

CITY OF EAGLE LAKE
NOVEMBER 3, 2025
CITY COUNCIL MEETING AGENDA
705 Parkway Avenue
6:00 P.M.

Regularly scheduled City Council meetings are held on the first Monday of every month at 6 p.m. All meetings are open to the public. If you wish to address the City Council in person, please contact City Hall at 507-257-3218 or email krausch@eaglelakemn.com or jbromeland@eaglelakemn.com. Written comments or questions for the City Council can be submitted via USPS, email or dropped off at City Hall. City Council meetings are now live-streamed to the City of Eagle Lake's official YouTube Channel. To view meetings, please visit the City of Eagle Lake website at <https://www.eaglelakemn.com> and click on the "City of Eagle Lake MN City Council Meetings" icon on the home page of the website.

The City Council is provided with background information for agenda items in advance by staff, committees, and boards. Many decisions regarding agenda items are based upon this information, as well as city policy and practices, input from constituents, and a Council Member's personal judgment. If you have any comments, questions or information that has not yet been presented or discussed regarding an agenda item, please ask to be recognized by the mayor during the "Open Public Comments" section on the agenda. Please state your name and address for the record. All comments are appreciated.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

OPEN PUBLIC COMMENTS

People may take one opportunity to address the council for three minutes on a topic not on the agenda. People commenting on the consent agenda may use this opportunity to speak. There will be no discussion or action taken at that time. This is merely to inform the City Council of your issue(s) or concern(s) and for City staff to do further research.

APPROVAL OF THE AGENDA

APPROVAL OF MEETING MINUTES

- City Council Meeting Minutes of October 6, 2025

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CONSENT AGENDA

1.	Monthly Bills	Pg.	10	2.	Treasurer's Report	Pg.	
3.	Public Works Report	Pg.	68	4.	Fire Report	Pg.	69
5.	Gambling Report	Pg.	71	6.	Building and Zoning Permits	Pg.	73
7.	BECSO Report	Pg.		8.	Minutes from Boards and Commissions	Pg.	74
9.	2026 Liquor License Renewals	Pg.	83	10.	Res. 2025-43 PNC Bank, Nat'l Assoc.	Pg.	84
11.	Res. 2025-44 Accept Donations-Active Adults	Pg.	86	12.	Res. 2025-45 Accept Donation-Eagle Lake Helping Hands	Pg.	87
13.	Special Assmts-Unpaid Utility Bills and Accts. Receivables	Pg.	88	14.			

If you have any questions, please feel free to contact City Hall at 507.257.3218 or email at jbromeland@eaglelakemn.com.

SCHEDULED GUESTS/PRESENTATIONS

1. Amanda Reuter with Lasting Imprint: AED Donation for Park Pavilion Pg. 89
2. Mary Willette, Transition/Work Experience Teacher with ISD77 MAPS: Non-Paid Experiential Learning Opportunity Pg. 93
3. Ryan Vesey, Economic Development Director with Greater Mankato Growth, and Alejandra Bejarano, Economic Recovery Planner with Region 9: General Housing Update and Discussion Pg. 98

NEW BUSINESS

1. Re-Zoning Application - Parcel R121018180022: Application Withdrawn by Property Owner Pg. 99
2. Application Form and Agreement for AED Donation for Park Pavilion Pg.100
3. Non-Paid Experiential Learning Opportunity Training Agreement with ISD 77 Pg.101
4. Carbon Reduction Program Grant Award to Purchase Electric Utility Vehicle Pg.102
5. Release RFP for Auditing Services Pg.125
6. Release RFP for Refuse and Recycling Pg.126
7. MSRS Health Care Savings Plan Pg.127
8. Late Fee Waiver for Online Utility Bill Pay Due to Mail Delivery Error to Wrong Address Pg.130
9. Pricing for Plow Attachment for Pay Loader Pg.131

CITY ADMINISTRATOR REPORT

Pg.136

1. YTD Expense and Revenue Report for October 2025
2. Employee Leave Balances
3. Accounting Services Project Update
4. Taylor Family Farms Foundation Grant Application Submitted for Childcare Project
5. Pembina Grant Award for Fido and Me ADA Water Fountain at Lake Eagle Park
6. Recap of Eagle Lake Helping Hands
7. Recap of Rec on the Go for 2025
8. MS4 Permitting Status and Next Step
9. SMIF Grant Application Submitted for Land Use Plan Update
10. Recap of Recent Mayors and Clerks Meeting in Eagle Lake
11. Recap of Meeting with Mayor Whittington and Mankato Township Official for Orderly Annexation Agreement and Next Step
12. Save-the-Date: Upcoming Holiday Open House on December 19 from 9-11 AM, City Hall

COUNCIL MEMBER REPORTS

ANNOUNCEMENTS

- Upcoming Regular **City Council** Meeting – December 1, 2025 at 6:00 PM, City Hall – Council Chambers, 705 Parkway Avenue
- Next Regular **EDA** Meeting – November 20, 2025 at 6:45 AM, City Hall-Council Chambers, 705 Parkway Ave
- Next Regular **Park Board** Meeting – November 13, 2025 at 6:45 AM, City Hall-Council Chambers, 705 Parkway Ave
- Next Regular **Planning Commission** Meeting – November 17, 2025 at 6:00 PM, City Hall-Council Chambers, 705 Parkway Ave

ADJOURNMENT

If you have any questions, please feel free to contact City Hall at 507.257.3218 or email at jbromeland@eaglelakemn.com.

**CITY OF EAGLE LAKE
CITY COUNCIL MEETING
OCTOBER 6, 2025**

CALL TO ORDER

- Mayor John Whittington called the meeting to order at 6:00 p.m. The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: Garrett Steinberg, Beth Rohrich, Anthony White, Nick Lewis, and Mayor John Whittington.
- Staff Present: City Administrator Jennifer Bromeland, Deputy Clerk Kerry Rausch, Public Works Director Andrew Hartman, Fire Chief Vern Simpson, and Blue Earth County Sheriff's Office Lieutenant Mitch Gahler.

PUBLIC COMMENTS

- None.

APPROVAL OF AGENDA

- Mayor Whittington asked to add RFP for Engineering Services to New Business.
- **Councilmember Rohrich moved, seconded by Councilmember White, to approve the agenda as amended. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

APPROVAL OF MEETING MINUTES

- **Councilmember White moved, seconded by Councilmember Lewis, to approve September 8, September 9, and September 24, 2025 City Council minutes as presented. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

CONSENT AGENDA

Monthly Bills
Public Works Report
Gambling Report
BECSO Report
Res. 2025-42 Accept Donations from Star Light Early
Learning Center

Treasurer's Report
Fire Report
Building and Zoning Permit
Minutes from Boards and Commissions

- **Councilmember White moved, seconded by Councilmember Lewis, to approve the consent agenda as presented. The motion was carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

PUBLIC HEARING

1. Informal Public Hearing Related to Pollinator Gardens

- **Councilmember Rohrich moved, seconded by Councilmember White, to open the public hearing. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**
- Sally Comfort, 245 Oak Drive, stated that in the Council packet is information on the benefits of pollinators and the risks that our ecosystem faces. She explained that before establishing her pollinator garden she contacted the Lawns to Legumes staff, which is part of the Minnesota Board of Soil and Water Resources, she attended webinars and did research. She prepared her site using one of their recommended methods. Seeds were procured from MN Pheasants Forever and plants from a local garden center to attract several types of bees, butterflies, and dragonflies. She has recently installed a 36-inch-wide mulch path to allow access to maintain the garden.
- Ms. Comfort and Councilmember Rohrich met with a local prairie grass expert this past weekend, Henry Panowich, who provided insight, recommendations and ongoing guidance. He also indicated that the preparation method they chose for their site was not the method he would recommend. Ms. Comfort's intent is to clear out the area and start over next spring. This new process will take years to be an established pollinator garden.
- Ms. Comfort encourages Council to enact code modifications that are fair, reasonable and obtainable so that other can feel encouraged to take on a project like this.
- Monica Broughton, 325 LeRay Ave, encourage Councilmembers to consider both residential and commercial properties in the code.
- Council discussion included suggestions for an ordinance update. Items to be considered included walkability of a pollinator garden to allow for access and maintenance, setback requirements for access and what materials can be used for setbacks, such as mulch, rock, etc., mow three times a year if it is prairie grass (native grass) area which will show attempt to manage area, need to make clear that there is a difference between turf grass and native grasses and know that short natives grasses can be 18' - 24" in height. Some cities require a \$0 permit application which will show the size, shape and location of such gardens along with maintenance plans. Requiring signage for such gardens would show that the growth is intentional,
- Councilmember White reminded Council that the ordinance may need to be vague because the city does not have staff to do inspections.
- **Councilmember Rohrich moved, seconded by Councilmember White, to close the public hearing. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

SCHEDULED GUEST/PRESENTATIONS

1. Victoria Holthaus with Abdo Financial Solutions: Proposal for Accounting Services

- Victoria Holthaus explained that Abdo Financial Solutions has a team of 30 people to provide financial support for government entities to assist in process evaluation, reconciliation process and assist entities in migrating to the Banyon system. They will provide support, training and reconciliation catch up.
- Ms. Holthaus also explained that cities reconciliation processes are more complex than small businesses and the training and gradual release of responsibilities will be over a three-month period. Training will be recorded for staff's future use.

2. Mary Wiese with For Pets: TNR Presentation

- Mary Wiese with For Pets explained the Trap, Neuter/Spay, Release (TNR) program which is a human way to care for animals. They have run this program in Janesville for four years. There have been several calls from Eagle Lake residents about this program and in the last three years 99 cats have been cared for. For Pets raises needed funding through donations.
- The cost to care for a cat is \$40 and with the number of cats in Eagle Lake this is estimated to cost between \$4,000-\$5,000. The first year Janesville used the TNR program they donated \$1,000.
- One problem area in town has been identified in which 44 cats were rescued.
- Mayor Whittington suggested that \$2,000 be included in the 2026 budget for the TNR program.
- Administrator Bromeland expressed the need to educate residents on this topic.

3. Blake Kuiken: Potential Annexation and Rezoning Request of Parcel in Mankato Township

- Administrator Bromeland stated that Mr. Kuiken is interested in accruing a property in Mankato Township and has contacted the City. She explained the process for annexation and rezoning and explained that no assurances could be made.

NEW BUSINESS

1. Proposals Obtained for Accounting Services

- Administrator Bromeland stated that last year the audit cost more and this will position the city for the next audit. She also explained that the two quotes are for different types of service. The Eide Bailey quote would not include training and would not bring the reconciliation process back into the existing software. The cost for this service would come from the unused wages for the Community Development Coordination position.
- **Councilmember Steinberg moved, seconded by Councilmember White, to contract with Abdo Financial Services as presented. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

2. Fox Meadows Housing Development – Phase Two, Cash Escrow Draw Request #1

- Administrator Bromeland explained a draw request from Schrom Construction for Phase Two of the Fox Meadows Housing Development Project has been received. This request of \$228,922.54, represents the first pay application for work performed by WW Blacktopping on the Blace Avenue East extension. The total amount held in the project escrow is \$304,400. The City's engineer with Bolton and Menk has reviewed the request and recommends approval.
- **Councilmember Rohrich moved, seconded by Councilmember White, to release \$228,922.54 for draw request #1 for phase two of the Fox Meadows Housing development. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

3. Fire Department Proposal for New Ladder Truck

- Assistant Fire Chief Talle stated that the fire department is asking to replace the 1999 Pierce Telesquirt Ladder truck (#4312) which is over 20 years old. In July the department learned of a crack in the base of the ladder and took the vehicle out of service. As is, this vehicle can only be used as a pumper truck.
- The proposed Pierce Manufacturing for a Pierce Enforcer 107' Ascendant ladder truck at the sale price is \$1,895,133 utilizing Sourcewell Consortium pricing. \$700,000 would come out of the capital outlay funds and gambling funds. The remainder of the vehicle cost would be through a ten-year lease-to-purchase agreement. Currently the City is setting aside approximately \$160,000 for the purchase of fire

trucks. This amount would be allocated towards the lease of the Pierce Enforcer 107' Ascendant ladder truck.

- Mr. Talle explained that after the cost of this truck there would be approximately \$400,000 remaining in the fire truck fund. The next truck scheduled for replacement is the rescue vehicle and that is scheduled to be replaced in 2036.
- Chief Simpson and Assistant Chief Talle explained that the additional length of the ladder is important for the horizontal reach. The department has tested a similar vehicle and ensured that it would fit in the existing fire hall.
- Councilmember Lewis stated that he spoke to Mr. Talle about this vehicle, specifically asking is one this large is really needed. It was explained that a small vehicle would reduce the price by some. He also stated that he does have reservations on this truck but if that he will trust the department in that this is what they need. Mr. Talle explained that this is a standard vehicle with not many options and that the cost of a small truck would only reduce the cost by \$25,000.
- The sale of the existing ladder truck can be used as a pumper truck and is anticipated to sell for \$5,000. There is not enough space in the fire station to keep this vehicle. The ISO rating would not improve by keeping this vehicle.
- The anticipated delivery date is August or September of 2026 and will be 2026 budget expense.
- **Councilmember Steinberg moved, seconded by Councilmember White, to authorize the purchase of a Pierce Enforcer 107' Ascendant ladder truck in the amount of \$1895,133. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis and Mayor Whittington voting in favor.**

4. Pricing for 2025 Sidewalk Repairs

- Public Works Director Hartman presented a quote from Clint Adams Concrete in the amount of \$27,225 for sidewalk repairs.
- Councilmember Rohrich asked that quotes for this type of work be brought before the Council earlier in the season.
- **Councilmember White moved, seconded by Councilmember Lewis, to approve the quote from Clint Adams Concrete for sidewalk repairs in 2025. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

5. Pricing for Necessary Ash Tree Removal in Parks

- Public Works Director Hartman presented a quote for tree removal of ten trees from Melchior's Tree Service in the amount of \$9,500. If the Council commits the next three years to utilizing Melchior's Tree Service, the quote of \$9,500 for the removal of ten trees would be honored all three years. Director Hartman asked the Council for leniency to be able to remove a few more trees to be removed this year.
- Council discussion included the desire to contract with Melchior's Tree Service for the three years.
- **Councilmember Rohrich moved, seconded by Councilmember White, to approve the quote for tree removal in 2025 and to agree to utilize the services of Melchior Tree Service for three years.**

6. Follow-Up to Requests Received from Two Parties to Purchase City Land

- Administrator Bromeland recapped the last meeting that two individuals have expressed interest in acquiring City-owned land adjacent to their properties. At that meeting, legal counsel advised considering each parcel separately to evaluate the City's needs. It was also noted that if retaining an easement is necessary for any reason, selling the land may not be practical.
- Administrator Bromeland explained that Blue Earth County has advised against allowing clear-cutting in these areas, as it could negatively impact the wetland. The County also indicated that potential

development in the wetland area has the potential to be a violation of what is allowed in or near a wetland.

- In consulting with Blue Earth County and the City attorney the City Council and staff have determined it is not in the City's best interest to sell either parcel.

7. MMUA Membership and Drug and Alcohol Consortium

- Administrator Bromeland explained that during the recent personnel policy update, it was noted that our current policies do not include an established random drug and alcohol testing program for DOT employees holding Commercial Driver's Licenses (CDLs).
- Before the Council there is a consortium member agreement with MMSU Drug and Alcohol Testing, which includes the fees for 2025. While the agreement would take effect beginning in 2026 and the exact fees for that year are not yet available.
- **Councilmember Rohrich moved, seconded by Councilmember Steinberg, to authorize staff to enter into a consortium member agreement with MMUS Drug and Alcohol Testing. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

8. Design Engineering for Pedestrian Connectivity Project

- The City has received funding for the design work of the Pedestrian Connectivity Project along CSAH 27. The next step in the process was to release a request for proposal, which has been done. One proposal was received which was from Bolton and Menk who are very familiar with the project. Staff is recommending accepting the proposal from Bolton and Menk for the engineering design work.
- **Councilmember White moved, seconded by Councilmember Rohrich, to accept Bolton and Menk's proposal. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

OTHER

1. Eagle Lake Helping Hands – Youth Volunteer Opportunity on October 25

- Administrator Bromeland explained that Lieutenant Gahler came up with this community initiative where law enforcement, community youth, and the Lion's Club work together. The goal is to establish a strong relationship with youth.
- Volunteers can sign up online and residents who would like assistance with yard clean up can call City Hall.

2. Nuisance Complaint – Regency of Minnesota Inc

- Administrator Bromeland stated the City has received a nuisance complaint regarding conditions at Regency of Minnesota. The complainant cites overgrown and unkept lots, fish houses and vehicles parked on empty lots, cat overpopulation, and unattended children running around with minimal or no clothing. The complainant noted that the lack of play equipment may contribute to children roaming freely in the park. They have stated that they previously contacted the regional manager, but no corrective action was taken. The complainant has also communicated with City staff and law enforcement, resulting in nuisance notices being issued but issues continue persisting.
- Jamie, Regency's park maintenance personnel, was present and stated that he will take steps with brush and will send notices to residents of the park.
- Lisa Philips, 119 Country Manor, stated that residents are not being held accountable.
- Administrator Bromeland stated that it is important for the City to maintain a good working relationship with the mobile home park and that the City works on a complaint basis due to not having a compliance officer on staff. All properties within the City need to be treated the same.

- Council discussion included if it would be possible for Regency to help cover some of the cost of cat overpopulation within the park. This is a daunting task, and it may be beneficial for park maintenance to take action one step at a time.
- Administrator Bromeland stated that a memorandum of agreement/understanding may be the way to address both the City's and the Park's expectations.

CITY ADMINISTRATOR REPORT

1. YTD Revenue and Expenditures Report
 - The most recent year-to-date revenue and expenditure report has been included in the packet for Council review.
2. Employee Leave Balances
 - Current employee leave balances are included in the packet for Council review.
3. Transmission Line Mailer from Xcel Energy
 - Xcel Energy has provided a mailer updating the City on the Mankato Mississippi Rive Transmission Project (MMRT). The Administrative Law Judge is expected to prepare and file a report on October 30, 2025, which will include summaries from the hearings, findings of fact, conclusions of law, and recommendations. The Minnesota Public Utilities Commission is expected to issue a final decision on the project in late 2025.
4. Trail Project and Next Steps
 - See New Business
5. Fire Contracts with Townships
 - The current fire contracts with townships include an automatic renewal provision. Due to uncertainties regarding future fire hall costs and the need for additional time to prepare a proposal for negotiations, staff recommend that a City Council subcommittee work with the City Administrator in the new year to begin contract negotiations with the townships.
6. RCCIP Update
 - The RCCIP team continues to meet regularly. The group is currently working on a childcare provider appreciation project and has also received an update from Mankato Area Public Schools regarding upcoming HVAC renovations and the two spaces available for childcare.
7. Recap of Recent Meetings with School Officials
 - Mayor Whittington and Administrator Bromeland have been meeting quarterly with Superintendent Paul Peterson and School Board Chair Shannon Sinning to discuss ways Eagle Lake can collaborate with the school, recognizing its role as a cornerstone in the community.
8. Fire Department Open House
 - A free pancake and sausage breakfast will be served at the fire hall on October 11 from 8:00 a.m. to 11:00 a.m.
9. Leaf Collection Begins Week of October 13
10. Fall Cleanup Event at Park
 - Fall Cleanup will be held at Lake Eagle Park October 18 from 8:00 a.m. to noon.
11. MN House Capital Investment Committee Bonding Request Tour to Make a Stop in Eagle Lake
 - Members of the House Capital Investment Committee will be stopping in Eagle Lake on October 23.

12. Resident Request

- A request was received from a resident asking the City to consider painting the road or placing signage warning of people biking or walking on LeSueur and Linda Drive in the area of Lake Eagle Park.

COUNCIL REPORTS

- None.

ADJOURNMENT

Councilmember White moved, seconded by Councilmember Lewis, to adjourn the meeting. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.

John Whittington, Mayor

Kerry Rausch, Deputy City Clerk



Andrew Hartman
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Nov. 2025

To: Mayor, City Council and City Administrator Jennifer Bromeland

From: Andrew Hartman Public Works Director

Water:

We have been having conversations about Verizon updating their equipment on the water tower. We will be working on getting some equipment checked that isn't working correctly, this should be under warranty. The equipment will not affect production or distribution.

Sewer:

We have been monitoring our main lift station and the flow rate into it. We have been doing some maintenance on our lift stations as needed.

Streets:

All the street repairs are finished. We will be getting the winter equipment ready, and work on cleaning all the equipment up. There is a few maintenance items that we will be completing as well.

Parks:

We have been out cleaning leaves at the park. We will be closing the bathrooms at the parks, Monday October 27th. We will work on winterizing them during that week and get them ready for the cold weather.

Storm Sewer:

Leaf collection is in full swing. We have been very busy with that. We will also plan to clean out catch basins with the Leaf vac this fall.

We will also be getting a fuel tank from Crystal Valley, with that we will lease the tank at no cost. They will put a monitor on the tank and come fill it for us as needed. Currently we have a tank in the shop that we load up and fill at Caseys. This new tank will put us in OSHA compliance. It will also be better, safer and cheaper for us.

If you have any questions or concerns, please feel free to contact me at ahartman@eaglelakemn.com

Andrew Hartman

ELFD CHIEF'S LETTER

OCTOBER CALLS FOR SERVICE

Fire (Alarm)-1

Fire (Mutual Aid)-1

Fire (Residential)-1

Medical-12

Medical (Cancelled)-1

Lift Assist-1

MVA w/injury & Fatality-1

DRILL

October drill consisted of two phases. The 1st was a refresher with the Lucus automated defibrillator. 2nd was preplanning a response to an industrial structure.

November- we have been invited to attend a live burn by Mankato Fire Dept. on the 8th. Our monthly drill will be conducted by Riverland College. They are providing a burn trailer and instructors to train on interior attack.

Stay safe,

Thanks,

Fire Chief Vern

EAGLE LAKE FIRE DEPARTMENT 2025 CALL REPORT

TYPE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	% OF TOTAL
Assist Law Enforcement	0	0	0	0	1	1	0	0	1	0	0	0	3	2%
Assist Law Enforcement (Cancelled)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Community Event	0	0	0	0	0	0	0	2	0	0	0	0	2	1%
Explosion (No fire)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Fire (Commercial)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Fire (Inspection)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Fire (Investigation)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Fire (Residential)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Fire (Residential)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Fire (Standby)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Fire (Vehicle)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Fire (Wildland)	1	0	0	0	2	0	0	0	0	0	0	0	3	2%
Fire Alarm	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Fire Assist	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Fire CO	1	1	0	0	0	0	0	1	2	4	0	0	9	6%
Fire False Alarm	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Fire Mutual Aid	1	2	0	0	1	0	0	0	0	0	0	0	3	2%
Gas Leak	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Hazardous (No fire)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Medical (Cancelled)	1	0	0	0	0	0	0	0	0	0	0	0	0	0%
Medical (Response)	13	12	9	12	11	7	4	9	9	12	0	0	98	64%
Medical Lift Assist	0	2	1	0	0	1	0	0	0	0	0	0	6	4%
Missing Person Search	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Motor Vehicle Accident w/Injury	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
MVA W/Injury (Cancelled)	0	1	0	0	0	0	0	0	0	0	0	0	0	0%
Motor Vehicle Accident w/o Injury	1	1	0	0	0	0	0	0	0	0	0	0	3	2%
Motor Vehicle Accident (Fatality)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
MVA W/O Injury (Cancelled)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Odor Investigation	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Power Lines	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Rescue (Entrapment/Machinery)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Rescue (Grain Bin)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Rescue (Water)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Smoke Investigation	1	0	0	0	0	0	0	0	0	0	0	0	1	1%
Smoke/CO Alarm Malfunction	1	1	0	0	0	0	0	0	0	0	0	0	2	1%
Special Incident	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Weather	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Total	20	22	12	17	16	14	7	14	14	18	0	0	154	100%
RESPONSE AREA														
Eagle Lake	14	13	10	12	10	11	4	11	11	14	0	0	110	71%
St. Clair	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Good Thunder	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Janesville	0	0	0	0	0	0	0	0	0	0	0	0	1	1%
Kasota (Lime Twp)	0	1	0	0	0	0	0	0	0	0	0	0	1	1%
Le Ray Twp	3	6	1	4	4	2	1	2	3	2	0	0	28	18%
Madison Lake (Jamestown Twp)	1	1	0	0	0	0	0	0	0	0	0	0	2	1%
Madison Lake (LeRay Twp)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Mapleton	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Mankato	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Mankato Twp	2	1	1	1	1	1	2	1	0	1	0	0	11	7%
Southbend Twp	0	0	0	0	0	0	0	0	0	0	0	0	1	1%
Total	20	22	12	17	16	14	7	14	14	18	0	0	154	100%

Eagle Lake Fire Relief
Gambling Fund Report September 2025

Balance	9/1/25	\$46,005.63
Income:		
Paper Pull Tabs	\$6,632.00	
Electronic	\$22,812.00	
Interest Income	\$23.19	
Raffle	\$6,400.00	
Total Income		<u>\$35,867.19</u>
Total Funds Available		\$81,872.82
Less Total Disbursements		<u>(\$14,191.23)</u>
Balance	9/30/25	\$67,681.59

2025 Profit / Community Donations

Net Profit:	
1/25	\$14,275.57
2/25	(\$8,062.62)
3/25	\$11,006.80
4/25	\$7,572.16
5/25	(\$6,779.17)
6/25	\$1,777.04
7/25	\$10,645.06
8/25	\$8,458.13
9/25	\$29,181.46

Total Profit To Date:	\$68,074.43
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Community Donations To Date:	\$6,615.00
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Eagle Lake Fire Relief
October 14 2025
Items To Be Approved

<u>To</u>	<u>For</u>	<u>Amount</u>
Eagles Nest	Rent	\$5,078.35
Randy Hoffmann	Accounting	\$700.00
Chad Witte	Wages	\$277.05
Triple Crown Gaming	Pull Tabs	\$2,035.51
	Invoice #9389171 #9389173	
	#9392834	
	Due 9/19/25	
Pilot Games	E-Bingo Prizes & Fees (No Check)	(\$31.71)
Triple Crown Gaming	E-Tabs (No Check)	\$6,903.84
MN Revenue	State Tax (No Check)	\$3,574.00
Total		\$18,537.04

<u>HOUSE #</u>	<u>STREET</u>	<u>VALUE</u>	<u>Project Description</u>
201	Thomas Dr	\$ 2,235.00	water heater
1009	Timberidge Trl	\$ 5,791.00	windows (2)
126	Hawk Ave	\$ 8,000.00	solar
214	Blace Ave E	\$ 410,000.00	New Home
305	LeSueur	\$ 16,450.00	reroof
102	N Agency	\$ 19,954.00	reroof
705	Parkway	\$ 97,412.00	reroof
509	LeSueur Ave	\$ 9,041.00	furnace & A/C
509	Linda Dr	\$ 14,000.00	furnace & A/C
213	James Ct	\$ 8,500.00	furnace & A/C
421	LeSueur Ave	\$ 11,298.00	furnace & A/C

<u>Zoning #</u>	<u>Address</u>	<u>Type</u>
25-25	305 Parkway Ave	Hard surface
25-26	304 Brook Ct	Hard surface
25-27	32 Country Manor Ct	Shed
25-28	205 Eagle Ave	Hard surface
25-29	200 Lakeview Dr	Hard surface
25-31	429 Owl Ln	Hard surface

**CITY OF EAGLE LAKE
PLANNING COMMISSION MEETING MINUTES
OCTOBER 20, 2025**

CALL TO ORDER

- Chair Talle called the meeting to order at 6:00 p.m.

