

**CITY OF EAGLE LAKE  
PARK BOARD MEETING  
THURSDAY, JANUARY 13, 2022**

**Call to Order:** Meeting was called to order by Chair Horkey at 6:48 a.m.

Members Present: Joan Back, Ryan Short, Shane Wendland, Jeremy Horkey, and Tim Auringer

Staff Present: City Administrator Jennifer Bromeland, Public Works Director Brian Goettl, and Deputy Clerk  
8Kerry Rausch

**Treasurer's Report**

Treasurer's report was presented.

**Business**

1. Lake Eagle Park Master Plan Kick Off Meeting

- Jonathon Nelson with Bolton and Menk will attend the February Park Board meeting to present options for drafting a Park Master Plan.
- City Administrator Jennifer Bromeland stated that Mr. Nelson has provided the Park Board with preliminary costs which were included in the meetings packet. The proposed scope of drafting a master plan could be completed in steps and the City can pick and choose which items they are interested in.
- Public Works Director Brian Goettl stated a contractor would draw up pavilion construction designs at no cost.
- The concept plan would be to look at the bigger scope of park design and usage. Anthony White has stated previously that he would like to see a temporary rink to be used for ice skating. If a temporary ice rink would be erected the City would need to consider lighting and equipment needs.
- Another large scope item for City parkland is for the City to consider if the Schuch property would be of interest to obtain.
- Administrator Bromeland will look to see if there are grants available for planning purposes.

2. Update on Fencing at Ice Rink

- Brian Goettl stated work on the fencing will begin today.

3. Upcoming Winter Activities Day at Lake Eagle Park from 2-4 pm on Saturday, February 5<sup>th</sup>

- Administrator Bromeland spoke with Heather with Mankato Community Ed and Recreation who is helping organize this event. The City will need to provide volunteers to help run the events. This event will be similar to last year with sledding, skating, hopefully snow shoeing, a scavenger hunt, a medallion hunt and other activities as well as treats. Burn barrels will be available and the street by the sledding hill will be coned for safety purposes.

4. Other Items

- Replacing of ash trees in Lake Eagle Park was discussed. It is anticipated that seven trees will be removed and replaced utilizing grant funding. Due to Blue Earth County's quarantine on ash trees, disposal cost of removed trees may be greater than originally anticipated.

Ryan Short moved, seconded by Shane Wendland, to adjourn the meeting at 7:25 a.m.

**CITY OF EAGLE LAKE  
PARK BOARD MEETING  
THURSDAY, FEBRUARY 10, 2022**

**Call to Order:** The meeting was called to order by Chair Horkey at 6:45 a.m.

Members Present: Jeremy Horkey, Shane Wendland, Ryan Short, Beth Rohrich, Joan Back, and Tim Auringer

Staff Present: Jennifer Bromeland, Kerry Rausch, and Brian Goettl

**Treasurer's Report**

The treasurer's report was presented.

**Business**

1. Lake Eagle Park Master Plan Kick Off Meeting

- Jonathon Nelson with Bolton and Menk was present to discuss and to learn more of what the City is looking for with the Lake Eagle Park Master Plan.
- Park Board and Staff discussion included the following.
  - Lake Eagle Park is one of the focal points of the City and is the primary park for events and sport activity.
  - Parking is an issue and the Board is open to additional and alternate parking areas. One area identified for additional parking was along LeSueur Avenue. The possibility of expanding the current parking lot with the removal of ash trees was discussed. The green space on the southeast corner of the park could be turned into parking. If no parking is installed on Thomas Drive, an educational component would need to be implemented. Utilizing the area of the current softball field for parking was mentioned.
  - The old pavilion has been removed and a new one is desired, but first want to determine best design and location. The Board is not looking to include concession stands in this design because a mobile concession stand could be brought in for the few times it would be desired. It is desired to have a pavilion with wind break options such as closable overhead doors or other such options. People sat in old pavilion to have shade and watch ball games. Creating a new pavilion is top priority and should be considered as part of phase 1.
  - The idea of angled piece of overhead shading be installed for people watching games was mentioned.
  - The Board would like to look at long-term planning for the park to maximize usage and streamline design and budgeting plans.
  - Making changes to existing path locations is open for discussion.
  - The need to establish the ability to use the wetland/wet area needs to be determined by determining if it has been delineated as a wetland or if it is just land that is wet.
  - The baseball field is used nightly during summer months and many people park on Thomas Drive which is a safety concern.
  - Existing unloading area is used improperly in which vehicles actually park there instead of as an unloading area. Would like to see this area to continue to be used for handicapped parking.
  - MAYBA will be putting a storage shed by the baseball field fence, by the dugout.

