

**CITY OF EAGLE LAKE
PARK BOARD MEETING
JANUARY 11, 2023**

Call to Order

Present: Jeremy Horkey, Beth Rohrich, Don Wesely, Lisa Norton, Ryan Short, and Joan Back

Staff Present: Kerry Rausch and Andrew Hartman

Treasurer's Report

- The treasurer's report was presented.

New Business

1. Locking of Warming

- Park Board Members were asked to sign up for dates they would be able to lock the warming house, once the ice rink is ready for use. A sign-up sheet was passed around. Joan Back stated she would serve as a substitute if needed.
- Public Works Director Anderw Hartman was asked about the status of automatic locking locks. He stated that he has one quote.

2. Notice of Alliance Pipeline Grant Award for Park Pavilion Project

- Paul Kleist, a former resident of Eagle Lake, contacted the City about a grant possibility. Upon discussion it was learned that a grant application for the pavilion would be an acceptable project. Administrator Bromeland applied for this grant and the City has received a grant award letter. The City will receive a grant from Alliance Pipeline in the amount of \$5,000 to be used towards the construction of the pavilion.

3. Winter Event Planning

- The Winter Park Event has been scheduled for Saturday, February 3, 2024 from 2-4 p.m.
- Lisa Norton mentioned that Administrator Bromeland has extended an invitation for BECSO to attend/participate in this event.
- Park Board members committed to contacting specific businesses for donations.
- Public Works was asked to make sure items needed be brought to the park the Friday before or Saturday morning during the two hours shift the public works department makes and to store these items in the warming house or the garage attached to the warming house. If items can be loaded onto the trailer a Park Board member could bring items back to the Public Works shop.
- Park Board members will arrive no later than 1:00 p.m. to stage and set up the event.
- The following activities were planned with the intention of keeping it simple.
 - Scavenger hunt
 - Medalion
 - Free skating from 2:00 – 3:00 p.m.
 - Boot Hockey from 3:00 p.m. – 4:00 p.m.
 - Sledding
- A reschedule date of February 10th was set if the weather is unfavorable for the event. Park Board members asked that Administrator Bromeland be responsible for making this call by noon Wednesday the week of this event.
- Thomas Drive will be blocked from Blace to Connie during the event for safety purposes. The one property owner should be notified of the road closure.
- Staff will pull together pencils, raffle sign ups sheets and a box to put sheets into.

4. Tennis Courts

- Don Wesely asked about the resurfacing of the tennis courts and the likelihood that the school district would consider partnering in the resurfacing. He also asked about the possibility of adding a new section to include courts for pickleball at the same time as the resurfacing. Discussion included that a conversation with Mr. Hanson at the school would be needed to determine the school district's interest.

5. February Park Board Meeting

- Park Board members expressed the desire to meet in February with the intention of first review and evaluate the Winter Event and second to discuss immediate, mid (5-year), and long-range (10-year) planning. Each Park Board member was asked to bring three project ideas to the meeting to start discussion.

Respectfully submitted,

Kerry Rausch

**CITY OF EAGLE LAKE
PARK BOARD MEETING
THURSDAY, JANUARY 30, 2023**

Call to Order

- The meeting was called to order at 6:45 a.m.

Present:

Members Present: Jeremy Horkey, Don Wesely, Beth Rohrich, Joan Back, and Ryan Short

Staff Present: Administrator Bromeland, Public Works Director Hartman, Deputy Clerk Rausch

New Business

1. Winter Event Planning

- Due to the lack of snow, the Park Board members brainstormed activities for the Winter Park Event scheduled for Saturday, February 3rd. Ideas included roller blading, boot hockey, basketball, small relay events, toilet paper toss, kickball, dodgeball, yard games and chalk.
- Donations received were received along with donations still being sought.
- The event will happen with or without snow.
- Ryan reported that Kwik Trip has two donation programs, one is a sponsorship and the other donations. The donations are from monies they receive from the community and then turn around and give donations for events. Donation requests need to be submitted 5-6 weeks in advance of an event.
- The Park Board was asked to have a donation list to Administrator Bromeland by noon on Thursday so that signage can be printed.

