Loan Acct Cash			
392 BLUE EARTH COUNTY	9/15/2023	\$22.58	Epiphany Pre-School Final Forgivable Loan Int
393 LITTLE SPROUTS DAYCARE	9/27/2023	\$504.56	Draw #2
	Total Checks	\$527.14	

FILTER: ((([Act Year]='2023' and [period] in (9))) and ((([Check Nbr]>0 and not EFT and not [Source] like 'PAY?????????.??') or [EFT])) and [Cash Act]='10102')

20

Pay Dates 09/14/2023, 09/28/2023

Payroll Name	Pay Date	Net Pay
Adomabea, Olivia	09/14/2023	1,172.59
Adomabea, Olivia	09/28/2023	1,348.60
Anderson, Jim	09/14/2023	480.34
Anderson, Jim	09/28/2023	439.02
Auringer, Mandy L	09/14/2023	830.59
Auringer, Mandy L	09/28/2023	830.61
Beckmann, Jacob Donald	09/14/2023	1,221.07
Beckmann, Jacob Donald	09/28/2023	1,280.51
Bromeland, Jennifer J	09/14/2023	2,888.29
Bromeland, Jennifer J	09/28/2023	2,888.28
Hartman, Andrew R	09/14/2023	1,697.53
Hartman, Andrew R	09/28/2023	1,759.69
Konz, Noah J	09/28/2023	73.88
Kopp, John A	09/14/2023	2,977.80
Kopp, John A	09/28/2023	2,428.12
Nicklay, Michael L	09/14/2023	1,142.76
Nicklay, Michael L	09/28/2023	1,142.75
Norton, Elizabeth Jean	09/28/2023	436.75
Rausch, Kerry L	09/14/2023	1,247.71
Rausch, Kerry L	09/28/2023	1,291.77
Rohrich, Elizabeth K	09/28/2023	323.23
Ruel, Nathan W	09/14/2023	1,241.40
Ruel, Nathan W	09/28/2023	1,177.35
Simpson, Vern L	09/28/2023	199.40
Steinberg, Garrett R	09/28/2023	323.23
White, Anthony D	09/28/2023	369.40
Whittington, Johnnie L	09/28/2023	369.40

21

We participated in the shortened TZD Seatbelt enforcement wave from September 17th to September 24th.

I will be at the City park on October 21st for the city wide cleanup day.

I will be out on Halloween patrolling and handing out candy to the kids.

If the Council has any questions or concerns, please feel free to contact me at 507-257-3110 or at elpd@eaglelakemn.com.



Chief John Kopp
Eagle Lake Police Department

Eagle Lake Police Department Accumulative Report

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Traffic Ticket Report													
Careless Driving	0	0	0	0	0	0	0	0	0				0
DAS/DAR/DAC	1	0	1	1	1	0	0	0	3				7
Equipment Violations	0	0	0	0	0	0	0	0	0				0
Expired Tabs	0	0	0	0	0	0	0	0	0				0
Other	2	4	2	1	0	0	0	0	0				9
Seatbelt	0	1	0	0	0	0	0	0	0				1
Speeding	0	0	9	6	1	3	5	0	0				24
Stop Sign	0	0	0	0	0	0	0	0	0				0
Traffic Stops	28	23	43	27	23	31	37	15	35				262
Warnings	26	18	32	20	21	28	32	15	32				224
													Total
Calls for Service													
Accidents	1	1	0	0	5	1	0	0	0				8
Administrative Citations	0	0	0	0	0	0	0	0	0				0
Alarms	1	1	1	3	0	0	0	1	0				7
Animal Comp.	4	5	6	10	15	8	7	2	2				59
Assaults	0	1	0	0	0	0	0	0	0				1
Assist	6	3	2	4	4	3	1	3	3				29
Assist Ambulance	4	6	4	10	8	12	8	6	1				59
Assist Fire Dept	1	1	4	2	4	4	4	1	2				23
Assists OA	9	9	13	11	15	14	6	7	5				89
Burglary	0	0	0	0	0	2	0	0	0				2
Call Outs	9	1	2	7	4	8	9	4	1				45
Civil	3	6	5	2	4	1	0	2	0				23
Directed Patrol	58	49	37	18	38	42	23	5	7				277
Disturbance	3	2	1	3	3	6	2	1	0				21
Domestic	0	2	1	1	1	1	3	4	0				13
Driving Comp.	1	1	2	1	5	2	5	4	0				21
DWI	1	0	1	1	1	0	0	0	0				4
Fraud	0	4	2	0	3	2	0	1	0				12
Harrassment	0	0	1	0	0	0	1	0	0				2
Miscellaneous	32	21	15	29	41	12	12	9	4				175
Narcotics	1	0	1	0	0	0	0	0	0				2
Noise Comp	0	0	0	0	3	1	2	0	0				6
Ordinance Viol.	4	2	6	2	13	6	0	1	0				34
Party Comp.	0	0	1	0	0	0	0	0	0				1
Property Damage	0	1	1	1	1	0	3	0	0				7
Runaway/Missing Person	1	0	0	1	1	1	0	0	0				4

63

Eagle Lake Police Department Accumulative Report

Suspicious Cir.	3	5	6	3	1	2	4	1	0	25
Suspicious Person	1	0	1	0	2	2	1	1	0	8
Suspicious Vehicle	2	2	0	2	5	1	0	0	0	12
Thefts	0	1	1	1	0	3	0	1	0	7
Threats	1	0	0	1	0	0	0	0	1	3
Warrants Serv.	3	3	0	1	0	2	0	0	1	10
Weapons	0	0	0	0	0	0	0	0	0	0
Welfare Check	4	1	1	3	10	5	1	1	1	27
Total ICRS	172	150	156	137	183	164	120	65	62	1209
Total Mileage										
2021 Explorer	32338	34502	37594	39187	40949	42,820	43510	44772	46189	
2020 Explorer	54,400	55,408	56,539	58,878	61539	63240	64,486	64,486	64,491	
Monthly Mileage										
2021 Explorer	1,558	2,164	3,092	1,593	1,762	1,871	690	1,262	1,417	
2020 Explorer	1,054	1,008	1,131	2,339	2,661	1,701	1,246	-	5	

ELFD FIRE CHIEF'S REPORT

Autumn - Embrace the change and enjoy the beauty

I'm sure most of you have noticed the fall foliage. Some consider it to be the most incredible time of the year, albeit quite brief. Take the time to travel the river valleys. Follow the roads or paths as they wind through the trees and shrubs full of gorgeous colors vibrantly encoring the end of summer as the trees put themselves to bed for the winter. Maybe this will be on your way to a magnificent waterfowl hunt or leading you to some of the best fall fishing Minnesota has to offer. No matter what the case, enjoy the freedom to roam, the thrill of an adventure and the soothing relaxation as your eyes absorb all the beauty that living in this great country has to offer.

These leaves will soon be piling up in our yards creating excellent opportunities to display your talent as a photographer as you capture the moments when the kids and pets make the best of these big piles. Enjoy these moments in time before those aforementioned leaves become a nuisance. They will either be wet and slippery or a dry fire hazard, all while hiding who knows what as it creates numerous trip hazards. Let's get a jump on this while it's still early. Wrap up those hoses, gather the toys and collect the "land mines" your pets have left before they all become surprises.

Things will start to dry out and turn brown soon as well. Farmers will be in the fields harvesting. The grasses and plants will dry up too. All creating great potential for fire hazards. Please be careful with recreational fires and discarded cigarettes. One spark can cause a lot of damage.

Please join us for the Fire Department Open House on Sunday October 8th from 1:00-3:00pm.

There will be activities for kids, door prizes for adults and kids, free food (hotdogs, chips, popcorn, beverage), and trucks on display.

EAGLE LAKE FIRE DEPARTMENT 2023 CALL REPORT

TYPE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	% OF TOTAL
Assist Law Enforcement	2	3	1	-	-	1	-	-	1	-	-	-	8	6.1%
Assist Law Enforcement (cancelled)	-	1	-	-	-	-	-	-	-	-	-	-	1	0.0%
Explosion (No Fire)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Commercial)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire (Residential)	-	-	1	-	-	-	1	-	-	-	-	-	2	1.5%
Fire (Standby)	1	-	-	-	-	-	-	-	-	-	-	-	1	0.8%
Fire (Vehicle)	-	-	-	-	-	1	-	1	-	-	-	-	2	1.5%
Fire (Wildland)	-	-	-	1	-	-	1	-	-	-	-	-	2	1.5%
Fire Alarm	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire Assist	-	1	-	-	-	-	-	1	-	-	-	-	2	1.5%
Fire CO	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Fire False Alarm	-	-	1	-	-	-	-	-	-	-	-	-	-	0.0%
Fire Mutual Aid	-	-	-	-	-	-	1	-	1	-	-	-	2	1.5%
Gas Leak	-	-	2	-	2	1	-	-	-	-	-	-	5	3.8%
Hazardous (No Fire)	-	-	-	-	1	-	-	-	-	-	-	-	1	0.8%
Medical (Cancelled)	-	-	-	-	1	-	1	-	-	-	-	-	4	3.1%
Medical (Response)	6	3	4	9	7	11	10	8	5	-	-	-	63	48.1%
Medical Lift Assist	1	4	-	3	3	3	2	1	6	-	-	-	23	17.6%
Missing Person Search	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Motor Vehicle Accident w/Injury	-	-	1	-	2	-	1	1	2	-	-	-	7	5.3%
Motor Vehicle Accident w/o Injury	1	1	-	1	-	-	-	-	-	-	-	-	3	2.3%
Motor Vehicle Accident (Fatality)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Motor Vehicle Accident (Cancelled)	-	-	-	-	-	-	-	-	1	-	-	-	-	0.0%
Odor Investigation	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Power Lines	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Rescue (Entrapment/Machinery)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Rescue (Grain Bin)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Rescue (Water)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Smoke Investigation	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Smoke/CO Alarm Malfunction	-	-	1	-	-	-	-	-	1	-	-	-	2	1.5%
Special Incident	-	-	-	1	1	-	-	-	-	-	-	-	2	1.5%
Weather	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Total	11	13	11	15	17	18	17	12	18	-	-	-	131	99%
RESPONSE AREA														
Eagle Lake	10	10	8	11	13	17	14	8	11	-	-	-	102	77.3%
St. Clair	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Good Thunder	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Kasota (Lime Twp)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Le Ray TWP	1	3	3	3	4	1	1	3	4	-	-	-	23	17.4%
Madison Lake (Le Ray Twp)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Mapleton	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Mankato	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Mankato Twp	-	-	-	1	-	-	2	1	3	-	-	-	7	5.3%
Total	11	13	11	15	17	18	17	12	18	-	-	-	132	100%

October 2023

To: Mayor Norton, City Council and City Administrator Jennifer Bromeland

From: Andrew Hartman Public Works Director

Water: Well #3 is down for maintenance, they will be rehabbing the well and should only be down for a week or so. I have been in contact with Bolton and Menk and Maguire pushing to get the tower fully completed, there are still a handful of punch list items to be completed. SCADA system should be shipping this week and will be installed when the electrician can get us in their schedule.

Sewer: We have been monitoring the temp controls at the main lift station. SCADA system should be shipping this week and will be installed when the electrician can get us in their schedule. At the time of install we will be putting the new pump in for pump #3.

Streets: We will be working on getting some of the broken valve tops fixed in the streets.

Parks: We have been working with Murilla construction on timeline of the pavilion. I have been in contact with MAYBA about sprinkler system for the ballfield. We have been trimming up trees.

Storm Sewer: We have been conducting MS4 inspections and have been cleaning catch basins after rain events to prevent debris from getting into the storm sewer systems. We have been getting the Leaf Vac prepped and ready for fall as time allows. We have been preparing the leaf pile for the 2023 season. We will be doing a public out reach event in October to help inform the community about MS4 and Storm water pollution.

If you have any questions or concerns, please feel free to contact me at ahartman@eaglelakemn.com



Andrew Hartman

2023 Building Permits Issued

<u>HOUSE #</u>	<u>STREET</u>	<u>VALUE</u>	<u>Project Description</u>
117	N Third St	\$ 5,000.00	Reroof
201	LeSueur Ave	\$ 13,271.00	AC/Furnace
102	Connie Ln E	\$ 200,000.00	New Const. (Twin Home)
21443	598th Ave	\$ 23,000.00	Reroof
324	LeRay Ave	\$ 20,000.00	Detached garage
109	N Third St	\$ 14,545.00	Reroof
117	Creekside Dr	\$ 15,200.00	Reroof
412	Thomas Dr	\$ 17,400.00	Reroof
408	Owl Ln	\$ 21,968.00	Reroof
201	Thomas Dr	\$ 10,400.00	Reroof
428	LeSueur Ave	\$ 8,084.00	Reroof
317	LeRay Ave	\$ 13,948.00	Reroof
506	Thomas Dr	\$ 20,760.00	Reroof
521	Linda Dr.	\$ 13,545.00	Reroof
204	Oak Dr.	\$ 12,000.00	Reroof
221	James Ct	\$ 14,641.00	Reroof
424	Pebble Ct	\$ 12,224.00	Reroof
110	Hawk Ave	\$ 17,280.00	Reroof
304	Brook Ct	\$ 13,580.00	Reroof
213	Hunters Ct	\$ 11,579.00	Reroof
204	S Second St	\$ 4,000.00	Replacing deck/stairs
200	LeSueur Ave	\$ 14,589.00	Reroof
221	Blace Ave	\$ 11,000.00	Reroof
245	Joan Ln	\$ 16,500.00	Reroof
50	Country Manor	\$ 5,500.00	Water/sewer/gas lines
420	LeSueur Ave	\$ 11,881.00	Reroof
109	Creekside Dr	\$ 18,882.00	Reroof
109	Foxborough Ct	\$ 17,000.00	Reside
217	Connie Ln	\$ 11,695.56	Reroof
100	Hawk Ave	\$ 31,000.00	Windows
204	S Second St	\$ 17,837.00	AC/Furnace
208	Thomas Dr	\$ 158,700.00	Park Pavilion
100	Hawk Ave	\$ 19,678.00	Reroof
217	Falcon Run	\$ 22,917.00	Reroof
109	Foxborough Ct	\$ 18,152.00	Reside
145	Creekside Dr	\$ 17,500.00	Reroof
508	S Agency St	\$ 30,000.00	Reroof-apartment
510	S Agency St	\$ 38,000.00	Reroof-apartment
103	Sparrowhawk Cir	\$ 19,600.00	Reroof
156	Creekside Ct	\$ 12,643.00	Reroof
424	LeSueur Ave	\$ 14,028.00	Reroof
305	Brook Ct	\$ 17,400.00	Reroof
209	Perry St	\$ 11,758.00	Reroof
401	LeRay Ave	\$ 17,680.00	Reroof
425	Pebble Ct	\$ 15,875.00	Reroof
600	Colodoro Ln	\$ 13,788.00	Reroof
416	S Agency St	\$ 11,900.00	Reroof
300	Brook Ct	\$ 16,785.00	Reroof
207	Hunters Ct	\$ 13,700.00	Reroof
216	Falcon Run	\$ 14,350.00	Reroof
416	Pebble Ct	\$ 17,100.00	Reroof
211	Perry St	\$ 11,758.00	Reroof

2023 Building Permits Issued

313	LeSueur Ave	\$	15,270.00	Reroof
404	Pebble Ct	\$	18,098.00	Reroof
326	Blace Ave	\$	6,800.00	Reroof
217	Ann Drive	\$	11,878.00	Reroof
417	LeSueur Ave	\$	9,385.00	Reroof
301	Blace Ave	\$	12,523.00	Reroof
228	Creekside Dr	\$	17,517.00	Reroof
165	Creekside Dr	\$	12,000.00	Reroof
188	Creekside Dr	\$	15,000.00	Reroof
413	Pebble Ct	\$	10,000.00	AC/Furnace
208	Lakeview Dr	\$	18,917.00	Windows
425	S Agency St	\$	11,367.82	Reroof
225	Blace Ave	\$	8,600.00	Reroof
208	Joan Ln	\$	12,498.00	Reroof
112	LeRay Ave	\$	13,580.00	Reroof-commercial
405	Pebble Ct	\$	17,400.00	Reroof
404	Thomas Dr	\$	24,142.00	Reroof
425	Owl Ln	\$	18,000.00	Reroof
107	Sparrowhawk Cir	\$	19,886.00	Reroof
114	Hawk Ave	\$	14,566.00	Reroof
304	Perry St	\$	14,786.00	Reroof
114	Peggy Ln	\$	11,000.00	Reroof
104	Redhawk Ct	\$	16,343.00	Deck

Zoning #	Address	Type
23-25	317 S Second St	Shed

Eagle Lake Fire Relief
Gambling Fund Report August 2023

Balance	8/1/23	\$29,641.50
Income:		
Paper Pull Tabs	\$3,550.00	
Electronic	\$18,205.00	
Interest Income	\$13.83	
Total Income		<u>\$21,768.83</u>
Total Funds Available		\$51,410.33
Less Total Disbursements		<u>(\$15,242.00)</u>
Balance	8/31/23	\$36,168.33

2023 Profit / Community Donations

Net Profit:		
	1/23	(\$10,954.21)
	2/23	\$2,927.69
	3/23	\$4,442.89
	4/23	(\$1,493.30)
	5/23	\$4,480.55
	6/23	(\$6,604.78)
	7/23	\$11,464.14
	8/23	\$9,235.13
Total Profit To Date:		\$13,498.11
Community Donations To Date:		\$1,100.00

Eagle Lake Fire Relief
September 12 2023
Items To Be Approved

<u>To</u>	<u>For</u>	<u>Amount</u>
Eagles Nest	Rent	\$3,735.37
Randy Hoffmann	Accounting	\$700.00
Chad Witte	Wages	\$277.05
Triple Crown Gaming	Pull Tabs	\$1,272.27
	Invoice 9215837	
	Due 9/10/23	
Pilot Games	E-Bingo Prizes & Fees	\$699.29
Triple Crown Gaming	E-Tabs (No Check)	\$6,894.31
MN Revenue	State Tax (No Check)	\$2,207.00
Total		\$15,785.29

**CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2023-40**

**A Resolution Accepting Ben Metcalfe as a Reservist for
the City of Eagle Lake Fire Department**

WHEREAS, the Eagle Lake Fire Department would like to nominate Ben Metcalfe to the Fire Department as a reservist; and

WHEREAS, the City feels it is in the best interest of the community to have Ben Metcalfe on the City's Volunteer Fire Department Reserve Roster.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Eagle Lake, Minnesota that the recommendation of Ben Metcalfe is hereby accepted contingent upon the successful completion of all pre-employment requirements needed to serve on the Fire Department.

Adopted by the City Council of Eagle Lake, Minnesota this 2nd day of October 2023.

Lisa Norton, Mayor

ATTEST:

Jennifer Bromeland, City Administrator

(S E A L)



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

September 28, 2023

To: Honorable Mayor Norton and Council

From: Olivia Adomabea, Community Development Coordinator

Re: 9-18-2023 Planning Commission Meeting

Two public hearings took place at the planning commission meeting that was held at Council Chambers on Monday September 18, 2023. The first was an approval request for the Wangen Subdivision and the second was an approval request for a Lot Consolidation.

With the first case, the applicant requested approval to subdivide one lot into three lots and one outlot for the property at 100 Valley Lane. See attached Exhibit A and B for the preliminary and final plat. It is important to note that the application did not meet all the requirements of the city code for the requested subdivision. Lot three of the three lots did not meet the setback requirements of the city code as it encroaches into the side yard and easement requirement of the code. Staff believes that an approval of this will create nonconformity and future unhealthy variances. Stormwater management plans have not been submitted as required by chapter 18 of the city code, erosion and grading plans have also not been submitted as required by chapter 5 of City Code.

In the case of lot 3 where the lot does not meet the side yard requirements, the applicant has requested approval for an existing legal nonconformity for the lot. The applicant in future will bring lot three to conformity when he has improvement plans for the lot. The applicant also noted that all other requirements of the code that has not been met now is because the owner does not have any development or improvement plans for the lot. All required materials will be submitted when the applicant is ready to develop the lots. The planning commission instructed that a developer's agreement be drafted to bind the approval of the Wangen Subdivision, and all voted in favor of the motion.

The second case was a request for approval to combine two lots into one at 301/305 Parkway Avenue. See attached Exhibit C for the survey. All materials required for the approval for the subdivision were met after staff's review of the application. Staff recommended approval of the lot consolidation for the property at 301/305 Parkway Avenue. All voted in favor of the motion.