MEMBERS PRESENT

- Trent Talle, Ray Beckel, Tom Barna, Aaron Stubs, Richard Garvey, Michael McCarty, and Jan Hughes.

MEMBERS ABSENT

- Michael Hughes.

STAFF PRESENT

- Jennifer Bromeland, City Administrator, and Kerry Rausch, Deputy Clerk.

APPROVAL OF THE AGENDA

- **Commissioner McCarty moved, seconded by Commissioner Beckel, to approve the agenda. The motion carried unanimously.**

APPROVAL OF MINUTES

- **Commissioner Barna moved, seconded by Commissioner Garvey, to approve the September 16, 2025 minutes. The motion carried unanimously.**

NEW BUSINESS

1. Public Hearing for Re-Zoning of Parcel R12.10.18.180.022
 - Administrator Bromeland explained that Justin Bauer, the property owner, has submitted a request to rezone parcel R12.10.18.180.022 from B-1, Community Business District, to R-4, Multi-Family Residential to allow the construction of two eight-plex buildings, totaling sixteen units. The property is currently zoned B-1, which permits commercial use, and is directly surrounded by single-family housing.
 - Notice of the public hearing was published in the City's official newspaper, posted on the City Hall bulletin board, and mailed to property owners within 350 feet of the parcel, in accordance with Section 6.080 of the Eagle Lake City Code. Staff remain neutral and provide factual information to support discussion. Staff are not housing experts but consulted regional housing and economic development professionals to obtain data and context. Neighborhood character is one factor among several to consider, decisions should be based on evidence, including the City's Land Use Map for guidance, infrastructure capacity, and community needs.
 - The City's Strategic Economic Development Plan, which was adopted in 2022, provides additional context regarding local housing conditions. At the time the plan was drafted, Eagle Lake had 1,168 housing units with a vacancy rate of 4.6 percent, which was lower than the county rate of 8.3 percent and the state rate of 10.2 percent. Owner-occupancy in Eagle Lake was 59.9 percent, below the county rate of 66.5 percent and the state rate of 64.6 percent, indicating a relatively higher proportion of rentals and strong demand for rental housing. Nearly a third of homes, 29.1 percent, were built in 2000 or later, compared to 19.2 percent countywide and 16.2 percent statewide. Eagle Lake's median housing age was 1991, which was newer than the county median of 1976 and the state median of 1977. These data demonstrate that

new housing development has been increasing in Eagle Lake since the 1990s, supporting consideration of multi-family housing as part of the City's economic and community development objectives. Regional housing data from the City of Mankato Housing Study, which includes Blue Earth and Nicollet Counties, indicates a continuing need for rental housing outside the Mankato city limits, with approximately 2,701 rental units, 1,883 single-family detached units, and 1,185 single-family attached units needed. Multi-family housing provides options for residents who may not yet be ready to purchase a home, supporting a balanced housing market.

- Administrator Bromeland explained that several factors should be considered as part of the Planning Commission's deliberations, including compatibility with the surrounding neighborhood, consistency with the City's Comprehensive Land Use Map, infrastructure capacity, traffic generation, stormwater management, and the potential impacts on public services such as law enforcement. The property is currently zoned B-1 and could be developed with any permitted use under that designation. Apartments are allowed as a conditional use on the second or higher floors of B-1 buildings. The Commission and City Council should consider whether neighbors raising concerns would similarly object if the property were used for a permitted B-1 use, such as commercial or mixed-use development.
- Administrator Bromeland presented the following factual information to support discussion. Regarding property values, the Blue Earth County Assess reports that while concerns are often raised about declining home values adjacent to multi-family developments, no data is available in Blue Earth County that supports this concern. According to local law enforcement, multi-family developments are not currently generating more calls for law enforcement than other residential areas. Traffic generated by this type of development is estimated at 6.65 trips per unit per day, totaling approximately 107 new trips per day for the entire development. Agency Street currently carries about 2,700 vehicles per day, representing an estimated 4 percent increase if all new trips were routed there. Traffic counts on Linda Drive from ten years ago suggest a maximum 5 percent increase if half of the new trips were routed there. The City has historically not required a traffic study for developments of this size unless part of an Environmental Assessment Worksheet
- Drainage concerns have been raised; a full drainage report will be submitted with the building permit application. At this conceptual stage, the plan includes biofiltration measures, and because the development will result in less than one acre of impervious surface, a pond is not required. Water and sewer capacity exist to serve the proposed development, and no new public infrastructure is required. The development is privately funded, and the City is not investing public money. Eagle Lake does not currently own land for housing or commercial development, and any new development depends on willing private landowners to sell or develop their property. Increasing development helps spread the tax burden across the community and benefits all taxpayers.
- Administrator Bromeland presented other considerations which include housing diversity and community benefits. Multi-family housing provides rental options for young adults, seniors, and others who are not yet ready to purchase a home. Rentals would be managed by the property owner, reducing maintenance responsibilities for residents, and welcoming renters into the community may increase the likelihood of eventual homeownership, family formation, and school enrollment. A prior R-2 townhome proposal required variances and faced neighborhood opposition, whereas

the current multi-family zoning request allows redevelopment without variances. Regional and local housing demand data indicate that low vacancy rates show a continued need for rental housing, supporting a balanced housing market alongside single-family homes.

- Administrator Bromeland also explained that following the public hearing, the Planning Commission should deliberate on the request and forward a recommendation to the City Council. The Council must act within 60 days of referral, and adoption of a zoning amendment requires a two-third affirmative vote. If approved, the applicant may proceed with site plan review, platting if needed, and building permit applications. If the request is denied, a new application may not be considered for one year unless new evidence or a change in circumstances is presented.
- Commission Chair Talle opened the public hearing with the following comments heard.
- Deb Murphy, 117 Hawk Ave, stated that while the property is zoned B-1, it is being taxed as an unimproved residential property. If this were being taxed as commercial property, more taxes would be received by the City. She also stated that City Code requires R-4 districts to have maximum ground coverage of 35%, which includes parking. She also expressed concern for families with children because there would be no place for them to play. Chair Talle explained that property tax rates are not set by the City. Administrator Bromeland explained that a couple of months ago the City Council amended the zoning code. She explained that the update to the zoning code in 2024 changed the language on lot coverage in error and that when Council amended it this year, the R-4 zoning district was missed by mistake that this will need to be corrected. Ms. Murphy also asked about snow removal and where the vehicles would park while snow is removed. Justin Jackson replied that they would clear empty areas first, which would then allow the cars to be moved so they could clear the rest of the parking lot.
- Bob Winkler, 314 S. Agency Street, stated that two years ago duplexes were shut down and now they are requesting to build 2 8-plexes in this single-family area. He asked the Planning Commission members how they would like two big barns put up in their neighborhood but since it is not in their area, this is no big deal. He also stated the City is looking at this for the tax revenue. He stated that this property owner should be able to do what he wants with his property, within reason. He also asked how residents would like if the City told them what they could do with their property.
- Janice Sens, 405 S. Agency Street, stated that with more people, there is an increased risk of something going wrong and that Agency Street is a very busy road and expressed concern for children in this area. She does not want any more chances of crime in the city and stated that most renters do not care about the property like homeowners do. This parcel should remain a single-family home area. Janice also asked if people received the notice for this meeting, stating that some did not. Administrator Bromeland stated that the letters were taken to the post office to be sent to residents.
- Taunya and Jeff Burnett, 100 Linda Drive, Taunya stated that if these units go in next door to her property, when they want to sell their home no one will want to buy it and they will have to sell it for less than what they paid for it. She stated that she does not have privacy now and when she is in her pool, she does not want a bunch of people standing around. Currently they know their neighbors, that would change with rental

properties being built and she does not want to have to worry about who the people are around her family. She also asked about the location of the dumpster. Jeff stated that with 64 people moving in, the traffic and noise pollution will increase. Justin Jackson stated they are willing to listen to property owners and there are several locations where a dumpster could be located. Taunya asked why this property did not revert back to an R-1 district when no longer being used for business. Chair Talle explained that when a parcel comes into the City, it is zoned A1. It is up to the developer to submit plans and request it to be zoned accordingly. Administrator Bromeland explained that like a variance, zoning attaches to the land and that it is for the property owner's protection to not have the city be able to change the zoning without the owner's request. She also explained that if an allowed B-1 business would be developed on this parcel, there is nothing the City could legally do to prevent it from being developed.

- Meghan Bajula-Hagen, 116 Blace Ave., stated that Eagle Lake's Land Use Plan does mention that it wants to increase limited multi-family housing and on the map the City has this located south and north of the east side of Agency St. The parcel under consideration for rezoning is shown as R-1 on the map. She stated the Planning Commission needs to consider what the plan for Eagle Lake is. In Land Use Planning rezoning for affordable housing is the goal, but you have already set areas asides for this. She asked that traffic impact be considered and that a small percentage increase is not small. She also stated that people walk in this area a lot and that the parking does not appear adequate for both tenants and visitors. If there is parking along road, it will impact safety and the general welfare for the community. She encouraged the Planning Commission to consider a traffic study. She also stated that if infrastructure for water to flow to the new water main on Agency it would be okay, if it goes to Linda Drive and S. Second Street, she voiced concerns about the potential for water main breaks. Concern was also expressed about the current three access points to this property. Chair Talle explained that parking is addressed in Chapter 6 of City code. Administrator Bromeland explained without consulting Code, she believes that two parking stalls per unit are required and that a thorough review will be done to ensure code is followed. She also explained that no traffic study is required and that the engineer is able to calculate the expected increase in traffic. Traffic studies are not the normal part of this process. Commissioner Jan Hughes asked about pond requirements and Administrator Bromeland stated a pond is not required by the size of this project. This would be looked at further along in the process. Ms. Bajula-Hagen asked the Planning Commission to consider tabling the rezoning request to be able to conduct a traffic study to show how traffic would be impacted. She also stated that several of the permitted uses would result in less traffic than the proposed development. Ms. Bajula-Hagen also stated that some of the allowable B-1 uses could be potentially environmentally harmful and that the city will be responsible for placing conditions to protect the residents. If the developer came back to request an R2, they would be able to get three duplexes on the parcel with the square footage that is available.
- Jason Hammond, 317 S. 2nd St., expressed concern for the spacing of the lot and the size of what is going on the lot. This development is within ten feet of his property and all bedrooms for his home are located on the side that faces this parcel. This proposed development does not fit the neighborhood. The development across the street was built for this type of development.

- Alex Vasquez, 308 and 312 LeSueur Ave., stated he walks the community and feels this parcel is too small and not enough space for parking and would cause unnecessary clutter in a beautiful neighborhood. He supports the residents' viewpoints and feels the correct location and time for such a development is east of Agency Street.
- Sara Venem, 117 Linda Drive, stated this should not be allowed in a single-family area and expressed concern for the traffic and the safety of children since drivers currently run the stop sign just outside their home.
- Nathan Enevold, 101 Linda Drive, expressed concern with the increased traffic and stated the neighborhood is a peaceful area and this development will disrupt the neighborhood and that he does not want people living there who do not care about the neighborhood. He does not want to see random people showing up in our community and cause disruption. This will not benefit anyone and will devalue the property.
- Mary Diaz, 109 Linda Drive, expressed concerns about the increased traffic and speed and stated there are many little kids in the area already and that drivers currently speed down Linda Drive. She also stated that 32 parking spaces for 64 people is too small a space and this will disrupt the neighborhood. She does not want to see stuff like the proposed plans to be constructed for people to see. She also stated that they have been trying to improve their property for years and that they get compliments on how they have added value to the neighborhood. She also stated that if you want to have chickens in Eagle Lake, you must ask all your neighbors, but the fact that they can just come in and put in two 8-plexes is ridiculous.
- Nicole Davros, 101 Valley Lane, stated she is a 13-year resident of Eagle Lake and has rented all 13 years and that not all renters are rift raft and some are good contributing citizens. She also stated she would love to buy a home in Eagle Lake, but it is an affordability issue and that she would not consider buying a home in this neighborhood if this development goes through. She also stated that affordable housing is a necessity but does not feel this is the correct location.
- Lana Heinze, 102 N. Agency Street, stated that Maywood used to be the last street in Eagle Lake and that towns are meant to grow and expand. The City needs to remember that this is neighborhood where the average house around 1991. The people that bought the houses in this neighborhood did not expect anything like this to go in. The proposed project is not what is expected in a single-family area.
- Jeff Kaul, 232 Blace Avenue, stated he has been a realtor since 1977 and has lived in Eagle Lake for 45 years. He stated that putting apartments here is not the best use of the property and that there are other uses that could be more accommodating. He attested that apartment buildings or a commercial structure next to an R-1 area will lower property values. A rental unit does discourage people from looking at properties for sale in the area.
- Mark Tolzman, 416 S. Agency Street, stated he is glad the property owner is wanting to do something with this lot. He was hoping for town homes or regular homes but it needs to be taken into consideration that the owner is taking care of it and is willing to do something with it and not leaving it go wild like his neighbor's house which is a disaster in the backyard and that the City does nothing about it. There are other houses around Eagle Lake that are disasters too. He also stated that traffic is non-stop along Agency Street five days a week and at times he must wait five to ten minutes to get out of the driveway. He also stated that he would prefer townhomes over apartment buildings.

- Cody Eckhardt, 200 Linda Drive, stated he has three young boys who play outside and expressed concern for their safety as well as the effect this will have on property values.
- Justin Jackson, one of the developers of this property, stated that prior to this meeting he spoke to a couple of the neighbors and listened to their concerns. From their discussions he has moved the location of the building and is willing to add more trees for screening. He also stated that in their (the developer's) opinion changing the zoning to R-4 zoning district would be a better fit than the current B-1 district. Setbacks for the B-1 district, per City Code, are 3 feet for side and rear yards and 15 feet for front yards. If a business were developed on this parcel, it would not require planning commission or city council approval. He addressed parking concerns, stating that other properties in town have a ratio of 1.6 adult tenants per unit and by utilizing this data, this project would utilize 25 parking spaces of the 32 required. Mr. Jackson also stated that there are other areas within Eagle Lake where multi-family housing has gone into single-family areas. Per his experience in Eagle Lake, residents adjust once the development goes in. He also stated that the value of single-family homes located in areas of multi-family housing have gone up in value per the Blue Earth Conty website.
- Troy Michels, 302 Concetta Trail, asked for clarification if this is zoned B-1 currently. Administrator Bromeland stated it was, and that it could be requested to rezone it to R-1, R-2, R-3 as well. The property owner legally has the right to put up a B-1 permitted business. Mr. Michel asked if the owner could put up 3 R-1 single-family dwellings and be more neighborly. He went on to state that the reason more multi-family homes are needed is because there are not lots available in Eagle Lake for single-family homes. He asked if this passes that the City Council ask to see exactly what will be built before it gets approved.
- Barb Wersal, 205 Linda Drive, asked Justin Bauer and Justin Jackson if this were something they would want in their backyard.
- Administrator Bromeland reminded the people in attendance that all comments need to be addressed to the Planning Commission and not the developers.
- Justin Bauer stated that over the past couple of weeks he has read hateful comments online. He stated that he has lived in Eagle Lake his whole life and that his grandfather owned the property before the houses were built around it, and at that time it was zoned B-1. He stated he would not consider rezoning it to R-1, that he has invested a lot of money in this property, has removed the home, garage and trees. He explained that when he proposed twin homes, he needed a variance and at that time the neighbors were against that project as well. He offered to sell this property to two adjacent neighbors, and the offer was turned down. Jason Hammond responded by stating the asking price for the land was \$160,000.
- The public hearing was closed at 7:14 p.m.
- Planning Commission discussion ensued with Chair Talle reminding the members they are to make a recommendation to the City Council and that the Council will make the final decision.
- When asked, the developers explained that they are planning to provide screening to the north of the property and along the Hammond property to the west; other locations for screening can also be considered. The dumpster location has multiple options, and the dumpster will be emptied multiple times a week.
- Screening height of trees, lot coverage, and play area were also discussed.

- Administrator Bromeland stated there have been no requests for City financing. She clarified that there is no City sidewalk study planned. There was a previous sidewalk study for the Pedestrian Connectivity project.
- Commissioner McCarty asked if the apartments by Connie Lane are a similar height as this project. This would need to be researched.
- Commissioner Stubbs expressed his concerns whether the rezoning request is premature, in that the project is incompatible with the City's Land Use Plan and asked if the applicant would need to go through a comp pplan amendment before going through with the rezoning. Commissioner McCarty echoed this concern.
- Chair Talle stated he has reviewed the calls for the fire department and there is no data that shows the fire department's call volume would increase with this project. He also expressed concern with maximum lot coverage and that he this project to require a variance.
- **Commissioner McCarty moved, seconded by Commissioner Stubbs, to deny the rezoning request from B-1 to R-4 based on the finding that it is incompatible with the City's Land Use Plan and perpetuates incompatible spot zoning. The motion carried with Commission Members Barna, McCarty, Stubbs, Garvey, J. Hughes and Chair Talle. Voting in opposition was Commissioner Beckel.**

OTHER

1. Annexation Petition Received for Parcel R43.09.12.300.001
 - Administrator Bromeland informed the Commission that she received a request to annex a parcel into the City from Mankato Township. The parcel is located along Highway 14 at County Road 86 by the storage units. If annexed into the City there would be no utilities available and if utilities became available later, the property owner would be required to connect at that time. This will be brought to the Planning Commission at a future meeting.
2. Recap of Orderly Annexation Agreement Meeting with Mankato Township and Next Step
 - Administrator Bromeland and Mayor Whittington met with Dan Rotchadl of Mankato Township to discuss the need for an orderly annexation agreement. Discussion will continue with Mankato Township.
3. Grant Application Submitted to SMIF for Funding for Land Use Plan Update
 - Administrator Bromeland stated she has submitted a grant application to Southern Minnesota Initiative Foundation to update the City's Land Use Plan.
4. Monthly Building and Zoning Permit Activity
 - A listing of building permit activity was shared with the Commissioners.
5. Sign Ordinance
 - Administrator Bromeland explained that she has talked to SMI about updating the sign ordinance and they indicated to are not looking to install a new sign in the immediate future. The Planning Commission will need to revisit this topic.

ADJOURNMENT:

- **A motion was made by Commissioner Beckel, seconded by Commissioner Garvey, to adjourn the meeting. Motion carried.**

Submitted by: Kerry Rausch, Deputy City Clerk

ECONOMIC DEVELOPMENT AUTHORITY MEETING AGENDA

Thursday, October 30, 2025

Call to Order:

Members Present: Jim Beal, Brooke Wach, Anthony White, and Christine Black-Hughes,

Staff Present: Administrator Bromeland and Deputy Clerk Rausch

Approval of Agenda

Treasurer's Report

- The treasurer's report was presented.

New Business

1. Taylor Family Farms Foundation (TFFF) Grant Application

a. Recommendation from RCCIP Committee

- Administrator Bromeland shared that the RCCIP Committee would like to submit a grant application to the Taylor Family Farms Foundation to create a forgivable childcare loan program for childcare providers. The maximum grant amount is \$50,000 but smaller grant amounts are preferred. This grant requires a 50/50 match from the City. Administrator Bromeland shared that the RCCIP Committee will be submitting a grant asking for \$10,000 which would require a \$10,000 match from the EDA. The City would be the fiscal agent of the grant funds if awarded funding, since the RCCIP is a subcommittee assigned to work on childcare-related initiatives.
- Christine Black-Hughes moved, seconded by Anthony White to authorize staff to submit a grant application to the Taylor Family Farms Foundation. The motion carried.

2. Holiday Mailer

- Administrator Bromeland explained that last year the Eagle Lake business listing was included in the EDA Holiday mailer and would be again this year. Staff will contact the local bank about the holiday medallion hunt. Discussion ensued about the desire to

schedule another open house. A tentative date for the open house is December 19, 2025 from 9 am-11 am.

- The holiday flyer could also highlight business loans available through the EDA.
- The EDA authorized spending up to \$500 for the holiday mailer and open house.

Other Business

1. Mayor Whittington and Administrator Bromeland met with a local landowner who indicated he is not interested in selling his land. The meeting was prompted after another commercial business opportunity was missed in Eagle Lake due to a prospective business being unable to successfully negotiate a land deal. The City does not possess the funding necessary to acquire land to make available for commercial development at this time.
2. A question came up asking about a parcel in town that is zoned commercial, surrounded by residential. Administrator Bromeland explained that the parcel is legally zoned B-1 from many years ago and is an older parcel. Over time, residential housing has been developed in this area around the commercial parcel. It was further explained that a rezoning request was heard by the Planning Commission to rezone commercial land along N. Agency Street to multiple-family housing. Many neighbors spoke at the public hearing, concerned about multi-family housing so close to single-family housing. The request was ultimately denied by the Planning Commission and will go before the City Council.
3. Mayor Whittington and Administrator Bromeland recently requested a meeting with Dan Rotchadl of Mankato township to talk about establishing an orderly annexation agreement to protect the City's interest in ensuring that land from radio station east would be annexed into Eagle Lake city limits if developed to avoid Mankato encroaching into Eagle Lake as development continues to take place east of Mankato. Mr. Rotchadl asked the City of Eagle Lake to put together an agreement, and he will take it to the Mankato Township Board.

Adjournment

The meeting adjourned at 7:44 a.m.

Submitted by Kerry Rausch, Deputy Clerk



November 3, 2025

To: Mayor Whittington and City Council
From: Jennifer Bromeland, City Administrator
Re: 2026 Liquor Licenses

The Eagle's Nest, American Legion, Casey's General Store, and Eagle Express have applied for liquor licenses for 2026. All businesses are applying for the same licenses as were issued in 2025. Each applicant has submitted a complete application along with a certificate of insurance for 2026 and payment for the licenses. Deputy City Clerk Kerry Rausch manages the liquor license processing while Blue Earth County Sheriff's Office performs the necessary background checks on applicants. Upon Council approval, the licenses which require state approval will be forwarded on to the MN Department of Public Safety, Alcohol & Gambling Enforcement.

- American Legion Post 617 has applied for the following licenses: Club On-Sale Liquor License, Dance License, and On-Sale License.
- Casey's General Store has applied for the following license: Off-Sale Non-Intoxicating Malt Liquor License.
- Eagle's Nest has applied for the following licenses: On-Sale Liquor License, On-Sale Sunday Liquor License, Dance License, and Off-Sale Liquor License.
- 401 Parkway Ave LLC (dba Eagle Express) has applied for the following license: Off-Sale Non-Intoxicating Malt Liquor License.

BUSINESS LICENSES	
On-Sale Liquor License	\$ 1,500.00
Off-Sale Liquor License	\$ 100.00
On-Sale Sunday Liquor License	\$ 200.00
On-Sale Club Liquor License	\$ 250.00
On-Sale Non-Intoxicating Malt Liquor License	\$ 50.00
Off-Sale Non-Intoxicating Malt Liquor License	\$ 25.00
Duplicate of any Liquor License	\$ 10.00
Contiguous Areas -On-Sale of Liquor	\$ 100.00
Temporary On-Sale Liquor License	\$ 100.00
Investigation Fee for a New On-Sale Liquor License	\$ 500.00
Investigation Fee for a New Off-Sale Liquor License	\$ 500.00
Investigation Fee for a New On-Sale Non-Intoxicating Malt Liquor License	\$ 100.00
Investigation Fee for a New Off-Sale Non-Intoxicating Malt Liquor License	\$ 500.00
Investigation Fee for a New Temporary Non-Intoxicating Malt Liquor License	\$ 25.00
Public Dance Permit (Annual)	\$ 150.00
Public Dance Permit (Single Event)	\$ 15.00
Liquor Establishment Dance Permit	\$ 150.00
Annual Patio Liquor Fee	\$ 200.00

A motion is necessary to approve the above-listed 2026 liquor license applications.

Jennifer J. Bromeland
City Administrator

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RESOLUTION 2025-43

PNC Bank, National Association

Municipality/Lessee: City of Eagle Lake

Principal Amount Expected To Be Financed: \$1,199,876.00

WHEREAS, the Municipality is a political subdivision of the State in which Municipality is located (the "State") and is duly organized and existing pursuant to the Constitution and laws of the State.

WHEREAS, pursuant to applicable law, the governing body of the Municipality ("Governing Body") is authorized to acquire, dispose of and encumber real and personal property, including, without limitation, rights and interest in property, leases and easements necessary to the functions or operations of the Municipality.

WHEREAS, the Governing Body hereby finds and determines that the execution of one or more Master Lease-Purchase Agreements ("Leases") in the principal amount not exceeding the amount stated above for the purpose of acquiring the property ("Equipment") to be described in the Leases is appropriate and necessary to the functions and operations of the Municipality.

WHEREAS, PNC Bank, National Association ("Lessor") shall act as Lessor under said Leases.

NOW, THEREFORE, Be It Ordained by the Governing Body of the Municipality:

Section 1. Either one of the City Administrator OR Mayor (each an "Authorized Representative") acting on behalf of the Municipality, is hereby authorized to negotiate, enter into, execute, and deliver one or more Leases in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the Municipality. Each Authorized Representative acting on behalf of the Municipality is hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the Lease as the Authorized Representative deems necessary and appropriate. All other related contracts and agreements necessary and incidental to the Leases are hereby authorized.

Section 2. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Municipality to execute and deliver agreements and documents relating to the Leases on behalf of the Municipality.

Section 3. The aggregate original principal amount of the Leases shall not exceed the amount stated above and shall bear interest as set forth in the Leases and the Leases shall contain such options to purchase by the Municipality as set forth therein.

Section 4. The Municipality's obligations under the Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Lease and the Municipality's obligations under the Leases shall not constitute general obligations of the Municipality or indebtedness under the Constitution or laws of the State.

Section 5. As to each Lease, the Municipality reasonably anticipates to issue not more than \$10,000,000 of tax-exempt obligations (other than "private activity bonds" which are not "qualified 501(c)(3) bonds") during the current calendar year in which each such Lease is issued and hereby designates each Lease as a qualified tax-exempt obligation for purposes of Section 265(b) of the Internal Revenue Code of 1986, as amended.

Section 6. This resolution shall take effect immediately upon its adoption and approval.

ADOPTED AND APPROVED on this 3rd day of November, 2025.

The undersigned Secretary/Clerk of the above-named Municipality hereby certifies and attests that the undersigned has access to the official records of the Governing Body of the Municipality, that the foregoing resolutions were duly adopted by said Governing Body of the Municipality at a meeting of said Governing Body and that such resolutions have not been amended or altered and are in full force and effect on the date stated below.

