

**CITY OF EAGLE LAKE
DECEMBER 1, 2025
CITY COUNCIL MEETING AGENDA
705 Parkway Avenue
6:00 P.M.**

Regularly scheduled City Council meetings are held on the first Monday of every month at 6 p.m. All meetings are open to the public. If you wish to address the City Council in person, please contact City Hall at 507-257-3218 or email krausch@eaglelakemn.com or jbromeland@eaglelakemn.com. Written comments or questions for the City Council can be submitted via USPS, email or dropped off at City Hall. City Council meetings are now live-streamed to the City of Eagle Lake's official YouTube Channel. To view meetings, please visit the City of Eagle Lake website at <https://www.eaglelakemn.com> and click on the "City of Eagle Lake MN City Council Meetings" icon on the home page of the website.

The City Council is provided with background information for agenda items in advance by staff, committees, and boards. Many decisions regarding agenda items are based upon this information, as well as city policy and practices, input from constituents, and a Council Member's personal judgment. If you have any comments, questions or information that has not yet been presented or discussed regarding an agenda item, please ask to be recognized by the mayor during the "Open Public Comments" section on the agenda. Please state your name and address for the record. All comments are appreciated.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

OPEN PUBLIC COMMENTS

People may take one opportunity to address the council for **three minutes** on a topic not on the agenda. People commenting on the consent agenda may use this opportunity to speak. There will be no discussion or action taken at that time. This is merely to inform the City Council of your issue(s) or concern(s) and for City staff to do further research.

APPROVAL OF THE AGENDA

APPROVAL OF MEETING MINUTES

- City Council Meeting Minutes of November 3 and November 17, 2025

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CONSENT AGENDA

1.	Monthly Bills	Pg.	14	2.	Treasurer's Report	Pg.	
3.	Public Works Report	Pg.	52	4.	Fire Report	Pg.	53
5.	Gambling Report	Pg.		6.	Building and Zoning Permits	Pg.	55
7.	BECSO Report	Pg.		8.	Minutes from Boards and Commissions	Pg.	56
9.		Pg.		10.		Pg.	
11.		Pg.		12.		Pg.	

PUBLIC HEARING

1. Truth In Taxation Hearing for Final Property Tax Levy Collectible in 2026

SCHEDULED GUESTS/PRESENTATIONS

1. Habitat for Humanity South Central Minnesota: Upcoming Veterans Build in Eagle Lake Pg. 58
 - a. Sondra Herman, Executive Director
 - b. Holly Schoettler, Programs Manager
 - c. Abby Van Beek, Development Director
2. Ryan Vesey with Greater Mankato Growth: Transforming Tomorrow Together 2040 Regional Plan Pg. 60
3. Troy Schrom with Fox Meadows Homeowners Association: Late Fee Waiver Request Pg. 62

NEW BUSINESS

1. Resolution 2025-46 for Final Property Tax Levy Collectible in 2026 Pg. 64
2. Resolution 2025-47 In Support of Transforming Tomorrow Together 2040 Regional Plan Pg. 80
3. Resolution 2025-48 Adopting the 2025 Blue Earth County Hazard Mitigation Plan Pg. 81
4. Fox Meadows Housing Development – Phase Two, Cash Escrow Draw Request No. 2 Pg. 83
5. Amendments to Personnel Policy for Paid Family Leave and Increasing Safety Boot Allowance Pg. 86
6. Annexation Request Received for Parcel R43.09.12.300.001 and Next Steps Pg. 93
7. Taylor Family Farms Foundation Grant Award Agreement for Childcare Revolving Loan Fund Pg. 99
8. IWorQ Service Agreement to Replace Existing City Force Building Permit Software Pg. 102
9. Consider Delegating a Subcommittee to Review and Update Banking Processes, Pg. 109
including Positive Pay and Other Best Practices, to Ensure Efficiency and Alignment with Current
Financial Standards

CITY ADMINISTRATOR REPORT

Pg. 110

1. YTD Expense and Revenue Report for November 2025
2. Employee Leave Balances
3. Upcoming Holiday Open House on December 19 from 9-11 AM, City Hall
4. Kids Holiday Craft Fair on December 19 from 6-8 PM, City Hall
5. Recap of Recent InterCity Leadership Visit to Wichita
6. Mandatory Annual MDH Lead Service Line Notification

COUNCIL MEMBER REPORTS

ANNOUNCEMENTS

- Upcoming Regular **City Council** Meeting – January 5, 2026, at 6:00 PM, City Hall – Council Chambers, 705 Parkway Avenue
- Next Regular **EDA** Meeting – December 18, 2025, at 6:45 AM, City Hall-Council Chambers, 705 Parkway Ave
- Next Regular **Park Board** Meeting – December 11, 2025, at 6:45 AM, City Hall-Council Chambers, 705 Parkway Ave
- Next Regular **Planning Commission** Meeting – TBD

ADJOURN INTO CLOSED SESSION. The meeting will be closed as permitted by section 13D.05, subdivision 3 (a), to complete the annual performance evaluation of the city administrator, Jennifer J. Bromeland.

ADJOURNMENT

**CITY OF EAGLE LAKE
CITY COUNCIL MEETING
NOVEMBER 3, 2025**

CALL TO ORDER

- Mayor John Whittington called the meeting to order at 6:00 p.m. The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: Garrett Steinberg, Beth Rohrich, Anthony White, Nick Lewis, and Mayor John Whittington.
- Staff Present: City Administrator Jennifer Bromeland, Deputy Clerk Kerry Rausch, Public Works Director Andrew Hartman, and Blue Earth County Sheriff's Office Lieutenant Mitch Gahler.

PUBLIC COMMENTS

- None.

APPROVAL OF AGENDA

- Administrator Bromeland asked to add Chad Ragan Septic System to New Business.
- **Councilmember Steinberg moved, seconded by Councilmember White, to approve the agenda as amended. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

APPROVAL OF MEETING MINUTES

- **Councilmember White moved, seconded by Councilmember Steinberg, to approve October 6, 2025 City Council minutes as presented. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

CONSENT AGENDA

Monthly Bills	Treasurer's Report
Public Works Report	Fire Report
Gambling Report	Building and Zoning Permit
BEC SO Report	Minutes from Boards and Commissions
2026 Liquor License Renewals	Res. 2025-43 PNC Bank, Nat'l Assoc.
Res. 2025-44 Accept Donations-Active Adults	Res. 2025-45 Accept Donation-Eagle Lake Helping Hands
Special Assmts-Unpaid Utility Bills and Accts. Receivable	

- **Councilmember Steinberg moved, seconded by Councilmember White, to approve the consent agenda as presented. The motion was carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

SCHEDULED GUEST/PRESENTATIONS

1. Amanda Reuter with Lasting Imprint: AED Donation for Park Pavilion

- Administrator Bromeland read an email from Amanda Reuter about Lasting Imprint, a non-profit dedicated to spreading awareness about congenital heart disease and helping families cope with the diagnosis. Ms. Reuter, an Eagle Lake resident, recently shared an opportunity for the City to receive an Automated External Defibrillator (AED) donation through the organization Lasting Imprint. With the high number of people who utilize the park for baseball, Summer Sounds, playground activities, pavilion rentals, and other events, the park would be an ideal location for an AED.
- Due to weather concerns, an outdoor AED cabinet has been ordered. The plan is to install the AED on the south side of the pavilion, where it will be visible and can be monitored by surveillance cameras.
- Per Ms. Reuter, the City would be responsible for periodically checking the device to determine if replacement pads are needed and ordering them when necessary. Public Works staff would be assigned this task since they perform daily checks at the park.

2. Mary Willette, Transition/Work Experience Teacher with ISD 77 MAPS: Non-paid Experiential Learning Opportunity

- Administrator Bromeland explained that Mary Willette, a Special Education Transition/Work Experience Teacher with ISD 77 and an Eagle Lake resident, recently approached the City to discuss a potential partnership through the Mankato Area Public Schools Work-Based Learning Program. This program provides high school students with opportunities to develop essential employment skills through first-hand experience in local workplaces.
- The proposed partnership would allow one or more Work-Based Learning students from ISD 77 to participate in a short-term, non-paid experiential learning opportunity with the City of Eagle Lake. Possible duties and learning experiences would include light cleaning of the City Hall hallway, council chambers, bathrooms, and kitchenette areas, as well as assisting with folding and preparation of the quarterly city newsletter when timing allows.
- The City currently contracts cleaning services once per month. Weekly light cleaning provided by students would supplement these efforts and be beneficial to both the City and the students. There would be no cost to the City to participate in the program and the arrangement would be governed by an Employer Training Agreement provided by ISD 77, outlining responsibilities, supervision, and insurance coverage for the student participants.

3. Ryan Vesey, Economic Development Director with Greater Mankato Growth, and Alejandra Bejarano, Economic Recovery Planner with Region 9: General Housing Update and Discussion.

- Administrator Bromeland explained that staff frequently hear from residents that Eagle Lake has sufficient multi-family housing and that no additional development of this type is needed or desired. However, to make informed decisions about future residential growth and land use planning, staff sought to better understand the current and projected housing needs, both within Eagle Lake and in the greater Mankato area. Staff reached out to local housing and economic development organizations to gather data and insight on measurable indicators of housing demand by type, including single-family, senior, multi-family, and workforce housing.
- Ryan Vesey, Economic Development Specialist with Greater Mankato Growth and Alejandra Bejarano, Community Development Planner with the Region 9 Development Commission presented

a high-level overview of housing needs in the Greater Mankato area, with particular attention to how Eagle Lake fits within the regional housing picture.

- Eagle Lake's population has grown by 61% since 2006 making Eagle Lake the 31st fastest growing community over 500 population. Mankato is the fastest growing city outside the 7-county metro. Housing is the number one goal identified in Regional Comprehensive Economic Development Strategy for South Central Minnesota and in Mankato's five-year strategic plan.
- Regional Housing insights included that housing is consistently identified as the most pressing challenge in the region. The cost of housing is rising faster than wages, making affordability a barrier for families and residents. The housing supply is limited as few new homes are being built. There is also a shortage of workforce housing, starter homes for families, and mid-scale housing. High construction and land costs, as well as regulatory and permitting hurdles, have been identified as barriers impacting development.
- Local feedback showed that 40% of Eagle Lake residents expressed that housing stock is not diverse enough to meet community needs. Availability and affordability were highlighted as key concerns. Senior transitional housing was also highlighted as a key concern. Eagle Lake residents want a "small town feel" and some residents expressed concern on impact of multi-family housing on home prices.
- A housing cost and affordability study showed that Eagle Lake's median gross rent in 2023 was higher than Mankato, Blue Earth County, Minnesota, and the United States while the median monthly mortgage for Eagle Lake is lower than the county, state and United States average. The study showed that 18% of homeowners are cost-burdened and 28% of renters are cost-burdened.
- Regional housing needs show critically low multi-family vacancy rates in the region. There are 5,769 housing units needed outside Mankato city limits by 2035. The study showed that 2,701 rental units of any type, 1,883 single-family detached homes, and 1,185 single-family attached homes will be needed.
- A multi-family case study in Mankato showed that multi-family units in Mankato were built at higher rates than demand suggested between 2020-2024. In 2025, single-family home construction increased 5 times compared to 2024. According to a 2019 Colliers report, communities with higher percentages of multi-family homes also have higher single-family home values than communities with a less diverse mix. A 2015 real estate study suggested that mixed-income multifamily housing has no negative impact on single-family housing. Kem C. Gardner Policy Institute in 2021 found that single-family homes located within 0.5 miles of a multi-family development grow in value 2% more than those further away.
- Mr. Vesey's and Ms. Bajarano's recommendations included that Eagle Lake explore the possibility of a housing study or research report for customized data specific to Eagle Lake, encouraged a regular development mix with new housing developments of multiple different types each year, encouraged the development of high-quality multi-family units by designating R-3 districts, and encouraged mixed-use multi-family development along Parkway Avenue.
- Mayor Whittington expressed the need for strategic planning on the City's part and to encourage R1 development.
- Mr. Vesey explained that for the private sector to build R1 homes, developers need to see the R3 development at an optimal level. Another option would be for the City to subsidize R1 development.

- Council discussion included Councilmember White stating in his experience multi-family housing is a concern for people looking to purchase a home. Councilmember Rohrich asked about the tipping point with multi-family homes and single-family homes. Councilmember Lewis asked if the Fox Meadows development was included in the study numbers. Administrator Bromeland stated that most of the permits would have been pulled in 2023 and depending on when that cutoff point was they may have been included but unknown for sure. Rent price points were also discussed with questions as to how Mankato's rent would be lower than Eagle Lake with thought being that college rentals are skewing the rental rates for Mankato.
- Administrator Bromeland stated that the City should consider conducting a housing study and exploring funding sources to better understand both Eagle Lake's housing needs and those of the surrounding region. She noted that she recently submitted a grant application for funding to complete a land use update and is currently awaiting a response. It was acknowledged that planning documents can be costly, making the pursuit of outside funding an important consideration. Administrator Bromeland also asked the City Council to be mindful when discussing multifamily housing, emphasizing that not everyone is in a financial position to purchase a home or may not wish to become a homeowner because they don't want to have to deal with snow removal or lawn care. She highlighted that many engaged community members are renters and that it is important to have diverse housing types for the community. She further stressed the need to be mindful of all community members and to ensure that everyone feels welcome in Eagle Lake, especially when talking about different kinds of housing types that the community would like to see built.

NEW BUSINESS

1. Rezoning Application – Parcel R12.10.18.180.022: Application Withdrawn by Property Owner
 - Administrator Bromeland explained that the Planning Commission reviewed a rezoning request submitted by Justin Bauer for Parcel R12.10.18.180.022 at their meeting on October 20. The request sought to rezone the parcel from B-1, Community Business District, to R-4 Multi-Family Residential. The public hearing was well attended and public comments from the hearing were included in the Council packet. Following the public hearing, the Planning Commission deliberated on the request and made a motion to recommend denial of the rezoning request.
 - On October 30, City staff was notified by the property owner, Justin Bauer, that he is withdrawing his request to rezone the parcel at this time. As a result, the matter is included on tonight's agenda to formally document the withdrawal of the rezoning request.
 - Administrator Bromeland also pointed out that this parcel remains legally zoned B-1, Community Business District. The property may be developed in accordance with any permitted B-1 use, provided all other zoning regulations are met. It is important to note that the City cannot restrict a property owner from the legal use of their property under the current zoning.
2. Application Form and Agreement for AED Donation for Park Pavilion
 - **Councilmember Steinberg moved, seconded by Councilmember White, to accept the donation by Lasting Imprint of an AED for the pavilion at Lake Eagle Park. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**
3. Non-Paid Experiential Learning Opportunity Training Agreement with ISD 77
 - **Councilmember White moved, seconded by Council Member Steinberg, to approve the Employer Training Agreement with ISD 77. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

4. Carbon Reduction Program Grant Award to Purchase Electric Utility Vehicle

- Administrator Bromeland explained that the City of Eagle Lake has been awarded funding under the Carbon Reduction Grant Program. The estimated cost of the project is \$39,667.66. It is anticipated that 80% of the cost, up to a maximum of \$28,424.00, will be paid from federal funds made available through the Federal Highway Administration (FHWA), with the remaining 20% to be paid by the City as the local cost share. The City will also be responsible for any costs not covered by the FHWA reimbursement.
- Due to the nature of the funding being federal, Blue Earth County is serving as the project sponsor on behalf of the City of Eagle Lake. Approval has been received to proceed with the purchase, and reimbursement will be submitted upon completion.
- City staff has selected an electric utility vehicle from Polaris, utilizing Sourcewell cooperative purchasing. The vendors participating in Sourcewell have already undergone a competitive bidding process, ensuring compliance with federal procurement requirements and providing the City with cost-effective and streamlined purchasing options.
- Public Works Director Hartman stated the chosen vehicle comes with a charging station. He also stated that he believes the price presented in the council packet is in error. That the MSRP and the discounted price numbers were in the wrong column. The pricing includes needed add-ons.
- **Councilmember White moved, seconded by Councilmember Steinberg, to purchase the Polaris electric utility vehicle and to approve the City's cost-share for approximately \$11,243.66. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

5. Release RFP for Auditing Services

- Administrator Bromeland explained that the City of Eagle Lake currently contracts with Eide Bailly for auditing services. In the past, the City has entered into multi-year contracts to provide continuity and efficiency in the annual audit process. The current contract term has expired, and staff recommends that the City consider issuing a Request for Proposals (RFP) for auditing services.
- The proposed RFP would request proposals for a three-year agreement. Issuing an RFP provides an opportunity to review available service providers and ensures that the City's auditing costs remain consistent with market rates and comparable communities. This process also supports transparency and due diligence in the City's financial management practices.
- **Councilmember Rohrich moved, seconded by Councilmember Lewis, authorizing staff to release a Request for Proposal for auditing services. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

6. Release FRP for Refuse and Recycling

- Administrator Bromeland explained that City staff recently received an inquiry from Thompson Sanitation regarding the City's current garbage and recycling services contract. The City of Eagle Lake currently contracts with LJP Waste and Recycling Services for citywide collection.
- The existing contract with LJP was established as a five-year agreement. Under the terms of the agreement, the contract will automatically renew for successive one-year periods under the same terms and conditions unless either party provides written notice of its intent not to renew at least sixty days prior to the end of the current term.
- Council discussion included that it is unknown how the Xcel project will affect current costs.