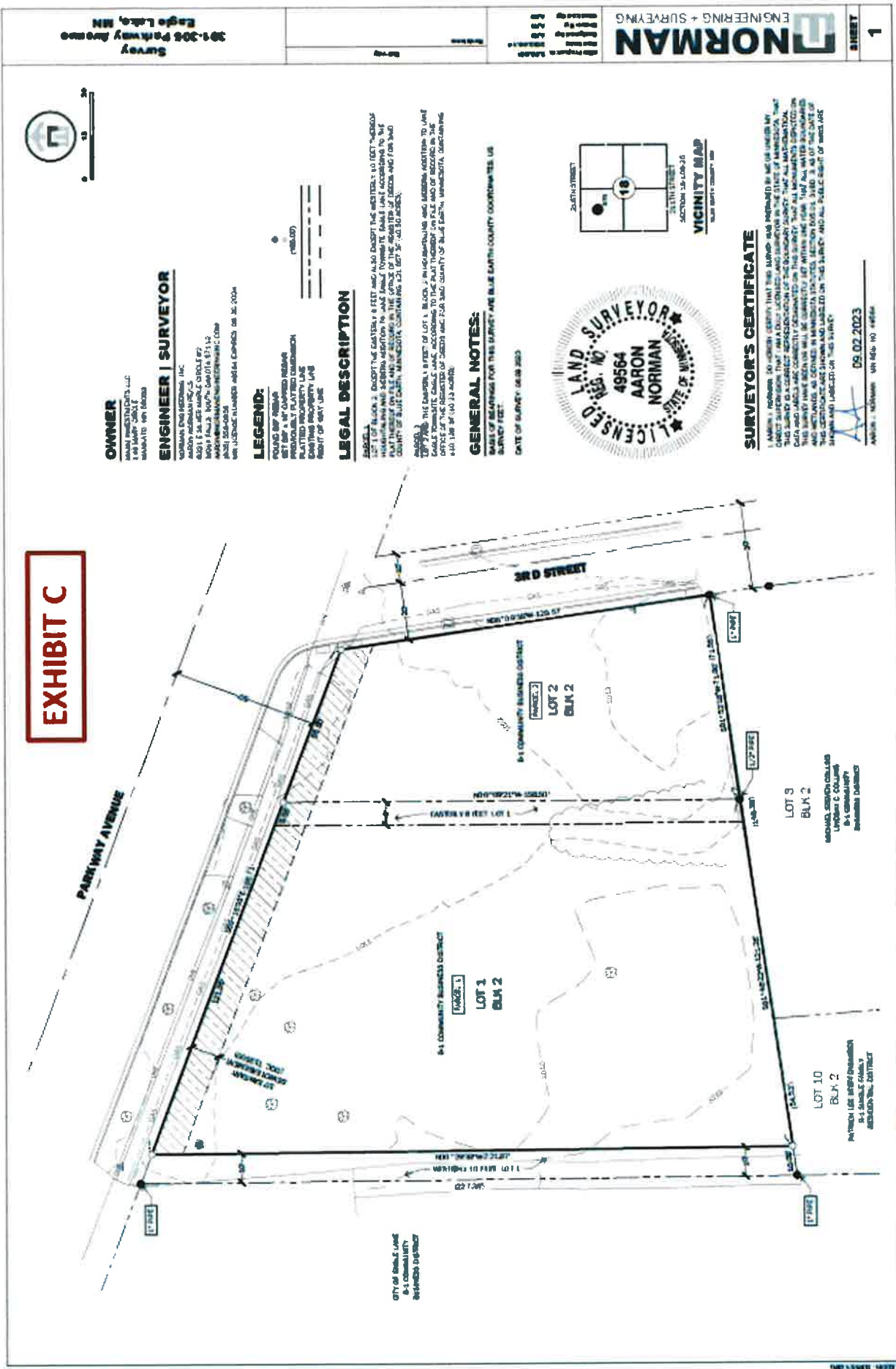
Sincerely,

Olivia Adomabea

Community Development Coordinator.

74

EXHIBIT C



OWNER

MAHAR INVESTMENTS, LLC
180 MAPLE CIRCLE
MERRIMACK, NH 03003

ENGINEER | SURVEYOR

VERMONT ENGINEERING, INC.
100 STATE STREET, SUITE 200
MOUNTAIN VIEW, VT 05647
PHONE: 802.888.8888
WWW.VERMONTENGINEERING.COM

LEGEND:

- FOUND BY SURVEY
- PROPOSED PLATTED CORNER
- PROPOSED PLATTED CORNER
- PLATTED PROPERTY LINE
- EXISTING PROPERTY LINE
- RIGHT-OF-WAY LINE

LEGAL DESCRIPTION

PARCELS 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100.

GENERAL NOTES:

1. ALL PLATTED CORNERS FOR THIS SURVEY ARE BLUE EARTH COUNTY CORNERS. US SURVEY FEET.
DATE OF SURVEY: 06.08.2023



SURVEYOR'S CERTIFICATE

I, AARON NORMAN, DO HEREBY CERTIFY THAT THIS SURVEY WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION THAT I AM A LICENSED SURVEYOR IN THE STATE OF VERMONT AND THAT THE DATA AND RESULTS WERE OBTAINED IN ACCORDANCE WITH THE VERMONT SURVEYING ACT AND ALL APPLICABLE RULES AND REGULATIONS. I HAVE REVIEWED THE DATA AND RESULTS AND AM Satisfied THAT THE DATA AND RESULTS ARE CORRECT AND ACCURATE. I HAVE REVIEWED THE DATA AND RESULTS AND AM Satisfied THAT THE DATA AND RESULTS ARE CORRECT AND ACCURATE. I HAVE REVIEWED THE DATA AND RESULTS AND AM Satisfied THAT THE DATA AND RESULTS ARE CORRECT AND ACCURATE.

DATE: 09.02.2023

Address: 100 Main St, VT 05602

October 2, 2023

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Developer's Agreement for Wangen Subdivision

Attached is a draft Developer's Agreement between the City of Eagle Lake and Tufte Wangen Real Estate, LLC, for Wangen Subdivision.

The attached developer's agreement has been reviewed by City Attorney Chris Kennedy.

Discussion should ensue.

A motion is needed to approve the Developer's Agreement between the City of Eagle Lake and Tufte Wangen Real Estate, LLC for the Wangen Subdivision.


Jennifer J. Bromeland
City Administrator

78

**DEVELOPER'S AGREEMENT
BETWEEN THE CITY OF EAGLE LAKE, MINNESOTA
AND TUFTE WANGEN REAL ESTATE, LLC**

WANGEN SUBDIVISION



IMPROVEMENTS WANGEN SUBDIVISION (the "Agreement") is made and entered into this ____ day of _____, 2023 by and between the City of Eagle Lake, a municipal corporation in the State of Minnesota, hereafter called "City", and Tufte Wangen Real Estate LLC a Corporation, hereafter called the "Developer".

RECITALS

WHEREAS, Developer has made application to the City for approval of a plat of land within the corporate limits of the City described as: Wangen Subdivision, Blue Earth County (the "Subdivision") as legally described in Exhibit A attached hereto;

WHEREAS, Developer intends to split two lots into three lots and an outlot for future housing development and attendant infrastructure within the Subdivision (the "Project");

WHEREAS, Developer and the City agree that this Agreement shall serve to facilitate the orderly and efficient development of the Project to the mutual benefit of the Developer and City; and

WHEREAS, the City has outlined certain public improvements which in part provide needed infrastructure for the development of the Project; and

WHEREAS, Developer is aware that there are structures that are currently located on the property that will not conform to the required lot line set backs in the final plat;

WHEREAS, the City on _____, 2023 has adopted Resolution _____ approving the final plat of the Subdivision, attached hereto as Exhibit B (the "Final Plat") on the condition the Developer enter into an agreement to provide for the installation of certain subdivision improvements as hereinafter described:

WHEREAS, the parties understand that that the easements needed for the watermain looping and if applicable stormwater are not shown on the final plat. Developer understands that these easements must be in place prior the City being able to issue any building permits.

NOW THEREFORE, for valuable consideration and the mutual obligations of the parties hereto, each of them does hereby covenant and agree with the other as follows:

- A. Required Developer Documents. Prior to the issuance of any permits from the City, Developer shall have provided to the City the following documents:
1. Preliminary Plat;
 2. Final Site Plan;
 3. Utility Plan;
 4. Grading, Drainage, and Erosion Control Plan;
 5. Landscaping Plan;
 6. Engineering Plans and Specifications for Public Improvements; and
 7. Final Plat.

80

- B. Land Disturbance. The Developer may not conduct any land disturbance activities until all of the following conditions have been satisfied:
1. Filing with the City of this fully executed Agreement;
 2. Recording of the Final Plat by the Blue Earth County Recorder's Office;
 3. Issuance of a letter by the City Engineer that all conditions have been satisfied and the Developer may proceed; and
 4. Compliance by Developer with the City's Chapter 18 Stormwater Management Ordinance, including (i) obtaining an NPDES Construction Stormwater Permit Coverage and (ii) providing a Stormwater Pollution Prevention Plan (SWPPP) that defines appropriate erosion and sediment control and best management practices during and after construction activity to the City.
 5. Conformance with zoning ordinance.
 6. Utility service lines must be installed in order to obtain building permit.
 7. All easements necessary for the project have been obtained.
 8. All financial security required of this Agreement shall be in place with the City.
- C. Permits. Developer shall be responsible for obtaining all necessary permits related to development of the Project, including but not limited to: MPCA Sanitary Extension Permit, Minnesota Department of Health Plan Review Permit, NPDES Construction Stormwater Permit, and any other permits necessary for construction of the Improvements.
- D. Conformance with Zoning Ordinance. Final approval of the plat shall not relieve the Developer or property owner of any obligation to meet all requirements contained in the City's Zoning Ordinance. The structure on Lot 3 will need to be removed or relocated so as to ensure conformance with setbacks.
- E. Building Permits. No construction of a building and/or structure may be initiated prior to obtaining a building permit. Building Permits may be issued upon approval of the Final Plat by the City Council, if the developer has granted all necessary easements and all required financial security of this Agreement shall be in place with the City. If building permits are issued prior to the completion and acceptance of the Infrastructure, the Developer assumes all liability and cost resulting in delays in completion of Improvements and damage to Infrastructure caused by the City, Developer, its contractors, subcontractors, material men, employees, agents or third parties.
- F. Removal of Structure on Lot 3. The building that is located on Lot 3 encroaches on the side yard set-back. Prior to certificates of occupancy being granted the structure on Lot 3 will need to be removed or relocated so as to ensure conformance with setbacks.
- G. Certificates of Occupancy. The City agrees that certificates of occupancy will be granted when gas, electric, fiber, and telephone service are provided to the Project and all other requirements have been met by the Developer.
- H. Developer Improvements. Developer will install or ensure installation, at its sole cost and expense and in accordance with all state, federal, and local regulations, ordinances, and laws, including the City of Eagle Lake Adopted Standard Construction Specifications and Details, the

construction of the remaining Improvements by the Developer, said monuments shall be replaced at the Developer's expense before a certificate of occupancy is granted.

- b. Grading and Storm Sewer. Certified drainage calculations verifying that all treatment and rate requirements are met must be provided to the City Engineer. Where private storm sewer is necessary, drainage and utility easements should be provided over all pipelines. A drainage and utility easement will be required for all stormwater ponds. All ponds should have a 10-foot-wide minimum flat maintenance access area around the entire pond (street boulevards are acceptable). All stormwater ponds must be satisfactorily built in accordance with the approved plans before the underground utilities can be installed.
- c. Stormwater Ponds. The stormwater management system, if required by code, shall be inspected at least annually either by the City or by a qualified individual or company acceptable to the City to verify that the stormwater management system is functioning in accordance with the approved plans, all State and Federal Laws and regulations, and other water management program that the City has entered or been required to enter by a State or Federal Agency, and that the system continues to be maintained according to City Standards. Inspection reports are due by September 30 of each year. The Developer shall provide security in the amount of \$5,000.00 per acre of land disturbed to perform maintenance and repair if the Developer fails to deliver a satisfactory stormwater management inspection report or address required clean up and maintenance activities within the specified time provided in any written notice provided by the City.
- I. Park Dedication. In no case shall the final plat be signed or a building permit issued for any lot within the Subdivision until such transfer of property or payment in lieu of property has been completed. The payment in lieu of property due is \$1,068.
- J. Area Charges. Developer shall pay a water area charge of \$2,000.00 per acre and a sanitary sewer charge of \$500.00 per acre as per the City's fee schedule.
- K. Fire Hydrants and Street Sign. The Developer agrees to pay all costs associated with the installation of the fire hydrants(s) and street sign(s). The Developer understands that any roadway in the development will be a private roadway.
- L. Access Road for Police, Fire, EMS. The Developer agrees to maintain an access road suitable for use by emergency, police, and fire. The City shall determine the adequacy of such road.
- M. Temporary Access License. Developer hereby grants the City, its agents, employees, officers, and contractors a license to enter the Subdivision to perform all work and inspections deemed appropriate by the City during the installation of Improvements. This temporary license shall expire after the Improvements have been installed and accepted by the City.
- N. Completion of Improvements. Unless extended in writing by the City, the Developer shall

82

complete Improvements with the approval of a building permit on each lot at the owners expense.

- O. Ownership of Improvements. Upon completion of the Improvements lying within any platted public right-of-way or easements granted pursuant to this Agreement, such Improvements shall become City property upon the City's issuance of a written notice of acceptance thereof. The City shall promptly inspect such Improvements and issue notice of acceptance thereof to the Developer in compliance with this Agreement and, if reasonably possible, within thirty (30) days of receipt of Developer's notice of completion.
- P. Costs of Improvements. Developer shall pay for all costs incurred by it and the City in conjunction with the Project, including without limiting the generality thereof, legal, planning, engineering, inspection expenses, permits in connection with approval and acceptance of the Final Plat, the preparation of this Agreement, and all costs and expenses incurred by the City in monitoring and inspecting development of the Improvements. All of the City's costs associated with the Project, including costs for the City Engineer's review and inspections, City Attorney, permit fees, and any other City costs outlined in this Agreement shall be paid by Developer within twenty-one (21) days of receiving an invoice from the City. Developer will be required to furnish the City with a cash deposit, certified check, or irrevocable letter of credit equal to the City's liability exposure.
- Q. Security. Financial security for the Improvements may be provided by a letter of credit, a performance bond, an escrow account established with the City, or any combination thereof, as agreed by the parties.
- R. Insurance. Developer shall require any subcontractor to maintain liability and personal injury insurance with limits of not less than \$1,000,000.00 per person and \$2,000,000.00 in the aggregate. The City must be named as additional insured under any such policy. Subcontractors must also maintain the adequate worker's compensation insurance and property insurance. The term of the insurance shall be renewable until the construction is complete.
- S. Indemnity. Developer shall hold the City and its officers, agents, and employees harmless from claims made by itself and third parties for damage sustained or costs incurred resulting from approval of the Final Plat or supervision or any obligation that the City has undertaken pursuant to this Agreement, except any claims which are a result of any gross negligence or willful action or inaction on the part of any of the City's officers, agents or employees. Developer shall indemnify the City and its officers, agents and employees for the costs, damages, or expenses which the City may pay or incur in consequence of such claims, including attorney's fees. Developer shall reimburse the City for cost incurred in the enforcement of this Agreement, including engineering, attorney fees, and costs of litigation.
- T. Property Taxes. Should the recording of the Final Plat occur after July 1, 2023, any and all property taxes on any public property dedicated as a part of this plat shall be the responsibility of the Developer. The Developer must continue to pay all property taxes on a timely manner. Failure to pay property taxes on any property in the Subdivision owned by the Developer or entity controlled by the Developer will result in not issuing any additional building permits.
- U. Default. Third parties shall have no recourse against the City under this Agreement. Breach of the terms of the Agreement by the Developer shall be grounds for denial of further building permits or certificates of occupancy.

V. General Provisions.

- a. If any portion, section, subsection, sentence, clause, paragraph, or phrase of this Agreement is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this Agreement.
- b. The action or inaction of the City shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties and approved by written resolution of the City Council. The City's failure to promptly take legal action to enforce this Contract shall not constitute a waiver or release.
- c. This Agreement shall run with the land and may be recorded against the title to the property. After the Developers have completed the work required of them under this Agreement, at the Developers request the City will execute and deliver to the Developers a release.
- d. Each right, power or remedy herein conferred upon the City is cumulative and in addition to every other right, power or remedy, expressed or implied, now or hereafter arising available to the City, at law or in equity, or under any other agreement, and each and every right, power and remedy herein set forth or otherwise so existing may be exercised from time to time as often and in such order as may be deemed expedient by the City and shall not be a waiver of the right to exercise at any time thereafter any other rights, power or remedy.
- e. All disputes associated with this Agreement, shall be submitted to District Court in Blue Earth County, Minnesota. Minnesota law shall apply to all disputes.
- f. Notices to the Developer shall be in writing and shall be either hand delivered to the Developer, or its registered agent or mailed to the Developers by registered mail at the following address:

**TUFTE WANGEN REAL ESTATE LLC
58385 Kirkwood Road
Mankato, MN 56001**

- g. Notices to the City shall be in writing and shall be either hand delivered to the City Administrator, or mailed to the City by registered mail in care of the City Administrator at the following address:

**City Administrator
705 Parkway Ave
P.O. Box 159
Eagle Lake, MN 56024**

name and on its behalf and its seal to be hereunto duly affixed on or as of the date first above written.

THE CITY OF EAGLE LAKE

By _____
Lisa Norton
Its Mayor

By _____
Jennifer Bromeland
Its City Administrator

STATE OF MINNESOTA)
): ss
COUNTY OF BLUE EARTH)

The foregoing instrument was acknowledged before me this _____ day
of _____, 2023, by Lisa Norton the Mayor of the City of Eagle Lake, Minnesota, a
municipal corporation.

Notary Public

STATE OF MINNESOTA)
): ss
COUNTY OF BLUE EARTH)

The foregoing instrument was acknowledged before me this _____ day
of _____, 2023, by Jennifer Bromeland the City Administrator of the City of Eagle
Lake, Minnesota, a municipal corporation.

Notary Public

85

IN WITNESS WHEREOF, the Developer has caused this Agreement to be duly executed in its name and on its behalf, on or as of the date first above written.

TUFTE WANGEN REAL ESTATE,
LCC

By _____
Its _____

STATE OF MINNESOTA)
) : ss
COUNTY OF BLUE EARTH)

The foregoing instrument was acknowledged before me this _____ day of _____, 2023 by _____, the _____ of Tufte Wangen Real Estate, LLC.

Notary Public

This instrument was drafted by:
The City of Eagle Lake
705 Parkway Avenue
Eagle Lake, MN 56024

86

DRY

Handwritten text, possibly a signature or name, written in a cursive style. The text is faint and appears to be written in pencil or light ink. It is oriented vertically and reads "D. R. H." followed by a large, stylized flourish.

October 2, 2023

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Contract for Law Enforcement Services with Blue Earth County Sheriff's Office

A motion was made at the Special City Council meeting on September 25th directing staff and the Personnel Committee to continue contract discussions with the Blue Earth County Sheriff's Office for law enforcement coverage. Since that time, a contract for law enforcement services by and between the County of Blue Earth through its Sheriff's Office and the City of Eagle Lake has been received. The contract has been reviewed by legal counsel with changes and comments made and sent back to Blue Earth County for their review. Attached is a draft contract reflecting the City's changes and comments.

Also attached for reference purposes is a copy of the meeting agenda, supporting informational memo, presentation by the Sheriff's Office, and minutes from the Special City Council meeting held on September 25th.

Discussion should ensue.

If the City Council wishes to approve the draft contract, then a motion to that effect is needed.

Following approval by the City Council, the contract will be sent to the Blue Earth County Board of Commissioners for their consideration and approval. The Blue Earth County Commissioners meet next on October 10th and 24th. The deadline to be included on the County agenda is October 4th and 18th, respectively.


Jennifer J. Bromeland
City Administrator

CONTRACT FOR LAW ENFORCEMENT SERVICES

Eagle Lake

THIS AGREEMENT ("Agreement") is made and entered into this _____ day of _____, by and between the County of Blue Earth, through its Sheriff's Office (hereinafter, the "County"), and the City of Eagle Lake (hereinafter, the "City"), individually referred to herein as a "Party" and collectively referred to herein as the "Parties."

WHEREAS, the City desires to enter into a contract with the County whereby the County will provide police services within the boundaries of the City; and

WHEREAS, the County agrees to render such services upon the terms and conditions hereinafter set forth; and

WHEREAS, Minnesota Statutes, Section 471.59, authorizes governmental units in the State of Minnesota to enter into agreements by resolution with any other governmental unit to perform on behalf of that unit any service or function which that unit would be authorized to provide for itself; and

WHEREAS, said contract is authorized by Minnesota Statutes, Sections 471.59 & 436.05, and Minnesota, Chapters 366 & 367;

Deleted: Statutes,
Deleted: Sections

NOW, THEREFORE, it is agreed between the Parties as follows:

ARTICLE I

PURPOSE: The purpose of this Agreement is to secure police contracting services for the City. Minnesota Statutes, Section 471.59 authorizes two or more governmental units to jointly exercise any power common to the contracting Parties. Minnesota Statutes, Section 436.05 allows municipalities and the sheriff in any county to contract with other municipalities for police services.

ARTICLE II

POLICE SERVICES. The County agrees to provide police services within the corporate limits of the City to the extent and in the manner set forth below:

- II.1 Police services to be provided under this Agreement shall encompass those police duties and functions which are the type statutorily deemed to be the responsibility of the local communities;
- II.2 With input from the City, the County shall assign personnel as defined in Article VII;
- II.3 All matters incident to the performance of such services or the control of personnel employed to render such services shall be and remain in the control of the County. No employee of the County shall be deemed an employee of the City by operation of the services provided;
- II.4 In the event a dispute arises between the Parties concerning the type of services to be rendered, or the manner in which such services are provided, the County shall retain discretion in determining a solution to said dispute (e.g., re-assignment of personnel, types of patrol, level of service available).

Deleted: ;
Deleted: sole

90

ADDITIONAL SERVICES If the City desires additional police services over and above the provisions of this Agreement, the City shall contact the Sheriff's Office contract manager or designee noted in this Agreement. The County will invoice the City for additional services pursuant to Minnesota Statutes, Section 471.425, Subdivision 2(a) (prompt payment of local government bills). It is understood by and between that Parties that for municipalities who have governing boards which have regularly scheduled meetings at least once a month, the standard payment period is defined as within 35 days of the date of receipt of the invoice.

ARTICLE IV

COOPERATION AMONG PARTIES. It is hereby agreed that the Parties and all of their officials, personnel, agents, and employees shall render full cooperation and assistance to each other to facilitate the provision of the services selected herein.