Respectfully submitted,

Kerry Rausch
Deputy Clerk

**CITY OF EAGLE LAKE
PARK BOARD MEETING
THURSDAY, FEBRUARY 8, 2023**

Call to Order

Present: Beth Rohrich, Shane Wendland, Lisa Norton, Ryan Short, and Joan Back

Staff Present: Jennifer Bromeland, Andrew Hartman, and Kerry Rausch

Treasurer's Report

The treasurer's report was presented. Administrator Bromeland will provide Park Board Members with estimated balance once pavilion work has been completed.

New Business

1. Meeting Procedure and Rules of Decorum Review

- Administrator Bromeland reviewed with the Park Board meeting procedures and rules of decorum. These items will be shared with all City boards and committees. Primary to keep in mind is to be respectful when others are talking, stay on task, and to talk to the City Administrator privately if questions or concerns arise.

2. Recap of Winter Activities at Lake Eagle Park and Notes for Next Year

- A review of the February 3rd Winter Park Event included that there were less people than in the past but that could be due to lack of snow.
- Items that went well included the donation of pre-made hot chocolate from Hy-Vee, kids only raffle and must be present to win approach, all the yard games, and coffee even though only a few asked for it.
- Thoughts for improvement included being aware of correct placement of activities, microwave cookies to warm, request no oatmeal/raisin cookies and specifically ask for sugar and chocolate chip cookies. Provide small bottles of water. Use pencils, not pens, due to pens freeze in the cold, use buckets for the raffle instead of a box, fire pits well used but could use all four in future and could move them closer to the activities, more prizes would be good, medallion and scavenger hunt were good and prizes should be obtained specifically for the medallion and scavenger hunt and keep in mind how to handle this if there are several people on a team.

3. Review Status of Pavilion and Discuss Pricing and Next Steps for Automatic Locks

- Administrator Bromeland stated she heard back from contractor Joe Murilla who stated he expects the pavilion construction to be completed by the end of March. There is still quite a bit of work to be done and once that is completed ground restoration work needs to be done.
- Discussion included if the pavilion would be able to use for the Lion's Club Easter Egg Hunt. Due to the work still being done and the need to complete ground restoration after the construction is done, the pavilion will not be available for this event. Alternative ideas were discussed, and the ice rink and warming house could be utilized for the Easter Egg Hunt.
- Public Works Director Hartman stated that he has received two quotes for automatic locks for restrooms and the warming house in Lake Eagle Park. Quotes were received from Freedom Security for \$30,000 of which \$20,000 would be for the warming house and three bathrooms doors in Lake Eagle Park. The second bid was from Master Electric in the amount of \$26,000. The bids were not exact comparisons so more information will be obtained.
- Discussion included that only one door on the warming house would need the auto lock. The other door could be just an emergency exit and kept locked at all times.
- The Park Board asked that Director Hartman look into auto lock software for the ease of use, including software for remote control access, to help determine what will work best for his department and to make sure that future growth in relation to security cameras is considered.
- The Park Board asked that all information be brought to the City Council for review.