- **Councilmember White moved, seconded by Councilmember Rohrich, authorizing staff to begin the RFP process for refuse and recycling. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

7. MSRS Health Care Savings Plan

- Administrator Bromeland explained that the City of Eagle Lake amended its personnel policy to allow unused vacation hours that exceed the maximum accrual limit to be converted into contributions to a Health Care Savings Plan (HCSP). Excess hours will be converted at 50% of the employee's hourly rate, with contributions made in accordance with plan rules and IRS regulations. Employees may not receive a cash payout in lieu of the HCSP contribution.
- Employees who utilize this option are typically those who, due to workload demands and the small size of City staff, have been unable to take all of their vacation time without disrupting workflow or critical operations. This provision allows them to retain some value from vacation hours that would otherwise be lost.
- City staff have been working with the Minnesota State Retirement System to set up the plan.
- Council discussion included that this reduces the liability to the City and is a benefit to staff as well as they retain some of the benefits of unused vacation time versus losing the benefit entirely.
- **Councilmember White moved, seconded by Councilmember Lewis, authorizing staff to establish a Health Care Savings Plan (HCSP) for City of Eagle Lake employees through the Minnesota State Retirement System (MSRS) in accordance with the City's personnel policy. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

8. Late Fee Waiver for Online Utility Bill Pay Due to Mail Delivery Error to Wrong Address

- Administrator Bromeland stated that staff is requesting the Council's consideration of a waiver for late fees for certain utility payments that were received after the due date due to a delivery error. A number of accounts were impacted through no fault of the account holder.
- The affected accounts had payments sent via bank bill pay services. In these cases, the bank issues a check on the requested payment date, but it may take 7-10 days for the payment to reach the City. For the billing period in question, the due date fell on a Saturday. Another Eagle Lake business received the checks on the following Monday. They correctly identified the payments a intended for the City and returned them to the Post Office the same day. However, the Post Office did not deliver the payments to the City until two days later, resulting in the City receiving them three days past the due date.
- **Councilmember White moved, seconded by Council Member Rohrich, to waive the late fees associated with the payments which were delivered in error to the wrong business. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

9. Pricing for Plow Attachment for Pay Loader

- Public Works Director Hartman stated two quotes were received for Payloader Plow. The quote from Sanco in the amount of \$34,000 includes a \$3,000 trade in for the City's woodchipper. Director Hartman also stated that capital outlay funds have been reconfigured to allow for this purchase. It is anticipated that the plow would be available by mid-December and that the payment would be a 2026 payable. The only modifications needed for the pay load would be new couplers which have been included in the quote.
- Council discussion included if the woodchipper is a needed piece of equipment. Director Hartman explained that they are no longer using the woodchipper. It was also asked if this piece of



equipment is truly needed and how it would benefit the City. Director Hartman explained that it would improve removing snow from Cul de sacs and would eliminate large piles of snow.

- **Councilmember Rohrich moved, seconded by Councilmember White, authorizing the purchase of a Sanco plow attachment for the payloader in the amount of \$34,000. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

10. Septic System Request: 804 Parkway Avenue

- Administrator Bromeland stated that she received a call today from Jesse Anderson with Blue Earth County Septic Systems and Wells notifying the City that the property owner at 804 Parkway Avenue plans to have a contractor install a septic system tomorrow. Because the property is located within City limits, Blue Earth County requires City authorization before issuing the septic permit.
- A history overview was presented which began in June of 2021 when the property owner contacted the City when Blue Earth County notified them of the need to upgrade their systems. Then in December 2021 Peter Forrey of Forrey Septic, representing Mr. Ragan, attended a City Council meeting to discuss the possibility of extending City sewer instead of installing a new septic system. The City's engineers, Bolton and Menk, prepared concept designs and cost estimates for extending both water and sewer. Due to limited sewer depth, it was noted that a private pump system might be needed. Preliminary plans were prepared and efforts to obtain easements were initiated. However, by September 2022, after more than a year of attempts, no easement had been secured. The City Council established a deadline of September 16, 2022, to obtain an easement, noting that if one was not obtained, the project scope would be reduced. At the October 3, 2022, City Council meeting, it was reported that no easement had been secured, and the project scope was subsequently reduced. In August 2025, Steve Oscarson with the Minnesota Pollution Control Agency contacted the City to confirm whether Mr. Ragan had connected to City sewer. The City responded that no connection had been made, as the necessary easements were never obtained and sewer services were not extended to the property. Mr. Ragan has not indicated plans to install a new septic system. The system will be inspected and permitted by Blue Earth County, but City authorization is required because the property lies within City limits.
- Council discussion included that the owner would be required to connect to City services when they become available at the time the septic system needs to be replaced. Concern was also expressed about the lateness of this notice and that there is a need to establish a cut-off time to get items to staff to be included on the agenda.
- **Councilmember White moved, seconded by Councilmember Lewis, to approve the installation of a septic system at 804 Parkway Avenue, with the understanding that when City sewer and water services become available, or when the septic system is no longer compliant, the property owner shall be required to connect to City services. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

CITY ADMINISTRATOR REPORT

1. YTD Revenue and Expenditures Report

- The most recent year-to-date revenue and expenditure report has been included in the packet for Council review.

2. Employee Leave Balances

- Current employee leave balances are included in the packet for Council review.

3. Account Service Project Update

- Staff have met with Abdo Financial Solutions (AFS) staff and AFS has provided an Executive Summary of Recommendations. They will begin with the reconciliation process.
- 4. Taylor Family Farms Foundation Grant Application Submitted for Childcare Project
 - The EDA has authorized the City to apply for the Taylor Family Farms Foundation Grant in the amount of \$10,000 on behalf of the RCCIP. This is a matching grant. If the grant is awarded a forgivable loan program will be established for childcare purposes.
- 5. Pembina Grant Award for Fido and Me ADA Water Fountain at Lake Eagle Park
 - The grant application was approved and the Fido and Me ADA Water Fountain will be installed in the spring.
- 6. Recap of Eagle Lake Helping Hands
 - 48 volunteers raked 14 lawns. This event was positively received by both volunteers and property owners.
- 7. Recap of Rec on the Go for 2025
 - The stats from this year's Rec on the Go program will be reviewed with the Park Board.
- 8. MS4 Permitting Status and Next Step
 - A petition will be submitted. If approved, the City will not need to participate in the audit process.
- 9. SMIF Grant Application Submitted for Land Use Plan Update
 - An application was submitted to SMIF to request funding to update the City's Land Use Plan.
- 10. Recap of Recent Mayors and Clerks Meeting in Eagle Lake
 - Mike Stalberger with Blue Earth County Property and Environmental Services talked about the solid waste plan and initiative. Updates will be provided as this progresses.
- 11. Recap of Meeting with Mayor Whittington and Mankato Township Official for Orderly Annexation Agreement and Next Step
 - Administrator Bromeland and Mayor Whittington met with Dan Rotchadl of Mankato Township about establishing an orderly annexation agreement. The City of Eagle Lake will draft the agreement and then Mr. Rotchadl will present it to the township board.
- 12. Save-the-Date: Upcoming Holiday Open House
 - The EDA approved funding for the Holiday Open House which has been scheduled for December 19 from 9-11 a.m. at City Hall.
- 13. Freedom Security Meeting
 - Administrator Bromeland and Public Works Director Hartman met with Freedom Security about security cameras at the Public Works building. They have new software, which would cost \$100 for a one-time upgrade for the existing cameras at City Hall and the park. Freedom Security will be proving pricing shortly for the public works building.
- 14. Wichita Kansas Trip
 - Mayor Whittington, Councilmember White, and Administrator Bromeland will leave Wednesday and return Friday.

COUNCIL REPORTS

- Councilmember Rohrich commented on the new speed sign on Agency Street and asked if it is effective could another sign be placed. Lt. Gahler with Blue Earth County Sheriff's office stated it would need to be determined who would pay for the sign.

ADJOURNMENT

Councilmember White moved, seconded by Councilmember Steinberg, to adjourn the meeting. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.

John Whittington, Mayor

Kerry Rausch, Deputy City Clerk

**CITY OF EAGLE LAKE
SPECIAL CITY COUNCIL MEETING
NOVEMBER 17, 2025**

CALL TO ORDER

- Mayor John Whittington called the meeting to order at 8:00 a.m. The Pledge of Allegiance was said.

ROLL CALL

- Council Members present: Garrett Steinberg, Beth Rohrich, Anthony White, Nick Lewis, and Mayor John Whittington.
- Staff Present: City Administrator Jennifer Bromeland, Deputy Clerk Kerry Rausch, Public Works Director Andrew Hartman, and Blue Earth County Sheriff's Office Lieutenant Mitch Gahler.

APPROVAL OF AGENDA

- **Councilmember Steinberg moved, seconded by Councilmember White, to approve the agenda. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**

NEW BUSINESS

1. Amended Resolution No 2025-43: Authorizing Financing of Fire Truck Purchase
 - Administrator Bromeland explained that the original resolution was passed at the November City Council meeting. A correction to the amendment is needed to include the full amount of the vehicle purchase which is \$1,899,876.
 - Deputy Clerk Rausch explained that PNC, the financing company, contacted the City stating they need the resolution to show the full amount and that they will bill the City for the \$700,000 down payment. This will not change the payment schedule presented at the November meeting.
 - **Councilmember Rohrich moved, seconded by Councilmember Lewis, to approve amended Resolution 2025-43. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.**
2. Proposal for Pedestrian Connectivity Project Engineering Using Carbon Reduction Program Grant Funding
 - Administrator Bromeland explained that Council action is required to appoint an engineer to complete the preliminary design and final design, layout development, environmental documentation, bid proposal creation, construction cost estimating, and competitive bidding phase, which would be covered by the Federal CRP Funds that the City received. Since this is federally funded project, Blue Earth County will be the fiscal host of funds.
 - Three interested firms expressed interest but only Bolton and Menk submitted a proposal.
 - The location of the project is along Agency Street South by Regency Mobile Home Park and along 211th Street.
 - Easements and drainage will need to be worked on.
 - **Councilmember Steinberg moved, seconded by Councilmember Rohrich, to select Bolton and Menk as the engineer for the Pedestrian Connectivity Project and to authorize Administrator**

Bromeland to enter into a contract with the Department of Transportation. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.

ADJOURNMENT

Councilmember Rohrich moved, seconded by Councilmember White, to adjourn the meeting. The motion carried with Councilmembers Steinberg, Rohrich, White, Lewis, and Mayor Whittington voting in favor.

John Whittington, Mayor

Kerry Rausch, Deputy City Clerk

CITY OF EAGLE LAKE

11/26/25 2:55 PM

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***Check Summary Register©**

November 2025

	Name	Check Date	Check Amt	
10100	Cash			
2051e	PERA	11/3/2025	\$2,517.43	BW 11-06-25
2052e	WEX HEALTH INC.	11/3/2025	\$159.61	BW 11-06-25
2053e	METRONET	11/5/2025	\$53.98	Acct 2222518 - Pavilion
2054e	METRONET	11/5/2025	\$169.74	Acct 1959251-WaterTower
2055e	METRONET	11/5/2025	\$724.50	Acct 1959304
2056e	MN DEPT OF REVENUE	11/5/2025	\$2,144.00	October Sales Tax
2057e	PSN	11/5/2025	\$813.01	October Fees
2058e	SOUTH CENTRAL SERVICE COO	11/5/2025	\$9,771.40	November Premium
2059e	WEX HEALTH INC.	11/10/2025	\$16.50	October Fees
2060e	CENTER POINT ENERGY	11/12/2025	\$25.32	Acct 13755279-0
2061e	DELTA DENTAL OF MN	11/12/2025	\$676.29	December Premium
2062e	Verizon Wireless	11/12/2025	\$240.06	Acct 886424784-00001
2063e	XCEL ENERGY	11/12/2025	\$45.07	Acct 51-5580526-8
2065e	ADP, LLC	11/17/2025	\$17,368.87	Employer Medicare Tax <i>* Payroll batch change</i>
2066e	ADP, LLC	11/17/2025	\$2,542.27	Employer Medicare Tax <i>* in process</i>
2067e	PERA	11/18/2025	\$35.00	MO 11-25
2068e	PERA	11/18/2025	\$2,533.40	BW 11-20-25
2069e	WEX HEALTH INC.	11/18/2025	\$159.61	BW 11-20-25
2070e	XCEL ENERGY	11/18/2025	\$3,873.28	
2071e	PIONEER BANK	11/19/2025	\$25.00	Wire Fee
2072e	ADP, LLC	11/19/2025	\$403.60	
2074e	Abdo LLP	11/24/2025	\$3,703.30	Professional Services
2075e	CASEYS BUSINESS MASTERCA	11/24/2025	\$758.09	Fuel
2076e	ADP, LLC	11/24/2025	\$403.60	
2077e	CANON FINANCIAL SERVICES IN	11/24/2025	\$217.00	Contract Charge
2078e	BENCO ELECTRIC	11/25/2025	\$552.21	STREET LIGHTING
47543	BOUND TREE MEDICAL LLC	9/30/2025	(\$554.59)	Medical Supplies
47664	BHE COMMUNITY SOLAR LLC	11/3/2025	\$3,201.50	October Billing
47665	CENTER POINT ENERGY	11/3/2025	\$87.83	
47666	CHRISTOPHER KENNEDY	11/3/2025	\$1,053.00	October Charges
47667	FREEDOM SECURITY	11/3/2025	\$103.56	Connect+ Cellular Monitoring
47668	LINDE GAS & EQUIPMENT INC	11/3/2025	\$69.95	
47669	PRINCIPAL FINANCIAL GROUP	11/3/2025	\$140.02	Nov/Dec Premium
47670	UNITED STATES POSTAL SERVI	11/3/2025	\$162.00	PO Box Rental
47671	BROMELAND, JENNIFER	11/3/2025	\$160.50	Rembursement
47672	COMPUTER TECHNOLOGY SOL	11/3/2025	\$3,111.74	VIP Agreement
47673	401 PARKWAY LLC	11/12/2025	\$681.95	October Fuel
47674	ADP, LLC	11/12/2025	\$0.00	HEALTH SAV
47675	AMAZON CAPITAL SERVICES	11/12/2025	\$132.30	Operating Supplies
47676	BOUND TREE MEDICAL LLC	11/12/2025	\$554.59	Medical Supplies
47677	KATO ROOFING INC	11/12/2025	\$2,334.47	Roofing
47678	Rice Companies	11/12/2025	\$80,838.00	Shop Repair
47679	WELLS FARGO FINANCIAL SRV	11/12/2025	\$357.84	Bobcat Lease
47680	AMAZON CAPITAL SERVICES	11/19/2025	\$93.69	Operating Supplies and Clothing
47681	SCHROM CONSTRUCTION	11/19/2025	\$4,900.00	Fox Meadows Pedestrian Ramps
47682	BLUE EARTH COUNTY FINANCE	11/26/2025	\$43,309.77	December Contract Services
47683	BOLTON & MENK INC	11/26/2025	\$32,092.93	Fox Meadows Phase 2
47684	BOUND TREE MEDICAL LLC	11/26/2025	\$601.34	Medical Supplies
47685	C & S SUPPLY CO INC	11/26/2025	\$785.28	Supplies
47686	CARRIAGE AUTO REPAIR	11/26/2025	\$120.83	Hysraulic Hose
47687	CITY BUILDING INSPECTION SR	11/26/2025	\$8,518.10	
47688	CLINT ADAMS CONCRETE LLC	11/26/2025	\$28,525.00	Sidewalk Repairs
47689	COMPUTER TECHNOLOGY SOL	11/26/2025	\$208.00	Computer Services
47690	EAGLE LAKE FIRE RELIEF ASSO	11/26/2025	\$36,071.01	Fire State Aid

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CITY OF EAGLE LAKE

11/26/25 2:55 PM

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***Check Summary Register©**

November 2025

	Name	Check Date	Check Amt	
47691	EAGLE LAKE FIRE RELIEF ASSO	11/26/2025	\$4,844.52	Supplemental Fire Aid
47692	EMERGENCY APPARATUS	11/26/2025	\$657.24	Truck 4312
47693	FREE PRESS	11/26/2025	\$517.68	Annual Renewal
47694	FREEDOM SECURITY	11/26/2025	\$96.00	Connect Cellular Monitoring
47695	FRESH START CLEANING AND	11/26/2025	\$100.00	October Cleaning
47696	GOPHER STATE ONE CALL	11/26/2025	\$97.20	October Tickets
47697	Greater Mankato Area United Wa	11/26/2025	\$300.00	Women with Heart Event
47698	HAWKINS	11/26/2025	\$2,737.01	Chemicals
47699	KATO ROOFING INC	11/26/2025	\$10,949.62	City Hall Roof Replaced
47700	KIMBALL MIDWEST	11/26/2025	\$405.00	Dispensers
47701	LJP ENTERPRISES	11/26/2025	\$14,423.87	Small=1051 Large=133
47702	LOFFLER COMPANIES INC	11/26/2025	\$176.00	Contract base rate
47703	CITY OF MANKATO	11/26/2025	\$39,315.37	Sewer Charges
47704	MATHESON TRI GAS INC	11/26/2025	\$336.74	
47705	MENARDS	11/26/2025	\$176.38	Return of Supplies
47706	MN DEPT OF LABOR & INDUSTR	11/26/2025	\$25.00	Pressure Valve - Fire Hall
47707	MINNESOTA WASTE PROCESSI	11/26/2025	\$10,902.55	October Charges
47708	PLOOG ELECTRIC	11/26/2025	\$952.50	Ballasts
47709	PRO IMAGE PARTNERS	11/26/2025	\$497.00	Knit Caps
47710	RENT-N-SAVE	11/26/2025	\$185.00	Lake Eagle Park
47711	SANCO EQUIPMENT LLC	11/26/2025	\$490.00	Mini Excavator Canopy
47712	STAPLES BUSINESS ADVANTA	11/26/2025	\$41.02	Envelopes
47713	TALLE, TRENT	11/26/2025	\$816.63	Reimbursement
47714	VESTIS	11/26/2025	\$340.31	Clothing
Total Checks			\$386,975.39	
10101	EDA Cash			
500	BROMELAND, JENNIFER	11/3/2025	\$25.20	Reimbursement
501	GREATER MANKATO GROWTH-I	11/12/2025	\$110.00	State of the Economy - Bromeland
Total Checks			\$135.20	
10102	Loan Acct Cash			
403	BLUE EARTH COUNTY	11/26/2025	\$394.26	Interest Only Loan Pmt - Little Sprouts Child C
Total Checks			\$394.26	

Pay Dates 11/06/2025, 11/20/2025, 11/26/2025

Payroll Name	Pay Date	Net Pay
Anderson, Jim	11/06/2025	0.00
Anderson, Jim	11/20/2025	0.00
Barta, Jodie L	11/06/2025	1,383.11
Barta, Jodie L	11/20/2025	1,383.10
Beckmann, Jacob Donald	11/06/2025	1,389.90
Beckmann, Jacob Donald	11/20/2025	1,367.93
Bromeland, Jennifer J	11/06/2025	3,213.15
Bromeland, Jennifer J	11/20/2025	3,213.15
Hartman, Andrew R	11/06/2025	1,454.97
Hartman, Andrew R	11/20/2025	1,487.01
Lewis, Nicholas W	11/26/2025	305.72
Nicklay, Michael L	11/06/2025	1,604.12
Nicklay, Michael L	11/20/2025	1,604.12
Rausch, Kerry L	11/06/2025	1,679.31
Rausch, Kerry L	11/20/2025	1,721.01
Richards, Taylor W	11/06/2025	665.35
Richards, Taylor W	11/20/2025	477.12
Rohrich, Elizabeth K	11/26/2025	323.22
Ruel, Nathan W	11/06/2025	1,360.32
Ruel, Nathan W	11/20/2025	1,382.70
Simpson, Vern L	11/26/2025	291.75
Steinberg, Garrett R	11/26/2025	323.22
White, Anthony D	11/26/2025	323.22
Whittington, Johnnie L	11/26/2025	415.57

15A



Andrew Hartman
Public Works Director
90 LeRay Avenue
Eagle Lake, MN, 56024
(507)257-3218
ahartman@eaglelakemn.com

Nov. 2025

To: Mayor, City Council and City Administrator Jennifer Bromeland

From: Andrew Hartman Public Works Director

Water:

We have been having conversations about Verizon updating their equipment on the water tower. They should be starting their work on the tower this month.