ARTICLE V

- V.1. PROVISION OF EQUIPMENT. It is agreed that the County shall provide all necessary labor, supervision, vehicles, equipment, and supplies to maintain and provide the police services selected herein. "Serving Eagle Lake" will be added to squads regularly assigned for patrol in Eagle Lake.
- V.2. OFFICE SPACE. The City shall provide office and workspace at Eagle Lake City Hall for the assigned personnel at no cost to the County.
- V.3. FINANCIAL LIABILITY. The City does not assume liability for the direct payment of any salaries, wages, or other compensation to personnel employed by the County to perform the selected services. It is agreed that all personnel shall be employees of the County and the County shall be responsible for providing worker's compensation insurance and all other benefits to which such personnel shall become entitled by reason of their employment with the County.
- V.4. MUTUAL INDEMNIFICATION. Each Party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless, and defend the other, its personnel, and employees against any and all liability loss, costs, damages, expenses, claims, or actions, including attorney's fees, which its personnel and employees may hereafter sustain, incur, or be required to pay, arising out of or by reason for any act or omission of the Party, its agents, servants, or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this Agreement. Liability of the County or other Minnesota political subdivisions shall be governed by the provisions of the Municipal Tort Claims Act, Minnesota Statutes, Chapter 466, and other applicable laws.
- a. It is further understood that Minnesota Statutes, Section 471.59, Subdivision 1a, applies to this Agreement. To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes, Section 471.59, Subdivisions 1a(a) and 1a(b); provided further that for purposes of that statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other Party.

Commented [JB1]: Legal counsel advises that this is the same language in the next section and that it is better suited to the liability section than the indemnification section.

91

- b. Each Party agrees to promptly notify the other Party if it knows or becomes aware of any facts or allegations reasonably giving rise to actual or potential liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including attorney's fees, involving or reasonably likely to involve the other Party, and arising out of acts or omissions related to this Agreement.

V.5. LIABILITY.

- a. It is understood and agreed that liability shall be limited by the provisions of Minnesota Statutes, Chapter 466. This Agreement to indemnify and hold harmless does not constitute a waiver by any Party of limitations on liability provided under Minnesota Statutes, Section 466.04. To the full extent permitted by law, actions by Parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Parties that they shall be deemed a "single governmental unit" for the purposes of liability, all set forth in Minnesota Statutes, Section 471.59, Subdivisions 1a(a) and 1a(b); provided further that for purposes of that statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other Party.
- b. For purposes of determining total liability damages, the participating governmental units are considered a single governmental unit and the total liability for the participating governmental units shall not exceed the limits on governmental liability for a single governmental unit as specified in Minnesota Statutes, Section 3.736, or Minnesota Statutes, Section 466.04, Subdivision 1, or as waived or extended by the joint board or all participating governmental units under Minnesota Statutes, Section 3.736, Subdivision 8, or Minnesota Statutes, Section 471.981. The Parties to this Agreement are not liable for the acts or omissions of the other Parties to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other Parties.

V.6. INSURANCE. The County agrees that all insurance required to adequately insure vehicles, personnel, and equipment used by the County in the provision of the selected services will be provided by the County. The County shall add the City as an additional insured to the County's liability coverage.

V.7. JURISDICTION AND VENUE. Any legal action, suit or proceeding arising out of or relating to this Agreement or the transactions contemplated hereby will be instituted exclusively in the state and federal courts located in Blue Earth County, Minnesota.

ARTICLE VI

VI.1. TERM.

- a. This Agreement is effective upon signature of all Parties and shall remain in effect for a period of four years unless earlier terminated by law.
- b. This Agreement may not be terminated by any party during the first four years from the effective date of the Agreement. This Agreement may be terminated at any time and without any financial penalty by any party during any renewal term of the Agreement by giving the other party written notice of at least 180 days prior to the termination date.
- c. This Agreement shall supersede any and all preceding agreements between the County and

Commented [JB2]: What is the renewal term?

92

the City for the provision of law enforcement services. Any and all preceding agreements shall terminate on the effective date of this Agreement.

- d. The parties agree that any amendment to this Agreement which decreases the number of officers provided to the City shall not be effective until three hundred sixty five (365) days after the amendment has been executed by the parties.
- e. The Parties acknowledge their respective and applicable obligations, if any, under Minnesota Statutes, Section 471.59, Subdivision 5, after the purpose of this Agreement has been completed.

VI.2. RATE. This Agreement shall commence with the County billing the City in accordance with the attached itemized schedule. Addendum A

VI.3. NOTICE.

- a. For purposes of this Agreement, email correspondence shall constitute official notice
- b. Notice under the above provisions shall be sent to:

Blue Earth County Sheriff's Office Designee (TBD)

City of Eagle Lake Designee (TBD)

ARTICLE VII

VII.1. POLICE STAFFING. The County agrees to provide law enforcement protection for the term of this agreement as follows and as set forth in Addendum A which is incorporated into this Agreement.

Deleted:

- a. Police services will be provided to the City through the assignment of one patrol lieutenant and two deputy sheriffs.
- b. The services of personnel assigned to the City is not exclusive and the County maintains discretion for situations in which, in the opinion of the County, a public safety emergency occurs which requires a different use of the personnel, patrol vehicle, equipment, or the performance of special details relating to police services. It shall also not include the enforcement of matters which are primarily administrative or regulatory in nature (e.g., zoning, building code violations).
- c. The City shall not be required to pay the County for any hours of service not provided to the City.

Formatted: Indent: Left: 1", No bullets or numbering

Formatted: Font: (Default) Times New Roman, 11 pt

VII.2. PAYMENT. The County shall invoice the City for services provided on a monthly basis. The City shall remit payment within 35 days of the date of receipt.

ARTICLE VIII

VIII.1. DATA. All data collected, created, received, maintained, or disseminated in any form for any purposes by the activities of this Agreement is governed by the Minnesota Data Practices Act, Minnesota Statutes Section 13, or the appropriate Rules of Court, and shall only be shared pursuant to laws governing that particular data.

93

VIII.2. AUDIT. Pursuant to Minnesota Statutes, Section 16C.05, Subdivision 5, the Parties agree that the State Auditor or any duly authorized representative at that time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc. which are pertinent to

the accounting practices and procedures related to this Agreement. All such records shall be maintained for a period of six (6) years from the date of termination of this Agreement.

VIII.3. NONWAIVER, SEVERABILITY, AND APPLICABLE LAWS. Nothing in this Agreement shall constitute a waiver by the Parties of any statute of limitation or exceptions on liability. If any part of this Agreement is deemed invalid such shall not affect the remainder unless it shall substantially impair the value of the Agreement with respect to either Party. The Parties agree to substitute for the invalid provision a valid one that most closely approximates the intent of the Agreement.

The laws of the State of Minnesota apply to this Agreement.

VIII.4. MERGER AND MODIFICATION. It is understood and agreed that the entire Agreement between the Parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the Parties relating to the subject matter hereof. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement. Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement and signed by the Parties hereto.

VIII.5. FURTHER ASSURANCES. Each of the Parties hereto shall execute and deliver such additional documents, instruments, conveyances and assurances and take such further actions as may be reasonably required to carry out the provisions of this Agreement and give effect to the transactions contemplated hereby.

VIII.6. HEADINGS. The headings in this Agreement are for the purposes of reference only and shall not affect or define the meanings hereof.

IN WITNESS THEREOF, the City has caused this Agreement to be executed by its Mayor and by the authority of its governing body on this _____ day of _____, _____

CITY OF EAGLE LAKE

SIGNED: _____ DATE: _____
MAYOR

SIGNED: _____ DATE: _____
CITY ADMINISTRATOR

Deleted: MANAGER

IN WITNESS THEREOF, the County of Blue Earth has caused this Agreement to be executed by its Chair and attested by its Administrator pursuant to the authority of the Board of County Commissioners on this _____ day of _____, _____

COUNTY OF BLUE EARTH:

SIGNED: _____ DATE: _____
CHAIR, BOARD OF COMMISSIONERS

SIGNED: _____ DATE: _____
SHERIFF

SIGNED: _____ DATE: _____
COUNTY ADMINISTRATOR

95

Addendum A

Blue Earth County Sheriff's Office Contract Hours Proposal 2024 - 2027

	Per Hr	Hours	Total	Shift Diff	Holiday	Vacation	Sick	Overtime	Fringe	Total Fringe	Health Ins	Squad/E
					92	125	95	75				
Deputy	\$37.50	2080	\$78,000.00	\$2,392.00	\$3,450.00	\$4,687.50	\$3,562.50	\$4,218.75	22%	\$17,160.00	\$18,171.00	\$30,000
Deputy	\$37.50	2080	\$78,000.00	\$2,392.00	\$3,450.00	\$4,687.50	\$3,562.50	\$4,218.75	22%	\$17,160.00	\$18,171.00	\$30,000
Lieutenant	\$44.12	2080	\$91,769.60		\$4,059.04	\$5,515.00	\$4,191.40	\$4,963.50	22%	\$20,189.18	\$18,171.00	\$30,000
Total												

Fringe includes: Medicare, PERA, Life Insurance and Workers Compensation

This would provide patrol coverage Monday thru Friday for 20 hours.

Saturday and Sunday would be 12 hours of patrol coverage

All other times and resources would be covered with response from the Sheriff's Office at no other cost

Squad / Equip : All pro rated per year cost

Squad Purchase	\$12,000.00
Squad Equip	\$5,000.00
Squad Maintenance	\$2,100.00
Fuel per yr	\$3,600.00
Uniforms per yr	\$2,500.00
Squad Ins	\$500.00
Training	\$2,000.00
Cell phone	\$500.00
Air Card Squad	\$500.00
Admin Fee	\$1,300.00
Total	\$30,000.00

	2024	2025	2026
Proposed Yearly Cost with			
	\$502,142.22	\$519,717.20	\$537,900
		3.50%	3.50%

96

CITY OF EAGLE LAKE
MONDAY, SEPTEMBER 25, 2023
SPECIAL CITY COUNCIL MEETING
7:00 P.M.
CITY HALL, 705 PARKWAY AVENUE
AGENDA

Regular City Council meetings are held the first Monday of every month at 6 p.m. All meetings are open to the public. If you wish to address the City Council in person, please contact City Hall at 507-257-3218 or email krausch@eaglelakemn.com or jbromeland@eaglelakemn.com. Written comments or questions for the City Council can be submitted via USPS, email, or dropped off at City Hall. City Council meetings are now live streamed to the City of Eagle Lake's official YouTube Channel. If you are unable to attend a meeting, you can view meetings by visiting the City of Eagle Lake website at eaglelakemn.com and click on the "City of Eagle Lake MN City Council Meetings" icon on the home page of the website.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

___ Norton ___ White ___ Steinberg ___ Rohrich ___ Whittington

NEW BUSINESS

1. Police Department Staffing Challenges and Coverage Options

OTHER

ANNOUNCEMENT

ADJOURNMENT

(Included for reference purposes)



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

September 25, 2023

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Police Department Staffing Challenges and Coverage Options

A Special City Council meeting has been called this evening for the purpose of discussing the ongoing police department staffing challenges that Eagle Lake continues to experience and identifying options for the best and most complete law enforcement coverage for our residents and businesses.

We are a growing community with a current population of 3,331 (3,278 as of the 2020 Census) and are forecasted to continue trending upward. Maintaining a consistent, dedicated police presence is important to deter crime while ensuring the safety and well-being of all residents and businesses. Proactive and consistent community policing is just as important in forging relationships between members of the community and law enforcement.

To provide background, Eagle Lake has historically been staffed with three full-time officers (police chief and two officers) and 1-2 part-time police officers, providing approximately 20 hours of coverage a day. Part-time officers were previously utilized to help fill gaps in coverage when full-time officers were not available or needed time off.

A shift in staffing began in late 2020, first with difficulty retaining part-time police officers. As a result, we began to see police coverage decrease on weekends and most dayshifts were replaced with daytime on-call. This shift placed a strain on our full-time officers who had difficulty taking time off while still needing to be available on call. Coverage in 2021 and 2022 consisted mostly of 20 hours of coverage per day, Monday-Friday, and daytime on-call coverage, Saturday-Sunday.

In July 2022, we entered an agreement with the Blue Earth County Sheriff's Office for emergency on-call service. The purpose of entering into the agreement was to help alleviate some of the pressure felt by full-time officers not being able to fully take time off because of regular daytime on-call hours scheduled every Saturday and Sunday.

Fast forward to June 2023, when Eagle Lake's two full-time police officers submitted resignations back-to-back within a span of weeks and we were suddenly down to one full-time police officer – the police chief – for scheduled law enforcement coverage. Despite adding funding to the 2023 budget for a 4th full-time officer, we have been unable to fill the position because we can't first fill the existing vacancies.

98

Running out of options, in July 2023, the City Council approved another contract with the Blue Earth County Sheriff's Office for up to twenty hours of scheduled patrol coverage per week. While the current situation is working for now, it is not a viable long-term solution. Under the current agreement, the Blue Earth County Sheriff's Office has provided excellent, reliable service, without having a dedicated law enforcement presence in Eagle Lake, but there are still gaps in coverage that create vulnerabilities.

Efforts continue to be made to hire new police officers (e.g., increased pay) but we are seeing fewer candidates and less qualified candidates. There is a significant demand for police officers in Minnesota and a limited pool of qualified applicants. Even when Eagle Lake has been able to extend an offer to a qualified candidate who meets all requirements for the position, the vicious cycle of expending time and resources on hiring, training, and turnover remains.

There aren't enough officers to fill every opening in law enforcement across the state. As I type this memo, there are currently 199 law enforcement openings on the POST board. We are simply competing with law enforcement agencies that possess more resources.

Given the ongoing police officer shortage and our inability to fill vacancies, the City's Personnel Committee (comprised of Council members Beth Rohrich and John Whittington) has been periodically meeting with the police chief to discuss staffing updates and coverage needs. No long-term viable internal solutions have been identified in those meetings other than to continue trying to fill vacancies and hope that the hiring landscape changes soon.

The Committee also met with the Blue Earth County Sheriff's Office to hear more about what it would both cost and look like to contract fully for law enforcement coverage.

Here is what the Committee learned:

- If the City were to contract fully for law enforcement coverage with Blue Earth County, Eagle Lake could expect to have dedicated law enforcement coverage 18-20 hours a day, Monday-Friday, and 12 hours a day, Saturday-Sunday.
- All other times and resources would be covered with a response from the Sheriff's Office at no additional cost, ensuring 24/7 coverage.
- Under this scenario, a lieutenant and two deputies would be assigned to Eagle Lake and the wording "serving Eagle Lake" would be added to the squads used for patrol in Eagle Lake.
- The anticipated cost to contract fully for law enforcement coverage is \$502,000 for 2024. As a comparison, Eagle Lake's 2023 budget for the police department totals \$469,361.

Another benefit of the potential contract is that because the County employs a total of 37 full-time officers, additional Deputies are immediately available in the event of a major incident in Eagle Lake.

Representatives of the Blue Earth County Sheriff's Office (Sheriff Jeff Wersal, Chief Deputy Jeremy Brennan, and Captain Paul Barta) were invited to attend the meeting this evening to talk to you about options for service if the City were to contract fully for law enforcement coverage and answer any questions that you might have.

Discussion should ensue.


Jennifer J. Bromeland
City Administrator

Blue Earth County Sheriff's Office



1

Blue Earth County Sheriff's Office




Our Mission

To provide quality services that promote and protect the safety, security and well being of all the people in our community.



Sheriff Jeff Wersal


2



Blue Earth County Sheriff's Office

Administration

Sheriff Jeff Wersal
 Chief Deputy Jeremy Brennan
 Captain Paul Barta
 Emergency Management Director Eric Weller





Patrol Division
 4 Lieutenants and 20 Licensed Deputies

Investigation Division
 Lieutenant assigned to the Minnesota River Valley Drug Task Force 3 General Investigators
 Investigator assigned to the Minnesota River Valley Drug Task Force

Records / Evidence / Office Coordinator
 2 Fulltime Records – Fulltime Civil Process – Part-time Records / Gun Permits
 Fulltime Office Coordinator / Emergency Manager Assistant

Communication Center and Detention Division
 Currently utilized by ELPD

3

Contracted Law Enforcement Services Proposal

The City of Eagle Lake requested a proposal on contracting Law Enforcement Services for the City of Eagle Lake.

The Sheriff's Office would provide 3 Fulltime Staff to cover approximately 6240 hours of patrol coverage with 1 Lieutenant and 2 Deputy Sheriff's to be dedicated to the City of Eagle Lake.

- This would provide approximately 20 hours of patrol coverage for the City of Eagle Lake Monday through Friday. It would provide approximately 12 hours of patrol coverage Saturday and Sundays.
- It would provide 24 hours 7 days a week Sheriff's Office response to calls. The Sheriff's Office is staffed 24 hours a day with Licensed Deputy Sheriff's.
- The Sheriff's Office is currently full staffed with 37 full-time licensed Peace Officers.

4

Benefits to Contract for Law Enforcement Services



Financial Advantages

- ✓ Known Early Costs
- ✓ Automatic replacement for injured/sick Deputies
- ✓ City is provided with fully trained/experienced officers
- ✓ Sheriff pays to hire and train deputies
- ✓ Access to additional resources

Increased Level of Service

- ✓ Additional Deputies are immediately available in the event of a major incident in Eagle Lake.
- ✓ Access to the Sheriff's Office Divisions and Specialized Units
- ✓ Additional resources to address specific concerns

Reduced liability for the city

5

Blue Earth County Sheriff's Office Specialized Units



Dive Team

Drone Team

DWI / Traffic Enforcement

Emergency Management

Water Patrol / Boat / ATV

Two K9 Teams (Coming Soon)

6

103

3

Tried and Proven Concept



- Carver County Sheriff's Office
 - 8 Contract Cities
- Washington County
 - 14 Contract Cities
- Wright County Sheriff's Office
 - 13 Contract Cities
- Olmstead County Sheriff's Office
 - 5 Contract Cities
- Anoka County Sheriff's Office
 - 8 Contract Cities
- Ramsey County Sheriff's Office
 - 7 Contract Cities
- Chisago County Sheriff's Office
 - 6 Contract Cities

7

Community Involvement and Collaboration



The Sheriff's Office currently contracts law enforcement for several small cities within the County.

- Along with patrol hours Deputies participate in several functions within the cities.
 - Attend and participate in city council meetings
 - Participate in Night to Unite or National Night Out events
 - Community Picnics and Back to School events.
 - Involved with School Patrols and School Safety
 - Youth Firearms Safety Course / Youth ATV Safety Course
 - Community interaction on a daily basis
 - Many others

8

104

4



9





Questions?

Chief Deputy Jeremy Brennan
jeremy.brennan@blueearthcountymn.gov
 507-304-4808

Captain Paul Barta
paul.barta@blueearthcountymn.gov
 507-304-4807

10

CALL TO ORDER

- Mayor Norton called the meeting to order at 7:00 p.m.

ROLL CALL

- Council Members present: Garret Steinberg, Beth Rohrich, Anthony White, John Whittington, and Mayor Lisa Norton.
- Staff present: City Administrator Jennifer Bromeland, Police Chief John Kopp and Deputy Clerk Kerry Rausch.

APPROVAL OF THE AGENDA

- Council Member Steinberg moved, seconded by Council Member White, to add Public Comments to the agenda. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
- Council Member Whittington moved, seconded by Council Member Rohrich, to move the Public Comments period to after new business. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

NEW BUSINESS

1. Police Department Staffing Challenges and Coverage Options

- Administrator Bromeland explained that this special City Council meeting has been called for the purpose of discussing the ongoing police department staffing challenges that Eagle Lake continues to experience and identify options for the best and most complete law enforcement coverage for the residents and businesses.
- Also explained was that Eagle Lake is a growing community with a current population of 3,331 which is 53 residents higher than the 2020 census count of 3,278. Eagle Lake is forecasted to continue increasing in population. Maintaining a consistent, dedicated police presence is important to deter crime while ensuring the safety and well-being of all residents and businesses. Proactive and consistent community policing is just as important in forging relationships between members of the community and law enforcement.
- For background purposes Administrator Bromeland explained that Eagle Lake has historically been staffed with three full-time police officers and 1-2 part-time police officers, providing approximately 20 hours of coverage a day. Part-time officers were previously utilized to help fill gaps in coverage when full-time officers were not available or needed time off.
- A shift in staffing began in late 2020, first with difficulty retaining part-time police officers. As a result, the City began to see police coverage decrease on weekends and most weekend day shifts were replaced with daytime on-call. This shift placed a strain on full-time officers who had difficulty taking time off while still needing to be available on call. Coverage in 2021 and 2022 consisted mostly of 20 hours of coverage per day, Monday through Friday, and daytime on-call coverage Saturdays and Sundays.
- Also explained was that in July 2022, the City of Eagle Lake entered into an agreement with Blue Earth County Sheriff's Office for emergency on-call service. The purpose of entering into this agreement was to help alleviate some of the pressure felt by full-time officers not being able to fully take time off because of regular daytime on-call hours scheduled every Saturday and Sunday.