- Designing a new area for t-ball was discussed as well as possible locations within the city park system, there are approximately 60-70 youth who participated last year. Soccer would be another sport which could be included in the park system.
- Frazee Park is under utilized but parking may need to be considered when making updates to that park.
- Future park storage needs should be considered in concept planning.
- ADA restrooms were discussed and if added to the existing restroom, storage on the back side would be a possibility.
- The Adventure Park area is overgrown and full of mosquitos.
- Consider a warming house with an attached community room which could be rented. The possibility of using existing warming house and constructing a detached community room was discussed and air conditioning for renter's comfort in summer months should be considered.
- There is a force main line in the park and needs to be taken into consideration with park planning.
- Consideration for a future water filtration plant needs to be considered with park design.
- Moving of the lawn mower shelter is a possibility to be considered.
- The playground was updated in 1995 but was refreshed in 2021. The playground could be reconfigured, such as moving swings.
- Water amenities were discussed with concern for cost and cost viability.
- A gazebo on the west side of the pond for a reflection/quiet area should be considered.
- The bike rack for Lake Eagle Park is not noticeable, discussion to improve visibility was discussed as well as the possibility of adding a new bike rack.
- Grant funding possibilities would be information to be presented. SHIP funding may be available for benches, possibly garbage receptacles, picnic tables and bike racks. SHIP can award \$3,000 a year to an entity.
- Discussed was the potential of the Shuck property for a natural access to pond and to remain a very natural area.
- A pump bike area may be an option for the park.
- Mr. Nelson provided the following input.
  - Long term planning and visioning for the park would look at 20-30 years down the road and plan for a phased approach.
  - When looking for funding sources, a long-term plan is important. There are grants available, some of which could be significant which are offered annually. His office will provide funding avenues as well and can help with applications. SHIP grants, which is pretty small typically may be available for bike racks and bike repair stations.
  - A lot of parks don't have any restroom.
  - The possibility to rent a shelter is an nice option.
  - Typically, it is nice to have parking adjacent to a pavilion. He may be able to fit a drop off area by the restroom. Could put island in parking lot.
  - He will look at limits of the wetland area.
  - He will develop a couple of concepts/layouts.
  - A long-term plan could include absorbing the softball field.
  - He will try to determine parking needs.
  - He will put concepts on paper and bring to future meeting and then do a redesign based on the Park Board's feedback.
  - The initial concept plan could be available for the March Park Board meeting and refinements would not take long.

- The construction of a pavilion could possibly be done this year. Info could be put out to the public by June.
  - Staff will send previous company's design.
  - Set meeting for March 10<sup>th</sup> for next concepts to be presented was set.
2. Update from Public Works on Status of Order for Picnic Tables, Benches, and Garbage Receptacles
- Not discussed.
3. Recap of 3<sup>rd</sup> Annual Winter Activities Event
- Not discussed.

Respectfully Submitted,

Kerry Rausch  
Deputy Clerk

**CITY OF EAGLE LAKE  
PARK BOARD MEETING  
THURSDAY, MARCH 10, 2022**

**Call to Order:** Chair Horkey called the meeting to order at 6:47 a.m.

Members Present: Jeremy Horkey, Don Wesely, Ryan Short, Beth Rohrich, Joan Back, and Tim Auringer.

Staff Present: Jennifer Bromeland, Brian Goettl, and Kerry Rausch

**Treasurer's Report:** The treasurer's report was presented.

**Business**

1. Application for Park Board Vacancy from Don Wesely

- Administrator Bromeland stated that an application to serve on the Park Board was received from Don Wesely. Upon consensus, the Park Board recommended that Don Wesely's appointment to the Park Board be brought before City Council for approval.