LESSEE: City of Eagle Lake

Signature of Secretary/Clerk of Municipality

[SEAL]

Print Name: _____

Official Title: _____

Date: _____

**CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2025-44**

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS the City of Eagle Lake is generally authorized to accept donations pursuant to Minnesota Statutes for the benefit of its public recreational services.

WHEREAS the following donation(s) has offered to contribute the cash amounts or items set forth below:

<u>Name of Donor</u>	<u>Items/Amount</u>
Unknown	\$ 79
James Sohler	\$100

WHEREAS, the terms or conditions of the donations, if any, are as follows:

To be applied towards refreshments for Active Adults.

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Eagle Lake, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

Passed by the City Council of Eagle Lake, Minnesota this 3rd day of November 2025.

John Whittington
Mayor

Attested:

Jennifer J. Bromeland
Administrator

**CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2025-45**

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS the City of Eagle Lake is generally authorized to accept donations pursuant to Minnesota Statutes for the benefit of its public recreational services.

WHEREAS the following donation(s) has offered to contribute the cash amounts or items set forth below:

<u>Name of Donor</u>	<u>Items/Amount</u>
Al Bennett	\$100

WHEREAS, the terms or conditions of the donations, if any, are as follows:

To be applied towards refreshments for Eagle Lake Helping Hands.

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Eagle Lake, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

Passed by the City Council of Eagle Lake, Minnesota this 3rd day of November 2025.

John Whittington
Mayor

Attested:

Jennifer J. Bromeland
Administrator



November 3, 2025

To: Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Special Assessments

Cities must certify special assessments to the County Auditor no later than November 30th each year per Minnesota Statute 429.061, Subdivision 3.

City staff has compiled a listing of properties (will be distributed on Monday) which will be assessed if payment is not received prior to November 30, 2025. Past practice has been that assessed balances are charged interest at 4%. City staff has sent notice to the properties listed below advising that if payment is not made, the unpaid charges will be assessed for collection with property taxes. Included in the notice was the process to contest any unpaid charges.

Jennifer J. Bromeland
City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

November 3, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: AED Donation for Park Pavilion

Amanda Reuter, an Eagle Lake resident, recently reached out to share an opportunity for the City to receive an Automated External Defibrillator (AED) donation through the organization Lasting Imprint. With the high number of people who utilize the park for baseball, Summer Sounds, playground activities, pavilion rentals, and other events, the park would be an ideal location for an AED.

Due to weather concerns, an outdoor AED cabinet has been ordered. The plan is to install the AED on the south side of the pavilion, where it will be visible and can also be monitored by existing surveillance cameras.

Per Amanda, the City would be responsible for periodically checking the device to determine if replacement pads are needed and ordering them when necessary. Public Works staff would be assigned this task since they perform daily checks at the park.

If the City Council is interested in accepting the donation, a motion to that effect would be needed. Training on the use of AEDs will also be held and open to the public to help raise awareness.


Jennifer J. Bromeland
City Administrator



AED Application Form

Please complete and return to Lasting Imprint P.O. Box 261 Mankato, MN 56002 or by email staff@lastingimprint.org. Form must be signed by either the owner of the business, senior site manager, president of the board of directors or another authorized person. Please read all directions carefully and complete all pages.

Name and address of facility:

Lake Eagle Park Pavilion
100 Thomas Drive
Eagle Lake, MN 56024

Phone Number: 507-257-3218

Name of primary contact person: Jennifer Bromeland

Primary Contact Information:

Phone: 507-257-3218

Email: jrbromeland@eagletakemn.com

Fax:

Number of employees at site or location: NA - Park Pavilion - not staffed.

Weekly average number of visitors to site or location: 100+

Location where AED will be accessible to public:

side of pavilion in
an outdoor enclosure.

(Continued on next page)

Please place a check mark or "X" by all that apply to you or ones that you can answer "yes" to. Answers will be scored and you will be notified if you qualify. If you are chosen to receive an AED, you will be responsible for all maintenance costs and upkeep of the AED and accessories.

1. I am a: ☒ Public or Private Entity ☐ Organization ☐ Individual

2. How did you hear about Lasting Imprint's AED Donation Program?

☐ Website ☐ Social Media ☒ Other Amanda Reuter

3. Does the public access your location at least eight hours a day? Yes

4. On average, how much public traffic do you have on a weekly basis? 100 +

5. Are you open at least five days a week? Yes

6. Do you currently have an on-site AED accessible to the public? not at the park

7. Have you been offered an AED Grant before? no

8. Does your agency/institution currently have an Emergency Medical System activation protocol for Sudden Cardiac Arrest (SCA) emergencies occurring at your locations? ☐ Yes ☒ No If no, will you add AEDs to the protocol? ☐ Yes ☒ No The Pavilion is not staffed.

9. Would your agency be interested in CPR & AED training that could be performed at your facility? ☒ Yes ☐ No

Form is not complete without the signature of business owner, site manager or president or chairman of the board of directors or other individual officially designated to enter into such agreements.

Name and Title of Designated Official

Date

AED Donation Agreement Form
Prepared for: City of Eagle Lake

Date AED placed _____

AED in-service training provided by _____ through the American Heart Association on
(date/s) _____

City of Eagle Lake agrees to the following:

- Place the device in a publically accessible area of your facility within 4 weeks of deployment and register the unit with Cardiac Science from Lasting Imprint name to City of Eagle Lake name.
- Review all materials. Each time new staff and/or volunteers join the organization please ask them to read the material.
- If the device is ever used, please notify Cardiac Science at 1-800-991-5465.
- **Ensure compliance with M.S.A. 604A.01; M.S.A. 403.51 – Minnesota AED Law.**
 - (a) *The AED is registered with the State AED Registry*
 - (b) *The AED is maintained and tested according to the manufacturer's operational guidelines;*
 - *The AED Owner shall develop an emergency response plan appropriate for the nature of the facility the AED is intended to serve.*
 - (d) *Any person who renders emergency care or treatment on a person in cardiac arrest by using an AED, activates the local emergency medical services system as soon as possible and, if an entity with an AED program, reports any clinical use of the AED to the licensed physician.*
 - **Our selected partner, Cardiac Science can provide these services under their Rescue Ready AED Program Management at a discounted cost. Please contact Area Manager, Matt Fox at 262-232-3349 or MFox@cardiacscience.com**
- Provide complete contact information to device manufacturer, Cardiac Science, so it may be **registered to your facility, activate the warranty and receive the indemnification coverage from Cardiac Science as the owner/end user of the device.**
- As supplies are needed, please contact AED Specialist, Matt Fox as special replacement pricing for recipients has been established.
- Should this facility ever close its doors or unable to maintain the device properly you agree to return the AED to Lasting Imprint, so it may be donated to another organization in need.
- Lasting Imprint is not responsible for purchasing supplies, damages, maintenance liabilities or actions for this AED. This unit was purchased and donated by Lasting Imprint for sole use at City of Eagle Lake.
- Organization agrees to share information about Lasting Imprint's AED donation on social media or in a press release within 30 days of AED receipt and installation.

Signed by _____ Date _____
Organization/Facility representative



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

November 3, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Student Work-Based Learning Opportunity with ISD 77

Mary Willette, a Special Education Transition/Work Experience Teacher with ISD 77 and an Eagle Lake resident, recently approached the City to discuss a potential partnership through the Mankato Area Public Schools Work-Based Learning Program. This program provides high school students with opportunities to develop essential employment skills through first-hand experience in local workplaces.

According to information provided by the school district:

“An important part of a successful transition is the development of solid employment skills. To ensure we are building a future labor pool of employable citizens, high school students need to gain first-hand experience in local work sites through our Work-Based Learning program. This can be achieved by partnering with community businesses and organizations that are eager to help mold students into extraordinary workers. By allowing students to learn and work in your environment, you will be playing an active role in shaping the future of our workforce.”

The proposed partnership would allow one or more Work-Based Learning students from ISD 77 to participate in a short-term, non-paid experiential learning opportunity with the City of Eagle Lake. Possible duties and learning experiences would include light cleaning of the City Hall hallway, council chambers, bathrooms, and kitchenette areas, as well as assisting with folding and preparation of the quarterly city newsletter when timing allows.

The City currently contracts cleaning services once per month. Weekly light cleaning provided by students would supplement these efforts and be beneficial to both the City and the students. There is no cost to the City to participate in the program. The arrangement would be governed by an Employer Training Agreement provided by ISD 77, outlining responsibilities, supervision, and insurance coverage for the student participants.

If the City Council is interested in participating in this program, then a motion would be needed to approve the Employer Training Agreement with ISD 77.


Jennifer J. Bromeland
City Administrator

Jennifer Bromeland

From: Mary Willette <MWille1@isd77.org>
Sent: Thursday, October 9, 2025 3:37 PM
To: Jennifer Bromeland
Subject: East student workers
Attachments: _letter to business (East) (1).pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Jen,

I am happy we could connect today and discuss a possible partnership between the city of Eagle Lake and Mankato East Community Based Work students!

The Community Based Work program is designed for students to learn work readiness skills in a supportive environment. Students enrolled in this non-paid work program earn credits towards graduation and learn valuable life skills, specific to their transition goals.

Students typically leave East at 1:00 and work until 2:30 or so, depending on transportation needs within the district. Some job tasks may include light cleaning, organizing, stuffing envelopes, etc.

If you have specific needs that run outside of our program time, I am happy to try and make it work, even if you need us for a day or two a month!

Please let me know if you have any questions or would like to chat more about our program!

Thank you for your interest and consideration.

Mary



This is a staff email account managed by Mankato Area Public Schools. This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender.



Mankato East High School

Mankato Area Business/Non-Profit:

I hope this letter finds you well. I am reaching out to propose a partnership opportunity between the Mankato Area Public School (MAPS) District and your business/organization.

My role within the MAPS District is to help students in their transition from high school. An important part of a successful transition is the development of solid employment skills. To ensure we are building a future labor pool of employable citizens, high school students need to gain first-hand experience in local work sites through our Work Based Learning program. This can be achieved by partnering with community businesses and organizations who are eager to help mold students into extraordinary workers. By allowing students to learn and work in your environment, you will be playing an active role in shaping the future of our workforce.

If the Work Based Learning program is something you are interested in being a part of, I'd love to connect and go over the next steps in establishing our partnership. To help in your decision-making process, I have included an informational flyer that outlines the goals and responsibilities of those involved in the Work Based Learning program. I look forward to the potential of working with you and welcome any questions you might have.

Sincerely,

Mary Willette

Mary Willette
Special Education Teacher
mwille1@isd77.org
507-207-3724

Enclosures: 1



**ISD 77 Mankato Area Public Schools
Employer Training Agreement
2600 Hoffman Road
Mankato, MN 56001**

Mary Willette
Transition/Work Experience Teacher

mville1@isd77.org
507.207.3724

Type of Training Agreement: **Non-Paid Experiential Learning Opportunity**

Date: _____

Community Based Site/Address: _____

Site/Agency Contact Person: _____ Phone: _____

The community based learning opportunity will begin on _____.

☐ School Coordinator: Check the box and verify completion date of training: _____.

All participating parties agree to enter into a short-term experiential learning opportunity authorized by the laws of Minnesota for the purpose of providing education, career exploration and training. The following criteria **MUST** be met for a non-paid experience: 1) The internship is similar to training in an educational environment; 2) The internship is for the benefit of the intern; 3) The employer derives no immediate advantage from the activities of the student; 4) The student does not displace a regular employee and is closely supervised; 5) The student understands he or she is not entitled to receive any wages during the agreement time; 6) The student understands he or she is not entitled to a job at the end of the experience.

This agreement may be terminated for any reason during the probationary period by showing good cause by the student, school district or employer. Copies of this agreement should be distributed to the student, parent/guardian, experiential learning site and the original kept on file at the school.

Participants also agree to the following responsibilities in the implementation of this agreement:

Employer Agrees to:

- Derive no benefit from the activities of the student at their site.
- Not displace a regular employee with the student.
- Assure the student is closely supervised at the experiential learning site.

- Provide evidence of general liability insurance coverage for visitors, volunteers, and non-paid experiential learning opportunities.
- Instruct the student in the competencies identified in the training plan provided and document the student's progress when applicable.
- Assist the Community Based Work Coordinator in the evaluation of the student.
- Not exclude students from participation in the opportunity on the basis of race, color, creed, religion, gender, national origin, age, disability, marital status, and status in regard to public assistance or any other protected groups under state, federal or local Equal Opportunity Laws.
- Protect the student from sexual harassment.
- Provide student with safety training, safe equipment, and a safe and healthful workplace that conforms to all health and safety standards of Federal and State Law (including the Fair Labor Standards Act, OSHA, and MN Child Labor).

Employer Signature: _____ **Date:** _____

School Agrees to:

- Not exclude students from participation in the experiential learning opportunity on the basis of race, color, creed, religion, gender, national origin, age, disability, marital status, and status in regard to public assistance or any other protected groups under state, federal or local Equal Opportunity Laws.
- Support the student in meeting the requirements of the experiential learning opportunity.
- Participate in progress reviews scheduled with mentors, student and student's parent/guardian.
- Comply with all federal, state and local regulations.
- Place students in appropriate experiential learning opportunities based on tested interests, aptitudes and abilities and provide appropriate accommodations when required.
- Provide orientation to the activities and tasks prior to placing students in a non-paid experiential learning opportunity.
- Follow the curriculum provided for the program for all related instruction.
- Assign the appropriately licensed teacher to monitor the experiential learning opportunity (includes regularly scheduled telephone/on-site contact with the student and the experiential learning opportunity site).

School Staff Signature: _____ **Date:** _____



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

November 3, 2025

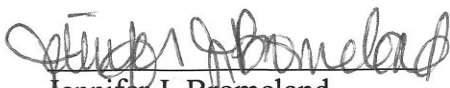
To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Presentation of Regional Housing Needs – Greater Mankato Growth and Region 9

City staff frequently hears from residents that Eagle Lake has sufficient multi-family housing and that no additional development of this type is needed or desired. However, to make informed decisions about future residential growth and land use planning, staff sought to better understand the current and projected housing needs—both within Eagle Lake and in the greater Mankato area. Staff reached out to local housing and economic development organizations to gather data and insight on measurable indicators of housing demand by type, including single-family, senior, multi-family, and workforce housing.

As part of this effort, staff consulted with Ryan Vesey, Economic Development Specialist with Greater Mankato Growth, and Alejandra Bejarano, Community Development Planner with the Region 9 Development Commission. These partners bring regional perspectives and data that can help the City evaluate housing supply, affordability, and demand trends in context with broader area dynamics.

At tonight's meeting, Ryan and Alejandra will provide a high-level overview of housing needs in the Greater Mankato area, with particular attention to how Eagle Lake fits within the regional housing picture. Their presentation will highlight regional housing trends, measurable indicators of housing need by type, current and future gaps in housing supply, and considerations for community planning and economic development.

The purpose of tonight's presentation is to provide the City Council with a broad, data-informed understanding of regional housing needs. This overview will help inform future policy discussions, comprehensive planning updates, and decisions regarding residential development within Eagle Lake.


Jennifer J. Bromeland
City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

November 3, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Withdrawal of Rezoning Request – Parcel R.12.10.18.180.022

The Planning Commission reviewed a rezoning request submitted by Justin Bauer for Parcel R.12.10.18.180.022 at their meeting on October 20. The request sought to rezone the parcel from B-1, Community Business District, to R-4 Multi-Family Residential. The public hearing was well attended, with more attendees than available seating. Public comments from the hearing are documented in the October 20 Planning Commission minutes included in this packet.

Following the public hearing, the Planning Commission deliberated on the request and made a motion to recommend denial of the rezoning request. This recommendation was scheduled for the City Council's consideration at tonight's meeting.

On October 30, City staff was notified by the property owner, Justin Bauer, that he is withdrawing his request to rezone the parcel at this time. As a result, the matter is included on tonight's agenda to formally document the withdrawal of the rezoning request.

The parcel remains legally zoned B-1, Community Business District. The property may be developed in accordance with any permitted B-1 use, provided all other zoning regulations are met. It is important to note that the City cannot restrict a property owner from the legal use of their property under the current zoning.

No formal action is required by the City Council. Staff recommends that the minutes reflect that the rezoning request was received and has been withdrawn by the property owner.


Jennifer J. Bromeland
City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

November 3, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: AED Donation for Park Pavilion

Amanda Reuter, an Eagle Lake resident, recently reached out to share an opportunity for the City to receive an Automated External Defibrillator (AED) donation through the organization Lasting Imprint. With the high number of people who utilize the park for baseball, Summer Sounds, playground activities, pavilion rentals, and other events, the park would be an ideal location for an AED.

Due to weather concerns, an outdoor AED cabinet has been ordered. The plan is to install the AED on the south side of the pavilion, where it will be visible and can also be monitored by existing surveillance cameras.

Per Amanda, the City would be responsible for periodically checking the device to determine if replacement pads are needed and ordering them when necessary. Public Works staff would be assigned this task since they perform daily checks at the park.

If the City Council is interested in accepting the donation, a motion to that effect would be needed. Training on the use of AEDs will also be held and open to the public to help raise awareness.


Jennifer J. Bromeland
City Administrator



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November 3, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Student Work-Based Learning Opportunity with ISD 77

Mary Willette, a Special Education Transition/Work Experience Teacher with ISD 77 and an Eagle Lake resident, recently approached the City to discuss a potential partnership through the Mankato Area Public Schools Work-Based Learning Program. This program provides high school students with opportunities to develop essential employment skills through first-hand experience in local workplaces.

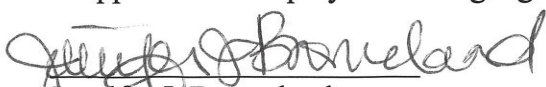
According to information provided by the school district:

“An important part of a successful transition is the development of solid employment skills. To ensure we are building a future labor pool of employable citizens, high school students need to gain first-hand experience in local work sites through our Work-Based Learning program. This can be achieved by partnering with community businesses and organizations that are eager to help mold students into extraordinary workers. By allowing students to learn and work in your environment, you will be playing an active role in shaping the future of our workforce.”

The proposed partnership would allow one or more Work-Based Learning students from ISD 77 to participate in a short-term, non-paid experiential learning opportunity with the City of Eagle Lake. Possible duties and learning experiences would include light cleaning of the City Hall hallway, council chambers, bathrooms, and kitchenette areas, as well as assisting with folding and preparation of the quarterly city newsletter when timing allows.

The City currently contracts cleaning services once per month. Weekly light cleaning provided by students would supplement these efforts and be beneficial to both the City and the students. There is no cost to the City to participate in the program. The arrangement would be governed by an Employer Training Agreement provided by ISD 77, outlining responsibilities, supervision, and insurance coverage for the student participants.

If the City Council is interested in participating in this program, then a motion would be needed to approve the Employer Training Agreement with ISD 77.


Jennifer J. Bromeland
City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

November 3, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Carbon Reduction Grant – Project Funding and Implementation

The City of Eagle Lake has been awarded funding under the Carbon Reduction Grant Program. The estimated cost of the project is \$39,667.66. It is anticipated that 80% of the cost, up to a maximum of \$28,424.00, will be paid from federal funds made available through the Federal Highway Administration (FHWA), with the remaining 20% to be paid by the City as the local cost share. The City will also be responsible for any costs not covered by the FHWA reimbursement.

Due to the nature of the funding being federal, Blue Earth County is serving as the project sponsor on behalf of the City of Eagle Lake. Approval has been received to proceed with the purchase, and reimbursement will be submitted upon completion.

City staff has selected an electric utility vehicle from Polaris, utilizing Sourcewell cooperative purchasing. The vendors participating in Sourcewell have already undergone a competitive bidding process, ensuring compliance with federal procurement requirements and providing the City with cost-effective and streamlined purchasing options.

Authorization is requested from the City Council to move forward with the purchase of the Polaris electric utility vehicle and to approve the City's cost-share portion for approximately \$11,243.66.


Jennifer J. Bromeland
City Administrator



Polaris Sales Inc., Medina, MN 55340
gov.info@polaris.com
Phone: 866-468-7783
www.polaris.com/gov

QUOTE

Contact Information

Name: Andrew Hartman
Email: ahartman@eaglelakemn.com
Phone:
Fax:

Bill To: City of Eagle Lake

Ship To:

Quote Number: QUO-73008-M8W1Y0
Revision #: 1
Date: 10/22/2025 11:15 AM
Quote Expires: 11/21/2025

Contract Name: Polaris Direct
Contract #:
Expiration Date:

Cage: 3FP69
Duns#: 123399383
Tax ID#: 41-1921490
Customer#:

Freight	Delivery Terms	Payment Terms	Payment Methods
FOB Destination-CONUS US Continental (CONUS) Only	60 Days	Net 30	Visa Mastercard Wire Check

Item #	QTY	Description	MSRP	Discount Price	Extended	Install Amount
R24E3CC2BD	1	RANGER XP Kinetic Premium - Icy White Pearl (offered only while supplies last)	\$29,999.00	\$30,427.24	\$30,427.24	
2891680	1	Full-Size Fixed Glass Windshield	\$899.99	\$770.77	\$770.77	\$75.00
2883974	1	Full-Size Glass Wiper / Washer	\$830.00	\$599.49	\$599.49	\$75.00
2890684	1	1000 / XP 1000 Poly Premium Roof (features roof liner)	\$679.99	\$582.36	\$582.36	\$37.50
2879013	1	Full-Size Glass Rear Panel	\$537.00	\$445.33	\$445.33	\$22.50
2889811-070	1	Full-Size Crank Window Poly Front Doors	\$3,499.99	\$2,997.47	\$2,997.47	\$150.00
2882870-911	1	Icy Pearl White Front Door Accent Panels	\$99.99	\$85.63	\$85.63	\$15.00



Polaris Sales Inc., Medina, MN 55340
gov.info@polaris.com
Phone: 866-468-7783
www.polaris.com/gov

QUOTE

Freight	Delivery Terms	Payment Terms	Payment Methods
FOB Destination-CONUS US Continental (CONUS) Only	60 Days	Net 30	Visa Mastercard Wire Check

Item #	QTY	Description	MSRP	Discount Price	Extended	Install Amount
2889449	1	Kinetic In-Cab Heater/Defroster (requires 2889667)	\$1,549.99	\$1,327.45	\$1,327.45	\$1,200.00
2889667	1	Kinetic High Voltage Busbar	\$299.99	\$256.92	\$256.92	\$600.00

Comments:

SUBTOTAL	\$37,492.66
INSTALL*	\$2,175.00
FREIGHT	\$0.00
TAX	\$0.00
TOTAL	\$39,667.66

Vehicle model year and color are subject to change dependent upon delivery date.

Acceptance and Payment Information

To accept the above quotation, please provide a purchase order via email (gov.info@polaris.com) and include the following:

- Bill to Address
- Billing Phone Number
- Ship to Address
- Point of Contact for Delivery
- Point of Contact E-Mail
- Point of Contact Phone
- Quote Number
- Alternate Point of Contact (Required)
- Do you have a loading dock, ramps, or forklift for offloading
- Tax exempt form for state we are shipping (or inform if taxable)

If you would like to submit payment via credit card, please call (866) 468-7783 to process payment during our hours of operation from 8:30 AM to 4:30 PM CST Monday through Friday. We accept Visa, Mastercard & American Express.

Mankato/North Mankato Area Planning Organization
Carbon Reduction Program (CRP)
Project Application

General Information

Contact Information

Contact Person: Jennifer J. Bromeland

Mailing Address: PO Box 159

City: Eagle Lake State: Minnesota

Zip: 56024

Phone: 507-257-3218 Fax: _____

Email: jbromeland@eaglelakemn.com

Sponsoring agency (if different than applicant): _____

Contact person (from sponsoring agency, if different than applicant):
Jennifer J. Bromeland, City Administrator

Project information

Name of Project: Electric Utility Vehicle for Trail Maintenance

Location of Project (Include maps): Eagle Lake

Description of project (what will be constructed or planned):

The Eagle Lake Public Works Department currently uses a gasoline powered pickup to empty doggie pots stationed along six (6) miles of trails twice weekly all year round. If grant funding was awarded, the Public Works Department could reduce emissions by utilizing a Bobcat or Polaris electric utility vehicle instead of a gasoline powered 

Approximate carbon reduction the project will have ([CMAQ Emissions Calculator Tool](#)):
Replacing a gasoline powered vehicle with an electric vehicle would reduce emissions.

Project Budget

Total Project Cost: \$36,000

Total CRP Funds Requested (Max 80% of project total): \$28,800

Total amount and source of local funds committed to the project:
\$7,200- capital outlay funds

Total amount and source of additional federal funds obligated to the project (if applicable):

Project Timeline

Identify the timeline for project to be let: Summer/Fall 2024

Identify project anticipated completion date: Summer/Fall 2024

Preferred project year: 2024

Project Impact

Identify How the project meets regional priorities related to carbon reduction ([Long Range Transportation Plan](#)):

This project meets a regional priority to reduce carbon emissions by replacing a gasoline powered vehicle with an electric utility vehicle.

Identify if and to what degree the project impacts disadvantaged communities per Justice40 ([Climate and Economic Justice Screening Tool](#)):

Trails are used by community members of all backgrounds.

Identify how the project meets Minnesota Carbon Reduction Priorities([2022 Statewide Multimodal Transportation Plan \(SMTP\)](#); [Minnesota Climate Action Framework](#); [Pathways to Decarbonizing Transportation report](#)):

Reducing automobile trips reduces carbon emissions. The proposed project would eliminate the use of a gasoline powered vehicle to perform twice weekly trail maintenance.

Resource Links

[Carbon Reduction Program fact sheet](#)

[MnDOT Carbon Reduction Program webpage](#)

Return completed applications to:

Chris Talamantez

507-387-8389

Hard copies: Attn Chris Talamantez 10 Civic Center Plaza, Mankato, MN 56001

Digital copies: CTalamantez@mankatomn.gov

RESOLUTION FOR AGENCY AGREEMENT – EAGLE LAKE CRP

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of **Blue Earth County** to accept as its agent, federal aid funds which may be made available for eligible transportation related projects (on behalf of the City of Eagle Lake CRP EV Utility Vehicle purchase project)

BE IT FURTHER RESOLVED, the * *County Board Chairperson* and the * *County Administrator* are hereby authorized and directed for and on behalf of the Blue Earth County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1059711", a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Titles of persons authorized to sign on behalf of the County

Signed: *Kip Bruender*

Kip Bruender, Board Chair

Attest: *Robert W. Meyer*

Robert W. Meyer, County Administrator

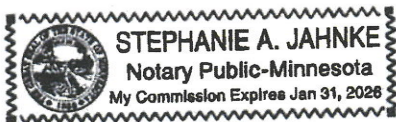
STATE OF MINNESOTA

COUNTY OF BLUE EARTH

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by BLUE EARTH COUNTY at a duly authorized meeting thereof held on the 27th day of MAY, 2025, as shown by the minutes of said meeting in my possession.