- Administrator Bromeland also explained that in June of 2023 two full-time police officers submitted their resignations back-to-back within a span of weeks and the City was suddenly down to one full-time police officer, the police chief, for scheduled law enforcement coverage. Despite adding funding to the 2023 budget for a 4th full-time officer, we have been unable to fill the position because we cannot first fill the existing vacancies.
- With the City running out of options, in July 2023, the City Council approved another contract with the Blue Earth County Sheriff's Office for up to twenty hours of scheduled patrol coverage per week. While the current situation is working for now, it is not a viable long-term solution. Under the current agreement, the Blue Earth County Sheriff's Office has provided excellent, reliable service, without having a dedicated law enforcement presence in Eagle Lake, but there are still gaps in coverage that create vulnerabilities.
- Efforts continue to be made to hire new police officers, such as increased pay, but there are fewer candidates and less qualified candidates. There is a significant demand for police officers in Minnesota and a limited pool of qualified applicants. Even when Eagle Lake has been able to extend an offer to a qualified candidate who meets all requirements for the position, the vicious cycle of expending time and resources on hiring, training, and turnover remains. There are not enough officers to fill every opening in law enforcement across the state and the City is competing with law enforcement agencies that possess more resources.
- Given the ongoing police officer shortage and the City's inability to fill vacancies, the City's Personnel Committee, which is comprised of Council Members Beth Rohrich and John Whittington, have been periodically meeting with the police chief to discuss staffing updates and coverage needs. No long-term viable internal solutions have been identified in those meetings other than to continue trying to fill vacancies and hope that the hiring landscape changes soon. The committee also met with the Blue Earth County Sheriff's Office to hear more about what it would cost and look like to contract fully for law enforcement coverage.
- Contracted service with Blue Earth County's Sheriff's Office allows Eagle Lake to have dedicated law enforcement coverage 18-20 hours a day Monday through Friday, and 12 hours a day on Saturdays and Sundays. All other times and resources would be covered with a response from the Sheriff's Office at no additional cost, ensuring 24/7 coverage. Under this scenario, a lieutenant and two deputies would be assigned to Eagle Lake and the wording "serving Eagle Lake" would be added to the squads used for patrol in Eagle Lake. An anticipate cost to contract fully for law enforcement coverage is \$502,000 for 2024. Eagle Lake's 2023 budget for the police department totals \$469,361. Not reflected in the police department budget and allocated elsewhere in the general fund budget are the costs for insurance, such as health, dental, work comp, property and casualty and liability insurance. The police department's share of insurance costs is approximately \$40,000. When insurance costs are factored into the overall cost to operate a police department, the total cost is like what it would cost to contract with Blue Earth County. An additional benefit to contracting police coverage is that the County employs a total of 37 full-time officers, additional deputies are immediately available in the event of a major incident in Eagle Lake.
- Council Member John Whittington, a member of the personnel committee, stated the City has struggled with staffing issues for several years and the personnel committee has meet with the Police Chief and City Administrator looking for ways to provide safety for the community. Mr. Whittington stated that the personnel committee does not believe it will be able to staff the police department at this time and feels it would be good for the City to contract with Blue Earth County's Sheriff's Office. The deputies are well trained and will allow for more patrol time and less administrative time. There will be three officers assigned to Eagle Lake and the County would have other officers available to back them up when needed. He stated the goal of the personnel committee to keep the community safe.

- Council Member Rohrich, also serving on the personnel committee, stated this issue has been several years coming and that the personnel committee has tried to be creative and think outside the box. Year to date the City has received few applications for three positions and not all have been qualified. The goal is community safety and consistency in coverage. Mrs. Rohrich stated that Chief Kopp has had great support from the County, but the County's staff is not currently dedicated to the City and therefore changes need to be made.
- The City's Attorney Chris Kennedy explained that the City will need to determine if contracted police coverage would be a temporary or permanent change. If a permanent change, the city code would need to be amended and could include options. He also stated that temporary service could be several years in duration.
- Chief Deputy Jeremy Brennan with Blue Earth County's Sheriff's Office stated the County was approached by the City to look into contracting police services. Blue Earth County Sheriff's Office's mission statement under the leadership of Sheriff Jeff Wersal, is to provide quality services that promote and protect the safety, security and well-being of all the people in our community.
- Blue Earth County's administrative officers consist of Sheriff Jeff Wersal, Chief Deputy Jermy Brennan, Captain Paul Barta and Emergency Management Director Eric Weller. They also have a patrol division, an investigative Division which includes the Minnesota River Valley Drug Taks Force, a Records/Evidence/Office Coordinator, and a Communication Center and Detention Division.
- The contracted law enforcement proposed services would include the Sheriff's Office providing 3 full-time staff to cover approximately 6,240 hours of patrol coverage with 1 Lieutenant and 2 Deputy Sheriff's to be dedicated to the City of Eagle Lake. This would provide approximately 20 hours of patrol coverage each day for the City Monday through Drive and approximately 12 hours of patrol coverage Saturday and Sunday. It would provide 24 hours 7 days a week Sheriff's Office response to calls. The Sheriff's Office is staffed 24 hours a day with licensed Deputy Sheriff's. The Sheriff's Office is currently fully staffed with 37 full-time licensed peace officers.
- Benefits to contracting law enforcement services include financial advantages such as known costs, automatic replacement for injured/sick deputies, provided with fully trained/experienced officers, Sheriff's Office pays to hire and train deputies, and access to additional resources. Increased level of service benefits include additional deputies are immediately available in the event of a major incident in Eagle Lake, access to the Sheriff's Office Divisions and Specialized Units, additional resources to address specific concerns.
- Other resources Blue Earth County's Sheriff's Office has available include a dive team, drone team, DWI/traffic enforcement, emergency management, water patrol/boat/ATV, and 2 K9 teams which will be coming soon.
- Deputy Chief Brennan stated that the contracting of police services through Sheriff's departments is a tried and proven concept and shared with the City Council agencies currently contracting for this service. He also stated it is expected that contracted police services will increase greatly.
- The Sheriff's Office currently contracts law enforcement for several small cities within the County. Deputies have participated in several functions within those cities, attend and participate in city council meetings, community events, school events and participate in community interaction.
- Mayor Norton asked about transition time needed to contract police services. Chief Deputy Brennan stated that a contract will need to be in place and an effective date be established. From there the contract would go to the Blue Earth County Board for approval.
- Council discussion included the desired length of contract, which could range from 3-5 years, the possibility of extending the contract, and the desire to restore the local police department when the hiring environment improves.

- Attorney Chris Kennedy stated the police department currently follows the City Council's lawful orders and if police services are contracted the City Council would lose that control. He also stated that it should be determined if the City Council is looking at disbanding the police department or rebuilding it over time.
- The meeting was opened to public comments with the following comments being taken.
- Ken Reichel, 101 Maywood Avenue, stated that if the police department is eliminated and later reinstated it would cost approximately \$750,000 to set it up. He asked the City Council to slow down the process and try to find a different solution, such as increasing police officer pay to entice them to Eagle Lake. He stated he has compared the 2022 and 2023 budgets and they are not an apple-to-apple comparison with Blue Earth County. Mr. Reichel went on to state it is important for residents to know there is police coverage and concluded by stating he is not in favor of contracting police services.
- Council members addressed some of Mr. Reichel's concerns by explaining that the current staffing situation is not sustainable long term, that wages have been increased without the desired results and there are a lack of qualified applicants.
- Tim Auringer, 405 Perry Street, stated he believes contracting of police services is a great idea and that the City has struggled with staffing concerns for 10-12 years. This is the best thing the city can do for the residents and will result in more patrolling of the streets in the community. He also stated he likes the price tag and fully supports the contracted service.
- Council Member Andrew White read an email submitted by Jim Beal, 420 Owl Lane, which stated he, Mr. Beal, has always felt safe living in Eagle Lake and thinks that is one of the biggest quality of life reasons people move here. He hopes most of our citizens realize the visual presence of a policing agency and that it certainly helps with reducing the potential to commit a crime. He believes right now it is extremely difficult to hire police officers for our city. For now the best answer is to contract with Blue Earth County. We need to have a reliable policing agency in our growing community. Blue Earth County would provide professionally trained officers to our city. While the council may prefer a city police department, the current staffing makes that extremely difficult. We need professionals when it comes to an emergency situation. It appears the contract would be on an annual basis. This would give the city the opportunity to review as necessary. As time and budget allows it is always possible to go back to a city police force.
- Council Member Whittington moved, seconded by Council Member Rohrich, to continue contract discussion with the Blue Earth County's Sheriff's Office and to bring information back to the City Council. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.
- Chris Kennedy stated he could provide ordinance information to the City Council. He also indicated this contract may take until January or February of 2024 to be implemented.

ADJOURNMENT

- Council Member White moved, seconded by Council Member Steinberg, to adjourn the meeting at 8:13 p.m. The motion carried with Council Members Steinberg, Rohrich, White, Whittington, and Mayor Norton voting in favor.

Lisa Norton, Mayor

Kerry Rausch, Deputy Clerk



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

October 2, 2023

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Schedule Public Hearing for Ordinance Related to Police Changes


Attached is a draft ordinance from legal counsel repealing and replacing Chapter 3, Section 3.010 Subpart 4, Chapter 4, Section 4.200, and Chapter 10, Section 10.020 of Eagle Lake City Code related to police protection, duties of city officers, and law enforcement duties. If the City Council wishes to move forward with a contract for law enforcement coverage with the Blue Earth County Sheriff's Office, then a public hearing should be scheduled to make the above-described changes to City Code.

Also attached for reference purposes you will find highlighted excerpts from City Code – specifically, Chapter 3, Section 3.010 Subpart 4, Chapter 4, Section 4.200, and Chapter 10, Section 10.020.

Discussion should ensue.

A city may choose to publish a summary of a complete public notice. The City Council must approve summary publication by fourth-fifths vote.

A motion is needed to schedule a public hearing for the November 6th meeting and approve summary publication.


Jennifer J. Bromeland
City Administrator

ORDINANCE NO. _____
CITY OF EAGLE LAKE
BLUE EARTH COUNTY, MINNESOTA

AN ORDINANCE REPEALING AND REPLACING CHAPTER 3, SECTION 3.010 SUBPART 4, CHAPTER 4, SECTION 4.200, AND CHAPTER 10, SECTION 10.020 OF THE EAGLE LAKE CITY CODE

WHEREAS, the City Council of the City of Eagle Lake is the official governing body of the City of Eagle, Minnesota ("the City"); and

WHEREAS, Section 10.020 of the Eagle Lake City Code establishes that the City of Eagle Lake provide police protection and establishes a City Police Force; and

WHEREAS, Section 3.010 Sub 4 of the Eagle Lake City Code request the police department to enforce the provisions of the nuisance code; and

WHEREAS, the City has had difficulty over the past few years and is likely to continue to have difficulty in hiring and retaining sufficient police officers to maintain a fully functioning police department; and

WHEREAS, the City Council desires to continue to provide police protection to the citizens of Eagle Lake, and

WHEREAS, the City Council at its regular meeting of on _____, 2023, enacted ordinance number _____, repealing Eagle Lake City Code Sections 10.020; 3.010 sub 4; and 4.200 and replacing that section with the new Eagle City Code Section 10.020; 3.010 sub 4; and regarding the establishment and authority of the Eagle Lake Police Department .

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAGLE LAKE, MINNESOTA, does hereby ordain as follows:

SECTION 1. REPEAL. The Code of the City of City of Eagle Lake, County of Blue Earth , State of Minnesota sections:

Eagle Lake City Code Section 10.020 POLICE PROTECTION: A City Police force is hereby established. The City shall employ as many men or women to assist the force as the Council deems necessary; and shall establish their salary and working hours. The City Police shall obey all lawful order of the Council, serve legal papers, assist the Court in its work and enforce all city ordinances and state statutes relating to the highway traffic and parking and relating to the preservation of the peace within city limits.

Eagle Lake City Code Section 3.010 sub 4 Duties of City Officer. The Police Department shall enforce the provisions of this ordinance relating to all public nuisances. Such officers have the power to inspect private premises and take reasonable precautions to prevent the commission and maintenance of public nuisances.

Eagle Lake City Code Section 4.200 Police Duties. The Police Department shall enforce the provisions of this ordinance and the state traffic laws. Police Officers are authorized to direct all traffic within the city, either in person or my means of a visible or audible signal, in conformity with this ordinance and state traffic laws. During a fire or other emergency or to expedite traffic or safeguard pedestrians, police officers may direct traffic as conditions require notwithstanding the provisions of this ordinance and the state traffic laws. Member of the fire department may direct or assist police officers in directing traffic at the scene of a fire or in the immediate vicinity.

Shall be repealed in their entirety.

SECTION 2. NEW CODE SECTION. Those provisions of the Code of the City of Eagle Lake, County of Blue Earth, State of Minnesota are replaced by the following:

Eagle Lake City Code Section 10.020 POLICE PROTECTION

The City shall provide police protection for the citizens of Eagle Lake. The City Council may establish a police department to provide these services or the City Council may contract with a Sheriff's Department or a Municipal Police Department for these services. The City may also provide these services through a joint powers agreement with another governmental agency or agencies.

and

Eagle Lake City Code Section 3.010 Sub 4. Duties of City Officers. The City Administrator or his/her designee shall enforce the provisions of this ordinance in relating to all public nuisances. The City Administrator or his/her designee shall have the power to inspect private premises and take all reasonable precautions to prevent the commission and maintenance of public nuisances.

and

Eagle Lake Section 4.200 Law Enforcement Duties. The police department of the City of Eagle Lake or an entity contracted with the City provide police services are authorized to direct all traffic within the city,

code or state traffic laws. Members of the fire department may direct or assist in directing traffic at the scene of a fire or other emergency or in the immediate vicinity.

Effective date. This section becomes effective on the date of its publication, or upon the publication of the summary of the Ordinance _____, _____ Series as provided by M.S. Section 412-191 Sub 4 as may be amended from time to time, which meets the requirements of M.S. Section 331A.01 Sub 10 as it may be amended from time to time.

PASSED AND ADOPTED by the City Council of the City of Eagle Lake, this __ day of _____, 2023.

Lisa Norton, Mayor

ATTEST:

Jennifer Bromeland, City Administrator

113

SECTION 3.010 PUBLIC NUISANCES DEFINED

Whoever by his or her act or failure to perform a legally duty intentionally does any of the following is guilty of maintaining a public nuisance, which is hereby declared a misdemeanor:

- A. Maintains or permits a condition which unreasonably annoys, injures, or endangers the safety, health, morals, comfort, or repose of any considerable number of members of the public; or
- B. Interferes with, obstructs, or renders dangerous for passage, any public highway, or right-of-way, or waters used by the public; or
- C. Is guilty of any other act or omission declared by law or this ordinance to be a public nuisance and for which no sentence is specifically provided.

Subd. 1. Public Nuisances Affecting Health. The following are hereby declared to be nuisances affecting health:

- A. Exposed accumulation of decayed or unwholesome food or vegetable matter;
- B. All diseased animals running at large;
- C. All ponds or pools of stagnant water which are not City holding ponds;
- D. Carcasses of animals not buried or destroyed within 24 hours after death;
- E. Accumulation of manure, refuse, or other debris unless contained in a properly maintained compost heap;
- F. Garbage cans which are not rodent-free or fly-tight or which are so maintained as to constitute a health hazard or to emit foul and disagreeable odors;
- G. The pollution of any public well or cistern, stream or lake, canal or body of water by sewage, industrial waste, or other substance;
- H. The allowing or maintaining the presence of privies in a manner that may constitute a health hazard or results in the emitting of foul and disagreeable odors;
- I. All noxious weeds and other rank growths of vegetation, as defined in Minnesota Rules 1505.730 to 1505.0750, upon public or private property which shall be controlled or eradicated as define in Minnesota Statues Sections 1876 to 18.88;
- J. Dense smoke, noxious fumes, gas and soot, or cinders, in unreasonable quantities;
- K. The burning of fields without a valid burning permit and without prior notification of the Fire Chief;

- L. All public exposure of people having a contagious disease requiring quarantine;
- M. Any offensive trade or business as defined by Minnesota statutes not operating under local license;
- N. Any other acts, omissions of acts, occupations, and uses of property which are a menace to the health of any of the inhabitants of the City;

Subd. 2. Public Nuisances Affecting Morals and Decency. The following are hereby declared to be nuisances affecting public morals and decency:

- A. All gambling devices, slot machines, and punch boards, except as otherwise authorized by ordinance;
- B. Betting, bookmaking, and all apparatus used in such occupations;
- C. All houses kept for the purpose of prostitution or promiscuous sexual intercourse, gambling houses, houses of ill fame, and bawdy houses.
- D. All places where intoxicating liquor is manufactured or disposed of in violation of law, people are permitted to resort for the purpose of drinking intoxicating liquor, or where intoxicating liquor is kept for sale or disposition in violation of law, and all liquor and property used for maintaining such a place.

Subd. 3. Public Nuisances Affecting Peace and Safety. The following are declared to be nuisances affecting public peace and safety:

- A. The owner and the occupant of any property adjacent to a public sidewalk shall use diligence to keep the walk safe for pedestrians. No owner or occupant shall allow snow, ice, dirt, or rubbish to remain on the walk longer than 24 hours after its deposit thereon. Failure to comply with this section shall constitute a violation. (Adopted 04-03-2023)
- B. All trees, hedges, billboards, or other obstructions which prevent persons from having a clear view of traffic approaching an intersection from cross streets in sufficient time to bring a motor vehicle moving at a reasonable speed to a full stop before the intersection is reached.
- C. All wires and limbs of trees which are less than 15 feet above the surface of any public street or sidewalk.
- D. Haphazard planting of tree farms or any heavy concentration of coniferous plants or shrubbery causing possible fire hazards within 40 feet of any building, unless such planting meets generally acceptable landscaping standards.
- E. No person shall make or cause to be made any distinctly and loudly audible noise that

unreasonably annoys, disturbs, injures or endangers the comfort, repose, health, peace, safety, or welfare of any person or precludes their enjoyment of property.
(Amended 05-01-17)

- F.** Obstructions and excavations affecting the ordinary public use of a public street, alley, sidewalk, or public grounds except under such conditions permitted by this code or other applicable law.
- G.** Radio aerials or television antennae erected or maintained in a dangerous manner.
- H.** All hanging signs, awnings, and other similar structures over streets and sidewalks, or so situated so as to endanger public safety, or not constructed and maintained as provided by ordinance.
- I.** The use of property abutting on a public street or sidewalk or any use of a public street or sidewalk which causes large crowds of people to gather, obstructing traffic and the free use of street or sidewalk.
- J.** The allowing of rain water, ice, or snow to fall from any building or structure upon any street or sidewalk or to flow across any sidewalk.
- K.** Any barbed wire fence that is less than six feet above the ground, or is within three feet of a public sidewalk or way, or is within any area not zoned commercial or industrial in nature.
- L.** All dangerous, unguarded machinery in any public place, or so situated or operated on private property as to attract the public.
- M.** Waste water cast upon or permitted to flow upon streets or other public properties.
- N.** Accumulations in the open of discarded or disused machinery, household appliances, automobile bodies, or other material, in a manner conducive to the harboring of rats, mice, snakes, or vermin, or the rank growth of vegetation among the items so accumulated, or in a manner creating fire, health, or safety hazards from such accumulation.
- O.** Any well, hole, or similar excavation which is left uncovered or in such other condition as to constitute a hazard to any child or other person coming on the premises where it is located.
- P.** Obstruction to the free flow of water in a natural waterway or a public street drain, gutter, or ditch with trash or other materials.
- Q.** The placing or throwing on any street, sidewalk, or other public property of any glass, tacks, nails, bottles, or other substance which may injure any person or animal or damage any pneumatic tire when passing over such substance.

- R. The depositing of garbage or refuse on public property or on adjacent private property.
- S. All other conditions or things which are likely to cause injury to the person or property of anyone.
- T. All buildings, walls, and other structures which have been damaged by fire, decay, or otherwise to an extent exceeding one-half (1/2) their original value, or which are so situated as to endanger the safety or health of the public.

Subd. 4. Duties of City Officers. The Police Department shall enforce the provisions of this ordinance relating to all public nuisances. Such officers have the power to inspect private premises and take all reasonable precautions to prevent the commission and maintenance of public nuisances.

Subd. 5. Abatement.

- A. In the event the owner, proprietor, occupant, tenant, or agent of any premises shall cause or permit to exist any condition which is injurious to health, or indecent, or offensive to the senses, or an obstruction to the free use of property, so as to interfere with the comfortable enjoyment of life or property, is a nuisance. An action may be brought by the City to abate the nuisance. (07-07-2014)
 - 1. Written notice of violation shall be served by the officer charged with enforcement on the owner of record or occupant of the premises either in person or by certified or registered mail and U.S. regular mail and shall contain the following (07-07-2014).
 - a. The officer shall notify in writing the owner of record or occupant of the premises of such fact and order that such nuisance be terminated or abated. (07-07-2014)
 - b. The notice of violation shall specify the steps to be taken to abate the nuisance and the time within which the nuisance is to be abated.
 - c. If the premises are not occupied, the owner of record is unknown, or the owner of record or occupant refuses to accept notice of violation, notice of violation shall be served by posting it on the premises. (07-07-2014)
 - d. If the nuisance is not corrected or abated in the manner and within the time specified in the written notice of the violation the City may issue a criminal citation, commence civil action to abate the nuisance or both.
 - 2. Except for those cases determined by the city to require summary enforcement, written notice of any city council order shall be made as provided in Minnesota Statutes Chapter 463.17 (Hazardous and Substandard Building Act).
 - 3. Written notice of any motion for summary enforcement shall be made as provided

Administrator. This notice of appeal must be made within five (5) days of the notice of revocation. The City Council will then determine, at its next scheduled hearing, if such an action was warranted. All parties will be notified by mail of the time of the hearing.

- H. Golf carts are only allowed on streets within City limits. Golf carts are only allowed to operate on County or State roadways for the purpose of crossing to a City roadway.
- I. All operators of motorized golf carts must have a valid driver's license.
- J. Any person violating any provision of this Ordinance shall be guilty of a misdemeanor.

SECTION 4.180 RESTRICTIONS ON TRUNK HIGHWAYS

No restriction on the use of a trunk highway shall be valid until the consent of the Commissioner of Transportation is obtained.

SECTION 4.190 DELEGATION OF POWER AND DUTIES

Any power or duty granted to the City Administrator in this Chapter may be delegated to any person or persons as deemed necessary and/or convenient for the enforcement of the provisions of this Chapter.