2. Tree Canopy Ideas for Parks (Community Forestry Member Rachel James)

- Rachel James, Community Forestry Member, explained that the Forestry Corp is new program which started last year. She is working on preparing the City for emerald ash bore (EAB) and that staff will be attending a workshop today to learn how to identify EAB.
- It was recommended that the City and residents consider expanding the tree canopy to diversify tree types to avoid the loss of several trees due to infestation and disease.
- Ms. James has completed a tree inventory on public property and stated Lake Eagle Park is comprised of approximately 60% ash trees and over the next ten years several trees will need to be removed. She is writing an EAB plan and a tree replacement plan as well as providing a cost estimate. She recommended the City consider removing and replacing trees instead of treatment due to the fact that trees will eventually die if treatment stops. She stated that some trees could be treated while others are replaced as an approach to allow for incremental replacement of trees.
- The City of Lake Crystal is looking at doing injections into the roots of the tree and they may be willing to share equipment if staff are trained on the equipment. There are not many companies doing EAB treatments. Rainbow Tree Care out of the cities is the main company to do the treatment. Treatment will kill any insect that would eat the leaf of a tree.
- Replacement tree recommendations and cost were presented.
- The City has grant from the DNR to remove and plant seven trees this year.
- The disposal of a tree with emerald ash bore is more difficult due to Blue Earth County being in a quarantined status due to EAB being in the county. Affected wood can be burned or mulched and repurposed, otherwise trees need to be brought to Minnesota Paving and Materials - Pilgram Demolition Landfill. There is a charge for the disposal of infected trees.
- The emerald ash bore only moves a couple of miles a year on its own.
- It was recommended that city code be reviewed and updated to include how diseased and infested trees should be handled on private property.

3. Update on Memorial Bench and Balance Beams (PW Director Goettl)

- This will be discussed at a later meeting.

4. Lake Eagle Park Master Planning Process (Continued) – Jonathan Nelson

- Jonathan Nelson with Bolton and Menk was present and asked for feedback on the concept sketches he prepared. Some of the primary concerns identified at the last meeting were parking, the need of a shelter and placement of it, and trails and their connectivity.
- Discussion identified the desire for a resident survey to provide input as to what park amenities residents would utilize and that contacting key community resources to assist in determining youth interests. A community meeting including youth may be considered to gain input.

- The goal is to design the space on master plan as a long-term goal. The plan can be updated to adjust the plan. Short term planning could include installing a simple, portable shelter which could be used in another location as long-term plans come to fruition.
- Jonathan Nelson will work on drafting a survey to review at next meeting.
- Other items discussed included carpeting the batting cage area and that MAYBA is planning to complete work on dugouts and the scoreboard.

**Adjournment:** The meeting adjourned at 8:15 a.m.

**CITY OF EAGLE LAKE  
PARK BOARD MEETING  
THURSDAY, APRIL 14, 2022**

**Call to Order:** The meeting was called to order by Chair Horkey at 6:49 a.m.

Members Present: Don Wesely, Jeremy Horkey, Shane Wendland, Beth Rohrich, Joan Back, and Tim Auringer

Staff Present: Jennifer Bromeland, Kerry Rausch, and Brian Goettl

**Treasurer's Report**

- The treasurer's report was presented.

**Business:**

1. Lake Eagle Park Master Planning Process (Continued)

- The draft park survey prepared by Jonathan with Bolton and Menk was reviewed with suggestions compiled. With an EDA survey going out to residents the week of April 25<sup>th</sup>, it was decided that the park survey would be conducted during the summer months with public engagement during public events such as Music on Parkway and Tator Days.
- Programming ideas were discussed, such as soccer and children's theatre. Discussion included if there would be a need to hire a part-time park activities director position. This may be something Community Ed could do for the City or the City could look into a college intern option.
- Staff is waiting to hear if a shelter option discussed previously would be able to be relocate, if so desired.

2. Update on Memorial Bench and Balance Beams (PW Director Goettl)

- Public Works Director Brian Goettl stated the balance beams for Mara Hoffner's memorial will be installed before the week of May 19<sup>th</sup> in Lake Eagle Park where the truck is currently located and the truck will be moved. The United Way is doing programming within the school district for mental health awareness. Discussion included if the City would hold an event and discussion included the desire to let the family have their own time and that the City could include an article in a newsletter to inform residents of why these beams were installed.
- The memorial bench for Graham Waibel will be installed by the legion. A meeting with the family to determine the exact location will be held and will be brought to council for approval

3. Memorial Benches and Other Memorial Options

- Board members were encouraged to review information included in the packet regarding additional ideas for memorial benches for future consideration.

4. Baseball Fields Update

- Staff from East High School found a small sink hole on the baseball field that they feel is not safe and therefore cancelled using this field this year. City staff are looking at a short-term solution.
- Discussion included what the City's and MAYBA's rolls are relating to field maintenance
- Brian Goettl stated that the entire backfield is in poor condition due to being peat ground. Once the frost leaves the ground much of this area will settle down. Mr. Goettl stated he would like to speak with MAYBA about reseeding the outfield. The Public Works department will fill the hole with dirt. The estimated cost to improve the outfield is \$5,000.
- It was stated that MAYBA has done an excellent job maintaining and improving the infield and the Park Board stated they want to maintain a good working relationship with MAYBA.
- Concern was expressed that there may be tension between the Eagle Lake Expos and MAYBA.