Notary Public *Stephanie A. Jahnke*

My Commission expires 01/31/2026



(SEAL)

[Title]



**STATE OF MINNESOTA
AGENCY AGREEMENT
for
FEDERAL PARTICIPATION IN PROJECT**

State Project Number: 007-596-001_____

FAIN Number: CRP 0725(292)_____

This Agreement is entered into by and between Blue Earth County ("Local Government") and the State of Minnesota acting through its Commissioner of Transportation ("MnDOT").

RECITALS

1. MnDOT Contract Number dcp(1052218) which has been executed between the Local Government and MnDOT, appoints MnDOT as the Local Government's agent to receive and disburse transportation related federal funds, and sets forth duties and responsibilities for letting, payment, and other procedures for a federally funded contract let by the Local Government; and
2. Pursuant to Minnesota Statutes Section 161.36, the Local Government desires MnDOT to act as the Local Government's agent to accept and disburse federal funds for the construction, improvement, or enhancement of transportation financed in whole or in part by federal funds; and
3. The Local Government is proposing a federal aid project to purchase an electric vehicle hereinafter referred to as the "Project"; and
4. The Project is eligible for the expenditure of federal aid funds, and is identified in MnDOT records as State Project 007-596-001, and in Federal Highway Administration ("FHWA") records as Minnesota Project CRP 0725(292); and
5. The Assistance Listing Number (ALN) for this project is 20.205 and
6. MnDOT requires that the terms and conditions of this agency be set forth in an agreement.

AGREEMENT TERMS

1. Term of Agreement

- 1.1. **Effective Date.** This Agreement will be effective upon execution by the Local Government and by appropriate State officials, pursuant to Minnesota Statutes Section 16C.05, and will remain in effect for five (5) years from the effective date or until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.

2. Local Government's Duties

- 2.1. The Local Government will perform all of its duties and obligations in MnDOT Contract Number dcp(1052218), which is incorporated herein by reference, in the solicitation, letting, award, and administration of the construction of the Project.

3. MnDOT's Duties

- 3.1. MnDOT will perform all of its duties in accordance with MnDOT Contract Number dcp(1052218), which is

incorporated herein by reference.

4. Time

- 4.1. The Local Government must comply with all time requirements described in this Agreement. In the performance of this Agreement, time is of the essence.
- 4.2. The period of performance is defined as beginning on the date of federal authorization and ending on the date defined in the federal financial system or federal agreement ("end date"). **No work completed** after the **end date** will be eligible for federal funding. Local Government must submit all contract close out paperwork to MnDOT at least twenty-four months prior to the **end date**.

5. Payment

- 5.1. The estimated cost of the Project is \$35,530.00.
 - 5.1.1. It is anticipated that 80% (up to \$28,424.00 capped) of the cost of the Project is to be paid from federal funds made available by the FHWA, and that the remaining 20% shall be paid by the Local Government. The Local Government will pay any part of the cost or expense of the work that the FHWA does not pay.
 - 5.1.2. Costs incurred as of the federal authorization date of 04/07/2025 will be eligible, if approved, for federal participation. Any costs incurred by the Local Government prior to the federal authorization date will not be eligible for federal participation.
 - 5.1.3. Eligible cost and expense, if approved, may consist of the cost of purchasing electric vehicles.
 - 5.1.4. Expenditures for general administration, supervision, maintenance and other overhead or incidental expenses of the Local Government are not eligible for federal participation.
 - 5.1.5. Acceptability of costs under this Agreement will be determined in accordance with the cost principles and procedures set forth in the applicable Federal Acquisition Regulations, Contract Cost Principles and Procedures, 48 Code of Federal Regulations (CFR) 31 which is hereby incorporated by reference and made a part of this Agreement.
 - 5.1.6. For costs expected to exceed \$35,530.00, the Local Government must request the preparation and execution of a supplement to this Agreement, prior to incurring such costs.
- 5.2. **Cost.** The entire cost of the Project(s) is to be paid from federal funds made available by the FHWA and by other funds provided by the Local Government. The Local Government will pay any part of the cost or expense of the Project(s) that is not paid by federal funds. MnDOT will receive the federal funds to be paid by the FHWA for the Project(s), pursuant to Minnesota Statutes § 161.36, Subdivision 2. MnDOT will review and sign each partial pay request. Following certification of the partial estimate, MnDOT will reimburse the Local Government, from said federal funds made available to the Project, for each partial payment request, subject to the availability and limits of those funds.
 - 5.2.1. The Local Government may request partial payments not more than once each thirty (30) days. The Project Engineer will certify each partial payment.
 - 5.2.2. The invoice and supplements thereto, will contain all details that may be necessary for a proper audit. Such details will consist of at least the following:
 - (a) A detailed breakdown of costs with supporting invoices and documentation.
 - (b) The invoices will include 100% of eligible charges applicable to the Project so that the prorata share of federal and Local Government participation can be applied to the total costs.
- 5.3. **Reimbursement.** Reimbursement of costs under this Agreement will be based on actual costs, but limited

to eligible items.

- 5.3.1. Following certification, by the Project Engineer, of the final estimate, the Local Government may request reimbursement for costs eligible for federal funds. The Local Government's request will be made to MnDOT and will include a copy of the certified final estimate along with the required records.
- 5.3.2. Upon completion of the Project, the Local Government will prepare a final payment request in accordance with the terms of this Agreement. The Project Engineer will certify the final estimate. Following certification of the final estimate, the Local Government will make the final payment to the consultant in accordance with the terms of the construction contract for the Project(s).
- 5.3.3. No more than 90% of the reimbursement due under this Agreement will be paid until completion of the final audit and approval by MnDOT's authorized representative.
- 5.3.4. In the event MnDOT does not obtain funding from the Minnesota Legislature or other funding source, or if funding cannot be continued at a sufficient level to allow for the processing of the federal aid reimbursement requests, the Local Government may continue the work with local funds only, until such time as MnDOT is able to process the federal aid reimbursement requests.
- 5.4. **Matching Funds.** Any cost sharing or matching funds required of the Local Government in this Agreement must comply with 2 CFR 200.306.

6. Authorized Representatives

- 6.1. MnDOT's Authorized Representative is:

Name: Christopher Nobach, or their successor.

Title: State Aid, Special Projects

Phone: 651-366-3824

Email: christopher.nobach@state.mn.us

MnDOT's Authorized Representative has the responsibility to monitor Local Government's performance and the authority to accept the services provided under this Agreement. If the services are satisfactory, MnDOT's Authorized Representative will certify acceptance on each invoice submitted for payment.

- 6.2. The Local Government's Authorized Representative is:

Name: Ryan Thilges, or their successor.

Title: Blue Earth County Engineer

Phone: 507-304-4025 Email: Ryan.Thilges@blueearthcountymn.gov

If the Local Government's Authorized Representative changes at any time during this Agreement, the Local Government will immediately notify MnDOT.

7. Assignment Amendments, Waiver, and Agreement Complete

- 7.1. **Assignment.** Neither party will assign or transfer any rights or obligations under this Agreement without prior written approval of the other party.
- 7.2. **Amendments.** Any amendments/supplements to this Agreement will be in writing and executed by the same parties who executed the original agreement, or their successors in office.
- 7.3. **Waiver.** If MnDOT fails to enforce any provision of this Agreement, that failure does not waive the provision

or MnDOT's right to subsequently enforce it.

- 7.4. **Agreement Complete.** This agreement contains all negotiations and agreements between MnDOT and the Local Government. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.
- 7.5. **Severability.** If any provision of this Agreement or the application thereof is found to be invalid or unenforceable to any extent, the remainder of the Agreement, including all material provisions and the application of such provisions, will not be affected and will be enforceable to the greatest extent permitted by the law.
- 7.6. **Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.
- 7.7. **Certification.** By signing this Agreement, the Local Government certifies that it is not suspended or debarred from receiving federal or state awards.

8. Liability and Claims

- 8.1. **Tort Liability.** Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of any others and the results thereof. The Minnesota Tort Claims Act, Minnesota Statutes Section 3.736, governs MnDOT liability.
- 8.2. **Claims.** The Local Government acknowledges that MnDOT is acting only as the Local Government's agent for acceptance and disbursement of federal funds, and not as a principal or co-principal with respect to the Project. The Local Government will pay any and all lawful claims arising out of or incidental to the Project including, without limitation, claims related to contractor selection (including the solicitation, evaluation, and acceptance or rejection of bids or proposals), acts or omissions in performing the Project work, and any *ultra vires* acts. To the extent permitted by law, the Local Government will indemnify, defend (to the extent permitted by the Minnesota Attorney General), and hold MnDOT harmless from any claims or costs arising out of or incidental to the Project, including reasonable attorney fees incurred by MnDOT. The Local Government indemnification obligation extends to any actions related to the certification of DBE participation, even if such actions are recommended by MnDOT.

9. Audits

- 9.1. Under Minn. Stat. § 16C.05, Subd.5, the books, records, documents, and accounting procedures and practices of the Local Government, or any other party relevant to this Agreement or transaction, are subject to examination by MnDOT and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. The Local Government will take timely and appropriate action on all deficiencies identified by an audit.
- 9.2. The Local Government will comply with the Single Audit Act of 1984 and Office of Management and Budget (OMB) circular A-133 including amendments and successors thereto, which are incorporated herein by reference.
- 9.3. All requests for reimbursement are subject to audit, at MnDOT's discretion. The cost principles outlined in 2 CFR 200.400-.476 will be used to determine whether costs are eligible for reimbursement under this Agreement.
- 9.4. If Local Government expends \$750,000 or more in Federal Funds during the Local Government's fiscal year, the Local Government must have a single audit or program specific audit conducted in accordance with 2 CFR Part 200.

10. Government Data Practices. The Local Government and MnDOT must comply with the Minnesota Government

Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by MnDOT under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Local Government under this Agreement. The civil remedies of Minn. Stat. §13.08 apply to the release of the data referred to in this clause by either the Local Government or MnDOT.

11. Workers Compensation. The Local Government certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Local Government's employees and agents will not be considered MnDOT employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way MnDOT's obligation or responsibility.

12. Governing Law, Jurisdiction, and Venue. Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

13. Termination; Suspension

13.1. Termination by MnDOT or Commissioner of Administration. MnDOT or Commissioner of Administration may unilaterally terminate this Agreement with or without cause, upon 30 days written notice to the Local Government. Upon termination, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

13.2. Termination for Cause. MnDOT may immediately terminate this Agreement if MnDOT finds that there has been a failure to comply with the provisions of this Agreement, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that the Local Government has been convicted of a criminal offense relating to a state agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. MnDOT may take action to protect the interests of MnDOT of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

13.3. Termination for Insufficient Funding. MnDOT may immediately terminate this Agreement if:

13.3.1. It does not obtain funding from the Minnesota Legislature; or

13.3.2. If funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Local Government. MnDOT is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. MnDOT will not be assessed any penalty if the Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. MnDOT will provide the Local Government notice of the lack of funding within a reasonable time of MnDOT's receiving that notice.

13.4. Suspension. MnDOT may immediately suspend this Agreement in the event of a total or partial government shutdown due to the failure to have an approved budget by the legal deadline. Work performed by the Local Government during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.

14. Data Disclosure. Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Local Government consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to MnDOT, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Local Government to file state tax returns and pay delinquent state tax liabilities, if any.

15. **Fund Use Prohibited.** The Local Government will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Local Government from utilizing these funds to pay any party who might be disqualified or debarred after the Local Government's contract award on this Project.
16. **Discrimination Prohibited by Minnesota Statutes §181.59.** The Local Government will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this Agreement.
17. **Buy America.** The Local Government must comply with the Buy America domestic preferences contained in the Build America, Buy America Act (Sections 70901-52 of the Infrastructure Investment and Jobs Act, Public Law 117-58) and as implemented by US DOT operating agencies. Local Government will require the application of Buy America in all contracts eligible for federal assistance under Title 23 of the United States Code ("Title 23") and within the scope of a finding, determination, or decision under the National Environmental Policy Act ("NEPA"), regardless of funding source, if at least one contract within the scope of the NEPA decision is funded with federal funding provided under Title 23. The Project is applicable for the limited waiver of Buy America Requirements for De Minimis Costs & Small Grants that was signed 8/16/2023 (Docket #DOT-OST-2022-0124).
18. **Appendix II 2 CFR Part 200.** The Local Government agrees to comply with the following federal requirements as identified in 2 CFR 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, and agrees to pass through these requirements to its subcontractors and third party contractors, as applicable. In addition, the Local Government shall have the same meaning as "Contractor" in the federal requirements listed below.
 - 18.1.1. Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.
 - 18.1.2. All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.
 - 18.1.3. Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal

Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

- 18.1.4. Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.
- 18.1.5. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
- 18.1.6. Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.
- 18.1.7. Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended - Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the

Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

- 18.1.8. Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
- 18.1.9. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) - Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.
- 18.1.10. Local Government will comply with 2 CFR § 200.323.
- 18.1.11. Local Government will comply with 2 CFR § 200.216.
- 18.1.12. Local Government will comply with 2 CFR § 200.322.
- 18.2. **Drug-Free Workplace.** The Local Government will comply with the Drug-Free Workplace requirements under subpart B of 49 C.F.R. Part 32.

Title VI/Non-discrimination Assurances. The Local Government hereby agrees that, as a condition of receiving any Federal financial assistance under this Agreement, it will comply with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. § 2000d), related nondiscrimination statutes (i.e., 23 U.S.C. § 324, Section 504 of the Rehabilitation Act of 1973 as amended, and the Age Discrimination Act of 1975), and applicable regulatory requirements to the end that no person in the United States shall, on the grounds of race, color, national origin, sex, disability, or age be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the Local Government receives Federal financial assistance.

The Local Government hereby agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. If federal funds are included in any contract, the Local Government will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. State may conduct a review of the Local Government's compliance with this provision. The Local Government must cooperate with State throughout the review process by supplying all requested information and documentation to State, making Local Government staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by State.

18.3. Federal Funding Accountability and Transparency Act (FFATA).

- 18.3.1. This Agreement requires the Local Government to provide supplies and/or services that are funded in whole or in part by federal funds that are subject to FFATA. The Local Government is responsible for ensuring that all applicable requirements, including but not limited to those set forth herein, of FFATA are met and that the Local Government provides information to the MnDOT as required.

- a. Reporting of Total Compensation of the Local Government's Executives.
- b. The Local Government shall report the names and total compensation of each of its five most highly compensated executives for the Local Government's preceding completed fiscal year, if in the Local Government's preceding fiscal year it received:
 - i. 80 percent or more of the Local Government's annual gross revenues from Federal procurement contracts and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
 - ii. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
 - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>).

Executive means officers, managing partners, or any other employees in management positions.

- c. Total compensation means the cash and noncash dollar value earned by the executive during the Local Government's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):
 - i. Salary and bonus.
 - ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
 - iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
 - iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
 - v. Above-market earnings on deferred compensation which is not tax qualified.
- 18.3.2. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.
- 18.3.3. The Local Government must report executive total compensation described above to the MnDOT by the end of the month during which this Agreement is awarded.
- 18.3.4. The Local Government will obtain a Unique Entity Identifier (UEI) number and maintain this number for the term of this Agreement. This number shall be provided to MnDOT on the plan review checklist submitted with the plans for each project.
- 18.3.5. The Local Government's failure to comply with the above requirements is a material breach of this Agreement for which the MnDOT may terminate this Agreement for cause. The MnDOT will not be

obligated to pay any outstanding invoice received from the Local Government unless and until the Local Government is in full compliance with the above requirements.

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Blue Earth County

Blue Earth County certifies that the appropriate person(s) have executed the contract on behalf of the Local Government as required by applicable articles, bylaws, resolutions or ordinances

By: Robert W. Meyer

Title: Administrator

Kirker

By: _____

Date: 05/27/2025

DEPARTMENT OF TRANSPORTATION

By: Elisa Bottos Digitally signed by Elisa Bottos
Date: 2025.05.30 06:38:05 -05'00'

Title: State Aid Engineer

Date: _____

COMMISSIONER OF ADMINISTRATION

By: James Digitally signed by
Cownie James Cownie

Date: 2025.06.05
14:36:37 -05'00'

INFRASTRUCTURE INVESTMENT AND JOBS ACT

[Home](#) | [Overview](#) | [Funding](#) | [Assistance / Local Support](#) | [Fact Sheets](#) | [Guidance / Regs](#)

FACT SHEETS

Carbon Reduction Program (CRP)

	FAST Act (extension)	Infrastructure Investment and Jobs Act (IIJA)				
Fiscal year (FY)	2021	2022	2023	2024	2025	2026
Contract authority	---	\$1.234 B*	\$1.258 B*	\$1.283 B*	\$1.309 B*	\$1.335 B*

*Calculated (sum of estimated individual State Carbon Reduction Program apportionments)

Note: Except as indicated, all references in this document are to the Infrastructure Investment and Jobs Act, Pub. L. 117-58 (Nov. 15, 2021).

Program Purpose

The IIJA establishes the Carbon Reduction Program (CRP), which provides funds for projects designed to reduce transportation emissions, defined as carbon dioxide (CO₂) emissions from on-road highway sources.

Statutory Citations

- § 11403; 23 U.S.C. 175

Funding Features

Type of Budget Authority

- Contract authority from the Highway Account of the Highway Trust Fund, subject to the overall Federal-aid obligation limitation.

Apportionment of Funds

- As under the FAST Act, the IIJA directs FHWA to apportion funding as a lump sum for each State then divide that total among apportioned programs.
- Each State's CRP apportionment is calculated based on a percentage specified in law. [23 U.S.C. 104(b)(7)] (See "Apportionment" fact sheet for a description of this calculation)

Transferability to Other Federal-aid Apportioned Programs

- A State may transfer up to 50% of CRP funds made available each fiscal year to any other apportionment of the State, including the National Highway Performance Program, Surface Transportation Block Grant Program, Highway Safety Improvement Program, Congestion Mitigation and Air Quality Improvement (CMAQ) Program, National Highway Freight Program, and [NEW] Promoting Resilient Operations for Transformative, Efficient, and Cost-saving Transportation (PROTECT) Formula Program. Conversely, subject to certain limitations, a State may transfer up to 50% of funds made available each fiscal year from each other apportionment of the State to CRP. [23 U.S.C. 126(a)] (See other program-specific fact sheets for additional details.)

Suballocation

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- 65% of a State's CRP apportionment is to be obligated in the following areas in proportion to their relative shares of the State's population. [§ 11403; 23 U.S.C. 175(e)(1)(A)] Funds attributed to an urbanized area may be obligated in the metropolitan area established under 23 U.S.C. 134 that encompassed the urbanized area [23 U.S.C. 175(e)(2)]:
 - *Urbanized areas with an urbanized area population greater than 200,000*: This portion is to be divided among those areas based on their relative share of population, unless the Secretary approves a joint request from the State and relevant MPO(s) to use other factors. [§ 11403; 23 U.S.C. 175(e)(1)(A)(i) and (e)(3)]
 - *Urbanized areas with an urbanized area population of at least 50,000 but no more than 200,000*: This portion is to be divided among those areas based on their relative share of population, unless the Secretary approves a joint request from the State and relevant MPO(s) to use other factors. [§ 11403; 23 U.S.C. 175(e)(1)(A)(ii) and (e)(3)]
 - *Urban areas with population at least 5,000 and no more than 49,999*. [§ 11403; 23 U.S.C. 175(e)(1)(A)(iii)]
 - *Areas with population of less than 5,000*. [§ 11403; 23 U.S.C. 175(e)(1)(A)(iv)]
- The remaining 35% of the State's CRP apportionment be obligated in any area of the State. [§ 11403; 23 U.S.C. 175(e)(1)(B)]
- Requires each State, over the period of FY22-26, to make available to each urbanized area with a population of at least 50,000 obligation authority for use with the suballocated CRP funding. [§ 11403; 23 U.S.C. 175(e)(6)] States are required to divide the funding to urbanized areas with a population of at least 50,000 based on the relative population of the areas. [23 U.S.C. 175(e)(3)]

Federal Share

- In accordance with 23 U.S.C. 120. (See the "Federal Share" fact sheet for additional detail.) [§ 11403; 23 U.S.C. 120 and 175(f)]

Eligible Projects

- CRP funds may be obligated for projects that support the reduction of transportation emissions, including, but not limited to— [except as noted, § 11403; 23 U.S.C. 175(c)(1)]
 - a project described in 23 U.S.C. 149(b)(4) to establish or operate a traffic monitoring, management, and control facility or program, including advanced truck stop electrification systems;
 - a public transportation project eligible under 23 U.S.C. 142;
 - a transportation alternative (as defined under the Moving Ahead for Progress under the 21st Century Act [23 U.S.C. 101(a)(29), as in effect on July 5, 2012]), including, but not limited to, the construction, planning, and design of on-road and off-road trail facilities for pedestrians, bicyclists, and other nonmotorized forms of transportation;
 - a project described in 23 U.S.C. 503(c)(4)(E) for advanced transportation and congestion management technologies;
 - deployment of infrastructure-based intelligent transportation systems capital improvements and the installation of vehicle-to-infrastructure communications equipment;
 - a project to replace street lighting and traffic control devices with energy-efficient alternatives;
 - development of a carbon reduction strategy developed by a State per requirements in 23 U.S.C. 175(d);
 - a project or strategy designed to support congestion pricing, shifting transportation demand to nonpeak hours or other transportation modes, increasing vehicle occupancy rates, or otherwise reducing demand for roads, including electronic toll collection, and travel demand management strategies and programs;
 - efforts to reduce the environmental and community impacts of freight movement;
 - a project that supports deployment of alternative fuel vehicles, including—
 - acquisition, installation, or operation of publicly accessible electric vehicle charging infrastructure or hydrogen, natural gas, or propane vehicle fueling infrastructure; and
 - purchase or lease of zero-emission construction equipment and vehicles, including the acquisition, construction, or leasing of required supporting facilities;
 - a project described in 23 U.S.C. 149(b)(8) for a diesel engine retrofit;
 - certain types of projects to improve traffic flow that are eligible under the CMAQ program, and that do not involve construction of new capacity; [§ 11403; 23 U.S.C. 149(b)(5); and 175(c)(1)(L)]
 - a project that reduces transportation emissions at port facilities, including through the advancement of port electrification; and
 - any other STBG-eligible project, if the Secretary certifies that the State has demonstrated a reduction in transportation emissions, as estimated on a per capita and per unit of economic output basis. (Note: FHWA will issue guidance on how the Secretary will make such certifications.) [§ 11403; 23 U.S.C. 133(b) and 175(c)(2)]

Coordination in Urbanized Areas Other Than Transportation Management Areas

Before obligating CRP funds for an eligible project in an urbanized area that is not a transportation management area, a State shall coordinate with any MPO that represents the urbanized area prior to determining which activities should be carried out under the project. [§ 11403; 23 U.S.C. 175(e)(4)]

Consultation in Rural Areas

Before obligating CRP funds for an eligible project in a rural area, a State shall consult with any regional transportation planning organization or MPO that represents the rural area prior to determining which activities should be carried out under the project. [§ 11403; 23 U.S.C. 175(e)(5)]

Program Features

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Carbon Reduction Strategy

- Requires each State, in consultation with any MPO designated within the State, to— [§ 11403; 23 U.S.C. 175(d)]
 - develop a carbon reduction strategy not later than 2 years after enactment; [§ 11403; 23 U.S.C. 175(d)(1)] and
 - update that strategy at least every four years; [§ 11403; 23 U.S.C. 175(d)(3)]
- Requires the carbon reduction strategy to—
 - support efforts—and identify projects and strategies—to support the reduction of transportation emissions;
 - at the State's discretion, quantify the total carbon emissions from production, transport, and use of materials used in the construction of transportation facilities in the State; and
 - be appropriate to the population density and context of the State, including any MPO designated within the State. [§ 11403; 23 U.S.C. 175(d)(2)]
- Allows the carbon reduction strategy to include projects and strategies for safe, reliable, and cost-effective options to—
 - reduce traffic congestion by facilitating the use of alternatives to single-occupant vehicle trips, including public transportation facilities, pedestrian facilities, bicycle facilities, and shared or pooled vehicle trips within the State or an area served by the relevant MPO;
 - facilitate use of vehicles or modes of travel that result in lower transportation emissions per person-mile traveled as compared to existing vehicles and modes; and
 - facilitate approaches to the construction of transportation assets that result in lower transportation emissions as compared to existing approaches. [§ 11403; 23 U.S.C. 175(d)(2)(B)]
- Requires FHWA to—
 - review the State's process for developing its carbon reduction strategy and certify that the strategy meets statutory requirements; and
 - at the request of a State, provide technical assistance in the development of the strategy. [§ 11403; 23 U.S.C. 175(d)(4) and (5)]

Treatment of Projects

- Treats every project funded under the program as if it were located on a Federal-aid highway. This ensures applicability of Davis-Bacon wage requirements. [§ 11403; 23 U.S.C. 175(g)]

Additional Information and Assistance

- FHWA can connect you with your local FHWA office and support you with technical assistance for planning, design, construction, preserving, and improving public roads and in the stewardship of Federal funds. For assistance, visit:
https://www.fhwa.dot.gov/infrastructure-investment-and-jobs-act/technical_support.cfm

Page last modified on September 11, 2025

Minnesota Legal References

State Agencies:

Minn. Stat. § 16C.03. Commissioner's authority; powers and duties.

Subd. 10. Cooperative purchasing. The commissioner is authorized to enter into a cooperative purchasing agreement for the provision of goods, services, construction, and utilities in accordance with section 16C.105.

Local Governments:

Minn. Stat. § 471.345. Uniform Municipal Contracting Law

Subd. 15. Cooperative purchasing. (a) Municipalities may contract for the purchase of supplies, materials, or equipment by utilizing contracts that are available through the state's cooperative purchasing venture authorized by section 16C.11. For a contract estimated to exceed \$25,000, a municipality must consider the availability, price and quality of supplies, materials, or equipment available through the state's cooperative purchasing venture before purchasing through another source.

(b) If a municipality does not utilize the state's cooperative purchasing venture, a municipality may contract for the purchase of supplies, materials, or equipment without regard to the competitive bidding requirements of this section if the purchase is through a national municipal association's purchasing alliance or cooperative created by a joint powers agreement that purchases items from more than one source on the basis of competitive bids or competitive quotations.

About Sourcewell:

Sourcewell is a service cooperative created by the Minnesota legislature as a local unit of government. Minn. Const. art. XII, sec. 3. As a public corporation and agency, Sourcewell is governed by local elected municipal officials and school board members. Minn. Stat. § 123A.21 Subd. 4 (2017). Under its enabling statute, Sourcewell is explicitly authorized to provide cooperative purchasing services to eligible members. Id. at Subd. 7(23).

Sourcewell follows the competitive contracting law process to solicit, evaluate and award cooperative purchasing contracts for goods and services. Sourcewell cooperative purchasing contracts are made available through the joint exercise of powers law to member agencies. Minn. Stat. § 471.59 (2017). Membership in Sourcewell is available for all eligible state and local governments, education, higher education and nonprofit entities across North America. § 123A.21 at Subd. 3.