SECTION 4.200 POLICE DUTIES

The Police Department shall enforce the provisions of this ordinance and the state traffic laws. Police officers are authorized to direct all traffic within the city, either in person or by means of a visible or audible signal, in conformity with this ordinance and the state traffic laws. During a fire or other emergency or to expedite traffic or safeguard pedestrians, police officers may direct traffic as conditions require notwithstanding the provisions of this ordinance and the state traffic laws. Members of the fire department may direct or assist police officers in directing traffic at the scene of a fire or in the immediate vicinity.

SECTION 4.210 PENALTY

Except as may be otherwise specifically provided in this Chapter, any person who violates any provision of this Chapter shall be guilty of a petty misdemeanor.

Subd. 5. Penalty. Any person, firm or corporation which shall violate any of the orders lawfully made under No. 3 of this ordinance, shall upon conviction thereof be deemed guilty of a misdemeanor and shall be punished by a fine and/or imprisonment equal to, but not to exceed the State limitations for a misdemeanor.

SECTION 10.020 POLICE PROTECTION

A City Police force is hereby established. The City Council shall employ as many men or women to assist this force as the Council deems necessary; and shall establish their salary and working hours. The City Police shall obey all lawful orders of the Council, serve legal papers, assist the Court in its work and enforce all city ordinances and state statutes relating to the highway traffic and parking and relating to the preservation of the peace within city limits.

SECTION 10.030 FIRE PROTECTION

Subd. 1. Volunteer Fire Department. For the protection of lives and property of the citizens of the City of Eagle Lake, there is hereby created a Volunteer Fire Department to be known as the “Eagle Lake Volunteer Fire Department.”

Subd. 2. Membership Limit. Such Fire Department shall consist of not more than twenty-five (25) members and five (5) reservists. (07-07-2014)

Subd. 3. Selection of Officers. Fire Chief of said department shall be recommended by the Fire Department Trustees and be selected by the City Council during December of the calendar year for the subsequent year. The terms of the office shall be one year. The Council will review recommendations from the Fire Chief for other offices as recommend by the Chief. (01-05-2015)

Subd. 4. Officers. The officers of said department shall be: A chief and two assistant chiefs, training officer, assistant training officer, one RIT captain, medical officer, a president, a vice-president, a secretary and a treasurer. (07-07-2014)

- A. The assistant chief shall be eligible to the offices of president and vice president. (07-07-2014)
- B. The chief shall be the fire marshal of the City.
- C. The chief and his assistant shall be subject to the approval of the Council.
- D. The department may create such other offices as it deems necessary for the efficiency of the department.

Subd. 5. Internal Regulations. The department may make all their own regulations and by-laws for the government of the same, and shall report to the Council the names of all



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

October 2, 2023

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: American Legion Post 617 Revolving Loan Fund Request

The Eagle Lake American Legion Post 617 recently submitted a Revolving Loan Fund (RLF) request to the Eagle Lake Economic Development Authority (EDA) to help offset construction costs associated with a needed ceiling repair project. The total cost of the project is estimated to be \$65,500. The American Legion is seeking \$15,000 in RLF monies.

Orin Johnson, 1st Vice Commander of the American Legion Post 617, attended the September 28th EDA meeting to present the RLF request and answer questions.

The EDA recommends that the RLF request be approved in the amount of \$15,000 with a 5 year repayment term at 6% interest. Following approval this evening, legal counsel will be asked to draft a promissory note and any other necessary legal documents prior to loan funds being disbursed.

In addition to available RLF monies, the American Legion Post 617 will also be applying for available Small Cities Development Program (SCDP) income funds for another \$15,000. The program income funds would be issued in the form of a deferred loan at 0% interest and forgiven after 10 years if the building is still owned by the American Legion and the business is in operation. City staff requests that Judd Schulz with Minnesota Valley Action Council (MVAC) be retained to administer the revolved SCDP funds for the City of Eagle Lake. MVAC will bill for their work at \$50/hour, not to exceed \$1,200 for the entire project. Revolved funds can be used to pay for administration costs. Attached is an email from MVAC with more information.

The EDA recommends that the SCDP request be approved and that all remaining funds (less the \$1,200 needed to administer the grant) be applied towards this project.

Two motions are needed:

1) A motion is necessary to approve the EDA's recommendation to approve the RLF request from the American Legion Post 617 in the amount of \$15,000 with a repayment term of 5 years and 6% interest.

2) A motion is necessary to approve the EDA's recommendation to retain MVAC to administer issuance of remaining SCDP revolved funds for the American Legion Post 617 project, pending the project meets all SCDP eligibility requirements.



Jennifer J. Bromeland
City Administrator

Jennifer Bromeland

From: Judd Schultz <jschultz@mnavac.org>
Sent: Tuesday, September 26, 2023 1:47 PM
To: Jennifer Bromeland
Subject: RE: SCDP Program Income Funds

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good afternoon, Jennifer.

MVAC can administer the revolved SCDP funds for the City of Eagle Lake. We understand that available funding is probably limited to one bigger project, which we suggest would be the best way to utilize the funds. MVAC would take the application and ensure the program eligibility requirements are met, meet with the business owner and prepare bid documents for the requested work to be completed, ensure Davis Bacon wage laws are met, perform payment inspections, up front the contractor payments and bill the City for the rehabilitation dollars and admin upon completion of the project. The City will receive the file upon completion. MVAC will bill time at \$50/hour, not to exceed \$1200 for the entire project. Revolved funds can be used to pay admin costs.

We would love to explore a SCDP grant with the City. Right now, MVAC is administering 6 open grants. We would look to do an application next year, with funding happening in the spring of 2025. I am attending an SCDP workshop tomorrow to learn of changes to applications and policies and procedures. By waiting until next year, we can work together to ensure we have good interest and shorten the timeline between application and funding. The costs to write and administer these grants has increased through the years and payment from DEED is only provided on completed projects. MVAC would ask for \$15,000 from the City to help defray costs in writing the application and administering the grant. MVAC is only looking to cover costs with this request. For planning purposes we would look to meet next March to talk about the process and put a timeline together.

Ley me know if you need anything else.

Thanks!



Judd Schultz
Housing Services Director
Minnesota Valley Action Council, Inc.
706 N Victory Drive
Mankato, MN 56001-6803
507-345-2401

www.mnavac.org

From: Jennifer Bromeland <jbromeland@eaglelakemn.com>
Sent: Tuesday, September 26, 2023 11:22 AM



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

October 2, 2023

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Fire Department Rope Rescue Equipment

Attached is pricing received from the Fire Department to purchase rope rescue equipment in the amount of \$6,981.30. This amount does not reflect shipping. The rope rescue equipment will be paid for using a \$7,500 grant obtained from Alliance Pipeline.

A motion is needed to approve the purchase.

A handwritten signature in blue ink that reads "Jennifer J. Bromeland".

Jennifer J. Bromeland
City Administrator

ROPE RESCUE EQUIPMENT

<u>Rescue Tech Stretcher</u>	\$935
Standard Plastic Stretcher (JSA-200)	
<u>Rescue Tech Adjustable Bridle</u>	\$150
620189S	
<u>Rescue Tech Vanguard G2 Harness</u>	\$730
7304502 XL (2 @ \$365)	
<u>Rescue Tech Carabiner</u>	\$480
OD50 Steel (24@20)	
<u>2.0" CMC Swivel Pulley</u>	\$520
2.0" PMP Single (4 @ 130)	
<u>Petzl Maestro</u>	\$1,139.90
(2 @ 569.95)	
<u>Prusik Loops</u>	\$95.60
(8 @ 11.95)	
<u>Rope ½" NFPA Rescue Rope</u>	\$990.00
200' (3 @ \$330)	
<u>Webbing 1"</u>	\$85
25' (5 @ \$17)	
<u>Petzl Vertex Vent Helmets</u>	\$199.90
Yellow (2 @ \$99.95)	
<u>Anchor/Rigging Plate</u>	\$101.90
Blue 5 hole (2 @ \$50.95)	
<u>CMC 2.0" PMP Double Swivel Pulley</u>	\$390
(2 @ \$195)	
<u>Leather Gloves</u> (6 @ \$25)	\$150
Technical Rope Rescue Gloves	
<u>Rope Bag</u> (Blue-3 @ \$54)	\$162
<u>RescueTech Rope Guard</u>	\$54
24" (2 @ 27)	
<u>RescueTech Rope Edge Pad</u>	\$84
Wide (2 @ 42)	
<u>Equipment Pack</u>	\$550
Blue	
<u>DNA Steel Carabiner</u>	\$164
(4 @ 41)	
Total	\$6,981.30



62018 Adjustable Lifter Bridle



124

note:
 Fire dept. will be purchasing from multiple vendors online.



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

October 2, 2023

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Sale of 2020 Country Clipper Mower

Attached is a printout showing the high bid received for the 2020 Country Clipper Mower that was recently advertised for sale on Minn Bid. The mower was listed with a minimum bid of \$2,000 and eventually sold for \$6,525. The amount due to the City of Eagle Lake is \$6,525 less 6%, which is owed to Minn Bid.

Public Works Director Andrew Hartman is requesting that the sale proceeds be recorded to the capital outlay fund for streets. Typically, when there is a sale of equipment, the proceeds are recorded as revenue in the general fund to help offset general fund operating costs. If the City Council wishes to allocate the proceeds to capital outlay for streets, then a motion to that effect is needed.

A motion is needed to accept the sale proceeds and determine where the proceeds should be recorded – general fund revenue or capital outlay for streets.


Jennifer J. Bromeland
City Administrator

From: Kerry Rausch
Sent: Thursday, September 28, 2023 10:52 AM
To: Jennifer Bromeland; Andrew Hartman
Subject: 2020 Country Clipper Is Sold

The mower was listed with a minimum bid of \$2,000 and sold for \$6,525. There were 135 bids on this item. The original purchase price for this mower was \$10,349.68 (which was discounted for the city by \$3,268.32).

Closing Time 09/28/2023 10:30 AM



High Bid
\$6525.00

Bid Increment
25.00

Watching
20

Bids
135

High Bidder
2091

Kerry Rausch
Deputy Clerk
City of Eagle Lake
705 Parkway Avenue
PO Box 159
Eagle Lake MN 56024
P: (507) 257-3218
F: (507) 257-3220





705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

October 2, 2023

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Letter from League of MN Cities about Senator Frenz Receiving Award

Attached is a letter that Mayor Lisa Norton received from the League of Minnesota Cities (LMC) notifying Eagle Lake that Senator Nick Frenz was selected as a League of Minnesota Cities Legislator of Distinction for 2023. The LMC encourages cities to share this news with the public.

No formal action is needed as this is being included for informational purposes.


Jennifer J. Bromeland
City Administrator



August 2, 2023

Mayor Lisa Norton
PO Box 159
Eagle Lake, MN 56024-0159

Senator Nick Frentz, who represents your city at the state legislature, has been selected as a League of Minnesota Cities Legislator of Distinction for 2023. The League's Board of Directors recognized a total of 35 legislators this year, including 20 House members and 15 Senate members, for their actions and leadership on a wide variety of legislative issues of importance to cities across our state. **The enclosed letter describes the specific reasons your legislator was chosen for this recognition.** A copy of this letter, and printed certificate, has been sent to your legislator as well.

Please share this recognition with your city council and the public at your next council meeting. We also encourage you to share this information with your local newspaper. Publicly acknowledging legislators for their support of city-friendly legislation helps to continue strengthening the partnership between state and local government officials in Minnesota.

If you have any questions, please feel free to contact Ted Bengtson, IGR Coordinator at the League of Minnesota Cities at tbengtson@lmc.org, (651) 281-1242. To read the complete list of all 35 legislators who received this designation, see the *Cities Bulletin* article online at www.lmc.org/lod.

Thank you, in advance, for your consideration and your support of the League's Legislators of Distinction recognition program.

Enclosure



July 27, 2023

The Honorable Nick A. Frentz
3109 Minnesota Senate Bldg.
95 University Avenue W.
St. Paul, MN 55155

Dear Senator Frentz,

On behalf of our 838 member cities, I want to thank you for your efforts this past legislative session and to recognize you as a League of Minnesota Cities 2023 Legislator of Distinction.

League staff and member city officials appreciate your accessibility and your consultation with us on legislation impacting cities. Specifically, the League appreciates you authoring legislation to address public safety duty disability trends related to posttraumatic stress disorder (PTSD), which was one of the League's 2023 legislative priorities. As vice chair of the Legislative Commission on Pensions and Retirement, you successfully led efforts to pass a robust omnibus pensions bill. As chair of the Senate Energy, Utilities, Environment, and Climate Committee, you stressed local government needs for financial and technical assistance in identifying and mitigating infrastructure vulnerabilities to climate change impacts and supporting local energy efficiency, greenhouse gas emission reduction, conservation, and renewable energy efforts. You also championed policy and resources that will directly assist cities in addressing infrastructure and climate resiliency needs including the creation of a state competitiveness fund for energy-related grant programs at the federal level. The League appreciates your awareness of city needs and looks forward to working with you in the future on issues impacting local units of government.

Our members know that in order to be successful in serving our common constituents, state and city officials must work together as partners to reach solutions that meet the unique needs of rural, suburban, and urban communities all across Minnesota. City leaders also understand that without the support of legislative leaders like you, this state-local partnership would not be possible.

To acknowledge your contributions last session, mayors of each city in your legislative district will receive notification of your recognition. A press release will also be issued to media in your area. City officials and League staff look forward to continuing to work with you in the future.

Sincerely,

A handwritten signature in black ink that reads "Jenny Max".

Jenny Max
City Administrator, Nisswa
President, League of Minnesota Cities



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

October 2, 2023

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Mayor for a Day Essay Contest

The League of Minnesota Cities is holding another Mayor for a Day essay contest. To enter, 4th, 5th, and 6th graders can answer the prompt, "What would you do if you were mayor for a day?" for a chance to win \$100 and recognition in the Minnesota Cities magazine. The deadline for submission is Monday, December 12th. Essays can be submitted online or through the mail. Winners will be notified in early January.

In addition to the LMC contest, Eagle Lake can provide additional recognition for local participants.

Attached is a letter from Mayor Norton that will be sent to Eagle Lake Elementary School. Notice will also be sent via the City's email list and posted on the City's Facebook page and website.

A handwritten signature in blue ink that reads "Jennifer J. Bromeland".

Jennifer J. Bromeland
City Administrator

Mayor for a Day Essay Contest

What would our cities look like if kids were in charge?

The Mayor for a Day Essay Contest is back to find out!

To enter, fourth, fifth, and sixth graders can answer the prompt, “What would you do if you were mayor for a day?” for a chance to win \$100 and recognition in *Minnesota Cities* magazine.

The deadline for submissions is **Dec. 12**. Students and parents/guardians can submit essays via an online form, a PDF email attachment, or through the mail. Winners only will be notified in early January. Some cities may provide additional local recognition for participants.

How can you submit your essays?

There are three ways to send us your students' essays.

- Submit online – students can enter their essays into this online form and submit them directly.
- Print and Mail – you can print this document for students to handwrite their essays and then mail them in to 145 University Ave. W, Saint Paul, MN 55103.
- Email as an attachment – students can type their essays into the fillable PDF, save the document, and then email the finalized PDF to mayorforaday@lmc.org.

What does a mayor do anyway? Find out more!

Minnesota mayors: How can you help?





October 2, 2023

Eagle Lake Elementary School
500 LeSueur Avenue
Eagle Lake, MN 56024

Dear Teachers,

What would our cities look like if kids were in charge? The League of Minnesota Cities is holding its annual essay contest to find out!

Open to students who are in the fourth, fifth, or sixth grades this school year, entries for the 2023 Mayor for a Day Essay Contest can be emailed, submitted online, or postmarked by Dec. 12. Three winners will be chosen to receive \$100 prizes and will have their essays published in the League's *Minnesota Cities* magazine. Winners only will be notified in early January.

The city of Eagle Lake will also be providing recognition to one or more students for their participation. Please be sure to send a copy of all essays submitted to the League of Minnesota Cities to City Hall.

This year's essay question is:

Cities provide a variety of services and programs that make our lives better, including parks & rec, street maintenance, water and sewer, libraries, police, fire, and more! If you were mayor for a day, what would you do to make one of the services that your city provides even better?

This essay contest could fit into a social studies or language arts unit, or you can share this opportunity with parents and caregivers. The submission form and a primer for your students on what Minnesota mayors do are available at lmc.org/mayorforaday.

I appreciate all you do for the kids in our community!

Sincerely,

Mayor Lisa Norton




October 2, 2023

To: Honorable Mayor Norton and City Council
From: Jennifer J. Bromeland, City Administrator
Re: City Administrator Report

1. Climate Impact Corps Community Forestry Member Update. We have an applicant interested in working in Eagle Lake. An interview has been scheduled for October 3rd. There is no cost to Eagle Lake to participate in the Climate Impacts Corps Community Forestry Initiative. The Community Forestry Member will work 25 hours per week in Eagle Lake.
2. ReLeaf Community Forestry Grant Application Submitted. A ReLeaf Community Forestry Grant application has been submitted to the Minnesota Department of Natural Resources in the amount of \$15,000. The purpose of the grant application is to obtain funds to help remove and replace ash trees on public property.
3. Small Communities Planning Grants for Stormwater, Wastewater, and Community Resilience. A Small Communities Planning Grant has been submitted to the Minnesota Pollution Control Agency for the purpose of increasing stormwater and community resilience in Eagle Lake. The grant request totals \$48,680.
4. Park Pavilion Project Update. The park pavilion project will be getting underway in early October. The playground will remain open during the construction unless otherwise posted, however, the bathrooms may need to close early this fall related to the project.
5. Storm Drain Stenciling Activity. As part of the MS4 program, the City will be holding another storm drain stenciling activity this fall. The activity has been scheduled for October 10th at 4:30 p.m. at City Hall. To date, 4 community members have stepped up to volunteer and help with this activity.
6. Upcoming Blue Earth County Clerks and Mayors Meeting. The October 26th Blue Earth County Clerks and Mayors Meeting will be held at Eagle Lake City Hall. The meal will be catered. Blue Earth County Deputy Administrator Josh Milow will be presenting on the opioid settlement and how those funds will be used. Also presenting will be representatives from the Greater Mankato Area United Way to speak about the Youth Mental Health Navigator Program.

7. House Capital Investment Bonding Tour Visit and Water Treatment Plant Project Presentation. In response to a 2024 Capital Budget Request submitted to Minnesota Management and Budget (MMB) for Eagle Lake's proposed Water Treatments Project, City staff will have an opportunity to present our initiative during the House Capital Investment Bonding visit that will be hosted at Minnesota State Mankato on October 11th.
8. Regency Update. According to Kim Stumne, manager of Regency, the teardowns have commenced. As of an email from Ms. Stumne on September 14th, one unit had been demolished and a second was being prepared for demolition. It is anticipated that 3-4 units in total will be removed in 2023. Ms. Stumne cited difficulty with renting dumpsters and having them emptied in a timely manner as the reason for the teardowns taking place slower than anticipated.
9. Temporary Tower by Water Tower for Verizon Equipment and Timeline for Removal. Verizon plans to return the equipment to the water tower with no changes or upgrades currently. We are coordinating a review of the plans by the City's engineer. Verizon is responsible for all 3rd party consultant fees.
10. Timeline to Apply for SCDP Grant. City staff reached out to Judd Schulz with MVAC to inquire about applying for a SCDP grant for commercial and residential as we receive inquiries from residents and businesses occasionally asking if there are any funds available for rehab projects. Per an email from Mr. Schulz, he recommends that we look at doing an application next year, with funding taking place in 2025. There would be a cost to retain MVAC to write the application and administer the grant if awarded funding. For planning purposes, MVAC recommends connecting in March of 2024 to talk about the process and put together a timeline to apply.
11. Expenditure and Revenue Report. Attached is a YTD expenditure and revenue report as of September 30th. No action is needed – this is included for informational purposes and your review.