- Administrator Bromeland stated she will find out if public safety funds can be used for the auto locks and/or surveillance cameras.
 - Paul Kleist with Alliance Pipeline attended the end of the Park Board meeting to provide the City with an opportunity to get a picture to recognize Alliance Pipeline's generous donation of \$5,000 to be used to assist with the cost of constructing the pavilion in Lake Eagle Park.
4. Update on Ballfield Irrigation
- Director Hartman explained that MAYBA was able to have hire a plumber to complete the necessary paperwork and submit it to the State for permit approval to connect the irrigation system. Once the State approves the permit the connection of the irrigation system at the baseball field will made. The permitting process can take three to six weeks.
 - The city will pay for the water meter and water usage.
5. Other Items Discussed
- The Lions' donation of plastic benches was discussed with the general consensus being that there are still areas where benches could be used. Possible locations were discussed, which included along the third base line towards the parking lot of Lake Eagle Park as well as areas where ball games could be viewed. The Lion's Club could consider donating more benches to local businesses.
 - The muddiness of the dog park was discussed. Public Works will look to see if anything can be done at this time or if it should wait until the frost leaves the ground.
 - The Park Board asked to discuss at the next meeting the parameters for memorials and plaques.
6. Review of Park Priorities for 2024
- Administrator Bromeland read an email from Chair Horkey, who was unable to attend today's meeting, which included his priorities for the Park Board. His priorities included pickleball/tennis courts in Frazee Park where the volleyball courts are, a t-ball field in the shade in Frazee Park and dredging the pond in Lake Eagle Park.
 - Due to time constraints 2024 Park Board priorities will be discussed at the March meeting. It was noted that it would be best to have this as the sole agenda item for that meeting.
 - Park Board members were asked to email Kerry with their priorities so that she can compile a list and that that list be emailed to the Park Board members one week in advance of the next meeting.
 - All Park Board members were encouraged to attend and work all Park Board events, stating this is a working board.
7. Community Forestry Member Presentation at Upcoming Meeting
- Administrator Bromeland stated that the Community Forestry person would like to attend a future park board meeting.

Respectfully Submitted,

Kerry Rausch
Deputy Clerk

**CITY OF EAGLE LAKE
PARK BOARD MEETING
THURSDAY, MARCH 21, 2024**

Call to Order

Present: Beth Rohrich, Shane Wendland, Don Wesely, Jeremy Horkey, and Joan Back

Staff Present: Jennifer Bromeland and Andrew Hartman

Treasurer's Report

The treasurer's report was presented.

New Business

1. Summer Rec Planning

- Administrator Bromeland shared that she recently met with Mankato Area Public Schools Community Education and Recreation staff to discuss summer rec planning. Park Board members discussed the desire to hold an outdoor movie event and wanting to have input on the movie title. Discussion took place about the effectiveness of Rec on the Go and scaling back offerings this year. The consensus is to re-evaluate Rec on the Go after this summer. Administrator Bromeland asked if there was an interest in promoting the volleyball courts at Frazee Park since it is an existing amenity that could be better maintained if there is interest by community members in using it. City staff will look into the possibility of informally polling community members to gauge interest in the volleyball courts.

2. Pond Improvement Planning

- Administrator Bromeland reminded Park Board members of the funds allocated to the parks that could be used for pond maintenance. Discussion took place amongst board members about park priorities and whether this is a priority. Administrator Bromeland noted concern with the appearance of the pond since it is such a focal point in the community. The consensus of the Park Board was that the pond and other items will be discussed in more detail and prioritized at an upcoming meeting.

3. Park Board Priorities Discussion

- Park Board members expressed the desire to schedule a meeting in April to devote entirely to discussing parks priorities and excused staff from attending the meeting.

4. Dan Terrell Memorial Plaque

- Administrator Bromeland shared that a plaque has been made and donated by the Eagle Lake Area Lions Club in memory of Dan Terrell. Discussion took place about the best place to put the plaque. Administrator Bromeland shared that she recently learned of Denny Terrell's involvement with the establishment of the softball field and asked if perhaps that would be a location to place the memorial plaque in Dan's honor. No decision on placement of the plaque was made.

Respectfully Submitted,

Jennifer J. Bromeland
City Administrator

**CITY OF EAGLE LAKE
PARK BOARD MEETING
THURSDAY, MAY 9, 2024**

Call to Order

The meeting was called to order at 6:47 a.m.

Park Board Members Present: Jerney Horkey, Beth Rohrich, Don Wesely, Ryan Short, and Joan Back

Staff Present: Administrator Bromeland, Public Works Director Hartman, and Deputy Clerk Rausch

Treasurer's Report

- Treasurer's report was presented.