- The possibility of the City purchasing a roller to pull behind the lawn mower to help maintain the outfield may want to be considered.
- It was stated that MAYBA uses the smaller ballfield for in-house games.

5. 3 on 3 Basketball and Hockey Summer Concept – Park Rink (Don Wesely)

- Don Wesely presented an idea of organizing scheduled 3 on 3 basketball and hockey events this summer in the hopes of establishing activities for youth ages 8-15. Detail plans were presented, and he is looking into adult volunteers to monitor these events. This would not be a huge investment for the City with an estimated cost of \$2,000 to purchase needed equipment and make the needed improvements.
- The Park Board directed Don Wesely to bring an itemized listing of materials needed and cost to the next Park Board meeting for approval.

6. T-ball Update - Jeremy

- Not discussed.

7. Rec on the Go! Dates

- Dates have been scheduled for Wednesday in June, July, and August at various times and all three parks within the community.

8. Outdoor Movie Under the Stars Date

- The movie event features the movie *SING* and will be held on September 9<sup>th</sup> at 6:00 p.m. at Eagle Lake Elementary School.

**CITY OF EAGLE LAKE  
PARK BOARD MEETING  
THURSDAY, JUNE 9, 2022**

**Call to Order:** The meeting was called to order at 6:48 a.m. by Chair Horkey

**Present:** Jeremy Horkey, Don Wesley, Shane Wendland, Joan Back, Tim Auringer, and Beth Rohrich  
**Staff Present:** Jennifer Bromeland, Kerry Rausch, and Brian Goettl

**Treasurer's Report:**

Treasurer's Report was presented.

**Business:**

1. Lake Eagle Park Master Planning Process
  - a. Survey Timeline – The Park Board survey questions were reviewed and it is anticipated the survey will be sent to residents in the next month.
  - b. Pavilion Inquiries by Residents  
Residents are starting to ask about the pavilion and the process is being explained. Staff will be meeting with a loss control consultant next month and will review handicap parking concerns at Lake Eagle Park with him.
  - c. Handicapped parking by the restrooms was discussed. Discussion included that the bathrooms are not handicapped accessible and there is a portable unit by the rink. There was concern that the parking stalls by the bathrooms cause congestion and people are using that access to drive on the trail. After much discussion the Park Board recommended closing the gated entrance to the park. Staff will talk to the city's loss control consultant to assist with determining parking needs for this park.
2. Olive and Lexi with Girl Scout Troop 34497-Silver Award Project Idea-Possible Dog Park Enhancements
  - Olive and Lexi explained that they are working toward obtaining their Silver Award by doing a project that helps the community. They presented their idea to enhance dog park by adding toys for dogs to use. They would like to survey people to learn more of what types of items would be beneficial. The final report for the project needs to be submitted by the end of September.
  - The girls were encouraged to contact Park Board member Don Wesley for contact information for their survey and to work closely with the Public Works Director Brian Goettl.
3. Miscellaneous Updates from Public Works
  - a. Painting of Rink and Bathrooms
    - Bids have been received and were approved at the June City Council meeting. Hopefully work will be completed this fall.
  - b. Planting of Grass Seed by Playgrounds
    - Dirt has been added to Lake Eagle Park and seed has been laid. Dirt still needs to be added by the border.
  - c. Eagle Heights Park - Grading, Grass Seeding, Planting of Trees
    - Hydroseeding will be completed when Evergreen is in town doing other work. Brian Goettl will contact Drummers to determine the cost of adding a couple of trees in Eagle Height Park.
  - d. Baseball Field Update
    - Dirt has been added to the ballfield, but additional dirt is needed to correct issue. The City Council has indicated they would like to look at a long-term correction of ballfield.

- Discussion included the desire to work with MAYBA to determine needed field corrections. The contract with MAYBA recently expired and MAYBA was made aware at a recent meeting of the need to set up a new agreement.
- e. Dogs on Leash Signs
- Signage has been ordered and will go on the park hours signs.
  - No dogs on athletic field signage have been installed. Other
- f. Other Items
- One of the new pieces of playground equipment is needing repair work. The vendor has been contacted about the Volito unit.
  - Staff have received a request asking that a porta toilet be consider at the ballfield at the school. Staff will contact the school about this.
  - Screening to block the wind at the tennis courts was discussed. Screening used to be used. Durability of screen was a concern by Public Works staff.
4. Tator Days Parade
- The Park Board indicated that if they participate in the Tator Days parade, they would like to promote the Cans for Kids recycling program where the funds received go directly back into the park budget.

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Kerry Rausch  
Deputy Clerk  
City of Eagle Lake

**CITY OF EAGLE LAKE  
PARK BOARD MEETING  
THURSDAY, AUGUST 11, 2022**

**Call to Order**

The meeting was called to order by Chair Horkey at 6:55 a.m.