Sewer:

We have been monitoring our main lift station and the flow rate into it. We have been doing some maintenance on our lift stations as needed.

Streets:

All the street repairs are finished. The winter equipment is ready. We will be fixing a few potholes that we notice.

Parks:

The bathrooms are all closed up, and winterized. We will be getting the warming house ready for use. We have installed trail markers for snow removal of the trails.

Storm Sewer:

We have finished up leaf collection. We will be cleaning catch basins if weather allows.

If you have any questions or concerns, please feel free to contact me at ahartman@eaglelakemn.com

Andrew Hartman

ELFD CHIEF'S LETTER

NOVEMBER CALLS FOR SERVICE

Fire (Residential)-2

Medical-4

Lift Assist-1

DRILL

October drill consisted of two phases. The 1st was a refresher with the Lucas automated defibrillator. 2nd was preplanning a response to an industrial structure.

November- Our monthly drill will be conducted by Riverland College. They are providing a burn trailer and instructors to train on interior attack.

Stay safe,

Thanks,

Fire Chief Vern

EAGLE LAKE FIRE DEPARTMENT 2025 CALL REPORT

TYPE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	% OF TOTAL
Assist Law Enforcement	0	0	0	1	1	0	0	0	1	0	0	0	3	2%
Assist Law Enforcement (Cancelled)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Community Event	0	0	0	0	0	0	0	2	0	0	0	0	2	1%
Explosion (No fire)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Fire (Commercial)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Fire (Inspection)	0	1	0	0	0	0	0	0	0	0	0	0	1	1%
Fire (Investigation)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Fire (Residential)	0	0	0	0	0	0	0	0	0	1	2	0	3	2%
Fire (Standby)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Fire (Vehicle)	0	1	0	0	0	0	1	0	0	0	0	0	2	1%
Fire (Wildland)	1	0	0	0	2	0	0	0	0	0	0	0	3	2%
Fire Alarm	0	0	0	0	0	0	0	0	0	0	1	0	1	1%
Fire Assist	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Fire CO	1	1	0	0	0	0	1	2	4	0	0	0	9	6%
Fire False Alarm	0	0	0	0	0	1	1	0	0	0	0	0	3	2%
Fire Mutual Aid	1	2	0	0	1	0	0	0	0	1	0	0	5	3%
Gas Leak	0	0	1	1	0	0	0	0	0	0	0	0	2	1%
Hazardous (No fire)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Medical (Cancelled)	1	0	0	0	0	0	0	0	0	1	0	0	2	1%
Medical (Response)	13	12	9	12	11	7	7	9	9	12	4	0	102	63%
Medical Lift Assist	0	2	1	0	1	1	0	0	0	0	1	1	7	4%
Missing Person Search	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Motor Vehicle Accident w/Injury	0	0	1	2	0	0	0	0	0	0	0	0	3	2%
MVA W/Injury (Cancelled)	0	1	0	0	0	1	0	0	0	0	0	0	2	1%
Motor Vehicle Accident w/o Injury	1	1	0	0	0	1	1	0	0	0	0	0	3	2%
Motor Vehicle Accident (Fatality)	0	0	0	0	0	0	0	0	0	1	0	0	1	1%
MVA W/O Injury (Cancelled)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Odor Investigation	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Power Lines	0	0	0	0	0	1	0	0	0	0	0	0	1	1%
Rescue (Entrapment/Machinery)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Rescue (Grain Bin)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Rescue (Water)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Smoke Investigation	1	0	0	0	0	0	0	0	0	0	0	0	1	1%
Smoke/CO Alarm Malfunction	1	1	0	0	0	0	0	0	0	0	0	0	2	1%
Special Incident	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Weather	0	0	0	1	0	2	0	0	0	0	0	0	3	2%
Total	20	22	12	17	16	14	7	14	14	18	7	0	161	100%
RESPONSE AREA														
Eagle Lake	14	13	10	12	10	11	4	11	11	14	4	0	114	71%
St. Clair	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Good Thunder	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Janesville	0	0	0	0	0	0	0	0	0	1	0	0	1	1%
Kasota (Lime Twp)	0	1	0	0	0	0	0	0	0	0	0	0	1	1%
Le Ray Twp	3	6	1	4	4	2	1	2	3	2	2	0	30	19%
Madison Lake (Jamestown Twp)	1	1	0	0	0	0	0	0	0	0	0	0	2	1%
Madison Lake (LeRay Twp)	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Mapleton	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Mankato	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Mankato Twp	2	1	1	1	1	1	2	1	0	0	1	1	12	7%
Southbend Twp	0	0	0	0	1	0	0	0	0	0	0	0	1	1%
Total	20	22	12	17	16	14	7	14	14	18	7	0	161	100%

<u>HOUSE #</u>	<u>STREET</u>	<u>VALUE</u>	<u>Project Description</u>
417	LeSueuer Ave	\$ 5,000.00	deck
125	Linda Dr	\$ 6,500.00	bathroom remodel
204	S 2nd St	\$ 13,679.00	reroof
510	Thomas Dr	\$ 6,097.00	furnace

<u>Zoning #</u>	<u>Address</u>	<u>Type</u>
25-33	109 Linda Dr	hard surface - fee double due to project start before permit
25-34	500 LeSueur	hard surface

**CITY OF EAGLE LAKE
PARK BOARD MEETING
THURSDAY, NOVEMBER 13, 2025**

Call to Order

The meeting was called to order.

Members Present: Beth Rohrich, Don Wesely, Anthony White, Dave Serdar, and Joan Back

Staff Present: Deputy Clerk Rausch and Public Works Director Hartman

Treasurer's Report

- The treasurer's report was presented.

New Business

1. Holiday Lights

- The holiday lights Contest registration will be due by December 10th and judging will take place December 12-17. There will be a Judge's Choice Award and a People Choice Award with winners receiving a cash prize and commemorative ornament and yard sign.
- Anthony White will continue working on securing the cash prizes for this year's winners.
- Beth Rohrich reported that there is more to the metal tree for the park than she originally thought. Her father is willing to make the tree, but the City would need to provide the wires for the lights to be hung from and the guide wires to stabilize the tree, and secure tree installation.
- Public Works Director Hartman suggested that a sleeve be installed to insert the tree into which could be covered when not being used.
- Beth Rohrich will contact the Kawanis organization to see if they have lights they no longer use.
- If time does not allow this year, the Park Board would like to do plan to do this next year.
- Beth Rohrich will communicate with her father and then relay information onto Public Works.
- Christmas lights will be installed on the pavilion again this year.

2. Pembina Grant Award for Fido and Me ADA Water Fountain

- Public Works Director Hartman will work with a plumber regarding the installation of the Fido and Me Water Fountain and the possibility of needing an underground drain.
- Beth Rohrich stated she thought the plan was to install it where the existing one is located so that the concrete slab which is a trip hazard would be removed.

3. Rec on the Go 2025 Update and Future Planning

- A total of 34 youth attended the three Rec on the Go events this year. The cost per event is \$250. Discussion included if this is a good use of funds. Park Board consensus was to hold Rec on the Go in conjunction with Summer Sounds events which are held along Parkway Avenue and to discontinue park events since kids who play in the park do not seem to be attending the Rec on the Go events.
- It was also noted that there is benefit in keeping a good working relationship with Community Ed.

- The Eagle Lake Park Board would like to continue promoting summer basketball and hockey which is staffed by volunteers.

4. Pavilion Landscaping Trip Hazard Update

- Director Hartman stated that Public Works staff has reached out to a local installer for pricing of gutters but has not heard back from them. The Park Board provided other contractors who may be able to provide this service.
- The Park Board would like to see this taken care of by May 1, 2026.
- Pavilion lights are on a timer and turn off at 10:00 p.m.

5. Fraze Park Future Planning

- Anthony White reported that his contact with Chesley Skate Park stated he would help the Park Board find grants but that it would be up to staff to apply for them.
- A Ninja style park is still an option.
- The Park Board indicated they would like to survey residents to gain what they would like to see developed in this park. Three options included a skate park, ninja style park, green space with playground area.
- Budget amounts were discussed with it being explained that the City Council would want to know plans for park enhancements prior to setting a budget amount. A concrete plan needs to be developed before going to the City Council with a budget increase request. It was decided that the park board needs to determine the direction they would like to take and then get pricing. Donations and grants will be needed to fund large park improvements.
- Anthony White stated he would look into the cost of developing a ninja park.

Respectfully Submitted,
Kerry Rausch, Deputy Clerk

ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

Thursday, November 20, 2025 – 6:45 A.M.

City Hall, 705 Parkway Avenue, Eagle Lake, MN

Call to Order

The meeting was called to order at 6:45 a.m.

Approval of Agenda

The agenda was approved as presented.

Treasurer's Report

- EDA Fund: \$382,528.31
 - \$36,292.23 in the bank account
 - \$346,236.08 in the 4M Investment Fund
- Loan Fund: \$45,097.13
- SCDP: \$18,553.90

The report was accepted.

New Business

1. InterCity Leadership Visit & Transforming Tomorrow Initiative

Anthony White and Jennifer Bromeland provided a brief recap of the delegation's recent leadership visit to Wichita. They shared that the visit was a valuable experience, offering opportunities to build new connections and strengthen existing ones. They emphasized the importance of cross-sector collaboration. A more detailed summary will be provided following the delegation's upcoming recap meeting.

2. Holiday Open House

Members were reminded of the Holiday Open House scheduled for December 19 from 9:00–11:00 a.m. at City Hall and were encouraged to attend.

3. Kids Holiday Craft Show

Administrator Bromeland presented the concept for a Kids Holiday Craft Show and requested the EDA's support. The EDA expressed support for the event, noting the value of encouraging young entrepreneurs. Brooke Wach agreed to help develop a list of tips for youth participants, covering topics such as planning, marketing, and budgeting. The event will take place on December 19 from 6:00–8:00 p.m. at City Hall.

4. RCCIP Childcare Work

It was noted that the grant application to the Taylor Family Farms Foundation has been submitted. The RCCIP committee is awaiting notification regarding approval.

Other Business

No additional items were presented.

Adjournment

The meeting adjourned at 7:45 a.m.

Those in attendance included: Anthony White, Tony Dickmeyer, Brooke Wach, Brian Hughes, Christine Black Hughes, and Jim Beal.

Respectfully submitted,
Jennifer J. Bromeland, City Administrator



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

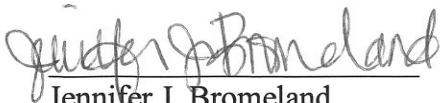
December 1, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Habitat for Humanity South Central Minnesota

Representatives from Habitat for Humanity South Central Minnesota will be attending tonight's City Council meeting to provide an update on their programming and organizational activities. The delegation will include Sondra Herman, Executive Director, Holly Schoettler, Programs Manager, and Abby Van Beek, Development Director. Their presentation will highlight Habitat's current work throughout the region, with a particular focus on their mission to provide safe, stable, and affordable homeownership opportunities for qualifying families.

In addition to sharing program updates, the Habitat team will address common misconceptions and misinformation surrounding Habitat for Humanity and the families they serve. They will present accurate information about the organization's model, including the income guidelines, partnership requirements, sweat equity expectations, and long-term stability that Habitat homeowners commit to. This portion of their presentation is intended to ensure the community—and its local leadership—has a clear and factual understanding of how Habitat's homeownership program operates and who is eligible to participate.

The representatives will also provide an update on Habitat's upcoming Veterans Build in Eagle Lake, planned for 2026. This project is part of Habitat's ongoing commitment to serve veterans and military families by providing pathways to affordable homeownership. The presenters will outline the goals of the Veterans Build, anticipated timelines, and opportunities for community partnership, volunteer engagement, and support as the project moves forward. Their presentation will provide the Council with valuable insight into Habitat's impact in the region and its continued role in meeting local housing needs.


Jennifer J. Bromeland
City Administrator



Habitat for Humanity of South-Central Minnesota is proud to announce our first ever Veterans Build, set to take place in Eagle Lake in 2026. We are currently seeking homeowner applications from local Veterans interested in partnering with us, as well as Veteran volunteers and contractors to be a part of building this home. This initiative is part of our ongoing mission to provide affordable housing, while honoring those who have served our country. If you are a Veteran, or know someone who may qualify, we encourage you to apply. Please contact Holly Schoettler at 507.388.2081 or holly.schoettler@habitatscmn.org for more information. Let's build a home and a legacy together.



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax


December 1, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Transforming Tomorrow Together Greater Mankato 2040

Ryan Vesey of Greater Mankato Growth will be attending tonight's City Council meeting to provide an overview of the *Transforming Tomorrow Together – Greater Mankato 2040* initiative. This regional planning and visioning project is focused on developing a shared future direction for communities within roughly 60–70 miles of Mankato, building a collaborative regional framework to guide growth and development through the year 2040. The initiative uses a future-oriented, data-driven, and people-focused planning model, incorporating strategic foresight to understand emerging trends and identify how the Greater Mankato region can thrive in a rapidly changing world. A key outcome of the process will be a shared regional plan that includes an implementation roadmap through 2030, establishing actionable steps toward the long-term vision.

Public and stakeholder engagement is central to the initiative, with opportunities for residents, businesses, organizations, and municipal partners to participate through surveys, focus groups, and community workshops. The project is designed to connect existing planning efforts across the region and ensure that diverse perspectives are represented. As part of this effort, Greater Mankato Growth is encouraging municipalities to demonstrate support through the adoption of a formal Resolution of Support. Such a resolution would recognize the goals of Transforming Tomorrow Together, signal the City's commitment to regional collaboration, and position the City as an active partner in shaping the future of the region. Passing a resolution also provides clear alignment with the project's objectives and reinforces the City's role in advancing a unified regional vision.

Following Mr. Vesey's presentation, the Council may wish to consider adopting a resolution of support. This action offers an opportunity for the City to publicly affirm its commitment to long-term regional planning and to be recognized as a partner in the effort to build a thriving and resilient future for Greater Mankato.


Jennifer J. Bromeland
City Administrator

Resolution 2025-47

Resolution in Support of Transforming Tomorrow Together 2040 Regional Plan

WHEREAS, the Greater Mankato region has undertaken a comprehensive strategic visioning process, known as *Transforming Tomorrow Together 2040*, to establish a roadmap for regional growth, development, and sustainability;

WHEREAS, the Transforming Tomorrow Together plan was developed through extensive community and regional engagement, with input from more than 1,000 stakeholders, including businesses, government agencies, non-profit organizations, and educational institutions;

WHEREAS, the Transforming Tomorrow Together 2040 vision is centered on five strategic pillars that are essential to the region's long-term success:

1. **Creating the region as a human talent hub**, fostering workforce development and innovation;
2. **Positioning the region as a renowned food and bio-economy center**, advancing sustainable agricultural and bioscience practices;
3. **Driving investment, innovation, and industry synergy**, ensuring economic growth and resilience;
4. **Building future-oriented regional community infrastructure**, promoting sustainable housing, transportation, and urban planning;
5. **Fostering an inclusive and healthy regional community**, prioritizing diversity, well-being, and livability;

WHEREAS, Eagle Lake recognizes the importance of regional collaboration in achieving shared goals and maximizing opportunities for economic and social prosperity;

WHEREAS, alignment with the Transforming Tomorrow Together 2040 vision enhances our ability to contribute to a thriving, future-ready community while benefiting from regional initiatives and partnerships;

NOW, THEREFORE, BE IT RESOLVED THAT Eagle Lake formally supports and aligns with the Transforming Tomorrow Together 2040 vision and strategic framework;

BE IT FURTHER RESOLVED THAT Eagle Lake commits to actively participating in and promoting initiatives that advance the Transforming Tomorrow Together 2040 strategic pillars, including talent development, economic innovation, sustainable infrastructure, and community well-being;

BE IT FINALLY RESOLVED THAT Eagle Lake will collaborate with regional partners, policymakers, and stakeholders to implement actions that contribute to the long-term success and sustainability of the Greater Mankato region.