New Business

1. Dan Terrell Memorial Plaque for Softball Field (EL Area Lions Club Rep - Kate Mauel)

- Kate Mauel was unable to attend the meeting. The Park Board discussed the best location for a memorial plaque that was made in memory of Dan Terrell. Park Board consensus was that Eagle Heights Park would be the best location due to Denny Terrell's role in obtaining land to develop a park in this development.
- The Park Board also discussed the need to develop a process to be followed for memorials.

2. Pavilion

a. Completion Date and Outstanding Items

- Administrator Bromeland explained that the countertop for the pavilion was included in the drawing for the new pavilion but not listed as an actual line item in the bid. Dan Murphy, the City's building official, has indicated what is needed for a handicapped accessible countertop in the pavilion and Administrator Bromeland spoke with the contractor regarding what she learned. Administrator Bromeland and the contractor met with Kitchen Baths and More about a countertop. The contractor, Joe Murilla has indicated that he will cover the cost of labor and materials. The City will pay for countertop. There will be a security camera in the pavilion.
- Public Works Director Hartman provided an update on pavilion restrooms stating that the restrooms are done except for the painting and the doors which have exposed wires.
- The need for extra service for the porta-toilets was discussed as well as the possible need for an additional porta-toilet in the area of the ballfields. Staff will check into options.
- Administrator Bromeland stated she will provide the Park Board members with the fund balance which will include all items to complete the pavilion.

b. Rental Discussion

- Administrator Bromeland stated that the office has received a lot of questions as to when the pavilion will be ready and how to rent it. In the past, use of the pavilion has been on a first come basis. Staff have contacted Mankato, North Mankato, St. Peter, and Waseca whose rental fees range from \$50-\$100.
- After much discussion the Park Board recommended the following rental fees:
 - Two hour rental \$ 25
 - Four-hour rental \$ 50
 - All day Rental \$100
 - Refundable Deposit \$ 50 (refundable if pavilion is left in clean/undamaged state)
- Park Board consensus was that they would like to wait to rent the pavilion until the grass is established.

3. Basketball Hoop Project

- Park Board Member Don Wesely stated he is working on procuring donations to replace all four basketball hoops with good quality adjustable hoops which can be placed from six to ten feet high. The hoops will be purchased at Scheels and Park Board members indicated they would like Scheel's to install them at a cost of \$120 per hoop. Still undetermined is how installation will affect fencing.
 - Public Works Director Hartman stated that a quote in the amount of \$750 has been received to restripe the basketball, hockey and pickleball court in the rink area.
4. 3 on 3 Basketball and Street Hockey (Don)
- a. Background Checks and Concussion Training for Volunteers
- Administrator Bromeland stated that background checks and concussion training is required for volunteers that work alone with youth.
 - Programming will begin the week of July 8th and run for six (6) weeks. Mondays and Wednesdays events will be held from 9:00 a.m. to 11:00 a.m. and Tuesdays and Thursdays from 6:00 p.m. to 8:00 p.m.
5. T-Ball (Jeremy)
- a. Concussion Training for Coaches
- Administrator Bromeland will share the training link for the coaches.
 - 75 kids, ages 3-7, are registered for this year's program, which is believed to be a record. Kids are from Eagle Lake and the surrounding communities such as Janesville, North Mankato, Mapleton, and St. Peter. Jerseys have been ordered and games start May 18th at 10 a.m. and 11 a.m. held at the school and Lake Eagle Park. The season will end the week of July 13. Sponsors have been procured. Nautical Bowls asked if they could sell bowls after the games which is fine as long as they stay at one location and are not driving through the community and are there for the activity.
- b. Porta Toilet for Eagle Lake Elementary Ballfield
- A portable toilet has been ordered for this location.
6. Flowers at Lake Eagle Park (Joan)
- Joan Back stated she will plant flowers again this year.
7. Upcoming Outdoor Movie at EL Elementary on June 13
- Administrator Bromeland updated that the City will again partner with Community Education for the outdoor movie event. If any volunteers want to help, it is good for public relations for the Park Board.
8. Recap of Park Board Member Meeting about Priority Projects and Next Steps
- a. 2025 Budget Request for Capital Outlay
- b. 2025 Budget Request for Park Maintenance
- Administrator Bromeland stated that the City Council needs to look at the possibility of increasing capital outlay amount for the Park Board and that the Public Works and Park Board coordinate what is needed for anticipated maintenance and items and what is needed for capital outlay.