Disclaimer:

The information found on the Sourcewell website is provided for educational and informational purposes only. This information contained on the Sourcewell website, including any printed material derived from the website, is not legal advice and no attorney-client or other contractual relationship is formed by access to this information. Information here may be out of date, obsolete, or otherwise inaccurate. Please consult with a qualified attorney regarding any questions.

Information current as of: 2025-07-01

Sourcewell was created by state law as a service cooperative to provide programs and services to education and government. Sourcewell was established with the statutory purpose to assist public agencies in meeting specific needs which are more efficiently delivered cooperatively than by an entity individually.

As a service cooperative, Sourcewell is a local government unit, public corporation and public agency pursuant to the Minnesota Constitution and enabling law Minn. Stat. § 123A.21. All Sourcewell employees are government employees. Sourcewell is governed by an eight-member board made up of local elected officials including county commissioners, city council members, mayors, and school board members.

Sourcewell is authorized to establish competitively awarded cooperative purchasing contracts on behalf of itself and its participating agencies. Sourcewell follows the competitive contracting law process to solicit, evaluate, and award cooperative purchasing contracts for goods and services. Sourcewell cooperative purchasing contracts are made available through the joint exercise of powers law Minn. Stat. § 471.59 to participating agencies.

Sourcewell clients are able to utilize cooperative purchasing contracts through similar joint powers, intergovernmental cooperation, or cooperative purchasing laws in their respective jurisdiction. Participating agencies include all eligible government and education agencies.



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

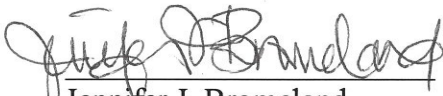
November 3, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Request to Release RFP for Auditing Services

The City of Eagle Lake currently contracts with Eide Bailly for auditing services. In the past, the City has entered into multi-year contracts to provide continuity and efficiency in the annual audit process. The current contract term has expired, and staff recommends that the City consider issuing a Request for Proposals (RFP) for auditing services.

The proposed RFP would request proposals for a three-year agreement. Issuing an RFP provides an opportunity to review available service providers and ensures that the City's auditing costs remain consistent with market rates and comparable communities. This process also supports transparency and due diligence in the City's financial management practices.

Discussion should take place regarding the timing and scope of the proposed RFP. If the City Council is interested in proceeding, a motion authorizing staff to release a Request for Proposals for auditing services would be appropriate.


Jennifer J. Bromeland
City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

November 3, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Request to Release RFP for Garbage and Refuse Services

City staff recently received an inquiry from Thompson Sanitation regarding the City's current garbage and recycling services contract. The City of Eagle Lake currently contracts with LJP Waste and Recycling Services for citywide collection.

The existing contract with LJP was established as a five-year agreement. Under the terms of the agreement, the contract will automatically renew for successive one-year periods under the same terms and conditions unless either party provides written notice of its intent not to renew at least sixty (60) days prior to the end of the current term.

If the Council wishes to release an RFP for garbage and recycling services, a motion to that effect would be needed to formally direct staff to begin the process.


Jennifer J. Bromeland
City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

November 3, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Authorization to Establish a Health Care Savings Plan (HCSP)

The City of Eagle Lake amended its personnel policy to allow unused vacation hours that exceed the maximum accrual limit to be converted into contributions to a Health Care Savings Plan (HCSP). Excess hours will be converted at 50% of the employee's hourly rate, with contributions made in accordance with plan rules and IRS regulations. Employees may not receive a cash payout in lieu of the HCSP contribution.

Employees who utilize this option are typically those who, due to workload demands and the small size of the City staff, have been unable to take all of their vacation time without disrupting workflow or critical operations. This provision allows them to retain some value from vacation hours that would otherwise be lost. It does not affect most employees, as no one would purposely choose not to take time off. Staff recognize that some employees may have questions or concerns, but the HCSP option exists to ensure that employees who are unable to take a vacation due to workload or staffing limitations can still retain a portion of the benefit.

City staff has been working with the Minnesota State Retirement System (MSRS) to set up the plan. Staff requests formal authorization from the City Council to establish a Health Care Savings Plan for City employees through MSRS.

A motion is needed to authorize staff to establish a Health Care Savings Plan (HCSP) for City of Eagle Lake employees through the Minnesota State Retirement System (MSRS) in accordance with the City's personnel policy.


Jennifer J. Bromeland
City Administrator

(b) Accrual Rate

Vacation shall begin accruing with the first pay period an employee works as a benefit eligible employee. Employees will advance to new accrual rates based on benefit eligible hire date. For the purpose of determining an employee's vacation accrual rate, years of service will include all continuous time that the employee has worked at the city (including authorized unpaid leave). Employees who are rehired after terminating city employment will not receive credit for their prior service unless specifically negotiated at the time of hire.

(c) Earnings and Use

After three months of service, vacation leave may be used as it is earned, subject to approval by the employee's supervisor. Unless approved by the City Administrator, or under the requirement of state or federal law, vacation leave will not be earned during an unpaid leave of absence. Employees shall not be allowed to use vacation they have not yet earned, thus resulting in a negative balance

An employee will not earn any vacation leave for any pay period unless they are employed by the city on the last scheduled workday of the pay period. Further, vacation leave will stop accruing as of the effective date of termination. Requests for vacation must be received at least forty-eight hours in advance of the requested time off. This notice may be waived at the discretion of the supervisor and city administrator. Use of accrued vacation must be approved by the employee's supervisor in advance of the scheduled dates. Consideration will be given to operational issues and staffing needs when reviewing employee requests. Any request which an employee's supervisor believes would result in hardship to the organization or other employees may be denied.

Vacation can be requested in increments as small as one hour up to the total amount of the accrued leave balance. Vacation leave is to be used only by the employee who accumulated it. It cannot be transferred to another employee. Employees may accrue vacation leave up to a maximum of one-and-a-half (1-1/2) times the employee's annual accrual rate. No vacation will be allowed to accrue in excess of this amount without the approval of the City Council. Vacation leave cannot be converted into cash payments except at termination.

(d) Year End Carryover Plan

To provide a method for employees to retain value from unused vacation hours that exceed the maximum accrual limit, while supporting long-term financial wellness through contributions to a Health Care Savings Plan (HCSP).

Employees may accrue vacation hours up to a defined maximum as specified in the above table. At the end of each calendar year, any vacation hours exceeding the maximum accrual limit will not be carried over. However, to provide a benefit to employees, the City will convert excess vacation hours into a monetary contribution to the employee's Health Care Savings Plan as follows:

Conversion Rate:

- Excess vacation hours over the maximum accrual limit will be converted to a contribution at 50% of the employee's regular hourly rate as of December 31 of the calendar year.

Contribution Details:

- The total dollar amount will be calculated based on the number of hours in excess multiplied by 50% of the employee's hourly rate.
- Contributions will be made to the employee's Health Care Savings Plan account in accordance with the plan's rules and IRS regulations.
- Contributions will be made the first pay period of January.

Other Conditions:

- Employees may not opt to receive a cash payout in lieu of the HCSP contribution.
- This policy does not impact the ability of employees to use their accrued vacation time during the year.

(e) Vacation Separation Payout

Full-time employees will be paid accrued, unused vacation, earned through the last date of active employment, subject to applicable caps as noted above, (and applicable taxes withheld) following termination of employment. The rate of pay will be the employee's base rate of pay at the employee's termination date. Employees have the option of directing those dollars into a 457 deferred compensation plan (subject to IRS maximum deferral regulations and Minnesota law). In the event of the employee's death, earned, unused vacation time will be paid to the employee's surviving spouse directly, (if there is not personal representative of the estate appointed) up to statutory limits.

Any regular full-time employee leaving the City in good standing, after giving notice of such separation of employment, shall be compensated for vacation leave accrued to the day of separation, provided said employee has served at least twelve (12) consecutive months prior to separation. An employee will be compensated at his/her current rate of pay for vacation leave accrued and unused to the date of separation.



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(507) 257-3218 Phone (507) 257-3220 Fax

November 3, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Late Fee Waiver Request Due to Mail Delivery Error

City staff is requesting the Council's consideration of a waiver for late fees for certain utility payments that were received after the due date due to a delivery error. A number of accounts were impacted through no fault of the account holders.

The affected accounts had payments sent via bank bill pay services. In these cases, the bank issues a check on the requested payment date, but it may take 7–10 days for the payment to reach the City. For the billing period in question, the due date fell on a Saturday. Another Eagle Lake business received the checks on the following Monday. They correctly identified the payments as intended for the City and returned them to the Post Office the same day. However, the Post Office did not deliver the payments to the City until two days later, resulting in the City receiving them three days past the due date.

Given that the delay was caused entirely by the mail delivery process and not by the account holders, staff recommends that the City waive late fees for the affected accounts. This would ensure fair treatment for residents and businesses who attempted to make timely payments.

A motion is needed to authorize staff to waive the late fees associated with this specific incident only.

Jennifer J. Bromeland
City Administrator

**City of Eagle Lake
Departmental Expenditure Request Form**

Project/Equipment Description: Payloader Plow

Department Name:

Public Works

Requested Amount of Funds:

\$34,000.00

Source of Funds:

Capital Outlay

Budgeted Amount:

\$34,000.00

Balance in Budget:

\$34,000.00

Capital Outlay Expenditure? ☒ Yes ☐ No

Replacement Equipment? ☐ Yes ☒ No

Were Multiple Bids Obtained? ☒ Yes ☐ No ☐ NA

Brief Project/Equipment Justification:

We are requesting approval to use 2026 Capital Outlay funds to purchase a plow attachment for the pay loader. The addition of this equipment will greatly enhance our snow removal efficiency and overall effectiveness during winter operations. After evaluating available options, we recommend purchasing the Kage Snowdozer from Sanco Equipment. The Kage Snowdozer will significantly improve our ability to clear snow quickly and safely, ensuring reliable winter maintenance across our facilities and roadways. Approving this will get the order in so we are able to purchase it in 2026.

Submitted By: Andrew Hartman

Date: 10/27/2025

GENERAL RETAIL PURCHASE AGREEMENT



Sanco Equipment, LLC 2333 7th Ave Mankato, MN 56001
(507)625-4511

DATE:	9/11/2025	PO #:	
BUYER:	City OF Eagle lake	PHONE:	(507) 779-9584
ADDRESS:		CITY:	Eagle Lake
STATE:	MN	ZIP:	56024
CONTACT:	Andrew Hartman	E-MAIL:	ahartman@eaglelakemn.com

Qty	N/U	MAKE	MODEL	DESCRIPTION	EQ NO.	SERIAL NO.	AMOUNT
1	New	Kage	Dozer	12ft blade 4ft wings		Order	\$ 36,500.00
6		Stuchi		Stuchi Couplers			\$ 500.00

TRADE-IN'S BUYER CERTIFIES BELOW TRADE-IN'S TO BE FREE OF ENCUMBRANCES:

YEAR	MAKE	MODEL	DESCRIPTION	HOURS	SERIAL NO.	TRADE-IN ALLOWANCE
2015	BC	wc-5a	Chipper		912900484	\$ 3,000.00

1. FREIGHT & HANDLING			PAYMENTS COLLECTED TYPE: Check CHECK NUMBER: DELIVERY OPT: SALESPERSON DEL
2. TOTAL CASH DELIVERED PRICE		\$ 37,000.00	
3. TRADE-IN ALLOWANCE		\$ 3,000.00	
4. SUB-TOTAL BEFORE TAX		\$ 34,000.00	
5. SALES TAX	0.000%	\$ -	
6. DOCUMENTATION FEES			
7. DOWN PAYMENT			
8. TOTAL DUE AT DELIVERY		\$ 34,000.00	
CHECK ONE		SOLD USED AS-IS. No warranty of any kind has been given by the dealer or his agent. SOLD NEW WITH MANUFACTURER'S WARRANTY	

SPECIAL AGREEMENTS:

ALL WARRANTY REPAIRS MADE UNDER THIS AGREEMENT must be made in dealer's shop and buyer is responsible for hauling equipment for repair. No warranty is given by the dealer for tires, batteries, or accessories, and the buyer is fully responsible for repairs necessitated by accident, misuse or negligence. This warranty is not transferable. I hereby agree to the conditions of this order expressed in the foregoing, constituting a purchase order hereby grants to Dealer a security interest in all of the goods described herein, and all accessions and additional thereto and all proceeds thereof.

Notice to Buyer: Do not sign this contract before you read it or if it contains blank spaces. You are entitled to a copy of the contract before you sign. You have the right to pay in advance the unpaid balance of the contract and obtain a partial refund of the finance charge based on.

BUYER'S NAME: _____

BUYER'S SIGNATURE: _____

TODAY'S DATE: _____

9/11/2025

SALESMAN: Chris Roemhildt

SECONDARY SALESMAN: -

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SNOWDOZER WING

SNOW PLOW WITH WINGS



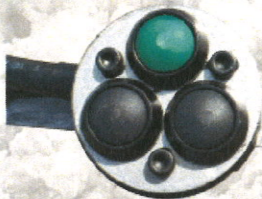
30k-50k lb Loaders (Floating Quick Attach)
300+ HP Tractors (Cat II 3-pt Hitch)

FAR BEYOND "WINGING IT"

With the SnowDozer Wing, your snow removal options on sizeable machines are limitless. Rich with self leveling, float and breakaway safety features, this is a large wing plow with a short learning curve and minimal maintenance.

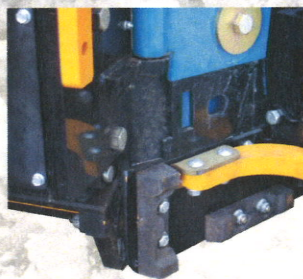
Top that with its attention to detail, and you'll find it produces the best scrape without spillage, leakage, skimming or skipping.

KEY FEATURES



Simultaneous Wings

The simple 3-button control allows the operator to move the wings simultaneously or individually.



Tight Fitting Hinges

Tight-fitting hinges and rubber flaps prevent snow from leaking between the moldboard and wing to limit cleanup.



Floating Skids

With 6-7" of oscillating vertical travel, the floating skids enable quick leveling, ride over curbs and wear evenly.



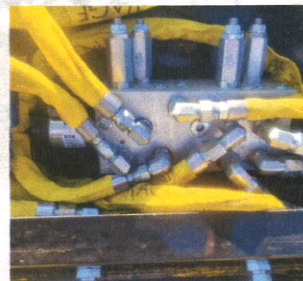
Angle Plow

Equipped with 34-degree power angling to easily direct snow to the side for windrow-ing and more.



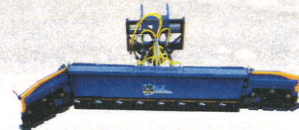
Trip Wing Edge

Each wing has a trip edge that trips back 55 degrees to clear curbs and other obstacles.



Crossover Relief

Both wings and moldboard are protected by hydraulic crossover relief preset at 1700 and 2500 PSI respectively



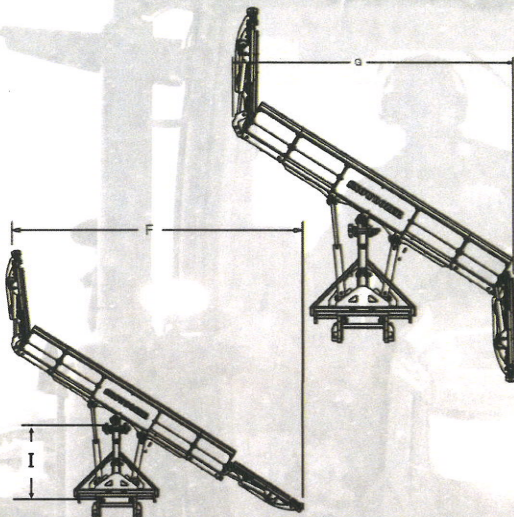
Infinitely Adjustable

Both wings are adjustable up to 180 degrees with no pre-set stopping points, providing a wide range of mobility.



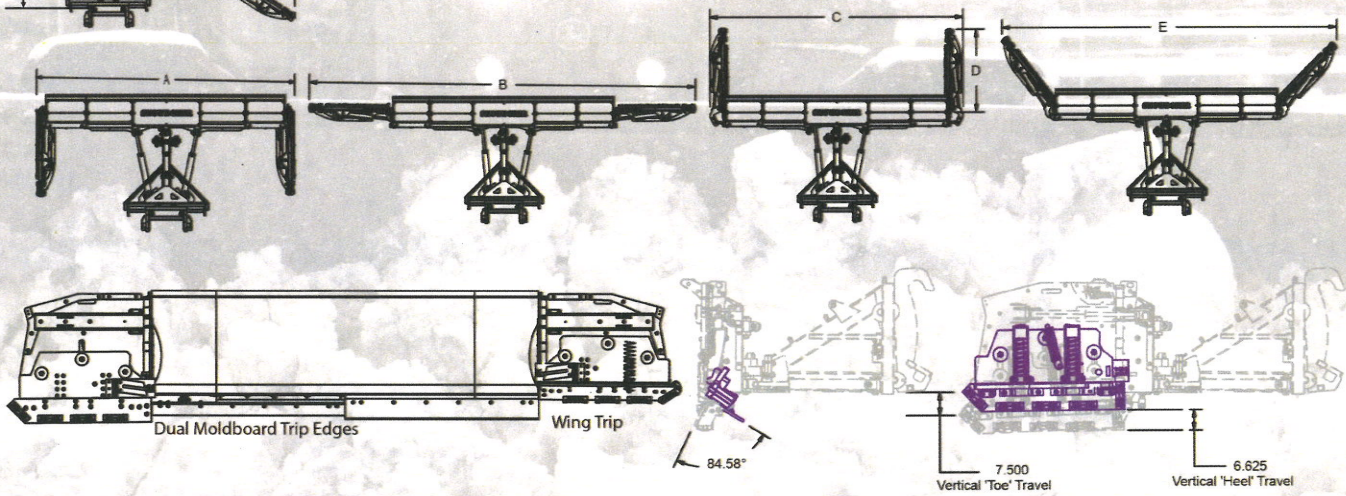
Double Acting Cylinders

These cylinders are easy to obtain and easy to repair.



All Dimensions Provided Are Approximate And For Reference Only

Model	A Inches	B Inches	C Inches	D Inches	E Inches	F Inches	G Inches	H Weight	I Inches
BPS1018	131	216	140	53	202	171	115		46.5
BPS1020	131	240	140	65	194	186	115		46.5
BPS1220	155	240	164	53	218	193	137	4866	46.5
BPS1422	179	264	188	53	242	215	159		46.5
BPS1624	203	286	212	53	266	236	180		46.5
BPS1826	227	310	236	53	290	257	201		46.5
BPS1222	155	264	164	65	226	208	137		46.5
BPS1424	179	286	188	65	250	230	159		46.5
BPS1626	203	310	212	65	274	250	180		46.5
BPS1828	227	334	236	65	298	272	201		46.5



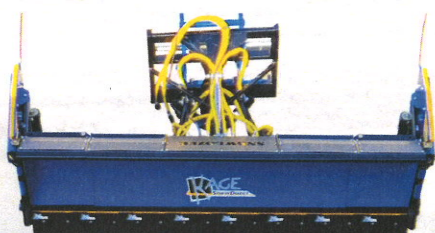
Wing Mode



Wide Mode



Backdrag Mode



Box Mode





Storm Equipment
23371 610th Ave
Madison Lake, MN 56063 US

Christian@stormeq.com
www.stormeq.com

Created Date 10/22/2025
Expiration Date 10/29/2025
Quote Number 00002050

Prepared By Christian Engebretson
Email christian@stormeq.com

Contact Name Andrew Hartman

Product	Product Description	Sales Price	Quantity	Subtotal	Discount (Percentage)	Total Price
MaxxPro PRO 1048-20LE	10' Moldboard, 48" tall moldboard, 5' Hyrdaulic wings, LE Live edge, QABC1, DVDE, Voltage and GPM needs to be clarified	\$43,995.00	1.00	\$43,995.00	10.00%	\$39,595.50
Inbound Shipping PRO 1048-20LE	Inbound Shipping PRO 1048-20LE	\$1,450.00	1.00	\$1,450.00		\$1,450.00
Hydraulic Hoses 3/4	8' hydraulic hoses with 3/4" Spin on couplers. Stucchi under pressure release	\$775.00	1.00	\$775.00		\$775.00
Machine Side 3/4" Couplers	3/4" Spin on stucchi couplers. These will be installed on the machine to match the couplers on the hoses. Customer is responsible for providing adapters if needed to have machine side couplers work.	\$290.00	1.00	\$290.00		\$290.00
Team Storm Warranty	With plow purchase from Storm Equipment, we double the base warranty from Metal Pless to 2 years. Welcome to TEAM STORM	\$0.00	1.00	\$0.00		\$0.00

Notes for PDF Notes:
City of Eagle Lake 1048-20LE

Subtotal \$46,510.00
Total Discount \$4,399.50
Total Price \$42,110.50
Grand Total \$42,110.50



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

November 3, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Administrators Memo

1. Year-to-Date Expense and Revenue Report

Attached for review is the YTD expense and revenue report for October 2025.

2. Employee Leave Balances

Attached is the report showing current employee leave balances.

3. Accounting Services Project Update

Abdo Solutions was on site last week to assess current bank reconciliation processes and begin work from the final year-end trial balance to the present. Once January – October is completed, City staff will be trained on taking over bank reconciliation through the end of the year, with new processes documented and cross-training of the administrative clerk to help manage the process in the event of an extended absence of the deputy city clerk and to help with future succession planning. Staff will receive weekly progress reports from Abdo, which will also be shared with the City Council.

4. Taylor Family Farms Foundation Grant – Childcare Project

The RCCIP Committee has submitted a grant application to create a forgivable childcare loan program for Eagle Lake childcare providers. The grant amount requested is \$10,000 with a 50% match. The EDA has agreed to provide a \$10,000 match if funding is awarded.

5. Pembina Grant – Fido and Me ADA Water Fountain Project

Grant funding has been secured to install a new ADA-compliant water fountain at Lake Eagle Park in the spring.

6. Eagle Lake Helping Hands Recap

Forty-eight volunteers participated, completing raking at 14 yards. Feedback was overwhelmingly positive, and many community members have inquired about additional service opportunities. Thanks to Lt. Mitch Gahler of the Blue Earth County Sheriff's Office for initiating the project and the Eagle Lake Area Lions Club for partnering on the initiative.

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7. Rec on the Go 2025 Summary

Community Education provided statistics from Rec on the Go programs to help measure effectiveness. A summary is included for Council review.

8. MS4 Permitting Status

The City has received notification regarding potential eligibility to petition for exemption from municipal stormwater discharge regulation. Staff will continue to research options and provide updates. Attached is an email from MPCA.

9. SMIF Grant – Land Use Plan Update

An application has been submitted to SMIF to secure funding to update the City's land use plan. The current land use plan was adopted in 2006.

10. Mayors and Clerks Meeting – October 9

Eagle Lake hosted the meeting, which was well attended. Presentations were provided by Mike Stallberger, Property and Environmental Resources Director, and Mark Manderfeld, Deputy Director of Property and Environmental Services, regarding the Solid Waste Plan and refuse-derived fuel initiatives.

11. Orderly Annexation Agreement – Mankato Township

Mayor Whittington and the City Administrator met with Dan Rotchadl from Mankato Township to discuss establishing an orderly annexation agreement to protect the City's interests. The agreement would ensure that certain parcels east of the radio station, along the road toward Eagle Lake, are annexed if developed. Legal counsel will be consulted to draft the agreement. Further updates will be provided.

12. Upcoming Holiday Open House – December 19

The Holiday Open House is scheduled for December 19 from 9:00 to 11:00 a.m. The EDA has approved funding for a holiday mailer to help promote and support Eagle Lake businesses.