Adopted this 1 day of December, 2025.

Signed,

John Whittington

Mayor

Eagle Lake



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

December 1, 2025


To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Late Fee Waiver Request

Troy Schrom has requested a waiver of late fees totaling \$515.99 for the Fox Meadows Homeowners Association, located at 202-A Connie Ln E. The late fees were incurred on a utility bill for outside water usage related to an irrigation system installed under a permit issued on August 7, 2024.

It appears that some unusual circumstances contributed to the late fees. A final inspection for the irrigation system was not recorded, and combined with address changes and missing installation information, this resulted in a delay in processing and billing the water usage. The City did not become aware that the system was in use until the HOA requested a bill in July 2025, and the first bill was generated in August 2025. The HOA has since paid the full charge.

Given the City's delay in issuing a timely bill and the unusual circumstances surrounding the account, consideration of a waiver of the late fees seems reasonable. It does not appear that this issue will continue moving forward.

Council action is requested to review and consider waiving the late fees for Fox Meadows Homeowners Association for the irrigation system at the above address.


Jennifer J. Bromeland
City Administrator

CITY OF EAGLE LAKE

11/21/25 2:37 PM

Page 1

Bill History

01-00005101-00-4 FOX MEADOWS HOA 202-A CONNIE LN EAST EAGLE LAKE MN 56024

Type	Charge	Amount	Date	Prev Read	Prev Read Date	Curr Read	Curr Read Date	Usage	Bill Per	Year
For 01-00005101-00-4 202-A CONNIE LN EAST										
Calculation Number 141										
	Prev Bal	\$0.00								8 2025
Service	WATER MTR 2	\$2,834.57	8/4/2025			306772	7/31/2025	306772		8 2025
Cur Charges		\$2,834.57	8/4/2025							8 2025
Total		\$2,834.57	8/4/2025							8 2025
Calculation Number 141										
Calculation Number 142										
	Prev Bal	\$2,834.57								9 2025
Late Fee	WATER MTR 2	\$141.73	8/26/2025							9 2025
Service	WATER MTR 2	\$510.57	9/2/2025	306772	7/31/2025	362029	8/29/2025	55257		9 2025
Cur Charges		\$510.57	9/2/2025							9 2025
Total		\$3,486.87	9/2/2025							9 2025
Calculation Number 142										
Calculation Number 143										
	Prev Bal	\$3,486.87								10 2025
Late Fee	WATER MTR 2	\$174.34	9/26/2025							10 2025
Service	WATER MTR 2	\$337.28	10/1/2025	362029	8/29/2025	398531	9/30/2025	36502		10 2025
Cur Charges		\$337.28	10/1/2025							10 2025
Total		\$3,998.49	10/1/2025							10 2025
Calculation Number 143										
Calculation Number 144										
	Prev Bal	\$3,998.49								11 2025
Late Fee	WATER MTR 2	\$199.92	10/27/2025							11 2025
Service	WATER MTR 2	\$0.00	11/3/2025	398531	9/30/2025	398531 E	11/3/2025	0		11 2025
Cur Charges		\$0.00	11/3/2025							11 2025
Total		\$4,198.41	11/3/2025							11 2025
Calculation Number 144										
For 01-00005101-00-4 202-A CONNIE LN EAST										

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December 1, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Truth and Taxation Hearing and Final 2026 Tax Levy and Budget

A brief PowerPoint presentation has been prepared for this evening's Truth-in-Taxation hearing at 6:00 p.m. The presentation will provide an overview of the 2026 budget and the tax levy process.

The final levy must be certified to the County Auditor on or before December 29. In addition, cities are required to file a certificate of compliance with the Department of Revenue by the same deadline. The levy consists of three components: the General Fund, the EDA, and Debt Service.

For reference, the City's 2025 final tax levy was \$1,287,042, which represented a 14% increase of \$158,058 over the prior year. The proposed preliminary levy for 2026 is \$1,386,788, an increase of 7.75% over 2025.

Within this total:

- The General Fund would increase from \$1,130,646 to \$1,231,171 (+\$100,525).
- The EDA levy would remain at \$20,000.
- Debt Service would decrease slightly from \$136,396 to \$135,617 (-\$779).
-

	2024 Final	2025 Final	2026 Proposed Final	Change from 2025
General Fund	\$945,045	\$1,130,646	\$1,231,171	+\$100,525
EDA	\$51,000	\$20,000	\$20,000	\$0
Debt Service	\$132,939	\$136,396	\$135,617	-\$779
TOTAL LEVY	\$1,128,984	\$1,287,042	\$1,386,788	7.75% / +\$99,746

For 2026, General Fund expenditures are budgeted at \$3,340,083, with projected revenues of \$2,546,574, resulting in a difference of \$793,509. This gap reflects planned deficit spending to support capital outlay projects. The deficit will be covered by drawing on capital outlay reserves previously set aside within the General Fund. Absent these planned capital expenditures, the General Fund budget would be balanced.

A motion is needed this evening to adopt the resolution certifying the City's final 2026 tax levy to Blue Earth County. Certification must be submitted no later than December 29, 2025.

A handwritten signature in cursive script, reading "Jennifer J. Bromeland". The signature is written in dark ink and is positioned above the printed name.

Jennifer J. Bromeland
City Administrator

Truth In Taxation Hearing City of Eagle Lake



December 1, 2025

1

Purpose of Truth-In-Taxation Hearing

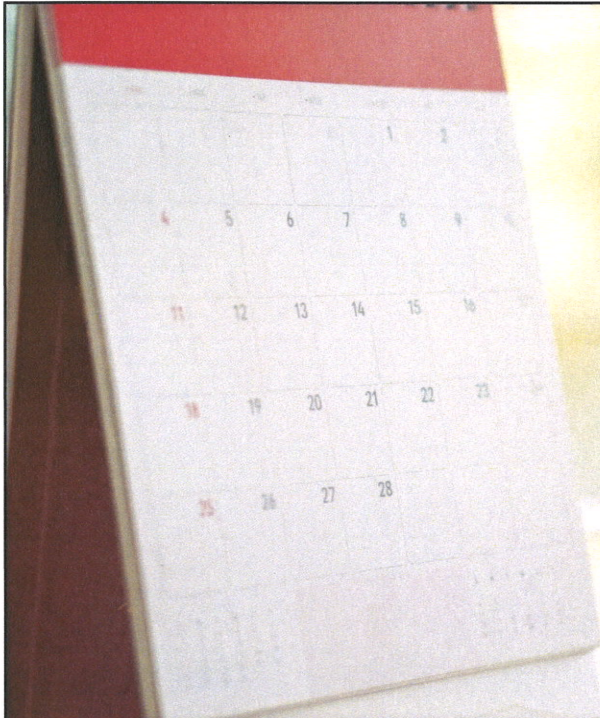


The purpose of this evening's truth-in-taxation hearing is to give an overview of the proposed final budget and tax levy collectible in 2026. Before a final determination is made, public input is allowed.



Market values shown on your Truth-In-Taxation notice are final and **not** a subject for the hearing tonight. Values for the 2025 assessment were discussed and established at the County Board of Equalization held earlier this year. Questions on market value should be addressed to the Blue Earth County Property and Environmental Resources Department.

2



Budget Timeline

- The final levy must be certified on or before December 29th.
- Cities must also file the certificate of compliance with the Department of Revenue by December 29th.

3

Property Tax Statement

- Included on property tax statements are all levy authorities, not just the city. Other levy authorities include the county, school district, special taxing districts, state of MN.
- Proposed property taxes include taxable market value for taxes payable in 2025 and 2026. Included are what was actually paid for taxes in 2025 and an estimate for 2026 based on the preliminary levy certified.

4

Overview of Eagle Lake's General Fund Budget

- Eagle Lake's preliminary tax levy is set at 7.75% over what was collected in 2025. This equates to an increase of approximately \$99,746.
- Proposed FINAL general fund revenues: \$2,546,574.
- Proposed FINAL general fund expenditures: \$3,340,083.
- The budget would be balanced but for planned deficit spending using capital outlay reserves. These are reserves that were previously set aside for capital outlay expenditures.

5

Final Proposed Property Tax Levy

- General Fund \$ 1,231,171
- EDA \$ 20,000
- Debt Service \$ 135,617
- \$ 1,386,788

6

Overview (Continued)

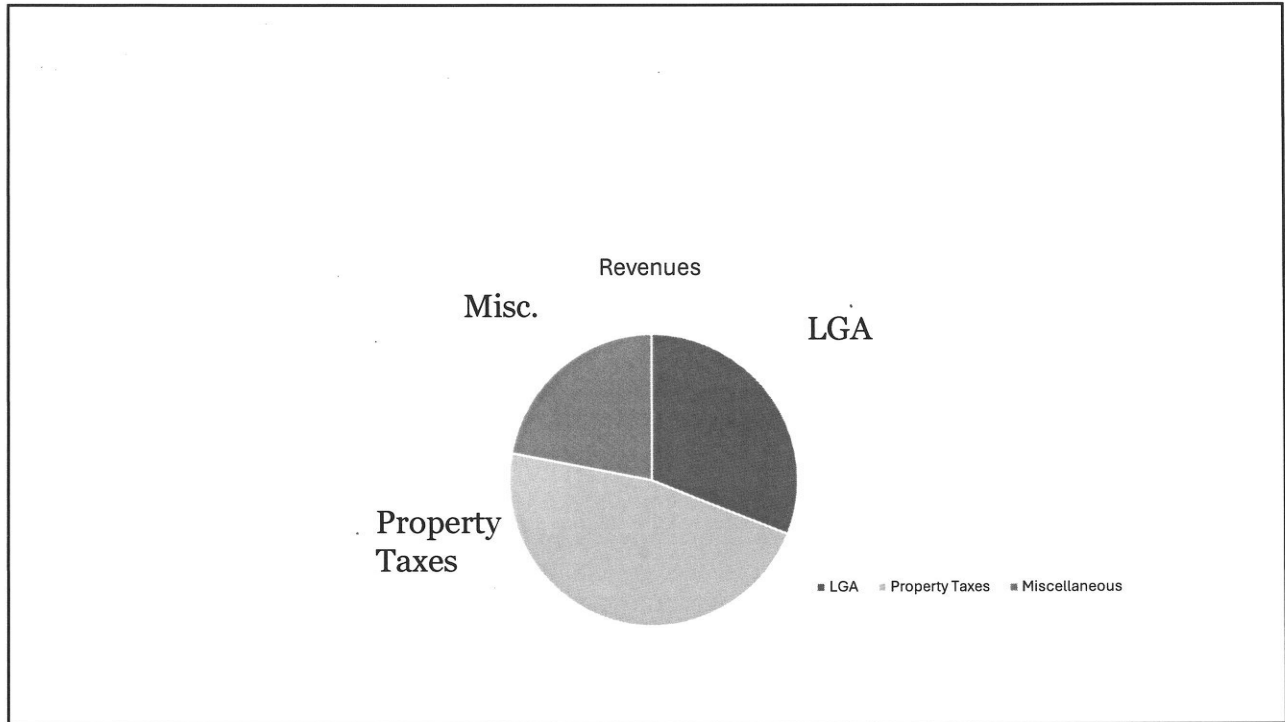
- The local property tax rate is a function of the levy and total tax base. Taxable tax capacity is used to determine the local tax rate. $[\text{city levy}] / [\text{taxable tax capacity}] = [\text{city tax rate}]$ A property's share of the City levy is based on taxable value of the property relative to the full value of all other property in the City's taxing district.

7

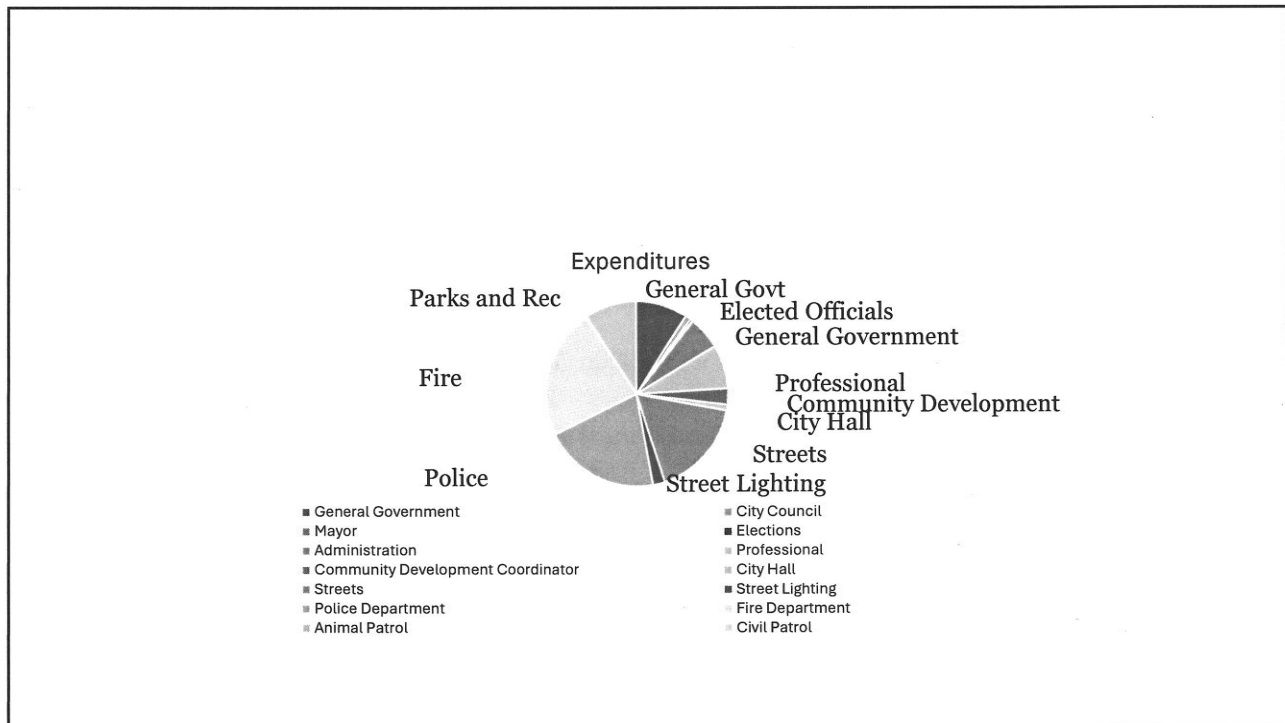
Overview (Continued)

- Valuations can appreciate or depreciate. The time to appeal a valuation is in April and taxpayers need to contact Blue Earth County directly as the City of Eagle Lake does not determine property valuations. Overall, property taxes and market valuation are complex with several moving parts.
- Local Government Aid comprises approximately 29% of general fund revenues, while property taxes comprise about 48%. License and permit fees, interest earnings, franchise fees, police and fire state aid and other miscellaneous revenues total the remaining revenues.
- On the expenditure side, police, fire and streets comprise the bulk of the general fund expenditures or approximately 67%.

8



9



10

70

Financial Health of City

- Bond Rating: AA-, Standard & Poor's
- The City has a policy to maintain a minimum unassigned general fund balance of 50% of the annual general fund budget. The "unassigned" GF balance (as of the audit for the year ending 2024) was \$1,840,780. General fund expenditures for 2025 total \$3,340,083.
- City has a positive fund balance, which offers a cushion for unexpected expenditures or revenue shortfalls.



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Any Questions?

12

**CITY OF EAGLE LAKE, MINNESOTA
CITY COUNCIL RESOLUTION 2025-46**

**A Resolution Setting the Fiscal Year 2026
Final Property Tax Levy**

WHEREAS, the City Council establishes the following sums of money to be levied for the current year, collectible in 2026, upon the taxable property in the City of Eagle Lake, for the following purposes:

General Fund	\$ 1,231,171
EDA	\$ 20,000
Debt Service	\$ 135,617
Total Tax Levy	\$ 1,386,788

BE IT RESOLVED, that the City Council held a scheduled Truth-N-Taxation public hearing at 6:00 p.m., Monday, December 1, 2025 in the Council Chambers at 705 Parkway Avenue, Eagle Lake, MN.

WHEREAS, a public hearing was held on the issue and public testimony was gathered.

BE IT FURTHER RESOLVED, that the City Council directs the City Administrator to transmit a certified copy of this resolution to the County Auditor of Blue Earth County, MN.

Adopted by the City Council of Eagle Lake, MN this 1st day of December 2025.