Other Items

1. Beth Rohrich explained that the special meeting to look at and set short- and mid-range priorities included the completion of the pavilion, lights on Lake Eagle Park trails, trees for Eagle Heights Park and tennis courts short term repairs and future needs.
 - Don Wesely stated that he contacted the school and they have no plans to expand their parking lot and it was understood that the City is responsible for maintaining the tennis courts.
 - Park Board members requested that the next meeting include looking at priority list and making plans for when they should be completed based on impact to the community.

Respectfully Submitted,

Kerry Rausch
Deputy Clerk

**CITY OF EAGLE LAKE
PARK BOARD MEETING
THURSDAY, JUNE 13, 2024**

Call to Order

- The meeting was called to order at 6:53 a.m.
- Present: Beth Rohrich, Ryan Short, Shane Wendland, Joan Back, and Don Wesely
- Staff Present: Administrator Bromeland, Public Works Director Hartman, and Deputy Clerk Kerry Rausch

Treasurer's Report

- The treasurer's report was presented.

New Businesses

1. Resignation of Jeremy Horkey and Park Board Vacancy

- Jeremy Horkey has submitted his resignation from the Park Board. He has served on the Park Board for several years and has organized the t-ball program.
- Discussion included the need to advertise for this opening and also for the two youth positions. It was noted that according to city code youth should be between the ages of 14-18.

2. Park Rental Policy

- Administrator Bromeland explained that at the June City Council Meeting the Council discussed rental fees for the pavilion and approved the following: \$25 a day for Eagle Lake residents, \$100 a day for non-residents with a \$50 refundable deposit for both residents and non-residents. It was also determined that there should be only one rental a day. A display board will be installed giving notice of rentals.
- The Park Board asked to be provided with an update of the number of inquiries staff receive relating to pavilion rentals in the next month.
- The pavilion will be available for rent in July. The contractor has indicated that the automatic locks will be installed this week.

3. Work Session Follow Up

- The Park Board reviewed the notes from the work session discussing their desire to establish a capital outlay plan which list playground equipment and materials, when it was installed, expected life span, and anticipated replacement cost to allow for planning purposes and budgetary planning. Also discussed was the need for visioning for Frazee Park.
- It was determined that items remaining in adventure park should be removed as well as the gaga ball pit in Frazee Park. The possibility of expanding the nature trail and relocating the frisbee golf as discussed.
- Park Board members were asked to review the notes from the work session and to bring their top priorities to the July Park Board meeting to assist in project planning.
- Revenues from advertising signage on the baseball field goes to MAYBA. They use these funds to help pay for ballfield maintenance.
- Don Wesely stated that both the fire department and the American Legion would like donation requests to be for specific uses and be told how the funds will be used. It may be best to contact them in the fall, to allow them to make donations in current and the new year for larger projects.
- The Park Board is not interested in naming the pavilion.
- Don Wesely volunteered to contact Mankato Landshapes to ask for tree donations for Eagle Heights Park.

- Public Works was asked to make correction at Eagle Heights Park to eliminate pooling of water new the bike rack.
- Administrator Bromeland asked that Public Works staff review the notes from the work session to determine what tasks they could manage for next year.
- Public Works Director Andrew Hartman stated he would like to purchase a bagging system for the mower to be used in the parks.