Jennifer J. Bromeland
City Administrator

CITY OF EAGLE LAKE 2024 Expenditure Budget Worksheet

Account Descr	2022 Amt	2023 Budget	2023 YTD Amt	2023 YTD Balance	%YTD Budget	2024 Budget	UnderLine
FUND 101 GENERAL							
Dept 41000 General Government (GENERAL)							
E 101-41000-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-131 Employer Paid Health	\$79,069.82	\$80,250.00	\$60,980.92	\$19,269.08	75.99%	\$83,536.00	
E 101-41000-132 Employer Paid Health Saving	\$31,796.35	\$38,567.00	\$21,179.17	\$17,387.83	54.92%	\$41,600.00	
E 101-41000-133 Employer Paid Dental	\$3,783.02	\$7,906.00	\$4,083.64	\$3,822.36	51.65%	\$6,596.00	
E 101-41000-151 Work Comp Premium	\$20,280.50	\$19,171.00	\$22,303.50	-\$3,132.50	116.34%	\$23,000.00	
E 101-41000-300 Professional Svcs (GENERAL)	\$88.00	\$2,500.00	\$222.75	\$2,277.25	8.91%	\$2,500.00	
E 101-41000-362 Property & Liability Ins	\$30,466.48	\$23,016.00	\$36,205.44	-\$13,189.44	157.31%	\$25,000.00	
E 101-41000-400 CD purchase	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-430 Miscellaneous (GENERAL)	\$47,440.98	\$20,000.00	\$2,916.38	\$17,083.62	14.58%	\$20,000.00	
E 101-41000-433 Dues and Subscriptions	\$11,506.08	\$13,403.00	\$8,962.04	\$4,440.96	66.87%	\$14,000.00	
E 101-41000-438 Meeting & Education	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-445 Music on Parkway	\$9,848.49	\$10,000.00	\$6,015.15	\$3,984.85	60.15%	\$10,000.00	
E 101-41000-510 Capital Outlay-Actual Expns	\$5,927.61	\$0.00	\$2,550.00	-\$2,550.00	0.00%	\$0.00	
E 101-41000-550 Capital Outlay - Set Aside	\$0.00	\$2,500.00	\$0.00	\$2,500.00	0.00%	\$2,500.00	
E 101-41000-721 Transfer Out	\$300,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41000-740 ESCROW FUNDS RETURNED	\$107,069.00	\$0.00	\$46,057.50	-\$46,057.50	0.00%	\$0.00	
Dept 41000 General Government (GENERAL)	\$647,276.33	\$217,313.00	\$211,476.49	\$5,836.51		\$228,732.00	
Dept 41100 City Council							
E 101-41100-100 Wages and Salaries (GENER	\$12,560.00	\$14,400.00	\$12,050.00	\$2,350.00	83.68%	\$14,400.00	
E 101-41100-108 Video Intern Wages	\$440.00	\$640.00	\$360.00	\$280.00	56.25%	\$640.00	
E 101-41100-121 PERA	\$0.00	\$1,080.00	\$0.00	\$1,080.00	0.00%	\$1,080.00	
E 101-41100-122 FICA	\$806.00	\$892.00	\$769.42	\$122.58	86.26%	\$892.00	
E 101-41100-123 Medicare	\$188.50	\$209.00	\$179.95	\$29.05	86.10%	\$209.00	
E 101-41100-438 Meeting & Education	\$275.00	\$1,000.00	\$40.00	\$960.00	4.00%	\$1,500.00	
Dept 41100 City Council	\$14,269.50	\$18,221.00	\$13,399.37	\$4,821.63		\$18,721.00	
Dept 41200 Mayor							
E 101-41200-100 Wages and Salaries (GENER	\$4,300.00	\$4,800.00	\$3,950.00	\$850.00	82.29%	\$4,800.00	
E 101-41200-121 PERA	\$0.00	\$360.00	\$0.00	\$360.00	0.00%	\$360.00	
E 101-41200-122 FICA	\$0.00	\$298.00	\$244.90	\$53.10	82.18%	\$298.00	
E 101-41200-123 Medicare	\$62.35	\$70.00	\$57.29	\$12.71	81.84%	\$70.00	
E 101-41200-438 Meeting & Education	\$30.00	\$1,500.00	\$1,697.47	-\$197.47	113.16%	\$2,000.00	
Dept 41200 Mayor	\$4,392.35	\$7,028.00	\$5,949.66	\$1,078.34		\$7,528.00	
Dept 41400 Elections							
E 101-41400-100 Wages and Salaries (GENER	\$1,880.07	\$0.00	\$0.00	\$0.00	0.00%	\$2,811.00	

135

Account Descr	2022 Amt	2023 Budget	YTD Amt	2023 YTD Balance	%YTD Budget	2024 Budget	UnderLine
E 101-41400-122 FICA	\$116.56	\$0.00	\$0.00	\$0.00	0.00%	\$175.00	
E 101-41400-123 Medicare	\$27.26	\$0.00	\$0.00	\$0.00	0.00%	\$41.00	
E 101-41400-430 Miscellaneous (GENERAL)	\$716.47	\$500.00	\$1,854.54	-\$1,354.54	370.91%	\$2,000.00	
E 101-41400-510 Capital Outlay-Actual Expens	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 41400 Elections	\$2,740.36	\$500.00	\$1,854.54	-\$1,354.54		\$5,027.00	
Dept 41500 Administration							
E 101-41500-100 Wages and Salaries (GENER	\$101,986.80	\$91,500.00	\$71,074.15	\$20,425.85	77.68%	\$98,169.00	
E 101-41500-121 PERA	\$7,301.40	\$6,863.00	\$5,498.26	\$1,364.74	80.11%	\$7,363.00	
E 101-41500-122 FICA	\$4,854.28	\$5,673.00	\$3,712.68	\$1,960.32	65.44%	\$6,087.00	
E 101-41500-123 Medicare	\$1,135.29	\$1,327.00	\$868.27	\$458.73	65.43%	\$1,424.00	
E 101-41500-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-210 Operating Supplies (GENERAL)	\$12,495.03	\$9,000.00	\$7,936.62	\$1,063.38	88.18%	\$9,500.00	
E 101-41500-320 Communications (GENERAL)	\$4,005.21	\$5,000.00	\$3,065.15	\$1,934.85	61.30%	\$6,000.00	
E 101-41500-351 Legal Notices-Public Hearing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-352 Publications	\$1,118.49	\$1,000.00	\$482.86	\$517.14	48.29%	\$1,500.00	
E 101-41500-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-390 Operating Agreement-ASA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-430 Miscellaneous (GENERAL)	\$427.63	\$500.00	\$251.89	\$248.11	50.38%	\$0.00	
E 101-41500-433 Dues and Subscriptions	\$50.00	\$0.00	\$50.00	-\$50.00	0.00%	\$0.00	
E 101-41500-438 Meeting & Education	\$2,212.79	\$4,500.00	\$1,326.47	\$3,173.53	29.48%	\$5,000.00	
E 101-41500-510 Capital Outlay-Actual Expens	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-550 Capital Outlay - Set Aside	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-602 Capital Principal	\$1,272.00	\$1,275.00	\$1,228.75	\$46.25	96.37%	\$0.00	
E 101-41500-605 Capital Lease Issued	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-612 Capital Interest	\$84.86	\$116.00	\$25.25	\$90.75	21.77%	\$0.00	
Dept 41500 Administration	\$136,943.78	\$126,754.00	\$95,520.35	\$31,233.65		\$135,043.00	
Dept 41600 Professional							
E 101-41600-300 Professional Svcs (GENERAL)	\$9,048.90	\$5,000.00	\$2,586.18	\$2,413.82	51.72%	\$7,500.00	
E 101-41600-301 Auditing and Acct g Services	\$24,500.00	\$26,500.00	\$29,000.00	-\$2,500.00	109.43%	\$32,000.00	
E 101-41600-303 Engineering Fees	\$17,989.50	\$7,500.00	\$4,884.50	\$2,615.50	65.13%	\$7,500.00	
E 101-41600-304 Legal Fees	\$19,400.45	\$20,000.00	\$14,425.10	\$5,574.90	72.13%	\$30,000.00	
E 101-41600-310 Computer Technical Support	\$29,703.01	\$24,000.00	\$33,079.92	-\$9,079.92	137.83%	\$40,000.00	
E 101-41600-311 Building Inspector Fees	\$43,628.60	\$35,000.00	\$54,728.35	-\$19,728.35	156.37%	\$35,000.00	
E 101-41600-313 State Surcharge Fee	\$1,886.02	\$1,500.00	\$4.45	\$1,495.55	0.30%	\$1,500.00	
E 101-41600-314 Service Agreements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41600-315 City History	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41600-316 Payroll Processing	\$5,373.24	\$6,100.00	\$4,566.57	\$1,533.43	74.86%	\$6,500.00	

136

Account Descr	2022 Amt	2023 Budget	YTD Amt	2023 YTD Balance	%YTD Budget	2024 Budget	UnderLine
E 101-41600-433 Dues and Subscriptions	\$4,900.00	\$5,500.00	\$5,105.00	\$395.00	92.82%	\$5,500.00	
Dept 41600 Professional	\$156,429.72	\$131,100.00	\$148,380.07	-\$17,280.07		\$165,500.00	
Dept 41800 Planning & Zoning Comm. Devel.							
E 101-41800-100 Wages and Salaries (GENER	\$0.00	\$46,801.00	\$16,305.48	\$30,495.52	34.84%	\$54,000.00	
E 101-41800-102 Overtime	\$0.00	\$500.00	\$0.00	\$500.00	0.00%	\$500.00	
E 101-41800-121 PERA	\$0.00	\$3,510.00	\$0.00	\$3,510.00	0.00%	\$4,088.00	
E 101-41800-122 FICA	\$0.00	\$2,902.00	\$1,010.94	\$1,891.06	34.84%	\$3,379.00	
E 101-41800-123 Medicare	\$0.00	\$679.00	\$236.42	\$442.58	34.82%	\$791.00	
E 101-41800-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41800-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41800-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41800-210 Operating Supplies (GENERA	\$0.00	\$0.00	\$50.00	-\$50.00	0.00%	\$0.00	
E 101-41800-351 Legal Notices-Public Hearing	\$446.45	\$200.00	\$356.55	-\$156.55	178.28%	\$500.00	
E 101-41800-430 Miscellaneous (GENERAL)	\$156.00	\$400.00	\$273.00	\$127.00	68.25%	\$500.00	
E 101-41800-438 Meeting & Education	\$0.00	\$0.00	\$491.68	-\$491.68	0.00%	\$1,500.00	
E 101-41800-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 41800 Planning & Zoning Comm. Devel	\$602.45	\$54,992.00	\$18,724.07	\$36,267.93		\$65,258.00	
Dept 41900 City Hall							
E 101-41900-210 Operating Supplies (GENERA	\$512.31	\$1,000.00	\$104.54	\$895.46	10.45%	\$1,000.00	
E 101-41900-220 Repair/Maint Supply (GENER	\$3,494.74	\$6,000.00	\$3,186.52	\$2,813.48	53.11%	\$6,000.00	
E 101-41900-381 Electric Utilities	\$10,985.94	\$11,000.00	\$8,344.80	\$2,655.20	75.86%	\$12,000.00	
E 101-41900-510 Capital Outlay-Actual Expens	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41900-550 Capital Outlay - Set Aside	\$0.00	\$2,500.00	\$0.00	\$2,500.00	0.00%	\$2,500.00	
Dept 41900 City Hall	\$14,992.99	\$20,500.00	\$11,635.86	\$8,864.14		\$21,500.00	
Dept 42100 Streets							
E 101-42100-100 Wages and Salaries (GENER	\$41,513.22	\$41,310.00	\$31,891.77	\$9,418.23	77.20%	\$45,180.00	
E 101-42100-121 PERA	\$2,422.75	\$3,100.00	\$2,352.83	\$747.17	75.90%	\$3,389.00	
E 101-42100-122 FICA	\$1,977.40	\$2,562.00	\$1,822.75	\$739.25	71.15%	\$2,802.00	
E 101-42100-123 Medicare	\$462.44	\$599.00	\$426.27	\$172.73	71.16%	\$656.00	
E 101-42100-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-210 Operating Supplies (GENERA	\$4,822.78	\$5,500.00	\$3,256.43	\$2,243.57	59.21%	\$5,500.00	
E 101-42100-212 Fuel	\$7,024.21	\$8,800.00	\$8,773.62	\$26.38	99.70%	\$11,000.00	
E 101-42100-220 Repair/Maint Supply (GENER	\$6,365.68	\$7,000.00	\$6,502.15	\$497.85	92.89%	\$8,000.00	
E 101-42100-224 Street Repair-General Mainte	\$76,848.10	\$100,000.00	\$75,393.79	\$24,606.21	75.39%	\$110,000.00	
E 101-42100-300 Professional Svcs (GENERAL)	\$2,375.34	\$5,000.00	\$753.56	\$4,246.44	15.07%	\$5,000.00	
E 101-42100-320 Communications (GENERAL)	\$1,007.08	\$1,000.00	\$693.20	\$306.80	69.32%	\$1,500.00	

137

Account Descr	2022 Amt	2023 Budget	2023 YTD Amt	2023 YTD Balance	%YTD Budget	2024 Budget	UnderLine
E 101-42100-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-381 Electric Utilities	\$1,574.40	\$1,700.00	\$1,209.57	\$490.43	71.15%	\$1,700.00	
E 101-42100-383 Gas Utility	\$1,570.74	\$1,157.00	\$467.04	\$689.96	40.37%	\$1,157.00	
E 101-42100-430 Miscellaneous (GENERAL)	\$84.98	\$0.00	\$1,018.87	-\$1,018.87	0.00%	\$0.00	
E 101-42100-437 Clothing Allowance	\$624.93	\$700.00	\$599.56	\$100.44	85.65%	\$750.00	
E 101-42100-438 Meeting & Education	\$0.00	\$0.00	\$1,293.00	-\$1,293.00	0.00%	\$0.00	
E 101-42100-510 Capital Outlay-Actual Expens	\$340.60	\$11,000.00	\$13,697.00	-\$2,697.00	124.52%	\$124,000.00	
E 101-42100-550 Capital Outlay - Set Aside	\$0.00	\$73,553.00	\$0.00	\$73,553.00	0.00%	\$154,616.00	
E 101-42100-560 Capital Outlay - Sidewalks	\$15,000.00	\$20,000.00	\$12,225.00	\$7,775.00	61.13%	\$45,000.00	
Dept 42100 Streets	\$164,014.65	\$282,981.00	\$165,995.41	\$116,985.59		\$520,250.00	
Dept 42110 Street Lighting							
E 101-42110-381 Electric Utilities	\$43,921.98	\$40,000.00	\$34,839.77	\$5,160.23	87.10%	\$45,000.00	
Dept 42110 Street Lighting	\$43,921.98	\$40,000.00	\$34,839.77	\$5,160.23		\$45,000.00	
Dept 42120 Refuse & Recycling							
E 101-42120-384 Refuse Collection Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42120-386 Recycling Collection Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42120-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42120-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 42120 Refuse & Recycling	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Dept 42200 Police Department							
E 101-42200-100 Wages and Salaries (GENER	\$173,561.60	\$239,562.00	\$129,265.22	\$110,296.78	53.96%	\$189,930.00	
E 101-42200-102 Overtime	\$15,522.68	\$15,000.00	\$8,164.15	\$6,835.85	54.43%	\$15,000.00	
E 101-42200-103 Part-Time Police Wages	\$14,758.43	\$5,000.00	\$0.00	\$5,000.00	0.00%	\$5,000.00	
E 101-42200-106 TZD Wages	\$7,842.25	\$10,000.00	\$8,312.32	\$1,687.68	83.12%	\$10,000.00	
E 101-42200-107 On Call Police Wages	\$6,088.74	\$3,000.00	\$4,579.21	-\$1,579.21	152.64%	\$5,000.00	
E 101-42200-109 Blue Earth County	\$0.00	\$0.00	\$640.00	-\$640.00	0.00%	\$110,000.00	
E 101-42200-121 PERA	\$45,307.82	\$46,799.00	\$27,141.24	\$19,657.76	58.00%	\$39,742.00	
E 101-42200-122 FICA	\$2,229.28	\$0.00	\$2,110.10	-\$2,110.10	0.00%	\$0.00	
E 101-42200-123 Medicare	\$3,207.84	\$3,952.00	\$2,183.69	\$1,768.31	55.26%	\$3,256.00	
E 101-42200-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-210 Operating Supplies (GENERA	\$4,854.57	\$6,035.00	\$1,064.67	\$4,970.33	17.64%	\$6,035.00	
E 101-42200-212 Fuel	\$12,816.97	\$16,065.00	\$5,787.83	\$10,277.17	36.03%	\$16,065.00	
E 101-42200-220 Repair/Maint Supply (GENER	\$3,723.28	\$7,598.00	\$1,975.75	\$5,622.25	26.00%	\$7,598.00	
E 101-42200-300 Professional Svcs (GENERAL)	\$5,935.72	\$4,494.00	\$3,568.25	\$925.75	79.40%	\$4,718.00	
E 101-42200-306 Physicals	\$208.59	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-312 New Officer Hiring/Physicals	\$458.59	\$1,000.00	\$0.00	\$1,000.00	0.00%	\$1,000.00	

Account Descr	2022 Amt	2023 Budget	2023 YTD Amt	2023 YTD Balance	%YTD Budget	2024 Budget	UnderLine
E 101-42200-320 Communications (GENERAL)	\$5,850.32	\$5,184.00	\$4,264.48	\$919.52	82.26%	\$5,962.00	
E 101-42200-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-430 Miscellaneous (GENERAL)	\$2,927.33	\$3,000.00	\$4,082.95	-\$1,082.95	136.10%	\$3,000.00	
E 101-42200-433 Dues and Subscriptions	\$771.94	\$1,000.00	\$462.00	\$538.00	46.20%	\$800.00	
E 101-42200-437 Clothing Allowance	\$4,822.95	\$6,300.00	\$743.98	\$5,556.02	11.81%	\$6,300.00	
E 101-42200-438 Meeting & Education	\$4,061.10	\$6,353.00	\$3,216.84	\$3,136.16	50.63%	\$6,989.00	
E 101-42200-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-510 Capital Outlay-Actual Expns	\$0.00	\$28,355.00	\$0.00	\$28,355.00	0.00%	\$19,367.00	
E 101-42200-540 Capital Outlay - Seizure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42200-550 Capital Outlay - Set Aside	\$0.00	\$60,664.00	\$0.00	\$60,664.00	0.00%	\$50,788.00	
Dept 42200 Police Department	\$314,950.00	\$469,361.00	\$207,562.68	\$261,798.32		\$506,550.00	
Dept 42300 Fire Department							
E 101-42300-100 Wages and Salaries (GENERAL)	\$25,630.00	\$8,000.00	\$3,600.00	\$4,400.00	45.00%	\$10,000.00	
E 101-42300-104 Calls & Training Wages	\$0.00	\$25,000.00	\$0.00	\$25,000.00	0.00%	\$30,000.00	
E 101-42300-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-122 FICA	\$1,589.06	\$2,046.00	\$223.20	\$1,822.80	10.91%	\$2,480.00	
E 101-42300-123 Medicare	\$371.64	\$479.00	\$52.20	\$426.80	10.90%	\$580.00	
E 101-42300-124 Fire Relief Payment	\$40,995.54	\$37,000.00	\$0.00	\$37,000.00	0.00%	\$60,000.00	
E 101-42300-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-210 Operating Supplies (GENERAL)	\$14,170.73	\$7,000.00	\$7,362.25	-\$362.25	105.18%	\$15,000.00	
E 101-42300-212 Fuel	\$3,526.41	\$3,000.00	\$1,361.55	\$1,638.45	45.39%	\$3,300.00	
E 101-42300-220 Repair/Maint Supply (GENERAL)	\$57,390.21	\$28,000.00	\$19,356.25	\$8,643.75	69.13%	\$30,800.00	
E 101-42300-300 Professional Svcs (GENERAL)	\$6,265.80	\$6,000.00	\$4,721.67	\$1,278.33	78.69%	\$6,600.00	
E 101-42300-306 Physicals	\$3,086.00	\$4,000.00	\$3,275.00	\$725.00	81.88%	\$4,400.00	
E 101-42300-320 Communications (GENERAL)	\$2,156.09	\$6,000.00	\$2,948.70	\$3,051.30	49.15%	\$6,600.00	
E 101-42300-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-381 Electric Utilities	\$2,553.59	\$2,500.00	\$1,577.05	\$922.95	63.08%	\$2,750.00	
E 101-42300-383 Gas Utility	\$3,367.84	\$4,000.00	\$1,755.28	\$2,244.72	43.88%	\$4,400.00	
E 101-42300-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-433 Dues and Subscriptions	\$1,120.00	\$2,000.00	\$2,077.50	-\$77.50	103.88%	\$2,200.00	
E 101-42300-438 Meeting & Education	\$15,896.74	\$15,000.00	\$3,874.64	\$11,125.36	25.83%	\$16,500.00	
E 101-42300-510 Capital Outlay-Actual Expns	\$48,763.69	\$80,000.00	\$22,806.20	\$57,193.80	28.51%	\$25,000.00	
E 101-42300-520 Fire Dept Equipment-Gambli	\$26,802.55	\$16,000.00	\$8,146.80	\$7,853.20	50.92%	\$10,000.00	
E 101-42300-530 Capital Outlay - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-535 Capital Outlay-Facilities	\$0.00	\$25,000.00	\$0.00	\$25,000.00	0.00%	\$27,500.00	
E 101-42300-550 Capital Outlay - Set Aside	\$0.00	\$129,865.00	\$0.00	\$129,865.00	0.00%	\$136,370.00	
Dept 42300 Fire Department	\$253,685.89	\$400,890.00	\$83,138.29	\$317,751.71		\$394,480.00	
Dept 42400 School Patrol							
E 101-42400-100 Wages and Salaries (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42400-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