John Whittington, Mayor

ATTEST:

Jennifer J. Bromeland, City Administrator
(S E A L)

CITY OF EAGLE LAKE

2026 Revenue Budget Worksheet

Account Descr	2024 Amt	2025 Budget	YTD Amt	2025 YTD Balance	2025 % of Budget	2025 Budget	UnderLine
101 GENERAL							
R 101-31000 Property Taxes	\$949,687.08	\$1,130,646.00	\$615,150.28	\$515,495.72	54.41%	\$1,231,171.00	final payment in Dec.
R 101-32100 Business Licenses	\$7,725.00	\$3,500.00	\$3,575.00	-\$75.00	102.14%	\$3,500.00	
R 101-32210 Building Permits	\$74,713.40	\$75,000.00	\$73,116.83	\$1,883.17	97.49%	\$75,000.00	
R 101-32211 Surcharge - Flat Fee	\$130.00	\$100.00	\$112.00	-\$12.00	112.00%	\$100.00	
R 101-32212 Surcharge - Value	\$2,910.50	\$1,500.00	\$2,954.50	-\$1,454.50	196.97%	\$2,500.00	
R 101-32213 Surcharge - Plumbing	\$11.00	\$75.00	\$11.00	\$64.00	14.67%	\$15.00	
R 101-32214 Surcharge - Mechanical	\$12.00	\$75.00	\$11.00	\$64.00	14.67%	\$15.00	
R 101-32215 Surcharge - Other	\$3.00	\$10.00	\$2.00	\$8.00	20.00%	\$5.00	
R 101-32220 Zoning Permit	\$1,640.00	\$1,200.00	\$1,555.00	-\$355.00	129.58%	\$1,200.00	
R 101-32221 Rental Inspection	\$1,950.02	\$1,500.00	\$439.81	\$1,060.19	29.32%	\$1,500.00	
R 101-32240 Animal Permits & Licenses	\$1,589.00	\$1,500.00	\$1,505.00	-\$5.00	100.33%	\$1,500.00	
R 101-32260 Refunds and Reimbursements	\$44,505.64	\$35,000.00	\$46,412.15	-\$11,412.15	132.61%	\$35,000.00	
R 101-32275 F.D. Grants and Reimburseme	\$0.00	\$0.00	\$16,500.00	-\$16,500.00	0.00%	\$7,500.00	
R 101-33000 Intergovernmental Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-33100 Federal Grants and Aids	\$0.00	\$0.00	\$31,939.15	-\$31,939.15	0.00%	\$25,000.00	
R 101-33400 State Grants and Aids	\$8,038.07	\$25,000.00	\$0.00	\$25,000.00	0.00%	\$10,000.00	2nd half received in Dec.
R 101-33401 Local Government Aid	\$788,509.00	\$750,114.00	\$387,692.50	\$362,421.50	51.68%	\$750,530.00	
R 101-33402 Sm. Cities Assistance Program	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$41,976.00	
R 101-33405 PERA Rate Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-33418 MN Police Relief Payment	\$21,019.72	\$28,353.00	\$0.00	\$28,353.00	0.00%	\$0.00	
R 101-33419 MN Fire Relief Payment	\$68,619.95	\$33,075.00	\$40,915.53	-\$7,840.53	123.71%	\$33,075.00	
R 101-33428 Payment in Lieu of Taxes	\$0.00	\$0.00	\$4,324.06	-\$4,324.06	0.00%	\$4,325.00	
R 101-34107 Administrative Service Fee	\$4,280.25	\$4,000.00	\$3,355.05	\$644.95	83.88%	\$4,000.00	
R 101-34110 Planning & Zoning Fees	\$614.00	\$1,000.00	\$438.00	\$562.00	43.80%	\$1,000.00	
R 101-35000 Fines and Fees	\$1,865.88	\$3,500.00	\$4,501.22	-\$1,001.22	128.61%	\$4,500.00	
R 101-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-36101 Indust. Park - N. Lift Station	\$0.00	\$1,926.00	\$0.00	\$1,926.00	0.00%	\$0.00	
R 101-36200 Miscellaneous Revenues	\$8,887.58	\$500.00	\$944.00	-\$444.00	188.80%	\$500.00	
R 101-36210 Interest Earnings	\$223,594.90	\$125,000.00	\$184,180.06	-\$59,180.06	147.34%	\$150,000.00	
R 101-36230 Contributions - General	\$4,390.25	\$7,500.00	\$7,176.00	\$324.00	95.68%	\$10,000.00	
R 101-36231 Contributions - Park	\$23,643.44	\$15,000.00	\$12,054.79	\$2,945.21	80.37%	\$5,000.00	
R 101-36232 Contributions - Fire Departme	\$51,000.00	\$30,000.00	\$0.00	\$30,000.00	0.00%	\$30,000.00	Coming in Dec.
R 101-36233 Police - Seizure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-36234 National Night Out	\$0.00	\$0.00	\$1,018.00	-\$1,018.00	0.00%	\$0.00	
R 101-36240 Fire Call Revenue	\$4,130.00	\$2,000.00	\$4,200.00	-\$2,200.00	210.00%	\$4,000.00	
R 101-36241 Fire Contract Payment	\$62,661.24	\$67,662.00	\$51,543.91	\$16,118.09	76.18%	\$67,662.00	
R 101-38020 Rental Revenue	\$905.00	\$500.00	\$2,035.00	-\$1,535.00	407.00%	\$1,500.00	

Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	2025 % of Budget	2026 Budget	UnderLine
R 101-38021 Wireless Internet Rental Fee	\$21,808.72	\$19,000.00	\$18,830.41	\$169.59	99.11%	\$15,000.00	
R 101-38022 Contract For Deed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-38050 Cable TV Franchise Fee	\$16,123.83	\$12,000.00	\$6,958.81	\$5,041.19	57.99%	\$5,000.00	
R 101-38051 Electric Franchise Fee	\$8,310.65	\$9,500.00	\$13,482.08	-\$3,982.08	141.92%	\$9,500.00	
R 101-38052 Gas Franchise Fee	\$7,765.10	\$9,300.00	\$6,399.03	\$2,900.97	68.81%	\$7,500.00	
R 101-38200 Park Dedication	\$0.00	\$0.00	\$3,346.00	-\$3,346.00	0.00%	\$0.00	
R 101-39101 Sale of Equipment-Material	\$6,522.50	\$0.00	\$9,400.00	-\$9,400.00	0.00%	\$7,500.00	
R 101-39102 Issuance of Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 101-39203 Transfer from Other Fund	\$44,569.96	\$0.00	\$10.00	-\$10.00	0.00%	\$0.00	
R 101-39400 Escrow Funds Received	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
101 GENERAL	\$2,462,136.68	\$2,395,036.00	\$1,556,088.17	\$838,947.83		\$2,546,574.00	
201 STORM WATER DRAINAGE							
R 201-32219 SWPPP Review	\$1,200.00	\$1,000.00	\$2,250.00	-\$1,250.00	225.00%	\$0.00	
R 201-32260 Refunds and Reimbursements	\$0.00	\$48,680.00	\$42,628.20	\$6,051.80	87.57%	\$0.00	
R 201-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 201-37100 Sales for Services	\$78,288.14	\$64,803.00	\$75,746.71	-\$10,943.71	116.89%	\$0.00	
R 201-39101 Sale of Equipment-Material	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 201-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
201 STORM WATER DRAINAGE	\$79,488.14	\$114,483.00	\$120,624.91	-\$6,141.91		\$0.00	
202 RECYCLING UTILITY							
R 202-34404 Recycling Collection Charge	\$66,230.91	\$63,000.00	\$65,514.73	-\$2,514.73	103.99%	\$0.00	
202 RECYCLING UTILITY	\$66,230.91	\$63,000.00	\$65,514.73	-\$2,514.73		\$0.00	
203 REFUSE UTILITY							
R 203-34403 Refuse Collection Charges	\$217,539.61	\$181,000.00	\$215,210.87	-\$34,210.87	118.90%	\$0.00	
203 REFUSE UTILITY	\$217,539.61	\$181,000.00	\$215,210.87	-\$34,210.87		\$0.00	
206 ECONOMIC DEVELOPMENT AUTHORITY							
R 206-31000 Property Taxes	\$54,831.17	\$15,000.00	\$11,356.33	\$3,643.67	75.71%	\$0.00	
R 206-36200 Miscellaneous Revenues	\$200.00	\$0.00	\$1,206.58	-\$1,206.58	0.00%	\$0.00	
R 206-36210 Interest Earnings	\$11,635.92	\$5,000.00	\$10,596.47	-\$5,596.47	211.93%	\$0.00	
R 206-39101 Sale of Equipment-Material	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 206-39201 Transfer from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
R 206-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
206 ECONOMIC DEVELOPMENT AUTHORITY	\$66,667.09	\$20,000.00	\$23,159.38	-\$3,159.38		\$0.00	
207 EDA REVOLVING LOAN FUND							
R 207-34900 Fromm EDA Loan 2013 Princip	\$9,855.95	\$1,028.00	\$2,282.34	-\$1,254.34	222.02%	\$0.00	
R 207-34901 EDA Loan Interest	\$1,550.43	\$981.00	\$1,101.75	-\$120.75	112.31%	\$0.00	
R 207-34902 Loan Repayment-Miller	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

2025 will find Revenue w/ find payments for Dec

CITY OF EAGLE LAKE

2026 Expenditure Budget Worksheet

Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
101 GENERAL							
41000 General Government (GENERAL)							
E 101-41000-131 Employer Paid Health	\$64,998.02	\$75,060.00	\$54,820.79	\$20,239.21	73.04%	\$84,500.00	
E 101-41000-132 Employer Paid Health Saving	\$26,027.08	\$35,150.00	\$17,550.00	\$17,600.00	49.93%	\$35,150.00	
E 101-41000-133 Employer Paid Dental	\$3,869.52	\$7,124.00	\$4,108.73	\$3,015.27	57.67%	\$7,500.00	
E 101-41000-134 MN Paid Family Medical Leav	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,000.00	
E 101-41000-151 Work Comp Premium	\$6,710.00	\$27,893.00	\$16,788.50	\$11,104.50	60.19%	\$20,000.00	
E 101-41000-300 Professional Svcs (GENERAL)	\$184.25	\$2,500.00	\$181.50	\$2,318.50	7.26%	\$2,500.00	
E 101-41000-362 Property & Liability Ins	\$6,087.00	\$28,000.00	\$30,056.50	-\$2,056.50	107.34%	\$32,000.00	
E 101-41000-430 Miscellaneous (GENERAL)	\$4,687.59	\$20,000.00	\$86,890.96	-\$66,890.96	434.45%	\$20,000.00	
E 101-41000-433 Dues and Subscriptions	\$12,264.08	\$17,000.00	\$12,157.08	\$4,842.92	71.51%	\$17,000.00	
E 101-41000-445 Summer Sounds	\$12,464.53	\$15,000.00	\$18,266.04	-\$3,266.04	121.77%	\$15,000.00	
E 101-41000-510 Capital Outlay-Actual Expens	\$0.00	\$0.00	\$94,825.10	-\$94,825.10	0.00%	\$0.00	
E 101-41000-550 Capital Outlay - Set Aside	\$0.00	\$2,500.00	\$0.00	\$2,500.00	0.00%	\$5,000.00	
E 101-41000-721 Transfer Out	\$9.96	\$0.00	-\$4.96	\$4.96	0.00%	\$0.00	
E 101-41000-740 ESCROW FUNDS RETURNED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
41000 General Government (GENERAL)	\$137,302.03	\$230,227.00	\$335,640.24	-\$105,413.24		\$243,650.00	
41100 City Council							
E 101-41100-100 Wages and Salaries (GENER	\$15,550.00	\$16,400.00	\$12,900.00	\$3,500.00	78.66%	\$16,400.00	
E 101-41100-108 Video Intern Wages	\$80.00	\$500.00	\$0.00	\$500.00	0.00%	\$0.00	
E 101-41100-121 PERA	\$0.00	\$1,230.00	\$135.00	\$1,095.00	10.98%	\$1,230.00	
E 101-41100-122 FICA	\$969.06	\$1,020.00	\$799.80	\$220.20	78.41%	\$1,020.00	
E 101-41100-123 Medicare	\$226.64	\$240.00	\$187.05	\$52.95	77.94%	\$240.00	
E 101-41100-438 Meeting & Education	\$836.75	\$5,000.00	\$2,446.85	\$2,553.15	48.94%	\$5,500.00	
41100 City Council	\$17,662.45	\$24,390.00	\$16,468.70	\$7,921.30		\$24,390.00	
41200 Mayor							
E 101-41200-100 Wages and Salaries (GENER	\$3,750.00	\$5,300.00	\$4,300.00	\$1,000.00	81.13%	\$5,300.00	
E 101-41200-121 PERA	\$0.00	\$400.00	-\$135.00	\$535.00	-33.75%	\$400.00	
E 101-41200-122 FICA	\$232.50	\$330.00	\$266.60	\$63.40	80.79%	\$330.00	
E 101-41200-123 Medicare	\$54.39	\$77.00	\$62.35	\$14.65	80.97%	\$77.00	
E 101-41200-438 Meeting & Education	\$2,389.24	\$5,000.00	\$5,945.39	-\$945.39	118.91%	\$7,500.00	
41200 Mayor	\$6,426.13	\$11,107.00	\$10,439.34	\$667.66		\$13,607.00	
41400 Elections							
E 101-41400-100 Wages and Salaries (GENER	\$1,923.17	\$600.00	\$0.00	\$600.00	0.00%	\$2,000.00	
E 101-41400-122 FICA	\$119.23	\$38.00	\$0.00	\$38.00	0.00%	\$125.00	
E 101-41400-123 Medicare	\$27.89	\$8.00	\$0.00	\$8.00	0.00%	\$29.00	
E 101-41400-430 Miscellaneous (GENERAL)	\$972.94	\$2,000.00	\$500.00	\$1,500.00	25.00%	\$2,000.00	

Notes:
PW Bldg. Repair
from accident -
will be
reimbursed
through
insurance

Notes:
not over budget
includes amount
for spare artwork
which was
reimbursed
by J. W.
reimbursement
on revenue
side.

Account Descr	2024 Amt	2025 Budget	YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
E 101-41400-510 Capital Outlay-Actual Expns	\$3,043.23	\$2,646.00	\$500.00	\$2,146.00	0.00%	\$0.00	
41400 Elections						\$4,154.00	
41500 Administration							
E 101-41500-100 Wages and Salaries (GENER	\$111,509.37	\$104,117.00	\$91,557.79	\$12,559.21	87.94%	\$111,124.00	
E 101-41500-121 PERA	\$6,995.82	\$7,808.00	\$6,866.89	\$941.11	87.95%	\$8,334.00	
E 101-41500-122 FICA	\$4,957.02	\$6,456.00	\$5,186.71	\$1,269.29	80.34%	\$6,890.00	
E 101-41500-123 Medicare	\$1,159.29	\$1,510.00	\$1,213.03	\$296.97	80.33%	\$1,612.00	
E 101-41500-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-210 Operating Supplies (GENERAL	\$8,791.67	\$9,500.00	\$10,291.46	-\$791.46	108.33%	\$10,000.00	
E 101-41500-320 Communications (GENERAL)	\$5,541.89	\$6,000.00	\$4,378.12	\$1,621.88	72.97%	\$6,000.00	
E 101-41500-351 Legal Notices-Public Hearing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-352 Publications	\$453.89	\$1,000.00	\$817.68	\$182.32	81.77%	\$1,000.00	
E 101-41500-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-390 Operating Agreement-ASA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-430 Miscellaneous (GENERAL)	\$540.93	\$0.00	\$337.01	-\$337.01	0.00%	\$750.00	
E 101-41500-433 Dues and Subscriptions	\$50.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-438 Meeting & Education	\$6,314.62	\$8,000.00	\$5,528.51	\$2,471.49	69.11%	\$8,500.00	
E 101-41500-510 Capital Outlay-Actual Expns	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-550 Capital Outlay - Set Aside	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-602 Capital Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-605 Capital Lease Issued	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41500-612 Capital Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
41500 Administration	\$146,314.50	\$144,391.00	\$126,177.20	\$18,213.80		\$154,210.00	
41600 Professional							
E 101-41600-300 Professional Svcs (GENERAL)	\$27,942.04	\$30,000.00	\$48,718.34	-\$18,718.34	162.39%	\$50,000.00	
E 101-41600-301 Auditing and Acct g Services	\$32,624.00	\$35,000.00	\$40,189.51	-\$5,189.51	114.83%	\$45,000.00	
E 101-41600-303 Engineering Fees	\$82,693.33	\$7,500.00	\$252,776.79	-\$245,276.79	3370.36%	\$7,500.00	
E 101-41600-304 Legal Fees	\$9,644.00	\$25,000.00	\$8,573.50	\$16,426.50	34.29%	\$20,000.00	
E 101-41600-310 Computer Technical Support	\$38,375.25	\$45,000.00	\$51,881.04	-\$6,881.04	115.29%	\$70,000.00	
E 101-41600-311 Building Inspector Fees	\$72,081.16	\$40,000.00	\$58,316.18	-\$18,316.18	145.79%	\$50,000.00	
E 101-41600-313 State Surcharge Fee	\$3,838.63	\$1,750.00	\$3,048.93	-\$1,298.93	174.22%	\$1,750.00	
E 101-41600-314 Service Agreements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41600-315 City History	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41600-316 Payroll Processing	\$5,146.51	\$6,500.00	\$4,876.13	\$1,623.87	75.02%	\$6,500.00	
E 101-41600-433 Dues and Subscriptions	\$2,423.00	\$1,500.00	\$4,269.00	-\$2,769.00	284.60%	\$4,675.00	
41600 Professional	\$274,767.92	\$192,250.00	\$472,649.42	-\$280,399.42		\$255,425.00	

Note:
Includes 2024
Street Project
which should
be a separate
project fund
with financing

Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
41800 Planning & Zoning Comm. Devel.							
E 101-41800-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$40,000.00	
E 101-41800-351 Legal Notices-Public Hearing	\$144.51	\$500.00	\$32.16	\$467.84	6.43%	\$0.00	
41800 Planning & Zoning Comm. Devel.	\$144.51	\$500.00	\$32.16	\$467.84		\$40,000.00	
41900 City Hall							
E 101-41900-210 Operating Supplies (GENERAL)	\$671.48	\$1,500.00	\$785.48	\$714.52	52.37%	\$1,500.00	
E 101-41900-220 Repair/Maint (GENERAL)	\$5,593.63	\$6,500.00	\$12,320.46	-\$5,820.46	189.55%	\$10,000.00	Roof damage -
E 101-41900-381 Electric Utilities	\$10,101.53	\$12,500.00	\$8,550.66	\$3,949.34	68.41%	\$12,500.00	Repairs
E 101-41900-383 Gas Utility	\$0.00	\$0.00	\$231.70	-\$231.70	0.00%	\$500.00	
E 101-41900-510 Capital Outlay-Actual Expens	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-41900-550 Capital Outlay - Set Aside	\$0.00	\$5,000.00	\$0.00	\$5,000.00	0.00%	\$5,000.00	
41900 City Hall	\$16,366.64	\$25,500.00	\$21,888.30	\$3,611.70		\$29,500.00	
42100 Streets							
E 101-42100-100 Wages and Salaries (GENERAL)	\$59,935.31	\$47,730.00	\$38,446.20	\$9,283.80	80.55%	\$49,763.00	
E 101-42100-107 On Call Stipend	\$0.00	\$0.00	\$351.00	-\$351.00	0.00%	\$702.00	
E 101-42100-121 PERA	\$3,152.05	\$3,580.00	\$3,060.57	\$519.43	85.49%	\$3,732.00	
E 101-42100-122 FICA	\$2,482.80	\$2,959.00	\$2,223.81	\$735.19	75.15%	\$3,085.00	
E 101-42100-123 Medicare	\$580.65	\$822.00	\$520.09	\$301.91	63.27%	\$722.00	
E 101-42100-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-210 Operating Supplies (GENERAL)	\$6,715.48	\$6,500.00	\$11,297.34	-\$4,797.34	173.81%	\$7,000.00	
E 101-42100-212 Fuel	\$5,562.37	\$11,000.00	\$5,628.49	\$5,371.51	51.17%	\$11,000.00	
E 101-42100-220 Repair/Maint (GENERAL)	\$19,329.37	\$8,500.00	\$6,388.18	\$2,111.82	75.16%	\$9,000.00	
E 101-42100-224 Street Repair-General Mainte	\$84,771.27	\$120,000.00	\$99,848.58	\$20,151.42	83.21%	\$120,000.00	
E 101-42100-300 Professional Svcs (GENERAL)	\$1,927.50	\$10,000.00	\$3,946.65	\$6,053.35	39.47%	\$10,000.00	
E 101-42100-320 Communications (GENERAL)	\$698.83	\$1,500.00	\$690.89	\$809.11	46.06%	\$1,000.00	
E 101-42100-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42100-381 Electric Utilities	\$3,812.20	\$1,800.00	\$5,103.63	-\$3,303.63	283.54%	\$1,800.00	
E 101-42100-383 Gas Utility	\$970.79	\$1,300.00	\$1,037.75	\$262.25	79.83%	\$1,500.00	
E 101-42100-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$338.92	-\$338.92	0.00%	\$0.00	
E 101-42100-437 Clothing Allowance	\$845.63	\$800.00	\$500.16	\$299.84	62.52%	\$850.00	
E 101-42100-438 Meeting & Education	\$0.00	\$2,500.00	\$921.75	\$1,578.25	36.87%	\$2,500.00	
E 101-42100-510 Capital Outlay-Actual Expens	\$175,711.60	\$66,829.00	\$48,566.56	\$18,262.44	72.67%	\$79,818.00	
E 101-42100-550 Capital Outlay - Set Aside	\$0.00	\$112,366.00	\$10,000.00	\$102,366.00	8.90%	\$123,866.00	
E 101-42100-560 Capital Outlay - Sidewalks	\$0.00	\$30,000.00	\$33,425.00	-\$3,425.00	111.42%	\$20,000.00	
42100 Streets	\$366,495.85	\$428,186.00	\$272,295.57	\$155,890.43		\$446,338.00	
42110 Street Lighting							

Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
E 101-42110-381 Electric Utilities	\$39,923.12	\$54,000.00	\$40,035.57	\$13,964.43	74.14%	\$54,000.00	
42110 Street Lighting	\$39,923.12	\$54,000.00	\$40,035.57	\$13,964.43		\$54,000.00	
42120 Refuse & Recycling							
E 101-42120-721 Transfer Out	\$0.01	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
42120 Refuse & Recycling	\$0.01	\$0.00	\$0.00	\$0.00		\$0.00	
42200 Police Department							
E 101-42200-109 Blue Earth County	\$511,187.51	\$519,718.00	\$519,717.24	\$0.76	100.00%	\$537,908.00	
E 101-42200-540 Capital Outlay - Seizure	\$1,035.99	\$0.00	\$697.50	-\$697.50	0.00%	\$0.00	
42200 Police Department	\$512,223.50	\$519,718.00	\$520,414.74	-\$696.74		\$537,908.00	
42300 Fire Department							
E 101-42300-100 Wages and Salaries (GENERAL)	\$40,776.26	\$10,000.00	\$5,000.00	\$5,000.00	50.00%	\$10,000.00	
E 101-42300-104 Calls & Training Wages	\$0.00	\$30,000.00	\$0.00	\$30,000.00	0.00%	\$35,000.00	
E 101-42300-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-122 FICA	\$2,490.85	\$2,480.00	\$310.00	\$2,170.00	12.50%	\$2,780.00	
E 101-42300-123 Medicare	\$582.54	\$580.00	\$72.50	\$507.50	12.50%	\$657.00	
E 101-42300-124 Fire Relief Payment	\$70,850.95	\$60,000.00	\$40,915.53	\$19,084.47	68.19%	\$60,000.00	
E 101-42300-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-210 Operating Supplies (GENERAL)	\$9,130.14	\$25,000.00	\$12,874.44	\$12,125.56	51.50%	\$25,000.00	
E 101-42300-212 Fuel	\$2,710.63	\$3,500.00	\$1,740.72	\$1,759.28	49.73%	\$3,500.00	
E 101-42300-220 Repair/Maint (GENERAL)	\$54,792.21	\$33,750.00	\$24,485.08	\$9,264.92	72.55%	\$33,750.00	
E 101-42300-222 Building Maintenance	\$0.00	\$5,000.00	\$4,253.67	\$746.33	85.07%	\$5,000.00	
E 101-42300-300 Professional Svcs (GENERAL)	\$5,571.34	\$7,200.00	\$7,339.92	-\$139.92	101.94%	\$7,400.00	
E 101-42300-306 Physicals	\$6,557.36	\$6,500.00	\$5,138.06	\$1,361.94	79.05%	\$6,700.00	
E 101-42300-320 Communications (GENERAL)	\$3,751.87	\$7,200.00	\$6,388.43	\$811.57	88.73%	\$7,500.00	
E 101-42300-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-381 Electric Utilities	\$1,962.75	\$2,750.00	\$1,894.13	\$855.87	68.88%	\$2,750.00	
E 101-42300-383 Gas Utility	\$1,892.60	\$4,400.00	\$2,336.73	\$2,063.27	53.11%	\$4,400.00	
E 101-42300-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-433 Dues and Subscriptions	\$1,880.00	\$2,400.00	\$2,629.45	-\$229.45	109.56%	\$2,400.00	
E 101-42300-437 Clothing Allowance	\$0.00	\$5,000.00	\$4,472.49	\$527.51	89.45%	\$5,000.00	
E 101-42300-438 Meeting & Education	\$20,320.75	\$18,000.00	\$23,617.71	-\$5,617.71	131.21%	\$20,000.00	
E 101-42300-510 Capital Outlay-Actual Expens	\$12,367.98	\$146,723.00	\$99,235.77	\$47,487.23	67.63%	\$685,617.00	
E 101-42300-520 Fire Dept Equipment-Gambli	\$10,016.45	\$30,000.00	\$5,114.68	\$24,885.32	17.05%	\$183,703.00	
E 101-42300-530 Capital Outlay - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42300-535 Capital Outlay-Facilities	\$28,750.00	\$25,000.00	\$0.00	\$25,000.00	0.00%	\$5,000.00	
E 101-42300-550 Capital Outlay - Set Aside	\$2,839.00	\$145,841.00	\$0.00	\$145,841.00	0.00%	\$150,435.00	
42300 Fire Department	\$277,243.68	\$571,324.00	\$247,819.31	\$323,504.69		\$1,256,592.00	
42400 School Patrol							
E 101-42400-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

Account Descr	2024 Amt	2025 Budget	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2026 Budget	UnderLine
42400 School Patrol	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
42410 Animal Patrol							
E 101-42410-210 Operating Supplies (GENERAL)	\$32.44	\$0.00	\$117.94	-\$117.94	0.00%	\$150.00	
E 101-42410-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
42410 Animal Patrol	\$32.44	\$0.00	\$117.94	-\$117.94		\$150.00	
42430 Civil Patrol							
E 101-42430-220 Repair/Maint (GENERAL)	\$0.00	\$2,000.00	\$0.00	\$2,000.00	0.00%	\$2,000.00	
E 101-42430-381 Electric Utilities	\$601.60	\$1,000.00	\$561.92	\$438.08	56.19%	\$1,000.00	
E 101-42430-510 Capital Outlay-Actual Expens	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,000.00	
42430 Civil Patrol	\$601.60	\$3,000.00	\$561.92	\$2,438.08		\$8,000.00	
42500 Park & Recreation							
E 101-42500-100 Wages and Salaries (GENERAL)	\$62,276.52	\$50,381.00	\$47,656.89	\$2,724.11	94.59%	\$52,528.00	
E 101-42500-107 On Call Stipend	\$0.00	\$0.00	\$370.50	-\$370.50	0.00%	\$741.00	
E 101-42500-121 PERA	\$3,327.60	\$3,778.00	\$3,071.52	\$706.48	81.30%	\$3,940.00	
E 101-42500-122 FICA	\$2,621.17	\$3,123.00	\$2,785.98	\$337.02	89.21%	\$3,257.00	
E 101-42500-123 Medicare	\$613.00	\$730.00	\$651.57	\$78.43	89.26%	\$762.00	
E 101-42500-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-132 Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-151 Work Comp Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-210 Operating Supplies (GENERAL)	\$12,433.74	\$15,000.00	\$7,888.06	\$7,111.94	52.59%	\$16,000.00	
E 101-42500-212 Fuel	\$4,237.09	\$6,000.00	\$4,731.74	\$1,268.26	78.86%	\$6,500.00	
E 101-42500-220 Repair/Maint (GENERAL)	\$10,449.30	\$15,000.00	\$29,393.92	-\$14,393.92	195.96%	\$20,000.00	
E 101-42500-300 Professional Svcs (GENERAL)	\$28,557.03	\$65,000.00	\$43,067.81	\$21,932.19	66.26%	\$65,000.00	
E 101-42500-320 Communications (GENERAL)	\$1,068.94	\$1,500.00	\$1,251.74	\$248.26	83.45%	\$1,000.00	
E 101-42500-362 Property & Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-381 Electric Utilities	\$6,418.31	\$6,000.00	\$4,603.28	\$1,396.72	76.72%	\$6,000.00	
E 101-42500-383 Gas Utility	\$970.78	\$1,500.00	\$1,037.76	\$462.24	69.18%	\$1,500.00	
E 101-42500-390 Operating Agreement-ASA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-430 Miscellaneous (GENERAL)	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0.00%	\$0.00	
E 101-42500-437 Clothing Allowance	\$845.64	\$0.00	\$500.21	-\$500.21	0.00%	\$850.00	
E 101-42500-438 Meeting & Education	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
E 101-42500-510 Capital Outlay-Actual Expens	-\$62,279.99	\$0.00	\$3,936.24	-\$3,936.24	0.00%	\$29,640.00	
E 101-42500-550 Capital Outlay - Set Aside	\$0.00	\$14,441.00	\$0.00	\$14,441.00	0.00%	\$14,441.00	
E 101-42500-570 Capital Outlay - Park Board	\$190,544.82	\$50,000.00	\$25,678.62	\$24,321.38	51.36%	\$50,000.00	
E 101-42500-572 Active Community	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
42500 Park & Recreation	\$262,083.95	\$233,953.00	\$176,625.84	\$57,327.16		\$272,159.00	
101 GENERAL	\$2,060,631.56	\$2,441,192.00	\$2,241,666.25	\$199,525.75		\$3,340,083.00	

Resolution in Support of Transforming Tomorrow Together 2040 Regional Plan

WHEREAS, the Greater Mankato region has undertaken a comprehensive strategic visioning process, known as *Transforming Tomorrow Together 2040*, to establish a roadmap for regional growth, development, and sustainability;

WHEREAS, the Transforming Tomorrow Together plan was developed through extensive community and regional engagement, with input from more than 1,000 stakeholders, including businesses, government agencies, non-profit organizations, and educational institutions;

WHEREAS, the Transforming Tomorrow Together 2040 vision is centered on five strategic pillars that are essential to the region's long-term success:

1. **Creating the region as a human talent hub**, fostering workforce development and innovation;
2. **Positioning the region as a renowned food and bio-economy center**, advancing sustainable agricultural and bioscience practices;
3. **Driving investment, innovation, and industry synergy**, ensuring economic growth and resilience;
4. **Building future-oriented regional community infrastructure**, promoting sustainable housing, transportation, and urban planning;
5. **Fostering an inclusive and healthy regional community**, prioritizing diversity, well-being, and livability;

WHEREAS, Eagle Lake recognizes the importance of regional collaboration in achieving shared goals and maximizing opportunities for economic and social prosperity;

WHEREAS, alignment with the Transforming Tomorrow Together 2040 vision enhances our ability to contribute to a thriving, future-ready community while benefiting from regional initiatives and partnerships;

NOW, THEREFORE, BE IT RESOLVED THAT Eagle Lake formally supports and aligns with the Transforming Tomorrow Together 2040 vision and strategic framework;

BE IT FURTHER RESOLVED THAT Eagle Lake commits to actively participating in and promoting initiatives that advance the Transforming Tomorrow Together 2040 strategic pillars, including talent development, economic innovation, sustainable infrastructure, and community well-being;

BE IT FINALLY RESOLVED THAT Eagle Lake will collaborate with regional partners, policymakers, and stakeholders to implement actions that contribute to the long-term success and sustainability of the Greater Mankato region.

Adopted this 1 day of December, 2025.

Signed,

John Whittington

Mayor

Eagle Lake



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

December 1, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Blue Earth County Hazard Mitigation Plan


Eric Weller, Emergency Management Director with Blue Earth County, sent an email informing that FEMA has officially approved the 2025 Blue Earth County Hazard Mitigation Plan (HMP). This is the result of a collaborative effort with numerous stakeholders who participated in meetings and provided valuable information throughout the planning process.

It is requested that the City Council consider adopting the attached resolution at tonight's meeting. Adoption of the local mitigation plan by the City is an important step, as it is a required condition for applying for and receiving FEMA mitigation grants through programs including:

- Hazard Mitigation Grant Program (HMGP)
- HMGP Post-Fire
- Building Resilient Infrastructure and Communities (BRIC)
- Flood Mitigation Assistance (FMA)
- Safeguarding Tomorrow Revolving Loan Fund

Due to the large file size, the plan is not included with the packet, but the plan can be accessed here: https://maps.umn.edu/hmp_hub/blue-earth/BlueEarthCountyHMP2025.pdf.

Council adoption of this plan will ensure the City remains eligible for federal mitigation funding and demonstrates our continued commitment to building a resilient community.


Jennifer J. Bromeland
City Administrator

Resolution #2025-48

**A RESOLUTION OF THE CITY OF EAGLE LAKE
ADOPTING THE 2025 BLUE EARTH COUNTY
HAZARD MITIGATION PLAN**

WHEREAS, the City of Eagle Lake recognizes the threat of natural hazards to people and property within Eagle Lake; and

WHEREAS, the City of Eagle Lake has participated in the development of the 2025 Blue Earth County Hazard Mitigation Plan in accordance with Federal laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and

WHEREAS, the 2025 Blue Earth County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property within the City of Eagle Lake from the impacts of future hazards and disasters; and

WHEREAS, by adoption by the City of Eagle Lake demonstrates its commitment to hazard mitigation and achieving the goals outlined in the 2025 Blue Earth County Hazard Mitigation Plan,

NOW THEREFORE BE IT RESOLVED that the City of Eagle Lake hereby approves and adopts the 2025 Blue Earth County Hazard Mitigation Plan.

Adopted this 1st day of December, 2025, by the City Council of the City of Eagle Lake.

Approved: _____
John Whittington, Mayor

Attest: _____
Jennifer J. Bromeland, City Administrator



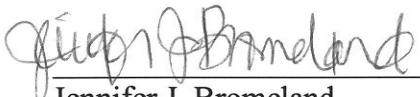
705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

December 1, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Fox Meadows Housing Development Phase Two – Contingency Draw Request

The City has received a request from Fox Meadows Housing Development Phase Two for the release of \$20,000 in contingency funds. No work has been completed for this request. The developer has indicated that they feel this request is reasonable because no contingency funds were included in Draw #1.

We will discuss this request in more detail at the upcoming City Council meeting.


Jennifer J. Bromeland
City Administrator

Jennifer Bromeland

From: Accounting <accounting@schromconstruction.com>
Sent: Wednesday, November 19, 2025 3:50 PM
To: Jennifer Bromeland
Cc: Troy Schrom <troymschrom@gmail.com>
Subject: RE: Blace Extension Release #2

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

No work was completed, we were just requesting for some of the contingency funds to be released as we did not request any of those funds to be released with the first draw.

Nathan Roberts
Controller
Schrom Construction
1116 N Riverfront Dr.
Mankato, MN 56001
507-257-5102

From: Jennifer Bromeland <jbromeland@eaglelakemn.com>
Sent: Wednesday, November 19, 2025 1:06 PM
To: Accounting <accounting@schromconstruction.com>
Cc: Troy Schrom <troymschrom@gmail.com> <troymschrom@gmail.com>
Subject: RE: Blace Extension Release #2

I checked with Bolton and Menk and they aren't aware of what's been completed since pay request #1 was submitted and issued. Can you submit something for them to review?

