



POLICY REGULATING THE USE OF CITY PARK FACILITIES FOR RENT

PURPOSE

The purpose of this policy is to make the Eagle Lake park facilities available to individuals and organizations for the benefit of residents of Eagle Lake. It is the intention of the City Council to regulate the use of the facilities in such a manner as to allow for maximum public benefit, to rent the facilities in an equitable manner, and to provide the facilities for the public to use at the lowest possible price.

RENTAL RATES:	Resident	Non-Resident	Refundable Deposit	Comment
Lake Eagle Park Pavilion	\$ 25.00	\$ 100.00	\$ 50.00	daily rental
Lake Eagle Park Baseball Field	\$ 35.00	\$ 35.00		daily rental
Lake Eagle Park Softball Field	\$ 35.00	\$ 35.00		daily rental
Lake Eagle Park Ice Rink/Basketball Court	\$ 80.00	\$ 80.00	\$ 80.00	hourly rental
Lake Eagle Park Warming House				Included with ice rink rental

AVAILABILITY 8:00 a.m. to 10:00 p.m.

PROCEDURE FOR APPLYING

Use of City park facilities will be handled so far as possible on a first-come, first-serve basis. Groups reserving park facilities must understand it may be necessary for them to relocate their meeting in the event the facilities are needed for municipal government purposes.

RULES AND REGULATIONS

- A. Groups may provide their own non-alcoholic beverages and refreshments provided they dispose of all refuse properly and clean up after usage. Glass bottles and containers are not allowed in City parks.
- B. The use of intoxicating liquor and non-intoxicating malt liquor beverages is prohibited in the City parks.
- C. Smoking is prohibited during organized youth events.
- D. The City assumes no liability for loss, damage, injury or illness incurred by the users of the facilities.
- E. The individual representing the organization using City facilities, i.e., person signing the application, shall be responsible for:
 - 1. Proper disposal of all beverages, cups, paper, etc. and to ensure that trash is placed in the trash containers provided by the City.
 - 2. Reporting, repairing, or replacing, any damage or loss of City facilities or equipment within 24 hours of the event.
 - 3. Ensuring that parking is limited to on-street parking and in designated parking areas only.
- F. Individuals/Organizations canceling reservations or “no shows” may be given lower priority for future requests.
- G. Failure to conform to these policies and rules may be cause for forfeiture of future use privileges.
- H. The City reserves the right to cancel reservations at any time.
- I. Cancellations: Proper notification (24-hour notice) must be given to City staff in order to secure a refund. If a group or individual does not cancel the facility reservation 24 hours in advance, refunds will not be issued and the rental fee is forfeited. If a group or individual fails to show up for the reserved/scheduled events, refunds will not be issued and the rental fee is forfeited.

CITY OF EAGLE LAKE APPLICATION & AGREEMENT FOR USE OF PARK FACILITIES

Application Date: _____

Applicant Name: _____

Organization Name: _____

Phone Number: _____

Address: _____
 Street City State Zip

Facility to Be Rented:

- | | |
|----------------------------------------------------|----------------------------------------------------|
| <input type="checkbox"/> Lake Eagle Pavilion | <input type="checkbox"/> Ice Rink/Basketball Court |
| <input type="checkbox"/> Lake Eagle Baseball Field | <input type="checkbox"/> Lake Eagle Softball Field |

Purpose For The Facility Will Be Used: _____

Reservation Date: _____ Hours of Rental: _____ to _____

THE APPLICANT, ITS AGENTS, EMPLOYEES AND MEMBERS:

1. Agrees to indemnify, defend and hold the city harmless from and against any damage, liability or claim of any person or entity for injury to person or property or death arising in any way out of the use of the facility by Applicant, his or its officers, directors, guests, members, employees, agents or assignees.
2. Agrees that the City shall not be liable for damage to the property of any person or entity participating in the activities applied for herein, nor shall it be liable for the death or injury of any such person or entity occurring as a result of the use of the facilities as applied for herein.
3. Agrees to pay for all damages to City property or equipment over and above normal wear and tear.
4. Assumes full responsibility for the conduct of the group during the time this facility is being used.
5. The Applicant agrees that it shall have the primary responsibility to supervise the use of the premises, and the conduct of all those on the premises. The City of Eagle Lake is not responsible for supervision of the premises during the period of Applicant's use. In the event that the City, acting through its agents or employees shall decide that the premises are not being properly supervised the