4. Other

- Don Wesely updated the Board on the next steps needed in the basketball hoop installation and stated he would like to see this completed and ready to use for 3 on 3 which begins July 8th.

The meeting was adjourned at 7:54 a.m.

Respectfully submitted,

Kerry Rausch
Deputy Clerk

**CITY OF EAGLE LAKE
PARK BOARD MEETING
THURSDAY, JULY 11, 2024**

Call to Order

The meeting was called to order by Administrator Bromeland.

- Present: Shane Wendland, Beth Rohrich, Don Wesely, and Joan Back
- Staff: Andrew Hartman, Kerry Rausch, and Jennifer Bromeland

Treasurer's Report

- The Treasurer's Report was presented.

New Business

1. Bench Concept: Jo Bailey

- Jo Bailey with Sign Pro presented an idea to bring more benches to Eagle Lake. She explained that Sign Pro has had benches positioned in Mankato for several years and that due to construction projects in Mankato the benches are no longer needed. Sign Pro is looking to repurpose these benches. The backs of the benches can be either advertisement or artwork.
- Sign Pro would donate the benches and the City would pay for refurbishing which would be refurbished by Sign Pro. The city would have Sign Pro produce the graphics that go onto the bench.
- The Park Board decided they would like to decline this proposal stating they the city has several benches and more are not needed at this time.

2. Basketball Hoops Project Update

- The basketball hoops have been installed and are being used. Public Works will determine how to re-install the fencing.
- The Park Board thanked Don Wesely for spearheading this project.
- Banners with donor's names will be displayed this summer and next summer and then can be removed.

3. Status of New Trees for Eagle Heights Park

- Public Works Director Hartman has reached out to the contractor who indicated it would still be a few weeks before the trees are installed.

4. Park Board Members Top Priorities for Parks

- Park Board members shared their top priorities which included:
 - Frazee Park shade area, remove volleyball courts and gaga ball court, identify cost of adding a t-ball field.
 - Tennis Courts/Pickleball Courts – need to get cost estimate.
 - Lake Eagle Park – fix and add more lighting including along trail by LeSueur Avenue. Public Works would need to get cost of electrician wiring system. in this area. Administrator Bromeland will check to see if Xcel Energy could do such an installation. Pond esthetics was also mentioned as a priority.
- Fall 2024 Priorities:
 - Remove gaga and volleyball in Frazee Park and reseed areas.

- Replace hockey nets in Lake Eagle Park.
- Determine cost of wood chip replacement at all three parks for 2025.
- Recruit youth members to the Park Board.

- Top Park Board Priorities
 - Pricing for lighting,
 - Update priority list
 - Recruit youth members
 - Set aside money each year for playground equipment.

- 5. Fall Park Day Event
 - Don Wesely presented an idea for a City-Wide Park Day in which several events would take place. He asked the Park Board if this is something they would like to organize because it would take the entire committee to offer such an event. Park Board members expressed interest.

Respectfully Submitted,

Kerry Rausch
Deputy Clerk

**CITY OF EAGLE LAKE
PARK BOARD MEETING
THURSDAY, AUGUST 8, 2024**

Call to Order

The meeting was called to order by Administrator Bromeland.

- Present: Don Wesely, Anthony White, Shane Wendland, Addi Manske, Joan Back, and Beth Rohrich
- Staff: Andrew Hartman, Kerry Rausch, and Jennifer Bromeland

Treasurer's Report

- The Treasurer's Report was presented.

New Business

1. Introduction

- Don Wesley introduced Adyson Manske as a youth park board member applicant who is a freshman at East High School and recommended that Adyson be appointed to the Park Board.
- There is one more youth member vacancy on the Park Board. Anthony White stated he will ask some of the hockey members.

2. Recap of 3 on 3

- Don Wesely stated that 3 on 3 programming ends next week.
- Morning numbers have dropped but evenings attendance has been good.
- The basketball hoops are being used a lot, but balls are going out of the rink area. Discussion included the desire to put the fencing back up. Public Works Director Andrew Hartman was asked to talk to vendor about the cost to have fencing reinstalled.