Thank you!

Jennifer J. Bromeland
City Administrator
City of Eagle Lake
705 Parkway Avenue
PO Box 159
Eagle Lake, MN 56024
P: (507) 257-3218

From: Accounting <accounting@schromconstruction.com>
Sent: Tuesday, November 4, 2025 2:50 PM
To: Jennifer Bromeland <jbromeland@eaglelakemn.com>
Cc: Troy Schrom <troymschrom@gmail.com> <troymschrom@gmail.com>
Subject: Blace Extension Release #2

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good afternoon Jennifer,

Can we please submit for \$20,000 release of the contingency funds on the Blace extension escrow account?

Let us know if there are any questions.

Thanks,

Nathan Roberts

Controller

Schrom Construction

1116 N Riverfront Dr.

Mankato, MN 56001

507-257-5102



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

December 1, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Amendments and Additions to Employee Policies – Safety Footwear, Life Insurance, and Minnesota Paid Leave

City staff recommends several updates to the City's personnel policies to ensure clarity, compliance with current laws, and consistency in employee benefits. These include amendments to the Safety Equipment/Gear policy, a correction to the Life Insurance policy, and the addition of Minnesota Paid Leave (MNPL) language effective January 1, 2026.

The current Safety Equipment/Gear policy provides reimbursement for approved safety footwear on even years and prorates for employees starting in odd years. The proposed amendment would provide reimbursement up to \$200 per year per employee, regardless of the year of employment. Employees must purchase the approved footwear and provide a receipt for reimbursement. Unused funds cannot be carried forward to the following year. If the cost exceeds the maximum allowance, the employee is responsible for covering the difference. This amendment simplifies administration and ensures consistent access to safety footwear funds annually.

The current Life Insurance policy incorrectly states, "The City will pay the full premium for \$25,000 in term life insurance for each full-time employee and their dependents." The coverage applies only to employees, not dependents. The corrected policy language should read, "The City will pay the full premium for \$25,000 in term life insurance for each full-time employee."

New state law, effective January 1, 2026, requires the City to provide Minnesota Paid Leave benefits to eligible employees. Employees who work at least 50 percent of their time in Minnesota and meet financial requirements are eligible. Premiums for MNPL will be split evenly between the City and the employee, with the employee contribution deducted through payroll. Employees may receive up to 12 weeks of medical leave and 12 weeks of family leave per benefit year, not exceeding 20 weeks total. Intermittent leave is allowed in 15-minute increments, up to 480 hours per 12-month period.


Employees must provide reasonable notice to the City Administrator when taking leave, including a proposed schedule and, if intermittent leave is requested, a certification from a healthcare provider. Employees may supplement MNPL with accrued paid leave, without exceeding their Individual Average Weekly Wage. The City will maintain group health insurance coverage during MNPL, provided employee premiums are paid. Employees are reinstated to their previous or equivalent positions after MNPL leave, and the City will not

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retaliate against employees exercising MNPL rights. MNPL wages are generally not PERA-eligible unless supplemented under specific conditions. Vacation and sick leave do not accrue during MNPL, but accrual resumes upon return.

These updates and additions clarify existing policies, correct inaccuracies, and ensure compliance with new state law, while providing clear guidance to employees regarding benefits and leave.

A motion is needed to approve the amendments to the Safety Equipment/Gear and Life Insurance policies, as well as the addition of the Minnesota Paid Leave policy, effective January 1, 2026.


Jennifer J. Bromeland
City Administrator

Minnesota Paid Leave

Overview

The city provides time off to eligible employees who qualify for Minnesota Paid Leave (MNPL) benefits under Minnesota law. The city of Eagle Lake is a participant in the State of Minnesota's Paid Leave program. MNPL benefits are funded through premium contributions payable to the State of Minnesota. The premium cost will be split between the city and employee as follows: The city of Eagle Lake will pay 50% of the required premium and employees will pay 50% of the premium cost through payroll deductions starting January 1, 2026.

Eligibility

Eligibility determinations for MNPL benefits are made by the State of Minnesota. Generally, to be eligible for MNPL, you must:

- Work at least 50% of the time from a location in Minnesota, including employees who work from home or spend time in other states occasionally.
- Meet the financial eligibility requirements by having earned over a specific amount of wages as defined by under Minnesota law at the time of your requested leave.

Benefit Amount

An employee's weekly MNPL benefits are calculated and determined by the Minnesota Department of Employment and Economic Development (DEED).

Leave Entitlement and Usage

The State of Minnesota may approve MNPL leave for the following conditions in a benefit year:

- Up to 12 weeks of medical leave (for yourself) to take care of yourself for a serious health condition, including pregnancy, childbirth, recovery, or surgery.
- Up to 12 weeks of family leave to:
 - Bond with a child through birth, adoption, or foster placement
 - Care for a family member with a serious health condition
 - Support a military family member called to active duty
 - Receive covered types of care for yourself or a family member because of domestic abuse, sexual assault, or stalking

You can take both types of leave in the same year, but you cannot exceed 20 weeks total within a single benefit year. For example, an employee may be entitled to 12 weeks of family leave to

bond with a child and another 8 weeks of medical leave for their serious health condition. Your benefit year starts the first day you take Paid Leave. There is no waiting period for MNPL if you are granted the benefit.

MNPL Intermittent Leave

Employees may apply for intermittent leave in most cases, provided the leave is reasonable and appropriate to the needs of the individual requiring care.

A. Eligibility

In addition to the other eligibility requirements under the MN Paid Leave law, employees seeking intermittent leave must have at least eight hours of accumulated leave (unless more than 30 days have lapsed since taking the initial leave).

B. Notice

In situations where employees seek MNPL on an intermittent basis, employees must make a reasonable effort to provide written notice to the City Administrator of the need for intermittent leave *before* applying for MNPL benefits through the State program. As part of the notice, employees must provide the city with the following: 1) proposed intermittent leave schedule; and 2) a completed certification from a health care provider identifying the leave as necessary and a reasonable estimate of the frequency and duration and treatment schedule for the leave.

C. Increments of Leave & Maximum Number of Hours

Consistent with other forms of leave provided by the city, employees may take intermittent leave in increments of no less than 15 minutes. If eligible for intermittent leave, the city allows a maximum of 480 hours of intermittent leave in any 12-month period. After reaching the maximum amount of allowed intermittent leave, employees may request continuous MNPL provided the continuous leave does not exceed the maximum amount of MNPL allowed by law.

Definitions

Family member includes:

- Spouse or partner
- Child (including biological, adopted, step, or foster children, or a child you raise even if you are not legally related)
- Parent or person who raised you
- Sibling

- Grandchild or grandparent
- In-laws (including son, daughter, father, or mother)
- Anyone close to you who depends on you like family, even if not related by blood

A **serious health condition** means a physical or mental illness, injury, impairment, condition, or substance use disorder. Taking care of yourself for this serious condition may involve evaluation, treatment, inpatient care, recovery, or not being able to perform regular work, attend school, or do regular daily activities. This includes childbirth, conditions related to pregnancy, or surgery.

Notice

Prior to starting a claim with the State, employees should reach out to the City Administrator to notify your intention to take leave. If the need is foreseeable, we ask that you provide at least two-weeks notice prior to taking leave. If the leave is not foreseeable you will still be able to take leave under MNPL and we ask that you provide as much notice as possible.

How to Apply for Minnesota Paid Leave

After your leave has been discussed you may apply for MNPL through the Minnesota Paid Leave's portal online.

Interaction with Other Laws and Benefits

MNPL will run concurrently with any leave and/or wage supplement for which you may be eligible for under local, state, or federal law which may include: Family and Medical Leave Act (FMLA) and/or Minnesota Women's Economic Security Act (WESA) pregnancy and parenting leave or Short-Term Disability, if applicable.

Supplementing MNPL Benefits with Accrued Paid Leave

If you are receiving MNPL benefits, the city allows you to supplement, or "top off," your MNPL benefits with any accrued but unused paid leave. If you choose to supplement your MNPL benefits in this way, the combined weekly sum of MNPL benefits and city-provided paid leave benefits cannot exceed your Individual Average Weekly Wage (IAWW). For more information, contact the City Administrator.

Maintaining Health Coverage During Leave

Unless the employee revokes coverage while on MNPL, the city will continue to provide group health insurance coverage for an employee on MNPL under the same conditions as the coverage was provided before the employee took leave. You must continue to make timely payments of your share of the premiums for such coverage. If you are not using paid time off to cover part or all of the leave, you will be responsible for remitting your portion of health

premiums to the city in order to ensure continuation of benefits. Group health insurance may be cancelled if an employee's premium payment is 30 days late. Before terminating coverage, the city will provide written notice to the employee at least 15 days before the coverage is terminated listing the final date payment is due (30 days past the due date) to avoid cancellation and the date coverage will end if payment is not received.

An employee's share of premium payments for their group health insurance coverage and other voluntary benefit deductions may, at the employee's option, be:

1. prepaid at or before the start of the leave in which your health deductions may be modified to accept the agreed upon amounts and cadence of premium deductions;
2. arranged to write a check every month for the duration that the employee may be out;

OR

3. If an employee chooses to use accrued leave to supplement pay while on leave, health insurance premiums may continue to be deducted from that pay. If the supplemental pay is not sufficient to cover the full premium amount, employees will need to arrange to submit a check for the remaining balance.

Coverage that lapses due to nonpayment of premiums will be reinstated immediately upon return to work.

Reinstatement

Upon return from covered MNPL, you will be reinstated to your previous position or to an equivalent position, with the same status, pay, employment benefits, length-of-service credit, and seniority credit as of the date of leave as long as you have worked for the city for a minimum of 90 calendar days.

Upon return to work, if it becomes evident that the employee is unable to perform the key essential functions of their position (with or without reasonable accommodation), the city may engage in an interactive process, consistent with the American with Disability Act (ADA) and/or Minnesota Human Rights Act (MHRA) and other applicable workplace policies, including workplace safety protocols, to determine appropriate next steps.

Retaliation

The city will not interfere or retaliate against employees who request or take leave in accordance with the MN Paid Leave law.

PERA Eligible Earning while on MNPL

All wages earned from an approved MNPL are not PERA eligible earnings. If an employee chooses to supplement, or "top off," your MNPL benefits with any accrued but unused paid leave, this salary is only PERA-eligible if it is a medical leave for the employee and the accrued-paid benefits are at least 50% of the employee's regular earnings.

Employees may elect to purchase their missed service credits through PERA. Purchasing must be completed by the end of the next calendar year following the MNPL. Employees are responsible for both the employee and the employer contribution if electing to purchase the service credits.

Benefit Accruals while on MNPL

Employees will not accrue vacation or sick leave benefits while on MNPL. However, employees may use their existing accrued leave balances to supplement their average weekly benefit as outlined in the *Supplementing MNPL Benefits with Accrued Paid Leave* section above. Accrual of vacation and sick leave will resume once the employee returns to active employment following the approved leave.



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

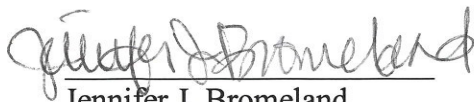
December 1, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Annexation Request Received – Parcel R43.09.12.300.001

The City has received an annexation application for parcel 43.09.12.300.00, also known as 21843 594th Avenue, located in Mankato Township. The parcel is adjacent to the Highway 14 storage units. A fire occurred on the property prior to acquisition by the current owners, who now propose to demolish the existing structure and replace it with a commercial business. Because the parcel is located in Mankato Township, redevelopment would require annexation into City limits.

Currently, there are no City utilities available at this location. If annexed, the property would need to rely on a well and septic system until City utilities are extended across Highway 14 at a future date. The annexation application has been received, and upon receipt of the required application payment, the annexation process will commence. This process includes notification to Mankato Township and property owners within 350 feet, followed by scheduling of a public hearing to consider the annexation request.

The purpose of this memo is to inform the City Council that an annexation application has been received for the parcel. No action is required at this time; this is provided for informational purposes to keep the Council apprised of a pending request.



Jennifer J. Bromeland
City Administrator

IN THE MATTER OF THE PETITION OF CERTAIN PERSONS FOR THE
ANNEXATION OF CERTAIN LAND TO THE CITY OF Eagle Lake, MINNESOTA
PURSUANT TO MINN. STAT. § 414.033, SUBD. 2(3)

TO: Council of the City of Eagle Lake, Minnesota

PETITIONER(S) STATE: All of the property owners in number are required to commence a proceeding under Minn. Stat. § 414.033, subd. 2(3).

It is hereby requested by:

- the sole property owner; or
 X all of the property owners. (If the land is owned by more than one person, all must sign the petition to represent all owners.)

of the area proposed for annexation to annex certain property described herein lying in the Township of Mankato to the City of Eagle Lake, County of Blue Earth, Minnesota.

The area proposed for annexation is described as follows:

**INSERT THE COMPLETE AND ACCURATE PROPERTY DESCRIPTION.
DO NOT USE DESCRIPTIONS FROM PROPERTY TAX STATEMENTS.**



1. There are 2 property owners in the area proposed for annexation. (If a property owner owns more than one parcel in the area proposed for annexation, he/she is only counted once as an owner - the number of parcels owned by a petitioner is not counted.)
2. The land abuts the municipality and the area to be annexed is 120 acres or less, and the area to be annexed is not presently served by public wastewater facilities or public wastewater facilities are not otherwise available.

Except as provided for by an orderly annexation agreement, this clause may not be used to annex any property contiguous to any property previously annexed under this clause within the preceding 12 months if the property is owned by the same owners and annexation would cumulatively exceed 120 acres.

3. Said property is unincorporated, abuts on the city's N S E W (circle one) boundary(ies), and is not included within any other municipality.
4. The area of land proposed for annexation, in acres, is .74 acres.
5. The reason for the requested annexation is Re Zoning to business.

PETITIONERS REQUEST: That pursuant to Minn. Stat. § 414.033, the property described herein be annexed to and included within the City of Bagic Lake, Minnesota.

Dated: 10/16/25

Signatures: 


NOTE: Pursuant to Minn. Stat. § 414.033, subd. 2b, before a municipality may adopt an ordinance under subd. 2, clause (2), (3), or (4), a municipality must hold a public hearing and give 30 days' written notice by certified mail to the town or towns affected by the proposed ordinance and to all landowners within and contiguous to the area to be annexed.

NOTE: Pursuant to Minn. Stat. § 414.033, subd. 11, when a municipality declares land annexed to the municipality under subd. 2, clause (3), and the land is within a designated floodplain, as provided by section 103F.111, subd. 4, or a shoreland area, as provided by section 103F.205, subd. 4, the municipality shall adopt or amend its land use controls to conform to chapter 103F, and any new development of the annexed land shall be subject to chapter 103F.

NOTE: Pursuant to Minn. Stat. § 414.033, subd. 12, when a municipality annexes land under subd. 2, clause (2), (3) or (4), property taxes payable on the annexed land shall continue to be paid to the affected town or towns for the year in which the annexation becomes effective. If the annexation becomes effective on or before August 1 of a levy year, the municipality may levy on the annexed area beginning with that same levy year. If the annexation becomes effective after August 1 of a levy year, the town may continue to levy on the annexed area for that levy year, and the municipality may not levy on the annexed area until the following levy year.

NOTE: Pursuant to Minn. Stat. § 414.033, subd. 13, at least 30 days before a municipality may adopt an ordinance under subd. 2, clause (2), (3), or (4), the petitioner must be notified by the municipality that the cost of electric utility service to the petitioner may change if the land is annexed to the municipality. The notice must include an estimate of the cost impact of any change in electric utility services, including rate changes and assessments, resulting from the annexation.

**EXHIBIT A
(LEGAL DESCRIPTION)**

That part of the Northwest Quarter of the Southwest Quarter of Section 12, Township 108 North, Range 26 West, Blue Earth County, Minnesota, described as follows: Beginning at a point on a line 498 feet north of the southwest corner of said Northwest Quarter of the Southwest Quarter; thence run north on said line for 200 feet; thence run east at an angle of 90 degrees 00 minutes 00 seconds for 217.8 feet; thence run south at an angle of 90 degrees 00 minutes 00 seconds for 200 feet; thence run west at an angle of 90 degrees 00 minutes 00 seconds for 217.8 feet to the point of beginning; excepting therefrom County State Aid Highway No. 3 as now located and established; which lies easterly and northeasterly of Line 1 described below:

Line 1. Beginning at Right of Way Boundary Corner B3 as shown on Minnesota Department of Transportation Right of Way Plat No. 07-44, as the same is on file and of record in the office of the county Recorder in and for said Blue Earth County; thence run southerly on an azimuth of 179 degrees 37 minutes 42 seconds along the boundary of said plat for 100 feet to Right of Way Boundary Corner B4; thence on an azimuth of 134 degrees 37 minutes 42 seconds along the boundary of said plat for 141.42 feet to Right of Way Boundary Corner B5 and there terminating;

Also described as: That part of the Northwest Quarter of the Southwest Quarter of Section 12, Township 108 North, Range 26 West, Blue Earth County, Minnesota, described as follows: Commencing at a point on the west line of said Northwest Quarter of the Southwest Quarter, 698 feet north of the southwest corner thereof, said point shown as Right of Way Boundary corner B4314 on Minnesota Department of Transportation Right of Way Plat No. 07-44 as said plat is on file and of record in the office of the County Recorder in and for said Blue Earth County; thence easterly on an azimuth of 89 degrees 37 minutes 42 seconds along the boundary of said plat for 33 feet to Right of Way Boundary Corner B3 and the point of beginning of the tract to be described; thence continue on an azimuth of 89 degrees 37 minutes 42 seconds for 184.8 feet; thence on an azimuth of 179 degrees 37 minutes 42 seconds for 200 feet to Right of Way Boundary Corner B6; thence on an azimuth of 269 degrees 37 minutes 42 seconds along the boundary of said plat for 84.80 feet; thence on an azimuth of 314 degrees 37 minutes 42 seconds along the boundary of said plat for 141.42 feet; thence on an azimuth of 359 degrees 37 minutes 42 seconds along the boundary of said plat for 100 feet to the point of beginning.

