

**CITY OF EAGLE LAKE
SPECIAL CITY COUNCIL MEETING
SEPTEMBER 18, 2023**

CALL TO ORDER

- Mayor Norton called the meeting to order at 7:40 a.m.

ROLL CALL

- Council Members present: Anthony White, John Whittington, and Mayor Lisa Norton.
- Staff present: City Administrator Jennifer Bromeland, Public Works Director Andrew Hartman and Deputy Clerk Kerry Rausch.

APPROVAL OF THE AGENDA

- Council Member White moved, seconded by Council Member Whittington, to approve the agenda. The motion carried with Council Members White, Whittington, and Mayor Norton voting in favor.

NEW BUSINESS

1. Review and Approve Updated Park Pavilion Pricing

- Administrator Bromeland explained that an updated proposal from J.R. Murilla Construction in the amount of \$158,700 for the Park Pavilion Project at Lake Eagle Park was received via email on September 13th. Bolton and Menk recently completed a structural engineering review of the proposed pavilion plans and provided recommendations to ensure that the proposed structure complies with minimum design load requirements such as wind, snow, and weight. After implementing the recommendations, the total cost of the project increased \$29,500, from \$129,200 to \$158,700.
- Administrator Bromeland provided background on this project, explaining that two proposals were received and reviewed in June 2023. The City Council selected the proposal from J.R. Murilla Construction in the amount of \$129,200. Following the selection of a contractor, the City's building inspector advised that the plans for the park pavilion would need to be reviewed by a structural engineer to ensure compliance with the state building code. Bolton and Menk was next hired to perform the structural engineering review. The feedback received from Bolton and Menk consisted mainly of modifications needed for masonry and framing.
- The cost for the park pavilion project will be paid for using capital outlay monies set aside for parks. The capital outlay funds will be exhausted when this project is completed. These funds will need to be replenished using funds set aside in 2024 for parks improvements along with any donations or grants received for the parks. \$50,000 has been asset aside annually in recent years for parks improvements, with another \$50,000 allocated in the 2024 budget for this purpose.
- Joe Murilla with J.R. Murilla Construction has stated that to be able to complete the project this fall, the updated proposal needs to be approved at the City's earlier opportunity and therefore, this special City Council meeting was called to keep the process moving.
- Council discussion included that the changes suggested are needed to ensure public safety and that both plans that were submitted were similar and that engineering review would have been need for both. Also discussed was the fact that both the existing and new ADA restrooms would be available in the event of severe weather.

- Council Member White moved, seconded by Council Member Whittington, to approve the updated proposal from M.R. Murilla Construction in the amount of \$158,700. The motion carried with Council Members White, Whittington, and Mayor Norton voting in favor.

ADJOURNMENT

- Council Member Whittington moved, seconded by Council Member White, to adjourn the meeting at 7:45 a.m. The motion carried with Council Members White, Whittington, and Mayor Norton voting in favor.

Lisa Norton, Mayor

Kerry Rausch, Deputy Clerk