Jennifer J. Bromeland
City Administrator

CITY OF EAGLE LAKE

2026 Expenditure Budget Worksheet

10/31/25 4:30 PM
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Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
101 GENERAL							
41000 General Government (GENERAL)							
E 101-41000-131 Employer Paid Health	\$64,998.02	\$75,060.00	\$49,837.09	\$25,222.91	66.40%	\$84,500.00	
E 101-41000-132 Employer Paid Health Saving	\$26,027.08	\$35,150.00	\$17,550.00	\$17,600.00	49.93%	\$35,150.00	
E 101-41000-133 Employer Paid Dental	\$3,869.52	\$7,124.00	\$3,770.59	\$3,353.41	52.93%	\$7,500.00	
E 101-41000-134 MIN Paid Family Medical Leav	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,000.00	
E 101-41000-151 Work Comp Premium	\$6,710.00	\$27,893.00	\$16,788.50	\$11,104.50	60.19%	\$20,000.00	
E 101-41000-300 Professional Svcs (GENERAL)	\$184.25	\$2,500.00	\$165.00	\$2,335.00	6.60%	\$2,500.00	
E 101-41000-362 Property & Liability Ins	\$6,087.00	\$28,000.00	\$30,056.50	-\$2,056.50	107.34%	\$32,000.00	
E 101-41000-430 Miscellaneous (GENERAL)	\$4,687.59	\$20,000.00	\$11,347.52	\$8,652.48	56.74%	\$20,000.00	
E 101-41000-433 Dues and Subscriptions	\$12,264.08	\$17,000.00	\$12,157.08	\$4,842.92	71.51%	\$17,000.00	
E 101-41000-445 Summer Sounds	\$12,464.53	\$15,000.00	\$18,266.04	-\$3,266.04	121.77%	\$15,000.00	
E 101-41000-510 Capital Outlay-Actual Expens	\$0.00	\$0.00	\$75,591.01	-\$75,591.01	0.00%	\$0.00	
E 101-41000-550 Capital Outlay - Set Aside	\$0.00	\$2,500.00	\$0.00	\$2,500.00	0.00%	\$5,000.00	
E 101-41000-721 Transfer Out	\$9.96	\$0.00	-\$4.96	\$4.96	0.00%	\$0.00	
E 101-41000-740 ESCROW FUNDS RETURNED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
41000 General Government (GENERAL)	\$137,302.03	\$230,227.00	\$235,524.37	-\$5,297.37		\$243,650.00	
41100 City Council							
E 101-41100-100 Wages and Salaries (GENER	\$15,550.00	\$16,400.00	\$11,500.00	\$4,900.00	70.12%	\$16,400.00	
E 101-41100-108 Video Intern Wages	\$80.00	\$500.00	\$0.00	\$500.00	0.00%	\$0.00	
E 101-41100-121 PERA	\$0.00	\$1,230.00	\$117.50	\$1,112.50	9.55%	\$1,230.00	
E 101-41100-122 FICA	\$969.06	\$1,020.00	\$713.00	\$307.00	69.90%	\$1,020.00	
E 101-41100-123 Medicare	\$226.64	\$240.00	\$166.75	\$73.25	69.48%	\$240.00	
E 101-41100-438 Meeting & Education	\$836.75	\$5,000.00	\$2,446.85	\$2,553.15	48.94%	\$5,500.00	
41100 City Council	\$17,662.45	\$24,390.00	\$14,944.10	\$9,445.90		\$24,390.00	
41200 Mayor							
E 101-41200-100 Wages and Salaries (GENER	\$3,750.00	\$5,300.00	\$3,850.00	\$1,450.00	72.64%	\$5,300.00	
E 101-41200-121 PERA	\$0.00	\$400.00	-\$117.50	\$517.50	-29.38%	\$400.00	
E 101-41200-122 FICA	\$232.50	\$330.00	\$238.70	\$91.30	72.33%	\$330.00	
E 101-41200-123 Medicare	\$54.39	\$77.00	\$55.83	\$21.17	72.51%	\$77.00	
E 101-41200-438 Meeting & Education	\$2,389.24	\$5,000.00	\$5,945.39	-\$945.39	118.91%	\$7,500.00	
41200 Mayor	\$6,426.13	\$11,107.00	\$9,972.42	\$1,134.58		\$13,607.00	
41400 Elections							
E 101-41400-100 Wages and Salaries (GENER	\$1,923.17	\$600.00	\$0.00	\$600.00	0.00%	\$2,000.00	
E 101-41400-122 FICA	\$119.23	\$38.00	\$0.00	\$38.00	0.00%	\$125.00	
E 101-41400-123 Medicare	\$27.89	\$8.00	\$0.00	\$8.00	0.00%	\$29.00	
E 101-41400-430 Miscellaneous (GENERAL)	\$972.94	\$2,000.00	\$500.00	\$1,500.00	25.00%	\$2,000.00	

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Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
E 101-41400-510 Capital Outlay-Actual Expens	\$3,043.23	\$2,646.00	\$500.00	\$2,146.00	0.00%	\$0.00	\$4,154.00
41400 Elections							
41500 Administration							
E 101-41500-100 Wages and Salaries (GENER	\$111,509.37	\$104,117.00	\$87,509.18	\$16,607.82	84.05%	\$111,124.00	
E 101-41500-121 PERA	\$6,995.82	\$7,808.00	\$6,563.24	\$1,244.76	84.06%	\$8,334.00	
E 101-41500-122 FICA	\$4,957.02	\$6,456.00	\$4,957.00	\$1,499.00	76.78%	\$6,890.00	
E 101-41500-123 Medicare	\$1,159.29	\$1,510.00	\$1,159.31	\$350.69	76.78%	\$1,612.00	
E 101-41500-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-210 Operating Supplies (GENERA	\$8,791.67	\$9,500.00	\$9,220.81	\$279.19	97.06%	\$10,000.00	
E 101-41500-320 Communications (GENERAL)	\$5,541.89	\$6,000.00	\$4,049.42	\$1,950.58	67.49%	\$6,000.00	
E 101-41500-351 Legal Notices-Public Hearing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-352 Publications	\$453.89	\$1,000.00	\$817.68	\$182.32	81.77%	\$1,000.00	
E 101-41500-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-390 Operating Agreement-ASA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-430 Miscellaneous (GENERAL)	\$540.93	\$0.00	\$145.31	-\$145.31	0.00%	\$750.00	
E 101-41500-433 Dues and Subscriptions	\$50.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-438 Meeting & Education	\$6,314.62	\$8,000.00	\$5,491.41	\$2,508.59	68.64%	\$8,500.00	
E 101-41500-510 Capital Outlay-Actual Expens	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-550 Capital Outlay - Set Aside	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-602 Capital Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-605 Capital Lease Issued	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-612 Capital Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
41500 Administration	\$146,314.50	\$144,391.00	\$119,913.36	\$24,477.64		\$154,210.00	
41600 Professional							
E 101-41600-300 Professional Svcs (GENERAL)	\$27,942.04	\$30,000.00	\$44,958.58	-\$14,958.58	149.86%	\$50,000.00	
E 101-41600-301 Auditing and Acct g Services	\$32,624.00	\$35,000.00	\$40,189.51	-\$5,189.51	114.83%	\$45,000.00	
E 101-41600-303 Engineering Fees	\$82,693.33	\$7,500.00	\$231,268.86	-\$223,768.86	3083.58%	\$7,500.00	
E 101-41600-304 Legal Fees	\$9,644.00	\$25,000.00	\$7,520.50	\$17,479.50	30.08%	\$20,000.00	
E 101-41600-310 Computer Technical Support	\$38,375.25	\$45,000.00	\$48,561.30	-\$3,561.30	107.91%	\$70,000.00	
E 101-41600-311 Building Inspector Fees	\$72,081.16	\$40,000.00	\$49,798.08	-\$9,798.08	124.50%	\$50,000.00	
E 101-41600-313 State Surcharge Fee	\$3,838.63	\$1,750.00	\$3,023.93	-\$1,273.93	172.80%	\$1,750.00	
E 101-41600-314 Service Agreements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41600-315 City History	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41600-316 Payroll Processing	\$5,146.51	\$6,500.00	\$4,472.53	\$2,027.47	68.81%	\$6,500.00	
E 101-41600-433 Dues and Subscriptions	\$2,423.00	\$1,500.00	\$4,269.00	-\$2,769.00	284.60%	\$4,675.00	
41600 Professional	\$274,767.92	\$192,250.00	\$434,062.29	-\$241,812.29		\$255,425.00	

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Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
41800 Planning & Zoning Comm. Devel.							
E 101-41800-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$40,000.00	
E 101-41800-351 Legal Notices-Public Hearing	\$144.51	\$500.00	\$32.16	\$467.84	6.43%	\$0.00	
41800 Planning & Zoning Comm. Devel.	\$144.51	\$500.00	\$32.16	\$467.84		\$40,000.00	
41900 City Hall							
E 101-41900-210 Operating Supplies (GENERAL)	\$671.48	\$1,500.00	\$689.48	\$810.52	45.97%	\$1,500.00	
E 101-41900-220 Repair/Maint (GENERAL)	\$5,593.63	\$6,500.00	\$12,320.46	-\$5,820.46	189.55%	\$10,000.00	
E 101-41900-381 Electric Utilities	\$10,101.53	\$12,500.00	\$7,631.48	\$4,868.52	61.05%	\$12,500.00	
E 101-41900-383 Gas Utility	\$0.00	\$0.00	\$206.38	-\$206.38	0.00%	\$500.00	
E 101-41900-510 Capital Outlay-Actual Expens	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41900-550 Capital Outlay - Set Aside	\$0.00	\$5,000.00	\$0.00	\$5,000.00	0.00%	\$5,000.00	
41900 City Hall	\$16,366.64	\$25,500.00	\$20,847.80	\$4,652.20		\$29,500.00	
42100 Streets							
E 101-42100-100 Wages and Salaries (GENERAL)	\$59,935.31	\$47,730.00	\$36,835.00	\$10,895.00	77.17%	\$49,763.00	
E 101-42100-107 On Call Stipend	\$0.00	\$0.00	\$324.00	-\$324.00	0.00%	\$702.00	
E 101-42100-121 PERA	\$3,152.05	\$3,580.00	\$2,937.70	\$642.30	82.06%	\$3,732.00	
E 101-42100-122 FICA	\$2,482.80	\$2,959.00	\$2,130.14	\$828.86	71.99%	\$3,085.00	
E 101-42100-123 Medicare	\$580.65	\$822.00	\$498.18	\$323.82	60.61%	\$722.00	
E 101-42100-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-210 Operating Supplies (GENERAL)	\$6,715.48	\$6,500.00	\$10,692.38	-\$4,192.38	164.50%	\$7,000.00	
E 101-42100-212 Fuel	\$5,562.37	\$11,000.00	\$5,075.29	\$5,924.71	46.14%	\$11,000.00	
E 101-42100-220 Repair/Maint (GENERAL)	\$19,329.37	\$8,500.00	\$5,460.96	\$3,039.04	64.25%	\$9,000.00	
E 101-42100-224 Street Repair-General Mainte	\$84,771.27	\$120,000.00	\$99,848.58	\$20,151.42	83.21%	\$120,000.00	
E 101-42100-300 Professional Svcs (GENERAL)	\$1,927.50	\$10,000.00	\$3,946.65	\$6,053.35	39.47%	\$10,000.00	
E 101-42100-320 Communications (GENERAL)	\$698.83	\$1,500.00	\$638.94	\$861.06	42.60%	\$1,000.00	
E 101-42100-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-381 Electric Utilities	\$3,812.20	\$1,800.00	\$1,280.83	\$519.17	71.16%	\$1,800.00	
E 101-42100-383 Gas Utility	\$970.79	\$1,300.00	\$1,037.75	\$262.25	79.83%	\$1,500.00	
E 101-42100-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$338.92	-\$338.92	0.00%	\$0.00	
E 101-42100-437 Clothing Allowance	\$845.63	\$800.00	\$459.40	\$340.60	57.43%	\$850.00	
E 101-42100-438 Meeting & Education	\$0.00	\$2,500.00	\$921.75	\$1,578.25	36.87%	\$2,500.00	
E 101-42100-510 Capital Outlay-Actual Expens	\$175,711.60	\$66,829.00	\$48,566.56	\$18,262.44	72.67%	\$79,818.00	
E 101-42100-550 Capital Outlay - Set Aside	\$0.00	\$112,366.00	\$10,000.00	\$102,366.00	8.90%	\$123,866.00	
E 101-42100-560 Capital Outlay - Sidewalks	\$0.00	\$30,000.00	\$0.00	\$30,000.00	0.00%	\$20,000.00	
42100 Streets	\$366,495.85	\$428,186.00	\$230,993.03	\$197,192.97		\$446,338.00	
42110 Street Lighting							

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Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
E 101-42110-381 Electric Utilities	\$39,923.12	\$54,000.00	\$39,637.03	\$14,362.97	73.40%	\$54,000.00	
42110 Street Lighting	\$39,923.12	\$54,000.00	\$39,637.03	\$14,362.97		\$54,000.00	
42120 Refuse & Recycling							
E 101-42120-721 Transfer Out	\$0.01	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
42120 Refuse & Recycling	\$0.01	\$0.00	\$0.00	\$0.00		\$0.00	
42200 Police Department							
E 101-42200-109 Blue Earth County	\$511,187.51	\$519,718.00	\$476,407.47	\$43,310.53	91.67%	\$537,908.00	
E 101-42200-540 Capital Outlay - Seizure	\$1,035.99	\$0.00	\$549.58	-\$549.58	0.00%	\$0.00	
42200 Police Department	\$512,223.50	\$519,718.00	\$476,957.05	\$42,760.95		\$537,908.00	
42300 Fire Department							
E 101-42300-100 Wages and Salaries (GENER	\$40,776.26	\$10,000.00	\$4,500.00	\$5,500.00	45.00%	\$10,000.00	
E 101-42300-104 Calls & Training Wages	\$0.00	\$30,000.00	\$0.00	\$30,000.00	0.00%	\$35,000.00	
E 101-42300-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-122 FICA	\$2,490.85	\$2,480.00	\$279.00	\$2,201.00	11.25%	\$2,780.00	
E 101-42300-123 Medicare	\$582.54	\$580.00	\$65.25	\$514.75	11.25%	\$657.00	
E 101-42300-124 Fire Relief Payment	\$70,850.95	\$60,000.00	\$0.00	\$60,000.00	0.00%	\$60,000.00	
E 101-42300-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-210 Operating Supplies (GENERA	\$9,130.14	\$25,000.00	\$11,757.28	\$13,242.72	47.03%	\$25,000.00	
E 101-42300-212 Fuel	\$2,710.63	\$3,500.00	\$1,571.40	\$1,928.60	44.90%	\$3,500.00	
E 101-42300-220 Repair/Maint (GENERAL)	\$54,792.21	\$33,750.00	\$23,827.84	\$9,922.16	70.60%	\$33,750.00	
E 101-42300-222 Building Maintenance	\$0.00	\$5,000.00	\$4,253.67	\$746.33	85.07%	\$5,000.00	
E 101-42300-300 Professional Svcs (GENERAL)	\$5,571.34	\$7,200.00	\$7,339.92	-\$139.92	101.94%	\$7,400.00	
E 101-42300-306 Physicals	\$6,557.36	\$6,500.00	\$5,138.06	\$1,361.94	79.05%	\$6,700.00	
E 101-42300-320 Communications (GENERAL)	\$3,751.87	\$7,200.00	\$6,068.44	\$1,131.56	84.28%	\$7,500.00	
E 101-42300-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-381 Electric Utilities	\$1,962.75	\$2,750.00	\$1,724.40	\$1,025.60	62.71%	\$2,750.00	
E 101-42300-383 Gas Utility	\$1,892.60	\$4,400.00	\$2,306.13	\$2,093.87	52.41%	\$4,400.00	
E 101-42300-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-433 Dues and Subscriptions	\$1,880.00	\$2,400.00	\$2,629.45	-\$229.45	109.56%	\$2,400.00	
E 101-42300-437 Clothing Allowance	\$0.00	\$5,000.00	\$3,975.49	\$1,024.51	79.51%	\$5,000.00	
E 101-42300-438 Meeting & Education	\$20,320.75	\$18,000.00	\$22,801.08	-\$4,801.08	126.67%	\$20,000.00	
E 101-42300-510 Capital Outlay-Actual Expens	\$12,367.98	\$146,723.00	\$99,235.77	\$47,487.23	67.63%	\$685,617.00	
E 101-42300-520 Fire Dept Equipment-Gambli	\$10,016.45	\$30,000.00	\$5,114.68	\$24,885.32	17.05%	\$183,703.00	
E 101-42300-530 Capital Outlay - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-535 Capital Outlay-Facilities	\$28,750.00	\$25,000.00	\$0.00	\$25,000.00	0.00%	\$5,000.00	
E 101-42300-550 Capital Outlay - Set Aside	\$2,839.00	\$145,841.00	\$0.00	\$145,841.00	0.00%	\$150,435.00	
42300 Fire Department	\$277,243.68	\$571,324.00	\$202,587.86	\$368,736.14		\$1,256,592.00	
42400 School Patrol							
E 101-42400-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

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Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
42400 School Patrol	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
42410 Animal Patrol							
E 101-42410-210 Operating Supplies (GENERAL)	\$32.44	\$0.00	\$117.94	-\$117.94	0.00%	\$150.00	
E 101-42410-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
42410 Animal Patrol	\$32.44	\$0.00	\$117.94	-\$117.94		\$150.00	
42430 Civil Patrol							
E 101-42430-220 Repair/Maint (GENERAL)	\$0.00	\$2,000.00	\$0.00	\$2,000.00	0.00%	\$2,000.00	
E 101-42430-381 Electric Utilities	\$601.60	\$1,000.00	\$510.15	\$489.85	51.02%	\$1,000.00	
E 101-42430-510 Capital Outlay-Actual Expens	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,000.00	
42430 Civil Patrol	\$601.60	\$3,000.00	\$510.15	\$2,489.85		\$8,000.00	
42500 Park & Recreation							
E 101-42500-100 Wages and Salaries (GENERAL)	\$62,276.52	\$50,381.00	\$45,418.25	\$4,962.75	90.15%	\$52,528.00	
E 101-42500-107 On Call Stipend	\$0.00	\$0.00	\$342.00	-\$342.00	0.00%	\$741.00	
E 101-42500-121 PERA	\$3,327.60	\$3,778.00	\$2,941.80	\$836.20	77.87%	\$3,940.00	
E 101-42500-122 FICA	\$2,621.17	\$3,123.00	\$2,653.75	\$469.25	84.97%	\$3,257.00	
E 101-42500-123 Medicare	\$613.00	\$730.00	\$620.65	\$109.35	85.02%	\$762.00	
E 101-42500-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-210 Operating Supplies (GENERAL)	\$12,433.74	\$15,000.00	\$7,688.10	\$7,311.90	51.25%	\$16,000.00	
E 101-42500-212 Fuel	\$4,237.09	\$6,000.00	\$4,345.59	\$1,654.41	72.43%	\$6,500.00	
E 101-42500-220 Repair/Maint (GENERAL)	\$10,449.30	\$15,000.00	\$29,393.92	-\$14,393.92	195.96%	\$20,000.00	
E 101-42500-300 Professional Svcs (GENERAL)	\$28,557.03	\$65,000.00	\$42,882.81	\$22,117.19	65.97%	\$65,000.00	
E 101-42500-320 Communications (GENERAL)	\$1,068.94	\$1,500.00	\$1,145.25	\$354.75	76.35%	\$1,000.00	
E 101-42500-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-381 Electric Utilities	\$6,418.31	\$6,000.00	\$4,298.81	\$1,701.19	71.65%	\$6,000.00	
E 101-42500-383 Gas Utility	\$970.78	\$1,500.00	\$1,037.76	\$462.24	69.18%	\$1,500.00	
E 101-42500-390 Operating Agreement-ASA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-430 Miscellaneous (GENERAL)	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0.00%	\$0.00	
E 101-42500-437 Clothing Allowance	\$845.64	\$0.00	\$459.45	-\$459.45	0.00%	\$850.00	
E 101-42500-438 Meeting & Education	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-510 Capital Outlay-Actual Expens	-\$62,279.99	\$0.00	\$3,578.40	-\$3,578.40	0.00%	\$29,640.00	
E 101-42500-550 Capital Outlay - Set Aside	\$0.00	\$14,441.00	\$0.00	\$14,441.00	0.00%	\$14,441.00	
E 101-42500-570 Capital Outlay - Park Board	\$190,544.82	\$50,000.00	\$25,664.62	\$24,335.38	51.33%	\$50,000.00	
E 101-42500-572 Active Community	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
42500 Park & Recreation	\$262,083.95	\$233,953.00	\$172,471.16	\$61,481.84		\$272,159.00	
101 GENERAL	\$2,060,631.56	\$2,441,192.00	\$1,959,070.72	\$482,121.28		\$3,340,083.00	

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Account Descr	2024 Amt	2025 Budget	YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
201 STORM WATER DRAINAGE							
00000 No Department							
E 201-00000-100 Wages and Salaries (GENERAL)	\$22,087.68	\$24,827.00	\$19,963.81	\$4,863.19	80.41%	\$0.00	
E 201-00000-107 On Call Stipend	\$0.00	\$0.00	\$90.00	-\$90.00	0.00%	\$0.00	
E 201-00000-121 PERA	\$1,653.94	\$1,864.00	\$1,503.99	\$360.01	80.69%	\$0.00	
E 201-00000-122 FICA	\$1,241.24	\$1,539.00	\$1,143.00	\$396.00	74.27%	\$0.00	
E 201-00000-123 Medicare	\$290.29	\$360.00	\$267.30	\$92.70	74.25%	\$0.00	
E 201-00000-131 Employer Paid Health	\$0.00	\$6,460.00	\$0.00	\$6,460.00	0.00%	\$0.00	
E 201-00000-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 201-00000-133 Employer Paid Dental	\$0.00	\$438.00	\$0.00	\$438.00	0.00%	\$0.00	
E 201-00000-210 Operating Supplies (GENERAL)	\$1,030.02	\$2,000.00	\$1,159.57	\$840.43	57.98%	\$0.00	
E 201-00000-212 Fuel	\$1,832.51	\$2,500.00	\$41.00	\$2,459.00	1.64%	\$0.00	
E 201-00000-220 Repair/Maint (GENERAL)	\$7,516.28	\$10,000.00	\$3,529.26	\$6,470.74	35.29%	\$0.00	
E 201-00000-300 Professional Svcs (GENERAL)	\$53,910.02	\$68,680.00	\$6,643.62	\$62,036.38	9.67%	\$0.00	
E 201-00000-320 Communications (GENERAL)	\$863.72	\$800.00	\$840.60	-\$40.60	105.08%	\$0.00	
E 201-00000-430 Miscellaneous (GENERAL)	\$0.00	\$500.00	\$0.00	\$500.00	0.00%	\$0.00	
E 201-00000-437 Clothing Allowance	\$845.66	\$800.00	\$459.42	\$340.58	57.43%	\$0.00	
E 201-00000-438 Meeting & Education	\$20.00	\$2,500.00	\$50.00	\$2,450.00	2.00%	\$0.00	
E 201-00000-510 Capital Outlay-Actual Expens	\$153.00	\$11,000.00	\$0.00	\$11,000.00	0.00%	\$0.00	
E 201-00000-550 Capital Outlay - Set Aside	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%	\$0.00	
E 201-00000-721 Transfer Out	\$0.00	\$9,336.00	\$0.00	\$9,336.00	0.00%	\$0.00	
00000 No Department	\$91,444.36	\$153,604.00	\$35,691.57	\$117,912.43		\$0.00	
201 STORM WATER DRAINAGE	\$91,444.36	\$153,604.00	\$35,691.57	\$117,912.43		\$0.00	
202 RECYCLING UTILITY							
00000 No Department							
E 202-00000-386 Recycling Collection Expense	\$67,076.00	\$60,503.00	\$59,916.59	\$586.41	99.03%	\$0.00	
E 202-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$67,076.00	\$60,503.00	\$59,916.59	\$586.41		\$0.00	
202 RECYCLING UTILITY	\$67,076.00	\$60,503.00	\$59,916.59	\$586.41		\$0.00	
203 REFUSE UTILITY							
00000 No Department							
E 203-00000-105 Board & Commission Wages	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 203-00000-384 Refuse Collection Expense	\$213,492.60	\$167,310.00	\$170,124.23	-\$2,814.23	101.68%	\$0.00	
E 203-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$213,492.60	\$167,310.00	\$170,124.23	-\$2,814.23		\$0.00	
203 REFUSE UTILITY	\$213,492.60	\$167,310.00	\$170,124.23	-\$2,814.23		\$0.00	

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Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
206 ECONOMIC DEVELOPMENT AUTHORITY							
00000 No Department							
E 206-00000-300 Professional Svcs (GENERAL)	\$0.00	\$15,000.00	\$7,997.46	\$7,002.54	53.32%	\$0.00	
E 206-00000-430 Miscellaneous (GENERAL)	\$446.22	\$500.00	\$1,009.42	-\$509.42	201.88%	\$0.00	
E 206-00000-433 Dues and Subscriptions	\$8,051.58	\$9,127.00	\$0.00	\$9,127.00	0.00%	\$0.00	
E 206-00000-438 Meeting & Education	\$188.06	\$250.00	\$35.23	\$214.77	14.09%	\$0.00	
E 206-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$8,685.86	\$24,877.00	\$9,042.11	\$15,834.89		\$0.00	
00000 No Department	\$8,685.86	\$24,877.00	\$9,042.11	\$15,834.89		\$0.00	
206 ECONOMIC DEVELOPMENT AUTHORITY							
207 EDA REVOLVING LOAN FUND							
00000 No Department							
E 207-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 207-00000-450 Loan Forgiveness	\$5,803.85	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 207-00000-497 EDA Loan Issuance	\$10,294.69	\$0.00	\$9,500.00	-\$9,500.00	0.00%	\$0.00	
E 207-00000-498 Loan Payment to Blue Earth	\$1,182.78	\$1,206.00	\$522.81	\$683.19	43.35%	\$0.00	
E 207-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$17,281.32	\$1,206.00	\$10,022.81	-\$8,816.81		\$0.00	
00000 No Department	\$17,281.32	\$1,206.00	\$10,022.81	-\$8,816.81		\$0.00	
207 EDA REVOLVING LOAN FUND							
208 ACCOUNT TO CLOSE FOR PARKWAY							
00000 No Department							
E 208-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
00000 No Department	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
208 ACCOUNT TO CLOSE FOR PARKWAY							
221 TAX INCREMENT DIST. 1-2 CEDAR							
00000 No Department							
E 221-00000-300 Professional Svcs (GENERAL)	\$868.81	\$1,054.00	\$868.81	\$185.19	82.43%	\$0.00	
E 221-00000-352 Publications	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 221-00000-442 Tax Increment Payment	\$106,906.77	\$94,592.00	\$53,453.59	\$41,138.41	56.51%	\$0.00	
E 221-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$107,775.58	\$95,646.00	\$54,322.40	\$41,323.60		\$0.00	
00000 No Department	\$107,775.58	\$95,646.00	\$54,322.40	\$41,323.60		\$0.00	
221 TAX INCREMENT DIST. 1-2 CEDAR							
222 TAX ABATEMENT-AUTUMN WIND							
00000 No Department							
E 222-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 222-00000-443 Tax Abatement Payment	\$36,727.33	\$0.00	\$36,727.33	-\$36,727.33	0.00%	\$0.00	

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Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
00000 No Department							
222 TAX ABATEMENT-AUTUMN WIND	\$36,727.33	\$0.00	\$36,727.33	-\$36,727.33		\$0.00	
223 TIF 3-1 704-708 PARKWAY AVE	\$36,727.33	\$0.00	\$36,727.33	-\$36,727.33		\$0.00	
00000 No Department							
E 223-00000-430 Miscellaneous (GENERAL)	\$868.81	\$1,054.00	\$868.81	\$185.19	82.43%	\$0.00	
E 223-00000-721 Transfer Out	\$44,560.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department							
223 TIF 3-1 704-708 PARKWAY AVE	\$45,428.81	\$1,054.00	\$868.81	\$185.19		\$0.00	
224 TIF 3-2 FOX MEADOWS	\$45,428.81	\$1,054.00	\$868.81	\$185.19		\$0.00	
00000 No Department							
E 224-00000-300 Professional Svcs (GENERAL)	\$2,768.81	\$0.00	\$868.81	-\$868.81	0.00%	\$0.00	
E 224-00000-442 Tax Increment Payment	\$0.00	\$0.00	\$18,805.20	-\$18,805.20	0.00%	\$0.00	
00000 No Department							
224 TIF 3-2 FOX MEADOWS	\$2,768.81	\$0.00	\$19,674.01	-\$19,674.01		\$0.00	
224 TIF 3-2 FOX MEADOWS	\$2,768.81	\$0.00	\$19,674.01	-\$19,674.01		\$0.00	
250 AMERICA RESCUE PLAN							
00000 No Department							
E 250-00000-210 Operating Supplies (GENERAL)	\$82,854.33	\$0.00	\$4,071.38	-\$4,071.38	0.00%	\$0.00	
E 250-00000-510 Capital Outlay-Actual Exps	\$1,496.96	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 250-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department							
250 AMERICA RESCUE PLAN	\$84,351.29	\$0.00	\$4,071.38	-\$4,071.38		\$0.00	
250 AMERICA RESCUE PLAN	\$84,351.29	\$0.00	\$4,071.38	-\$4,071.38		\$0.00	
255 PUBLIC SAETY AID							
00000 No Department							
E 255-00000-210 Operating Supplies (GENERAL)	\$122,882.12	\$0.00	\$21,050.49	-\$21,050.49	0.00%	\$0.00	
00000 No Department							
255 PUBLIC SAETY AID	\$122,882.12	\$0.00	\$21,050.49	-\$21,050.49		\$0.00	
255 PUBLIC SAETY AID	\$122,882.12	\$0.00	\$21,050.49	-\$21,050.49		\$0.00	
326 PFA							
00000 No Department							
E 326-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 326-00000-601 Debt Srv Bond Principal	\$28,000.00	\$28,000.00	\$0.00	\$28,000.00	0.00%	\$0.00	
E 326-00000-611 Bond Interest	\$3,417.44	\$3,418.00	\$1,478.70	\$1,939.30	43.26%	\$0.00	
E 326-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department							
326 PFA	\$31,417.44	\$31,418.00	\$1,478.70	\$29,939.30		\$0.00	
326 PFA	\$31,417.44	\$31,418.00	\$1,478.70	\$29,939.30		\$0.00	