Members Present: Ryan Short, Beth Rohrich, Jeremy Horkey, Tim Auringer, and Joan Back

Staff Present: Jennifer Bromeland, Andrew Hartman, and Kerry Rausch

**Treasurer's Report**

The treasurer's report was presented.

**Business**

1. Lake Eagle Park Master Planning Process

- The Park Survey will close August 15th. The survey was promoted in the City's newsletter, on Facebook and the City's website, during Music on Parkway, and by word of mouth.
- Preliminary survey results were reviewed with a final draft arriving after the survey period ends. Most respondents to date live within ¼ mile of the park, most have 5-12 age children, 96% indicated they visit the park, summer is the highest use of the park followed by fall, spring and then winter. 68% of the initial respondents indicated they walk to park, approximately 1/3 of the respondents indicated parking is sufficient, 1/3 state it is not sufficient and 1/3 state they don't use the parking lot. The most utilized existing facilities are the trails and playground. Most indicated opposition to moving the ballfield while the majority would like restrooms improvements. Safety concerns with the park were not an issue.
- Some general comments provided included elderly accessibility and mobility issues.
- The top requested new amenity was a splash pad and pool as well as a pavilion and picnic areas with grills. It was indicated that a new shelter with picnic tables, electric, and restrooms would be ideal.
- Park Board discussion included looking at communities that have splash pads to see their usage and maintenance trends, the desire to have the frisbee golf relocated within the park, as well as adding a "lazy river" for winter months where people could skate.
- Discussion included when is it appropriate to hire a recreation director to provide programming for the parks.
- Final results will be presented to City once they are compiled, hopefully at the next meeting.

2. Recap of Recent Ballfield Meeting with MAYBA and School Reps

- Administrator Bromeland and Public Works Supervisor Andrew Hartman met with East High School and MAYBA representatives at the ballfield to review ballfield needs. MAYBA would like to install an irrigation system which they would pay for. In return they would like the City to be responsible for the water used. MAYBA would like to install a 12 x 16 shed behind the dugout on north side for storage purposes. Signage for advertising was discussed but Council indicated a couple of years ago that they did not want to install advertising on the fence, feeling it takes away from the beauty of the park. MAYBA asked if ads could be placed on the dugouts instead. MAYBA would receive money from the advertising which would go back into the Eagle Lake field.
- The agreement with MAYBA will be brought to the City Council at the September meeting for review and renewal.

3. Recap of 3 on 3 Programming and Plans for Next Summer

- This will be provided at the next meeting.

4. Request for Placement of Bench and Doggie Waste Station along 598<sup>th</sup> Avenue or South Side of City Hall along Parkway Avenue

- This will be looked at when more benches are received.

5. Miscellaneous Updates from Public Works

- a. Timeline for Painting of Rink and Bathrooms – not done yet.

- b. Eagle Heights Park - Status of Grass Establishment, Planting of Trees, Etc.
    - Public Works is working to eliminate crab grass. Trees have not been planted yet and discussion included the need to be strategic on their placement so that pick up ball games can still be held. A possible location discussed was close to the playground.
  - c. Dogs on Leash Signs – An update will be provided at the next meeting.
  - d. Handicapped Parking – Feedback from Loss Control Consultant with LMC
    - The City is compliant with handicap parking requirements with the parking lot at Lake Eagle Park.
  - e. Girl Scout Project at Dog Park
    - An update will be provided at the next meeting.
  - f. Other – Administrator Bromeland explained that residents are asking about the naming of Lake Eagle Park. Beth Rohrich stated she will contact Blue Earth County Historical Society in an attempt to learn how this park was named.
6. 2023 Budget Request for Parks
- a. Capital Outlay Needs
  - b. Part-Time Parks and Recreation Director or Intern?
    - Administrator Bromeland explained that budget work is in process and the Park Board’s input for budgeting was requested. Discussion included if the current amount of \$50,000 will be sufficient for 2023. Administrator Bromeland explained that if new restrooms are constructed it would be City project and not come out of the Park Board budget. Also discussed was that due to pricing and more modest pavilion would be acceptable, that a temporary structure, if installed, could be moved when a new pavilion is constructed, that it would be nice to have a pavilion at Lake Eagle Park and then continue on from there. Park Board consensus was to ask for a little more than \$50,000 but that they would like to consider \$50,000 as the minimum budget amount for the Park Board.
7. Fox Meadows Development - Future Park Needs Discussion
- Discussion included if the city can handle another park, that the developer is looking at a neighborhood pocket park. The City may want to consider another park or determine if Fox Meadows is close enough to Lake Eagle Park.
8. Other Items
- Mayor Auringer asked if the City would want to consider lights on the ballfield since it was included on the Park Survey. Consideration as to how this would affect the residential homes in this area, the frequency of ball field use and if other organizations would consider installing lighting was discussed.
  - Administrator Bromeland stated she has contacted a local golf course to determine how they maintain their ponds. Their recommendation was to use barley bales, which is a low-cost option to improve the aesthetics of the pond. Discussion included that the pond may need to be dredged. It was also asked if decoys be put out to keep geese out of the pond area.
  - Upcoming events include Rec on the Go! on Wednesdays and the Outdoor Movie Under the Stars-SING 2 will be shown on September 9<sup>th</sup> at 6:00 p.m. at the Eagle Lake Elementary School.