3. Lake Eagle Park Bathrooms

- Discussion included that if the doors are pulled shut, they are locking. Public Works Director Hartman stated he does not think they are shutting at night.
- The handicapped bathroom needs signage indicating it is a restroom and "push to open" signage.
- Discussion included there needs a manual lock for the inside. Director Hartman stated it may be best to have A1 Locksmith install a deadbolt on the inside.

4. National Night Out

- The counter in pavilion worked well for this event. It was noticed that there needs to be a timer to control the lights. Director Hartman stated they may be on a sensor and that he will talk to Joe Murilla about this. He also stated that they may be on a dusk to dawn schedule.
- It was noted that this year's event was very well attended with an estimated 300-400 people in attendance which included a lot of children.

5. Summer Sounds

- The final performance will be held Thursday, August 15th.
- The Park Board agreed to work with the Summer Sounds committee to grill and serve burgers, chips and root beer floats and accept free-will donations. Park Board members will work to get donations to lower costs. Donation proceeds will go towards park projects.

6. Senior Activities

- Don Wesely stated he has talked to senior citizens, and they have indicated there is nothing for the seniors in Eagle Lake. He also stated that Epiphany Lutheran Church has indicated they would like to have the church utilized more. Don indicated he would look into the possibility of getting some type of Senior activities organized at Epiphany Church.

7. Donation Requests

- Don Wesely stated fall is the time to approach the fire department and American Legion for donations. The Park Board should determine what type of donation request is needed. Someone needs to go to the fire department and make a request in person.
- Public Works Director Hartman will look into pricing and possible fall deals on playground equipment.
- Beth Rohrich stated that St. Clair is selling playground equipment and are requesting bids. The party whose bid is accepted would be responsible to remove, transport and reinstall the equipment.

8. Beth Rohrich stated that the Public Works Director needs to get pricing, not office staff for budget purposes. Administrator Bromeland stated that she and Director Hartman will meet next week to go through the list. Director Hartman stated he has called two contractors this week about the lights along the trails and hasn't heard back. Administrator Bromeland stated she called Xcel who stated they cannot help due to our trails not being rated for trucks. Joan Back asked if solar lights could be put in the center flower garden. Don Wesely stated he would put a list together for the fire department lighting costs.

9. Guest speaker Gavin Baumgartner – Drone Opportunity

- Gavin Baumgartner shared footage he has taken with his drone and would be interested in taking footage for the City and Park Board.

10. Pond Behind Casey. The pond behind Casey's is owned by the DNR and Administrator Bromeland stated she would provide Don Wesely with background information on this.

11. Friday night open gym was discussed. Anthony White stated he would talk to the Mr. Hanson at the school about this.

Respectfully Submitted,

Kerry Rausch
Deputy Clerk

**CITY OF EAGLE LAKE
PARK BOARD MEETING
THURSDAY, NOVEMBER 14, 2024**

Call to Order

- The meeting was called to order by Deputy Clerk Rausch
- Members Present: Shane Wendland, Don Wesely, Beth Rohrich, and Anthony White
- Staff Present: Deputy Clerk Kerry Rausch and Public Works Director Andrew Hartman

Treasurer's Report

- The Treasurer's Report was presented.

New Business

1. 2024 Holiday Lights Contest

- Contestants will sign up through a Google form and the People's Choice voting will be done through Google as well. A Google map will be available online for residents to use for contestant locations.
- Contestant sign up deadline will be December 11th
- Judge's Choice and People's Choice voting will take Place December 16-19.
- SPX will donate signs and to \$100 donations will be secured.
- The categories will be Judge's Choice and People's Choice

2. Open Gym

- Park Board members are still working to see if open gym at the school is possible and if so, could staffing be done by community volunteers. The preference would be to hold youth open gym on Fridays and adult gym Wednesdays.
- Discussion included if equipment needs to be purchased for open gym and that donations could be sought if needed.