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Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
330 2ND, LINDA, STORM 2017A CROSSO							
00000 No Department							
E 330-00000-300 Professional Svcs (GENERAL)	\$495.00	\$435.00	\$550.00	-\$115.00	126.44%	\$0.00	
E 330-00000-430 Miscellaneous (GENERAL)	\$300.00	\$495.00	\$495.00	\$0.00	100.00%	\$0.00	
E 330-00000-601 Debt Srv Bond Principal	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	100.00%	\$0.00	
E 330-00000-611 Bond Interest	\$7,485.00	\$8,130.00	\$6,195.00	\$1,935.00	76.20%	\$0.00	
E 330-00000-730 Cost of Issuance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$68,280.00	\$69,060.00	\$67,240.00	\$1,820.00		\$0.00	
330 2ND, LINDA, STORM 2017A CROSSO	\$68,280.00	\$69,060.00	\$67,240.00	\$1,820.00		\$0.00	
331 CSAH 27/AGENCY ST 2021A							
00000 No Department							
E 331-00000-300 Professional Svcs (GENERAL)	\$500.00	\$750.00	\$300.00	\$450.00	40.00%	\$0.00	
E 331-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$575.00	-\$575.00	0.00%	\$0.00	
E 331-00000-601 Debt Srv Bond Principal	\$80,000.00	\$80,000.00	\$80,000.00	\$0.00	100.00%	\$0.00	
E 331-00000-611 Bond Interest	\$13,760.00	\$18,390.00	\$13,440.00	\$4,950.00	73.08%	\$0.00	
00000 No Department	\$94,260.00	\$99,140.00	\$94,315.00	\$4,825.00		\$0.00	
331 CSAH 27/AGENCY ST 2021A	\$94,260.00	\$99,140.00	\$94,315.00	\$4,825.00		\$0.00	
332 FACILITIES 2021B							
00000 No Department							
E 332-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 332-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 332-00000-601 Debt Srv Bond Principal	\$162,000.00	\$162,000.00	\$165,000.00	-\$3,000.00	101.85%	\$0.00	
E 332-00000-611 Bond Interest	\$10,285.00	\$10,285.00	\$8,486.50	\$1,798.50	82.51%	\$0.00	
00000 No Department	\$172,285.00	\$172,285.00	\$173,486.50	-\$1,201.50		\$0.00	
332 FACILITIES 2021B	\$172,285.00	\$172,285.00	\$173,486.50	-\$1,201.50		\$0.00	
335 WATER TOWER REHAB 2023							
00000 No Department							
E 335-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 335-00000-601 Debt Srv Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 335-00000-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
335 WATER TOWER REHAB 2023	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
431 AGENCY RECONSTRUCTION-CSAH 27							
00000 No Department							
E 431-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

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Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 Balance	%YTD Budget	2026 Budget	UnderLine
E 431-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 431-00000-721 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 431-00000-730 Cost of Issuance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
431 AGENCY RECONSTRUCTION-CSAH 27	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
435 WATER TOWER REHAB							
00000 No Department							
E 435-00000-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 435-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
435 WATER TOWER REHAB	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
601 WATER FUND							
00000 No Department							
E 601-00000-100 Wages and Salaries (GENER	\$97,533.13	\$134,381.00	\$107,933.93	\$26,447.07	80.32%	\$0.00	
E 601-00000-107 On Call Stipend	\$0.00	\$0.00	\$522.00	-\$522.00	0.00%	\$0.00	
E 601-00000-121 PERA	\$8,962.55	\$10,105.00	\$8,134.34	\$1,970.66	80.50%	\$0.00	
E 601-00000-122 FICA	\$6,752.28	\$8,354.00	\$6,184.21	\$2,169.79	74.03%	\$0.00	
E 601-00000-123 Medicare	\$1,579.14	\$1,953.00	\$1,446.30	\$506.70	74.06%	\$0.00	
E 601-00000-131 Employer Paid Health	\$16,208.14	\$25,843.00	\$12,424.21	\$13,418.79	48.08%	\$0.00	
E 601-00000-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-133 Employer Paid Dental	\$967.42	\$1,755.00	\$942.69	\$812.31	53.71%	\$0.00	
E 601-00000-142 Unemployment Benefit Paym	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-151 Work Comp Premium	\$3,355.00	\$13,703.00	\$8,394.25	\$5,308.75	61.26%	\$0.00	
E 601-00000-190 Pension Expense	\$9,872.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-210 Operating Supplies (GENERA	\$41,255.42	\$57,000.00	\$41,683.72	\$15,316.28	73.13%	\$0.00	
E 601-00000-212 Fuel	\$545.57	\$1,000.00	\$640.36	\$359.64	64.04%	\$0.00	
E 601-00000-220 Repair/Maint (GENERAL)	\$23,140.37	\$22,000.00	\$32,006.76	-\$10,006.76	145.49%	\$0.00	
E 601-00000-300 Professional Svcs (GENERAL)	\$13,658.66	\$32,000.00	\$699,009.98	-\$667,009.98	2184.41%	\$0.00	
E 601-00000-320 Communications (GENERAL)	\$10,369.78	\$7,500.00	\$8,216.97	-\$716.97	109.56%	\$0.00	
E 601-00000-362 Property & Liability Ins	\$3,043.50	\$13,860.00	\$15,028.25	-\$1,168.25	108.43%	\$0.00	
E 601-00000-381 Electric Utilities	\$18,191.24	\$25,300.00	\$17,139.01	\$8,160.99	67.74%	\$0.00	
E 601-00000-383 Gas Utility	\$1,408.18	\$2,750.00	\$1,780.24	\$969.76	64.74%	\$0.00	
E 601-00000-420 Depreciation	\$78,127.91	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-430 Miscellaneous (GENERAL)	\$110.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-433 Dues and Subscriptions	\$420.00	\$500.00	\$425.00	\$75.00	85.00%	\$0.00	
E 601-00000-437 Clothing Allowance	\$845.68	\$800.00	\$459.55	\$340.45	57.44%	\$0.00	
E 601-00000-438 Meeting & Education	\$1,437.96	\$2,500.00	\$2,610.19	-\$110.19	104.41%	\$0.00	
E 601-00000-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 Balance	%YTD Budget	2026 Budget	UnderLine
E 601-00000-441 State Sales Tax	\$2,845.00	\$2,500.00	\$1,617.00	\$883.00	64.68%	\$0.00	
E 601-00000-444 County Sales Tax	\$306.00	\$500.00	\$180.00	\$320.00	36.00%	\$0.00	
E 601-00000-499 Amortization Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 601-00000-510 Capital Outlay-Actual Expens	\$713.11	\$11,000.00	\$942.34	\$10,057.66	8.57%	\$0.00	
E 601-00000-550 Capital Outlay - Set Aside	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%	\$0.00	
E 601-00000-601 Debt Srv Bond Principal	\$0.00	\$0.00	\$69,000.00	-\$69,000.00	0.00%	\$0.00	
E 601-00000-611 Bond Interest	\$25,380.00	\$0.00	\$73,246.20	-\$73,246.20	0.00%	\$0.00	
E 601-00000-721 Transfer Out	-\$0.01	\$178,293.00	\$0.00	\$178,293.00	0.00%	\$0.00	
E 601-00000-730 Cost of Issuance	\$22,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
00000 No Department	\$389,028.03	\$563,597.00	\$1,109,967.50	-\$546,370.50		\$0.00	
601 WATER FUND	\$389,028.03	\$563,597.00	\$1,109,967.50	-\$546,370.50		\$0.00	
602 SEWER FUND							
00000 No Department							
E 602-00000-100 Wages and Salaries (GENER	\$97,528.16	\$134,381.00	\$107,924.20	\$26,456.80	80.31%	\$0.00	
E 602-00000-107 On Call Stipend	\$0.00	\$0.00	\$522.00	-\$522.00	0.00%	\$0.00	
E 602-00000-121 PERA	\$8,961.85	\$10,105.00	\$8,133.65	\$1,971.35	80.49%	\$0.00	
E 602-00000-122 FICA	\$6,751.95	\$8,354.00	\$6,183.59	\$2,170.41	74.02%	\$0.00	
E 602-00000-123 Medicare	\$1,579.08	\$1,953.00	\$1,446.19	\$506.81	74.05%	\$0.00	
E 602-00000-131 Employer Paid Health	\$16,208.09	\$25,843.00	\$12,424.40	\$13,418.60	48.08%	\$0.00	
E 602-00000-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-133 Employer Paid Dental	\$967.31	\$1,755.00	\$942.69	\$812.31	53.71%	\$0.00	
E 602-00000-151 Work Comp Premium	\$3,355.00	\$13,703.00	\$8,394.25	\$5,308.75	61.26%	\$0.00	
E 602-00000-190 Pension Expense	\$13,478.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-210 Operating Supplies (GENERA	\$6,656.35	\$7,500.00	\$6,407.72	\$1,092.28	85.44%	\$0.00	
E 602-00000-212 Fuel	\$89.03	\$1,000.00	\$527.49	\$472.51	52.75%	\$0.00	
E 602-00000-220 Repair/Maint (GENERAL)	\$5,152.94	\$18,000.00	\$5,884.67	\$12,115.33	32.69%	\$0.00	
E 602-00000-300 Professional Svcs (GENERAL)	\$30,984.31	\$39,000.00	\$31,657.63	\$7,342.37	81.17%	\$0.00	
E 602-00000-320 Communications (GENERAL)	\$3,941.39	\$4,000.00	\$3,221.07	\$778.93	80.53%	\$0.00	
E 602-00000-362 Property & Liability Ins	\$3,043.50	\$13,860.00	\$15,028.25	-\$1,168.25	108.43%	\$0.00	
E 602-00000-381 Electric Utilities	\$9,796.27	\$13,200.00	\$9,687.77	\$3,512.23	73.39%	\$0.00	
E 602-00000-383 Gas Utility	\$970.82	\$2,200.00	\$1,037.78	\$1,162.22	47.17%	\$0.00	
E 602-00000-385 Mankato User Charge Fee	\$324,368.14	\$218,324.00	\$362,782.41	-\$144,458.41	166.17%	\$0.00	
E 602-00000-420 Depreciation	\$46,724.86	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-433 Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-437 Clothing Allowance	\$845.68	\$800.00	\$459.57	\$340.43	57.45%	\$0.00	
E 602-00000-438 Meeting & Education	\$0.00	\$2,500.00	\$3,459.28	-\$959.28	138.37%	\$0.00	
E 602-00000-439 Refund & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 602-00000-510 Capital Outlay-Actual Expens	\$153.00	\$11,000.00	\$0.00	\$11,000.00	0.00%	\$0.00	

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Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
E 602-00000-550 Capital Outlay - Set Aside	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%	\$0.00	
E 602-00000-721 Transfer Out	\$0.11	\$50,000.00	\$0.00	\$50,000.00	0.00%	\$0.00	
00000 No Department	\$581,555.84	\$587,478.00	\$586,124.61	\$1,353.39		\$0.00	
602 SEWER FUND	\$581,555.84	\$587,478.00	\$586,124.61	\$1,353.39		\$0.00	
	\$4,195,371.95	\$4,468,370.00	\$4,413,194.76	\$55,175.24		\$3,340,083.00	

CITY OF EAGLE LAKE

2026 Revenue Budget Worksheet

Account Descr	2024 Amt	2025 Budget	YTD Amt	2025 YTD Balance	2025 % of Budget	2026 Budget	UnderLine
101 GENERAL							
R 101-31000 Property Taxes	\$949,687.08	\$1,130,646.00	\$615,150.28	\$515,495.72	54.41%	\$1,231,171.00	
R 101-32100 Business Licenses	\$7,725.00	\$3,500.00	\$1,000.00	\$2,500.00	28.57%	\$3,500.00	
R 101-32210 Building Permits	\$74,713.40	\$75,000.00	\$72,677.07	\$2,322.93	96.90%	\$75,000.00	
R 101-32211 Surcharge - Flat Fee	\$130.00	\$100.00	\$109.00	-\$9.00	109.00%	\$100.00	
R 101-32212 Surcharge - Value	\$2,910.50	\$1,500.00	\$2,951.00	-\$1,451.00	196.73%	\$2,500.00	
R 101-32213 Surcharge - Plumbing	\$11.00	\$75.00	\$11.00	\$64.00	14.67%	\$15.00	
R 101-32214 Surcharge - Mechanical	\$12.00	\$75.00	\$11.00	\$64.00	14.67%	\$15.00	
R 101-32215 Surcharge - Other	\$3.00	\$10.00	\$2.00	\$8.00	20.00%	\$5.00	
R 101-32220 Zoning Permit	\$1,640.00	\$1,200.00	\$1,460.00	-\$260.00	121.67%	\$1,200.00	
R 101-32221 Rental Inspection	\$1,950.02	\$1,500.00	\$439.81	\$1,060.19	29.32%	\$1,500.00	
R 101-32240 Animal Permits & Licenses	\$1,589.00	\$1,500.00	\$1,340.00	\$160.00	89.33%	\$1,500.00	
R 101-32260 Refunds and Reimbursements	\$44,505.64	\$35,000.00	\$35,679.22	-\$679.22	101.94%	\$35,000.00	
R 101-32275 F.D. Grants and Reimburseme	\$0.00	\$0.00	\$16,500.00	-\$16,500.00	0.00%	\$7,500.00	
R 101-33000 Intergovernmental Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-33100 Federal Grants and Aids	\$0.00	\$0.00	\$31,939.15	-\$31,939.15	0.00%	\$25,000.00	
R 101-33400 State Grants and Aids	\$8,038.07	\$25,000.00	\$0.00	\$25,000.00	0.00%	\$10,000.00	
R 101-33401 Local Government Aid	\$788,509.00	\$750,114.00	\$387,692.50	\$362,421.50	51.68%	\$750,530.00	
R 101-33402 Sm. Cities Assistance Program	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$41,976.00	
R 101-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-33418 MN Police Relief Payment	\$21,019.72	\$28,353.00	\$0.00	\$28,353.00	0.00%	\$0.00	
R 101-33419 MN Fire Relief Payment	\$68,619.95	\$33,075.00	\$0.00	\$33,075.00	0.00%	\$33,075.00	
R 101-33428 Payment in Lieu of Taxes	\$0.00	\$0.00	\$4,324.06	-\$4,324.06	0.00%	\$4,325.00	
R 101-34107 Administrative Service Fee	\$4,280.25	\$4,000.00	\$3,180.25	\$819.75	79.51%	\$4,000.00	
R 101-34110 Planning & Zoning Fees	\$614.00	\$1,000.00	\$438.00	\$562.00	43.80%	\$1,000.00	
R 101-35000 Fines and Fees	\$1,865.88	\$3,500.00	\$4,271.25	-\$771.25	122.04%	\$4,500.00	
R 101-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-36101 Indust. Park - N. Lift Station	\$0.00	\$1,926.00	\$0.00	\$1,926.00	0.00%	\$0.00	
R 101-36200 Miscellaneous Revenues	\$8,887.58	\$500.00	\$944.00	-\$444.00	188.80%	\$500.00	
R 101-36210 Interest Earnings	\$223,594.90	\$125,000.00	\$167,425.63	-\$42,425.63	133.94%	\$150,000.00	
R 101-36230 Contributions - General	\$4,390.25	\$7,500.00	\$7,176.00	\$324.00	95.68%	\$10,000.00	
R 101-36231 Contributions - Park	\$23,643.44	\$15,000.00	\$4,202.79	\$10,797.21	28.02%	\$5,000.00	
R 101-36232 Contributions - Fire Department	\$51,000.00	\$30,000.00	\$0.00	\$30,000.00	0.00%	\$30,000.00	
R 101-36233 Police - Seizure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-36234 National Night Out	\$0.00	\$0.00	\$1,018.00	-\$1,018.00	0.00%	\$0.00	
R 101-36240 Fire Call Revenue	\$4,130.00	\$2,000.00	\$4,200.00	-\$2,200.00	210.00%	\$4,000.00	
R 101-36241 Fire Contract Payment	\$62,661.24	\$67,662.00	\$31,330.61	\$36,331.39	46.30%	\$67,662.00	
R 101-38020 Rental Revenue	\$905.00	\$500.00	\$1,735.00	-\$1,235.00	347.00%	\$1,500.00	

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Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	YTD Balance	2025 % of Budget	2026 Budget	UnderLine
R 101-38021 Wireless Internet Rental Fee	\$21,808.72	\$19,000.00	\$17,106.26	\$1,893.74	90.03%	\$15,000.00	
R 101-38022 Contract For Deed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38050 Cable TV Franchise Fee	\$16,123.83	\$12,000.00	\$6,958.81	\$5,041.19	57.99%	\$5,000.00	
R 101-38051 Electric Franchise Fee	\$8,310.65	\$9,500.00	\$13,366.98	-\$3,866.98	140.71%	\$9,500.00	
R 101-38052 Gas Franchise Fee	\$7,765.10	\$9,300.00	\$4,788.33	\$4,511.67	51.49%	\$7,500.00	
R 101-38200 Park Dedication	\$0.00	\$0.00	\$3,346.00	-\$3,346.00	0.00%	\$0.00	
R 101-39101 Sale of Equipment-Material	\$6,522.50	\$0.00	\$9,400.00	-\$9,400.00	0.00%	\$7,500.00	
R 101-39102 Issuance of Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-39203 Transfer from Other Fund	\$44,569.96	\$0.00	\$10.00	-\$10.00	0.00%	\$0.00	
R 101-39400 Escrow Funds Received	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
101 GENERAL	\$2,462,136.68	\$2,395,036.00	\$1,452,184.00	\$942,852.00		\$2,546,574.00	
201 STORM WATER DRAINAGE							
R 201-32219 SWPPP Review	\$1,200.00	\$1,000.00	\$2,250.00	-\$1,250.00	225.00%	\$0.00	
R 201-32260 Refunds and Reimbursements	\$0.00	\$48,680.00	\$42,628.20	\$6,051.80	87.57%	\$0.00	
R 201-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 201-37100 Sales for Services	\$78,288.14	\$64,803.00	\$68,828.28	-\$4,025.28	106.21%	\$0.00	
R 201-39101 Sale of Equipment-Material	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 201-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
201 STORM WATER DRAINAGE	\$79,488.14	\$114,483.00	\$113,706.48	\$776.52		\$0.00	
202 RECYCLING UTILITY							
R 202-34404 Recycling Collection Charge	\$66,230.91	\$63,000.00	\$59,510.42	\$3,489.58	94.46%	\$0.00	
202 RECYCLING UTILITY	\$66,230.91	\$63,000.00	\$59,510.42	\$3,489.58		\$0.00	
203 REFUSE UTILITY							
R 203-34403 Refuse Collection Charges	\$217,539.61	\$181,000.00	\$195,428.56	-\$14,428.56	107.97%	\$0.00	
203 REFUSE UTILITY	\$217,539.61	\$181,000.00	\$195,428.56	-\$14,428.56		\$0.00	
206 ECONOMIC DEVELOPMENT AUTHORITY							
R 206-31000 Property Taxes	\$54,831.17	\$15,000.00	\$11,356.33	\$3,643.67	75.71%	\$0.00	
R 206-36200 Miscellaneous Revenues	\$200.00	\$0.00	\$1,206.58	-\$1,206.58	0.00%	\$0.00	
R 206-36210 Interest Earnings	\$11,635.92	\$5,000.00	\$9,389.21	-\$4,389.21	187.78%	\$0.00	
R 206-39101 Sale of Equipment-Material	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 206-39201 Transfer from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 206-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
206 ECONOMIC DEVELOPMENT AUTHORITY	\$66,667.09	\$20,000.00	\$21,952.12	-\$1,952.12		\$0.00	
207 EDA REVOLVING LOAN FUND							
R 207-34900 Fromm EDA Loan 2013 Princip	\$17,603.23	\$1,028.00	\$1,982.56	-\$954.56	192.86%	\$0.00	
R 207-34901 Fromm EDA Loan 2013 Intere	\$1,550.43	\$981.00	\$1,024.53	-\$43.53	104.44%	\$0.00	
R 207-34902 Loan Repayment-Miller	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

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Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	2025 % of Budget	2025 Budget	UnderLine
R 207-34920 Blue Earth County Loan to City	\$0.00	\$586.00	\$0.00	\$586.00	0.00%	\$0.00	
R 207-36210 Interest Earnings	\$1,007.27	\$0.00	\$679.35	-\$679.35	0.00%	\$0.00	
R 207-36211 EDA Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 207-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
207 EDA REVOLVING LOAN FUND	\$20,160.93	\$2,595.00	\$3,686.44	-\$1,091.44		\$0.00	
208 ACCOUNT TO CLOSE FOR PARKWAY							
R 208-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
208 ACCOUNT TO CLOSE FOR PARKWAY	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
210 SMALL CITIES GRANT FUND							
R 210-32260 Refunds and Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 210-36210 Interest Earnings	\$92.40	\$50.00	\$69.21	-\$19.21	138.42%	\$0.00	
210 SMALL CITIES GRANT FUND	\$92.40	\$50.00	\$69.21	-\$19.21		\$0.00	
221 TAX INCREMENT DIST. 1-2 CEDAR							
R 221-31050 Tax Increments	\$112,533.45	\$95,427.00	\$56,266.94	\$39,160.06	58.96%	\$0.00	
221 TAX INCREMENT DIST. 1-2 CEDAR	\$112,533.45	\$95,427.00	\$56,266.94	\$39,160.06		\$0.00	
222 TAX ABATEMENT-AUTUMN WIND							
R 222-31051 Property Tax - Tax Abatement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
222 TAX ABATEMENT-AUTUMN WIND	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
223 TIF 3-1 704-708 PARKWAY AVE							
R 223-31050 Tax Increments	\$12,730.38	\$11,787.00	\$7,016.90	\$4,770.10	59.53%	\$0.00	
R 223-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 223-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
223 TIF 3-1 704-708 PARKWAY AVE	\$12,730.38	\$11,787.00	\$7,016.90	\$4,770.10		\$0.00	
224 TIF 3-2 FOX MEADOWS							
R 224-31050 Tax Increments	\$0.00	\$0.00	\$20,894.67	-\$20,894.67	0.00%	\$0.00	
224 TIF 3-2 FOX MEADOWS	\$0.00	\$0.00	\$20,894.67	-\$20,894.67		\$0.00	
250 AMERICA RESCUE PLAN							
R 250-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
250 AMERICA RESCUE PLAN	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
255 PUBLIC SAFETY AID							
R 255-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
255 PUBLIC SAFETY AID	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
310 RETIRED-CATE STREET							
R 310-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	2025 % of Budget	2026 Budget	UnderLine
R 310-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
310 RETIRED-CATE STREET	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
311 RETIRED-CITY FACILITIES							
R 311-31000 Property Taxes	\$48,531.20	\$0.00	\$1,070.91	-\$1,070.91	0.00%	\$0.00	
R 311-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
311 RETIRED-CITY FACILITIES	\$48,531.20	\$0.00	\$1,070.91	-\$1,070.91		\$0.00	
326 PFA							
R 326-31000 Property Taxes	-\$1,461.84	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 326-36100 Special Assessments	\$14,099.18	\$0.00	\$8,291.45	-\$8,291.45	0.00%	\$0.00	
R 326-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 326-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
326 PFA	\$12,637.34	\$0.00	\$8,291.45	-\$8,291.45		\$0.00	
327 RETIRED-LINDA DR EXTENSION							
R 327-36100 Special Assessments	\$3,336.94	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
327 RETIRED-LINDA DR EXTENSION	\$3,336.94	\$0.00	\$0.00	\$0.00		\$0.00	
328 RETIRED STORM SEWER IMPROV2010							
R 328-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
328 RETIRED STORM SEWER IMPROV2010	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
329 RETIRED-JOAN LANE REFUND 2021B							
R 329-31000 Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
329 RETIRED-JOAN LANE REFUND 2021B	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
330 2ND, LINDA, STORM 2017A CROSSO							
R 330-31000 Property Taxes	\$57,249.29	\$50,599.00	\$28,085.06	\$22,513.94	55.51%	\$0.00	
R 330-36100 Special Assessments	-\$0.10	\$17,531.00	\$1,668.42	\$15,862.58	9.52%	\$0.00	
R 330-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 330-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
330 2ND, LINDA, STORM 2017A CROSSO	\$57,249.19	\$68,130.00	\$29,753.48	\$38,376.52		\$0.00	
331 CSAH 27/AGENCY ST 2021A							
R 331-31000 Property Taxes	\$10,503.08	\$9,283.00	\$39,506.87	-\$30,223.87	425.58%	\$0.00	
R 331-36100 Special Assessments	\$74,260.46	\$39,706.00	\$19,874.56	\$19,831.44	50.05%	\$0.00	
R 331-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 331-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
331 CSAH 27/AGENCY ST 2021A	\$84,763.54	\$48,989.00	\$59,381.43	-\$10,392.43		\$0.00	
332 FACILITIES 2021B							
R 332-31000 Property Taxes	\$14,000.00	\$0.00	\$4,841.04	-\$4,841.04	0.00%	\$0.00	

Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	2025 % of Budget	2026 Budget	UnderLine
R 332-36100 Special Assessments	\$2,023.38	\$0.00	\$353.55	-\$353.55	0.00%	\$0.00	
R 332-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 332-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
332 FACILITIES 2021B	\$16,023.38	\$0.00	\$5,194.59	-\$5,194.59		\$0.00	
335 WATER TOWER REHAB 2023							
R 335-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
335 WATER TOWER REHAB 2023	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
431 AGENCY RECONSTRUCTION-CSAH 27							
R 431-39201 Transfer from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 431-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 431-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
431 AGENCY RECONSTRUCTION-CSAH 27	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
435 WATER TOWER REHAB							
R 435-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 435-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
435 WATER TOWER REHAB	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
601 WATER FUND							
R 601-31300 State Sales and Use Tax	\$968.63	\$550.00	\$1,583.92	-\$1,033.92	287.99%	\$0.00	
R 601-31301 County Sales and Use Tax	\$70.43	\$40.00	\$114.84	-\$74.84	287.10%	\$0.00	
R 601-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 601-34407 Area Charges	\$0.00	\$0.00	\$4,780.00	-\$4,780.00	0.00%	\$0.00	
R 601-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 601-36200 Miscellaneous Revenues	\$913.20	\$500.00	\$10,983.01	-\$10,483.01	2196.60%	\$0.00	
R 601-37100 Sales for Services	\$462,119.62	\$491,360.00	\$419,174.75	\$72,185.25	85.31%	\$0.00	
R 601-37110 Water Meter Sales	\$13,354.50	\$10,000.00	\$21,952.00	-\$11,952.00	219.52%	\$0.00	
R 601-37170 Hook Up Fee	\$8,000.00	\$7,079.00	\$7,500.00	-\$421.00	105.95%	\$0.00	
R 601-39101 Sale of Equipment-Material	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 601-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 601-39310 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
601 WATER FUND	\$485,426.38	\$509,529.00	\$466,088.52	\$43,440.48		\$0.00	
602 SEWER FUND							
R 602-32260 Refunds and Reimbursements	\$0.00	\$0.00	\$2,180.37	-\$2,180.37	0.00%	\$0.00	
R 602-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-34407 Area Charges	\$0.00	\$0.00	\$1,995.00	-\$1,995.00	0.00%	\$0.00	
R 602-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-37100 Sales for Services	\$530,204.71	\$557,024.00	\$474,710.88	\$82,313.12	85.22%	\$0.00	

Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	2025 % of Budget	2026 Budget	UnderLine
R 602-37170 Hook Up Fee	\$6,400.00	\$5,408.00	\$5,200.00	\$208.00	96.15%	\$0.00	
R 602-37255 I & I Penalty	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 602-37260 Late Fees	\$10,405.48	\$8,653.00	\$10,854.24	-\$2,201.24	125.44%	\$0.00	
R 602-39101 Sale of Equipment-Material	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
602 SEWER FUND	\$547,010.19	\$571,085.00	\$494,940.49	\$76,144.51		\$0.00	
	\$4,292,557.75	\$4,081,111.00	\$2,995,436.61	\$1,085,674.39		\$2,546,574.00	

Start Date 01/01/2025
 End Date 10/19/2025
 Employment Profile - Effective Date Effective as of 10/20/2025
 Time Off Transaction Summary - Effective Date Effective as of 10/20/2025
 Time Off Transaction Details - Effective Date

Payroll Name	Position ID	COMP TIME_Earned	COMP TIME_Taken	Comp Time Balance	SICK_Earned	SICK_Taken	Sick Balance	VACATION_Earned	VACATION_Taken	Vacation Balance	ESST_Earned	ESST_Taken	ESST Balance	Total Used
Anderson, Jim	JGP000205	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Barta, Jodie L	JGP000213	0.00	0.00	1.25	73.80	(35.00)	58.79	61.54	(58.75)	22.76	48.00	(25.50)	31.07	(93.75)
Beckmann, Jacob Donald	JGP000204	0.00	(65.25)	29.88	73.80	(46.00)	117.67	61.54	(52.00)	22.12	48.00	(30.00)	16.09	(163.25)
Bromeland, Jennifer J	JGP000144	0.00	0.00	0.00	73.80	(39.50)	682.43	135.07	(129.00)	290.63	48.00	(25.00)	48.00	(168.50)
Hartman, Andrew R	JGP000148	0.00	(68.00)	6.27	73.80	(87.75)	6.55	92.30	(86.75)	43.84	46.89	(43.00)	1.55	(242.50)
Nicklay, Michael L	JGP000170	0.00	(85.75)	26.05	73.80	(115.75)	37.01	61.54	(24.00)	89.89	47.55	(48.00)	5.21	(225.50)
Rausch, Kerry L	JGP000105	0.00	0.00	0.00	73.80	(26.00)	804.72	174.46	(143.25)	238.57	48.00	(26.00)	40.00	(169.25)
Richards, Taylor W	JGP000217	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ruel, Nathan W	JGP000203	0.00	(94.00)	6.08	73.80	(55.75)	119.50	61.54	(41.75)	69.36	48.00	(35.00)	12.50	(191.50)
Total		0.00	(313.00)	69.53	516.60	(405.75)	1,826.67	647.99	(535.50)	777.17	334.45	(232.50)	154.42	

#2

#4

Jennifer Bromeland

From: Jotform <noreply@jotform.com>
Sent: Friday, October 31, 2025 1:56 PM
To: Jennifer Bromeland
Subject: We have received your response for Taylor FFF Request a Grant

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.