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Kerry Rausch  
Deputy Clerk

**CITY OF EAGLE LAKE  
PARK BOARD MEETING  
Wednesday, September 7, 2022**

**Call to Order**

The meeting was called to order by Chair Horkey at 6:48 a.m.

Members Present: Ryan Short, Beth Rohrich, Jeremy Horkey, Tim Auringer, and Shane Wendland

Staff Present: Jennifer Bromeland, Brian Goettl, and Mandy Auringer

**Treasurer's Report**

The treasurer's report was presented.

**Business**

1. Outdoor Movie Night at Eagle Lake Elementary School

- The outdoor movie will be *Sing 2* on Friday, September 9<sup>th</sup> with family events starting at 6:00 p.m. Community Ed will be bringing trading cards to hand out to the kids. Community Ed created an event page on FB with information, the city will also send out a reminder.
- Volunteers will be needed and can arrive at 5:45 p.m.
- Public Works will coordinate with the school custodian to drop off picnic tables and garbage cans. Bruenders will be dropping off a handicapped porta potty Friday morning.
- Ryan Short asked if they had a reschedule date in case of rain. Administrator Bromeland stated that that would fall to Community Ed to make that decision on whether to reschedule or cancel.

2. Miscellaneous Park Updates

- Brian Goettl met with the Girl Scouts. The mulch around the trees, fire hydrants, and large culvert was placed. A platform with a ramp and a bench were built and will be placed in the dog park. Other items they are considering for the dog park are a triple hoop jump, leash posts, and dog park signs. Any leftover funds they would like to donate back to the City for dog park improvements next year.
- Types of signs were discussed from small ones pointing out the direction to the dog park and a full bar sign to go below the large Lake Eagle Park sign.
- Brian has been in contact with MAYBA with field improvements they would like to make. They will be pouring new concrete inside of the dugouts. They would like to place a shed by the fence and an irrigation system.
- Bellissimos Painting will be pressure washing the ice rink and bathroom and then painting.
- Public Works will be spraying to kill crab grass and weeds. Parking lots have been repainted with new handicapped parking spots. Dog leash signs have been installed around the parks. Brian will contact Drummer for shade trees in Eagle Heights Park.
- Administrator Bromeland received a complaint from a resident who would like to see the nature park brought back. Some of the issues with the nature park are maintenance and mosquitos. It was discussed to talk to the Lions Club to see if they would be interested in maintaining the nature park.
- Shane Wendland asked if shade trees could be placed at Frazee Park since there is not very much for shaded areas. Beth Rohrich stated she'd like to see some funds start to be put aside for Frazee park improvements and that future discussions should take place on how to update the park.
- Jeremy Horkey stated he has asked MAYBA for a few years now to move the bases on the softball field from 65 feet to 70 feet. He has a few tournaments he is looking at scheduling and would like the bases moved before them. Brian stated he could order the base pins and could get them moved if MAYBA doesn't.
- Administrator Bromeland brought up how bad the pond looks and how to best remove the duckweed. Brian stated that the water level is about 6 inches lower, and more water is needed to flow through to clear it out. Jeremy asked if maybe we could contact the DNR and partner with them to find solutions other than chemicals or possibly get help from the MSU forestry department.

- Mayor Auringer talked about when new developments are created, they have to set aside designated park land or funds for park land. The Park Board should look at if a park is needed in the Fox Meadows and possibly the Motor Sports Park. If there is no need for a park in certain developments, then the city would have funds for other park land.