139

Account Descr	2022 Amt	2023 Budget	2023 YTD Amt	2023 YTD Balance	%YTD Budget	2024 Budget	UnderLine
E 101-42400-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42400-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 42400 School Patrol	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Dept 42410 Animal Patrol							
E 101-42410-210 Operating Supplies (GENERAL)	\$0.00	\$200.00	\$0.00	\$200.00	0.00%	\$200.00	
E 101-42410-300 Professional Svcs (GENERAL)	\$56.45	\$500.00	\$0.00	\$500.00	0.00%	\$500.00	
Dept 42410 Animal Patrol	\$56.45	\$700.00	\$0.00	\$700.00		\$700.00	
Dept 42430 Civil Patrol							
E 101-42430-220 Repair/Maint Supply (GENERAL)	\$0.00	\$1,300.00	\$0.00	\$1,300.00	0.00%	\$0.00	
E 101-42430-381 Electric Utilities	\$593.91	\$1,000.00	\$457.26	\$542.74	45.73%	\$1,000.00	
E 101-42430-510 Capital Outlay-Actual Expns	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 42430 Civil Patrol	\$593.91	\$2,300.00	\$457.26	\$1,842.74		\$1,000.00	
Dept 42500 Park & Recreation							
E 101-42500-100 Wages and Salaries (GENERAL)	\$38,804.34	\$43,605.00	\$33,550.97	\$10,054.03	76.94%	\$47,690.00	
E 101-42500-121 PERA	\$7,851.45	\$3,271.00	\$2,483.08	\$787.92	75.91%	\$3,577.00	
E 101-42500-122 FICA	\$2,113.73	\$2,704.00	\$1,917.00	\$787.00	70.89%	\$2,957.00	
E 101-42500-123 Medicare	\$494.38	\$633.00	\$448.38	\$184.62	70.83%	\$692.00	
E 101-42500-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-210 Operating Supplies (GENERAL)	\$11,222.53	\$12,000.00	\$6,175.42	\$5,824.58	51.46%	\$12,000.00	
E 101-42500-212 Fuel	\$5,234.53	\$5,000.00	\$4,859.02	\$140.98	97.18%	\$5,500.00	
E 101-42500-220 Repair/Maint Supply (GENERAL)	\$9,789.74	\$10,000.00	\$9,948.23	\$51.77	99.48%	\$11,000.00	
E 101-42500-300 Professional Svcs (GENERAL)	\$22,607.30	\$20,000.00	\$19,320.00	\$680.00	96.60%	\$42,500.00	
E 101-42500-320 Communications (GENERAL)	\$1,019.02	\$900.00	\$769.52	\$130.48	85.50%	\$1,500.00	
E 101-42500-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-381 Electric Utilities	\$5,699.43	\$6,000.00	\$3,450.54	\$2,549.46	57.51%	\$6,000.00	
E 101-42500-383 Gas Utility	\$1,437.21	\$1,157.00	\$726.16	\$430.84	62.76%	\$1,500.00	
E 101-42500-390 Operating Agreement-ASA	\$1,809.57	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-430 Miscellaneous (GENERAL)	\$2,044.98	\$0.00	\$759.76	-\$759.76	0.00%	\$1,500.00	
E 101-42500-437 Clothing Allowance	\$617.61	\$700.00	\$629.59	\$70.41	89.94%	\$0.00	
E 101-42500-438 Meeting & Education	\$0.00	\$0.00	\$18.00	-\$18.00	0.00%	\$0.00	
E 101-42500-510 Capital Outlay-Actual Expns	\$8,733.08	\$11,000.00	\$11,179.68	-\$179.68	101.63%	\$13,260.00	
E 101-42500-550 Capital Outlay - Set Aside	\$0.00	\$5,500.00	\$0.00	\$5,500.00	0.00%	\$10,000.00	
E 101-42500-570 Capital Outlay - Park Board	\$36,571.20	\$50,000.00	\$387.15	\$49,612.85	0.77%	\$50,000.00	
E 101-42500-572 Active Community	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 42500 Park & Recreation	\$156,050.10	\$172,470.00	\$96,622.50	\$75,847.50		\$209,676.00	
FUND 101 GENERAL	\$1,910,920.46	\$1,945,110.00	\$1,095,556.32	\$849,553.68		\$2,324,965.00	

110

Account Descr	2022 Amt	2023 Budget	2023 YTD Amt	2023 YTD Balance	%YTD Budget	2024 Budget	UnderLine
FUND 201 STORM WATER DRAINAGE							
Dept 00000 No Department							
E 201-00000-100 Wages and Salaries (GENERAL)	\$8,292.29	\$21,484.00	\$16,691.00	\$4,793.00	77.69%	\$23,458.00	
E 201-00000-121 PERA	\$601.95	\$1,612.00	\$1,261.78	\$350.22	78.27%	\$1,762.00	
E 201-00000-122 FICA	\$486.52	\$1,332.00	\$914.71	\$417.29	68.67%	\$1,455.00	
E 201-00000-123 Medicare	\$113.79	\$312.00	\$213.93	\$98.07	68.57%	\$340.00	
E 201-00000-131 Employer Paid Health	\$0.00	\$9,229.00	\$0.00	\$9,229.00	0.00%	\$7,595.00	
E 201-00000-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 201-00000-133 Employer Paid Dental	\$0.00	\$495.00	\$0.00	\$495.00	0.00%	\$600.00	
E 201-00000-210 Operating Supplies (GENERAL)	\$1,682.75	\$1,000.00	\$1,084.45	-\$84.45	108.45%	\$1,500.00	
E 201-00000-212 Fuel	\$1,630.50	\$2,000.00	\$0.00	\$2,000.00	0.00%	\$2,000.00	
E 201-00000-220 Repair/Maint Supply (GENERAL)	\$10,515.42	\$9,250.00	\$6,000.48	\$3,249.52	64.87%	\$9,250.00	
E 201-00000-300 Professional Svcs (GENERAL)	\$14,849.52	\$20,000.00	\$2,577.69	\$17,422.31	12.89%	\$20,000.00	
E 201-00000-320 Communications (GENERAL)	\$850.39	\$800.00	\$561.91	\$238.09	70.24%	\$800.00	
E 201-00000-430 Miscellaneous (GENERAL)	\$2,974.98	\$0.00	\$759.78	-\$759.78	0.00%	\$0.00	
E 201-00000-437 Clothing Allowance	\$617.67	\$700.00	\$599.61	\$100.39	85.66%	\$750.00	
E 201-00000-438 Meeting & Education	\$1,520.00	\$2,000.00	\$1,143.00	\$857.00	57.15%	\$2,000.00	
E 201-00000-510 Capital Outlay-Actual Expns	\$340.60	\$11,000.00	\$10,239.00	\$761.00	93.08%	\$11,000.00	
E 201-00000-550 Capital Outlay - Set Aside	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%	\$10,000.00	
E 201-00000-721 Transfer Out	\$0.00	\$8,953.00	\$0.00	\$8,953.00	0.00%	\$8,892.00	
Dept 00000 No Department	\$44,476.38	\$100,167.00	\$42,047.34	\$58,119.66		\$101,402.00	
FUND 201 STORM WATER DRAINAGE	\$44,476.38	\$100,167.00	\$42,047.34	\$58,119.66		\$101,402.00	
FUND 202 RECYCLING UTILITY							
Dept 00000 No Department							
E 202-00000-386 Recycling Collection Expense	\$54,729.64	\$60,503.00	\$44,959.56	\$15,543.44	74.31%	\$60,503.00	
E 202-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$54,729.64	\$60,503.00	\$44,959.56	\$15,543.44		\$60,503.00	
FUND 202 RECYCLING UTILITY	\$54,729.64	\$60,503.00	\$44,959.56	\$15,543.44		\$60,503.00	
FUND 203 REFUSE UTILITY							
Dept 00000 No Department							
E 203-00000-105 Board & Commission Wages	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 203-00000-384 Refuse Collection Expense	\$162,364.65	\$167,310.00	\$126,171.42	\$41,138.58	75.41%	\$167,310.00	
E 203-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$162,364.65	\$167,310.00	\$126,171.42	\$41,138.58		\$167,310.00	
FUND 203 REFUSE UTILITY	\$162,364.65	\$167,310.00	\$126,171.42	\$41,138.58		\$167,310.00	
FUND 206 ECONOMIC DEVELOPMENT AUTHORITY							

Account Descr	2022 Amt	2023 Budget	2023 YTD Amt	2023 YTD Balance	%YTD Budget	2024 Budget	UnderLine
Dept 00000 No Department							
E 206-00000-300 Professional Svcs (GENERAL)	\$0.00	\$20,000.00	\$15,840.16	\$4,159.84	79.20%	\$0.00	
E 206-00000-430 Miscellaneous (GENERAL)	\$856.70	\$500.00	\$83.62	\$416.38	16.72%	\$500.00	
E 206-00000-433 Dues and Subscriptions	\$7,178.82	\$7,179.00	\$7,187.58	-\$8.58	100.12%	\$8,084.00	
E 206-00000-438 Meeting & Education	\$46.98	\$100.00	\$27.64	\$72.36	27.64%	\$100.00	
E 206-00000-721 Transfer Out	\$200,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$208,082.50	\$27,779.00	\$23,139.00	\$4,640.00		\$8,684.00	
FUND 206 ECONOMIC DEVELOPMENT AUTHOR	\$208,082.50	\$27,779.00	\$23,139.00	\$4,640.00		\$8,684.00	
FUND 207 EDA REVOLVING LOAN FUND							
Dept 00000 No Department							
E 207-00000-430 Miscellaneous (GENERAL)	-\$75.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 207-00000-450 Loan Forgiveness	\$515.80	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 207-00000-497 EDA Loan Issuance	\$0.00	\$0.00	\$4,075.01	-\$4,075.01	0.00%	\$0.00	
E 207-00000-498 Loan Payment to Blue Earth	\$510.38	\$100.00	\$121.79	-\$21.79	121.79%	\$1,206.00	
E 207-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$951.18	\$100.00	\$4,196.80	-\$4,096.80		\$1,206.00	
FUND 207 EDA REVOLVING LOAN FUND	\$951.18	\$100.00	\$4,196.80	-\$4,096.80		\$1,206.00	
FUND 208 ACCOUNT TO CLOSE FOR PARKWAY							
Dept 00000 No Department							
E 208-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 208 ACCOUNT TO CLOSE FOR PARKWAY	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 221 TAX INCREMENT DIST. 1-2 CEDAR							
Dept 00000 No Department							
E 221-00000-300 Professional Svcs (GENERAL)	\$1,000.00	\$1,000.00	\$1,053.21	-\$53.21	105.32%	\$1,054.00	
E 221-00000-352 Publications	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 221-00000-442 Tax Increment Payment	\$93,591.32	\$88,087.00	\$49,405.10	\$38,681.90	56.09%	\$94,592.00	
E 221-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$94,591.32	\$89,087.00	\$50,458.31	\$38,628.69		\$95,646.00	
FUND 221 TAX INCREMENT DIST. 1-2 CEDAR	\$94,591.32	\$89,087.00	\$50,458.31	\$38,628.69		\$95,646.00	
FUND 222 TAX ABATEMENT-AUTUMN WIND							
Dept 00000 No Department							
E 222-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 222-00000-443 Tax Abatement Payment	\$31,923.33	\$31,924.00	\$0.00	\$31,924.00	0.00%	\$35,094.00	
Dept 00000 No Department	\$31,923.33	\$31,924.00	\$0.00	\$31,924.00		\$35,094.00	

152

Account Descr	2022 Amt	2023 Budget	YTD Amt	2023 YTD Balance	%YTD Budget	2024 Budget	UnderLine
FUND 222 TAX ABATEMENT-AUTUMN WIND	\$31,923.33	\$31,924.00	\$0.00	\$31,924.00		\$35,094.00	
FUND 223 TIF #3 704-708 PARKWAY AVE							
Dept 00000 No Department							
E 223-00000-430 Miscellaneous (GENERAL)	\$1,000.00	\$1,000.00	\$1,053.22	-\$53.22	105.32%	\$1,054.00	
E 223-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$1,000.00	\$1,000.00	\$1,053.22	-\$53.22		\$1,054.00	
FUND 223 TIF #3 704-708 PARKWAY AVE	\$1,000.00	\$1,000.00	\$1,053.22	-\$53.22		\$1,054.00	
FUND 250 AMERICA RESCUE PLAN							
Dept 00000 No Department							
E 250-00000-210 Operating Supplies (GENERA	\$0.00	\$337,354.00	\$20,826.87	\$316,527.13	6.17%	\$0.00	
E 250-00000-721 Transfer Out	\$0.00	\$0.00	\$99,690.00	-\$99,690.00	0.00%	\$0.00	
Dept 00000 No Department	\$0.00	\$337,354.00	\$120,516.87	\$216,837.13		\$0.00	
FUND 250 AMERICA RESCUE PLAN	\$0.00	\$337,354.00	\$120,516.87	\$216,837.13		\$0.00	
FUND 311 RETIRED-CITY FACILITIES							
Dept 00000 No Department							
E 311-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 311-00000-601 Debt Srv Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 311-00000-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 311 RETIRED-CITY FACILITIES	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 326 PFA							
Dept 00000 No Department							
E 326-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 326-00000-601 Debt Srv Bond Principal	\$28,000.00	\$28,000.00	\$28,000.00	\$0.00	100.00%	\$28,000.00	
E 326-00000-611 Bond Interest	\$4,337.52	\$3,878.00	\$3,877.48	\$0.52	99.99%	\$3,418.00	
E 326-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$32,337.52	\$31,878.00	\$31,877.48	\$0.52		\$31,418.00	
FUND 326 PFA	\$32,337.52	\$31,878.00	\$31,877.48	\$0.52		\$31,418.00	
FUND 329 RETIRED-JOAN LANE REFUND 2021B							
Dept 00000 No Department							
E 329-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 329-00000-601 Debt Srv Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 329-00000-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	

FW

Account Descr	2022 Amt	2023 Budget	2023 YTD Amt	2023 YTD Balance	%YTD Budget	2024 Budget	UnderLine
FUND 329 RETIRED-JOAN LANE REFUND 2021	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 330 2ND, LINDA, STORM 2017A CROSSO							
Dept 00000 No Department							
E 330-00000-300 Professional Svcs (GENERAL)	\$435.00	\$435.00	\$435.00	\$0.00	100.00%	\$435.00	
E 330-00000-430 Miscellaneous (GENERAL)	\$495.00	\$495.00	\$495.00	\$0.00	100.00%	\$495.00	
E 330-00000-601 Debt Srv Bond Principal	\$55,000.00	\$55,000.00	\$55,000.00	\$0.00	100.00%	\$60,000.00	
E 330-00000-611 Bond Interest	\$9,656.25	\$8,639.00	\$8,638.75	\$0.25	100.00%	\$8,130.00	
E 330-00000-730 Cost of Issuance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$65,586.25	\$64,569.00	\$64,568.75	\$0.25		\$69,060.00	
FUND 330 2ND, LINDA, STORM 2017A CROSSO	\$65,586.25	\$64,569.00	\$64,568.75	\$0.25		\$69,060.00	
FUND 331 CSAH 27/AGENCY ST 2021A							
Dept 00000 No Department							
E 331-00000-300 Professional Svcs (GENERAL)	\$750.00	\$750.00	\$500.00	\$250.00	66.67%	\$750.00	
E 331-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 331-00000-601 Debt Srv Bond Principal	\$0.00	\$80,000.00	\$80,000.00	\$0.00	100.00%	\$80,000.00	
E 331-00000-611 Bond Interest	\$16,613.35	\$14,080.00	\$14,080.00	\$0.00	100.00%	\$18,390.00	
Dept 00000 No Department	\$17,363.35	\$94,830.00	\$94,580.00	\$250.00		\$99,140.00	
FUND 331 CSAH 27/AGENCY ST 2021A	\$17,363.35	\$94,830.00	\$94,580.00	\$250.00		\$99,140.00	
FUND 332 FACILITIES 2021B							
Dept 00000 No Department							
E 332-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 332-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 332-00000-601 Debt Srv Bond Principal	\$194,000.00	\$188,000.00	\$188,000.00	\$0.00	100.00%	\$162,000.00	
E 332-00000-611 Bond Interest	\$17,429.32	\$12,210.00	\$12,210.00	\$0.00	100.00%	\$10,285.00	
Dept 00000 No Department	\$211,429.32	\$200,210.00	\$200,210.00	\$0.00		\$172,285.00	
FUND 332 FACILITIES 2021B	\$211,429.32	\$200,210.00	\$200,210.00	\$0.00		\$172,285.00	
FUND 335 WATER TOWER REHAB 2023							
Dept 00000 No Department							
E 335-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$6,242.50	-\$6,242.50	0.00%	\$0.00	
E 335-00000-601 Debt Srv Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 335-00000-611 Bond Interest	\$0.00	\$0.00	\$9,047.50	-\$9,047.50	0.00%	\$0.00	
Dept 00000 No Department	\$0.00	\$0.00	\$15,290.00	-\$15,290.00		\$0.00	
FUND 335 WATER TOWER REHAB 2023	\$0.00	\$0.00	\$15,290.00	-\$15,290.00		\$0.00	
FUND 431 AGENCY RECONSTRUCTION-CSAH 27							
Dept 00000 No Department							

11

Account Descr	2022 Amt	2023 Budget	YTD Amt	2023 YTD Balance	%YTD Budget	2024 Budget	UnderLine
E 431-00000-300 Professional Svcs (GENERAL)	\$126,157.45	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 431-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 431-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 431-00000-730 Cost of Issuance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$126,157.45	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 431 AGENCY RECONSTRUCTION-CSAH 2	\$126,157.45	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 435 WATER TOWER REHAB							
Dept 00000 No Department							
E 435-00000-300 Professional Svcs (GENERAL)	\$18,371.50	\$0.00	\$264,363.50	-\$264,363.50	0.00%	\$0.00	
E 435-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Dept 00000 No Department	\$18,371.50	\$0.00	\$264,363.50	-\$264,363.50		\$0.00	
FUND 435 WATER TOWER REHAB	\$18,371.50	\$0.00	\$264,363.50	-\$264,363.50		\$0.00	
FUND 601 WATER FUND							
Dept 00000 No Department							
E 601-00000-100 Wages and Salaries (GENER	\$98,204.53	\$116,597.00	\$90,432.91	\$26,164.09	77.56%	\$127,328.00	
E 601-00000-121 PERA	\$7,304.66	\$8,745.00	\$6,824.81	\$1,920.19	78.04%	\$9,550.00	
E 601-00000-122 FICA	\$5,374.95	\$7,229.00	\$4,972.42	\$2,256.58	68.78%	\$7,894.00	
E 601-00000-123 Medicare	\$1,257.03	\$1,691.00	\$1,162.90	\$528.10	68.77%	\$1,846.00	
E 601-00000-131 Employer Paid Health	\$20,687.82	\$23,073.00	\$15,206.57	\$7,866.43	65.91%	\$30,377.00	
E 601-00000-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-133 Employer Paid Dental	\$945.81	\$1,237.00	\$1,020.91	\$216.09	82.53%	\$2,399.00	
E 601-00000-142 Unemployment Benefit Paym	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-151 Work Comp Premium	\$0.00	\$4,793.00	\$11,151.75	-\$6,358.75	232.67%	\$11,299.00	
E 601-00000-190 Pension Expense	\$7,341.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-210 Operating Supplies (GENERA	\$52,866.21	\$40,000.00	\$59,963.15	-\$19,963.15	149.91%	\$55,000.00	
E 601-00000-212 Fuel	\$1,022.06	\$850.00	\$897.54	-\$47.54	105.59%	\$1,000.00	
E 601-00000-220 Repair/Maint Supply (GENER	\$19,229.21	\$22,000.00	\$8,993.25	\$13,006.75	40.88%	\$22,000.00	
E 601-00000-300 Professional Svcs (GENERAL)	\$26,751.24	\$30,000.00	\$9,364.98	\$20,635.02	31.22%	\$30,000.00	
E 601-00000-320 Communications (GENERAL)	\$5,717.13	\$4,000.00	\$3,916.51	\$83.49	97.91%	\$4,000.00	
E 601-00000-362 Property & Liability Ins	\$25,373.32	\$5,754.00	\$18,102.88	-\$12,348.88	314.61%	\$12,452.00	
E 601-00000-381 Electric Utilities	\$22,774.45	\$18,000.00	\$20,995.75	-\$2,995.75	116.64%	\$23,000.00	
E 601-00000-383 Gas Utility	\$2,536.50	\$2,000.00	\$1,140.47	\$859.53	57.02%	\$2,500.00	
E 601-00000-420 Depreciation	\$55,942.66	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-430 Miscellaneous (GENERAL)	\$84.99	\$0.00	\$759.78	-\$759.78	0.00%	\$0.00	
E 601-00000-433 Dues and Subscriptions	\$365.00	\$400.00	\$433.00	-\$33.00	108.25%	\$500.00	
E 601-00000-437 Clothing Allowance	\$625.03	\$700.00	\$599.66	\$100.34	85.67%	\$750.00	
E 601-00000-438 Meeting & Education	\$1,596.50	\$2,500.00	\$18.00	\$2,482.00	0.72%	\$2,500.00	
E 601-00000-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