Taylor FFF Request a Grant

ORGANIZATION NAME City of Eagle Lake

CONTACT NAME Jennifer Bromeland

EMAIL jlbromeland@eaglelakemn.com

PHONE NUMBER (507) 257-3218

ADDRESS 705 Parkway Avenue, PO Box 159, Eagle Lake

 MN

 56024

TAX ID NUMBER 41-6005110

WEBSITE URL www.eaglelakemn.com

PROJECT DATE 01-01-2026

HAVE YOU RECEIVED A
GRANT FROM US No
BEFORE?

BRIEF (ONE SENTENCE)
PROJECT DESCRIPTION Eagle Lake Childcare Forgivable Loan Program

PROJECT TOTAL COST: \$20,000

157

AMOUNT REQUESTED 10000.00

ESTIMATED MATCHING DOLLARS AND SOURCES \$10,000 match provided by Eagle Lake Economic Development Authority.

ANTICIPATED IN-KIND SUPPORT SOURCES We anticipate staff and volunteer in-kind support of approximately \$5,000 in addition to the \$10,000 cash match.

[Letter of Support -MAPS.pdf](#)
[City of Eagle Lake Application.pdf](#)
[Project Budget - Eagle Lake Application.pdf](#)

Organization information

- Name: City of Eagle Lake
- Tax ID: 41-6005110
- Website: eaglelakemn.com
- Email: jbromeland@eaglelakemn.com
- Physical Address: 705 Parkway Avenue, Eagle Lake, MN 56024
- Mailing Address: PO Box 159, Eagle Lake, MN 56024
- Contact Name: Jennifer Bromeland, City Administrator

Project Information

- Project date: 2026
- Amount requested: \$10,000
- Project cost: \$20,000
- Have you received a grant from us before?: No
- Estimated matching dollars and sources: \$10,000 from Eagle Lake EDA
- Anticipated in-kind support sources: We anticipate approximately \$5,000 of in-kind support from staff and RCCIP committee members.

1. Executive Summary:

Provide a concise overview of your organization's mission, goals and the project you are seeking funds for. (Limit 1 page)

The City of Eagle Lake, located in southern Minnesota, is one of the region's fastest-growing rural communities. Guided by its mission to enhance quality of life through proactive planning, economic growth, and community collaboration, Eagle Lake is committed to being a family-centered city where residents can live, work, and thrive.

With rapid population growth over the past several years, the demand for childcare in Eagle Lake has far outpaced available supply. This shortage has significant ripple effects across the community—impacting families, employers, and the local economy. In 2024, Eagle Lake was selected to participate in the Rural Child Care Innovation Program (RCCIP) through First Children's Finance, an initiative that helps rural communities identify sustainable solutions to strengthen local childcare systems. Studies conducted through this program identified that Eagle Lake had 105 fewer slots than needed for its population and with significant barriers in surrounding communities as well, the need is not being met outside the community. Since then, 34 slots were lost, but efforts conducted as a result of the program have resulted in the introduction of 20 new preschool slots to partially counteract this.

Over the past year and a half, a core team of partners—including local childcare providers, school district staff, city and EDA representatives, church leaders, chamber members, and

economic development experts—has worked collaboratively through RCCIP to assess childcare challenges and opportunities in Eagle Lake. Community feedback highlighted major barriers such as provider turnover, low profit margins, the physical and emotional demands of childcare work, complex regulations, and the high cost and limited availability of childcare for families.

In response, the City of Eagle Lake has developed a proposed Childcare Forgivable Loan Program—a strategic, community-based initiative designed to increase childcare capacity and support both existing and new providers. The intent of the program is to use forgivable loan funds to expand or improve the availability and quality of childcare in Eagle Lake.

Loan terms would span five years, with semi-annual interest-only payments. Twenty percent (20%) of the original loan amount would be forgiven each year, provided the business remains in operation and compliant with program requirements. After five years of continuous operation and payment compliance, the loan would be fully forgiven.

Eligible uses include:

- Training and licensing expenses
- Facility purchase, renovation, or leasehold improvements
- Fixed machinery and equipment
- Construction and expansion of childcare facilities
- Operational and workforce development costs
- Support ADA Compliance

The City of Eagle Lake is requesting one-time grant funds from the Taylor Family Farms Foundation to help launch this program. The Eagle Lake Economic Development Authority (EDA) will provide the required matching funds, ensuring a strong local investment and long-term sustainability. Together, this partnership will create a lasting impact by expanding childcare capacity, supporting providers, and strengthening Eagle Lake's economic resilience.

2. Project Description:

Clearly define the project's purpose, objectives, and expected outcomes. (Limit 1 page)

Last summer, the City of Eagle Lake was selected to participate in the Minnesota Rural Child Care Innovation Program (RCCIP) through First Children's Finance. This program helps rural communities address childcare challenges through an economic development lens. It brings together local leaders, providers, elected officials, and economic development

professionals to identify practical, community-driven solutions that expand access to high-quality, affordable childcare.

Through this initiative, the City of Eagle Lake and its core team conducted extensive research and community engagement to identify local childcare challenges and opportunities. Findings showed that childcare shortages have significantly affected working parents in Eagle Lake—26% of residents who participated in engagement activities reported turning down employment or leaving the workforce due to childcare issues.

Several factors contribute to this shortage, including a rise in dual-income households, an influx of new residents, the high cost of childcare, challenges faced by providers, and limited recognition for the critical role providers play in community and economic vitality.

Project Purpose:

To address these challenges, the City of Eagle Lake is creating a Childcare Forgivable Loan Program to support both existing and new childcare providers. The program's purpose is to expand childcare capacity and improve access to affordable, high-quality childcare by reducing financial barriers for providers seeking to open, expand, or sustain operations in the community.

Objectives:

1. Increase childcare capacity by supporting facility expansion, renovation, and creation of new licensed childcare spaces.
2. Strengthen provider sustainability by offering financial assistance for operational and workforce-related needs.
3. Support compliance and quality improvement through funding for training, licensing, and regulatory requirements.
4. Encourage public-private collaboration to align local resources and create long-term, community-based childcare solutions.

Eligible uses of funds include facility purchase or renovation, leasehold improvements, fixed equipment, training and licensing costs, workforce development, and other capacity-building expenses. Loans will have five-year terms with semi-annual interest-only payments and 20 percent of the principal forgiven annually for providers that remain operational and compliant.

Expected Outcomes:

- Increase the number of licensed childcare slots available in Eagle Lake.
- Support the establishment or expansion of up to two new childcare providers in partnership with Mankato Area Public Schools (MAPS), which has committed two classrooms at Eagle Lake Elementary for childcare use.
- Improve workforce participation by reducing childcare-related employment barriers.
- Strengthen local economic development by retaining and attracting working families to Eagle Lake.

By combining TFFF grant funds with matching resources from the Eagle Lake Economic Development Authority (EDA), the City will create a sustainable tool that not only expands childcare capacity but also reinforces Eagle Lake's long-term community and economic resilience.

3. Financial Information and Partnerships:

Attach your most current organizational budget.

Attach your project budget, including other secured or anticipated funding.

This project is built on a foundation of strong, ongoing collaboration among key local and regional partners. Eagle Lake City staff, the local Economic Development Authority, Epiphany Lutheran Church, Greater Mankato Growth, Families First of Minnesota, and the Region Nine Development Commission have all played critical roles, alongside dedicated community champions. Over the past several months, these partners have worked closely to identify practical, community-driven strategies to expand access to high-quality childcare. Their collaboration will continue throughout the duration of this grant, ensuring the development and implementation of sustainable childcare solutions that meet the needs of Eagle Lake families and support the long-term vitality of the community.

4. Evaluation:

Discuss the impact you anticipate the project will have on the community. (Limit 1 page)

The Childcare Forgivable Loan Program will directly address childcare shortages in Eagle Lake, increasing access to affordable, high-quality care for families and supporting workforce participation. Community feedback indicates that 26% of residents have turned down jobs or left the workforce due to childcare challenges. By expanding capacity, the program will help parents remain in or re-enter the workforce, strengthening household income and economic stability.

The program will also support local childcare providers by reducing financial barriers to licensing, facility improvements, and operations, helping retain existing providers and attract new ones. Partnerships with Mankato Area Public Schools, the Economic Development Authority, local churches, and regional organizations will ensure sustainable collaboration and maximize program impact.

Success will be measured by the number of childcare slots added, providers supported, loan forgiveness completed, and increased workforce participation among families. Feedback from families and providers will guide improvements and demonstrate the program's effectiveness in strengthening Eagle Lake's childcare system and overall community vitality. The City will issue childcare surveys to solicit information as to improvement in childcare access & quality, and will have providers receiving loans to provide surveys to parents using their care.

The Foundation will follow up in approximately 12 months for a grant report.

Project Budget – Eagle Lake Childcare Forgivable Loan Program

Budget Category	Description	Amount	Funding Source
Loan Fund Capital	Funds to provide forgivable loans to childcare providers	\$20,000	\$10,000 TFFF / \$10,000 EDA
Staff & Committee Time	In-kind contribution for program administration and oversight	\$5,000	In-Kind (not included in total project cost)
Total Project Cost		\$20,000	\$10,000 TFFF / \$10,000 EDA

Note: The total project cost for the Childcare Forgivable Loan Program is \$20,000. We are requesting \$10,000 from the Taylor Family Farms Foundation, with a \$10,000 cash match provided by the City of Eagle Lake Economic Development Authority (EDA). In addition, the program will benefit from approximately \$5,000 in in-kind contributions from City staff and committee members, representing time dedicated above and beyond their regular duties for program planning, administration, and oversight. This combination of grant funds, local match, and in-kind support ensures that the loan fund will be fully funded and effectively managed to expand high-quality childcare capacity in Eagle Lake.



OFFICE OF DIRECTOR OF BUSINESS SERVICES

10 Civic Center Plaza, Suite One
P.O. Box 8741
Mankato, MN 56002-8741
Office • 507•387•3167 Fax • 507•207•4147

10/30/2025

To Whom It May Concern,

This letter is to express the support of Mankato Area Public Schools (MAPS) for the City of Eagle Lake's grant application to the Taylor Family Farms Foundation for the Childcare Forgivable Loan Program.

MAPS supports initiatives that expand access to high-quality, affordable childcare in the community. As part of this effort, MAPS will make two classrooms at Eagle Lake Elementary available for use by licensed childcare providers, helping to increase local childcare capacity and support families.

We believe this project will have a positive impact on childcare availability in Eagle Lake and benefit families and providers in the community.

Sincerely,

Amanda Heilman
Director of Business Services
Mankato Area Public Schools



CHAMBER OF COMMERCE
ECONOMIC DEVELOPMENT

October 31, 2025
Taylor Family Farms Foundation
Grant Review Committee
1725 Roe Crest Drive
North Mankato, MN 56003

Dear Grant Review Committee,

On behalf of Greater Mankato Growth, the Chamber of Commerce and Economic Development Organization representing more than 900 members in the Greater Mankato Region, as well as a participant in the Regional Economic Development Alliance, I write in support of the application by the City of Eagle Lake for a grant to develop a childcare forgivable loan program.

Childcare challenges exist throughout Greater Mankato and as a result of this, Greater Mankato Growth participated in the initial application and core team for Eagle Lake's Rural Childcare Innovation Program. Additionally Greater Mankato Growth is supporting regional childcare initiatives through our Whole Community Approach to Childcare model conducted with Business of Childcare through the Southern Minnesota Initiative Foundation.

Through these initiatives we have discovered that childcare solutions do not stop at city borders. Eagle Lake residents utilize Childcare in Mankato, North Mankato, and Madison Lake and vice-versa. That means that steps taken within Eagle Lake will serve all residents of Greater Mankato.

In conversations with Eagle Lake, we firmly believe that a forgivable loan program is the best way to deliver quality improvements to childcare challenges. By establishing these as loans, we ensure buy-in and long term commitment from the providers, but by making them forgivable, we ensure that the providers can afford to use these funds to make much needed investments.

I hope that you will consider this request strongly and I look forward to the impact of the \$20,000 in childcare funding (\$10,000 from the Taylor Family Farms Foundation and \$10,000 committed by the Eagle Lake EDA). This in addition to significant investments the City has made using staff time from Jennifer Bromeland as well as the investment of time from the group of volunteers helping Eagle Lake address this issue.

Sincerely,

Ryan Vesey
Business Development Director
Greater Mankato Growth

info@greatermankato.com
3 Civic Center Plaza, Suite 100
Mankato, MN 56001
507.385.6640
greatermankato.com

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REC ON THE GO!

Rec on the GO! is a free mobile recreation program bringing fun to parks near you! It offers a variety of activities like group games, arts & crafts, STEAM projects, water days, sports, and so much more— all at no cost to the community!



Tater Days
110+

July 25th, Aug 1st
Aug 9th

Average of 11
Students Served
per Park

Fraze Park
6 Students

Lake Eagle Park
14 Students

Eagle Heights
Park 12 Students

2024-2025 COMPARISON

2024 TOTAL VISITS: 4
TOTAL YOUTH ENGAGED: 34

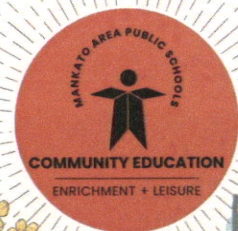
2025 TOTAL VISITS: 3
TOTAL YOUTH ENGAGED: 32



<https://www.mankatocer.com/>



507.387.5501



#8

Jennifer Bromeland

From: Duncanson, Duane (MPCA) <duane.duncanson@state.mn.us>
Sent: Friday, October 10, 2025 12:07 PM
To: Jennifer Bromeland
Cc: Strauss, Kevin (MPCA); Nistler, Nicholas (MPCA)
Subject: MS4 Permitting Status (City of Eagle Lake)
Attachments: MS4 Petition Form.doc

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good afternoon Ms. Bromeland,

Thank you for the phone discussion pertaining to the MS4 permitting status of the city of Eagle Lake.

The city of Eagle Lake is currently regulated for discharges of municipal stormwater in accordance with Minn. R. 7090.1010, Subp. 1.A, which ultimately refers to the Code of Federal Regulations, title 40, section 122.32, that reads in part;

§ 122.32 As an operator of a small MS4, am I regulated under the NPDES storm water program?

(a) Unless you qualify for a waiver under paragraph (c) of this section, you are regulated if you operate a small MS4, including but not limited to systems operated by federal, State, Tribal, and local governments, including State departments of transportation; and:

- (1) Your small MS4 is located in an urban area with a population of 50,000 or more people as determined by the latest Decennial Census by the Bureau of the Census. (If your small MS4 is not located entirely within an urban area with a population of 50,000 or more people, only the portion that is within this urban area is regulated); or*
(2) You are designated by the NPDES permitting authority, including where the designation is pursuant to §§ 123.35(b)(3) and (b)(4) of this chapter, or is based upon a petition under § 122.26(f).

The MPCA asserts that the city of Eagle Lake does operate a small MS4 as described in 40 CFR 122.32(a). However, based on an analysis of the 2020 Decennial Census data the city of Eagle Lake is no longer “located in an urban area with a population of 50,000 or more people as determined by the latest Decennial Census by the Bureau of the Census,” as described in 40 CFR 122.32(a)(1). Moreover, at this time the MPCA has not determined that the city of Eagle Lake meets any other designation criteria described in 40 CFR 122.32(a)(2).

As a matter of transparency, and in accordance with Minn. R. 7090.1010, Subp. 4.B., the MPCA wants to ensure the city of Eagle Lake is aware of the right to submit a petition (attached) to the Commissioner to reevaluate the designation of the city of Eagle Lake for a determination that the city does not meet the criteria in Minn. R. 7090.1010, Subp. 1, and does not need an MS4 permit. Upon receiving a signed written petition, the Commissioner will evaluate the petition and determine if the MS4 no longer meets the requirements for a permit. Based on the analysis described above, the MPCA will most likely grant the petition and release the city of Eagle Lake from the MS4 regulatory program.

Please be aware, however, that Minn. R. 7090.1010, Subp. 4.A, allows any person to petition the Commissioner for the designation of an MS4 under the criteria outlined in Minn. R. 7090.1010, Subp. 2, which includes criteria not previously considered and applied by the MPCA as it relates specifically to the city of Eagle Lake. If the MPCA were to receive a signed written petition for designation, the Commissioner must evaluate the petition and determine if designation is appropriate. If the Commissioner ultimately determines that the designation should be granted, the

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MPCA must engage in the process for designation in accordance with Minn. R. 7090.1010, Subp. 3., which involves a public notice process and an 18 month time period for submittal of an application.

If the city of Eagle Lake submits a petition and is successfully released from the MS4 regulatory program, two(2) pathways do exist for the redesignation of the city of Eagle Lake.

- 1) As described above, if a separate petitioner makes a compelling case that the city of Eagle Lake should be regulated under the MS4 permit based on any of the criteria established in Minn. R. 7090.1010, Subp. 2., and/or
- 2) Future Decennial Census (e.g., 2030, 2040, etc) data may require the city of Eagle Lake to once again obtain the MS4 permit. Possible scenarios include the expansion of Urbanized Area into the city (Minn. R. 7090.1010, Subp. 1.A) or if the city's population grows to 5,000 or more (Minn. R. 7090.1010, Subp. 1.B.(3)).

If you have any questions regarding this matter, please reach out to me.

Thank you

Duane Duncanson | Supervisor
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MS4 petition for reevaluation form

Municipal Separate Storm Sewer Systems (MS4) Program

Doc Type: Petition

Instructions: Complete this form if you want your municipality to be reevaluated as a regulated MS4, as described under Minn. R. 7090.1010, subp. 4, item B.

Submit the completed form to:

Attn: MS4 Program Supervisor
Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, MN 55155-4194

Or

Email a signed, scanned PDF copy to ms4permitprogram.pca@state.mn.us

Questions: Please contact the Minnesota Pollution Control Agency (MPCA) staff person assigned to your MS4, using the MPCA website at https://stormwater.pca.state.mn.us/index.php?title=List_of_MS4_permittee_staff_assignments.

Section I. MS4 information

A. MS4 owner

(City, county, community, municipality, government agency, or other party/entity) with ownership or operational responsibility, or control of the MS4).

MS4 name: _____ County: _____

Mailing address: _____

City: _____ State: _____ Zip code: _____

B. MS4 general contact

(Director, department head, MS4 coordinator, consultant or other person with Stormwater Pollution Prevention Program [SWPPP] implementation responsibility for all general correspondence about MS4 General Stormwater Permit compliance issues between the MPCA and your organization/entity).

Contact name: _____ Title: _____

Mailing address: _____

City: _____ State: _____ Zip code: _____

Phone: _____ Email: _____

Section II. Basis for petition

In accordance with Minn. R. 7090.1010, subp. 4, item B, you are requesting that the Commissioner of the MPCA reevaluate the designation of your MS4 to determine if your MS4 continues to meet the criteria established in Minn. R. 7090.1010, subp. 1 and 2 and is still required to be regulated for stormwater discharges.

A. Please select your appropriate MS4 type and complete the corresponding sections.

- ☐ City – Complete Section II.C, Section II.D (if applicable), and Section III.
- ☐ Township – Complete Section II.C, Section II.D (if applicable), and Section III.
- ☐ Hospital – Complete Section II.B, Section II.D (if applicable), and Section III.
- ☐ College/University – Complete Section II.B, Section II.D (if applicable), and Section III.
- ☐ Correctional Facility – Complete Section II.B, Section II.D (if applicable), and Section III.
- ☐ County – Complete Section II.B.1 and 2, Section II.D (if applicable), and Section III.
- ☐ Watershed District – Complete Section II.B.1 and 2, Section II.D (if applicable), and Section III.
- ☐ State highway department – Complete Section II.B.1 and 2, Section II.D (if applicable), and Section III.

Note: The MS4 mapping tool (<https://pca-gis02.pca.state.mn.us/ms4/index.html>) is available for your use. The MS4 mapping tool can depict applicable features referenced in this form, including Urbanized Area (UA), Outstanding Resource Value Waters (ORVWs), trout streams, and impaired waters.

B. Hospitals, colleges, universities, and correctional facilities must answer questions 1 through 5, below. Counties, Watershed Districts, and State Hwy Departments must only answer questions 1 and 2, below. [Minn. R. 7090.1010, subp. 1.A.].

1. Is your publicly owned entity located within the UA in whole or in part, as determined by the most recent Decennial Census?
☐ Yes Answer next question. ☐ No Skip to Section II.D.
2. Do you own/operate stormwater conveyances/infrastructure (e.g., curb and gutter, pipes, ditches, swales, stormwater ponds, rain gardens, etc.) within the UA?
☐ Yes Answer next question. ☐ No Skip to Section II.D.
3. Does your publicly-owned entity have a resident capacity of 1,000 or more?
☐ Yes Enter number of residents below. ☐ No Answer next question.
Number of residents: _____
4. Does your publicly-owned entity have a bed-count occupancy of 1,000 or more?
☐ Yes Enter bed count below. ☐ No Answer next question.
Bed count: _____
5. Does your publicly-owned entity have an average-daily user population of 1,000 or more?
☐ Yes Estimated average-daily user population below. ☐ No
Estimated average-daily user population: _____

C. Cities and townships must answer questions 1 through 6 below.

1. Does your city or township own/operate stormwater conveyances/infrastructure (e.g., curb and gutter, pipes, ditches, swales, stormwater ponds, rain gardens, etc.) within the UA as determined by the most recent Decennial Census? [Minn. R. 7090.1010, subp. 1.B.(1)]
☐ Yes Answer next question. ☐ No Answer next question.
2. Does your municipality have a population of 10,000 or more based on the most recent Decennial Census or approved municipal boundary adjustment under the provisions of Minn. Stat. ch. 414? [Minn. R. 7090.1010, subp. 1.B.(2)]
☐ Yes Answer next question. ☐ No Answer next question.
3. Does your municipality have a population of 5,000 or more based on the most recent Decennial Census or approved municipal boundary adjustment under the provisions of Minn. Stat. ch. 414? [Minn. R. 7090.1010, subp. 1.B.(3)]
☐ Yes Answer next question. ☐ No Skip to Section II.D.
4. Does your municipality discharge stormwater into an ORVW as identified in Minn. R. 7050.0335? [Minn. R. 7090.1010, subp. 1.B.(3)(a)]
☐ Yes Answer next question. ☐ No Answer next question.
5. Does your municipality discharge stormwater into a trout lake or trout stream as identified in Minn. R. 6264.0050, subp. 2 and 4? [Minn. R. 7090.1010, subp. 1.B.(3)(b)]
☐ Yes Answer next question. ☐ No Answer next question.
6. Does your municipality discharge stormwater into a water listed as impaired under section 303(d) of the Clean Water Act, United States Code, title 33, section 1313, except those waters listed as impaired solely for mercury (Hg) or polychlorinated biphenyls (PCB's)? [Minn. R. 7090.1010, subp. 1.B.(3)(c)]
☐ Yes ☐ No

- D. Please include any other relevant information to support your petition in the space below or attach as a separate file.** For example, include maps of most recent jurisdictional boundaries, completed orderly annexation agreements, photographs, maps of your MS4 conveyance systems as they relate to Urbanized Area as determined by the most recent Decennial Census, etc.). Once you have completed Section II.D. (if applicable), complete the certification in Section III and submit the petition.
Note: MPCA staff may contact you to confirm or seek clarification related to information submitted on this form.

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Section III. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons, who manage the system or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief, true, accurate, and complete.

Authorized representative

Print name: _____ Title: _____

Signature: _____ Date (mm/dd/yyyy): _____

Note: This form will not be processed without a completed certification

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