### 3. Park Survey Results

- Administrator Bromeland went over the park survey results and will email to all board members for review. Beth stated she didn't feel the survey gave them any direction in what the citizens would like as we are unsure of the age groups who responded. Discussion ensued about updating the website with park information, so people are aware of what amenities Eagle Lake parks have to offer. Google Maps was also discussed and the need to add photos. Administrator Bromeland is going to look into having an intern from MSU help out with Google Map updates.
- Mayor Auringer stated he noticed on the survey that people want activities at the parks. He stated we have the amenities, but now we should look at programming at the parks. Could we contact Community Ed and see about getting some programs with Eagle Lake locations? Beth stated that we have a few programs like Rec on the Go for children but should look at getting some programs for teens and adults. She also brought up having separate times for different age groups for open gym nights at the school.

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Mandy Auringer  
Administrative Clerk

**CITY OF EAGLE LAKE  
PARK BOARD MEETING  
Thursday October 13, 2022**

**Call to Order**

The meeting was called to order by Chair Horkey at 6:48 a.m.

Members Present: Beth Rohrich, Don Wesley, Jeremy Horkey, Tim Auringer, and Joan Back

Staff Present: Jennifer Bromeland, Brian Goettl, and Kerry Rausch

**Treasurer's Report**

The treasurer's report was presented.

**Business**

1. Park Survey Results and Next Steps

- The results of the park survey were included the packet.
  - a. Pavilion
    - Discussion included the desire to gather design ideas and costs.
    - A concept plan from J.R. Murilla Construction was received about one and a half years ago with the cost being approximately \$28,000
    - The following items were discussed as options to include with the pavilion project: an ADA compliant family restroom, possible wind protection, electrical needs, a serving counter, connecting the restrooms to the pavilion, additional storage space, and seating outside of the pavilion structure. If garage doors are included the preference was the roll-up door style. The existing slab would need to be replaced.
    - The green space off LeSueur was to be parking at one time. If a parking lot is ever added in this location a pavilion may want to be added at that area as well.
    - Other area parks and their amenities was discussed, some of which cost between \$300,000-\$500,000 to construct.
    - If a parking lot is developed off of LeSueur there would not be a need to install parking in center of park. connect restroom to pavilion. Could then have a storage area as well.
    - Public Works staff can work with Bolton and Menk to get a preliminary layout for a parking lot and to determine if the existing restrooms will need to be updated with this project if we add a new restroom onto the existing structure. Staff may want to issue an RFP for the pavilion and restroom project.

2. Fox Meadows Housing Development

- Park Dedication Discussion
  - a. Fox Meadows Housing Development
    - City staff reviewed park land dedication requirements for new subdivisions and asked for the Park Board's input about whether there is an interest for a park in the portion currently in city limits. It was noted that the concept plan includes a small area designated as a potential park for parkland. It was explained there is a formula requiring a certain percentage of land or money in lieu of land to be dedicated.
    - Discussion included possible uses of this parkland and the fact that it is difficult for the City of find and purchase additional land for parks once the developments are constructed. Once parkland is dedicated to the City it cannot be sold.
    - Chair Horkey made a recommendation that the proposed parcel designated as parkland totaling .38 acres be dedicated to the City. Mayor Auringer seconded the recommendation. No Park Board members objected to this recommendation.

- Future parkland needs were discussed, and it was mentioned that the City is looking at a location for a water tower and water filtration plant. Consideration has included looking to purchase enough land for future recreational areas.

### 3. Dog Park

#### a. Girl Scouts Project and Funds for Future Improvements

- The Girl Scouts have finished their project which included a platform with ramps on both sides for dogs to go up, mulch has been laid, the hydrant painted, as well as a smaller culvert, in small area if the dog park, with steps for dogs to go across.
- The Girl Scouts will be donating the unused donated funds from this project, approximately \$1,300, to the City which will be restricted for dog park improvements, repairs, and signage.
- The project turned out really nice.

### 4. Miscellaneous Parks Updates (Public Works)

#### a. Eagle Heights

- Trees - Two trees for Eagle Heights Park will be installed today and a third tree will be planted by the Waible memorial bench along Parkway Avenue.

#### b. Lake Eagle

- MAYBA is working on the baseball field. They have removed the lime and will be laying grass. The new shed has been delivered and the old shed will be removed. Jeremy Horkey asked if he could receive a key to the shed to store t-ball equipment.

#### c. Fraze

- Playground Edging – Public Works staff have the edging and will install next spring. It will be trenched in about 6 inches.
- Slide - This park needs a big slide installed and the wood playground structure needs maintenance. The Public Works staff was asked to obtain pricing and estimated delivery time so that a decision can be made this winter to allow for the slide to be installed in the spring.
- Park Board members were asked to visit the City's parks and determine park needs before the next meeting to help determine what needs to be planned for next spring.