3. Active Adults

- Don Wesely provided an update for the Active Adults Group that has been meeting at City Hall. There have been between 8- 20 people in attendance at each of the gatherings. Currently there are a handful of individuals volunteering to coordinate activities and they are looking for a few more to help.
- Discussion included if indoor walking at the school is still available and if so, to learn if Community Rec and Education would be willing to attend an Active Adults group to assist those interested in registering for the indoor walking.

4. Trail Lighting

- A \$5,000 donation has been received from the American Legion Post 617 and \$20,000 was budgeted for 2025 for trail lighting. Public Works Director Andrew Hartman stated he would get updated quotes after the first of year

5. Disc Golf

- Don Wesley stated he attended the fire department meeting and requested \$500 for games for the Active Adults group and \$2,000 for four additional disc golf stations. The fire department has concerns with the presented locations of the disc golf stations.
- A disc golf course was discussed as well as course design with public safety a key discussion point.

6. Winter Park Event

- The Park Board would like to discuss the Winter Park Event at their December meeting to determine if they would like to hold this again or hold a fall event instead.

7. Park Board Members

- Park Board members were encouraged to talk to people they know who may be interested in serving on the Park Board.

8. Ice Rink

- Anthony White is looking to start ice rink prep so that it will be ready for ice once weather turns cold.

9. Tennis/Pickleball Courts

- Due to the cost of court repairs long term planning is needed. This would most likely be a multi-year project.

10. Park Priorities

- The Park Board would like to review the priorities list compiled for 2024 to assist with future priority development.

The meeting was adjourned.

Respectfully submitted,

Kerry Rausch, Deputy Clerk

**CITY OF EAGLE LAKE
PARK BOARD MEETING
THURSDAY, DECEMBER 12, 2024**

Call to Order

The meeting was called to order by City Administrator Bromeland

Members Present: Don Wesely, Joan Back, Beth Rohrich, and Anthony White

Staff Present: Jennifer Bromeland, and Kerry Rausch

Treasurer's Report

- The treasurer's report was presented.

New Business

1. 2024 Holiday Lights Contest

- As of yesterday, there were 11 addresses entered for the Holiday Lights contest. Community judging will take place December 16-19 which can be done online for the People's Choice award. The park board will provide the judges for the Judge's Choice Award. Community Bank has been contacted as a possible sponsor.

2. Open Gym Update

- Anthony White is meeting with a representative from Community Education on December 19 about open gym. Wednesday nights are the only night available for public use which will be from 6:00 p.m. to 9:00 p.m. for adult basketball. Friday nights for youth open gym are not available due to scheduled basketball events.
- Administrator Bromeland stated that Community Ed and Recreation will have walking available at the school from January 6 through March 19 and that residents need to sign up with Community Education to be able to participate.

3. Winter Park Event

- Discussion included if the Winter Park Event should remain or be changed to a Fall Event. Consensus was that this would be moved to a Fall Event for 2025, possibly the weekend after Labor Day, but a Winter Event could be held in future years if so desired.

4. Park Priorities – 2025

5. The Park Board recommended that the sand volleyball courts in Frazee Park be removed.
6. Other items discussed included a Ninja Warrior themed park which Anthony White will research, the need for repairs of the tennis courts and the possibility of Bolton and Menk providing input, and pond maintenance. Disc golf is no longer under consideration due to needing a dedicated space due to safety concerns. Expanding trails on the eastern side of the community was also discussed as well as on the southern and northern ends of 598 Ave.
7. Park Board members were asked to rank their individual priorities and to look at ways to consolidate items on the list to make it more manageable.

8. Lighting at Ice Rink

Administrator Bromeland stated that the lights are on a timer at the ice rink and that this lighting is good for safety reasons.

Respectfully Submitted,

Kerry Rausch, Deputy Clerk