75

Account Descr	2022 Amt	2023 Budget	2023 YTD Amt	2023 YTD Balance	%YTD Budget	2024 Budget	UnderLine
E 601-00000-441 State Sales Tax	\$600.64	\$600.00	\$3,250.00	-\$2,650.00	541.67%	\$0.00	
E 601-00000-444 County Sales Tax	\$123.00	\$101.00	\$310.00	-\$209.00	306.93%	\$150.00	
E 601-00000-499 Amortization Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-510 Capital Outlay-Actual Expens	\$20,614.16	\$11,000.00	\$33,782.58	-\$22,782.58	307.11%	\$11,000.00	
E 601-00000-550 Capital Outlay - Set Aside	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%	\$10,000.00	
E 601-00000-601 Debt Srv Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-721 Transfer Out	\$50,000.00	\$118,009.00	\$49,999.99	\$68,009.01	42.37%	\$176,849.00	
Dept 00000 No Department	\$427,337.90	\$429,279.00	\$343,299.81	\$85,979.19		\$542,394.00	
FUND 601 WATER FUND	\$427,337.90	\$429,279.00	\$343,299.81	\$85,979.19		\$542,394.00	
FUND 602 SEWER FUND							
Dept 00000 No Department							
E 602-00000-100 Wages and Salaries (GENER	\$98,153.45	\$116,597.00	\$90,408.57	\$26,188.43	77.54%	\$127,328.00	
E 602-00000-121 PERA	\$7,300.73	\$8,745.00	\$6,822.87	\$1,922.13	78.02%	\$9,550.00	
E 602-00000-122 FICA	\$5,372.08	\$7,229.00	\$4,971.10	\$2,257.90	68.77%	\$7,894.00	
E 602-00000-123 Medicare	\$1,256.40	\$1,691.00	\$1,162.59	\$528.41	68.75%	\$1,846.00	
E 602-00000-131 Employer Paid Health	\$20,687.87	\$23,073.00	\$15,206.59	\$7,866.41	65.91%	\$30,377.00	
E 602-00000-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-133 Employer Paid Dental	\$945.81	\$1,237.00	\$1,020.92	\$216.08	82.53%	\$2,399.00	
E 602-00000-151 Work Comp Premium	\$0.00	\$4,793.00	\$1,151.75	-\$6,358.75	232.67%	\$11,299.00	
E 602-00000-190 Pension Expense	\$6,899.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-210 Operating Supplies (GENERA	\$7,964.35	\$6,600.00	\$3,973.86	\$2,626.14	60.21%	\$7,000.00	
E 602-00000-212 Fuel	\$895.53	\$1,000.00	\$818.63	\$181.37	81.86%	\$1,000.00	
E 602-00000-220 Repair/Maint Supply (GENER	\$18,697.95	\$16,000.00	\$6,901.30	\$9,098.70	43.13%	\$18,000.00	
E 602-00000-300 Professional Svcs (GENERAL)	\$35,810.43	\$33,000.00	\$30,516.85	\$2,483.15	92.48%	\$35,000.00	
E 602-00000-320 Communications (GENERAL)	\$3,994.72	\$3,500.00	\$2,866.92	\$633.08	81.91%	\$4,000.00	
E 602-00000-362 Property & Liability Ins	\$25,373.32	\$5,754.00	\$18,102.88	-\$12,348.88	314.61%	\$12,452.00	
E 602-00000-381 Electric Utilities	\$10,200.82	\$10,000.00	\$7,654.03	\$2,345.97	76.54%	\$12,000.00	
E 602-00000-383 Gas Utility	\$1,796.09	\$1,200.00	\$726.17	\$473.83	60.51%	\$2,000.00	
E 602-00000-385 Mankato User Charge Fee	\$202,982.16	\$263,331.00	\$126,932.60	\$136,398.40	48.20%	\$218,324.00	
E 602-00000-420 Depreciation	\$46,467.24	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-430 Miscellaneous (GENERAL)	\$84.99	\$0.00	\$759.78	-\$759.78	0.00%	\$0.00	
E 602-00000-433 Dues and Subscriptions	\$23.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-437 Clothing Allowance	\$617.72	\$700.00	\$599.70	\$100.30	85.67%	\$750.00	
E 602-00000-438 Meeting & Education	\$10.00	\$2,500.00	\$888.09	\$1,611.91	35.52%	\$2,500.00	
E 602-00000-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-510 Capital Outlay-Actual Expens	\$0.00	\$11,000.00	\$10,239.00	\$761.00	93.08%	\$11,000.00	
E 602-00000-550 Capital Outlay - Set Aside	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%	\$10,000.00	
E 602-00000-721 Transfer Out	\$350,000.00	\$50,000.00	\$50,000.00	\$0.00	100.00%	\$50,000.00	

55

Account Descr	2022 Amt	2023 Budget	2023 YTD Amt	2023 YTD Balance	%YTD Budget	2024 Budget	UnderLine
Dept 00000 No Department	\$845,533.66	\$577,950.00	\$391,724.20	\$186,225.80		\$574,719.00	
FUND 602 SEWER FUND	\$845,533.66	\$577,950.00	\$391,724.20	\$186,225.80		\$574,719.00	
	\$4,253,156.41	\$4,159,050.00	\$2,914,012.58	\$1,245,037.42		\$4,284,880.00	

147

CITY OF EAGLE LAKE 2024 Revenue Budget Worksheet

Account Descr	2022 Amt	2023 Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget	2024 Budget	UnderLine
FUND 101 GENERAL							
R 101-31000 Property Taxes	\$711,848.42	\$769,952.00	\$419,193.01	\$350,758.99	54.44%	\$945,045.00	
R 101-32100 Business Licenses	\$3,075.00	\$3,000.00	\$500.00	\$2,500.00	16.67%	\$3,000.00	
R 101-32210 Building Permits	\$56,001.21	\$60,000.00	\$113,248.90	-\$53,248.90	188.75%	\$75,000.00	
R 101-32211 Surcharge - Flat Fee	\$73.00	\$100.00	\$167.50	-\$67.50	167.50%	\$100.00	
R 101-32212 Surcharge - Value	\$1,915.00	\$1,500.00	\$5,917.50	-\$4,417.50	394.50%	\$1,500.00	
R 101-32213 Surcharge - Plumbing	\$11.00	\$10.00	\$61.00	-\$51.00	610.00%	\$75.00	
R 101-32214 Surcharge - Mechanical	\$12.00	\$10.00	\$61.00	-\$51.00	610.00%	\$75.00	
R 101-32215 Surcharge - Other	\$68.00	\$10.00	\$5.00	\$5.00	50.00%	\$10.00	
R 101-32220 Zoning Permit	\$1,520.00	\$1,150.00	\$1,160.00	-\$10.00	100.87%	\$1,150.00	
R 101-32221 Rental Inspection	\$401.38	\$20,000.00	\$23,180.00	-\$3,180.00	115.90%	\$1,000.00	
R 101-32240 Animal Permits & Licenses	\$1,550.00	\$1,500.00	\$1,125.00	\$375.00	75.00%	\$1,500.00	
R 101-32260 Refunds and Reimbursements	\$46,994.62	\$35,000.00	\$44,235.68	-\$9,235.68	126.39%	\$35,000.00	
R 101-33000 Intergovernmental Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-33100 Federal Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-33400 State Grants and Aids	\$7,500.00	\$25,000.00	\$0.00	\$25,000.00	0.00%	\$25,000.00	
R 101-33401 Local Government Aid	\$685,922.00	\$699,884.00	\$349,942.00	\$349,942.00	50.00%	\$749,370.00	
R 101-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-33418 MN Police Relief Payment	\$25,041.08	\$28,353.00	\$32,668.27	-\$4,315.27	115.22%	\$28,353.00	
R 101-33419 MN Fire Relief Payment	\$28,331.54	\$23,582.00	\$0.00	\$23,582.00	0.00%	\$23,582.00	
R 101-33428 Payment in Leau of Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-34107 Adminstrative Service Fee	\$3,643.10	\$4,000.00	\$4,137.25	-\$137.25	103.43%	\$4,000.00	
R 101-34110 Planning & Zoning Fees	\$1,599.34	\$500.00	\$1,784.00	-\$1,284.00	356.80%	\$1,000.00	
R 101-34403 Refuse Collection Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-34404 Recycling Collection Charge	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-35000 Fines and Fees	\$5,038.47	\$3,500.00	\$2,547.20	\$952.80	72.78%	\$3,500.00	
R 101-36100 Special Assessments	-\$248.92	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-36101 Indust. Park - N. Lift Station	\$1,926.24	\$1,926.00	\$0.00	\$1,926.00	0.00%	\$1,926.00	
R 101-36102 Greenfield Assessment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-36103 Joan Lane Special Assessment	\$0.00	\$951.00	\$0.00	\$951.00	0.00%	\$0.00	
R 101-36104 Lakeview Watermain 13 Sp. A	\$950.39	\$0.00	\$475.17	-\$475.17	0.00%	\$0.00	
R 101-36106 Sparrowhawk Sp. Assmt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-36200 Miscellaneous Revenues	\$68.46	\$2,000.00	\$5.00	\$1,995.00	0.25%	\$100.00	
R 101-36210 Interest Earnings	\$73,524.42	\$25,000.00	\$116,668.30	-\$91,668.30	466.67%	\$50,000.00	
R 101-36230 Contributions - General	\$6,550.00	\$5,000.00	\$8,304.60	-\$3,304.60	166.09%	\$7,500.00	
R 101-36231 Contributions - Park	\$4,722.85	\$15,000.00	\$2,370.14	\$12,629.86	15.80%	\$5,000.00	
R 101-36232 Contributions - Fire Departme	\$59,000.00	\$15,000.00	\$12,500.00	\$2,500.00	83.33%	\$20,000.00	
R 101-36233 Police - Seizure	\$0.00	\$500.00	\$0.00	\$500.00	0.00%	\$0.00	

148

Account Descr	2022 Amt	2023 Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget	2024 Budget	UnderLine
R 101-36240 Fire Call Revenue	\$2,050.00	\$1,000.00	\$2,550.00	-\$1,550.00	255.00%	\$2,000.00	
R 101-36241 Fire Contract Payment	\$62,661.22	\$62,662.00	\$31,330.32	\$31,331.68	50.00%	\$62,662.00	
R 101-38020 Rental Revenue	\$300.00	\$500.00	\$500.00	\$0.00	100.00%	\$500.00	
R 101-38021 Wireless Internet Rental Fee	\$19,337.22	\$19,000.00	\$14,867.97	\$4,132.03	78.25%	\$19,000.00	
R 101-38022 Contract For Deed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38050 Cable TV Franchise Fee	\$18,814.59	\$25,000.00	\$15,828.03	\$9,171.97	63.31%	\$17,500.00	
R 101-38051 Electric Franchise Fee	\$7,935.50	\$9,500.00	\$5,889.50	\$3,610.50	61.99%	\$9,500.00	
R 101-38052 Gas Franchise Fee	\$11,885.14	\$9,300.00	\$5,547.90	\$3,752.10	59.65%	\$9,300.00	
R 101-38053 Solar Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38054 Small Cities Street Money	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38200 Park Dedication	\$24,495.68	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38201 Eagle Heights Trail Dedication	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38400 Internal Service Fund Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-39101 Sale of Equipment-Material	\$10,034.50	\$10,000.00	\$0.00	\$10,000.00	0.00%	\$0.00	
R 101-39102 Issuance of Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$44,560.00	
R 101-39400 Escrow Funds Received	\$0.00	\$0.00	\$13.21	-\$13.21	0.00%	\$0.00	
FUND 101 GENERAL	\$1,884,552.45	\$1,879,390.00	\$1,216,783.45	\$662,606.55		\$2,147,808.00	
FUND 201 STORM WATER DRAINAGE							
R 201-32219 SWPPP Review	\$850.00	\$2,000.00	\$800.00	\$1,200.00	40.00%	\$2,000.00	
R 201-32260 Refunds and Reimbursements	\$0.00	\$1,050.00	\$0.00	\$1,050.00	0.00%	\$1,050.00	
R 201-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 201-37100 Sales for Services	\$49,758.34	\$56,350.00	\$42,246.96	\$14,103.04	74.97%	\$64,803.00	
R 201-39101 Sale of Equipment-Material	\$6,157.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 201 STORM WATER DRAINAGE	\$56,765.34	\$59,400.00	\$43,046.96	\$16,353.04		\$67,853.00	
FUND 202 RECYCLING UTILITY							
R 202-34404 Recycling Collection Charge	\$60,225.94	\$63,000.00	\$45,095.92	\$17,904.08	71.58%	\$63,000.00	
FUND 202 RECYCLING UTILITY	\$60,225.94	\$63,000.00	\$45,095.92	\$17,904.08		\$63,000.00	
FUND 203 REFUSE UTILITY							
R 203-34403 Refuse Collection Charges	\$194,564.12	\$181,000.00	\$146,447.59	\$34,552.41	80.91%	\$181,000.00	
FUND 203 REFUSE UTILITY	\$194,564.12	\$181,000.00	\$146,447.59	\$34,552.41		\$181,000.00	
FUND 206 ECONOMIC DEVELOPMENT AUTHORITY							
R 206-31000 Property Taxes	\$50,970.83	\$51,000.00	\$27,343.62	\$23,656.38	53.61%	\$15,000.00	
R 206-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 206-36210 Interest Earnings	\$1,784.35	\$100.00	\$6,754.19	-\$6,654.19	6754.19%	\$1,000.00	
R 206-39101 Sale of Equipment-Material	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 206-39201 Transfer from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 206-39203 Transfer from Other Fund	\$200,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

5

Account Descr	2022 Amt	2023 Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget	2024 Budget	UnderLine
FUND 206 ECONOMIC DEVELOPMENT AUTH	\$252,755.18	\$51,100.00	\$34,097.81	\$17,002.19		\$16,000.00	
FUND 207 EDA REVOLVING LOAN FUND							
R 207-34900 Fromm EDA Loan 2013 Princip	-\$394.10	\$8,060.00	\$3,624.15	\$4,435.85	44.96%	\$0.00	
R 207-34901 Fromm EDA Loan 2013 Intere	\$983.83	\$1,270.00	\$269.00	\$1,001.00	21.18%	\$0.00	
R 207-34902 Loan Repayment-Miller	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 207-34920 Blue Earth County Loan to City	\$0.00	\$0.00	\$18,723.11	-\$18,723.11	0.00%	\$0.00	
R 207-36210 Interest Earnings	\$107.86	\$100.00	\$382.30	-\$282.30	382.30%	\$0.00	
R 207-36211 EDA Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 207-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 207 EDA REVOLVING LOAN FUND	\$697.59	\$9,430.00	\$22,998.56	-\$13,568.56		\$0.00	
FUND 208 ACCOUNT TO CLOSE FOR PARKWAY							
R 208-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 208 ACCOUNT TO CLOSE FOR PARKW	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 210 SMALL CITIES GRANT FUND							
R 210-32260 Refunds and Reimbursements	\$0.65	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 210-36210 Interest Earnings	\$17.71	\$5.00	\$41.85	-\$36.85	837.00%	\$0.00	
FUND 210 SMALL CITIES GRANT FUND	\$18.36	\$5.00	\$41.85	-\$36.85		\$0.00	
FUND 221 TAX INCREMENT DIST. 1-2 CEDAR							
R 221-31050 Tax Increments	\$96,585.55	\$96,586.00	\$52,005.37	\$44,580.63	53.84%	\$96,586.00	
FUND 221 TAX INCREMENT DIST. 1-2 CEDA	\$96,585.55	\$96,586.00	\$52,005.37	\$44,580.63		\$96,586.00	
FUND 222 TAX ABATEMENT-AUTUMN WIND							
R 222-31051 Property Tax - Tax Abatement	\$0.00	\$31,924.00	\$0.00	\$31,924.00	0.00%	\$35,904.00	
FUND 222 TAX ABATEMENT-AUTUMN WIND	\$0.00	\$31,924.00	\$0.00	\$31,924.00		\$35,904.00	
FUND 223 TIF #3 704-708 PARKWAY AVE							
R 223-31050 Tax Increments	\$11,786.56	\$12,215.00	\$5,883.61	\$6,331.39	48.17%	\$11,787.00	
R 223-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 223-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 223 TIF #3 704-708 PARKWAY AVE	\$11,786.56	\$12,215.00	\$5,883.61	\$6,331.39		\$11,787.00	
FUND 250 AMERICA RESCUE PLAN							
R 250-33400 State Grants and Aids	\$168,677.13	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 250 AMERICA RESCUE PLAN	\$168,677.13	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 310 RETIRED-CATE STREET							
R 310-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 310-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

150

Account Descr	2022 Amt	2023 Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget	2024 Budget	UnderLine
FUND 310 RETIRED-CATE STREET	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 311 RETIRED-CITY FACILITIES							
R 311-31000 Property Taxes	\$797.96	\$73,176.00	\$0.00	\$73,176.00	0.00%	\$0.00	
R 311-39203 Transfer from Other Fund	\$0.00	\$100,000.00	\$0.00	\$100,000.00	0.00%	\$0.00	
FUND 311 RETIRED-CITY FACILITIES	\$797.96	\$173,176.00	\$0.00	\$173,176.00		\$0.00	
FUND 326 PFA							
R 326-31000 Property Taxes	\$27,098.83	\$27,794.00	\$30,655.62	-\$2,861.62	110.30%	\$0.00	
R 326-36100 Special Assessments	\$13,167.69	\$14,498.00	\$7,236.95	\$7,261.05	49.92%	\$0.00	
R 326-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 326-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 326 PFA	\$40,266.52	\$42,292.00	\$37,892.57	\$4,399.43		\$0.00	
FUND 327 RETIRED-LINDA DR EXTENSION							
R 327-36100 Special Assessments	\$3,336.84	\$3,337.00	\$0.00	\$3,337.00	0.00%	\$0.00	
FUND 327 RETIRED-LINDA DR EXTENSION	\$3,336.84	\$3,337.00	\$0.00	\$3,337.00		\$0.00	
FUND 328 RETIRED STORM SEWER IMPROV2010							
R 328-31000 Property Taxes	\$15,485.55	\$15,857.00	\$76.81	\$15,780.19	0.48%	\$0.00	
R 328-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 328 RETIRED STORM SEWER IMPROV	\$15,485.55	\$15,857.00	\$76.81	\$15,780.19		\$0.00	
FUND 329 RETIRED-JOAN LANE REFUND 2021B							
R 329-31000 Property Taxes	\$21,489.31	\$20,579.00	\$22,702.15	-\$2,123.15	110.32%	\$0.00	
R 329-36100 Special Assessments	\$4,695.81	\$4,696.00	\$0.00	\$4,696.00	0.00%	\$0.00	
FUND 329 RETIRED-JOAN LANE REFUND 20	\$26,185.12	\$25,275.00	\$22,702.15	\$2,572.85		\$0.00	
FUND 330 2ND, LINDA, STORM 2017A CROSSO							
R 330-31000 Property Taxes	\$2,696.03	\$0.00	\$13.37	-\$13.37	0.00%	\$50,599.00	
R 330-36100 Special Assessments	\$0.00	\$0.00	\$19,079.26	-\$19,079.26	0.00%	\$17,531.00	
R 330-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 330-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 330 2ND, LINDA, STORM 2017A CROS	\$2,696.03	\$0.00	\$19,092.63	-\$19,092.63		\$68,130.00	
FUND 331 CSAH 27//AGENCY ST 2021A							
R 331-31000 Property Taxes	\$0.00	\$9,450.00	\$10,380.16	-\$930.16	109.84%	\$9,283.00	
R 331-36100 Special Assessments	\$78,958.47	\$39,706.00	\$16,050.86	\$23,655.14	40.42%	\$39,706.00	
R 331-39203 Transfer from Other Fund	\$0.00	\$45,085.00	\$0.00	\$45,085.00	0.00%	\$0.00	
R 331-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 331 CSAH 27//AGENCY ST 2021A	\$78,958.47	\$94,241.00	\$26,431.02	\$67,809.98		\$48,989.00	
FUND 332 FACILITIES 2021B							

Account Descr	2022 Amt	2023 Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget	2024 Budget	UnderLine
R 332-31000 Property Taxes	\$76,706.78	\$0.00	\$380.45	-\$380.45	0.00%	\$73,176.00	
R 332-39203 Transfer from Other Fund	\$100,000.00	\$0.00	\$100,000.00	-\$100,000.00	0.00%	\$0.00	
R 332-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 332 FACILITIES 2021B	\$176,706.78	\$0.00	\$100,380.45	-\$100,380.45		\$73,176.00	
FUND 335 WATER TOWER REHAB 2023							
R 335-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 335 WATER TOWER REHAB 2023	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 431 AGENCY RECONSTRUCTION-CSAH 27							
R 431-39201 Transfer from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 431-39203 Transfer from Other Fund	\$600,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 431-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 431 AGENCY RECONSTRUCTION-CSA	\$600,000.00	\$0.00	\$0.00	\$0.00		\$0.00	
FUND 435 WATER TOWER REHAB							
R 435-39203 Transfer from Other Fund	\$0.00	\$0.00	\$99,690.00	-\$99,690.00	0.00%	\$0.00	
R 435-39310 Bond Proceeds	\$0.00	\$0.00	\$449,310.00	-\$449,310.00	0.00%	\$0.00	
FUND 435 WATER TOWER REHAB	\$0.00	\$0.00	\$549,000.00	-\$549,000.00		\$0.00	
FUND 601 WATER FUND							
R 601-31300 State Sales and Use Tax	\$538.35	\$550.00	\$1,768.78	-\$1,218.78	321.60%	\$550.00	
R 601-31301 County Sales and Use Tax	\$56.94	\$40.00	\$128.45	-\$88.45	321.13%	\$40.00	
R 601-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 601-34407 Area Charges	\$77,400.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 601-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 601-36200 Miscellaneous Revenues	\$451.00	\$1,500.00	\$160.00	\$1,340.00	10.67%	\$500.00	
R 601-37100 Sales for Services	\$429,768.60	\$437,309.00	\$345,942.55	\$91,366.45	79.11%	\$459,175.00	
R 601-37110 Water Meter Sales	\$6,768.85	\$10,000.00	\$24,791.25	-\$14,791.25	247.91%	\$10,000.00	
R 601-37170 Hook Up Fee	\$5,000.00	\$6,300.00	\$19,000.00	-\$12,700.00	301.59%	\$6,600.00	
R 601-39101 Sale of Equipment-Material	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 601 WATER FUND	\$519,983.74	\$455,699.00	\$391,791.03	\$63,907.97		\$476,865.00	
FUND 602 SEWER FUND							
R 602-32260 Refunds and Reimbursements	\$19,623.63	\$0.00	\$19,623.63	-\$19,623.63	0.00%	\$0.00	
R 602-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-34407 Area Charges	\$19,350.00	\$0.00	\$400.00	-\$400.00	0.00%	\$0.00	
R 602-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-37100 Sales for Services	\$484,646.22	\$515,000.00	\$386,003.34	\$128,996.66	74.95%	\$535,600.00	
R 602-37170 Hook Up Fee	\$4,400.00	\$5,000.00	\$15,200.00	-\$10,200.00	304.00%	\$5,200.00	
R 602-37255 I & I Penalty	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

57

Account Descr	2022 Amt	2023 Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget	2024 Budget	UnderLine
R 602-37260 Late Fees	\$11,234.65	\$8,000.00	\$8,144.81	-\$144.81	101.81%	\$8,000.00	
R 602-39101 Sale of Equipment-Material	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
FUND 602 SEWER FUND	\$539,254.50	\$528,000.00	\$429,371.78	\$98,628.22		\$548,800.00	
	\$4,730,299.73	\$3,721,927.00	\$3,143,139.56	\$578,787.44		\$3,835,898.00	