#### d. 3 on 3

- Don Wesely explained the success of this project and stated that girls did not participate much. Discussion included the desire to continue this programming in 2023 and that age groups and times of activities may need to be reviewed and adjusted, possibly taking into consideration working parents' schedules. The desire to include this and other recreational opportunities in the Community Education booklet was discussed.

#### e. Fitness Opportunities

- Jeremy Horkey stated he has been talking to a Yoga and Zumba instructor who is willing to hold Zumba classes in Eagle Lake once a location can be found. The desire to hold this and other community activities at the school was discussed.

#### f. Holiday Lights

- The Park Board would like judging to occur later in the holiday season, possibly the second week in December, and to have community members vote on their favorite.

#### g. Hockey Rink

- The hockey rink was pressure wash and now waiting to be painted.

#### h. Sports Complex – Discussion occurred about the desire to attract a sports complex to Eagle Lake, but due to costs of such a project investor would need to be secured.

#### i. Recreation Sub-committee - Don Wesely asked if a Park Board sub-committee could be formed to brainstorm recreational ideas for the City.

**CITY OF EAGLE LAKE  
PARK BOARD MEETING  
THURSDAY, NOVEMBER 10, 2022**

**Call to Order:**

Members Present: Beth Rohrich, Don Wesely, Tim Auringer, Ryan Short, and Jeremy Horkey

Staff Present: Jennifer Bromeland, Brian Goettl, and Kerry Rausch

**Treasurer's Report**

- The treasurer's report was presented.

**Business**

1. Holiday Lights Contest

- Contest notice will go out to residents next week and judging will take place between December 1-12<sup>th</sup>.
- Categories will be classical, themed, and Griswold. There will also be a people's choice award in which residents will be able to vote for online.
- Park Board members will vote on the other three categories between December 1-12<sup>th</sup> and turn in their submissions to City Hall.
- SPX will be this year's sponsor.

2. Winter Event Planning

- Staff will contact Community Ed to set the date and backup date for this event.
- Board members were asked to start thinking about ideas for this event.

3. Fox Meadows Housing Development – Recap of Parkland Requirement

- Administrator Bromeland explained that the small parcel for .38 acres will be recommended it be dedicated for park use.
- City code is written with a calculation to determine parkland dedication fees. It is anticipated the developer will pay a parkland dedication fee in addition to some parkland being dedicated.
- Parkland dedication fees can go towards purchasing of parkland, facilities or the continued development of current parks.
- The developer is wanting to begin building as soon as possible and it is anticipated that the 8 plexes will be completed in 2023. A small playground for younger kids in the 8 plex area will be included in this project.

4. Miscellaneous Parks Updates (Public Works)

a. Status of Pricing for Shelter

- Brian Goettl stated he spoke with one contractor about constructing the pavilion. He recommended that the Park Board determine what they are looking for in a design plan to simplify the process.
- Administrator Bromeland reviewed what was discussed at the October Park Board meeting.
- Discussion of other potential contractors was discussed.
- A plan design can be obtained from Lloyd lumber if need be.
- It may be beneficial to form a subcommittee for this project. Staff may want to contact the building inspector to determine if an architectural plan is needed.

b. Lake Eagle Park

- i) The ice rink has been painted. Beth Rohrich stated she has been contacted by a resident who would like to see if ice rink could be enclosed and sheltered. It was recommended that Anthony White be contacted to see if volunteers will flood the ice rink again this year.
- ii. Frazee Park - The slide at Frazee Park has been removed. Replacement options were discussed for this and the existing play structure. Staff were asked to bring pricing for replacement items to the next board meeting and to look into end of year sales for this equipment. Discussion took place on the

potential of repurposing the existing playground structure following the appropriate statutory requirements.

iii. Eagle Heights Park

- Planted a couple of trees in this park and they will be wrapped.

5. Intern Inquiry Received

- Administrator Bromeland stated she has been contacted by a potential intern interested in internship spring semester. They would need to work 560 hours in a 14-week period and would need this to be a paid internship. It was discussed that this would not be a good fit for the City at this time.

6. Open Gym

- Administrator Bromeland and Beth Rohrich met with Community Ed to discuss more community access to the school for open gym and adult access.
- Don Wesely stated he was contacted by Community Ed and that he understood they will go forward with something.

7. Other

- Administrator Bromeland mentioned that a former council person was contacted about bathroom at Lake Eagle Park being closed. Discussion included that there is an ADA port-a-potty by the ice rink and that the restroom will be winterized today.
- A complaint has received stating that a dog was able to crawl under the fence at the dog park. The fence polls will be pushed down to lower the fence.
- The donation from girl scouts has been received and was earmarked for the dog park.