Containing 0.74 acre more or less.

Abstract Property
21843 594th Ave., Mankato, MN 56001
PID: R43.09.12.300.001

96



DocId:8241022
Tx:4180861

MN River Valley
Title + Abstracting
3pgs
pd

621CR088

CERTIFIED, FILED AND/OR RECORDED ON
10/17/2025 12:25 PM
BLUE EARTH COUNTY, MN
MICHAEL STALBERGER COUNTY RECORDER
PROPERTY AND ENVIRONMENTAL
RESOURCES DIRECTOR
REC FEE: 46.00 EXEMPT: N/A
DT PD: 181.50 EXEMPT: N/A
DELINQ TX: N /TRANS ENTER: Y
eCREV/CREV: 1816601
SPLIT-CURRENT TX PD: N/A
PAGES: 3

R43.09.12.300.001

(Top 3 inches reserved for recording data)

WARRANTY DEED
Individual(s) to Individual(s)

Minnesota Uniform Conveyancing Blanks
Form 10.1.1 (2016)

eCRV number: 1816601

DEED TAX DUE: \$ 181.50

DATE: October 15, 2025
(month/day/year)

FOR VALUABLE CONSIDERATION, Dean W Diel, a single person

(insert name and marital status of each Grantor)

("Grantor"),

hereby conveys and warrants to Blake Kuiken and Rachael Kuiken

(insert name of each Grantee)

("Grantee"), as

(Check only one box.)

- ☐ tenants in common,
☒ joint tenants,

(If more than one Grantee is named above and either no box is checked or both boxes are checked,
this conveyance is made to the named Grantees as tenants in common.)

real property in Blue Earth County, Minnesota, legally described as follows:

See Exhibit "A" Legal Description attached hereto.


Check here if all or part of the described real property is Registered (Torrens) ☐

together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions:

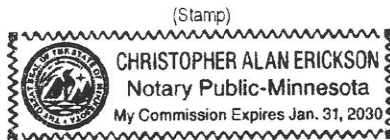
Check applicable box:

- ☐ The Seller certifies that the Seller does not know of any wells on the described real property.
- ☐ A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: _____)
- ☒ I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Grantor


 Dean W Diel
State of Minnesota, County of Blue EarthThis instrument was acknowledged before me on October 14, 2025, by Dean W Diel, a single person
(month/day/year)

(insert name and marital status of each Grantor)



 Title (and Rank): Notary
My commission expires: 1/31/2030
(month/day/year)THIS INSTRUMENT WAS DRAFTED BY:
(insert name and address)

Minnesota River Valley Title & Abstracting, Co.
 150 Saint Andrews Ct, Ste 110
 Mankato, MN 56001

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO:
(insert legal name and residential or business address of Grantee)

Blake Kuiken AND RACHAEL KUIKEN
 19204 US HWY 169
 Lake Crystal, MN 56055-2319

98



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

December 1, 2025

To: Honorable Mayor Whittington and City Council

From: Jennifer J. Bromeland, City Administrator

Re: Taylor Family Farms Foundation Grant Award – Childcare Forgivable Revolving Loan Fund

A grant application submitted to the Taylor Family Farms Foundation (TFFF) in the amount of \$10,000 was recently approved. The purpose of the grant is to establish a childcare revolving loan fund to provide forgivable loans for childcare providers.

The City's Rural Child Care Innovation Program (RCCIP) was tasked with identifying a project to support, and the creation of a childcare forgivable loan fund was selected as a priority. The grant award requires a \$10,000 match from the City's Economic Development Authority (EDA).

The mission of TFFF is to positively impact people's lives and enhance life in rural communities in southern Minnesota and northwest Iowa. Once the grant agreement is received from TFFF, the City will receive a check for the grant award.

A representative from TFFF has been invited to attend the upcoming RCCIP meeting on December 4th for a photo opportunity to promote the initiative.

A motion is needed to accept the grant award and enter the grant agreement.

Jennifer J. Bromeland
City Administrator

09



November 21, 2025

City of Eagle Lake
705 Parkway Ave
PO Box 159
Eagle Lake, MN 56024

Dear Jennifer Bromeland:

We are pleased to present you with a Grant from the Taylor Family Farms Foundation ("TFFF") of \$10,000.00 to the Eagle Lake Childcare Forgivable Loan Program.

At the TFFF, our goal is to positively impact people's lives and/or enhance life in rural communities in Southern Minnesota and Northwest Iowa. The website, Taylorfff.org, specifically lists the counties included in our granting area.

This grant is subject to the following terms:

- By accepting the grant, your organization acknowledges that this gift is not intended to fulfill a pre-existing pledge and that no individual will receive any goods, services, or other benefits because of the gift.
- If you are planning to acknowledge this grant publicly, please see our Grant Acceptance Agreement (included with this letter).
- Once the Grant Acceptance Agreement is received by TFFF and you have secured funds matching this grant, we will issue the check for your project.
- It is not necessary to send a receipt for this gift. If you wish to acknowledge this grant, you may send a note of appreciation to:

Taylor Family Farms Foundation
Attn: James Mulvihill
1725 Roe Crest Drive
North Mankato, MN 56003

Sincerely,
TAYLOR FAMILY FARMS FOUNDATION

A handwritten signature in blue ink, which appears to read "Kristin Duncanson". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Kristin Duncanson
President



Grant Acceptance Agreement

Terms and Conditions

- Any grant awarded from the Taylor Family Farms Foundation ("TFFF") needs to be expended within 12 months of receipt of the funds without prior approval.
- A final report is required within 30 days of the end of the project completion, and should include the answers to the following questions:
 1. What did you use the funding for?
 2. What was the impact on your community or organization?
 3. What if anything, would you do differently in the future?
- If for some reason the project is not implemented within one year or you have not secured a match of the funds granted by the TFFF, the Foundation requests the return of the contribution or an email/letter with an explanation if an extension is required.
- The TFFF will not provide additional funding until all the current Foundation supported projects are complete, the final report is submitted in a timely manner and all the requirements have been met.
- If there will be a ribbon cutting or a community event for your project/program, the Foundation requests prior notice. This provides the opportunity for a representative from the Foundation to possibly attend.
- If there is a change in contact information at your organization or if there are other project changes, please contact:

Chris Austin
507-386-3230
Chris.Austin@taylor.com

The TFFF requests recognition on all materials stating, "This project is funded in part through a philanthropic gift from the Taylor Family Farms Foundation."

An electronic logo will be sent to you upon request.

I have read the accompanying grant award letter from the TFFF and hereby do accept these terms and conditions set forth for the amount of \$10,000.00 for the Eagle Lake Childcare Forgivable Loan Program.

Jennifer J. Bromeland
Signature of Authorized Representative

11/24/25
Date

Jennifer J. Bromeland
Name and Title (Please Print) City Administrator

City of Eagle Lake
Organization Name



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

December 1, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: IWorQ Service Agreement – Building Permit Software

Attached is a proposed service agreement with IWorQ to replace the City's existing building permit software, currently provided by Impact/City Force. The City has been using this software for many years to support the work of the contracted building official, the administrative clerk, and the deputy city clerk. IWorQ recently purchased Impact/City Force and has announced plans to discontinue support for the software in early 2026, possibly as early as March.

Deputy City Clerk Kerry Rausch and Administrative Clerk Jodie Barta, who both regularly work with the building permit software, were tasked with researching options and providing a recommendation. They attended an online presentation with IWorQ to review the software. IWorQ functions similarly to the current system and also offers additional features that could support other licensing needs, such as dog licenses and rental licenses, although these add-ons would involve additional costs. Ben Byron, one of Eagle Lake's building inspectors, is already familiar with IWorQ through his work with Waseca County and works closely with Dan Murphy, who is preparing for succession planning as he eventually plans to retire.

The building permitting software is critical to the City's operations. It allows both City staff and the building inspector to manage building permits and inspections, upload permit and plan files, review documents, calculate fees, and ensure proper billing to permit applicants.

If the City migrates to IWorQ, the company will assist with importing existing records from Impact/City Force and provide initial staff training. The anticipated transition and training period is approximately 60 days. The annual cost for the software will increase from the current \$1,200 per year to \$2,000 per year with IWorQ.

After reviewing the options and considering continuity of operations, entering into the service agreement with IWorQ is the most practical and cost-effective approach to maintain building permit operations and ensure future software support. A motion is needed to approve the recommendation.

Jennifer J. Bromeland
City Administrator



IWORQ SERVICE AGREEMENT For iWorQ applications and services

Eagle Lake, MN here after known as ("Customer"), enters into THIS SERVICE AGREEMENT ("Agreement") with iWorQ Systems Inc. ("iWorQ") with its principal place of business 1125 West 400 North, Suite 102, Logan, Utah 84321.

1. SOFTWARE AS A SERVICE (SaaS) TERMS OF ACCESS:

iWorQ grants Customer a non-exclusive, non-transferable limited access to use iWorQ service(s), application(s) on iWorQ's authorized website for the fee(s) and terms listed in Appendix A. This agreement will govern all application(s) and service(s) listed in the Appendix A.

2. CUSTOMER RESPONSIBILITY:

Customer acknowledges that they are receiving only a limited subscription to use the application(s), service(s), and related documentation, if any, and shall obtain no titles, ownership nor any rights in or to the application(s), service(s), and related documentation, all of which title and rights shall remain with iWorQ. Customer shall not permit any user to reproduce, copy, or reverse engineer any of the application(s), service(s) and related documentation. iWorQ is not responsible for the content entered into iWorQ's database or uploaded as a document or image.

3. TRAINING AND IMPLEMENTATION:

Customer agrees to provide the time, resources, and personnel to implement iWorQ's service(s) and application(s). iWorQ will assign a senior account manager and an account management team to implement service(s) and application(s). Typical implementation will take less than 60 days. iWorQ account managers will call twice per week, provide remote training once per week, and send weekly summary emails to the customer implementation team. iWorQ can provide project management and implementation documents upon request. iWorQ will do ONE import of the Customer's data. This import consists of importing data, sent by the Customer, in an electronic relational database format. Acquisition of data is the responsibility of the client; iWorQ will not be involved in negotiation for data with third parties.

Customer must have clear ownership of all forms, letters, inspections, checklists, and data sent to iWorQ.



4. CUSTOMER DATA:

Customer data will be stored in AWS GovCloud. iWorQ will use commercially reasonable efforts to backup, store and manage customer data. iWorQ does backups twice per week and onsite backups twice per week. Customer can run reports and export data from iWorQ application(s) at any time.

Customer can pay iWorQ for additional data management services(s), onsite backups application(s) and other service(s).

Data upload and usage is provided to every customer. This includes uploading files up to 25MB and 100GB of managed data usage on AWS GovCloud. Additional upload file sizes and managed data usage sizes can be provided based on the application(s) and service(s) listed in Appendix A.

Customers can upload and store images with personal information like driver's license, and more. This data can be used by the customer to complete the permitting, licensing, or code enforcement processes. Customer understands that the data must be uploaded and stored in the sensitive data upload section of the iWorQ software for access and security purposes.

iWorQ is not responsible for: (1) For the content entered into iWorQ's database, (2) For images or documents scanned locally and uploaded by the iWorQ users, (3) For documents or images uploaded by citizen over the web, and (4) For data sent to the Customer by iWorQ.

5. CUSTOMER SUPPORT:

Customer support and training are FREE and available Monday-Friday, from 6:00 A.M. to 5:00 P.M. MST, for any authorized user with a login. iWorQ provides unlimited remote Customer training (through webinars), phone support, help files, and documentation. Basic support requests are typically handled the same day. iWorQ provides "Service NOT Software".

6. BILLING:

iWorQ will invoice Customer on an annual basis. iWorQ will send invoices by mail and by email to the address(s) listed in Appendix A. Terms of the invoice are net 30 days from the date of the invoice. Any billing changes will require that a new Service(s) Agreement be signed by the Customer.



Any additional costs imposed by the Customer including business licenses, fees, or taxes will be added to the Customer's invoice yearly. Support and services fees may increase in subsequent years but will increase no more than 5% per year.

Customer pricing is based on a 3 Year Term and reflects a discounted annual price. Changes to the Term or the Termination Policy (Section 7. Termination:), will affect the annual pricing and could double your annual cost. Customer reserves the right to pay the 3 Year Term upfront to secure discounted annual pricing

7. TERMINATION:

Either party may terminate this agreement after the initial 3-Year Term, without cause if the terminating party gives the other party sixty (60) days written notice. Should the Customer terminate any part of the application(s) and or service(s) the remaining balance will immediately become due. Should the Customer terminate any part of the application(s) and or service(s) a new Service(s) Agreement will need to be signed. Upon expiration of the Initial Term, this Agreement shall automatically be renewed for successive one (1) year terms unless either party provides notice of termination or non-renewal no less than sixty (60) days prior to expiration of the then-current term.

Upon termination of this Agreement, iWorQ will discontinue all application(s) and or service(s); iWorQ will provide customer with an electronic copy of all of Customer's data, if requested by the Customer (within 3-5 business days).

During the term of the Agreement, the Customer may request a copy of all of Customer's data, which shall be provided to Customer for a cost of no more than \$2500 per copy. Please note, if the Customer is not in compliance with the material terms and conditions of this Agreement, iWorQ will not be required to provide Customer with the data.

8. ACCEPTABLE USE:

Customer represents and warrants that the application(s) and service(s) will only be used for lawful purposes, in a manner allowed by law, and in accordance with reasonable operating rules, and policies, terms and procedures. iWorQ may restrict access to users upon misuse of application(s) and service(s).

9. MISCELLANEOUS PROVISIONS:

This Agreement will be governed by and construed in accordance with the laws of the State of Utah. Customer recognizes that iWorQ Systems is a software company located in Utah. Any changes to this section, including changes to the Venue or Forum, will be subject to an increase in their annual pricing.



10. CUSTOMER IMPLEMENTATION INFORMATION:

Primary Implementation Contact _____ Title _____

Office Phone _____ Cell (required) _____

Email _____

Secondary Implementation Contact _____ Title _____

Office Phone _____ Cell (required) _____

Email _____

11. CUSTOMER BILLING INFORMATION:

Billing Contact _____ Title _____

Billing Address: _____

Office Phone _____ Cell _____

Email _____

PO# _____ Tax Exempt ID # (required) _____

NOTE: If a tax-exempt number is not provided, a 10% service increase will be added to the yearly invoice.

12. ACCEPTANCE:

The effective date of this Agreement is listed below. Authorized representatives of Customer and iWorQ have read the Agreement and agree and accept all the terms.

Signature _____ Effective Date: _____

Printed Name _____ Title _____

Office Number _____ Cell Number _____



iWorQ Service(s) Agreement

APPENDIX A



iWorQ Price Proposal

Eagle Lake, MN	Population- 3278
705 Parkway Avenue, Eagle Lake, MN 56024	Prepared by: Brady Hunsaker

Annual Subscription Fees

Application(s) and Service(s)	Package Price	Billing
Permit Management -Available on any computer, tablet, or mobile device using Chrome Browser -Track Permits, inspections, contractors, and their licensing -Track fees and payments -Inspection and plan review tracking -Includes Sensitive File Uploads that are required to finish permit, licensing or code enforcement process (i.e Driver's License) -Configurable reporting -Quarterly parcel update -OpenStreetMap tracking abilities -Free forms, letters, and/or permits utilizing iWorQ's template library, and up to 3 custom letters	\$2,000.00	Annual
Subscription Fee Total (This amount will be invoiced each year)	\$2,000.00	Annual

One-Time Setup, GIS integration, and Data Conversion Fees

Service(s)	Package Price	Billing
Grand Total Due Year 1	\$2,000.00	Year One Total

NOTES AND SERVICE DESCRIPTION

- I. Invoice for the (Annual Subscription Fee Total + One-Time Total) will be sent out immediately upon execution of the contract. Payment terms are net 30 days from the invoice date.
- II. This subscription Fee and Agreement have been provided at the Customer's request and is valid for 25 days
- III. This cost proposal cannot be disclosed or used to compete with other companies.



705 Parkway Ave, PO Box 159, Eagle Lake, MN 56024
(507) 257-3218 Phone (507) 257-3220 Fax

December 1, 2025

To: Honorable Mayor Whittington and City Council
From: Jennifer J. Bromeland, City Administrator
Re: Establishment of Banking Processes Subcommittee

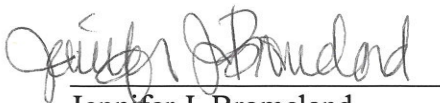
City staff recommends establishing a subcommittee consisting of members of the City Council, the Deputy City Clerk, and the City Administrator to review and update the City's banking processes. This review would include practices such as positive pay and other best financial practices to ensure efficiency and alignment with current standards.

Given the current climate of unreliable and delayed delivery of payments to vendors, as well as the potential for unauthorized interception of payments, City staff is transitioning as many payments as possible to vendors via ACH. While some cities have a dedicated finance committee, Eagle Lake does not. A subcommittee of the City Council would work directly with staff to:

- Review current banking and payment processes
- Evaluate options to enhance internal controls and safeguards
- Develop and recommend updated policies to the City Council

The goal is for the subcommittee to bring back a recommended policy to the City Council in early 2026. This effort will help ensure the City's financial processes remain efficient, secure, and aligned with best practices.

Council action is requested to assign members to the subcommittee to begin this review process.


Jennifer J. Bromeland
City Administrator